



CITY COUNCIL AGENDA

May 23, 2022 –

6:00 p.m.

City Council EDA Meeting

And City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

WORKSHOP: No Workshop is scheduled for May 23, 2022

The members of the City Council are attending the 5:00 p.m. ribbon cutting ceremony at Central Schools.

**There may be a quorum. No official city business will be discussed.*

EDA

1. CALL MEETING OF THE EDA TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Approve Agenda
- 1.3. Approve the minutes of April 25, 2022
- 1.4. Adjournment

CITY COUNCIL

2. CALL MEETING OF THE CITY COUNCIL TO ORDER

3. APPROVE AGENDA

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 5.1. Approve minutes of May 9, 2022
- 5.2. Approve payment of Claims
- 5.3. Springfest—Street Closure June 4, 2022
- 5.4. Liquor License—Norwood Baseball Team
- 5.5. NYA Area Chamber of Commerce/The Pour House—Request for outside alcohol consumption
(Springfest Artisan Fair)
- 5.6. Seasonal Employee hiring recommendations

6. PUBLIC HEARING-

- 6.1 **Resolution 2022-15 YMI Properties, LLC Easement Vacation—Jared Johnson, WSB Planning Consultant**

7. OLD BUSINESS

- 7.1 **Resolution 2022-16 A Resolution Awarding the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2022A, in the Original Aggregate Principal Amount of \$2,695,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment —Nick Anhut, Ehlers**

- 7.2. Old Town Architect Hiring Recommendation—Council member Storms & Administrator Aukrust
- 7.3. Industrial Boulevard Sign Update—Karen Hallquist, Economic Development & Marketing Director

8. NEW BUSINESS

- 8.1. **Ordinance 351 An Ordinance Amending City Code: Chapter 7. Traffic and Vehicles Section 700—General Provisions 700.03 Speed. B.** (Second reading/Publish)—Administrator Aukrust
- 8.2. Public Services Technician posting—Administrator Aukrust
- 8.3. 610.01 Abatement Procedure Subd. 4 Immediate Abatement: 120 Morse Street North—Administrator Aukrust
- 8.4. *Discussion: Rezoning of 309-312 1st Street NE*—Jared Johnson, WSB Planning Consultant

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

11. **ADDITIONAL INFORMATION**—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

12. ADJOURNMENT

UPCOMING MEETINGS / EVENTS

June 3, 2022	<i>NYA Food Distribution</i>	<i>2:00-3:30 PM</i>
June 4, 2022	<i>Springfest Artisan Fair</i>	<i>8:00 AM-5:00 PM</i>
June 7, 2022	Planning Commission Meeting	6:00 PM
June 8, 2022	Economic Development Commission Meeting (EDC)	6:00 PM
June 13, 2022	City Council Meeting	6:00 PM
June 16, 2022	Senior Advisory Meeting	9:00 AM
June 21, 2022	Park & Recreation Commission Meeting	4:45 PM
June 27, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



ECONOMIC DEVELOPMENT AUTHORITY MINUTES

April 25, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

Attendance:

ATTENDEES: Craig Heher, Alan Krueger, Mike McPadden, Carol Lagergren, Charlie Storms

ABSENT:

STAFF: : Andrea Aukrust (City Administrator), Angela Brumbaugh (City Clerk/Treasurer), Karen Hallquist (Economic Development/Marketing Director)

OTHERS:

2. Call EDA Meeting of City Council to Order:

Mayor Lagergren called the EDA meeting to order at 6:00 PM. Five Council Present.

2.1 Pledge of Allegiance

2.2 Approve Agenda

Motion: MM/CS to approve the agenda as submitted. Motion passed 5-0.

2.3 Approve minutes of March 28, 2022 meeting

Motion: MM/CH to approve the minutes as submitted. Motion passed 5-0.

2.4 Adjournment

Motion: CS/MM to adjourn at 6:02 PM. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk/Treasurer



CITY COUNCIL MINUTES

May 09, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Alan Krueger, Craig Heher, Mike McPadden, Carol Lagergren, Charlie Storms

ABSENT:

STAFF: Andrea Aukrust (City Administrator), Angela Brumbaugh (City Clerk/Treasurer)

OTHERS: Paul Ericsson (Carver County Library-Norwood Young America branch), Valerie Ojeda

1. Call City Council to Order:

Mayor Lagergren called the City Council meeting to order at 6:00 PM. Five members present.

1.1 Pledge of Allegiance

2. Approve Agenda

The following changes were made to the agenda:

3.1 Paul Ericsson with the Carver County Library presentation

7.1 Amended information regarding the Fee Schedule – only pool fee schedule

Motion: CS/AK to approve the agenda with listed changes. Motion passed 5-0.

3. Introductions, Presentation, Proclamations, Awards and Public Comment

3.1 Library Update – Paul Ericsson

- By October 2021 full service and schedule was back to normal
- Website was an important tool
- Check out of books has not returned to pre-pandemic in Norwood Young America
- Virtual events meet the needs of families that can't get to the library
- By the end of 2021 the full children's program was back in place
- Friends of the Library had the most productive sales ever in the three library events held

4. Consent Agenda

4.1 Approve minutes of April 25, 2022

4.2 Approve payment of Claims

4.3 December 2022 Meeting Schedule Amendment

4.4 Seasonal Lifeguard recommendations

4.5 Approval of Liquor License's

4.6 Transient Permit—Cookie Dough Bliss Twin Cities

Motion: CH/MM to approve the consent agenda. Motion passed 5-0.

5. Public Hearing

6. Old Business

7. New Business

7.1 Fee Schedule—Angela Brumbaugh City Clerk/Treasurer

- Used Lester Prairie, Silver Lake, and Belle Plain
- Increased the Family rate to be more in line with the other Pools
- Eliminating Saturday event rentals as there are not enough Lifeguards
- Pool season will still be completed right before sports/school starts as it has in the past

Motion: CH/AK to approve the 2022 Pool Fees. Motion passed 5-0.

Motion: CH to call for a public hearing to discuss the 2022 Fee Schedule for June 27, 2022. Motion passed 5-0.

7.2 Resolution 2022-14 A Resolution Approving Public Auction for Certain Tax Forfeited Lands (NORWOOD YOUNG AMERICA PIDs—58.0500480, 58.7130030, AND 58.7130040)

- One lot is not buildable only option we could do is allow a neighbor to purchase
- Feedback from County to sell them together and make it official
- Other two lots in Serenity Point are buildable
- This resolution is allowing the County to sell them on auction

Motion: CH/CS to approve Resolution 2022-14 A Resolution Approving Public Auction for Certain Tax Forfeited Lands (NORWOOD YOUNG AMERICA PIDs—58.0500480, 58.7130030, AND 58.7130040). Motion passed 5-0.

7.3 Ordinance 351 An Ordinance Amending City Code: Chapter 7. Traffic and Vehicles Section 700—General Provisions 700.03 Speed. (First reading)

- Changes the speed to 20 mph on Morse Street N between Hwy 212 and 7th Street SW and 7th Street SW between CSAH 33 and Morse Street N

Motion: AK/CS to approve Ordinance No. 351 amending section 700.03 of the city code. Motion passed 5-0.

7.4 2022 City Street and Parking Areas Project Seal Coating Bids

- Received two bids
 - Pearson Bros \$54,885.68
 - Allied Blacktop Company \$74,853.74
- There has been \$90,000 budgeted but we will be over with the three bids
- There are different options for the additional amount if we go over
 - Capital Outlay has not expended everything from the past
 - Street Capital Outlay
- We will look at including the fogging in the future

Motion: CS/AK to approve the bid submitted by Pearson Bros. for \$54,885.68 to seal coat the identified street and parking areas on the Norwood Young America city street map. Motion passed 5-0.

7.5 2022 Crack Sealing Project Bids

- We received two bids
 - Gopher State Sealcoat Inc - \$62,934
 - Allied Blacktop Company - \$72,865

Motion: CH/CS to approve the bid submitted by Gopher State Sealcoat, Inc. for \$62,934 to crack seal the identified areas on the Norwood Young America city street map. Motion passed 5-0.

7.6 2022 Walking Trail Seal Coating Bids

- We received two bids
 - Gopher State Sealcoat Inc \$3,100
 - Allied Blacktop Company \$5,535

Motion: CH/MM to approve the bid submitted by Gopher State Sealcoat, Inc. for \$3,100 to seal coat the identified areas on the Norwood Young America trail system. Motion passed 5-0.

7.7 Designation of Surplus items

- Equipment has been identified as surplus by staff
- Other items were identified previously and will be included

Motion: CS/AK to designate the identified equipment as surplus to be sold at auction. Motion passed 5-0.

7.8 Wastewater Treatment Plant

- Leaking boiler line underground
- Two quotes were received
 - Diversified Plumbing & Heating Inc \$6,950
 - G.F. Jedlicki Inc \$21,500

Motion: CS/MM to approve the Diversified Plumbing & Heating Inc. bid to repair the Wastewater Treatment Plant boiler line for \$6,950. Motion passed 5-0.

7.9 Building Inspector hiring recommendation

- Received two proposals
- The current company is done June 1st
- 101 Development Resources Inc meets the needs of the city
- Fee schedule for building permits doesn't change

Motion: CS/AK to approve the hiring of Darin Haslip of 101 Development Resources, Inc. as the Building Inspector for Norwood Young America. Motion passed 5-0.

8. Council Member and Mayor and Staff Reports

CH – Potential rezoning of 309 and 312 First St NE but would like direction from Council. Looked at 2022 goals and prioritized.

AK – Senior Advisory is Thursday. Stiftungsfest discussion was regarding developing a safe, solid, and entertaining program for the children.

CS – Attended Hwy 212 Open house meeting in Cologne. They are looking at a J-turn by the bus company and will have to go about a mile east before turning around.

MM – No meeting EDC meets Wednesday

CL – US Hwy 212 which involves Federal Government, money is still available. Went to Metrobility meeting including Smartlink and the city bus. Scott County has buses delivering food to people. Had 288 households get food at the Food Distribution.

Andrea – Architect proposals are due tomorrow for Old Town. We have received a lot of feedback.

9. Adjournment

Motion: CS/CH to adjourn at 6:55 PM. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, City Clerk/Treasurer



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: May 23, 2022

Payroll EFT

Check #	507237	507253	\$	19,282.07
Check #				

Voided Checks

Check #	-
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Prepays

Check #	#
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Claims Pending Payment

Check #	33077 -	33113	\$	129,504.00
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Cardmember e-check

Grand Total	\$	<u>148,786.07</u>
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***Check Detail Register©**

Batch: 05232022clms

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
33077	05/23/22	BOLTON & MENK, INC			
E 494-43100-303		Engineering Fees	\$1,059.00	288482	2ND AVE
G 809-22100		Escrow Collected	\$3,583.00	288483	CENTRAL
E 496-43100-303		Engineering Fees	\$960.00	288484	OAK LANE
G 817-22100		Escrow Collected	\$1,808.00	288485	BUDAHN
E 602-49450-303		Engineering Fees	\$30.00	288486	WWTP
E 101-46500-303		Engineering Fees	\$60.00	288486	YEAGER
		Total	\$7,500.00		
33078	05/23/22	CARVER COUNTY			
E 423-41960-350		Print/Publishing/Postage	\$600.00	2973	3-3 TIF
E 425-41960-350		Print/Publishing/Postage	\$300.00	2973	3-5 TIF
E 407-41960-350		Print/Publishing/Postage	\$300.00	2973	1-5 TIF
E 424-41960-350		Print/Publishing/Postage	\$300.00	2973	3-4 TIF
E 431-41960-350		Print/Publishing/Postage	\$300.00	2973	3-6 TIF
		Total	\$1,800.00		
33079	05/23/22	CARVER COUNTY			
E 101-43100-310		Other Professional Serv	\$1,220.43	SCER-1397	GIS SHARED
E 601-49400-310		Other Professional Serv	\$1,464.51	SCER-1397	GIS SHARED
E 602-49450-310		Other Professional Serv	\$1,464.51	SCER-1397	GIS SHARED
E 101-45200-310		Other Professional Serv	\$732.25	SCER-1397	GIS SHARED
		Total	\$4,881.70		
33080	05/23/22	CARVER COUNTY RECORDER			
E 101-46500-304		Legal Fees	\$66.92		MARKET ENRICHMENT GRANT
		Total	\$66.92		
33081	05/23/22	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$252.78		
E 101-45500-383		Gas Utilities	\$62.16		
E 601-49400-383		Gas Utilities	\$571.99		
E 602-49450-383		Gas Utilities	\$75.56		
		Total	\$962.49		
33082	05/23/22	CENTRAL FIRE PROTECTION, INC			
E 101-42200-221		Repair/Maintenance Equip	\$176.00	45314	FIRE EXTINGUISHER
		Total	\$176.00		
33083	05/23/22	CITIZEN STATE BANK HSA ACCTS			
E 101-41320-384		Refuse/Garbage Disposal	\$383.00		PAPER SHRED EVENT
		Total	\$383.00		
33084	05/23/22	CURFMAN TRUCKING & REPAIR INC			
E 101-43100-437		Maintenance Contract	\$1,168.75	INVC22V137	SNOW HAULING
		Total	\$1,168.75		
33085	05/23/22	GLEASON, ANN			
E 601-49400-430		Miscellaneous	\$31.22		OVERPAYMENT OF UTILITY

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Batch: 05232022clms

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$31.22		
33086	05/23/22	GO GET FRED LLC			
E 275-49860-530		Improvements Other Than	\$70,302.50	40659	POOL RENOVATION
Total			\$70,302.50		
33087	05/23/22	GOPHER STATE SEALCOAT, INC.			
E 101-43100-425		Street Maint seal coat	\$3,100.00	19193	CRACK SEAL/COAT TRAIL
Total			\$3,100.00		
33088	05/23/22	HALLQUIST, KAREN			
E 101-46500-331		Travel/Meeting Expense	\$29.45		MORNING MOCHA REIMURSEMENT
Total			\$29.45		
33089	05/23/22	HEALTH PARTNERS			
G 101-21706		Hospitalization/Medical Ins	\$11,989.23		
Total			\$11,989.23		
33090	05/23/22	HEDTKE, CHERYL			
E 831-45250-470		Donation Expense	\$580.37		NYACIP FLOWERS
Total			\$580.37		
33091	05/23/22	HERMANS LANDSCAPE SUPPLIES			
E 101-45200-223		Repair/Maintenance Bldg/	\$112.00	51011-1	PULVERIZED DIRT
Total			\$112.00		
33092	05/23/22	HUINKER, TIM			
E 601-49400-430		Miscellaneous	\$79.46		RETURN WATER BILL
Total			\$79.46		
33093	05/23/22	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$280.50		DUES
Total			\$280.50		
33094	05/23/22	KWIK TRIP INC.			
E 101-43100-212		Motor Fuels	\$422.68		
E 101-45200-212		Motor Fuels	\$181.15		
Total			\$603.83		
33095	05/23/22	LANO EQUIPMENT INC			
E 101-43100-221		Repair/Maintenance Equip	\$287.50	01-905429	EXCAVATOR RENTAL
E 603-49500-223		Repair/Maintenance Bldg/	\$287.50	01-905429	EXCAVATOR RENTAL
Total			\$575.00		
33096	05/23/22	METRO VENT			
E 101-41940-223		Repair/Maintenance Bldg/	\$265.00	2164	LIBRARY AC
Total			\$265.00		
33097	05/23/22	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$265.20	A-131054	SPORTS COMPLEX
E 101-45200-418		Other Rentals (Biffs)	\$137.70	A-131055	FRIENDSHIP
E 101-45200-418		Other Rentals (Biffs)	\$150.45	A-131065	PRAIRIE DAWN PARK

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Batch: 05232022clms

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$553.35		
33098	05/23/22	MINNESOTA VALLEY TESTING LAB, INC			
E 601-49400-217		Lab Fees	\$101.00	1142231	COLIFORM
E 602-49450-217		Lab Fees	\$38.00	1142625	PHOSPHORUS
Total			\$139.00		
33099	05/23/22	NORWOOD ELECTRIC INC			
E 101-45200-223		Repair/Maintenance Bldg/	\$29.76	17359	LEGION PARK
E 101-49860-223		Repair/Maintenance Bldg/	\$210.00	17364	POOL
Total			\$239.76		
33100	05/23/22	NYA CHAMBER OF COMMERCE			
E 101-46500-344		Marketing	\$1,000.00		CONTRIBUTION
Total			\$1,000.00		
33101	05/23/22	NORWOOD YOUNG AMERICA TIMES			
E 101-46500-350		Print/Publishing/Postage	\$90.72	891989	VACATE D&U EASEMENT
Total			\$90.72		
33102	05/23/22	OVIVO USA, LLC.			
E 602-49450-223		Repair/Maintenance Bldg/	\$83.46	8482607	WIPER BOTTOM
Total			\$83.46		
33103	05/23/22	PRO AUTO & TRANSMISSION REPAIR			
E 101-49800-221		Repair/Maintenance Equip	\$130.75	103712	BUS
E 101-42200-221		Repair/Maintenance Equip	\$87.50	103736	RESCUE 11
Total			\$218.25		
33104	05/23/22	RUPP, ANDERSON, SQUIRES, PA			
E 101-46500-304		Legal Fees	\$589.00		YEAGER
E 101-41500-304		Legal Fees	\$3,719.22		MISC ATTY
G 806-22100		Escrow Collected	\$133.00	14898	GREENWOOD
E 101-41500-304		Legal Fees	\$1,455.80	14898	
E 101-46500-304		Legal Fees	\$342.00	14898	
Total			\$6,239.02		
33105	05/23/22	ARMOR INC			
E 101-43100-221		Repair/Maintenance Equip	\$469.86	62408	BOSS V-EDGE
E 101-45200-500		Capital Outlay	\$44.88	62445	COMMUNITY GARDEN
Total			\$514.74		
33106	05/23/22	THE FRENCH BUCKET FLORAL			
E 831-45250-470		Donation Expense	\$372.09	881988	FERNS FOR PARK
Total			\$372.09		
33107	05/23/22	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	\$214.53		
Total			\$214.53		
33108	05/23/22	US POSTAL SERVICE			
E 601-49400-350		Print/Publishing/Postage	\$165.04		JUNE WATER BILLS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-350		Print/Publishing/Postage	\$165.04		JUNE WATER BILLS
E 603-49500-350		Print/Publishing/Postage	\$165.05		JUNE WATER BILLS
		Total	\$495.13		
33109	05/23/22	WIGFIELD DESIGN			
E 101-41400-430		Miscellaneous	\$6.00	1564	LETTING/NAME TAG
E 101-43100-221		Repair/Maintenance Equip	\$45.00	1564	LETTING/NAME TAG
		Total	\$51.00		
33110	05/23/22	WM MUELLER & SONS INC			
E 101-45200-223		Repair/Maintenance Bldg/	\$111.55	375792	PLASTER SAND
		Total	\$111.55		
33111	05/23/22	XCEL ENERGY			
E 101-43100-380		Street Lighting	\$108.11		
E 101-43100-381		Electric Utilities	\$82.81		
E 101-45200-381		Electric Utilities	\$18.01		
E 601-49400-381		Electric Utilities	\$3,004.50		
		Total	\$3,213.43		
33112	05/23/22	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$2,230.13		
E 101-42200-381		Electric Utilities	\$331.01		
E 101-42500-381		Electric Utilities	\$1.36		
E 101-43100-380		Street Lighting	\$1,022.41		
E 101-43100-381		Electric Utilities	\$487.00		
E 101-45200-381		Electric Utilities	\$727.00		
E 101-45500-381		Electric Utilities	\$1,092.80		
E 601-49400-381		Electric Utilities	\$527.14		
E 602-49450-381		Electric Utilities	\$4,313.70		
E 101-49860-381		Electric Utilities	\$322.64		
		Total	\$11,055.19		
33113	05/23/22	XTREME ELECTRICAL SERVICES, INC.			
E 101-45200-221		Repair/Maintenance Equip	\$25.36	22-0016	NON-SHUNT W/ PIN
		Total	\$25.36		
		10100 CHECKING	\$129,504.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**10100 CHECKING**

101 GENERAL FUND	\$36,338.36
275 CAPITAL	\$70,302.50
407 TAX INCREMENT 1-5 PEACE VILLAG	\$300.00
423 TAX INCREMENT DISTRICT 3-3 V#2	\$600.00
424 TAX INCREMENT DISTRICT 3-4 WMI	\$300.00
425 TAX INCREMENT DISTRICT 3-5 V#3	\$300.00
431 TIF District 3-6	\$300.00
494 2nd Ave PHASE II	\$1,059.00
496 OAK LANE IMPR PROJECT	\$960.00
601 WATER FUND	\$5,944.86
602 SEWER FUND	\$6,170.27
603 STORM WATER UTILITY	\$452.55
806 Escrow - Greenwood Marina 2021	\$133.00
809 Escrow - Central Schools	\$3,583.00
817 Escrow-Eklow (Budahn Property)	\$1,808.00
831 DONATIONS - NYA CIP	\$952.46
	<hr/>
	\$129,504.00



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: May 23, 2022

SUBJECT: NYA Area Chamber of Commerce Street Closing Request

Enclosed is a letter and map from Julie Wigfield, Executive Director, NYA Area Chamber of Commerce, requesting certain segments of Union Street, Elm Street and the Elm Street Municipal Parking Lot be closed for the Annual Springfest Artisan Fair on Saturday, June 4, 2022.

Suggested Motion:

Motion to approve the NYA Area Chamber of Commerce street closing request for the Annual Springfest Artisan Fair.



May 10, 2022

RE: Road Closure Request

Dear Administrator Andrea Aukrust, Mayor Carol Lagergren & City Council Members,

The NYA Area Chamber of Commerce, along with members of the NYA EDC, are currently planning the 3RD Annual Springfest Artisan Fair on Saturday, June 4, 2022. This event will be held in the Historic Downtown Norwood in the hopes of bring positive attention and celebration to our small town. We have invited local artists, food enthusiasts, musicians, quilters, etc. to participate in this event.

On May 10, 2022, the request was made to Carver County Public Works Division to close Elm Street from Union Street (by Roy Clay) to Morse Street (before the intersection) for the event as Elm Street is also a county road (33). The start time of the closure would be from 6:30am to approximately 7pm that evening. We are asking the City of NYA to also comply with this request.

Attached is a detailed map of the closure along with alternate routes for traffic. This information was also provided to Carver County.

Thank you for your consideration.

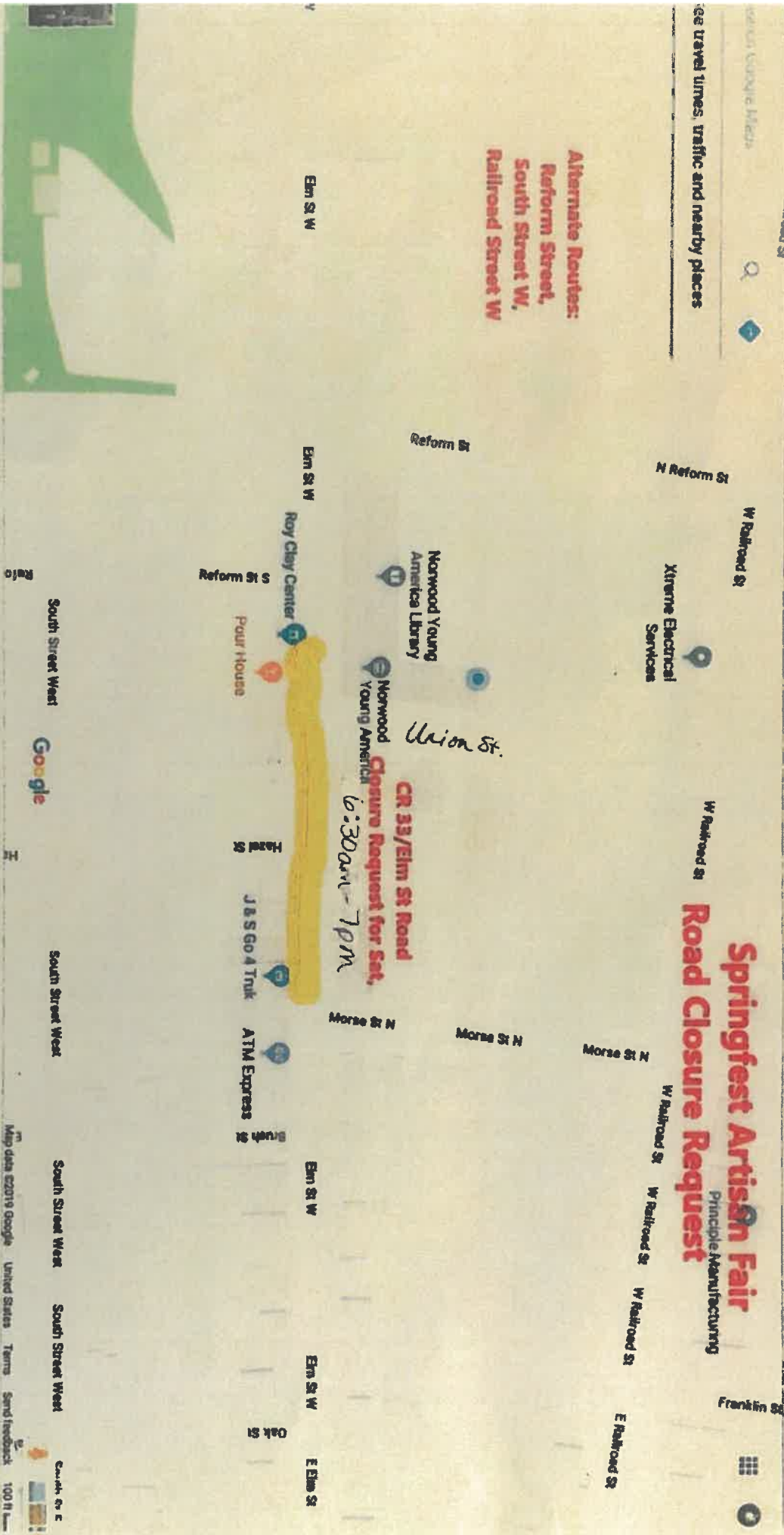
Respectfully,

Julie Wigfield

Julie Wigfield, ED
NYA Area Chamber of Commerce
PO Box 292
NYA, MN 55368
952-737-7403
info@nyachamber.org
www.nyachamber.org

Google Maps
Travel times, traffic and nearby places

Alternate Routes:
Reform Street,
South Street W,
Railroad Street W





To: Mayer Lagergren and Council Members
From: Angela Brumbaugh, City Clerk/Treasurer
Date: May 23, 2022
Subject: Liquor License Renewal for 2022-23

The City's liquor licenses will renew on July 1, 2022. Below is an additional applicant and the license they are requesting for Council review and approval. Council approval is contingent upon receipt of all required documentation, fees, and sheriff's department approval.

The Carver County Sheriff's Office will review all applications for any violations before any paperwork is sent to the Alcohol and Gambling Enforcement Division of the State for approval.

Applicant	Type of License
Norwood Baseball	On-Sale 3.2 Beer

Recommended Motion:

Approve the liquor license application listed above, contingent on receipt of all required documentation, fees, and Sheriff's department approval.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Karen Hallquist, Economic Development and Marketing Director

DATE: May 23, 2022

RE: Springfest Artisan Fair: Request for Outside Alcohol Consumption

The Norwood Young America Area Chamber of Commerce and the Pour House request permission to allow outside alcohol consumption in the designated area shown on the enclosed map adjacent to their property.

- ❖ The designated outdoor area runs along Elm Street from Union Street (by Roy Clay) to Morse Street and on Union Street from Elm Street to the railroad tracks
- ❖ Orange fencing will block/control all entrance and exit points to the area
- ❖ The “selling” of alcohol will take place inside the Pour House **only**—*not outside*
- ❖ Enclosed is a copy of Ryan Finnerty, owner of the Pour House, Certificate of Liability Insurance indicating that the establishment is covered with outside alcohol consumption in the designated area

Consent Agenda item:

Approve the NYA Area Chamber of Commerce and Pour House’s outside alcohol consumption request in the designated area for the Springfest Artisan Fair on June 4, 2022.

Norwood Young America



May 18, 2022

RE: Road Closure Request

Dear Administrator Andrea Aukrust, Mayor Carol Lagergren & City Council Members,

The NYA Area Chamber of Commerce, along with members of the NYA EDC, are currently planning the the 3rd Annual Springfest Artisan Fair on Saturday, June 4, 2022. This event will be held in the Historic Downtown Norwood in the hopes of bring positive attention and celebration to our small town. We have invited local artists, food enthusiasts, musicians, quilters, etc. to participate in this event.

On May 17, 2022, the request was approved by Carver County Public Works Division to close Elm Street from Union Street (by Roy Clay) to Morse Street (before the intersection) for the event as Elm Street is also a county road (33). We are also requesting to close Union Street from the railroad tracks to Elm Street and the City Parking lot. The Start time of closure would be from 7 am to approximately 5 pm that evening. We are asking the City of NYA to also comply with this request.

Attached is a detailed map of the closure along with alternate routes for traffic. This information was also provided to Carver County.

Thank you for your consideration.

Respectfully,

Julie Wigfield

Julie Wigfield, ED
NYA Area Chamber of Commerce
PO Box 292
NYA, MN 55368
952-737-7403
info@nyachamber.org
www.nyachamber.org

See travel times, traffic and nearby places

Alternate Routes:
Reform Street,
South Street W,
Railroad Street W



Special Event...pdf

Road Closure (Yellow) Baracades and Orange Fence (Orange) with Signs saying No alcohol behind this point at the fence/barcade.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: April 25, 2022

RE: Hire Seasonal Public Service Employees for 2022

We are requesting approval to hire the following applicants as 2022 Seasonal Public Service Employees:

- ❖ Daniel Stender – Worked for the City for 25+ years (Grade 2, step 8)
- ❖ Monroe, Teague – Lawn Care and Landscaping Experience (Grade 2, step 7)
- ❖ Barthel, Aiden – Customer Service Experience, Lawn Care (Grade 2, step 4)

During the interview, we did find that although the applicants are willing to work full-time there are days they would need to be absent. We felt it would be best to hire three seasonal employees in order to take into consideration absences by them and full-time staff.

Actual start dates will be discussed with the Public Service Department and the employee.

Consent Recommended Motion:

Motion to approve hiring Daniel Stender, Teague Monroe, and Aiden Barthel at the rates listed above as 2022 Seasonal Employees.

Norwood Young America



TO: NYA City Council

FROM: Jared Johnson

DATE: May 23, 2022

SUBJECT: Yaeger Machines – 415 Tacoma Circle

REQUEST: Petition to Vacate Certain Drainage and Utility Easements

Background

The City has received a petition from YMI Properties to vacate certain drainage and utility easements at the property addressed as 415 Tacoma Circle (highlighted in red below). This property is legally described as Lots 6, Block 2, Tacoma West Industrial Park. The subject property contains Yaeger Machines.



The drainage and utility easement to be vacated is along the southeast property line. Yaeger Machines recently bought the abutting property, (lot 7) southeast of the subject property. The company has future plans to expand their initial footprint which would encroach into the easement. They would like to vacate it in order to legally build into lot 7 and across the current property line. The applicant is also requesting to combine the new parcel, to the existing development, which means combining lot 6 and 7 into one single PID number. This will allow for anticipated future expansion. Lot combinations can be approved administratively, but the applicant is responsible for recording the combination with Carver County.

Review

Per Minnesota State Statue 412.851, the City Council must conduct a public hearing regarding the proposed vacation after published and posted notice for the vacation. The notice was both published and posted.

Action

The City Council shall hold the public hearing, hear any public comments, close the public hearing and adopt Resolution 2022-15 authorizing the vacation of said easements.

Attachments

Vacation Exhibit
Resolution 2022-15

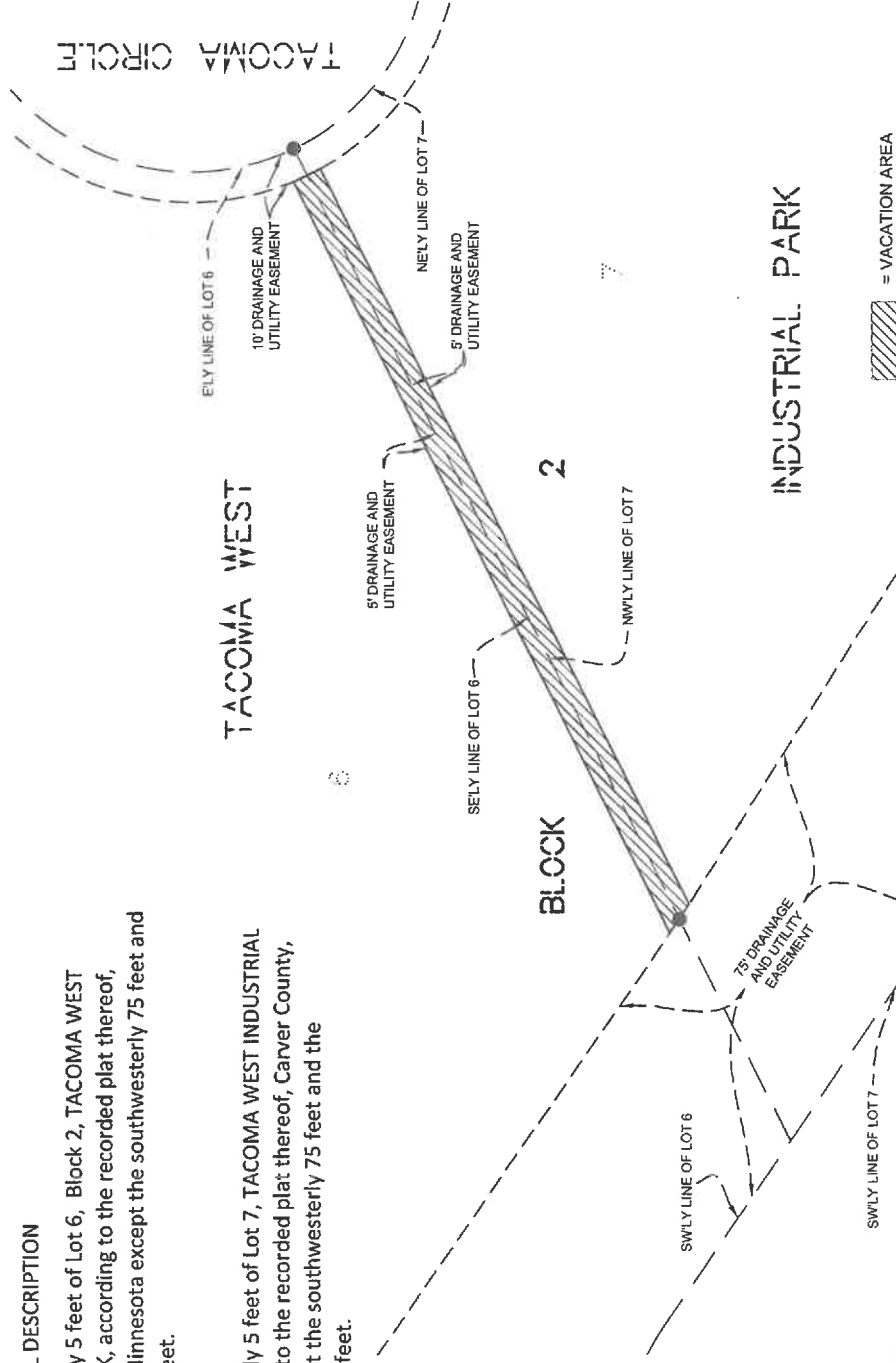
VACATION EXHIBIT

PROPOSED LEGAL DESCRIPTION

The southeasterly 5 feet of Lot 6, Block 2, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 75 feet and the easterly 10 feet.

AND

The northwesterly 5 feet of Lot 7, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 75 feet and the northeasterly 10 feet.



NO. DATE DESCRIPTION		DATE: 3/7/22	I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.		DESIGN TREE engineering and surveying 170-217-555
SCALE: AS SHOWN		AS SHOWN	JDS		
DRAWN BY: JDS		DATE: 3/7/22	JDS		PREPARED FOR: YMI PROPERTIES, LLC
CHECKED BY: JDS		DATE: 3/7/22	JDS		
PROJECT NO. 06822001		DATE: 3/7/22		DATE: 3/7/22	
COPYRIGHT © 2022 BY DESIGN TREE ENGINEERING INCORPORATED					

RESOLUTION NO. 2022-15

A RESOLUTION VACATING CERTAIN EXISTING DRAINAGE AND UTILITY EASEMENTS IN TACOMA WEST INDUSTRIAL PARK

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, the City of Norwood Young America has received a petition from YMI Properties LLC, property owner of Lots 6 & 7, Block 2 Tacoma West Industrial Park, to vacate certain existing drainage and utility easements depicted on Exhibit "A" and legally described as;

The southeasterly 5 feet of Lot 6, Block 2, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 82 feet and the easterly 10 feet.

AND

The northwesterly 5 feet of Lot 7, Block 2, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 82 feet and the northeasterly 10 feet.

WHEREAS, pursuant to Minnesota Statute § 412.851, the City Council of Norwood Young America has conducted a public hearing to consider the vacation of such drainage and utility easement on the 23rd day of May 2022, preceded by published and posted notice to consider the easement vacation requested by YMI Properties LLC and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, it appears that it is in the public interest to vacate drainage and utility easements as depicted in Exhibit "A".

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the drainage and utility easement described as follows is hereby vacated:

The southeasterly 5 feet of Lot 6, Block 2, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 82 feet and the easterly 10 feet.

AND

The northwesterly 5 feet of Lot 7, Block 2, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 82 feet and the northeasterly 10 feet.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

Passed by the City Council of Norwood Young America, Minnesota this 23rd day of May, 2022.

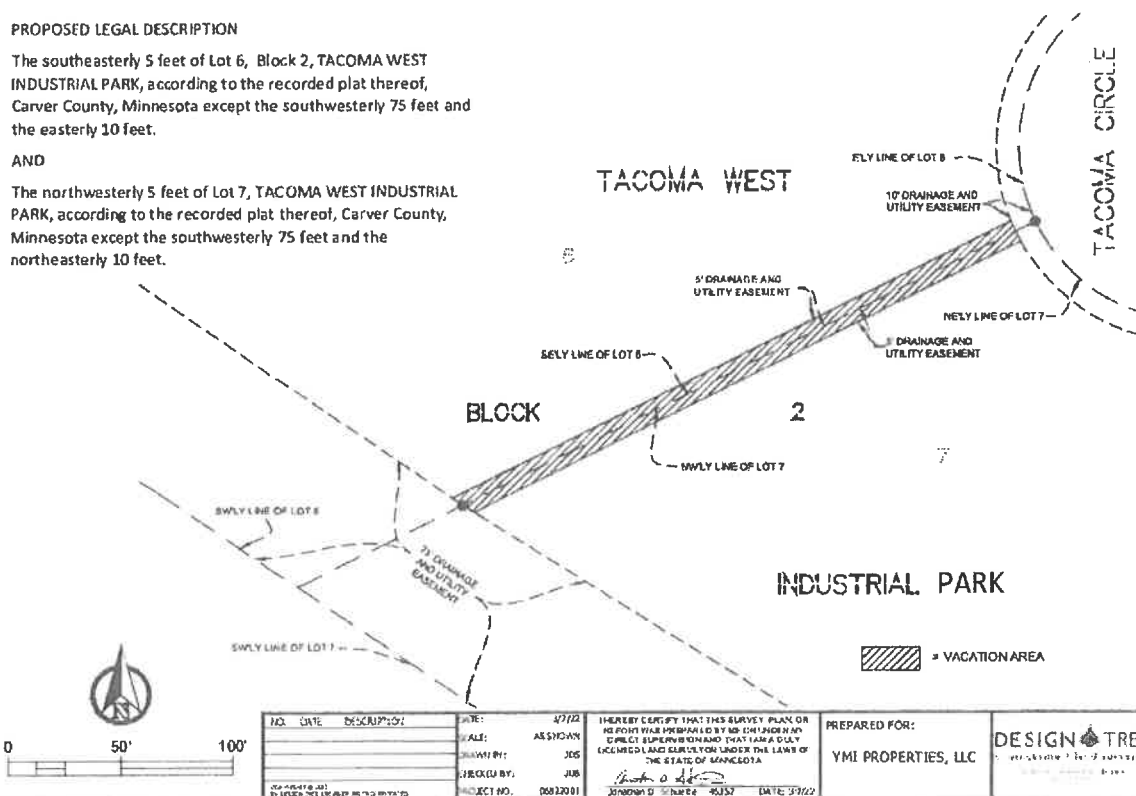
Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

VACATION EXHIBIT

The northwesterly 5 feet of Lot 7, TACOMA WEST INDUSTRIAL PARK, according to the recorded plat thereof, Carver County, Minnesota except the southwesterly 75 feet and the northeasterly 10 feet.





TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: May 23, 2022

RE: Resolution 2022-16 Awarding the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2022a, in the amount of \$2,695,000

Nick from Ehlers and Associates will be attending the meeting Monday evening. The bids are due by 11 a.m. on Monday. We will have updated information for you at the meeting.

Recommended Motion:

Motion to approve Resolution No. 2022-16, A Resolution Awarding the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2022A, in the Original Aggregate Principal Amount of \$2,695,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment

Extract of Minutes of Meeting
of the City Council of the City of
Norwood Young America, Carver County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Norwood Young America, Minnesota, was duly held in City Hall of said City on Monday, May 23, 2022, commencing at 6:00 p.m.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Improvement and Utility Revenue Bonds, Series 2022A, to be issued in the original aggregate principal amount of \$2,695,000.

The City Administrator presented a tabulation of the proposals which had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member _____ then introduced the following resolution and moved its adoption:

RESOLUTION NO. 2022-16

A Resolution Awarding the Sale of General Obligation Improvement and Utility Revenue Bonds, Series 2022A, in the Original Aggregate Principal Amount of \$2,695,000; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment

BE IT RESOLVED By the City Council of the City of Norwood Young America, Carver County, Minnesota (the “City”) as follows:

Section 1. Sale of Bonds.

1.01. Improvement Bonds.

(a) Certain assessable public improvements within the City, including street improvements (the “Assessable Improvements”) associated with the projects designated as the 2nd Avenue Infrastructure Improvements (the “Project”), have been made, duly ordered or contracts let for the construction thereof pursuant to the provisions of Minnesota Statutes, Chapters 429 and 475, as amended (collectively, the “Improvement Act”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$1,630,000 (the “Improvement Bonds”), pursuant to the Improvement Act, to provide financing for the Assessable Improvements.

1.02. Sanitary Sewer Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City’s sanitary sewer system (the “Sanitary Sewer Improvements”) as part of the Project pursuant to Minnesota Statutes, Chapters 444 and 475, as amended (the “Utility Revenue Act”), and Section 115.46, as amended (the “Sanitary Sewer Act”).

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$245,000 (the “Sanitary Sewer Revenue Bonds”), pursuant to the Utility Revenue Act and the Sanitary Sewer Act, to provide financing for the Sanitary Sewer Improvements.

1.03. Storm Water Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City’s storm water system (the “Storm Water Improvements”) as part of the Project pursuant to the Utility Revenue Act.

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$235,000 (the “Storm Water Revenue Bonds”), pursuant to the Utility Revenue Act, to provide financing for the Storm Water Improvements.

1.04. Water Revenue Bonds.

(a) The City engineer has recommended the construction of various improvements to the City's and water system (the "Water Improvements") as part of the Project pursuant to the Utility Revenue Act.

(b) It is necessary and expedient to the sound financial management of the affairs of the City to issue general obligation bonds in the aggregate principal amount of \$585,000 (the "Water Revenue Bonds"), pursuant to the Utility Revenue Act, to provide financing for the Water Improvements.

1.05. Issuance of General Obligation Improvement and Utility Revenue Bonds.

(a) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Improvement and Utility Revenue Bonds, Series 2022A (the "Bonds"), in the original aggregate principal amount of \$2,695,000, pursuant to the Improvement Act, the Utility Revenue Act, and the Sanitary Sewer Act (collectively, the "Act"), to provide financing for the construction of the Assessable Improvements, the Sanitary Sewer Improvements, the Storm Water Improvements, and the Water Improvements.

(b) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent municipal advisor in connection with such sale. The actions of the City staff and municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

1.06. Award to the Purchaser and Interest Rates. The proposal of _____ (the "Purchaser") to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$ _____ (par amount of \$2,695,000, [plus original issue premium of \$ _____,] [less original issue discount of \$ _____,] less underwriter's discount of \$ _____), plus accrued interest, if any, to the date of delivery for Bonds bearing interest as follows:

<u>Year of Maturity</u>	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Interest Rate</u>
2024	%	2029	%
2025		2030	
2026		2031	
2027		2032	
2028		2033	

True interest cost: _____ %

1.07. Purchase Contract. The amount proposed by the Purchaser in excess of the minimum bid shall be credited to the accounts in the Debt Service Fund hereinafter created or deposited in the accounts of the Construction Fund hereinafter created, as determined by the City Administrator in consultation with the City's municipal advisor. The good faith deposit of the Purchaser shall be retained and deposited until the Bonds have been delivered and shall be deducted from the purchase price paid at settlement. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.08. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act, in the original aggregate principal amount of \$2,695,000, originally dated the date of delivery, in the denomination of \$5,000 each or any integral multiple thereof, being in fully registered form, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year of Maturity</u>	<u>Amount</u>	<u>Year of Maturity</u>	<u>Amount</u>
2024	\$	2029	\$
2025		2030	
2026		2031	
2027		2032	
2028		2033	

(a) \$1,630,000 in principal amount of the Bonds, constituting the Improvement Bonds, maturing on February 1 in the years and in the amounts set forth below, will be used to finance the construction of the Assessable Improvements:

<u>Year of Maturity</u>	<u>Amount</u>	<u>Year of Maturity</u>	<u>Amount</u>
2024	\$	2029	\$
2025		2030	
2026		2031	
2027		2032	
2028		2033	

(b) \$245,000 in principal amount of the Bonds, constituting the Sanitary Sewer Revenue Bonds, maturing on February 1 in the years and in the amounts set forth below, will be used to finance the construction of the Sanitary Sewer Improvements:

<u>Year of Maturity</u>	<u>Amount</u>	<u>Year of Maturity</u>	<u>Amount</u>
2024	\$	2029	\$
2025		2030	
2026		2031	
2027		2032	
2028		2033	

(c) \$235,000 in principal amount of the Bonds, constituting the Storm Water Revenue Bonds, maturing on February 1 in the years and in the amounts set forth below, will be used to finance the construction of the Storm Water Improvements:

<u>Year of Maturity</u>	<u>Amount</u>	<u>Year of Maturity</u>	<u>Amount</u>
2024	\$	2029	\$
2025		2030	
2026		2031	
2027		2032	
2028		2033	

(d) The remainder of the Bonds in the principal amount of \$585,000, constituting the Water Revenue Bonds, maturing on February 1 in the years and in the amounts set forth below, will be used to finance the construction of the Water Improvements.

<u>Year of Maturity</u>	<u>Amount</u>	<u>Year of Maturity</u>	<u>Amount</u>
2024	\$	2029	\$
2025		2030	
2026		2031	
2027		2032	
2028		2033	

1.09. Optional Redemption. The City may elect on February 1, 2031, and on any day thereafter to prepay Bonds due on or after February 1, 2032. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[1.10. Mandatory Redemption: Term Bonds. The Bonds maturing on February 1, 20__ and February 1, 20__ shall hereinafter be referred to collectively as the "Term Bonds." The principal amount of the Term Bonds subject to mandatory sinking fund redemption on any date may be reduced through earlier optional redemptions, with any partial redemptions of the Term Bonds credited against future mandatory sinking fund redemptions of such Term Bond in such order as the City shall determine. The Term Bonds are subject to mandatory sinking fund redemption and shall be redeemed in part at par plus accrued interest on February 1 of the following years and in the principal amounts as follows:]

Sinking Fund Installment Date

<u>February 1, 20__ Term Bond</u>	<u>Principal Amount</u>
	\$

* Maturity

<u>February 1, 20__ Term Bond</u>	<u>Principal Amount</u>
	\$

* Maturity

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates: Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available

for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2023, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the “Registrar” and “Paying Agent”). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner’s attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner’s order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses

and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Bond Trust Services Corporation, Roseville, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of the City Council, the City Administrator must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT B.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a

copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Improvement and Utility Revenue Bonds, Series 2022A Debt Service Fund (the “Debt Service Fund”) hereby created. The Debt Service Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City will maintain the following accounts in the Debt Service Fund: the “Assessable Improvements Account,” the “Sanitary Sewer Improvements Account,” the “Storm Water Improvements Account,” and the “Water Improvements Account.” Amounts in the Assessable Improvements Account are irrevocably pledged to the Improvement Bonds, amounts in the Sanitary Sewer Improvements Account are irrevocably pledged to the Sanitary Sewer Revenue Bonds, amounts in the Storm Water Improvements Account are irrevocably pledged to the Storm Water Revenue Bonds, and amounts in the Water Improvements Account are irrevocably pledged to the Water Revenue Bonds.

(a) Assessable Improvements Account. The City Administrator shall timely deposit in the Assessable Improvements Account of the Debt Service Fund the special assessments levied against property specially benefited by the Assessable Improvements (the “Assessments”) and the ad valorem taxes hereinafter levied (the “Taxes”), which Assessments and Taxes are hereby pledged to the Assessable Improvements Account. There is also appropriated to the Assessable Improvements Account a pro rata portion of (i) amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.07 hereof; and (ii) capitalized interest financed with proceeds of the Bonds, if any. There also shall be deposited to the Assessable Improvements Account all investment earnings on amounts in the Assessable Improvements Account and any other funds appropriated for the payment of principal of or interest on the Improvement Bonds.

(b) Sanitary Sewer Improvements Account. The City will continue to maintain and operate its Sanitary Sewer Fund to which will be credited all gross revenues of the sanitary sewer system, and out of which will be paid all normal and reasonable expenses of current operations of such system. Any balances therein are deemed net revenues (the “Sanitary Sewer Net Revenues”) and will be transferred, from time to time, to the Sanitary Sewer Improvements Account of the Debt Service Fund, which Sanitary Sewer Improvements Account will be used only to pay principal of and interest on the Sanitary Sewer Revenue Bonds and any other bonds similarly authorized. There will always be retained in the Sanitary Sewer Improvements Account a sufficient amount to pay principal of and interest on all the Sanitary Sewer Revenue Bonds, and the City Administrator must report any current or anticipated deficiency in the Sanitary Sewer Improvements Account to the City Council. There is also appropriated to the Sanitary Sewer Improvements Account a pro rata portion of (i) amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.07 hereof; and (ii) capitalized interest financed with proceeds of the Bonds, if any. There also shall be deposited to the Sanitary Sewer Improvements Account all investment earnings on amounts in the Sanitary Sewer Improvements Account and any other funds appropriated for the payment of principal of or interest on the Sanitary Sewer Revenue Bonds.

(c) Storm Water Improvements Account. The City will continue to maintain and operate its Storm Water Fund to which will be credited all gross revenues of the storm water system, and out of which will be paid all normal and reasonable expenses of current operations of such system. Any balances therein are deemed net revenues (the “Storm Water Net Revenues”) and will be transferred,

from time to time, to the Storm Water Improvements Account of the Debt Service Fund, which Storm Water Improvements Account will be used only to pay principal of and interest on the Storm Water Revenue Bonds and any other bonds similarly authorized. There will always be retained in the Storm Water Improvements Account a sufficient amount to pay principal of and interest on all the Storm Water Revenue Bonds, and the City Administrator must report any current or anticipated deficiency in the Storm Water Improvements Account to the City Council. There is also appropriated to the Storm Water Improvements Account a pro rata portion of (i) amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.07 hereof; and (ii) capitalized interest financed with proceeds of the Bonds, if any. There also shall be deposited to the Storm Water Improvements Account all investment earnings on amounts in the Storm Water Improvements Account and any other funds appropriated for the payment of principal of or interest on the Storm Water Revenue Bonds.

(c) Water Improvements Account. The City will continue to maintain and operate its Water Fund to which will be credited all gross revenues of the water system, and out of which will be paid all normal and reasonable expenses of current operations of such system. Any balances therein are deemed net revenues (the "Water Net Revenues") and will be transferred, from time to time, to the Water Improvements Account of the Debt Service Fund, which Water Improvements Account will be used only to pay principal of and interest on the Water Revenue Bonds and any other bonds similarly authorized. There will always be retained in the Water Improvements Account a sufficient amount to pay principal of and interest on all the Water Revenue Bonds, and the City Administrator must report any current or anticipated deficiency in the Water Improvements Account to the City Council. There is also appropriated to the Water Improvements Account a pro rata portion of (i) amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.07 hereof; and (ii) capitalized interest financed with proceeds of the Bonds, if any. There also shall be deposited to the Water Improvements Account all investment earnings on amounts in the Water Improvements Account and any other funds appropriated for the payment of principal of or interest on the Water Revenue Bonds.

4.02. Construction Fund. The City hereby creates the General Obligation Improvement and Utility Revenue Bonds, Series 2022A Construction Fund (the "Construction Fund"). The City will maintain the following accounts in the Construction Fund: the "Assessable Improvements Account," the "Sanitary Sewer Improvements Account," the "Storm Water Improvements Account," and the "Water Improvements Account." Amounts in the Assessable Improvements Account are irrevocably pledged to the Improvement Bonds, amounts in the Sanitary Sewer Improvements Account are irrevocably pledged to the Sanitary Sewer Revenue Bonds, amounts in the Storm Water Improvements Account are irrevocably pledged to the Storm Water Revenue Bonds, and amounts in the Water Improvements Account are irrevocably pledged to the Water Revenue Bonds.

(a) Assessable Improvements Account. Proceeds of the Improvement Bonds, less the appropriations made in Section 4.01(a) hereof, together with any other funds appropriated for the Assessable Improvements, Taxes, and Assessments collected during the construction of the Assessable Improvements, will be deposited in the Assessable Improvements Account of the Construction Fund to be used solely to defray expenses of the Assessable Improvements and the payment of principal of and interest on the Improvement Bonds prior to the completion and payment of all costs of the Assessable Improvements. Any balance remaining in the Assessable Improvements Account after completion of the Assessable Improvements may be used to pay the cost in whole or in part of any other improvement instituted under the Improvement Act, under the direction of the City Council. When the Assessable Improvements are completed and the cost thereof paid, the Assessable Improvements Account of the Construction Fund is to be closed and any subsequent collections of

Assessments and Taxes for the Assessable Improvements are to be deposited in the Assessable Improvements Account of the Debt Service Fund.

(b) Sanitary Sewer Improvements Account. Proceeds of the Sanitary Sewer Revenue Bonds, less the appropriations made in Section 4.01(b) hereof, will be deposited in the Sanitary Sewer Improvements Account of the Construction Fund to be used solely to defray expenses of the Sanitary Sewer Improvements. When the Sanitary Sewer Improvements are completed and the cost thereof paid, the Sanitary Sewer Improvements Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Sanitary Sewer Improvements Account of the Debt Service Fund.

(c) Storm Water Improvements Account. Proceeds of the Storm Water Revenue Bonds, less the appropriations made in Section 4.01(c) hereof, will be deposited in the Storm Water Improvements Account of the Construction Fund to be used solely to defray expenses of the Storm Water Improvements. When the Storm Water Improvements are completed and the cost thereof paid, the Storm Water Improvements Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Storm Water Improvements Account of the Debt Service Fund.

(d) Water Improvements Account. Proceeds of the Water Revenue Bonds, less the appropriations made in Section 4.01(d) hereof, will be deposited in the Water Improvements Account of the Construction Fund to be used solely to defray expenses of the Water Improvements. When the Water Improvements are completed and the cost thereof paid, the Water Improvements Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Water Improvements Account of the Debt Service Fund.

4.03. City Covenants with Respect to the Improvement Bonds. It is hereby determined that the Assessable Improvements will directly and indirectly benefit abutting property, and the City hereby covenants with the holders from time to time of the Bonds as follows:

(a) The City will cause the Assessments for the Assessable Improvements to be promptly levied so that the first installment of the Assessable Improvements will be collectible not later than 2023 and will take all steps necessary to assure prompt collection, and the levy of the Assessments is hereby authorized. The City Council will cause to be taken with due diligence all further actions that are required for the construction of each Assessable Improvement financed wholly or partly from the proceeds of the Improvement Bonds, and will take all further actions necessary for the final and valid levy of the Assessments and the appropriation of any other funds needed to pay the Improvement Bonds and interest thereon when due.

(b) In the event of any current or anticipated deficiency in Assessments and Taxes, the City Council will levy additional ad valorem taxes in the amount of the current or anticipated deficiency.

(c) The City will keep complete and accurate books and records showing receipts and disbursements in connection with the Assessable Improvements, Assessments, and Taxes levied therefor and other funds appropriated for their payment, collections thereof and disbursements therefrom, monies on hand and, the balance of unpaid Assessments.

(d) The City will cause its books and records to be audited at least annually and will furnish copies of such audit reports to any interested person upon request.

(e) At least twenty percent (20%) of the cost to the City of the Assessable Improvements described herein will be specially assessed against benefited properties.

4.04. City Covenants with Respect to the Utility Revenue Bonds. The City Council covenants and agrees with the holders of the Bonds that so long as any of the Bonds remain outstanding and unpaid, it will keep and enforce the following covenants and agreements:

(a) The City will continue to maintain and efficiently operate the sanitary sewer system, the storm water system, and the water system (collectively, the "Utility Systems") as public utilities and conveniences free from competition of other like municipal utilities and will cause all revenues therefrom to be deposited in bank accounts and credited to the Sanitary Sewer Fund, the Storm Water Fund, and the Water Fund (collectively, the "Utility Funds"), respectively, as hereinabove provided, and will make no expenditures from those accounts except for a duly authorized purpose and in accordance with this resolution.

(b) The City will also maintain the (i) Sanitary Sewer Improvements Account of the Debt Service Fund as a separate account and will cause money to be credited thereto from time to time, out of Sanitary Sewer Net Revenues from the Sanitary Sewer System in sums sufficient to pay principal of and interest on the Sanitary Sewer Revenue Bonds when due; (ii) Storm Water Improvements Account of the Debt Service Fund as a separate account and will cause money to be credited thereto from time to time, out of Storm Water Net Revenues from the Storm Water System in sums sufficient to pay principal of and interest on the Storm Water Revenue Bonds when due; and (iii) Water Improvements Account of the Debt Service Fund as a separate account and will cause money to be credited thereto from time to time, out of Water Net Revenues from the Water System in sums sufficient to pay principal of and interest on the Water Revenue Bonds when due.

(c) The City will keep and maintain proper and adequate books of records and accounts separate from all other records of the City in which will be complete and correct entries as to all transactions relating to the Utility Systems and which will be open to inspection and copying by any bondholder, or the bondholder's agent or attorney, at any reasonable time, and it will furnish certified transcripts therefrom upon request and upon payment of a reasonable fee therefor, and said account will be audited at least annually by a qualified public accountant and statements of such audit and report will be furnished to all bondholders upon request.

(d) The City Council will cause persons handling revenues of the Utility Systems to be bonded in reasonable amounts for the protection of the City and the bondholders and will cause the funds collected on account of the operations of such systems to be deposited in a bank whose deposits are guaranteed under the Federal Deposit Insurance Law.

(e) The City Council will keep the Utility Systems insured at all times against loss by fire, tornado and other risks customarily insured against with an insurer or insurers in good standing, in such amounts as are customary for like plants, to protect the holders, from time to time, of the Bonds and the City from any loss due to any such casualty and will apply the proceeds of such insurance to make good any such loss.

(f) The City and each and all of its officers will punctually perform all duties with reference to the Utility Systems as required by law.

(g) The City will impose and collect charges of the nature authorized by Section 444.075 of the Utility Revenue Act, at the times and in the amounts required to produce Sanitary Sewer Net Revenues adequate to pay all principal and interest when due on the Sanitary Sewer Revenue Bonds, to produce Storm Water Net Revenues adequate to pay all principal and interest when due on the Storm Water Revenue Bonds, to produce Water Net Revenues adequate to

pay all principal and interest when due on the Water Revenue Bonds, and to create and maintain such reserves securing said payments as may be provided in this resolution.

(h) The City Council will levy general ad valorem taxes on all taxable property in the City when required to meet any deficiency in Sanitary Sewer Net Revenues, Storm Water Net Revenues, and Water Net Revenues.

(i) The City hereby determined that the estimated collection of (i) Sanitary Sewer Net Revenues herein pledged for the payment of principal and interest on the Sanitary Sewer Revenue Bonds will produce at least five percent (5%) in excess of the amount needed to meet, when due, the principal and interest payments on the Sanitary Sewer Revenue Bonds; (ii) Storm Water Net Revenues herein pledged for the payment of principal and interest on the Storm Water Revenue Bonds will produce at least five percent (5%) in excess of the amount needed to meet, when due, the principal and interest payments on the Storm Water Revenue Bonds; and (iii) Water Net Revenues herein pledged for the payment of principal and interest on the Water Revenue Bonds will produce at least five percent (5%) in excess of the amount needed to meet, when due, the principal and interest payments on the Water Revenue Bonds.

4.05. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.06. Pledge of Tax Levy. For the purpose of paying a portion of the principal of and interest on the Improvement Bonds, there is levied a direct annual irrevocable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be credited to the Assessable Improvements Account of the Debt Service Fund above provided and will be in the years and amounts as attached hereto as EXHIBIT C.

4.07. Certification to Manager of Taxpayer Services as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Taxes, Assessments, Sanitary Sewer Net Revenues, Storm Water Net Revenues, and Water Net Revenues will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the City Administrator may certify to the Manager of Taxpayer Services of Carver County, Minnesota (the "Manager of Taxpayer Services") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the Manager of Taxpayer Services will thereupon reduce the levy collectible during such year by the amount so certified.

4.08. Debt Service Coverage. It is hereby determined that: (i) the estimated collection of the foregoing Taxes and Assessments will produce at least five percent (5%) in excess of the amount needed to pay when due, the principal and interest payments on the Improvement Bonds; (ii) the Water Net Revenues herein pledged will produce at least five percent (5%) in excess of the amount needed to pay when due the principal and interest payments on the Water Revenue Bonds; (iii) the Storm Sewer Net Revenues herein pledged will produce at least five percent (5%) in excess of the amount needed to pay when due the principal and interest payments on the Storm Sewer Revenue Bonds; and (iv) the Sanitary Sewer Net Revenues herein pledged and any taxes hereafter levied will produce at least five percent (5%) in excess of the amount needed to pay when due the principal and interest payments on the Sanitary Sewer Revenue

Bonds.

4.09. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the Manager of Taxpayer Services and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor, the City Administrator and/or the City Clerk/Treasurer are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor, the City Administrator, and/or the City Clerk/Treasurer are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and the City Clerk/Treasurer shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the City Clerk/Treasurer shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Electronic Signatures. The electronic signatures of the Mayor, the City Administrator and/or the City Clerk/Treasurer to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) "electronic signature" means a manually signed original signature that is then transmitted by electronic means; and (ii) "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a portable document format ("pdf") or other replicating image attached to an electronic mail or internet message.

5.05. Payment of Costs of Issuance. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses in accordance with the closing memorandum to be prepared and distributed by Ehlers and Associates, Inc., the municipal advisor to the City, on the date of closing.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its

power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. No Rebate Required.

(a) The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States, if the Bonds (together with other obligations reasonably expected to be issued in calendar year 2022) exceed the small-issuer exception amount of \$5,000,000.

(b) For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements, the City finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or the Assessable Improvements or Utility Improvements financed by the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not “private activity bonds” as defined in Section 141 of the Code;

(b) the City designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2022 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2022 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.08 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns

("DTC"). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the "Participants") or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co." will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Representation Letter") which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

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The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Approved by the City Council of the City of Norwood Young America, Minnesota this 9th day of May, 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk/Treasurer

EXHIBIT A
PROPOSALS

EXHIBIT B
FORM OF BOND

No. R-_____ UNITED STATES OF AMERICA \$ _____
STATE OF MINNESOTA
COUNTY OF CARVER
CITY OF NORWOOD YOUNG AMERICA

GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BOND
SERIES 2022A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	June 16, 2022	

Registered Owner: Cede & Co.

The City of Norwood Young America, Minnesota, a duly organized and existing municipal corporation in Carver County, Minnesota (the "City"), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a 360-day year of twelve 30-day months), payable February 1 and August 1 in each year, commencing February 1, 2023, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Bond Trust Services Corporation, Roseville, Minnesota, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2031, and on any day thereafter to prepay Bonds due on or after February 1, 2032. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company ("DTC") of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$2,695,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on May 23, 2022 (the "Resolution"), for the purpose of providing money to defray the expenses incurred and to be incurred in making certain assessable local improvements and improvements to the City's sanitary sewer system, the storm water system, and the water system, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 429, 444, and 475, as amended, and Section 115.46, as amended. The principal hereof and interest hereon are payable in part from special assessments levied against property

specially benefited by local improvements, in part from net revenues of the sanitary sewer system, the storm water system, and the water system of the City, and in part from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in special assessments, net revenues, and taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

IT IS HEREBY CERTIFIED AND RECITED that in and by the Resolution, the City has covenanted and agreed that it will continue to own and operate the sanitary sewer system, the storm water system, and the water system free from competition by other like municipal utilities; that adequate insurance on said system and suitable fidelity bonds on employees will be carried; that proper and adequate books of account will be kept showing all receipts and disbursements relating to the Sanitary Sewer Fund, the Storm Water Fund, and the Water Fund, into which it will pay all of the gross revenues from the sanitary sewer system, the storm water system, and the water system, respectively; that it will also create and maintain a Sanitary Sewer Improvements Account, a Storm Water Improvements Account, and a Water Improvements Account within the General Obligation Improvement and Utility Revenue Bonds, Series 2022A Debt Service Fund, into which it will pay, out of the net revenues from the sanitary sewer system, the storm water system, and the water system, respectively, a sum sufficient to pay principal of the Sanitary Sewer Revenue Bonds, the Storm Water Revenue Bonds, and the Water Revenue Bonds (all as defined in the Resolution) and interest on the Sanitary Sewer Revenue Bonds, the Storm Water Revenue Bonds, and the Water Revenue Bonds when due; and that it will provide, by ad valorem tax levies, for any deficiency in required net revenues of the utility systems.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the City and the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Norwood Young America, Carver County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: June 16, 2022

**CITY OF NORWOOD YOUNG AMERICA,
MINNESOTA**

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

BOND TRUST SERVICES CORPORATION

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM – as tenants in common

UNIF GIFT MIN ACT

Custodian _____

TEN ENT – as tenants by entireties

(Cust) _____ (Minor)
under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN – as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

EXHIBIT C
TAX LEVY SCHEDULE

YEAR *	TAX LEVY
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	

** Year tax levy collected.*

STATE OF MINNESOTA)
)
COUNTY OF CARVER) SS.
)
CITY OF NORWOOD)
YOUNG AMERICA)

I, the undersigned, being the duly qualified and acting City Clerk/Treasurer of the City of Norwood Young America, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on May 23, 2022 with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Improvement and Utility Revenue Bonds, Series 2022A, in the original aggregate principal amount of \$2,695,000.

WITNESS My hand officially as such City Clerk/Treasurer and the corporate seal of the City this _____ day of May, 2022.

(SEAL)

City Clerk/Treasurer
City of Norwood Young America, Minnesota



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: May 23, 2022

RE: Old Town Architect Hiring Recommendation

On April 25, 2022, the Council approved the Request for Qualifications (RFQ) for Old Town to be advertised on the open market. The city received three proposals and a panel consisting of Council member Charlie Storms, the designated Council member on the Parks and Recreation Commission; Economic Development and Marketing Director Karen Hallquist, who is also the City Liaison on the Commission; and Andrea Aukrust, City Administrator, all reviewed the proposals and chose to interview one firm who best met the needs for the Old Town project.

Proposals were received from the following:

- Hay Dobbs PA
- The Design Partnership, Ltd.
- Wilkus Architects, PA

The panel recommends hiring The Design Partnership, Ltd. Their firm is located in Minneapolis; however, there is a local Norwood Young America connection and an understanding of the importance of Old Town to the community. That individual will field questions or concerns as they arise.

- Enclosed are The Design Partnership, Ltd (TDP) qualifications and proposal
- Services to be provided are in a clear-cut timeline, as requested
- The city will be furnished with modeling throughout the design process
- Extensive experience with community engagement and facilitating input from various stakeholder groups on civic projects
- Conversant with public entity projects, including sports complexes

Recommended Motion:

To approve the hiring of The Design Partnership, Ltd. as the architects for the Old Town project.

Norwood Young America

Architecture
Planning
Interiors

May 10, 2022



EST. 1972

Ms. Andrea Aukrust
City Administrator
Norwood Young America, MN
PO Box 59
310 Elm Street West
Norwood Young America, MN 55368

Re: Request for Qualification
City Architect Proposal

Dear Ms. Aukrust,

The Design Partnership, Ltd. Architects is pleased to present our qualifications and fee proposal for the historic Willkommen Park Old Town Building. We have read through the request, looked at the site and asked questions in preparation for our response. We are confident that we can be successful with this project because of our past experience with historic research, adaptive re use and designing public spaces in sports facilities.

We understand the deadlines for keeping this project moving, and present our preliminary schedule included in our response.

We have assembled a team of sub consultants to assist us in delivering the project on time and on budget. Their lead people are identified in the resume section. I will be the City's point person contact for all administrative or design issues, but Allan Perlbachs will field questions or concerns as they may arise. He is an NYA resident, 10 minutes away from the project site.

We look forward to the opportunity to work with you and the staff at Norwood Young America,

Sincerely,

Victor B. Perlbachs, AIA
Vice President

Firm's Description

A. Offering Firm:

The Design Partnership, Ltd.
2700 Louisiana Ave S #26396
Minneapolis, MN 55426
Phone: (612) 338-8889

Contact Person:

Victor B. Perlbachs, AIA
Vice President
Vperlbachs@tdparchitects.com

B. History and Background:

The Design Partnership, Ltd. is a team of architectural professionals established in 1972. Our company has grown in many ways over the years; in number of commissions, in the range and scope of services provided, and in the diversity and knowledge of our principals and staff. This success is the result of our relationships with clients, contractors and building professionals. Punctual and issue-oriented planning creates an atmosphere where the client is a vital member of the design team at all phases of the building process.

We pride ourselves in our ability to bring all our projects in on time and on budget. This is only possible with an accurate and through understanding of the planning and programming. Our attention to the client's needs produces buildings that are highly functional, environmentally friendly and aesthetically exciting without compromising the economics of the project.

The Design Partnership has completed numerous projects in the areas of historic restoration, adaptive re use, food service and concessions, and work for municipalities in the form of planning for parks and public uses. In most cases the planning projects were for establishing budgets for future implementation.

C. Years in Business and Staff:

49 Years since our founding, established as a Minnesota "C" corporation in 1980. Private ownership with Darrell D. Anderson and Victor B. Perlbachs 50% ownership each.

Staffing: 4 employees:

(2) Registered Architects; (2) CAD / Interior design technicians. We also employ a part time contract administrative person.

All of our employees will participate, in varying degrees, on this project.

Through the years we have established great working relationships with design architects, whom we "call-in" on a contract basis for specific job duties on our larger work.

Qualifications



Victor B. Perlbachs, AIA, Principal-In-Charge

Bachelor of Architecture, University of Minnesota, 1975
Registered Architect – Minnesota (Reg. No. 15105)
Membership – American Institute of Architects (AIA)



Mr. Perlbachs will be the Principal-In-Charge for this project. He will be the point of contact for the owner team and will also facilitate all work of the Design Team.

Victor's design experience encompasses the full scope of investigation, knowledge of codes pertaining to specific projects, current ADA design requirements; administering the design process and guiding solutions that meet budgets.

Victor has been directly in charge of the firm's design with the Minneapolis Public Schools, City of Hugo, Mn, and all of the firms' historic restoration work.



Darrell D. Anderson, NCARB, Production Architect

Certificate of Architecture, Dunwoody Industrial Institute, 1962
Registered Architect – Minnesota (Reg. No. 15692).
Memberships – National Council of Architectural Registration Boards (NCARB)



Mr. Anderson will coordinate our in-house quality control and specifications. Darrell has extensive experience in many project types including corporate offices, educational, industrial and conference centers to name a few.



Allan Perlbachs, Job Captain, CADD Technician

Associates Degree in Architectural Drafting & Computer Science,
Northwest Technical Institute, 1999

Mr. Perlbachs has been with the firm since completing his degree course work at NTI in 1999, and before that, working summers while in high school. Allan's experience includes development of construction drawings and details, construction phase administration with retail/banking clients and working with the firm's marketing efforts.

Allan's responsibility on the project will be the creation of construction plans and details and coordinating CAD files into a cohesive set of permit and construction documents.

Sub Consultants

The following sub consultant team will provide services as requested and described in the RFQ.

Structural Engineers

Stephen Rivard

Wenzel Engineering
10100 Morgan Ave. S.
Bloomington, MN 55431

Mechanical & Electrical Engineers

Steve Youngs – Electrical
Mark Brengman – Mechanical

Steen Engineering
5430 Douglas Drive
Minneapolis, MN 55429

Civil Engineering

Bob Weigert

Paramount Engineering & Design
201 W. Travelers Trail
Burnsville, MN 55337

See “Other information” section for additional consultant information. We do not include specific information for the Civil Engineer, as Bob will work in a limited scope under our direct supervision.

Services to be Provided

We will provide a complete and detailed schedule and deliverables once we begin the work. The following tasks and preliminary schedule are based on the information provided in the RFQ and our experience with similar projects and services. The timeline will be adjusted as needed without any affect to our proposed fees.

We list milestone meetings with the city team. Other meetings and on-site visits by the design team will take place to make sure all details are addressed.

Our attendance at public presentations is included. We will answer questions and receive comments to consider in the design process.

A. Schematic Design Phase May 24 - June 14 (3 weeks)

1. We will conduct a kick-off meeting with the city team to gather any information available.
2. Research existing plans, survey, utilities locations.
3. Historic research to determine the proper exterior design features desired.
4. Establish the "project boundary" area that will be impacted by the project.

We will facilitate (2) review meetings to discuss findings, design progress and receive direction for the next steps.

The schematic package deliverables will include Site Plan, Utility Schematics, Drainage & Grading Plan, Structural Plans, Architectural Plans and (3) interior, (3) exterior 3-d views of the concept.

A preliminary construction cost estimate will also be provided. A meeting will be held to turn over the package.

B. City Review and Approval of Schematic Design June 15-29 (2 weeks)

C. Design Development Phase June 30 - July 15 (2 weeks)

1. The selected schematic alternate will be further developed and include a project specification book with project cut sheets as needed.
2. Fire Life Safety and Code plans will be finalized. ADA issues will be discussed and solved with the building inspector.
3. Finishes & colors will be selected. A fourth 3-d image will be provided.
4. The construction cost estimate will be revised.

We will facilitate (1) review meeting, and a meeting to submit the Design Development Package.

- D. City Review and Approval of Design Development July 18 – 22 (1 week)**
- E. Construction Documents Phase to 90% complete July 25 – August 16 (3 weeks)**
1. Architectural, Structural, Mechanical, Electrical and Civil Plans will be completed.
 2. The specification book will be complete.
 3. Construction cost estimate will be revised and finalized.
 4. Bid alternates will be included to control the budget as needed.
- F. City Review and Comments August 17 – 24 (1 week)**
- G. Construction Documents to 100% complete August 25 – Sept. 9 (2 weeks)**
- H. Final City Review and Comments Sept. 10 – 17 (1 week)**
- I. Bidding Phase Sept. 19 – Oct. 3 (2 weeks)**
1. Distribute plans for bid and keep track of bidder's list.
 2. Facilitate a pre-bid meeting, answer questions and issue an addendum as necessary. It will include City comments as well.
 3. Assist City in review of bids, prepare the bid tab.
 4. Interview apparent low bidder and issue a letter of recommendation of the best value bidder.
 5. If agreeable to all, submit plans for building permit review.
- J. Construction Administration Phase Oct. 14 – July of 2023**
1. Facilitate a kick-off meeting to begin the project.
 2. Demolition to take place during the last half of October.
 3. Protect demolished areas from winter weather.
 4. Contractor to provide shop submittals for review and approval during the winter months.
 5. Possibly receive materials and equipment and store off site, for ready availability.
 6. Begin construction in May of 2023.
 7. Attend progress meetings, complete field observations and present the findings, bi-weekly.
 8. Attend equipment startup and support the City's commissioning agent.
 9. Coordinate any specialty testing contracted by the City.
 10. Prepare a punch list and review when it is completed.
 11. Coordinate closeout documents.
 12. Create record documents from as-builts provided by the contractor.
 13. Twelve-month warranty inspection and report.

Fee Proposal

Our approach to the fee proposal is to provide a not to exceed fee for Schematic Design. When we know what the construction cost estimate is, adjusted to meet the City's requirements, we will propose our fee for the remainder of the project.

With that in mind our proposed not to exceed fee for portions A & B is \$16,500.00 plus standard reimbursable expenses.

Billing Rates:

Architectural:

Principal-in-Charge	\$145 / hour
Project Architect	\$130 / hour
CAD Technician	\$ 90 / hour
Administrative	\$ 55 / hour

Mechanical / Electrical:

Principal	\$205 / hour
M/E Engineer	\$175 / hour
M/E Designer	\$150 / hour
CAD Technician	\$110 / hour
Administrative	\$ 90 / hour

Civil Engineering:

Principal Engineer	\$125 / hour
Technical	\$ 90 / hour

Structural:

Principal Engineer	\$190 / hour
Technical Support	\$ 90 / hour

Reimbursable expenses will be:

Milage, charged at the current published Federal rate.

Copies of our presentation materials, if requested – at cost.

Other Information

Please review our project examples and resumes of our sub-consultant leaders.

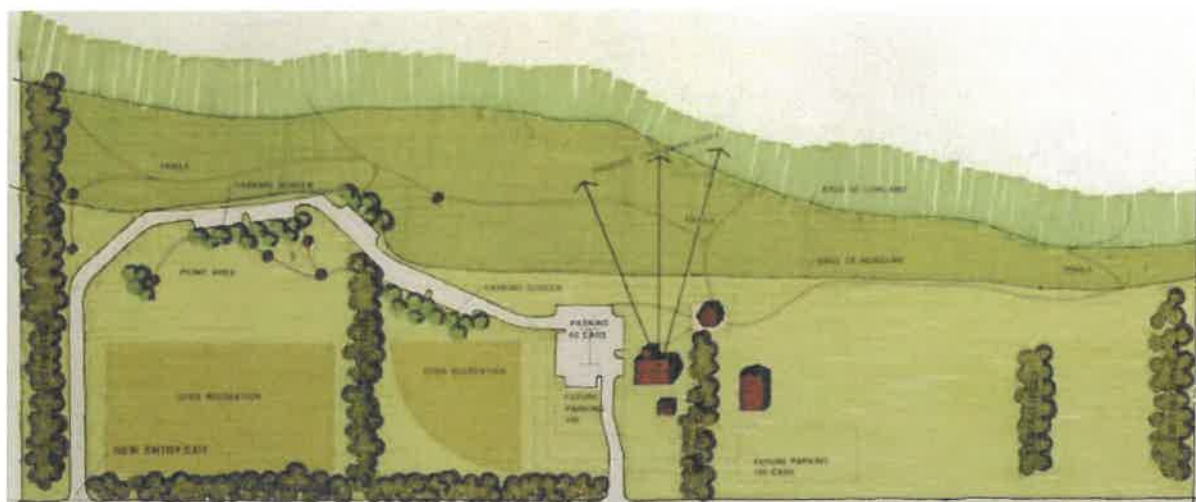
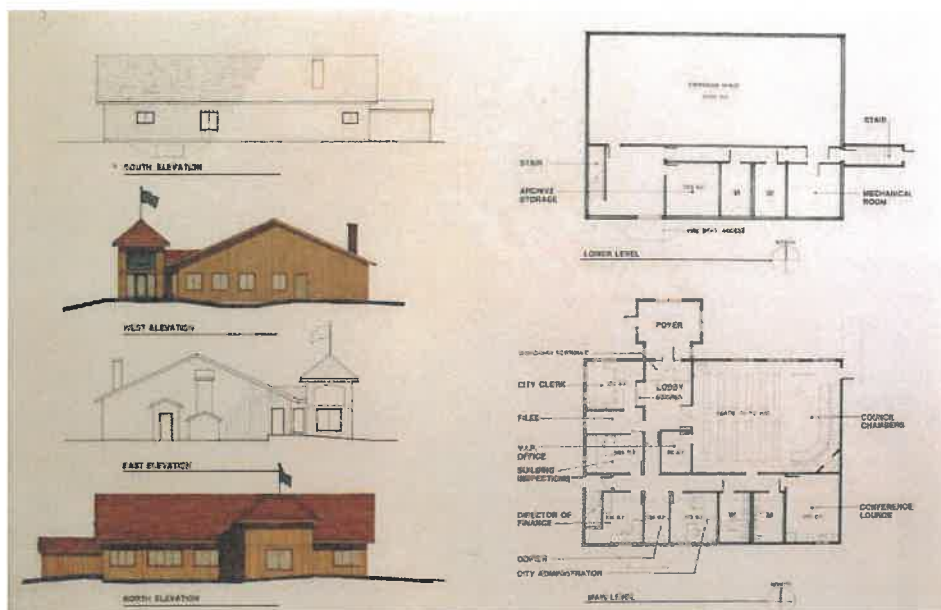
We also include brief firm's bio's for your information.



The Design Partnership, Ltd.

HUGO CITY HALL FEASIBILITY STUDY Hugo, MN

This project focused on creating a feasibility study to accommodate City Hall and Municipal facilities in an existing gun club building and park. The site is located on a 70 acre parcel of land outside of the downtown area. A space analysis was completed to determine growth needs. Included in the analysis were detailed construction cost estimates. Additionally, the 10 acre parcel was master planned to include hiking trails, recreation and picnic areas, and a future community center.



Principal-in-charge:
Victor B. Perlbachs
Size: 70 Acres



The Design Partnership, Ltd.

**FYLING "L" RANCH
CONDOMINIUMS AND
CONFERENCE CENTER
Bandera, TX**

TDP designed the Master plan for the 33 acre central core of this Texas vacation resort. The project included golf facilities with pro shop, water recreation amenities, equestrian facilities, riding and biking trails, tennis courts, hotel and conference center, and timeshare condominiums.

The Conference Center was designed using heavy timbered wood construction. The center can accommodate 200 people in the two level structure.

The 12-unit Motel/Apartment suites area designed as a multi-function building. Although designed as suite-type housing, the bedroom and living room can be separated for double occupancy.

Principal-in-charge:
William C. Anderson
Construction:
Master planning, wood
frame and heavy timber
structure





The Design Partnership, Ltd.

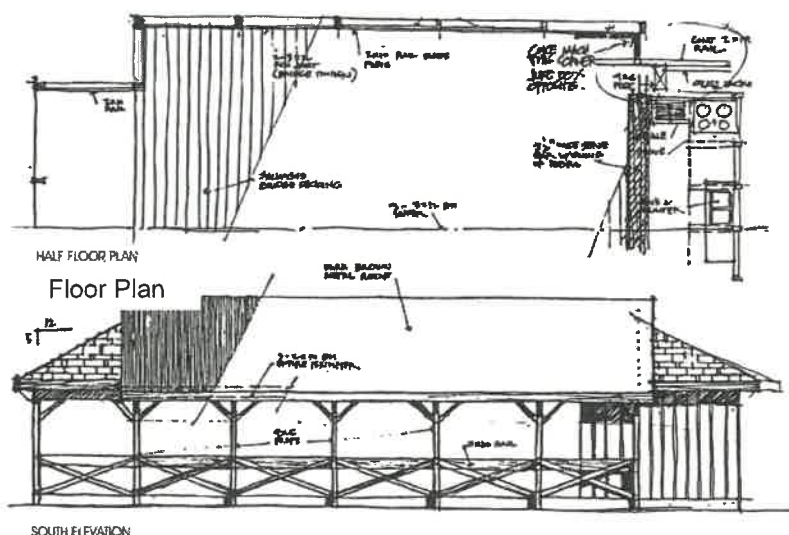
LAKE ARROWHEAD RESORT Rome, WI

This aging Central Wisconsin Resort Community near Wisconsin Rapids, was designed in the 1960's. In an effort to update the project and stimulate land sales, a complete reorganization was undertaken.

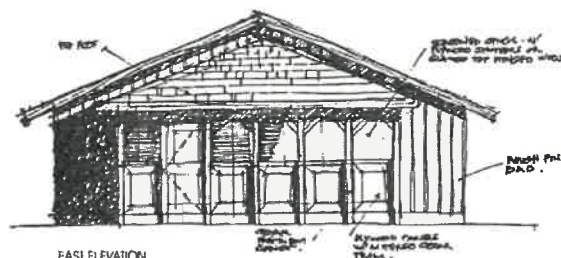
The Design Partnership consulted in the redesign of the primary project entry, and all directional signage for this several hundred acre community.

Additional services provided by our firm included 50 unit Row House community, 100 stall campground and associated structures, park with pavilion, construction of duplex time-share housing, and modifications to the commercial Pro Shop attached to the Golf Course Club House.

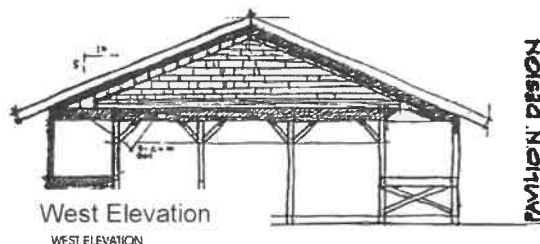
Principal-in-charge:
Darrell D. Anderson



South Elevation



East Elevation



PAVILION DESIGN





**CARSON PARK
BASEBALL STADIUM
Eau Claire, WI**

Renovation and restoration of the Carson Park Baseball Stadium provided new conditions for an aging WPA historic landmark. The Grandstand, bleachers, plaza and toilet rooms and all public concourses were made to be accessible/ADA compliant.

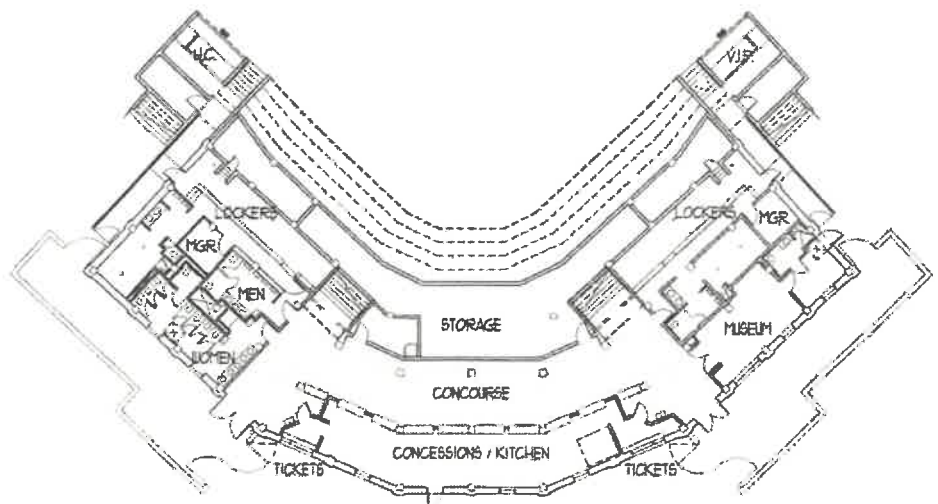


Redesign and modernization of the facilities included:

- Computerized Point of Sales and tickets and concessions
- Warming kitchen and appliances
- Seating for Grandstand
- Creation of the Hank Aaron Museum and Commemorative Plaza
- All baseball appurtenances
- Public toilets and concourse spaces



Also important to the project is the public plaza outside of the stadium, which serves as a public gathering space and introduction to the major league hall of fame museum interpretive center.



CONSTRUCTION:

Stone and CMU over steel frame. Rebuilt wood risers with drainage system.

PRINCIPAL – IN – CHARGE:

William C. Anderson

PROJECT ARCHITECT:

Darrell D. Anderson

Steen Engineering is a mechanical and electrical engineering consulting firm based in Minneapolis. The firm was founded in 1993 on a philosophy of customer service, which continues to guide the company culture today. With over 250 years of dedicated, consistent work experience in the consulting engineering field, we continue to strive to be the foremost consulting engineering firm in our field by actively assisting our customers through all phases of design and construction processes.



Mark R. Brengman
President & Principal

Mark Brengman, President and Principal of Steen Engineering, Inc. is a professional mechanical engineer whose consulting work has earned the recognition of national and state engineering associations. He charts the overall direction and development of the firm in addition to overseeing all its mechanical engineering activities.

With more than 30 years of experience, Mark works closely with Steen clients on new construction and renovation projects, ensuring their needs are met with creative, cost-conscious engineering solutions.



Steven M. Youngs
Executive Vice President & Principal

Executive Vice President Steven Youngs has been with Steen Engineering, Inc. since its founding in 1993. A licensed professional electrical engineer, Steve brings more than 40 years of experience to the firm's consulting projects in the residential, hospitality, commercial, retail and industrial markets.

Steve plays a key role in Steen's delivery of high-quality design and outstanding service. He personally oversees all electrical system design done by the firm.

Public Park Projects



Phalen Beach House Renovation and Remodel
St. Paul, MN

Theodore Wirth Park Pavilion
Minneapolis, MN

Oak Grove Park
New Restroom and Mechanical Building, Remodel and New Pavilions
Brooklyn Park, Minnesota

Tamarack Park Nature Center Building
Addition
White Bear Township, Minnesota



10100 Morgan Ave. South
Bloomington, MN 55431
PHONE 952-888-6516
FAX 952-888-2587

COMPANY BRIEF

WENZEL ENGINEERING, INC. is a Minnesota-based professional engineering firm providing consulting services nationally, since 1990.

Our STRUCTURAL ENGINEERING firm has experience in the design of a broad range structures, including buildings, bridges, bulk material storage facilities, industrial plants and barge docking facilities. We also have extensive experience investigating buildings experiencing structural distress, prior to remodeling or for adaptive reuse. Wenzel Engineering, Inc. has developed a reputation for finding economical foundation solutions for buildings located on marginal soils. We design temporary structures, determine erection procedures and perform value engineering on large construction projects. Three of our projects have been given Grand Awards from our peer group, the American Council of Engineering Companies, for our work in foundation design, building restoration and building demolition.

One of our firm's strength is its long, continuous service for a variety of public and private clients. We are proud of the long-term relationships we have developed with major contractors, developers, architects and corporations who have trusted us to be the caretakers of their projects. Over 95 percent of our work is with continuing clients

Our client's projects receive the personal attention that a small, focused group of professionals can provide. We value our client's input and make every effort to understand their ultimate goal.

Our diverse practice offers the opportunity to be involved in many types of construction projects, in many locations, either in design or during construction.

We offer alternatives and bring all our past experiences to each job.

We value simple solutions.

We consider ourselves team players and take pleasure in our contribution to the finished project.



10100 Morgan Ave. South
Bloomington, MN 55431
PHONE 952-888-6516
FAX 952-888-2587

Patricia A. Cole, PE
Associate Engineer

Patricia Cole received her Bachelor of Science Degree from Iowa State University in Civil Engineering in 1979.

With over 40 years of experience in building design and construction-related engineering, Ms. Cole has been the Project Engineer for a variety of different buildings, including:

- The Ho-Chunk Wellness Center Phase 1 & 2 for Ho-Chunk Nation, near Baraboo, Wisconsin;
- Beaver Bay Community Center, Beaver Bay, MN;
- Ambulatory Surgery Center (laser surgery) at Abbott Northwestern Hospital Minneapolis, MN;
- Cemstone Products Company Batch Plants in Minneapolis and Burnsville, MN;
- An addition to Intek Plastics Manufacturing, Eau Claire, WI;
- An addition to Grand Casino Hinckley
- 3-story addition to existing Lamoreaux Building, a 1910-era concrete building, listed on the National Historic Register

Ms Cole has also designed a number of temporary structures and performed construction-related engineering for many projects including:

- Elevated en-planing and de-planing roadway structure, Dulles International Airport, Washington, DC
- Temporary soldier pile Earth Retention System, 4th Street Student Housing, University of Minnesota
- Cofferdam design for Woodward Hollow Gatewell Reconstruction, Paducah, KY
- Design of Temporary guying and shoring for steel erection, DECC Arena, Duluth, MN
- Foundation wall bracing prior to backfilling, United Healthcare, Minnetonka, MN
- Tower Crane Foundation, Maplewood Transit Facility
- Circular concrete stair falsework design, U of M Science Teaching Facility
- Temporary shoring design of exterior stone façade replacement, Mayo Memorial Building Renovation, U of M, Minneapolis Campus
- Evaluation of existing two-way structural slabs for equipment loads during demo, Duluth East High School, Duluth, MN

Ms. Cole is licensed in the following states:

Iowa, Minnesota, Nebraska, North Carolina, South Dakota, and Wisconsin.



STEPHEN J. RIVARD
PRESIDENT; PRINCIPAL

10100 Morgan Ave. South
Bloomington, MN 55431
PHONE 952-888-6516
FAX 952-888-2587

Steve's design experience encompasses all types of structural systems and components, with an emphasis on steel, and includes complex building projects with multiple phases and bid packages, using a variety of delivery methods. Steve leads projects, design, and client development efforts. His major focus in providing structural engineering services is directing construction level detailing, while customizing each project to fit the client's budget, schedule, and design goals. Steve further concentrates on providing construction engineering, or downstream services, such as soil retention systems, ground and rock anchors, cofferdams, temporary erection, bracing design, and shoring design. Additionally, Steve provides expert services to legal teams related to structural deficiencies. As a principal of the firm, Steve is responsible for guiding company operations and establishing internal processes.

STATE LICENSURES

- | | | | | |
|-------------|-------------|------------|----------------|----------------|
| - Minnesota | - Wisconsin | - Iowa | - South Dakota | - North Dakota |
| - Kansas | - Michigan | - Missouri | - Nebraska | - Kentucky |
| - Oklahoma | - Texas | - Arizona | - Colorado | - Wyoming |
| - Montana | | | | |

EDUCATION

- Michigan Technological University
Bachelor of Science in Civil Engineering, *Cum Laude*, 1997

REPRESENTATIVE PROJECTS

- Gonda Building Tower Crane
Tower crane base frame design for attachment to top floor structural steel during construction of Gonda Building at Mayo Clinic, Rochester, Minnesota. **Project was recipient of Honor Award from the Minnesota chapter of the American Consulting Engineers Council.**
- Rice Lake School District outdoor athletic facilities upgrade
Structural design for two story concession building, press box for Football stadium, press box for baseball fields, Press box for softball fields and retaining wall for football stadium seating. Located in Rice Lake, Wisconsin
Services prepared for Architectural Design Group
- Holiday Inn & Conference Center
Structural design for 79,000 square foot 3-story hotel and conference center in Eau Claire, Wisconsin. Wood roof and floor trusses & wood stud walls at upper floors supported with precast concrete plank, steel beam lines & CMU bearing walls at 2nd floor with CMU and concrete foundations. Services prepared for River Valley Architects.
- People's Electric Cooperative office/shop
Structural design for new 70,000 square foot office/garage for People's Electric Cooperative in Oronoco, Minnesota. Services prepared for Architectural Design Group
- Best Buy 45K prototype
Structural design and detailing for new 45,000 square foot prototype building to be used around the United States. Services prepared for Best Buy corporation.
- Temporary Soil Retention System for Nobel Hall addition; Gustavus Adolphus University; St. Peter, MN
Cantilevered soldier pile and timber lagging soil retention system to retain soil beneath existing and facilitate basement & foundation construction for addition. Prepared for Park Construction



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: May 23, 2022

SUBJECT: Industrial Boulevard Business Sign Update

In 2021, the NYA Economic Development Commission identified the need for additional directional signage off Hwy 212 W and Faxon Road for the businesses along Industrial Boulevard.

Previous and current businesses in the B-1 Business Industrial district have struggled with location identification off Hwy 212 given it is a right-in-right-out situation. Businesses are unable to have blue MnDOT directional signs along Hwy 212 from County Road 34 to Industrial Boulevard because the right of way is within city limits, plus the limited amount of space due to billboards and city gateway signs. Businesses in this district include manufacturers, contractor operations, and auto body repair.

Enclosed are renderings of two locations along Industrial Boulevard for proposed sign for Industrial Boulevard...a larger sign (two-sided) at the southeast corner of Hydro Engineering's property (which they have given permission for – contract to come), plus a second, smaller sign (two-sided) in the city boulevard on the northeast corner of Faxon Rd N and Ind Blvd.

The Economic Development Commission budgeted \$25,000 for this project. Preliminary estimates have the total project cost at approximately \$14,000. The EDC is also asking the businesses on Industrial Boulevard for a financial commitment of \$150 total to cover the cost of the individual plaques and nameplates for both two-sided signs.

This project is the first of two sign projects the EDC has planned for of which the other is for the Tacoma West Industrial Park.

The EDC wanted to give the Council an update on the project prior to moving forward with implementation.

Discussion Only.

Norwood Young America

Industrial Boulevard Business Directional Sign

****Two sided****

****No illumination****

****Similar "listing" of businesses as shown below****



****Located at the corner of Faxon Rd N and Industrial Blvd in City boulevard****



Industrial Boulevard Business Sign

****Two sided****

****No illumination necessary****

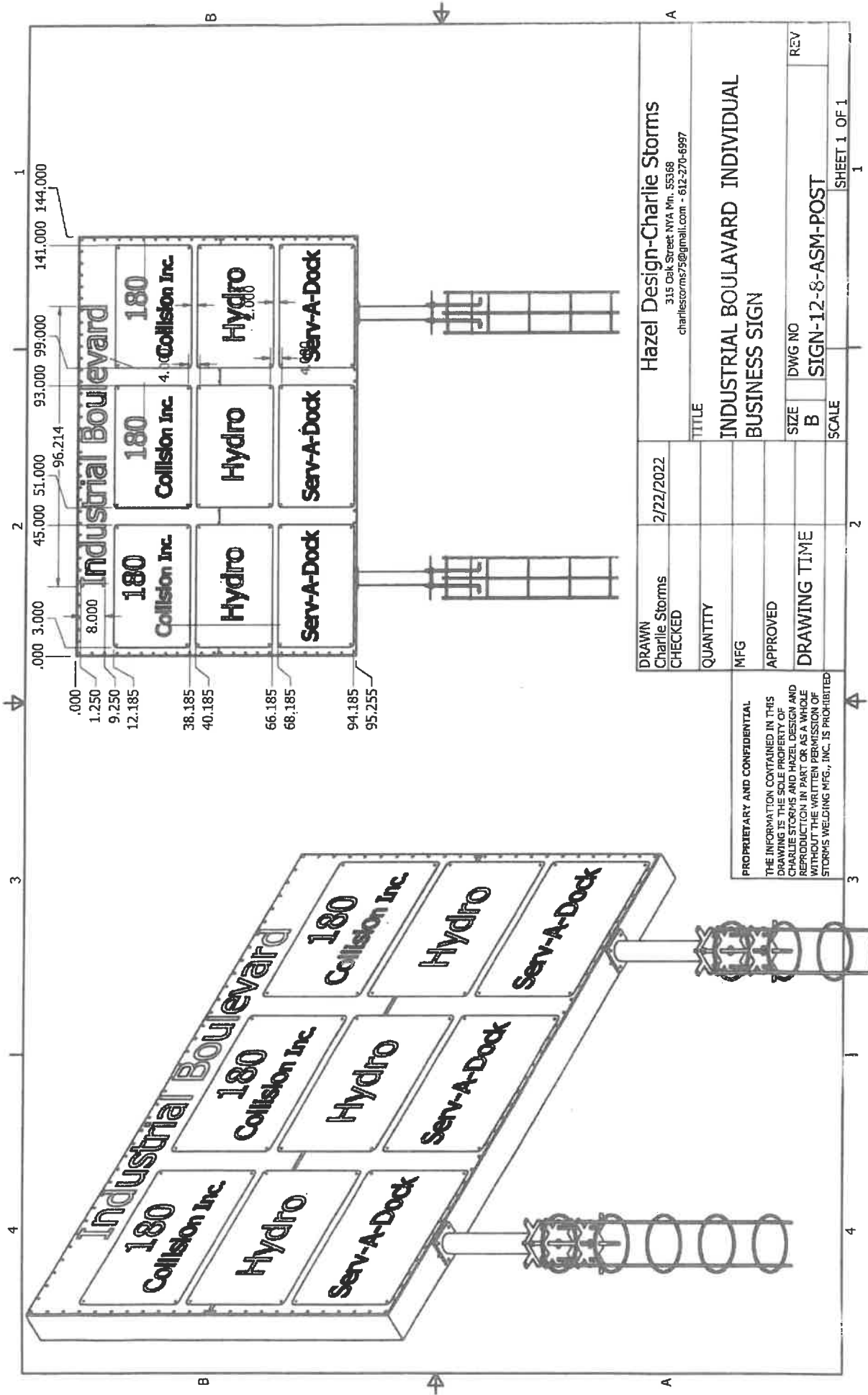


****Located at the southeast corner of Parcel ID 58.8500140—301 Industrial Blvd and Highway 212 West****

****Not located in the Right of Way—private property of Hydro Engineering****



Example 1





1330 MILL LANE • WACONIA, MN 55387
 phone 952-442-7481 fax 952-442-7491
 email cathy@cdproductsinc.com

Pricing shown is for product only and does not include design, installation, shipping or sales tax charges, which are additional.

PROOF DATE 5/3/2022

Job Description

Industrial Blvd Monument

Customer

City of NYA

Sales Person

Catherine Nielsen

Notes

see >>>

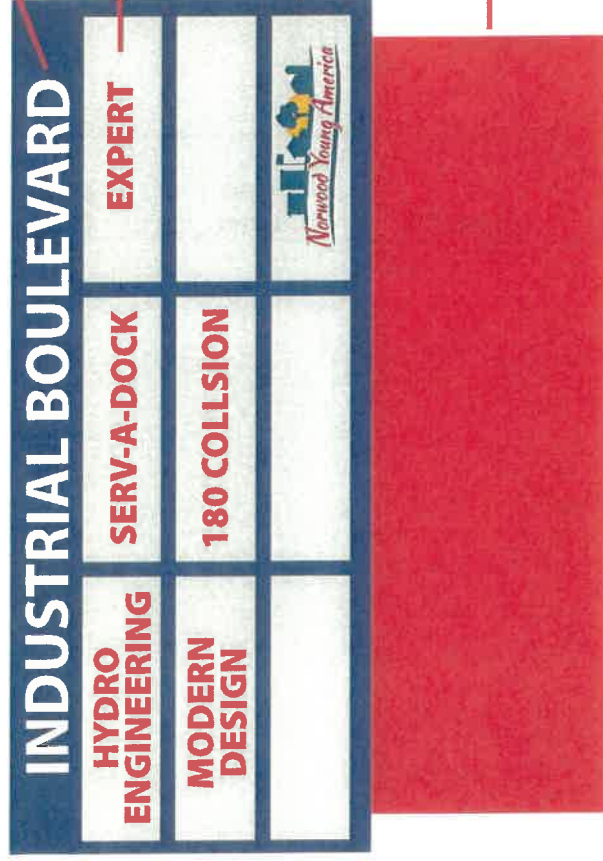
and quotation attached

file:

This design is the property of CD Products, Inc. and may not be reproduced or manufactured without written permission from CD Products.

Example 2

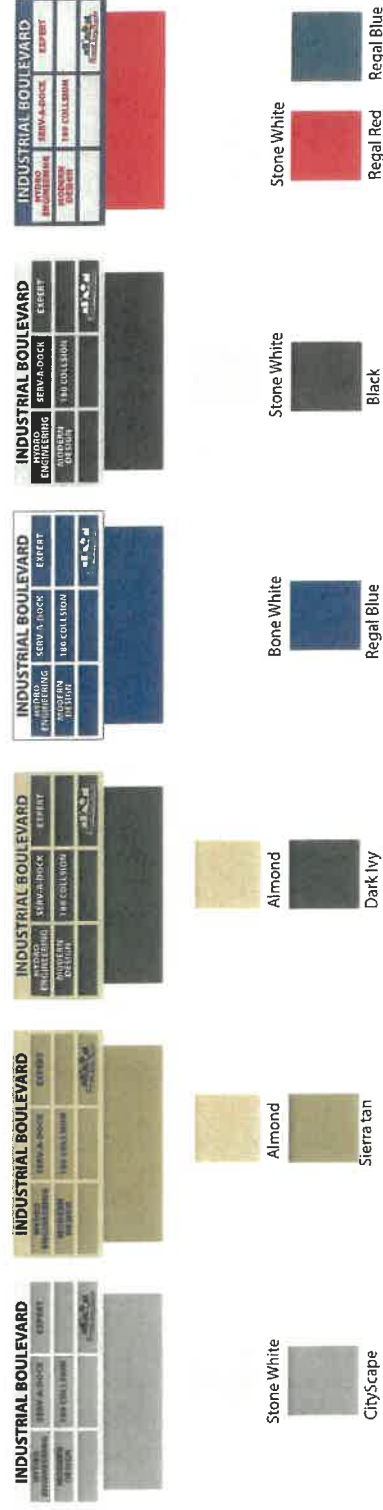
- Dimensional letters
1/4" thick solid acrylic
5.5" tall
- Tenant Panels
10" tall x 34" wide aluminum panel
with vinyl graphics (changeable)
- Sign Cabinet
46" tall x 110" wide x 8" deep
- Base -
30" tall x 100" wide x 6" deep



Overall size of monument - 76" x 110"

** Double Sided

Color Ideas





TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: May 23, 2022
RE: Ordinance 351: *Amending City Code Chapter 7. Traffic and Vehicles
Section 700 –General Provisions*

Enclosed you will find Ordinance 351 amending section 700.03 Speed. B. of the city code.

- Cpl. Jordan Voigt presented his recommendations to the Council on April 25, 2022, during a Council Workshop, regarding the speed limit around the schools and needed changes
- Cpl. Voigt recommended— 20 miles per hour on Morse Street N between Hwy 212 and 7th Street SW, and 20 miles per hour on 7th Street SW between CSAH 33 and Morse Street N
- City Code Chapter 7. Traffic and Vehicles—Section 700.03 Speed. B. has been amended to reflect the recommended changes
- The redline version is enclosed for your review and discussion

Recommended Motion:

Approve Ordinance 351 amending section 700.03 Speed. B. of the city code.

**First reading of the Ordinance May 9, 2022*

**Second reading of the Ordinance May 23, 2022*

**Publication of the Ordinance June 2, 2022*

Norwood Young America

SW 7th St

SW 7th St

Central
Elementary School

Dairy Queen Grill & Chill
Fast Food • \$

Central High School

All Saints
Lutheran Church

Yellowstone Trl

Minnesota Veterans Memorial Hwy

54

Morse St N

Morse St N

Morse St N

City of Norwood Young America, Minnesota
Ordinance 351

**AN ORDINANCE AMENDING CITY CODE CHAPTER 7. TRAFFIC AND VEHICLES
Section 700—General Provisions**

WHEREAS, the City of Norwood Young America has adopted Administration Ordinances structuring Committee and Commissions; and

WHEREAS, City Administration and the City Council have found specific sections of the existing Code that necessitate restructuring to fit the City's current needs and best interests.

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, ORDAINS that City Code Section 700.03 Speed. B. shall be amended to the following:

700.03 Speed. Any person driving a vehicle on any highway within the City shall drive the vehicle at a speed not greater than is reasonable and proper, having due regard to the traffic, the surface, and width of the highway, and of any other conditions then existing. Operating a vehicle at speeds exceeding those specified in this Section shall be prima facie evidence that the operator of the vehicle is driving the vehicle at a speed greater than shall be reasonable and proper:

- A. Not more than 30 miles per hour on any street or highway in the City except where a higher speed is posted.
- B. 20 miles per hour on Morse Street N between Hwy 212 and 7th Street SW, and 20 miles per hour on 7th Street SW between CSAH 33 and Morse Street N. *(Amended by Ord. 351, May 23, 2022)*
- C. Not more than 25 miles per hour on Lake Street between the intersection with Oak Street (CSAH 33) and the intersection with Reform Street. *(Amended by Ord. 120, 9-14-1998)*
- D. Not more than 25 miles per hour on Reform Street between the intersection with Lake Street and the intersection with Elm Street (CSAH 31). *(Amended by Ord. 120, 9-14-1998)*

Passed and adopted by the City Council of the City of Norwood Young America, Minnesota, this 23 day of May 2022, and effective upon publication.

Carol Lagergren, Mayor

Attest:

Andrea Aukrust, City Administrator

First Reading: May 9, 2022
Second Reading: May 23, 2022
Publication: June 2, 2022

City of Norwood Young America, Minnesota
Ordinance 351

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- ~~B. Fifteen miles per hour when passing a school during school recess or while children are going to or leaving from school during opening or closing hours.~~
- C. Not more than 25 miles per hour on Lake Street between the intersection with Oak Street (CSAH 33) and the intersection with Reform Street. *(Amended by Ord. 120, 9-14-1998)*
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Passed and adopted by the City Council of the City of Norwood Young America, Minnesota, this 23 day of May 2022, and effective upon publication.

Attest: _____
Carol Lagergren, Mayor

Andrea Aukrust, City Administrator

First Reading: May 9, 2022
Second Reading: May 23, 2022
Publication: June 2, 2022



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: May 23, 2022

RE: Public Services Technician Position

In preparation for the expected retirement of Brian Schneewind on August 1, 2022, the Administration is requesting to post for an open Public Services Technician position in Parks and Streets. Starting the process in advance of the departure of Mr. Schneewind will allow for ample training and will set the new hire up for success. Additionally, not having a lapse in coverage will benefit the entire department and city as a whole.

Recommended Motion

Approve the posting for a Public Services Technician position.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: May 23, 2022

RE: 610.01 Abatement Procedure Subd. 4 Immediate Abatement: 120 Morse Street North

In an attempt to eradicate blight within the city limits of Norwood Young America, staff performs frequent windshield assessments of the community. Administration generates code violation letters to the owner of the property in violation. The city adheres to the City Code to enforce the abatement of blight. The Administration follows the code to address the violation accordingly. In the case of certain code violations, immediate steps must be taken to abate the nuisance or potential danger to community members. In those cases, actions are not taken to abate the nuisance; immediate abatement enforcement occurs with those specific items deemed dangerous. In the case of 120 Morse Street, North, attempts have been made to contact the property owner to abate the blight. The staff has recently noticed additional items (i.e., refrigerators, freezers, and other items that could unknowingly trap children) located on the property that reaches the level of needing immediate abatement.

In consultation with the City Attorney, Jay Squires, he recommended Council act to abate the items on the property that are considered an immediate danger to the community using 610.01 Subd. 4 in the City Code. Mr. Squires recommends following the standard abatement procedure with the other nuisances causing a blight on the property.

610.01 Abatement Procedure.

Subd. 4 Immediate Abatement. Nothing in this section shall prevent the city, without notice or other process, from immediately abating any condition that poses an imminent and serious hazard to human life or safety, or from immediately abating any of the conditions described in sections 600.02(E), (H) and 600.04(A), (D), (E), (H), (J), (M), and (P) if the city determines, in its discretion, that the public interest would be served by immediate abatement.

Recommended Motion:

The City Attorney and City Administrator shall use all means necessary under the law to take immediate action to abate all hazards to human life or safety on the property of 120 Morse Street North, located in Norwood Young America.

Norwood Young America



TO: NYA City Council

FROM: Jared Johnson, Planning Consultant - WSB

DATE: May 23, 2022

SUBJECT: Discuss Rezoning 309 & 312 1st Street NE

Background

Staff is requesting the City Council discuss the possibility of rezoning the following properties (outlined in red below) from the current R-3 Medium Density Mixed Residential zoning to a non-residential district. At their meeting on May 3, 2022, staff discussed with the Planning Commission regarding the potential rezoning and deferred the decision to the City Council. As part of the discussion, the Planning Commission considered a sanitary sewer line that runs through 312 1st Street as the City does not have an easement for this line. The sewer line would need to be addressed if the property was developed.

- 309 1st Street NE
- 312 1st Street NE



309 1st Street NE (outdoor storage below is not there currently)



312 1st Street NE



The reason for the discussion is due to several recent proposals to redevelop the site at 312 1st Street NE. The most recent proposal was to construct a contractor service building. Both sites are currently zoned R-3 Medium Density Mixed Residential, where contractor services are not a permitted use.

The question is whether the property will have a future opportunity to redevelop into economically viable residential uses, consistent with the adjacent properties or whether the sites should be rezoned to reflect the current or proposed non-residential uses. In reviewing the land use plan and current zoning, these sites are surrounded by residential land uses, which means rezoning will be generally inconsistent with the existing neighborhood. There is one industrial use in the neighborhood, the power station, which is immediately east of the northern site, across 4th Avenue. While rezoning of the two sites would not necessarily be considered spot zoning, the sites are surrounded by residentially zoned, and for the most part, parcels used as residential. Modification of the zoning and comprehensive plan would flag that this area is in transition and that land uses may be altered in the future toward non-residential uses.

The Council discussion should be focused on what they see as the long-term vision for this area. Should the Council wish to explore rezoning to non-residential land uses, it may be prudent to hold a neighborhood meeting with the surrounding landowners to gauge their opinions about the neighborhood future land uses.

Existing Land Use

Existing uses occurring on the property:

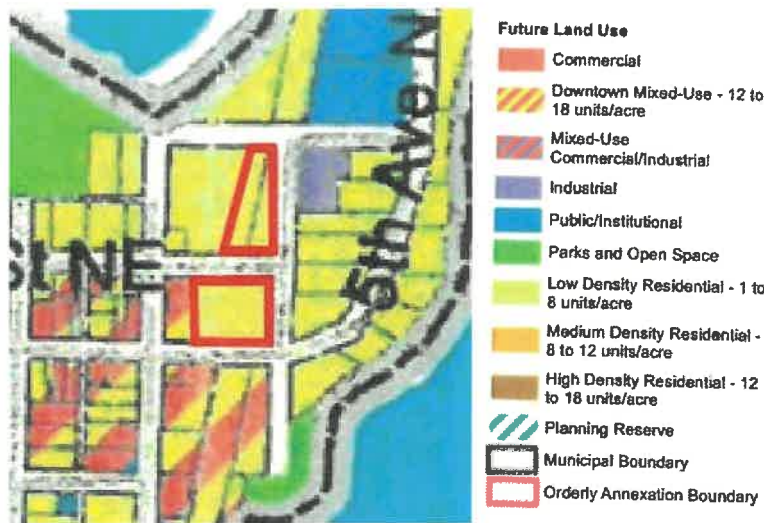
- 309 1st Street NE: Storage, outdoor and indoor (zoned R-3)
 - Has a CUP for legal nonconforming outdoor storage for up to 10% of the lot area
- 312 1st Street NE: Storage, outdoor only, no building (zoned R-3)
 - Has a CUP for legal nonconforming outdoor storage up to 17% of the lot if fenced or 15% if not fenced

Properties to the east are zoned R-3 as well but are existing residential uses. Properties to the southwest are zoned C-3 Downtown District which provides for a variety of uses, including contractor operations with a conditional use permit. Properties directly abutting the west of 312 1st Street NE are also residential uses. The City Council should consider the potential impacts of rezoning on the surrounding neighborhood (see zoning below).



Future Land Use

The 2040 Comprehensive Plan designates the future land use of these properties as Low Density Residential. This designation does not align with the current uses on the two properties. Recent inquiries for these properties do not meet the current zoning nor the future land use designation. If the properties are rezoned, the City needs to do a comprehensive plan amendment for each property. Surrounding properties are designated for Low Density Residential as well or Downtown Mixed Use. There is a power station located to the east of 312 1st Street NE that is designated Industrial.



Review

If the City does desire to rezone this area, staff suggests this project be city initiated. If a property owner attempts the process, it's extremely costly. The owner would need to apply for the following and pay the required fees and escrow:

- Rezoning to either RC-1 or B-1
- Comprehensive Plan Amendment to change the future land use designation
- Site Plan Review to ensure the City knows what type of use is proposed for the rezoning of the property

By having the city initiate the rezoning plus comprehensive plan amendments, the front-end work will be complete which allows for a more economically feasible project for the applicant.

Options

If the City desires to rezone these two properties, staff suggests rezoning to either RC-1 Residential/Neighborhood Commercial or B-1 Business Industrial. Staff believes the RC-1 accommodates the request for a zoning change more so as it still allows the opportunity for future residential developments. Both districts can accommodate contractor services and a variety of other uses; although typically residential uses and contractor yards are not considered compatible RC-1 will prohibit industrial uses while B-1 would allow them. RC-1 districts should be designated for Mixed Commercial Use for a comprehensive plan amendment. B-1 districts should be designated as either Mixed Use Commercial Industrial or Industrial for a comprehensive plan amendment.

RC-1 Residential/Neighborhood Commercial District

The intent of the district is stated as *"to provide certain areas of the City for the development of specialty service and commercial focusing on neighborhood related business in areas where residential dwellings predominate. The District is intended to include primarily established residential areas where changing conditions have made certain commercial uses suitable and not incompatible with the basic residential character of the district. The district is also intended for certain residential areas which, by reason of proximity to existing commercial areas and major streets, would be suitable for limited office use."*

Permitted Uses:

- A. Single-family dwellings;*
- B. Twin homes;*
- C. Two-family dwellings;*
- D. Townhomes, up to 4 units per attached group;*
- E. A State licensed residential facility serving six (6) or fewer persons, a State licensed day care facility serving 12 or fewer persons, and a group family day care facility licensed under Minnesota Rules, parts 9502.0315 to 9502.0445 to serve 14 or fewer children;*
- F. Public parks, open spaces and other recreational uses, non-commercial in nature;*
- G. Professional services, such as medical/dental clinics, law offices, and accounting offices*
- H. Finance, Insurance and Real Estate*
- I. Personal or Business Services*
- J. Retail Trade*
- K. Specialty shops, such as book and stationary stores, candy stores, ice cream parlors, tobacco, coffee, gift and florist shops.*
- L. Standard Restaurants*
- M. Residential uses in conjunction with commercial uses permitted in this district*

Conditional Uses:

- A. Churches, schools, and similar public uses*
- B. Condominiums*
- C. Contractor Operations***
- D. Licensed Daycare Facilities*
- E. Converted residential dwellings for lodging services, such as hotels, motels and bed and breakfasts.*
- F. Multifamily, up to 4-units per dwelling*
- G. Custom or Limited Manufacturing, Assembly, or Treatment of Articles or Merchandise from Previously Prepared Materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool*
- H. Minor Auto Repair with certain conditions*
- I. Auto dealerships, used auto sales, sales of utility terrain (task) vehicles, sales of all-terrain vehicles, sales of snowmobiles, sales of personal watercraft, and sales of boats, with certain conditions*

This district would allow contractor operations and no other typical industrial uses as mentioned above. If the City desires to not allow other common industrial uses in this area, rezoning to RC-1 would be suitable. The City Council should discuss if the area meets the intent of the district and is suitable for this zoning designation.

B-1 Business Industrial:

The intent of the district is stated as *"to provide an area identified for light industrial and large-scale office-park development."*

Permitted Uses:

- A. Automobile repair, major*
- B. Contractor Yards***
- C. Light Industrial***
- D. Office Complexes*
- E. Garden and landscaping services*

F. Mini-storage facilities

G. Retail in association with a contractor yard or wholesale trade business

H. Vocational and Technical Schools

I. Warehouses

J. Wholesale Trade and Showrooms

Conditional Uses:

A. Veterinary clinic, animal care, animal shelter, pet daycare, pet training, or animal hospital.

B. Outdoor Auto, Truck, Recreational Vehicle and Equipment Sales and Display;

C. Outdoor Storage;

D. Barbed-wire Fencing

Contractor operations could fall under contractor yards or light industrial. This district also allows outdoor storage as a conditional use. If the City desires to allow a variety of industrial uses on these sites, rezoning it to B-1 would be applicable. The City Council should discuss if this area is suitable for a variety of industrial uses with potential outdoor storage.

Action

Staff is requesting the City Council discuss the two properties and if there is interest in the City initiating the rezoning or if the properties should stay as is. The City Council shall recommend or not recommend, or to continue the discussion at a different date for the rezoning and comprehensive plan amendments for 309 and 312 1st Street NE.