



CITY COUNCIL AGENDA

June 13, 2022 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL

1. CALL MEETING OF CITY COUNCIL TO ORDER

- 1.1. Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 4.1. Approve minutes of May 23, 2022
- 4.2. Approve payment of Claims
- 4.3. Seasonal employee hiring approval

5. PUBLIC HEARING

6. OLD BUSINESS

7. NEW BUSINESS

- 7.1. Resolution 2022-17 Greenwood Marina Amended CUP—*Jared Johnson, WSB Planning Consultant*
- 7.2. Resolution 2022-18 Greenwood Marina Amended Site Plan—*Jared Johnson, WSB Planning Consultant*
- 7.3. Resolution 2022-19 The Meadows 2nd Addition Preliminary PUD and Preliminary Plat—*Jared Johnson, WSB Planning Consultant*
- 7.4. Resolution 2022-20 The Meadows 2nd Addition Comprehensive Plan Amendment—*Jared Johnson, WSB Planning Consultant*
- 7.5. Resolution 2022-21 Central Schools Preliminary and Final PUD with Concurrent Site Plan—*Jared Johnson, WSB Planning Consultant*
- 7.6. Discussion on the rezoning of 309 and 312 1st Street NE—*Jared Johnson, WSB Planning Consultant*
- 7.7. Old Town update—*Administrator Aukrust & Vic Perlbachs, AIA—TDP, Ltd.*
- 7.8. Legion Park mulch quotes—*Administrator Aukrust*

- 7.9. Approval of Out lot A and Barnes Lake Community Survey—*Karen Hallquist, Economic Development and Marketing Director*
- 7.10. Band Shell Signage—*Karen Hallquist, Economic Development and Marketing Director*
- 7.11. Market Analysis, Calibration, and Implementation Study Presentation— Introduction by John Edison, City Attorney, and public presentation by Tessia Melvin, DDA
- 7.12. Close meeting—*Mayor Lagergren***
****Closed Session pursuant to MN Statute Section 13D.03 to Discuss Labor Negotiations Strategy****
—John Edison, City Attorney and Tessia Melvin, David Drown and Associates
- Open Session—*Mayor Lagergren***

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

UPCOMING MEETINGS / EVENTS

June 16, 2022	Senior Advisory Meeting	9:00 AM
June 21, 2022	Park and Recreation Commission Meeting	4:45 PM
June 27, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
July 5, 2022	Planning Commission Meeting	6:00 PM
July 8, 2022	NYA food distribution	2:00-3:30 PM
July 11, 2022	City Council Meeting	6:00 PM
July 13, 2022	Economic Development Meeting	5:00 PM
July 13, 2022	Joint Commission Meeting	6:00 PM
July 19, 2022	Parks and Recreation Meeting	4:45 PM
July 21, 2022	Senior Advisory Meeting	9:00 AM
July 25, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



CITY COUNCIL MINUTES

May 23, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Alan Krueger, Craig Heher, Mike McPadden, Carol Lagergren, Charlie Storms

ABSENT:

STAFF: Andrea Aukrust (City Administrator), Angela Brumbaugh (City Clerk/Treasurer), Jarod Johnson (Planning Consultant, WSB)

OTHERS: Nick Anhut (Ehlers), LaVonne Kroells, Brad Drelje, Jacob Steen, Tim Fahey, Steve Curfman

2. Call City Council to Order:

Mayor Lagergren called the City Council meeting to order at 6:01 PM. Five members present.

3. Approve Agenda

The following additions were made to the agenda:

8.5 Hwy 212 Underpass Artwork

Motion: CS/AK to approve the agenda with listed change. Motion passed 5-0.

4. Introductions, Presentation, Proclamations, Awards and Public Comment

LaVonne Kroells came to discuss the bandshell – History Center

- Dedication is set for June 9th
- Needed approval for signage
- No dollar amounts can be on the sign
- If it is historical no names would be on the signs
- Some Donors are expecting to have recognition
- Wait until next meeting to put together some thoughts and questions

Del Drelje, 201 1st Avenue SE,

- Appalled about the care of the Lions park
- Not the mowing but there is no mulch
- Diamond looks good it is taken care of by the organization
- Would like us to take better care of our parks
- Feels we should have a Certified Playground Safety Inspector

5. Consent Agenda

5.1. Approve minutes of May 9, 2022

5.2. Approve payment of Claims

5.3. Springfest—Street Closure June 4, 2022

5.4. Liquor License—Norwood Baseball Team

5.5. NYA Area Chamber of Commerce/The Pour House—Request for outside alcohol consumption (Springfest Artisan Fair)

5.6. Seasonal Employee hiring recommendations *Motion: CS/AK to approve the consent agenda. Motion passed 5-0. (Removed from Consent and added to the end of New Business 8.6)*

Motion: CH/AK to approve the consent agenda 5.1 through 5.5 removing 5.6 Seasonal Employee and making that New Business 8.6. Motion passed 5-0.

6. Public Hearing

6.1 Resolution 2022-15 YMI Properties, LLC Easement Vacation—Jared Johnson, WSB Planning Consultant

Mayor Lagergren opened the Public Hearing at 6:24 p.m.

- Received Petition to vacate a certain drainage and utility easement addressed at 415 Tacoma Circle
- Located along Southeast property line
- YMI would like to eventually build and per Statute cannot build over a property line

Motion: MM/CH to Close the Public Hearing. Motion passed 5-0.

- There are no utilities in the line just a standard easement line

Motion: CH/CS to approve Resolution 2022-15 A Resolution Vacating Certain Existing Drainage and utility Easements in Tacoma West Industrial Park. Motion passed 5-0.

7. Old Business

7.1. Resolution 2022-16 A Resolution Awarding the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2022A, in the Original Aggregate Principal Amount of \$2,695,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment —Nick Anhut, Ehlers

- Present the results of the bond
- Authorized 429 and 444 statutes because we are pledging Assessments and Utility Revenue
- Bond rating S&P AA-, reflects growing economy
- 77% of the debt will be retired in 10 years
- Included the industrial park
- Received 2 bids:
 - Northland Securities 3.079% lowest bid
 - Baird was 3.095%
- This is a \$14,000 savings
- Bonds split into two pieces: Special assessment and tax levy, \$1,000,000 would be Utility Revenue Fund
- Bond is a 10 year payment structure
- Impact is about \$1,600 more per year with the increase from 2.94%
- Closing would be June 16th

Motion: MM/CH to approve Resolution 2022-16 A Resolution Awarding the Sale of General obligation Improvement and Utility Revenue Bonds, Series 2022A, in the Original Aggregate Principal Amount of \$2,695,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment. Motion passed 5-0.

7.2 Old Town Architect Hiring Recommendation

- Once schematic design is done then will have meetings with City
- They will certify if the footings are okay to reuse
- Discussed different materials being used
- Planning on demolition in October with rebuild in the spring
- Completion in July 2023
- Proposals were received from the following
 - Hay Dobbs PA

- The Design Partnership LTD
- Wilkus Architects PA
- This Architect is less than half what the other quotes
 - Not to exceed \$16,500 for parts A and B plus standard reimbursable expenses
- They will be the “General Contractor” of the project

Motion: CS/AK to approve the hiring of The Design Partnership, Ltd. as the architects for the Old Town project. Motion passed 5-0.

7.3 Industrial Boulevard Sign Update

- Memo from Hallquist regarding the signs
- EDC is close to getting Boulevard sign completed
- Two locations listed
- One location is at Hydro Engineering
- Council will still need to give approval on the looks of the sign, cost, and site
- Need to check if the cost has increased
- What if some businesses choose not to add to the sign
- The concrete was not included in the approximate costs
- Have we looked to see if it fits into the sign code
- Do we need any landscaping

Discussion Only

8. New Business

8.1 Ordinance 351 An Ordinance Amending City Code: Chapter 7. Traffic and Vehicles Section 700— General Provisions 700.03 Speed. B. (Second reading/Publish)

Motion: CS/AK to approve Ordinance 351 amending section 700.03 Speed. B. of the city code. Motion passed 5-0.

8.2 Public Services Technician Posting

- Have a retirement on August 1, 2022
- Like to have time for him to train in his replacement

Motion: CS/CH to approve the posting for a Public Services Technician position. Motion passed 5-0.

8.3 610.01 Abatement Procedure Subd. 4 Immediate Abatement: 120 Morse Street North

- Followed the City process for abatement
- More blight has revealed with the passing of the snow
- Not looking to abate all of the blight just the safety hazard
- There will be a special assessment added to the property to cover all costs
- We would need to store items until we get the summary order

Motion: MM/CS to approve the City Attorney and City Administrator shall use all means necessary under the law to take immediate action to abate all hazards to human life or safety on the property of 120 Morse Street North, located in Norwood Young America. Motion passed 5-0.

8.4 Discussion: Rezoning of 309-312 1st Street NE

- R3 Medium Density Mixed Residential current to a non-residential land use
- Contract a service building is the latest proposal which is not an allowed use
- Would be considered spot zoning
- What is the Council's long-term vision
- It would be very costly for an applicant but the City can start the process realizing gain in property taxes after development
- Typically don't like to see Industrial right next to Residential

- Property has been for sale for 3 years and nobody has wanted to buy it for Residential but many people interested for Commercial
- Planning did discuss that it would be two spots that don't match up to anything else
- One option would be to change it to RC1 which would allow for a Contractor building but keep the residential option.
- B1 would take out the residential completely
- Two parcels are owned by different property owners but felt they were similar as far as use
- Property was previously zoned Commercial
- The 17% of outdoor storage would be deleted if the property is rezoned
- Met Council would have to approve the change after the Public Hearing

Council agreed it should go back to Planning with unanimous consent it could be rezoned

8.5 Hwy 212 Underpass Artwork

- If City name is used it must be Norwood Young America

Motion: AK/CS to approve the underpass artwork proposals from Central Schools Art Class

8.6 (5.6) Seasonal Help

- Take Aiden Barthel off as he took a job with better pay

Motion: CS/CH to approve hiring Daniel Stender, Teague Monroe at the rates listed as 2022 Seasonal Employees. Motion passed 5-0.

10. Council Member and Mayor and Staff Reports

CH – Nothing new from planning, wanted input from Council on the property zoning

AK – Senior Advisor Council Senior Center is closed until September

CS – Nothing that wasn't already shared at the meeting

MM – EDC was wondering if there are any projects the EDC should take on, getting quotes from movie theatres on using our Community video

CL – Hwy 212 is continuing to move forward. Talked with Bongaards. Overpass is still recommended but they are looking through all options. Still on track to start in 2024.

11. Additional Information

12. Adjournment

Motion: CS/CH to adjourn at 7:31 PM. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, City Clerk/Treasurer



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: June 13, 2022

Payroll EFT

Check #	507254 - 507275	\$	19,845.28
Check #	507276 - 507277	\$	3,989.08
Check #	507278 - 507297	\$	19,714.18

Voided Checks

Check #	-
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Prepays

Check #	#
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Claims Pending Payment

Check #	33114 - 33187	\$	501,039.32
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Cardmember e-check

Grand Total	\$	<u>544,587.86</u>
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***Check Detail Register©**

Batch: 06132022clms

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
33114	06/13/22	ACCESS LIFTS, INC.			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,040.00	M3178SA-31	SEMI0ANNUAL CONTRACT
		Total	\$1,040.00		
33115	06/13/22	AQUA LOGIC, INC			
E 101-49860-223		Repair/Maintenance Bldg/	\$660.00	766	CLEAN HEAT EXCHANGERS
		Total	\$660.00		
33116	06/13/22	ARNOLDS OF GLENCOE, INC.			
E 101-45200-221		Repair/Maintenance Equip	\$225.76	P42074	FILTERS
		Total	\$225.76		
33117	06/13/22	ASPEN MILLS, INC.			
E 101-42200-417		Uniform	\$614.85	294029	
E 101-42200-417		Uniform	\$561.55	294036	
E 101-42200-417		Uniform	\$26.85	294296	
E 101-42200-417		Uniform	\$7.85	294319	
		Total	\$1,211.10		
33118	06/13/22	BERGE, JAMES			
R 601-49400-36200		Miscellaneous Revenues	\$85.35		OVERPAYMENT OF FINAL BILL
		Total	\$85.35		
33119	06/13/22	BOLTON & MENK, INC			
E 494-43100-303		Engineering Fees	\$292,392.09		2ND AVE PAY REQUEST 1
E 494-43100-303		Engineering Fees	\$10,832.00	0290480	2ND AVE
G 809-22100		Escrow Collected	\$3,852.00	0290481	CENTRAL SCHOOLS
G 806-22100		Escrow Collected	\$552.00	0290482	GREENWOOD
E 496-43100-303		Engineering Fees	\$1,320.00	0290483	OAK LANE
G 817-22100		Escrow Collected	\$736.00	0290484	MEADOWS-BUDAHN
E 101-41500-303		Engineering Fees	\$150.00	0290485	MISC ENGINEERING
E 494-43100-303		Engineering Fees	\$924.00	0290486	2ND AVE
		Total	\$310,758.09		
33120	06/13/22	BUTLER, DANIELLE			
E 101-41110-207		Training Instructional	\$210.00		LIFEGUARD CLASS
		Total	\$210.00		
33121	06/13/22	CARDMEMBER SERVICE			
E 101-41400-350		Print/Publishing/Postage	\$7.38		CERT LETTER
E 101-41400-200		Office Supplies	\$30.47		PAPER PLATES
E 101-43100-200		Office Supplies	\$21.87		FILE SORTER
E 101-41400-200		Office Supplies	\$5.00		DISHSOAP
E 101-41320-350		Print/Publishing/Postage	\$475.40		NEWSLETTER MAILING
E 101-41110-350		Print/Publishing/Postage	\$36.00		COUNCIL EMAILS
E 101-41400-200		Office Supplies	\$24.02		ENVELOPES
E 101-49860-210		Operating Supplies	\$7.73		PH INDICATOR
E 101-49860-210		Operating Supplies	\$18.26		SULFURIC ACID
E 101-49860-223		Repair/Maintenance Bldg/	\$32.35		PUMP

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-49860-223		Repair/Maintenance Bldg/	\$29.48		DIVERTER GASKET
E 101-49860-223		Repair/Maintenance Bldg/	\$8.99		ACID DEMAND
E 101-49860-210		Operating Supplies	\$8.45		REAGENT NO 6
E 101-49860-210		Operating Supplies	\$51.25		CALCIUM BUFFER, WATER TESTER, TITRATING
E 101-49860-210		Operating Supplies	\$15.99		CYANURIC ACID
E 101-43100-221		Repair/Maintenance Equip	\$44.44		FACE PROTECTION, FACE SHIELD
E 101-49860-223		Repair/Maintenance Bldg/	\$129.99		POOL FILTER PARTS
E 101-42200-212		Motor Fuels	\$83.00		FD FUEL
E 101-42200-207		Training Instructional	\$425.00		FIRE INSTRUCTOR 1
E 101-42200-207		Training Instructional	\$370.00		MN CIT OFFICER ASSOC
E 101-41400-200		Office Supplies	\$244.75		LABEL MAKER, PENS, LABELS, FOLDER
E 101-49860-210		Operating Supplies	\$91.60		FOOD GRADE ANTI-SEIZE
E 101-49860-210		Operating Supplies	\$37.96		
E 101-49860-210		Operating Supplies	\$72.38		
		Total	\$2,271.76		
33122	06/13/22	CARVER COUNTY			
E 101-42100-311		County Police Contract	\$96,236.50	SHERI00363	1ST HALF POLICE CONTRACT
		Total	\$96,236.50		
33123	06/13/22	CARVER COUNTY			
E 101-41500-305		Other Professional Fees	\$900.00	SHERI00362	LIQUOR LICENSE
		Total	\$900.00		
33124	06/13/22	CARVER COUNTY			
E 101-45200-310		Other Professional Servic	\$62.50		
E 601-49400-310		Other Professional Servic	\$125.00		
E 602-49450-310		Other Professional Servic	\$125.00		
E 101-45200-310		Other Professional Servic	\$294.97		
E 601-49400-310		Other Professional Servic	\$589.95		
E 602-49450-310		Other Professional Servic	\$589.95		
E 101-43100-310		Other Professional Servic	\$104.17	CSER-1401	
E 101-43100-310		Other Professional Servic	\$491.62	CSER-1407	
		Total	\$2,383.16		
33125	06/13/22	CARVERLINK - CARVER CO BROADBA			
E 101-41940-321		Telephone	\$40.00		
E 601-49400-321		Telephone	\$40.00		
E 602-49450-321		Telephone	\$25.00		
E 101-42200-321		Telephone	\$40.00		
E 101-43100-321		Telephone	\$56.00		
E 101-45200-321		Telephone	\$24.00		
E 101-41940-321		Telephone	\$40.00		
E 101-41300-321		Telephone	\$6.00		
E 101-41320-321		Telephone	\$6.00		
E 101-41400-321		Telephone	\$6.00		
E 101-46500-321		Telephone	\$2.00		
E 101-42100-321		Telephone	\$10.00		
E 101-45500-321		Telephone	\$10.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$305.00		
33126	06/13/22	CASH			
E 101-49860-251		Concessions	\$150.00		POOL START UP MONEY
Total			\$150.00		
33127	06/13/22	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$531.95		
E 101-42200-383		Gas Utilities	\$165.84		
E 101-43100-383		Gas Utilities	\$1,354.09		
E 101-45200-383		Gas Utilities	\$558.20		
E 601-49400-383		Gas Utilities	\$392.86		
E 602-49450-383		Gas Utilities	\$2,208.22		
E 101-49860-383		Gas Utilities	\$18.04		
Total			\$5,229.20		
33128	06/13/22	CENTRAL AUTO INC			
E 101-45200-221		Repair/Maintenance Equip	\$63.83	159038	LAWN MOWER TIRES
Total			\$63.83		
33129	06/13/22	CITIZEN STATE BANK HSA ACCTS			
G 101-21718		HSA ACCOUNT	\$950.00		
Total			\$950.00		
33130	06/13/22	CITIZENS BANK MN			
G 101-21718		HSA ACCOUNT	\$375.00		
Total			\$375.00		
33131	06/13/22	CORE AND MAIN			
E 601-49400-229		Water Meters	\$1,240.00	Q850355	IPERL METERS
E 601-49400-229		Water Meters	\$70.00	Q858722	LINK REPAIR
Total			\$1,310.00		
33132	06/13/22	BLEICHNER LAWN SERVICE			
E 101-43100-437		Maintenance Contract	\$1,000.00	748871	CEMETERY MOWING
Total			\$1,000.00		
33133	06/13/22	DELTA DENTAL			
G 101-21714		Dental Insurance	\$686.55		DENTAL INSURANCE
Total			\$686.55		
33134	06/13/22	DIVERSIFIED PLUMBING & HEATING, INC			
E 101-49860-223		Repair/Maintenance Bldg/	\$195.00	33381	POOL HEATER REPAIR
Total			\$195.00		
33135	06/13/22	FERO, EMIE			
E 101-45200-432		Refund	\$275.00		RENTAL REIMBURSEMENT
Total			\$275.00		
33136	06/13/22	GOPHER STATE ONE-CALL			
E 601-49400-223		Repair/Maintenance Bldg/	\$49.27	2050641	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$49.28	2050641	LOCATES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$98.55		
33137	06/13/22	HAWKINS INC			
E 101-49860-216		Chemicals and Chem Pro	\$40.00	6185139	CHLORINE CYLINDERS
E 601-49400-216		Chemicals and Chem Pro	\$10.00	6185644	CHLORINE CYLINDER
E 602-49450-216		Chemicals and Chem Pro	\$10.00	6185703	SULFUR DIOXIDE CYLINDER
E 101-49860-216		Chemicals and Chem Pro	\$889.22	6195561	POOL CHEMICALS
Total			\$949.22		
33138	06/13/22	HEALTH PARTNERS			
G 101-21706		Hospitalization/Medical Ins	\$17,974.67		
Total			\$17,974.67		
33139	06/13/22	HERMANS LANDSCAPE SUPPLIES			
E 101-45200-223		Repair/Maintenance Bldg/	\$112.00	51102/1	PULVERIZED DIRT
Total			\$112.00		
33140	06/13/22	HOME SOLUTIONS			
E 101-42200-221		Repair/Maintenance Equip	\$8.35		ELBOW/TAPE
E 101-49860-223		Repair/Maintenance Bldg/	\$48.56		MURIATIC ACID/ COVER
E 101-41940-223		Repair/Maintenance Bldg/	\$12.58		SPORTS COMPLEX WATER FOUNTAIN
E 101-41940-223		Repair/Maintenance Bldg/	\$25.88		SPORTS WATER FOUNTAIN
E 602-49450-221		Repair/Maintenance Equip	\$11.23		BULB, WIRE PLUG
E 602-49450-221		Repair/Maintenance Equip	\$9.40		MISC HARDWARE
E 101-49860-223		Repair/Maintenance Bldg/	\$8.35		POOL PUMP
E 101-41940-223		Repair/Maintenance Bldg/	\$22.45		SPRAYING WEEDS
E 101-49860-210		Operating Supplies	\$25.18		MURIATIC ACID
E 101-49860-223		Repair/Maintenance Bldg/	\$53.98		POOL PUMP
E 101-41940-210		Operating Supplies	\$77.22		MISC HARDWARE, GLOVES, PINE SOL
E 101-49860-223		Repair/Maintenance Bldg/	\$0.68		MISC HARDWARE
E 101-41940-223		Repair/Maintenance Bldg/	\$7.08		SPORTS COMPLEX FOUNTAIN
E 101-41940-223		Repair/Maintenance Bldg/	\$33.29		SPORTS FOUNTAIN
E 602-49450-223		Repair/Maintenance Bldg/	\$14.39		WAS FREE SEAL
E 101-42200-210		Operating Supplies	\$278.82		BATTERIES
E 101-41940-223		Repair/Maintenance Bldg/	\$14.18		SPORTS COMPLEX KEYS
E 101-43100-221		Repair/Maintenance Equip	\$16.19		SCREWS
E 101-41940-223		Repair/Maintenance Bldg/	\$8.54		RAILING FOR FOOD SHELF BLDG
E 101-43100-221		Repair/Maintenance Equip	\$14.39		SHIPPING TAPE
E 101-43100-221		Repair/Maintenance Equip	\$7.64		WET MOP REFILL
E 101-41940-223		Repair/Maintenance Bldg/	\$5.39		CLAY BLDG TOILET
E 101-41940-223		Repair/Maintenance Bldg/	\$8.09		CLAY BLDG TOILET
E 101-45200-223		Repair/Maintenance Bldg/	\$6.74		WEEDCLEAR
E 101-49860-223		Repair/Maintenance Bldg/	\$18.87		BLEACH
E 101-41940-223		Repair/Maintenance Bldg/	\$3.60		
E 101-41940-223		Repair/Maintenance Bldg/	\$2.69		
E 101-43100-223		Repair/Maintenance Bldg/	\$42.03		
E 601-49400-223		Repair/Maintenance Bldg/	\$59.29		
E 602-49450-223		Repair/Maintenance Bldg/	\$59.29		
E 101-41940-223		Repair/Maintenance Bldg/	\$5.84		
E 101-45200-221		Repair/Maintenance Equip	\$0.68		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-221		Repair/Maintenance Equip	\$4.49		
E 101-43100-210		Operating Supplies	\$8.98		
E 101-41940-223		Repair/Maintenance Bldg/	\$14.38		
E 101-41940-223		Repair/Maintenance Bldg/	\$8.09		
E 101-41940-223		Repair/Maintenance Bldg/	\$1.79		
E 602-49450-223		Repair/Maintenance Bldg/	\$12.56		
E 101-41940-210		Operating Supplies	\$55.78		
E 101-45200-223		Repair/Maintenance Bldg/	\$37.79		
E 101-43100-210		Operating Supplies	\$15.29		
E 101-41940-210		Operating Supplies	\$13.49		
E 101-41940-223		Repair/Maintenance Bldg/	\$13.49		
E 101-49860-223		Repair/Maintenance Bldg/	\$2.51		
E 101-41940-223		Repair/Maintenance Bldg/	\$23.37		
E 101-43100-223		Repair/Maintenance Bldg/	\$22.49		
E 101-41940-223		Repair/Maintenance Bldg/	\$63.92		
E 602-49450-221		Repair/Maintenance Equip	\$15.29		
E 602-49450-221		Repair/Maintenance Equip	\$7.20		
E 101-41940-223		Repair/Maintenance Bldg/	\$13.49		
E 101-45200-221		Repair/Maintenance Equip	\$4.48		
E 101-45200-221		Repair/Maintenance Equip	\$7.53		
E 101-41940-223		Repair/Maintenance Bldg/	\$0.45		
E 101-43100-221		Repair/Maintenance Equip	\$35.09		
E 101-41940-223		Repair/Maintenance Bldg/	\$4.04		
E 101-41940-223		Repair/Maintenance Bldg/	\$41.73		
E 101-42200-210		Operating Supplies	\$3.59		
E 101-42200-210		Operating Supplies	\$3.49		
E 101-42200-210		Operating Supplies	\$13.94		
Total			\$1,359.63		
33141	06/13/22	HORIZON COMMERCIAL POOL SUPPLY			
E 101-49860-223		Repair/Maintenance Bldg/	\$670.77	INV15853	PH SENSOR
E 101-49860-223		Repair/Maintenance Bldg/	\$1,969.35	INV17114	TEMP CONTROLLER
Total			\$2,640.12		
33142	06/13/22	HYDRO ENGINEERING INC			
E 101-43100-221		Repair/Maintenance Equip	\$50.00	96741	LABOR
Total			\$50.00		
33143	06/13/22	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$306.00		DUES
Total			\$306.00		
33144	06/13/22	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$689.65	40087253	COPIER RENT
Total			\$689.65		
33145	06/13/22	LANG, LADEAN			
E 101-41320-430		Miscellaneous	\$61.00		PERMIT REIMBURSEMENT
Total			\$61.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
33146	06/13/22	LEES REFRIGERATION			
E 101-41940-223		Repair/Maintenance Bldg/	\$425.00	35692	PAVILION ICE MACHINE
		Total	\$425.00		
33147	06/13/22	MARCO TECHNOLOGIES LLC			
E 101-41400-437		Maintenance Contract	\$154.00	INV9759390	BASE RATE
E 101-41400-437		Maintenance Contract	\$154.00	INV9974985	BASE RATE
E 101-41400-437		Maintenance Contract	\$1,711.13	INV9978982	MANAGED IT
		Total	\$2,019.13		
33148	06/13/22	MAYER LUMBER CO. INC.			
E 101-41940-223		Repair/Maintenance Bldg/	\$21.99	214511	ALUM THRESHOLD
E 101-41940-223		Repair/Maintenance Bldg/	\$49.96	214632	DOUBLE HUNG LATCHES
E 101-41940-223		Repair/Maintenance Bldg/	\$55.10	214770	WOOD FOR SCHOOL
		Total	\$127.05		
33149	06/13/22	MENARDS			
E 601-49400-223		Repair/Maintenance Bldg/	\$271.35	60612	SOLAR SHADES
E 101-49860-223		Repair/Maintenance Bldg/	\$74.99	61145	GARAGE FLOOR EPOXY
		Total	\$346.34		
33150	06/13/22	METRO FIBERNET LLC			
E 101-41940-321		Telephone	\$136.10		APRIL BILL
E 601-49400-321		Telephone	\$54.44		APRIL BILL
E 602-49450-321		Telephone	\$54.44		APRIL BILL
E 101-42200-321		Telephone	\$54.44		APRIL BILL
E 101-43100-321		Telephone	\$38.11		APRIL BILL
E 101-45200-321		Telephone	\$16.33		APRIL BILL
E 101-49860-321		Telephone	\$27.22		APRIL BILL
E 101-41940-321		Telephone	\$81.66		APRIL BILL
E 101-41300-321		Telephone	\$47.36		APRIL BILL
E 101-41320-321		Telephone	\$47.36		APRIL BILL
E 101-41400-321		Telephone	\$47.36		APRIL BILL
E 101-46500-321		Telephone	\$15.79		APRIL BILL
E 101-42100-321		Telephone	\$78.94		APRIL BILL
E 101-45500-321		Telephone	\$78.94		APRIL BILL
E 101-41940-321		Telephone	\$136.10		MAY BILL
E 601-49400-321		Telephone	\$54.44		MAY BILL
E 602-49450-321		Telephone	\$54.44		MAY BILL
E 101-42200-321		Telephone	\$54.44		MAY BILL
E 101-43100-321		Telephone	\$38.11		MAY BILL
E 101-45200-321		Telephone	\$16.33		MAY BILL
E 101-49860-321		Telephone	\$27.22		MAY BILL
E 101-41940-321		Telephone	\$81.66		MAY BILL
E 101-41300-321		Telephone	\$47.36		MAY BILL
E 101-41320-321		Telephone	\$47.36		MAY BILL
E 101-41400-321		Telephone	\$47.36		MAY BILL
E 101-46500-321		Telephone	\$15.79		MAY BILL
E 101-42100-321		Telephone	\$78.94		MAY BILL
E 101-45500-321		Telephone	\$78.94		MAY BILL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,556.98		
33151	06/13/22	MID-COUNTY CO-OP OIL ASSN			
E 101-45200-223		Repair/Maintenance Bldg/	\$1,323.29	5195	STRIKE THREE CROSSBOW
E 101-45200-223		Repair/Maintenance Bldg/	\$524.10	5353	CORNERSTONE
E 101-42200-212		Motor Fuels	\$375.96	64407	DYED DIESEL
E 101-43100-212		Motor Fuels	\$1,053.14	64407	DYED DIESEL
E 101-45200-212		Motor Fuels	\$451.35	64407	DYED DIESEL
Total			\$3,727.84		
33152	06/13/22	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$137.70	A-131531	LEGION PARK
Total			\$137.70		
33153	06/13/22	MINNESOTA RURAL WATER ASSOC			
E 601-49400-207		Training Instructional	\$75.00		JAUS MEMERSHIP
E 602-49450-207		Training Instructional	\$75.00		JAUS MEMERSHIP
E 601-49400-207		Training Instructional	\$75.00		STREICH
E 602-49450-207		Training Instructional	\$75.00		STREICH
E 601-49400-207		Training Instructional	\$75.00		DHOORE
E 602-49450-207		Training Instructional	\$75.00		DHOORE
Total			\$450.00		
33154	06/13/22	MINNESOTA VALLEY TESTING LAB, INC			
E 602-49450-217		Lab Fees	\$38.00	1143973	PHOSPHORUS
E 602-49450-217		Lab Fees	\$38.00	1145263	PHOSPHORUS
E 602-49450-217		Lab Fees	\$38.00	1146590	PHOSPHORUS
Total			\$114.00		
33155	06/13/22	MN DEPT OF HEALTH			
G 601-20281		MDH FEE	\$3,348.00		2ND QTR CONNECTION FEES
Total			\$3,348.00		
33156	06/13/22	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$102.61		
E 602-49450-381		Electric Utilities	\$34.42		
E 601-49400-381		Electric Utilities	\$446.22		
Total			\$583.25		
33157	06/13/22	MUNICIPAL EMERGENCY SERVICES			
E 275-42200-541		Public Safety Equip	\$44.93	IN1713184	TURNOUT COAT
Total			\$44.93		
33158	06/13/22	NELSON ELECTRIC MOTOR REPAIR I			
E 603-49500-223		Repair/Maintenance Bldg/	\$450.00	2044	STORMWATER LIFT
Total			\$450.00		
33159	06/13/22	NORTH AMERICAN SAFETY INC			
E 601-49400-211		Personal Protection Equip	\$256.82	INV65756	SWEATSHIRTS, T-SHIRTS
E 602-49450-211		Personal Protection Equip	\$256.82	INV65756	SWEATSHIRTS, T-SHIRTS
E 101-43100-211		Personal Protection Equip	\$719.06	INV65756	SWEATSHIRTS, T-SHIRTS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-210		Operating Supplies	\$308.16	INV65756	SWEATSHIRTS, T-SHIRTS
		Total	\$1,540.86		
33160	06/13/22	NORTHWOODS BANK			
G 101-21718		HSA ACCOUNT	\$425.00		
		Total	\$425.00		
33161	06/13/22	NORWOOD ELECTRIC INC			
E 101-49860-223		Repair/Maintenance Bldg/	\$85.00	17374	REPLACE POOL LIGHT
		Total	\$85.00		
33162	06/13/22	NORWOOD YOUNG AMERICA TIMES			
G 817-22100		Escrow Collected	\$41.58	893112	COMP PLAN AMEND
E 101-41320-350		Print/Publishing/Postage	\$45.36	894179	GREENWOOD MARINA
E 101-41320-350		Print/Publishing/Postage	\$45.36	894180	CENTRAL SCHOOLS
		Total	\$132.30		
33163	06/13/22	OEM SERVICE CO, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$126.24	034928	ANGLE, FLAT
E 101-43100-221		Repair/Maintenance Equip	\$152.02	035061	ACETYLENE TANK
E 603-49500-223		Repair/Maintenance Bldg/	\$544.64	035140	SUMP PUMP BASKETS
E 101-49860-223		Repair/Maintenance Bldg/	\$230.69	035247	DIVING BOARD
		Total	\$1,053.59		
33164	06/13/22	OLD NATIONAL BANK			
G 101-21718		HSA ACCOUNT	\$225.68		
		Total	\$225.68		
33165	06/13/22	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$289.34		
		Total	\$289.34		
33166	06/13/22	QUILL CORPORATION			
E 101-41400-200		Office Supplies	\$240.96	25287758	PENS, DVD, TISSUES, PAPER
E 614-41000-210		Operating Supplies	\$30.18	25287758	CABLE CHANNEL
E 101-41400-200		Office Supplies	\$287.20	25305645	PAPER
		Total	\$558.34		
33167	06/13/22	READY WATT ELECTRIC			
E 101-42200-221		Repair/Maintenance Equip	\$330.00	2214855	CHECKED OUT STORM SIREN
		Total	\$330.00		
33168	06/13/22	REAMS, CHRIS			
E 101-49860-406		LICENSES	\$225.00		LIFEGUARD TRAINING
		Total	\$225.00		
33169	06/13/22	RECTECH OUTDOOR SOLUTIONS,LLC			
E 101-42200-221		Repair/Maintenance Equip	\$824.59	7459	2" LIFT KIT
E 101-42200-221		Repair/Maintenance Equip	\$135.84	7460	PRE-MIX FUEL
		Total	\$960.43		
33170	06/13/22	RITEWAY BUSINESS FORMS			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41400-200		Office Supplies	\$224.23	22-31465	LASER CHECKS
		Total	\$224.23		
33171	06/13/22	RUPP, ANDERSON, SQUIRES, PA			
E 101-41500-303		Engineering Fees	\$285.00		MISC
E 101-41500-304		Legal Fees	\$266.00		MASONIC BLDG
E 101-41500-303		Engineering Fees	\$3,154.00		PERSONNEL
		Total	\$3,705.00		
33172	06/13/22	SCHNEIDER EXCAVATING & GRADING			
E 101-43100-223		Repair/Maintenance Bldg/	\$2,550.00	SE2614	BLADED ALLEY
		Total	\$2,550.00		
33173	06/13/22	SECURITY BANK & TRUST			
G 101-21718		HSA ACCOUNT	\$860.52		
		Total	\$860.52		
33174	06/13/22	R.E. SMITH OIL & TIRE CO., INC			
E 601-49400-212		Motor Fuels	\$52.00		
E 602-49450-212		Motor Fuels	\$52.00		
E 101-43100-212		Motor Fuels	\$178.15		
E 101-45200-212		Motor Fuels	\$76.35		
E 101-42200-212		Motor Fuels	\$49.73		FIRE DEPT FUEL
		Total	\$408.23		
33175	06/13/22	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$425.00		
		Total	\$425.00		
33176	06/13/22	STIFTUNGSFEST, INC.			
E 830-49305-470		Donation Expense	\$3,750.00		PEDAL PULL, SECURITY, BAND
		Total	\$3,750.00		
33177	06/13/22	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$321.50		STD/LTD
		Total	\$321.50		
33178	06/13/22	TASC			
E 101-41400-437		Maintenance Contract	\$360.00	IN2396718	ADMIN FEE
E 101-41400-437		Maintenance Contract	\$150.00	IN2396718	RENEWAL FEE
		Total	\$510.00		
33179	06/13/22	TOWN & COUNTRY GLASS			
E 101-41940-223		Repair/Maintenance Bldg/	\$230.00	12905	HERITAGE CENTER CLOSER
E 101-49800-221		Repair/Maintenance Equip	\$65.00	63703	2017 ECONOLINE BUS
		Total	\$295.00		
33180	06/13/22	TURFWERKS			
E 101-45200-221		Repair/Maintenance Equip	\$226.45	OI53340	TIRE
		Total	\$226.45		
33181	06/13/22	UTILITY CONSULTANTS, INC.			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-217		Lab Fees	\$862.97	112690	CBOD/TSS TESTING
		Total	\$862.97		
33182	06/13/22	VERIZON WIRELESS			
E 101-42200-321		Telephone	\$175.05		FIRE DEPT
E 101-45200-321		Telephone	\$84.37		
E 101-43100-321		Telephone	\$196.86		
E 601-49400-321		Telephone	\$78.82		
E 602-49450-321		Telephone	\$142.43		
E 101-41300-321		Telephone	\$128.09		
E 101-46500-321		Telephone	\$128.09		
		Total	\$933.71		
33183	06/13/22	WEX BANK			
E 601-49400-212		Motor Fuels	\$515.36		
E 602-49450-212		Motor Fuels	\$515.37		
		Total	\$1,030.73		
33184	06/13/22	WIGFIELD DESIGN			
E 101-41400-200		Office Supplies	\$984.00	1625	ENVELOPES & NAME TAG REPLACEMENT
E 101-41110-200		Office Supplies	\$8.00	1625	ENVELOPES & NAME TAG REPLACEMENT
		Total	\$992.00		
33185	06/13/22	WSB			
G 817-22100		Escrow Collected	\$436.00		MEADOWS
G 816-22100		Escrow Collected	\$337.50		YEAGER
G 812-10100		Cash	\$165.50		CENTRAL
E 101-41320-305		Other Professional Fees	\$602.00		OLD TOWN
E 101-41320-305		Other Professional Fees	\$4,113.50		MISC
G 806-22100		Escrow Collected	\$386.00	R020001-000	GREENWOOD
		Total	\$6,040.50		
33186	06/13/22	XCEL ENERGY			
E 101-42500-381		Electric Utilities	\$12.93		
E 101-43100-380		Street Lighting	\$5,999.78		
E 101-45200-381		Electric Utilities	\$58.94		
E 601-49400-381		Electric Utilities	\$10.81		
E 101-43100-380		Street Lighting	\$109.38		313 CENTRAL
E 101-43100-381		Electric Utilities	\$84.10		300 FAXON
E 101-45200-381		Electric Utilities	\$13.64		710 E RR
		Total	\$6,289.58		
33187	06/13/22	YOUNG AMERICA TOWNSHIP			
E 101-43100-224		Street Maint Materials	\$1,696.00		DUST CONTROL
		Total	\$1,696.00		
		10100 CHECKING	\$501,039.32		

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Fund Summary**10100 CHECKING**

101 GENERAL FUND	\$170,821.22
275 CAPITAL	\$44.93
494 2nd Ave PHASE II	\$304,148.09
496 OAK LANE IMPR PROJECT	\$1,320.00
601 WATER FUND	\$7,974.98
602 SEWER FUND	\$5,448.70
603 STORM WATER UTILITY	\$994.64
614 CABLE TV FUND	\$30.18
806 Escrow - Greenwood Marina 2021	\$938.00
809 Escrow - Central Schools	\$3,852.00
812 Vickerman - 2018 Expansion	\$165.50
816 Escrow-Yeager-TWIP 4th add	\$337.50
817 Escrow-Eklow (Budahn Property)	\$1,213.58
830 DONATIONS	\$3,750.00
	<hr/>
	\$501,039.32



TO: Honorable Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, City Clerk/Treasurer
DATE: June 13, 2022
RE: Hire Seasonal Public Service Employee for 2022

We are requesting approval to hire the following applicant as a 2022 Seasonal Public Service Employee:

❖ Caden Perlbachs – Lawn Care - (Grade 2, step 1)

Caden is willing to work full-time and start as soon as we contact him.

Consent Recommended Motion:

Motion to approve hiring Caden Perlbachs as a Seasonal Public Service Employee for 2022.



TO: NYA City Council

FROM: Jared Johnson, Planning Consultant - WSB

DATE: June 13, 2022

SUBJECT: Greenwood Marina

REQUEST: CUP and Site Plan Amendment

REQUEST

Angie and Aaron Bean (of Greenwood Marina) have submitted revised plans for a watercraft warehouse/storage facility proposed for a site accessed from Tacoma Circle. The Applicant's amended site plan illustrates the addition of six cold storage buildings with an increase in square footage from that approved in 2021. In 2021, the approval was for 5 cold storage buildings. The total storage square footage now proposed is approximately 70,992 sq ft whereas in 2021 the total was approximately 48,048 sq ft. Additionally, the total amount of hard surfacing has decreased from 56% (2021) to 47% due to the reconfiguration and reduced pavement proposed.

BACKGROUND

Previously, the applicants submitted an application for a Conditional Use Permit (CUP), Variance, and Site Plan Review for the Greenwood Marina in November 2021. The original site plan approved in 2021 showed four 11,832 square foot cold storage buildings and a 7,200 square foot cold storage building.

Based on the plans submitted, the City Council approved the conditional use permit request to allow for outdoor storage of watercraft and related items and approved the variance request for a larger accessory structure height than what is permitted under code.

The applicants have returned to request approval for an amended site plan shows a 11,832 square foot watercraft warehouse/storage facility and six 11,832 square foot cold storage buildings with a 12,000 square foot outdoor storage area. Because the amended plans differ significantly from the plans that were previously approved, a CUP amendment and site plan review is required for this request.

Planning Commission Meeting

The Planning Commission held a public hearing at their June 7, 2022 meeting. Notice of the public hearing on the application was published in the News and Times on Thursday, May 26, 2022. The public hearing notice was also mailed to all property owners within 350 feet of the subject property on May 19, 2022.

There were no public comments made during the hearing and no written comments were submitted to the city.

After review and discussion, the Planning Commission recommended the City Council approve the amended CUP and amended site plan.

REVIEW

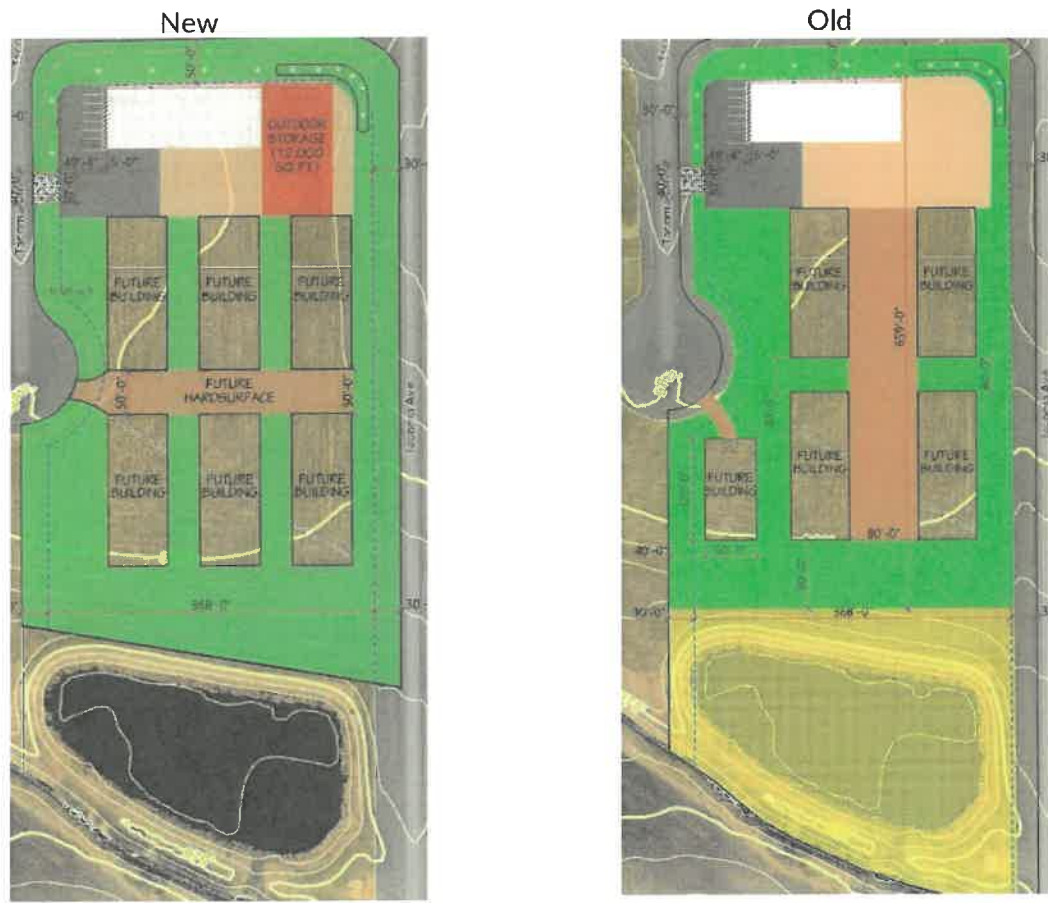
The Applicants request:

1. Consideration of an amended conditional use permit for the increase in building square footage and the new configuration of buildings and outdoor storage space from that approved under the original 2021 CUP approval.
2. Site plan approval for the new configuration of cold storage buildings and outdoor storage.

Current Conditions

The property is comprised of the former Lots 8-10, Block 2 of the Tacoma West Industrial Park. A stormwater pond is located on the south end of the site. The subject parcel fronts Tacoma Boulevard, Tacoma Avenue, and will be accessed from Tacoma Circle. The surrounding properties are a mix of industrial users and undeveloped land.

The applicants propose to amend their site plan with the buildings and configuration depicted below:



Zoning

The property is zoned 1-1 Light Industrial District. The proposed warehousing use is permitted within the subject district. The purpose of the I-1, Light Industrial District, is to create industrial areas within

the City that will be acceptable and will not adversely affect adjacent business or residential neighborhoods. The overall character of the I-1 District is intended to have low-impact manufacturing/warehouse character. The proposed use of the site would meet this intent. The principal and accessory structures as proposed would meet the setback requirements for the I-1 district.

Comprehensive Plan

The 2040 Comprehensive Plan designates the future land use for the subject parcel as Industrial. The planned use is consistent with the proposed use.

CONDITIONAL USE PERMIT REVIEW

Any modification to the conditions of a CUP shall be required to complete a conditional use permit amendment. A CUP amendment is subject to all conditions and approvals required for CUP review as specified in Section 1210.06.

Consideration of a CUP for accessory outdoor storage is provided under Section 1230.12, Subd. 4; conditional uses in the I-1 Light Industrial District. Section 1210.06, Subd. 3(8)(18) prescribes the following conditions for outdoor storage:

1. All outdoor storage yards shall be completely screened from roads or developed areas with a solid fence or wall 6 feet or more in height, maintained in good condition, and screened with suitable planting.
2. No unscreened outdoor storage yards established after the effective date of this Chapter shall be located closer than 500 feet to existing State and Federal roads, nor closer than 100 feet to any other City streets.

Staff is recommending approval of the 2021 conditions that are applicable to the current, revised proposal. Based on the plans, the outdoor storage yard is partially screened by a berm with landscaping on the corner of Tacoma Boulevard and Tacoma Avenue. The outdoor storage yard is within 50 feet of two City streets. Staff has included a condition that all outdoor storage is fenced.

General Criteria for Approval of Conditional Use Permits

The City Council is required to examine the request under a series of general standards as set for under Section 1210.06 Conditional Use Permits, Subd. 3(A).

1. The use is consistent with goals, policies, and objectives of the Comprehensive Plan.
The 2040 NYA Comprehensive Plans guides the subject area to Industrial use.
2. The use is consistent with the intent of this Ordinance.
Warehousing is allowed as a permitted use in the I-1 District. Accessory outdoor storage is allowed in the I-1 District under CUP.
3. The use does not have an undue adverse Impact on governmental facilities, utilities, services or existing or proposed improvements.
The proposed use will occur on previously improved lots in the City's industrial park. The subject property is serviced by a municipal service at this time.
4. The use does not have an undue adverse Impact on the public health, safety, or welfare.
The proposed warehouse storage use will be confined in scope and size by proposed conditions of use permit issuance. Proposed conditional use permit standards will limit adverse Impact on the public's health, safety, or welfare.

5. The use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood.
The use as provided for in the City Code and with conditions proposed appears to blend in with the uses within the general locale.
6. The use will not Impede the normal and orderly development and Improvement of surrounding property for uses permitted In the district.
The subject site a fully Improved lot(s) within the City's industrial park.
7. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.
The subject parcel is an existing, improved lot.
8. Adequate measures have been or will be taken to provide for vehicular and pedestrian safety and convenience to, from and within the site. Access to the site is from Tacoma Circle from a designed lot access.
The site plan includes appropriate parking and access to the facility.
9. The use meets all the performance criteria requirements as established in Section 1245.01 of this chapter.
As a condition of approval, the proposed use shall meet the requirements of Section 1245.01 of the City Code relating to noise, vibration, smoke, particulate matter, odor, etc. Connection to municipal utilities will be required when available as provided for under Chapter 9 of the City Code.
10. The use shall, in all other respects, conform to the applicable regulations of the district in which it is located.
Other performance standards appear to be met.

SITE PLAN REVIEW

Site Plan approval is required as a condition for issuing a building permit for construction, modification, or enlargement of any building or structure. Any modification deemed not to be minor pursuant to Section 1210.08, Subd 5 of this Chapter would be required to complete a site plan amendment. The applicant has proposed a site plan that adds an additional building and changes the layout of the site. The building elevations have also been modified which allows for access along the shorter side of the building. The new site layout is not a minor modification and requires Planning Commission and City Council approval.

Impervious Surface Coverage

The total hard cover proposed for the 6.64-acre site would cover approximately 47.4% of the parcel with the remaining 52.6% of the parcel landscaped, which is an improvement from the 2021 approval. The maximum lot coverage permitted under the I-1 district is 80%. The amended plan for the property would meet this requirement in the code.

Architectural Design

The City intends that all commercial, and business-industrial development within the City should strive towards the highest level of quality in both design and construction. The architectural standards and design guidelines have been established to guide the quality, character and compatibility of new development and redevelopment within the City. Building elevations are attached to this memo. The applicants propose to use refinished metal siding with neutral colors are proposed for all structures, which would satisfy the conditions in the code.

Industrial Use Performance Standards

The use shall be required to meet all performance standards set forth in Section 1245.01 of the City Code. The City may limit the hours of operation of outdoor noise if it is deemed necessary to reduce impacts on the surrounding neighborhoods. Ground vibration and noise caused by motor vehicles, trains, aircraft operations or temporary construction or demolition shall be exempt from these regulations. However, if deemed appropriate, the City may establish limits on the hours of operation of temporary construction or demolition operation to limit off-site impacts.

ACTION

After review and discussion, the City Council may consider a motion to approve Resolution 2022-17 to approve an amended Conditional Use Permit for Greenwood Marina with the following conditions:

1. The amended conditional use permit is effective once recorded with the Carver County Recorder's Office.
2. All comments and conditions in the City Engineers memo dated May 19, 2022 shall be addressed.
3. Maximum outdoor storage shall consist of up to 100 of any combination of watercraft, watercraft trailers, and/or watercraft on trailers.
4. Maximum outdoor storage area is 12,000 square feet as depicted on the site plan dated 3/31/2022.
5. Outdoor storage is limited to watercraft and watercraft related trailers and shall only occur on existing dust-free and weed-free surfaces as identified in on the site plan dated 3/31/2022.
6. Outdoor storage shall be fenced, subject to administrative approval of a fence permit.
7. Outdoor storage shall be neat and orderly at all times.
8. Watercraft stored on site shall be reasonably licensed and operable during suitable conditions. Junk watercraft and/or salvage storage is prohibited. Watercraft stored outdoors shall be prepared to withstand Minnesota winters without fluid discharge onto impervious surfaces.
9. Upon build out of all buildings proposed outdoor storage shall be reduced to zero of any combination of watercraft and/or watercraft trailers.
10. No outdoor storage shall occur until construction of the principal structure has commenced.
11. Any alteration of the use of the Property, or of any plans submitted related to those uses, including, but not limited to, expansion of the use beyond what is allowed by this permit, shall not be permitted unless an amended conditional use permit is obtained from the City.
12. The violation of any term or conditions of this permit including, but not limited to, any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The operator shall be given written notice of any violation and reasonable time (not less than 30 days) to cure the violation before a revocation of the permit may occur.
13. The main drive aisle designated future hard surface must be installed with building installation.
14. Outside parking and storage shall not occur on any hard surface areas intended for driving and access. Storage and parking shall only occur in the area designated outside storage and within the stripped parking areas as defined on the site plan dates 3/31/2022.

After review and discussion, the City Council may consider a motion to approve Resolution 2022-18 to approve an amended Site Plan for Greenwood Marina with the following conditions:

Greenwood Marina Site Plan Amendment

1. The "Use" of the property is a watercraft and watercraft trailer warehouse and storage facility. The Use includes 70,992 square feet of watercraft warehouse/storage facility in six cold storage buildings on a single parcel of record.
2. All application materials and plan sets are hereby incorporated by reference and accepted in good faith by the City as the Applicant's intended development, including but not limited to the attached site plan.
3. Approval of an amended conditional use permit for accessory outdoor storage.
4. The use shall continuously meet all performance standards set forth in Section 1245.01 of the City Code, as may be amended.
5. Garbage /refuse area shall be kept in an enclosed building or otherwise hidden from public view by a privacy fenced area.
6. Building permits shall be required prior to all buildings proposed for construction or improvements on the property.
7. This approval is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.
8. This approval shall expire one year after date of approval unless the Applicants have commenced construction of the Use on the Property.
9. Approval of this site plan does not approve any future expansion or associated improvements on-site.
10. Any modifications not defined as "minor" pursuant to Section 1210.08, Subd. 4, shall require separate site plan approval.

Attachments:

- Amended Site Plan
- Building Elevations
- Resolution 2022-17
- Resolution 2022-18



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: [952] 448-8838
Fax: [952] 448-8805
Bolton-Menk.com

May 19, 2022

City of Norwood Young America
Attn: Jared Johnson
310 W. Elm St.
P.O. Box 59
Norwood Young America, MN 55368

**RE: Greenwood Marina
Site Plan and Plat Review
Project No.: 0C1.124187**

Dear Mr. Johnson:

We have completed a second engineering review of the submitted information for the above referenced project. Our review is based on plans bearing the general title "RAM General Contracting, Construction Plans for Greenwood Marina Site Design", dated May 4, 2022, prepared by SEH. We offer the following comments and recommendations for your consideration:

General:

- 1) Our review assumes all improvements proposed will be privately owned and maintained.
- 2) Copies of all required permits shall be submitted, prior to construction.
- 3) The proposed storm sewer to the pond shall be RCP. The last 3 downstream joints, minimum shall be tied.
- 4) It is recommended the proposed gravel surfaces be paved. The proposed gravel areas appear to function as accesses, driveways, and parking. It is our understanding Code and Development Covenants require these areas to be paved. At a minimum the proposed gravel access to the street shall be paved from the curb to the RW line, with a bituminous or concrete surface.
- 5) The Fire Chief should review the plans to determine if a hydrant within the site is warranted.

City of Norwood Young America
Greenwood Marina
May 19, 2022

- 6) Restoration of the slope to the pond and pond slope for storm sewer installation shall include a minimum of TRM reinforcement mat with seed.

The plans appear to be acceptable from an engineering perspective contingent upon the comments addressed herein. We are available to discuss this matter at your convenience.

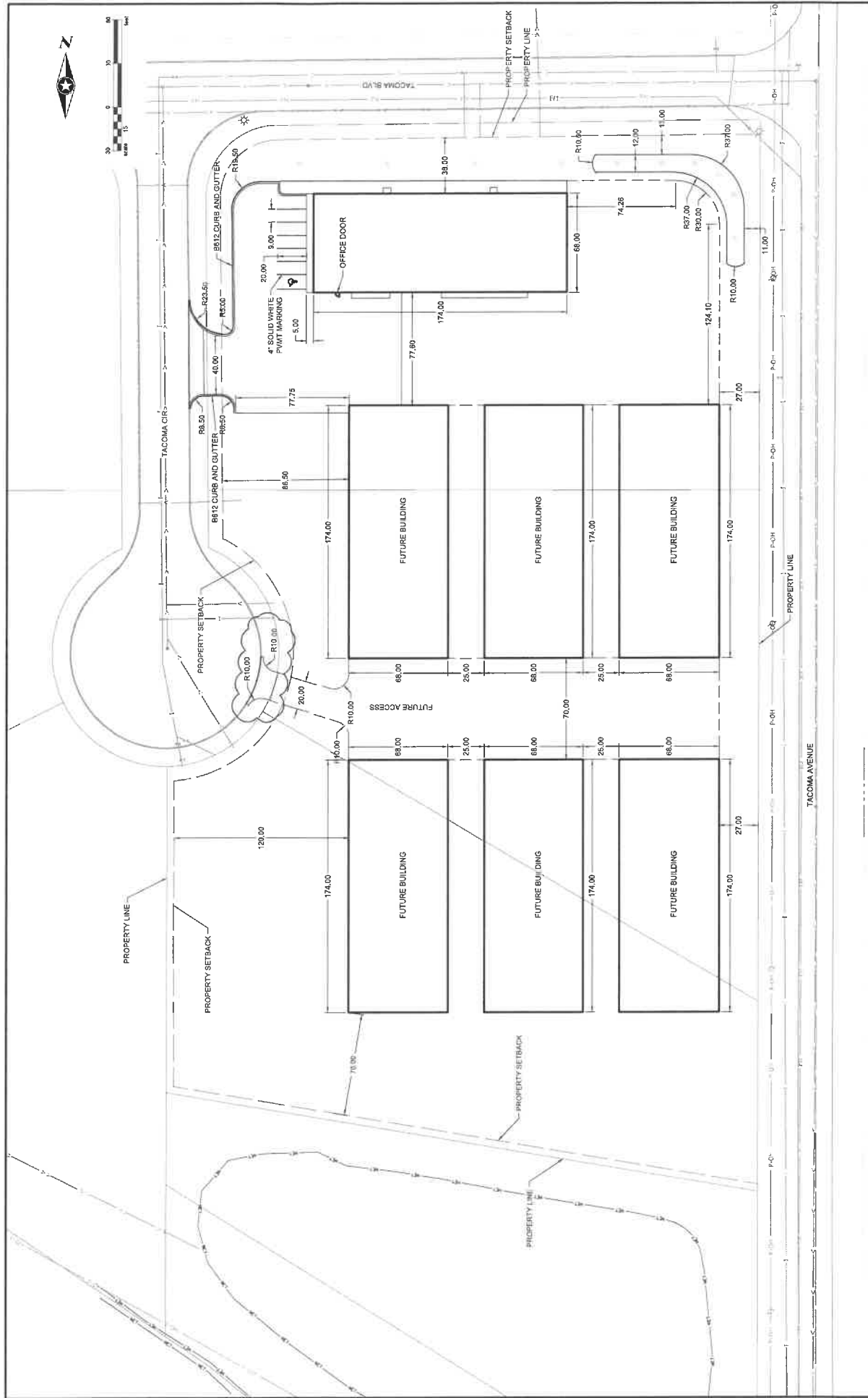
Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink, appearing to read 'John K. Swanson', with a long horizontal flourish extending to the right.

John K. Swanson

Cc: Karen Hallquist
Jake Saulsbury



SEH Project: 18372

Owner: MUY

Design: MUY

Check: BUR

Revision Table

Rev #	Date	Description
3	5/2/2022	NEW FUTURE BUILDING LAYOUT
2	12/9/2021	REMOVED PHASE 1 BORDER
1	10/14/2021	ISSUED FOR CONSTRUCTION
0		

SEH

DATE: 5/2/2022

DATE: 5/2/2022

Revision Table

Rev #	Date	Description
4	5/2/2022	REVISED FUTURE ACCESS AND STORM SEWER

SEH

DATE: 5/2/2022

DATE: 5/2/2022

SEH

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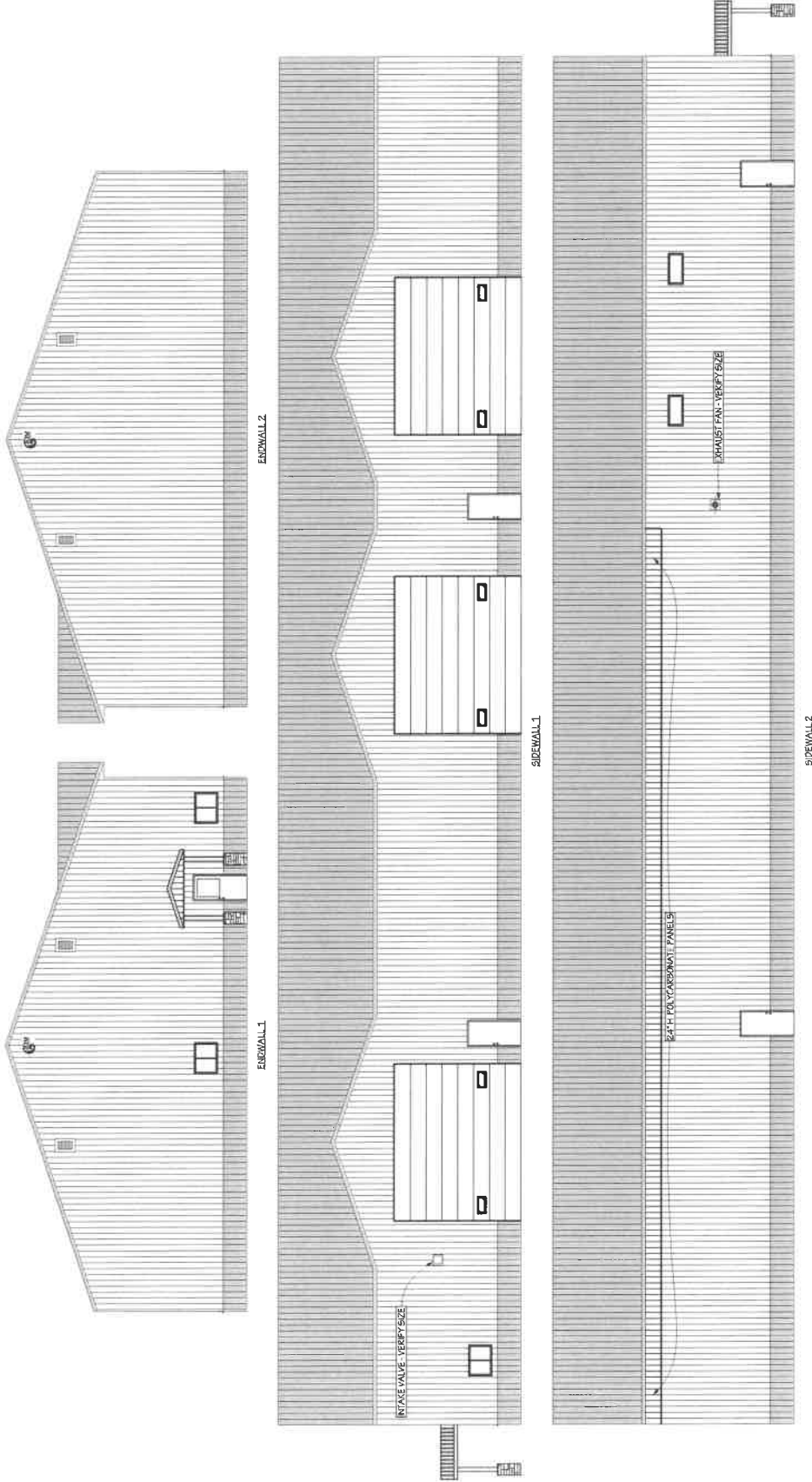
SEH

DATE: 5/2/2022

DATE: 5/2/2022



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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Date: 12/15/21 Jared K. Larson Reg. No. 15847

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Date: 12/15/21 Jared K. Larson
Reg. No. 15847

RESOLUTION NO. 2022-17

A RESOLUTION APPROVING AN AMENDED CONDITIONAL USE PERMIT TO ALLOW OUTDOOR STORAGE AND A MARINE WAREHOUSE OPERATION AT LOT 1, BLOCK 1 TACOMA WEST INDUSTRIAL PARK FOURTH ADDITION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Aaron and Angie Bean (Greenwood Marina) have applied for an amended conditional use permit to allow 70,992 square feet of watercraft warehouse/storage facility in six cold storage buildings on Lot 1, Block 1 Tacoma West Industrial Park Fourth Addition (the "Property"); and

WHEREAS, the property is zoned I-1 Light Industrial; and,

WHEREAS, the City of Norwood Young America requires a conditional use permit for outdoor storage, a proposed subordinate accessory use, in the I-1, Light Industrial District; and,

WHEREAS, the Applicant makes the following representations which the City accepts as a good faith description of the intended activity:

1. Principal use of the property proposed is indoor and outdoor storage of watercraft and watercraft trailers. Outdoor storage is to be limited to proposed impervious surfaces as shown on the 3/31/2022 site plan. Outdoor storage will not be located on turf surfaces.
2. Future plans are to provide additional indoor storage in new structures as demand dictates. Proposed locations of additional indoor storage areas were included in application.
3. Watercraft repair as a subordinate use is also proposed with potential to increase over time.
4. Traffic to and from the site will peak in spring and fall.

WHEREAS, the City of Norwood Young America Planning Commission on June 7, 2022 held a public hearing regarding the amended conditional use permit request; and,

WHEREAS, the Planning Commission, after review and discussion, recommended the City Council conditionally approve the amended conditional use permit request; and,

WHEREAS, at a regularly meeting on June 13, 2022, the City Council considered the application materials on file with the City, the Planning Commission's findings, and Planning Commission recommendation.

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The Applicant has requested a Conditional Use Permit to allow for outdoor storage of watercraft and watercraft trailers and operation of a marine warehouse at Lot 1, Block 1 Tacoma West Industrial Park Fourth Addition.
2. Warehouses and accessory outdoor storage are a conditional use in the I-1 Light Industrial District.
3. The use is consistent with goals, policies and objectives of the Comprehensive Plan and the future land use map contained in the 2040 NYA Comprehensive Plan.
4. The proposed use will not have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements, subject to certain conditions listed below.
5. The proposed use will not have an undue impact on the public health safety or welfare, subject to certain conditions listed below.
6. The proposed use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood.
7. The proposed use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.
8. The use shall, in all other respects, conform to the applicable regulations of the district in which it is located.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves an amended Conditional Use Permit for Greenwood Marina subject to the following conditions:

1. The amended conditional use permit is effective once recorded with the Carver County Recorder's Office.
2. All comments and conditions in the City Engineers memo dated May 19, 2022 shall be addressed.
3. Maximum outdoor storage shall consist of up to 100 of any combination of watercraft, watercraft trailers, and/or watercraft on trailers.
4. Maximum outdoor storage area is 12,000 square feet as depicted on the site plan dated 3/31/2022.
5. Outdoor storage is limited to watercraft and watercraft related trailers and shall only occur on existing dust-free and weed-free surfaces as identified in on the site plan dated 3/31/2022.
6. Outdoor storage shall be fenced, subject to administrative approval of a fence permit.
7. Outdoor storage shall be neat and orderly at all times.
8. Watercraft stored on site shall be reasonably licensed and operable during suitable conditions. Junk watercraft and/or salvage storage is prohibited. Watercraft stored outdoors shall be prepared to withstand Minnesota winters without fluid discharge onto impervious surfaces.

9. Upon build out of all buildings proposed outdoor storage shall be reduced to zero of any combination of watercraft and/or watercraft trailers.
10. No outdoor storage shall occur until construction of the principal structure has commenced.
11. Any alteration of the use of the Property, or of any plans submitted related to those uses, including, but not limited to, expansion of the use beyond what is allowed by this permit, shall not be permitted unless an amended conditional use permit is obtained from the City.
12. The violation of any term or conditions of this permit including, but not limited to, any applicable federal, state, or local laws, rules, regulations, and ordinances, may result in revocation of the permit. The operator shall be given written notice of any violation and reasonable time (not less than 30 days) to cure the violation before a revocation of the permit may occur.
13. The main drive aisle designated future hard surface must be installed with building installation.
14. Outside parking and storage shall not occur on any hard surface areas intended for driving and access. Storage and parking shall only occur in the area designated outside storage and within the stripped parking areas as defined on the site plan dated 3/31/2022.

Adopted by the City Council this 13th day of June 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

RESOLUTION NO. 2022-18

A RESOLUTION APPROVING AN AMENDED SITE PLAN FOR GREENWOOD MARINA AT LOT 1, BLOCK 1 TACOMA WEST INDUSTRIAL PARK FOURTH ADDITION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Aaron and Angie Bean (Greenwood Marina) have applied for an amended site plan review to allow 70,992 square feet of watercraft warehouse/storage facility in six cold storage buildings on Lot 1, Block 1 Tacoma West Industrial Park Fourth Addition (the "Property"); and

WHEREAS, the property is zoned I-1 Light Industrial; and,

WHEREAS, the Applicant makes the following representations which the City accepts as a good faith description of the intended activity:

1. Principal use of the property proposed is indoor and outdoor storage of watercraft and watercraft trailers. Outdoor storage is to be limited to proposed impervious surfaces as shown on the 3/31/2022 site plan. Outdoor storage will not be located on turf surfaces.
2. Future plans are to provide additional indoor storage in new structures as demand dictates. Proposed locations of additional indoor storage areas were included in application.
3. Watercraft repair as a subordinate use is also proposed with potential to increase over time.
4. Traffic to and from the site will peak in spring and fall.

WHEREAS, the City of Norwood Young America Planning Commission on June 7, 2022 reviewed the proposed site plan and, following discussion, recommended the City Council conditionally approve the site plan request; and,

WHEREAS, at a regularly meeting on June 13, 2022, the City Council considered the application materials on file with the City, the Planning Commission's findings, and Planning Commission recommendation; and,

WHEREAS, the site plan is attached hereto as Exhibit A.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves an amended Site Plan for Greenwood Marina subject to the following conditions:

1. The "Use" of the property is a watercraft and watercraft trailer warehouse and storage facility. The Use includes 70,992 square feet of watercraft warehouse/storage facility in six cold storage buildings on a single parcel of record.

2. All application materials and plan sets are hereby incorporated by reference and accepted in good faith by the City as the Applicant's intended development, including but not limited to the attached site plan.
3. Approval of an amended conditional use permit for accessory outdoor storage.
4. The use shall continuously meet all performance standards set forth in Section 1245.01 of the City Code, as may be amended.
5. Garbage/refuse area shall be kept in an enclosed building or otherwise hidden from public view by a privacy fenced area.
6. Building permits shall be required prior to all buildings proposed for construction or improvements on the property.
7. This approval is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.
8. This approval shall expire one year after date of approval unless the Applicants have commenced construction of the Use on the Property.
9. Approval of this site plan does not approve any future expansion or associated improvements on-site.
10. Any modifications not defined as "minor" pursuant to Section 1210.08, Subd. 4, shall require separate site plan approval.

Adopted by the City Council this 13th day of June 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

[illegible]



TO: NYA City Council

FROM: Jared Johnson, Planning Consultant-WSB

DATE: June 13, 2022

SUBJECT: The Meadows 2nd Addition

REQUEST(S): Comprehensive Plan Amendment
Preliminary PUD
Preliminary Plat

Applicant: Mark Eklo

Subject Address: Not Assigned. Generally north of Lakewood Trail and east of CR 34

Legal Description: Outlot A. The Meadows.

Parcel ID: 585250250

Zoning: R-1 Low Density Single Family Residential District

Requests: Comprehensive Plan Amendment
Preliminary PUD
Preliminary Plat

REQUEST

Mark Eklo (the "Applicant") on behalf of STP Investments LLC (the "Owner") is requesting approval for a residential subdivision that would provide a mix of owner-occupied, detached single-family housing types on an undeveloped parcel generally north of Lakewood Trail and east of County Road 34 (the "Subject Parcel").

The applicant initially received approval for a Zoning Amendment, Preliminary PUD, and Preliminary Plat at the April 5, 2022 Planning Commission meeting. The applicant has revised the Preliminary Plat after the Planning Commission meeting and is now requesting a Comprehensive Plan Amendment, Preliminary PUD, and Preliminary Plat.

The initial preliminary plat included 50 single family 'villa' lots and 35 'single family' traditional lots. The revised preliminary plat reduces the villa lots to 39 while keeping 35 single family lots. The villa lots would be built as detached, one level, two-to-three-bedroom units in a community with lawn, snow, and refuse services provided by a homeowner's association. The single family lots would entail a more traditional split entry detached dwelling with attached three-car garages that would not have a homeowner's association.

BACKGROUND

At the April 5, 2022, Planning Commission meeting, there were concerns regarding parking for the villa lots with the initial preliminary plat, in part due to the width of the public roadway. The applicant revised the preliminary plat by reducing the number of villa lots to accommodate extra pull-out parking. The applicant also adjusted the lot depths of the remaining villa lots so that there is more separation from the structures to Hwy 34, and it provides more flexibility to the future homeowners by providing space for accessory structures. The decrease in lots changed the density of the villa lot area, reducing the area below the current Comprehensive Plan designation of Medium Density; over 8 units/acre. The new density is 5.4 units/acre which is within the Low Density Residential and therefore a comprehensive plan amendment is required.

Planning Commission Meeting

The Planning Commission held a public hearing at their June 7, 2022 meeting. Notice of the public hearing on the application was published in the News and Times on Thursday, May 26, 2022. The public hearing notice was also mailed to all property owners within 350 feet of the subject property on May 19, 2022.

There were no public comments made during the hearing and no written comments were submitted to the city.

After review and discussion, the Planning Commission recommended the City Council approve the Preliminary PUD, Preliminary Plat, and Comprehensive Plan Amendment. They added a condition requiring the developer to add an additional tree on each of the single-family traditional lots either in the front or rear yard.

REVIEW



Figure 1. Aerial View of the Subject Parcel. Carver County GIS.

Comprehensive Plan

The 2040 Comprehensive Plan guides the subject parcel as Medium Density Residential on the western portion of the lot that is proposed for development. The remainder of the subject parcel is guided for Low Density Residential.

The table below shows the maximum density allowed within each designation.

Land Use Designation	Maximum Density
Low Density Residential	1 to 8 units/acre
Medium Density Residential	8 to 12 units/acre

Based on the revised preliminary plat, the villa area unit density has been reduced below the minimum requirement of 8 units/acre to 5.4 units/acre. The applicant is requesting a comprehensive plan amendment to re-guide the western portion of the property from Medium Density Residential to Low Density residential to accommodate the decrease. The resulting change in density and the need for a comprehensive plan amendment means that the need to rezone this portion the property to R-2 Medium Density Residential is negated.

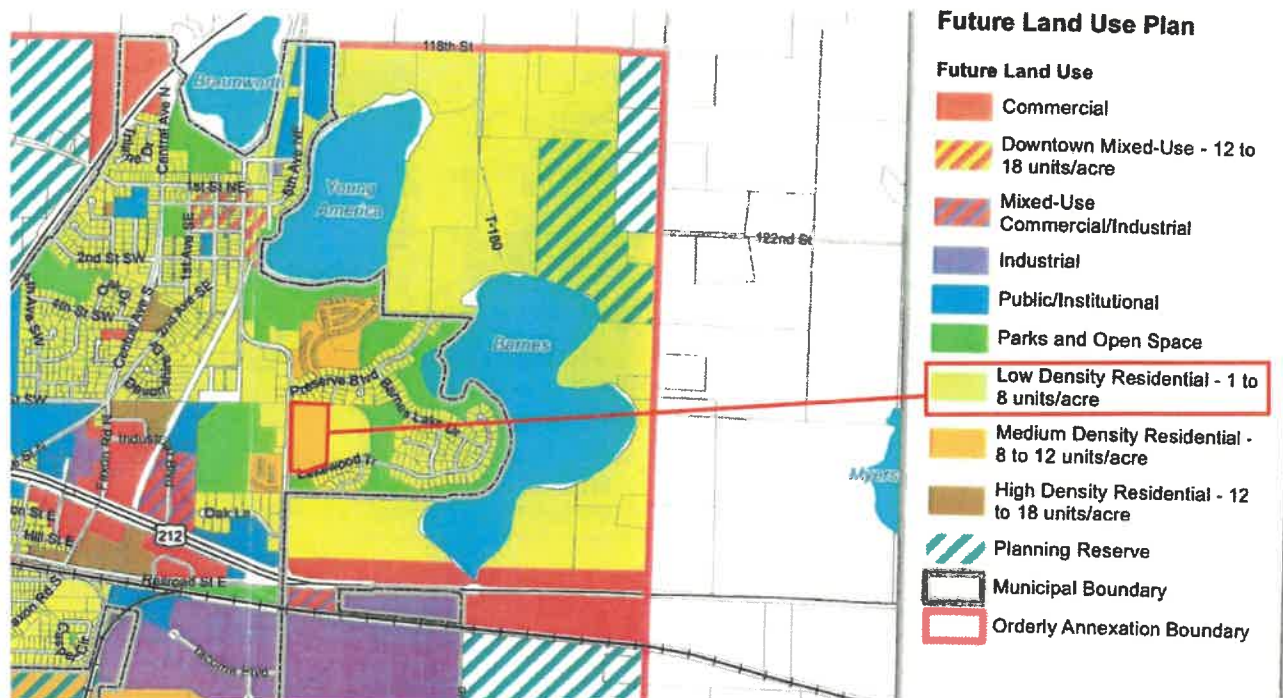


Figure 2. Comprehensive Plan Amendment

The 2040 Comprehensive Plan states:

"The Low Density Residential land use category provides the lowest density residential use within the future land use plan at 1 to 8 units per acre. This category allows for single family homes on a lot of approximately 6,000 square feet to 1 acre. A majority of the existing residential development within the City of Norwood

Young America is classified as low density residential, including older single-family areas to the recently constructed Preserve development."

Revised density calculations would meet the density within the Low Density Residential designation. The City Council may want to discuss any potential impacts of the comprehensive plan amendment. If the Comprehensive Plan Amendment is approved by the City Council, the amendment then needs to be approved by the Met Council.

PUD Overlay

The Subject Parcel is a vacant lot zoned R-1, Low Density Single Family Residential. The table below outlines the required design standards for each district and the proposed development standards. As mentioned earlier, the applicant is requesting a PUD to provide relief from the ordinance requirements.

Standard	R-1 Requirement	R-1 Proposed (Single-Family PUD)	R-1 Proposed (Villas-PUD)
Minimum Size	10,000 sf	Min. 8,950 sf Max. 19,847 sf Avg. 11,279 sf	Min. 6,100 sf Max. 12,372 sf Avg. 6,238 sf
Minimum Width	80 feet	67 feet	37 feet
Setback	Front: 30 feet Street side: 30 feet Interior side: 10 feet Rear: 25 feet	Front: 25 feet Street side: 15 feet Interior side: 10 feet Rear: 25 feet	Front: 25 feet Street side: 25 feet (Lakewood Trail) 15 feet (Proposed Road) Interior side: 5 feet Rear: 20 feet (30 feet from Tacoma Ave)
Coverage	30%	30%	55%

Preliminary PUD

Sections 1230.04 and 1230.05 in the City Code outline the lot and setback requirements for properties within the R-1 and R-2 districts, respectively. The Applicant is requesting approval for a mixed density residential planned unit development with flexibility for several requirements in the City Code:

- 1) Reduced lot size;
- 2) Reduced lot width;
- 3) Reduced lot setbacks; and
- 4) Increased surface area

These modifications can be permitted under a Planned Unit Development (PUD). Section 1240.02 of the Code states PUDs are developments that afford the developer flexibility in meeting site design and zoning requirements, such as increased density over what is generally permitted within the Zoning Code, provided that the development benefits the community overall.

Staff finds that the creation of a residential development featuring a variety of housing types is of benefit to the community and the modifications from the ordinance standards requested by the

applicant are reasonable. Applying the PUD overlay allows the City to obtain a variety of differing housing styles, increasing overall life cycle housing options within the community.

By ordinance, preliminary PUD approval should be granted by the City only if the Applicant demonstrates conformance with the design standards and requirements as set forth within the Subdivision Ordinance. Based on staff review of the application and submitted materials, the request conforms with the design standards and requirements.

City Code requires PUD's to demonstrate a public benefit. Staff recommends Section 1240.02 Subd.4.C as the required public benefit for this PUD:

C. The creation of a master planned community within a development featuring a variety of housing types (i.e. single family, attached; single family, detached; and/or apartments)

Preliminary Plat

A Preliminary Plat is a drawing describing the proposed layout of the subdivision to be submitted to the Planning Commission for recommendation. Preliminary Plat review is the second stage of the subdivision review process after the Concept review. Preliminary Plat drawings are reviewed for completeness and conformity with the requirements of the Subdivision Ordinance.

Staff finds that the Preliminary Plat application substantially conforms to the requirements in City Code based on the review of the materials submitted by the applicant. Where the plans do not comply with City Code, staff has included conditions of approval to address those issues. Final Plat approval will be required prior to any development occurring on the property. If the development moves forward, the Applicant is responsible for recording of the plat at Carver County after approval of the Final Plat.

Stormwater/Grading/Drainage

Provisions for stormwater management, grading, and erosion control are to be designed by the Developer's Engineer. A written application for a stormwater management plan is required by the city and the Applicant should include adequate evidence to show that the proposed plan will conform to the standards set in the Code.

Stormwater is proposed to collect in the northwest corner of the development in a stormwater pond initiated with the 2005 project. The pond will be dedicated to the City through the platting process. The Applicant is responsible for obtaining required review and approval for the preliminary plat and proposed grading and drainage plans from the Carver County Water Management Organization (CCWMO).

Utilities

Planned unit developments must be connected to publicly owned water supply and sewer systems. Municipal drinking water, sanitary sewer, and storm sewer infrastructure must be extended throughout the plat. On-site water supply and sewage treatment systems must be centralized and designed and installed to meet standards or rules of the Minnesota Department of Health and City Code.

Engineering staff previously noted that the sewer and water stubs to the westerly entrance may require relocation and potential excavation in Lakewood Trail. As a condition of approval, staff is recommending that any storm sewer stubs previously installed on site as part of the Meadows development that are in areas that are no longer necessary should be abandoned. The applicant should provide revised plans depicting any changes in the utilities.

Landscaping

The applicant has submitted a landscaping plan showing one tree planted per lot and shrubs on the perimeters of the parking lots. Tree types include birch, coffeetree, elm, ginko, honeylocust, linden, and maple. The trees have a 2.5" trunk diameter. The City requires planting of trees on new lots through the subdivision process. Two trees having a trunk diameter of not less than two inches must be planted in the front yard of each lot in the subdivision unless an alternative plan is approved by the City Council. The Planning Commission added a condition to add an additional tree on each single-family traditional lot.

Transportation/Circulation

The Subdivision Ordinance prescribes minimum right-of-way (ROW) and improved widths according to street classifications. However, the 2040 Comprehensive Plan does not identify potential future minor collector street locations. The Plan generally suggests collector streets:

- 1) connect local streets to minor arterial streets;
- 2) connect to arterials but not principal arterials, and;
- 3) be spaced every one-half to one mile in developing areas

All proposed streets appear to meet code requirements for local streets but not collector streets. As part of the discussion with the Applicant, the City should discuss vehicular connectivity and assign an appropriate street classification of either collector or local street.

Quail Court will be constructed from Lakewood Trail to an existing built section. Meadows Boulevard will be extended north, and a proposed road will provide access to villa lots. All streets are public with a ROW width of 50 feet and curb to curb width of 34 feet. At the February 14, 2022 meeting, the City Council indicated that surmountable curbs were the preferred, which is a recommended condition of approval.

Street widths proposed by the Applicant are consistent with the previous development, connecting streets from other developments, and the overall development plan. The proposed street widths appear acceptable from a planning and engineering perspective. As a condition of approval, staff is recommending that proposed streets connecting within the PUD should not significantly alter the character of existing residential neighborhoods, as determined by the City Engineer.

Villa Parking

The applicant is proposing three "bump out" parking lots. Five spaces behind Block 1, Lot 3, 10 spaces behind Block 1, Lots 5 & 6, and 10 spaces behind Block 1, Lots 9 & 10. The extra parking spaces will help accommodate extra cars as the proposed road will only be one-sided parking.

Pedestrian Movement

No sidewalks are proposed for the development. There is an existing sidewalk on the north side of Lakewood Trail. At the February 14, 2022 meeting, the City Council indicated sidewalks were not a requirement within the subdivision.

Lots/Blocks

Lot orientation and block length appear consistent with Subdivision Ordinance standards. Block lengths shall not exceed 1,300 feet nor be less than 500 feet. Proposed block length is 600 to 900 feet. Staff finds that the Applicant meets the standards for Lot and Block configuration in the Subdivision Ordinance and the dimensional requirements within the Zoning Ordinance

Parkland Dedication

Parkland has been dedicated for The Meadows 2nd Addition under the existing development agreement from 2005. This existing parkland is noted as Outlot B, which occupies the entire east side of the development. In the concept plan resolution dated February 14, 2022, a new Outlot B, abutting single-family Lots 1 and 13 has been dedicated. The preliminary plat submitted shows Lots 1 and 13 absorbing Outlot B (Figure 2). The City did not wish to maintain this new outlot and will not require parkland dedication fees. The revised plat still shows Outlot B absorbed.

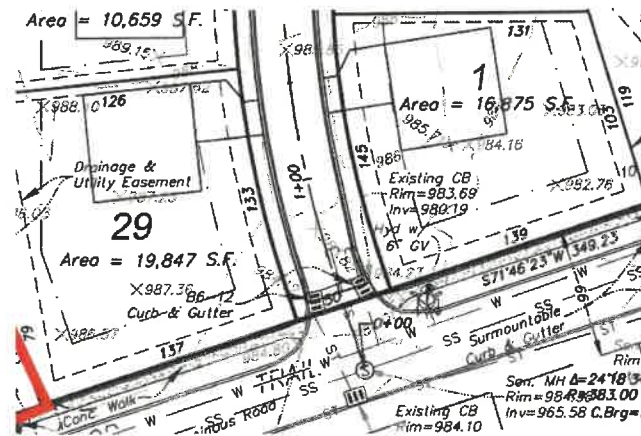


Figure 2. Outlot B Absorbed.

Wetlands Protection

A protective buffer strip of natural vegetation should surround all wetlands. The width of the required buffer will be dependent on the functional value of the wetland, as determined by the Carver County Water Management Plan. For a wetland with a low functional value, the minimum required buffer is 25 feet. The Preliminary Plat plans submitted by the Applicant depicts a 25-foot wetland buffer, which meets the Carver County Water Management Plan.

Additional Department/ Agency Comments

City Engineer: The City Engineer has reviewed the application and plan. Comments and recommendations contained in a memo from John Swanson dated March 28, 2022 are hereby incorporated by reference.

City Attorney: Application documents have been forwarded to the City Attorney for review. Platting will require examination of title and execution of a developer's agreement.

Fire Department: The plan submittal has been forwarded to Fire Chief Steve Zumberge for review and comment. Chief Zumberge has the following comments in an email dated May 13, 2022:

- The proposed road servicing the patio homes will need to be a designated fire lane.
- Parking will be limited to the non-hydrant side of the street. No parking signs will be required every 75 feet.

Action

After review and discussion, the City Council may consider a motion to approve Resolution 2022-19 approving a Preliminary PUD and Preliminary Plat for the Meadows 2nd Addition with the following conditions:

1. Approval of the Preliminary Planned Unit Development and Preliminary Plat is contingent on approval from the City Council and Metropolitan Council of the Comprehensive Plan Amendment re-guiding the villa portion of the development from Medium Density Residential to Low Density Residential.
2. The total runoff and drainage patterns shall be verified to be consistent with previous concepts and the original and downstream storm sewer and ponding systems as determined by the City Engineer.
3. Storm sewer and ponding calculations shall be submitted prior to final plat approval.
4. Sewer, water, and storm sewer stubs installed on site as part of the Meadows development 1st Addition located in areas that are no longer appropriate shall be abandoned.
5. Streets connecting with any PUD shall not significantly alter the character of existing residential neighborhoods, as determined by the City Engineer.
6. The Applicant shall submit a final landscaping plan showing trees to be planted, and a description of the planting types, materials, details of methods used for planting.
7. Approval of the preliminary plat shall expire one (1) year from the date it was approved, unless the applicant has filed a complete application for approval of a final plat; or, unless before expiration of the one (1) year period, the applicant submits a written request for an extension thereof.
8. The applicant shall submit a revised landscaping plan showing two trees on each single-family traditional lot with the location of the second tree at the developer's discretion.

After review and discussion, the City Council may consider a motion to approve Resolution 2022-20 to approve a Comprehensive Plan to re-guide the western portion of Parcel ID: 585250250 from Medium Density Residential to Low Density Residential for the Meadows 2nd Addition.

Attachments

- Preliminary Plat plan set
- Landscaping Plan
- Resolution 2022-19
- Resolution 2022-20



Real People. Real Solutions.

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Chaska, MN 55318-1172

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Fax: (952) 448-8805
Bolton-Menk.com

3/28/22

City of Norwood Young America
Attn: Andrea Aukrust
310 W. Elm St.
P.O. Box 59
Norwood Young America, MN 55368

RE: The Meadows 2nd Addition
Preliminary Plat Review
Project No.: 0C.1126044

Dear Ms. Aukrust:

We have completed an engineering review of the submitted information for the above referenced project. Our review is based on the preliminary plat bearing the general title "The Meadows 2nd Addition", dated March 15, 2022, prepared by Otto Associates, for Mark Elko. We offer the following comments and recommendations for your consideration:

General:

- 1) The submitted preliminary plat appears to be generally consistent with previous concept plans for the project area.
- 2) This review assumes the streets, sanitary sewer, watermain and storm sewer facilities will be owned operated and maintained by the City. If this assumption is incorrect, additional review comments may be appropriate.
- 3) City Standard Details shall be included in the final plans for all public improvements, including but not limited to streets, sanitary sewer, watermain, storm sewer, tracer wire, etc.
- 4) Several permits are required for the proposed improvements, including but not limited to MPCA sewer extension, MDH watermain extension, NPDES, CCWMO, etc. Copies of all permits shall be submitted for the project files prior to construction.
- 5) The submitted information should be submitted to CCWMO and the Fire Chief for review and comment.

Ingress and Egress:

- 1) Quail Road is proposed as a 34-foot-wide public street with 50-foot Right of Way. This is acceptable from an engineering perspective. Meadows Blvd and "Proposed Road" are proposed as 28 feet wide with 50-foot Right of Way. It is assumed these streets are intended to be public.
- 2) There are no other 28-foot-wide streets in this development. If 28-foot-wide streets are allowed, it is recommended parking be allowed on one side only, and appropriate signage be placed by the Developer during construction.

Sanitary Sewer and Watermain:

- 1) Sanitary sewer and storm sewer manholes shall be added to avoid sanitary sewer and watermain located under the curb, and watermain located under the storm sewer to the extent practicable. Manholes shall be located on centerline of the street, or the center of the traveled lane. This can be completed during design.
- 2) Final hydrant locations and valving can be determined during design.
- 3) Gate valves shall be located at the connection point of all existing watermain.
- 4) Gate valves should be added north and south of the tee at Meadows Blvd and Quail Rd.
- 5) The connection to existing watermain at the south end of Block 1 should be modified to eliminate the existing dead end and plug.
- 6) A manhole will be required at the connection to existing sewer on Quail Road for testing purposes.
- 7) It appears excavation into Lakewood trail will be required. Pavement shall be restored to the section in place. A traffic control plan shall be submitted with final plans. The disturbed surface should be open to traffic with an aggregate surface at the end of each day.

Grading and Drainage:

- 1) Stormwater ponding was completed in previous phases of the overall development. Verify the hard surface coverage is equal to or less than that planned in the original design. CCWMO Rules have changed, as such on site water quality measures may be required by CCWMO.
- 2) Storm sewer calculations, with a corresponding drainage area map, shall be submitted with final design plans.
- 3) Pond, swale, and easement area grading shall be revised accordingly as noted herein for operation and maintenance accessibility. Access shall be provided for all ponds, swales and public utility encumbering D/U's. Access locations should be shown on the plan.

- 4) The plans indicate several areas with rear yard swales. Additional storm sewer and drain tiles, including sump pump discharge connections may be required in these locations, to ensure proper site drainage and sump pump discharge handling. This can be determined during design.
- 5) Copies of all soil testing, correction areas, density testing, etc, for all structures and public improvements shall be submitted to the City for the project files.
- 6) The Contractor shall submit proposed haul routes for approval, prior to construction, in accordance with the following:
 - a) The primary access should be Lakewood Trail.
 - b) Minimize construction traffic through adjacent neighborhoods.
 - c) Any and all damage to existing streets caused by construction traffic shall be repaired at the Developers expense. It is recommended photo and/or video surveys be completed on proposed haul routes prior to construction to document pre-construction condition.
- 7) Street sweeping and cleaning of soil tracking shall be completed each day.
- 8) Dust control measures shall be implemented and maintained at all times during construction, and within 4 hours of notification by the City.

Plat:

- 1) D/U easements over proposed public utilities (sanitary sewer, storm sewer, and watermain), shall have a minimum width of 1:1 from pipe invert to finished ground elevation, on each side of the pipe, plus 5'. (Example: utility at 10' deep, easement width = 25', 12.5' each side of the pipe). In addition, it is recommended the minimum D/U easement width over proposed utilities be 20', regardless of pipe depth, to provide access for operation and maintenance activities. This includes along Tacoma Avenue and Lakewood Trail.
- 2) D/U easements encumbering ponds and drainage swales shall be a minimum of 10' wider than the HWL and encumber an access area with a maximum slope of 4:1 from HWL to easement limit around the entire pond, and on a minimum of 1 side of drainage swales, to provide access to ponds and swales for operation and maintenance activities.
- 3) Proposed Outlot A encompasses ponding facilities. It is assumed Outlot A will be conveyed to the City. If this is not the case, additional comments may be appropriate.

The submitted Preliminary Plat documents appear to be acceptable from an engineering perspective, contingent upon the comments addressed herein and any changes necessitated by engineering review

City of Norwood Young America
The Meadows 2nd Addition
3/28/22

comments and recommendations from future plan reviews related to the proposed development, including but not limited to final construction plans, permit approval, Developers Agreement, etc.

We are available to discuss this matter at your convenience.

Respectfully Submitted,
Bolton & Menk, Inc.

A handwritten signature in black ink, appearing to read 'John K. Swanson', with a long horizontal flourish extending to the right.

John K. Swanson, P.E.
Senior Project Engineer

Cc: Tom Ramler-Olson, City Planner
Jake Saulsbury, PE
Josh Eckstein, PE

RESOLUTION NO. 2022-19

A RESOLUTION APPROVING A PRELIMINARY PLANNED UNIT DEVELOPMENT OVERLAY WITH CONCURRENT PRELIMINARY PLAT FOR THE MEADOWS SECOND ADDITION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Mark Eklo (the “Developer”) and STP Enterprises Inc (the “Property Owner”) have applied for a Preliminary Planned Unit Development and Preliminary Plat for The Meadows Second Addition, a single family residential planned unit development and concurrent preliminary plat consisting of 74 detached lots as illustrated in the plan attached hereto as Exhibit “A”; and

WHEREAS, the subject parcel is legally defined as Outlot A, The Meadows; and,

WHEREAS, the subject parcel is planned for mixed residential use consisting of low density residential and medium density residential under the 2040 Comprehensive Plan and the applicant has requested a Comprehensive Plan Amendment to re-guide the medium density residential area to low density residential; and,

WHEREAS, the subject property is currently zoned R-1 Low Density Single Family Residential and proposed for mixed residential; and,

WHEREAS, the City of Norwood Young America Planning Commission held a public hearing on June 7, 2022, to consider the Preliminary Planned Unit Development and Preliminary for The Meadows Second Addition; and,

WHEREAS, the Planning Commission, after review and discussion, recommended the City Council conditionally approve the Preliminary Planned Unit Development and Preliminary Plat with conditions; and,

WHEREAS, the City Council considered the application materials on file with the City and the Planning Commission recommendation at their meeting on June 13, 2022.

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The proposed concept plan appears to meet the goals, policies, objectives, and criteria set forth in the Norwood Young America 2040 Comprehensive Plan for mixed density residential development, subject to the required revisions and stated conditions.

2. The proposed subdivision is consistent with the design standards set forth in the Norwood Young America Subdivision Ordinance, subject to the required revisions and stated conditions.
3. The proposed subdivision appears to meet the minimum requirements and standards necessary for approval of a preliminary plan for a planned unit development, subject to the required revisions and stated conditions.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves a Preliminary Planned Unit Development Overlay with concurrent Preliminary Plat for The Meadows Second Addition, subject to the following conditions:

1. Approval of the Preliminary Planned Unit Development and Preliminary Plat is contingent on approval from the City Council and Metropolitan Council of the Comprehensive Plan Amendment re-guiding the villa portion of the development from Medium Density Residential to Low Density Residential.
2. The total runoff and drainage patterns shall be verified to be consistent with previous concepts and the original and downstream storm sewer and ponding systems as determined by the City Engineer.
3. Storm sewer and ponding calculations shall be submitted prior to final plat approval.
4. Sewer, water, and storm sewer stubs installed on site as part of the Meadows development 1st Addition located in areas that are no longer appropriate shall be abandoned.
5. Streets connecting with any PUD shall not significantly alter the character of existing residential neighborhoods, as determined by the City Engineer.
6. The Applicant shall submit a final landscaping plan showing trees to be planted, and a description of the planting types, materials, details of methods used for planting.
7. Approval of the preliminary plat shall expire one (1) year from the date it was approved, unless the applicant has filed a complete application for approval of a final plat; or, unless before expiration of the one (1) year period, the applicant submits a written request for an extension thereof.
8. The applicant shall submit a revised landscaping plan showing two trees on each single-family traditional lot with the location of the second tree at the developer's discretion.

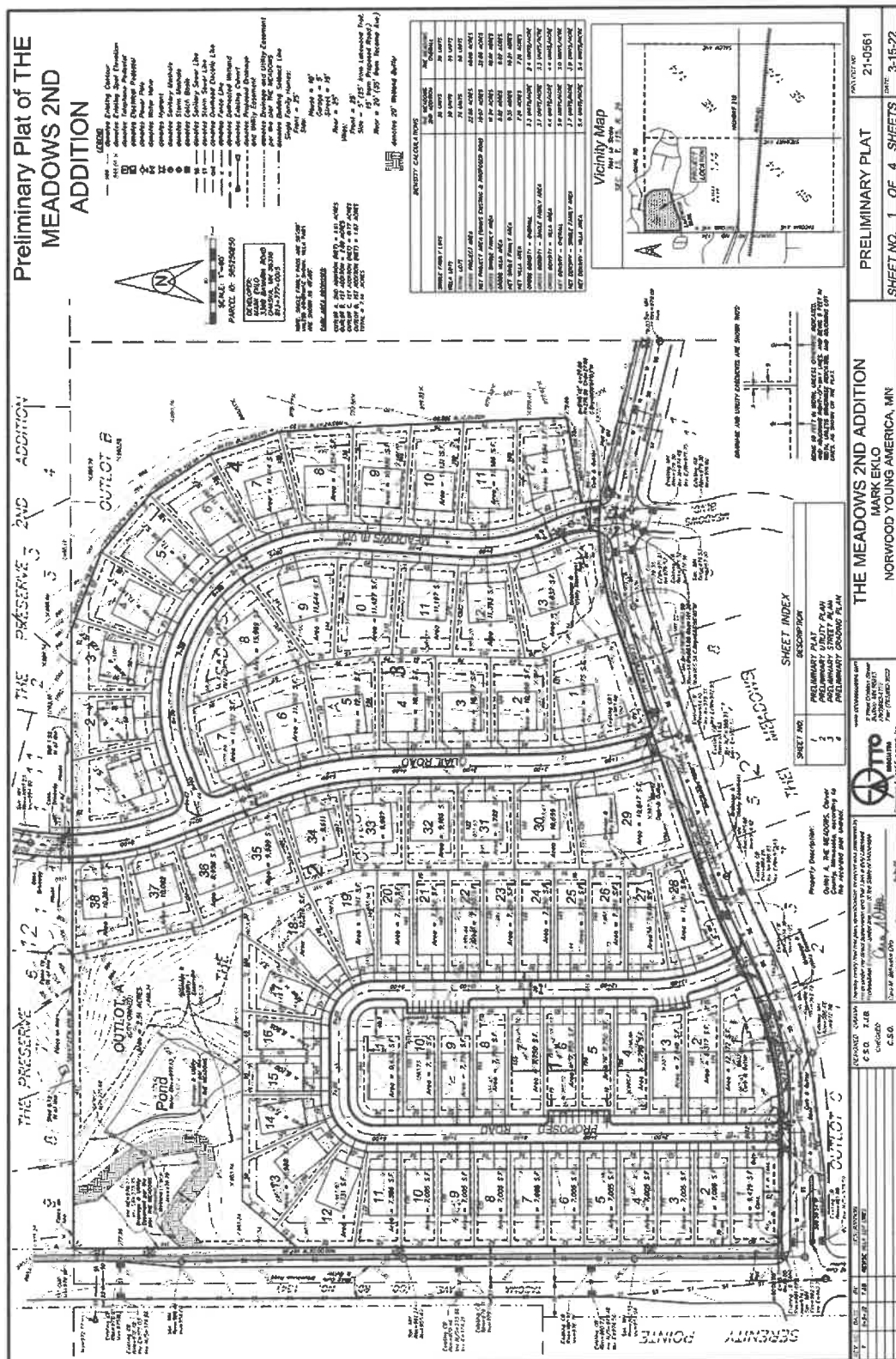
Adopted by the City Council this 13th day of June 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

EXHIBIT A



RESOLUTION NO. 2022-20

A RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT FOR THE MEADOWS SECOND ADDITION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Mark Eklo (the “Developer”) and STP Enterprises Inc (the “Property Owner”) have applied for a Preliminary Planned Unit Development and Preliminary Plat for The Meadows Second Addition, a single family residential planned unit development and concurrent preliminary plat consisting of 74 detached lots; and

WHEREAS, the subject parcel is legally defined as Outlot A, The Meadows; and,

WHEREAS, the subject parcel is guided for mixed residential use consisting of Low Density Residential on the eastern half and Medium Density Residential on the western half under the 2040 Comprehensive Plan and the applicant has requested a Comprehensive Plan Amendment to re-guide the Medium Density Residential area to Low Density Residential illustrated in the map attached hereto as Exhibit “A”; and,

WHEREAS, the subject property is currently zoned R-1 Low Density Single Family Residential and proposed for mixed residential; and,

WHEREAS, the City of Norwood Young America Planning Commission held a public hearing on June 7, 2022, to consider the Comprehensive Plan Amendment; and,

WHEREAS, the Planning Commission, after review and discussion, recommended the City Council conditionally approve the concept plan with conditions; and,

WHEREAS, the City Council considered the application materials on file with the City and the Planning Commission recommendation at their meeting on June 13, 2022.

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The proposed plan appears to meet the goals, policies, objectives, and criteria set forth in the Norwood Young America 2040 Comprehensive Plan and re-guiding the subject property will not be in conflict with those goals.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves a Comprehensive Plan Amendment re-guiding the western portion of the subject property from Medium Density Residential to Low Density Residential for The Meadows Second Addition subject to final approval by the Metropolitan Council.

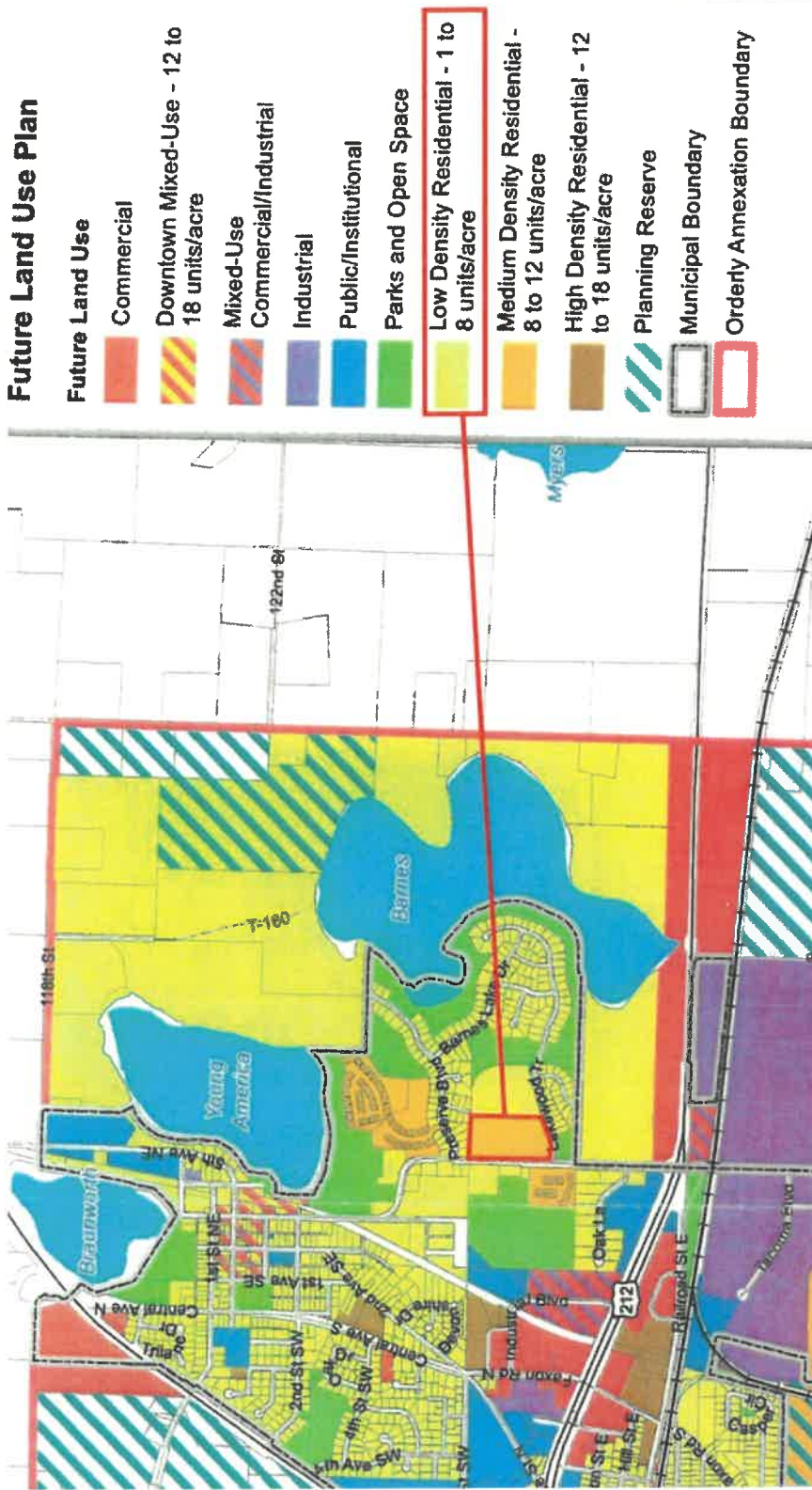
Adopted by the City Council this 13th day of June 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

EXHIBIT A





TO: NYA City Council

FROM: Jared Johnson, Planning Consultant - WSB

DATE: June 13, 2022

SUBJECT: Central Schools Site Improvements

REQUEST: Preliminary and Final PUD Overlay with concurrent Site Plan

REQUEST

Brian Lonquist with Nexus Solutions, on behalf of Central Schools ISD #108, has applied for preliminary and final Planned Unit Development Overlay (PUD) and Site Plan Review for athletic fields and site improvements to the Central Schools properties.

BACKGROUND

There are four parcels in total, included in the PUD as they all function as one school campus. The properties contain the current Central High School and Elementary School along with ancillary parking and athletic fields. Three of the parcels are south of 7th Street and house the two schools. North of 7th are the two baseball fields and a large wetland.

The plans include major athletic field improvements, building additions, and new parking lots. The request requires site plan approval and a combined preliminary and final PUD overlay approval.



Planning Commission Meeting

The Planning Commission held a public hearing at their June 7, 2022 meeting. Notice of the public hearing on the application was published in the News and Times on Thursday, May 26, 2022. The public hearing notice was also mailed to all property owners within 350 feet of the subject property on May 19, 2022.

There were no public comments made during the hearing and no written comments were submitted to the city.

After review and discussion, the Planning Commission recommended the City Council approve the combined Preliminary and Final PUD Overlay Plan, and the Site Plan review.

REVIEW

South of 7th Street, Site Plan

Major improvements are proposed for Central High School and the athletic stadium. Plans include a total reconstruction of the current football field and track and several building additions.

The current football field and track will be torn up. Plans call for a brand-new athletic field/stadium which includes a turf field, track, and bleachers. The new athletic field will be shifted east, bringing it closer to the northwest corner of the high school for easier access for athletes and spectators.

Accessory spaces for track and field are also proposed near the stadium:

- Additional track pavement space (northwest)
- Long/triple jump event space (northwest)
- Pole vault event space (northwest)
- Shot put event space (southeast)
- Discus event space (southeast)



Figure 1. Aerial Rendering of Athletic Field and Building Additions

Chain link fencing will surround the entire track and athletic field. Chain link fencing will also surround the entire complex. Visitor metal bleachers will be installed on the west end of the field and grandstand bleachers with a press box will be installed on the east side near the high school.

Goals for the site modifications include increasing on-site parking, increased vehicular safety, and clarifying appropriate access and circulation routes. To that end a new 50 space parking lot is proposed where the current bus garage is located. The bus garage will be moved. This parking lot will provide access to the west side of the stadium near the visitor bleachers. Access into the parking lot will be shared with the current bus access into the elementary school. A landscaped median will separate the parking lot from the access drive.

A new 57 space parking lot with three access points is proposed on the north side of the high school. Currently, this area is all concrete and provides access to the school loading dock. Parking along 7th will be provided along with a separated drop off/pick up for students is installed and can be used without navigating through the parking lot. Parking is centralized within the drop off aisles and is mainly accessed by a center access lane. The drop off driveway will have designated circulation from two access points along 7th Street. The parking lot is setback 6 feet from 7th Street. Code requires parking lots in the C-2 District to be setback 10 feet. The PUD Overlay will allow this reduction.

A network of paved trails will be installed to provide connectivity throughout the site. A large trail can be accessed from the north parking lot to the new stadium. In between the school and the stadium will be a large, paved plaza area that will serve as a main gathering place for events. A trail to access the plaza will be provided from Morse Street along the southwest side of the school. A paved trail will also provide access to the stadium from the west parking lot. Once through the gates of the stadium, people can walk around the north half of the field to access the east side of the stadium.

South Site Plan – School Building Additions

There are several building additions proposed to Central High School:

- A new 1,200 square-foot two story addition is proposed at grade for the entrance of the school. Currently, students must walk up staircases to access the building entrance. New plans would make the entrance at ground level and wheelchair accessible.
- A large building addition is proposed on the northwest corner of the school.
 - Two story locker and weight room addition totaling 13,200 square-feet.
 - A 22,300 square-foot gym addition with an at-grade community walking track. The addition will provide access directly to the new athletic stadium.
 - Interior renovations include adding several classrooms and group study areas.
- A small addition on the north end to update the existing access for students and better accommodate deliveries and the new parking area. (see below).



Figure 2. Main Entrance Improvements



Figure 3. North Entrance Improvements

North of 7th Street, Site Plan

North of 7th Street, there are several athletic field site improvements:

- New baseball field with 6-foot chain link fencing and bleacher seating
- Existing fields improved with 6-foot chain link fencing and bleacher seating
- Batting cages
- Concession stand pads
- Internal sidewalk/trail network

Two new paved parking lots are proposed to serve the new baseball complex. An 83-stall parking lot is proposed on the west side of the fields with access from 7th Street. A 29-space parking lot is proposed on the east side of the fields. Trail networks will serve both parking lots to and from the baseball facilities. There is a large wetland on the northeast of the property and the proposed plans show all site improvements outside of the wetland buffer.

Zoning

All the subject properties are zoned C-2 General Commercial and schools are a permitted use. The Comprehensive Plan designates these parcels as Institutional which reflects the existing land use.

The PUD Overlay request relates to interior lot lines. There is an interior boundary line running through the football field/track separating the elementary school property and the high school property. The PUD Overlay will make interior lot lines, specifically this one, be non-applicable in terms of setbacks. Proposed site improvements will not have to adhere to setbacks over that line. The rezoning to PUD allows the City to look at the school sites as one parcel from an operational and development perspective. This should benefit the school sites, because as stated, developments don't have to meet specific interior lot line requirements and also landscaping, parking, and other attributes can be looked at as a whole rather than assigned to any particular site.

Wetlands

The project team is working with Carver County Watershed Management Organization relating to Watershed rules and the proposed improvements. All comments and concerns from the organization in a letter dated April 18, 2022 must be addressed prior to any construction.

Parking

There is no reduction in onsite parking spaces. There is currently a 177-space parking lot southeast of Morse Street. Including the 177-space parking lot south of Morse street and the total new spaces proposed with this project there will be a total of 396 stalls available after site redevelopment. The new stalls, totaling 219 are situated throughout the complex to recognize parking needs for the various on-site uses. Staff believes this layout will address the various parking demands that can occur on the site and the installation of additional trails and sidewalks will permit shared parking during high volume parking demand activities.

PUD Overlay

Approval of a PUD Overlay for all properties will address the following zoning issues:

- Interior lot lines will become irrelevant, allowing the athletic stadium to be built over the lot line.
- Reduce the north parking lot setback from 10 feet to 6 feet.
- The individual parcels can be evaluated as one site for purposes of meeting ordinance standards such as shared parking landscaping or pedestrian access.

City Code Section 1240.02 outlines the purpose of Planned Unit Development Overlay Districts:

- A. Preserve environmentally significant and/or environmentally sensitive areas; and/or*
- B. Provide exceptional or unique open space amenities; and/or*
- C. Achieve land use, housing, Legacy Greenway, and other goals set forth in plans approved by the City Council which may from time to time be amended; and/or*
- D. Incorporate creative design in the layout of buildings, open space and use of land through such site design approaches/techniques as conservation design, open space design, traditional neighborhood design, and/or low impact development.*

As well as Planned Unit Developments that:

- A. Are compatible with surrounding land uses and neighborhood character; and,*
- B. Conform to the goals and policies of the Comprehensive Plan, the Legacy Greenway Concept Plan, trail/sidewalk plans, transportation plans, sub-area plans; and,*

- C. Support compact and orderly growth of urban development and redevelopment; and,*
- D. Promote quality development; and,*
- E. Provide efficiency in the layout and provision of roads, utilities, land use, and other infrastructure.*

Public Benefit

Planned Unit Developments must demonstrate at least one public benefit listed in City Code Section 1240.02 Subd. 4. Staff recommends using the following public benefit:

F. The creation of a master planned community in conjunction with enhanced amenities such as the construction of a unique or scenic recreational facility or amenity such as a golf course, an equestrian facility, an artificially constructed lake (but not a required stormwater facility) and similar facilities.

Staff believes the project proposed site improvements create a school community with unique and enhanced amenities. New athletic facilities and internal school improvements provide the community with modern amenities. The PUD Overlay will allow these new amenities and create opportunities for additional improvements that will benefit both schools within the complex.

Type of PUD

There are six types of PUD's allowed by City Code:

- PUD Residential Cluster
- PUD Open Space
- PUD Residential Amenity
- PUD Residential Mixed Use
- PUD Traditional Neighborhood Design
- **PUD Non-Residential Single Use**

The proposed PUD closely aligns with Non-Residential Single Use. This type of PUD includes Institutional development that covers the entire project area.

Additional Staff Comments

City Engineer

All comments in a memo dated May 19, 2022 from the City Engineer shall be addressed prior to any construction.

Fire Chief

Fire Chief Zumberge is satisfied with the proposed plans.

Action

After review and discussion, the City Council may consider a motion to approve Resolution 2022-21 to approve a combined Preliminary and Final Planned Unit Development Overlay with concurrent Site Plan for Central Schools with the following conditions:

- All applicable engineering and building permits shall be issued prior to any site or building renovations.
- All comments from the Carver County Watershed Management Organization in a letter dated April 18, 2022 are addressed to the satisfactory of the organization.

Attachments:

- Site Plans
- Resolution 2022-21



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Bolton-Menk.com

5/19/22

City of Norwood Young America
Attn: Andrea Aukrust
310 W. Elm St.
P.O. Box 59
Norwood Young America, MN 55368

RE: Central Public Schools Improvements
Second Plan Review
Project No.: 0C.1126248

Dear Ms. Aukrust:

We have completed a second engineering review of the submitted information for the above referenced project. Our review is based on the plans bearing the general title "Central Public Schools Athletic Fields and Site Improvements", dated March 14, 2022, with latest revision date of May 2, 2022, prepared by Nexus Solutions and Larson Engineering. We offer the following comments and recommendations for your consideration:

General:

- 1) All required permits shall be submitted prior to construction.
- 2) The submitted information should be submitted to CCWMO, Public Works, and the Fire Chief for review and comment.

Sanitary Sewer and Watermain:

- 1) The plan now includes a typical section for excavation within 7th Street. The section shall be revised to match the existing pavement section as follows:
 - 1 ½" Bituminous Wear
 - 2" Bituminous Binder
 - 3" Bituminous Base
 - 14" CI 5 Aggregate Base
 - Geotextile Fabric (MnDOT Type V)

A traffic control plan shall be submitted prior to construction. The disturbed surface should be open to traffic with an aggregate surface at the end of each day.

Grading and Drainage:

- 1) The proposed design includes a small increase in flow to the ditch north of Seventh Street. The HGL of the ditch with the flow increase should be modeled for the 100 year event and evaluated to ensure there is no flooding upstream of the culvert particularly at Webster Street and 4th Avenue.
- 2) A Stormwater Pollution Prevention Plan noted in our previous letter has not been submitted as of this writing.
- 3) As of this writing, a determination on replacement of the existing 42" culvert, noted in our previous letter has not been submitted.
- 4) Verify all drainage and utility easements meet the requirement noted in our previous letter as follows:
 - a. To cover all stormwater runoff management facilities utilized to meet governmental requirements.
 - b. To cover the County Ditch and the 42" storm sewer throughout the subject property. It is recommended that said easements encumber the entire ditch and ditch slopes, and have minimum widths as follows:
 - i. 15 feet above the HWL of the ditch on each side, and;
 - ii. 20 feet wider than the top of the ditch slope in excess of 4:1 on one side, or;
 - iii. 15' wider than the top of the ditch slope in excess of 4:1 on both sides.
 - c. Easements around ponds should extend a minimum of 10' above the HWL. The slopes between the easement and HWL should be a maximum of 4:1. In addition, drainage and utility easements should be provided to provide access to and around the ponds.
 - d. Easements with a minimum width of 20' should be provided to allow access to runoff management facilities from paved surfaces.

City of Norwood Young America
Central Public Schools Improvements

Ingress and Egress:

- 1) As of this writing, signage for the parking lot connection o Webster Street has not been submitted.

The plans appear to be acceptable from an engineering perspective contingent upon completion and approval of the comments addressed here in.

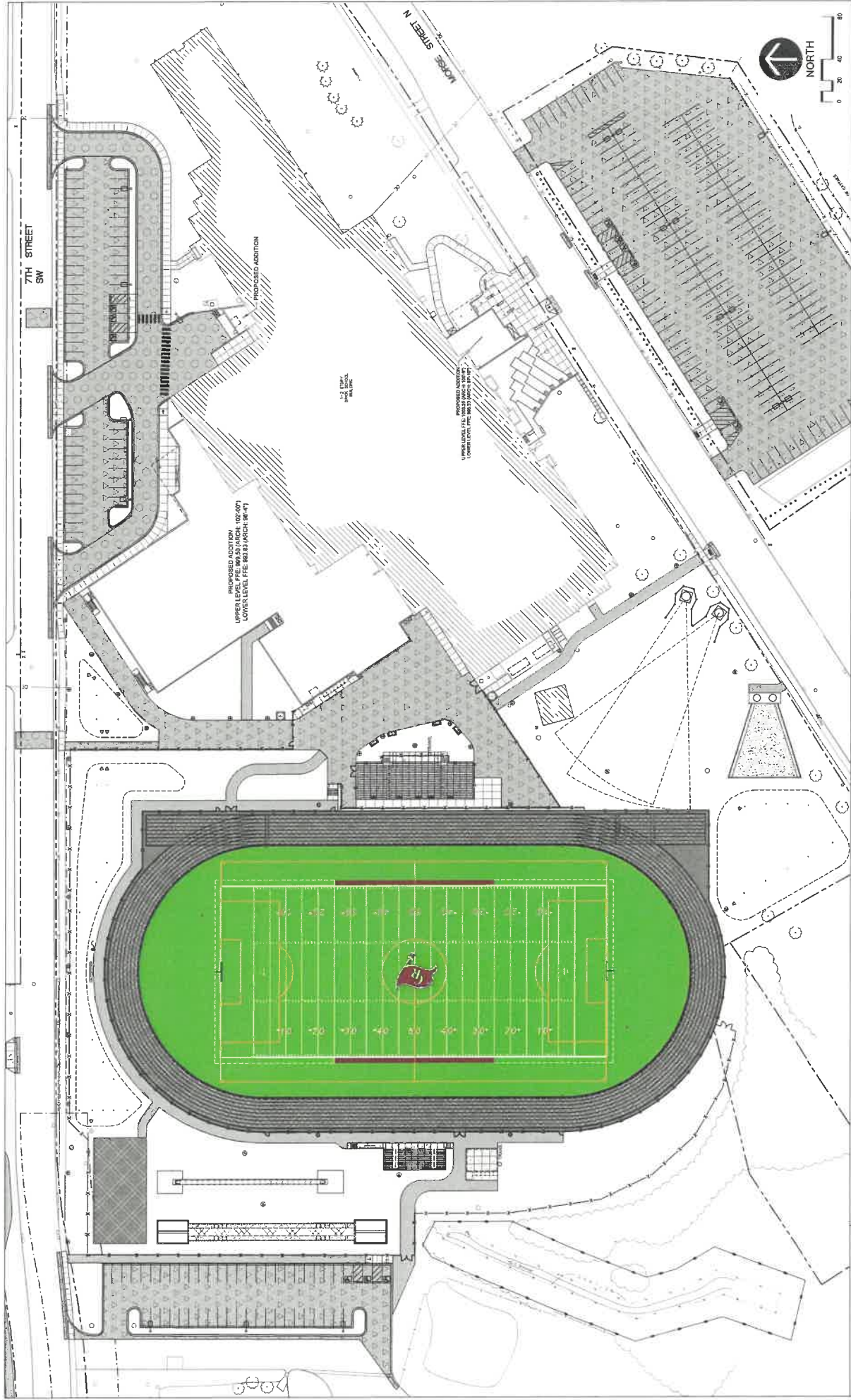
We are available to discuss this matter at your convenience.

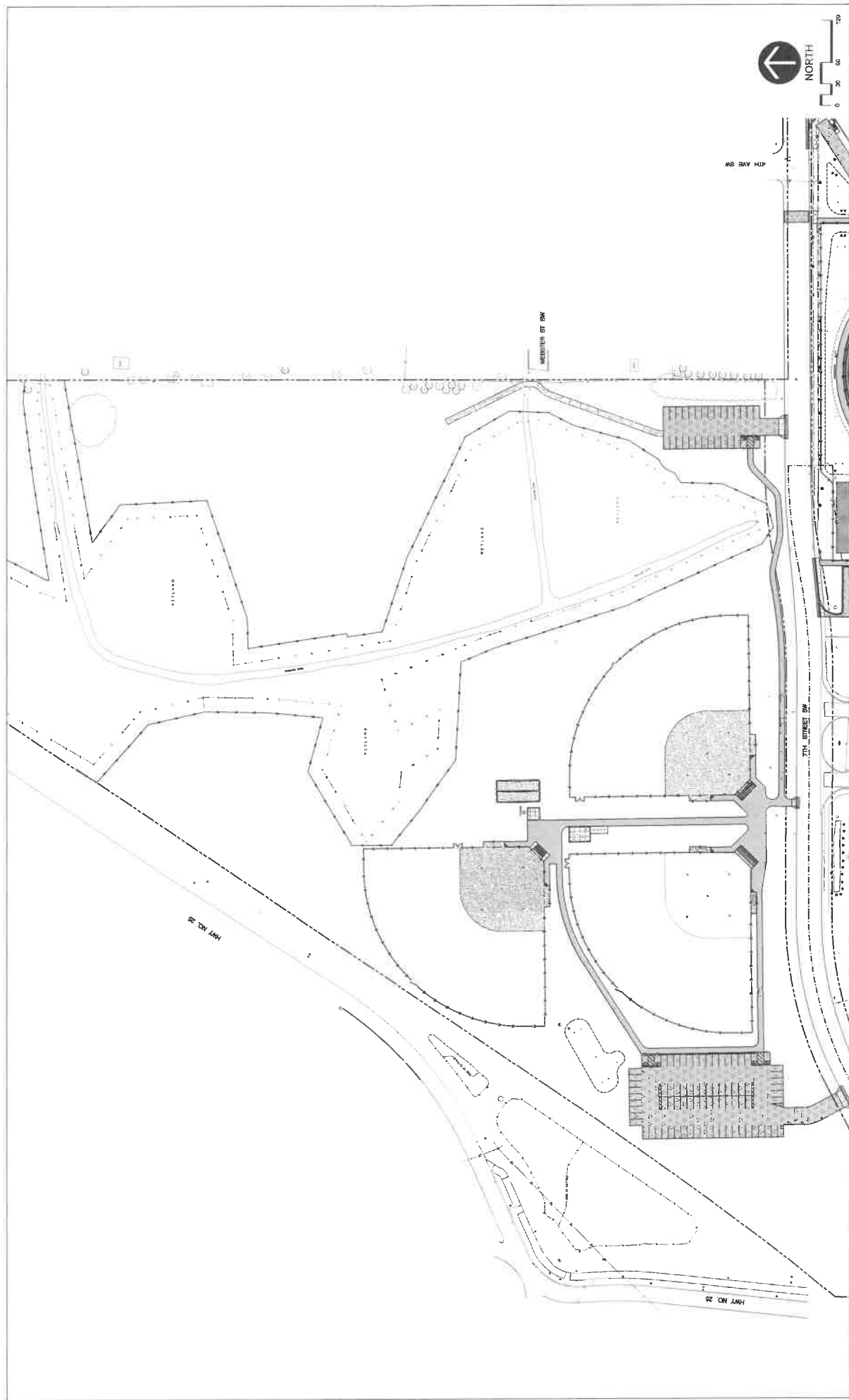
Respectfully Submitted,
Bolton & Menk, Inc.



John K. Swanson, P.E.
Senior Project Engineer

Cc: Karen Hallquist, City Economic Development and Marketing Director
Jared Johnson, City Planner
Jake Saulsbury, PE
Josh Eckstein, PE





Larson
Engineering, Inc.

CENTRAL PUBLIC SCHOOLS - NORTH

Date: 05/10/2022

X2

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RESOLUTION NO. 2022-21

A RESOLUTION APPROVING A COMBINED PRELIMINARY AND FINAL PLANNED UNIT DEVELOPMENT OVERLAY WITH CONCURRENT SITE PLAN FOR CENTRAL SCHOOLS

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Independent School District #108 has applied for a combined Preliminary and Final Planned Unit Development Overlay with concurrent Site Plan Approval for athletic field and site improvements; Site Plans are listed as Exhibit A and Exhibit B; and

WHEREAS, the subject parcels are legally defined as Lot 2 and 3, Block 11, Village of Young America, Carver County, Minnesota; and,

WHEREAS, the subject parcel is planned for Downtown Mixed Use under the 2040 Comprehensive Plan; and,

WHEREAS, the subject properties are currently zoned C-2 General Commercial District where schools are a permitted use; and,

WHEREAS, the City of Norwood Young America Planning Commission on June 7, 2022 held a public hearing regarding the proposed Preliminary and Final Planned Unit Development Overlay; and,

WHEREAS, the Planning Commission, after review and discussion, recommended the City Council conditionally approve the combined Preliminary and Final Planned Unit Development Overlay with concurrent Site Plan; and,

WHEREAS, the City of Norwood Young America City Council met on June 13, 2022 to consider the combined Preliminary and Final Planned Unit Development Overlay with concurrent Site Plan, the Planning Commission's findings, and the Planning Commission recommendation; and,

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The site plan approval applies to the following parcels ID's:
 - 580143600
 - 580146000
 - 580144130

- 580143800
 - 580145800
 - 580114200
2. The Planned Unit Development Overlay applies to the following parcel ID's:
 - 580146000
 - 580143800
 - 580144130
 - 580114200
 3. Planned Unit Developments must demonstrate a public benefit and the public benefit for the proposed Planned Unit Development Overlay will create a master planned community with enhanced amenities.
 4. The proposed Planned Unit Development Overlay is reasonably similar to the type of Planned Unit Development, Non-Residential Single Use.
 5. Combined Preliminary and Final Planned Unit Development Overlay approval pertains specifically to; interior lot lines are not applicable in terms of setbacks, and; the north parking lot is allowed to be setback 6 feet from the property line.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves a combined Preliminary and Final Planned Unit Development Overlay with concurrent Site Plan for Central Schools given the following conditions:

1. All applicable engineering and building permits shall be issued prior to any site or building renovations.
2. All comments from the Carver County Watershed Management Organization in a letter dated April 18, 2022 are addressed to the satisfactory of the organization.
3. All comments from the City Engineer in a letter dated May 19, 2022 are addressed prior to construction.

Adopted by the City Council this 13th day of June 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

RESOLUTION 2022-21

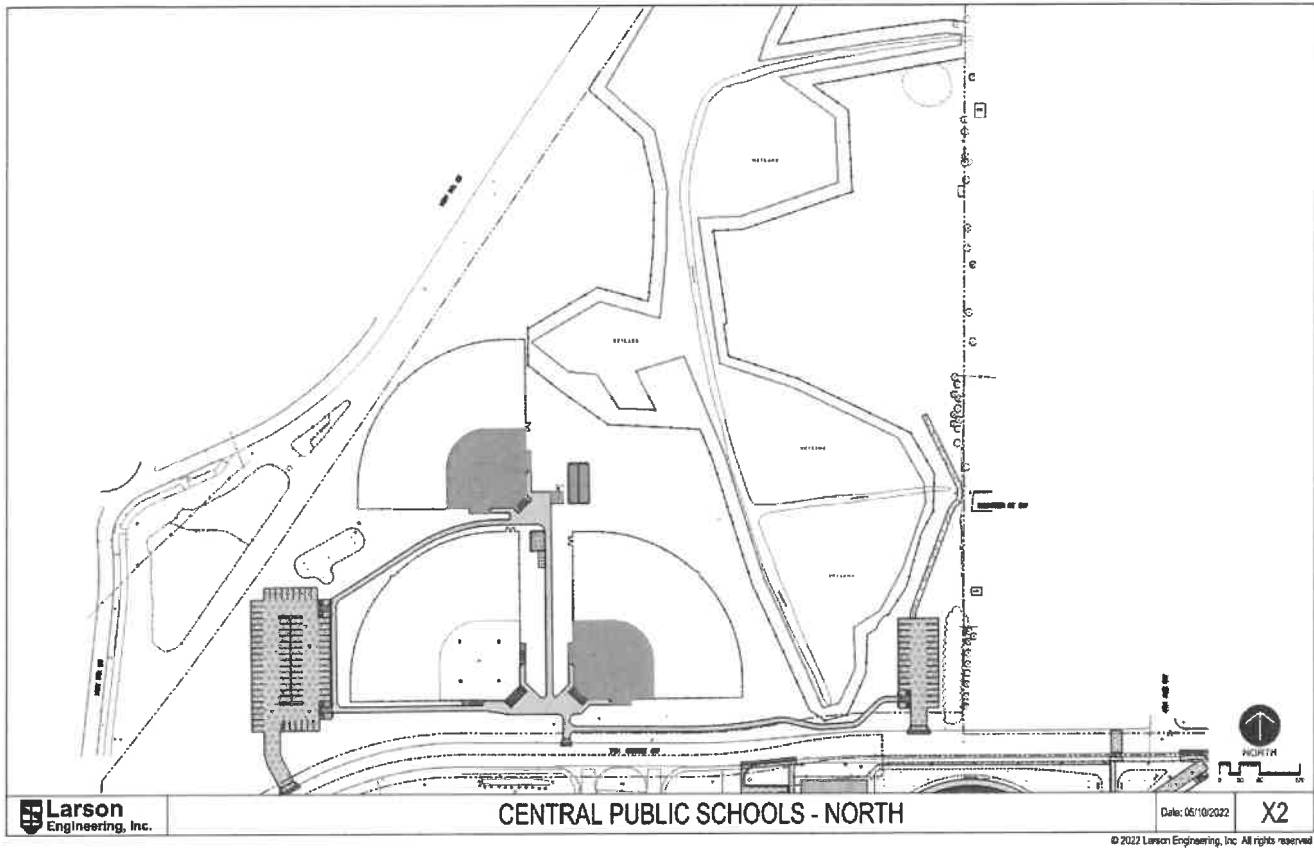
CENTRAL PUBLIC SCHOOLS - SOUTH

Date: 05/10/2022

X1

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EXHIBIT B
RESOLUTION 2022-21





TO: NYA City Council

FROM: Jared Johnson, Planning Consultant - WSB

DATE: June 13, 2022

SUBJECT: Discuss Rezoning 309 & 312 1st Street NE

Background

Staff is requesting the City Council discuss the possibility of rezoning the following properties (outlined in red below) from the current R-3 Medium Density Mixed Residential zoning to a non-residential district. At their meeting on June 7, 2022, staff discussed with the Planning Commission regarding the potential rezoning, and they referred the decision back to the City Council. As part of the discussion, the Planning Commission liked the idea of rezoning to RC-1 Residential/Neighborhood Commercial over C-3 Downtown District by a vote of 4-2.

- 309 1st Street NE
- 312 1st Street NE



309 1st Street NE (outdoor storage below is not there currently)



312 1st Street NE



The reason for the discussion is due to several recent proposals to redevelop the site at 312 1st Street NE. The most recent proposal was to construct a contractor service building. Both sites are currently zoned R-3 Medium Density Mixed Residential, where contractor services are not a permitted use.

The question is whether the properties will have a future opportunity to redevelop into economically viable residential uses, consistent with the adjacent properties or whether the sites should be rezoned to reflect the current or potential other non-residential uses. In reviewing the land use plan and current zoning, these sites are surrounded by residential land uses, which means rezoning will be generally inconsistent with the existing neighborhood. There is one industrial use in the neighborhood, the power station, which is immediately east of the northern site, across 4th Avenue. While rezoning of the two sites would not necessarily be considered spot zoning, the sites are surrounded by residentially zoned, and for the most part, parcels used as residential. Modification of the zoning and comprehensive plan would flag that this area is in transition and that land uses may be altered in the future toward non-residential uses.

The City Council discussion should be focused on what they see as the long-term vision for this area.

While the two properties are the main topic for this meeting, the Commission may want to discuss the surrounding neighborhood and whether R-3 Medium Density Mixed Residential is the appropriate zoning for the area surrounding the two sites. Future transition to a more appropriate land use may be warranted.

Existing Land Use

Existing uses occurring on the property:

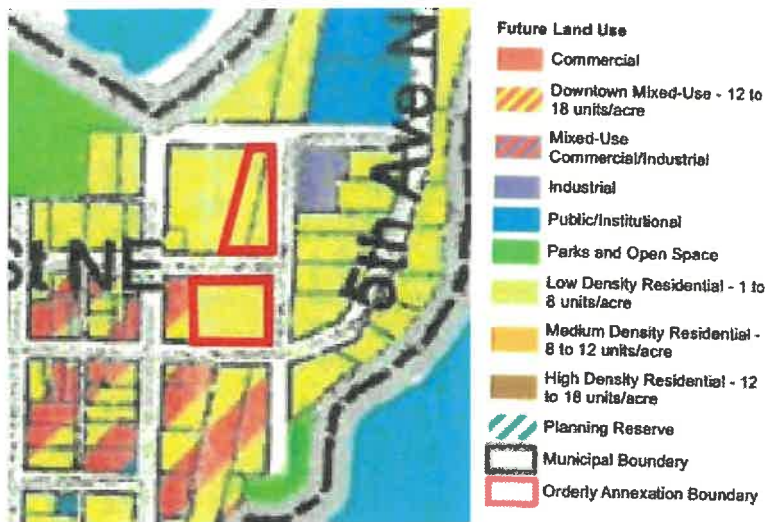
- 309 1st Street NE: Storage, outdoor and indoor (zoned R-3)
 - Has a CUP for legal nonconforming outdoor storage for up to 10% of the lot area
- 312 1st Street NE: Storage, outdoor only, no building (zoned R-3)
 - Has a CUP for legal nonconforming outdoor storage up to 17% of the lot if fenced or 15% if not fenced

Properties to the east are zoned R-3 as well but are existing residential uses. Properties to the southwest are zoned C-3 Downtown District which provides for a variety of uses, including contractor operations with a conditional use permit. Properties directly abutting the west of 312 1st Street NE are also residential uses. The City Council should consider the potential impacts of rezoning on the surrounding neighborhood (see zoning below).



Future Land Use

The 2040 Comprehensive Plan designates the future land use of these properties as Low Density Residential. This designation does not align with the current uses on the two properties. Recent inquiries for these properties do not meet the current zoning nor the future land use designation. If the properties are rezoned, the City needs to do a comprehensive plan amendment for each property. Surrounding properties are designated for Low Density Residential as well or Downtown Mixed Use. There is a power station located to the east of 312 1st Street NE that is designated Industrial.



Review

If the City does desire to rezone this area, staff suggests this project be city initiated. If a property owner attempts the process, it's extremely costly. The owner would need to apply for the following and pay the required fees and escrow:

- Rezoning
- Comprehensive Plan Amendment to change the future land use designation
- Site Plan Review to ensure the City knows what type of use is proposed for the rezoning of the property

By having the city initiate the rezoning plus comprehensive plan amendments, the front-end work will be complete which allows for a more economically feasible project for the applicant.

Options

If the City desires to rezone these two properties, staff now suggests rezoning to C-3 Downtown District. Staff has also kept RC-1 Residential/Neighborhood Commercial as an option. The B-1 Business Industrial District recommendation has been removed. Staff added the C-3 district as it would make the most sense because it would blend with the downtown zoning to the southwest. Staff found that the two parcels were zoned commercial in 2004 consistent with the rest of the downtown. Zoning the two properties back to C-3 would not be a new zoning designation for the area. Contractor services are still allowed in this district with a conditional use permit. Residential uses are only allowed on the first floor of commercial structures in this district. Staff has also kept the RC-1 recommendation available for discussion. This zoning district still accommodates contractor services through a conditional use permit and allows the opportunity for a variety of residential uses.

Both districts should be designated for Downtown Mixed Use with a comprehensive plan amendment.

C-3 Downtown District

The intent of this district is *"intended to serve as the specialized service, retail, employment, and public business district for the community. The specific intent of this district is:*

- A. To be the focal point for specialty services and goods focusing on neighborhood service related businesses;
- B. To allow for mixed commercial and residential uses since the district offers convenient access to services.
- C. To promote pedestrian-friendly design and development and encourage gathering areas.

Permitted Uses

- A. General commercial office space;
- B. Professional Services, such as medical/dental clinics, law offices, and accounting offices;
- C. Finance, Insurance and Real Estate;
- D. Personal or Business Services, such as laundry, barber, shoe repair, beauty salons, photography studios and physical fitness centers less than 5,000 square feet
- E. Public facilities serving all or portions of the city, such as municipal offices, library, post office.
- F. Retail Trade, such as grocery, hardware, drug, clothing, appliance and furniture stores.
- G. Dwelling units, if located above the street level in nonresidential structures.
- H. Specialty Shops, such as book and stationary stores, candy stores, ice cream parlors, tobacco, coffee, gift and florist shops;
- I. Standard restaurants
- J. On and off-sale liquor establishments
- K. Public Parks
- L. Residential uses on the first floor of commercial structures provided:**
 - 1. The residential use does not compose greater than fifty (50) percent of the ground floor area;
 - 2. Continuous commercial office, retail, or service is retained in at a minimum the front half of the building's first floor abutting public streets;
 - 3. A separate entry is provided for the residential use. If residential entry is from the front of the building access to the residential use shall be through an enclosed corridor;
 - 4. The residential use is not adversely impacted by the adjoining commercial use of odor or noise, or increased traffic generation;
 - 5. Off-street parking is provided for the residential use.

Conditional Uses:

- A. Contractor Operations (Amended by Ord. 216; 8-24-2009)**
- B. Lodging Services, such as hotels, motels and bed and breakfasts.
- C. Entertainment Services, such as motion picture theaters and bowling alleys
- D. Licensed Daycare Facilities
- E. Custom or limited manufacturing, assembly, or treatment of articles or merchandise from previously prepared materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool (Amended by Ord. 261, 5-11-2015)
- F. Auto Dealership Sales, Storage, and Display without ancillary minor auto repair and service, provided:
 - i. Sales, display, and storage are limited to new and used passenger automobiles.
 - ii. A valid dealership license is maintained.
 - iii. Office space devoted to perform transactions in conjunction with the business is provided on site.
 - vii. Veterinary clinic, animal care, animal shelter, pet daycare, pet training, or animal hospital.

RC-1 Residential/Neighborhood Commercial District

The intent of the district is stated as "to provide certain areas of the City for the development of specialty service and commercial focusing on neighborhood related business in areas where residential dwellings predominate. The District is intended to include primarily established residential areas where changing conditions have made certain commercial uses suitable and not incompatible with the basic residential character of the district. The district is also intended for certain residential areas which, by reason of proximity to existing commercial areas and major streets, would be suitable for limited office use."

Permitted Uses:

A. Single-family dwellings;

B. Twin homes;

C. Two-family dwellings;

D. Townhomes, up to 4 units per attached group;

E. A State licensed residential facility serving six (6) or fewer persons, a State licensed day care facility serving 12 or fewer persons, and a group family day care facility licensed under Minnesota Rules, parts 9502.0315 to 9502.0445 to serve 14 or fewer children;

F. Public parks, open spaces and other recreational uses, non-commercial in nature;

G. Professional services, such as medical/dental clinics, law offices, and accounting offices

H. Finance, Insurance and Real Estate

I. Personal or Business Services

J. Retail Trade

K. Specialty shops, such as book and stationary stores, candy stores, ice cream parlors, tobacco, coffee, gift and florist shops.

L. Standard Restaurants

M. Residential uses in conjunction with commercial uses permitted in this district

Conditional Uses:

A. Churches, schools, and similar public uses

B. Condominiums

C. Contractor Operations

D. Licensed Daycare Facilities

E. Converted residential dwellings for lodging services, such as hotels, motels and bed and breakfasts.

F. Multifamily, up to 4-units per dwelling

G. Custom or Limited Manufacturing, Assembly, or Treatment of Articles or Merchandise from Previously Prepared Materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool

H. Minor Auto Repair with certain conditions

I. Auto dealerships, used auto sales, sales of utility terrain (task) vehicles, sales of all-terrain vehicles, sales of snowmobiles, sales of personal watercraft, and sales of boats, with certain conditions

Action

Staff is requesting the City Council discuss whether they prefer the C-3 or RC-1 district for rezoning the properties.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator and Karen Hallquist, Economic Development & Marketing Director

DATE: June 13, 2022

RE: Old Town Update

The Parks & Recreation Commission held a Special Meeting on Wed, June 1, 2022, to meet the new architects Vic Perlbachs & Allen Perlbachs of The Design Partnership, LTD, and to start the conversation on a design plan for Old Town. The following information was presented:

- Basic Design Plans
 - The city is looking to invest in reconstructing the entire outside design “shell” of the building along with the significant improvements needed to comply with ground-level handicap accessibility, a safe, basic concession stand, ground-level storage, and crow’s nest.
 - Outside design
 - similar to current look with current foundation
 - needed upgrades for drainage issues
 - same stucco look
 - similar colors as they represent the “German” heritage colors
 - additional Bavarian/German accents on outside of buildings, if desired
 - The building area closest to the beer garden will remain a storage area for necessary maintenance machinery and utilities.
 - The beer garden will remain and not be reconstructed – some electrical/light improvements may be possible if funding is still available.
- Inside design
 - The hope is to have an open concept essential concession area with multiple concession windows as currently set. The city will provide the necessities for a bare kitchen with compliant sinks, stainless steel concession counters, electrical needs, and internal mechanics. Any additional equipment will have to be privately purchased and donated (i.e., grills, hood vents, refrigeration, walk-in cooler, etc.)
 - Because this is a public building, the only way for a second floor is to invest in either a lift or elevator along with fire suppression – the city is only looking to invest in the main floor and crow’s nest. With that being said, with the open concept plan and moving the staircase, there will be a significant amount of additional space on the main floor.
 - Crow’s nests (with stairs) are allowed in a public building; however, at a minimum footprint to allow only the necessary personnel to be present to announce a game.
 - It is being considered to bring minimal heat to the building to make it a year-round facility, which will also help with the building's moisture and maintenance (longevity).

- Dugouts
 - The dugout attached to Old Town is included in the current plans; the visiting team dugout is not at this time unless more funding becomes available. It will be recommended by the Parks Commission and city staff to also invest in replacing the visiting team dugout to match the newly constructed Old Town soon if they are not included in this project.

City staff and a few members of the Parks & Recreation Commission met with representatives from the Young America Cardinals Baseball Team and a representative from Stiftungsfest for an informal conversation on the wants/needs of the project on Wednesday, June 8, 2022. After a very productive and positive meeting, the few items to be proposed in the updated design plans include:

- Open concession/design theme as presented
- Potential for making the dugout 2 feet longer
- Adding an awning on the south side of the building to accommodate an additional bench area by the home team dugout
- A larger window in the crow's nest for announcing
- Enough space in the crow's nest to accommodate 6-8 people
- As much storage space on the main floor and upstairs as allowed with fire and building code
- Potential for a concession/service window into the open beer garden area

The Parks & Recreation Commission, City Administrator Aukrust, EDD Hallquist, and representatives from the groups will meet informally again on Wednesday, June 15, 2022, to review the updated suggested design plans in preparation for the regular Parks & Recreation Commission meeting on Tuesday, June 21, 2022. At this meeting, the Commission and staff's expectation is for a formal recommendation for design and that it will be approved at the June 27, 2022, City Council meeting.

Recommended Motion:

No action needs to be taken at this time. This is for informational purposes only.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: June 13, 2022
RE: Legion Park mulch quotes and information

Enclosed you will find two quotes for mulch at Legion Park. This mulch will go around the new playground system installed this summer and the remaining playground equipment. To meet safety standards, mulch can be no less than 12 inches deep. The installation is a labor-intensive project, and with that also in mind, the staff recommends that Council approve the quote from **Midwest Groundcover**.

- Midwest Groundcover uses IPEMA certified wood chips for playground use; Pine Products wood chips are not a certified product
- Midwest Groundcover wood chips have smooth edges for playground use; Pine Products product does not
- Midwest Groundcover includes installation and delivery charges in their price quote, and Pine Products does not

Midwest Groundcover	\$ 6,200, includes installation & delivery
Pine Products Inc.	\$5,948

Recommended Motion:

Motion to approve the quote for playground mulch at Legion Park from Midwest Groundcover for \$6,200.

Norwood Young America

Pine Products Inc

11780 County Road 32
Waconia, MN 55387
952-442-5988

Estimate

Date	Estimate #
5/20/2022	523

Name / Address
City of NYA PO Box 59 NYA, MN 55368

Ship To

P.O. No.	Rep	Date of Shipment	Shipped By
	BJD		

Description	Qty	Rate	Total
Yards Dark Walnut Brown Colored Mulch ***ALL COLORED MULCHES NEED 24 HRS DRYING TIME BEFORE THE FIRST RAIN FALL.***	202	29.00	5,858.00
Delivery	1	90.00	90.00
		Sales Tax (6.875%)	\$0.00
		Total	\$5,948.00

Signature _____

Date	Estimate #
5/20/2022	22055

Client Information
City Of Norwood Young America Attn: Randy Clay

Midwest Groundcover Information
Midwest Groundcover Express Blower Service Justin Crandall - Owner 763-274-9829 MidwestGroundcover@gmail.com www.MidwestGroundcover.net PO Box 120 Orono, MN 55356

		Due to volatility of costs estimates are only VALID FOR 10 DAYS.		Payment Terms		
				Net 15		
DESCRIPTION	QTY	RATE	TOTAL			
Installation of Engineered Wood Fiber in a new playground. Installation Depth - 12 Inches	200	31.00	6,200.00			
Approval Name: _____		Subtotal \$6,200.00				
Approval Signature: _____ Date: ____/____/____		Sales Tax (0.0%) \$0.00				
Please sign & return this estimate along with job purchase order. Product specified has been approved with this signature. This agreement will authorize Midwest Groundcover to be an authorized purchasing agent on their organizations behalf. Cancellation of this agreement will result in 50% of total balance due. We are not responsible for weather or mechanical delays.		Total \$6,200.00				
<p>TERMS: PAST DUE ACCOUNTS CHARGED A 1.5% PER MONTH SERVICE CHARGE WHICH IS AN ANNUAL RATE OF 18%. In the event any action by Midwest Groundcover is necessary to collect amounts owed, customer shall pay to Midwest Groundcover all attorneys' fees, costs and expenses, including deposition costs and expert fees incurred by Midwest Groundcover in collecting the amounts owed, whether such fees are incurred prior to litigation or arbitration, at trial or arbitration, or on appeal.</p> <p>A fuel surcharge will be applied when diesel fuel reaches \$4.00 per gallon. A variable fuel surcharge may rise, fall or be removed, in line with movements in fuel prices.</p>						



IPEMA ASTM F1292-18 (SECTION 4.2) AND/OR ASTM F3351-19 CERTIFICATE OF COMPLIANCE

ISSUE DATE: February 3, 2022

Requested By: Midwest Groundcover

Project: 2022 Certificate

In the interest of public playground safety, IPEMA provides a third party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to ASTM F1292-18 Standard Specification for Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment Standard, Section 4.2, Performance Criterion and/or ASTM F3351-19 Standard Test Method for Playground Surface Impact Testing in Laboratory at Specified Test Height.

The manufacturers listed below have received written validation from TÜV SÜD America that the products listed conform with the requirements of ASTM F1292-18, Section 4.2 and/or ASTM F3351-19.

The validation is made by testing at the specified fall height rating requested by the manufacturer, based upon its experience and knowledge of its products, instead of the "critical fall height" used in ASTM F1292-18. TÜV SÜD America validates that the impact attenuating performance criterion specified by ASTM F1292-18 (Section 4.2) and/or ASTM F3351-19 has been met or exceeded.

MODEL #	COMMERCIAL NAME OF PRODUCT	PRODUCT LINE	THK/HT	MANUFACTURER
ctppcc	CTP Play Certified Chips		12" / 18'	Carlson Timber Products, Inc.



IPEMA ASTM F2075-15 CERTIFICATE OF COMPLIANCE

ISSUE DATE: February 3, 2022

Requested By: Midwest Groundcover

Project: 2022 Certificate

In the interest of public playground safety, IPEMA provides a third-party certification service whereby TÜV SÜD America validates a manufacturer's certification of conformance to the ASTM F2075-15 Standard Specification For Engineered Wood Fiber for Use as a Playground Safety Surface Under and Around Playground Equipment.

The manufacturer listed below has received written validation from TÜV SÜD America that the product(s) listed conform with the requirements of ASTM F2075-15.

MODEL #	COMMERCIAL NAME OF PRODUCT	PRODUCT LINE	THK/HT	MANUFACTURER
ctppcc	CTP Play Certified Chips		12" / 18'	Carlson Timber Products, Inc.



TO: Mayor Lagergren & NYA Council Members

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 13, 2022

SUBJECT: Outlot A & Barnes Lake Nature Trail Community Survey

The Parks & Recreation Commission are recommending the attached draft of the Outlot A & Barnes Lake Nature Trail Community Survey to be included in the new city newsletter along with an online SurveyMonkey option. Deadline for survey responses will be Tuesday, July 5th. All NYA residents are encouraged to participate. Surveys can be either mailed or dropped off at City Hall. Results from the survey will be shared at the Parks & Recreation Commission meeting on Tuesday, July 19th.

Action:

Motion to recommend to publish a hard copy of the Outlot A & Barnes Lake Nature Trail Community Survey and offer an online survey option in the June city newsletter.

Norwood Young America

The NYA Parks & Recreation Commission is asking for constructive input from NYA residents about two parks projects that are being considered within Norwood Young America.

Outlot A (Preserve 3rd Addition)



The City of NYA was conveyed this tax-forfeited property in 2017 by the State of MN to use as a public park or lake access. As part of the conveyance, the City established a Formal Plan to research the intended use of the property by soliciting community input, defining educational and environmental opportunities, soliciting adjacent housing development input, and formulating a development plan. The City has until the summer of 2029 to implement the development plan.

The NYA Parks & Recreation Commission is currently conducting a survey to gather data and input from NYA citizens and groups for the best possible public uses of the property.

Are you a resident of Norwood Young America?

- ☐ Yes
- ☐ No

What is your age range?

- ☐ 5-17 yrs old
- ☐ 18-39 yrs old
- ☐ 40-59 yrs old
- ☐ 60 + yrs old

Would you walk or drive to visit Outlot A?

- ☐ Walk
- ☐ Drive

Do you live in the Preserve/Meadows Developments?

- ☐ Yes
- ☐ No

What sort of amenities would you like to see in Outlot A? (Pick three (3))

- ☐ Walking/Bike trails
- ☐ Picnic tables
- ☐ Picnic shelter
- ☐ Dog park
- ☐ Archery
- ☐ Benches
- ☐ Parking lot
- ☐ Public water access to Young America Lake (non-motorized, recreational only)
- ☐ Other _____
- ☐ Other _____

Do you have a dog?

- ☐ Yes
- ☐ No

If you have a dog, would you utilize a dog park?

- ☐ Yes
- ☐ No
- ☐ Maybe

If you have a dog, do you prefer the smaller dogs to be separated from the larger dogs?

- ☐ Yes
- ☐ No
- ☐ Does not matter

If you do NOT have a dog, would you support a dog park project?

- ☐ Yes
- ☐ No
- ☐ No opinion

What amenities would you like to see in a dog park? (check all that apply)

- ☐ Large dog area
- ☐ Small dog area
- ☐ Picnic tables
- ☐ Water station
- ☐ Other _____

If there was public access to Young America Lake, would you do any of the following? (check all that apply)

- ☐ Sit on the dock
- ☐ Fish off the dock
- ☐ Kayak
- ☐ Canoe
- ☐ Ice skate
- ☐ Snowshoe
- ☐ Other _____

Barnes Lake Nature Trail

The Barnes Lake Nature Trail is another project within the Prairie Dawn Park Master Plan which was created in 2006 (full plan available at City Hall). Prairie Dawn was proposed to be a community park: the recreation facilities planned for the site are intended to serve adjacent neighborhoods as well as the city at large. The entire park with current and future development is approximately 57.9 acres in size with 38.9 acres of dedicated park land and 19 acres of land for park use. Proposed facilities in the plan include play equipment, picnic areas, baseball/softball fields, hockey rink, sledding hill, game courts, trails, and canoe launch in the hopes of satisfying recreational needs of all city residents.



- Current Trail —
- Current Sidewalk —
- Proposed Barnes Lake Nature Trail - -
- Proposed Public Water Access X
- Proposed Off-Street Parking X

The proposed Barnes Lake Nature Trail (woodchipped) is an extension of the current trail and sidewalk system through Prairie Dawn Park. The trail would add an additional .60 miles to the connectivity system. Other amenities being researched include off-street parking and public water access (non-motorized, recreational only).

Do you currently walk/bike the trails and sidewalks within Prairie Dawn Park?

- ☐ Yes
- ☐ Sometimes
- ☐ No

Would you be in favor of extending the current trail system along Barnes Lake?

- ☐ Yes
- ☐ No

If no, why?

Would you walk or drive to visit the Barnes Lake Nature Trail?

- ☐ Walk
- ☐ Drive

If there was public access to Young America Lake, would you do any of the following? (check all that apply)

- ☐ Sit on the dock
- ☐ Kayak
- ☐ Canoe
- ☐ Snowshoe
- ☐ Other _____

Deadline for submission: Tuesday, July 5, 2022

Mail to: NYA City Hall, PO Box 59, NYA 55368 or use the drop off box at City Hall

Thank you for your input on these projects. The NYA Parks & Recreation Commission will review the results and present the information to a future City Council meeting. If you have any questions, call City Hall at 952-467-1800 or email info@cityofnya.com. If you would like to sign up for email updates of these projects, please add your email here _____.



TO: Mayor Lagergren and City Council

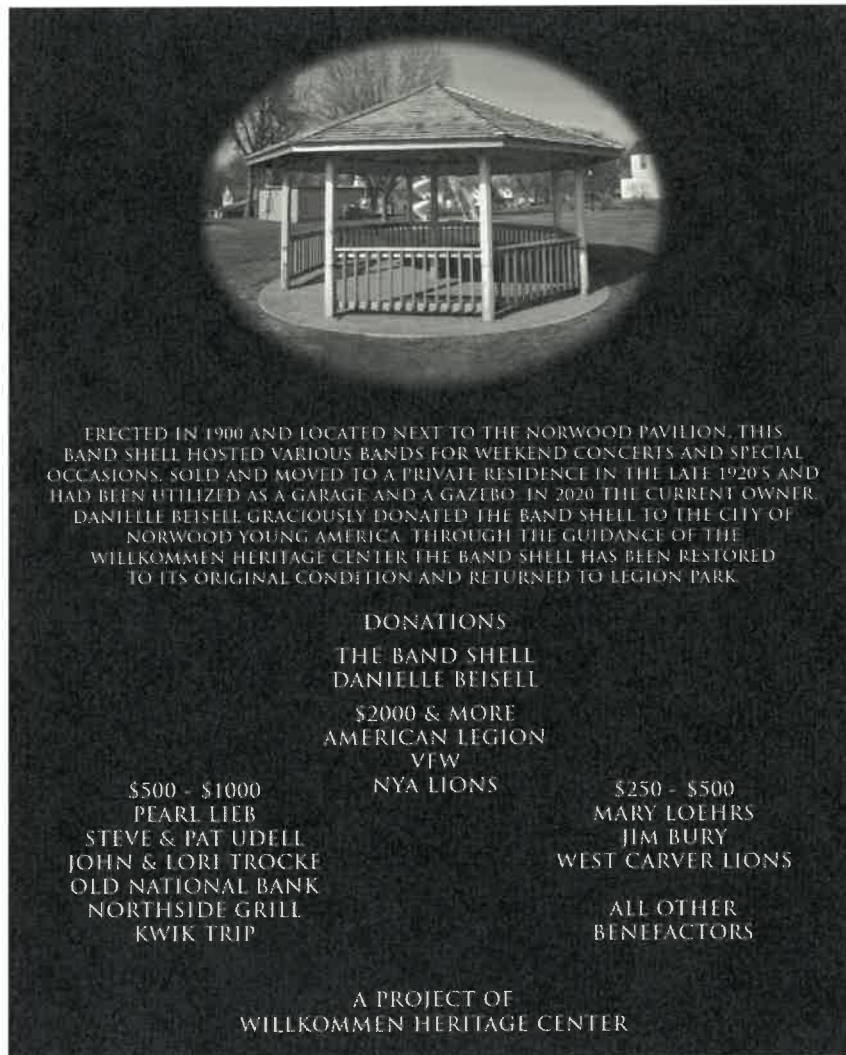
FROM: Karen Hallquist, Economic Development Marketing Director

DATE: June 13, 2022

SUBJECT: Bandshell Sign

The Bandshell Agreement, which was signed in March 2021 by the City and Willkommen Heritage and Preservation Society, identifies ***"The City maintains final decision-making authority with respect to structural improvements and maintenance, and any expenditure of funds related thereto."***

Willkommen Heritage and Preservation Society President LaVonne Kroells is requesting approval of a historical marker at the newly restored band shell at NYA Legion Park. The following sign was proposed to city staff by Kroells in May:



The granite plaque (approximately 21"x24") is to be located on the outside entrance of the bandshell and installed on a metal post. According to the Bandshell Agreement, ***"The Heritage Society shall be responsible for the***

cost of providing a sign identifying the history of the bandshell." The proposed historical marker does meet the criteria for describing the true history of the bandshell.

The language on the proposed historical marker that does not meet the conditions of the Bandshell Agreement are the monetary categories of individuals and organizations listed who donated to this project. The Bandshell Agreement reads, "**The parties to this Agreement have not relied on any promise, representation, statement, or inducement that is not expressly stated in this Agreement.**"

The following pictures were taken as examples of other plaques/markers within the NYA city limits:



Old Town In The Park

- Historic to NYA
- Identifies the historical significance of the buildings
- Does not include participating organizations/ individuals, or monetary donations listed



Willkommen Memorial Park Archway

- Historic to NYA
- Identifies original contributor and dedication plaque
- Does not list or categorize monetary contributions



Willkommen Memorial Park Restroom Project

- Utilitarian building – community park amenity
- Identifies all contributors in alphabetical order
- Does not list or categorize monetary contributions



Veteran's Park Benches, Monuments, Flagpole Plaques, Memory Stones

- Historic to NYA
- Identifies the historical significance on all plaques and stones
- Only VFW and American Legion identified as contributors within the park



Nuernberg Memorial

- Historic to NYA
- Dedication plaque
- Does not list or categorize monetary contributions

NYA Legion Park Little Library

- Utilitarian project – community amenity
- Identifies contributors
- Does not list or categorize monetary contributions





Norwood Sports Complex Field Improvements (fencing)

- Utilitarian facilities – community park amenity
- Identifies all contributors
- Does not list or categorize monetary contributions



Norwood Sports Complex Facilities (dugouts, fencing, scoreboards, batting cages)

- Utilitarian facilities – community park amenity
- Identifies contributors – placards added with each donation of any amount to field improvements
- Does not list or categorize monetary contributions

Due the language of the Bandshell Agreement stating "*The parties to this Agreement have not relied on any promise, representation, statement, or inducement that is not expressly stated in this Agreement,*" it would be recommended to eliminate the contributors in their entirety from the historical marker. Given the examples shown for other community projects and their signage, it is recommended to include the following on the historical marker only: the picture/history of the bandshell and list "Willkommen Heritage and Preservation Society" as the main/only contributor at the bottom of the plaque – as this project is historic to NYA. It is also recommended to place either individual placards or one larger placard within the bandshell as representation of all of contributors of the project.

Action:

Motion to approve the installation of the Bandshell historical marker with the following included on the granite plaque:

1. Historical significance of the bandshell
2. Willkommen Heritage and Preservation Society as only contributor listed
3. Contributors to the bandshell (in alphabetical order)
4. Contributors to the bandshell (in monetary contribution significance)
5. Monetary contributions to the bandshell