



CITY COUNCIL AGENDA

April 10, 2023 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

- 1.1. Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 4.1. Approve March 27, 2023, City Council Meeting Minutes
- 4.2. Approve Payment of Claims
- 4.3. Seasonal hiring recommendations
- 4.4. Mid-town—Renewal of Consumption and Display Permit
- 4.5. Transient Merchant Application—Fireman's BBQ

5. PUBLIC HEARING

6. OLD BUSINESS

- 6.1 Resolution 2023-14 A Resolution Ordering the Razing of a Hazardous Building Located at 10 Third Avenue SE

7. NEW BUSINESS

- 7.1. LMCIT Liability Waiver—David Flavin, Citizens Insurance Agencies
- 7.2. Wellhead Protection Plan Part 2 - Scope of Services—Josh Eckstein, Bolton & Menk
- 7.3. Ordinance 358 An Ordinance Amending City Code Chapter 20. FEES Section 2000—Fee Schedule: Demolition Permits and Temporary/Seasonal Liquor License (Second Reading/Publish)—Angela Brumbaugh, Clerk/Finance Director
- 7.4. Oak Grove Lawn Maintenance Quotes—Administrator Aukrust
- 7.5. Cemeteries Lawn Maintenance Quotes—Administrator Aukrust
- 7.6. Hydrant Replacement Quotes—Administrator Aukrust
- 7.7. Small Business Week Event – Mayor Lagergren

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

- 2019 Carver County Community Health Assessment Results

UPCOMING MEETINGS / EVENTS

April 12, 2023	Economic Development Commission Meeting	6:00 PM
April 18, 2023	Park and Recreation Commission Meeting	5:15 PM
April 20, 2023	Sr. Advisory	9:00 AM
April 24, 2023	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM
May 2, 2023	Planning	6 PM
May 10, 2023	Economic Development Commission Meeting	6:00 PM
May 16, 2023	Park and Recreation Commission Meeting	5:15 PM
May 18, 2023	Sr. Advisory	9:00 AM
May 22, 2023	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM



CITY COUNCIL MINUTES

March 27, 2023 – 6:00 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Mike McPadden, Carol Lagergren, Charlie Storms, Alan Krueger, Brooke Allen

ABSENT:

STAFF: Karen Hallquist (Community and Economic Development Director), Angela Brumbaugh (Clerk/Finance Director), and Andrea Aukrust (City Administrator)

OTHERS: Renee Panning (BTYR), Wendy Couch (BTYR), LaVonne Kroells (Willkommen Heritage Center), Josh Eckstein (Bolton & Menk), Hannah Rybak (WSB Planning)

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 6:01 pm with all members present.

4. APPROVE AGENDA

Add 9.6 – Agreements 2023-01 and 2023-02

MM/AK motion to approve the agenda with the addition of 9.6 Approve the Pool Fee Schedule.

Motion passed 5-0.

5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

Renee Panning and Wendy Couch from Beyond the Yellow Ribbon

5.1 Thank you to any services members present

5.2 Help deployed service members and family, send care packages

5.3 Assist Veterans

5.4 Meet once a month, always looking for new members

Beyond the Yellow Ribbon Proclamation – Mayor Lagergren

- Mayor Lagergren read the Beyond the Yellow Ribbon Proclamation declaring the month of April Beyond the Yellow Ribbon Month and April 22, 2023, Beyond the Yellow Ribbon Day

LaVonne Kroells, Willkommen Heritage Center

- Currently, prom dresses are on display
- Elected two new board members, Connor Smith, and Charlie VanderWeyst
- Repeat the History of Gas Stations for Stiftungsfest since it was such a hit
- Expand the history of Stiftungsfest, which hasn't been done since 1981
- Will do a military display this Spring and highlighting women from the community
- All class reunion boards are still up
- Annual Report was handed out
- Hours are Thursday-Saturday, 10:00 a.m. – 2:00 p.m., looking for volunteers

6. CONSENT AGENDA

6.1 Approve March 13, 2023, City Council Meeting Minutes

6.2 Approve Payment of Claims

6.3 Exempt Gambling Permit

6.4 2023 Seasonal Pay Scale

CS/AK motion to approve the consent agenda. Motion passed 5-0.

7. PUBLIC HEARING

7.1 Public Hearing: Merger Street Presentation – Josh Eckstein, Bolton & Menk

Mayor Lagergren announced the Public Hearing

CS/MM Motion to open the Public Hearing at 6:16 p.m. Motion passed 5-0.

Josh Eckstein, Bolton & Menk

- Completed the review in January
- Completed Topographic Survey and Feasibility Study
- Presented proposed improvements for street and storm sewer:
 - 41-foot wide street
 - Sidewalk, concrete curb, and gutter
 - Replace existing storm sewer infrastructure, catch basins, and pipes and add drain tile and sump pump connections
 - Estimated cost \$642,000
 - Will close the west entrance off Wilson St.
- Presented proposed improvements for sanitary sewer and water main
 - Replacing manholes and lining the sewer mains to bring up to current standards
 - Water system fully replaced
 - Replacing hydrants and gate valves
 - Estimated cost for sanitary sewer is \$89,000 and \$214,000 for the water main
- Project financed through the sale of a bond or street CIP funds and special assessments
 - Different bond options
 - Sewer, water, stormwater, and property tax funds will be utilized to pay back the bond
- Assessment policy being used
 - 50% of the standard street project assessed to adjacent property owners
 - 50% of the water main project assessed to adjacent property owners
 - Assigned unit per unit, so all properties are assigned the same amount per unit
 - Storm sewer, sanitary sewer, extra depth and width of street assigned to the city
- Estimated bond rate is 4% over ten years

No comments from the public

CS/AK Motion to Close Public Hearing at 6:31 p.m. Motion passed 5-0.

Council Discussion

- Late summer project with late July or August start
- Substantially complete early November

7.2 Resolution 2023-11 A Resolution Ordering Improvement and Preparation of Plans (Merger Street Infrastructure Improvement Project) – Josh Eckstein, Bolton & Menk

MM,/AK motion to approve Resolution 2023-11 Ordering Improvement and Preparation of Plans for the Merger Street Infrastructure Improvement Project. Motion passed 5-0.

7.3 Public Hearing: Ordinance 358 An Ordinance Amending City Code Chapter 20. FEES Section 2000 – Fee Schedule: Demolition Permits and Temporary/Seasonal Liquor License – Angela Brumbaugh, City Clerk/Finance Director

Mayor Lagergren announced the Public Hearing
MM/CS Motion to Open the Public Hearing at 6:33 p.m. Motion passed 5-0.

Angela Brumbaugh, Clerk/Finance Director

- Update/adjust residential and commercial demolition permit fees to be able to recoup the cost of building inspector fees, and add an administration fee to cover the time of office staff to process the permits
- Add seasonal liquor license fee, which the city does not currently have
- Increase temporary liquor license fee

CS/AK motion to Close the Public Hearing at 6:35 p.m. Motion passed 5-0.

7.4 Public Hearing: Ordinance 358 An Ordinance Amending City Code Chapter 20. FEES Section 2000 – Fee Schedule: Demolition Permits and Temporary/Seasonal Liquor License – Angela Brumbaugh, Clerk/Finance Director

Mayor Lagergren read the first reading of Ordinance 358

AK/MM motion to approve the First Reading of Ordinance No. 358, an ordinance amending the Fee Schedule "Schedule A" Chapter 20, Section 2000.02 of the Norwood Young America City Code. Motion passed 5-0.

8. OLD BUSINESS - none

9. NEW BUSINESS

9.1 Feasibility Study: Tacoma West Industrial Park 2nd Addition – Josh Eckstein, Bolton & Menk

- Estimated fee of \$20,000-\$25,000
- Projected to complete in May

BA/AK motion to authorize City Engineer Eckstein and City Administrator Aukrust to complete a Feasibility Study for municipal improvements, including streets, sewer, and water facilities within the Tacoma West Industrial Park 2nd Addition, including approval of the Proposed Industrial Park Expansion Layout as presented. Motion passed 5-0.

9.2 Resolution 2023-012 Extension of Variance and Site Plan Approval: 117 Railroad Street West – Hannah Rybak, WSB Planning Consultant

- Original variance and site plan approval granted back in 2021, with a one-year expiration
- Transition of city planner position delayed review
- Recommend approval of the resolution

MM,/AK motion to approve Resolution 2023-12, a Resolution Extending Variance and Site Plan Approval For the Property Located at 117 Railroad Street West. Motion passed 5-0.

9.3 Carver County Collaboration Agreement for ESRI Software – Angela Brumbaugh, Clerk/Finance Director

- For the use of the county GIS system

MM/CS motion to approve the Collaboration Agreement between the County of Carver and the City of Norwood Young America. Motion passed 5-0.

9.4 Advisory Commissions Guidelines – Kare Hallquist, Community & Economic Development Director, and Administrator Aukrust

- Will be given to each commission's members and posted on the website
- No content changes have been made since the February 27, 2023, workshop; only a few grammar errors were corrected

CS/BA motion to approve the Guidelines for Advisory Commissions. Motion passed 5-0.

9.5 Resolution 2023-013 Decommission of Norwood Young America Skate Park –

Karen Hallquist, Community & Economic Development Director

- One of the Parks Commission's goals is "quality over quantity"
- Research found that the skate park is not on city property
- Closed since the end of October due to safety concerns
- No active land lease

AK/BA motion to approve Resolution 2023-13 Recommending the Decommission of the NYA Skate Park. Motion passed 5-0.

9.6 Pool Fee Schedule - Angela Brumbaugh, Clerk/Finance Director

- No fee changes from 2022
- Revenue in 2022 was up about \$3,000 from 2021
- Will put information regarding the opening date and swimming lessons on the city website, newsletter, and social media

CS/BA motion to approve the 2023 West Carver Community Pool Fee Schedule. Motion passed 5-0.

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

- Allen –Decommissioning of skate park and pool updates discussed
- Storms – Planning Commission meeting next Tuesday
- Krueger – Stiftungsfest approved the work with outside vendors, and the Senior Advisory Commission is considering Mindful Movement
- Aukrust – Working on RFQs for summer street projects, trails, and lawn maintenance

11. ADDITIONAL INFORMATION – The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

- Pay Equity Compliance Report

12. ADJOURNMENT

MM/CS motion to adjourn at 7:00 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk/Finance Director



CITY COUNCIL WORKSHOP MINUTES

March 27, 2023
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Mike McPadden, Carol Lagergren, Charlie Storms, Alan Krueger, Brooke Allen

ABSENT:

STAFF: Karen Hallquist (Community and Economic Development Director), Angela Brumbaugh (Clerk/Finance Director), and Andrea Aukrust (City Administrator)

OTHERS:

1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 5:00 pm with all members present.

- 1.1. Tacoma West Industrial Park 2nd Additions – Josh Eckstein, Bolton & Menk, and Hannah Rybak, WSB Planning Consultant
 - The concept layout was discussed
- 1.2. Digital Council and Commission Packets Discussion – Council member Storms and Administrator Aukrust
 - How do we get to digital delivery of packets instead of making hard copies?
 - Will save on trees and cut the \$50 cost to deliver with mileage and hourly rate
 - Hard copies will be available to pick up if needed
 - Sometimes packets are big; how do we make our agenda interactive instead of one long scroll through a PDF document?
 - Municode could be a potential option for making the packet interactive; we would need to look at the cost

2. ADJOURNMENT

CS/MM motion to adjourn at 5:44 p.m. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk/Finance Director



more than a place. it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: April 10, 2023

Payroll EFT

Check #	507852 - 507868	\$	26,330.24
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Voided Checks

Check #

Prepays

Check #

Claims Pending Payment

Check #	34109 - 34157	\$	86,614.14
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Cardmember e-check

Grand Total	\$	<u>112,944.38</u>
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*Check Detail Register©

Batch: 041023AP2,041023CLAIMS,041023notary

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
34109	04/10/23	ADC SERVICES LLC			
E 101-43100-208		Medical-Physicals	\$62.50		2023 ANNUAL FEE
E 101-45200-208		Medical-Physicals	\$62.50		2023 ANNUAL FEE
E 601-49400-208		Medical-Physicals	\$62.50		2023 ANNUAL FEE
E 602-49450-208		Medical-Physicals	\$62.50		2023 ANNUAL FEE
		Total	\$250.00		
34110	04/10/23	BREMER BANK			
G 101-21718		HSA ACCOUNT	\$191.68		
		Total	\$191.68		
34111	04/10/23	CARDMEMBER SERVICE			
E 101-41400-433		Dues and Subscriptions	\$51.48		MCFOA MEMBERSHIP
E 101-41400-200		Office Supplies	\$69.89		PAPER PLATES
E 614-41000-210		Operating Supplies	\$39.99		VIDEO SPLITTER
E 101-41400-200		Office Supplies	\$39.96		TISSUES
E 101-41320-350		Print/Publishing/Postage	\$8.13		MASONIC LODGE POSTAGE
E 101-41320-350		Print/Publishing/Postage	\$446.98		FEB NEWSLETTER
E 101-41110-200		Office Supplies	\$28.98		BROOKE BUSINESS CARDS
E 101-41110-433		Dues and Subscriptions	\$69.85		GOOGLE SUITE
E 101-42200-207		Training Instructional	\$341.25		MN FIRE SVC CERT BOARD
E 101-43100-210		Operating Supplies	\$89.25		AIR HOSE REEL
E 101-43100-221		Repair/Maintenance Equip	\$106.90		SEAT COVERS
E 101-43100-221		Repair/Maintenance Equip	\$48.08		SEAT COVERS
E 601-49400-210		Operating Supplies	\$15.99		WALL CHARGER
E 602-49450-210		Operating Supplies	\$15.99		WALL CHARGER
E 601-49400-210		Operating Supplies	\$42.52		WALL CHARGER
E 602-49450-210		Operating Supplies	\$42.52		WALL CHARGER
		Total	\$1,457.76		
34112	04/10/23	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$5.21	5927-264490	MINI SMARTGLOW
		Total	\$5.21		
34113	04/10/23	CARVER COUNTY			
E 603-49500-406		LICENSES	\$250.00		DITCH CLEANING
		Total	\$250.00		
34114	04/10/23	CARVER COUNTY			
G 251-22100		Escrow Collected	\$950.40		TAXES 58.0141051
		Total	\$950.40		
34115	04/10/23	CARVER COUNTY RECORDER			
E 101-41320-350		Print/Publishing/Postage	\$46.00		EXTEND VARIANCE 117 RR ST
		Total	\$46.00		
34116	04/10/23	CARVERLINK - CARVER CO BROADBA			
E 101-41940-321		Telephone	\$40.00		
E 601-49400-321		Telephone	\$40.00		

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Batch: 041023AP2,041023CLAIMS,041023notary

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-321		Telephone	\$25.00		
E 101-42200-321		Telephone	\$40.00		
E 101-43100-321		Telephone	\$56.00		
E 101-45200-321		Telephone	\$24.00		
E 101-41940-321		Telephone	\$40.00		
E 101-41300-321		Telephone	\$6.00		
E 101-41320-321		Telephone	\$6.00		
E 101-41400-321		Telephone	\$6.00		
E 101-46500-321		Telephone	\$2.00		
E 101-42100-321		Telephone	\$10.00		
E 101-45500-321		Telephone	\$10.00		
Total			\$305.00		
34117	04/10/23	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$954.99		
E 101-42200-383		Gas Utilities	\$338.09		
E 101-43100-383		Gas Utilities	\$3,073.49		
E 101-45200-383		Gas Utilities	\$898.35		
E 601-49400-383		Gas Utilities	\$811.74		
E 602-49450-383		Gas Utilities	\$2,831.92		
E 101-49860-383		Gas Utilities	\$27.92		
Total			\$8,936.50		
34118	04/10/23	CITIZENS BANK MN			
G 101-21718		HSA ACCOUNT	\$375.00		
Total			\$375.00		
34119	04/10/23	CITIZENS STATE BANK HSA ACCTS			
G 101-21718		HSA ACCOUNT	\$950.00		
Total			\$950.00		
34120	04/10/23	DHOORE, PAUL			
E 601-49400-331		Travel/Meeting Expense	\$103.93		MILEAGE/MEALS
Total			\$103.93		
34121	04/10/23	EMTS			
E 101-42200-207		Training Instructional	\$5,600.00	1978	FD COURSE
Total			\$5,600.00		
34122	04/10/23	GLENCOE FLEET SUPPLY, INC			
E 101-43100-224		Street Maint Materials	\$53.97	65807	PROPANE FILL
Total			\$53.97		
34123	04/10/23	GOPHER STATE ONE-CALL			
E 601-49400-223		Repair/Maintenance Bldg/	\$7.42	3030647	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$7.43	3030647	LOCATES
Total			\$14.85		
34124	04/10/23	GRUNDAHL, WILLIAM			
E 101-41330-320		Park Board	\$200.00		PARKS & REC STIPEND

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Batch: 041023AP2,041023CLAIMS,041023notary

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$200.00		
34125	04/10/23	HAWKINS INC			
E 602-49450-216		Chemicals and Chem Pro	\$20.00	6423181	WWTP
Total			\$20.00		
34126	04/10/23	HEALTH PARTNERS			
G 101-21706		Hospitalization/Medical Ins	\$14,257.44		HEALTH INSURANCE
Total			\$14,257.44		
34127	04/10/23	HENNING EXCAVATING			
E 601-49400-223		Repair/Maintenance Bldg/	\$7,260.00	8440	JAN 29 RR ST
E 601-49400-223		Repair/Maintenance Bldg/	\$5,600.00	8441	JAN 30 PARK PLACE
E 601-49400-223		Repair/Maintenance Bldg/	\$5,400.00	8442	FEB 16 WEBSTER
E 601-49400-223		Repair/Maintenance Bldg/	\$5,445.00	8443	MAR 18 TRILANE
E 601-49400-223		Repair/Maintenance Bldg/	\$6,356.00	8444	MAR 18 RR ST
Total			\$30,061.00		
34128	04/10/23	HOME SOLUTIONS			
E 101-41320-430		Miscellaneous	\$7.91		ENAMEL
E 101-43100-221		Repair/Maintenance Equip	\$38.67		BLADE, PAINT
E 101-41940-223		Repair/Maintenance Bldg/	\$3.59		TOG SWITCH
E 101-41940-223		Repair/Maintenance Bldg/	\$31.89		BATTERY, TESTER, SWITCH
E 101-41940-223		Repair/Maintenance Bldg/	\$12.58		PLIERS, SCREWDRIVER
E 101-43100-221		Repair/Maintenance Equip	\$7.64		TITAN DRILL
E 101-43100-221		Repair/Maintenance Equip	\$9.00		MISC HARDWARE
E 602-49450-221		Repair/Maintenance Equip	\$26.99		HOSE
E 101-43100-221		Repair/Maintenance Equip	\$12.51		MISC HARDWARE
Total			\$150.78		
34129	04/10/23	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$413.00		DUES
Total			\$413.00		
34130	04/10/23	JENSEN, KENNETH			
R 601-49400-36200		Miscellaneous Revenues	\$145.79		
Total			\$145.79		
34131	04/10/23	KROELLS, LAVONNE			
E 830-45250-470		Donation Expense	\$173.21		SENIOR CENTER REIMBURSEMENT
Total			\$173.21		
34132	04/10/23	MID-COUNTY CO-OP OIL ASSN			
E 101-42200-212		Motor Fuels	\$382.14	66664	WINTER DIESEL
E 101-43100-212		Motor Fuels	\$773.19	66664	WINTER DIESEL
E 101-45200-212		Motor Fuels	\$331.37	66664	WINTER DIESEL
Total			\$1,486.70		
34133	04/10/23	John McGreavy			
E 101-45200-418		Other Rentals (Biffs)	\$151.98	A-139338	ICE RINK
Total			\$151.98		

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Batch: 041023AP2,041023CLAIMS,041023notary

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
34134	04/10/23	MN POLLUTION CONTROL AGENCY			
E 602-49450-406		LICENSES	\$1,450.00	10000159840	WASTEWATER ANNUAL PERMIT
		Total	\$1,450.00		
34135	04/10/23	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$109.89		STREET LIGHTS
E 602-49450-381		Electric Utilities	\$7.54		LIFT STATION
E 601-49400-381		Electric Utilities	\$955.60		640 TACOMA BLVD
		Total	\$1,073.03		
34136	04/10/23	STAR Group, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$7.24	346026	OIL FILTER
E 101-43100-221		Repair/Maintenance Equip	\$56.16	346120	QUART 5W30
E 101-43100-221		Repair/Maintenance Equip	\$17.48	346554	AIRCHUCK
		Total	\$80.88		
34137	04/10/23	NORTHWOODS BANK			
G 101-21718		HSA ACCOUNT	\$241.68		
		Total	\$241.68		
34138	04/10/23	NORWOOD YOUNG AMERICA TIMES			
E 101-41400-350		Print/Publishing/Postage	\$64.80	939007	2023 FEE SCHEDULE
E 101-41400-350		Print/Publishing/Postage	\$72.90	939008	MERGER ST
		Total	\$137.70		
34139	04/10/23	OEM SERVICE CO, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$289.23	037563	V-PLOW CUTTING EDGE
		Total	\$289.23		
34140	04/10/23	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$289.34		
		Total	\$289.34		
34141	04/10/23	PRO AUTO & TRANSMISSION REPAIR			
E 101-43100-221		Repair/Maintenance Equip	\$242.88	106430	2000 MISC
		Total	\$242.88		
34142	04/10/23	RIDGEVIEW MEDICAL CENTER			
E 101-42200-210		Operating Supplies	\$397.41	NYAFIRE320	EPINEPHRINE
		Total	\$397.41		
34143	04/10/23	RUPP, ANDERSON, SQUIRES, PA			
E 101-41500-304		Legal Fees	\$214.50		PERSONNEL
E 101-41500-304		Legal Fees	\$975.00		SKATE PARK
E 101-41500-304		Legal Fees	\$58.50		250 INDUSTRIAL BLVD
E 101-41500-304		Legal Fees	\$217.10		MISC ATT
E 101-41500-304		Legal Fees	\$117.00		OLD TOWN
E 101-41500-304		Legal Fees	\$1,579.50		MASONIC LODGE
E 101-41500-304		Legal Fees	\$487.50		IND PARK PURCHASE
E 494-43100-304		Legal Fees	\$78.00		2ND AVE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$3,727.10		
34144	04/10/23	SECURITY BANK & TRUST			
G 101-21718		HSA ACCOUNT	\$862.52		
Total			\$862.52		
34145	04/10/23	R.E. SMITH OIL & TIRE CO., INC			
E 601-49400-212		Motor Fuels	\$70.55		
E 602-49450-212		Motor Fuels	\$70.55		
E 101-49800-212		Motor Fuels	\$216.27		
E 101-43100-212		Motor Fuels	\$195.72		
Total			\$553.09		
34146	04/10/23	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$375.00		
Total			\$375.00		
34147	04/10/23	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$753.14		LIFE INSURANCE
Total			\$753.14		
34148	04/10/23	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-440		Lease	\$85.18	M900449-IN	UTILITY CROSSING
Total			\$85.18		
34149	04/10/23	US POSTAL SERVICE			
E 101-41400-350		Print/Publishing/Postage	\$630.00		10 ROLLS OF STAMPS
Total			\$630.00		
34150	04/10/23	VERIZON WIRELESS			
E 101-42200-321		Telephone	\$175.05		FIRE DEPT
E 101-45200-321		Telephone	\$84.05		
E 101-43100-321		Telephone	\$196.13		
E 601-49400-321		Telephone	\$67.03		
E 602-49450-321		Telephone	\$67.03		
E 101-41300-321		Telephone	\$41.35		
E 101-46500-321		Telephone	\$41.35		
Total			\$671.99		
34151	04/10/23	WINTER, JASON			
E 101-41330-317		EDC Board	\$200.00		EDC STIPEND
Total			\$200.00		
34152	04/10/23	WM MUELLER & SONS INC			
E 101-43100-224		Street Maint Materials	\$180.00	285137	3/8 FINE
Total			\$180.00		
34153	04/10/23	WSB			
E 101-41320-305		Other Professional Fees	\$200.00	R-021231-00	250 INDUSTRIAL BLVD
E 101-41320-305		Other Professional Fees	\$1,906.75	R-021231-00	MISC PLANNING
Total			\$2,106.75		

NORWOOD YOUNG AMERICA

04/07/23 1:26 PM

Page 6

*Check Detail Register©

Batch: 041023AP2,041023CLAIMS,041023notary

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
34154	04/10/23	XCEL ENERGY			
E 602-49450-381		Electric Utilities	\$2,033.06		
E 101-43100-380		Street Lighting	\$880.53		
		Total	\$2,913.59		
34155	04/10/23	XCEL ENERGY			
E 601-49400-381		Electric Utilities	\$2,623.43		104 3RD AVE SE
		Total	\$2,623.43		
34156	04/10/23	ADC SERVICES LLC			
E 101-43100-208		Medical-Physicals	\$60.00		TESTING
		Total	\$60.00		
34157	04/10/23	MN SECRETARY OF STATE			
E 101-41320-430		Miscellaneous	\$120.00		KINKEL NOTARY
		Total	\$120.00		
		10100 CHECKING	\$86,614.14		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$43,454.51
251 HARBOR / HAVEN	\$950.40
494 2nd Ave PHASE II	\$78.00
601 WATER FUND	\$35,007.50
602 SEWER FUND	\$6,660.53
603 STORM WATER UTILITY	\$250.00
614 CABLE TV FUND	\$39.99
830 DONATIONS	\$173.21
	\$86,614.14



TO: Honorable Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, Clerk/Finance Director
DATE: April 10, 2023
RE: Hire Seasonal Public Service Employees for 2023

We are requesting approval to hire the following applicants as 2023 Seasonal Public Service Employees:

- ❖ Monroe, Teague – Worked as a seasonal employee last year (Seasonal Pay Scale Grade 2, step 5)
- ❖ Erickson, Grant – Lawn Care and Landscaping Experience (Seasonal Pay Scale Grade 2, step 3)
- ❖ Wachholz, Aiden – Lawn Care and Landscaping Experience (Seasonal Pay Scale Grade 2, step 3)

Actual start dates will be discussed with the Public Service Department and the employee.

Consent Recommended Motion:

Motion to approve hiring Teague Monroe, Grant Erickson, and Aiden Wachholz as Seasonal Public Service employees for the 2023 summer.



TO: Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, Clerk/Finance Director

DATE: April 10, 2023

RE: Renewal of Consumption and Display Permit

Mid-town Family Restaurant has submitted the renewal application for their Consumption and Display Permit. This is a separate permit from the one the City requires to be renewed on July 1st. This permit comes from the MN Department of Public Safety-Alcohol and Gambling Enforcement Division.

As part of the requirements of the permit, the City Council is required to approve the permit.

RECOMMENDATION: *Approve the renewal of a Consumption and Display Permit for Mid-Town Family Restaurant at 123 E Railroad Street.*



TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, Clerk/Finance Director

DATE: April 10, 2023

RE: Transient Merchant Application – Firemans BBQ

The City received a Transient Merchant application from Justin Spande for Firemans Barbeque. Firemans Bbq is a food truck and has been coming to Norwood Young America in the past. Their location is either approved by the property owner ahead of time or they may also attend events they have been asked to participate in.

Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

RECOMMENDATION:

A motion to approve the Transient Merchant Application from Justin Spande, doing business as Firemans Barbeque, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.



CHECK ONE

☐ Solicitor Permit☐ Peddler Permit☒ Transient Merchant PermitApplication Date 4/1/23 Expiration Date 12/31/23 Fee: \$100.00Dates Conducting Business in City summer of 23

If applicable, attach county or state licenses, property owner written permission, business card, brochure, or any other information about the product/service.

Applicant's Full Legal Name Justin SpandeHome Address 331 Louisa St
PO Box 252

Phone Number _____

Business Name Firemans BarbequeBusiness Address 331 Louisa St
PO Box 252

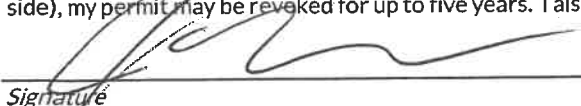
Phone Number _____

Type of Business Food TruckProducts Sold or Services Provided BBQ Food

All Other Business Names/Phone _____

Three recent locations NYAHutchinsonGlencoe

While doing business within the city, I will abide by the City Code of Norwood Young America including the allowed hours of operation which are 9:00am - 7:00pm for Peddlers and Solicitors and 7:00am - 9:00pm for Transient Merchants. I understand that if I do not follow the City Code, or if the city receives any complaints regarding myself or one of my employees (listed on the reverse side), my permit may be revoked for up to five years. I also understand that this permit is non-transferable.


Signature4/1/23

Date

Complete the reverse side regarding people authorized by this permit.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 10, 2023

RE: Resolution 2023-14 A Resolution Ordering the Razing of a Hazardous Building Located at 10 Third Avenue SE

The building located at 10 Third Ave SE has been inspected by Darin Haslip, a Minnesota Licensed Building Inspector of 101 Development Resources, Inc. The building has been deemed to be a hazardous building for the following reasons:

1. Roof system support structure has failed;
2. Exterior walls are eroding;
3. All utility systems are non-functional and in disrepair;
4. Interior areas are deteriorated and not salvageable;
5. Building is unsecure;
6. Water infiltration and fungal growth;
7. Vegetation growing into the foundation of the structure

The conditions listed above are more fully documented in the inspection report prepared by 101 Development Resources, Inc. on February 24, 2023, a copy of which is attached to this resolution as Exhibit A.

Recommended Motion:

Motion to approve Resolution 2023-14 A Resolution Ordering the Razing of a Hazardous Building Located at 10 Third Avenue SE.

Norwood Young America

CITY OF NORWOOD YOUNG AMERICA

RESOLUTION 2023-14

**RESOLUTION ORDERING THE RAZING OF A HAZARDOUS BUILDING
LOCATED AT 10 THIRD AVE SE**

WHEREAS, pursuant to Minn. Stat. §§ 463.15 and 463.261, the City Council of Norwood Young America finds the building located at 10 Third Ave SE to be a hazardous building for the following reasons:

1. Roof system support structure has failed;
2. Exterior walls are eroding;
3. All utility systems are non-functional and in disrepair;
4. Interior areas are deteriorated and not salvageable;
5. Building is unsecure;
6. Water infiltration and fungal growth;
7. Vegetation growing into foundation of the structure

WHEREAS, the conditions listed above are more fully documented in the inspection report prepared by 101 Development Resources, Inc. on February 24, 2023, a copy of which is attached to this resolution as Exhibit A

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
NORWOOD YOUNG AMERICA, MINNESOTA, AS FOLLOWS:**

1. That pursuant to the foregoing findings and in accordance with Minn. Stat. §§ 463.15 and 463.261, the Council orders the record owners of the above hazardous building or their representatives to raze the structure on the property at 10 Third Ave SE.
2. That the work listed above must be completed within 90 days after the order is served upon the property owner. The work must be completed in compliance with all applicable codes and regulations, pursuant to proper permits from the City.
3. That a motion for summary enforcement of the order will be made to the District Court of Carver County in which the hazardous building or property is situated unless the specified corrective action is taken or unless an answer is filed within the time specified in Minn. Stat. § 463.18, which is 20 days.
4. That in accordance with Minn. Stat. § 463.24, the owner or occupant must remove all personal property and/or fixtures that will reasonably interfere with the work within 90 days. If the property and/or fixtures are not removed, and the City

enforces this order, the City may sell personal property, fixtures, and/or salvage materials at a public auction after three days posted notice.

5. That if the City must take actions to enforce this order, all enforcement costs will be specially assessed against the property and collected in accordance with Minn. Stat. §§ 463.22, 463.161, and 463.21.
6. That the City Attorney is authorized to serve this order upon the owner of the premises at 10 Third Ave SE and all lien-holders of record.
7. That the City Attorney is authorized to proceed with the enforcement of this order as provided in Minn. Stat. §§ 463.15 and 463.261.

Adopted by the City Council of the City of Norwood Young America on April 10, 2023.

Approved:

Mayor Lagergren

Attested:

Angela Brumbaugh, City Clerk



Inspection Notice

Caller: CITY OF NORWOOD YOUNG AMERICA

Owner/Agent: JULIE HOWE

Location: 10 3RD AVENUE SE.

City or County/State: NORWOOD YOUNG AMERICA, MN

Date & Time of Inspection:

Date: 2/24/2023

Time: 10:00 AM

<input checked="" type="checkbox"/>	Unsafe Building	<input type="checkbox"/>	Sediment Control Required	<input type="checkbox"/>	Working Without a Permit
<input type="checkbox"/>	Expired Permit	<input type="checkbox"/>	1st Warning: _____	<input type="checkbox"/>	Temp. Structure Expiration
<input type="checkbox"/>	Plumbing Violation	<input type="checkbox"/>	2nd Warning: _____	<input type="checkbox"/>	Reinspection/Follow-up
<input type="checkbox"/>	Mechanical Violation	<input type="checkbox"/>	Landowner(s) Dispute	<input type="checkbox"/>	Complaint/Violation
<input type="checkbox"/>	Pre-Inspection Meeting	<input type="checkbox"/>	Pre-Development Meeting	<input type="checkbox"/>	Progress
<input type="checkbox"/>	Stop Work Order	<input type="checkbox"/>	Zoning Ordinance Violation	<input type="checkbox"/>	Other - List _____
<input type="checkbox"/>	Space-Heating Systems	<input type="checkbox"/>	Picture(s) Taken	<input type="checkbox"/>	FINAL

- ☐ **Approved.**
- ☐ **Work is satisfactory, OK to proceed.**
- ☐ **Correct work then OK to proceed.**
- ☐ **Correct work. Call for reinspection before covering.**
- ☐ **Stop work immediately! Call inspector.**
- ☐ **Inspection required. Call and arrange for access.**

Comments: The inspection was conducted of the property for possible violations of the 2020 Minnesota State Building Code as per Minnesota Statutes, Sections 463.15 to 463.26, (language describing hazardous buildings or hazardous property).
Additional comments on the following page.

Owner/Contractor on site: NO
Date Inspection Completed: 2/24/2023

(See attached for further comments or information if needed)

Time Arrived: 10:00 AM **Time Departed:** 10:30 PM
Inspected By:  **Date:** 2/24/2023 **Phone:** 320-226-5189



Inspection Notice Attachment

Caller: CITY OF NORWOOD YOUNG AMERICA

Owner/Agent: JULIE HOWE

Location: 10 3RD AVENUE SE.

City or County/State: NORWOOD YOUNG AMERICA, MN

Date & Time of Inspection:

Date: 2-24-2023

Time: 10:00 AM

Comments: Building service equipment that is regulated by the code is unsafe, for purposes of this part, if it is a fire, electrical, or health hazard; an unsanitary condition; or otherwise dangerous to human life. Use of a building, structure, or building service equipment constituting a hazard to safety, health, or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage, or abandonment is, for the purposes of this part, an unsafe use.

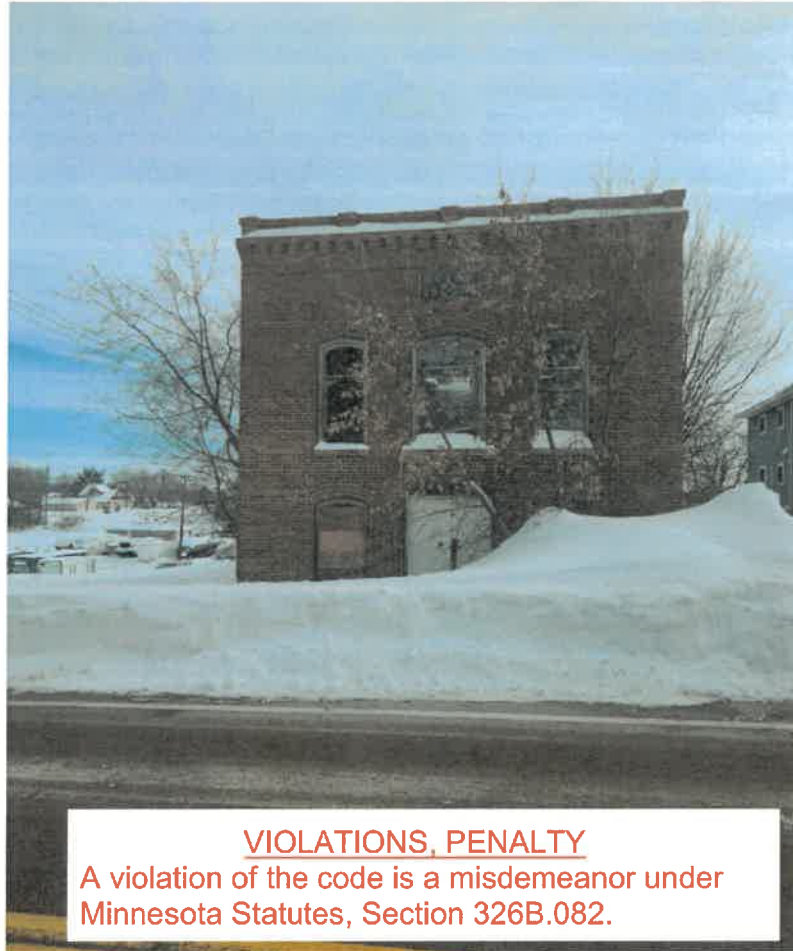
This structure shows inadequate maintenance, dilapidation, physical damage, unsanitary conditions or abandonment, and constitutes a fire hazard or a hazard to public safety or health.

The support of the roof system structure has failed. The exterior walls are showing significant signs of erosion and the interior is not salvagable. All utilities are in disrepair and the total system has been compromised due to inadequate maintenance and abandonment. We were unable to access the interior of the building because of the hazardous condition of the structure.

In my opinion, this structure should be razed immediately.

See pictures with comments on the following pages.

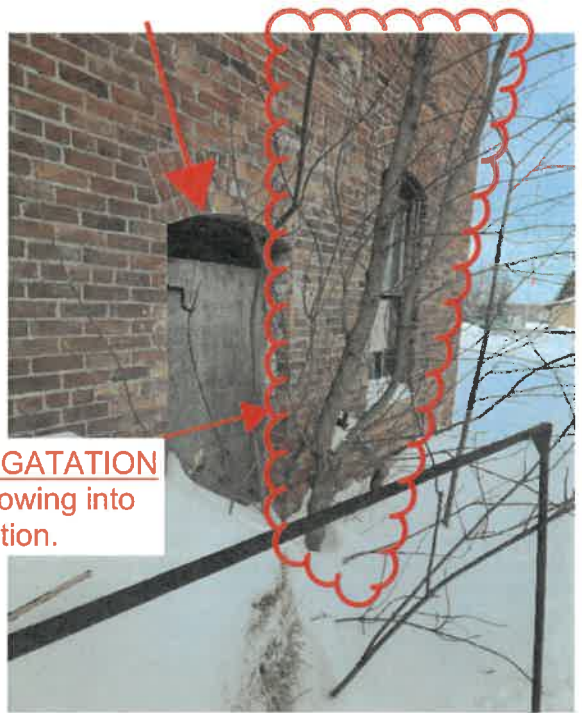
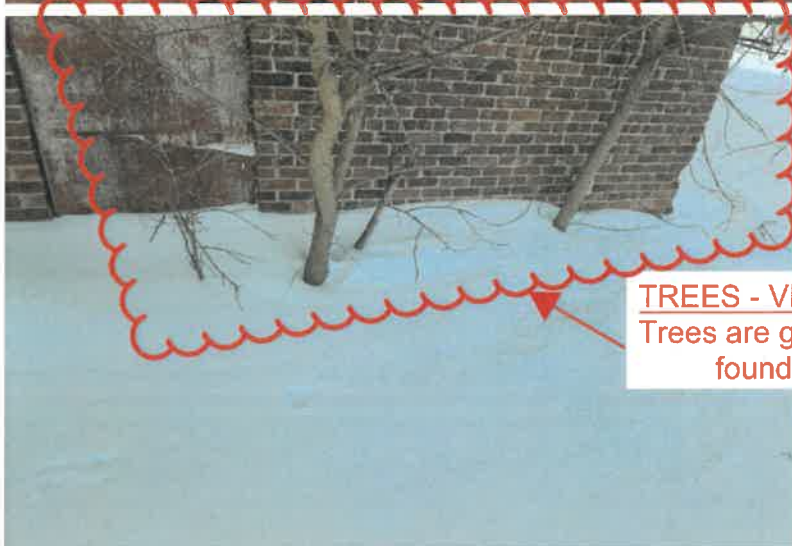
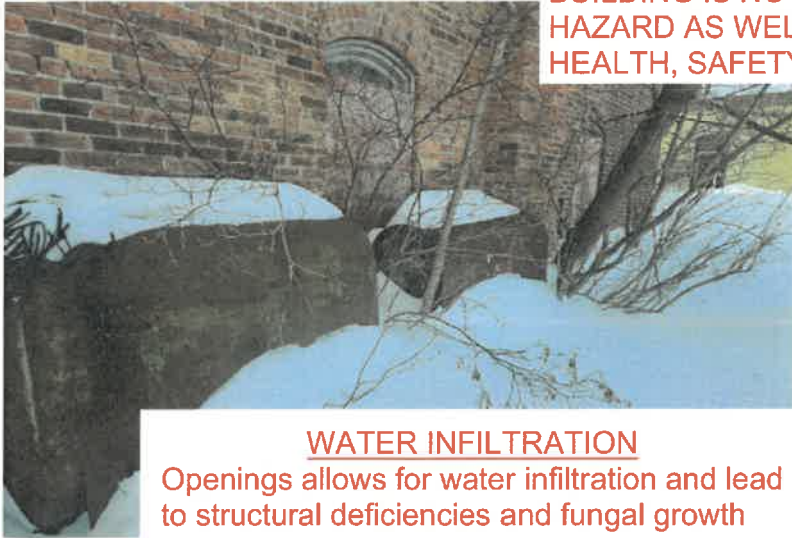
**10 3RD AVENUE SE.
NORWOOD YOUNG AMERICA, MN**



1300.0120
PERMITS

Subpart 1. Required. An owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, shall first make application to the building official and obtain the required permit.

BUILDING NOT SECURED
BUILDING IS NOT SECURED AND A FIRE
HAZARD AS WELL AS A RISK TO PUBLIC
HEALTH, SAFETY & WELFARE.

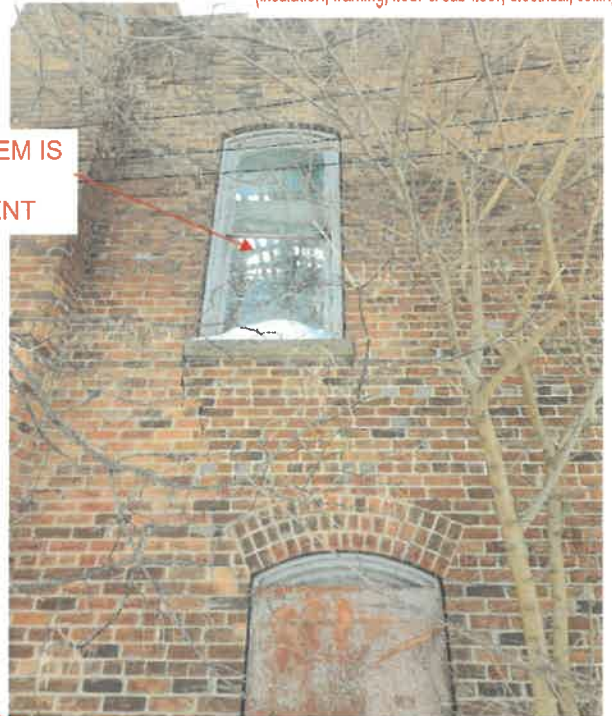


ELECTRICAL SYSTEMS
Electrical systems have been compromised.

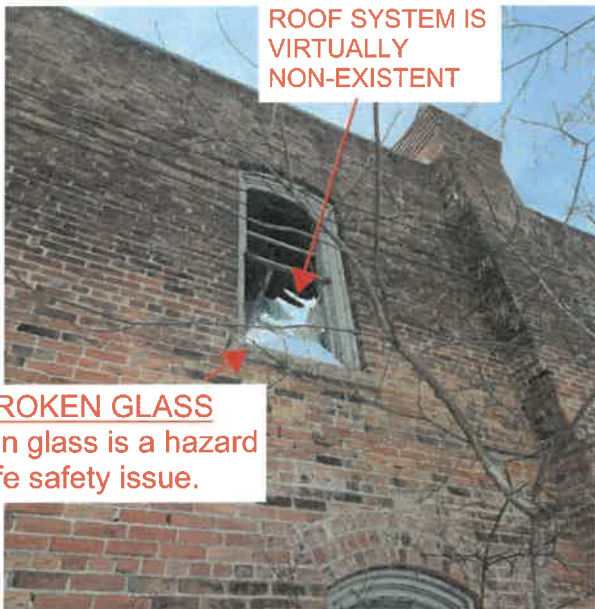


ROOF SYSTEM IS
VIRTUALLY
NON-EXISTENT

FAILING COMPONENTS - SATURATION
Failing components due to saturation
(insulation, framing, floor & sub-floor, electrical, ceiling).

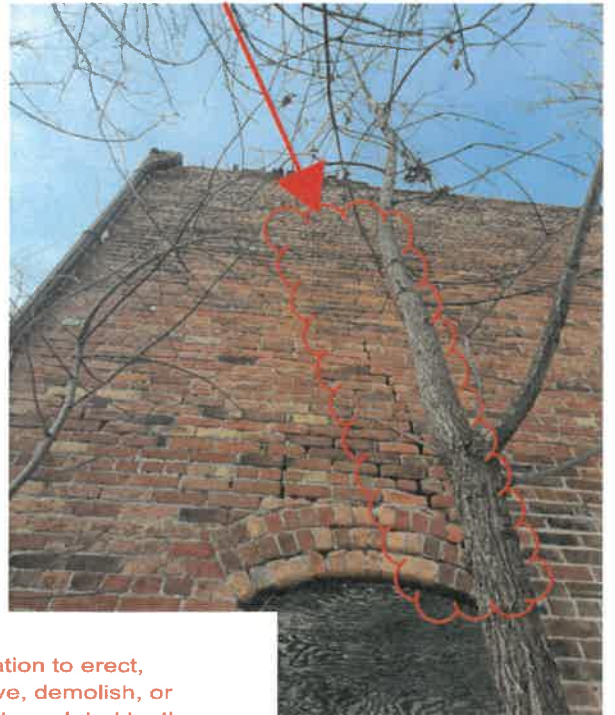


VERTICAL CRACKS (BRICK/CINDER BLOCK)
VERTICAL CRACKS AROUND THE PERIMETER
OF THE EXTERIOR OF THE BUILDING COULD BE
A SIGN OF MAJOR STRUCTURAL ISSUES



ROOF SYSTEM IS
VIRTUALLY
NON-EXISTENT

BROKEN GLASS
Broken glass is a hazard
and life safety issue.



VIOLATIONS

It is unlawful for any person, firm, or corporation to erect, construct, alter, extend, repair, move, remove, demolish, or occupy any building, structure, or equipment regulated by the code, or cause any of those actions, in conflict with or in violation of the code. The building official may serve a notice of violation or order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition, or occupancy of a building or structure in violation of the code, or in violation of a permit or certificate issued under the code. The order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.

DILAPIDATION



INADEQUATE MAINTENANCE
Rot and decay of building materials
due to inadequate maintenance.



Tuck Pointing has failed.

WATER INFILTRATION

Openings allows for water infiltration and lead to structural deficiencies and fungal growth

TREES - VEGETATION

Trees are growing into foundation.



BRICK FACE TUCKPOINTING
BRICK FACE TUCKPOINTING HAS ERODED
WHICH LEADS TO FAILURE OF THE SUPPORT
SYSTEM AND POTENTIALLY STRUCTURAL
FAILURE.



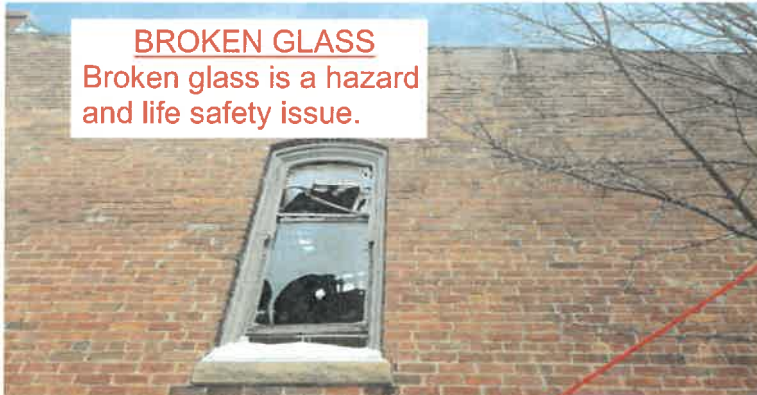
VERTICAL CRACKS (BRICK/CINDER BLOCK)
VERTICAL CRACKS AROUND THE PERIMETER
OF THE EXTERIOR OF THE BUILDING COULD BE
A SIGN OF MAJOR STRUCTURAL ISSUES

INADEQUATE MAINTENANCE

Structure shows inadequate maintenance.

BROKEN GLASS

Broken glass is a hazard and life safety issue.



LEAD PAINT

Paint chaffing and peeling - may be lead based if it is pre-1978 and require certified lead remediation contractor for removal



Tuck Pointing has failed.



BRICK FACE

Brick face is falling off of building and creating a life safety issue.

EXTERIOR WALL COVERINGS

Missing or inadequate exterior wall coverings.

FREEZE/THAW ACTION

THE BUILDING HAS BEEN UNOCCUPIED AND UNHEATED. FREEZING CONDITIONS AND A WET FOUNDATION CAUSE EROSION DUE TO REPEATED CYCLES OF FREEZING AND THAWING.

TRIPPING HAZARD



TREES - VEGETATION

Trees are growing into foundation.

BRICK FACE TUCKPOINTING

BRICK FACE TUCKPOINTING HAS ERODED WHICH LEADS TO FAILURE OF THE SUPPORT SYSTEM AND POTENTIALLY STRUCTURAL FAILURE.

PROFESSIONAL ASSESSMENT

All mechanical, structural, electrical, etc. will need to be assessed by licensed professionals.

BUILDING IS FIRE HAZARD

Building is a major fire hazard in its present condition.

FUNGAL GROWTH

Saturated wall coverings – fungal growth.

TRIPPING HAZARD



INACCESSIBLE ROOM/AREA

Due to hazards or access limitations, areas and or rooms were not accessible to inspect, but are deemed a hazard from distant visual inspection.

LEAD PAINT

Paint chaffing and peeling - may be lead based if it is pre-1978 and require certified lead remediation contractor for removal

EGRESS LIMITATIONS

No access to escape and rescue openings

ALL UTILITIES (MECHANICAL, ELECTRICAL, PLUMBING) ARE IN DISREPAIR DO TO INADEQUATE MAINTENANCE



INADEQUATE MAINTENANCE

Rot and decay of building materials due to inadequate maintenance.

FAILING COMPONENTS - SATURATION

Failing components due to saturation (insulation, framing, floor & sub-floor, electrical, ceiling).



EXCESSIVE DEBRIS

Escape and rescue path not available due to excessive debris - FIRE & LIFE SAFETY HAZARD.

ELECTRICAL SWITCH - OUTLETS - WIRING

Electrical switch/outlets are not in electrical box or protected as required.

FLOOR COVERINGS

Floor coverings have reached the end of their useful life and need to be replaced.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 10, 2023
RE: League of Minnesota Cities Insurance Trust: Liability Coverage –Waiver Form

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

Historically, the city **does not waive** the statutory tort limits. Our agent, David Flavin, will discuss this during the meeting.

Recommended Motion:

Motion approving the city to (Choose one: **does not waive** or **waives**) the monetary limits on municipal tort liability established by Minn. Stat. §466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Norwood Young America



LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

City of Norwood Young America

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: April 10, 2023

Signature: _____

Position: City Clerk



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 10, 2023
RE: Bolton & Menk Proposal to Complete Part 2 of the Wellhead Protection Plan

Bolton & Menk, Inc. has prepared the following proposal to complete Part 2 of the Wellhead Protection Plan (WHPP) for the City of Norwood Young America. Completing Part 2 of the WHPP is required per the Minnesota Wellhead Protection Rules (Minnesota Rules parts 4720.5100 to 4720.5590). The results and determinations from the Part 1 WHPP and the Scoping 2 Decision Notice lay the groundwork for what is required in Part 2 of the WHPP. Below you will find our project understanding and a detailed work plan for completing the Part 2 WHPP.

PROJECT UNDERSTANDING

Wellhead Protection Activities preparation depends to a large extent on the vulnerability assessment of the Drinking Water Supply Management Area (DWSMA) and the aquifers of the wells as determined in Part I of the plan. Part 1 WHPP indicates the aquifer used by the city's public water system draws water that has low vulnerability to contamination. We understand the requirements of the Minnesota Department of Health (MDH) regarding wellhead protection plans and will complete a comprehensive review process and report for the City of Norwood Young America.

Below is a list of the major task items required for the Part 2 WHPP:

- Task 1 – PROJECT MANAGEMENT AND WHP TEAM MEETINGS
- Task 2 – DEVELOP THE POTENTIAL CONTAMINANT SOURCE INVENTORY (PCSI)
- Task 3 – PREPARE THE DRAFT PART 2 WELLHEAD PROTECTION PLAN
- Task 4 – COMPLETE THE FINAL REPORT AND SUBMIT TO MDH

Services to complete Part 2 of the WHPP are estimated to be \$28,000, based on the current hourly rates.

Recommended Motion:

Motion to approve Bolton & Menk to complete part two of the wellhead protection plan to be submitted to the Minnesota Department of Health.

Norwood Young America



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

March 28, 2023

City of Norwood Young America
Attn: Andrea Aukrust
310 W. Elm St.
P.O. Box 59
Norwood Young America, MN 55368

RE: Wellhead Protection Plan Part 2 – Scope of Services

Dear Ms. Aukrust:

Bolton & Menk, Inc. has prepared the following proposal to complete Part 2 of the Wellhead Protection Plan (WHPP) for the City of Norwood Young America. Completing Part 2 of the WHPP is required per the Minnesota Wellhead Protection Rules (Minnesota Rules parts 4720.5100 to 4720.5590). The results and determinations from the Part 1 WHPP and the Scoping 2 Decision Notice lay the groundwork for what is required in Part 2 of the WHPP. Below you will find our project understanding and a detailed work plan for completing the Part 2 WHPP.

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- **Task 4 – COMPLETE THE FINAL REPORT AND SUBMIT TO MDH**

Our project approach is based on MDH requirements and our experience in preparing wellhead protection (WHP) reports for other cities. Bolton & Menk staff have worked with MDH planners on other WHP projects and are familiar with the plan requirements.

DETAILED WORK PLAN

TASK 1: PROJECT MANAGEMENT AND WHP TEAM MEETINGS

To effectively and efficiently develop, review and finalize the Part 2 WHPP, we propose a total of four (4) in-person meetings. These meetings will consist of the following primary activities:

- Meeting 1: Review Initial PCSI
- Meeting 2: Finalize the PCSI; Review Initial Chapters of Part 2 WHPP
- Meeting 3: Review Complete Draft Part 2 WHPP
- Meeting 4: Final Review Draft Part 2 WHPP; Prepare for Public Review and Hearing

TASK 2: POTENTIAL CONTAMINANT SOURCE INVENTORY WITHIN DWSMA

Potential Contaminant Source Inventory (PCSI) data supplied by the Minnesota Department of Health (MDH) will be verified, corrected, and supplemented. In addition, Bolton & Menk will inventory undocumented wells or wells with unknown depths.

TASK 3: PREPARE THE DRAFT PART 2 WELLHEAD PROTECTION PLAN

Bolton & Menk will prepare draft report based on requirements outlined in the MDH Scoping 2 Decision Notice and including the following details:

- The report will describe:
 - Which data elements were considered in conducting the contaminant source inventory, and how the inventory was conducted
 - What impacts may be expected on the water supply as a result of changes in land and water uses
 - Issues, problems, and opportunities
 - Goals, objectives, and action strategies
 - How to evaluate the effectiveness of the wellhead management plan
 - Contingency strategies for alternate water supplies
 - Procedures that the city followed to provide local review and public hearing requirements
- Documentation will:
 - Identify the method used for conducting source inventory
 - Provide a summary of the geologic conditions throughout the DWSMA, from the land surface to the aquifer
 - Contain the data elements collected and used
 - Contain the maps, diagrams, reports, studies, and tables used to prepare the DWSMA vulnerability assessment in Part I of the WHPP

All geographic information will be presented to MDH and the city in an acceptable electronic format.

Following initial draft review by the WHP Team, Bolton & Menk will review the draft report with the MDH planner and incorporate all comments into the report; submit the report to local units of government (LUG); and assist with the city's public hearing process following the 60-day draft review period.

TASK 4: PREPARE FINAL REPORT AND SUBMIT TO MDH

Bolton & Menk will update the draft report and respond to comments raised by the city, MDH staff, and LUGs during the review period. Bolton & Menk will submit the final Part 2 Wellhead Protection Plan on behalf of the city to MDH and obtain approval of the plan.

RECOMMENDATIONS

We propose to provide the services to complete the Part 2 WHPP that will be approved by the MDH on an hourly basis in accordance with our current fee schedule for an estimated total fee of \$28,000.

We recommend authorizing the preparation of the WHPP Part 2 immediately upon receiving the Scoping 2 Decision Notice from MDH. Part 2 will be prepared and completed by Bolton & Menk, Inc. using data from the Part 1 plan and technical assistance from Minnesota Rural Water Association (MRWA).

The timeline to complete Part 2 is approximately six (6) months upon receiving the Scoping 2 Decision Notice. Therefore, if this work is authorized and the MDH notice received by April 3, 2023, we anticipate Part 2 would be complete around the first week of October 2023.

Please contact me if you have questions and I will be available at the next Council meeting to discuss these items in greater detail.

Respectfully Submitted,
BOLTON & MENK, INC.

A handwritten signature in black ink, appearing to read "Joshua Eckstein", written in a cursive style.

Joshua Eckstein

Cc: Jake Saulsbury, Bolton & Menk

Angie Smith, Bolton & Menk



To: Mayer Lagergren and Council Members
From: Angela Brumbaugh, Clerk/Finance Director
Date: April 10, 2023
Subject: Ordinance No 358 – Fee Schedule (2nd Reading)

Attached is Ordinance No. 358 regarding changes to the Fee Schedule, “Schedule A” Chapter 20, Section 2000.02.

This is the second reading and after it is published on Thursday, April 13th, 2023 it will be in effect.

Recommended Motion:

Motion to approve the Second Reading of Ordinance No. 358, an ordinance amending the Fee Schedule “Schedule A” Chapter 20, Section 2000.02 of the Norwood Young America City Code.

ORDINANCE NO. 358

AN ORDINANCE AMENDING THE FEE SCHEDULE "SCHEDULE A"
CHAPTER 20, SECTION 2000.02 OF THE NORWOOD YOUNG AMERICA CITY CODE

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA HEREBY
ORDAINS:

WHEREAS, by Ordinance No. 185, the City Council adopted language for Chapter 20 "Fees," authorizing and establishing certain fees, charges, costs, and rates for licenses, permit applications, information, services, and other matters required or provided by the City; and

WHEREAS, the Fee Schedule for the said year was adopted and set forth as "Schedule A" in Section 2000.02 "Fee Schedule" as part of Ordinance No. 185; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota, that the Fee Schedule established and authorized in Chapter 20, Section 2000.02, Schedule A, of the Norwood Young America City Code, adopted by Ordinance 185, is amended under this Ordinance No. 358, dated April 10th, 2023, a copy of which is attached and on file in the office of the City Clerk/Treasurer, is hereby approved and shall become effective upon its publication.

Adopted by the City Council this 10th day of April, 2023.

CITY OF NORWOOD YOUNG AMERICA

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, Clerk/Finance Director

Public Hearing: March 27, 2023
First Reading: March 27, 2023
Second Reading/Adoption: April 10, 2023
Publication: April 13, 2023



2023 FEE SCHEDULE Public Hearing

3/27/2023

		2023 Fee
BUSINESS SERVICES / MISCELLANEOUS		
Staff Time - Regular Hours	per hour	55.00
Staff Time - After Hours	per hour	85.00
Public Notice		75.00
Notary Public		N/C
Golf Cart Permit	annual license	10.00
ATV Permit	annual license	10.00
On-Site Parking Permit	per vehicle, per year	10.00
Copy Cost	per page	0.25
Fax Cost	per page	1.00
Credit Card Payment Fee	5% of charge amount	5%
Laminating Costs	per page, up to size 8 1/2 x 11	2.50
Certification Fee	per assessment	25.00
Special Assessment Search		30.00
Returned Check Charge		35.00
Peddler License	annual license	100.00
Solicitor License	annual license	100.00
Transient Merchant License	annual license	100.00
Waste Hauler Permit	tri-annual	100.00
Fire Works - Temporary Tent/Stand		350.00
Fire Works - Permanent Store		100.00
Cemetery Lot - Resident		400.00
Cemetery Lot - Non-Resident		600.00
Fire Department Service Call - Billing Rate (non-resident of fire district)	1st hour - minimum of 1 hour	500.00
Fire Department Service Call	each additional hour	300.00
Right Of Way Permit - business		100.00
Right Of Way Permit - residential		100.00
FINES & VIOLATIONS		
False Alarm - rolling 12 month period		
First three offenses		Warning
4th offense		50.00
5th offense		100.00
6th offense		150.00
each additional offense increases in increments of \$50		
Sprinkling Ban Violation		
1st offense		Warning
2nd offense		50.00
3rd offense		100.00
each additional offense		200.00
Towing and Storage of Vehicles		Actual Cost
Nuisance Violation - rolling 12 month period		
1st offense		Warning
Offenses thereafter		administrative penalty + cost of abatement
Administrative Penalty		
1st offense		Warning
2nd offense		115.00
3rd offense		130.00
4th offense		150.00

2023 Fee

each additional offense increases in increments of \$50

Abatement Fees		Actual Cost
PLANNING - Application fees may require additional legal, engineering and associated costs.		
Infrastructure Deposit (refundable)	Amount may be different based on development	900.00
Excavation Permit		Actual Cost
Fill Permit		Actual Cost
General Sign Permit (no plan review required)	79.00 permit + 1.00 surcharge	80.00
Residential Demolition Permit	Based on valuation with a minimum fee of 99.00 permit + 1.00 surcharge, whichever is greater + \$25 admin fee	100.00
Commercial Demolition Permit	Based on valuation with a minimum fee of 199.00 permit + 1.00 surcharge, whichever is greater + \$25 admin fee	200.00
Comprehensive Plan Amendment/Change	fee + escrow*	500.00
City Code Amendment	Fee may be waived if the amendment benefits the entire community.	250.00
Conditional Use Permit - Residential		300.00
Conditional Use Permit - Non-Residential		300.00
Interim Use Permit - Residential		300.00
Interim Use Permit - Non-Residential		300.00
Rezoning Application		400.00
Variance - Residential		300.00
Variance - Non-Residential		300.00
Street/Alley/Easement Vacation Application Fee		300.00
Annexation Application Fee		300.00
Annexation Township Reimbursement Fee		250.00 per acre
Storm Water Plan		250.00
Wetland Mitigation Plan	Fee + Escrow	100.00
Parking Reduction		100.00
Application for Appeal		150.00
Carver County Recording Fee	Based on Carver County Fee Schedule	
Site Plan Review	fee + escrow**	300.00
Lot Split		200.00
Boundary Line Adjustment		100.00
Sketch Plat Review	fee + escrow***	200.00
Subdivision * Preliminary Plat	fee + \$10 per lot	350.00
Subdivision *Final Plat	fee + \$10 per lot	250.00
Planned Unit Development (PUD)	in addition to plat fees	
Sketch Plan	fee + escrow*	200.00
General Concept Plan	fee + escrow	400.00
Final Plan		300.00
Plan Amendment		300.00
Developer Escrow Deposit (required payment by certified check)		
*Developer Escrow Deposit	up to	2,000.00
**Developer Escrow Deposit - Site Plan Review		5,000.00
***Developer Escrow Deposit - Site Plan Review Tacoma W Industl Park		15,000.00
***Developer Escrow Deposit - Development Review paid at Sketch Plan		10,000.00

PARK DEDICATION

Single Family	See Chapter 11 of the City Code for fee.
Two Family	See Chapter 11 of the City Code for fee.
Townhome	See Chapter 11 of the City Code for fee.
Multi-Family	See Chapter 11 of the City Code for fee.
Commercial/Industrial	See Chapter 11 of the City Code for fee.
Basin Connection	Actual Cost

If City Council determines land shall be dedicated, the following requirements shall be met:

Residential Subdivisions	2023 Fee 10% of total property area
Non-Residential Subdivisions	5% of total property area

BUILDING PERMITS

Building Permit Fee Calculation

See the MN State's Uniform Building Code for full list of valuation.

Valuation	\$1 to 500		25.85
	\$501 to 2000	\$25.85 for the first 500 plus 3.36 for each additional 100 or fraction thereof, to and including 2,000	
	\$2001 to 25,000	\$76.25 for the first 2000 plus 15.40 for each additional 1000 or fraction thereof, to and including 25,000	
	\$25,001 to 50,000	\$430.45 for the first 25,000 plus 11.11 for each additional 1000 or fraction thereof, to and including 50,000	
	\$50,001 to 100,000	\$708.20 for the first 50,000 plus 7.70 for each additional 1000 or fraction thereof, to and including 100,000	
	\$100,001 to 500,000	\$1,093.20 for the first 100,000 plus 6.16 for each additional 1000 or fraction thereof, to and including 500,000	
	\$500,001 to 1,000,000	\$3,557.20 for the first 500,000 plus 5.23 for each additional 1000 or fraction thereof, to and including 1,000,000	
	\$1,000,001 and up	\$6,172.20 for the first 1,000,000 plus 4.02 for each additional 1000 or fraction thereof	

Building Department Inspection Fees

Building Permit Fee	100% of above fee schedule + state surcharge
Residential Plan Check Fee	65% of building permit fee
Commercial Plan Check Fee	65% of building permit fee
Building Permit Investigation Fee	Work done without a permit. Fee is up to the actual permit amount.
Reinspection Fees/Additional Inspection fees	Each inspection 75.00
Moved-In House Permit Fee	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage 250.00
Mobile Home Move-In Permit	250.00
Moved-In Shed/Garage	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage 125.00
Heating/Cooling Permit - Residential	per fixture + \$1.00 state surcharge (included in fee) 80.00
Heating/Cooling Permit - Commercial	Based on value, 1997 fee schedule + 10%
Plumbing Permit	\$10 per fixture (8 + fixtures), min of 79.00 + 1.00 state surcharge 80.00
Residential Plbg Fixture Change Out (water heater/softener)	\$79.00 + \$1.00 state surcharge 80.00
Commercial/Industrial Plumbing Plan Review	See the MN State's Uniform Building Code for list of valuation.

GENERAL PERMITS (minor residential alteration)

Rewindow	79.00 permit + 1.00 state surcharge	80.00
Reside	79.00 permit + 1.00 surcharge	80.00
Reroof	79.00 permit + 1.00 surcharge	80.00
Fence - 7 feet tall or more	based on value	
Fence - under 7 feet tall	zoning permit required	50.00

RENTAL DWELLINGS

Rental Housing License - Initial Inspection Fee

Based on the number of units per address

1-4 units	per unit	95.00
5+ units	Units 1-4 = \$380 + \$55/unit	Based on #
Rental Dwelling Reinspection fee	per unit	75.00
Unlicensed Rental Dwelling Fines		250.00
Unlicensed fine	per day/per unit, charged until license is obtained	10.00
Rental Dwelling Violation		50.00
Violation fee	per day / per unit, charged until corrections are complete	10.00
Rental Complaint Inspections	each inspection	85.00

UTILITY CONNECTION CHARGES

Water main Trunk Charge	per ERU	3,900.00
Sewer main Trunk Charge	per ERU	3,900.00
Water Hook-up Charge		125.00
Sewer Hook-up Charge		125.00

		2023 Fee
Storm Sewer Trunk Charge	per ERU	750.00
Barnes Lake Outlet	per ERU	250.00
Tacoma Ave N Improvement Fee		634.00
SAC/WAC Fees	See Spreadsheet, Not to exceed	36,781.82
3/4" Residential Water Meter	includes meter, horn, swivels & remote	Cost + 10%
1" Residential Water Meter	includes meter, horn, swivels & remote	Cost + 10%
1 1/2" Commercial Water Meter	includes meter, flange, & remote	Cost + 10%
2" Commercial Water Meter	includes meter, flange, & remote	Cost + 10%
3" Commercial Water Meter	includes meter, flange, & remote	Cost + 10%
3/4" Residential Water Meter	meter only	Cost + 10%
1" Residential Water Meter	meter only	Cost + 10%
1 1/2" Commercial Water Meter	meter only	Cost + 10%
2" Commercial Water Meter	meter only	Cost + 10%
3" Commercial Water Meter	meter only	Cost + 10%
5/8 x 3/4 Meter Horn	each + sales tax	Cost + 10%
1" Meter Horn - no lead	each + sales tax	Cost + 10%
3/4 Swivel - no lead	each + sales tax	Cost + 10%
1" Swivel - no lead	each + sales tax	Cost + 10%
1" Male Swivel - no lead	each + sales tax	Cost + 10%
1" Solder Swivel - no lead	each + sales tax	Cost + 10%
Single Port Radio	each + sales tax	Cost + 10%
Dual Port Radio	each + sales tax	Cost + 10%
1 1/2" flange	each + sales tax	Cost + 10%
2" flange	each + sales tax	Cost + 10%
3" flange	each + sales tax	Cost + 10%
Remote Reader	replacement	Cost + 10%
Disconnect/Reconnect Charge	each	75.00
Interior Main line Valve Replacement Disconnect and Reconnect		50.00
Curb Box Cover	each + sales tax	Cost + 10%
UTILITY RATES		
Late Payment Penalty	% of unpaid balance	10%
Water		
Residential Water Base Charge	per unit, per month	16.00
Commercial Water Base Charge	per unit, per month	28.00
Residential Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
	Tier II - 6,001 to 52,000 gallons used	4.46
	Tier III - 52,001 to 88,000 gallons used	5.25
	Tier IV - 88,001+ gallons used	6.77
Commercial Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
	Tier II - 6,001 to 52,000 gallons used	4.46
	Tier III - 52,001+ gallons used	5.25
Water Plant Charge	per unit, per month	8.20
Water Sales	private truck	25.00
	per 1000 gallons for NYA residents	3.60
	per 1000 gallons for non-residents	8.30
Sewer		
Residential Sewer Base Charge	per unit, per month	9.00
Commercial Sewer Base Charge	per unit, per month	9.00
Residential Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
Commercial Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
Sewer Plant Charge	per unit, per month	5.00
Storm Water Drainage		
REC Unit	per month	4.90
Special Parcels		
Impervious Area	per month	18.44/acre
Pervious Area	per month	5.81/acre

		2023 Fee
SF Attached (Townhouse)	per month	3.47
Commercial/Industrial		
0%-50% Impervious	per month	8.98/acre
>50%-75% Impervious	per month	13.69/acre
>75% Impervious	per month	16.84/acre
Open Space	per month	5.81/acre

EQUIPMENT - 1 hour minimum unless otherwise noted. In the case of a natural disaster, the following rates would be charged. Equipment is not available for rent in any other circumstances. All equipment requires operation by City Staff. Staff time is not included in the Equipment Fee.

City Staff Operation Fee	per hour	55.00
City Staff Operation Fee (after hours)	per hour	85.00
Bobcat S-250	per hour	100.00
Bucket Truck	per hour	150.00
Bus	per hour	25.00
Camera equipment	per hour	100.00
Dump Truck	per hour	100.00
Flail Mower	per hour	90.00
Jetter	per hour	300.00
Jetter plus Vacuum	per hour	500.00
Loader	per hour	150.00
Mower	per hour	50.00
Pick Up Truck	per hour	50.00
Push Camera	per occurrence	50.00
Rotary Mower	per hour	60.00
Snow Plow	per hour	150.00
Street Sweeper	per hour	150.00
Tanker w/ pump	per hour	100.00
Tractor	per hour	90.00
Vacuum	per hour	250.00
Utility Vehicle w/weed sprayer	per hour	75.00
Loader mounted snow blower	per hour	150.00
String Trimmer	per hour	50.00
Chainsaw	per hour	50.00
Line Striper	per hour	75.00
Brush Chipper	per hour	100.00
Utility Vehicle w/plow	per hour	100.00
4" pump	per hour	50.00
Salt	per ton	76.00
Trailer	per hour	50.00

LIQUOR LICENSE - Liquor licenses run from July 1 - June 30

On-Sale		
Intoxicating Liquor	per year	1,200.00
Wine	per year	100.00
Sunday Liquor Sales	per year	200.00
Pavilion Intoxicating Liquor	must have an NYA On-Sale Intoxicating Liquor License	N/C
3.2 Beer / Malt Liquor	per year	150.00
Temporary (1 - 3 day event or up to 12 days in calendar year)	50.00	25.00
Extended hours - 2am	per year	500.00
Seasonal Intoxicating Liquor License		50.00
Off-Sale		
Intoxicating Liquor	per year	200.00
3.2 Beer / Malt Liquor	per year	50.00
Miscellaneous Liquor License		
Consumption & Display Permit	per year	100.00
Malt Liquor or Set Up Holder Permit	per year	250.00
Liquor License Investigation Fee - new license	per year	500.00

		2023 Fee
Liquor License Investigation Fee - established renewal license	per year	100.00
ANIMALS		
Animal License or Duplicate Animal License	per year	5.00
Unlicensed fine	per fine	50.00
Animal pick-up charge	per event	50.00
Impound Expenses		Actual Cost
Animal running at large or creating nuisance		
1st offense		10.00
2nd offense		50.00
3rd offense		150.00
each additional offense		250.00
Backyard Chickens Permit	Biennial	50.00
ADULT USE		
Adult Use License Fee	per year	10,000.00
Adult Use Investigation Fee	per year	500.00
RENTAL FACILITIES		
<i>Willkommen Park Pavilion</i>		
Rental Fee (Resident of NYA)	per day	600.00
Rental Fee (Non-resident of NYA)	per day	900.00
NYA Civic Group, Local (City of NYA) Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		300.00
Sound System	per event	50.00
Tap Rental / Cleaning	per event	30.00
Scheduled Early Entry / Exit	per day	250.00
Early / Late Entry - Two weeks or less prior to event date	per day	125.00
Willkommen Park Gazebo	per event	50.00
<i>Roy Clay Community Building</i>		
Rental Fee	per day	125.00
NYA Civic Group, Local (City of NYA) Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		200.00
<i>Lion's Shelter</i>		
Rental Fee	per day	125.00
NYA Civic Group, Local (City of NYA) Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		200.00
<i>Legion Pool Park</i>		
Rental Fee	per day	125.00
NYA Civic Group, Local (City of NYA) Non-Profits, & School Testing	per day	N/C
Damage Deposit (required prior to event date)		200.00



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 10, 2023
RE: Oak Grove Lawn Maintenance Quotes

Enclosed you will find the quotes received for lawn care maintenance for the Oak Grove building grounds.

Andy's Lawn & Snow, LLC	\$78.00 per cut
Bleichner Lawn Service	\$50.00 per cut
Top Notch Turf	\$80.00 per cut

Recommended Motion:

Motion to approve the quote submitted by Bleichner Lawn Service to provide lawn care maintenance at the Oak Grove building grounds in the amount of \$50.00 per cut.

Norwood Young America

Company name: Top Notch Turf Oak Grove Bldg
Lawn maintenance
quote

Contact Person: Allen Raduenz

Title: Owner/operator

Address: 13631 HARVEST RD Glenae, MN. 55336

Phone Number: (320) 583-4546

Quote: \$ 80 per cut

Signature: Allen M Raduenz

Date: 04/01/2023

Oak Grove Bldg.
lawn maintenance
quote

CONTRACTOR'S QUOTE

Company name: Bleichner Lawn Service

Contact Person: David or Deb Bleichner

Title: Deb Bleichner - Owner

Address: 510 Elm St. W Norwood, MN 55368

Phone Number: 612-210-1386

Quote: \$ 50.00 per cut

Signature: Deborah K Bleichner

Date: 4-5-23

Proof of Insurance will be provided
pending acceptance of bid.

Oak Grove Bldg.
lawn maintenance
quote

CONTRACTOR'S QUOTE

Company name: Andy's Lawn & Snow LLC

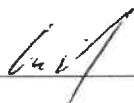
Contact Person: Andy B. Schultz

Title: Owner

Address: 14384 Bibbick Ave Lake Park, MN 55354

Phone Number: 320-395-9800

Quote: \$ 78⁰⁰ per cut

Signature: 

Date: 3/27/2023

Oak Grove Building



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 10, 2023
RE: City Cemeteries Lawn Care Maintenance Quotes

Enclosed you will find the quotes received for lawn care maintenance for the city cemeteries.

Andy's Lawn & Snow, LLC	\$438.00 per cut
Bleichner Lawn Service	\$225.00 per cut

Recommended Motion:

Motion to approve the quote submitted by Bleichner Lawn Service to provide lawn care maintenance at the city cemeteries in the amount of \$225.00 per cut.

Norwood Young America

CONTRACTOR'S QUOTE - for grass cutting
City Cemeteries

Company name: Bleichner Lawn Service

Contact Person: David or Deb Bleichner

Title: Deb Bleichner Owner

Address: 510 Elm St. W Norwood, MN 55368

Phone Number: 612-210-1386

Quote: \$ 225.00 per cut

Signature: Deborah R Bleichner

Date: 4-5-23

Proof of Insurance will be provided
pending acceptance of bid.

Cemeteries
lawn maintenance
quote

CONTRACTOR'S QUOTE

Company name: Andy's Lawn & Snow LLC

Contact Person: Andy Bickholz

Title: Owner

Address: 19384 Burbuck Ave Leslie, Pa, 15354

Phone Number: 320-395-9804

Quote: \$ 438⁰⁰ per cut

Signature: 

Date: 3/27/2023

City Cemeteries



TO: Honorable Mayor Lagergren and City Council Members

FROM: Paul Dhoore, Public Services Utilities Lead

DATE: 4/7/2023

RE: Hydrant Replacement

Attached are two quotes for the replacement of a fire hydrant at the intersection of 2nd Street SE and Central Ave South:

- Schneiders Excavation - \$7,350
- Henning Excavation - \$7,185

The fire hydrant was built in 1941. The bottom seat is starting to show signs of wear. It won't properly shut off. The hydrant doesn't have a steamer fitting for the fire department to hook on to.

Quotes include:

- The excavation down to the hydrant lead
- The installation of a new isolation valve
- The hardware and fasteners needed
- The placement of the new hydrant

Recommended Motion:

Motion to approve hiring Henning Excavation for hydrant replacement at the intersection of 2nd Street SE and Central Avenue South at the quoted amount of \$7,185.

Norwood Young America



Schneider Excavating & Grading, Inc.
405 Central Ave S
Norwood Young America, MN
55397
+1 9524672659

Estimate

ADDRESS

CITY OF NYA
PO BOX 59
NYA, MN 55368

ESTIMATE # 1544

DATE 03/28/2023

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Hydrant Repair	1	7,350.00	7,350.00
	Remove and replace Hydrant at the South East corner of SE 2nd St and Central Ave South			
	Includes	0	0.00	0.00
	Removal of existing hydrant and replacing it with hydrant supplied by city, also includes a new 6 inch gate valve and box supplied by Schneider.			
	DOES NOT INCLUDE	0	0.00	0.00
	Replacing any pipe except for pipe between gate valve and hydrant, Black top removal and replacement, Seeding and sodding			

TOTAL

\$7,350.00

Accepted By

Accepted Date

Please remit to:
405 CENTRAL AVE S
NORWOOD YOUNG AMERICA, MN. 55397



17510 62nd Street
New Germany MN 55367
952-353-2119 or 952-353-2180

Estimate

David Henning
Jeremy Henning
Ryan Henning

Date	Estimate #
4/5/2023	239

Henning Excavating LLC

17510 62nd Street
New Germany MN 55367

Name / Address
City of NYA cityclerk@cityofnyc.com

Project

Description	Qty	Rate	Total
Installing hydrant Central and second Street. 6" valve and hardware and valve body City supplies hydrant		7,185.00	7,185.00
		Total	\$7,185.00

Phone #	E-mail
612-719-0736	henningexcavating1@frontier.com



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 10, 2023

SUBJECT: Small Business Week Event – Wednesday, May 3, 2023

The NYA Economic Development Commission, in partnership with the NYA Area Chamber of Commerce, hosts an annual Small Business Week recognition event the first week in May. This year, the NYA EDC and Chamber, along with Lee Hall, owner/business advisor of NextStage, will be presenting “Small Business Basics: 10 Things You Need to Know.” This event is designed to share valuable information to potential, new, and existing businesses on how to form or expand their business. A panel of local business owners will also be present to share their personal story of how they came to be in business.

Date: Wednesday, May 3, 2023
Time: 5-7pm (5pm Social, 6pm Presentation)
Location: Willkommen Memorial Park Pavilion
RSVPs requested.

Handouts to include:

- Agenda
- Bios on each of the panel members and Lee Hall
- 10 things you need to know sheet
- Business Resources and Financial Resources List, *Revolving Loan Fund info*
- Important local contacts

Marketing for the event:

- Target Audience: New Entrepreneurs and homebased businesses – *Target the areas of NYA, Glencoe, Mayer, Arlington*
- City of NYA newsletter, mailing to NYA businesses, Facebook event, ads in Glencoe Advertiser and Arlington

Information only.



Small Business Basics: "10 Things You Need to Know"

Wednesday, May 3, 2023

Willkommen Memorial Park Pavilion
21 E Main Street, Norwood Young America

NextStage is a local non-profit corporation focused on providing support, training, and financing assistance to Twin Cities metro area entrepreneurs through their planning, start-up, and growth phases. Lee Hall, NextStage founder and Scott/Carver County business advisor, has worked in the entrepreneurial development space for over 20 years, providing FREE one-on-one coaching to thousands of early-stage entrepreneurs and growing small business ventures.



5:00 p.m. Networking Social

6:00 p.m. Presentation

Lee Hall, Owner/Business Advisor NextStage
Local Small Business Panel "How did they do it?"



Mike Herrmann, Owner Carquest NYA
Tricia Mackenthun, Owner Floral Defined, LLC
Erin Allard, Owner Seams Like a Good Idea
Alice Bunn, Owner Alli B's Coffee & Boutique

Want to start your own business?

Is your house becoming too small for your business?

Looking to expand and not sure how?

The NYA Economic Development Commission and NYA Area Chamber of Commerce welcomes new, existing, and home-based entrepreneurs to this FREE event who are looking to take the next step in advancing their business!

Please RSVP to economicdev@cityofnya.com or
call 952-467-1810.



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: April 10, 2023

SUBJECT: 2019 Carver County Community Health Assessment Results

Public Health Program Specialist Dawn Plumer presented the 2019 Carver County Community Health Assessment Results at the February 2023 Senior Advisory Commission meeting. Plumer shared that the Carver County Public Health Department and Carver County Public Health Advisory Council conduct an every-five-year county-wide assessment to obtain results of the health of county residents.

More detailed overviews of topics that influence health are available at www.co.carver.mn.us/CHA.

Information Only.

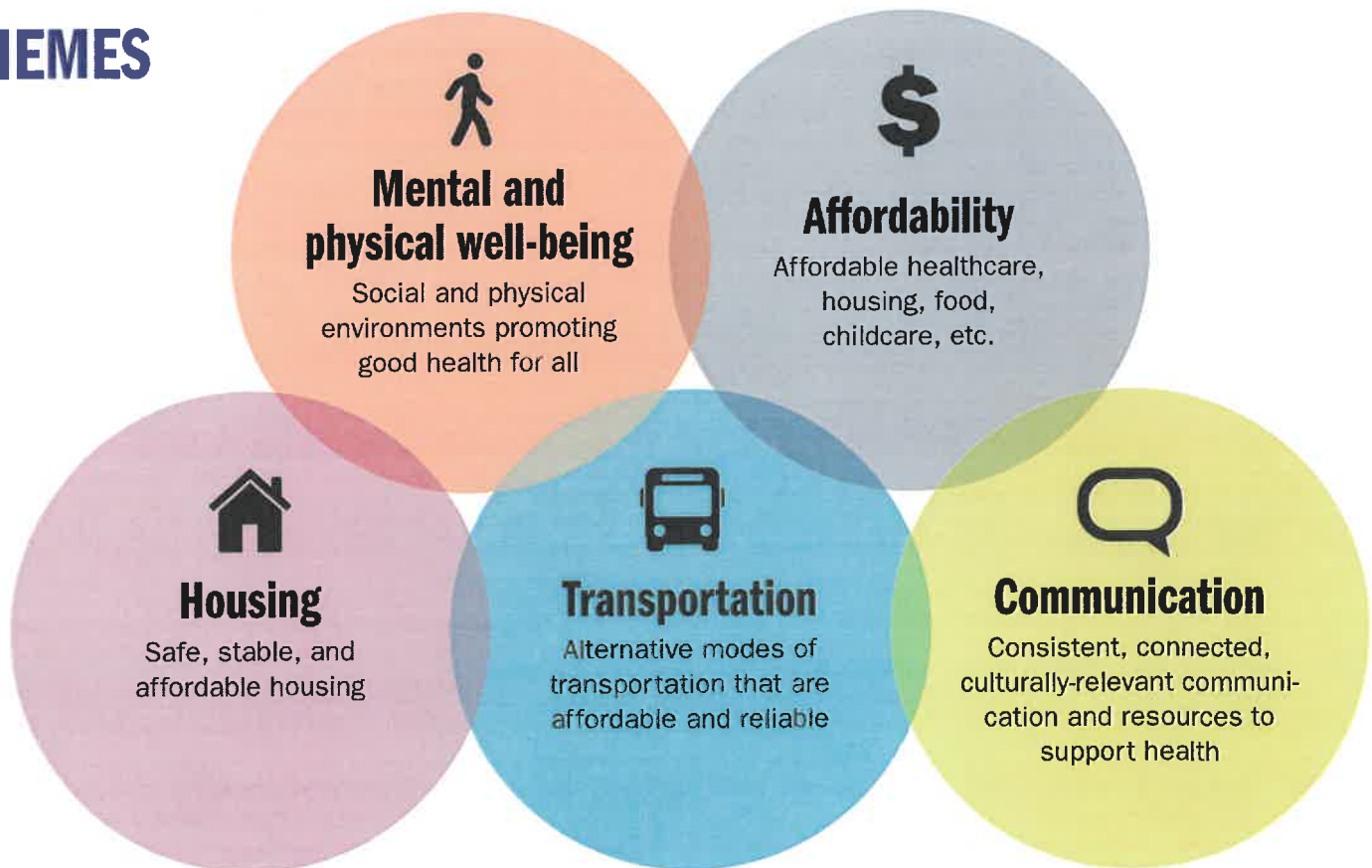
Norwood Young America

2019 Carver County COMMUNITY HEALTH ASSESSMENT RESULTS

GOALS

- 1 Understand what influences health**
- 2 Develop a community-wide plan of action to address pressing health concerns**
- 3 Improve the health of all who live, learn, work, and play in the county**

THEMES



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DATA SNAPSHOT

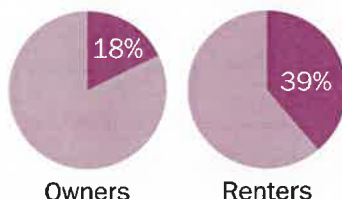
Given to Senior Advisory Commission Feb 2023
from CC Public Health

Housing

Nearly 40% of Carver County renters are **severely cost burdened**, leaving less money to cover other necessities like food and medical care.

Source: U.S. Census Bureau, 2013–2017 ACS

Carver County Households Experiencing Housing Cost Burden



Affordability

Even with health insurance, many people do not get the care they need because it is too expensive.

16% of county residents report healthcare costs make it **difficult to pay other bills or afford necessities** like food, transportation, or housing.

Rent is so expensive it's hard to save for a house.

Focus group participant

Communication

The assessment findings brought to light many situations where **a lack of awareness and understanding created barriers** for people to attain opportunities to pursue optimal health for themselves and their families.

People don't know who to call or where to go to get help.

Focus group participant

Transportation

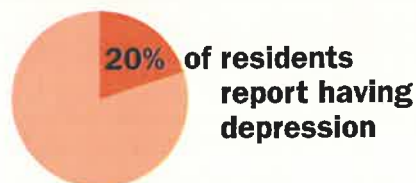
Many people, especially those with limited income and medical and mobility conditions, lack transportation options.

Focus group participant

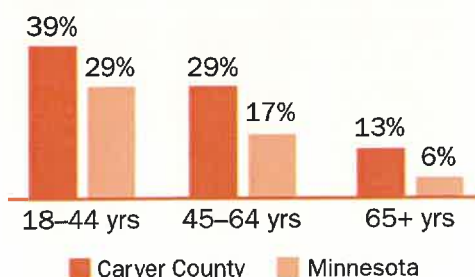
Mental and physical well-being

People who are **physically or socially isolated** are at greater risk for:

- abuse
- loneliness
- depression
- injury



Binge Drinking by Age Group



Source: 2018 Carver County Adult Health Survey

Binge drinking in Carver County **exceeds the state-wide average** and is more prominent in higher income households.

Nearly **30%** of Carver County seniors reported that a **lack of transportation** kept them from where they needed to go, including jobs, medical appointments, or grocery shopping.

Want more info?

Visit www.co.carver.mn.us/CHA

2019 Carver County Public Health Community Health Assessment Executive Summary



Introduction

In 2019 the Carver County Public Health Department, in partnership with the Carver County Public Health Advisory Council, completed a community health assessment (CHA) to obtain a current picture and an understanding of the story behind the health of county residents. This includes the relationships, policies, community conditions, and decisions that affect people's ability to live healthy.

The results from the assessment are summarized within four *categories*:

- **People:** describes who lives in Carver County, and who will be living here in the future.
- **Opportunity:** the opportunities which people have throughout their lives.
- **Belonging:** social inclusion or exclusion, as well as community connections, throughout one's life.
- **Nature:** connections and interactions with the natural environment; including water, land, and air.

The primary *themes* identified across the assessments include:

- **Affordability:** adequate finances available to fulfill needs; including physical and mental healthcare for self and family, as well as other needs that impact health like food, housing, childcare, etc.
- **Transportation:** by all modes and for many purposes; including personal vehicles, mass transit, ride share, walking, and biking. The inability to travel to meet one's needs for work, healthcare, shopping, recreation, and more impacts health.
- **Housing:** that meets a broad range of needs, which can change over one's lifespan. Having safe, stable housing which both meets a person's needs and is affordable for them, is foundational to their opportunity to be healthy.
- **Communicating:** encompassing awareness, enlightenment, and understanding. Are people

and organizations knowledgeable about available resources? Have we learned about our differences and our similarities? If miscommunication is occurring, it may be a barrier to health.

- **Mental and Physical Well-being:** carrying out one's daily activities, having fulfilling relationships, contributing, and being resilient. Opportunities for these to occur impacts health.

Themes can overlap each other – both within and across the categories – resulting in complimentary opportunities that optimize health, or compounding challenges that inhibit health.

People

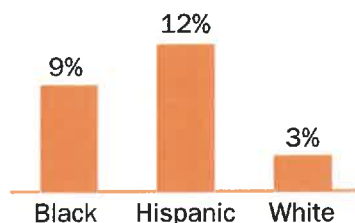
In 2017, 102,858 people lived in Carver County, making it the 12th most populous and second fastest growing county in Minnesota. Located at the southwestern edge of the Twin Cities metropolitan area, Carver County is comprised of eleven cities and ten townships. Despite being designated an urban county as part of the seven-county metro, Carver County is considered a mix of suburban edge, emerging suburban edge, rural center, diversified rural, and agricultural.¹ According to the Minnesota State Demographic Center, Carver County's total population is estimated to increase by 32 percent between 2015 and 2050. The percent of Carver County's nonwhite or Latino population will likely grow from 12 percent in 2015 to 18.6 percent in 2035, with the largest minority group being Hispanic or Latino.

In 2017 just over three percent of Carver County children were in families with incomes below the threshold of 100 percent of the federal poverty level (FPL); a household income of about \$24,000 for a family of four, which equals about 1,000 children.

Carver County has one of the lowest poverty rates in the state. However, nine percent of black children and twelve percent of Hispanic children are in poverty, compared to just three percent of white children.

There are higher concentrations of people age 65 and older in the western side of Carver County, and this age group is the fastest growing across the county. Aging

Carver County Children in Poverty by Race and Ethnicity



Source: US Census Bureau, 2010–2017 Small Area Income and Poverty Estimates (SAIPE)

presents new challenges to health, including increasing levels of disability. Nearly 30 percent of Carver County residents at 65 years and older are disabled.

Opportunity

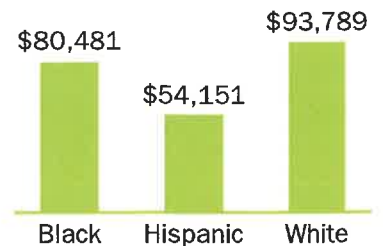
Opportunity means having the chance to experience success at every stage of life. Issues of opportunity related to health include education, income, employment and benefits, housing, and transportation. Our opportunities are interconnected.

Income

Income shapes many areas of our lives: where we live as well as the stability and condition of our living arrangements, the kinds of recreation we can take part in, the kinds of food we eat, and more.

Despite having one of the highest median incomes in the state (\$93,000 for Carver County in 2017), Black and Hispanic households in Carver County have lower median household incomes than white households.

Carver County Median Household Income by Race and Ethnicity



Source: U.S. Census Bureau, 2013–2017 ACS 5-year Estimates

Transportation

Transportation is key to many daily activities, including access to food, health care, and employment, as well as connections to family, friends, and faith communities. Equitable transportation supports the health of communities by ensuring that everyone can get where they need to go.

Many people, especially those with limited income and medical and mobility conditions, lack transportation options.



Focus group participant

We heard opportunities for safe, reliable and efficient transportation options that meet a variety of needs is lacking for a significant number of residents. This is more common for adults who do not or cannot drive a vehicle, so they require some type of ride share or mass transit service to get their transportation needs met. These types of services are very limited in many communities, especially in Western Carver County.

¹ <https://www.co.carver.mn.us/home/showdocument?id=12864>

Housing

We all need a safe place to live which allows us to also afford other necessities. Stable housing provides a critical foundation for daily living and health. When such housing is out of reach, we may end up living in places that do not meet basic health and safety standards. In addition to finding available housing that is affordable, we heard from people who encountered other challenges that limited their opportunity to obtain appropriate housing.

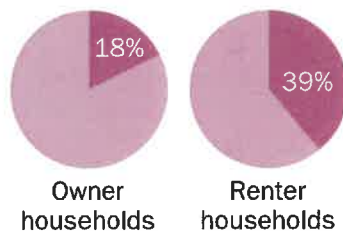
We need a bigger workforce in the west. Not enough affordable housing, transportation, childcare to support new positions.

Focus group participant

Many people cannot find the type of housing they need in the community where they prefer to live. This includes young adults, families, senior adults, and those with physical disabilities. Many want to live close to where they work; however, these opportunities are very limited if they also want a place that both meets their needs and is affordable for them. Nearly 90 families in Carver County are experiencing short-term or long-term homelessness because conditions are not providing them the opportunity to have stable housing.²

Many people in Carver County, especially renters, are burdened by housing costs that exceed 30 percent of their income, leaving less money to cover other necessities, like food and medical care. Vacancy rates are low, especially for rental units, and both average rent and average home costs have increased, making housing that is affordable increasingly difficult to find. The high cost of renting makes it more difficult to save for a down payment on a house.

Carver County Households Experiencing Housing Cost Burden



Source: U.S. Census Bureau, 2013–2017 ACS 5-year Estimates

Health insurance and access to affordable care

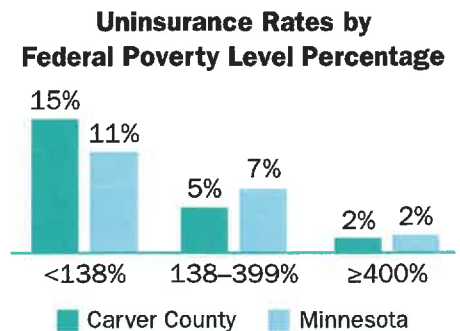
Carver County has higher health insurance coverage (97%) compared to Minnesota overall (95.5%), in part due to a higher overall employment rate.³ For most people insurance is tied to full-time employment.

People with part-time, contract, or low-paying jobs may not have access to health insurance or may lack adequate coverage, causing difficulties for them or their families to get needed care. People who are uninsured or underinsured tend to get sicker before seeing a doctor, and have a harder time recovering. Even though the rate of uninsurance is low in the county (3%), there are disparities by income. In Carver County, those that are below 138 percent of the federal poverty level are nine times more likely to be uninsured than those above 400 percent FPL.

There is a shortage of providers who accept appropriate insurance and are in-network.

Focus group participant

Residents with limited income stated that they could not afford necessities like healthcare for both their mental and physical conditions; including prescriptions, dental care, and vision care. In some cases it was due to a lack of insurance because of premium costs, and in others it was because of very high deductibles and co-payments with their insurance coverage.



Source: U.S. Census Bureau, 2013–2017 ACS 5-year Estimates

Even with insurance, many people do not get the care they need because it is too expensive. In 2013, 31 percent of private-sector employees in Minnesota were enrolled in high deductible insurance, which often carry a deductible of at least \$1,500. In 2017, the number of high deductible insurance plans nearly doubled to 60 percent.⁴

Carver County has a shortage of mental health providers, with 770 residents per one provider.⁵ Minnesota's overall ratio is 430 residents to one provider. 15 percent of the county reported delaying

Without health insurance there is constant concern for getting ill or being in an accident.

Marnita's Table participant

2 Carver County Health and Human Services Coordinated Entry, 2018

3 <http://statehealthcompare.shadac.org/map/11/health-insurance-coverage-type-by-total#1/24/21>

4 <http://statehealthcompare.shadac.org/trend/172/percent-of-private-sector-employees-enrolled-in-high-deductible-health-insurance-plans-by-total#0/1,25/a/5,6,7,8,15,24/205>

5 <http://www.countyhealthrankings.org/app/minnesota/2019/rankings/carver/county/outcomes/overall/snapshot>

mental health care, reporting their issue wasn't serious enough, they didn't know where to go, or they were too nervous or afraid. Lack of insurance was not a large barrier for residents when accessing mental health care.

Nature

How we understand and feel about nature, how we treat our surroundings, and our access to natural spaces are shaped by our families, jobs, culture, and society. Our CHA findings indicated that people in Carver County value connections with the natural environment, as well as maintaining the quality of that environment. Some expressed concern over our collective investment in maintaining healthy, high quality water, land, and air; particularly with the continued growth and development of the county, as well as the effects of climate change.

Outdoor Recreation

Some individuals interviewed felt that access to local amenities by those with limited income is sometimes an issue due to geographical location and cost barriers. The CHA findings also indicated that transportation issues impact healthy connections to the natural environment. Some people expressed concerns about accessing the outdoors through more active modes of transportation such as walking or biking, due to safety or infrastructure concerns. Residents from Western Carver County were more likely to report a lack of access to public space for no-cost recreational use (44.0%) than those from Eastern Carver County (27.4%).

Air quality

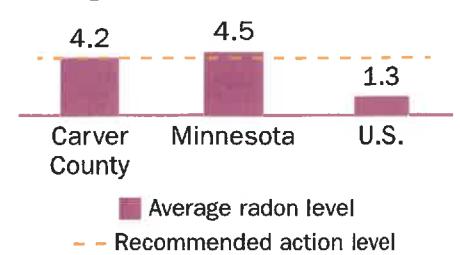
Outdoor air pollution includes ozone and fine particles, which can trigger asthma and contribute to pneumonia, bronchitis, and heart attacks. Top contributors to outdoor air pollution in Carver

County are motor vehicles followed by agricultural equipment and home heating. Carver County residents expressed concerns about how things like motorized transportation is impacting air quality, road salt impacting water quality, and how the impact of a variety of transportation issues are impacting animal, bird, insect, and fish habitat.

Indoor air pollutants and allergens include asbestos, carbon monoxide, dust mites, formaldehyde, lead dust, mold, fine particles, radon, tobacco smoke, and volatile organic compounds. About 40 percent of Carver County homes have elevated levels of radon. The average

radon level in Carver County soil is more than three times higher than the average U.S. radon level. Statewide, 500–700 lung cancer deaths are caused by exposure to radon annually, four times as many deaths as homicides (2015).

Average Indoor Radon Level, pCi/L



Source: Minnesota Department of Health Indoor Air Unit Radon Test Data, 2010–2016

Food

Food is connected to the ways that people choose to use land and water and the effects these decisions have on the natural environment. Food also connects people. Residents with limited income spoke about their lack of opportunity to obtain food, especially healthy food, which is affordable. This is especially true in communities with limited food distribution locations (from grocery stores, to food shelves, and more). Western Carver County residents report purchasing food from gas stations or convenience stores more often (29%) than Eastern Carver County residents (17%).

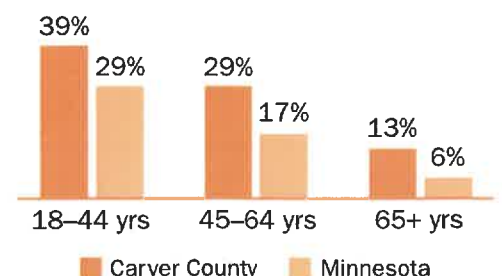
Belonging

When people feel that they belong, they can use their voices to help shape the conditions in the community that affect their lives and their health. Healthy, positive relationships and lifelong inclusion in society interact to prevent disease, disability, injury, and premature death. They also create a high quality of life.

Excessive Drinking

People binge drink for many reasons, including to feel they belong, to feel more self-confident, to forget their problems, and to avoid negative emotions. Family history and the availability of alcohol are also factors in binge drinking. Problematic drinking or alcoholism among a household member can be an

Binge Drinking by Age Group



Sources: Carver County Adult Health Survey, 2018; CDC, Behavioral Risk Factor Surveillance System, 2017

Unhealthy air and water is a problem for everyone, but then it leads to an inability to provide a healthy food source.

Focus group participant

adverse experience for children. For men, binge drinking is defined as having five or more drinks in a sitting; for women it is four or more.

The percent of Carver County residents who report excessive drinking (26%) exceeds the statewide average (23%) and is more prominent in higher income households. Many focus group participants noted a pervasive culture of drinking in the county.

This is a drinking town... it's part of the culture.

Focus group participant

Isolation

People suffer socially, emotionally, and physically when they do not have access to interaction with others, opportunities for affordable recreation and physical activity.

Focus group participant

People who are physically or socially isolated are at greater risk of abuse, loneliness, depression, and injury. As people grow older and lose life partners or family members they may become more isolated. The proportion of older

persons who are expected to be living alone is anticipated to increase significantly among baby boomers, partly because they have fewer children than preceding generations. In 2010, almost 10 percent of Minnesotans aged 65+ lived alone. This number is expected to rise to over 13 percent by 2030. For rural elders in the western side of the county, the risk of isolation is compounded by distances to family, communities, or needed services. A disability at any age also increases the potential for physical and social isolation.

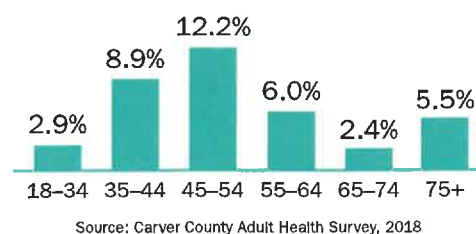
Immigrants and refugees who lack English language skills and cultural knowledge face additional hurdles to belonging. The loss of a shared culture, lack of access to familiar foods, and missing the companionship of friends and loved ones contributes to isolation. Focus group participants noted the importance of having a culturally-relevant food retailer in the community, along with events to create a sense of community.

Suicide

Suicide can reflect a deep sense of hopelessness and lack of belonging. Historical trauma, experiences of racial and other prejudice, physical, sexual, or emotional abuse, being addicted to drugs or alcohol, chronic pain, mental illness, or an immediate crisis can all lead to suicidal thoughts or actions. In Carver County those who have considered suicide is highest among residents aged 45–54 years. Numbers of

suicides have slightly increased over time, with 17 occurring in 2017. Mental health was identified as a top health concern by Carver County residents, along with e-cigarette use and distracted driving.

Seriously Considered Attempting Suicide in Last Year by Age Group



Tobacco

Tobacco use is the primary cause of preventable disease in Carver County, causing one in seven deaths. 11,220 adults (11.2%) smoke cigarettes in the county, costing \$32 million in excess medical costs, or \$753 per household.⁶

Adverse experiences in childhood increase the risk of adolescents turning to nicotine, alcohol, and drugs. Use of e-cigarettes is on a very dramatic rise – primarily among teens and young adults, both statewide and in Carver County. In 2018, half of Minnesota high school seniors reported having tried e-cigarettes at least once.⁷ Students who use tobacco are more likely to also binge drink, experience economic hardship, and have suicidal thoughts.⁸

Communicating and Connecting

The CHA findings brought to light many situations where a lack of awareness, enlightenment, and understanding created barriers for people to attain the opportunities needed to pursue optimal health for themselves and their families.

There are a lack of avenues to be heard, perpetuating the continuation of unmet needs.

Focus group participant

We heard from many people who stated that a lack of understanding around specific needs, by service and resource providers, lead to missed opportunities to meet those needs. This included issues around physical, mental, or financial capacity, as well

as race, culture, language, or faith. We also heard of instances where different providers of services and

6 <https://www.health.state.mn.us/communities/tobacco/data/docs/profiles/carver.pdf>

7 Carver County school district-level data from the Minnesota Student Survey will be available fall of 2019

8 <https://www.health.state.mn.us/communities/tobacco/data/docs/profiles/carver.pdf>

resources are not having efficient communication between themselves, leading to opportunities to effectively serve the public not being realized.

People don't know who to call or where to go to get help.

Marnita's Table participant

While we heard from some people of color or people with disabilities feeling welcomed in their community, we also heard of many cases where a lack of understanding about their differences from the mainstream population lead to exclusion from opportunities.

What's next?

This community health assessment looked at a broad range of indicators of health and conditions that shape health. The assessment is the first in a series of steps within a process that identifies key issues, prioritizes among those issues, and then develops a community wide plan of action (Community Health Improvement Plan or CHIP) to address the county's most pressing health concerns. At its most basic level, the assessment provides the foundation for the Public Health Advisory Council to develop a five-year strategic plan to improve the health of Carver County. At another level, the assessment provides a framework for anyone in the county to identify issues of concern and focus their own efforts on those areas where they can make a difference, individually or collectively.

No single person or organization can possibly address all the health concerns identified in this assessment. Collective action, focused on policies and systems, can lead to multiple avenues of change.

References

Minnesota Department of Health. (2017). *2017 Minnesota Statewide Health Assessment*. Produced in collaboration with the Healthy Minnesota Partnership. St. Paul, MN. Available at <https://www.health.state.mn.us/statewidehealthassessment>

Contact

For more information about the community health assessment process, see our website <https://www.co.carver.mn.us/departments/health-human-services/public-health/about-us/community-health-assessment> or contact: public-health@co.carver.mn.us.

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