



CITY COUNCIL AGENDA

January 9, 2023 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

- 1.1. Pledge of Allegiance

2. Oath of Office—Angela Brumbaugh, Clerk-Finance Director

- 2.1 Carol Lagergren, Mayor
- 2.2 Charlie Storms, Councilmember
- 2.3 Brooke Allen, Councilmember

3. APPROVE AGENDA

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda-item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 5.1. Approve minutes of December 12, 2022, City Council Meeting
- 5.2. Approve Payment of Claims
- 5.3. Firefighter Hiring—Callie Sundberg
- 5.4. Appointment of the 2023 NYAFD Officers
- 5.5. Application for Exempt Gambling Permit—Central Booster Club

6. PUBLIC HEARING

- 6.1 Mayor Lagergren—Public Hearing: Vacating Certain Existing Drainage and Utility Easements at 250 Industrial Blvd—Karen Hallquist, Community & Economic Development Director

Motion to Open Public Hearing

Public Comment

Motion to Close Public Hearing

Council Discussion—Mayor Lagergren

- 6.2 **2023-03 Resolution Vacating Certain Existing Drainage and Utility Easements at 250 Industrial Blvd**—Karen Hallquist, Community & Economic Development Director

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1. Closed session pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider an offer to purchase or sell real property identified as PID Nos. 580146500 and 580146200—Attorney Zach Cronen
- 8.2. **Resolution 2023-01 Adopting the City of Norwood Young America Organization Designations**—Angela Brumbaugh, Clerk-Finance Director
- 8.3. **Resolution 2023-02 Authorizing City Officials to Execute Payment of Claims Prior to City Council Approval**—Angela Brumbaugh, Clerk-Finance Director
- 8.4. Carver County Assessment Contract Approval—Angela Brumbaugh, Clerk-Finance Director
- 8.5. Carver County Sheriff's Department Contract Approval—Administrator Aukrust
- 8.6. Accept Annual Fire Report and Review 2022—Fire Chief Zumberge
- 8.7. 2024 and 2025 Township Fire Service Contracts—Fire Chief Zumberge

9. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

10. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

UPCOMING MEETINGS / EVENTS

January 11, 2023	Economic Development Commission Meeting	6:00 PM
January 17, 2023	Park and Recreation Commission Meeting	4:45 PM
January 19, 2023	Sr. Advisory	9:00 AM
January 23, 2023	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM
February 7, 2023	Planning Commission Meeting	6:00 PM
February 8, 2023	Economic Development Commission Meeting	6:00 PM
February 13, 2023	City Council Meeting	6:00 PM
February 16, 2023	Sr. Advisory	9:00 AM
February 21, 2023	Park and Recreation Commission Meeting	4:45 PM
February 27, 2023	City Council Workshop/EDA/Meeting	5:00 PM/6:00 PM



OATH OF OFFICE

more than a place, it's home.

I, Carol Lagergren, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Minnesota, and that I will faithfully and impartially discharge the duties of the office of Mayor, of the City of Norwood Young America, Carver County, Minnesota, to which I have been appointed, to the best of my judgment and ability.

Carol Lagergren

Subscribed and sworn to before me this 9th day of January 2023

City Clerk/Finance Director

(Seal)



OATH OF OFFICE

more than a place, it's home.

I, Charlie Storms, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Minnesota, and that I will faithfully and impartially discharge the duties of the office of City Councilor, of the City of Norwood Young America, Carver County, Minnesota, to which I have been appointed, to the best of my judgment and ability.

Charlie Storms

Subscribed and sworn to before me this 9th day of January 2023

City Clerk/Finance Director

(Seal)



OATH OF OFFICE

more than a place, it's home.

I, Brooke Allen, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Minnesota, and that I will faithfully and impartially discharge the duties of the office of City Councilor, of the City of Norwood Young America, Carver County, Minnesota, to which I have been appointed, to the best of my judgment and ability.

Brooke Allen

Subscribed and sworn to before me this 9th day of January 2023

City Clerk/Finance Director

(Seal)



CITY COUNCIL MINUTES

December 12, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Craig Heher, Mike McPadden, Carol Lagergren, Charlie Storms

ABSENT: Alan Krueger

STAFF: Karen Hallquist (Community and Economic Development Director), Angela Brumbaugh (Clerk/Finance Director), and Andrea Aukrust (City Administrator)

OTHERS: Brooke Allen (218 N Union St), Laurie Hilgers (The Harbor), Jay Squires (Attorney), Joyce Haas (102 1st St NW), Larry Panning (NYA), Tom and Jeanette Smith (14 E Main St), Jean Ewing (117 S Reform), Veronica Fiecke (302 7th St SW)

1. Call City Council Meeting to Order:

Mayor Lagergren called the City Council meeting to order at 6:00 PM with five members present.

- The Pledge of Allegiance was said by all

2. Approve Agenda

Add 7.9 Appointment to Planning Commission

Motion: CS/CH too approve the agenda with listed changes. Motion passed 4-0.

3. Introductions, Presentation, Proclamations, Awards and Public Comment

4. Consent Agenda

4.1. Approve minutes of November 28, 2022, City Council Meeting

4.2. Approve Payment of Claims

4.3. Public Services Technician – Personnel hiring recommendations

Motion: CH/CS to approve consent agenda. Motion passed 4-0.

5. Public Hearing

5.1 Truth in Taxation (TNT) Public Hearing

- Mayor Lagergren announced the Public Hearing for Truth in Taxation.

Motion: CS/CH to open the Truth in Taxation Public Hearing at 6:02 p.m. Motion passed 4-0.

- The 2023 Property Tax Levy is \$3,374,882
 - Capital Outlay 26%
 - General Government 55%
 - Debt Service 19%
- Expenses Include
 - Sealcoating and Crack Sealing
 - Mill and Overlay
 - Railroad Crossing Repairs at Faxon and Reform
 - Old Town Buildings Rebuilt at Willkommen Park
 - 2nd Industrial Park Land

- Turnout Gear and Radios for Fire Department
- Truth in Taxation is to discuss the Levy whereas the County holds a meeting for the valuations of property in June
- Increased valuations do increase the percentage of the Levy
- Valuations are done by the County Assessors office as we contract with them for that service
- Water and Sewer Operating Budget is \$2,119,759

Motion: CH/CS to close the Public Hearing at 6:31 p.m. Motion passed 4-0.

- Council discussed property valuations come from the County not the City
- Information regarding valuation may be found on Carver County GIS website
- Council is has made streets one of their priorities

6. Old Business

7. New Business

7.1 Building Blight issues and safety concerns discussion regarding the Masonic Building – Jay Squires, City Attorney

- Voluntary solutions do not seem to be viable
- Property Owner was informed of meeting and chose not to attend
- A couple options
 - Hazard Building Law – Go to court and enforce remediation
 - Go to court and enforce remediation
 - Acquire property – Eminent Domain
 - The minimum time it would take is six-months
 - Continue discussions to acquire property from owner
- Property Owner had indicated interest in selling property
- Council requested Option A and B details from Jay Squires

Motion: No Motion necessary

7.2 The Harbor 2023 Budget approval and 2022 review

- Rent was increased 8-12% depending on the size of the apartment, effective January 1, 2023
- Contract with Ecumen goes through December 31, 2024
- Replacing carpet for hard-wood planking is the Capital project planned for 2023

Motion: MM/CS to approve the The Harbor's 2023 budget. Motion passed 4-0.

7.3 Resolution 2022-40 Adopting the City of Norwood Young America 2022 Property Tax Levy Collectable in 2023

- Although market values have increased, the levy amount is the same amount anticipated to keep our budget balanced
- Final levy is \$3,374,882

Motion: CH/CS to approve Resolution 2022-40, a resolution adopting fiscal year 2022 Final Property Tax Levy for the City of Norwood Young America for collection in 2023. Motion passed 4-0.

7.4 Resolution 2022-41 Adopting the 2023 City of Norwood Young America General Fund Operating Budget

- General fund budget is \$2,731,389
- Capital Outlay budget is \$458,400
- Street Improvement Fund budget is \$426,000

- Water and Sewer Enterprise Fund budget is \$2,119,759
- The increase is 8% from 2022

Motion: CH/MM to approve Resolution 2022-41, a resolution adopting the 2023 final General Fund Budget for the City of Norwood Young America. Motion passed 4-0.

7.5 Resolution 2022-42 Approving the Acceptance of In-Kind and monetary Donations for 2022

- Groups and individuals have donated to the City of Norwood Young America

Motion: MM/CS to approve Resolution 2022-42, a resolution approving the acceptance of in-kind and monetary donations for 2022. Motion passed 4-0.

7.6 Ordinance No. 357-An Ordinance Amending the 2023 Fee Schedule in Chapter 20 of the Norwood Young America City Code (Second Reading/Publish)

- Civic Groups, Local Non-profit groups, and school testing may continue to use the rental facilities for no cost
- Pavilion rental is \$600 for residents of Norwood Young America and \$900 for non-residents

Motion: CH/CS to approve the Second reading and publishing of Ordinance No. 357, an ordinance amending the Fee Schedule "Schedule A" Chapter 20, Section 2000.02 of the Norwood Young America City Code. Motion passed 4-0.

7.7 Brush Grinding quote

- Three quotes were received
 - SMSC Organics Recycling Facility \$6,800
 - Minnesota Topsoil \$7,425
 - Pine Products \$15,650
- Chips are available for people in the community

Motion: CS/CH to approve the quote from SMSC organics Recycling Facility for brush grinding at the compost site in the amount of \$6,800. Motion passed 4-0.

7.8 Public Utilities Alarm Systems quote

- Verizon will be shutting down the 3G services at the end of December 2022
- The new system will be web-based
- Only one quote as there was only one Vendor that services this area
- There will be a fee each year.

Motion: MM/CS to approve the quote from Quality Flow Systems for lift station and water tower alarm system upgrades in the amount of \$19,896. Motion passed 4-0.

7.9 Appointment to Planning and Zoning Commission Seat – Craig Heher

- Craig Heher has agreed to be a member of the Planning Commission

Motion: CS/MM to approve Craig Heher to the NYA Planning and Zoning Commission for a three-year term starting January 1, 2023. Motion passed 4-0.

8. Council Member and Mayor and Staff Reports

CH – Planning commission went over work accomplished in 2022 and talked about 2023 goals

AK – Absent

CS – No Parks Commission meeting in December

MM – EDC is meeting Wednesday

CL – NYA Food Distribution will continue through 2023

AA – Looking at the weather and working on making sure everyone is working together and trying to keep notices out on social media.

9. Adjournment

Motion: MM/CH to adjourn at 7:14 PM. Motion passed 4-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk/Finance Director



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: January 9, 2022

Payroll EFT

Check #	507695 - 507710	\$	20,862.37
Check #	507711 - 507741 Fire	\$	12,717.76
Check #	507742 - 507747 Council	\$	7,475.00
Check #	507748 - 507763	\$	21,106.70

Voided Checks

Check # -

Prepays

Check #	33813 - 33846	\$	90,671.40
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Claims Pending Payment

Check #	33847 - 33876	\$	1,800,151.91
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Cardmember e-check

Grand Total	\$	<u>1,952,985.14</u>
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NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 122722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
33813	12/29/22	AMERICAN ENVIRONMENTAL LLC			
E 602-49450-221		Repair/Maintenance Equip	\$6,967.96	2914	SANITARY SEWER INSPECTION
		Total	\$6,967.96		
33814	12/29/22	CARDMEMBER SERVICE			
E 101-46500-210		Operating Supplies	\$39.25		COMPUTER ADAPTER
E 101-41400-200		Office Supplies	\$153.98		BATTERY BACKUPS
E 101-43100-200		Office Supplies	\$60.99		DRY ERASE WHITEBOARD
E 101-46500-310		Other Professional Servic	\$29.95		BACKGROUND CHECK
E 101-41410-210		Operating Supplies	\$171.98		SUBWAY
E 101-41110-350		Print/Publishing/Postage	\$8.48		FOOD SHELF AGREEMENT
E 101-41410-210		Operating Supplies	\$18.47		COFFEE & CHIPS
E 101-41320-350		Print/Publishing/Postage	\$7.85		CERTIFIED LETTER
E 101-41410-210		Operating Supplies	\$40.44		DONUTS
E 101-43100-210		Operating Supplies	\$52.30		SEFETY GLASSES
E 101-45200-223		Repair/Maintenance Bldg/	\$773.06		PAVILION ROOM DIVIDERS
E 101-41320-350		Print/Publishing/Postage	\$444.50		NOVEMBER NEWSLETTER
E 101-42200-223		Repair/Maintenance Bldg/	\$71.97		THERMOSTAT N. FIRE STATION
E 101-43100-210		Operating Supplies	\$29.84		WIRE CONNECTORS KIT
E 101-43100-200		Office Supplies	\$390.94		PRINTER
E 101-45200-210		Operating Supplies	\$167.55		PRINTER
E 101-43100-200		Office Supplies	\$56.35		TONER
E 101-45200-210		Operating Supplies	\$24.15		TONER
E 101-45200-500		Capital Outlay	\$1,499.60		FOLDING TABLES
E 101-41400-433		Dues and Subscriptions	\$160.96		ZOOM MEMBERSHIP
E 101-41110-433		Dues and Subscriptions	\$36.00		COUNCIL EMAILS
E 101-41940-223		Repair/Maintenance Bldg/	\$77.98		SCRUBBER PARTS
		Total	\$4,316.59		
33815	12/29/22	CENTERPOINT ENERGY			
E 601-49400-383		Gas Utilities	\$18.04		640 TACOMA BLVD
E 101-41940-383		Gas Utilities	\$113.74		310 ELM ST W
E 101-41940-383		Gas Utilities	\$30.87		318 ELM ST W
E 602-49450-383		Gas Utilities	\$18.95		406 2ND AVE SE
E 601-49400-383		Gas Utilities	\$585.70		104 3RD AVE SE
E 602-49450-383		Gas Utilities	\$19.22		918 SERENITY
E 602-49450-383		Gas Utilities	\$18.85		11 TRILANE
E 602-49450-383		Gas Utilities	\$19.17		830 ELM ST W
		Total	\$824.54		
33816	12/29/22	CITY OF WACONIA			
E 101-43100-224		Street Maint Materials	\$720.60	556	SALT BRINE
		Total	\$720.60		
33817	12/29/22	CURFMAN TRUCKING & REPAIR INC			
E 101-43100-437		Maintenance Contract	\$665.00	INVC22V857	SNOW HAULING
		Total	\$665.00		
33818	12/29/22	FIRE SAFETY USA			

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Batch: 122722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42200-542		FD Equipment	\$1,767.85	166864	MUSTANG ICE COMMANDER
		Total	\$1,767.85		
33819	12/29/22	HAWKINS INC			
E 101-49860-216		Chemicals and Chem Pro	\$30.00	6359934	CHLORINE CYLINDER
E 601-49400-216		Chemicals and Chem Pro	\$40.00	6360379	CHLORINE CYLINDER
E 602-49450-216		Chemicals and Chem Pro	\$30.00	6360426	CHLORINE CYLINDER
		Total	\$100.00		
33820	12/29/22	HOME SOLUTIONS			
E 101-43100-221		Repair/Maintenance Equip	\$12.01		
E 101-41940-223		Repair/Maintenance Bldg/	\$98.10		
E 601-49400-221		Repair/Maintenance Equip	\$6.29		
E 601-49400-221		Repair/Maintenance Equip	\$25.63		
E 101-45200-223		Repair/Maintenance Bldg/	\$11.69	A207315	ANG VALVE
E 101-45200-223		Repair/Maintenance Bldg/	\$9.52	A207318	WAX GASKET, ALK BATTERY
E 101-41940-223		Repair/Maintenance Bldg/	\$48.59	A207462	THERMOSTAT
E 101-41940-223		Repair/Maintenance Bldg/	(\$48.59)	A207476	RETURNED
E 101-41940-223		Repair/Maintenance Bldg/	\$6.74	A208079	TOILET BOWL CLEANER
E 101-45200-223		Repair/Maintenance Bldg/	\$29.69	A208195	RECIP BLADE SET
E 101-43100-221		Repair/Maintenance Equip	\$9.89	A208218	ENDSTOP
E 101-45200-223		Repair/Maintenance Bldg/	\$26.97	B239724	WAX EXTENDER KIT, VINYL PLUG, HD CONNECTOR
E 101-45200-221		Repair/Maintenance Equip	\$22.93	B239725	TOILET BOLT, SELF TEST GFCI
		Total	\$259.46		
33821	12/29/22	J.P.COOKIE CO			
E 101-42700-210		Operating Supplies	\$84.05	758505	ANIMAL LICENSE TAGS
		Total	\$84.05		
33822	12/29/22	JAUS, RODNEY			
E 602-49450-310		Other Professional Servic	\$421.20		TRACTOR RENTAL
		Total	\$421.20		
33823	12/29/22	KAEDING ARCHITECTURE LLC			
E 275-45200-302		Architects Fees	\$10,780.41	2285	OLD TOWN
E 275-45200-302		Architects Fees	\$5,208.28	2301	OLD TOWN
		Total	\$15,988.69		
33824	12/29/22	LANO EQUIPMENT INC			
E 101-43100-221		Repair/Maintenance Equip	\$101.45	01-964286	END ROD R
		Total	\$101.45		
33825	12/29/22	MARCO TECHNOLOGIES LLC			
E 101-41400-437		Maintenance Contract	\$1,711.13	INV10698481	MANAGED IT
E 101-41400-437		Maintenance Contract	\$154.00	INV10708587	CONTRACT
		Total	\$1,865.13		
33826	12/29/22	METRO VENT			
E 101-41940-223		Repair/Maintenance Bldg/	\$150.00	2348	CITY HALL THERMOSTAT
		Total	\$150.00		

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Batch: 122722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
33827	12/29/22	METRO WEST INSPECTION SERVICES			
E 101-42400-312		Building Inspection Fee	\$1,867.62	3491	INSPECTIONS
		Total	\$1,867.62		
33828	12/29/22	MID-COUNTY CO-OP OIL ASSN			
E 101-42200-212		Motor Fuels	\$69.77	66014	DYED DIESEL
E 101-43100-212		Motor Fuels	\$893.38	66014	DYED DIESEL
E 101-45200-212		Motor Fuels	\$382.88	66014	DYED DIESEL
E 101-43100-212		Motor Fuels	\$927.13	66099	DYED DIESEL
E 101-45200-212		Motor Fuels	\$397.34	66099	DYED DIESEL
		Total	\$2,670.50		
33829	12/29/22	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$289.68	A-137931	LEGION PARK
E 101-45200-418		Other Rentals (Biffs)	\$507.96	A-138063	SPORTS COMPLEX
E 101-45200-418		Other Rentals (Biffs)	\$289.68	A-138064	FRIENDSHIP PARK
E 101-45200-418		Other Rentals (Biffs)	\$289.68	A-138066	PRAIRIE DAWN PARK
		Total	\$1,377.00		
33830	12/29/22	MN STATE FIRE CHIEFS' ASSOC			
E 101-42200-207		Training Instructional	\$250.00	4810	RAETHER
		Total	\$250.00		
33831	12/29/22	MOTOROLA SOLUTIONS, INC.			
E 101-42200-323		Radio Units	\$3,583.72		
		Total	\$3,583.72		
33832	12/29/22	NORWOOD ELECTRIC INC			
E 101-41940-223		Repair/Maintenance Bldg/	\$429.60	17584	LIBRARY LIGHT REPAIR
		Total	\$429.60		
33833	12/29/22	NORWOOD YOUNG AMERICA TIMES			
E 101-41400-350		Print/Publishing/Postage	\$32.40	924870	FEE SCHEDULE
		Total	\$32.40		
33834	12/29/22	OEM SERVICE CO, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$1,321.85	036823	PLOW TRUCK
E 101-43100-221		Repair/Maintenance Equip	\$1,807.87	036901	SNOW PLOW REPAIR
		Total	\$3,129.72		
33835	12/29/22	QUILL CORPORATION			
E 101-41400-200		Office Supplies	\$287.51	29245969	STORAGE BOXES, POST-ITS, PENS, DESK CALENDARS
E 101-41400-200		Office Supplies	\$26.58	29564876	PLANNER
		Total	\$314.09		
33836	12/29/22	SAM'S TIRE SERVICE			
E 101-43100-221		Repair/Maintenance Equip	\$571.34	190806	LOADER REPAIR
		Total	\$571.34		
33837	12/29/22	ARMOR INC			
E 101-43100-223		Repair/Maintenance Bldg/	\$110.97	63856	LIGHT BRACKET

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Batch: 122722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$110.97		
33838	12/29/22	THEIN WEL LCOMPANY, INC.			
E 601-49400-221		Repair/Maintenance Equip	\$275.00	8265	ANNUAL INSPECTON OF PUMPS
Total			\$275.00		
33839	12/29/22	UTILITY CONSULTANTS, INC.			
E 602-49450-217		Lab Fees	\$764.64	114916	CBOD/TSS TESTING
Total			\$764.64		
33840	12/29/22	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$55.60		
E 101-43100-321		Telephone	\$129.72		
E 601-49400-321		Telephone	\$67.00		
E 602-49450-321		Telephone	\$126.84		
E 101-41300-321		Telephone	\$41.33		
E 101-46500-321		Telephone	\$41.33		
Total			\$461.82		
33841	12/29/22	VOS CONSTRUCTION			
E 101-42200-223		Repair/Maintenance Bldg/	\$3,247.00	22096-1	KEYPAD LOCK
Total			\$3,247.00		
33842	12/29/22	WSB			
E 101-41320-305		Other Professional Fees	\$2,133.00	R-020001-00	PLANNING SERVICES
Total			\$2,133.00		
33843	12/29/22	XCEL ENERGY			
E 601-49400-381		Electric Utilities	\$5,574.35		104 3RD AVE SE
E 101-41940-381		Electric Utilities	\$2,218.43		
E 101-42200-381		Electric Utilities	\$428.66		
E 101-42500-381		Electric Utilities	\$15.21		
E 101-43100-380		Street Lighting	\$6,609.37		
E 101-43100-381		Electric Utilities	\$468.92		
E 101-45200-381		Electric Utilities	\$532.22		
E 101-45500-381		Electric Utilities	\$1,273.56		
E 601-49400-381		Electric Utilities	\$385.55		
E 602-49450-381		Electric Utilities	\$4,295.01		
E 101-49860-381		Electric Utilities	\$412.25		
E 101-45200-381		Electric Utilities	\$57.49		228 union
E 101-45200-381		Electric Utilities	\$94.37		228 untion trl2
Total			\$22,365.39		
33844	12/29/22	XTREME ELECTRICAL SERVICES, INC.			
E 101-43100-221		Repair/Maintenance Equip	\$375.00	22-1948	GARAGE DOOR, STREET LIGHTS
Total			\$375.00		
10100 CHECKING			\$78,191.33		

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Batch: 122722PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 CHECKING

101 GENERAL FUND	\$42,543.24
275 CAPITAL	\$15,988.69
601 WATER FUND	\$6,977.56
602 SEWER FUND	\$12,681.84
	<hr/>
	\$78,191.33

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*Check Detail Register©

Batch: 122922claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
33845	12/29/22	LATZIG, CAROL			
E 101-41410-103		Part-Time Employees	\$20.00		ELECTION JUDGE TRAINING
E 101-41410-331		Travel/Meeting Expense	\$22.50		ELECTION JUDGE TRAINING
		Total	\$42.50		
33846	12/29/22	RUPP, ANDERSON, SQUIRES, PA			
E 101-41500-304		Legal Fees	\$12,437.57	16574	MISC ATTY
		Total	\$12,437.57		
		10100 CHECKING	\$12,480.07		

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$12,480.07
	\$12,480.07

NORWOOD YOUNG AMERICA

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Batch: 12302022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
33847	01/09/23	NEW BEDFORD TECHNOLOGY, LLC			
E 101-45200-530		Improvements Other Than	\$1,608.78	72732	TESCH BENCH
		Total	\$1,608.78		
33848	01/09/23	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$29.10	5927-259561	BEAM BLADE
E 101-43100-221		Repair/Maintenance Equip	\$58.59	5927-259622	HYD HOSE, BRAID, STARTING FLUID
E 101-43100-221		Repair/Maintenance Equip	\$29.49	5927-259623	EXT SERV STRAIGHT
E 101-43100-221		Repair/Maintenance Equip	\$14.55	5927-260329	BEAM BLADE
E 101-43100-221		Repair/Maintenance Equip	\$98.46	5927-260612	LOW TEMP OIL, DEXRON
E 101-43100-221		Repair/Maintenance Equip	\$14.80	5927-260640	WIPER BLADE
		Total	\$244.99		
33849	01/09/23	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$586.24		
E 101-42200-383		Gas Utilities	\$192.97		
E 101-43100-383		Gas Utilities	\$1,519.45		
E 101-45200-383		Gas Utilities	\$538.54		
E 601-49400-383		Gas Utilities	\$332.32		
E 602-49450-383		Gas Utilities	\$1,904.82		
E 101-49860-383		Gas Utilities	\$25.26		
		Total	\$5,099.60		
33850	01/09/23	CITY OF WACONIA			
E 101-43100-437		Maintenance Contract	\$2,499.88	569	BROOM REIMBURSMENT
		Total	\$2,499.88		
33851	01/09/23	CUSTOMIZED FIRE RESCUE TRAINING INC			
E 101-42200-207		Training Instructional	\$1,800.00	2195	NFPA 1403
E 101-42200-207		Training Instructional	\$1,725.00	2217	NFPA 1001
E 101-42200-207		Training Instructional	\$1,725.00	2218	NFPA 1001
E 101-42200-207		Training Instructional	\$1,250.00	2251	NFPA 1021
		Total	\$6,500.00		
33852	01/09/23	GOPHER STATE ONE-CALL			
E 601-49400-223		Repair/Maintenance Bldg/	\$9.45	2120645	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$9.45	2120645	LOCATES
		Total	\$18.90		
33853	01/09/23	HILGERS PLUMBING & HEATING			
E 101-41940-223		Repair/Maintenance Bldg/	\$200.00	15170	OAK GROVE BLDG
		Total	\$200.00		
33854	01/09/23	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$703.77	41450347	COPIER RENT
		Total	\$703.77		
33855	01/09/23	KWIK TRIP INC.			
E 101-43100-212		Motor Fuels	\$96.43		
E 101-43100-212		Motor Fuels	\$79.25		

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*Check Detail Register©

Batch: 12302022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-212		Motor Fuels	\$57.95		
E 101-43100-212		Motor Fuels	\$112.90		
E 101-43100-212		Motor Fuels	\$87.83		
E 101-43100-212		Motor Fuels	\$25.63		
E 101-43100-212		Motor Fuels	(\$4.31)		FUEL DISCOUNT
		Total	\$455.68		
33856	01/09/23	MID-COUNTY CO-OP OIL ASSN			
E 101-43100-212		Motor Fuels	\$1,201.99	66110	DYED DIESEL
E 101-45200-212		Motor Fuels	\$515.15	66110	DYED DIESEL
		Total	\$1,717.14		
33857	01/09/23	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$108.56		STREET LIGHTS
E 602-49450-381		Electric Utilities	\$35.96		LIFT STATION
E 601-49400-381		Electric Utilities	\$1,047.41		WATER TOWER
		Total	\$1,191.93		
33858	01/09/23	MENZEL, ALICIA			
E 101-41400-331		Travel/Meeting Expense	\$50.62		MILEAGE REIMBURSMENT
		Total	\$50.62		
33859	01/09/23	NORWOOD ELECTRIC INC			
E 101-41940-223		Repair/Maintenance Bldg/	\$343.90	17594	SOUTH MAINTENANCE & NORTH FIRE STATION
E 101-42200-223		Repair/Maintenance Bldg/	\$343.90	17594	SOUTH MAINTENANCE & NORTH FIRE STATION
		Total	\$687.80		
33860	01/09/23	NORWOOD YOUNG AMERICA TIMES			
E 101-41320-350		Print/Publishing/Postage	\$121.50	926830	EASEMENT VACATION - 250 IND BLVD
		Total	\$121.50		
33861	01/09/23	PRO AUTO & TRANSMISSION REPAIR			
E 101-42200-221		Repair/Maintenance Equip	\$141.07	105660	R11 INSPECTION
E 101-42200-221		Repair/Maintenance Equip	\$203.97	105661	L11 INSPECTION
E 101-42200-221		Repair/Maintenance Equip	\$141.07	105662	T11 INSPECTION
		Total	\$486.11		
33862	01/09/23	QUILL CORPORATION			
E 101-41400-200		Office Supplies	\$102.87	29700810	WHITE OUT, TAPE, MARKERS, SHARPIE
E 101-41400-200		Office Supplies	\$184.32	29703870	PAPER
		Total	\$287.19		
33863	01/09/23	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-440		Lease	\$502.41	M900393-IN	LAND LEASE
		Total	\$502.41		
33864	01/09/23	US POSTAL SERVICE			
E 601-49400-350		Print/Publishing/Postage	\$183.27		
E 602-49450-350		Print/Publishing/Postage	\$183.28		
E 603-49500-350		Print/Publishing/Postage	\$183.27		

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*Check Detail Register©

Batch: 12302022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$549.82		
33865	01/09/23	VERIZON WIRELESS			
E 101-42200-321		Telephone	\$175.05		FIRE DEPT IPADS
Total			\$175.05		
10100 CHECKING			\$23,101.17		

Fund Summary

10100 CHECKING		
101 GENERAL FUND		\$19,211.94
601 WATER FUND		\$1,572.45
602 SEWER FUND		\$2,133.51
603 STORM WATER UTILITY		\$183.27
		\$23,101.17

NORWOOD YOUNG AMERICA

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*Check Detail Register©

Batch: 01092023CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
33866	01/09/23	BOND TRUST SERVICES CORP.			
E 601-49400-601		Debt Srv Bond Principal	\$144,375.00	75971	GO BOND 2012A
E 601-49400-611		Bond Interest	\$2,835.00	75971	GO BOND 2012A
E 602-49450-601		Debt Srv Bond Principal	\$240,625.00	75971	GO BOND 2012A
E 602-49450-611		Bond Interest	\$4,724.38	75971	GO BOND 2012A
E 517-49330-601		Debt Srv Bond Principal	\$110,000.00	75972	GO BOND 2013A
E 517-49330-611		Bond Interest	\$17,112.50	75972	GO BOND 2013A
E 601-49400-601		Debt Srv Bond Principal	\$170,000.00	75973	GO BOND 2016A
E 601-49400-611		Bond Interest	\$12,837.50	75973	GO BOND 2016A
E 521-49330-611		Bond Interest	\$18,212.50	75973	GO BOND 2016A
E 522-49330-601		Debt Srv Bond Principal	\$704,727.85	75974	2020A
E 522-49330-611		Bond Interest	\$67,780.02	75974	2020A
E 601-49400-601		Debt Srv Bond Principal	\$31,032.30	75974	2020A
E 601-49400-611		Bond Interest	\$2,793.26	75974	2020A
E 602-49450-601		Debt Srv Bond Principal	\$9,239.85	75974	2020A
E 602-49450-611		Bond Interest	\$876.72	75974	2020A
E 602-49450-601		Debt Srv Bond Principal	\$70,000.00	75975	2021A
E 602-49450-611		Bond Interest	\$7,060.00	75975	2021A
E 523-49330-601		Debt Srv Bond Principal	\$65,000.00	75975	2021A
E 523-49330-611		Bond Interest	\$6,520.00	75975	2021A
E 524-49330-611		Bond Interest	\$30,735.94	75976	2022A
E 601-49400-611		Bond Interest	\$11,029.69	75976	2022A
E 602-49450-611		Bond Interest	\$4,621.88	75976	2022A
E 603-49500-611		Bond Interest	\$4,429.69	75976	2022A
		Total	\$1,736,569.08		
33867	01/09/23	CABLECAST COMMUNITY MEDIA			
E 614-41000-314		Contracts Payments	\$800.00	27098-INV	ANNUAL SOFTWARE MAINTENANCE
		Total	\$800.00		
33868	01/09/23	EDAM			
E 101-46500-433		Dues and Subscriptions	\$320.00		2023 MEMBERSHIP
		Total	\$320.00		
33869	01/09/23	EMTS			
E 101-42200-207		Training Instructional	\$2,095.00	1972	EMR INITIAL & REFRESHER
		Total	\$2,095.00		
33870	01/09/23	HEALTH PARTNERS			
G 101-21706		Hospitalization/Medical Ins	\$12,828.54		INSURANCE
		Total	\$12,828.54		
33871	01/09/23	MINNESOTA RURAL WATER ASSOC			
E 601-49400-433		Dues and Subscriptions	\$200.00		2023 MEMBERSHIP
E 602-49450-433		Dues and Subscriptions	\$200.00		2023 MEMBERSHIP
		Total	\$400.00		
33872	01/09/23	MN PUBLIC FACILITIES AUTHORITY			
E 601-49400-611		Bond Interest	\$22,844.19		

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Batch: 01092023CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$22,844.19		
33873	01/09/23	NYA CHAMBER OF COMMERCE			
E 101-46500-433		Dues and Subscriptions	\$220.00		2023 MEMBERSHIP
Total			\$220.00		
33874	01/09/23	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$659.30		DISABILITY
Total			\$659.30		
33875	01/09/23	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	\$241.03		LIFE INSURANCE
Total			\$241.03		
33876	01/09/23	WEX BANK			
E 601-49400-212		Motor Fuels	\$36.80		FUEL
E 602-49450-212		Motor Fuels	\$36.80		FUEL
Total			\$73.60		
10100 CHECKING			\$1,777,050.74		

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$16,363.87
517 Oak Grove Debt Service	\$127,112.50
521 2016A GO	\$18,212.50
522 2020 GO Bond	\$772,507.87
523 2021 GO Bond	\$71,520.00
524 2022a GO Bonds	\$30,735.94
601 WATER FUND	\$397,983.74
602 SEWER FUND	\$337,384.63
603 STORM WATER UTILITY	\$4,429.69
614 CABLE TV FUND	\$800.00
	\$1,777,050.74



TO: Mayor Lagergren and Council Members

FROM: Steve Zumberge, Fire Chief

DATE: January 9, 2023

RE: Firefighter Hiring – Callie Sundberg

Members of the Personnel Committee and several Fire Department members interviewed Callie Sundberg. Callie recently moved to Norwood Young America. Callie has completed her Emergency Medical Technician training.

Proposed Motion:

Motion to hire Probationary Firefighter Callie Sundberg, contingent upon her passing a physical, agility test, and a criminal background check.



TO: Mayor Lagergren and Council Members

FROM: Steve Zumberge, Fire Chief

DATE: January 9, 2023

RE: Approve the Appointment of the 2023 NYAFD Officers

The following are the selection committee's NYAFD officer recommendations.

NYA Chief 1	Steve Zumberge
NYA Chief 2	Kevin Reather
NYA Chief 3	Chris Glander
NYA Chief 4	Brad Droege
NYA Captain 1	Scott Blom
NYA Captain 2	Todd Karels
NYA Captain 3	Jesse Hackbarth
NYA Captain 4	Melissa Pasquarette
NYA Secretary	Patrick Stacken
Treasurer	Jesse Mulnau

Proposed Motion:

Motion to appoint the 2023 Norwood Young America Fire Department officers as recommended by the Selection Committee.

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



TO: Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, Clerk/Finance Director

DATE: January 9, 2023

SUBJECT: Application for Exempt Gambling Permit – Central Booster Club

The Central Booster Club has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council approve the permit application before it will issue the permit.

Recommended Motion:

Motion to approve Central Booster Club application for exempt Gambling Permit for January 28, 2023

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

4/22
Page 1 of 4

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Central Booster Club

Previous Gambling Permit Number: X- N/A

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 531 Morse St. N.

City: Norwood Young America State: MN Zip: 55368 County: Carver

Name of Chief Executive Officer (CEO): Jennifer Neumann

CEO Daytime Phone: _____

CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐

Fraternal

☐

Religious

☐

Veterans

☒

Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐

A current calendar year Certificate of Good Standing

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒

IRS income tax exemption (501(c)) letter in your organization's name

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):

Central High School

Physical Address (do not use P.O. box):

531 Morse St N

Check one:

☒

City: NORWOOD YOUNG AMERICA

Zip: 55368

County: CARVER

☐

Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Jan. 28, 2023

Check each type of gambling activity that your organization will conduct:

☐

Bingo

☐

Paddlewheels

☐

Pull-Tabs

☐

Tipboards

☒

Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Checklist for Exempt Raffle

Organization Name: Central Booster Club		Previous Gambling Permit #: X- N/A	Date of Raffle Drawing: 1/28/2023																														
INSTRUCTIONS: <ul style="list-style-type: none"> The purpose of this form is to help your organization conduct exempt raffles in compliance with the requirements listed below. Detailed information regarding each requirement is available by clicking on the following links (in blue italics): 1) applicable statutes and rules; 2) the <i>Lawful Gambling Manual</i> chapter on raffles; 3) the online class, "<i>Conduct of Raffles</i>"; and 4) the <i>phone number and email address</i> of your county's Compliance Specialist. After reading each checklist item, mark "Yes" to indicate that you understand the requirement and agree to comply. After answering "Yes" to each applicable item, your organization's CEO must sign the acknowledgment below. Include the completed checklist as part of your application to conduct an exempt raffle. 																																	
		<ul style="list-style-type: none"> If tickets will be sold prior to the event, mark "Yes" to item #1 and mark "N/A" to items #2 and #3. If tickets are sold only at the event using theater tickets, mark "N/A" to item #1 and answer "Yes" to items #2 and #3. 	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:10%;">Yes</th> <th style="width:10%;">N/A</th> <th style="width:40%;">Conduct</th> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>9. Only cash, personal checks, cashier's checks, money orders, travelers' check, and debit cards may be accepted (NO CREDIT CARDS). (349.2127) (7861.0260)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>10. The method of selection cannot be manipulated or based on the outcome of an event not under the organization's control. (349.173)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>11. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>12. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>13. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>14. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>15. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>16. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 3a & 25)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>17. Gambling records must be kept for 3½ years. (7861.0310)</td> </tr> </table>	Yes	N/A	Conduct	<input type="checkbox"/>	<input checked="" type="checkbox"/>	9. Only cash, personal checks, cashier's checks, money orders, travelers' check, and debit cards may be accepted (NO CREDIT CARDS). (349.2127) (7861.0260)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10. The method of selection cannot be manipulated or based on the outcome of an event not under the organization's control. (349.173)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	14. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	16. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 3a & 25)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17. Gambling records must be kept for 3½ years. (7861.0310)
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		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:10%;">Yes</th> <th style="width:10%;">N/A</th> <th style="width:40%;">Prizes</th> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>1. Tickets are printed in accordance with MN Rule 7861.0310.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>2. Tickets contain the sequential number of the raffle ticket. (349.173)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>4. The organization is the sole owner of all the real or personal property to be awarded. (7861.0260)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>8. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)</td> </tr> </table>	Yes	N/A	Prizes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Tickets are printed in accordance with MN Rule 7861.0310.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Tickets contain the sequential number of the raffle ticket. (349.173)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4. The organization is the sole owner of all the real or personal property to be awarded. (7861.0260)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)				
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required) Noncompliant Activity: I acknowledge by signing below that my organization must follow all raffle rules and that any gambling activity conducted by the organization at the event that is not in compliance with Minnesota Statute and Rule may subject the organization to citation or the inability to receive future permits to conduct gambling. I understand that my permit will not be issued until this form has been completed and submitted to the Minnesota Gambling Control Board.																																	
Signature: Jennifer Neumann		Date: 1-4-23	Print Name: Jennifer Neumann																														
Date-privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application.		Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public																															
Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.																																	

This form will be made available in alternative format (i.e., large print, braille) upon request.
 An equal opportunity employer

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied:

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied:

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Jennifer Neumann Date: 1-4-23
(Signature must be CEO's signature; designee may not sign)

Print Name: Jennifer Neumann

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



TO: NYA City Council

FROM: Jared Johnson, City Planner

DATE: January 9, 2023

APPLICANT: David Newman – Expert Construction

REQUEST: Public Hearing: Petition to Vacate Certain Drainage and Utility Easements at 250 Industrial Boulevard – Resolution 2023-03

Background

The City has received a petition from David Newman of Expert Construction to vacate certain drainage and utility easements at the property addressed as 250 Industrial Boulevard (highlighted in light blue below). Expert Construction is in the process of purchasing the property.



The 5-foot drainage and utility easement petitioned to be vacated runs from east-west along the north end of the existing building (red dashed line below). This easement line used to be a property line separating Lots 1 and 2 when Young America Industrial Park was initially platted in 1989. In 2004, multiple lot lines in the Young America Industrial Park were adjusted to create additional lots. The subject easement, according to recorded documents, was never vacated as part of the lot line adjustment process. Since the property is in the process of being sold, a title company has recognized this error and the future property owner is requesting the easement be vacated to make sure there the property is in full compliance.

There is a 10-inch water main (blue line) that runs along the southern and eastern end of the property. The proposed easement vacation will not impact any existing utilities.



Review

Per Minnesota State Statue 412.851, the City Council must conduct a public hearing regarding the proposed easement vacation after published and posted notice for the vacation. The notice was both published and posted.

Action

The City Council shall hold the public hearing, hear any public comments, close the public hearing and adopt Resolution 2023-03 authorizing the vacation of said easements.

Attachments

Vacation Narrative/Supporting Documents
Resolution 2023-03

RESOLUTION NO. 2023-03

A RESOLUTION VACATING CERTAIN EXISTING DRAINAGE AND UTILITY EASEMENTS IN YOUNG AMERICA INDUSTRIAL PARK

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, the City of Norwood Young America has received a petition from David Newman (the “Petitioner”) to vacate certain drainage and utility easements at 250 Industrial Boulevard (the “Property”) which is legally described as;

N 202' OF LOT 1 OLD #95.5500060 & INC: S 109.40' OF LOT 2 BLK 3 of Young America Industrial Park

and;

WHEREAS the certain existing drainage and utility easements petitioned to be vacated on the property are depicted on Exhibit “A” and legally described as;

The southerly 5 feet of Lot 2, Block 2, YOUNG AMERICA INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota.

AND

The northerly 5 feet of Lot 1, Block 2, YOUNG AMERICA INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota.

WHEREAS, pursuant to Minnesota Statute § 412.851, the City Council of Norwood Young America has conducted a public hearing to consider the vacation of such drainage and utility easements on the 9th day of January 2023, preceded by published and posted notice to consider the vacation of such drainage and utility easements by the petitioner and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, it appears that it is in the public interest to vacate certain drainage and utility easements as depicted in Exhibit “A”.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the drainage and utility easement described as follows is hereby vacated:

The southerly 5 feet of Lot 2, Block 2, YOUNG AMERICA INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota.

AND

The northerly 5 feet of Lot 1, Block 2, YOUNG AMERICA INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

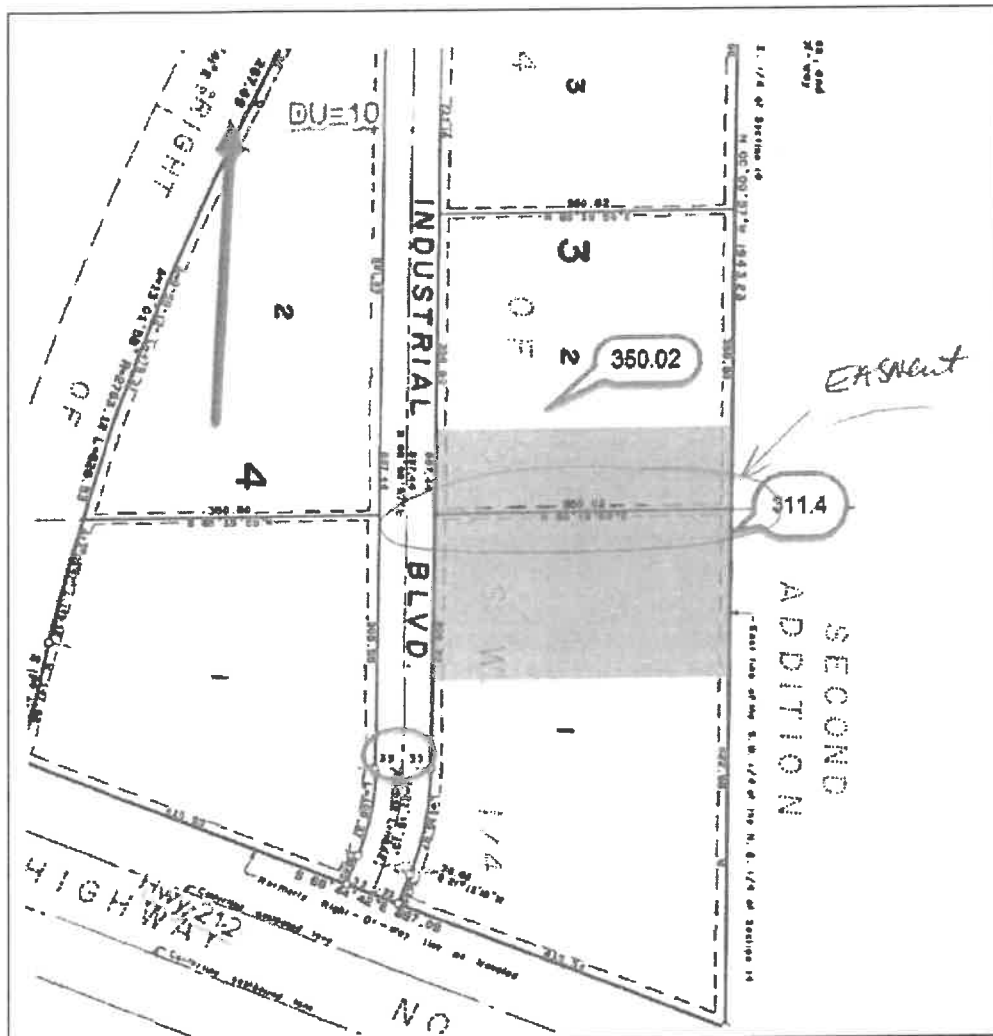
Passed by the City Council of Norwood Young America, Minnesota this 9th day of January, 2023.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

10



EXPERT

CONSTRUCTION, INC.

250 Industrial Blvd., Norwood Young America, MN 55367
(612) 221-4501

December 14, 2022

Narrative explaining right of way issue.

To Whom it May Concern:

I am the owner of Newman LLC who is in the process of purchasing 250 Industrial Boulevard, Norwood Young America, MN 55397 (the "Property") from Matt McIntosh. Title Mark, LLC has provided a title commitment showing an encroachment on the Property. The building located on the Property was constructed directly over the top of a platted drainage and utility easement in favor of the City of Norwood Young America. The Easement was filed in the office of the Carver County Recorder on December 3, 2002, as Document No. A332750 (the "Easement"). There were other drainage and utility easements in this development that were vacated many years ago by the City because of where the buildings were going to be constructed, but somehow when that work was done, this Easement was missed or otherwise not included with the vacation. Attached is a letter sent by Title Mark to Mike Gavin at the time the prior owner closed on the building. It is my understanding that Mike represented the City at that time, who was the seller to my predecessor in title, Matthew McIntosh. It is the City's responsibility to vacate this Easement as it was a title issue when the City sold the property to Mr. McIntosh.

I can be reached directly to answer any additional questions at 612-282-5883.

Thank you,

David Newman
Expert Construction, Inc
Newman, LLC
President

Poured Wall Specialists Since 1973



TITLE MARK

The Symbol of Excellence in Title Services

July 21, 2003

Gavin, Olson, Savre & Winters, Ltd.
1017 Hennepin Avenue
Glencoe, Mn 55336

Gentlemen:

RE: Matthew P. McIntosh and Susan M. McIntosh
File No. #: 20023289/Part of Lots 1 and 2, Block 3, Young America Industrial Park

Mr. and Mrs. McIntosh bought the above property from the City of Norwood Young America on October 28, 2002. At that time, we objected to the easements since they run through the center of the property. Since that time, new easements have been created but original easements have not been released.

It is possible that a city ordinance released them, but a copy has not been filed in Carver County. Could you please look into this and let me know when we can expect the release of easements to be filed. Thank you.

Sincerely,

Joyce S. Litfin 952-442-7739

Document No.

A332750

OFFICE OF THE
COUNTY RECORDER
CARVER COUNTY, MINNESOTA



Filing Fee: \$20.00 Check#: 20816

Certified filed and recorded on 12-03-2002 at 11:30 ☒ AM ☐ PM

2002-12-03



[Signature]
Cathy Hanson, Jr.
County Recorder

EASEMENT

THIS INDENTURE, made this 28th day of October, 2002, between Matt McIntosh and Susan Marie McIntosh, husband and wife, of the County of Carver, State of Minnesota, parties of the first part and the City of Norwood Young America, a municipal corporation organized under the laws of the State of Minnesota, party of the second part.

WITNESSETH, that said parties of the first part in consideration of the sum of One Dollar and other good and valuable consideration, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto the City of Norwood Young America, Minnesota, as easement, for the purpose hereinafter specified, over, across, on, upon and along the following described property located in the City of Norwood Young America, County of Carver, State of Minnesota, to-wit:

Legal description of full lot.

The North 202.00 feet of Lot 1, Block 3, and also the South 109.40 feet of Lot 2, Block 3, YOUNG AMERICA INDUSTRIAL PARK, according to the recorded plat thereof, as measured at right angles to the North line of said Lot 1 being also the South line of said Lot 2.

Said easement is given for the purpose of enabling said City of Norwood Young America to construct and maintain service lines for transmission of public utilities under, upon and across the following portion of the above described premises:

Easement 1: The North 5 feet of the South 109.40 feet of said Lot 2, Block 3.

SCHEDULE B - Section I

Exceptions

Order Number: 20023289

easement requested to be vacated

9. Utility and drainage easements as shown on the recorded plat of YOUNG AMERICA INDUSTRIAL PARK. INFORMATIONAL NOTE: Easements appear to be 5 feet in width on the Southerly lot line of Lot 2 and 5 feet in width along the Northerly lot line of Lot 1 and 10 feet in width along the Westerly (front) lot line and 10 feet in width along the Easterly lot lines.
10. The platted easements run through the center of the property. Title Mark recommends these easements be vacated.
11. The sellers are proposing a utility and drainage easement as set out in the proposed document.
12. A certified copy of the merger of the fee owner into the City of Norwood Young America must be obtained and placed of record. *BWS - It's a law - doesn't need to be recorded.*
13. Reservation of all minerals and mineral rights by the State of Minnesota.
14. Title commitment was typed on November 20, 2002 by bws/lag.
15. IDENTIFICATION WILL BE REQUIRED FROM ALL PARTIES REQUIRED TO SIGN DOCUMENTS AT CLOSING.
16. If the purpose of this refinance is remodeling or improvement on the premises, we should be furnished evidence prior to closing that bills for labor and material have been paid. If refinance is not for remodeling or improvement, a letter to that effect should be submitted
17. Please contact Title Mark for any endorsements required. Endorsements the parties may wish to include are: Comprehensive, Contiguity, Access, Zoning, Usury, Tax Parcel umber, Survey and others. There will be additional charges for some of the endorsements. Please give Title Mark as much notice as possible for endorsements as many will take a few days to obtain.

**STEWART TITLE
GUARANTY COMPANY**

SS, and
H-Way

E. 1/4 of Section 14
N 00°00'57"W 1943.23

Easement

SECOND
ADDITION

311.4

350.02

INDUSTRIAL
BLVD.

DU=10

41°38'RIGHT

267.49

2

3

2

O.P.

4

1

1/4

HWY 212
HIGHWAY

Centerline
Centerline westbound lane
Centerline eastbound lane
Right - Or - Way line as traveled

NO

be signed by San Francisco official this day of October 1938
John A. McLaughlin, Mayor

John A. McLaughlin
John A. McLaughlin

Title 30 day of Oct. 1911
D. F. O'Neil by J. H. Moore
D. F. O'Neil, County Recorder
COUNTY RECORDER, GARRET COUNTY, MICHIGAN
I hereby certify that this plat of Grand American Industrial Park was filed

Exhibit A: Affidavit Subscribed & Sworn to
at Madison, Wis., County of Racine
this 1st day of March, 1911.



ORIGINAL PLAT

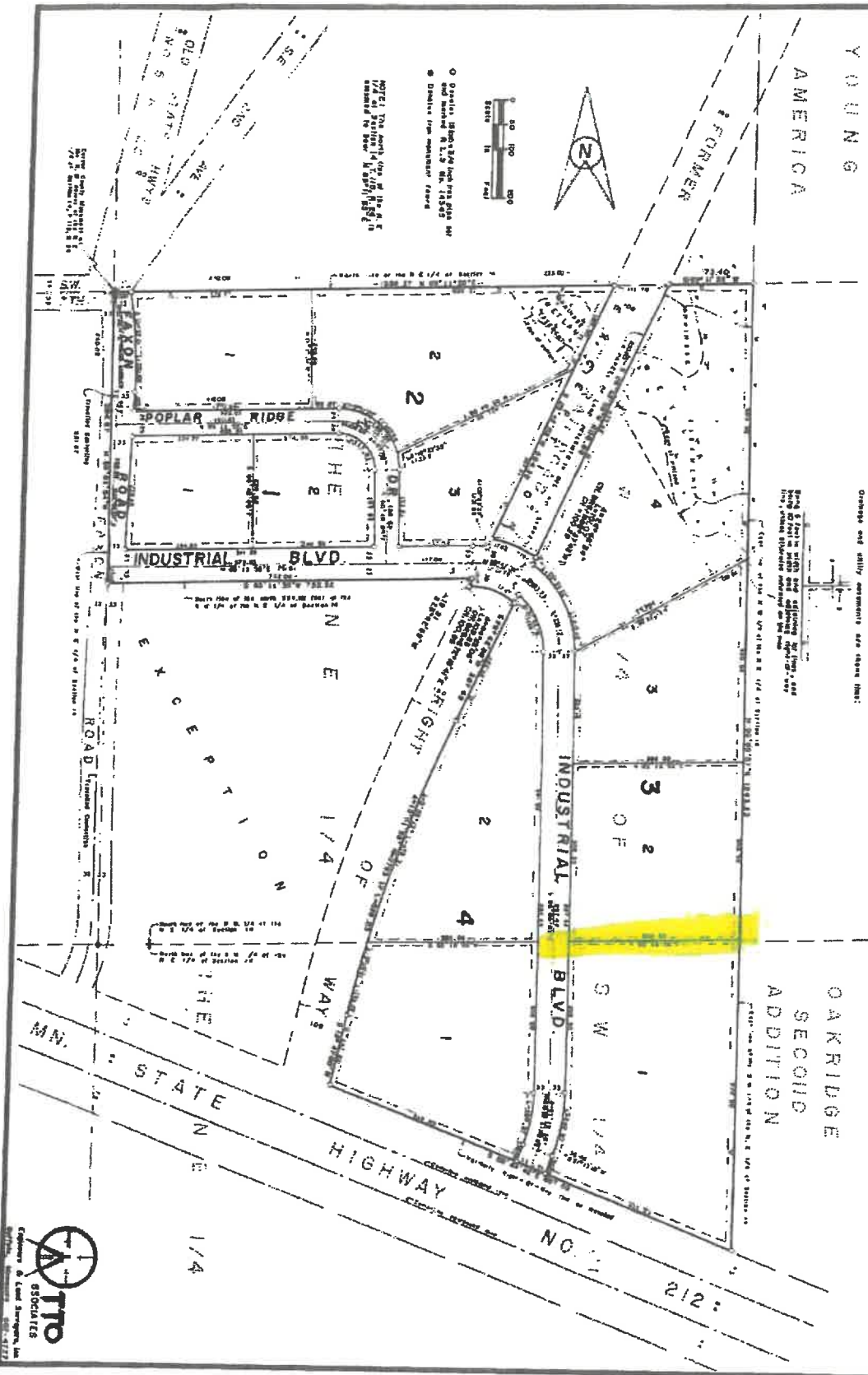
YOUNG AMERICA INDUSTRIAL PARK

PLAT FILE NO. 461
C.B. DOC. NO. 100014

YOUNG

AMERICA

OAKRIDGE
SECOND
ADDITION



TA
TPO
ASSOCIATES
Engineers & Land Surveyors, Inc.
OFFICE: MINNAPOLIS, MINN. 55412



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: January 9, 2023

RE: Closed Session

Closed session pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider an offer to purchase or sell real property identified as PID Nos. 580146500 and 580146200.

Suggested Motion:

Mayor Lagergren will read Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider an offer to purchase or sell real property and ask for a Motion to go into Closed Session.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, Clerk/Finance Director
DATE: January 09, 2023
RE: 2023 Norwood Young America City Organization Designations

Under state statute, Cities are required to perform certain functions at their first meeting of the year. Specific items include:

- Designating the City's official newspaper for publishing ordinances and other matters as required by law.
- Selecting official depositories of City funds.
- Elect an acting mayor from among the council members to perform the duties of the mayor in her absence.
- Appoint council members to the City commissions and boards.

Attached is Resolution 2023-01, which addresses the above items and other items historically addressed in the City's organizational resolution.

The proposed Resolution is for your review, discussion, and modification. Any changes made by Council will be updated on the formal resolution before printing and entering in the Resolution book.

Recommended Motion:

Motion to approve Resolution 2023-01, A Resolution Adopting the City of Norwood Young America organization designations.

CITY OF NORWOOD YOUNG AMERICA

RESOLUTION 2023-01

RESOLUTION RELATING TO THE ORGANIZATION OF THE CITY OF NORWOOD YOUNG AMERICA

BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota as follows:

Section 1. **Official Depository.**

Subsection 1. Financial Institutions.

Pursuant to Minnesota Statutes, Chapter 118, the City Council designates the following financial institutions as official depositories for

Municipal Funds:

- a) Citizens State Bank of Norwood Young America
- b) Old National Bank
- c) Bankers' Bancorporation
- d) U. S. Bank National Association

Investment Brokers:

- a) RBC Wealth Management
- b) Northland Securities
- c) Ehlers & Associates
- c) 4M Fund sponsored by LMC
- d) Edward Jones
- e) U. S. Bank National Association

Subsection 2. Financial Signatures.

Officers of the City with signatory authority on the City's financial accounts and holdings include:

- a) Angela Brumbaugh – City Clerk/Finance Director
- b) Andrea Aukrust – City Administrator
- c) Carol Lagergren – Mayor
- d) Mike McPadden – Council Member

Section 2. **Official Newspaper.**

Pursuant to Minnesota Statutes, Section 412.831, the City Council designates the following newspaper as the official newspaper of the City: *News & Times*. The Mayor and Clerk are authorized and directed to enter into agreements with the official newspaper for the publication of items required by law to be published.

Section 3. **Acting Mayor.**

Pursuant to Minnesota Statutes, Section 412.121, Council member **Mike McPadden** is appointed Acting Mayor and is to perform the duties of the Mayor during the Mayor's disability or absence from the city, or if there is a vacancy, until a successor has been appointed.

Section 4. **Acting City Administrator.**

The City Clerk/Finance Director is appointed Acting City Administrator during the Administrator's absence from the city.

Section 5. **Employees Identified/Appointed.**

Subdivision 1. Full-Time City Employees in Supervisory Roles

- City Administrator – Andrea Aukrust
- City Clerk/Finance Director – Angela Brumbaugh

Community and Economic Development Director – Karen Hallquist

Subdivision 2. Volunteer Fire Fighters.

All Firefighters will receive \$11 an hour for responding to fire/emergency calls and mandatory trainings. Payment will be paid out to each firefighter quarterly.

Subdivision 3. Fire Department Officers.

In addition to the \$11 per hour for responding to fire/emergency calls and mandatory trainings, Fire Department Officers will receive the following wage based on the entire year of service in said position:

Fire Chief	\$6,200	Captain 1	\$1,850
Chief 2	\$2,350	Captain 2	\$1,850
Chief 3	\$2,350	Captain 3	\$1,850
Chief 4	\$2,350	Captain 4	\$1,850
Secretary	\$2,350	Treasurer	\$1,975

Subdivision 4. Norwood Young America Firefighter's Relief Association Officers.

President	Paul Lano
Vice-President	Kevin Raether
Secretary	Chris Glander
Treasurer	Jesse Molnau
Trustees	Jesse Hackbarth, Dave Orr

Section 6. **City Council Compensation.**

Subdivision 1. Mayor Salary.

The monthly salary of the Mayor is \$350.

Subdivision 2. Council Member Salary.

The monthly salary of each Council member is \$250.

Subdivision 3. Council Pay Dates.

The salaries of the Mayor and Council members are payable in June and December.

Subdivision 4. Council Reimbursement.

The Mayor and each member of the Council may be reimbursed for actual and necessary expenses incurred in attending (1) meetings at which they represent the City in an official capacity; and (2) training sessions and other meetings at which attendance has been approved in advance by the Council.

Section 7. **Regular Council Meetings.**

The regular meetings of the City Council of Norwood Young America are held on the second and fourth Monday of every month in the City Hall Council Chambers commencing at 6:00 p.m. On the fourth Monday the regular meeting may be followed with a work session.

Section 8. **Regular Economic Development Authority Meetings.**

The regular meeting of the Norwood Young America Economic Development Authority is held on the fourth Monday of each month at 6:00pm in the City Council Chambers at City Hall.

Section 9. **City Attorney.**

The firm of Rupp, Anderson, Squires, Waldspurger, & Mace, P.A. is designated as the City Attorney and provides civil legal services with Jay Squires as lead attorney.

Section 10. **Bond and Economic Development Counsel.**

The firm of Kennedy & Graven Chartered is recognized as the City's Bond and Economic Development Counsel.

Section 11. Financial Consultant.

The firm Ehlers & Associates, Inc. is recognized as the City's Financial Consultant.

Section 12. Engineer.

The firm Bolton & Menk, Inc. is recognized as the City's general City Engineer.

Section 13. Auditor.

The firm Abdo is the City's contracted auditor.

Section 14. Insurance Agent.

Citizens Insurance Services, A Nesbit Agencies Company, is the insurance agent with David Flavin as principal agent.

Section 15. Building Official.

The firm of 101 Development Resources, Inc is the City's contracted provider of building official/inspector services.

Section 16. Health Officer.

Lakeview Clinic-West, Norwood Young America is the health officer.

Section 17. Emergency Management Director.

The Fire Chief is the Emergency Management Director.

Section 18. Assessor.

Carver County is recognized as performing the functions as City Assessor.

Section 19. Police.

Carver County Sheriff's Department is the City's contracted provider of law enforcement services.

Section 20. Fee Schedule.

The fee schedule is located in Chapter 20 of the City Code.

Section 21. Township Fire Service Contracts.

The charge to participating townships for fire protection in the year 2023 shall be \$150.00 per unit for the townships of Young America, Hancock, Camden, Waconia, and Benton.

Section 22. Association of Carver County Elected Leaders (ACCEL).

Charlie Storms is appointed to the ACCEL.

Section 23. Local Government Workgroup.

Carol Lagergren is appointed to the Local Government Workgroup.

Section 24. Highway 212 Southwest Corridor Transportation Coalition.

Carol Lagergren, is appointed to the Southwest Corridor Transportation Coalition.

Section 25. Highway 5 Corridor Study Group.

Carol Lagergren is appointed to the Highway 5 Corridor Study Group.

Section 26. Stiftungsfest Board.

Alan Krueger is appointed to the Stiftungsfest Board.

Section 27. Personnel Committee.

Carol Lagergren and Mike McPadden, City Council representatives, are appointed to the Personnel Committee.

Section 28. Railroad Coalition.

Mike McPadden is appointed to the Railroad Coalition.

Section 29. Safety Committee.

Charlie Storms, City Council rep, is appointed to the Safety Committee.

Section 30. Rental Housing License Appeals Board.

Brooke Allen, City Council representative, Bill Grundahl, Planning Commission Representative and Steve ZumBerge, Fire Chief, are appointed to the Rental Housing License Appeals Board.

Section 31. Committees and Commissions.

Citizens-at-large that are appointed to the following Commissions and Committees will receive a yearly \$200 stipend for attending at least 75% of the meetings. Representatives and/or employees for City, County, Housing, Contractors and School Districts are not eligible for the yearly stipend.

Subdivision 1. Planning Commission.

- **Charlie Storms** - City Council representative.

Subdivision 2. Economic Development Commission.

- **Carol Lagergren and Mike McPadden** - City Council Representatives

Subdivision 3. Parks & Recreation Commission.

- **Brooke Allen** - City Council Representative

Subdivision 4. Senior Advisory Commission.

- **Alan Krueger** - City Council Representative

Section 32. SmartLink Mobility Management Board.

- **Alan Krueger** is appointed to the SmartLink Mobility Management Board.

Adopted by the City Council this 9th day of January 2023.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, Clerk/Finance Director



To: Mayor Lagergren and City Council Members
From: Angela Brumbaugh, Clerk/Finance Director
Date: January 9, 2023
Re: Resolution 2023-02 Authorizing City Officials to Execute Payment of Claims

Enclosed is Resolution 2023-02 Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for the Year 2023.

Minnesota State Statutes, Section 412.271, subdivision 8, states that the City Council must delegate authority to pay claims if payment is to be made prior to Council approval.

- This Resolution addresses the payment of mid-month claims to avoid late fees
- Finance Director will execute payment of the city's obligations in accordance with city policy prior to approval by the full Council
- An accounting of all executed payments will be presented to the full council for approval at the next regular City council meeting
-

Recommended Motion:

Motion to approve Resolution 2023-02 Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for the Year 2023.

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2023-02**

**A RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO EXECUTE
PAYMENT OF CLAIMS PRIOR TO CITY COUNCIL APPROVAL FOR THE YEAR
2023**

WHEREAS, Minnesota State Statutes, Section 412.271, Subdivision 8, states that the City Council must delegate authority to pay claims prior to Council approval.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Norwood Young America, Carver County, Minnesota, does hereby authorize the city finance director to execute payment of the city's financial obligations, in accordance with city policies, prior to approval by the full Council for the year 2023.

BE IT FURTHER RESOLVED that an accounting of all executed payments will be presented to the full Council for approval at the next regular City Council meeting.

Adopted by the Norwood Young America City Council this 9th day of January 2023.

Mayor Carol Lagergren

Attest:

Angela Brumbaugh, Clerk/Finance Director



To: Mayor Lagergren and City Council Members
From: Angela Brumbaugh, Clerk/Finance Director
Date: January 9, 2023
Re: Assessment Service Agreement with Carver County

We have received the service agreement for joint assessments with Carver County. This is a one-year agreement which we renew each year. Below shows the new 2023 rate along with the 2022 rate:

	2023	2022	Increase	
	Assessment	Assessment	Per	%
	Rate	Rate	Parcel	Incr.
Residential Valuation	\$ 14.94	\$ 14.37	\$ 0.57	4%
Agricultural Valuation	\$ 15.54	\$ 14.94	\$ 0.60	4%
Commercial/Industrial	\$ 16.66	\$ 16.02	\$ 0.64	4%

According to the terms of the agreement, the county will view and determine market value of a minimum of 20% of the parcels per year.

We have budgeted \$26,950 for Assessor Professional Services for 2023 (Account No. 101-41500-306). In 2022 we paid \$25,078.32 which was a 2% increase from 2021.

Recommended Motion:

Approve the Service Agreement between the City and Carver County regarding Assessment Services for the 2023 year.

(2022) SERVICE AGREEMENT FOR (2023) JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Norwood Young America, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2023. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of fourteen dollars and ninety four cents (\$14.94) per residential valuation, fifteen dollars and fifty four cents (\$15.54) per agricultural valuation, and sixteen dollars and sixty six cents (\$16.66) per commercial/industrial valuation (for the assessment of January 2, 2023) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data

developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
Norwood Young America 310 Elm Street W P.O Box 59 NYA, MN 55368-0059 Clerk Angela Brumbaugh	Ryan Johnson Carver County Assessor 600 E 4th Street Chaska MN 55318 rjohnson@co.carver.mn.us

12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement,

or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Norwood Young America, has caused this Agreement to be executed by its Chairperson/Mayor and its City/Town Clerk by the authority of its governing body by a duly adopted resolution on

This the _____ day of _____, 2023.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the 9th day of January, 2023.

CITY OF NORWOOD YOUNG AMERICA

COUNTY OF CARVER

By: _____
Chairperson/Mayor

By: _____
Gayle Degler/Chairperson
Board of Commissioners

By: _____
Angela Brumbaugh, Clerk

Attest: _____
Dave Hemze/County Administrator

And: _____
Ryan Johnson/County Assessor



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: January 9, 2023
RE: 2023 Contract for Police Services

Enclosed you will find the proposed 2023 Contract for Police Services between the City of Norwood Young America and the Carver County Sheriff's Department.

The contract consists of the following:

PERSONNEL COST

The County agrees to provide police services within the corporate City limits. Costs are set forth as follows:

Deputy –	.7 (2080FTE) 1/1-7/1/2023	\$42,003
Liaison Corporal –	.9 (2080 FTE)	\$108,006
Deputy –	.95 FTE (2184) 7/1/-12/31/2023	\$59,666
CSO -	52 hours	\$2,268

VEHICLE COST

Patrol Vehicle	\$23,365
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<u>TOTAL POLICE SERVICES</u>	<u>\$235,308</u>
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Suggested Motion:

Motion to approve the 2023 Contract for Police Services with Carver County.

Norwood Young America

CONTRACT FOR POLICE SERVICES

Norwood Young America

THIS AGREEMENT, made and entered into this 1st day of January 2023 by and between the County of Carver, through its Sheriff's Office (hereinafter, "County"), and the City of Norwood Young America (hereinafter, the "City"), and, collectively known as the "parties".

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide police services within the boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes, Section 436.05 allows the sheriff of any county to contract for the furnishing of police service to a municipality; and

WHEREAS, this Agreement is authorized by Minnesota Statute, Section 471.59, 436.05,

NOW, THEREFORE, it is agreed between the parties as follows:

ARTICLE I

PURPOSE: The purpose of this Agreement is to secure police services for the City in the manner as hereinafter set forth.

ARTICLE II

1. POLICE SERVICES. The County agrees to provide police service within the corporate limits of the City to the extent and in the manner set forth below:

- 1.1 Police services to be provided under this contract shall encompass those police duties and functions within the City's corporate limits of which the Sheriff and his duly assigned deputies shall exercise all the police powers and duties of city police officers as provided by Minnesota Statutes, Section 436.05.
- 1.2 The County shall solicit City input related to assignment of personnel before making assignments. The County shall give thoughtful consideration to the City's input and shall retain the full and unrestricted right to assign personnel as necessary.

- 1.3 The County shall pay for all training costs associated with assigned personnel to maintain POST licensure and any other agency authorized training.
- 1.4 At a minimum, the County shall provide the City with monthly, quarterly, and annual reports including but not limited to calls for service by offense type, hour of the day, and day of the week. Such reports shall include an arrest summary, traffic citation summary, and verbal warning summary. Additionally, the County shall provide monthly, quarterly, and annual reports showing the number of CSO hours and types of calls for service CSO's responded to within the corporate City limits.
- 1.5 The rendition of services, the standard of performance, the discipline of deputies, and other matters of incident to the performance of such services and control of personnel so employed shall be and remain in and under control of the County.
- 1.6 The rendition of services shall include the enforcement of Minnesota State Statutes and the municipal ordinances of the City.
- 1.7 At the City's request, the County (i.e., Sheriff's contract manager or designee) shall meet with the City to discuss any questions, concerns, or requested modifications to the type of services provided, or manner in which such services are provided. In the event a dispute arises between the parties concerning services provided pursuant to this agreement, the County shall in good faith discuss a plan with the City; however, the County retains the sole discretion in determining a solution to said dispute (e.g., reassignment of personnel, types of patrol, level of service available).
- 1.8 The police services will be provided to the City for the selected number of contracted hours and/or full time equivalent (FTE) personnel. Such services shall not include situations in which, in the opinion of the County, a police emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).

ARTICLE III

SPECIAL EVENT OR ADDITIONAL SERVICES. If the City desires additional police services over and above the hours and/or FTE's contracted for in this Agreement, the City shall contact the Sheriff's Office contract manager or designee noted in this Agreement. The County will invoice the City for these additional services at the rate for additional hours identified under Article VII and the City shall make payment pursuant to Minnesota Statute, Section 471.425, subd. 2(a).

ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the parties and all of their officials, personnel, agents and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

ARTICLE V

1. PROVISION OF EQUIPMENT.

a). The County shall provide all necessary labor, supervision, vehicle, equipment, and supplies to maintain and provide the police services selected herein. All County property and equipment used in rendering services under this Agreement is, and shall remain, County property.

b). The City shall provide outdoor storage within the corporate limits of the City for patrol cars used for providing services pursuant to this Agreement. Indoor parking is at the discretion of the city and if chosen, no cost for maintenance of city facilities will be incurred by the county.

2. OFFICE SPACE. Police services shall be conducted out of office space selected and provided by the City that is sufficient to provide for the office needs of the assigned personnel.

3. FINANCIAL LIABILITY. The City shall not be responsible or liable for the payment of any salaries, wages, or other compensation to personnel employed by the County to perform services under this Agreement. It is agreed that all personnel shall be employees of the County and the County shall be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.

4. MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its personnel and employees against any and all liability loss, costs, damages, expenses, claims or actions, including attorney's fees which its personnel and employees may hereafter sustain, incur or be required to pay, arising out of or by reason for any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract. Liability of the City and County shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

(a) This Agreement to indemnify and hold harmless does not constitute a waiver by either party of immunities from, or limitations on liability provided under Minnesota Statutes Section 466.04.

For purposes of determining total liability damages, the parties are considered a single governmental unit and the total liability shall not exceed the limits on governmental liability for a single governmental unit as specified in State Statute, Section 3.736 or Section 466.04, Subdivision 1.

5. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel and equipment used by the County in the provision of the selected services will be provided by the County.

ARTICLE VI

1. TERM. The term of this contract shall be January 1, 2023 to December 31, 2023. The term of this Agreement may be extended for up to an additional sixty (60) days under the same terms and conditions, provided the parties are attempting in good faith to negotiate a new Agreement. Unless otherwise terminated in accordance with Article VI, Section 3 of this agreement, this Agreement shall automatically terminate upon the parties' entering into a new written Agreement, or on the sixtieth (60th) day, whichever occurs first.

2. NOTICE.

2.1 If either party does not desire to enter into a contract for police service for 2024, such party shall notify the other party in writing by July 1, 2023.

2.2 The City, if electing to terminate or discontinue contracted services, or decrease contracted police services, the City shall still be obligated to pay all unpaid personnel costs (e.g. OT and annual carryover), incurred prior to termination.

2.3 On or before June 1 of the current contract year, the County shall notify the City of the estimated police contract rates for the following year. The County shall provide proposed police contract rates by October 1 of the current contract year.

2.4 Notice under the above provisions shall be sent to:

Commander Mike Wollin
Carver County Sheriff's Office
606 East 4th Street
Chaska, MN 55318
952-361-1857
mwollin@co.carver.mn.us

City of Norwood Young America
Andrea Aukrust, City Administrator
310 Elm Street West
PO Box 59
Norwood Young America, MN 55368
Phone: 952-467-1800

ARTICLE VII

MENU OF POLICE SERVICES

1. POLICE STAFFING OPTIONS

1.1 FULL TIME EQUIVALENT (FTE) PERSONNEL OPTION

1.1.1 FTE personnel are Full Time Employees dedicated to the contract community.

The FTE deputies compensated time includes regular assignment duties, training, holidays, vacation, sick leave and other benefited time. The FTE deputy position is not automatically backfilled when the deputy is away from assignment for the above types of compensated time. The FTE deputy costs include: salary, benefits, supervision, administration, training, clerical support, insurance, and county overhead. The FTE costs do not include additional hours which are necessary for court or filling a shift for a compensated day off.

The first eighty (80) hours the deputy is gone from the community while on military leave will not be backfilled. The Sheriff's Office will backfill the position or credit back the time for military leave after the first 80 hours.

The first eighty (80) hours a deputy is gone from the community on FMLA leave will not be backfilled; it will be treated like sick leave. The Sheriff's Office will backfill the position or credit back the time for FMLA after the first 80 hours of FMLA is completed.

If the City requests coverage for compensated days off noted above, it is recommended the city set aside a contingency for additional hours. Additional hours for deputies will be billed at \$75.37 per hour.

The SouthWest Metro Drug Task Force will invoice \$2,100 separately.

Hours worked on a designated holiday will be billed at double the FTE's hourly pay rate per the collective bargaining agreement(s).

1.2 PERSONNEL COST

The County agrees to provide police services within the corporate City limits. Costs are set forth as follows:

Deputy –	.7 (2080FTE) 1/1-7/1/2023	\$42,003
Liaison Corporal	.9 (2080 FTE)	\$108,006
Deputy –	.95 FTE (2184) 7/1/-12/31/2023	\$59,666
CSO - 52 hours		\$2,268

1.3 VEHICLE COST

Patrol Vehicle	\$23,365
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1.4 TOTAL POLICE SERVICES \$235,308

2. PAYMENT. The County shall invoice the City for one half of the total contracted amount of the current year police staffing option cost hereunder, or \$117,654.00 to be paid on or before June 30 of the current contract year. The County shall invoice the remaining half, or \$117,654.00 to be paid on or before November 30 of the current contract year. The City shall promptly pay such invoiced amounts in accordance with applicable law. The Sheriff shall inform the City of the actual CSO hours worked for the year and then reimburse the City for unused CSO hours, bill for additional hours or deduct from applied year end credit for unfilled deputy FTE hours.
3. MINNESOTA STATE POLICE AID. The County, upon receiving Minnesota State Police Aid, shall reimburse the City pursuant to Minnesota Statute, Section 69.011.
4. POST REIMBURSEMENT. The County, upon receiving continuing education reimbursement, shall reimburse the city pursuant to the MN Administrative Rules, Peace Officer Standards and Training Board, Chapter 6700, part 6700.1800.

ARTICLE VIII

1. DATA. All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statutes Chapter 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.
2. AUDIT. Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.
3. NONWAIVER, SEVERABILITY AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder.

The laws of the State of Minnesota apply to this Agreement.

4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

IN WITNESS THEREOF, the City has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this 9th day of January 2023.

SIGNED: _____ DATE: _____
Mayor

SIGNED: _____ DATE: _____
City Administrator

IN WITNESS THEREOF, the County of Carver has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this _____ day of _____,

COUNTY OF CARVER:

SIGNED: _____ DATE: _____
CHAIR, BOARD OF COMMISSIONERS

SIGNED: _____ DATE: _____
SHERIFF

Attest

SIGNED: _____ DATE: _____
COUNTY ADMINISTRATOR



TO: Mayor Lagergren and Council Members
FROM: Steve Zumberge, Fire Chief
DATE: January 9, 2023
RE: Accept Annual Fire Report and Review 2022

The Norwood Young America 2022, Fire Report will be presented for review and approval.

The upcoming Annual Township Meeting will be previewed.

The state of the Fire Department will be discussed.

Proposed Motion:

Motion to Accept the Norwood Young America Fire Department's 2022, Fire Report.

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com

To: City of Norwood Young America
From: Patrick Stacken - NYAFD Secretary

End of Year Report

This year, 2022, the fire department responded to 310 calls. All members made the required call percentage,

Included you will find:

1. Spreadsheet of calls percentages, meetings, and drills
2. Incident Type Report
3. Incident Type by District Report
4. Incident Type by Day of the Week Report
5. Incident Type by Time of Day Report
6. Officers Meeting Minutes
7. General Meeting Minutes

If you have any questions or concerns, please feel free to contact me at nyafiredepartment@gmail.com

Thank you for your continued support,

Patrick D. Stacken - NYAFD Secretary

NYAFD Call History

Year	Calls	Increase/Decrease	Non-response
2010	211	NA	
2011	182	-13%	
2012	229	+26%	
2013	204	-10%	
2014	222	+8%	
2015	246	+11%	
2016	250	+2%	
2017	278	+11%	
2018	318	+11%	
2019	342	+8%	
2020	323	-6%	51
2021	341	+6%	81
2022	310	-10%	NA

Basic Incident Zone/District Number (FD1.32)		Total Alarms
Benton		9
Camden		15
Hancock		2
Norwood Young America		259
Waconia		5
Young America		20
Total:		310

Report Filters

Agency Name: is equal to 'NORWOOD-YOUNG AMERICA'

Basic Incident Date Original (Fd1.3): is between '1/1/2022' and '12/31/2022'

Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents
Incident Type Category: 1 - Fire		
111 - Building fire	2	0.6%
131 - Passenger vehicle fire	1	0.3%
132 - Road freight or transport vehicle fire	1	0.3%
142 - Brush or brush-and-grass mixture fire	2	0.6%
143 - Grass fire	4	1.3%
154 - Dumpster or other outside trash receptacle fire	1	0.3%
162 - Outside equipment fire	2	0.6%
Total:	13	Total: 4.2%
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident		
3009 - Person Down	44	14.2%
320 - Emergency medical service, other	1	0.3%
321 - EMS call, excluding vehicle accident with injury	193	62.3%
322 - Motor vehicle accident with injuries	2	0.6%
324 - Motor vehicle accident with no injuries.	12	3.9%
361 - Swimming/recreational water areas rescue	1	0.3%
362 - Ice rescue	1	0.3%
Total:	254	Total: 81.9%
Incident Type Category: 4 - Hazardous Condition (No Fire)		
412 - Gas leak (natural gas or LPG)	10	3.2%
444 - Power line down	3	1.0%
Total:	13	Total: 4.2%
Incident Type Category: 5 - Service Call		
551 - Assist police or other governmental agency	2	0.6%
571 - Cover assignment, standby, moveup	1	0.3%
Total:	3	Total: 1.0%
Incident Type Category: 6 - Good Intent Call		
611 - Dispatched and cancelled en route	4	1.3%
6111 - EMS Dispatched and cancelled en route	2	0.6%
651 - Smoke scare, odor of smoke	4	1.3%
Total:	10	Total: 3.2%
Incident Type Category: 7 - False Alarm & False Call		
735 - Alarm system sounded due to malfunction	11	3.5%
736 - CO detector activation due to malfunction	1	0.3%
743 - Smoke detector activation, no fire - unintentional	2	0.6%
746 - Carbon monoxide detector activation, no CO	2	0.6%
Total:	16	Total: 5.2%
Incident Type Category: 8 - Severe Weather & Natural Disaster		
812 - Flood assessment	1	0.3%
Total:	1	Total: 0.3%
Total:	310	Total: 100.0%

Report Filters

Basic Incident Date Time: is between '1/1/2022' and '12/31/2022'

Agency Name: is equal to 'NORWOOD-YOUNG AMERICA'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

Basic Incident One-Hour Range Of Day 24	Number of Incidents
00:00:00 - 00:59:59	4
01:00:00 - 01:59:59	5
02:00:00 - 02:59:59	5
03:00:00 - 03:59:59	4
04:00:00 - 04:59:59	10
05:00:00 - 05:59:59	6
06:00:00 - 06:59:59	13
07:00:00 - 07:59:59	14
08:00:00 - 08:59:59	19
09:00:00 - 09:59:59	15
10:00:00 - 10:59:59	25
11:00:00 - 11:59:59	13
12:00:00 - 12:59:59	19
13:00:00 - 13:59:59	14
14:00:00 - 14:59:59	10
15:00:00 - 15:59:59	20
16:00:00 - 16:59:59	13
17:00:00 - 17:59:59	16
18:00:00 - 18:59:59	14
19:00:00 - 19:59:59	21
20:00:00 - 20:59:59	17
21:00:00 - 21:59:59	15
22:00:00 - 22:59:59	11
23:00:00 - 23:59:59	7
Total: 310	

Report Filters

Basic Incident Date - Derived (Fd1.3): is between '1/1/2022' and '12/31/2022'

Agency Name: is equal to 'NORWOOD-YOUNG AMERICA'

Calls Breakdown by Day of Week

Day of Week	Number of Incidents
01 - Sunday	36
02 - Monday	53
03 - Tuesday	39
04 - Wednesday	43
05 - Thursday	45
06 - Friday	50
07 - Saturday	44
Total: 310	

Officer Meeting 1/31/2022

Attendance: Patrick S, Melissa P., Jesse H, Steve Z, Todd K, Brad D, Jesse M, Chris G

Old Business:

- **Medical Exams** – Wednesday June 22nd
- **Track Machine** – Old tracks will be going to auction
- **Grants** – FEMA grant is in – We are working on one for the SAFER program – Chris moving forward with Firehouse Sub grant for an extractor
- **Calls** – Keep up the good work! Any questions feel free to ask Chief
- **FlowMSP** – Melissa is still working on this
- **Banquet** – Jesse is working on invitations – April 9th
- **Smoke Trailer** – Need to do some repairs before spring as well as cleaning
- **Township Meeting** – Went well – Will discuss attending their annual meeting next month
- **Academy Graduation** – February 11th @ NYA Pavilion

New Business:

- **Retirements** – Robbie has announced his retirement as of February 1st 2022 – Its been a pleasure serving with you!
- **Peace Villa** – Stove top fire stops need to be replaced
- **Walk Thru** – Ron Ott former chief of Green Isle – Wake Saturday February 5th
- **Nick Buchman** – Status – Working on physical and agility test
- **FireCat** – Todd still trying to get ahold of them – May look in to a different company for hose testing
- **Training Opportunities** – Watch bulletin board at station 1 for future training opportunities
- **Flag** – Look in to purchasing a flag to hang from Ladder 11 for various events
- **Schedule:**
 - **February 7th:** First Responder refresher part 2 / CPR (EMTs need this)
 - **February 7th:** FIT Testing 3-7pm
 - **February 11th:** Academy Graduation
 - **February 14th:** First Responder refresher part 3
 - **March 7th:** Drill
 - **March 9-21 FAO:** Wednesdays and a couple Saturdays. Talk to Melissa if you are interested
 - **March 14th:** Meeting
 - **April 4th:** Drill
 - **April 9th:** Banquet
 - **April 11th:** Drill
 - **May 2nd:** Drill
 - **May 9th:** Organize and clean trucks

Officer Meeting 2/28/2022

Attendance: Patrick S, Jesse H, Steve Z, Chris G, Brad D, Scott B, Todd K, Kevin R, Melissa P

Old Business:

- **Utility 21:** Leaving for EATI Wednesday and should be back Friday. Temporarily move Rescue 11 to the South Station and bring Grass 21 to the North Station.
- **Tracks:** Have not received the check for them yet. Received \$2800 for them.
- **Grants:** Haven't heard about FEMA grant. Chris is working on Firehouse grant for a dryer and extractor for the South Station.
- **Calls:** Pay attention to the Pager as well as Active 911. We get cancelled to calls and trucks go enroute not knowing.
- **Annual Exams:** June 22nd Sign up sheet is at both stations.
- **FlowMSP:**
- **Recall Ladder 11:** Done
- **Annual Township Meeting:** March 8th at 7:00 pm Young America Township
- **Hose Testing:** April 21st
- **Food Handout:** 2-3:30 Friday March 4th
- **Smoke Trailer:** No news
- **Technical Rescue Trailer:** Work on it this Saturday March 5th
- **Four Gas Monitor:** Received a quote from Clarey's Safety Equipment. Getting quote for two Single Gas HCN Monitors and two 4 Gas Monitors as well as a cradle for each.
- **Brivo Doors:** Still working on getting door at North Station fixed. May look at going to Key Code locks when our key fob subscription runs out.
- **Stovetop Fire Stops:** It is time to replace the ones in Peace Villa
- **Banquet:** April 9th Melissa is working on this. Looking at playing Bingo again. All Rookies need to help Melissa with the banquet per Chief 1.
- **Vest:** We now have 5 vests. Where them to medicals if you feel you need more protection.
- **FDIC:** April 28-30th Looking to send 4 people if interested. We will discuss at the meeting on Monday.

New Business:

- **New Recruits:** Nick has his agility test this Thursday. Tanner Kohls may be a new recruit.
- **EMT Initial Class:** Talk to Chief 1 if you are interested.
- **Medical Bags:** All trucks at the North Station have medical bags except for Tanker 11.
- **Detail Groups:** New detail groups have been created. Please check it out at the stations or talk to the captains.
- **Duty Crew:** March 21st Talk to Melissa.
- **Schedule:**
 - **March 7th:** Drill
 - **March 9-21 FAO:** Wednesdays and a couple Saturdays. Talk to Melissa if you are interested
 - **March 14th:** Meeting
 - **April 4th:** Drill
 - **April 9th:** Banquet
 - **April 11th:** Drill
 - **April 21st:** Hose Testing
 - **May 2nd:** Organize and clean trucks
 - **May 9th:** Drill

Officer Meeting 4/25/2022

Attendance: Patrick S, Jesse H, Brad D, Chris G, Scot B, Steve Z, Melissa P, Todd Karels

Old Business:

- **Tracks:** City sent the check
- **Grants:** Working on some
- **Calls:** Everybody is doing well. Keep up the good work.
- **Annual Exams:** June 22nd
- **FlowMSP:** Keep on working on it. Duty Crews.
- **Hose Testing:** May 6th
- **Food Handout:** May 6th
- **Smoke Trailer:** Cleaned. Everything worked well.
- **NYA Technical Rescue Trailer:** Looks good. Just needs lighting installed.
- **Four Gas Monitors:** no news. Backorder
- **Stovetop Fire Stops:** No news.
- **FDIC Wish List:** Brad, Jesse H, Mike, Rollin have a list of some things to look in to.
- **Pictures:** Talk to Jamie about doing pictures. June 13th
- **2023 Banquet:** We will vote at the next meeting on a budget amount. Tentatively April 15th or 22nd

New Business:

- **Prescribed Burns:** Eggers 4/26.
- **Training Burn:** House. Brad is working on setting one up.
- **New Recruits:** Still looking for more. Possibly 3.
- **Class A SOGs:** Scot is working on them.
- **EMT Initial Class:** Was pushed back. Possibly fall.
- **New PPE:** No news.
- **Truck Committee:** Form one to look at purchasing a command vehicle and tanker in the coming years.
- **Schedule:**
 - **May 2nd:** Organize and clean trucks
 - **May 6th:** Hose Testing
 - **May 6th:** Food Handout
 - **May 9th:** Drill
 - **May 12th:** Family night at Central Elementary 4-6pm
 - **June 6th:** Drill
 - **June 13th:** Meeting (Pictures)

Officer Meeting 6/6/2022

Attendance: Patrick S, Jesse H, Brad D, Melissa P, Todd Karels, Kevin R, Chris G, Scott B, Steve Z, Jesse M

Old Business:

- **Tracks:** Receive the check for the tracks.
- **Grants:** No news.
- **Calls:** Talk about at General Meeting next week.
- **Annual Exams:** June 22nd
- **FlowMSP:** Still working on this.
- **Hose Testing:** Still working on getting it scheduled
- **Rescue Trailer:** Complete

New Business:

- **New Recruits:** Still looking for more.
- **Interview for William Martens:** Saturday June 18 @ 8 am interview
- **Class A SOGs:** Everybody will get a copy.
- **Brivo:** Working on getting new keypads for our station doors.
- **Pictures:** Working on setting it up for September 12th.
- **Lift Assists:** Reminder that lift assists can be a major medical issue. The patient still needs an assessment regardless of the call type. We also **need to have** masks on when we make patient contact. It protects us as well as the patient.
- **Next officers meeting:** June 27th @ 6:30
- **Schedule:**
 - **June 13th:** General Meeting
 - **June 22nd:** Annual Exams
 - **July 11th:** Truck wash and wax

Officer Meeting 7/25/2022

Attendance: Patrick S, Jesse H, Brad D, Melissa P, Steve Z, Kevin, R, Chris G,

Old Business:

- **Grants:** no news.
- **Calls:** Keep up the good work. When responding in a truck, you need your bunker gear on/with. When responding in personal vehicles we will not require bunker gear on as we don't want to spread carcinogens but bring bunker gear with.
- **Annual Exams June 22:** Finished
- **FlowMSP:** Working on it
- **Hose Testing:** no news
- **Bulleting:** Work in progress
- **Pictures:** Group August 1st, Individual September 12 (need a new plan for individual pics)
- **New Germany Softball:** Playing for Pretzel. August 5-7th
- **Taste of NYA:** Went well.
- **National Night Out:** August 2nd Dive team and gumby suits at the pool.
- **Reminder to fill fuel tanks after all drills and calls**

New Business:

- **New Recruits:** Both had physicals. Will having fit testing done.
- **Pretzel:** Feeling pretty good. Brad is working on meat raffle/street dance per Pretzel's approval. We are doing a boot donation at the Softball Tournament.
- **MNFIRE:** Look at voting on making a donation at next General Meeting
- **Truck Committees:** Good to go
- **Ladder Testing:** Tomorrow and Wednesday (need Engine 21 at Station 1 tomorrow mid-morning)
- **Lockers:** Have not heard anything about new turnout gear. Jesse has a quote coming for the lockers.
- **Chiefs Conference:** October 19-22 in Duluth
- **Bravo/Access Codes:** 524 to get in the stations. Officers will have master keys.
- **Next officers meeting:** Monday September 26th @ 6:30
- **Duty Calls:** We need better attendance on Station Duty calls.
- **Schedule:**
 - **August 1st:** Drill/Group Class A Picture
 - **August 2nd:** National Night Out
 - **August 5th:** Food Drive
 - **August 5-7:** New Germany Softball Tournament
 - **August 8th:** Hopkins Hazmat @ 6:30
 - **August 15th:** EV training in Plato @ 7
 - **August 26-28:** Stiftungsfest
 - **September 12:** Helicopter training. Followed by a meeting.

Officer Meeting 10/2/2022

Attendance: Patrick S, Jesse H, Steve Z, Chris G, Scot B, Melissa P

Old Business:

- **Grants:** no news. Chris will be applying for Fire House Subs grant.
- **Calls:** Keep up the good work. When responding in a truck, you need your bunker gear on/with. When responding in personal vehicles we will not require bunker gear on as we don't want to spread carcinogens but bring bunker gear with.
- **FlowMSP:** Working on it
- **Hose Testing:** October 10th
- **Bulleting:** Work in progress
- **Pictures:** If you didn't get yours taken, talk to Steve
- **Reminder to fill fuel tanks after all drills and calls**
- **Truck Committees:** no news.
- **Lockers:** Jesse H has been getting prices for lockers for second set of gear/clothes.
- **Pretzel's Benefit:** Next meeting is 10/5

New Business:

- **Fire Prevention Calendar:** Just getting started
- **Officer Selection:** Chris will get the applications out. Chief 1 & 2, Captain 1 & 4, Secretary.
- **Stiftungsfest:** Was a very good year. Stiftungsfest committee purchased a new cooler this year. We received a check for over \$50,000 from last years event. This year's profits looked to be about the same.
- **Next Officers Meeting:** Monday October 24th, 6:30pm
- **DOT Inspection:** Station 2 has been started. Station 1 will be started after.
- **Fit Testing:** Scheduling for February.
- **Schedule:**
 - **10/3:** Vehicle Extrication Training
 - **10/7:** Fire Prevention – Station 1 at 8am
 - **10/8:** Pretzels Fundraiser
 - **10/10:** Blue Card
 - **10/14:** St. Johns Fire Prevention 9-11am
 - **10/19:** Chain Gang
 - **10/24:** Officers Meeting 6:30pm
 - **10/27:** Cross Country Section Meet
 - **10/29:** House Burn
 - **10/29:** Harvest Party 3:30-5:30pm
 - **10/31:** Open House 5-7pm – Melissa has stuff for both stations to hand out.

Officer Meeting 10/24/2022

Attendance: Patrick S, Steve Z, Scott B, Todd K, Jesse M, Steve Z, Melissa P, Chris G

Old Business:

- **Grants:** no news. Firehouse grant has been sent in.
- **Calls:** Keep up the good work. Continue to wear a mask for ALL medicals.
- **FlowMSP:** Working on it
- **Hose Testing:** Complete. Test again in April to get back on track.
- **Bulleting:** Work in progress
- **Pictures:** If you didn't get yours taken, talk to Steve
- **Reminder to fill fuel tanks after all drills and calls** – Code at city shed is not working anymore. Steve has a key. If necessary, we can still fill at Smith Oil.
- **Truck Committees:** no news.
- **Lockers:** Have been ordered.
- **Pretzel's Benefit:** Great turn out. Around \$40,000 raised.
- **Fire Prevention Calendar:** Starting to wrap it up.

New Business:

- **Fire Prevention Calendar:** Just getting started
- **Officer Selection:** Applications at stations and city hall. Available through November 6. Due the 7th at city hall. Interviews November 14-30. Chief 1 & 2, Captain 1 & 4, Secretary.
- **Stiftungsfest:** Was a very good year. Stiftungsfest committee purchased a new cooler this year. We received a check for over \$50,000 from last year's event. This year's profits looked to be about the same.
- **Next Officers Meeting:** Monday October 24th, 6:30pm
- **DOT Inspection:** Station 2 has been started. Station 1 will be started after.
- **Fit Testing:** Scheduling for February.
- **Training:** Look for ideas for training as we will have about \$9000 worth of training reimbursement to use before July.
- **Schedule:**
 - **10/27:** Cross Country Section Meet
 - **10/29:** House Burn – Meet at station 1 @ 6:30
 - **10/29:** Harvest Party 3:30-5:30pm – **Need 2-4 people**
 - **10/30:** Clean stations at 6:00 for the Open House.
 - **10/31:** Open House 5-7pm – Melissa has stuff for both stations to hand out. Be there at 4:30 if you can.
 - **11/26:** Calendar Handout
 - **11/26:** Tree lighting
 - **11/28:** Officers Meeting
 - **12/12:** Duck Dinner
 - **12/13:** Toy Drive Setup
 - **12/15:** Toy drive handout.

Officer Meeting 11/28/2022

Attendance: Patrick S, Steve Z, Scott B, Todd K, Steve Z, Melissa P, Chris G, Kevin R, Jesse M

Old Business:

- **Calls:** Going well. Keep up the good work.
- **FlowMSP:** Melissa will be getting a group together to work more on this.
- **New Recruits:** Close to finishing initial training.
- **Lockers:** They are here. To be installed soon.
- **Fire Prevention Calendar:** Done. Thank you to everyone that helped!
- **Officer Selection:** All who turned in applications are running unopposed.
- **Food Drive:** Friday Dec. 2nd
- **Grants:** Have not heard anything on the Firehouse Sub Grant. Still waiting to hear on the FEMA Grant. DNR Grant.
- **Budget:** No news.
- **Training Ideas:** Initial EMT class. Let Chief 1 know if this is something you'd be interested in. Possible driving classes.
- **Duck Dinner:** Hillcrest to cater. Social hour 5-6. Eat at 6
- **Toy Drive:** 12/13-12/15. Boxes have been distributed.

New Business:

- **EMR Refresher:** 1/2/23
- **RTK/CPR:** 1/9/23 at Hamburg
- **EMT Initial Class:**
- **Next Officers Meeting:** Monday December 26 @ 6:30
- **Schedule:**
 - **12/12:** Duck Dinner — Social 5-6. Eat at 6.
 - **12/13:** Toy Drive Setup
 - **12/15:** Toy drive handout.
 - **12/26:** Officers Meeting
 - **1/2:** EMR Refresher
 - **1/9:** RTK/CPR at Hamburg
 - **2/6:** Fit Testing

Officer Meeting 12/26/2022

Attendance: Patrick S, Scott B, Jesse H, Brad D, Melissa P, Chris G, Todd K, Steve Z, Kevin R, Jesse M

Old Business:

- **Calls:** Going well. Keep up the good work.
- **FlowMSP:** Still working on this.
- **New Recruits:** Second interview with a new applicant. Interview went well.
- **Lockers:** Have been installed.
- **Fire Prevention Calendar:** Still collecting payments.
- **Fire Prevention Trailer:** Gaylord donated \$500. Will be looking into what needs to be fixed. Still looking into adding an inflatable fire prevention display.
- **Grants:** Two FEMA grants were denied. Haven't heard from Firehouse Subs yet.
- **Budget:** New tanker is still in the budget for next year.
- **Training Ideas:** Looking into driving training at St. Cloud for small groups at a time. Possible more IC training.
- **Duck Dinner:** Went well. Great food.
- **Toy Drive:** Had two handout days. Most everything we put out was handed out.

New Business:

- **EMR Refresher:** 1/2/23 (NYA)
- **RTK/CPR:** 1/9/23 (Hamburg)
- **EMT Initial Class:** Sign up on the white board. Possibly starting in March.
- **Next Officers Meeting:** January 30th, 2023
- **The Board:**
 - **1/2:** EMR Refresher
 - **1/9:** RTK/CPR at Hamburg
 - **2/6:** Fit Testing
 - **2/10:** Graduation



TO: Mayor Lagergren and Council Members

FROM: Steve Zumberge, Fire Chief

DATE: January 9, 2023

RE: 2024 & 2025 Townships' Fire Service Contracts

Fire contract rate history for the 498 Township units is as follows:

YEAR	RATE
2009	\$115.00
2010	\$120.00
2011	\$125.00
2012	\$130.00
2013	\$135.00
2014	\$140.00
2015	\$140.00
2016	\$150.00
2017	\$150.00
2018	\$150.00
2019	\$150.00
2020	\$150.00
2021	\$150.00
2022	\$150.00
2023	\$150.00
2024	?
2025	?

Proposed Motion:

Motion to Raise the Townships' Fire Service Contracts for 2024 & 2025 to \$160 per Unit

Norwood Young America