



CITY COUNCIL AGENDA
Monday, April 28, 2025
5:00 p.m. Workshop
6:00 p.m. City Council Meeting
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

WORKSHOP

1. Workshop
 - 1.1 Retreat recap—Administrator Aukrust
 - 1.2 ERP Software Discussion—Mitchell Thiesfeld, City Clerk/Finance Director
 - 1.3 TIF Discussion – Nick Anhut, Public Advisor, Ehlers

CITY COUNCIL MEETING

2. CALL A MEETING OF THE CITY COUNCIL TO ORDER

2.1. Pledge of Allegiance

3. APPROVE AGENDA

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4.1 Proclamation: Yellow Ribbon Month—Renee Panning

5. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time.)

- 5.1. Approve Minutes of April 14, 2025, City Council Meeting
- 5.2. Approve Minutes of April 14, 2025, Special Workshop
- 5.3. Approve Payment of Claims
- 5.4. Approve Liquor License Renewals
- 5.5. Approve Liquor License – Young America Baseball Club
- 5.6. Approve 2025 Lifeguards
- 5.7. Personnel Committee Recommendation—Rose resignation
- 5.8. Personnel Committee Recommendation—Job Posting Public Service Technician
- 5.9. Approve Solicitor Permit—EcoShield
- 5.10 Approve Transient Merchant Permit—Chick-fil-A Tri-State Food Truck

6. PUBLIC HEARING

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1. **Resolution 2025-18** A Resolution to Participate in Local Housing Incentives Act Program – Karen Hallquist, CED Director

- 8.2. **Resolution 2025-19** – A Resolution Providing for the Issuance and Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2025A, in the Proposed Aggregate Principal Amount of \$5,230,000 – Nick Anhut, Ehlers
- 8.3. Non-Encrypted Radio Quote—Scott Blom, Fire Chief
- 8.4. Friendship Park Tennis Court Rehabilitation Project—Karen Hallquist, CED Director & Mark Streich, Public Services Director
- 8.5. Sealcoat Bids—Mark Streich, Public Services Director
- 8.6. Crack Fill Bids for Streets—Mark Streich, Public Services Director
- 8.7. Crack Fill/Sealcoat bids for Trail and Sports Complex Grandstand Area—Mark Streich, Public Services Director
- 8.8. 123 Reform Demo bids—Mark Streich, Public Services Director
- 8.9. Central High School Art Class – Hwy 212 Underpass Design Proposals – Karen Hallquist, CED Director

9. STAFF REPORTS

10. ADDITIONAL INFORMATION

(The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.)

11. ADJOURNMENT

UPCOMING MEETINGS / EVENTS

May 6 th	Planning Commission Meeting	6:00 PM
May 14 th	NYA Food Distribution	12:00 PM – 1:00 PM
May 12 th	Economic Development Authority (EDA)	4:30 PM
May 12 th	City Council Meeting	6:00 PM
May 20 th	Park and Recreation Commission Meeting	5:30 PM
May 15 th	Sr. Advisory Commission Meeting	9:00 AM
May 27 th	Economic Development Authority	4:30 PM
May 27 th	City Council Workshop/Meeting	5:00 PM/6:00 PM



CITY COUNCIL MINUTES

April 14, 2025 – 6 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Andrew Storms, Brandon Stender, Brooke Allen

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Ethan Nelson, City Planner; Mark Streich, Public Services Director

OTHERS: Jodi Edstrom, Carver County Library; Margot Barry, Carver County Library; Jason Kopp, OSR Physical Therapy; Tanner & Izzy King, OSR Physical Therapy; Tyra Storms, 10 Main St.; Josh & Jill Sweet, 19 3rd Ave SE; Josh Eckstein, Bolton & Menk; Deputy Sheriff Lee

2. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Smith called the meeting to order at 6:00 pm with all council members present.

2.1. The Pledge of Allegiance was said by all.

3. APPROVE AGENDA

C.Storms/B.Stender motion to approve the agenda as printed. Motion passed 5-0.

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

4.1. Library Annual Presentation—Jodi Eckstrom and Margot Barry

- A presentation regarding the Carver County library system was given by both Ms. Eckstrom and Ms. Barry.

4.2. Jason Kopp, OSR Physical Therapy

- Mr. Kopp introduced himself and gave information on the new Physical Therapy location in NYA, located in the west end of the Lakeview Clinic building.

5. CONSENT AGENDA

5.1. Approve Minutes of March 24, 2025, City Council Meeting

5.2. Approve Minutes of March 24, 2025, City Council Workshop

5.3. Approve Payment of Claims

5.4. Personnel Committee Hiring Recommendation – Summer Seasonals

5.5. Application for Exempt Gambling Permit – Ducks Unlimited

5.6. Approve the resignation of Ryan Quattrocchi – NYA Fire Department

B.Stender/A.Storms motion to approve the consent agenda. Motion passed 3-0. C.Smith and C.Storms abstained from the vote.

6. PUBLIC HEARING

6.1. Ordinance 385 Ordinance Amendment: Chapter 10 – Building Official—Ethan Nelson, City Planner

B.Allen/.C.Storms motion to open the public hearing at 6:13 pm. Motion passed 5-0.

- Staff is working on reviewing and revising code items that are outdated or inconsistent with the vision of the City.
- The current City Building Official is listed as Paul A. Waldron and Associates, whereas the current City Building Official is 101 Development Resources, Inc.

C.Storms/B.Stender motion to close the public hearing at 6:15 pm. Motion passed 5-0.

A.Storms/C.Storms motion to adopt Ordinance 385, amending Section 1000.02 Application, and Enforcement. Motion passed 5-0.

6.2. Historic Downtown Young America Beautification Project—Karen Hallquist, CED Director
B.Allen/C.Storms motion to open the public hearing at 6:16 pm. Motion passed 5-0.

- The Historic Downtown Young America Beautification Project focuses on the 10/100/200/300 blocks of Main Street E starting at Central Ave N.
 - The project will also extend on 3rd Ave SE from Main Street to 1st Street SE.
- The public improvements will prioritize replacing deteriorated visual infrastructure, including sidewalks, ADA-compliant pedestrian ramps, as well as LED decorative light poles, trees, benches, flowerpots, garbage receptacles, and bike racks.
- As this is part of a larger street project, the City is responsible for 100% of the cost of the beautification/streetscape elements.
 - The street reconstruction project will follow the 429 Process.
 - Although the City is responsible for 100% of the beautification project costs, the property owner will be responsible for the sidewalk maintenance after the project is completed.
 - The city was awarded \$7,500 from the Carver County CDA CGPIP Grant for the streetscape planning for this project.
 - The City has also allocated \$300,000 in the CIP for the beautification project.

6.2.2 Public Comment

- Questions arose regarding the sidewalks and where the new sidewalks will be added.
- A question was asked about bike racks. Bike racks will be included in the beautification project.

C.Storms/B.Allen motion to close the public hearing at 6:33 pm. Motion passed 5-0.

6.2.5 Resolution 2025-13 A Resolution Documenting the Public Hearing on the Proposed Historic Downtown Young America Beautification Streetscape Project Under the Small Cities Development Program (SCDP)—Karen Hallquist, CED Director

B.Allen/A.Storms motion to adopt Resolution 2025-13; A Resolution Documenting the Public Hearing on the Proposed Historic Downtown Young America Beautification Streetscape Project and Declaring the Targeted Area for the Historic Downtown Young America Beautification Project as a Slum and Blighted Area under the small Cities Development Program (SCDP). Motion passed 5-0.

7. OLD BUSINESS

7.1. None

8. NEW BUSINESS

8.1. Resolution 2025-14 Resolution Authorizing the Award of a Contract—Josh Eckstein, Bolton & Menk

- Bids were received for the 2025 Infrastructure Improvements Project.
- The low bid was submitted by W.M. Mueller & Sons, Inc. in the amount of \$3,329,371.85
- Five bids were received, with the low bid submitted being 25% below the engineer's estimate, and 23% below the high bid.

B.Stender/C.Storms motion to approve Resolution 2025-14 Authorizing the Award of a Contract to W.M. Mueller & Sons, Inc. in the amount of \$3,329,371.85 for the Construction of the 2025 Infrastructure Improvements Project. Motion passed 4-0. C.Smith abstained from the vote.

8.2. Ordinance 386 Ordinance Amendment – Chapter 12 – C-3, Downtown District—Ethan Nelson, City Planner

- Current height requirements in the C-3, Downtown District only allow buildings up to 35 feet.
- With the proposed ordinance amendment, the maximum building height is 4 stories.

- The Planning Commission met on their regular meeting on April 1, 2025, and gave the recommendation for the ordinance amendment.

A.Storms/B.Allen motion to approve Ordinance 386 amending Chapter 12 – Zoning – Section 1230.10 of the City Code. Motion passed 5-0.

8.3. Resolution 2025-15 Comprehensive Plan Amendment – Downtown Mixed-Use Density—Ethan Nelson

- The existing density range for downtown mixed-use is 12 to 18 units/acre.
- The proposed amendment to the 2040 comprehensive plan is to increase the density range to 12 to 40 units/acre.
- The Planning Commission recommended approval of increasing the range maximum from 18 units/acre to 40 units/acre.

C.Storms/A.Storms motion to adopt Resolution 2025-15, amending Chapter 4 of the 2040 Comprehensive Plan. Motion passed 5-0.

8.4. Resolution 2025-16 Accepting Cash Donations—Mitchell Thiesfeld, Clerk/Finance Director

- 9 donations were received.
- \$1,400 was donated from the Lindemeir Family for the Park Bench Program.
 - The Park Bench will be installed on the corner of Meadow Lane & Preserve Boulevard.
- \$500 from the NYA West Carver Lions for Senior Advisory Activities
- \$4,000 from the VFW 1783
 - \$1,000 for the Senior Commission Golden Spring Fling & \$3,000 for the Old Town Shade Sail.
- \$500 from Brandon & Beth Stender for the Old Town Project
- \$10,000 from Xtreme Electrical for the Old Town Project
- \$20 from Kathy LaBoone for the Old Town Project
- \$500 from the NYA Community Improvement Project for the Old Town Project
- \$500 from Paul & Karen Hallquist for the Old Town Project

B.Stender/A.Storms motion to approve Resolution 2025-16 a Resolution Accepting Cash Donations for the Park Bench Program, Cash Donations for the Senior Advisory Commission, Cash Donations for the Shade Sail at Old Town, and Cash Donations for the Old Town Project. Motion passed 5-0.

8.5. Resolution 2025-17 Calling for a Public Hearing TIF District—Karen Hallquist

- In accordance with Minnesota Statute, the City Council of Norwood Young America must hold a public hearing to consider establishing a new Redevelopment TIF District.
- The proposed TIF District No. 1-6 is in an effort to encourage the development of the redevelopment housing project for the 43-unit apartment complex at 123 Reform St. N.
- The Public Hearing will be held on May 27th, 2025 at the Regular City Council Meeting.

C.Storms/B.Stender motion to approve Resolution 2025-17; a Resolution Calling for a Public Hearing by the City Council on the Proposed Modification to the Development Program for the Development District NO. 1, Establishing Tax Increment Financing District No. 1-6 Therein and Adoption of a Tax Increment Financing Plan Therefor for May 27th. Motion passed 5-0.

9. STAFF REPORTS

Administrator Aukrust – The City was awarded a Small Communities Planning Grant in the amount of \$47,768.40 for I&I reduction. Work will begin on the project once the City has been notified by MPCA.

Public Service Director – Staff is busy cleaning at the Water Plant, as well as grinding stumps and removing trees.

10. ADDITIONAL INFORMATION

10.1 None

11. ADJOURNMENT

C.Storms/B.Allen motion to adjourn at 7:11 pm. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



SPECIAL CITY COUNCIL WORKSHOP MINUTES

April 14, 2025

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Connor Smith, Charlie Storms, Andrew Storms, Brandon Stender, Brooke Allen

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director

OTHERS:

1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayer Smith called the meeting to order at 5:30 pm. All members present.

1.1. Liquor License Discussion—Mitchell Thiesfeld, City Clerk/Finance Director and Staff

- Discussed liquor options regarding events held at the Pavillion.

2. ADJOURNMENT

C.Storms/B.Allen motion to adjourn at 5:50 p.m. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE

To Be Approved: April 28, 2025

Payroll EFT

Check #	509508 - 509527	Pay Period 9	\$	50,757.51
Check #	-			
Check #	-			
Check #	-			

Prepays

Check #	36568	Boundtree Medical	\$	239.23
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Electronic Payments

Check #	1930e - 1939e		\$	56,956.15
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Claims Pending Payment

Check #	36569 - 36591		\$	64,631.73
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Voided Checks

Check #	509507 , 36514 36570 ,
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Grand Total (excluding voided checks)	\$	<u>172,584.62</u>
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NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 041425CLAIMS2,042825CLAIMS,MCarlsonPaint4.25.25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
1930 e	04/25/25	DELTA DENTAL			
G 101-21714		Dental Insurance	\$909.36	RIS00063543	DENTAL INSURANCE
G 101-21714		Dental Insurance	\$548.20	RIS00063543	DENTAL INSURANCE
		Total	\$1,457.56		
1931 e	04/25/25	METRO FIBERNET LLC			
E 101-41940-321		Telephone	\$24.83	04-16-2025	PHONE - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$49.66	04-16-2025	PHONE - WATER
E 602-49450-321		Telephone	\$49.66	04-16-2025	PHONE - SEWER
E 101-42200-321		Telephone	\$49.66	04-16-2025	PHONE - FIRE
E 101-43100-321		Telephone	\$38.13	04-16-2025	PHONE - PW-HSR
E 101-45200-321		Telephone	\$16.35	04-16-2025	PHONE - PW-PARKS
E 101-49860-321		Telephone	\$24.83	04-16-2025	PHONE - POOL
E 101-41940-321		Telephone	\$74.49	04-16-2025	PHONE - HISTORY/FOOD
E 101-41300-321		Telephone	\$43.20	04-16-2025	PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$57.60	04-16-2025	PHONE - COMM DEV
E 101-41400-321		Telephone	\$43.20	04-16-2025	PHONE - CLERK
E 101-42100-321		Telephone	\$72.00	04-16-2025	PHONE - POLICE
E 101-45500-321		Telephone	\$72.00	04-16-2025	PHONE - LIBRARY
		Total	\$615.61		
1932 e	04/25/25	MINNESOTA GUTTER			
E 101-42200-455		Refunds/Reimbursements	\$3,330.88	3779	FIRE HALL RESTORATION
		Total	\$3,330.88		
1933 e	04/25/25	MN HEALTHCARE CONSORTIUM			
G 101-21706		Hospitalization/Medical Ins	\$16,634.84		MAY INVOICE - 4777 PASSPORT ASO 3500-0 HSA
		Total	\$16,634.84		
1934 e	04/25/25	QUILL CORPORATION			
E 101-41400-200		Office Supplies	\$291.94	43575954	PAPER
		Total	\$291.94		
1935 e	04/25/25	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$918.26	04-14-2025	STD/LTD INSURANCE
		Total	\$918.26		
1936 e	04/25/25	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	\$255.01	05-01-2025	GROUP LIFE INSURANCE
		Total	\$255.01		
1937 e	04/25/25	WM CORPORATE SERVICES, INC.			
E 101-41940-223		Repair/Maintenance Bldg/	\$200.00	0024059-170	WWTP
		Total	\$200.00		
1938 e	04/25/25	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$1,085.00	923213721	ELECTRICAL UTILITIES - BLDGS
E 101-42200-381		Electric Utilities	\$359.10	923213721	ELECTRICAL UTILITIES - FD
E 101-42500-381		Electric Utilities	\$12.36	923213721	ELECTRICAL UTILITIES - CIVIL DEFENSE

NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 041425CLAIMS2,042825CLAIMS,MCarlsonPaint4.25.25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-380		Street Lighting	\$6,921.92	923213721	ELECTRICAL UTILITIES - STREET LIGHTS
E 101-43100-381		Electric Utilities	\$440.22	923213721	ELECTRICAL UTILITIES - STREETS
E 101-45200-381		Electric Utilities	\$663.21	923213721	ELECTRICAL UTILITIES - PARK
E 101-45500-381		Electric Utilities	\$839.02	923213721	ELECTRICAL UTILITIES - LIBRARY
E 601-49400-381		Electric Utilities	\$450.48	923213721	ELECTRICAL UTILITIES - WATER
E 602-49450-381		Electric Utilities	\$4,645.40	923213721	ELECTRICAL UTILITIES - WWTP
E 101-49860-381		Electric Utilities	\$293.97	923213721	ELECTRICAL UTILITIES - POOL
R 101-41400-32130		Service Charge	\$241.77	923213721	SERVICE CHARGE
Total			\$15,952.45		
1939 e	04/25/25	M CARLSON PAINTING			
E 275-45200-525		Parks-Buildings & Structur	\$17,299.60	39482-2	Sports Complex Lights
Total			\$17,299.60		
36568	04/14/25	BOUNDTREE MEDICAL			
E 101-42200-210		Operating Supplies	\$84.99	85710470	LA RESCUE FIRST CALL-IN BAG, ORANGE
E 101-42200-210		Operating Supplies	\$154.24	85719565	BLOOD PRESSURE CUFF, MASKS, MULTI-TRAUMA DRESSINGS, STETHOSCOPES, & THERMOMETERS
Total			\$239.23		
36569	04/28/25	ABM EQUIPMENT			
E 101-43100-221		Repair/Maintenance Equip	\$2,086.86	0182384-IN	SERVICE - BUCKET TRUCK
Total			\$2,086.86		
36571	04/28/25	AUKRUST, ANDREA			
E 101-41110-331		Travel/Meeting Expense	\$15.96		TRANSPORTATION ALLIANCE-INFRASTRUCTURE LEGISLATIVE CONFERENCE & PARKING
E 101-41300-331		Travel/Meeting Expense	\$15.95		TRANSPORTATION ALLIANCE-INFRASTRUCTURE LEGISLATIVE CONFERENCE & PARKING
E 601-49400-331		Travel/Meeting Expense	\$15.95		TRANSPORTATION ALLIANCE-INFRASTRUCTURE LEGISLATIVE CONFERENCE & PARKING
E 602-49450-331		Travel/Meeting Expense	\$15.95		TRANSPORTATION ALLIANCE-INFRASTRUCTURE LEGISLATIVE CONFERENCE & PARKING
E 101-43100-331		Travel/Meeting Expense	\$15.95		TRANSPORTATION ALLIANCE-INFRASTRUCTURE LEGISLATIVE CONFERENCE & PARKING
E 101-41320-331		Travel/Meeting Expense	\$15.95		TRANSPORTATION ALLIANCE-INFRASTRUCTURE LEGISLATIVE CONFERENCE & PARKING
Total			\$95.71		
36572	04/28/25	CARVER COUNTY			
E 493-46500-438		Taxes and Assessments	\$9,700.00	1657551	2025 PROPERTY TAXES 58.7540010
E 493-46500-438		Taxes and Assessments	\$846.00	1658050	2025 PROPERTY TAXES 58.7550020
E 493-46500-438		Taxes and Assessments	\$3,020.00	1658233	2025 PROPERTY TAXES 58.7550030
E 491-41000-438		Taxes and Assessments	\$1,417.64	50163767	2025 PROPERTY TAXES 58.9990020
E 101-41940-430		Miscellaneous	\$35.00	50163785	2025 PROPERTY TAXES 58.0500350
E 101-41940-430		Miscellaneous	\$35.00	50164051	2025 PROPERTY TAXES 58.0510350
G 251-22100		Escrow Collected	\$950.40	50165427	2025 PROPERTY TAXES 58.0141051

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Batch: 041425CLAIMS2,042825CLAIMS,MCarlsonPaint4.25.25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$16,004.04		
36573	04/28/25	CLEAN N SEAL			
E 275-45200-525		Parks-Buildings & Structur	\$32,482.00		QUOTE 1-21- PROJECT - REMAINING BALANCE
Total			\$32,482.00		
36574	04/28/25	EGGERS, KIM			
E 101-41400-331		Travel/Meeting Expense	\$30.10		MILEAGE
Total			\$30.10		
36575	04/28/25	EROSION PRODUCTS, LLC			
E 101-45200-223		Repair/Maintenance Bldg/	\$484.29	541725	SUN/SHADE CLASSIC SEED MIX & SUNNY PREMIUM SEED MIX
Total			\$484.29		
36576	04/28/25	HALLQUIST, KAREN			
E 101-41320-331		Travel/Meeting Expense	\$71.40		MILEAGE - DROP OFF STREETSCAPE DEED GRANT APPLICATION
Total			\$71.40		
36577	04/28/25	HAWKINS INC			
E 601-49400-216		Chemicals and Chem Pro	\$20.00	7036133	CHLORINE CYLINDER
E 601-49400-216		Chemicals and Chem Pro	\$40.00	7036569	CHLORINE CYLINDER
E 602-49450-216		Chemicals and Chem Pro	\$20.00	7036623	CHLORINE CYLINDER & SULFUR DIOXIDE CYLINDER
Total			\$80.00		
36578	04/28/25	HEILAND, ZACH			
E 101-43100-331		Travel/Meeting Expense	\$198.95		MILEAGE & FOOD REIMBURSEMENT - CDL TRAINING
E 101-45200-331		Travel/Meeting Expense	\$198.94		MILEAGE & FOOD REIMBURSEMENT - CDL TRAINING
Total			\$397.89		
36579	04/28/25	HYDRO OPERATING LLC			
E 602-49450-500		Capital Outlay	\$835.00	20055935-B	CAMLOCK & HOSE
Total			\$835.00		
36580	04/28/25	LANO EQUIPMENT OF NORWOOD, INC			
E 101-43100-221		Repair/Maintenance Equip	\$2,278.61	34120A	SERVICE - 2017 BOBCAT S-750
Total			\$2,278.61		
36581	04/28/25	LEAGUE OF MINNESOTA CITIES			
E 101-41400-207		Training Instructional	\$20.00	428667	2025 SAFETY & LOSS CONTROL WORKSHOP
Total			\$20.00		
36582	04/28/25	MEDICAL & SAFETY RESOURCES			
E 101-42200-207		Training Instructional	\$1,488.00	1748	PEDIATRIC ASSESSMENT/PEDIATRIC TRAUMA 3/10/25
Total			\$1,488.00		
36583	04/28/25	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$173.40	I1830	PRAIRIE DAWN PARK - EVENT LIBERTY TAN SMALL HC

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*Check Detail Register©

Batch: 041425CLAIMS2,042825CLAIMS,MCarlsonPaint4.25.25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-418		Other Rentals (Biffs)	\$173.40	I1858	FRIENDSHIP PARK - EVENT LIBERTY TAN BIG TANK
		Total	\$346.80		
36584	04/28/25	MN DEPT OF EMPLOYMENT & EC DEV			
E 101-43100-142		Unemployment Benefit Pa	\$1,002.00		UNEMPLOYMENT BENEFITS - QUARTER 1, 2025
E 101-45200-142		Unemployment Benefit Pa	\$1,002.00		UNEMPLOYMENT BENEFITS - QUARTER 1, 2025
		Total	\$2,004.00		
36585	04/28/25	MN FIRE SERV CERTIFICATON BD			
E 101-42200-207		Training Instructional	\$262.00		INSTRUCTOR I CERTIFICATION EXAM
E 101-42200-207		Training Instructional	\$131.00	13803	INSTRUCTOR I CERTIFICATION EXAM
E 101-42200-207		Training Instructional	\$75.00	13837	RETEST FEE FOR FIREFIGHTER 1
		Total	\$468.00		
36586	04/28/25	NAPA - STAR Group, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$72.86	387433	AIR FILTER & OIL FILTER
		Total	\$72.86		
36587	04/28/25	SCHRUPP, ERIN			
E 601-49400-331		Travel/Meeting Expense	\$15.28		MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$15.28		MILEAGE
		Total	\$30.56		
36588	04/28/25	Squires, Waldspurger, & Mace, P.A.			
E 101-41500-304		Legal Fees	\$2,977.60	23788	PROFESSIONAL SERVICES THROUGH 2/28/2025
		Total	\$2,977.60		
36589	04/28/25	STREICHERS MINNEAPOLIS			
E 101-42200-417		Uniform	\$245.00	I1753780	COLLAR INSIGNIAS: RHODIUM 1/2 STAR & TWO STARS
		Total	\$245.00		
36590	04/28/25	WOLF MOTORS			
E 101-42200-221		Repair/Maintenance Equip	\$1,763.01	6274418	STATEMENT BALANCE
		Total	\$1,763.01		
36591	04/28/25	ADC SERVICES LLC			
E 101-43100-208		Medical-Physicals	\$35.00	786324	2025 LAB + MRO
E 101-45200-208		Medical-Physicals	\$35.00	786324	2025 LAB + MRO
E 101-43100-208		Medical-Physicals	\$75.00	786324	2025 TPA ANNUAL FEE
E 101-45200-208		Medical-Physicals	\$75.00	786324	2025 TPA ANNUAL FEE
E 601-49400-208		Medical-Physicals	\$75.00	786324	2025 TPA ANNUAL FEE
E 602-49450-208		Medical-Physicals	\$75.00	786324	2025 TPA ANNUAL FEE
		Total	\$370.00		
		10100	\$121,827.11		

NORWOOD YOUNG AMERICA

04/25/25 11:20 AM

Page 5

*Check Detail Register©

Batch: 041425CLAIMS2,042825CLAIMS,MCarlsonPaint4.25.25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
---------	------------	-------------	--------	---------	---------

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$49,788.81
251 HARBOR / HAVEN	\$950.40
275 CAPITAL	\$49,781.60
491 RAILROAD ST IMPROVEMENTS	\$1,417.64
493 Industrial Park Land (2nd Add)	\$13,566.00
601 WATER FUND	\$666.37
602 SEWER FUND	\$5,656.29
	<hr/>
	\$121,827.11



To: Mayor Smith and Council Members
From: Mitchell Thiesfeld, City Clerk/Finance
Date: April 28, 2025
Subject: Liquor License Renewals for 2025-26

The City's liquor licenses will renew on July 1, 2025. Below is the list of applicants and the license(s) they are requesting for Council review and approval. Council approval is contingent upon receipt of all required documentation, fees, and sheriff's department approval.

The Carver County Sheriff's Office will review all applications for violations before they are sent to the Alcohol and Gambling Enforcement Division of the State for approval.

Applicant	Type of License
Gasthouse	On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday
Good Time Liquors	Off-Sale Liquor
Holiday Station Stores	Off-Sale 3.2 Beer
Kwik Trip 854	Off-Sale 3.2 Beer
Family Dollar #26540	Off-Sale 3.2 Beer
Last Call Too	On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday, 2am close
Lazy Loon Bowling & Event Center	On-Sale Liquor, On-Sale Sunday
Mid-Town	On-Sale Wine/Strong Beer
Northside Grill	On-Sale Liquor, On-Sale Sunday
The Pour House Pub	On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday, 2am close
Copper Canyon	On-Sale Liquor, On-Sale Sunday
Norwood Baseball	On-Sale Wine/Strong Beer

Recommended Motion:

Approve the liquor license applications listed above, contingent on receipt of all required documentation, fees, and Sheriff's Department approval.



To: Mayor Smith and Council Members
From: Mitchell Thiesfeld, City Clerk/Treasurer
Date: April 28, 2025
Subject: Liquor License Approval

Young America Baseball Club has applied for the following liquor license:

- On-Sale Wine/Strong Beer

The Carver County Sheriff's Office will review the application for any violations before the paperwork is sent to the Alcohol and Gambling Enforcement Division of the State for approval. The liquor license will expire on June 30, 2025.

Recommended Motion:

Approve the liquor license application listed above, contingent on receipt of all required documentation, fees, and Sheriff's Department approval.



To: Mayor Smith and Council Members
From: Mitchell Thiesfeld, Clerk/Finance Director
Date: April 28, 2025
Subject: Lifeguard Appointments for 2025

Listed below are the lifeguards for the 2025 season. Of the fourteen listed, thirteen are returning lifeguards. Four of the fourteen lifeguards already have their WSI certification and a few more plan on getting certified before the pool opens. Any lifeguard that becomes WSI certified will move to a grade 0B on the salary scale for the season.

Name	Grade	Step	
Allison, Luke	0A	2	
Amrhein, Amelia	1	3	Assistant Manager
Behrens, Brody	0B	3	
Beneke, Josie	0A	5	
Beneke, Marlie	0B	3	
Fox, Cali	0A	3	
Gillett, Aiden	0A	3	
Just, Teagan	0A	3	
Stender, Hailey	0A	2	
Sund, Natalie	0A	2	
Tellers, Evie	0A	3	
Tregarthen, Terra	0B	3	
Wenzel, Teagan	0B	2	
Lueck, Avery	0A	1	

Recommended Motion:

Approve hiring the listed Lifeguards for the 2025 Season at the West Carver Community Pool, contingent on completing the required certifications.



DATE: April 28, 2025

TO: Mayor Smith and Members of the City Council

FROM: Andrea Aukrust, City Administrator

RE: Personnel—Accepting a Resignation

Leighton Rose submitted his two-week notice on April 18, 2025, ending his full-time employment with the city to focus on personal goals. His last day will be May 2, 2025. Mr. Rose will be in good standing and eligible for a payout of his remaining PTO, if he fulfills the two-week notice requirement. The City thanks Mr. Rose for his dedication to the City and for all his assistance with projects in the Utilities department that we long overdue.

Recommendation:

Consent agenda item

Norwood Young America



TO: Mayor Smith and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 28, 2025

RE: Public Services Technician (PST) 3-Water and Sewer

The Personnel Committee requests approval to post for the open Public Services Technician (PST) 3 position in Water and Sewer.

- The position will be posted for approximately three weeks or until the desired candidate is selected and the position is filled.
- The Personnel Committee recommendation will come before the council for approval.

Recommendation

Consent agenda item

Norwood Young America



TO: Mayor Smith and Council Members

FROM: Mitchell Thiesfeld, Clerk/Finance Director

DATE: April 28, 2025

RE: Solicitor Permit Application – EcoShield

The City has received a Solicitor permit application EcoShield.

- Pest Control Services.
 - EcoShield has recently solicited in Chaska, Watertown, and Edina.
 - The fee of \$100 has not been received; the City will release the permit once paid and approved.
-

Chapter 3 of the City Code states the following:

Solicitor. *The term “solicitor” shall mean a person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services, of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person’s activity is to obtain or attempt to obtain orders as discussed above. The term solicitor shall mean the same as the term canvasser.*

RECOMMENDATION:

CONCENT AGENDA:

Motion to approve the Solicitor Permit for EcoShield as defined in Chapter 3 of City Code.



TO: Mayor Smith and Council Members

FROM: Mitchell Thiesfeld, Clerk/Finance Director

DATE: April 28, 2025

RE: Transient Merchant Application – Chick-fil-A Tri State Food Truck

The City received a Transient Merchant application from dreamBig Hospitality LLC doing business as Chick-fil-A Ear of Corn. The food truck serves Chick-fil-A products (Chick sandwiches, chicken nuggets, waffle fries, cookies). Their location is either approved by the property owner ahead of time or they attend events they have been asked to participate in.

Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

RECOMMENDATION:

Consent Agenda

A motion to approve the Transient Merchant Application from dreamBig Hospitality LLC, doing business as Chick-fil-A Ear of Corn, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



TO: Mayor Smith and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 28, 2025

SUBJECT: Resolution 2025-18; A Resolution Electing to Participate in the Local Housing Incentives Account Program Under the Metropolitan Livable Communities Act for Calendar Years 2021-2030

The Metropolitan Council's mission is to "foster efficient and economic growth for a prosperous region" for the seven-county metro area. This board guides and supports the strategic growth of 181 cities and townships.

The Metropolitan Council Livable Communities Act (LCA) establishes a fund to assist communities achieve development goals in creating more housing choice, support living wage job creation, and connect jobs, housing, and regional amenities to create a more equitable region. LCA grants are awarded to participating cities and townships in the seven-county metro area who partner with development teams on projects.

The different grant programs that LCA offers are:

- The Livable Communities Demonstration Account (LCDA) supports development and redevelopment projects that link housing, jobs and services and use community and regional infrastructure efficiently.
- Transit Oriented Development (TOD) grants are focused on high density projects that contribute to a mix of uses in the TOD-eligible area. TOD-eligible areas can be along light rail, commuter rail, bus rapid transit, and high frequency bus corridors.
- Pre-development grants are for teams who are defining or redefining a project that will support Livable Communities and Imagine 2050 goals.
- The Policy Development program provides funding to participating cities to support locally adopted policies that influence physical development and further both LCA and Imagine 2050 goals with an emphasis on equitable development.
- The Tax Base Revitalization Account (TBRA) helps clean up contaminated land and buildings for subsequent development. These grants are intended to provide the greatest public benefit for the money spent, strengthen the local tax base, and create and preserve jobs and/or affordable housing. TBRA has three different funding opportunities: Contamination Cleanup, Site Investigation, and Seeding Equitable Environmental Development (SEED).

- The Local Housing Incentives Account (LHIA) helps expand and preserve lifecycle and affordable rental housing. All LHIA applications are submitted through the Minnesota Housing Super RFP instead of the WebGrants portal.
- The Affordable Homeownership program provides grants to support affordable homeownership development, including acquisition and rehabilitation

In order to participate in these Local Housing Incentive Programs, the City Council must adopt a resolution in support of lifecycle and affordable housing goals for calendar years 2021-2030 as allocated from the City of NYA Comprehensive Plan.

Affordable Housing Goals Range	Life-Cycle Housing Goal
148-269 Units	1078 Units

The City also agrees to submit answers to questions in the Metropolitan Council's annual Housing Policy and Production Survey that identify actions taken to meet established housing goals and therefore fulfill the requirement of having a Housing Action Plan.

Upon adoption, staff will submit the signed resolution to the Met Council Livable Communities and Housing. They will follow the statutory process to conduct a hearing and approve goals for all new LCA participants in November/December 2025. Once approved, the City will be able to apply for LCA funding starting in 2026. Prior to the eligibility deadline of 2030, the City will review the 2031-2040 housing goals for continued participation.

The last LCA grant that was awarded to the City of NYA was in 2006.

Recommended Motion

Motion to adopt Resolution 2025-18; a Resolution Electing to Participate in the Local Housing Incentives Account Program Under the Metropolitan Livable Communities Act for Calendar Years 2021-2030.

**RESOLUTION NO. 2025-18
CITY OF NORWOOD YOUNG AMERICA**

**RESOLUTION ELECTING TO PARTICIPATE IN
THE LOCAL HOUSING INCENTIVES ACCOUNT PROGRAM
UNDER THE METROPOLITAN LIVABLE COMMUNITIES ACT
CALENDAR YEARS 2021 THROUGH 2030**

WHEREAS, the Metropolitan Livable Communities Act (Minnesota Statutes sections 473.25 to 473.255) establishes a Metropolitan Livable Communities Fund which is intended to address housing and other development issues facing the metropolitan area defined by Minnesota Statutes section 473.121; and

WHEREAS, the Metropolitan Livable Communities Fund, comprising the Tax Base Revitalization Account, the Livable Communities Demonstration Account, the Local Housing Incentive Account and the Inclusionary Housing Account, is intended to provide certain funding and other assistance to metropolitan-area municipalities; and

WHEREAS, a metropolitan-area municipality is not eligible to receive grants or loans under the Metropolitan Livable Communities Fund or eligible to receive certain polluted sites cleanup funding from the Minnesota Department of Employment and Economic Development unless the municipality is participating in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254; and

WHEREAS, the Metropolitan Livable Communities Act requires that each municipality establish affordable and life-cycle housing goals for that municipality that are consistent with and promote the policies of the Metropolitan Council as provided in the adopted Metropolitan Development Guide; and

WHEREAS, a metropolitan-area municipality can participate in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254 if: (a) the municipality elects to participate in the Local Housing Incentives Program; (b) the Metropolitan Council and the municipality successfully negotiate new affordable and life-cycle housing goals for the municipality; (c) the Metropolitan Council adopts by resolution the new negotiated affordable and life-cycle housing goals for the municipality; and (d) the municipality establishes it has spent or will spend or distribute to the Local Housing Incentives Account the required Affordable and Life-Cycle Housing Opportunities Amount (ALHOA) for each year the municipality participates in the Local Housing Incentives Account Program.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Norwood Young America:

1. Elects to participate in the Local Housing Incentives Program under the Metropolitan Livable Communities Act for calendar years 2021 through 2030.
2. Agrees to the following affordable and life-cycle housing goals for calendar years 2021 through 2030:

Affordable Housing Goals Range	Life-Cycle Housing Goal
148-269 Units	1078 Units

3. Will submit answers to questions in the Metropolitan Council's annual Housing Policy and Production Survey that identify actions taken to meet established housing goals and therefore fulfill the requirement of having a Housing Action Plan.

Adopted by the City Council on the 28th day of April 2025,

Connor Smith, Mayor

ATTEST:

Mitchell Thiesfeld, City Clerk/Treasurer



TO: Mayor Smith and Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 28, 2025

RE: Resolution 2025-19 A Resolution Providing for the Issuance and Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2025A, in the Proposed Aggregate Principal Amount of \$5,230,000

Nick Anhut from Ehlers and Associates will attend the workshop and council meeting to discuss the GO Improvement and Utility Revenue Bond sale.

Recommended Motion:

Motion to Approve Resolution A Resolution Providing for the Issuance and Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2025A, in the Proposed Aggregate Principal Amount of \$5,230,000; fixing their form and specifications; directing their execution and delivery and providing for their payment.

Extract of Minutes of Meeting
of the City Council of the
City of Norwood Young America, Carver County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Norwood Young America, Minnesota, was duly held in City Hall in said City on Monday, April 28, 2025, commencing at 6:00 p.m.

The following members were present:

and the following were absent:

* * * * * * * * *

The following resolution was presented by Councilmember _____, who moved its adoption:

CITY OF NORWOOD YOUNG AMERICA

CARVER COUNTY, MINNESOTA

RESOLUTION NO. 2025-19

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION
IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2025A, IN THE PROPOSED
AGGREGATE PRINCIPAL AMOUNT OF \$5,230,000**

BE IT RESOLVED By the City Council of the City of Norwood Young America, Minnesota (the “City”), as follows:

Section 1. Authorization.

1.01. Improvement Bonds.

(a) Certain assessable public improvements within the City, including street improvements (the “Assessable Improvements”) associated with the street and utility project in the City designated as the 2025 Infrastructure Improvement Project (the “Project”), have been made, duly ordered or contracts let for the construction thereof pursuant to the provisions of Minnesota Statutes, Chapters 429 and 475, as amended (the “Improvement Act”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$3,825,000 (the “Improvement Bonds”), pursuant to the Improvement Act, to provide financing for the Assessable Improvements.

1.02. Sanitary Sewer Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City’s sanitary sewer system (the “Sanitary Sewer Improvements”) as part of the Project

pursuant to Minnesota Statutes, Chapters 444 and 475, as amended (the “Utility Revenue Act”), and Section 115.46, as amended (the “Sanitary Sewer Act”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$570,000 (the “Sanitary Sewer Revenue Bonds”), pursuant to the Utility Revenue Act and the Sanitary Sewer Act, to provide financing for the Sanitary Sewer Improvements.

1.03. Water Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City’s and water system (the “Water Improvements”) as part of the Project pursuant to the Utility Revenue Act.

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$835,000 (the “Water Revenue Bonds”), pursuant to the Utility Revenue Act, to provide financing for the Water Improvements.

1.04. Issuance of Bonds.

(a) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Improvement and Utility Revenue Bonds, Series 2025A (the “Bonds”), in the proposed aggregate principal amount of \$5,230,000, pursuant to the Improvement Act, the Utility Revenue Act, and the Sanitary Sewer Act (collectively, the “Act”), to provide financing for the construction of the Assessable Improvements, the Sanitary Sewer Improvements, and the Water Improvements.

(b) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal

advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

Section 2. Sale of Bonds. To provide funds to finance the Assessable Improvements, the Sanitary Sewer Improvements, and the Water Improvements, the City will therefore issue and sell the Bonds in the proposed aggregate principal amount of \$5,230,000. The principal amount of the Bonds is subject to adjustment in accordance with the official Terms of Proposal to be prepared in connection with the offering and the sale of the Bonds.

Section 3. Authority of Municipal Advisor. Ehlers and Associates, Inc. (the “Municipal Advisor”) is authorized and directed to negotiate the sale of the Bonds. The City Council will meet on Tuesday, May 27, 2025, or another date selected by City staff, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

Section 4. Authority of Bond Counsel. The law firm of Kutak Rock LLP, as bond counsel to the City (“Bond Counsel”), is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the City are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

Section 5. Covenants. In the resolution awarding the sale of the Bonds, the City Council will set forth the covenants and undertakings required by the Act.

Section 6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the City are authorized and directed to cooperate with the Municipal Advisor and participate in the preparation of an official statement for the Bonds and to deliver it on behalf of the City upon its completion.

Section 7. Reimbursement. The Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; the City expects to incur certain expenditures with respect to the

Assessable Improvements, the Sanitary Sewer Improvements, and the Water Improvements that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds. The City hereby declares its intent to reimburse certain costs of the Assessable Improvements, the Sanitary Sewer Improvements, and the Water Improvements from proceeds of the Bonds (the "Declaration") in an amount not to exceed \$5,230,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations, or expenditures that otherwise meet the requirements of the Reimbursement Regulations. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Assessable Improvements, the Sanitary Sewer Improvements, and the Water Improvements and the principal amount of the Bonds described herein are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such expenditures. This Declaration is intended to constitute a declaration of official intent for purposes of the reimbursement regulations.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Approved by the City Council of the City of Norwood Young America, Minnesota this 28th
day of April, 2025.

Connor Smith, Mayor

ATTEST:

Mitchell Thiesfeld, City Clerk-Finance Director

STATE OF MINNESOTA)
)
COUNTY OF CARVER) SS.
)
CITY OF NORWOOD)
YOUNG AMERICA)

I, the undersigned, being the duly qualified City Clerk-Finance Director of the City of Norwood Young America, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on April 28, 2025, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the City’s General Obligation Improvement and Utility Revenue Bonds, Series 2025A, in the proposed aggregate principal amount of \$5,230,000.

WITNESS My hand officially as such City Clerk-Finance Director and the corporate seal of the City this 28th day of April, 2025.

Mitchell Thiesfeld
City Clerk-Finance Director
City of Norwood Young America, Minnesota
(SEAL)



TO: Mayor Smith and Council Members
FROM: Scott Blom, Fire Chief
DATE: April 28, 2025
RE: Purchase Non-Encrypted Radios

The NYAFD is in need to purchase 10 new non-encrypted radios. These radios are a key component to our safety. We use these radios at each call to either receive or transmit crucial information from dispatch and our chief officers. Radio is used as our lifeline when in a structure fire or anytime away from our apparatus. They are used to help coordinate traffic control as we shut down major roadways or intersections.

Currently NYAFD has 29 Portable Radios

- 5 APX 6000 Encrypted radios purchased in 2023
- 11 APX 4000 Non-Encrypted radios purchased in 2020
- 15 XTS 2500 Non-Encrypted radios purchased 2002, no longer supported by manufacturer

In the 2025 Capital Improvement Budget there is \$50,000 earmarked for radio replacement. We have received a quote from Motorola for the purchase of ten new non-encrypted radios for \$47,818.80.

Proposed Motion:

Motion to approve the purchase of ten portable radios from Motorola for \$47,818.80.

Norwood Young America



NORWOOD-YOUNG AMERICA FIRE DEPT, CITY OF

APX-6000 Non-Encrypted 4-21-25

04/21/2025



QUOTE-3098529

04/21/2025

NORWOOD-YOUNG AMERICA FIRE DEPT, CITY OF
327 ELM
NORWOOD, MN 55368

RE: Motorola Quote for APX-6000 Non-Encrypted 4-21-25

Dear Scott Blom ,

Motorola Solutions is pleased to present NORWOOD-YOUNG AMERICA FIRE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide NORWOOD-YOUNG AMERICA FIRE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Sid Sanocki at sid.sanocki@ancom.org.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Sid Sanocki
Sales

Motorola Solutions Manufacturer's Representative



QUOTE-3098529
APX-6000 Non-Encrypted 4-21-25

Billing Address:
NORWOOD-YOUNG AMERICA
FIRE DEPT, CITY OF
327 ELM
NORWOOD, MN 55368
US

Shipping Address:
NORWOOD-YOUNG AMERICA
FIRE DEPT, CITY OF
327 ELM
NORWOOD, MN 55368
US

Quote Date:04/21/2025
Expiration Date:06/20/2025
Quote Created By:
Sid Sanocki
Sales
sid.sanocki@ancom.org
6517148359

End Customer:
NORWOOD-YOUNG AMERICA FIRE
DEPT, CITY OF
Scott Blom
Firechief@cityofnyc.com
(952) 467-1806

Contract: MN Contract 209493
AGREEMENT: STATE OF MINNESOTA
FIXED PRICING
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Disc %	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	10	28.0%	\$2,640.24	\$26,402.40
1a	QA07577AA	ALT: BATT IMPRES 2 LIION TIA4950 IP68 3100T STD	10	28.0%	\$112.64	\$1,126.40
1b	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	10	0.0%	\$0.00	\$0.00
1c	Q361AR	ADD: P25 9600 BAUD TRUNKING	10	28.0%	\$237.60	\$2,376.00
1d	H38BT	ADD: SMARTZONE OPERATION	10	28.0%	\$950.40	\$9,504.00
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	10	0.0%	\$184.00	\$1,840.00
1f	QA09113AB	ADD: BASELINE RELEASE SW	10	0.0%	\$0.00	\$0.00
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	10	28.0%	\$408.24	\$4,082.40
1h	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	10	28.0%	\$18.72	\$187.20



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-3098529
APX-6000 Non-Encrypted 4-21-25

Line #	Item Number	Description	Qty	Disc %	Sale Price	Ext. Sale Price
2	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	10	28.0%	\$134.28	\$1,342.80
3	PMMN4069AL	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	10	33.33%	\$95.76	\$957.60

Grand Total \$47,818.80(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**



TO: Mayor Smith and NYA City Council Members

FROM: Karen Hallquist, Community & Economic Development Director
Mark Streich, Public Services Director

DATE: April 28, 2025

SUBJECT: Friendship Park Tennis Court Rehabilitation Project

The Friendship Park tennis court rehabilitation project will include the complete removal and reinstallation of the pavement base, application of the sport court and installation of fixtures/equipment/netting, and replacement of the entire court fencing.

Staff met with multiple vendors to determine the best-case scenario for the project with maximizing the design space, strategic timing of removal/installation, and overall pricing.

The Court Base

Staff have done additional research on the base of the court. The existing court could have crack fill done with an overlay (approximate \$26,000 expense); however, vendors stressed the importance of a quality base with an every 3-5 year maintenance plan to maintain the longevity of the court. Wm Mueller & Sons, Inc. was able to give a favorable bit on the on the complete removal and reinstallation of the court due to the coordination of the Friendship Park trail project occurring at the same time.

Removal and reinstallation of pavement base:

Wm Mueller & Sons, Inc.	\$46,494.75
ATE Recreation	\$135,743.00

The Sport Court and fixtures

Staff met with and received quotes from two respectable sport court vendors. The finished design of the project will include:

- Sport court surfacing and three-color striping for:
 - One full tennis court (white striping on traditional green court)
 - Four pickleball courts (white striping, blue court, yellow "kitchen")
 - Two half-court basketball courts (black striping on green court – overlaps on tennis court)
- Tennis and Pickleball net and net posts
- 72" Aluminum Shatter-proof adjustable basketball hoops

Sports Court with all fixtures:

ATE Recreation	\$40,925.00
Millz House Sports & Recreation	\$78,286.21

The Fence

Given the entire court will be removed and replaced, the fencing will need to be removed. City public service staff will be able to remove and dispose. The new 120x120x10' fence will include two entrance gates that are ADA accessible.

Grassland Solutions	\$30,818.40
The Shed & Fence Company	\$31,675.00

The NYA Parks & Recreation Commission was presented the information at their April 15th meeting. They unanimously approved the recommendations for both the sport court/fixture project and the removal/reinstall of the court. Staff was able to obtain fencing quotes after the Parks meeting; however, in time for the City Council to review the entire project.

If approved as recommended, the entire project expense will be **\$118,238.15**.

Staff is scheduled to visit meetings of the NYA Community Foundation, VFW, American Legion, and NYA Lions organizations in the month of May to share the project in detail for their financial support.

Recommended Motion

Motion to hire Wm Mueller & Sons for the Friendship Park Tennis Court removal and reinstallation of the courts in the amount of \$46,494.75.

Motion to hire ATE Recreation for the Friendship Park Tennis Court Rehabilitation Sport Court and fixture project in the amount of \$40,925.00.

Motion to hire Grassland Solutions for the Friendship Park Tennis Court Rehabilitation fencing project in the amount of \$30818.40.

ROAD CONTRACTORS
AGGREGATES
BITUMINOUS PAVING
HOT MIX ASPHALT



831 PARK AVE P.O. BOX 247
HAMBURG, MN 55339
PHONE 952-467-2720
EMAIL INFO@WMMUELLER.COM

April 8, 2025

FRIENDSHIP PARK TENNIS COURT
NYA, MN

ENGINEER: N/A

BID OPENING:
PROJECT NO.

N/A
N/A

ASPHALT PAVING QUOTATION

LINE ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
	TENNIS COURT 120' X 120'				
	REMOVE EXISTING BITUMINOUS SHAPE EXISTING GRAVEL BASE PLACE 1.5" BITUMINOUS BASE PLACE 1.5" BITUMINOUS WEAR	1.00	LS	\$46,494.75	\$46,494.75
	POLE REMOVALS DONE BY OTHERS				
	FENCE OPENING DONE BY OTHERS				
TOTAL					\$46,494.75

NOTES: 1.) ALL PRICES ARE BASED ON 2025 CONSTRUCTION

2.) BOND NOT INCLUDED

3.) RETAINAGE TO BE HELD SAME AS OWNER TO GENERAL CONTRACTOR

4.) EXCLUDES: SURVEYING, AGGREGATE BASE, TRAFFIC CONTROL, GRADING/EXCAVATION, SIGNS, BACKFILL, ADJUSTMENT OF
MANHOLES OR GATE VALVES, REMOVALS, PAVING BEYOND 202, AND BOND

5.) ALL PRICES BASED ON USING PG 58-28 BITUMINOUS MIX, SPWEA240B WEAR - SPNWB230B BASE

THIS PROPOSAL MAY ONLY BE ACCEPTED IF SIGNED BY CONTRACTOR'S AUTHORIZED REPRESENTATIVE AND
RECEIVED BY WMS WITHIN 15 DAYS OF THE PROPOSAL DATE

ACCEPTANCE BY:

BY: _____

DATED: _____

Surfacing Proposal



Customer

City of Norwood Young America
Attn: Karen Hallquist, Community & Economic Development Director
310 W Elm St., PO Box 59, Norwood Young America, MN 55368
economicdev@cityofna.com
952-200-8431

Contractor

ATE Recreation, LLC
2020 County Road North
Maple Plain, MN 55359
Phone: 763-447-1533
www.ateinstallations.com

Notes:

DATE
3/17/2025

OPTION NO.

o Quote is valid for 20 days unless accepted earlier by returning signed copy of this contract. A 50% deposit is required in order for material order to be placed.

o **SportMaster Tennis, Pickleball, and Basketball Court Surfacing** - Includes surfacing of one tennis court measuring 115' x 120' and one battery of pickleball courts measuring 115' x 120' using SportMaster products. New asphalt must cure for at least 20 days prior to surfacing. Asphalt court being milled and overlaid will quickly transfer existing cracks. ATE recommends asphalt re-paving for longer usage of courts. Alternate pricing to remove, subgrade correction allowance of up to 6", remove and dispose tennis net posts, hoops, and re-paving to current court size is below for your consideration.

Surfacing includes two coats of acrylic resurfacer, two coats of color, and court lines as followed:

Tennis court will be painted with one set of 2" wide white tennis court lines, one 2" wide alternate colored pickleball court lines, and two 2" wide alternate or white basketball lines.

Battery of pickleball courts will be painted with three sets of 2" wide white pickleball court lines.

Water to be provided by owner on-site.

o **Douglas Industries Tennis and Pickleball Net Posts and Nets** - Supply and install one set of tennis net posts, ground sleeves, center pipe, and net, and three sets of pickleball net posts, ground sleeves, center pipe, and nets. Includes digging and pouring concrete footings.

Materials list:

Tennis Net Posts: DTP-37 3" OD, Black
Ground sleeve: GS24RD, Aluminum
Tennis Net: TN-30, 3.0mm w/Vinyl Headband

Pickleball Net Posts: Premier RD-36 3" OD, Black
Ground sleeve: GS24RD, Aluminum
Pickleball Nets: JTN-30, 36' x 21'9"

o **Dominator Basketball Hoop Installations** - Supply and installation of two new Dominator 72" Aluminum Shatter-Proof Backboard Adjustable Hoop. Includes two concrete footings and installation for two basketball hoops, one on the north and one on the south side of the court.

Make and model:

Dominator 72" Aluminum Shatter-Proof Backboard Adjustable Hoop

DESCRIPTION	QTY	UNIT PRICE	TOTAL
SportMaster Tennis, Pickleball, and Basketball Acrylic Surfacing	13,800	2.04	28,113
Douglas Industries Tennis and Pickleball Net and Net Posts	4	1,601.46	6,406
Dominator 72" Aluminum Shatter-Proof Basketball Hoop Installations	2	3,202.92	6,406

Total \$ 40,925

Payment Terms:

50% Deposit - Due Upon Execution of Contract	\$	20,463
50% Payment - Due Upon Completion	\$	20,463

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Remove and Re-Pave	13,800	5.71	78,764
Subgrade Correction Allowance	13,800	4.13	56,979
SportMaster Tennis, Pickleball, and Basketball Acrylic Surfacing	13,800	2.04	28,113
Douglas Industries Tennis and Pickleball Net and Net Posts	4	1,601.46	6,406
Dominator 72" Aluminum Shatter-Proof Basketball Hoop Installations	2	3,202.92	6,406

Total \$ 176,668

Payment Terms:

30% Deposit - Due Upon Execution of Contract	\$	53,001
50% Payment - Due Upon Completion of Asphalt	\$	88,334
20% Payment - Due Upon Completion	\$	35,334

Please indicate which option and sign and date below to confirm acceptance of the above terms

Signature:

Date:

Adam Eskola
ATE Recreation

Court Surfacing Process



1. Clean Court Surface, Repair Cracks if Applicable



2. Acrylic Resurfacer (1-2 coats)



3. Color Coat Playing Area (2 Coats)



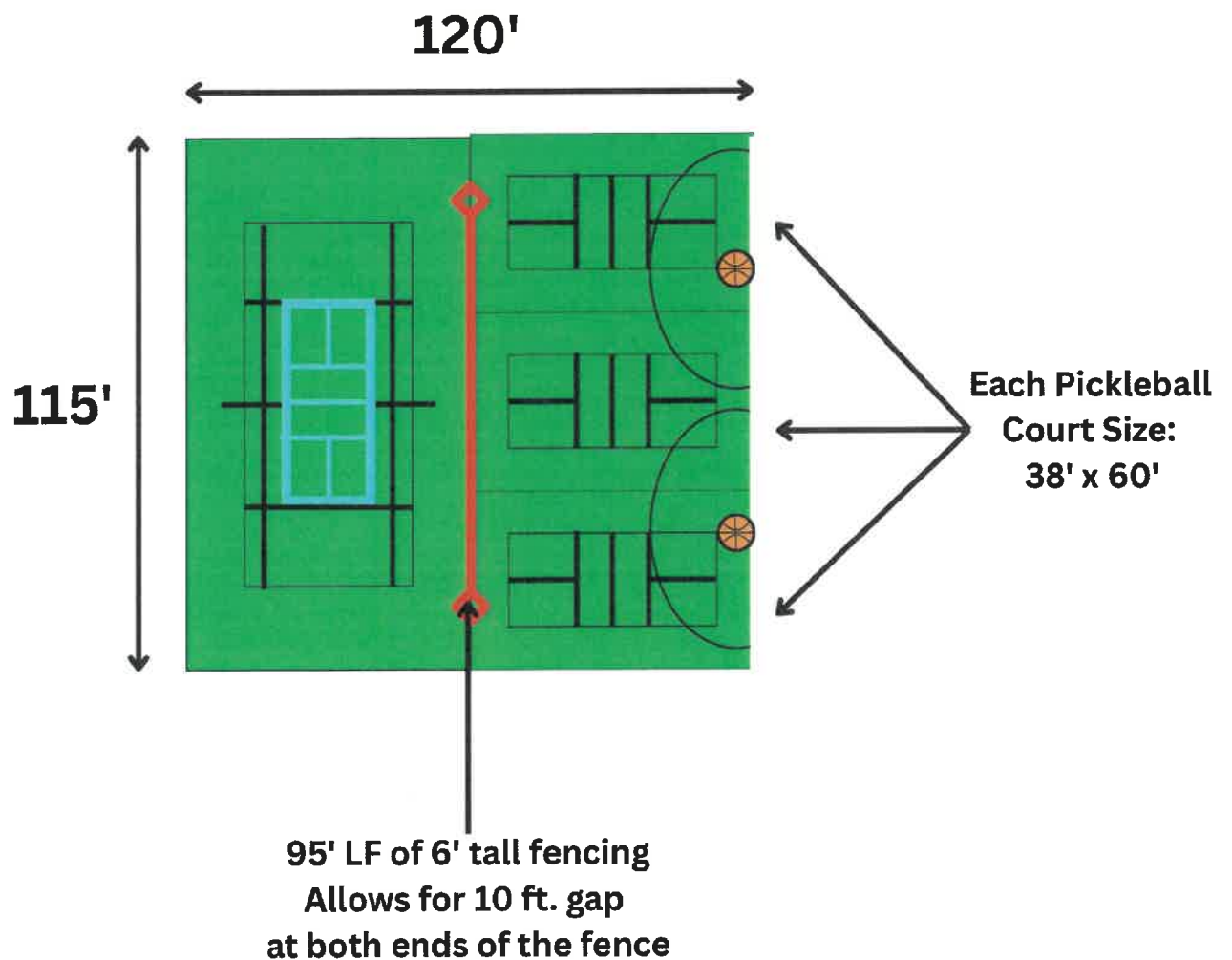
4. Color Coat Perimeter (2 coats)



5. Tape & Stripe Lines



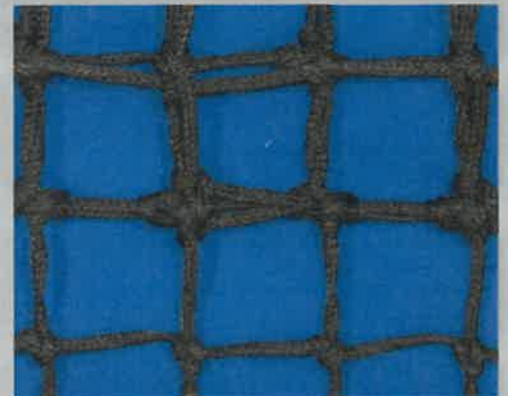
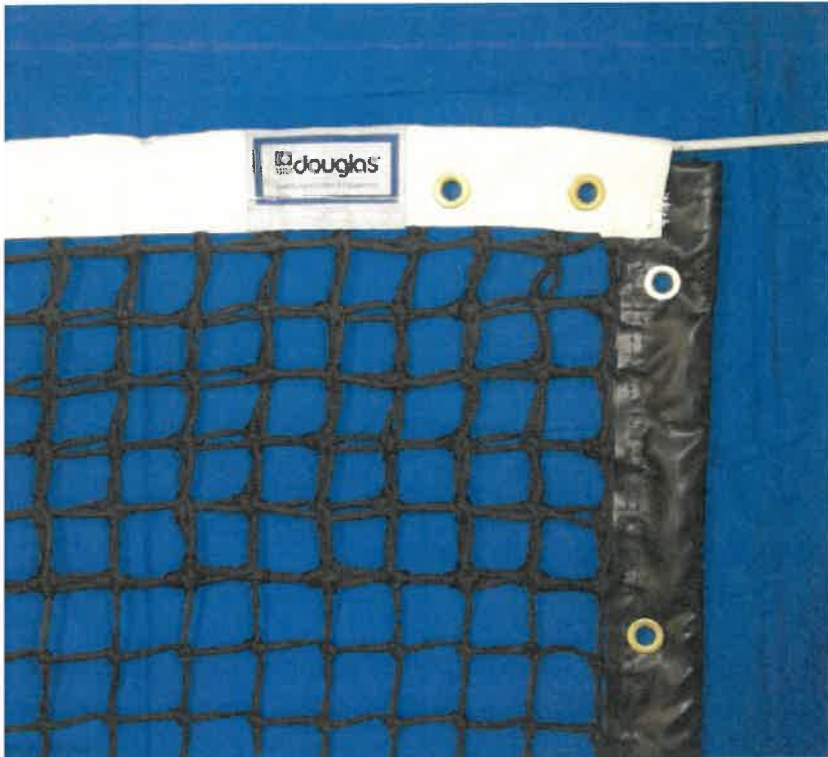
Complete





Douglas® TN-30DM Tennis Net

ITEM # 30030



SPECIFICATIONS

SIZE

Official size, 42' x 3'6". Meeting USTA requirements. Net is bottom tapered to 36" high at center for a cleaner look and increased durability.

HEADBAND

65 oz (20 oz./sq. yd.) 2-Ply vinyl coated polyester headband. All headbands have been lock-sewn with four rows of #32 white polyester thread. Complete with a vinyl coated, 5/32" galvanized steel cable with 2300# break strength.

NETTING

Netting is 1-3/4" square mesh braided solid core polyethylene, unsurpassed for durability and weather resistance. 3.0 mm netting with 285 lb break strength. Top 5 rows are double mesh.

SIDE & BOTTOM TAPE

Vinyl bottom tape and side pockets of headbands are polyester based and won't shrink, mildew or rot when exposed to the elements. Tapes are double lock-stitched with black polyester thread.

INCLUDES

1/2" fiberglass side dowels and lacing cord.

WARRANTY

4 Year Limited

1-800-553-8907
www.douglas-sports.com

Douglas® DTP-37 Tennis Posts

GREEN (ITEM # 63007)
BLACK (ITEM # 63008)

SYSTEM SPECIFICATIONS

The dependable DTP-37 post is a sturdy design that has been a tennis court staple for decades.

DIMENSIONS

60" in length and sit 42" above court surface

POST

These 3" OD posts are constructed from extra heavy-duty 7-gauge steel. Systems are finished with black or forest green baked-on polyester powder coat to resist rust and increase durability. Integrated welded steel lacing rods are included for a professional net installation.

HARDWARE

Posts are internally wound and feature a self-locking gear mechanism. Gears are constructed of plated steel and the small gear is case hardened. Gear function is 30:1 to ensure a smooth, easy operation. The sleek gear housing and caps are made of cast aluminum alloy. The side mounted removable handle is chrome plated.

WARRANTY

5 Year Limited

CORRESPONDING GROUND SLEEVES

(GS-24) 24" STEEL

(ITEM # 63174)

Round steel 24" long for all 3" OD round posts. PVC end plugs are included.



Plated Steel Gears



Removable Handle



Gear Housing Cover



Integrated welded lacing rods

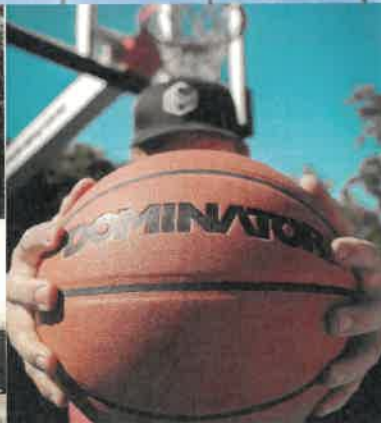


DOMINATOR[®]

PRODUCT CATALOG



DOMINATORHOOP.COM



BASKETBALL HOOPS

The Dominator 72" is our flagship adjustable, inground basketball hoop and the Dominator 72" Pro is the same hoop everyone loves, with the benefit of a shatterproof aluminum backboard! Both hoops are easy to adjust, regulation size, and are the perfect option for those who anticipate adjusting the height of their hoop while looking for high-quality performance.



COMPETITIVE REGULATION BASKETBALL GOAL SPECIFICATIONS

72" SPECIFICATIONS

- Backboard Material: 1/2" Double Paned Tempered Glass
- Base Bolt Pattern: 10" x 10"
- Base Pole: 8" x 8"
- Overhang Pole: 6" x 6"
- Pole Thickness Gauge: 3/16"
- Adjustability: 7' - 10'
- Includes:
 - Protective Pole Padding
 - Protective Backboard Padding
 - Protective Anchor Bolt Cover

BOTH HOOPS FEATURE:

- Breakaway Rim
- 4 Piece Assembly & Easy Installation
- Reinforced Overhang Pole
- Rust Resistant & All Weather Protection
- "Curb Appeal" - Best Looking Hoop Out There
- Telescoping Adjustment System

72" PRO SPECIFICATIONS

- Backboard Material: 1/4" Perforated Aluminum
- Base Bolt Pattern: 10" x 10"
- Base Pole: 8" x 8"
- Overhang Pole: 6" x 6"
- Pole Thickness Gauge: 3/16"
- Adjustability: 7' - 10'
- Includes:
 - Protective Pole Padding
 - Protective Backboard Padding
 - Protective Anchor Bolt Cover

**PERFECT
FOR PARKS,
SCHOOLS,
HOME,
ETC.**



PERFORATED ALUMINUM
Transparent look with equal bounce back as our glass backboard!



Estimate

Date	Estimate Name
3/19/2025	FRND SH PRK

14645 Felton Court Suite #104
Apple Valley, MN 55124

Name / Address

NORWOOD YOUNG AMERICA
310 ELM ST W
P.O. BOX 59
NORWOOD YOUNG AMERICA, MN 55368

PROJECT ADDRESS

305 SECOND ST SW

Description	Qty	Cost	Total
<p>ACRYTECH SPORTS 100% ACRYLIC AND LATEX SPORTS COATING</p> <p>*****</p> <p>Tested at over 120% elongation and 270 psi tensile strength, highly flexible and crack-resistant sport surface.</p> <p>Reduces surface cracking Fade-resistant formula for enduring color brilliance Strong and flexible</p> <p>*****</p> <p>SOLID COLOR COMPETITION GREEN AS GAME COURTS PRIMARY COLOR. LIGHT BLUE TO BE THE COLOR FOR "KITCHENS"</p> <p>PRICING IS BASED OFF 119'X119' (ON SITE MEASUREMENT) AND THAT THIS WILL BE INSTALLED ON A NEW OVERLAY SURFACE AND NOT ON EXISTING SURFACE</p> <p>MINIMUM 1 LAYER OF "RESURFACER" PRIME COAT, 2 WILL BE APPLIED IF NEEDED</p> <p>MINIMUM OF 2 LAYERS OF COLOR COAT, 3 WILL BE APPLIED IF NEEDED</p> <p>GAME LINES: BASKETBALL - BLACK, PICKLEBALL- WHITE, TENNIS - WHITE OR TBD</p> <p>INSTALLATION AND FREIGHT INCLUDED</p>	1	63,174.21	63,174.21

Prices are valid for 45 days.

Thank you for considering Millz House!

Subtotal

Sales Tax (8.125%)

Total



Estimate

Date	Estimate Name
3/19/2025	FRND SH PRK

14645 Felton Court Suite #104
Apple Valley, MN 55124

Name / Address

NORWOOD YOUNG AMERICA
310 ELM ST W
P.O. BOX 59
NORWOOD YOUNG AMERICA, MN 55368

PROJECT ADDRESS

305 SECOND ST SW

Description	Qty	Cost	Total
GLADIATOR OUTDOOR FIXED HEIGHT ACRYLIC 72" BASKETBALL HOOP	2	2,317.00	4,634.00
IN-GROUND PICKLEBALL / TENNIS POST, GALVANIZED, BLACK POWDER COATED, STAINLESS STEEL HARDWARE, AND INCLUDES WEATHER RESISTANT HEAVY DUTY NYLON PICKLEBALL NET	4	1,337.00	5,348.00
UNITS MEASURED IN PAIRS			
CUTTING OF SURFACE, DISPOSAL OF DIRT/DEBRIS, AND CEMENTING IN ANCHORS:	10	393.00	3,930.00
2 - BASKETBALL HOOP ANCHORS 16"X48" FOOTING WITH REBAR 8- IN-GROUND PICKLEBALL/TENNIS POSTS 8"X48" FOOTING WITH REBAR	10	120.00	1,200.00
INSTALLATION OF BASKETBALL HOOPS AND PICKLEBALL/TENNIS POSTS			

Prices are valid for 45 days.

Thank you for considering Millz House!

Subtotal	\$78,286.21
Sales Tax (8.125%)	\$0.00
Total	\$78,286.21

ESTIMATE

Grassland Solutions
205 Broadway Ave N
Cokato, MN 55321
(320) 286-2196

Sales Representative
Rick Scott
(320) 286-2196
sales@grasslandsolutions.com



Norwood - Young America Tennis Court
Norwood Young America, MN

Estimate #	325118
Date	4/21/2025

Item	Description	Unit of Measure	Qty	Price	Amount
Mobilization	Mobilization to site	Each	1.00	\$540.00	\$540.00
Remove Existing Chain Link Fence	Remove existing tennis court fence	LF	480.00	\$5.58	\$2,678.40
Install Tennis Court Fence 10' CL	Provide and install new tennis court fence 10' high, w/2 - 3' pedestrian gates, top, middle, bottom rails. No tension wire at bottom.	LF	480.00	\$63.08	\$30,278.40

- State sales tax included; any additional sales tax excluded.
- No frost charges included.
- If a bond is required: add 2% to the proposal.
- No liquidated or other damages included.
- No additional insured included; if required, add \$100 per entity.
- Survey/staking is responsibility of the customer.
- Fencing areas must be free of debris and a minimum of 8' must be clear from fence line and graded.
- No removal from site of excess soil from augering.
- No storage of salvaged materials is included.
- This estimate is for normal ground conditions. Rocks or shelf that inhibits normal circumstances will be billed in addition to the estimate at a T&M rate.
- This Estimate is good for 30 days from date listed.

Sub Total	\$33,496.80
Total	\$33,496.80

SPECIAL INSTRUCTIONS

All post are in concrete.
Corner Footings are 6'-9" deep by 24" round.
Line post Footings are 6'-9" deep by 18" round.
Corner posts are 3" and line posts are 2 3/8".
Post are set 8' OC.
Soils from auguring will be left on site.



APR 23, 2025

MARK STREICH

322 Reform St S
NYA, MN
55368

curt@shedandfenceco.com
7633441731



TO: Mayor Smith and City Council
FROM: Mark Streich, Public Service Director
DATE: April 28th, 2025
SUBJECT: 2025 Sealcoating Project Bid Review

Enclosed you will find the city street maps for the 2025 Sealcoating project. The street assessment inventory prepared by Bolten & Menk in 2022 and historic data catalogued in the city GIS system were used to identify the project areas for 2025. The quotes received are listed below.

Pearson Bros.	\$74,756.64
Fahrner Asphalt Sealers	\$97,228.00

Recommended Motion:

Approve the bid submitted by Pearson Bros for \$74,756.64 to seal coat the identified streets on the Norwood Young America city street map.

Norwood Young America



REQUEST FOR QUOTES

2025 Norwood Young America Sealcoat Project

City of Norwood Young America
310 Elm Street W.
P.O. Box 59

Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for seal coating the designated city walking trails.
- B. Quotes submitted must provide complete information as indicated in this request. The deadline for submitting quotes is **Noon on Thursday, April 24th 2025**. Quotes may be submitted in person, by mail, or by email if they are received by the deadline.

City of Norwood Young America
Attention: Andrea Aukrust, City Administrator
P.O. Box 59
310 Elm St. W.
Norwood Young America, MN 55368
cityadmin@cityofnya.com

- C. Questions and inquiries regarding this request should be directed to:

Mark Streich
Public Services Director
(612) 214-7684
mstreich@cityofnya.com

II. Scope of Work

A. Project Particulars

- Contractor is required to pre-sweep all areas and dispose of the material. All areas shall be swept clean with no foreign material stuck to the pavement. Low areas or depressions may need to be hand swept or blown clean.
- Contractor is required to cover and protect all castings on the road surface and ensure they are clean when completed.
- Contractor is required to supply and apply the bituminous material.
- Contractor is required to supply and apply the aggregate as specified.
- Contractor is required to roll the applied aggregate over the bituminous material immediately after application.
- Contractor is required to sweep up excess rock and remove it from areas 7-10 days after application.
- Contractor must coordinate with the city and allow time for blacktop patching.

B. Specifications

- Bituminous material will be CRS-2P applied at a rate of .24-.26 gallons per square yard at a minimum temperature of 60 degrees Fahrenheit.
- Aggregate material will be FA-2 1/8" Trap Rock applied at a rate to adequately cover applied bituminous material.
- Areas will be rolled with pneumatic tire rollers with no greater speed than five mph while embedding rock.
- The road surface may be damp during completion but no ponding water.

C. Traffic Control

- Contractor is responsible for posting no parking signs a minimum of 24 hours before application and ensuring parking restrictions are followed prior to application.
- Contractor is responsible for providing adequate signage, barricades, and personnel to control vehicular and pedestrian traffic during application.
- Contractor is responsible for providing loose rock signage until streets are swept clean of loose rock.

D. Locations

- The included maps highlight the proposed locations below. Quantities are to be verified and submitted by the contractor.

- 1st St. SE:

1st Ave. SE to Water tower: 510 ft x 47 ft = 2663 sq. yd.

Water tower to 3rd Ave. SE: 184 ft. x 37 ft. = 756 sq. yd.

1st Ave, SE

Main St. E to 2nd Ave. SE: 1426 ft. x 35 ft. = 5546 sq. yd.

2nd St. SE

Central Ave. to 3rd Ave. SE: 760 ft. x 30 ft. = 2533 sq. yd.

- 2nd St. SW

HWY 5 to Central Ave.: 1742 ft. x 30 ft. = 5807 sq. yd.

Union St. N

Elm St. to RR tracks: 295 ft, x 42 ft. = 1376 sq. yd.

Morse St. North

Railroad St. E. to HWY 212: 1095 ft. x 41 ft. = 2055 sq. yd.

Reform St.

Railroad St. E. to Elm St.: 510 ft. x 40 ft. = 2267 sq. yd.

Elm St. E.

Oak St. S. to Faxon Rd.: 915 ft. x 38 ft. = 3863 sq. yd.

WW Plant Apron: 60 ft. x 28 ft. = 186 sq. yd.

Washington St.: 580 ft. x 25 ft. & cul-de-sac = 2039 sq. yd.

2nd Ave. SW & Lincoln ST

1070 ft. x 25 ft. & cul-de-sac = 3463 sq. yd.

Devonshire Dr. & Muirfield Circle

1571 ft. x 28 ft. & both cul-de-sacs = 5521 sq. yd.

Trilane Dr. & Trilane Circle

1810 ft. x 28 ft. & 2 cul-de-sacs = 6423 sq. yd.

- Contractor will be allowed to stockpile rock and sweepings at 321 Main St. E in the coordination of the project. All piles will be removed entirely by October 31, 2025.

III. Insurance

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability	\$1,000,000
Workers' Compensation and Employers' Liability	\$500,000

IV. Project Completion

The scope of work is to be completed by **August 31, 2025**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

City will notify property owners of project commencement when we are notified by the contractor two days before work.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form. Quotes should also include the price per square yard.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: _____

Contact Person: _____

Title: _____

Address: _____

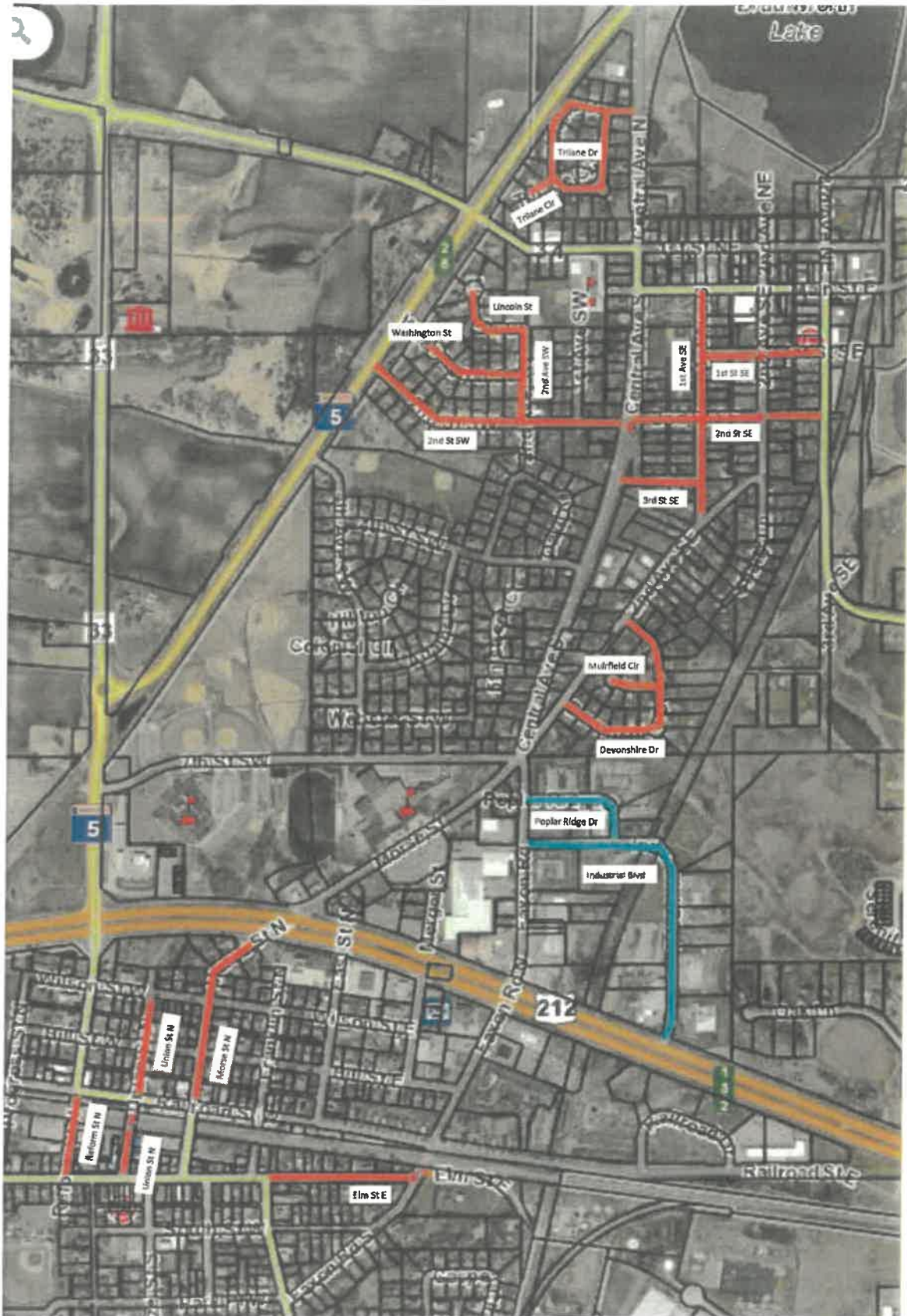
Phone Number: _____

Quote: \$ _____

Quote per square yard: \$ _____

Signature: _____

Date: _____



2025 City of Norwood Young America Street Maintenance

- Orange—Seal Coating
- Blue—Crack Filing



The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: PEARSON BROS., Inc.

Contact Person: TODD BARTELS

Title: G.M.

Address: 11079 LAMONT AVE NE HANOVER 55341

Phone Number: 612-363-6206

Quote: \$ 74,756.64

Quote per square yard: \$ 1.68

Signature: 

Date: 4-22-25

Pearson Bros., Inc.

11079 Lamont Avenue N.E. ~ Hanover, MN 55341
Phone: (763) 391-6622 ~ Fax: (763) 391-6627

ATTENTION: Mark Streich
Public Services Director
PHONE #: 612-214-7684

FAX #: mstreich@cityofnva.com

JOB LOCATION: Norwood Young America
ADDRESS: 310 Elm Street W Box 59
Norwood Young America MN 55368
DATE: April 22, 2025

Billing: eschrupp@cityofnva.com

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: 44,498 APPROX. SQUARE
YARDS OF BITUMINOUS SEAL COATING.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS-2P Liquid Asphalt at .24-.26
gallons per square yard.

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install 1/8" Trap Rock
15-19 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK-UP SWEEP: Excess rock shall be picked up by and disposed of by Pearson Bros., Inc.

START DATE: No earlier than: May 15, 2025 COMPLETION DATE: No later than: Aug 31, 2025

We Proposed Hereby to Furnish Material and Labor -- Complete in Accordance with the Above Specifications,
for the Sum of: \$74,756.64 Streets - 44,498 sq yds @ \$1.68 per sq yd

\$74,756.64 Total Cost

AUTHORIZED SIGNATURE:



Payment Due Upon Completion

TODD BARTELS
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL -- The above prices,
specifications and conditions are satisfactory and
are hereby accepted. You are authorized to do the
work as specified. Payment will be made as
outlined above.

SIGNATURE: _____

DATE: _____

Proposal good for 30 days.

specified.

CONTRACTOR'S QUOTE

Company name Fahmer Asphalt Sealers

Contact Person Lucas Chapman

Title Sales / Project Manager

Address 6615 US Hwy 12W, Eau Claire, WI, 54703

Phone Number 763-482-9640

Quote \$ 97,228

Quote per square yard \$ 1.9

Signature 

Date 4/23/25



TO: Mayor Smith and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 28th, 2025

RE: 2025 Crack Sealing Project

Enclosed you will find the city street and parking area maps for the 2025 Crack Sealing Project. The street assessment inventory prepared by Bolton & Menk in 2022 and historic data cataloged in the city GIS system were used to identify the project areas for 2025. The quotes received are included below:

Gopher State Sealcoat Inc.	\$41,704.00
Fahrner Asphalt Sealers	\$44,867.00
MP Asphalt Maintenance	\$24,000.00

Recommended Motion:

Approve the quote submitted by MP Asphalt Maintenance for \$24,000 to crack seal the identified areas on the Norwood Young America city street maps.

Norwood Young America



REQUEST FOR QUOTES

2025 Norwood Young America Crack Sealing Project

City of Norwood Young America
310 Elm Street West
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for crack sealing the city's designated streets, walking trails, and parking lots.
- B. Quotes submitted must provide complete information as indicated in this request. The deadline for submitting a quote is **Noon on Thursday, April 24th, 2025**. Quotes may be submitted in person, by mail, or by email if they are received by the deadline.

City of Norwood Young America
Attention: Andrea Aukrust, City Administrator
P.O. Box 59
310 Elm St. W.
Norwood Young America, MN 55368
cityadmin@cityofnya.com

- C. Questions and inquiries regarding this request should be directed to:

Mark Streich
Public Service Director
(612) 214-7684
mstreich@cityofnya.com

II. Scope of Work

A. Project Particulars

- Contractor is required to rout all cracks 1/8" or larger.
- Contractor is required to clean out cracks with compressed air. Contractor is to control the removed material and contain it on the street surface. Material blown into grass boulevard areas will not be allowed.
- Contractor is required to heat lance all cracks in preparation for filling.
- Contractor is required to fill cracks at specifications needed. Alligatored and cracks over 1.5" shall not be filled.
- Contractor is required to touch up all old cracks in project areas.
- Contractor must apply barrier paper once cracks are filled and ensure no bleed-through or tracking when complete.
-

B. Specifications

- Cracks on streets and parking lots are to be routed 3/4" by 3/4"
- Cracks on walking paths/trails shall be routed 3/8" by 3/4"
- Crack filler material to consist of MnDOT specification #3723 hot pour rubberized crack filler. The contractor must ensure the crack filler is poured at the manufacturer's specified temperature.
- Cracks are to be filled with a minimum over band extending on each side of the route and the same width of the rout approximately 1/16" thick
- Cracks need to be cleaned and dried before filling.

C. Traffic Control

- Contractor is responsible for providing adequate signage, barricades, and personnel to control vehicular and pedestrian traffic during application.

D. Locations

- The included map highlights the proposed locations. Quantities are to be verified and submitted by the contractor.

1st St. SE:

1st Ave. SE to Water tower: 510 ft x 47 ft = 2663 sq. yd.

Water tower to 3rd Ave. SE: 184 ft. x 37 ft. = 756 sq. yd.

1st Ave, SE

Main St. E to 2nd Ave. SE: 1426 ft. x 35 ft. = 5546 sq. yd.

2nd St. SE

Central Ave. to 3rd Ave. SE: 760 ft. x 30 ft. = 2533 sq. yd.

2nd St. SW

HWY 5 to Central Ave.: 1742 ft. x 30 ft. = 5807 sq. yd.

Union St. N

Elm St. to RR tracks: 295 ft, x 42 ft. = 1376 sq. yd.

Morse St. North

Railroad St. E. to HWY 212: 1095 ft. x 41 ft. = 2055 sq. yd.

Reform St.

Railroad St. E. to Elm St.: 510 ft. x 40 ft. = 2267 sq. yd.

Elm St. E.

Oak St. S. to Faxon Rd.: 915 ft. x 38 ft. = 3863 sq. yd.

WW Plant Apron: 60 ft. x 28 ft. = 186 sq. yd.

Washington St.: 580 ft. x 25 ft. & cul-de-sac = 2039 sq. yd.

2nd Ave. SW & Lincoln ST

1070 ft. x 25 ft. & cul-de-sac = 3463 sq. yd.

Devonshire Dr. & Muirfield Circle

1571 ft. x 28 ft. & both cul-de-sacs = 5521 sq. yd.

Trilane Dr. & Trilane Circle

1810 ft. x 28 ft. & 2 cul-de-sacs = 6423 sq. yd.

Oak Dr.: 1301 ft. x 32 ft. = 41,632 sq. ft. = 4622 sq. yd.

Industrial Blvd.: 2102 ft. x 34 ft. = 7940 sq. yd.

Poplar Ridge: 752 ft. x 32 ft. = 2673 sq. yd.

III. Insurance

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
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Aggregate	\$2,000,000
Automobile Liability	\$1,000,000

Workers' Compensation and Employers' Liability	\$500,000
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IV. Project Completion

The scope of work is to be completed by **July 31st, 2025**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

The City will notify property owners of project commencement when we are notified by the contractor two (2) days before work.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: _____

Contact Person: _____

Title: _____

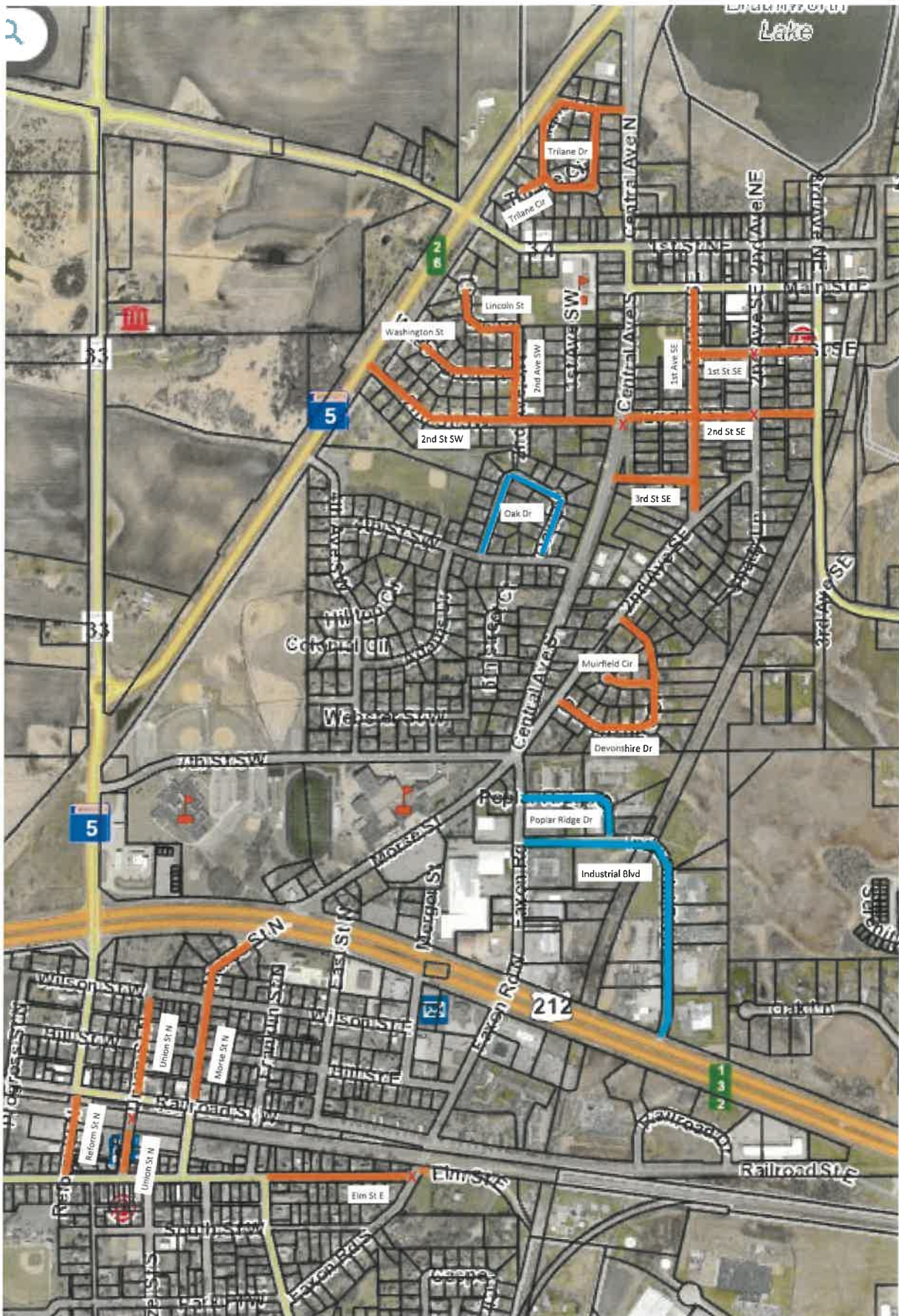
Address: _____

Phone Number: _____

Quote: \$ _____

Signature: _____

Date: _____



2025 City of Norwood Young America Street Maintenance

- Orange—Crack Fill & Seal Coating
- Blue—Crack Fill

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability	\$1,000,000
Workers' Compensation and Employers' Liability	\$500,000

IV. Project Completion

The scope of work is to be completed by **July 31st, 2025**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

The City will notify property owners of project commencement when we are notified by the contractor two (2) days before work.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: MP Asphalt Maintenance

Contact Person: Philip Ralston

Title: Sales/Ops Manager

Address: 3315 Aetna Ave NE Buffalo, MN 55313

Phone Number: 763-355-4055

Quote: \$ 24,000.00

Signature: *Philip Ralston*

Date: 04/24/2025

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
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Aggregate	\$2,000,000
Automobile Liability	\$1,000,000

Workers' Compensation and Employers' Liability	\$500,000
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IV. Project Completion

The scope of work is to be completed by **July 31st, 2025**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

The City will notify property owners of project commencement when we are notified by the contractor two (2) days before work.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: Fahrner Asphalt Sealers

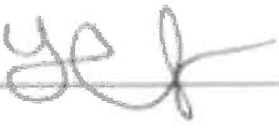
Contact Person: Lucas Chapman

Title: Sales / Project Manager

Address: 6615 US Hwy 12W, Eau Claire, WI, 54703

Phone Number: 763-482-9640

Quote: \$ 44,867

Signature: 

Date: 04/23/25

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
---	-------------

Aggregate	\$2,000,000
Automobile Liability	\$1,000,000

Workers' Compensation and Employers' Liability	\$500,000
---	-----------

IV. Project Completion

The scope of work is to be completed by **July 31st, 2025**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

The City will notify property owners of project commencement when we are notified by the contractor two (2) days before work.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

Creekfilling Roads

CONTRACTOR'S QUOTE

Company name: Gopher State Sealcoat

Contact Person: Craig Olson

Title: Estimator

Address: 12519 Rhode Island Ave. Savage, MN 55378

Phone Number: 952-931-9188

Quote: \$ 41704.⁰⁰

Signature: Craig Olson

Date: 4-15-25



TO: Mayor Smith and City Council
FROM: Mark Streich, Public Service Director
DATE: April 28th, 2025
SUBJECT: Crack Filling & Sealcoat Bids- Walking Trail and Sports Complex

Enclosed you will find the walking trail map with the 2025 project area identified. This also includes the Sports Complex Grandstand & Concession Stand area. The quotes received are included below.

Gopher State Sealcoat Inc.	\$15,056.00
Fahrner Asphalt Sealers	\$32,316.00
MP Asphalt Maintenance	\$10,500.00

Recommended Motion:

Approve the quote submitted by MP Asphalt Maintenance for \$10,500.00 to crack fill the locations identified in the RFQ

Norwood Young America



REQUEST FOR QUOTES

2025 Norwood Young America Sealcoat Project Walking Trail & Sports Complex

City of Norwood Young America
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for seal coating the designated city walking trails.
- B. Quotes submitted must provide complete information as indicated in this request. The deadline for submitting quotes is **Noon on Thursday, April 24th, 2025**. Quotes may be submitted in person, by mail, or by email if they are received by the deadline.

City of Norwood Young America
Attention: Andrea Aukrust, City Administrator
P.O. Box 59
310 Elm St. W.
Norwood Young America, MN 55368
cityadmin@cityofnya.com

- C. Questions and inquiries regarding this request should be directed to:

Mark Streich
Public Services Director
(612) 214-7684
mstreich@cityofnya.com

II. Scope of Work

A. Project Particulars

- Contractor is required to pre-sweep all areas and dispose of the material. All areas shall be swept clean with no foreign material stuck to the pavement. Low areas or depressions may need to be hand swept or blown clean.
- Contractor must cover and protect all castings on the trail surface and ensure they are clean when completed.
- Contractor is required to supply and apply the bituminous material.
- Contractor must coordinate with the city to allow time for blacktop patching.
- Contractor will be required to crack seal the trails before seal coating.

B. Seal Coat Specifications

- Asphalt Emulsion Sealer is to be applied at .18-.25 gallons per square yard with a maximum of 4 pounds per gallon of sand added.
- The asphalt emulsion sealer shall be delivered to the work site in bulk containers. The final mixing of mineral fillers will be acceptable only with the approval of the City's Agent on site. The Contractor will provide the Agent with a copy of the manufacturer's mixing and dilution recommendations.
- Use dry, angular sand, free of dust, clay, trash, organic materials, or other contaminants. It must meet the following gradation in Table-I when tested in accordance with ASTM Standards. *Table-I U.S. Sieve Size Percentage Retained Minimum Maximum No. 20 or coarser (0.850 mm) 0 0 No. 30 (0.600 mm) 0 3 No. 40 (0.425 mm) 7 25 No. 50 (0.300 mm) 15 50 No. 70 (0.212 mm) 20 40 No. 100 (0.150 mm) 3 30 No. 140 (0.106 mm) 0 10 No. 200 (0.075 mm) 0 7 Finer than No. 200*
- Water shall be clean and potable, free of harmful soluble salts, within a temperature range of 50-80° F.

- Preparation a.) Add sand in a steady stream of about 50 Lbs. per minute. b.) After adding sand, close the lid of the mixing tank and raise the speed of the mixer to the "high" setting mixing for 10 minutes to allow the tank's contents to mix thoroughly and break any sand clumps. c.) Reduce the agitator speed to a moderate setting and keep running. d.) If the mixer is shut off during transport to the job site, it must be restarted, and the contents mixed for at least 10 minutes before the application begins. e.) Keep it running during the entire application period.
- Two (2) coats shall be applied in accordance with specifications; a.) first application rate (Spray) (.23 -.25 Gal per-SY), b.) Second application rate (Spray) (.12-.14 Gal per-SY) of equivalent undiluted material.
- Applications will be placed during daylight hours when the base surface is dry and the air temperature is above 50 degrees Fahrenheit.
- The asphalt emulsion sealer will not be applied when the weather is foggy or rainy or when such conditions are anticipated during the twenty-four (24) hour period following its application.
- No more than 500 gallons of material shall be transported on a trail at any time by any machine or vehicle.
- The Contractor will spray vegetation killer and sweep back all edges along bituminous surfaces to be seal-coated one to two weeks before work starts. This work shall be incidental.
- Before any cracks are filled or sealer is applied, the asphalt surfaces shall be power cleaned and allowed to dry before further work is performed. All oil spots on the project shall be properly primed before any sealer is applied to ensure proper bonding to the asphalt surface.

C. Crack Seal Specifications

- The contractor shall rout cracks 1/4" or larger to .75", except in alligatored areas. Clean out cracks with compressed air or backpack blowers, minimum 50 psi, and seal with MnDOT 3723, hot pour rubberized crack filler.
- The Contractor shall apply the base course of sand and asphalt emulsion sealer per the manufacturer's specifications. The Contractor shall wait at least overnight before applying the second course of sealer to ensure proper and complete curing of the first course but not more than 36 hours.
- The Contractor shall adequately, physically block off the trail and post "Trail Closed" signs before sealer application, during, and after each sealer application to prevent trail use by the public until the sealer has had proper time to dry and will not create a safety hazard.
- The Contractor will clean the trails as necessary throughout the project to ensure the trail is clean and dry before any sealer application, removing any loose objects and/or moisture from the site before each course is applied.
- The Contractor shall apply the second (finish) course in accordance with the manufacturer's specifications.
- The Contractor and city will inspect all finished work together. Defects and inconsistencies shall be corrected before acceptance and payment is made to the Contractor. Before work begins each working day, the Contractor will notify the city of their starting times and locations and verify that all necessary traffic control and pedestrian control are in place to the satisfaction of the city.

D. Traffic Control

- Contractor is responsible for providing adequate signage, barricades, and personnel to control vehicular and pedestrian traffic during application.
- Contractor will be responsible for keeping traffic off the areas during the curing process.

E. Locations

- The included maps highlight the proposed locations.
 - 212 N Trail
7th St. to Morse St.: 10 ft. x 1,850 ft. = 18,500 sq. ft. = 2,056 sq. yd.
 - 212 Tunnell
196 ft. x 12 ft. = 2,352 sq. ft. = 261 sq. yd.
 - 212 S Trail
Reform St. to Morse St.: 880 ft. x 11ft. = 9,680 sq. ft. = 1,076 sq. yd.
 - Kaher Park Trail
212 S Trail to Wilson St.: 390 ft. x 11 ft. = 4,290 sq. ft. = 477 sq. yd.
 - Emma St. Trail
Emma St. to Park Cir.: 2,240 ft. x 9 ft. = 20,160 sq. ft. = 2,240 sq. yd.
 - Sports complex
1310 sq. yd.

III. Insurance

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability	\$1,000,000
Workers' Compensation and Employers' Liability	\$500,000

IV. Project Completion

The scope of work is to be completed by **August 31st, 2025**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

- City will notify property owners of project commencement when we are notified by the contractor two (2) days before work. Contact Mark Streich at (612) 214-7684.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name:_____

Contact Person:_____

Title: _____

Address: _____

Phone Number: _____

Quote: \$ _____

Signature: _____

Date: _____

- City will notify property owners of project commencement when we are notified by the contractor two (2) days before work. Contact Mark Streich at (612) 214-7684.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: MP Asphalt Maintenance

Contact Person: Philip Ralston

Title: Sales/Ops Manager

Address: 3315 Aetna Ave NE Buffalo, MN 55313

Phone Number: 763-355-4055

Quote: \$ 10,500.00

Signature: *Philip Ralston*

Date: 04/24/2025

- City will notify property owners of project commencement when we are notified by the contractor two (2) days before work. Contact Mark Streich at (612) 214-7684.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

Trails

CONTRACTOR'S QUOTE

Company name: Gopher State Sealcoat

Contact Person: Craig Olson

Title: Estimator

Address: 12519 Rhode Island Ave. Savage, MN 55378

Phone Number: 952-931-9188

Quote: \$ 15056.00

Signature: Craig Olsen

Date: 4-15-25

- City will notify property owners of project commencement when we are notified by the contractor two (2) days before work. Contact Mark Streich at (612) 214-7684.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: Fahrner Asphalt Sealers

Contact Person: Lucas Chapman

Title: Sales / Project Manager

Address: 6615 US Hwy 12W, Eau Claire, WI, 54703

Phone Number: 763-482-9640

Quote: \$ 32,316

Signature: *Lucas Chapman*

Date: 4/23/25



TO: Mayor Smith and City Council
FROM: Mark Streich, Public Service Director
DATE: April 24th, 2025
SUBJECT: Demolition of 123 Reform St. N (Oak Grove Shop)

Enclosed you will find quotes the city received from the RFQ that was sent out to various contractors. The bids include demolition of the building, removal of the concrete slab, footings and the removal of the cement pad located on the northern edge of the property. The contractor will also fill in the area with the dirt that is located on the property. The quotes received are listed below.

Henning Excavating	\$28,525.00
Landwehr Construction Inc.	\$38,828.00
Lloyd's Construction Services Inc.	\$32,845.00
TSC Contracting Inc.	\$29,480.00

Recommended Motion:

Approve the quote submitted from Henning Excavating for \$28,525.00 for the demolition and clean up of the property at 123 Reform St. N in the City of Norwood Young America.

Norwood Young America



Request for Quotes
For
Demolition and Disposal of 123 Reform St. N

April 10, 2025

Norwood Young America

SECTION 1 – ADMINISTRATIVE INFORMATION

1.1 INTRODUCTION

This Request for Quotes is for demolition and disposal of the structure located at 123 Reform St. N. in Norwood Young America, MN. This Request for Quotes (“RFQ”) does not commit the City of Norwood Young America to enter into any agreement, to pay any expenses incurred in preparation of any response to this RFQ, or to procure any contract for any supplies, goods, or services. The City of Norwood Young America reserves the right, without liability to the City of Norwood Young America, to cancel this RFQ and to reject all responses received because of this RFQ upon a finding that it is in the public interest to do so.

1.2 SCOPE OF WORK

The City of Norwood Young America is requesting proposals from professional demolition contractors capable of efficiently dismantling, razing, and disposing of all structural (including footings and foundations), mechanical (including sewer and water to five feet outside building footprint), electrical, and exterior components of the building. Work also includes regrading and leveling the building site at the conclusion of demolition operations.

Suggested actions for the building demolition include:

- Removal and disposal of all mechanical and electrical equipment and components.
- Demolition, removal, and disposal of all components of the structure, including the footings and foundation, explosion tank, 110’x50’ concrete pad north of building.
- Water main will be shut off and sewer main will need to be capped.
- Backfilling and compacting the excavation area in/around the foundation with fill that is stockpiled onsite.
- Ensure no damage to current trees unless approved. Regrading, place 4” topsoil, grading the site to drain, and stabilize.

Pricing includes labor, materials, and equipment necessary to complete the scope of the project subject and is based on the following qualifications except if otherwise agreed in writing

1. Work to be completed in a single mobilization unless otherwise agreed upon.
2. Contractor will make every reasonable accommodation to minimize dust from operations consistent with MPCA rules.
3. Quotation is valid for 30 days.
4. Permitting and inspection work will be coordinated and paid for by the contractor.

Abatement of all hazardous building materials and non-hazardous building materials (appliances, clothing, etc.) has been completed.

1.3 INSURANCE, PROFESSIONAL REGISTRATION REQUIREMENTS

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
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Aggregate	\$2,000,000
Automobile Liability	\$1,000,000

Norwood Young America

Workers' Compensation
and Employers' Liability

\$500,000

1.4 INTENDED SCHEDULE

Advertisement of Request for Proposals ----- April 10, 2025

Questions Due ----- April 21, 2025

Proposals Due ----- April 24, 2025

Project Milestones

Notice to Proceed ----- April 29, 2025

Building Demolition Completion ----- No later than June 30, 2025

Backfilling, Compaction and Regrading Completion* ----- No later than June 30, 2025

**Site must be properly secured with cones and caution tape or other approved techniques between demolition and backfilling*

**These dates may be adjusted due to weather, upon approval of the City of Norwood Young America.*

1.5 QUESTIONS

Prospective Proposers must submit questions or requests for clarification or change via email to Mark Streich, Public Services director, at mstreich@cityofnya.com. Questions and requests for clarification or to change received by the date specified in section 1.4 will be answered at mstreich@cityofnya.com. Any changes to the RFQ resulting from such questions will be made only via addenda to the RFQ. Responses from Owner not contained in an official addendum to the solicitation will not be binding on Owner. The final addenda, if any, will be released no later than the date specified in Section 1.4. Proposers are encouraged to check on the status of all addenda prior to submission of their proposal.

1.6 ADDENDA

This solicitation will only be modified by documents issued as addenda by Owner. No other direction or comments received by Proposers, written or oral, will serve to change the solicitation document.

1.7 INCURRED COSTS

The City of Norwood Young America is not liable to any costs incurred by the design team in the preparation of their proposals. **No billable work can proceed prior to negotiation and execution of Agreement and the Consultant's receipt of a Notice to Proceed.**

1.8 PUBLIC RECORDS

The City of Norwood Young American will keep this RFQ and each proposal received in response to it, together with all documents pertaining to the award of any contract, as part of the file or record that is open to public inspection.

1.9 PROPOSAL SUBMISSION

To be considered for selection, Proposals must be in the Form outlined in Exhibit A and arrive via email by April 24, 2025, by NOON.

Emailed to: Mark Streich, Public Services Director, at
mstreich@cityofnya.com

1.10 NON-RESPONSIVE PROPOSALS

Norwood Young America

Proposals that are incomplete, conditioned, or qualified, are not in conformity with the law, contain a statement by the Proposer reserving the right to accept or reject an award, or include any other irregularity shall be rejected as non-responsive if the irregularity is material and may be rejected as non-responsive if the irregularity is not material.

1.11 PROPOSAL VALIDITY PERIOD

If an Agreement is to be awarded, it shall be made within 30 calendar days after the proposal submission deadline. Proposal shall be considered valid during this period.

1.11 TERMS FOR RESPONDING

By submitting a proposal, the Proposer certifies conformance to the applicable federal, state, and local laws, acts, executive orders, statutes, administrative rules, regulations, ordinance and other related court rulings concerning Affirmative Action toward Equal Employment Opportunities. All information and reports required by the Federal or Minnesota State or local Governments, having responsibility for the enforcement of the foregoing, shall be supplied to the Owner upon request for purposes of investigation to ascertain compliance with the foregoing.

1.12 CURRENT SITE CONDITIONS

The current exterior state of the property is clear of debris and other materials. However, if any items appear between the time of advertisement and demolitions, **the exterior items are not included in the hazardous building declaration and do not need to be removed.** Any debris that is an obstruction may be moved out of the way to conduct any necessary work.

Exhibit A: QUOTATION FORM

Company Name: _____

Address: _____

Company Contact: _____ Phone: _____

Email: _____ Website: _____

Federal EIN: _____

Years in business as building demolition contractor: _____

Quote for performing services described in this RFQ: \$ _____

By submitting this quote, Responding Party certifies the following:

- This quote is signed by an authorized representative of the firm.
- Responding Party can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- Responding Party has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions. If exceptions exists, they must be listed on a separate numbered sheet.

Therefore, in compliance with this Request for Quotes, and subject to all conditions herein, the undersigned offers and agrees to perform the services in accordance with the specifications and conditions in this RFQ at the prices quotes, if this quote is accepted withing thirty (30) calendar days from the date of the opening.

Responding Party Printed Name

Responding Party Signature

Date

Norwood Young America

Exhibit A: QUOTATION FORM

Company Name: Henning Excavating
Address: 17510 62nd Street New Germany MN. 55367
Company Contact: Dennis Henning Phone: 612-719-0736
Email: henningexcavating1@frontier.com Website: _____
Federal EIN: 834679918
Years in business as building demolition contractor: 70 years

Quote for performing services described in this RFQ: \$ 28,525.00

By submitting this quote, Responding Party certifies the following:

- This quote is signed by an authorized representative of the firm.
- Responding Party can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- Responding Party has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions. If exceptions exist, they must be listed on a separate numbered sheet.

Therefore, in compliance with this Request for Quotes, and subject to all conditions herein, the undersigned offers and agrees to perform the services in accordance with the specifications and conditions in this RFQ at the prices quoted, if this quote is accepted within thirty (30) calendar days from the date of the opening.

Dennis Henning
Responding Party Printed Name

Dennis Henning
Responding Party Signature

April 23 - 25
Date

Norwood Young America

Exhibit A: QUOTATION FORM

Company Name: TSC Contracting LLC
Address: 12490 134th St. Cologne MN 55320
Company Contact: Shane Towhey Phone: 612-849-6910
Email: tsccontracting@hotmail.com Website: _____
Federal EIN: 27-3619457
Years in business as building demolition contractor: 10 years

Quote for performing services described in this RFQ: \$ 29,480.00

By submitting this quote, Responding Party certifies the following:

- This quote is signed by an authorized representative of the firm.
- Responding Party can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- Responding Party has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions. If exceptions exist, they must be listed on a separate numbered sheet.

Therefore, in compliance with this Request for Quotes, and subject to all conditions herein, the undersigned offers and agrees to perform the services in accordance with the specifications and conditions in this RFQ at the prices quoted, if this quote is accepted within thirty (30) calendar days from the date of the opening.

Shane Towhey
Responding Party Printed Name

[Signature]
Responding Party Signature

4/24/25
Date

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnyc.com

Exhibit A: QUOTATION FORM

Company Name: LLOYD'S CONSTRUCTION SERVICES, INC.
Address: 6528 COUNTY RD. 101 E. SHALOPEE, MN 55379
Company Contact: JEFF STOCKER Phone: 612-363-0621
Email: jstocker@lloydsmn.com Website: www.lloyds-construction.com
Federal EIN: 41-1581003
Years in business as building demolition contractor: 42

Quote for performing services described in this RFQ: \$ 32,845.⁰⁰

By submitting this quote, Responding Party certifies the following:

- This quote is signed by an authorized representative of the firm.
- Responding Party can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- Responding Party has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions. If exceptions exists, they must be listed on a separate numbered sheet.

Therefore, in compliance with this Request for Quotes, and subject to all conditions herein, the undersigned offers and agrees to perform the services in accordance with the specifications and conditions in this RFQ at the prices quotes, if this quote is accepted withing thirty (30) calendar days from the date of the opening.

JEFF STOCKER, SENIOR PROJECT MANAGER
Responding Party Printed Name


Responding Party Signature

4/24/25
Date

Norwood Young America

EXHIBIT A: QUOTATION FORM

Company Name: Landwehr Construction, Inc.

Address: PO Box 1086, St Cloud MN 56302

Company Contact: Aaron Wendlandt

Phone: 612-282-3095

Email: aaron@landwehrconstruction.com

Website: www.landwehrconstruction.com

Federal EIN: 41-0810481

Years in business as building demolition contractor: 130

Quote for performing services described in this RFQ: \$ 38,828.00

By submitting this quote, Responding Party certifies the following:

- This quote is signed by an authorized representative of the firm.
- Responding Party can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- Responding Party has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions. If exceptions exists, they must be listed on a separate numbered sheet.

Therefore, in compliance with this Request for Quotes, and subject to all conditions herein, the undersigned offers and agrees to perform the services in accordance with the specifications and conditions in this RFQ at the prices quotes, if this quote is accepted withing thirty (30) calendar days from the date of the opening.

Lucas Stock, Vice President

Responding Party Printed Name



Responding Party Signature

4/24/2025

Date

Norwood Young America



TO: Mayor Smith & City Council Members

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 28, 2025

SUBJECT: Central High School 2025 Artwork Proposals for Hwy 212 Underpass

Central High School Art teacher Ashley Raduenz submitted the attached themed artwork proposals to add to the Hwy 212 underpass murals at Kehrer Park. The theme of the designs continues to be "Kindness, Community & Current Events." Council members are asked to review the proposals for approval.

<u>Group #</u>	<u>Design Theme</u>
1	Open Doors, Open Minds, Open Opportunities
2	Central Raiders Athletics
3	Zen and Peace (bunnies)
4	Happy and Peaceful Times (butterflies & bubbles)
5	The World is Brighter Because of You
6	"If you are reading this, you have a purpose." Wild flowers
7	Northern Lights theme

There will be 22 students in total working on the projects. Raduenz plans to start the painting process as weather allows.

Recommended Motion

Motion to approve the proposed artwork designs to be added to the Hwy 212 underpass murals.

Norwood Young America

1

212 Underpass Design Proposal

Project: During spring semester students in DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1. Group/Tile # (assigned by instructor):

2. Student names: Jacob, Kalin, Teddy, Jayden

3. What will your group's design in the underpass look like? Be descriptive of the imagery.

There will be a brown wooden door opening to a black background with the words saying in white letters "Open doors, open minds, open opportunities." The frame of the door will look like stone.

4. How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

The quote hopes to tell people that being open to new ideas leads to new possibilities. The design uses open doors to show that there are always opportunities waiting if we're willing to explore them. It encourages people to stay open to growth and change. And people can think about the door opening and what it means.

5. Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary.

First we will make a solid gray background. Then we will chalk our designs on the wall. Then fill in with various colors like black, white, gray, brown. Finally then make small and final details. Everyone will contribute equally.

6. Please attach a sketch of your group's design to this sheet.



212 Underpass Design Proposal

2

Project: During spring semester students in DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1. Group/Tile # (assigned by instructor):

2. Student names: Carter Storms, Mitchell Johnson, Ben Molnau, Kellen Zumhofs

3. What will your group's design in the underpass look like? Be descriptive of the imagery.

It will consist of A giant **Central Raiders** flag in the middle along with all of the sports that central offers around it.

4. How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

Our project reflects the community by showing all the sports that the only highschool in our area allows to be in. Sports at central really bring the community together and draws in a very large crowd.

5. Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary.

1. Ben Molnau will draw out the flag and the wrestling portion of the mural
2. Mitchell will draw out the soccer and baseball part of the mural
3. Carter will draw out the football, softball, and track and field portion of the mural
4. Kellen will draw out the basketball, golf and volleyball part of the mural
5. All members will paint the mural even if they were not the ones to draw it out



212 Underpass Design Proposal

Project: During spring semester students In DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1.Group/Tile # (assigned by instructor):

2.Student names: Abigail Sandeen, Charlotte Maki and Kylie Ruddies

3.What will your group's design in the underpass look like? Be descriptive of the imagery.

Our design represents a **zen and peaceful** scenery. In the middle of our design it has a big tree. In the middle of the tree there is a hole where a squirrel is coming out of it. Around the ground around the tree there is a deer laying down and there is a bunny on the other side. The bunny and the deer are laying in grass and flowers. The background will be blue and green.

4.How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

Our design represents peace, and we hope it sends the message of harmony.

5.Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary.

All students contributed to the drawing and painting in the design. We are drawing in a simple cartoon style.

6. Please attach a sketch of your group's design to this sheet.



4

212 Underpass Design Proposal

Project: During spring semester students in DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1. Group/Tile # (assigned by instructor):

2. Student names:

Lexy Allison, Kaylee Leuthardt, Cora Ostlie, Maelys Bellatreche

3. What will your group's design in the underpass look like? Be descriptive of the imagery.

The background color of the panel will be a light blue. At the bottom there will be some spikey grass in two shades of green, a light green, and a darker green. In the grass there will be three round normal flowers in the colors of pink, white, and orange. The middle of the flowers will be a light yellow. In the lower left corner there will be a lilac with the petals being a mix of a lighter purple and a darker purple. On the white flower, in the lower right corner, there will be a monarch butterfly sitting on the flower. Then in the grass flying, in between the pink flower and the orange flower, which are in the middle there is a bee. Flying in the air above the orange flower and the pink flower is a dragonfly. Then in the rest of the air are some bubbles floating.

4. How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

We hope it will remind the community of the happy and peaceful times when they had no worries. When there was nothing going on and there were only happy things. The light colors will hopefully convey a peacefulness and light-hearted sense.

5. Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary.

1. Paint the background color
2. Cora will chalk the design, everyone else will help where needed and begin to mix colors
3. Paint the flower stems
4. Paint the darker green grass
5. Paint the normal grass
6. Paint the lilac (Maelys) and normal flowers
7. Paint the bee (Cora), butterfly (Lexy), and dragonfly (Kaylee)
8. Paint the bubbles
9. Touch-ups and final details

Everyone will contribute because no matter whether that person is painting at the moment they will be doing something else. While painting if one person is working on one thing someone else might be working on something on the other side. If you aren't painting people might be doing things like mixing paint colors, or cleaning brushes that won't be used anymore.

6. Please attach a sketch of your group's design to this sheet.



5

212 Underpass Design Proposal

Project: During spring semester students In DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1.Group/Tile # (assigned by instructor):

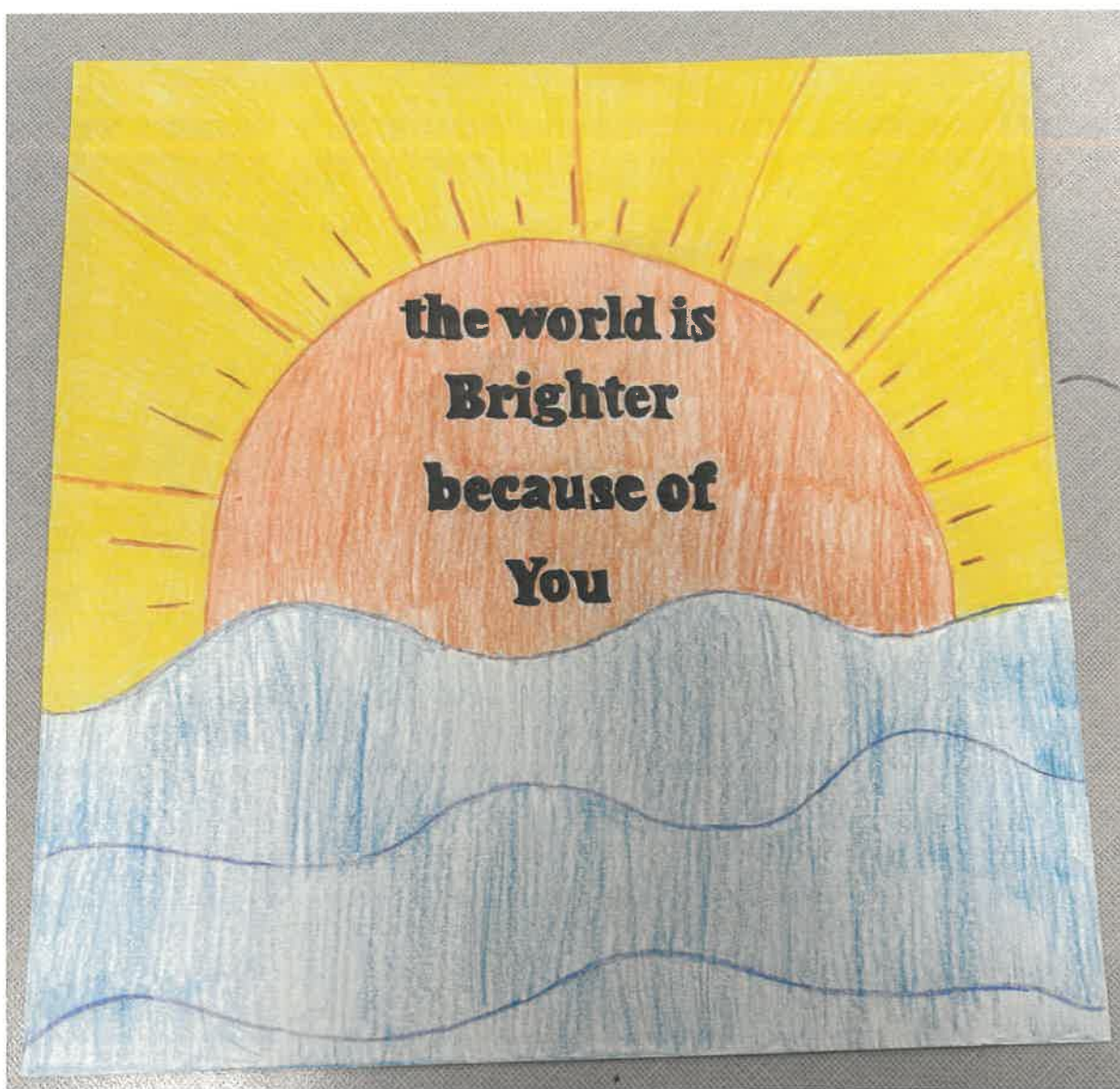
2.Student names: Krista Marttinen and Adelina Stahl

3.What will your group's design in the underpass look like? Be descriptive of the imagery. It will have to halves. One half of the design will be the ocean. The line splitting it is squiggly. There is two dark blue squiggly lines in the ocean. The ocean is a sky blue color. There is a big orange sun. It is in the top half. The ocean is going over the sun and you cannot see the sun under the ocean. There is little orange lines coming out of the sun. There is 7 yellow-orange lines coming out of the all the way to the edge of the paper. Behind the sun and the background is just plain yellow. There is black text in the sun that says "the world is brighter because of you." The words "the world" are in a line, and the word "brighter" is under that, then the line under that says "because of" and the row under that says the word "you".

4.How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

It spreads the message that you are important and bring joy to the world. We hope it makes people in the community feel important and loved.

5.Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary. We will start with making the outlines of the squiggly lines in the water and the sun, and the letters. We will paint the lines coming out of the sun. We will then fill in the yellow background



212 Underpass Design Proposal



Project: During spring semester students In DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1.Group/Tile # (assigned by instructor):

2.Student names: Jayde, clara, alexa

3.What will your group's design in the underpass look like? Be descriptive of the imagery.

Wild flowers, blue sky, clouds, grass, and a quote that says "If you're reading this you have a purpose."

4.How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

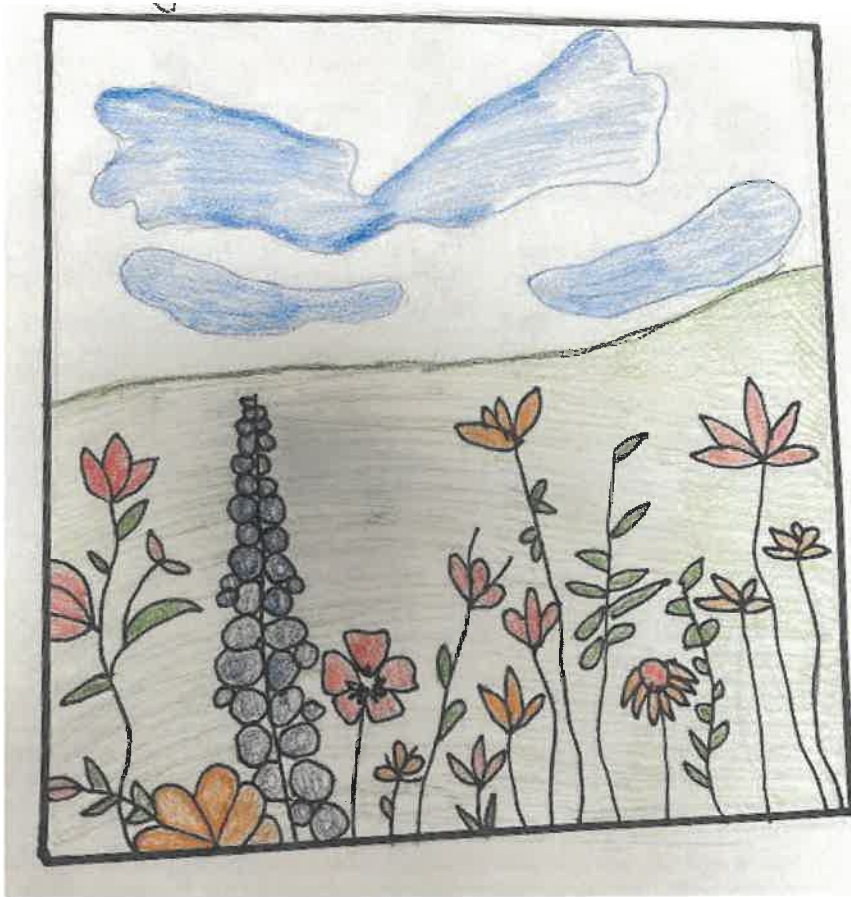
Our quote "If You're Reading This You Have A Purpose", Our painting shows peace.

5.Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary.

First we'll paint the background. For the top we will use an off white and a light pastel blue. For the ground we will use different shades of green for the grass. Then we will continue with the

flowers. The flowers will be kind of slanted, sort of like they are blowing in the wind. They will be overlapping just by a bit but not alot. The flowers will be wild flowers with a variety of different flowers. Once we are finished we will start with the cloud. The clouds will be blended and scattered out. Once we completed all that we are finished.

6. Please attach a sketch of your group's design to this sheet.



7

212 Underpass Design Proposal

Project: During spring semester students in DPP I & II will create a mural design/painting in the 212 underpass. Students will work in groups of 2-4 and complete one of the 6x6 tiles in the underpass. Each group will be responsible for coming up with a design idea that reflects the theme of the project as well as painting it together during the last 2-3 weeks of school. The design will be approved by the city through a design proposal process.

Theme: The design of each tile will reflect community, kindness, and local history/events.

Guidelines and Restrictions: The design may not contain any elicit content such as drugs, paraphernalia, hatred, guns, violence, inappropriate gestures, profanity, nudity. (must be school appropriate) Follow copyright laws. Must be original!

To be filled out by student group:

1. Group/Tile # (assigned by instructor):

2. Student names: Hunter L + Michell W

3. What will your group's design in the underpass look like? Be descriptive of the imagery.

- Night time theme
- Large open water area
- Northern lights fill the sky along with tiny stars
- Large forest in the background

4. How does your design relate to the theme of this project? What message do you hope it sends to the community and people who view it?

- Displays how occasionally we can see the northern lights over our many lakes.
- Shows the beauty of Minnesota

5. Please break down the plan/steps of how you will create your design. Be mindful of each student's strengths and weaknesses in your group. How will each student in the group contribute to the creation of this design? Attach a separate sheet if necessary.

1. As a group paint a full black background
2. Add in the night sky with the colors and stars
3. Add in the lake

4. Add forest of tall trees
5. Add in boat
6. Add small details

-

6. Please attach a sketch of your group's design to this sheet.

