



CITY COUNCIL AGENDA

April 8, 2024

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

1.1 Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: A single motion will approve all those items listed as part of the Consent Agenda unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1 Approve minutes of March 25, 2024, City Council Workshop

4.2 Approve minutes of March 25, 2024, City Council Meeting

4.3 Approve Payment of Claims

4.4 Firefighter Hiring

4.5 Personnel Committee Recommendation

4.6 Personnel Committee Recommendation-Recycling Center Attendant Job Posting

4.7 Park & Rec Commission Resignation—Rehnelt

4.8 Application for Exempt Gambling Permit—The Young America Baseball Club, Inc.

5. PUBLIC HEARING

5.1 No public hearing

6. OLD BUSINESS

7. NEW BUSINESS

7.1 Resolution 2024-17 Resolution Authorizing the Award of a Contract to

Northwest Asphalt, Inc. for the Construction of the Tacoma West Industrial Park Phase 2 Project—

Josh Eckstein, Bolton & Menk, Inc.

7.2 Crack Filling and Sealcoat Bids—Walking Trails—Mark Streich, PS Director

7.3 2024 Sealcoating Project Bid Review—Mark Streich, PS Director

7.4 2024 1" Overlay Project—Mark Streich, PS Director

7.5 Sanitary Sewer Repairs Quotes—Mark Streich, PS Director

7.6 Friendship Park Wood Chip Quotes—Mark Streich, PS Director

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADDITIONAL INFORMATION—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

9.1 Raiders SB Food Truck Fundraising Event – April 30, 2024

9.2 Move Mindfully Series Update—Karen Hallquist, CED Director

10. ADJOURNMENT

UPCOMING 2024 MEETINGS / EVENTS

April 10 th	NYA Food Distribution	12:30 PM
April 10 th	Economic Development Commission Meeting	6:00 PM
April 16 th	Park and Rec Commission Meeting	5:30 PM
April 18 th	Sr. Advisory Commission	9:00 AM
April 22 nd	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
May 7 th	Planning Commission Meeting	6:00 PM
May 8 th	NYA Food Distribution	12:30 PM
May 8 th	Economic Development Commission Meeting	No EDC Meeting
May 8 th	Special Event: Small Business Seminar- Branding, Marketing & Social Media Presentation by OrangeBall Creative	Willkommen Park Pavilion 5:30 PM – 7:30 PM
May 13 th	City Council Meeting	6:00 PM
May 16 th	Sr. Advisory	9:00 AM
May 21 st	Park and Rec Commission Meeting	5:30 PM
May 28 th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM (Tuesday Meeting)



CITY COUNCIL WORKSHOP MINUTES

March 25, 2024
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Mike McPadden, Craig Heher

ABSENT:

STAFF: Andrea Aukrust (City Administrator), Karen Hallquist (Community and Economic Development Director), and Mitchell Thiesfeld (Clerk-Finance Director)

OTHERS: Dan Tienter, Ehlers

1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 5:00 pm. All members present.

1.1. TWIP2 funding presentation – Dan Tienter, Ehlers

- Discussion on the funding for the TWIP2 project.

2. ADJOURNMENT

CS/BA motion to adjourn at 5:21 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



CITY COUNCIL AGENDA

March 25, 2024 – 6 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, City Clerk/Finance Director; Mark Streich, Public Works Director

OTHERS: Dan Tienter, Ehlers; Josh Eckstein, Bolton & Menk; Mary Spille, NYA; Judy Maas, NYA; Mary Balzum, NYA

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren called the meeting to order at 6:01 pm with all council members present.

- The Pledge of Allegiance was said during the EDA Meeting.

4. APPROVE AGENDA

- Two new additions
 - 9.4 Resolution NO. 2024-16: The Community Foundation of Carver County "Difference Maker" Grant Program Application
 - 9.5 NYA West Carver Lions Bench Request

CS/MM motion to approve the amended agenda. Motion passed 5-0.

5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

- None

6. CONSENT AGENDA

- 6.1. Approve minutes of March 11, 2024, City Council Meeting
- 6.2. Approve Payment of Claims
- 6.3. December 2024 meeting schedule amendment
- 6.4. Personnel recommendation—Sam Starke resignation approval
- 6.5. Personnel recommendation—PST Streets and Parks job posting
- 6.6. Seasonal Payroll Schedule—Lifeguards

MM/CH Motion to approve the consent agenda. Motion Passed 5-0.

7. PUBLIC HEARING

- None

8. OLD BUSINESS

- None

9. NEW BUSINESS

- 9.1. Resolution 2024-15 A Resolution Providing for the Issuance and Sale of GO Temporary Improvement Bonds, Series 2024A, in the Proposed Aggregate Principal Amount of \$4,285,000—Dan Tienter, Ehlers
 - Bonding for the amount of \$4,285,000 in temporary bonds.

- The City will commit to converting the temporary bonds into permanent financing by the end of 2026.
- The City has opportunities to receive low-interest financing through other sources, which is why they are temporarily financing the bonds.
- The City will assess 20% of the project costs.

CS/BA Motion to Approve Resolution No. 2024-15, A Resolution Providing for the Issuance and Sale of General Obligation Temporary Improvement Bonds, Series 2024A, in the Proposed Aggregate Principal Amount of \$4,285,000; Fixing their Form and Specifications; Directing Their Execution and Delivery; and Providing for their Payment. Motion passed 5-0.

- 9.2. 2025 Infrastructure Rehabilitation 4th Avenue Street Project Feasibility Study, including Topographical survey and geotechnical work— Josh Eckstein, P.E. Bolton & Menk, Inc
- Over ten water main breaks have occurred in this project area within the past five years.
 - Projected project costs of around \$4,300,000.
 - Project most likely to be staged & split.
 - Ability to receive PFA money; however, it requires an environmental study.
 - Decision to be made this fall.
 - A topographical survey will be conducted on the locations of all physical things in the project.

MM/CH Motion to Approve the Authorization to Conduct the 2025 Street Improvement Project Feasibility Study, including the topographical survey and Geotechnical analysis – 4th Avenue Street Project. Motion passed 5-0.

- 9.3. Trilane Lift Station Upgrade Quotes—Mark Streich, PS Director
- Current Lift Station is a dry well/wet well station.
 - The replacement has been in process for 3-4 years.
 - Trilane Lift Station upgrade is included in the CIP.
 - The upgrade timeframe is between 10 and 12 weeks.

CH/BA Motion to approve the quote from Quality Flow Systems for \$99,550 for the supplying and installing of the new pumps, valves, discharge piping, and complete installation. Motion passed 5-0.

- 9.4. Resolution NO. 2024-16: The Community Foundation of Carver County “Difference Maker” Grant Program Application, Karen Hallquist – Community & Economic Development Director
- Funding amount up to \$5,000.
 - Would go towards Old Town.

MM/CH Motion to approve Resolution NO. 2024-16 A Resolution Approving the Community Foundation of Carver County “Difference Maker” Grant Program Application with a \$5,000 donation request. Motion passed 5-0.

- 9.5. NYA West Carver Lions Bench Request, Karen Hallquist – Community & Economic Development Director
- Mary Spille, Judy Maas, and Mona Bruers were present at the March 12, 2024, Parks & Recreation Commission meeting to request the installation of a bench at the butterfly gardens at Friendship Park.
 - The Green Isle Lions Club donated the bench to the West Carver Lions Club in memory of Lion Dar Mondor.
 - This specific Trex bench was donated due to the affiliation of the Lions clubs.
 - The installation of park memorials should be done by city staff only, with the labor/concrete costs being paid for by the donator/organizer.
 - Mary Spille also presented and talked to the Council.
 - All park memorials, except pre-approved NYA programs, require review by the Parks & Recreation Commission and approval by the City Council.

CS/BA Motion to require all park memorials, other than pre-approved NYA park memorial programs, to be reviewed by the Parks & Recreation Commission, and approved by the City Council. Motion passed 5-0.

CS/BA Motion to approve the installation of a Trex bench donated by the Green Isle Lions Club in memory of Mion Dar Mondor at the Friendship Park Butterfly Gardens with the understanding that the NYA West Carver Lions will pay for the installation of the bench and use four anchors to anchor it. Motion passed 5-0.

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

BA – Community Fund for Old Town

CS – No Planning Commission Meeting until April 2. Norwood Baseball Fish Fry Friday, March 29.

MM – Was unable to attend the latest EDC Meeting.

CH – None

CL – EDC met. The Small Business seminar is on May 8th from 6:00-7:30 pm. The speaker is Orange Ball, who will discuss Marketing & Branding. All is well with the Stiftungsfest committee. The City serves 320 families a month through food distribution.

KH – The City of NYA received a \$100,000 Development Grant from the Carver County CDA. Thursday, May 30 at 9:00 am is Arbor Day.

AA – City staff and Council plan to have a strategic planning retreat in the future. The County will be doing a mill and overlay on County Road 34 in 2026.

11. ADDITIONAL INFORMATION

11.1. 2023 End of Year Revenue/Expenditure Summary, Mitchell Thiesfeld – City Clerk/Finance Director

- The City of Norwood Young America is in the process of finishing its financial audit for 2023.

12. ADJOURNMENT

BA/MM Motion to adjourn at 6:56 pm. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Mitchell Thiesfeld, City Clerk-Finance Director



more than a place. it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: April 8, 2024

Payroll EFT

Check #	508648 - 508664	\$	38,716.38
Check #			
Check #			

Prepays

Check #	
Check #	

Electronic Payments

Check #	1650 e	\$	611.83
Check #			
Check #			
Check #			

Claims Pending Payment

Check #	35276 - 35323	\$	172,835.32
Check #			
Check #			

Voided Checks

Check #	508647
Check #	

Grand Total (excluding voided checks)	\$	<u>212,163.53</u>
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*Check Summary Register©

Batch: 040824PAY

Name	Check Date	Check Amt	
10100 CHECKING			
1650e	SUN LIFE ASSURANCE COMPAN	4/1/2024	\$611.83 STD/LTD INSURANCE
35276	212 EQUIPMENT	4/8/2024	\$31.98 WOODCUT & .404" FILE
35277	ABDO LLP	4/8/2024	\$145.00 CLIENT TRAINING - AP, UB, ETC
35278	ANCOM COMMUNICATIONS, INC	4/8/2024	\$142.63 JOB TICKET# 171518
35279	BRAD PETERSON CONSULTING	4/8/2024	\$2,640.00 ONSITE MEETING, NETWORK TRANSITION,
35280	BREMER BANK	4/8/2024	\$248.34 HSA APRIL - ACCT# 912474026
35281	CARQUEST AUTO PARTS	4/8/2024	\$54.48 PLC SWIVEL MALE ELBOW & CAUTION TAP
35282	CARVER COUNTY	4/8/2024	\$8,989.41 TAX CHARGES: TNT BILLINGS - TRUTH IN T
35283	CARVER COUNTY CDA - OAK G	4/8/2024	\$1,113.00 CAM ESTIMATE FOR APRIL 2024
35284	CENTERPOINT ENERGY	4/8/2024	\$5,691.97 GAS UTILITIES - BLDGS
35285	CENTRAL FIRE PROTECTION, IN	4/8/2024	\$105.00 10# ABC FIRE EXTINGUISHER
35286	CITIZENS BANK MN	4/8/2024	\$566.67 HSA APRIL - ACCT# 68474611
35287	COMPASS MINERALS	4/8/2024	\$2,726.70 BULK COARSE LA - HWY
35288	ECM PUBLISHERS, INC	4/8/2024	\$896.85 APRIL 2 PH 250 INDUSTRIAL BLVD
35289	EHLERS AND ASSOCIATES, INC	4/8/2024	\$1,152.50 TACOMA WEST INDUSTRIAL PARK PROJE
35290	FDSAS	4/8/2024	\$89.50 CAIRNS 2 PANEL 6" LEATHER FRONT
35291	FIRE SAFETY USA	4/8/2024	\$614.80 BW CLIP SINGLE GAS DISPOSABLE 2 YEA
35292	FURTHER	4/8/2024	\$345.84 HSA APRIL
35293	HALLQUIST, KAREN	4/8/2024	\$24.12 MILEAGE - CHASKA COMMUNITY CENTER
35294	HOLLYWOOD HEATING AND AIR	4/8/2024	\$1,321.50 SERVICE CALL AT CITY HALL - BOILER
35295	HOME SOLUTIONS	4/8/2024	\$233.54 MINIMAL EXP FOAM
35296	IMAGETREND, INC	4/8/2024	\$286.57 ELITE FIRE CAD INTEGRATION
35297	INTERNATIONAL UNION	4/8/2024	\$175.00 UNION DUES
35298	KONICA MINOLTA	4/8/2024	\$696.07 COPIER
35299	LANO EQUIPMENT OF NORWOO	4/8/2024	\$591.22 T66 TRACK BOBCAT RENTAL
35300	MARCO TECHNOLOGIES LLC	4/8/2024	\$154.00 MICROSOFT 365 BUSINESS STANDARD &
35301	METRO FIBERNET LLC	4/8/2024	\$760.70 PHONE - RENTAL BUILDINGS
35302	MIDWEST MACHINERY CO	4/8/2024	\$24.87 HYGARD
35303	MINI BIFF	4/8/2024	\$691.63 SPORTS COMPLEX - EVENT LIBERTY BLUE
35304	MN VALLEY ELECTRIC COOPER	4/8/2024	\$1,098.48 STREET LIGHTS - ACCT# 778260300
35305	NAPA - STAR Group, LLC	4/8/2024	\$52.42 STEERING STABILIZER
35306	OPTUM BANK	4/8/2024	\$328.34 HSA APRIL - ACCT# 30200095600
35307	PATCHIN MESSNER APPRAISAL	4/8/2024	\$10,000.00 RAILROAD STREET IMPROVEMENT PROJE
35308	PROSHRED MINNESOTA	4/8/2024	\$515.00 PURGE 64 GALLON TIP
35309	RAM GENERAL CONTRACTING	4/8/2024	\$115,259.00 PROGRESS BILLING# 6
35310	SCHRUPP, ERIN	4/8/2024	\$29.80 MILEAGE
35311	SECURITY BANK & TRUST	4/8/2024	\$1,037.51 HSA APRIL - ACCT# 40020
35312	Security Bank & Trust-Cologne	4/8/2024	\$933.34 HSA APRIL - ACCT# 112483
35313	R.E. SMITH OIL & TIRE CO., INC	4/8/2024	\$1,106.73 FUEL - P3
35314	SOUTH POINT FINANCIAL	4/8/2024	\$691.67 HSA APRIL - ACCT# 1002132627
35315	STENDER, BETH	4/8/2024	\$210.00 HAILEY STENDER LIFEGUARD CLASS
35316	STREICHERS MINNEAPOLIS	4/8/2024	\$779.00 COLLAR INSIGNIA: RHODIUM 1/2 STAR, SM
35317	THIESFELD, MITCHELL	4/8/2024	\$133.52 MILEAGE & FOOD
35318	UMB Bank	4/8/2024	\$416.67 HSA APRIL - ACCT# 9812389523
35319	USPS	4/8/2024	\$2,000.00 UTILITY BILLING
35320	UTILITY CONSULTANTS, INC.	4/8/2024	\$618.43 CHEMICALS
35321	VERIZON WIRELESS	4/8/2024	\$442.39 CELL PHONES - PARKS
35322	WIGFIELD DESIGN	4/8/2024	\$80.00 PRIVATE GARDEN SIGNS AND STAKES
35323	XCEL ENERGY	4/8/2024	\$5,977.30 ELECTRICAL UTILITIES - BLDGS
Total Checks			\$172,835.32

NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 040824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
1650 e	04/01/24	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$611.83		STD/LTD INSURANCE
		Total	\$611.83		
35276	04/08/24	212 EQUIPMENT			
E 101-45200-221		Repair/Maintenance Equip	\$31.98	1185-1	WOODCUT & .404" FILE
		Total	\$31.98		
35277	04/08/24	ABDO LLP			
E 101-41500-310		Other Professional Servic	\$145.00	486731	CLIENT TRAINING - AP, UB, ETC
		Total	\$145.00		
35278	04/08/24	ANCOM COMMUNICATIONS, INC.			
E 101-42200-323		Radio Units	\$142.63	120400	JOB TICKET# 171518
		Total	\$142.63		
35279	04/08/24	BRAD PETERSON CONSULTING			
E 101-41500-310		Other Professional Servic	\$2,640.00	2106	ONSITE MEETING, NETWORK TRANSITION, NETWORK CHANGE OVER, NETWORK CHANGE AND PHONE SYSTEM TROUBLESHOOTING, LIBRARY PHONE CHANGES
		Total	\$2,640.00		
35280	04/08/24	BREMER BANK			
G 101-21718		HSA ACCOUNT	\$248.34		HSA APRIL - ACCT# 912474026
		Total	\$248.34		
35281	04/08/24	CARQUEST AUTO PARTS			
E 101-42200-221		Repair/Maintenance Equip	\$5.71	5927-287110	LENS & STD MINITURE LAMP
E 101-42200-221		Repair/Maintenance Equip	\$41.98	5927-287187	PLC SWIVEL MALE ELBOW & CAUTION TAPE
E 101-45200-221		Repair/Maintenance Equip	\$6.79	5927-287264	PIPE SEALANT W/TFLN
		Total	\$54.48		
35282	04/08/24	CARVER COUNTY			
G 278-22100		Escrow Collected	\$6,434.00	1570222	PROPERTY TAXES 58.0146201
E 101-41400-350		Print/Publishing/Postage	\$1,605.01	3316	TAX CHARGES: TNT BILLINGS - TRUTH IN TAXATION BILLINGS
G 251-22100		Escrow Collected	\$950.40	50157590	PROPERTY TAXES 58.0141051
		Total	\$8,989.41		
35283	04/08/24	CARVER COUNTY CDA - OAK GROVE			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,113.00		CAM ESTIMATE FOR APRIL 2024
		Total	\$1,113.00		
35284	04/08/24	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$616.38		GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$190.53		GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$1,759.31		GAS UTILITIES - PW-STR
E 101-45200-383		Gas Utilities	\$573.43		GAS UTILITIES - PW-PARKS
E 601-49400-383		Gas Utilities	\$522.88		GAS UTILITIES - WATER

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Batch: 040824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-383		Gas Utilities	\$2,000.32		GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$29.12		GAS UTILITIES - POOL
		Total	\$5,691.97		
35285	04/08/24	CENTRAL FIRE PROTECTION, INC			
E 101-42200-210		Operating Supplies	\$105.00	48104	10# ABC FIRE EXTINGUISHER
		Total	\$105.00		
35286	04/08/24	CITIZENS BANK MN			
G 101-21718		HSA ACCOUNT	\$566.67		HSA APRIL - ACCT# 68474611
		Total	\$566.67		
35287	04/08/24	COMPASS MINERALS			
E 101-43100-224		Street Maint Materials	\$2,726.70	1322327	BULK COARSE LA - HWY
		Total	\$2,726.70		
35288	04/08/24	ECM PUBLISHERS, INC			
E 101-41400-350		Print/Publishing/Postage	\$643.11	990890	INDUSTRIAL PARK EXPANSION BIDS
E 101-41400-350		Print/Publishing/Postage	\$48.12	990891	APRIL 2 PH FLU AMENDMENT
E 101-41400-350		Print/Publishing/Postage	\$52.50	990892	APRIL 2 PH INDUSTRIAL BLVD & F
E 101-41400-350		Print/Publishing/Postage	\$52.50	990893	APRIL 2 PH OPEN SPACE S. YOUNG
E 101-41400-350		Print/Publishing/Postage	\$52.50	990894	APRIL 2 PH 110 MAIN ST E VARI
E 101-41400-350		Print/Publishing/Postage	\$48.12	990895	APRIL 2 PH 250 INDUSTRIAL BLVD
		Total	\$896.85		
35289	04/08/24	EHLERS AND ASSOCIATES, INC			
E 101-41400-310		Other Professional Servic	\$1,152.50	96995	TACOMA WEST INDUSTRIAL PARK PROJECTS
		Total	\$1,152.50		
35290	04/08/24	FDSAS			
E 101-42200-210		Operating Supplies	\$89.50	9880	CAIRNS 2 PANEL 6" LEATHER FRONT
		Total	\$89.50		
35291	04/08/24	FIRE SAFETY USA			
E 101-42200-240		Small Tools and Minor Eq	\$614.80	184999	BW CLIP SINGLE GAS DISPOSABLE 2 YEAR CO METER
		Total	\$614.80		
35292	04/08/24	FURTHER			
G 101-21718		HSA ACCOUNT	\$345.84		HSA APRIL
		Total	\$345.84		
35293	04/08/24	HALLQUIST, KAREN			
E 101-41320-331		Travel/Meeting Expense	\$24.12		MILEAGE - CHASKA COMMUNITY CENTER
		Total	\$24.12		
35294	04/08/24	HOLLYWOOD HEATING AND AIR			
E 101-43100-223		Repair/Maintenance Bldg/	\$1,321.50	11912	SERVICE CALL AT CITY HALL - BOILER
		Total	\$1,321.50		
35295	04/08/24	HOME SOLUTIONS			
E 101-43100-223		Repair/Maintenance Bldg/	\$35.06	A236415	MINIMAL EXP FOAM

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-223		Repair/Maintenance Bldg/	\$68.37	A236623	FAUCET AND CONNECTORS
E 602-49450-223		Repair/Maintenance Bldg/	\$18.89	A236757	13W BULBS
E 101-43100-223		Repair/Maintenance Bldg/	\$26.59	A236763	HANDI SPRAYER, CARB CLEANER, WHT PLAS PAIL
E 101-43100-221		Repair/Maintenance Equip	\$16.19	A236823	SDS COLD CHISEL
E 101-45200-210		Operating Supplies	\$43.18	A237055	POLY LWN RAKE
E 101-43100-223		Repair/Maintenance Bldg/	\$8.99	A237495	GORILLA GLUE
E 101-45200-221		Repair/Maintenance Equip	\$4.64	A237522	MISC HARDWARE
E 101-45500-223		Repair/Maintenance Bldg/	\$11.63	B245911	CPVC WRT PIPE, CPVC COUPLING, CPVC 90 DEG ELBOW, CPVC TEE
Total			\$233.54		
35296	04/08/24	IMAGETREND, INC			
E 101-42200-437		Maintenance Contract	\$286.57	PS-INV10459	ELITE FIRE CAD INTEGRATION
Total			\$286.57		
35297	04/08/24	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$175.00		UNION DUES
Total			\$175.00		
35298	04/08/24	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$696.07	44468028	COPIER
Total			\$696.07		
35299	04/08/24	LANO EQUIPMENT OF NORWOOD, INC			
E 101-45200-223		Repair/Maintenance Bldg/	\$400.00	95392	T66 TRACK BOBCAT RENTAL
E 101-43100-221		Repair/Maintenance Equip	\$191.22	95545	SEAL, PIN PIVOT, BUSHING
Total			\$591.22		
35300	04/08/24	MARCO TECHNOLOGIES LLC			
E 101-41400-437		Maintenance Contract	\$154.00	INV12316268	MICROSOFT 365 BUSINESS STANDARD & MICROSOFT EXCHANGE ONLINE PLAN 1
Total			\$154.00		
35301	04/08/24	METRO FIBERNET LLC			
E 101-41940-321		Telephone	\$129.32		PHONE - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$51.74		PHONE - WATER
E 602-49450-321		Telephone	\$51.74		PHONE - SEWER
E 101-42200-321		Telephone	\$51.74		PHONE - FIRE
E 101-43100-321		Telephone	\$36.22		PHONE - PW-HSR
E 101-45200-321		Telephone	\$15.52		PHONE - PW-PARKS
E 101-49860-321		Telephone	\$25.87		PHONE - POOL
E 101-41940-321		Telephone	\$77.61		PHONE - HISTORY/FOOD
E 101-41300-321		Telephone	\$43.51		PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$43.51		PHONE - COMM DEV
E 101-41400-321		Telephone	\$43.51		PHONE - CLERK
E 101-41940-321		Telephone	\$30.89		PHONE - CHAMBER
E 101-46500-321		Telephone	\$14.50		PHONE - EC DEV
E 101-42100-321		Telephone	\$72.51		PHONE - POLICE
E 101-45500-321		Telephone	\$72.51		PHONE - LIBRARY
Total			\$760.70		

NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 040824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
35302	04/08/24	MIDWEST MACHINERY CO			
E 101-43100-221		Repair/Maintenance Equip	\$24.87	9967392	HYGARD
		Total	\$24.87		
35303	04/08/24	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$173.40	A-147387	ICE RINK - SEASONAL LIBERTY BLUE HC & WINTERIZATION SEASONAL LIBERTY BLUE HC
E 101-45200-418		Other Rentals (Biffs)	\$330.67	A-147451	SPORTS COMPLEX - EVENT LIBERTY BLUE BIG HC & SEASONAL TUFWAY BLUE REG & WINTERIZATION
E 101-45200-418		Other Rentals (Biffs)	\$44.76	A-147547	ICE RINK - SEASONAL LIBERTY BLUE HC & WINTERIZATION SEASONAL LIBERTY BLUE HC - MOVED TO LEGION PARK
E 101-45200-418		Other Rentals (Biffs)	\$35.70	A-147548	FRIENDSHIP PARK - UNIT EXCHANGED
E 101-45200-418		Other Rentals (Biffs)	\$35.70	A-147550	LEGION/POOL PARK - UNIT EXCHANGED
E 101-45200-418		Other Rentals (Biffs)	\$35.70	A-147551	SPORTS COMPLEX - UNIT EXCHANGED
E 101-45200-418		Other Rentals (Biffs)	\$35.70	A-147579	PRAIRIE DAWN PARK - UNIT EXCHANGED
		Total	\$691.63		
35304	04/08/24	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$107.09		STREET LIGHTS - ACCT# 778260300
E 602-49450-381		Electric Utilities	\$56.63		LIFT STATION - ACCT# 778260400
E 601-49400-381		Electric Utilities	\$934.76		640 TACOMA BLVD WTR TWR - ACCT# 779652000
		Total	\$1,098.48		
35305	04/08/24	NAPA - STAR Group, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$52.42	369386	STEERING STABILIZER
		Total	\$52.42		
35306	04/08/24	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$328.34		HSA APRIL - ACCT# 30200095600
		Total	\$328.34		
35307	04/08/24	PATCHIN MESSNER APPRAISALS, INC.			
E 491-43100-310		Other Professional Serv	\$10,000.00	22389	RAILROAD STREET IMPROVEMENT PROJECT SPECIAL BENEFIT CONSULTATION INVOICE
		Total	\$10,000.00		
35308	04/08/24	PROSHRED MINNESOTA			
E 101-41400-384		Refuse/Garbage Disposal	\$515.00	26245	PURGE 64 GALLON TIP
		Total	\$515.00		
35309	04/08/24	RAM GENERAL CONTRACTING			
E 275-45200-525		Parks-Buildings & Structur	\$115,259.00	7963	PROGRESS BILLING# 6
		Total	\$115,259.00		
35310	04/08/24	SCHRUPP, ERIN			
E 601-49400-331		Travel/Meeting Expense	\$14.90		MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$14.90		MILEAGE
		Total	\$29.80		
35311	04/08/24	SECURITY BANK & TRUST			

NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 040824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21718		HSA ACCOUNT	\$345.84		HSA APRIL - ACCT# 40020
G 101-21718		HSA ACCOUNT	\$691.67		HSA APRIL - ACCT# 109049
		Total	\$1,037.51		
35312	04/08/24	Security Bank & Trust-Cologne			
G 101-21718		HSA ACCOUNT	\$516.67		HSA APRIL - ACCT# 112483
G 101-21718		HSA ACCOUNT	\$416.67		HSA APRIL - ACCT# 00112475
		Total	\$933.34		
35313	04/08/24	R.E. SMITH OIL & TIRE CO., INC			
E 601-49400-212		Motor Fuels	\$45.00	166981	FUEL - 1805
E 602-49450-212		Motor Fuels	\$45.00	166981	FUEL - 1805
E 101-49800-212		Motor Fuels	\$137.24	167003	FUEL - BUS
E 101-43100-212		Motor Fuels	\$83.83	167021	FUEL - 2002
E 101-43100-212		Motor Fuels	\$82.99	167022	FUEL - F450 2303
E 101-42200-212		Motor Fuels	\$42.25	167031	FUEL - COMMAND 1
E 101-42200-212		Motor Fuels	\$48.30	167201	FUEL - COMMAND 1
E 101-43100-212		Motor Fuels	\$66.26	167215	FUEL - P3
E 101-42200-212		Motor Fuels	\$29.64	167226	FUEL - COMMAND VEHICLE
E 101-43100-212		Motor Fuels	\$69.55	167234	FUEL - 550
E 601-49400-212		Motor Fuels	\$54.50	167256	FUEL - W1
E 602-49450-212		Motor Fuels	\$54.50	167256	FUEL - W1
E 601-49400-212		Motor Fuels	\$41.50	167258	FUEL - 1805
E 602-49450-212		Motor Fuels	\$41.50	167258	FUEL - 1805
E 101-42200-212		Motor Fuels	\$48.70	167354	FUEL - COMMAND 1
E 601-49400-212		Motor Fuels	\$40.00	167377	FUEL - 1805
E 602-49450-212		Motor Fuels	\$40.00	167377	FUEL - 1805
E 101-42200-212		Motor Fuels	\$54.94	167382	FUEL - T-21
E 101-43100-212		Motor Fuels	\$81.03	167393	FUEL - 2301
		Total	\$1,106.73		
35314	04/08/24	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$691.67		HSA APRIL - ACCT# 1002132627
		Total	\$691.67		
35315	04/08/24	STENDER, BETH			
E 101-49860-207		Training Instructional	\$210.00		HAILEY STENDER LIFEGUARD CLASS
		Total	\$210.00		
35316	04/08/24	STREICHERS MINNEAPOLIS			
E 101-42200-417		Uniform	\$100.00	I1677660	COLLAR INSIGNIA: RHODIUM 1/2 STAR, SMOOTH FINISH
E 101-42200-417		Uniform	\$679.00	I1678033	COLLAR INSIGNIA: FOUR STARS, TWO STARS, GOLDPLATE 1/2 STARS
		Total	\$779.00		
35317	04/08/24	THIESFELD, MITCHELL			
E 101-41400-207		Training Instructional	\$133.52		MILEAGE & FOOD
		Total	\$133.52		
35318	04/08/24	UMB Bank			

NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 040824PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21718		HSA ACCOUNT	\$416.67		HSA APRIL - ACCT# 9812389523
		Total	\$416.67		
35319	04/08/24	USPS			
G 601-15500		Prepaid Items	\$1,000.00		UTILITY BILLING
G 602-15500		Prepaid Items	\$1,000.00		UTILITY BILLING
		Total	\$2,000.00		
35320	04/08/24	UTILITY CONSULTANTS, INC.			
E 602-49450-217		Lab Fees	\$618.43	119562	CHEMICALS
		Total	\$618.43		
35321	04/08/24	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$67.86	9959584157	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$158.34	9959584157	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$66.85	9959584157	CELL PHONES - WATER
E 602-49450-321		Telephone	\$66.86	9959584157	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.24	9959584157	CELL PHONES -
E 101-46500-321		Telephone	\$41.24	9959584157	CELL PHONES -
		Total	\$442.39		
35322	04/08/24	WIGFIELD DESIGN			
E 101-45200-223		Repair/Maintenance Bldg/	\$80.00	1949	PRIVATE GARDEN SIGNS AND STAKES
		Total	\$80.00		
35323	04/08/24	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$561.55	86917834	ELECTRICAL UTILITIES - BLDGS
E 101-42200-381		Electric Utilities	\$78.46	86917834	ELECTRICAL UTILITIES - FD
E 101-42500-381		Electric Utilities	\$1.55	86917834	ELECTRICAL UTILITIES - CIVIL DEFENSE
E 101-43100-380		Street Lighting	\$1,124.86	86917834	ELECTRICAL UTILITIES - STREET LIGHTS
E 101-45200-381		Electric Utilities	\$93.08	86917834	ELECTRICAL UTILITIES - PARK
E 601-49400-381		Electric Utilities	\$179.78	86917834	ELECTRICAL UTILITIES - WATER
E 602-49450-381		Electric Utilities	\$3,938.02	86917834	ELECTRICAL UTILITIES - WWTP
		Total	\$5,977.30		
		10100	\$172,835.32		

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$29,224.85
251 HARBOR / HAVEN	\$950.40
275 CAPITAL	\$115,259.00
278 Land Acquisition	\$6,434.00
491 RAILROAD ST IMPROVEMENTS	\$10,000.00
601 WATER FUND	\$2,951.91
602 SEWER FUND	\$8,015.16
	\$172,835.32



TO: Mayor Lagergren and Council Members

FROM: Steve Zumberge, Fire Chief

DATE: April 8, 2024

RE: Firefighter Hiring

Members of the Personnel Committee and Fire Department interviewed Brandon Sweeny, Darren Jeurissen, Joey Molnau, and Aaron Dodge. All four applied for our four open Probationary Firefighter positions. If approved, all four will have 18 months to graduate from the Carver County Fire Academy, and receive state certifications for Firefighter II, Hazmat Operations, and Emergency Medical Responder.

We are currently at 26 Firefighters and have four open positions.

Proposed Motion:

Motion to hire as Probationary Firefighters, Brandon Sweeny, Darren Jeurissen, Joey Molnau, and Aaron Dodge. The offer is contingent upon them passing a firefighter medical exam and a criminal background check.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 8, 2024
RE: Personnel Committee-Job Posting

The Personnel Committee requests approval to post for the open Recycling Center Attendant temporary position.

- This is a grant-funded temporary position
- The position will be posted for two weeks or until the desired candidate is selected and the position is filled
- The Personnel Committee recommendation will come before the council for approval

Consent Agenda Item

Motion to approve the posting of the Public Utilities Lead position.

Norwood Young America



TO: Honorable Mayor Lagergren and Members of the City Council

FROM: Andrea Aukrust, City Administrator

DATE: April 8, 2024

RE: Personnel Recommendation

The Personnel Committee recommends not continuing the grant-funded temporary employment of Mark Hagen, effective March 28, 2024, at the recycling center.

Recommendation:

Consent Agenda item

Norwood Young America



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 8, 2024

SUBJECT: Commissioner Resignation

Bryan Rehnelt has held a commission seat on the NYA Parks & Recreation Commission since May 10, 2021. Mr. Rehnelt submitted his resignation as of March 2024.

The City and staff wish to thank Mr. Rehnelt for his years of service and commitment to the NYA Parks & Recreation Commission.

Recommended Motion:

Motion to approve the resignation of Jason Winter as a commissioner for the NYA Parks & Recreation Commission.

Norwood Young America



TO: Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 8, 2024

RE: Application for Exempt Gambling Permit – The Young America Baseball Club, Inc

The Young America Baseball Club has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or fewer days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council to approve the permit application before it will issue the permit.

Recommended Motion:

Consent Agenda Item.

Motion to approve The Young America Baseball Club, Inc.'s application for an exempt gambling permit for October 12, 2024.



TO: Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 8, 2024

RE: Resolution 2024-17 Resolution Authorizing the Award of a Contract to Northwest Asphalt, Inc. for the Construction of the Tacoma West Industrial Park Phase 2 Project

Enclosed is the Abstract of Bids, Award Recommendation Letter from Bolton & Menk, and Resolution 2024-17 for your review. Josh Eckstein, Bolton & Menk, Inc. will present the Abstract of Bids during the meeting.

- ❖ Tacoma West Industrial Park Phase 2 Project Abstract of Bids
- ❖ Bolton & Menk Memo- Award Recommendation Letter
- ❖ Resolution 2024-17 Resolution Authorizing the Award of a Contract to Northwest Asphalt, Inc. for the Construction of the Tacoma West Industrial Park Phase 2 Project

Recommended Motion:

Motion to approve Resolution 2024-17 Authorizing the Award of a Contract to Northwest Asphalt, Inc. for constructing the Tacoma West Industrial Park Phase 2 Project.

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2024-17**

**Resolution Authorizing the Award of a Contract to
Northwest Asphalt, Inc. for the Construction
of the Tacoma West Industrial Park Phase 2 Project**

WHEREAS, the Tacoma West Industrial Park Phase 2 Project includes the construction of Tacoma Trail and Tacoma Court, and misc. utility improvements; and

WHEREAS, pursuant to Resolution 2024-10 adopted by the Norwood Young America City Council on February 26, 2024, the solicitation of bids was authorized for the Tacoma West Industrial Park Phase 2 Project; and,

WHEREAS, the project was advertised and eleven bids were received and publicly opened and read at 9:00 a.m. on April 2, 2024; and

NOW THEREFORE BE IT RESOLVED, the Norwood Young America City Council hereby authorizes the approval of the construction contract with Northwest Asphalt, Inc. in the amount of \$3,958,024.31 for the Tacoma West Industrial Park Phase 2 Project.

Adopted by the council on this 8th day of April 2024.

Approved:

Carol Lagergren, Mayor

Attest:

Mitchell Thiesfeld, City Clerk - Treasurer



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

April 8, 2023

City of Norwood Young America
Attn: Andrea Aukrust
310 Elm St. W
Norwood Young America, MN 55368

RE: Tacoma West Industrial Park Phase 2 - Award Recommendation Letter

Honorable Mayor and City Council Members:

Bids were received for the above referenced project on April 2, 2024. Eleven bids were received and are tabulated below. The proposed work includes all materials and labor necessary to construct the Tacoma West Industrial Park Phase 2. The low bid was submitted by Northwest Asphalt, Inc. of Shakopee, MN.

CONTRACTOR	TOTAL AMOUNT BID
Northwest Asphalt, Inc.	\$3,958,024.31
Northern Lines Contracting	\$4,337,006.46
R.L. Larson Excavating, Inc.	\$4,398,103.60
Wm. Mueller & Sons	\$4,487,538.55
Burschville Construction, Inc.	\$4,705,404.99
Enebak Construction Company	\$4,798,517.95
S.M. Hentges & Sons, Inc.	\$4,812,786.00
The Mathiowetz Construction Company	\$5,174,539.88
Kuechle Underground, Inc.	\$5,261,213.26
Meyer Contracting Inc.	\$5,614,157.03
Park Construction	\$5,864,332.11

Evaluation of the bids indicates the bidding process was competitive. The low bid submitted was 6% below the engineer's estimated amount of \$4,223,361.00 and 28% below the high bid of \$5,864,332.11.

Northwest Asphalt, Inc. has successfully completed projects of this type in the past and thereby have shown themselves to be a responsible contractor. Based on the items above, we recommend the City award a contract in the amount of **\$3,958,024.31** to Northwest Asphalt. I am open to discuss this information with you and answer any questions you or the City Council may have.

Respectfully Submitted,
BOLTON & MENK, INC.

Joshua Eckstein, P.E.

Cc: Jake Saulsbury, Bolton & Menk, Inc.
Philip Schrupp, Bolton & Menk, Inc.



TO: Mayor Lagergren and City Council
FROM: Mark Streich, Public Service Director
DATE: April 8th, 2024
SUBJECT: Crack Filling and Sealcoat Bids- Walking Trail

Enclosed you will find the walking trail map with the 2024 project area identified. The quotes received are included below:

Gopher State Sealcoat Inc.	\$7762.00
Metro Paving	\$6210.00

Recommended Motion:

Approve the bid submitted by Metro Paving for \$6210.00 to crack seal and seal coat the identified areas on the Norwood Young America trail system map.

Norwood Young America

Company
coy/In

Gopher State Spec

name: I

Contact
Person:

Craig Olson

Title:

Estimator

Address:

12519 Rhode Island Ave. Savage, MN cs37S

Phone Number:

952-931-9108

Quote: \$

7762.00

Quote: \$

Signature:

Craig Olson

Signature:

Date:

3-29-24

Company name: Metro Paving

Contact Person: BEN PHILIPSON

Title: SALES

Address: 14350 Northdale Blvd

Phone Number: 763-428-4121

Quote: \$ 6,210⁰⁰

Signature: 

Date: 3-15-24



REQUEST FOR QUOTES

2024 Norwood Young America Sealcoat Project Walking Trail

City of Norwood Young America
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for seal coating the designated city walking trails and basketball court.
- B. Quotes submitted must provide complete information as indicated in this request. The deadline for submitting quotes is **12:00 p.m. Monday, April 1st, 2024**. Quotes may be submitted in person, by mail, or by email if they are received by the deadline.

City of Norwood Young America
Attention: Andrea Aukrust, City Administrator
P.O. Box 59
310 Elm St. W.
Norwood Young America, MN 55368
cityadmin@cityofnya.com

- C. Questions and inquiries regarding this request should be directed to:

Mark Streich
Public Services Director
(612) 214-7684
mstreich@cityofnya.com

II. Scope of Work

A. Project Particulars

- Contractor is required to pre-sweep all areas and dispose of the material. All areas shall be swept clean with no foreign material stuck to the pavement. Low areas or depressions may need to be hand swept or blown clean.
- Contractor must cover and protect all castings on the trail surface and ensure they are clean when completed.
- Contractor is required to supply and apply the bituminous material.
- Contractor must coordinate with the city to allow time for blacktop patching.
- Contractor will be required to crack seal the trails before seal coating.

B. Seal Coat Specifications

- Asphalt Emulsion Sealer is to be applied at .18-.25 gallons per square yard with a maximum of 4 pounds per gallon of sand added.
- The asphalt emulsion sealer shall be delivered to the work site in bulk containers. The final mixing of mineral fillers will be acceptable only with the approval of the City's Agent on site. The Contractor will provide the Agent with a copy of the manufacturer's mixing and dilution recommendations.
- Use dry, angular sand, free of dust, clay, trash, organic materials, or other contaminants. It must meet the following gradation in Table-I when tested in accordance with ASTM Standards. *Table-I U.S. Sieve Size Percentage Retained Minimum Maximum No. 20 or coarser (0.850 mm) 0 0 No. 30 (0.600 mm) 0 3 No. 40 (0.425 mm) 7 25 No. 50 (0.300 mm) 15 50 No. 70 (0.212 mm)*

20 40 No. 100 (0.150 mm) 3 30 No. 140 (0.106 mm) 0 10 No. 200 (0.075 mm) 0
7 Finer than No. 200

- Water shall be clean and potable, free of harmful soluble salts, within a temperature range of 50-80° F.
- Preparation a.) Add sand in a steady stream of about 50 Lbs. per minute. b.) After adding sand, close the lid of the mixing tank and raise the speed of the mixer to the "high" setting mixing for 10 minutes to allow the tank's contents to mix thoroughly and break any sand clumps. c.) Reduce the agitator speed to a moderate setting and keep running. d.) If the mixer is shut off during transport to the job site, it must be restarted, and the contents mixed for at least 10 minutes before the application begins. e.) Keep it running during the entire application period.
- Two (2) coats shall be applied in accordance with specifications; a.) first application rate (Spray) (.23 -.25 Gal per-SY), b.) Second application rate (Spray) (.12-.14 Gal per-SY) of equivalent undiluted material.
- Applications will be placed during daylight hours when the base surface is dry and the air temperature is above 50 degrees Fahrenheit.
- The asphalt emulsion sealer will not be applied when the weather is foggy or rainy or when such conditions are anticipated during the twenty-four (24) hour period following its application.
- No more than 500 gallons of material shall be transported on a trail at any time by any machine or vehicle.
- The Contractor will spray vegetation killer and sweep back all edges along bituminous surfaces to be seal-coated one to two weeks before work starts. This work shall be incidental.
- Before any cracks are filled or sealer is applied, the asphalt surfaces shall be power cleaned and allowed to dry before further work is performed. All oil spots on the project shall be properly primed before any sealer is applied to ensure proper bonding to the asphalt surface.

C. Crack Seal Specifications

- The contractor shall rout cracks 1/4" or larger to .75", except in alligatored areas. Clean out cracks with compressed air or backpack blowers, minimum 50 psi, and seal with MnDOT 3723, hot pour rubberized crack filler.
- The Contractor shall apply the base course of sand and asphalt emulsion sealer per the manufacturer's specifications. The Contractor shall wait at least overnight before applying the second course of sealer to ensure proper and complete curing of the first course but not more than 36 hours.
- The Contractor shall adequately, physically block off the trail and post "Trail Closed" signs before sealer application, during, and after each sealer application to prevent trail use by the public until the sealer has had proper time to dry and will not create a safety hazard.
- The Contractor will clean the trails as necessary throughout the project to ensure the trail is clean and dry before any sealer application, removing any loose objects and/or moisture from the site before each course is applied.
- The Contractor shall apply the second (finish) course in accordance with the manufacturer's specifications.

- The Contractor and city will inspect all finished work together. Defects and inconsistencies shall be corrected before acceptance and payment is made to the Contractor. Before work begins each working day, the Contractor will notify the city of their starting times and locations and verify that all necessary traffic control and pedestrian control are in place to the satisfaction of the city.

D. Traffic Control

- Contractor is responsible for providing adequate signage, barricades, and personnel to control vehicular and pedestrian traffic during application.
- Contractor will be responsible for keeping traffic off the areas during the curing process.

E. Locations

- The included maps highlight the proposed locations.
 - Tacoma Ave. Trail:
2823 sq. yd.

III. **Insurance**

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability	\$1,000,000
Workers' Compensation and Employers' Liability	\$500,000

IV. **Project Completion**

The scope of work is to be completed by **August 31st, 2024**.

V. **Contractor Warranty**

Contractor shall warrant their workmanship.

VI. **City Responsibilities**

- City will notify property owners of project commencement when we are notified by the contractor two (2) days before work. Contact Mark Streich at (612) 214-7684.

VII. **Quote**

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VIII. **Right to Reject Quotes**

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: _____

Contact Person: _____

Title: _____

Address: _____

Phone Number: _____

Quote: \$ _____

Signature: _____

Date: _____



Crack Fill / Seal Coat

#Tacoma Trail

-93.909 44.779 Degrees

600ft



TO: Mayor Lagergren and City Council
FROM: Mark Streich, Public Service Director
DATE: April 8th, 2024
SUBJECT: 2024 Sealcoating Project Bid Review-City Streets and South Fire Station

Enclosed you will find the city street and parking area maps for the 2024 sealcoating of streets and parking areas. The street assessment inventory prepared by Bolten & Menk in 2022 and historic data cataloged in the city GIS system along with the request from NYA Fire were used to identify the project areas for 2024. The quote received is listed below:

Pearson Bros.

\$42,990.75

Recommended Motion:

Approve the bid submitted by Pearson Bros. for \$42,990.75 to seal coat the identified streets and South Fire Station parking lot on the Norwood Young America city street map.

Norwood Young America



REQUEST FOR QUOTES

2024 Norwood Young America Sealcoat Project

City of Norwood Young America
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for seal coating the designated city walking trails.
- B. Quotes submitted must provide complete information as indicated in this request. The deadline for submitting quotes is **Noon on Monday, April 1st 2024**. Quotes may be submitted in person, by mail, or by email if they are received by the deadline.

City of Norwood Young America
Attention: Andrea Aukrust, City Administrator
P.O. Box 59
310 Elm St. W.
Norwood Young America, MN 55368
cityadmin@cityofnYA.com

- C. Questions and inquiries regarding this request should be directed to:

Mark Streich
Public Services Director
(612) 214-7684
mstreich@cityofnYA.com

II. Scope of Work

A. Project Particulars

- Contractor is required to pre-sweep all areas and dispose of the material. All areas shall be swept clean with no foreign material stuck to the pavement. Low areas or depressions may need to be hand swept or blown clean.
- Contractor is required to cover and protect all castings on the road surface and ensure they are clean when completed.
- Contractor is required to supply and apply the bituminous material.
- Contractor is required to supply and apply the aggregate as specified.
- Contractor is required to roll the applied aggregate over the bituminous material immediately after application.
- Contractor is required to sweep up excess rock and remove it from areas 7-10 days after application.
- Contractor must coordinate with the city and allow time for blacktop patching.

B. Specifications

- Bituminous material will be CRS-2P applied at a rate of .24-.26 gallons per square yard at a minimum temperature of 60 degrees Fahrenheit.
- Aggregate material will be FA-2 1/8" Trap Rock applied at a rate to adequately cover applied bituminous material.
- Areas will be rolled with pneumatic tire rollers with no greater speed than five mph while embedding rock.
- The road surface may be damp during completion but no ponding water.

C. Traffic Control

- Contractor is responsible for posting no parking signs a minimum of 24 hours before application and ensuring parking restrictions are followed prior to application.
- Contractor is responsible for providing adequate signage, barricades, and personnel to control vehicular and pedestrian traffic during application.
- Contractor is responsible for providing loose rock signage until streets are swept clean of loose rock.

D. Locations

- The included maps highlight the proposed locations below. Quantities are to be verified and submitted by the contractor.

- Faxon St:

RR crossing to 212: 1,000 ft x 41 ft = 41,000 sq. ft. = 4,555 sq. yd.

212 to Central Ave: 1,335 ft x 41 ft = 54,735 sq. ft. = 6,082 sq. yd.

RR crossing to Oak St. South: 1,250 ft x 30 ft = 37,500 sq. ft. = 4,166 sq. yd.

Total of Faxon Street: 14,803 sq. yd.

- Industrial Blvd:

Faxon to 212: 2,102 ft x 34 ft = 71,468 sq. ft. = 7,940 sq. yd.

~~925~~ x 40 = 9,116
2051 x

- Poplar Ridge Drive:

Faxon to Industrial Blvd.: 752 ft x 32 ft = 24,064 sq. ft. = 2,673 sq. yd.

- South Fire Station Parking Lot:

636 sq. yd.

- Contractor will be allowed to stockpile rock and sweepings at 123 Reform St. in the coordination of the project. All piles will be removed entirely by October 31, 2024.

III. Insurance

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
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Aggregate Automobile Liability	\$2,000,000 \$1,000,000
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Workers' Compensation and Employers' Liability	\$500,000
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IV. Project Completion

The scope of work is to be completed by **August 31, 2024**.

V. Contractor Warranty

Contractor shall warrant their workmanship.

VI. City Responsibilities

City will notify property owners of project commencement when we are notified by the contractor two days before work.

VII. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form. Quotes should also include the price per square yard.

VIII. Right to Reject Quotes

The City reserves the right to reject any and all quotes received.

IX. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: PEARSON Bros., INC.

Contact Person: TODD BARTELS

Title: GENERAL MANAGER

Address: 11079 LAMONT AVE NE
HANOVER MN 55341

Phone Number: 612-363-6206 Cell
763-391-6622 Office

Quote: \$ 42,990.75

Quote per square yard: \$ 1.65

Signature: 

Date: 3/26/24



Seal Coat

*South Fire Station
Parking Lot

-93.927 44.768 Degrees

60ft





Seal Coat

* Faxon (Central to Oak)
 * Poplar Ridge Dr
 * Industrial Blvd



TO: Mayor Lagergren and City Council
FROM: Mark Streich, Public Service Director
DATE: April 8th, 2024
SUBJECT: 2024 1" Overlay Project

Enclosed you will find the city street maps for the 2024 1" overlay project. The street assessment inventory prepared by Bolten & Menk in 2022 was used along with city staff to determine the project areas for 2024. The quotes received are listed below.

Wm. Mueller & Sons Inc.	\$119,270
Mid Minnesota Hot Mix	\$139,975

Recommended Motion:

Motion to approve the bid submitted by Wm. Mueller & Sons Inc. for a total of \$119,000.00 for the 1" overlay and a bid of \$45.00 a square yard for small mill patch areas per the scope of the work in section A of the RFQ

Norwood Young America



REQUEST FOR QUOTES

2024 Norwood Young America 1" Overlay Project

City of Norwood Young America
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for a 1" inch Overlay Test Project in the designated area outlines under "Scope of Work—D." and on the attached map.
- B. Quotes submitted must provide complete information as indicated in this request. The deadline for submitting quotes is **Noon on April 1st, 2024**. Quotes may be submitted in person, by mail, or by email if they are received by the deadline.

City of Norwood Young America
Attention: Andrea Aukrust, City Administrator
P.O. Box 59
310 Elm St. W.
Norwood Young America, MN 55368
cityadmin@cityofnYA.com

- C. Questions and inquiries regarding this request should be directed to:

Mark Streich
Public Services Director
(612) 214-7684
cityadmin@cityofnYA.com

II. Scope of Work

A. Project Particulars

- Remove 1.5" of existing pavement with detail mill or saw cut
- Tack Coat (MnDOT SPEC. 2357) and Patch with new 1.5" Plant mixed wearing course SPEC. 2360 (SPWEA240B) (Patching)
- Protect existing curb & gutter
- Taper to the top of the curb at the curb flag

B. Specifications

- 1" plant mixed bituminous wearing course SPEC. 2360 (SPWED230B)
- Tack Coat (MnDOT SPEC. 2357)

C. Traffic Control

- Contractor is responsible for posting no parking signs a minimum of 24 hours before application and ensuring parking restrictions are followed prior to application.
- Contractor is responsible for providing adequate signage, barricades, and personnel to control vehicular and pedestrian traffic during application.

D. Locations

- The included maps highlight the proposed locations below. Quantities are to be verified and submitted by the contractor.

- Park Circle:
1,640 ft x 30 ft = 49200 sq. ft. = 5466 sq. yd.
- Emma St:
2675 ft x 30 ft = 80250 sq. ft. = 8916 sq. yd.
- Upper Brand lake Dr.:
308 ft x 30 ft = 9240 sq. ft. = 1026 sq. yd.
- Lower Brand Lake Dr.:
318 ft x 30 ft = 9540 sq. ft. = 1060 sq. yd.

Total – 16468 sq. yd.

III. **Insurance**

The successful Contractor shall carry the following minimum insurance coverage limits and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability	\$1,000,000
Workers' Compensation and Employers' Liability	\$500,000

IV. **Project Completion**

The scope of work is to be completed by **August 31, 2024**.

V. **Contractor Warranty**

Contractor shall warrant their workmanship.

VI. **City Responsibilities**

City will notify property owners of project commencement when we are notified by the contractor two days before work.

VII. **Quote**

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form. Quotes should also include the price per square yard.

VIII. **Right to Reject Quotes**

The City reserves the right to reject any and all quotes received.

IX. **Disclaimer**

The City of Norwood Young America shall not be liable for any costs incurred by a contractor responding to this request for quotes or any costs associated with discussions required to clarify items related to this quote.

CONTRACTOR'S QUOTE

Company name: Wm. Mueller & Sons, Inc.

Contact Person: Cory Hoernemann

Title: Project Manager/Estimator

Address: 831 Park Ave PO Box 247, Hamburg, MN 55339

Phone Number: 952-467-2720

Quote: \$ 119,270.00 Total for 5' wide edge mill and 1.0" overlay

Quote per square yard: \$ 45.00 for small patch areas per work scope "A"

Signature: Cory Hoernemann

Date: 4/1/2024

Price per SY for 1.0" overlay with edge mill = \$7.25/SY

If steel MH adjusting rings are required, to be measured and paid for at \$200.00 per ring installed.



1" Overlay

- * Emma Street
- * Upper Brand
- * Lower Brand
- * Park Circle

-93.934 44.765 Degrees

600ft



TO: Mayor Lagergren and City Council

FROM: Mark Streich, Public Service Director

DATE: April 8th, 2024

SUBJECT: Various Critical Sanitary Sewer repairs needed

Attached is a report that was found from televising done earlier that identifies repairs needed throughout the system. I have also attached 2 quotes from contractors to perform the repairs. Both quotes include the repairs listed under the critical category for items 1,2,3,4 & 7. This work will consist of cutting and disposing of the large mineral deposits located at each joint (5 total). The quotes received are included below.

HYDRO KLEEN	\$20,480
PIPE SERVICES	\$11,208

Recommendation:

Motion to approve the quote from Pipe Services for \$11,208 for the removal and disposal of mineral deposits.

Norwood Young America



Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA, 50313
Phone: 515-283-0500

Quote

Quote Nbr.: PQ000756
Order Date: 03/04/2024 Valid Until:
06/02/2024 Sales Person: Jake Nanti Customer ID:
100530
Payment Terms: Net 30 Days

Job Site:

City of Norwood Young America, MN
310 Elm Street East
Norwood Young America MN 55368
United States of America

Bill to:

City of Norwood Young America, MN
310 Elm Street East
Norwood Young America MN 55368
United States of America

Job Description

Projected probable project cost to perform the following tasks on a time and materials basis: A four (4) hour minimum will be applied, after 4 hours up to 8 hours an 8 hour minimum will be applied. Variations in the work scope will require execution of a change order.

HK Solutions Group to mobilize to customer location to remove roots/ minerals on the following pipe(s).

1. South St West from US to 94 - Large Mineral Deposit @ 40.2'
2. Webster St from 26 US to 247 - Heavy Mineral Deposit @ 248.1'
3. 4th Ave SW from 260 US to 262 - Large Mineral Deposit @ 185.7'
4. 4th Ave SW from 259 DS to 246 - Large Mineral Deposit @ 219.1'
7. 3rd Ave NE from 338 US to 339 - Large Mineral Deposit @ 261.1'

Customer to provide an adequate water source such as a fire hydrant at no additional cost to HK. All waste and debris collected to be disposed onsite at customer designated location. HK will attempt to remove as much as the root/ mineral mass as possible but cannot guarantee it will be restored to 100% capacity without damaging the pipe.

RESC. QTY.	ITEM	QTY.	UOM	PRICE	Amount
	Mobilization of Televising Crew & Equipment	108.0000	MILE	5.0000	540.00
	Mobilization of Cleaning Crew & Equipment	108.0000	EACH	5.0000	540.00
	Bundled Televising Rate - ST	16.0000	HOUR	450.0000	7,200.00
	Bundled Televising Rate - OT	4.0000	HOUR	500.0000	2,000.00
	Bundled Cleaning Rate - ST	16.0000	HOUR	450.0000	7,200.00
	Bundled Cleaning Rate - OT	4.0000	HOUR	500.0000	2,000.00
	Per Diem Expenses (Per Person)	4.0000	EACH	250.0000	1,000.00

***NOTE: Quote does not include any applicable taxes**
a Prepared By:

Jake Nanti

***Quote**

Total:

20,480.00

Accepted By:

Date:

PO#:

Approved By:

Michael Ingham



16281 Baseline Ave. Shakopee, MN 55379
952.445.3173 | info@pipe-services.com
Website: pipe-services.com

QUOTATION – SEWER TELEVISION/CLEANING

April 3rd, 2024

Mark Streich
Norwood Young America Public Service Director 213
SE 1st St.
Norwood Young America, MN 55379

Dear Mr. Mark Streich,

As requested, below is a bid regarding the sewer line improvement efforts:

City of Norwood Young America Pipe Improvement Cost Distribution:

Confirmed Linear Footages, Pipe Sizes, and Activities			
<i>Pipe Size/Type</i>	<i>Pipe Length/Qty</i>	<i>Activity</i>	<i>Cost/Linear Foot/Qty</i>
TBD	16 Hours	Deposit Removal Cutting Vehicle	\$ 354.00/Hour
TBD	16 Hours	Deposit Removal Televising Vehicle	\$ 334.00/Hour
Mobilization	1	MOB	\$ 200.00
Estimated based on 16 hours of labor: Total			\$ 11,208.00

Notes

- **This project requires two vehicles.** One vehicle will be utilized to cut/remove the associated deposit build-up. The second vehicle will be used to televise the cutting operations to ensure protection of pipe infrastructure.
- **Pipe Services estimates this work at 16 hours.** Pipe Services will provide the city with daily updates to ensure concurrence in the event the project will exceed 16 hours.
- **The mobilization fee will cover all work associated with this project.**

CITY/FIRM Official, all change order activities require CITY/FIRM consent prior to initiation. Change order activities below \$500.00 are authorized via verbal CITY/FIRM directive/consent. Change order activities exceeding \$500.00 require written approval via email or memorandum letter.

Upon City/Firm Approval - Change Order Rates		
<i>Activity / Vehicle</i>	<i>Unit</i>	<i>Cost Per Unit</i>
T.V. Vehicle Support	Per Hour	\$ 334.00
Hydrovac Vehicle Support	Per Hour	\$ 354.00
T.V. Vehicle Emergency Mobilization	Per Day	\$ 1,450.00
Hydrovac Vehicle Emergency Mobilization	Per Day	\$ 1,700.00
Water By-Pass Operations	Per Hour	\$ 250.00

CITY/FIRM Official, please be cognizant of the below provisions. These provisions exist to help ensure clarity of project scope and expectations relating to contingency efforts.

Change Order Contingencies:

All change order activities will first involve CITY/FIRM approval.

1. Work outside of the aforementioned project scope will require a per hour charge rate of: \$334/hour for CCTV support and \$354/hour for Hydrovac support.
2. In the event the CITY/FIRM requests dewatering or plugging services to stem high water levels in order to observe full pipe diameter, CITY/FIRM will incur an hourly charge according to associated vehicle usage.
3. In the event the CITY/FIRM requests Pipe Services conduct water bypass operations under high water level and high flow rate conditions, the CITY/FIRM will incur an hourly pump rate charge of \$250.00 per hour plus hourly charges according to associated Pipe Services vehicle usage.
4. During emergency mobilization requests, CITY will incur a mobilization charge according to vehicle usage and the mobilization rate quoted within the aforementioned change order price disbursement chart. Emergency work is generally charged by the hour with a minimum four hour charge.

Our bid is based on the following provisions and understandings:

The below provisions and understandings are standard expectations. Any project irregularities that do not allow for these provisions can be negotiated but will likely change the associated bid amount.

- 1.) Pipe Services will honor this bid for up to 45 days from the date of submission/document creation date. We will make every effort to honor the bid past the 45-day mark.
- 2.) Pipe Services will receive payment within 30 days of completing the aforementioned described project activities to the satisfaction of the CITY.
- 3.) Pipe Services to provide 1 typed reports and portable hard drive for televised services. All inspections will be done in certified PACP format. Reporting system will provide color stills of major incidents and a summary report of all "significant findings". Along with a importable database for GIS.
- 4.) All inspections to be completed with a color pan & tilt TV camera.
- 5.) CITY/FIRM to provide sewer maps, manhole numbering and pipe identification system.
- 6.) CITY/FIRM to locate and expose all man-holes (MH) and to make them accessible.
- 7.) Pipe Services is allowed to draw water from CITY fire hydrants at no additional cost.
- 8.) Pipe Services assumes that all dumping will take place at CITY location free of charge. If a dump location is not provided free of charge, Pipe Services will charge a Hyrdovac vehicle hourly rate and any associated dump fees.
- 9.) If during the course of vacuuming operations Pipe Services discovers that environmentally hazardous materials exists and special disposal procedures are necessary (for example large amounts of oil), CITY will incur charges associated with the dump fees and drive time to the special dump site location according associated vehicle usage.
- 10.) During televising only operations not associated with cleaning, Pipe Services will make every attempt to bypass obstacles within the pipe. If bypass operations endanger the camera system or if bypassing is not an option, Pipe Services will utilize a reverse set-up operation and charge accordingly. All reverse set-up operations incur full charge for that pipe segment for the initial attempt and the reverse operation effort. If a pipe line presents multiple reverse set-up requirements, Pipe Services will contact the CITY/FIRM to consult on a course of action in an effort to avoid unnecessary charges.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Pipe Services Corporation is authorized to do the work as specified.

By: _____ City/Legal Entity of: _____

Signature: _____ Date: _____

We would like to thank you again for the opportunity to work with Norwood Young America.

Sincerely,

Pipe Services Corporation



Ryan R. Mergen

CEO ▪ **Pipe Services**

16281 Baseline Avenue ▪ Shakopee, MN 55379

(O) 952-445-3173 ▪ info@pipe-services.com

<http://pipe-services.com/>





February 12, 2020

Tony Voigt
City of Norwood Young America
310 Elm St East
Norwood Young America, MN 55368

Dear Tony;

The lines in this project reflect the segments we televised in 2020 under the P.I.P.E. program. There was a total of 54 inspections in this round. Below you will find our analysis of deficiencies that should be addressed.

Critical – Severity Rating 4-5 (see attached photos)

1. South St West from 58 US to 94 – Large mineral deposit at 40.2'.
2. Webster St from 246 US to 247 – Heavy mineral deposits at 248.1'.
3. 4th Ave SW from 260 US to 262 – Large mineral deposit at 185.7'.
4. 4th Ave SW from 259 DS to 246 – Large mineral deposit at 219.1'.
5. 2nd Ave SE from 293 US to 294 – Large mineral deposit at 382.4'.
6. 2nd Ave SE from 291 US to 292 – Large mineral deposit at 385.0'.
7. 3rd Ave NE from 338 US to 339 – Large mineral deposit at 261.1'.
8. South St from 85 DS to 83 – Infiltration gushers at 240.6' and 249.7'.
9. 2nd Ave NE from 331 US to 331A – Broken pipe at 126.6'. Large root ball from a lateral at 173.6'.

Secondary Concerns – Severity Rating 3

1. South St West from 94 US to 93 – Multiple cracks at 14.2'.
2. South St West from 94 DS to 58 – Multiple cracks from 4.0' to 162.9'.
3. South St West from 80 DS to 79 – Multiple cracks from 26.7' to 366.5'.
4. West Railroad St from 158 DS to 157 – Multiple cracks from 16.4' to 255.2'.
5. Merger St from 181 DS to 176 – Infiltration dripper at 250.8'.
6. 4th Ave SW from 266 US to 267 – Infiltration dripper at 290.3'.
7. 4th Ave SW from 262 US to 265 – Large mineral deposit at 298.7'.
8. Colonial Cir from 261 DS to 260 – Mineral deposit at 194.6'.
9. 4th Ave SW from 245 US to 246 – Mineral deposits at 99.4'.
10. 4th Ave SW from 245 DS to 243 – Mineral deposits at 173.8'.
11. 2nd Ave SE from 349 DS to 350 – Infiltration dripper at 196.0'.
12. 2nd Ave SE from 291 US to 279 – Mineral deposits at 360.8'.
13. 1st St NE from 335 DS to 334 – Mineral deposits at 145.1'.
14. 2nd St NE from 370 DS to 369 – Mineral deposits at 56.0' and 77.1'.
15. 2nd St NE from 331A DS to 331 – Medium roots from laterals at 43.2' and 86.1'.

Maintenance Program

Hydro-Klean's P.I.P.E. program will allow you to schedule maintenance items now at today's costs and save money while offering you the additional benefit of prioritized recommendations. Please contact us for a maintenance proposal for 2020 and beyond.

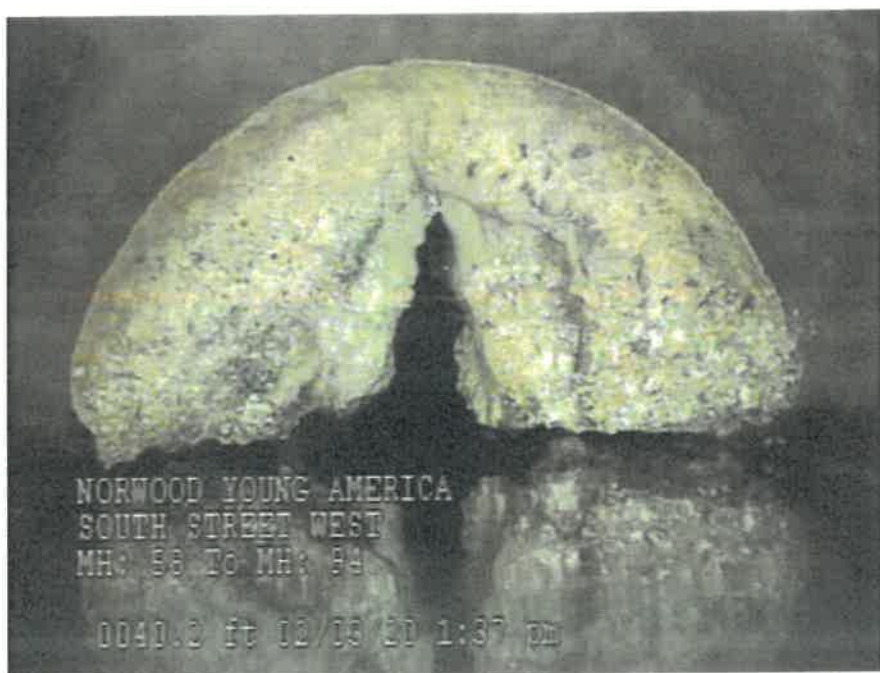
Please call with any questions. Tony, we look forward to working with the City again.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian", with a stylized flourish at the end.

Brian Welch
Hydro-Klean, LLC
Cell 612.791.9159
cc: Sales

South St West
From 58 US to 94



Webster St
From 246 US to 247



4th Ave SW
From 260 US to 262



4th Ave SW
From 259 DS to 246



2nd Ave SE
From 293 US to 294



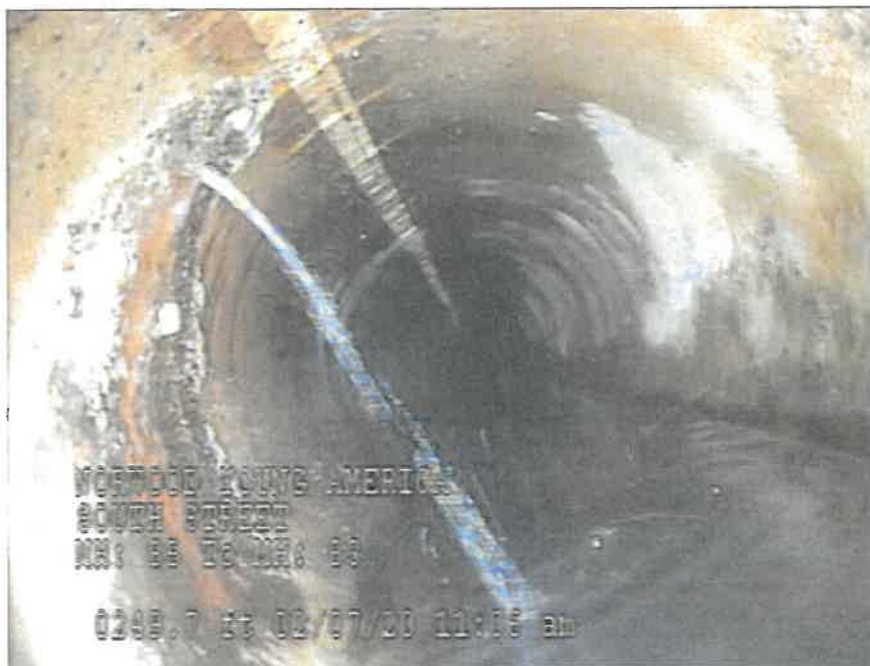
NORTH OCEAN AMERICA
2ND AVENUE SE
MH: 293 TO MH: 294

0382.4 ft 02/06/20 11:38 am

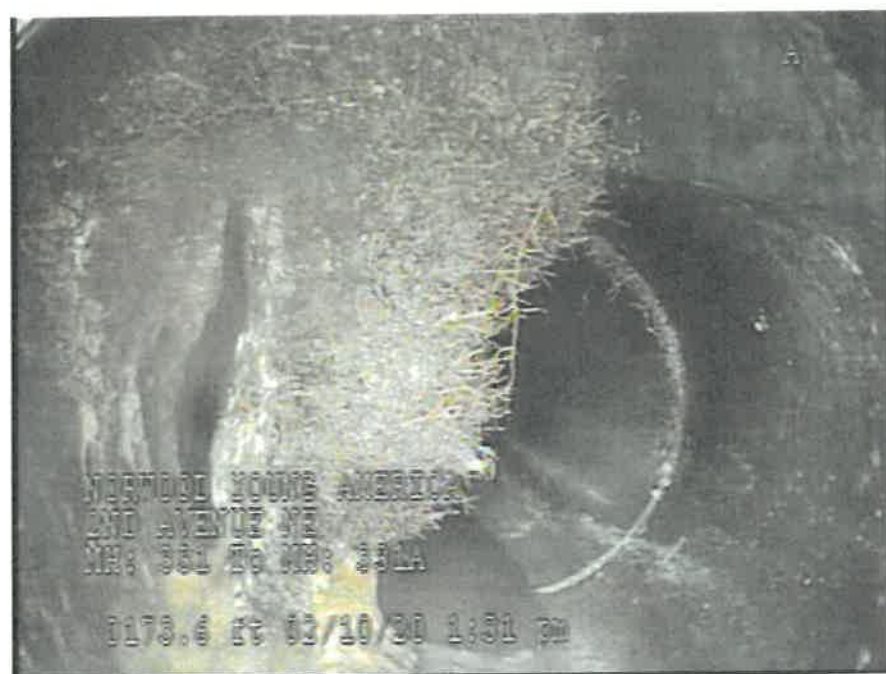
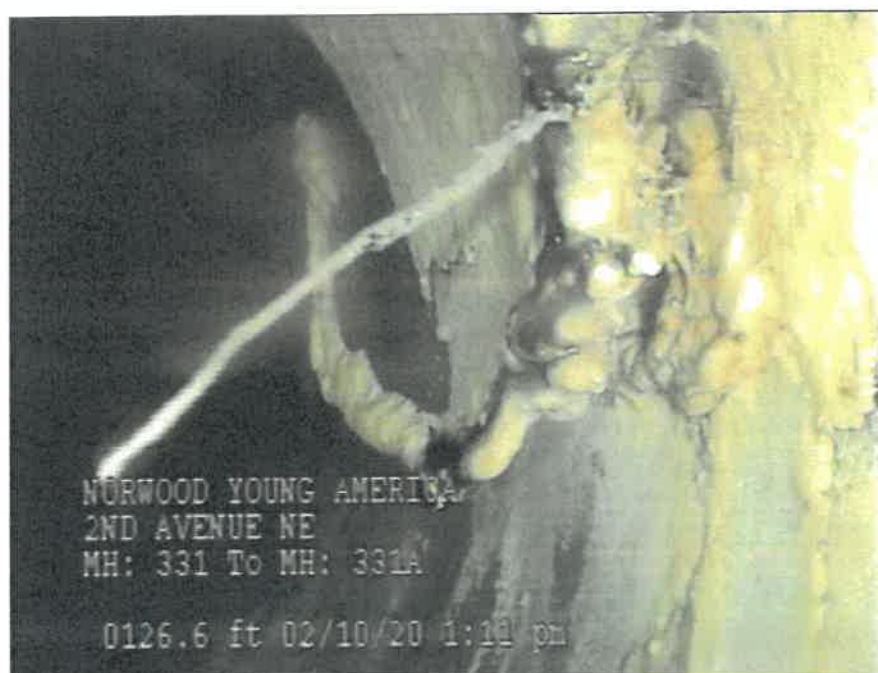
3rd Ave NE
From 338 US to 339



South St
From 85 DS to 83



2nd Ave NE
From 331 US to 331A



2nd Ave SE
From 291 US to 292





TO: Mayor Lagergren and City Council

FROM: Mark Streich, Public Service Director

DATE: April 8th, 2024

SUBJECT: Friendship Park

Attached are two quotes for new Engineered wood fiber surfacing for the west playground at Friendship Park. The old cement foundation blocks have been removed and the new plastic border will be installed next week. The next step will be to install the new surfacing material. The higher quote is to have the material blown in. The cheaper quote is to have the material hauled into the parking lot and then would require us to haul it into the playground area with our trucks and install with skid loader. The 2 quotes received are listed below.

Midwest Playscapes \$6008.00
Midwest Groundcover \$8500.00

Recommendation:

Motion to approve the quote from Midwest Groundcover for \$8500.00 to prevent trucks from hauling to Playground area and causing damage to trail system and lawn in the park

Norwood Young America

Midwest Groundcover
PO Box 120
Orono, MN 55356
763-274-9829
MidwestGroundcover@gmail.com

**MIDWEST
GROUNDCOVER**
EXPRESS BLOWER SERVICE

ADDRESS

City Of Norwood Young America
Attn: Randy Clay

2024 ESTIMATE 24052

DATE 03/20/2024

EXPIRATION DATE 04/03/2024

DATE	ITEM	DESCRIPTION	QTY	AMOUNT
	EWf - TO	Installation of Engineered Wood Fiber in tear out 12" depth Friendship Park - Large Playground	250	8,500.00

Please sign & return this estimate along with a purchase order. Product specified has been approved with this signature. This agreement will authorize Midwest Groundcover to be an authorized purchasing agent on their organizations behalf. Cancellation of this agreement will result in 50% of total balance due. We are not responsible for weather or mechanical delays.

A fuel surcharge will be applied when diesel fuel reaches \$3.00 per gallon. A variable fuel surcharge may rise, fall or be removed, in line with movements in fuel prices.

Blow-in install

TOTAL \$8,500.00

Accepted By

Accepted Date

In the event any action by Midwest Groundcover is necessary to collect amounts owed, customer shall pay to Midwest Groundcover all attorneys' fees, costs and expenses, including deposition costs and expert fees incurred by Midwest Groundcover in collecting the amounts owed, whether such fees are incurred prior to litigation or arbitration, at trial or arbitration, or on appeal.



8632 Eagle Creek Circle, Savage, MN 55378
www.MIDWESTPLAYSCAPES.com

direct: 952.895.8888
fax: 952.895.8889
toll free: 800.747.1452

playscapes@earthlink.net

Quotation



BETTER BUSINESS BUREAU®

Project: City of NYA - Friendship Park

Contact: Joel Decker

Ship To: 316 Fourth Ave SW
NYA, MN 55368

Email: jdecker.cityofnya@gmail.com

Phone: 952-467-1800

Fax:

Bill To:

Shipping Contact Name:

Date: 3/21/24

Qty	Design/Item #	Description	Total
240 Cu Yds	EWf	Engineered Wood Fiber Safety Surfacing	\$ 6,008.00
		*Price includes shipping	

Subtotal \$ 6,008.00

Freight

Sales Tax

Local Sales Tax

Total \$ 6,008.00

Tax Exempt # _____

* Please provide certificate

NOTE: Customer must be present at time of delivery to direct the driver.

NOTE: Install by others

NOTE: Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow TBD weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification and marking of all underground utilities (public or private) to include drain tile and sprinkler systems. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Signed: _____

Dominic Dvorak

Accepted _____

Date: _____

Printed Name: _____



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 8, 2024

SUBJECT: Raider Softball Fundraising Event – Tuesday, April 30, 2024

The Raider Softball Booster Club will be holding its 3rd Annual Food Truck Fundraiser night on the same night as a doubleheader game against Mayer Lutheran School.

In previous years, food trucks were in the NYA Sports Complex parking lot. Parking has typically been limited due to baseball games going on at the same time. This year, the Booster Club will request the trucks be parked and accessible from the north side of Park Circle which faces NYA Sports Complex from the south (see red line below). The road will not need to be closed as ample street parking exists.



Information Only

Norwood Young America



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 8, 2024

SUBJECT: Move Mindfully Series Update – NYA Senior Advisory Commission

The six-session MoveMindfully series, hosted by the NYA Senior Advisory Commission, was an absolute success! Each session had between 8-16 residents in participation. Thank you to Carver County Public Health and SHIP for funding the series.

The MoveMindfully sessions taught “mindful” breathing, movement, and resting techniques to participants to help with decreasing stress, improving sleep, and creating an alert state to optimize learning (Check out their website move-mindfully.com). Many participants enjoyed this so much that they wanted to continue the mission of Moving Mindfully by becoming instructors/leaders to share with others, or for themselves.

Due to this continued interest, Chrissy Mignogna, Instructor of MoveMindfully, will be holding an instructor/leader/want to learn more about the “MoveMindfully Training Session” on Friday, April 26th at 11:30am at the Oak Grove Residence Conference Room. This session is open to all as the the MoveMindfully concept is for all ages. If anyone has questions about the training session, contact Chrissy at chrissy@move-mindfully.com.

As the City liaison for the NYA Senior Advisory Commission, seeing such a successful event start at the Commission level with continued momentum in the community is very exciting.

Information Only

Norwood Young America