



CITY COUNCIL AGENDA

August 28, 2023

6:00 p.m.

City Council EDA Meeting & City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

WORKSHOP

1. No Workshop

EDA

2. CALL A MEETING OF THE EDA TO ORDER

- 2.1. Pledge of Allegiance
 - 2.2. Approve Agenda
 - 2.3. Approve the minutes of July 24, 2023
- Adjournment

CITY COUNCIL MEETING

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

4. APPROVE AGENDA

5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

6. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 6.1. Approve minutes of August 14, 2023, City Council Meeting
- 6.2. Approve Payment of Claims
- 6.3. Approve Truth in Taxation Public Hearing Date
- 6.4. Administration Recommendation—Hours
- 6.5. Personnel Committee Recommendation—Hiring of Grace Ballow
- 6.6. Personnel Committee Recommendation—Hiring of Mark Hagen-Recycling Center Attendant
- 6.7. Approve Transient Merchant Application—Tacos La Catrina

7. PUBLIC HEARING

8. OLD BUSINESS

9. NEW BUSINESS

- 9.1. 2024 Prosecution Contracts—Mark Metz, County Attorney
- 9.2. Ordinance No. 359—2023 Fee schedule change: Chapter 20. FEES Section 2000—Fee Schedule of the City of Norwood Young America Code of Ordinances (*Second Reading*)—Angela Brumbaugh, Clerk/Finance Director
- 9.3. Ordinance No. 360—Prohibit the Use of Cannabis and Hemp in Public Places: Amending Chapter 6 of the City of Norwood Young America Code of Ordinances (*Second Reading*)—Administrator Aukrust
- 9.4. Resolution 2023-21 Minnesota Valley Electric Program Grant—Karen Hallquist, Community and Economic Development Director
- 9.5. Resolution 2023-22 A Resolution Approving a Lawful Gambling Premise Permit for Edward Born Post 343 American Legion
- 9.6. Memorial Tree Program—Karen Hallquist, Community and Economic Development Director
- 9.7. **Announcement of Closed meeting—Mayor Lagergren**
*****Closed Session pursuant to MN Statute Section 13D.03 to Discuss Labor Negotiations Strategy*****
—John Edison, City Attorney
Motion to Close the Regular Meeting—Council member
Motion to Open the Closed Session—Council member
Motion to Close the Closed Session--Council member
Motion to Reopen the Regular Meeting—Council member
- 9.8. 2024 Budget Workshop schedule—Angela Brumbaugh, Clerk-Finance Director

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

11. **ADDITIONAL INFORMATION**—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

- LMC Cannabis Information packet

12. ADJOURNMENT

UPCOMING MEETINGS / EVENTS

September 5th	Planning Commission Meeting	6:00 PM
September 6th	NYA Food Distribution	12:30 PM-1:30 PM
September 11th	City Council Meeting	6:00 PM
September 13th	Economic Development Commission Meeting	6:00 PM
September 19th	Park and Recreation Commission Meeting	5:15 PM
September 21st	Sr. Advisory	9:00 AM
September 25th	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM



ECONOMIC DEVELOPMENT AUTHORITY MINUTES

July 24, 2023 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Alan Krueger, Brooke Allen, and Mike McPadden

ABSENT:

STAFF: Andrea Aukrust (City Administrator), Karen Hallquist (Community and Economic Development Director), and Angela Brumbaugh (City Clerk/Finance Director)

OTHERS:

2. Call EDA Meeting to Order

Mayor Lagergren called the EDA meeting to order at 6:02 PM with five members present.

2.1 Pledge of Allegiance

The Pledge of Allegiance was said by all present

2.2 Approve Agenda

Motion: CS/MM to approve the agenda as submitted. Motion passed 5-0.

2.3 Approve minutes of May 22, 2023 meeting

Motion: CS/MM to approve the minutes as submitted. Motion passed 5-0.

2.4 Adjournment

Motion: CS/MM to adjourn at 6:03 PM. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela Brumbaugh, Clerk/Finance Director



CITY COUNCIL MINUTES

August 14, 2023 – 6:00 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Alan Krueger, Carol Lagergren, Brooke Allen, Mike McPadden, Charlie Storms

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Steve ZumBerge, Fire Chief; Norwood Young America Fire fighters; and Angela Brumbaugh, Clerk/Finance Director

OTHERS: Josh Eckstein, P.E. (Bolton & Menk)

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 6:00 pm with all council members present.

- The Pledge of Allegiance

2. APPROVE AGENDA

CS/BA motion to approve the agenda. Motion passed 5-0.

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

- ZumBerge acknowledged the retirement of Paul Lano after 32 years of service
- Last member that belonged before the merger of Norwood and Young America

4. CONSENT AGENDA

4.1. Approve Minutes of July 24, 2023, City Council Meeting

4.2. Approve Payment of Claims

4.3. Approve Personnel Committee Recommendation-Brandt

4.4. Approve Personnel Committee Recommendation-Kinkel

4.5. Approve Personnel Committee Recommendation-Schrupp

4.6. Approve the application for temporary liquor license-Lion's Club

MM/CS motion to approve the consent agenda with a correction to the minutes. Motion passed 5-0.

5. PUBLIC HEARING

Public Hearing on the Fee Schedule

CS/AK open the public hearing at 6:09 p.m. Motion passed 5-0.

- Adding "Cannabis/Hemp Use in Public Place" administrative fee of \$115
- Amount of fee agrees with other administrative fees in our schedule

MM/BA Close public hearing at 6:10 p.m. Motion passed 5-0.

6. OLD BUSINESS

7. NEW BUSINESS

7.1. Ordinance No. 359 – 2023 Fee schedule change: Chapter 20. Fees Section 2000-Fee Schedule of the City of Norwood Young America Code of Ordinances (First Reading) – Angela Brumbaugh

- Adding Cannabis/Hemp Use in Public Place
- Fee will be \$115

AK/CS motion to approve the first reading of Ordinance No. 359, an Ordinance Amending the Fee Schedule "Schedule A" Chapter 20, Section 2000.2 of the Norwood Young America City Code. Motion passed 5-0.

7.2. Ordinance No. 360 – Prohibited the Use of Cannabis and Hemp in Public Places: Amending Chapter 6 of the City Norwood Young America Code of Ordinances (First Reading)– Administrator Aukrust

- In conjunction with Ordinance 359
- Cannabis/Hemp prohibited in public place
- Public place is defined as indoor/outdoor area used by the public

CL/AK motion to approve Ordinance No. 360, an Ordinance Amending Chapter 6 of the Norwood Young America City Code to Prohibit the Use of Cannabis and Hemp in Public Places. Motion passed 5-0.

7.3. Feasibility Study Presentation – Josh Eckstein, Bolton and Menk

- Industrial Sites are in Short Supply
- Approximately 52 acres of the 60 acres are buildable
- Future looping along West lot line
- Costs will be allocated based on assessment policy
- Next step would be to apply for DEED funding

BA/AK motion to accept the feasibility study as presented, authorize City Engineer Eckstein of Bolton and Menk, Inc. and City Administrator Aukrust to complete platting work, submit a DEED funding application and review project details with the city's financial consultant and attorney. Motion passed 5-0.

7.4. 2024 Street Improvement Project and LRIP funding application – Josh Eckstein, P.E. Bolton & Menk

- 2019 the street scoping study was completed
- Railroad from Faxon to Morse was identified as high priority
- Low interest loan has been submitted to PFA
- Legislature has passed a series of bills to fund the Local Road Improvement Program (LRIP)

CS/BA motion to approve the Railroad Street Project as the 2024 street improvement project and to approve the authorization to submit an LRIP funding application. Motion passed 5-0

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

- Allen – Parks meets Tuesday
- Storms – Planning discussion is regarding Ordinance amendments for Industrial building materials and garage condos.
- Krueger- Attended Metro mobility meeting
- McPadden – EDC is finishing the housing study, facade program is almost complete, working on Manufacturing Day event
- Lagergren – Hwy 212 Expansion continues to move forward including Hwy 51 overpass by Bongards, Pavilion food distribution ends on Thursday

- Aukrust – Staff has been busy prepping and preparing for Stiftungsfest, blight letters have gone out

9. ADDITIONAL INFORMATION

10. ADJOURNMENT

BA/CS motion to adjourn at 7:10 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk/Finance Director



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: August 28, 2023

Payroll EFT

Check #	508162 - 508195	\$	32,263.33
Check #	508196 - 508227	\$	21,798.58

Prepays

Check #

Claims Pending Payment

Check #	34524 - 34542	\$	48,455.44
	-		

Voided Checks

Check #	34522 - 34523	Not posted in the system
	34552 - 34557	Not posted in the system

Grand Total (excluding voided checks)	\$	<u>102,517.35</u>
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August 28, 2023

\$ 48,455.44

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Payments

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Current Period: AUGUST 2023

Payment Batch 082823AP		\$48,455.44	
Refer	3326 AQUA LOGIC	Ck# 034524 8/25/2023	
Cash Payment	E 101-49860-223 Repair/Maintenance Bldg pot strainer-o ring		\$79.16
Invoice	2566 8/8/2023		
Transaction Date	8/25/2023	CHECKING 10100	Total \$79.16
Refer	3327 ARNOLDS OF GLENCOE, INC.	Ck# 034525 8/25/2023	
Cash Payment	E 101-45200-221 Repair/Maintenance Equi filter		\$70.15
Invoice	P64407 8/15/2023		
Transaction Date	8/25/2023	CHECKING 10100	Total \$70.15
Refer	3328 CARVER COUNTY FD MUTUAL AID	Ck# 034526 8/25/2023	
Cash Payment	E 101-42200-433 Dues and Subscriptions Annual Membership dues 2023		\$850.00
Invoice	21 7/28/2023		
Transaction Date	8/25/2023	CHECKING 10100	Total \$850.00
Refer	3329 CENTER POINT	Ck# 034527 8/25/2023	
Cash Payment	E 601-49400-383 Gas Utilities gas utilities		\$16.11
Invoice			
Cash Payment	E 602-49450-383 Gas Utilities gas utilities		\$65.26
Invoice			
Transaction Date	8/25/2023	CHECKING 10100	Total \$81.37
Refer	3330 DOOR POWER INC	Ck# 034529 8/25/2023	
Cash Payment	E 101-42200-223 Repair/Maintenance Bldg vertical track on door		\$234.00
Invoice			
Transaction Date	8/25/2023	CHECKING 10100	Total \$234.00
Refer	3331 EMERGENCY APPARATUS MAINT	Ck# 034530 8/25/2023	
Cash Payment	E 101-42200-221 Repair/Maintenance Equi engine 11		\$729.12
Invoice	128680 8/7/2023		
Transaction Date	8/25/2023	CHECKING 10100	Total \$729.12
Refer	3332 QUILL CORPORATION	Ck# 034543 8/25/2023	
Cash Payment	E 101-41400-200 Office Supplies supplies-office		\$329.04
Invoice	33871227		
Transaction Date	8/25/2023	CHECKING 10100	Total \$329.04
Refer	3333 DELTA DENTAL	Ck# 034528 8/25/2023	
Cash Payment	G 101-21714 Dental Insurance dental premium		\$745.76
Invoice	RIS0005144066 9/1/2023		
Transaction Date	8/25/2023	CHECKING 10100	Total \$745.76
Refer	3334 FDSAS	Ck# 034531 8/25/2023	
Cash Payment	E 101-42200-210 Operating Supplies 6" leather front gold letters/numbers		\$55.00
Invoice	8274 7/17/2023		
Cash Payment	E 101-42200-210 Operating Supplies 6" leather front gold letters/numbers		\$55.00
Invoice	8275 7/17/2023		
Transaction Date	8/25/2023	CHECKING 10100	Total \$110.00
Refer	3335 HAWKINS WATER TREATMENT G	Ck# 034532 8/25/2023	
Cash Payment	E 601-49400-216 Chemicals and Chem Pr chlorine		\$30.00
Invoice	6552003 8/15/2023		

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Current Period: AUGUST 2023

Cash Payment	E 601-49400-216 Chemicals and Chem Pr	chlorine				\$40.00
Invoice	6552052	8/15/2023				
Cash Payment	E 101-49860-216 Chemicals and Chem Pr	chlorine				\$10.00
Invoice	6551564	8/15/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$80.00
Refer	3336	LANO EQUIPMENT	Ck# 034533	8/25/2023		
Cash Payment	E 101-43100-221 Repair/Maintenance Equi	Flail Mower repairs				\$116.40
Invoice	88619	8/2/2023				
Cash Payment	E 101-45200-221 Repair/Maintenance Equi	Mower - 1701				\$98.00
Invoice	89009	8/16/2023				
Cash Payment	E 101-43100-221 Repair/Maintenance Equi	NH Tractor 303				\$535.00
Invoice	88678	8/4/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$749.40
Refer	3337	MAC QUEEN EQUIPMENT INC	Ck# 034534	8/25/2023		
Cash Payment	E 101-42200-542 FD Equipment	Facepiece/neckstrap				\$1,333.62
Invoice	P14084	4/11/2023				
Cash Payment	E 101-42200-542 FD Equipment	spectacle kit				\$847.91
Invoice	P18837	8/17/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$2,181.53
Refer	3338	MARCO TECHNOLOGIES LLC	Ck# 034535	8/25/2023		
Cash Payment	E 101-41400-437 Maintenance Contract	IT contract				\$154.00
Invoice	11539037	8/21/2023				
Cash Payment	E 101-41400-437 Maintenance Contract	IT contract				\$1,847.98
Invoice	11544373	8/22/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$2,001.98
Refer	3339	MENARDS-HUTCHINSON	Ck# 034536	8/25/2023		
Cash Payment	E 602-49450-221 Repair/Maintenance Equi	utility knife-coupling-discharge hose-float switch				\$180.74
		Acct 31550287				
Invoice	64292	8/18/2023				
Cash Payment	E 101-43100-221 Repair/Maintenance Equi	masonry cement				\$448.34
Invoice	62714	7/27/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$629.08
Refer	3340	MID-COUNTY CO-OP OIL ASSN	Ck# 034537	8/25/2023		
Cash Payment	E 101-45200-223 Repair/Maintenance Bldg	Cornerstone plus				\$216.35
Invoice	7825	8/7/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$216.35
Refer	3341	MINI BIFF	Ck# 034538	8/25/2023		
Cash Payment	E 101-45200-418 Other Rentals (Biffs)	Porta potty				\$147.90
Invoice	A-142547	8/9/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total		\$147.90
Refer	3342	MN DEPARTMENT OF HEALTH	Ck# 034540	8/25/2023		
Cash Payment	G 601-20281 MDH FEE	drinking water surcharge-qtr 3				\$3,350.00
Invoice						
Transaction Date	8/25/2023	CHECKING	10100	Total		\$3,350.00
Refer	3343	MINNESOTA VALLEY TESTING LA	Ck# 034539	8/25/2023		

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Payments

Current Period: AUGUST 2023

Cash Payment	E 602-49450-217 Lab Fees	phosphorus			\$47.30
Invoice	1212396	8/16/2023			
Cash Payment	E 602-49450-217 Lab Fees	phosphorus			\$47.30
Invoice	1213455	8/16/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$94.60
Refer	3344	READY WATT ELECTRIC	Ck# 034544	8/25/2023	
Cash Payment	E 101-42500-221 Repair/Maintenance Equi	fuse replaced			\$475.00
Invoice	2215771	7/28/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$475.00
Refer	3345	ULTIMATE SAFETY CONCEPTS, IN	Ck# 034545	8/25/2023	
Cash Payment	E 101-42200-210 Operating Supplies	cyanide gas			\$261.09
Invoice	206852	8/8/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$261.09
Refer	3346	VOS CONSTRUCTION	Ck# 034547	8/25/2023	
Cash Payment	E 101-43100-223 Repair/Maintenance Bldg	lockset replacement			\$1,440.00
Invoice	22162-1	8/18/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$1,440.00
Refer	3347	WIGFIELD DESIGN	Ck# 034548	8/25/2023	
Cash Payment	E 101-41400-200 Office Supplies	envelopes - folders			\$533.00
Invoice	1837	8/16/2023			
Cash Payment	E 101-46500-344 Marketing	envelopes - folders			\$1,546.00
Invoice					
Transaction Date	8/25/2023	CHECKING	10100	Total	\$2,079.00
Refer	3348	WM MUELLER & SONS INC	Ck# 034549	8/25/2023	
Cash Payment	E 101-45200-223 Repair/Maintenance Bldg	topsoil			\$166.50
Invoice	291298	8/16/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$166.50
Refer	3349	WSB	Ck# 034550	8/25/2023	
Cash Payment	E 101-41320-305 Other Professional Fees	professional svc 06/01-06/30 Planning Service			\$2,789.00
Invoice	R 021231-000-6	8/18/2023			
Cash Payment	E 101-46500-305 Other Professional Fees	Housing Study 06/01-06/30/2023			\$2,226.00
Invoice	R-022796-000-2	8/18/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$5,015.00
Refer	3350	MN VALLEY ELECTRIC COOPERA	Ck# 034541	8/25/2023	
Cash Payment	E 603-49500-381 Electric Utilities	usage 06/30-07/31/23			\$35.97
Invoice		8/7/2023			
Transaction Date	8/25/2023	CHECKING	10100	Total	\$35.97
Refer	3351	XCEL ENERGY	Ck# 034551	8/25/2023	
Cash Payment	E 101-41940-381 Electric Utilities	Electric			\$3,794.80
Invoice					
Cash Payment	E 101-42200-381 Electric Utilities	Electric			\$744.34
Invoice					
Cash Payment	E 101-42500-381 Electric Utilities	Electric			\$12.60
Invoice					
Cash Payment	E 101-43100-380 Street Lighting	Electric			\$6,387.41
Invoice					

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Payments

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Current Period: AUGUST 2023

Cash Payment	E 101-43100-381 Electric Utilities	Electric			\$448.38
Invoice					
Cash Payment	E 101-45200-381 Electric Utilities	Electric			\$1,513.40
Invoice					
Cash Payment	E 101-45500-381 Electric Utilities	Electric			\$1,813.84
Invoice					
Cash Payment	E 601-49400-381 Electric Utilities	Electric			\$4,361.34
Invoice					
Cash Payment	E 602-49450-381 Electric Utilities	Electric			\$4,087.51
Invoice					
Cash Payment	E 101-49860-381 Electric Utilities	Electric			\$985.82
Invoice					
Transaction Date	8/25/2023	CHECKING	10100	Total	\$24,149.44
Refer	3352 UMB Bank	Ck# 034546	8/25/2023		
Cash Payment	G 101-21718 HSA ACCOUNT	H S A			\$375.00
Invoice					
Transaction Date	8/25/2023	CHECKING	10100	Total	\$375.00
Refer	3353 PERFORMANCE APPAREL, LLC	Ck# 034542	8/25/2023		
Cash Payment	E 101-41400-200 Office Supplies	office paper			\$1,779.00
Invoice	435421-00 8/15/2023				
Transaction Date	8/25/2023	CHECKING	10100	Total	\$1,779.00

Fund Summary

	10100 CHECKING	
101 GENERAL FUND		\$36,193.91
601 WATER FUND		\$7,797.45
602 SEWER FUND		\$4,428.11
603 STORM WATER UTILITY		\$35.97
		\$48,455.44

Pre-Written Checks	\$48,455.44
Checks to be Generated by the Computer	\$0.00
Total	\$48,455.44



TO: Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, Clerk-Finance Director

DATE: August 28, 2023

RE: 2023 Truth in Taxation Public Hearing

Each year the city must set the date for its Truth in Taxation public hearing prior to the submission of the final levy to the county for certification. This public hearing is historically held at the first meeting in December.

Recommended Motion:

Consent Agenda Item

Motion to schedule the Truth in Taxation public hearing on the 2024 Property Tax levy and Budget for 6:00 p.m., Monday, December 11th, 2023.



more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: August 28, 2023
RE: Administration Recommendation

It is the recommendation of the administrative staff to continue with the summer pilot program hours city hall tested over the summer months.

- Staff has received no complaints about closing early on Fridays
- Staff have received positive feedback from residents on being open at 7:30 a.m.
- No issues occurred with key pickup over the summer, which is the busiest rental months
- Holidays will remain being paid out at eight (8) hours. Employees will be able to use PTO to compensate for the 30 minutes lost OR make up the 30 minutes during that same pay period week.

Consent Agenda Item:

Motion to approve City Hall Hours to remain Monday through Thursday, 7:30 a.m. to 4:30 p.m., and Friday, 7:30 a.m. to 1:30 p.m. Salaried employees will be hybrid on Fridays as schedules allow.



TO: Honorable Mayor Lagergren and City Council

FROM: Andrea Aukrust, City Administrator

DATE: August 28, 2023

SUBJECT: Personnel Committee Recommendation: Hiring of Grace Ballow for the Community and Economic Development Administrative Assistant position

The Personnel Committee recommends the hiring of Grace Ballow for the Community and Economic Development Administrative Assistant position.

- Currently a community development administrative assistant with a municipality
- Certified Permit Tech
- Code Compliance Officer

The Personnel Committee recommends a Grade 6 Step 4 on the 2023 wage schedule.

Recommended Motion:

Consent Agenda item

Motion to approve the hiring of Grace Ballow for the position of Community and Economic Development Administrative Assistant at Grade 6, Step 4 with a start date of August 29, 2023.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, Clerk/Finance Director

DATE: August 28, 2023

RE: Recycling Center Position

Interviews were conducted on August 15, 2023. The administration recommends the hiring of Mark Hagen for the Recycling Center grant position.

- ❖ This position is paid by the County to staff the Recycling Center
- ❖ \$15.00 per hour, no benefits
- ❖ Grant-funded position, not to exceed \$5,000 in the calendar year

Recommended Motion:

Consent agenda item—Approve the hiring of Mark Hagen for the Recycling Center grant position at a rate of \$15.00 per hour, with no benefits.



TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, Clerk/Finance Director

DATE: August 28, 2023

RE: Transient Merchant Application – Tacos La Catrina

The City received a Transient Merchant application from Nataly Lopez Nunnery. She operates a food truck serving Mexican-style food. She serves tacos, quesadillas, burritos, etc. She will be starting as soon as her permit is approved she is planning on being in Norwood Young America.

Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

RECOMMENDATION:

A motion to approve the Transient Merchant Application from Nataly Lopez Nunnery, doing business as Tacos La Catrina, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



To: Mayer Lagergren and Council Members
From: Andrea Aukrust, City Administrator
Date: August 28, 2023
Subject: Approve the 2024 Prosecution Contract

Attached is the 2024 Prosecution Contract from the Carver County Attorney's Office. Mark Metz, County Attorney, will be available for questions.

Prosecution costs are based on the last year's percentage increases county-wide. This year, there is a 6.5% increase in the annual surcharge for prosecution contracts. To establish the rates for the coming year, the past three-year average of cases prosecuted on the city's behalf (excluding Felonies and Juvenile cases). That percentage is applied to the annual surcharge to arrive at the rate for the annual contract. The County Board also provides a contract cost allocation of \$14,544 to the cities to reduce some of the costs.

Recommended Motion:

Approve the 2024 Prosecution Contract between the City of Norwood Young America and the Carver County Attorney's Office.



CARVER COUNTY ATTORNEY'S OFFICE
MARK METZ COUNTY ATTORNEY
604 EAST FOURTH STREET
CHASKA, MN 55318
(952) 361-1400
www.carvercountymn.gov

August 4, 2023

City of Norwood Young America
310 Elm Street West
Norwood Young America MN 55368

Re: 2024 Prosecution Contracts

Dear Andrea,

I am writing to you regarding the annual prosecution contract between the Carver County Attorney's Office and your city. I have included a PowerPoint that has the detailed breakdowns of the number of cases our office handled the past three years, the actual costs and the comparable cities.

As you know, any increase in prosecution costs is based on the last year's percentage increases county-wide. This year there is a 6.5% increase to our annual surcharge for our Prosecution Contracts. In addition, to establish the rates for the coming year, we look at the past three-year average of cases we prosecute on your behalf (excluding Felonies and Juvenile cases). We apply that percentage to the annual surcharge to arrive at our rate for the annual contract. The County Board also provides a contract cost allocation of \$14,544 to the cities to reduce some of the costs.

We appreciate the opportunity to prosecute for your city and the relationship the County Attorney's Office has with your city. If you would like the County Attorney, Mark Metz, to appear at an upcoming city council meeting to present on the contract and discuss other things that are ongoing in the office he would be happy to present.

Sincerely,

A handwritten signature in black ink, appearing to read "John Rekow".

John Rekow
Office Manager

2024 PROSECUTION CONTRACT

THIS JOINT POWERS AGREEMENT is made and entered into between the Carver County Attorney, the Carver County Board of Commissioners, a political subdivision of the State of Minnesota, and the City of Norwood Young America, a municipal corporation organized under the laws of the State of Minnesota, to provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, including liquor law violations directly involving establishments, organizations or individuals with liquor licenses or permits issued by the City of Norwood Young America and also to provide for prosecution of municipal traffic and parking ordinance violations.

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements by resolution with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes Section 484.87, Subdivision 3, provides that statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and municipal ordinance violations in the counties of Anoka, Carver, Dakota, Scott and Washington shall be prosecuted by the attorney of the municipality where the violation is alleged to have occurred and further provides that municipalities may enter into three party agreements with the County Board and the County Attorney to provide for prosecution services for criminal offenses; and

WHEREAS, each of the parties hereto desires to enter into this Joint Powers Agreement and has, through the actions of its respective governing bodies, been duly authorized to enter into this Joint Powers Agreement for the purposes hereinafter stated;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed by and between the County of Carver, through the Board of Commissioners, the Carver County Attorney, and the City of Norwood Young America, through its Council, that:

1. Enabling Authority.

Minnesota Statutes Section 471.59 authorizes two or more governmental units to jointly exercise any power common to the contracting parties. Minnesota Statutes Section 484.87, Subdivision 3 authorizes the City of Norwood Young America to enter into an agreement with the County of Carver and the Office of the Carver County Attorney to provide for prosecution services for criminal offenses.

2. Purpose

Provide for prosecution of statutory gross misdemeanor, misdemeanor and petty misdemeanor violations, including liquor law violations directly involving establishments,

organizations or individuals with liquor licenses or permits issued by the City of Norwood Young America and also to provide for prosecution of municipal traffic and parking ordinance violations.

3. Services.

The Carver County Attorney's Office shall prosecute statutory gross misdemeanor, misdemeanor, petty misdemeanor violations and, any other criminal municipal ordinance violation. The Carver County Attorney shall also prosecute all municipal traffic and parking ordinance violations allegedly occurring within the jurisdiction of the municipality and within Carver County.

4. Term.

Prosecution services shall be rendered by the Carver County Attorney's Office commencing January 1, 2024 and extending through December 31, 2024.

5. Payment for Services.

In consideration for prosecution services being rendered, the County shall collect one-half (1/2) of all funds allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(1) (fines that the court administers allocates 100% to the fines to the city or town in which the offense was committed) and one-third (1/3) allocated pursuant to Minnesota Statute Section 484.90, Subdivision 6(a)(2) (fines that the court administers allocates two-thirds to the fines to the city or town in which the offense was committed). An additional surcharge calculated on the percentage of cases and fine revenue in the amount of \$5,317.20 is to be paid by the City of Norwood Young America to the Carver County Attorney's Office in four equal installments by April 15, 2024, July 15, 2024, October 15, 2024 and January 15, 2025.

6. Ordinances.

The City shall forward current traffic ordinances to the Carver County Attorney's Office and immediately inform the County Attorney of any changes made during the contract period.

7. Data.

All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statute Section 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.

8. Audit.

Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State

Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

9. Indemnification.

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employee may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that liability shall be limited by the provisions of Minnesota Statutes Chapter 466. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes Section 466.04.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

10. Nonwaiver, Severability and Applicable Laws.

Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability.

If any part of this Agreement is deemed invalid such shall not affect the remainder unless it shall substantially impair the value of the Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.

The laws of the State of Minnesota apply to this Agreement.

11. Termination.

This Agreement shall terminate of its own accord without further action taken or notice given by either party at midnight, December 31, 2024.

12. Merger and Modification.

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

Space Intentionally Left Blank

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed by its appropriate officers and with the consent and approval of its appropriate governing bodies.

CITY OF NORWOOD YOUNG AMERICA

IN PRESENCE OF:

BY: _____
Mayor

City Administrator

Date: _____

Date: _____

COUNTY ATTORNEY

Mark Metz
Carver County Attorney

Date: _____

IN PRESENCE OF:

COUNTY OF CARVER

BY: _____
Dave Hemze
County Administrator

Date: _____



To: Mayer Lagergren and Council Members
From: Angela Brumbaugh, Clerk/Finance Director
Date: August 28, 2023
Subject: Ordinance No 359 – Fee Schedule (2nd Reading)

Attached is Ordinance No. 359 regarding changes to the Fee Schedule, "Schedule A" Chapter 20, Section 2000.02.

This is the 2nd reading with the addition of "Cannabis/Hemp Use in Public Place" having an administrative fee of \$115. This change will go into effect after the newspaper publication on Thursday.

Recommended Motion:

Motion to approve the Second Reading of Ordinance No. 359, an ordinance amending the Fee Schedule "Schedule A" Chapter 20, Section 2000.02 of the Norwood Young America City Code.

ORDINANCE NO. 359

AN ORDINANCE AMENDING THE FEE SCHEDULE "SCHEDULE A" CHAPTER 20, SECTION 2000.02 OF THE NORWOOD YOUNG AMERICA CITY CODE

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA HEREBY
ORDAINS:

WHEREAS, by Ordinance No. 185, the City Council adopted language for Chapter 20 "Fees," authorizing and establishing certain fees, charges, costs, and rates for licenses, permit applications, information, services, and other matters required or provided by the City; and

WHEREAS, the Fee Schedule for the said year was adopted and set forth as "Schedule A" in Section 2000.02 "Fee Schedule" as part of Ordinance No. 185; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota, that the Fee Schedule established and authorized in Chapter 20, Section 2000.02, Schedule A, of the Norwood Young America City Code, adopted by Ordinance 185, is amended under this Ordinance No. 358, dated April 10th, 2023, a copy of which is attached and on file in the office of the City Clerk/Treasurer, is hereby approved and shall become effective upon its publication.

Adopted by the City Council this 28th day of August, 2023.

CITY OF NORWOOD YOUNG AMERICA

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, Clerk/Finance Director

Public Hearing: August 14, 2023

First Reading: August 14, 2023

Second Reading/Adoption: August 28, 2023

Publication: August 31, 2023



2023 FEE SCHEDULE

Public Hearing 08/14/2023

2nd Reading 08/28/2023

2023 Fee

BUSINESS SERVICES / MISCELLANEOUS

Staff Time - Regular Hours	per hour	55.00
Staff Time - After Hours	per hour	85.00
Public Notice		75.00
Notary Public		N/C
Golf Cart Permit	annual license	10.00
ATV Permit	annual license	10.00
On-Site Parking Permit	per vehicle, per year	10.00
Copy Cost	per page	0.25
Fax Cost	per page	1.00
Credit Card Payment Fee	5% of charge amount	5%
Laminating Costs	per page, up to size 8 1/2 x 11	2.50
Certification Fee	per assessment	25.00
Special Assessment Search		30.00
Returned Check Charge		35.00
Peddler License	annual license	100.00
Solicitor License	annual license	100.00
Transient Merchant License	annual license	100.00
Waste Hauler Permit	tri-annual	100.00
Fire Works - Temporary Tent/Stand		350.00
Fire Works - Permanent Store		100.00
Cemetery Lot - Resident		400.00
Cemetery Lot - Non-Resident		600.00
Fire Department Service Call - Billing Rate (non-resident of fire district)	1st hour - minimum of 1 hour	500.00
Fire Department Service Call	each additional hour	300.00
Right Of Way Permit - business		100.00
Right Of Way Permit - residential		100.00

FINES & VIOLATIONS

False Alarm - rolling 12 month period		
First three offenses		Warning
4th offense		50.00
5th offense		100.00
6th offense		150.00
each additional offense increases in increments of \$50		
Sprinkling Ban Violation		
1st offense		Warning
2nd offense		50.00
3rd offense		100.00
each additional offense		200.00
Towing and Storage of Vehicles		Actual Cost
Nuisance Violation - rolling 12 month period		
1st offense		Warning
Offenses thereafter		administrative penalty + cost of abatement
Administrative Penalty		
1st offense		Warning
2nd offense		115.00
3rd offense		130.00

2023 Fee

4th offense		150.00
each additional offense increases in increments of \$50		
Cannabis/Hemp Use in Public Place		115.00
Abatement Fees		Actual Cost
PLANNING - Application fees may require additional legal, engineering and associated costs.		
Infrastructure Deposit (refundable)	Amount may be different based on development	900.00
Excavation Permit		Actual Cost
Fill Permit		Actual Cost
General Sign Permit (no plan review required)	79.00 permit + 1.00 surcharge	80.00
Residential Demolition Permit	Based on valuation with a minimum fee of \$99.00 permit + 1.00 surcharge, which is greater + \$25 admin fee	
Commercial Demolition Permit	Based on valuation with a minimum fee of \$99.00 permit + 1.00 surcharge, which is greater + \$25 admin fee	
Comprehensive Plan Amendment/Change	fee + escrow*	500.00
City Code Amendment	Fee may be waived if the amendment benefits the entire community,	250.00
Conditional Use Permit - Residential		300.00
Conditional Use Permit - Non-Residential		300.00
Interim Use Permit - Residential		300.00
Interim Use Permit - Non-Residential		300.00
Rezoning Application		400.00
Variance - Residential		300.00
Variance - Non-Residential		300.00
Street/Alley/Easement Vacation Application Fee		300.00
Annexation Application Fee		300.00
Annexation Township Reimbursement Fee		250.00 per acre
Storm Water Plan		250.00
Wetland Mitigation Plan	Fee + Escrow	100.00
Parking Reduction		100.00
Application for Appeal		150.00
Carver County Recording Fee	Based on Carver County Fee Schedule	
Site Plan Review	fee + escrow**	300.00
Lot Split		200.00
Boundary Line Adjustment		100.00
Sketch Plat Review	fee + escrow***	200.00
Subdivision * Preliminary Plat	fee + \$10 per lot	350.00
Subdivision *Final Plat	fee + \$10 per lot	250.00
Planned Unit Development (PUD)	in addition to plat fees	
Sketch Plan	fee + escrow*	200.00
General Concept Plan	fee + escrow	400.00
Final Plan		300.00
Plan Amendment		300.00
Developer Escrow Deposit (required payment by certified check)		
*Developer Escrow Deposit	up to	2,000.00
**Developer Escrow Deposit - Site Plan Review		5,000.00
**Developer Escrow Deposit - Site Plan Review Tacoma W Industl Park		15,000.00
***Developer Escrow Deposit - Development Review paid at Sketch Plan		10,000.00

PARK DEDICATION

Single Family	See Chapter 11 of the City Code for fee.
Two Family	See Chapter 11 of the City Code for fee.
Townhome	See Chapter 11 of the City Code for fee.
Multi-Family	See Chapter 11 of the City Code for fee.
Commercial/Industrial	See Chapter 11 of the City Code for fee.

Basin Connection

If City Council determines land shall be dedicated, the following requirements shall be met:

Residential Subdivisions 10% of total property area

Non-Residential Subdivisions 5% of total property area

BUILDING PERMITS**Building Permit Fee Calculation**

See the MN State's Uniform Building Code for full list of valuation.

Valuation \$1 to 500		25.85
\$501 to 2000	\$25.85 for the first 500 plus 3.36 for each additional 100 or fraction thereof, to and including 2,000	
\$2001 to 25,000	\$76.25 for the first 2000 plus 15.40 for each additional 1000 or fraction thereof, to and including 25,000	
\$25,001 to 50,000	\$430.45 for the first 25,000 plus 11.11 for each additional 1000 or fraction thereof, to and including 50,000	
\$50,001 to 100,000	\$708.20 for the first 50,000 plus 7.70 for each additional 1000 or fraction thereof, to and including 100,000	
\$100,001 to 500,000	\$1,093.20 for the first 100,000 plus 6.16 for each additional 1000 or fraction thereof, to and including 500,000	
\$500,001 to 1,000,000	\$3,557.20 for the first 500,000 plus 5.23 for each additional 1000 or fraction thereof, to and including 1,000,000	
\$1,000,001 and up	\$6,172.20 for the first 1,000,000 plus 4.02 for each additional 1000 or fraction thereof	

Building Department Inspection Fees

Building Permit Fee	100% of above fee schedule + state surcharge	
Residential Plan Check Fee	65% of building permit fee	
Commercial Plan Check Fee	65% of building permit fee	
Building Permit Investigation Fee	Work done without a permit. Fee is up to the actual permit amount.	
Reinspection Fees/Additional Inspection fees	Each inspection	75.00
Moved-In House Permit Fee	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage	250.00
Mobile Home Move-In Permit		250.00
Moved-In Shed/Garage	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage	125.00
Heating/Cooling Permit - Residential	per fixture + \$1.00 state surcharge (included in fee)	80.00
Heating/Cooling Permit - Commercial	Based on value, 1997 fee schedule + 10%	
Plumbing Permit	\$10 per fixture (8 + fixtures), min of 79.00 + 1.00 state surcharge	80.00
Residential Plbg Fixture Change Out (water heater/softener)	\$79.00 + \$1.00 state surcharge	80.00
Commercial/Industrial Plumbing Plan Review	See the MN State's Uniform Building Code for list of valuation.	

GENERAL PERMITS (minor residential alteration)

Rewindow	79.00 permit + 1.00 state surcharge	80.00
Reside	79.00 permit + 1.00 surcharge	80.00
Reroof	79.00 permit + 1.00 surcharge	80.00
Fence - 7 feet tall or more	based on value	
Fence - under 7 feet tall	zoning permit required	50.00

RENTAL DWELLINGS**Rental Housing License - Initial Inspection Fee**

Based on the number of units per address

1-4 units	per unit	95.00
5+ units	Units 1-4 = \$380 + \$55/unit	Based on #
Rental Dwelling Reinspection fee	per unit	75.00
Unlicensed Rental Dwelling Fines		250.00
Unlicensed fine	per day/per unit, charged until license is obtained	10.00
Rental Dwelling Violation		50.00
Violation fee	per day / per unit, charged until corrections are complete	10.00
Rental Complaint Inspections	each inspection	85.00

UTILITY CONNECTION CHARGES

Water main Trunk Charge	per ERU	3,900.00
Sewer main Trunk Charge	per ERU	3,900.00
Water Hook-up Charge		125.00
Sewer Hook-up Charge		125.00
Storm Sewer Trunk Charge	per ERU	750.00
Barnes Lake Outlet	per ERU	250.00
Tacoma Ave N Improvement Fee		634.00
SAC/WAC Fees	See Spreadsheet, Not to exceed	36,781.82
3/4" Residential Water Meter	includes meter, horn, swivels & remote	Cost + 10%
1" Residential Water Meter	includes meter, horn, swivels & remote	Cost + 10%
1 1/2" Commercial Water Meter	includes meter, flange, & remote	Cost + 10%
2" Commercial Water Meter	includes meter, flange, & remote	Cost + 10%
3" Commercial Water Meter	includes meter, flange, & remote	Cost + 10%
3/4" Residential Water Meter	meter only	Cost + 10%
1" Residential Water Meter	meter only	Cost + 10%
1 1/2" Commercial Water Meter	meter only	Cost + 10%
2" Commercial Water Meter	meter only	Cost + 10%
3" Commercial Water Meter	meter only	Cost + 10%
5/8 x 3/4 Meter Horn	each + sales tax	Cost + 10%
1" Meter Horn - no lead	each + sales tax	Cost + 10%
3/4 Swivel - no lead	each + sales tax	Cost + 10%
1" Swivel - no lead	each + sales tax	Cost + 10%
1" Male Swivel - no lead	each + sales tax	Cost + 10%
1" Solder Swivel - no lead	each + sales tax	Cost + 10%
Single Port Radio	each + sales tax	Cost + 10%
Dual Port Radio	each + sales tax	Cost + 10%
1 1/2" flange	each + sales tax	Cost + 10%
2" flange	each + sales tax	Cost + 10%
3" flange	each + sales tax	Cost + 10%
Remote Reader	replacement	Cost + 10%
Disconnect/Reconnect Charge	each	75.00
Interior Main line Valve Replacement Disconnect and Reconnect		50.00
Curb Box Cover	each + sales tax	Cost + 10%

UTILITY RATES

Late Payment Penalty	% of unpaid balance	10%
Water		
Residential Water Base Charge	per unit, per month	16.00
Commercial Water Base Charge	per unit, per month	28.00
Residential Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
	Tier II - 6,001 to 52,000 gallons used	4.46
	Tier III - 52,001 to 88,000 gallons used	5.25
	Tier IV - 88,001+ gallons used	6.77
Commercial Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
	Tier II - 6,001 to 52,000 gallons used	4.46
	Tier III - 52,001+ gallons used	5.25
Water Plant Charge	per unit, per month	8.20
Water Sales	private truck	25.00
	per 1000 gallons for NYA residents	3.60
	per 1000 gallons for non-residents	8.30
Sewer		
Residential Sewer Base Charge	per unit, per month	9.00
Commercial Sewer Base Charge	per unit, per month	9.00
Residential Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
Commercial Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16

2023 Fee

Sewer Plant Charge	per unit, per month	5.00
Storm Water Drainage		
REC Unit	per month	4.90
Special Parcels		
Impervious Area	per month	18.44/acre
Pervious Area	per month	5.81/acre
SF Attached (Townhouse)	per month	3.47
Commercial/Industrial		
0%-50% Impervious	per month	8.98/acre
>50%-75% Impervious	per month	13.69/acre
>75% Impervious	per month	16.84/acre
Open Space	per month	5.81/acre

EQUIPMENT - 1 hour minimum unless otherwise noted. In the case of a natural disaster, the following rates would

City Staff Operation Fee	per hour	55.00
City Staff Operation Fee (after hours)	per hour	85.00
Bobcat S-250	per hour	100.00
Bucket Truck	per hour	150.00
Bus	per hour	25.00
Camera equipment	per hour	100.00
Dump Truck	per hour	100.00
Flail Mower	per hour	90.00
Jetter	per hour	300.00
Jetter plus Vacuum	per hour	500.00
Loader	per hour	150.00
Mower	per hour	50.00
Pick Up Truck	per hour	50.00
Push Camera	per occurrence	50.00
Rotary Mower	per hour	60.00
Snow Plow	per hour	150.00
Street Sweeper	per hour	150.00
Tanker w/ pump	per hour	100.00
Tractor	per hour	90.00
Vacuum	per hour	250.00
Utility Vehicle w/weed sprayer	per hour	75.00
Loader mounted snow blower	per hour	150.00
String Trimmer	per hour	50.00
Chainsaw	per hour	50.00
Line Striper	per hour	75.00
Brush Chipper	per hour	100.00
Utility Vehicle w/plow	per hour	100.00
4" pump	per hour	50.00
Salt	per ton	76.00
Trailer	per hour	50.00

LIQUOR LICENSE - Liquor licenses run from July 1 - June 30

On-Sale		
Intoxicating Liquor	per year	1,200.00
Wine	per year	100.00
Sunday Liquor Sales	per year	200.00
Pavilion Intoxicating Liquor	must have an NYA On-Sale Intoxicating Liquor License	N/C
3.2 Beer / Malt Liquor	per year	150.00
Temporary (1 - 3 day event or up to 12 days in calendar year)	per year	50.00
Extended hours - 2am	per year	500.00
Seasonal Intoxicating Liquor License		50.00
Off-Sale		
Intoxicating Liquor	per year	200.00

		2023 Fee
3.2 Beer / Malt Liquor	per year	50.00
Miscellaneous Liquor License		
Consumption & Display Permit	per year	100.00
Malt Liquor or Set Up Holder Permit	per year	250.00
Liquor License Investigation Fee - new license	per year	500.00
Liquor License Investigation Fee - established renewal license	per year	100.00
ANIMALS		
Animal License or Duplicate Animal License	per year	5.00
Unlicensed fine	per fine	50.00
Animal pick-up charge	per event	50.00
Impound Expenses		Actual Cost
Animal running at large or creating nuisance		
1st offense		10.00
2nd offense		50.00
3rd offense		150.00
each additional offense		250.00
Backyard Chickens Permit	Biennial	50.00
ADULT USE		
Adult Use License Fee	per year	10,000.00
Adult Use Investigation Fee	per year	500.00
RENTAL FACILITIES		
<i>Willkommen Park Pavilion</i>		
Rental Fee (Resident of NYA)	per day	600.00
Rental Fee (Non-resident of NYA)	per day	900.00
NYA Civic Group, Local Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		300.00
Sound System	per event	50.00
Tap Rental / Cleaning	per event	30.00
Scheduled Early Entry / Exit	per day	250.00
Early / Late Entry - Two weeks or less prior to event date	per day	125.00
Willkommen Park Gazebo	per event	50.00
<i>Roy Clay Community Building</i>		
Rental Fee	per day	125.00
NYA Civic Group, Local Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		200.00
<i>Lion's Shelter</i>		
Rental Fee	per day	125.00
NYA Civic Group, Local Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		200.00
<i>Legion Pool Park</i>		
Rental Fee	per day	125.00
NYA Civic Group, Local Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		200.00



DATE: August 28, 2023

TO: Honorable Mayor Lagergren and Members of the City Council

FROM: Andrea Aukrust, City Administrator

RE: Ordinance No. 360—An Ordinance Amending Chapter 6 of the Norwood Young America City Code to Prohibit the Use of Cannabis and Hemp in Public Places
(*Second Reading*)

Amending Chapter 6 to include Section 695—Cannabis and Hemp

A "public place" is defined as any indoor or outdoor area that is used or held out for use by the public, whether owned or operated by public or private interests. Pursuant to Minnesota Statutes, section 152.0263, subd. 5, "public place" does not include the following:

- (i) a private residence, including the person's curtilage or yard;
- (ii) private property not generally accessible by the public; and
- (iii) the premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products.

Use of cannabis and hemp prohibited in public places.

No person shall use cannabis flowers, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place. A violation of this section shall be considered a petty misdemeanor notwithstanding any other penalty provision in the city code, and the city council may establish a corresponding fine in its fee schedule for violations of this section.

—Cannabis/Hemp Use in Public Place \$115.00

This ordinance shall take effect on August 28, 2023, after its passage and publication in accordance with state law.

Recommended Motion:

Motion to approve Ordinance No. 360—An Ordinance Amending Chapter 6 of the Norwood Young America City Code adding Section 695—Cannabis and Hemp: Prohibiting the Use of Cannabis and Hemp in Public Places and implementing a Cannabis/Hemp Use in Public Place \$115.00 fine.

First Reading: August 14, 2023

Second Reading/Adoption: August 28, 2023

Publication: August 31, 2023

Norwood Young America

CITY OF NORWOOD YOUNG AMERICA

ORDINANCE NO. 360

AN ORDINANCE AMENDING CHAPTER 6 OF THE NORWOOD YOUNG AMERICA CITY CODE TO PROHIBIT THE USE OF CANNABIS AND HEMP IN PUBLIC PLACES

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, CARVER COUNTY, MINNESOTA, DOES ORDAIN:

SECTION 1. The City Council of the City of Norwood Young America hereby supplements Chapter 6 of the Norwood Young America City Code by adding Section 695 as follows:

SECTION 695—CANNABIS AND HEMP

695.01 - Definitions.

Subd.1 Cannabis Flower. For purposes of this article, the terms "cannabis flower," "cannabis products," "lower-potency hemp edibles," and "hemp-derived consumer products" shall have the definitions given to them in Minnesota Statutes, section 342.01, as it may be amended from time to time.

Subd.2 Public Place. For purposes of this article, "public place" is defined as any indoor or outdoor area that is used or held out for use by the public, whether owned or operated by public or private interests. Pursuant to Minnesota Statutes, section 152.0263, subd. 5, "public place" does not include the following: (i) a private residence, including the person's curtilage or yard; (ii) private property not generally accessible by the public; and (iii) the premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products.

695.02. - Use of cannabis and hemp prohibited in public places.

No person shall use cannabis flowers, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place. A violation of this section shall be considered a petty misdemeanor notwithstanding any other penalty provision in the city code, and the city council may establish a corresponding fine in its fee schedule for violations of this section.

695.03. - Reserved.

SECTION 2. The City Council of the City of Norwood Young America hereby amends Chapter 20. FEES Section 2000—Fee Schedule of the City of Norwood Young America Code of Ordinances, which contains the city's 2023 fee schedule, by adding the underlined language as shown in the excerpt below (*Ordinance No. 359; Fees Schedule Public Hearing held on August 14, 2023*):

Cannabis/Hemp Use in Public Place

\$115.00

SECTION 3. This ordinance shall take effect on August 28, 2023, after its passage and publication in accordance with state law.

Adopted by the Norwood Young America City Council on this 28th day of August 2023.

Carol Lagergren, Mayor

Attest:

Angela Brumbaugh, Clerk/Finance Director

First Reading: August 14, 2023

Second Reading/Adoption: August 28, 2023

Publication: August 31, 2023



TO: Mayor Lagergren & City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: August 28, 2023

RE: Resolution 2023-21; Approval of Application for Minnesota Valley Electric Cooperative Loan

Minnesota Valley Electric Cooperative service area is located south of Norwood Young America, however; includes the Tacoma West Industrial Park area to Hwy 212. MVE supports economic development and job creation projects by participating with the USDA Rural Economic Development Loan & Grant Program.

The current program provides up to \$360,000 with a 20% match from the city. The maximum maturity is up to 10 years with a 0% interest rate, borrower pays closing fees, and up to 1% servicing fee charged annually. The loan uses include construction, land acquisition, equipment purchase, and other uses approved by MVE. The loan criteria weigh heavily on job creation, employee training, and improvements in local economic factors.

Recommended Motion

Motion for Resolution 2023-21 Approving the Application for a Minnesota Valley electric Cooperative Loan Through USDA-Rural Development for Financing of the Tacoma West Industrial Park Phase 2 Infrastructure Project.

**RESOLUTION NO. 2023-21
CITY OF NORWOOD YOUNG AMERICA**

**A RESOLUTION APPROVING THE APPLICATION FOR A MINNESOTA
VALLEY ELECTRIC COOPERATIVE LOAN THROUGH USDA-RURAL
DEVELOPMENT FOR FINANCING OF THE
TACOMA WEST INDUSTRIAL PARK PHASE 2 INFRASTRUCTURE PROJECT**

WHEREAS, the City of Norwood Young America has identified a proposed project within the city that meets the Minnesota Valley Electric Cooperative loan guidelines; and

WHEREAS, the city is making application to Minnesota Valley Electric Cooperative for a loan to assist in the development of infrastructure in the Tacoma West Industrial Park Phase 2; and

WHEREAS, the funding for the loan comes from the USDA-Rural Development; and

WHEREAS, the proposed term of the loan is over 10-years at zero (0) percent interest.

WHEREAS, the City has the legal authority to apply for financial assistance.

NOW THEREFORE BE IT RESOLVED that the City of Norwood Young America authorizes staff to prepare and submit a formal application for a Loan to Minnesota Valley Electric Cooperative for financing infrastructure for the Tacoma West Industrial Park Phase 2, and to authorize staff to execute all the necessary documents and information necessary to complete the application.

Adopted by the City Council this 28th day of August 2023.

Carol Lagergren, Mayor

ATTEST:

Andrea Aukrust, City Administrator



TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, Clerk/Finance Director

DATE: August 28, 2023

RE: Resolution 2023-22, On-site Lawful Gambling Permit – Edward Born Post 343 American Legion

Edward Born Post 343 American Legion is requesting approval for an on-site lawful gambling premise permit at Copper Canyon Bar & Grill, 425 Merger Street. For them to be able to get the license they need; the council must pass a resolution giving their approval.

RECOMMENDED MOTION:

A Motion to Approve Resolution 2023-22, A Resolution approving a Lawful Gambling Premise Permit for Edward Born Post 343 American Legion.

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2023-22**

**A RESOLUTION APPROVING A LAWFUL GAMBLING PREMISE PERMIT FOR
EDWARD BORN POST 343 AMERICAN LEGION**

WHEREAS, Edward Born Post 343 America Legion conducts lawful gambling at an establishment within the city; and

WHEREAS, according to state statute, the governing body of a municipality must approve the premise permit for such lawful gambling organizations; and

WHEREAS, the Gambling Control Division will not issue or renew a premise permit if the city has not passed a resolution; and

WHEREAS, the city may not arbitrarily or capriciously deny the renewal request of a licensee.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Norwood Young America, Carver County, Minnesota, hereby approves the following premise permit for the following gambling organization at the following establishment:

Edward Born Post 343 American Legion
Copper Canyon Bar & Grill Inc
425 Merger Street
Norwood Young America MN 55368

Approved by the City Council of Norwood Young America this 28th day of August 2023.

NORWOOD YOUNG AMERICA, MINNESOTA

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, Clerk/Finance Director



TO: Mayor Lagergren & City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: August 28, 2023

RE: Memorial Tree Program Update

The NYA Parks & Recreation Commission is proposing a Memorial Tree Program as another choice of community giving in addition to the Bench Program. Staff compared details of the tree programs from either other cities to come up with the following proposed program:

- Offering four types of trees (Maple, Crabapple, Oak, or Evergreen) for a price of \$400 which includes the tree, memorial certificate, delivery, and planting. Trees will be at a minimum size of a 2" trunk.
- Trees will be planted in the spring and fall (3rd week in May and September). Donators will be notified of the date of the planting. There will be a three-year warranty on the tree.
- Donators have the option of selected parks to plant the tree, with reserving NYA Legion Park and Veteran's Park for those honoring a veteran. The proposed location will need to be approved by a city representative.
- Donators have an option of purchasing a "Tree Hugger Plaque" for an additional cost of \$54.95. The Tree Hugger Plaque is made of stainless steel - it will not rust and can be engraved with up to 5 lines of 35 characters each. The plaque comes with a small or large spring encased in plastic to protect and grow with the tree. The city holds no liability for the plaque.

Recommended Motion

Motion to approval of the Memorial Tree Program.

Order Form

I would like to order a:

☐

Memorial Tree

☐

Park Bench

Name of person(s) making donation: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Desired Type of Tree: (circle one)

Maple Crabapple Oak Evergreen

Park Bench Engraving: (please print legibly)

The bench allows for up to 2 lines; 50 spaces per line.
Punctuation marks and spaces between words
count as spaces.

Desired Location: _____

**Please return this form to the NYA City Hall
and a staff member will contact you
to discuss all the details.**

Date Submitted: _____

Costs & Payment

Memorial Tree Program

The cost to donate a memorial tree is \$400. This one-time cost includes tree, memorial certificate, delivery, and planting.

Tree Plaque (optional)

Donors have the option to purchase an engravable, 2"x6" stainless steel plaque.
***Visit with city staff for more information.*

Park Bench Program

The cost to donate a personalized park bench is \$1,200. This one-time cost includes installation and personalized engraving.

Payment can be made in cash, check (made payable to the City of NYA), or credit card (with a 5% service charge). **There are no refunds after the tree or bench has been ordered.**



Memorial Tree and Park Bench Program

City of Norwood Young America

310 Elm Street West/PO Box 59
Norwood Young America, Minnesota 55368

Phone: 952-467-1800

Fax: 952-467-1818

E-mail: office@cityofnYA.com

www.cityofnYA.com

City of Norwood Young America

PO Box 59, 310 Elm St W
NYA, MN 55368

Phone: 952-467-1800

Email: office@cityofnYA.com

www.cityofnYA.com



Memorial Tree and Park Bench Program

The Memorial Tree and Park Bench Program was developed by the City of Norwood Young America's Parks and Recreation Commission to provide an opportunity to recognize residents who have made an impact in the community, honor a loved one who passed away, or celebrate a milestone.



Family and friends can join together to donate a personalized park bench or memorial tree to be planted in one of the local parks. This generous donation will be a lasting memory, while enhancing the beauty of the community.

Application Process

Once an application for a tree or park bench has been received, City staff will review it and contact the applicant within 30 days. The application will be approved after City staff and the applicant meet to review location and engraving language. City staff will try to accommodate all requests, but reserves the right to limit locations, placement and total number of trees or benches at any City location. After an application is approved, payment will be collected, and the tree or bench with personalized engraving will be ordered.

Benches

After the application has been received, location agreed upon and the payment clearing, the City will order materials necessary to complete the project. Installation time varies depending on seasonal restrictions, equipment ordered and supplier inventory. Donors will be notified prior to scheduled installation.

The City of Norwood Young America shall be responsible for the bench installation and will provide a concrete pad for the bench. The Parks & Recreation Department along with the Public



The bench slats are constructed from recycled plastic materials and backed by a 50 year warranty. The legs are made of coated aluminum. Regular maintenance will be completed on the legs, due to weathering.

The City reserves the right to relocate the bench if unforeseen circumstances arise due to its location or setting, such as a park renovation.

Trees

Family and friends can leave a living legacy by planting a tree variety that is tolerant of the climate, such as Maple, Crabapple, Oak, or an Evergreen. Each tree will come with a memorial certificate. Donators will have the option to purchase a 2"x6" engraved, stainless steel plaque that wraps around the tree with an encased spring that will grow with the tree. Visit with city staff for more information.



The City of Norwood Young America will provide care for the trees by watering and pruning, as necessary. Trees will be planted in the Spring or Fall and if the tree fails to thrive within the first 3 years, the City will replace the tree.

Memorial trees will be planted in select local parks, reserving plantings at NYA Legion Park and Veterans Park for trees planted in honor of a veteran.



CONTACT US (248) 594-1560 HOME LOG IN

SEARCH:

thoughtful to give, comforting to get

Memorial Trees & Rose Bushes

[Enlarge Image](#)[Enlarge Image](#)[Enlarge Image](#)[Enlarge Image](#)[Enlarge Image](#)[Enlarge Image](#)[Enlarge Image](#)[Enlarge Image](#)

[All Occasion Home & Garden](#)
[Angel Memorials](#)
[Benches, Markers & Stones >](#)
[Candles & Memorial Lamps](#)
[Child Remembrance >](#)
[Irish - Celtic Gifts](#)
[Keepsake Boxes & Music Boxes](#)
[Loss of Father](#)
[Loss of Mother](#)
[Memorial Jewelry >](#)
[Memorial Ornaments](#)
[Memorial Trees & Rose Bushes](#)
[Pet Memorials >](#)
[Photo Stones & Benches](#)
[Prayer Plaques & Photo Frames](#)
[Reunion Heart Gifts](#)
[Suncatchers](#)
[Sympathy Throws](#)
[Tear Bottles](#)
[TREE CHARMS™ Tree Plaques](#)
[TREE HUGGERS® Tree Plaques](#)
[Tree of Life GARDEN MARKERS](#)
[Willow Tree® Angels & Candles](#)
[Wind Chimes & Wind Bells](#)

As Seen in Costco
Connection magazine
[click here](#)

As Seen in the Detroit News
& Detroit Free Press
[click here](#)

Tree Huggers® Tree Plaques - Personalized up to 5 LINES

This authentic Tree Hugger® custom tree dedication plaque engraved with your own special message is the perfect way to commemorate an event, mark a milestone or celebrate a life. Sometimes referred to as a Tree Memorial Plaque, Tree Memorial, Tree Plaque, Tree Identification Tag, or Tree Marker. Tree Huggers® are created using high-grade stainless steel and are noted for being the only tree plaque that gently wraps around the tree (by means of plastic-encased springs) and expands without harming it as it grows! It will not rust or corrode or release any harmful toxins or chemicals that could harm the tree. To accommodate tree growth, springs are provided in either "small" (for trees 3"-24" around) or "large" (for trees 24"-60" around) lengths. High quality engraving using a diamond-tipped engraving technique creates a "tone on tone" (brushed finish text against mirrored finish plaque -- like jewelry!) to make your Tree Hugger® a gift that will last a lifetime. Dimensions 2" wide x 6" long.

Personalization information: maximum 5 lines with up to 35 characters per line including spaces and hyphens, plus you can add up to two symbols if desired at no additional cost! (See below for icon options.)

Your text will always be centered and sized appropriately for the most pleasing outcome! Please note that personalized items cannot be canceled or returned. Made in USA. SKU: AFT-THGR

Please allow up to 10 business days for custom engraving and delivery via USPS.

Would you like to use Tree Huggers® for fund-raising purposes? Please contact us to discuss your needs.

Yes! Tree Huggers® can also be shipped to Canada! Please call us or email us to discuss your needs.

Need inspiration? Click here to see examples of text on Tree Huggers®

Price: \$54.95

FREE SHIPPING

Add Icons

Line 1 (35 max)

Line 2 (35 max)

Line 3 (35 max)

Line 4 (35 max)

Line 5 (35 max)



TO: Honorable Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, Clerk-Finance Director
DATE: August 28, 2023
RE: 2024 Budget Workshop Schedule

The administration is proposing the following dates for budget workshops.

1. Thursday, September 7th, @5:00 PM
2. Tuesday, September 12th, @5:00 PM
3. Thursday, September 14th, @5:00 PM

More budget workshops will be added if needed.

Recommended Motions:

Motion to approve the 2024 budget workshop schedule.

Norwood Young America



Understanding the Impacts of the Adult-Use Cannabis Law in Minnesota

July 25, 2023



**Poll: What are you most worried
about regarding adult-use cannabis?**





Agenda

- Background on the passage of the new law.
- What is legal starting August 1, 2023?
- What will be coming in the future?
- What steps cities should take going forward?
 - Public Use
 - Edible Cannabinoid Regulation
 - Cannabis Regulation

2023 Legislative Session: Fixing the THC edibles law or legalizing adult-use cannabis?

Legalization of Adult-Use Cannabis



- Chapter 63 legalizes adult-use cannabis and creates a statewide regulatory framework, making MN the 23rd state to legalize.
- 16 House committee hearings, 14 Senate committee hearings, 12 engrossments.
- Legalization of possession and home growth, decriminalization effective August 1, 2023.
- Majority of rulemaking to occur in 2024.
- Legal sales expected to begin by January 2025.

What is legal August 1st?



Edible Cannabinoid Products Still Legal

- Now governed by Department of Health
- Testing
 - Standards to be set by State.
 - Must test each batch.
 - Better defines testing laboratory.
- Labeling
 - Batch number.

Other Changes to Edible Cannabinoid Products

- Beverages can only be two servings per container.
- Prohibits artificially derived cannabinoids unless approved by state.
 - Only allows delta-8 and delta-9 THC.
- Requires products be located behind counter or in locked case.
- Age verification.
- Sale at exclusive liquor stores.

Other Changes to Edible Cannabinoid Products

- **On-site consumption allowed if:**
 - Hold on-sale liquor license.
 - Served in original packaging.
 - Not sold to intoxicated customer.
 - Not allowed to be mixed with alcoholic beverage.
 - Products that have been removed from packaging must not be removed from premises.
- **Retailer must register with state by October 1, 2023.**



What is legal as of August 1 2023?



Possession

- **Legal to possess:**
 - 2 ounces of cannabis flower.
 - 8 grams of concentrate.
 - 800 mg of edible products.
 - 2 pounds of flower in private residence.
 - In vehicle trunk or area not normally occupied by driver if opened.

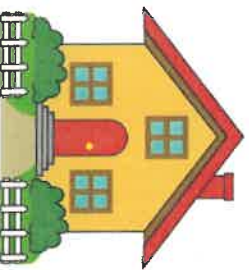


Possession Restrictions

- Public school or charter schools and school buses
- State correctional facilities.
- On federal property.
- If under 21 years old.
- In vehicle if open and not in trunk.

Use of Cannabis

Law specifically authorizes an individual 21 years or older to use adult-use cannabis flower & products in:



Private residence,
including yard



Private property, unless
owner prohibits



Events licensed to permit on-site
consumption

Prohibitions on Use



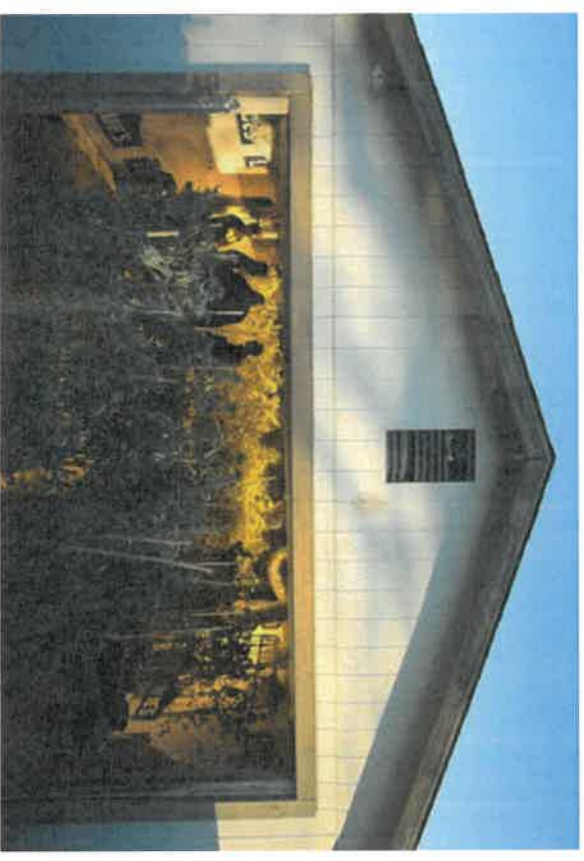
- Where prohibited by clean indoor air act.
- While operating motor vehicles.
- Public or charter schools and school buses.
- State correctional facilities.
- In a location where the smoke or vapor may be inhaled by a minor.
- On federal property.
- If under 21 years old.

City Public Use Ordinance

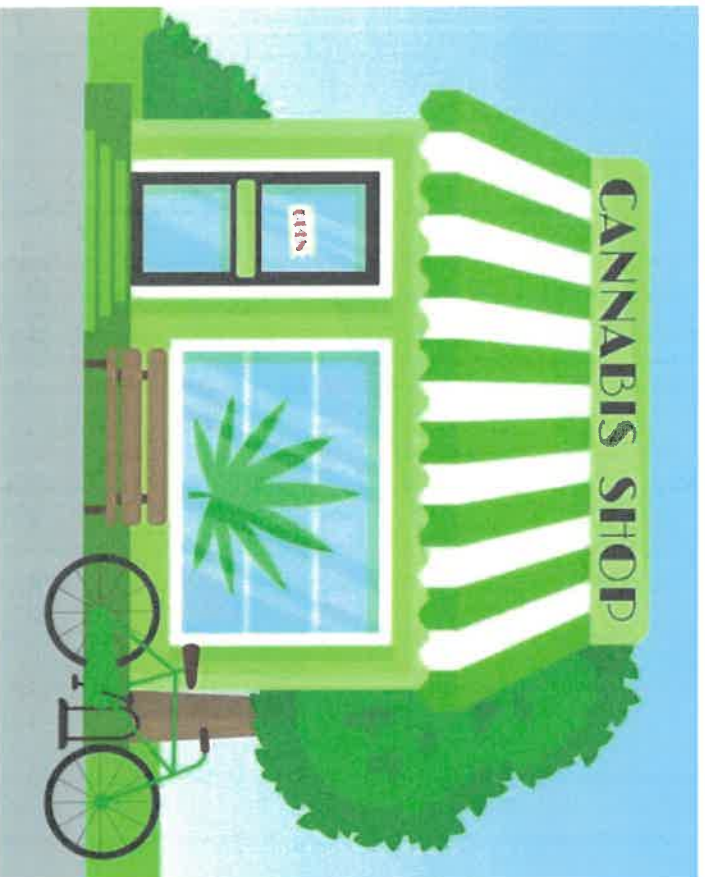
- Cities may adopt ordinance prohibiting in a public place if definition of “public place” does not include:
 - Private residence, including person’s curtilage or yard.
 - Private property not generally accessible by the public, unless prohibited by the owner.
 - Licensed on-site consumption or event.
- Check current ordinance, may be broad enough.

Growing Cannabis

- Up to eight plants (four mature).
- Only be grown in an enclosed locked space that is not open to public view.



Selling Cannabis



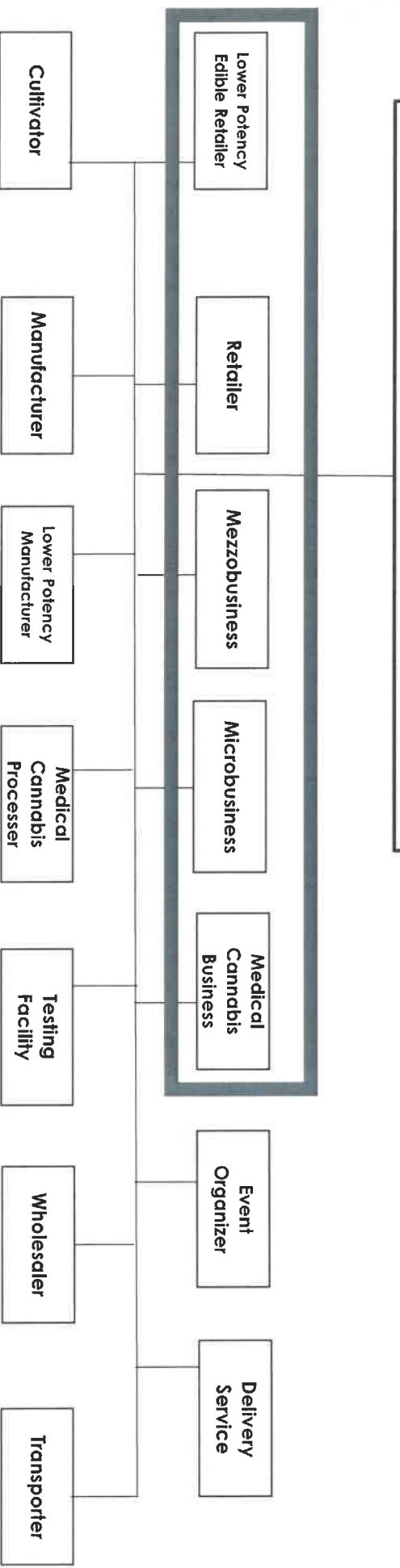
- Medical
- Edibles
- All others need to wait for Office of Cannabis Management to begin licensing.

What's coming in the future for cannabis sales?

Adult-Use Cannabis Regulatory Structure

- Cannabis Management Board** as regulating entity and administers all licenses. Five members appointed by:
- Speaker of the House
 - Leader of minority caucus in the House
 - Senate Subcommittee on Committees
 - Leader of the minority caucus in Senate
 - Governor

Cannabis Advisory Council comprised of 50 appointed or designated individuals, including a **representative from the League of Minnesota Cities.**



Minnesota Office of Cannabis Management

Minnesota has become the 23rd state in the nation to legalize cannabis use for people 21 and older. Learn more [about the legislation](#).



For Adult Consumers

Find out about limits on possession and how much cannabis can be grown at a person's



For Medical Cannabis Patients

Learn how the legislation will reduce costs for medical cannabis patients.



For People Interested in Starting a Business

Get details about the types of licenses that will

<https://cannabis.mn.gov/>

City Role in Regulation



A cannabis business applies for a license through the Office of Cannabis Management.



OCM consults city for zoning approval and feedback.



Cities issue registrations to certain cannabis businesses once they receive a license.



Cities conduct compliance checks and may suspend registrations if needed.

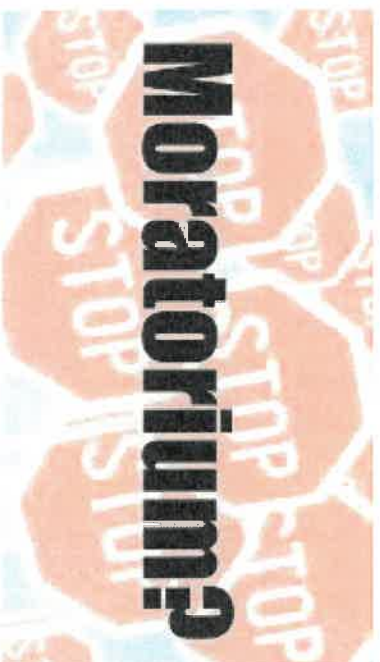


Cities may collect registration fees and are provided 10% of tax revenue.

What should cities do now?

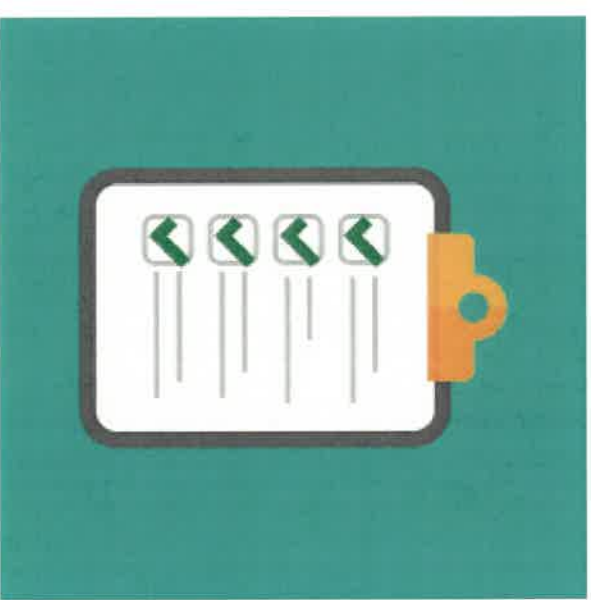
Moratoriums on Retailers

- Cities may adopt moratorium on cannabis businesses until 2025.
- Prohibits establishing cannabis retailer so city can study the issue.



Edible Temporary Regulations?

- If licensing, continue with new restrictions.
- Start licensing?
- Nothing?



City Use Ordinance

- Where allowed to use not entirely clear.
- Cities may adopt ordinance to prohibit in public places.
 - Cities get to define “public place.”
- Considerations
 - Smoking v. edible
 - What areas
 - Parks
 - City Property
 - Trails
 - Streets
 - Sidewalks
 - Places where outdoor smoking is otherwise allowed

Public Safety

- No reliable test to determine impairment.
- Officers use same training as they have previously.
- Search of vehicle when smell is likely different.



Prepping for Cannabis Regulation

Zoning

- Begin thinking about where to allow cannabis businesses.
- Retailers
- Manufacturers
- Growers
- What types of restrictions?
 - CUP
 - Allowed Use



License limits

- A city may limit the number of licensed cannabis retailers to no fewer than one registration for every 12,500 residents.
- If a county has one active registration for every 12,500 residents, a city within the county is not obligated to register any additional cannabis businesses.
- Amount of state funds will depend on the number of licenses within the city.

The limits operate as follows:

- 1-24,999 population: 1 license
- 25,000-37,499 population: 2 licenses
- 37,500-49,999 population: 3 licenses...



alexhassel@lmtc.org



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@alexhassel

Municipal Cannabis?

- Authorizes cities to sell cannabis.
- Need more guidance from state.
- Analyzing insurance and liability issues.



**Poll: What do you want to learn most
about in the coming months?**





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