



CITY COUNCIL AGENDA
Monday, June 9, 2025
6:00 p.m. City Council Meeting
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER
 - 1.1. **Pledge of Allegiance**
2. APPROVE AGENDA
3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. CONSENT AGENDA
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time.)
 - 4.1. Approve Minutes of May 27, 2025, City Council Workshop
 - 4.2. Approve Minutes of May 27, 2025, City Council Meeting
 - 4.3. Approve Payment of Claims
 - 4.4. Approve Transient Merchant Permit—Sweet Winks
5. PUBLIC HEARING
6. OLD BUSINESS
7. NEW BUSINESS
 - 7.1. **Resolution 2025-26** Comprehensive Plan Amendment – Chapter 4: Residential Densities—Ethan Nelson, City Planner
 - 7.2. **Resolution 2025-27** A Resolution Accepting Cash Donations—Mitchell Thiesfeld, City Clerk/Finance Director
 - 7.3. **Resolution 2025-28** A Resolution Acknowledging the Receipt and Acceptance of Council Member Brooke Allen's Resignation and Declaring the Council Seat Vacant—Administrator Aukrust
 - 7.4. Discussion on Process to Fill Vacant Council Seat—Administrator Aukrust
 - 7.5. Approve Temporary Liquor Licenses, Norwood Baseball Club, Inc —Mitchell Thiesfeld, City Clerk/Finance Director
8. STAFF REPORTS
9. ADDITIONAL INFORMATION
(The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.)
10. ADJOURNMENT

UPCOMING MEETINGS / EVENTS

June 11 th	NYA Food Distribution	12:00 PM – 1:00 PM
June 13 th	“NEW” Old Town Dedication & Events	Starting@5:00 PM
June 18 th	Park and Recreation Commission Meeting	5:30 PM
June 23 rd	City Council Workshop/Meeting	5:00 PM/6:00 PM
July 1 st	Planning Commission Meeting	6:00 PM
July 9 th	NYA Food Distribution	12:00 PM – 1:00 PM
July 14 th	Economic Development Authority (EDA)	No EDA Meeting
July 14 th	City Council Meeting	6:00 PM
July 16 th	Park and Recreation Commission Meeting	5:30 PM
July 17 th	Sr. Advisory	9:00 AM
July 28 th	City Council Workshop/Meeting	5:00 PM/6:00 PM



CITY COUNCIL WORKSHOP MINUTES

May 27, 2025
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Andrew Storms, Brooke Allen, Brandon Stender

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Services Director; Ethan Nelson, City Planner

OTHERS:

1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayor Smith called the meeting to order at 5:00 pm. All council members present.

1.1. Lease discussion—Administrator Aukrust

- Discussed a City owned property and the possibility of rent being charge to use it.

1.2. Facility operations discussion—City Staff

- Staff and Council discussed different ideas regarding the Compost Site and its hours of operation.

2. ADJOURNMENT

C.Storms/A.Storms motion to adjourn at 5:42 p.m. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



CITY COUNCIL MINUTES

May 27, 2025 – 6 p.m.
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Andrew Storms, Brandon Stender, Brooke Allen

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Ethan Nelson, City Planner; Mark Streich, Public Services Director

OTHERS: Brian & Laura Miller, NYA; Nick Anhut, Ehlers; Josh Eckstein, Bolton & Menk

2. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Smith called the meeting to order at 6:01 pm with all council members present.

2.1. The Pledge of Allegiance was said by all.

3. APPROVE AGENDA

C.Storms/A.Storms motion to approve the agenda as printed. Motion passed 5-0.

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

4.1. Brian Miller, 128 Hilltop Circle

- Expressed his opinion on the compost site, and gave some ideas on how to possibly improve it.

5. CONSENT AGENDA

5.1. Approve Minutes of May 12, 2025, City Council Meeting

5.2. Approve Payment of Claims

5.3. Approve Liquor License Renewal—Young America Baseball Club, Inc.

5.4. Transient Merchant Permit Application—Tacos La Catrina

5.5. Personnel Committee Hiring Recommendation—Cullen Hoffmann

C.Storms/B.Allen motion to approve the consent agenda. Motion passed 3-0. C.Smith and B.Stender abstained due to conflicts of interest.

6. PUBLIC HEARING

6.1. Approving and Authorizing the Modification of the Development Program for Development Dist. No. 1, the Establishment of TIF Dist. No. 1-6, the Adoption of a TIF Plan, and Approve an Interfund Loan—Nick Anhut, Ehlers

B.Allen/B.Stender motion to open the public hearing at 6:07 pm. Motion passed 5-0.

- The TIF district would serve as a financial mechanism to support a private redevelopment project with a total investment estimated at \$10 million.
- TIF District 1-6 will encompass two parcels located within the City's previously designated Development District No. 2.
- With TIF 1-6, the City will authorize an advance up to \$70,000 in EDA funds to finance the completion of a Phase 2 Environmental Report and the demolition of existing structures on the 123 Reform Street site.
- The Finance Director and Community & Economic Development Director will oversee the implementation and ongoing management of the TIF District.

- These funds will be fully reimbursed from the tax increment revenue generated by TIF District 1-6.

6.1.2 Public Comment

- None

C.Storms/A.Storms motion to close the public hearing at 6:28 pm. Motion passed 5-0.

6.1.5 Resolution 2025-22: Approving and Authorizing the Modification of the Development Program for Development Dist. No. 1, the Establishment of TIF Dist. No. 1-6, the Adoption of a TIF Plan, and Approve an Interfund Loan—Nick Anhut, Ehlers

B.Allen/B.Stender motion to adopt Resolution 2025-22: Approving and Authorizing the Modification of the Development Program for Development District No. 1, the establishment of Tax Increment Financing District No. 1-6, Adoption of the TIF Plan, and Approval of an Interfund Loan from the EDA to Support Eligible Pre-Development Costs. Motion passed 5-0.

7. OLD BUSINESS

7.1. None

8. NEW BUSINESS

8.1. Resolution 2025-23 Awarding the Sale of, and Providing the Form, Terms, Covenants and Directors for the Issuance of TIF Revenue Note and Approving a DAA with NYA Investors, LLC, Including the Conveyance of Land and Other Assistance—Nick Anhut, Ehlers

- This agreement outlines the terms under which the City and EDA will provide financial assistance to support the redevelopment of 123 Reform Street into a 43-unit rental housing project.
 - The developer is required to begin construction no later than August 1, 2025, and substantially complete the project by December 31, 2026.
 - This agreement makes available external grant funds for redevelopment including \$235,500 from MN DEED and \$100,00 from the Carver County CDA.
- The City will issue a pay-as-you-go TIF Note in an amount not to exceed \$858,000.
- The Note will bear interest at the lesser of 6.0% of the developer's primary financing note.
- The note will continue for a maximum of 11 years or until full reimbursement, which ever occurs first.
- This agreement also authorizes a deferred EDA loan of \$111,500 to fund necessary soil correction work on the site which is secured by a secondary mortgage.

B.Allen/A.Storms motion to adopt Resolution 2025-23: Awarding the Sale of , and Providing the Form, Terms, Covenants, and Directions for the Issuance of a Tax Increment Revenue Note, and Approving a Development Assistance Agreement with NYA Investors, LLC, Including the Conveyance of Land and Related Public Assistance as Descried Herein. Motion passed 5-0.

8.2. Resolution 2025-24 A Resolution Bonding for the 2025 Infrastructure Project—Nick Anhut, Ehlers

- 2025A bonds will be issued to provide funding for the street reconstruction, mill and overlay, and utility improvement that are part of the 2025 infrastructure project.
 - The bonds will have a 15-year repayment term and will be structured for repayment from a combination of a dedicated tax levy, special assessments, and utility revenues.
- After a Credit Rating discussion between Standard & Poor's (S&P) and City Staff, S&P reaffirmed the City's overall "AA" rating while carrying a stable outlook.
- Six bids were received for the bond, with the lowest rate being 3.7367% from TD Securities LLC and the spread being 0.1017%.
 - The bond rates came in lower than expected, which resizes the total principal from \$5.23 million to \$4.925 million
- The final true interest cost is 3.7387% with a total average annual debt service levy of \$216,484.

- The bond closing is scheduled for June 18, 2025.

A.Storms/B.Stender motion to Approve Resolution 2025-24, A Resolution Providing for the Issuance and Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2025A, in the Proposed Aggregate Principal Amount of \$4,925,000; Fixing their Form and Specifications; Directing their Execution and Delivery; and Providing for their Payment. Motion passed 4-0. C.Smith abstained due to conflict of interest.

8.3. Resolution 2025-25 Accepting Cash Donations and Designating their Use—Mitchell Thiesfeld, Clerk-Finance Director

- Three donations were received.
 - \$1,000 was donated from Lance, Andrea, and Arielle Aukrust for the Old Town Project.
 - \$20,000 was donated from the Edward Born Post 343 American Legion for the Friendship Park Tennis Court Rehabilitation Project.
 - \$750 was donated from the Edward Born Post 343 American Legion for the NYA CIP Park Flowers.

B.Stender/C.Storms motion to approve Resolution 2025-25 a Resolution accepting a cash donation for the Old Town Project, a cash donation for the Friendship Park Tennis Court Rehabilitation Project, and a Cash Donation for the NYA Community Improvement Fund. Motion passed 5-0.

8.4. 2026 Historic Downtown Young America Beautification Project Feasibility Study: Addition to the Project Scope—Josh Eckstein, Bolton & Menk, Inc.

- In November 2024, the Council approved feasibility work for the 2026 Historic Downtown Young America Beautification Project, which includes reconstruction and mill and overlay work on Main Street, 3rd Avenue, and County Road 34.
- A group of street located directly north of the current project have been identified as high priority for residents and staff.
- Many watermain breaks and sewer main issues have occurred in this project area, as well as the streets have shown a high level of deterioration of the pavement , sidewalk, curb, and gutter due to age and use.

C.Storms/A.Storms motion to authorize Bolton and Menk, Inc. to amend the 2026 Historic Downtown Young America Beautification Project feasibility study's scope of work, including a topographical survey and geotechnical analysis, that was approved in November 2024, to include the Northeast area of the Street and Utility Scoping Study and also including the extension to the 3rd Avenue North East Sanitary Sewer Pipe. Motion passed 4-0. C.Smith abstained due to conflict of interest.

8.5. Hay Baling Quotes—Mark Streich, PS Director

- A request for proposal was sent out for hay baling on city properties that include the Railroad Street ditch, Preserve/Prairie Dawn Park, and Outlot A.
- One bid was received from Ryan Neubarth for \$1.00/bale.

C.Storms/B.Allen motion to approve the \$1.00 per bale bid from Ryan Neubarth for city properties as listed above. Motion passed 5-0.

8.6. City Water Tower Exterior Cleaning Quotes—Mark Streich, PS Director

- A request for quote was sent out to various companies that specialize in exterior cleaning of water towers.
- The RFQ was put together with specifications that have been used from surrounding cities around the state and recommendations from Bolten & Menk.
- Two quotes were received.
 - KLM Engineering - \$7,680.00
 - USG Water Solutions - \$18,390.00
- \$50,000 has been budgeted in the Water Fund CIP for 2025.

C.Storms/B.Stender motion to approve quote from KLM Engineering for the exterior cleaning of the North Tower in the amount of \$7,680.00. Motion passed 5-0.

9. STAFF REPORTS

Administrator Aukrust – The building on 123 Reform St. will be demolished in the near future to prepare for the new apartment building.

CED Director – May 29th is the Arbor Day Celebration and the grand opening of the Happy “Hund” Park

- 40 new trees have been planted around town
- The tennis court rehabilitation project is expected to be completed in time for the Stiftungsfest Pickleball Tournament

City Clerk/Finance Director – The West Carver Community Pool opens Saturday, May 31st.

10. ADDITIONAL INFORMATION

10.1 None

11. ADJOURNMENT

B.Allen/B.Stender motion to adjourn at 7:00 pm. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



more than a place, it's home.

VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE

To Be Approved: June 9, 2025

Payroll EFT

Check #	509577 - 509601	Pay Period 12	\$	53,093.03
Check #				
Check #	-			
Check #	-			

Prepays

Check #

Electronic Payments

Check #	1986e - 2000e	\$	50,726.91
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Claims Pending Payment

Check #	36646 - 36677	\$	129,787.95
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Voided Checks

Check # 509576 ,

Grand Total (excluding voided checks)	\$	<u>233,607.89</u>
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NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 060125ELAN,May2025Rec,060925CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
1986 e	06/02/25	CENTERPOINT ENERGY			
E 602-49450-383		Gas Utilities	\$19.55		GAS - WWTP
E 601-49400-383		Gas Utilities	\$18.32		GAS - Water
E 101-41940-383		Gas Utilities	(\$0.03)		GAS - Bldgs
		Total	\$37.84		
1987 e	06/02/25	LOFFLER - 131511			
E 601-49400-321		Telephone	\$0.06		Phone Service INV 5014241 Correction
E 602-49450-321		Telephone	\$0.06		Phone Service INV 5014241 Correction
E 101-42200-321		Telephone	\$0.06		Phone Service INV 5014241 Correction
E 101-43100-321		Telephone	\$0.06		Phone Service INV 5014241 Correction
E 101-45200-321		Telephone	\$0.05		Phone Service INV 5014241 Correction
E 101-41940-321		Telephone	\$0.05		Phone Service INV 5014241 Correction
E 101-41300-321		Telephone	\$0.05		Phone Service INV 5014241 Correction
E 101-41320-321		Telephone	\$0.05		Phone Service INV 5014241 Correction
E 101-41400-321		Telephone	\$0.06		Phone Service INV 5014241 Correction
		Total	\$0.50		
1988 e	06/02/25	REVTRAK			
E 601-49400-419		Rev Trak Billing	\$368.86		CC fees
E 602-49450-419		Rev Trak Billing	\$368.87		CC fees
		Total	\$737.73		
1989 e	06/02/25	OLD NATIONAL BANK			
E 101-41400-335		Service Charge	\$527.82		April Service Fee - Pd in May
		Total	\$527.82		
1990 e	06/02/25	CARDMEMBER SERVICE			
E 101-41320-331		Travel/Meeting Expense	\$10.00		ST. CLOUD PARKING
E 101-41320-331		Travel/Meeting Expense	\$141.20		BEST WESTERN ST. CLOUD
E 101-41110-430		Miscellaneous	\$48.77		FLORAL DEFINED - FLOWERS
E 101-41400-200		Office Supplies	(\$31.29)		RETURN - AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	(\$40.59)		RETURN - AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	(\$52.50)		RETURN - AMAZON - OFFICE SUPPLIES
E 101-43100-350		Print/Publishing/Postage	(\$82.99)		RETURN - AMAZON - PRINTER INK
E 101-45200-350		Print/Publishing/Postage	(\$82.99)		RETURN - AMAZON - PRINTER INK
E 602-49450-350		Print/Publishing/Postage	(\$165.98)		RETURN - AMAZON - PRINTER INK
E 101-49860-251		Concessions	(\$84.74)		RETURN - AMAZON - POOL CONCESSIONS
E 101-49860-251		Concessions	(\$23.97)		RETURN - AMAZON - POOL CONCESSIONS
E 101-49860-221		Repair/Maintenance Equip	(\$42.95)		RETURN - AMAZON - POOL SUPPLIES
E 101-41400-200		Office Supplies	(\$41.77)		RETURN - AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	(\$52.50)		RETURN - AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	(\$56.75)		RETURN - AMAZON - LABELS
E 101-41400-200		Office Supplies	(\$17.95)		RETURN - AMAZON - OFFICE SUPPLIES
E 101-41320-331		Travel/Meeting Expense	\$14.92	014081	JONES COFFEE - MEETING
E 101-41400-200		Office Supplies	\$38.12	0779899-299	AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$31.29	0779980-112	AMAZON - OFFICE SUPPLIES
E 101-41320-350		Print/Publishing/Postage	\$524.28	111104	USPS - NEWSLETTER
E 101-41400-200		Office Supplies	(\$7.28)	1246754	RETURN - COMPLIANCE SIGNS - TAX

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*Check Detail Register©

Batch: 060125ELAN,May2025Rec,060925CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-223		Repair/Maintenance Bldg/	\$94.08	1246754	COMPLIANCE SIGNS - PAVILION SIGNS
E 204-45250-470		Donation Expense	\$166.76	1251493-721	AMAZON - SENIOR DANCE
E 101-41400-200		Office Supplies	\$49.50	1693800-759	AMAZON - WINDOWS 11 PRO UPGRADE
E 101-41400-321		Telephone	\$49.50	1693800-759	AMAZON - WINDOWS 11 PRO UPGRADE
E 101-41320-350		Print/Publishing/Postage	\$9.68	214032	USPS - CERTIFIED LETTER
E 101-41400-200		Office Supplies	\$39.99	2463114-022	AMAZON - OFFICE SUPPLIES
E 101-49860-209		Swim Uniforms	\$796.45	2840285-206	AMAZON - SWIM SUITS FOR LIFEGUARDS
E 101-41400-200		Office Supplies	\$18.81	3027074-113	AMAZON - OFFICE SUPPLIES
E 101-45200-223		Repair/Maintenance Bldg/	\$958.99	3063217-0	PET WASTE ELIMINATOR - COMBO STATION BUNDLE
E 101-41400-200		Office Supplies	\$22.86	3280989-685	AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$349.99	3432036-603	AMAZON - LAPTOP
E 101-41400-321		Telephone	\$350.00	3432036-603	AMAZON - LAPTOP
E 101-41400-200		Office Supplies	(\$160.54)	3450384-628	RETURN - AMAZON - OFFICE SUPPLIES
E 101-42200-221		Repair/Maintenance Equip	\$31.42	3664943-252	AMAZON - TRAILER JACK WHEEL REPLACEMENT
E 101-49860-209		Swim Uniforms	\$35.99	3911340-357	AMAZON - SWIM SUITS FOR LIFEGUARDS
E 101-45200-223		Repair/Maintenance Bldg/	\$95.99	3961369-035	AMAZON - FLAGS
E 204-45250-470		Donation Expense	\$80.99	414080	MACKENTHUNS - SENIOR DANCE
E 493-46500-500		Capital Outlay	\$2,024.80	4416049-569	AMAZON - CLUSTER BOX UNIT
E 101-43100-211		Personal Protection Equip	\$55.58	4440722-214	AMAZON - WELDING GLOVES AND APRON
E 101-41400-200		Office Supplies	\$40.70	4586897-358	AMAZON - OFFICE SUPPLIES
E 101-41940-223		Repair/Maintenance Bldg/	\$43.54	4673446-861	AMAZON - SUPPLIES
E 101-45200-223		Repair/Maintenance Bldg/	\$99.33	4701813-877	AMAZON - BATTERIES
E 101-41400-200		Office Supplies	\$23.89	4720555-391	AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$194.45	5013925-889	AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$32.92	5567772-186	AMAZON - OFFICE SUPPLIES
E 101-45200-223		Repair/Maintenance Bldg/	\$30.58	5827926-115	AMAZON - LATCH INDICATING LOCKS
E 101-43100-221		Repair/Maintenance Equip	\$37.80	5997869-570	AMAZON - OIL FILTERS
E 101-41400-200		Office Supplies	\$120.73	6084757-525	AMAZON - OFFICE SUPPLIES
E 101-45200-210		Operating Supplies	\$45.99	6539758-624	AMAZON - DOG WASTE STATION BAGS
E 101-41400-200		Office Supplies	\$31.44	6570153-886	AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$23.82	6938878-912	AMAZON - OFFICE SUPPLIES
E 101-41400-200		Office Supplies	\$42.74	8154165-394	AMAZON - OFFICE SUPPLIES
E 101-41320-433		Dues and Subscriptions	\$2.85	8478	HERALD JOURNAL PUBLISHING
E 101-41400-200		Office Supplies	\$40.59	8879124-466	AMAZON - OFFICE SUPPLIES
E 204-45250-470		Donation Expense	\$12.98	896960	KWIK TRIP - SENIOR DANCE
E 601-49400-350		Print/Publishing/Postage	\$6.00	903210	USPS - GRND ADVTG
E 101-45200-223		Repair/Maintenance Bldg/	\$1,192.45	91874298	FERGUSON HOME - GRANDSTAND LIGHTS
E 101-41400-437		Maintenance Contract	\$150.00	G087217404	MICROSOFT 365 BUSINESS STANDARD
E 101-41110-433		Dues and Subscriptions	\$36.00	G089353822	MICROSOFT 365 BUSINESS STANDARD
Total			\$7,303.97		

1991 e	06/06/25	BOLTON & MENK, INC			
E 101-41500-303		Engineering Fees	\$3,384.00	0363921	WETLAND DELINEATION SERVICES - PROJECT# 25X.138315.000
E 491-43100-303		Engineering Fees	\$1,585.00	0363960	2024 STREET IMPROVEMENT - PROJECT# 0C1.131686.000
E 490-43100-303		Engineering Fees	\$7,263.46	0363961	2025 STREET IMPROVEMENT - PROJECT# 0C1.134163.000

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*Check Detail Register©

Batch: 060125ELAN,May2025Rec,060925CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 489-43100-303		Engineering Fees	\$9,809.00	0363963	DOWNTOWN STREETSCAPE MAIN ST - PROJECT# 24X.134702.000
E 493-46500-303		Engineering Fees	\$4,467.50	0363964	INDUSTRIAL PARK EXPANSION - PROJECT# 0C1.124521.000
E 601-49400-303		Engineering Fees	\$4,268.00	0363965	WELL NO 4 - PROJECT# 24X.136293.000
E 602-49450-303		Engineering Fees	\$8,043.00	0363967	WWTF UPGRADE - PROJECT# 0C1.130910.000
G 819-29500		Expenditures	\$180.00	0363968	MISC ENGINEERING - PROJECT# C12.035710.000
Total			\$38,999.96		
1992 e	06/06/25	DIVERSIFIED PLUMBING & HEATING, INC			
E 601-49400-229		Water Meters	\$245.00	42762	SERVICE AT 402 CENTRAL AVE S
Total			\$245.00		
1993 e	06/06/25	MIDWEST MACHINERY CO			
E 101-45200-221		Repair/Maintenance Equip	\$59.98	10483806	SPEED FEED
Total			\$59.98		
1994 e	06/06/25	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$255.37	05-27-2025	STREET LIGHTS
E 602-49450-381		Electric Utilities	\$44.07	05-27-2025	LIFT STATION
E 601-49400-381		Electric Utilities	\$223.15	05-27-2025	640 TACOMA BLVD WTR TWR
Total			\$522.59		
1995 e	06/06/25	VERIZON WIRELESS			
E 101-42200-321		Telephone	\$120.12	6111815206	CELL PHONES - FIRE DEPT & IPADS
Total			\$120.12		
1996 e	06/06/25	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$80.58	6111432611	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$188.01	6111432611	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$67.09	6111432611	CELL PHONES - WATER
E 602-49450-321		Telephone	\$67.09	6111432611	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.38	6111432611	CELL PHONES -
Total			\$444.15		
1997 e	06/06/25	VERIZON WIRELESS			
E 101-42200-321		Telephone	\$120.12	6114321314	CELL PHONES - FIRE DEPT & IPADS
E 101-49860-321		Telephone	\$60.04	6114321314	WIFI - POOL
Total			\$180.16		
1998 e	06/06/25	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$80.50	6113935525	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$187.84	6113935525	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$67.09	6113935525	CELL PHONES - WATER
E 602-49450-321		Telephone	\$67.09	6113935525	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.38	6113935525	CELL PHONES -
Total			\$443.90		
1999 e	06/06/25	WM CORPORATE SERVICES, INC.			
E 101-41940-223		Repair/Maintenance Bldg/	\$635.00	0124686-280	DUMPSTERS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$635.00		
2000 e	06/06/25	KWIK TRIP INC.			
E 101-43100-212		Motor Fuels	\$17.80	0092149	DEFBULK
E 101-43100-212		Motor Fuels	(\$25.86)	10FT01	FEDERAL EXCISE UNLEADED 10E
E 101-43100-212		Motor Fuels	\$82.69	887011	OXY87
E 101-42200-212		Motor Fuels	\$2.20	897655	D2 BIO
E 101-42200-212		Motor Fuels	\$1.21	897661	OXY87
E 101-43100-212		Motor Fuels	\$40.43	92090	ULSD2B20
E 101-43100-212		Motor Fuels	\$90.86	926180	OXY87
E 101-43100-212		Motor Fuels	\$100.55	946399	UNL 88
E 101-45200-212		Motor Fuels	\$82.50	949211	OXY87
E 101-43100-212		Motor Fuels	\$83.41	972310	OXY87
E 101-43100-212		Motor Fuels	(\$2.88)	DFET01	FEDERAL EXCISE TAX DIESEL
E 101-45200-212		Motor Fuels	(\$4.72)	DISCOUNT	FUEL VOLUME DISCOUNT
Total			\$468.19		
36678	06/09/25	ARNOLDS OF GLENCOE, INC.			
E 230-49015-223		Repair/Maintenance Bldg/	\$120.00	RENTG	RENT EXMARK MOWER
Total			\$120.00		
36679	06/09/25	BOUNDTREE MEDICAL			
E 101-41940-223		Repair/Maintenance Bldg/	\$298.47	85785049	ADULT DEFIB PADS, HEARTSTART SMART PADS, & AED BATTERY
E 101-45200-223		Repair/Maintenance Bldg/	\$298.47	85785049	ADULT DEFIB PADS, HEARTSTART SMART PADS, & AED BATTERY
Total			\$596.94		
36680	06/09/25	BRAD PETERSON CONSULTING			
E 101-41400-437		Maintenance Contract	\$385.00	2290	IT SERVICES - 05/22/25-05/27/25
Total			\$385.00		
36681	06/09/25	BREMER BANK			
G 101-21718		HSA ACCOUNT	\$566.67		HSA JUNE -
Total			\$566.67		
36682	06/09/25	CACKA ROOFING INC			
E 275-45200-525		Parks-Buildings & Structur	\$14,750.00	25040	RE-ROOFING STIFTUNGSFEST BEER GARDEN
Total			\$14,750.00		
36683	06/09/25	Canvas Craft, Inc.			
E 833-45250-470		Donation Expense	\$1,434.50	INV77791	SHADE SAIL FOR YA CARDINALS
E 832-45250-470		Donation Expense	\$1,434.50	INV77791	SHADE SAIL FOR YA CARDINALS
Total			\$2,869.00		
36684	06/09/25	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$8.79	5927-312468	PP DEGREASER GAL
E 101-43100-221		Repair/Maintenance Equip	\$9.59	5927-316716	GRINDING WHEEL & AUTOMOTIVE FUSE
E 101-43100-221		Repair/Maintenance Equip	\$46.04	5927-316804	BLK AIR OIL WATER & BRASS HOSE ENDS LOW PRES
Total			\$64.42		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36685	06/09/25	CARVER COUNTY			
E 101-41500-305		Other Professional Fees	\$1,000.00	SHERI00391	BACKGROUND CHECK LIQUOR LICENSE
		Total	\$1,000.00		
36686	06/09/25	CARVERLINK - CARVER CO BROADBA			
E 101-41940-321		Telephone	\$25.00	3902	INTERNET - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$120.00	3902	INTERNET - WATER
E 602-49450-321		Telephone	\$185.00	3902	INTERNET - SEWER
E 101-42200-321		Telephone	\$80.00	3902	INTERNET - FIRE
E 101-43100-321		Telephone	\$56.00	3902	INTERNET - PW - HSR
E 101-45200-321		Telephone	\$24.00	3902	INTERNET - PW - PARKS
E 101-41940-321		Telephone	\$40.00	3902	INTERNET - HISTORY / FOOD
E 101-41300-321		Telephone	\$6.00	3902	INTERNET - EXECUTIVE
E 101-41320-321		Telephone	\$8.00	3902	INTERNET - COMM DEV
E 101-41400-321		Telephone	\$6.00	3902	INTERNET - CLERK
E 101-42100-321		Telephone	\$10.00	3902	INTERNET - POLICE
E 101-45500-321		Telephone	\$10.00	3902	INTERNET - LIBRARY
		Total	\$570.00		
36687	06/09/25	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$992.24	05-27-2025	GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$321.53	05-27-2025	GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$2,444.97	05-27-2025	GAS UTILITIES - PW-STR
E 101-45200-383		Gas Utilities	\$850.89	05-27-2025	GAS UTILITIES - PW-PARKS
E 601-49400-383		Gas Utilities	\$781.28	05-27-2025	GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$3,322.97	05-27-2025	GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$36.64	05-27-2025	GAS UTILITIES - POOL
		Total	\$8,750.52		
36688	06/09/25	CITIZENS BANK MN			
G 101-21718		HSA ACCOUNT	\$712.51		HSA JUNE
		Total	\$712.51		
36689	06/09/25	CITIZENS STATE BANK HSA ACCTS			
G 101-21718		HSA ACCOUNT	\$358.34		HSA JUNE
G 101-21718		HSA ACCOUNT	\$666.67		HSA JUNE
		Total	\$1,025.01		
36690	06/09/25	CLEAN N SEAL			
E 275-45200-525		Parks-Buildings & Structur	\$210.00	3932	SAND BLASTING AT SPORTS COMPLEX
		Total	\$210.00		
36691	06/09/25	CONCENTRA			
E 601-49400-208		Medical-Physicals	\$35.00	104187973	REG UDS COLL
E 602-49450-208		Medical-Physicals	\$35.00	104187973	REG UDS COLL
		Total	\$70.00		
36692	06/09/25	CORNERSTONE STATE BANK			
G 101-21718		HSA ACCOUNT	\$668.67		HSA JUNE
		Total	\$668.67		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36693	06/09/25	ECM PUBLISHERS, INC			
E 101-41320-350		Print/Publishing/Postage	\$49.50	1049621	JUNE 3 PH CHAPTER 4 COMP PLAN
E 101-41320-350		Print/Publishing/Postage	\$63.00	1049622	AMEND CH 12 RC-1 LOT REQUIREMENT
E 101-41320-350		Print/Publishing/Postage	\$49.50	1049623	387 SUM AMEND CH 12 OFF-STREET
		Total	\$162.00		
36694	06/09/25	EQUIPMENT MANAGEMENT CO			
E 101-42200-221		Repair/Maintenance Equip	\$1,317.50	65474	COMPREHENSIVE SERVICE AGREEMENT
		Total	\$1,317.50		
36695	06/09/25	FIDELITY INVESTMENTS			
G 101-21718		HSA ACCOUNT	\$358.34		HSA JUNE
		Total	\$358.34		
36696	06/09/25	GONZALEZ, EZEQUIEL MORALES			
E 101-45200-432		Refund	\$200.00		FULL DAMAGE DEPOSIT REFUND - LIONS SHELTER
		Total	\$200.00		
36697	06/09/25	GOPHER STATE ONE-CALL			
E 601-49400-223		Repair/Maintenance Bldg/	\$62.77	5050653	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$62.78	5050653	LOCATES
		Total	\$125.55		
36698	06/09/25	HEARTLAND CREDIT UNION			
G 101-21718		HSA ACCOUNT	\$466.67		HSA JUNE
		Total	\$466.67		
36699	06/09/25	HOME SOLUTIONS			
E 101-45200-223		Repair/Maintenance Bldg/	\$31.49	A263786	BULBS
E 101-43100-210		Operating Supplies	\$8.09	A263798	TIDE PODS
E 101-45200-223		Repair/Maintenance Bldg/	\$6.29	A264100	PIPE
E 101-42200-210		Operating Supplies	\$135.86	A264150	MAX HEAT TRIGGER TORCH & GAS CYLINDER
E 601-49400-223		Repair/Maintenance Bldg/	\$26.96	A264302	FUR FILTER
E 101-45200-223		Repair/Maintenance Bldg/	\$31.49	A264303	BULBS
E 101-45200-223		Repair/Maintenance Bldg/	\$9.88	A264404	DISH SOAP
E 101-42200-210		Operating Supplies	\$11.69	A264537	PROP CAMP CYLINDER
E 101-45200-223		Repair/Maintenance Bldg/	\$86.80	A264552	PARTS
E 101-45200-223		Repair/Maintenance Bldg/	\$26.08	A264574	CHECK VALVE & DISCONNECT CLIP
E 101-45200-223		Repair/Maintenance Bldg/	\$19.79	A264609	FIREMAN NOZZLE
E 101-45200-223		Repair/Maintenance Bldg/	\$29.24	A264959	ELBOW & TUBE
E 101-45200-223		Repair/Maintenance Bldg/	\$49.71	A265194	PARTS
E 101-45200-223		Repair/Maintenance Bldg/	\$58.48	A265199	WEED PREVENTER & HOSE
E 101-45200-210		Operating Supplies	\$29.69	A265234	SPRAYER
E 101-45200-223		Repair/Maintenance Bldg/	\$20.47	A265274	TOP SOIL
E 101-45200-223		Repair/Maintenance Bldg/	\$16.18	A265657	WHT MARKING PAINT
E 101-43100-223		Repair/Maintenance Bldg/	\$611.99	A265689	WTR HEATER
E 101-49860-216		Chemicals and Chem Pro	\$34.60	A265755	BLEACH
E 101-45200-223		Repair/Maintenance Bldg/	\$384.53	A265825	MULCH, COUPLINGS, & GALV NIPPLE
E 101-45200-223		Repair/Maintenance Bldg/	\$23.37	A265836	FURNACE PIPE & FURN ELBOW

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-223		Repair/Maintenance Bldg/	\$16.19	A265844	FOIL TAPE
E 101-45200-223		Repair/Maintenance Bldg/	\$16.19	B251073	CONNECTOR
		Total	\$1,685.06		
36700	06/09/25	HOMETOWN BANK			
G 101-21718		HSA ACCOUNT	\$258.34		HSA JUNE
		Total	\$258.34		
36701	06/09/25	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$642.28	47150260	COPIER
		Total	\$642.28		
36702	06/09/25	KUTAK ROCK LLP			
G 819-29500		Expenditures	\$796.50	3570023	NORWOOD FLATS REDEVELOPMENT TIF DISTRICT
E 101-41500-304		Legal Fees	\$324.50	3570024	PV Legal Fees
		Total	\$1,121.00		
36703	06/09/25	LEAGUE OF MINNESOTA CITIES			
E 101-41400-151		Workers Comp: Insurance	\$738.48	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-41110-151		Workers Comp: Insurance	\$17.03	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-45200-151		Workers Comp: Insurance	\$2,263.29	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 602-49450-151		Workers Comp: Insurance	\$1,413.00	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-43100-151		Workers Comp: Insurance	\$6,995.99	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 601-49400-151		Workers Comp: Insurance	\$1,153.96	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-41110-151		Workers Comp: Insurance	\$36.81	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-42200-151		Workers Comp: Insurance	\$5,077.79	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-49860-151		Workers Comp: Insurance	\$499.68	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-43100-151		Workers Comp: Insurance	\$173.46	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
E 101-41940-151		Workers Comp: Insurance	\$380.51	06-04-2025	WORKERS COMP AGREEMENT AFTER AUDIT PERIOD 01/01/2024-01/01/2025
		Total	\$18,750.00		
36704	06/09/25	MCFOA			
E 101-41400-433		Dues and Subscriptions	\$50.00	02541	MEMBER RENEWAL - THIESFELD
		Total	\$50.00		
36705	06/09/25	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$127.50	I2739	COMPOST SITE - SEASONAL TUFWAY BLUE REG
		Total	\$127.50		
36706	06/09/25	MINNESOTA DEPARTMENT OF HEALTH			
G 601-20281		MDH FEE	\$3,499.00		COMMUNITY WATER SUPPLY SERVICE CONNECTION FEE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$3,499.00		
36707	06/09/25	MRI SOFTWARE LLC			
E 601-49400-310		Other Professional Servic	\$26.98	MRIUS24195	BACKGROUND CEHCK REPORT:
E 602-49450-310		Other Professional Servic	\$26.97	MRIUS24195	BACKGROUND CEHCK REPORT:
Total			\$53.95		
36708	06/09/25	MN VALLEY TESTING LABORATORIES INC			
E 602-49450-217		Lab Fees	\$46.60	1308495	PHOSPHORUS
E 602-49450-217		Lab Fees	\$46.60	1308799	PHOSPHORUS
Total			\$93.20		
36709	06/09/25	NAPA - STAR Group, LLC			
E 101-45200-221		Repair/Maintenance Equip	\$80.58	391663	AIR, ENGINE & OIL FILTERS
E 101-45200-221		Repair/Maintenance Equip	\$49.03	393225	ENGINE, FUEL, & AIR FILTERS
E 101-45200-221		Repair/Maintenance Equip	\$6.11	393226	OIL TREATMENT
Total			\$135.72		
36710	06/09/25	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$358.34		HSA JUNE
Total			\$358.34		
36711	06/09/25	PINNACLE PEST CONTROL LLC			
E 101-41300-310		Other Professional Servic	\$75.00	001119	PEST CONTROL - ROY CLAY / SOUTH FIRE STATION
E 101-41300-310		Other Professional Servic	\$50.00	001119	PEST CONTROL - FRIENDSHIP PARK
E 101-41300-310		Other Professional Servic	\$75.00	001119	PEST CONTROL - HISTORY CENTER
E 101-41300-310		Other Professional Servic	\$60.00	001119	PEST CONTROL - LEGION PARK
E 101-42200-223		Repair/Maintenance Bldg/	\$75.00	001119	PEST CONTROL - NORTH FIRE STATION
E 601-49400-305		Other Professional Fees	\$90.00	001119	PEST CONTROL - NORTH WATER TREATMENT
E 101-43100-310		Other Professional Servic	\$60.00	001119	PEST CONTROL - OAK GROVE GARAGE
E 101-43100-310		Other Professional Servic	\$100.00	001119	PEST CONTROL - PAVILION / PARK
E 101-43100-310		Other Professional Servic	\$25.00	001119	PEST CONTROL - PRAIRIE DAWN PARK
E 101-43100-310		Other Professional Servic	\$75.00	001119	PEST CONTROL - PUBLIC WORKS SHOP
E 101-45200-310		Other Professional Servic	\$75.00	001119	PEST CONTROL - SOUTH SHOP
E 601-49400-305		Other Professional Fees	\$90.00	001119	PEST CONTROL - SOUTH WATER TREATMENT
E 101-43100-310		Other Professional Servic	\$75.00	001119	PEST CONTROL - SPORTS COMPLEX
E 101-43100-310		Other Professional Servic	\$25.00	001119	PEST CONTROL - VETERANS PARK
Total			\$950.00		
36712	06/09/25	Brian Herrmann			
E 101-45200-223		Repair/Maintenance Bldg/	\$711.66	1396	Service Call
Total			\$711.66		
36713	06/09/25	PROSHRED MINNESOTA			
E 101-41400-384		Refuse/Garbage Disposal	\$50.00	1759686	SERVICE 36" EXECUTIVE CONSOLE
Total			\$50.00		
36714	06/09/25	SCHNEIDER EXCAVATING & GRADING			
E 101-43100-425		Street Maint seal coat	\$250.00	SE3434	BLADED SEWER PLANT ROAD FOR DUST COATING

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$250.00		
36715	06/09/25	SCHRUPP, ERIN			
E 601-49400-331		Travel/Meeting Expense	\$17.20		MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$17.20		MILEAGE
Total			\$34.40		
36716	06/09/25	SCHULTZ, BRAD			
E 101-45200-432		Refund	\$75.00		PARTIAL REFUND OF DAMAGE DEPOSIT - LEGION PARK RENTAL
Total			\$75.00		
36717	06/09/25	Security Bank & Trust-Cologne			
G 101-21718		HSA ACCOUNT	\$616.67		HSA JUNE
Total			\$616.67		
36718	06/09/25	SECURITY BANK & TRUST-Hamburg			
G 101-21718		HSA ACCOUNT	\$712.51		HSA JUNE
G 101-21718		HSA ACCOUNT	\$358.34		HSA JUNE
Total			\$1,070.85		
36719	06/09/25	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$712.49		HSA JUNE
Total			\$712.49		
36720	06/09/25	ULINE			
E 101-45200-500		Capital Outlay	\$3,301.43	193122903	METAL PICNIC TABLES
Total			\$3,301.43		
36721	06/09/25	UMB Bank			
G 101-21718		HSA ACCOUNT	\$416.67		HSA JUNE
Total			\$416.67		
36722	06/09/25	UTILITY CONSULTANTS, INC.			
E 602-49450-217		Lab Fees	\$817.49	124025	CHEMICALS
Total			\$817.49		
36723	06/09/25	WILSONS NURSERY LLC			
E 101-46100-223		Repair/Maintenance Bldg/	\$11,549.00	30808	TREES - ORDER# 33276
Total			\$11,549.00		
36724	06/09/25	WM MUELLER & SONS INC			
E 275-45200-500		Capital Outlay	\$46,494.75	2025-131	FRIENDSHIP PARK & TENNIS COURTS
E 101-43100-224		Street Maint Materials	\$274.35	312194	3/8" VIRGIN FINE
Total			\$46,769.10		
36725	06/09/25	XTREME ELECTRICAL SERVICES, INC.			
E 601-49400-223		Repair/Maintenance Bldg/	\$300.00	25-2000	LOCATE & DISCONNECT WIRES AT WATER TOWER
Total			\$300.00		
36726	06/09/25	Young America Baseball Club			
E 101-41400-432		Refund	\$400.00		Liquor License Refund - Background Check

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total				\$400.00	
10100				\$180,514.86	

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$63,800.04
204 Senior Advisory	\$260.73
230 FOREST HILL CEMETERY	\$120.00
275 CAPITAL	\$61,454.75
489 YA Downtown Streetscape	\$9,809.00
490 4th Avenue Street Improvement	\$7,263.46
491 RAILROAD ST IMPROVEMENTS	\$1,585.00
493 Industrial Park Land (2nd Add)	\$6,492.30
601 WATER FUND	\$11,466.72
602 SEWER FUND	\$14,417.36
819 Escrow - Community Asset Devel	\$976.50
832 DONATIONS - VFW	\$1,434.50
833 DONATIONS - LEGION	\$1,434.50
	\$180,514.86



TO: Mayor Smith and Council Members

FROM: Mitchell Thiesfeld, City Clerk/Finance Director

DATE: June 9, 2025

RE: Transient Merchant Application –Sweet Wink’s LLC

The City received a Transient Merchant application from Matthew Winkelman for Sweet Wink’s LLC. Their location is either approved by the property owner ahead of time, or they will also attend events in which they have been asked to participate.

Chapter 3 of the City Code states the following:

Transient Merchant. *The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty storefront for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

RECOMMENDATION:

A motion to approve the Transient Merchant Application from Matthew Winkelman, doing business as Sweet Wink’s LLC, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



TO: Mayor Smith and NYA City Council

FROM: Ethan Nelson, City Planner

DATE: June 9, 2025

SUBJECT: Comprehensive Plan Amendment – Chapter 4: Residential Densities

BACKGROUND

Following the adoption of the Comprehensive Plan amendment to the Downtown Mixed-Use density, staff have resumed discussion with the Planning Commission to review the densities that exist within the 2040 Comprehensive Plan for the Low, Medium, and High Density areas of the community.

Staff have also held on-going conversations with the Metropolitan Council regarding the Low, Medium, and High Density Residential land use categories and what would be approved in upcoming land use amendments and the future 2050 Comprehensive Plan update. During these conversations, staff have come to the conclusion that the Medium Density land use areas are not currently able to be reasonably adjusted due to the Metropolitan Council requirements on affordable housing classifications. Therefore, in the below tables, staff will break down existing density ranges in the 2040 Comprehensive Plan versus staff recommendations meeting Metropolitan Council requirements. The areas noted in **red** are recommended for approval by staff and the Planning Commission.

2040 Comprehensive Plan		
Land Use Category	Minimum Units/Acre	Maximum Units/Acre
Low Density	1	8
Medium Density	8	12
High Density	12	18

Revised Staff Recommendation		
Land Use Category	Minimum Units/Acre	Maximum Units/Acre
Low Density	1.2	8
Medium Density	8	12
High Density	12	25

Although staff and the Planning Commission is currently recommending the City Council approve these limited amendments to the Comprehensive Plan, this does not mean the density ranges shouldn't be a topic of continued discussion going forward. These density range items should be part of the greater conversation going into the 2050 Comprehensive Plan when the City plans out future areas for development as part of the Future Land Use Map.

Recommended Motion

Motion to adopt Resolution 2025-26, amending Chapter 4 of the 2040 Comprehensive Plan

Norwood Young America

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2025-26**

**A RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT FOR LOW
DENSITY RESIDENTIAL AND HIGH DENSITY RESIDENTIAL FUTURE LAND USE**

WHEREAS, the City of Norwood Young America recognizes the need for orderly growth and development within its designated land use categories of the 2040 Comprehensive Plan; and

WHEREAS, the Low-Density Residential areas of the Future Land Use category in the 2040 Comprehensive Plan allow between 1 and 8 units per acre; and

WHEREAS, the High-Density Residential areas of the Future Land Use category in the 2040 Comprehensive Plan allow between 12 and 18 units per acre; and

WHEREAS, the City of Norwood Young America desires to allow an increased minimum density for the Low-Density Residential land use category to be 1.2 units per acre; and

WHEREAS, the City of Norwood Young America desires to allow an increased maximum density within the High-Density Residential land use category to be 25 units per acre; and

WHEREAS, the City of Norwood Young America Planning Commission held a public hearing on June 3, 2025, to consider the Comprehensive Plan Amendment; and

WHEREAS, the Planning Commission, after review and discussion, recommended the City Council approve the Comprehensive Plan Amendment, revising Low-Density Residential and High-Density Residential to the aforementioned density ranges via a 7-0 vote; and

WHEREAS, the City Council considered the Comprehensive Plan amendment and the Planning Commission recommendation at their meeting on June 9, 2025; and

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The proposed Comprehensive Plan Amendment meets the goals, policies, objectives, and criteria set forth in the Norwood Young America 2040 Comprehensive Plan and the increase in maximum density for Downtown Mixed-Use will not be in conflict with those goals.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves a Comprehensive Plan Amendment to increase the Low-Density Residential minimum density to 1.2 units per acre and the High-Density Residential maximum density to 25 units per acre.



TO: Mayor Smith and City Council Members

FROM: Mitchell Thiesfeld, City Clerk/Finance Director

DATE: June 9, 2025

RE: Resolution 2025-27 A Resolution Accepting A Cash Donation and a Re-Designation Request

The City of Norwood Young America received the following donation:

- VFW 1783 - \$750
 - NYA CIP Park Flowers

A letter has been received from Edward Born Post 343 American Legion, requesting to re-designate the remaining balance of their previously donated funds. The current balance of their funds is \$8,298.24. The organization has proposed that the funds be re-allocated for the Friendship Park Tennis Court Rehabilitation Project.

With the Council's acceptance of the donations, staff will recognize the donations as revenue in the following areas:

- \$750 - NYA Community Improvement Fund
- \$8,298.24 - Re-designated for the Friendship Park Tennis Court Rehabilitation Project

Recommended Action:

A Motion to approve Resolution 2025-27 A Resolution Accepting a Cash Donation for the NYA Community Improvement Fund and approving the re-designation of funds in the amount of \$8,298.24 from the Edward Born Post 343 American Legion, with the funds to be allocated for the Friendship Park Tennis Court Rehabilitation Project.

Norwood Young America

RESOLUTION 2025-28

A RESOLUTION ACKNOWLEDGING THE RECEIPT AND ACCEPTANCE OF COUNCIL MEMBER BROOKE ALLEN's RESIGNATION AND DECLARE THE COUNCIL SEAT VACANT EFFECTIVE MAY 31, 2025

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, the City of Norwood Young America is a municipal corporation incorporated by the laws of the State of Minnesota; and

WHEREAS, by virtue of its incorporation under the laws of the State of Minnesota, the City operates as a Statutory City, optional Plan "A" form of government as authorized in Minnesota Statutes, Chapter 412; and

WHEREAS, the Norwood Young America City Council consists of a mayor and four council members; and

WHEREAS, Council member Brooke Allen has submitted her resignation effective May 31, 2025; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Norwood Young America, Carver County, Minnesota, does hereby acknowledge receipt and acceptance of the resignation of Council member Brooke Allen and declare Council seat vacant effective May 31, 2025, and hereby authorizes the City Council to fill the vacancy.

Adopted by the City Council this 9th day of June 2025.

Connor Smith, Mayor

ATTEST:

Mitchell Thiesfeld, City Clerk-Treasurer



TO: Mayor Smith and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: June 9, 2025

RE: Resolution 2025-28 Acknowledging the Receipt and Acceptance of Council Member Brooke Allen's Resignation and Declaring the Council Seat Vacant

Enclosed is Resolution 2025-28 Acknowledging the Receipt and Acceptance of Council Member Brooke Allen's Resignation and Declaring the Council Seat Vacant, effective May 31, 2025.

Recommended Motion:

Motion to approve Resolution 2025-28 Acknowledging the Receipt and Acceptance of Council Member Brooke Allen's Resignation and Declare the Council Seat Vacant effective May 31, 2025, authorizing the City Council to fill the vacancy.

Norwood Young America

RESOLUTION 2025-28

A RESOLUTION ACKNOWLEDGING THE RECEIPT AND ACCEPTANCE OF COUNCIL MEMBER BROOKE ALLEN's RESIGNATION AND DECLARE THE COUNCIL SEAT VACANT EFFECTIVE MAY 31, 2025

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, the City of Norwood Young America is a municipal corporation incorporated by the laws of the State of Minnesota; and

WHEREAS, by virtue of its incorporation under the laws of the State of Minnesota, the City operates as a Statutory City, optional Plan "A" form of government as authorized in Minnesota Statutes, Chapter 412; and

WHEREAS, the Norwood Young America City Council consists of a mayor and four council members; and

WHEREAS, Council member Brooke Allen has submitted her resignation effective May 31, 2025; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Norwood Young America, Carver County, Minnesota, does hereby acknowledge receipt and acceptance of the resignation of Council member Brooke Allen and declare Council seat vacant effective May 31, 2025, and hereby authorizes the City Council to fill the vacancy.

Adopted by the City Council this 9th day of June 2025.

Connor Smith, Mayor

ATTEST:

Mitchell Thiesfeld, City Clerk-Treasurer

Brooke Allen

20 2nd Avenue Southeast
Norwood Young America, MN 55397
allen.brooke.m@gmail.com
218-404-6172

May 28, 2025

Dear Mayor Smith, City Council, and City Staff,

I am writing to formally resign from my Norwood Young America City Council position, effective May 31, 2025, due to my upcoming move out of the city.

It has been a privilege to serve the residents of Norwood Young America over the past two and a half years. I am grateful for the opportunity to have worked alongside dedicated colleagues and city staff to help shape our community. This experience has been both rewarding and enlightening, and I remain proud of the progress we've made together.

While I look forward to this next chapter, I will truly miss being an active part of our city's leadership, contributing to the future success of our beautiful town. I am committed to ensuring a smooth transition and am happy to assist in any way I can during this process.

Thank you again for the opportunity to serve, and for the support and collaboration throughout my tenure.

With sincere appreciation,
Brooke Allen
City Council Member
Norwood Young America, MN



TO: Mayor Smith and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: June 9, 2025

RE: Council Discussion on the Process to Fill Vacant Council Seat

Council Discussion on the Process to Fill Vacant Council Seat.



To: Mayor Smith and Council Members
From: Mitchell Thiesfeld, City Clerk/Treasurer
Date: June 9, 2025
Subject: Temporary Liquor Licenses Approval

Norwood Baseball Club Inc. has applied for two temporary on-sale liquor licenses.

The temporary liquor licenses will be used for events at the Pavilion on July 4th and July 19th. The temporary on-sale liquor license is permitted to be used at the Pavilion. The City has received the applications and will submit to MN AGE once approved.

Recommended Motion:

Approve the temporary on-sale liquor licenses for Norwood Baseball Inc. for the dates of July 4th, 2025, and July 19th, 2025.