



PAVILION RENTAL AGREEMENT

For Rental of Roy Clay, Lions Shelter, or Legion Park - fill out other side

RENTER INFORMATION

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____

RENTAL INFORMATION & FEES

RESIDENCY STATUS

CHECK ONE (1)

- ☐ CITY-LIMIT RESIDENT
☐ NON-CITY-LIMIT RESIDENT

RENTAL FEE

\$ 600.00
\$ 900.00

DAMAGE DEPOSIT

\$ 300.00
\$ 300.00

**Note: Damage deposit and proof of insurance must be submitted prior to key pickup.*

DATE OF EVENT _____
PURPOSE OF EVENT _____ APPROX # OF GUESTS _____

ADDITIONAL OPTIONS

EARLY ENTRY (Select One):	DATE _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	SOUND SYSTEM RENTAL (\$50):	Yes <input type="checkbox"/> No <input type="checkbox"/>
LATE EXIT FEE (Select One):	DATE _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	KEGORATOR/TAP RENTAL (\$50):	Yes <input type="checkbox"/> No <input type="checkbox"/>
\$250/day if scheduled in advance				
\$125/day if added within 2 weeks of event				

FEE WAIVER ELIGIBILITY

NYA Civic Group / Non-Profit Yes ☐ No ☐ NYA chartered Civic Groups, Non-Profits, and District 108 schools may use the facility
District 108 School Function Yes ☐ No ☐ at no charge for community events (based on availability). Groups must clean the facility
as if it were cleaned by City cleaning staff.

ALCOHOL DETAILS

WEDDING EVENT	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, is alcohol being consumed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
GRADUATION PARTY	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, is alcohol being served?	Yes <input type="checkbox"/> No <input type="checkbox"/>
OTHER NON-WEDDING EVENT	Yes <input type="checkbox"/> No <input type="checkbox"/>	Is alcohol being sold?	Yes <input type="checkbox"/> No <input type="checkbox"/>

For any weddings or events where alcohol will be served or sold, the renter must contact the NYA Baseball Club.
The renter is responsible for all alcohol-related coordination.

ACKNOWLEDGEMENT

I have read and understand the City of Norwood Young America Rental Policy, including cancellation procedures, responsibilities, curfews, and room capacities. I understand that fees are refundable only per City policy. I also acknowledge that my name, phone number, and event date may be shared with the NYA Baseball Club, and that I am responsible for coordinating any alcohol-related requirements with them.

RENTER SIGNATURE _____ DATE _____

CITY STAFF TO COMPLETE

TOTAL DUE	AMOUNT PAID	DATE PAID	INITIALS
FEE TOTAL _____	_____	_____	_____
DAMAGE DEPOSIT _____	_____	_____	_____
PROOF OF INSURANCE _____		_____	_____

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



RENTAL FACILITY AGREEMENT

For Pavilion Rental - fill out other side

RENTER INFORMATION

NAME _____ PHONE _____
ADDRESS _____ EMAIL _____

RENTAL INFORMATION & FEES

RESIDENCY STATUS

CHECK ONE (1)

☐ ROY CLAY

☐ LIONS SHELTER

☐ LEGION PARK

RENTAL FEE

\$ 125.00

\$ 125.00

\$ 125.00

DAMAGE DEPOSIT

\$ 200.00

\$ 200.00

\$ 200.00

**Note: Damage deposit and proof of insurance must be submitted prior to key pickup.*

DATE OF EVENT _____

PURPOSE OF EVENT _____

APPROX # OF GUESTS _____

ADDITIONAL OPTIONS

EARLY ENTRY (Select One): DATE _____ Yes ☐ No ☐ \$125 each day

LATE EXIT FEE (Select One): DATE _____ Yes ☐ No ☐ \$125 each day

FEE WAIVER ELIGIBILITY

NYA Civic Group / Non-Profit Yes ☐ No ☐

District 108 School Function Yes ☐ No ☐

NYA chartered Civic Groups, Non-Profits, and District 108 schools may use the facility at no charge for community events (based on availability). Groups must clean the facility as if it were cleaned by City cleaning staff.

ALCOHOL DETAILS

WEDDING EVENT Yes ☐ No ☐

GRADUATION PARTY Yes ☐ No ☐

OTHER NON-WEDDING EVENT Yes ☐ No ☐

If Yes, is alcohol being consumed? Yes ☐ No ☐

If Yes, is alcohol being served? Yes ☐ No ☐

Under no circumstances can alcohol be sold.

ACKNOWLEDGEMENT

I have read and understand the City of Norwood Young America Rental Policy, including cancellation procedures, responsibilities, curfews, and room capacities. I understand that fees are refundable only per City policy.

RENTER SIGNATURE _____

DATE _____

CITY STAFF TO COMPLETE

	TOTAL DUE	AMOUNT PAID	DATE PAID	INITIALS
FEE TOTAL	_____	_____	_____	_____
DAMAGE DEPOSIT	_____	_____	_____	_____
PROOF OF INSURANCE			_____	_____

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