



NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION
 Tuesday, September 20, 2022 - 4:45pm
 City Hall Council Chambers, 310 Elm Street West
AGENDA

1. **Call to Order**
 - A. Pledge of Allegiance

2. **Adoption of Agenda**

3. **Approve Minutes**
 - A. August 16, 2022, Parks & Recreation Meeting

4. **Introductions, Presentations, and Public Comment**

(Citizens may address the Economic Development Commission about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The Economic Development Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)

5. **Old Business/Updates**
 - A. Legion Park Playground Replacement Update
 - B. Old Town Update - no update
 - C. Bench Maintenance Update
 - D. Community Survey - Outlot A & Barnes Lake Nature Trail
 - E. All-Park Assessment Project - Friendship Park **Guest Cindy Zabel**
 - F. All-Park Assessment Project - Skate Park

6. **New Business**

7. **Commission Updates**

8. **Upcoming Meeting - Next P&R meeting - 4:45pm, October 18, 2022**

9. **Adjournment**

Upcoming City Meetings/Events:

September 26, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
October 4, 2022	Planning Commission Meeting	6:00 PM
October 7, 2022	NYA Food Distribution	2:00-3:30 PM
October 10, 2022	City Council Meeting	6:00 PM
October 12, 2022	Economic Development Commission Meeting	6:00 PM
October 18, 2022	Park and Recreation Commission Meeting	4:45 PM
October 20, 2022	Senior Advisory Meeting	9:00 AM

2022 Goals:

- **Willkommen Memorial Park Old Town ****IN PROGRESS******
 - Budgeted to date: \$300,000
 - Hire a consulting company to create a SOW. Create a construction plan, complete project
- **Replaster Community Pool ****DONE******
 - Budgeted \$71,000 for 2022
- **Trail & Sidewalk Maintenance ****DONE******
 - Budgeted \$15,000 for 2022
- **Replace Playground Equipment at NYA Legion Park ****DONE******
 - Budgeted \$35,000 for 2022
- **Arbor Day Tree Planting ****DONE******
 - Budgeted \$2,000 for 2022

NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, August 16, 2022 - 4:45pm

City Hall Council Chambers, 310 Elm Street West

Minutes

Members present: Charlie Storms, Dan Stender, Karla Hormann, Sharilyn Feltmann, Jim Zellmann, Bill Grundahl,

Members absent: Advisor Kelly Vossen, Bryan Rehnelt

Staff present: Community & Economic Dev Director Karen Hallquist

Others:

1. Call to Order

Storms called the meeting to order at 4:47pm.

A. Pledge of Allegiance - all those present stood for the Pledge of Allegiance

2. Adoption of Agenda

Motion: DS/SF to approve the agenda. Motion passed 6-0.

3. Approve Minutes

A. June 21, 2022, Parks & Recreation Meeting

Motion: JZ/SF to approve with correction of adjournment motion by SF/DS at the July meeting. Motion passed 6-0.

4. Introductions, Presentations, and Public Comment - None

5. Old Business/Updates

A. Legion Park Playground Replacement Update

Hallquist reported the total for the playground replacement was \$70,022.66. Staff will find out if the \$6,200 in wood chips includes the area by the swings.

B. Old Town Update

Hallquist shared that design/build plans are in the works. Commissioners commented on the following:

- The pavilion should have its own meter/service and now would be the time to do this.
- Old town can be upgraded with service as well.
- The third base dugout should, if financially possible, be included with the main project
- There was question if the beer garden open shelter was or could be included with the project as the soffits are bad. Staff will look into this.

C. Bench Program Options

Storms shared that he was able to get a quote from Done Rite Powder Coating out of Hutchinson for \$140 per bench for both legs and the backing. Staff will check the budget to see how many could be done potentially yet this year.

D. Community Survey - Outlot A & Barnes Lake Nature Trail

Hallquist shared the hard numbers of the survey with the majority of respondents being favorable to both projects. There were 262 participants. Staff will send out the comments of the survey prior to the next meeting for commissioner review.

E. All-Park Assessment Project - Friendship Park

Hallquist shared information on the park amenities and potential park improvements. Stender commented on culverting the existing ditch and the need to have it weighed down given how shallow and wet the park is. Staff will check with Bolton & Menk and or Carver Co WMO to find out what limitations there may be. The area where the former hockey rink was located (off Oak Drive) is a nice lot that could be sold as it currently serves no purpose other than for a trail connection from Oak Drive. Utilities need to be checked. Storms commented that there are trees growing in the ditch near the ballfields that need to be cut down for safety. Staff will find out how often the park equipment inspections are done.

F. All-Park Assessment Project - Skate Park

Storms provided staff with pictures of the equipment at the Skate Park. All equipment needs major maintenance which should be removed due to safety concerns. The condition of the pavement is not

terrible, however, needs improvement. Staff will talk with the public service department on their assessment of the pavement. Storms measured the inside of the park and it would accommodate seven pickle-ball courts.

6. New Business

7. Commission Updates

SH – commented on the need for more volunteers at the upcoming Stiftungsfest celebration.

BG – commented the Planning Commission reviewed a code amendment application from a business looking to come to NYA – Carver Canines.

8. Upcoming Meetings - Next P&R meeting – 6:00pm, September 20, 2022

9. Adjournment

Motion: SH/DS to adjourn. Motion passed 6-0.

Submitted by:

Karen Hallquist, Community & Economic Development Director



TO: NYA Parks & Recreation Commission
FROM: Karen Hallquist, Community & Economic Development Director
DATE: September 20, 2022
SUBJECT: Legion Park Playground Replacement Update

Staff will be completing the wood chip replacement under the swing set and toy area yet this fall. Randy Clay is also assessing Lions Park and Friendship Park to measure for new edging and wood chips at both parks with the potential of replacement yet this fall.

Midwest Groundcover confirmed that the \$6,200 for delivery and installation was for both play areas at Legion Park. Staff will assess the playground area in spring 2023 to see if there is a need for additional wood chips as some have already settled.

Staff hired a local exterminator company to resolve the cicada bug situation. The bill was less than \$150.

Discussion Only.



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Community & Economic Development Director

DATE: September 20, 2022

SUBJECT: Park Bench Maintenance Update

Staff verified that there are monies remaining in the parks maintenance budget to have Done Rite Powder Coating to do maintenance on 5-6 benches yet this fall. Continued maintenance will be done going forward.

Discussion Only.



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Community & Economic Development Director

DATE: September 20, 2022

SUBJECT: Outlot A & Barnes Lake Nature Trail Community Survey

Attached are the complete results of the Outlot A & Barnes Lake Nature Trail Community Survey. A total 262 surveys were conducted.

Staff is recommending for commissioners to review the results and discuss at the October meeting.



TO: Parks & Recreation Commission

FROM: Karen Hallquist, Community & Economic Development Director

DATE: September 20, 2022

SUBJECT: All-Park Assessment – Skate Park

Staff researched previous commission memos from February and May 2021 that referred to the maintenance concerns at the Skate Park. Replacement of the current pavement with sport court material would be \$20,000+, to repave with a 1.5" overlay bituminous wear coat would be \$13,000+, or an Asphalt emulsion with sand sealer seal coat to minimize the porous surface would be \$1,500-2,000 with no guarantee to even out the surface.

With talking to other city staff members, they remember the skate park being a boy scout project. Staff will continue to research this as the skate park is located on District 108 property with the maintenance being done by the city. There needs to be resolution of ownership and who the responsible party is for maintenance before further decisions are made on improvements.

Discussion Only.

NYA SKATE PARK

Skateboards & In-Line Skates ONLY
Protective Helmets are MANDATORY
Elbow, Knee, and Wrist Pads are Strongly Recommended
NO DRUGS, ALCOHOL or TOBACCO
NO loud music or disorderly behavior
Parking in the DQ parking lot is Prohibited
Park at the Elementary or High school parking lot .
The City of NYA reserves the right to close the facility for any circumstances,
restrict entry, or ask persons to leave if rules are not followed. Call 477-4330

06/30/2010 02:17 pm