



NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION
Tuesday, June 21, 2022 - 4:45pm
City Hall Council Chambers, 310 Elm Street West
AGENDA

1. **Call to Order**
 - A. Pledge of Allegiance

2. **Adoption of Agenda**

3. **Approve Minutes**
 - A. May 17, 2022, Parks & Recreation Meeting

4. **Introductions, Presentations, and Public Comment**

(Citizens may address the Economic Development Commission about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The Economic Development Commission will take no official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting.)

5. **Old Business/Updates**
 - A. Legion Park Playground Replacement Update
 - B. Faxon Road Tree Planting
 - C. Old Town Update
 - D. Bench Program Options
 - E. West Carver Community Pool Update
 - F. Trail Maintenance Update
 - G. Community Survey - Outlot A & Barnes Lake Nature Trail

6. **New Business**

7. **Commission Updates**

8. **Upcoming Meeting - Next P&R meeting - 4:45pm, July 19, 2022**

9. **Adjournment**

Upcoming City Meetings/Events:

June 27, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
July 5, 2022	Planning Commission Meeting	6:00pm
July 8, 2022	NYA Food Distribution	2-3:30pm
July 11, 2022	City Council Meeting	6:00pm
July 13, 2022	EDC Meeting	6:00pm
July 19, 2022	Parks & Recreation Meeting	4:45pm
July 21, 2022	Senior Advisory Meeting	9:00am

2022 Goals:

- **Willkommen Memorial Park Old Town**
 - Budgeted to date: \$300,000
 - Hire a consulting company to create a SOW. Create a construction plan, complete project
- **Replaster Community Pool ****DONE******
 - Budgeted \$71,000 for 2022
- **Trail & Sidewalk Maintenance ****IN PROGRESS******
 - Budgeted \$15,000 for 2022
- **Replace Playground Equipment at NYA Legion Park**
 - Budgeted \$35,000 for 2022
- **Arbor Day Tree Planting ****DONE******
 - Budgeted \$2,000 for 2022

NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION

Tuesday, May 17, 2022 – 4:45pm

City Hall Council Chambers, 310 Elm Street West

Minutes

Members present: Charlie Storms, Dan Stender, Bryan Rehnelt, Bill Grundahl, Karla Hormann

Members absent: Advisor Kelly Vossen, Sharilyn Feltmann, Jim Zellmann

Staff present: Economic Dev Director Karen Hallquist

Others:

1. Call to Order

Storms called the meeting to order at 4:48pm.

A. Pledge of Allegiance – all those present stood for the Pledge of Allegiance

2. Adoption of Agenda

Motion: BG/DS to approve the agenda. Motion passed 5-0.

3. Approve Minutes

A. April 19, 2022, Parks & Recreation Meeting

Motion: BR/KH to approve. Motion passed 5-0.

4. Introductions, Presentations, and Public Comment - None

5. Old Business/Updates

A. Legion Park Playground Replacement Update

Hallquist shared that Flagship plans to install the new equipment in July and will take 3-4 days. Staff is researching options of either disposal or auctioning of the old equipment. Public service staff will be removing the old mulch. Lead Clay is getting quotes on new mulch.

B. Splash Pad Update

Hallquist requested to table the splash pad project discussion until 2023 due to the Old Town Project and Outlot A/Barnes Lake Nature Trail Projects taking time and precedence.

Motion: BG/DS to table the discussion of the Splash Pad project until summer 2023. Motion passed 5-0.

C. Arbor Day Update & Faxon Road Tree Planting

Hallquist shared that the Arbor Day celebration was held Friday, April 29th at 10am with three trees being planted along Elm Street in front of City Hall. The city was invited to visit Kahnke Bros in Plato in July to pick out trees for a Faxon Road tree planting in 2023. Budgeting for this project will be done in the next few months.

D. Old Town Update

Hallquist shared that an RFQ to hire an architect for the Old Town Project was sent out and posted on April 26th. Three proposals were submitted. City Admin Aukrust and staff will hold interviews with the recommended architect going to City Council for approval on May 23rd. Design planning will start in June.

E. Bench Program Options

Hallquist shared the pricing of the two benches offered by Tangent Materials (Park Ave Series, Park Scape Series) and the one with By The Yard (Horizon Bench). Commissioners preferred the look of the current Park Ave Series, however, concerned by the legs deteriorating which is not covered under the warranty. Staff will research what the replacement cost is for the legs. By The Yard benches were more reasonably priced with a standard shipping fee, but the lead time is a couple months longer than Tangent Materials. Commissioners asked if it was possible to get a sample of the Park Scape leg material. Staff was also asked to find out the locations of the benches deteriorating the most.

F. West Carver Community Pool Plaster Project Update

Hallquist shared that Go Get Fred finished the pool replastering project last week and new jets will be installed this week. Lucy Coffel was hired as pool manager for this summer and has been accepting swimming lesson applications and preparing for the pool opening. There are about a dozen lifeguards hired for the summer.

G. Trail Maintenance Update

Hallquist reported that Gopher State Sealcoat will be seal coating Prairie Dawn Trail soon. City Admin Aukrust will be working with the GIS analyst from Carver County as all trails are documented for maintenance schedules. The Serenity Trail culvert issue is still to be addressed. Storms mentioned that trail was paved about four years ago.

H. Outlot A & Barnes Lake Nature Trail Community Survey questions

Hallquist presented a draft of the community survey along with a memo from 2013 about "Best Practices for Dog Parks." Commissioners discussed the proposed questions and included the option of adding an email address for further updates on the two projects.

Motion: BR/KH to recommend approval of the survey to the City Council and for it to be included in the June city newsletter. Motion passed 5-0.

6. New Business

A. Sidewalk City Code Update

Hallquist shared that staff has been asked by property owners about who is responsible for fixing sidewalks in the community. City Code states that it is responsibility of the city to identify any repair or replacement needs, fix the need and then assess the property owner. City Admin Aukrust and City Planner Jared Johnson will be reviewing the City Code to clarify code language and include a procedural guide for sidewalk maintenance protocol.

7. Commission Updates

- A. Planning – Grundahl shared the Mill property went through a PUD change, the Meadows housing development project is continuing, and ground solar is being discussed.
- B. EDC - none
- C. Joint Mtg – Storms shared three main topics were identified as priority at the Joint Meeting by all of the Council and Commissioners: Street repair, nuisance enforcement, and second industrial park. Second Ave is moving along with construction.
- D. Other comments –
 - i. Stender asked about the ditch cleaning off the 4th Ave. Storms
 - ii. Hallquist shared Central Schools to bring site plan to Planning Commission
 - iii. Hallquis shared Ribbon cuttings in May at Lisa Valiant Insurance Co, Harvey Law, Ribbon cuttings in June at Sauber Laundromat and Whispering Willow

8. Upcoming Meetings - Next P&R meeting – 4:45pm, June 21, 2022

9. Adjournment

Motion: BG/DS to adjourn at 5:55pm. Motion passed 4-0.

Submitted by:

Karen Hallquist, Economic Development Director



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 21, 2022

SUBJECT: Legion Park Playground Replacement Update

Flagship Recreation will be installing the new playground July 5-8th. Unfortunately, there are no auction companies in the area interested in selling used playground equipment, so city staff will be removing and disposing of the used equipment the week before installation. They will also be cleaning out the mulch in that area along with the area under the swing set.

In order to meet safety standards, mulch is to be no less than 12 inches deep. City Administrator Aukrust received quotes from both Pine Products and Midwest Groundcover. City Council approved the quote of \$6,200 from Midwest Groundcover for the delivery and installation of IPEMA certified wood chips. These wood chips have smooth edges specifically for playground use.

Public Service Lead Randy Clay will serve as contact person for the project completion.

Discussion Only.

Norwood Young America



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 21, 2022

SUBJECT: 2023 Arbor Day Event – Faxon Rd

In preparation for the 2023 Arbor Day event, staff identified locations for potential tree plantings along Faxon Road. According to the NYA GIS map, the proposed locations do not coincide with any public utilities.

City staff will schedule an afternoon appointment at Kahnke Bros. in Plato on Tuesday, July 19th – before the regular Parks meeting – to pick out trees for 2023. Budgetary numbers can be figured after that visit.

Discussion only.



Proposed tree locations along Faxon Rd N
(south of Hwy 212) for 2023 Arbor Day celebration





● Proposed tree locations along Faxon Rd N (north of Hwy 212) for 2023 Arbor Day celebration





TO: Parks & Recreation Commission
FROM: Karen Hallquist, Economic Development & Marketing Director
DATE: June 21, 2022
RE: Old Town Update

City Admin Aukrust and staff have been working with architects Vic and Allen Perlbachs on updated schematic design plans.

The following information continues to be the basis of the project:

- Basic Design Plans
 - The city is looking to invest in reconstructing the entire outside design “shell” of the building along with the significant improvements needed to comply with ground-level handicap accessibility, a safe, basic concession stand, ground-level storage, and crow’s nest.
 - Outside design
 - similar to current look with current foundation
 - needed upgrades for drainage issues
 - same stucco look
 - similar colors as they represent the “German” heritage colors
 - additional Bavarian/German accents on outside of buildings, if desired
 - The building area closest to the beer garden will remain a storage area for necessary maintenance machinery and utilities.
 - The beer garden will remain and not be reconstructed – some electrical/light improvements may be possible if funding is still available.
- Inside design
 - The hope is to have an open concept essential concession area with multiple concession windows as currently set. The city will provide the necessities for a bare kitchen with compliant sinks, stainless steel concession counters, electrical needs, and internal mechanics. Any additional equipment will have to be privately purchased and donated (i.e., grills, hood vents, refrigeration, walk-in cooler, etc.)
 - Because this is a public building, the only way for a second floor is to invest in either a lift or elevator along with fire suppression – the city is only looking to invest in the main floor and crow’s nest. With that being said, with the open concept plan and moving the staircase, there will be a significant amount of additional space on the main floor.
 - Crow’s nests (with stairs) are allowed in a public building; however, at a minimum footprint to allow only the necessary personnel to be present to announce a game.
 - It is being considered to bring minimal heat to the building to make it a year-round facility, which will also help with the building’s moisture and maintenance (longevity).

- Dugouts
 - The dugout attached to Old Town is included in the current plans; the visiting team dugout is not at this time unless more funding becomes available. It will be recommended by the Parks Commission and city staff to also invest in replacing the visiting team dugout to match the newly constructed Old Town soon if they are not included in this project.

City staff and a few members of the Parks & Recreation Commission met with representatives from the Young America Cardinals Baseball Team and a representative from Stiftungsfest for an informal conversation on the wants/needs of the project on Wednesday, June 8 and 15, 2022. After very productive and positive meetings, the few items to be proposed in the updated design plans include:

- Open concession/design theme as presented
- ~~Potential for making the dugout 2 feet longer ****Not needed****~~
- ~~Adding an awning on the south side of the building to accommodate an additional bench area by the home team dugout ****Not needed****~~
- A larger window in the crow's nest for announcing
- Enough space in the crow's nest to accommodate 6-8 people
- As much storage space on the main floor and upstairs as allowed with fire and building code
- ~~Potential for a concession/service window into the open beer garden area ****Not needed****~~
- Potential in floor heat
- Potential gas hookup
- 8" garage door - higher roof pitch to accommodate
- Ceiling height in main concession stand area to accommodate the concession stand windows

The Parks & Recreation Commission, along with YA Cardinal and Stiftungsfest representatives are requested to continue discussion on the design.



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 21, 2022

SUBJECT: Park Bench Program

Public service staff currently is working on locating all benches that need maintenance. Public Service Lead Randy Clay is researching pricing for powder coating or painting the existing legs or if they are too deteriorated and need to be replaced. Randall Roloff with Tangent Materials quoted new legs for the Park Avenue Series benches at \$146 each.

Staff is hoping to have numbers by the meeting on June 21st.



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 21, 2022

SUBJECT: West Carver Community Pool Update

The West Carver Community Pool has been extremely busy with swimming lessons and open swim hours since the opening date of June 4th. No additional tables or chairs were purchased this year, rather, staff shifted some extra picnic tables from the park to the pool deck.

The MN Dept of Health had their annual inspection at the pool with Public Service Lead Randy Clay. There were some minimal orders that were followed up on with staff after the visit that included some additional signage and maintenance on a handrail.

There were three noted maintenance requests to address:

- The floor in the pool house is chipping.
- The doors leading to the pool house and pool area are not self-latching.
- The mechanical room needs to be larger to help with air compression concerns.

Clay will be researching options for addressing these requests.

Discussion Only.



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 21, 2022

SUBJECT: Sidewalk/Trail Maintenance Update

The city GIS system map (attached) shows the condition of sidewalk and trail conditions. City Administrator Aukrust is continuing to work with City Planner Jared Johnson on language for the sidewalk city code to address who is responsible for repair and replacements. City staff is continuing to address Serenity Trail and what can be done to improve it. As shown on the GIS map, the sidewalks around Central Schools are in “worst condition.” These sidewalks will be addressed with their construction project.

Discussion Only.



TO: NYA Parks & Recreation Commission

FROM: Karen Hallquist, Economic Development Marketing Director

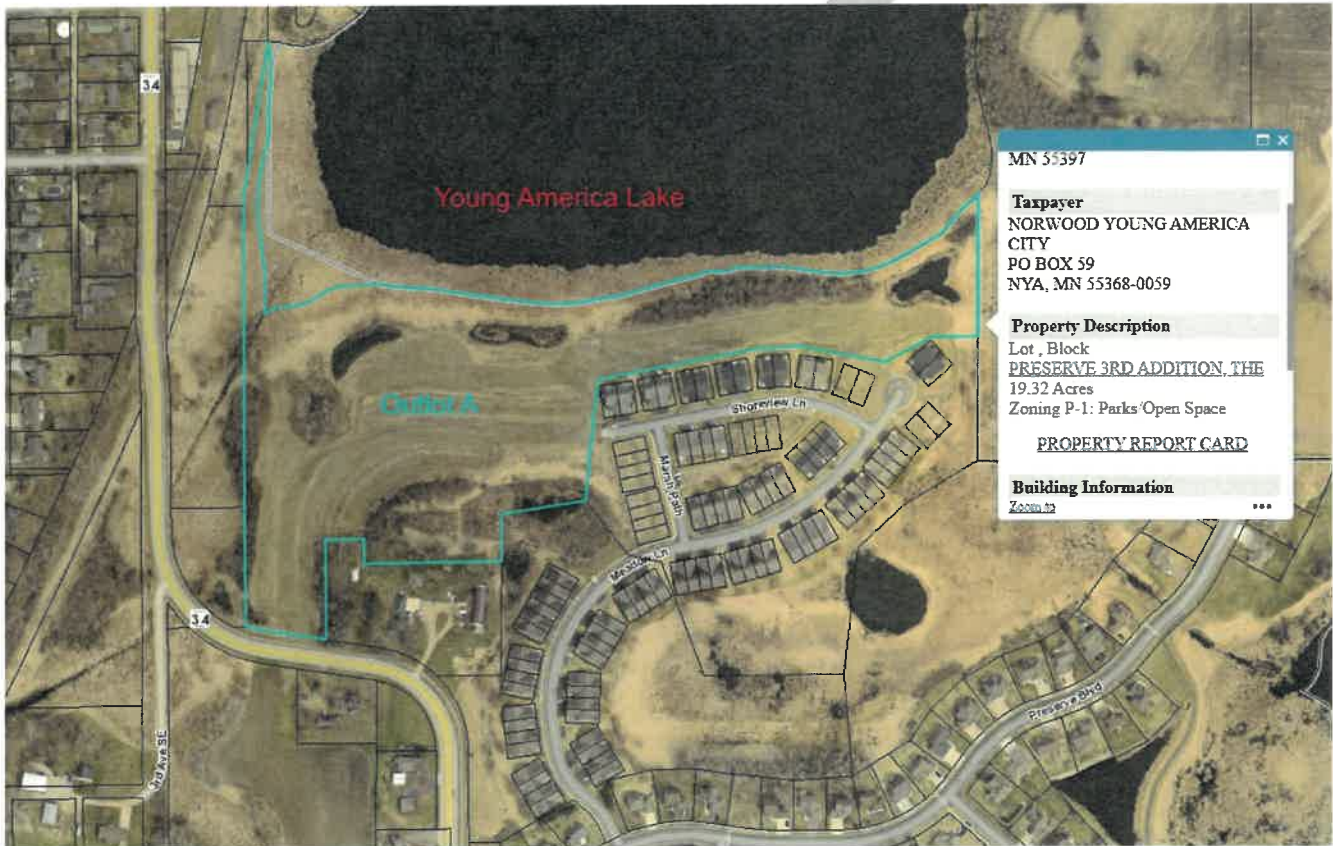
DATE: May 17, 2022

SUBJECT: Outlot A & Barnes Lake Nature Trail Community Survey

Attached is the approved community survey for Outlot A and the Barnes Lake Nature Trail. A paper copy of the survey will be included in the June city newsletter which will be mailed on Friday, June 24th. Staff will also include a link to the online Survey Monkey community survey.

The NYA Parks & Recreation Commission is asking for constructive input from NYA residents about two parks projects that are being considered within Norwood Young America.

Outlot A (Preserve 3rd Addition)



The City of NYA was conveyed this tax-forfeited property in 2017 by the State of MN to use as a public park or lake access. As part of the conveyance, the City established a Formal Plan to research the intended use of the property by soliciting community input, defining educational and environmental opportunities, soliciting adjacent housing development input, and formulating a development plan. The City has until the summer of 2029 to implement the development plan.

The NYA Parks & Recreation Commission is currently conducting a survey to gather data and input from NYA citizens and groups for the best possible public uses of the property.

Are you a resident of Norwood Young America?

- Yes
- No

What is your age range?

- 5-17 yrs old
- 18-39 yrs old
- 40-59 yrs old
- 60 + yrs old

Would you walk or drive to visit Outlot A?

- Walk
- Drive

Do you live in the Preserve/Meadows Developments?

- Yes
- No

What sort of amenities would you like to see in Outlot A? (Pick three (3))

- Walking/Bike trails
- Picnic tables
- Picnic shelter
- Dog park
- Archery
- Benches
- Parking lot
- Public water access to Young America Lake (non-motorized, recreational only)
- Other _____
- Other _____

Do you have a dog?

- Yes
- No

If you have a dog, would you utilize a dog park?

- Yes
- No
- Maybe

If you have a dog, do you prefer the smaller dogs to be separated from the larger dogs?

- Yes
- No
- Does not matter

If you do NOT have a dog, would you support a dog park project?

- Yes
- No
- No opinion

What amenities would you like to see in a dog park? (check all that apply)

- Large dog area
- Small dog area
- Picnic tables
- Water station
- Other _____

If there was public access to Young America Lake, would you do any of the following? (check all that apply)

- Sit on the dock
- Fish off the dock
- Kayak
- Canoe
- Ice skate
- Snowshoe
- Other _____

Barnes Lake Nature Trail

The Barnes Lake Nature Trail is another project within the Prairie Dawn Park Master Plan which was created in 2006 (full plan available at City Hall). Prairie Dawn was proposed to be a community park: the recreation facilities planned for the site are intended to serve adjacent neighborhoods as well as the city at large. The entire park with current and future development is approximately 57.9 acres in size with 38.9 acres of dedicated park land and 19 acres of land for park use. Proposed facilities in the plan include play equipment, picnic areas, baseball/softball fields, hockey rink, sledding hill, game courts, trails, and canoe launch in the hopes of satisfying recreational needs of all city residents.



Current Trail —
 Current Sidewalk —
 Proposed Barnes Lake Nature Trail
 Proposed Public Water Access X
 Proposed Off-Street Parking X

The proposed Barnes Lake Nature Trail (woodchipped) is an extension of the current trail and sidewalk system through Prairie Dawn Park. The trail would add an additional .60 miles to the connectivity system. Other amenities being researched include off-street parking and public water access (non-motorized, recreational only).

Do you currently walk/bike the trails and sidewalks within Prairie Dawn Park?

- Yes
- Sometimes
- No

Would you be in favor of extending the current trail system along Barnes Lake?

- Yes
- No

If no, why?

Would you walk or drive to visit the Barnes Lake Nature Trail?

- Walk
- Drive

If there was public access to Barnes Lake, would you do any of the following? (check all that apply)

- Sit on the dock
- Kayak
- Canoe
- Snowshoe
- Other _____

Deadline for submission: Tuesday, July 5, 2022

Mail to: NYA City Hall, PO Box 59, NYA 55368 or use the drop off box at City Hall

Thank you for your input on these projects. The NYA Parks & Recreation Commission will review the results and present the information to a future City Council meeting. If you have any questions, call City Hall at 952-467-1800 or email info@cityofnya.com. If you would like to sign up for email updates of these projects, please add your email here _____.