



## CITY COUNCIL AGENDA

May 9, 2022 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

### CITY COUNCIL

#### 1. CALL MEETING OF CITY COUNCIL TO ORDER

- 1.1. Pledge of Allegiance

#### 2. APPROVE AGENDA

#### 3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

#### 4. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 4.1. Approve minutes of April 25, 2022
- 4.2. Approve payment of Claims
- 4.3. December 2022 Meeting Schedule Amendment
- 4.4. Seasonal Lifeguard recommendations
- 4.5. Approval of Liquor License's
- 4.6. Transient Permit—Cookie Dough Bliss Twin Cities

#### 5. PUBLIC HEARING

#### 6. OLD BUSINESS

#### 7. NEW BUSINESS

- 7.1. Fee Schedule—Angela Brumbaugh City Clerk/Treasurer
- 7.2. Resolution 2022-14 A Resolution Approving Public Auction for Certain Tax Forfeited Lands (NORWOOD YOUNG AMERICA PIDs—58.0500480, 58.7130030, AND 58.7130040)
- 7.3. Ordinance 351 An Ordinance Amending City Code: Chapter 7. Traffic and Vehicles Section 700—General Provisions 700.03 Speed. B. (First reading)—Administrator Aukrust
- 7.4. 2022 City Street and Parking Areas Project Seal Coating Bids—Administrator Aukrust
- 7.5. 2022 Crack Sealing Project Bids—Administrator Aukrust
- 7.6. 2022 Walking Trail Seal Coating Bids—Administrator Aukrust
- 7.7. Designation of Surplus items—Administrator Aukrust
- 7.8. Waste Water Treatment Plant—Boiler Line Repair Quote—Administrator Aukrust

7.9. Building Inspector hiring recommendation—Administrator Aukrust

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

UPCOMING MEETINGS / EVENTS

May 11, 2022	Economic Development Commission	6:00 PM
May 17, 2022	Park & Rec Commission	4:45 PM
May 19, 2022	Senior Advisory	9:00 AM
May 21, 2022	Carver County Special Waste Clean-up	8:00-Noon
May 23, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM
June 3, 2022	NYA Food Distribution	2:00-3:30 PM
June 7, 2022	Planning Commission Meeting	6:00 PM
June 8, 2022	Economic Development Commission Meeting	6:00 PM
June 13, 2022	City Council Meeting	6:00 PM
June 16, 2022	Senior Advisory Meeting	9:00 AM
June 21, 2022	Park and Recreation Commission Meeting	4:45 PM
June 27, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



## **CITY COUNCIL MINUTES**

April 25, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America, MN 55368

### **Attendance:**

ATTENDEES: Alan Krueger, Craig Heher, Mike McPadden, Carol Lagergren, Charlie Storms

ABSENT:

STAFF: Karen Hallquist (Economic Development/Marketing Director), Andrea Aukrust (City Administrator), Tony Voigt (Public Service Director), Angela Brumbaugh (City Clerk/Treasurer), and Steve ZumBerge (Fire Chief)

OTHERS: Jay Squires (City Attorney), David Flavin (Citizens Insurance), Jeff Hebersen (Citizens Insurance), Tim Fahey (Remax NYA), John Edison (City Attorney), Chad Tschimperly, Connor Smith

### **3. Call City Council to Order:**

*Mayor Lagergren called the City Council meeting to order at 6:02 PM. Five members present.*

### **4. Approve Agenda**

The following change was made to the agenda:

9.0 Bolton and Menk Scoping Study

9.9 City Code Change

*Motion: CS/AK to approve the agenda with listed change. Motion passed 5-0.*

### **5. Introductions, Presentation, Proclamations, Awards and Public Comment**

Chad Tschimperly from Cokato, MN introduced himself as a candidate for State Senate Seat District 17.

### **6. Consent Agenda**

6.1 Approve minutes of April 11, 2022

6.2 Approve minutes of January 12, 2022, Joint Commission Meeting

6.3 Approve payment of Claims

6.4 Andy Wigfield—EMT hiring recommendation

6.5 Seasonal Public Services—hiring recommendations

6.6 Part-time Public Services employee—hiring recommendation

6.7 Application for Exempt Gambling Permit—Young America Baseball Club

*Motion: CS/AK to approve the consent agenda. Motion passed 5-0.*

### **7. Public Hearing**

### **8. Old Business**

### **9. New Business**

#### **9.0 Bolton and Menk Scoping Study**

- Scoping study shows streets in three different areas
  - Reconstruction
  - Mill and Overlay
  - Regular Maintenance
- Update and prioritize

*Motion: MM/CS to have Bolton and Menk produce a Street Maintenance Program for all Streets and grade them based on the areas listed. Motion passed 5-0.*

#### **9.1 John Edison, City Attorney's Office**

- Realign the way the Public Service Department is supervised by eliminating the Public Service Director position
- Position was not functioning the way it was envisioned
- Additional duties would be given to Administrator Aukrust and the Lead positions
- Leads would not have supervisory duties
- Effective date would be Friday, April 29<sup>th</sup>
- This is not a performance issue but a realignment

*Motion: CH/CS to approve the elimination of the Public Service Director's position effective at the end of the business day April 29, 2022 and terminate the employment of the incumbent Public Service Director, Tony Voigt effective at the end of the business day April 29<sup>th</sup>, 2022 due to the elimination of his position. Motion passed 5-0.*

#### **9.2 David Flavin, Nesbit Agencies—LMCIT recommendation**

- Blanket building and personal property limit went up 6.8% due to inflation
- Renewal premium went down 5.3%
- Current limit for deductible is \$5,000
- \$2,500 deductible will increase renewal \$7,904
- City averages 7.6 claims annually
- Maximum deductible is \$15,000 with a \$1,000/claim for maintenance
- Review the deductible every year with last change done in 2005

*Motion: CS/CH to approve a \$2,500 deductible for the City's 2022 League of MN Cities Insurance Plan. Motion passed 5-0.*

#### **9.3 Old Town Architect RFQ-Administrator Aukrust**

- Proposals will be due May 10, 2022
- Appointment by Council on May 23, 2022
- Architect will attend the June Parks and Recreation Commission Meeting to discuss the design process

*Motion: CS/AK to direct Administrator Aukrust to publish the Old Town RFQ to solicit proposals to begin the design phase of the Old Town Project. Motion passed 5-0.*

#### **9.4 Eklo Development Fees - Ang**

- \$4,000 per unit for SAC/WAC
- Fees were based off the 2003 project and amortized
- Past Developer had an agreement to pay fees at the time of development and homes were not built
- Does not include street or SAC/WAC going through the development
- Only covers the previous project

*Motion: MM/CH to approve Mr. Eklo's offer of \$4000 per unit for Water and Sewer Availability charges for the Meadows Plat. Motion passed 5-0.*

#### **9.5 Resolution 2022-09 A Resolution Approving the 2022-2023 Emergency Evacuation Plan for Faxon Court**

- Received plan from Owners
- Must be done yearly by Statute
- Approved by Fire Chief and City Deputy

*Motion: CS/AK to approve Resolution 2022-09 A Resolution Approving the 2022-2023 Emergency Evacuation Plan for Faxon Court. Motion passed 5-0.*

#### **9.6 Resolution 2022-11 A Resolution Approving A Combined Preliminary and Final Planned Unit Development (PUD) Overlay for 18 3rd Avenue SE**

- Convert Western building into a residential unit
- Other buildings would stay Commercial
- Build a 480 square foot garage with an apron installed and the alley repaired
- Property Owner would be responsible to improve the alley
- Current business is a service business with very few people entering

*Motion: CH/MM to approve Resolution 2022-11 A Resolution Approving a Combined Preliminary and Final Planned Unit Development Overlay for 18 3<sup>rd</sup> Avenue SE. Motion passed 5-0.*

#### **9.7 Draft Ordinance 346 Ground Mounted Solar System discussion**

- Planning Commission has discussed amendment to the code to allow ground mounted solar systems in the business industrial and light industrial zones
- Local Power Company is going to limit the size as they won't give more power than 125% than what they used the previous year
- Maximum of 10-20% of the lot
- Current ordinance does not allow any in public view
- Some businesses cannot mount on buildings due to the structure of the building
- Concern for the aesthetics

*Motion: No motion at this time but would like more information about what other Cities are doing and what are there guidelines. Bring back to Planning next.*

#### **9.8 Resolution 2022-13 A Resolution Approving the Master Partnership Contract with the Minnesota Department of Transportation**

- Current contract expires May 31, 2022
- New contract is for FY 2023-27
- In order to receive payments from the State we must have a signed contract

*Motion: CS/AK to approve Resolution 2022-13 a Resolution Approving the Master Partnership contract between the City and the State of Minnesota. Motion passed 5-0.*

#### **9.9 City Code Change**

- Drafting an ordinance to change the code regarding the speed around the school
- Deputy Voigt discussed changing Chapter 7
- Currently written that the speed is 15 mph when children are present
- Change to 20 mph year round

*Motion: CS/AK to move forward with a code change for the speed limit. Motion passed 5-0.*

#### **10. Council Member and Mayor and Staff Reports**

CH – Nothing new from Planning.

AK – Stiftungsfest is meeting monthly. Senior Center will be closing for the Summer.

CS – Outlot A and Lake Trail survey was discussed at the Parks Commission. Arbor Day tree planting this Friday.

MM – Was unable to attend meeting

CL – EDC met and discussed the 2<sup>nd</sup> Industrial Park. Wanted to know if there will be any covenants.

Signage for Current Industrial Park and Tacoma West. Small Business Week is scheduled for Thursday, April 28<sup>th</sup> at 8 a.m. at City Hall. Underpass Art Project with the school is moving forward

**11. ADDITIONAL INFORMATION**

**12. Adjournment**

*Motion: MM/CS to adjourn at 7:01 PM. Motion passed 5-0.*

Respectfully submitted,

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Carol Lagergren, Mayor

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Angela K. Brumbaugh, City Clerk/Treasurer



## CITY COUNCIL WORKSHOP MINUTES

April 28, 2022 – 5:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

### Attendance:

ATTENDEES: Alan Krueger, Craig Heher, Mike McPadden, Carol Lagergren, Charlie Storms

ABSENT:

STAFF: Karen Hallquist (Economic Development/Marketing Director), Andrea Aukrust (City Administrator), and Angela Brumbaugh (City Clerk/Treasurer)

OTHERS: Jake Saulsbury (Bolton & Menk), Jordan Voigt (Carver County Deputy)

### Call Meeting of City Council to Order

Meeting was called to order by Mayor Lagergren at 5:00 pm with five members present.

### Approve Agenda

*Motion: CH/MM to approve the agenda. Motion passed 5-0*

#### 1. Bolton & Menk Street CIP discussion

Jake Saulsbury discussed a Street CIP.

- 2002 Full Street and Infrastructure Plan was completed
- 2002 had a combination of mill and overlay and full reconstruction
- In 2019 there was discussion of what should be done but it was decided to forego the evaluation
- There have been three projects completed since the scoping study
- There are two types of sealant: traditional chip seal and fog seal
- Fog seal is two coats and may see more debris
- Many of the streets have original watermain
- Saulsbury does not think it would take a lot to update the scoping study and the cost would be approximately \$1,000
- Council would like to see a comparison of total reconstruct vs. mill and overlay, excluding utilities
- There are five projects on the scoping study
- Should prioritize the five projects and supplement with mill and overlay
- Seal coating should be done every 5-7 years
- Add Bolton and Menk to the agenda to authorize a scoping study including seal coating

#### 2. School Speed Zone discussion

Cpl. Jordan Voigt, Deputy with Carver County Sheriff's Department discussed the speed zone by Central Schools

- Current signs state speed limit at 15 mph when there are children present
- Wording leaves it open for discussion
- If we go with 20 mph speed limit year-round there is no negotiating with drivers
- This would go to the 5-way stop sign
- Will need to know who pays for them and what the additional cost is

#### 3. Eklo Development Fee discussion

- Mr. Eklo has offered to pay \$4,000 per unit upfront for Development Fees
- These fees are called WAC/SAC fees in our fee schedule
- Fees are based off the project done in 2003
- The previous Developer had an agreement with the City to pay fees as they built homes
- Fees were based on the amortization schedule used for other property owners involved with the project in 2003
- Eklo's offer calculates a rate of 3.8%

4. **Newsletter discussion**

- Starting in May the newsletter will be on our website, emailed to businesses, senior facilities, and copies at City Hall
- The shortage of toner is making it difficult to continue
- Some feel the newsletter is our most valuable marketing tool and hope this is short-term

5. **Adjournment**

*Motion: CS/MM to adjourn at 5:58 pm. Motion passed 5-0.*

Respectfully Submitted,

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Carol Lagergren, Mayor

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Angela Brumbaugh, City Clerk/Treasurer





**more than a place, it's home.**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

To Be Approved: May 9, 2022

**Payroll EFT**

Check #	507220	507236	\$	20,325.14
Check #				

**Voided Checks**

Check #	32953 -	\$	(217.24)
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**Prepays**

Check #	#
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**Claims Pending Payment**

Check #	33018 -	33076	\$	44,873.00
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**Cardmember e-check**

Grand Total	\$	<u>64,980.90</u>
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## CITY OF NORWOOD YOUNG AMERICA

05/06/22 11:55 AM

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**\*Check Detail Register©**

Batch: 05092022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>33018</b>	05/09/22	<b>4 PAWS ANIMAL CONTROL</b>			
E 101-42700-315		Animal Impounding	\$350.00		2 IMPOUNDS
		Total	\$350.00		
<b>33019</b>	05/09/22	<b>A &amp; K REPAIR, INC</b>			
E 101-49860-223		Repair/Maintenance Bldg/	\$439.95	51431	PUMP FOR KIDDY POOL
		Total	\$439.95		
<b>33020</b>	05/09/22	<b>ADC SERVICES LLC</b>			
E 602-49450-208		Medical-Physicals	\$50.00		
E 601-49400-208		Medical-Physicals	\$50.00		
E 101-45200-208		Medical-Physicals	\$50.00		
E 101-43100-208		Medical-Physicals	\$50.00		
E 101-43100-208		Medical-Physicals	\$26.00		
		Total	\$226.00		
<b>33021</b>	05/09/22	<b>DANIELLE BEISELL</b>			
R 601-49400-36200		Miscellaneous Revenues	\$282.92		OVERPAYMENT OF FINAL BILL
		Total	\$282.92		
<b>33022</b>	05/09/22	<b>BRYAN STREET</b>			
E 101-49800-300		Professional Svcs	\$115.00		HEALTH CARD REIMBURSEMENT
		Total	\$115.00		
<b>33023</b>	05/09/22	<b>CARDMEMBER SERVICE</b>			
E 601-49400-210		Operating Supplies	\$360.00		WWTP PRINTER
E 602-49450-210		Operating Supplies	\$359.99		WWTP PRINTER
E 101-41400-200		Office Supplies	\$84.85		COFFEE MAKER/FILTERS
E 101-41110-350		Print/Publishing/Postage	\$48.00		COUNCIL EMAIL
E 101-45200-223		Repair/Maintenance Bldg/	(\$21.99)		RETURN
E 101-45200-223		Repair/Maintenance Bldg/	(\$21.99)		RETURN
E 101-45200-223		Repair/Maintenance Bldg/	(\$21.99)		RETURN
E 101-41940-221		Repair/Maintenance Equip	\$54.78		CABLE FOR SCRUBBER
E 101-45200-223		Repair/Maintenance Bldg/	\$108.30		SCOREBOARD LIGHTS
E 101-45200-221		Repair/Maintenance Equip	\$103.49		FUEL PUMP
E 101-43100-221		Repair/Maintenance Equip	\$12.80		LOCTITE
E 101-43100-221		Repair/Maintenance Equip	\$11.92		CHAINSAW PARTS
E 101-43100-221		Repair/Maintenance Equip	\$44.39		PAINT SPRAYER PARTS
E 101-45200-223		Repair/Maintenance Bldg/	\$65.97		HOOKS FOR BATTING CAGE
E 101-43100-221		Repair/Maintenance Equip	\$231.91		PAINT SPRAYER PARTS
E 101-45200-223		Repair/Maintenance Bldg/	\$72.95		CLIPS FOR BATTING CAGE
E 101-49860-223		Repair/Maintenance Bldg/	\$14.97		DRAIN VALVES FOR POOL
E 602-49450-221		Repair/Maintenance Equip	\$398.00		TOOLBOX
E 101-49860-223		Repair/Maintenance Bldg/	\$44.88		POOL FILTER PARTS
E 101-49860-223		Repair/Maintenance Bldg/	\$49.84		POOL PARTS
E 101-43100-321		Telephone	\$13.99		PHONE CHARGERS
E 101-41940-223		Repair/Maintenance Bldg/	\$107.65		LIGHT BULBS
E 101-41940-223		Repair/Maintenance Bldg/	\$204.54		LIGHT BULBS
E 101-42200-430		Miscellaneous	\$1,000.00		FLOWMSP INC

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**\*Check Detail Register©**

Batch: 05092022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42200-433		Dues and Subscriptions	\$160.96		ZOOM
E 101-42200-221		Repair/Maintenance Equip	\$48.72		MUDFLAP
E 101-41300-350		Print/Publishing/Postage	\$25.69		BUSINESS CARDS
E 101-41300-331		Travel/Meeting Expense	\$327.16		HOTEL
E 101-41320-350		Print/Publishing/Postage	\$474.60		NEWSLETTER
E 101-45200-223		Repair/Maintenance Bldg/	(\$15.97)		misc
		Total	\$4,348.41		
<b>33024</b>	05/09/22	<b>CARQUEST AUTO PARTS</b>			
E 101-43100-221		Repair/Maintenance Equip	\$6.99	5927-247117	HEADLIGHT
E 101-43100-221		Repair/Maintenance Equip	\$3.55	5927-247727	PRIME OIL
E 101-43100-221		Repair/Maintenance Equip	\$7.99	5927-248579	TOGGLE SWITCH
		Total	\$18.53		
<b>33025</b>	05/09/22	<b>CARVER COUNTY</b>			
E 101-41400-430		Miscellaneous	\$420.00	2940	SPEC ASSESSMENT ENTRY
		Total	\$420.00		
<b>33026</b>	05/09/22	<b>CARVERLINK - CARVER CO BROADBA</b>			
E 101-41940-321		Telephone	\$40.00		
E 601-49400-321		Telephone	\$40.00		
E 602-49450-321		Telephone	\$25.00		
E 101-42200-321		Telephone	\$40.00		
E 101-43100-321		Telephone	\$56.00		
E 101-45200-321		Telephone	\$24.00		
E 101-41940-321		Telephone	\$40.00		
E 101-41300-321		Telephone	\$6.00		
E 101-41320-321		Telephone	\$6.00		
E 101-41400-321		Telephone	\$6.00		
E 101-46500-321		Telephone	\$2.00		
E 101-42100-321		Telephone	\$10.00		
E 101-45500-321		Telephone	\$10.00		
		Total	\$305.00		
<b>33027</b>	05/09/22	<b>CENTERPOINT ENERGY</b>			
E 101-41940-383		Gas Utilities	\$539.49		
E 101-42200-383		Gas Utilities	\$187.66		
E 101-43100-383		Gas Utilities	\$1,597.58		
E 101-45200-383		Gas Utilities	\$552.71		
E 601-49400-383		Gas Utilities	\$439.75		
E 602-49450-383		Gas Utilities	\$1,924.90		
E 101-49860-383		Gas Utilities	\$18.04		
		Total	\$5,260.13		
<b>33028</b>	05/09/22	<b>CITIZEN STATE BANK HSA ACCTS</b>			
G 101-21718		HSA ACCOUNT	\$950.00		
		Total	\$950.00		
<b>33029</b>	05/09/22	<b>CITIZENS BANK MN</b>			
G 101-21718		HSA ACCOUNT	\$375.00		

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**\*Check Detail Register©**

Batch: 05092022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$375.00		
<b>33030</b>	05/09/22	<b>COLEMAN, LELAND</b>			
R 601-49400-36200		Miscellaneous Revenues	\$132.97		OVERPAYMENT OF FINAL BILL
		Total	\$132.97		
<b>33031</b>	05/09/22	<b>DHOORE, PAUL</b>			
E 601-49400-350		Print/Publishing/Postage	\$5.10		POSTAGE REIMBURSEMENT
		Total	\$5.10		
<b>33032</b>	05/09/22	<b>DOOR POWER INC</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$179.00	19546	NORTH SHOP DOOR
		Total	\$179.00		
<b>33033</b>	05/09/22	<b>DROEGE, BRAD</b>			
E 101-42200-210		Operating Supplies	\$144.81		GLOVE BOX DISP. REIMBURSEMENT
		Total	\$144.81		
<b>33034</b>	05/09/22	<b>FLEWELLING, KAYLA</b>			
R 601-49400-36200		Miscellaneous Revenues	\$32.13		OVERPAYMENT OF FINAL BILL
		Total	\$32.13		
<b>33035</b>	05/09/22	<b>FLOW MEASUREMENT AND CONTROL</b>			
E 602-49450-223		Repair/Maintenance Bldg/	\$554.00	1646	CERT CHANNEL FLOW METER
		Total	\$554.00		
<b>33036</b>	05/09/22	<b>HAWKINS INC</b>			
E 601-49400-223		Repair/Maintenance Bldg/	\$494.00	6165607	VENT PLUG, HOLDER, VLAVE STEM
		Total	\$494.00		
<b>33037</b>	05/09/22	<b>HILGERS PLUMBING &amp; HEATING</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$2,550.00	14543	PAVILION WATER HEATER
		Total	\$2,550.00		
<b>33038</b>	05/09/22	<b>HILLYARD /HUTCHINSON</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$69.42	604714586	TRASH BAGS FOR BUILDINGS
		Total	\$69.42		
<b>33039</b>	05/09/22	<b>HOGLUND BUS CO INC</b>			
E 101-49800-221		Repair/Maintenance Equip	\$880.62	R100000743: 1702 BUS REPAIRS	
		Total	\$880.62		
<b>33040</b>	05/09/22	<b>KAHNKE BROS INC</b>			
E 101-45200-223		Repair/Maintenance Bldg/	\$638.00	SO: 806	ARBOR DAY TREES
		Total	\$638.00		
<b>33041</b>	05/09/22	<b>KONICA MINOLTA</b>			
E 101-41400-437		Maintenance Contract	\$689.65	39888956	COPIER RENT
		Total	\$689.65		
<b>33042</b>	05/09/22	<b>KWIK TRIP INC.</b>			
E 101-43100-212		Motor Fuels	\$462.58		

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**\*Check Detail Register©**

Batch: 05092022claims

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-212		Motor Fuels	\$141.25		
		Total	\$603.83		
<b>33043</b>	05/09/22	<b>LANO EQUIPMENT OF NORWOOD, INC</b>			
E 101-45200-221		Repair/Maintenance Equip	\$60.50	72581	TINE REEL
		Total	\$60.50		
<b>33044</b>	05/09/22	<b>LOFFLER - 131511</b>			
E 101-41400-437		Maintenance Contract	\$38.90	4013641	CONTRACT INVOICE
		Total	\$38.90		
<b>33045</b>	05/09/22	<b>MARCO TECHNOLOGIES LLC</b>			
E 101-41400-437		Maintenance Contract	\$1,711.13	INV9881419	MANAGED IT
E 101-41400-437		Maintenance Contract	\$154.00	INV9916908	CONTRACT BASE RATE
		Total	\$1,865.13		
<b>33046</b>	05/09/22	<b>MAYER LUMBER CO. INC.</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$916.56	214315	HARDIE STUCCO PAVILION
E 101-41940-223		Repair/Maintenance Bldg/	\$76.64	214455	TREATED WOOD
		Total	\$993.20		
<b>33047</b>	05/09/22	<b>MCKAYLA CHASTAIN</b>			
R 601-49400-36200		Miscellaneous Revenues	\$51.50		OVERPAYMENT OF FINAL BILL
		Total	\$51.50		
<b>33048</b>	05/09/22	<b>METRO WEST INSPECTION SERVICES</b>			
E 101-42400-312		Building Inspection Fee	\$1,832.21	3252	PERMITS
E 101-42400-328		Rental Dwelling Inspection	\$27.00	3252	RENTALS
		Total	\$1,859.21		
<b>33049</b>	05/09/22	<b>MID-COUNTY CO-OP OIL ASSN</b>			
E 101-42200-212		Motor Fuels	\$229.48	64186	DYED DIESEL
E 101-43100-212		Motor Fuels	\$505.51	64186	DYED DIESEL
E 101-45200-212		Motor Fuels	\$505.51	64186	DYED DIESEL
		Total	\$1,240.50		
<b>33050</b>	05/09/22	<b>MINI BIFF</b>			
E 101-45200-418		Other Rentals (Biffs)	\$150.45	A-130922	LEGION POOL PARK
		Total	\$150.45		
<b>33051</b>	05/09/22	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>			
G 101-21721		State Bldg Surcharge Fee	\$516.19		1ST QTR SURCHARGE REPORT
		Total	\$516.19		
<b>33052</b>	05/09/22	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 101-43100-380		Street Lighting	\$102.19		STREET LIGHTS
E 602-49450-381		Electric Utilities	\$46.12		LIFT STATION
E 601-49400-381		Electric Utilities	\$851.86		640 TACOMA BLVD
		Total	\$1,000.17		
<b>33053</b>	05/09/22	<b>STAR Group, LLC</b>			
E 602-49450-221		Repair/Maintenance Equip	\$0.00	325093	BATTERY WARRANTY

## CITY OF NORWOOD YOUNG AMERICA

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-221		Repair/Maintenance Equip	\$32.62	325252	PUMP OIL CHANGE
		Total	\$32.62		
<b>33054</b>	05/09/22	<b>NELSON ELECTRIC MOTOR REPAIR I</b>			
E 602-49450-221		Repair/Maintenance Equip	\$420.00	2008	WWTP PUMP
E 602-49450-223		Repair/Maintenance Bldg/	\$300.00	2012	CHLORINE PUMP
		Total	\$720.00		
<b>33055</b>	05/09/22	<b>NORTHWOODS BANK</b>			
G 101-21718		HSA ACCOUNT	\$425.00		
		Total	\$425.00		
<b>33056</b>	05/09/22	<b>NORWOOD ELECTRIC INC</b>			
E 101-42200-223		Repair/Maintenance Bldg/	\$309.99	17338	NORTH FIRE STATON
E 101-41940-223		Repair/Maintenance Bldg/	\$170.11	17339	HERITAGE CENTER
E 602-49450-223		Repair/Maintenance Bldg/	\$160.00	17345	WWTP
		Total	\$640.10		
<b>33057</b>	05/09/22	<b>NORWOOD YOUNG AMERICA TIMES</b>			
E 101-41110-350		Print/Publishing/Postage	\$41.58	888266	ORDINANCE 349
		Total	\$41.58		
<b>33058</b>	05/09/22	<b>OLD NATIONAL BANK</b>			
G 101-21718		HSA ACCOUNT	\$225.68		
		Total	\$225.68		
<b>33059</b>	05/09/22	<b>OPTUM BANK</b>			
G 101-21718		HSA ACCOUNT	\$289.34		
		Total	\$289.34		
<b>33060</b>	05/09/22	<b>PRO AUTO &amp; TRANSMISSION REPAIR</b>			
E 101-42200-221		Repair/Maintenance Equip	\$531.40	103055	T21 FIRE TANKER
E 101-42200-221		Repair/Maintenance Equip	\$829.53	103319	GRASS RIG 21
		Total	\$1,360.93		
<b>33061</b>	05/09/22	<b>QUALITY FLOW SYSTEMS, INC</b>			
E 602-49450-223		Repair/Maintenance Bldg/	\$2,410.00	42790	SERENITY LIFT STATION
		Total	\$2,410.00		
<b>33062</b>	05/09/22	<b>RUPP, ANDERSON, SQUIRES, PA</b>			
G 816-22100		Escrow Collected	\$52.00	14805	YEAGER
		Total	\$52.00		
<b>33063</b>	05/09/22	<b>SECURITY BANK &amp; TRUST</b>			
G 101-21718		HSA ACCOUNT	\$860.52		
		Total	\$860.52		
<b>33064</b>	05/09/22	<b>R.E. SMITH OIL &amp; TIRE CO., INC</b>			
E 101-49800-212		Motor Fuels	\$243.60		
		Total	\$243.60		
<b>33065</b>	05/09/22	<b>SOUTH POINT FINANCIAL</b>			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 101-21718		HSA ACCOUNT	\$425.00		
		Total	\$425.00		
<b>33066</b>	05/09/22	<b>SUN LIFE ASSURANCE COMPANY</b>			
G 101-21707		Disability Insurance	\$419.02		
		Total	\$419.02		
<b>33067</b>	05/09/22	<b>TOWMASTER</b>			
E 101-43100-221		Repair/Maintenance Equip	\$47.98	448741	T7 PARTS
		Total	\$47.98		
<b>33068</b>	05/09/22	<b>UNUM LIFE INSURANCE CO</b>			
G 101-21715		Life Ins	\$229.67		
		Total	\$229.67		
<b>33069</b>	05/09/22	<b>US POSTAL SERVICE</b>			
E 101-41400-350		Print/Publishing/Postage	\$580.00		10 ROLLS OF STAMPS
		Total	\$580.00		
<b>33070</b>	05/09/22	<b>US POSTAL SERVICE</b>			
E 101-41400-350		Print/Publishing/Postage	\$102.00		PO BOX RENT
		Total	\$102.00		
<b>33071</b>	05/09/22	<b>USA BLUE BOOK</b>			
E 601-49400-210		Operating Supplies	\$912.74	966351	CHLORINE & GLASS FIBER
		Total	\$912.74		
<b>33072</b>	05/09/22	<b>UTILITY CONSULTANTS, INC.</b>			
E 602-49450-217		Lab Fees	\$679.66	112348	CBOD/TSS TESTING
		Total	\$679.66		
<b>33073</b>	05/09/22	<b>VERIZON WIRELESS</b>			
E 101-42200-321		Telephone	\$175.05		FIRE DEPT
E 101-45200-321		Telephone	\$62.73		
E 101-43100-321		Telephone	\$146.38		
E 601-49400-321		Telephone	\$78.82		
E 602-49450-321		Telephone	\$138.32		
		Total	\$601.30		
<b>33074</b>	05/09/22	<b>WEX BANK</b>			
E 602-49450-212		Motor Fuels	\$61.21		
E 601-49400-212		Motor Fuels	\$61.21		
E 602-49450-212		Motor Fuels	\$47.41		
E 601-49400-212		Motor Fuels	\$47.41		
		Total	\$217.24		
<b>33075</b>	05/09/22	<b>WSB</b>			
E 101-41320-305		Other Professional Fees	\$2,873.50	R-020001-00	MISC PLANNING
G 812-22100		Escrow Collected	\$173.50	R-020001-00	CENTRAL SCHOOL
G 817-22100		Escrow Collected	\$443.00	R-020001-00	EKLO
		Total	\$3,490.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>33076</b>	05/09/22	<b>YOUNG AMERICA TOWNSHIP</b>			
E 101-43100-224		Street Maint Materials	\$2,026.80		DUST CONTROL
		Total	\$2,026.80		
		<b>10100 CHECKING</b>	\$44,873.00		

## Fund Summary

**10100 CHECKING**

101 GENERAL FUND	\$32,789.48
601 WATER FUND	\$3,840.41
602 SEWER FUND	\$7,574.61
812 Vickerman - 2018 Expansion	\$173.50
816 Escrow-Yeager-TWIP 4th add	\$52.00
817 Escrow-Eklow (Budahn Property)	\$443.00
	\$44,873.00





TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: May 9, 2022

RE: December 2022 Meeting Schedule Amendment

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The second regularly scheduled meeting in December falls on an observed holiday. The administration recommends one meeting in December on December 12, 2022, which is the regularly scheduled first meeting of the month. All payables will be sent to Council to review and then paid accordingly under *Resolution 2022-02, A resolution Authoring, Proper City Officials, to Execute Payment of Claims Prior to City Council Approval for the Year 2022*. The Administration will then place those payables on the first meeting agenda in January 2023 for official council approval.

**Consent Agenda item:**

Approval of one meeting in December on December 12, 2022, which is the regularly scheduled first meeting of the month.

*Norwood Young America*



To: Mayer Lagergren and Council Members

From: Angela Brumbaugh, City Clerk

Date: May 9, 2022

Subject: Lifeguard appointments for 2022

The City has been fortunate enough to have nine Lifeguards returning to work at the pool for 2022. Along with those returning we also have a few new applicants. Some of these Lifeguards have limited hours or want to be only on call but it will still be beneficial for us to have the availability to have them work if possible.

Below is the list of Lifeguards we are requesting approval to work at the Pool for the 2022 Season. Each person will be certified before they are able to work. If a Lifeguard is certified for swimming lessons they are promoted to Grade 2.

Lucy Coffel was approved at a previous meeting to be the manager. At this time we do not have any assistant managers chosen but if any of the Lifeguards are an assistant manager they would move to Grade 3 for those hours worked.

Name	Grade				
Amhrein, Amelia	1 Step 1				
Barr, Meghan	2 Step 2				
Beneke, Josie	2 step 2				
Butler, Brielle	1 Step 1				
Fritz, Allie	2 Step 4				
Hill, Alexis	2 Step 4				
Hill, Sawyer	1 Step 2				
Jacobs, Caydra	2 Step 2				
Lee, Kara	2 Step 3				
Reams, Chris	1 Step 1				
Schwanke, Maddie	2 Step 3				
Smith, Lauren	2 Step 2				

#### **Recommended Motion:**

**Approve hiring the listed Lifeguards for the 2022 Season at the West Carver County Pool.**



To: Mayer Lagergren and Council Members  
From: Angela Brumbaugh, City Clerk/Treasurer  
Date: May 9, 2022  
Subject: Liquor License Renewals for 2022-23

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The City's liquor licenses will renew on July 1, 2022. Below is the list of applicants and the license(s) they are requesting for Council review and approval. Council approval is contingent upon receipt of all required documentation, fees, and sheriff's department approval.

The Carver County Sheriff's Office will review all applications for any violations before the paperwork is sent to the Alcohol and Gambling Enforcement Division of the State for approval.

Applicant	Type of License
<i>Gasthouse</i>	<i>On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday</i>
<i>Good Time Liquors</i>	<i>Off-Sale Liquor</i>
<i>Holiday Station Stores</i>	<i>Off-Sale 3.2 Beer</i>
<i>Kwik Trip 854</i>	<i>Off-Sale 3.2 Beer</i>
<i>Last Call Too</i>	<i>On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday</i>
<i>Lazy Loon Bowling &amp; Event Center</i>	<i>On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday</i>
<i>Mid-Town</i>	<i>On-Sale Wine, On-Sale 3.2 Beer</i>
<i>Northside Grill</i>	<i>On-Sale Liquor</i>
<i>Stiftungsfest</i>	<i>Temporary 3.2 Beer</i>
<i>The Pour House Pub</i>	<i>On-Sale Liquor, Off-Sale Liquor, On-Sale Sunday, 2am close</i>

***Recommended Motion:***

***Approve the liquor license applications listed above, contingent on receipt of all required documentation, fees, and Sheriff's department approval.***



TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: May 9, 2022

RE: Transient Merchant Application – Edible Cookie Dough

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On May 3, 2022, the City received a Transient Merchant application from Gina Ehrisman from New Market, MN. The legal name of her business is Feed Your Soul, LLC d/b/a Cookie Dough Bliss Twin Cities. Her intent is to attend Norwood Young America Softball on Tuesday, May 10<sup>th</sup>, 2022 for the Raider Softball Food Truck Fundraiser and Central Schools Mental Health Day on Friday, May 13<sup>th</sup>, 2022. A copy of her Mobile Food Unit license from the MN Department of Health accompanied the application.

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Chapter 3 of the City Code states the following:

***Transient Merchant.** The term “transient merchant” shall mean a person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling, or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property, and who does not remain or intend to remain in any one location for more than one hundred twenty (120) consecutive days.*

**RECOMMENDATION:**

**A motion to approve the Transient Merchant Application from Gina Ehrisman, doing business as Cookie Dough Bliss Twin Cities, and not to exceed 120 consecutive days at any one location as listed in Chapter 3, Section 310 of the City Code.**



To: Mayer Lagergren and Council Members

From: Angela Brumbaugh, City Clerk/Treasurer and Karen Hallquist, Economic Development Director

Date: May 9, 2022

Subject: Fee Schedule for 2022

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Attached is the Fee Schedule along with suggested changes. The Pool rates were reviewed with a comparison of Lester Prairie, Silver Lake, and Belle Plaine:

- Our Family rate was considerably less than the other Cities. The rate ranged from \$145 - \$220 for a family of 5.
- Additional family members were \$20-\$30
- Event rentals are eliminated from the Fee Schedule, as the city does not have staff available to cover special events
- Swimming lessons were between \$35 and \$50

Jordan, Belle Plaine, Cologne, and Waconia were our comparison Cities with the remaining fee schedule:

- Peddler License – the rate was \$100-\$200, with Belle Plaine the only one at \$100
- Solicitors License – Cologne was the only one that did not charge. The others charge \$100-\$200
- ROW – We would like to simplify this by having the same fee for both. The other Cities charged \$100-\$150
- Planning (CUP, Variances) – These fees were \$300, with some Cities charging based on staff time
- General Permits – All of our administrative permits were lower, with \$80 being the average fee
- Water main/Sewer main Trunk Charge – Townhome – Most cities did not charge a lesser amount for a townhome, and they ranged from \$3,250-\$5,090. Belle Plaine charged \$4,040 for WAC and \$5,090 for SAC
- Adult-Uses License Fee – Cologne was \$3,570, but both Jordan and Belle Plaine charged \$10,000, annually

## **Recommended Motion:**

**Approve the 2022 Fee Schedule, including the Pool Fees**

## WEST CARVER COMMUNITY POOL FEE SCHEDULE

			Proposed
Family Season Pass	Up to 5 people - must live at the same address	125.00	\$ 140.00
	each additional family member	10.00	\$ 20.00
Single Season Pass		60.00	\$ 60.00
Daily Admission	per day	5.00	\$ 5.00
Twilight Rate (after 6 p.m. open swim)	per day	3.00	\$ 3.00
10 Pass Punch Card	10 day pass	35.00	\$ 35.00
Event Rental	Sat or Sun only from 10:45 a.m. - 12:15 p.m.	100.00	none
Swim Lessons			
Regular		35.00	\$ 45.00
Private (1 on 1 lessons)		90.00	\$ 110.00
Family Private	3 family members in similar levels (fee is based on per person)	60.00	\$ 65.00



## 2022 FEE SCHEDULE

BUSINESS SERVICES / MISCELLANEOUS		Current	Proposed
Staff Time - Regular Hours	per hour	50.00	
Staff Time - After Hours	per hour	75.00	
Public Notice		75.00	
Comprehensive Plan Amendment/Change	fee + escrow*	500.00	
City Code Amendment	Fee may be waived if the amendment benefits the entire community.	250.00	
Notary Public		N/C	
Golf Cart Permit	annual license	10.00	
ATV Permit	annual license	10.00	
On-Site Parking Permit	per vehicle, per year	10.00	
Copy Cost	per page	0.25	
Fax Cost	per page	1.00	
Credit Card Payment Fee	5% of charge amount	5%	
Laminating Costs	per page, up to size 8 1/2 x 11	2.50	
Certification Fee	per assessment	25.00	
Special Assessment Search		30.00	
Returned Check Charge		35.00	
Peddler License	annual license	50.00	100.00
Solicitor License	annual license	50.00	100.00
Transient Merchant License	annual license	50.00	100.00
Waste Hauler Permit	tri-annual	100.00	
Fire Works - Temporary Tent/Stand		350.00	
Fire Works - Permanent Store		100.00	
Cemetery Lot - Resident		400.00	
Cemetery Lot - Non-Resident		600.00	
Fire Dept. Emergency Call (non-resident of fire district)	per call	500.00	
Fire Department Service Call - Billing Rate	1st hour - minimum of 1 hour	500.00	
Fire Department Service Call	each additional hour	300.00	
Right Of Way Permit - business		50.00	100.00
Right Of Way Permit - residential		25.00	100.00
FINES & VIOLATIONS			
False Alarm - rolling 12 month period			
First three offenses		Warning	
4th offense		50.00	
5th offense		100.00	
6th offense		150.00	
each additional offense increases in increments of \$50			
Sprinkling Ban Violation			
1st offense		Warning	
2nd offense		50.00	
3rd offense		100.00	
each additional offense		200.00	
Towing and Storage of Vehicles		Actual Cost	
Nuisance Violation - rolling 12 month period			
1st offense		Warning	
Offenses thereafter	administrative penalty + cost of abatement		
Administrative Penalty			
1st offense		Warning	
2nd offense		115.00	
3rd offense		130.00	
4th offense		150.00	
each additional offense increases in increments of \$50			



Abatement Fees		Actual Cost
<b>PLANNING – Application fees may require additional legal, engineering and associated costs.</b>		
Infrastructure Deposit (refundable)	Amount may be different based on development	900.00
Excavation Permit		Actual Cost
Fill Permit		Actual Cost
General Sign Permit (no plan review required)	60.00 permit + 1.00 surcharge	61.00
Residential Demolition Permit	100.00 permit + 1.00 surcharge	101.00
Commercial Demolition Permit	200.00 permit + 1.00 surcharge	201.00
Conditional Use Permit - Residential		200.00 300.00
Conditional Use Permit - Non-Residential		300.00
Interim Use Permit - Residential		200.00 300.00
Interim Use Permit - Non-Residential		300.00
Rezoning Application		350.00 400.00
Variance - Residential		200.00 300.00
Variance - Non-Residential		300.00
Street/Alley/Easement Vacation Application Fee		150.00 300.00
Annexation Application Fee		300.00
Annexation Township Reimbursement Fee		250 per acre
Storm Water Plan		250.00
Wetland Mitigation Plan	Fee + Escrow	100.00
Parking Reduction		100.00
Application for Appeal		150.00
Carver County Recording Fee	Based on Carver County Fee Schedule	
Site Plan Review	fee + escrow**	300.00
Lot Split		200.00
Boundary Line Adjustment		100.00
Sketch Plat Review	fee + escrow***	200.00
Subdivision * Preliminary Plat	fee + \$10 per lot	350.00
Subdivision *Final Plat	fee + \$10 per lot	250.00
Planned Unit Development (PUD)	in addition to plat fees	
Sketch Plan	fee + escrow*	200.00
General Concept Plan	fee + escrow	400.00
Final Plan		300.00
Plan Amendment		300.00
Developer Escrow Deposit (required payment by certified check)		
*Developer Escrow Deposit	up to	2000.00
**Developer Escrow Deposit - Site Plan Review		5000.00
**Developer Escrow Deposit - Site Plan Review Tacoma W Indusl Park		15000.00
***Developer Escrow Deposit - Development Review paid at Sketch Plan		10000.00
<b>PARK DEDICATION</b>		
Single Family	See Chapter 11 of the City Code for fee.	
Two Family	See Chapter 11 of the City Code for fee.	
Townhome	See Chapter 11 of the City Code for fee.	
Multi-Family	See Chapter 11 of the City Code for fee.	
Commercial/Industrial	See Chapter 11 of the City Code for fee.	
Basin Connection		Actual Cost
<i>If City Council determines land shall be dedicated, the following requirements shall be met:</i>		
Residential Subdivisions		10% of total property area
Non-Residential Subdivisions		5% of total property area
<b>BUILDING PERMITS</b>		
<i>Building Permit Fee Calculation</i>		f valuation.
Valuation \$1 to 500		25.85
\$501 to 2000	\$25.85 for the first 500 plus 3.36 for each additional 100 or fraction thereof, to and including 2,000	
\$2001 to 25,000	\$76.25 for the first 2000 plus 15.40 for each additional 1000 or fraction thereof, to and including 25,000	



\$25,001 to 50,000	\$430.45 for the first 25,000 plus 11.11 for each additional 1000 or fraction thereof, to and including 50,000
\$50,001 to 100,000	\$708.20 for the first 50,000 plus 7.70 for each additional 1000 or fraction thereof, to and including 100,000
\$100,001 to 500,000	\$1,093.20 for the first 100,000 plus 6.16 for each additional 1000 or fraction thereof, to and including 500,000
\$500,001 to 1,000,000	\$3,557.20 for the first 500,000 plus 5.23 for each additional 1000 or fraction thereof, to and including 1,000,000
\$1,000,001 and up	\$6,172.20 for the first 1,000,000 plus 4.02 for each additional 1000 or fraction thereof

#### Building Department Inspection Fees

Building Permit Fee	100% of above fee schedule + state surcharge
Residential Plan Check Fee	65% of building permit fee
Commercial Plan Check Fee	65% of building permit fee
Building Permit Investigation Fee	Work done without a permit. Fee is up to the actual permit amount.
Reinspection Fees/Additional Inspection fees	Each inspection 45.00
Pre-Move Structure Inspections	per hour + mileage expense from inspector's office 45.00
Moved-In House Permit Fee	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage 250.00
Mobile Home Move-In Permit	250.00
Moved-In Shed/Garage	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage 125.00
Heating/Cooling Permit - Residential	per fixture + \$1.00 state surcharge 60.00
Heating/Cooling Permit - Commercial	Based on value, 1997 fee schedule + 10%
Plumbing Permit	per fixture + 1.00 state surcharge 61.00
Residential Plbg Fixture Change Out (water heater/softener)	\$15.00 + \$1.00 state surcharge 16.00
Commercial/Industrial Plumbing Plan Review	See the MN State's Uniform Building Code for list of valuation.

#### GENERAL PERMITS (minor residential alteration)

Rewindow	60.00 permit + 1.00 state surcharge	61.00	81.00
Reside	60.00 permit + 1.00 surcharge	61.00	81.00
Reroof	60.00 permit + 1.00 surcharge	61.00	81.00
Fence - 7 feet tall or more	based on value	61.00	81.00
Fence - under 7 feet tall	zoning permit required	n/c	50.00

#### RENTAL DWELLINGS

Rental Housing License - Inspection Fee	minimum	54.00
<i>Based on the number of units per address</i>		
3 - 5 units	per unit	18.00
6 - 10 units	per unit	17.00
11 - 20 units	per unit	15.75
21 - 40 units	per unit	14.75
41 - 100 units	per unit	13.50
101 - 200 units	per unit	12.50
200+ units	per unit	11.25
Rental Dwelling Reinspection fee - beyond 1st follow-up	each	45.00
Unlicensed Rental Dwelling Fines		250.00
Unlicensed fine	per day/per unit, charged until license is obtained	10.00
Rental Dwelling Violation		50.00
Violation fee	per day / per unit, charged until corrections are complete	10.00

#### UTILITY CONNECTION CHARGES

Water main Trunk Charge	per ERU	3900.00	
Water main Trunk Charge - townhome/twinhome	per ERU	2500.00	3900.00
Sewer main Trunk Charge	per ERU	3900.00	
Sewer main Trunk Charge - townhome/twinhome per ERU	per ERU	2500.00	3900.00
Water Hook-up Charge		125.00	
Sewer Hook-up Charge		125.00	
Storm Sewer Trunk Charge	per ERU	750.00	
Barnes Lake Outlet	per ERU	250.00	
Tacoma Ave N Improvement Fee		634.00	
SAC/WAC Fees			See Spreadsheet

3/4" Residential Water Meter	includes meter, horn, swivels & remote	410.00	Cost + 10%
1" Residential Water Meter	includes meter, horn, swivels & remote	475.00	Cost + 10%
1 1/2" Commercial Water Meter	includes meter, flange, & remote	1470.00	Cost + 10%
2" Commercial Water Meter	includes meter, flange, & remote	1670.00	Cost + 10%
3" Commercial Water Meter	includes meter, flange, & remote	2030.00	Cost + 10%
3/4" Residential Water Meter	meter only	180.00	Cost + 10%
1" Residential Water Meter	meter only	240.00	Cost + 10%
1 1/2" Commercial Water Meter	meter only	1350.00	Cost + 10%
2" Commercial Water Meter	meter only	1550.00	Cost + 10%
3" Commercial Water Meter	meter only	1950.00	Cost + 10%
5/8 x 3/4 Meter Horn	each + sales tax	85.00	Cost + 10%
1" Meter Horn - no lead	each + sales tax	120.00	Cost + 10%
3/4 Swivel - no lead	each + sales tax	15.00	Cost + 10%
1" Swivel - no lead	each + sales tax	19.00	Cost + 10%
1" Male Swivel - no lead	each + sales tax	20.00	Cost + 10%
1" Solder Swivel - no lead	each + sales tax	20.00	Cost + 10%
Single Port Radio	each + sales tax	140.00	Cost + 10%
Dual Port Radio	each + sales tax	155.00	Cost + 10%
1 1/2" flange	each + sales tax	40.00	Cost + 10%
2" flange	each + sales tax	40.00	Cost + 10%
3" flange	each + sales tax	50.00	Cost + 10%
Remote Reader	replacement	250.00	Cost + 10%
Non-Seasonal Disconnect/Reconnect Charge	each	75.00	
Seasonal Disconnect/Reconnect Charge	each	50.00	
Curb Box Cover	each + sales tax	115.00	

## UTILITY RATES

Late Payment Penalty	% of unpaid balance	10%
<b>Water</b>		
Residential Water Base Charge	per unit, per month	16.00
Commercial Water Base Charge	per unit, per month	28.00
Residential Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
	Tier II - 6,001 to 52,000 gallons used	4.46
	Tier III - 52,001 to 88,000 gallons used	5.25
	Tier IV - 88,001+ gallons used	6.77
Commercial Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
	Tier II - 6,001 to 52,000 gallons used	4.46
	Tier III - 52,001+ gallons used	5.25
Water Plant Charge	per unit, per month	8.20
Water Sales	private truck	25.00
	per 1000 gallons for NYA residents	3.60
	per 1000 gallons for non-residents	8.30
<b>Sewer</b>		
Residential Sewer Base Charge	per unit, per month	9.00
Commercial Sewer Base Charge	per unit, per month	9.00
Residential Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
Commercial Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
Sewer Plant Charge	per unit, per month	5.00
Storm Water Drainage		
REC Unit	per month	4.90
<b>Special Parcels</b>		
Impervious Area	per month	18.44/acre
Pervious Area	per month	5.81/acre
SF Attached (Townhouse)	per month	2.47
<b>Commercial/Industrial</b>		
0%-50% Impervious	per month	8.98/acre
>50%-75% Impervious	per month	13.69/acre
>75% Impervious	per month	16.84/acre

Open Space	per month	5.81/acre
------------	-----------	-----------

**EQUIPMENT** – 1 hour minimum unless otherwise noted. In the case of a natural disaster, the following rates would be charged. Equipment is not available for rent in any other circumstances. All equipment requires operation by City Staff. Staff time is not included in the Equipment Fee.

City Staff Operation Fee	per hour	50.00
City Staff Operation Fee (after hours)	per hour	75.00
Bobcat 5-250	per hour	100.00
Bucket Truck	per hour	150.00
Bus	per hour	25.00
Camera equipment	per hour	100.00
Dump Truck	per hour	100.00
Flail Mower	per hour	90.00
Jetter	per hour	300.00
Jetter plus Vacuum	per hour	500.00
Loader	per hour	150.00
Mower	per hour	50.00
Pick Up Truck	per hour	50.00
Push Camera	per occurrence	50.00
Rotary Mower	per hour	60.00
Snow Plow	per hour	150.00
Street Sweeper	per hour	150.00
Tanker w/ pump	per hour	100.00
Tractor	per hour	90.00
Vacuum	per hour	250.00
Utility Vehicle w/weed sprayer	per hour	50.00
Loader mounted snow blower	per hour	100.00
String Trimmer	per hour	50.00
Chainsaw	per hour	50.00
Line Striper	per hour	75.00
Brush Chipper	per hour	100.00
Utility Vehicle w/plow	per hour	100.00
4" pump	per hour	50.00
Salt	per ton	76.00
Trailer	per hour	50.00

**LIQUOR LICENSE – Liquor licenses run from July 1 – June 30**

<b>On-Sale</b>		
Intoxicating Liquor	per year	1200.00
Wine	per year	100.00
Sunday Liquor Sales	per year	200.00
Pavilion Intoxicating Liquor	must have an NYA On-Sale Intoxicating Liquor License	N/C
3.2 Beer / Malt Liquor	per year	150.00
Temporary (1 - 3 day event or up to 12 days in calendar year)	per year	25.00
Extended hours - 2am	per year	500.00
<b>Off-Sale</b>		
Intoxicating Liquor	per year	200.00
3.2 Beer / Malt Liquor	per year	50.00
<b>Miscellaneous Liquor License</b>		
Consumption & Display Permit	per year	100.00
Malt Liquor or Set Up Holder Permit	per year	250.00
Liquor License Investigation Fee - new license	per year	500.00
Liquor License Investigation Fee - established renewal license	per year	100.00

**ANIMALS**

Animal License or Duplicate Animal License	per year	5.00
Unlicensed fine	per fine	50.00
Animal pick-up charge	per event	50.00
Impound Expenses		Actual Cost
Animal running at large or creating nuisance		

Do not own
75.00
150.00

1st offense		10.00
2nd offense		50.00
3rd offense		150.00
each additional offense		250.00
Backyard Chickens Permit	Biennial	50.00

#### ADULT USE

Adult Use License Fee	per year	1500.00
Adult Use Investigation Fee	per year	500.00

10000.00

#### RENTAL FACILITIES

##### *Willkommen Park Pavilion*

Rental Fee (Resident of NYA)	per day	400.00
Rental Fee (Non-resident of NYA)	per day	
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	150.00
Damage Deposit (required prior to event date)		300.00
Sound System	per event	50.00
Tap Rental / Cleaning	per event	30.00
Scheduled Early Entry / Exit	per day	250.00
Early / Late Entry - Two weeks or less prior to event date	per day	125.00
Willkommen Park Gazebo	per event	50.00

##### *Roy Clay Community Building*

Rental Fee	per day	125.00
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	75.00
Damage Deposit (required prior to event date)		200.00

##### *Lion's Shelter*

Rental Fee	per day	125.00
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	75.00
Damage Deposit (required prior to event date)		200.00

##### *Legion Pool Park*

Rental Fee	per day	125.00
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	75.00
Damage Deposit (required prior to event date)		200.00





TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: May 9, 2022

RE: Resolution 2022-14 A Resolution Approving Public Auction for Certain Tax Forfeited Lands (NORWOOD YOUNG AMERICA PIDs—58.0500480, 58.7130030, AND 58.7130040)

---

Enclosed you will find information on the Tax Forfeited Lands from Carver County and *Resolution 2022-14 A Resolution Approving Public Auction for Certain Tax Forfeited Lands (NORWOOD YOUNG AMERICA PIDs—58.0500480, 58.7130030, AND 58.7130040)*

- Parcel 58.0500480 is not a buildable lot, and therefore it is recommended that the sale of said parcel be limited to the adjacent landowners
- Parcels 58.7130030 and 58.7130040 will be sold together at public auction by the County

**Recommended Motion:**

Motion to approve Resolution 2022-14 A Resolution Approving Public Auction for Certain Tax Forfeited Lands (NORWOOD YOUNG AMERICA PIDs—58.0500480, 58.7130030, AND 58.7130040).

*Norwood Young America*

**CITY OF NORWOOD YOUNG AMERICA**

**CARVER COUNTY, MINNESOTA**

**RESOLUTION NO. 2022-14**

**A RESOLUTION APPROVING PUBLIC AUCTION FOR CERTAIN TAX FORFEITED LANDS  
(NORWOOD YOUNG AMERICA PIDs 58.0500480, 58.7130030, AND 58.7130040)**

**WHEREAS**, Norwood Young America County is seeking the City of Norwood Young America's (the "City") input as to the disposition of the above-referenced tax-forfeited parcels and how each should be released or conveyed; and

**WHEREAS**, at its May 9, 2022, meeting, the City Council reviewed the Certificate of County Board of Classification of Forfeited Lands ("Certificate") and other documents received from Norwood Young America County with respect to said tax-forfeited parcels; and

**WHEREAS**, the City has determined that there are no special assessments on the said parcels that were levied after the date of forfeiture; and

**WHEREAS**, the City Council makes the following findings and recommendations to Norwood Young America County as it relates to said parcels:

1. That parcels **58.7130030** and **58.7130040** be sold together at public auction by the County and the City does not object to the appraised value.
2. Parcel **58.0500480** is not a buildable lot, and therefore it is recommended that the sale of said parcel be limited to the adjacent landowners.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Norwood Young America, Minnesota, regarding the classification and release of the above-listed parcels as follows:

I. With regard to parcels **58.7130030** and **58.7130040**, the City requests that the land be sold together at public auction

by the County in accordance with the recommendations contained in this resolution.

2. With regard to parcel **58.0500480**, the City requests that the land be sold at public auction

by the County in accordance with the recommendations contained in this resolution.

**NOW, THEREFORE, BE IT FINALLY RESOLVED** by the City Council of the City of Norwood Young America, Minnesota, that the City Council and City staff are hereby authorized to perform those tasks that are deemed necessary and convenient to carry out the intent of this resolution, including, but not limited to, the City Council's execution of the Certificate.

**Adopted by the council this 9<sup>th</sup> day of May 2022.**

---

Carol Lagergren, Mayor

ATTEST:

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Andrea Aukrust, City Administrator




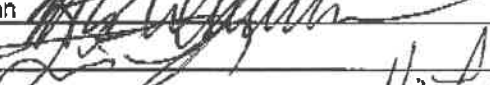
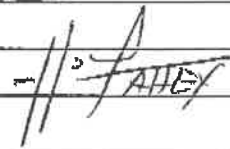
**CERTIFICATE OF COUNTY BOARD OF CLASSIFICATION OF FORFEITED LANDS AS PROVIDED BY  
CHAPTER 386, LAWS 1935  
AS AMENDED.**

To the Board of the City of Norwood Young America

We, the members of the County Board of the County of CARVER, Minnesota, do hereby certify that the parcels of land hereinafter listed are all of the lands which have been classified by us as conservation/non-conservation Lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01 as amended.

PIN	Legal Description	Appraised Value of Land	Conservation / Non-Conservation	Delinquent Years
58.0500480	SECTION 14 TOWNSHIP 115 RANGE 026 CITY LOTS OF NORWOOD EAST 57 FT. OF WEST 126 FT. OF BLOCK 5	\$2,000	NON- CONSERVATIO N	FORFEITED IN 1965-OLDEST TAX YEAR 1958
58.7130030	LOT 1 BLOCK 2 SERENITY POINTE 2ND ADDITION	\$18,000	NON- CONSERVATIO N	2016-2020
58.7130040	LOT 2 BLOCK 2 SERENITY POINTE 2ND ADDITION	\$18,000	NON- CONSERVATIO N	2016-2020

In witness whereof we have hereunto subscribed our names this 1st day of Feb, 2022.

Gayle Degler, Chair   
 Tom Workman   
 Matt Udernann   
 Tim Lynch   
 John P. Fahey, Vice Chair   
 Attest: Crystal Campos,  
 Carver County Auditor

The foregoing classification and sale is hereby approved on \_\_\_\_\_, 2022.

By the Board of the City of Norwood Young America

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Crystal Campos, Carver County Auditor

By:  
Deputy

Drafted By: Carver County Property Tax Department, Government Center, Administration Bldg., 600 E 4<sup>th</sup> St, Chaska, MN 55318-2102



## Listing of Tax Forfeited Properties

City of Norwood Young America Parcels:

<b>PIN</b>	<b>Legal Description</b>	<b>Appraised Value of Land</b>	<b>Conservation / Non- Conservation</b>	<b>Delinquent Years</b>
<b>58.0500480</b>	SECTION 14 TOWNSHIP 115 RANGE 026 CITY LOTS OF NORWOOD EAST 57 FT, OF WEST 126 FT. OF BLOCK 5	\$2,000	NON- CONSERVATION	FORFEITED IN 1965-OLDEST TAX YEAR 1958
<b>58.7130030</b>	LOT 1 BLOCK 2 SERENITY POINTE 2ND ADDITION	\$18,000	NON- CONSERVATION	2016-2020
<b>58.7130040</b>	LOT 2 BLOCK 2 SERENITY POINTE 2ND ADDITION	\$18,000	NON- CONSERVATION	2016-2020

PIN: 58.0500480

Located in Norwood Young America City

Appraised Value: \$2,000

Additional Comments: Land only

Approximate size: .16 acres



PIN: 58.7130030

Located in Norwood Young America City

Appraised Value: \$18,000

Additional Comments: Land only

Approximate size: .06 acres





PIN: 58.7130040

Located in Norwood Young America City

Appraised Value: \$18,000

Additional Comments: Land only

Approximate size: .06 acres





## Wetland Certification Form

TO: Commissioner of Revenue  
Minnesota Department of Revenue

RE: Sale of Tax-forfeited Land Described As:

PID 58.7130040 - SERENITY POINTE 2ND ADDITION Lot 002 Block 002

Pursuant to Minnesota Statutes, sections 103F.535, subdivision 1, and 282.018, subdivision 2, as amended, and the procedures issued by the Department of Natural Resources and by the Board of Water and Soil Resources, I have reviewed the available data concerning the lands described above and have determined that the deed does not require a restrictive covenant because:

- ☒ The land is in a platted subdivision. (Auditor's plats are not deemed platted subdivisions for the purpose of this procedure.)
- ☐ The conveyance is a transfer to correct errors in legal descriptions or grantees.

OR

- ☐ Neither of the above statements apply to this parcel; therefore, the deed for this parcel must include a restrictive covenant prohibiting enrollment of this parcel in a state funded program providing compensation for conservation of marginal lands or wetlands.

If you have any questions or comments concerning this determination please contact:

MIKE WANOUS, telephone number 952-466-5235



SIGNED

8/25/2021

DATE

MANAGER - CARVER SWCD

TITLE

CARVER

COUNTY



Welcome

Property Information

General

Email Property

Parcel ID: 587130040

Field Definitions

Taxpayer	STATE OF MINNESOTA IN TRUST
Taxpayer 2	C/O CARVER COUNTY AUDITOR
Taxpayer Address	600 4TH ST E CHASKA MN 55318 2102
Property Address	938 SERENITY CIR
City/Township	NYA, MN 55397 NORWOOD YOUNG AMERICA
Use 1	State Property
Mapped Acres	0.06
Last Sale Date	4/28/2005

Tax

Building

Photo

Property Viewers

Print

Measure



## CERTIFICATE OF FORFEITURE

**State of Minnesota**

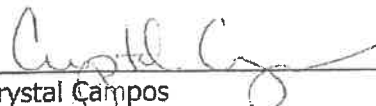
**County of Carver**

I, Crystal Campos, County Auditor, certify pursuant to MN Statutes 281.23, Subd. 9, that the parcel of real property situated in Carver County and described below was bid in for and sold to the State of Minnesota and judgment was entered in the District Court in Carver County on May 09, 2016, to enforce payment of delinquent real property taxes for the year 2016.

I further certify that the time for redemption of said parcel of real property described below has expired after notice given pursuant to MN Statutes 281.23, Subd. 2, 3, 5, & 6, and filing of proof thereof in the office of the Carver County Auditor, and that absolute title to the parcel has vested in the State of Minnesota, in trust for the respective taxing districts.

PID#/Taxpayer	Description of Property
PID#: 58.7130040 Name: BANKCHEROKEE	Lot 2 Block 2 Serenity Pointe 2nd Addition

Witness my hand and official seal on 09/01/2020.

  
\_\_\_\_\_  
Crystal Campos  
County Auditor



Carver County Property Tax Department  
Government Center  
600 4<sup>th</sup> Street E  
Chaska, MN 55318-2102

Document Number: **A703871**

Filed and/or Recorded on  
Sep 1, 2020 3:10 PM

Office of the County Recorder/Registrar of Titles  
Carver County, Minnesota  
Kaaren Lewis, County Recorder

Deputy JW	Pkg ID: 7199863
PID: 58.7130040	
Document Recording Fees	\$ 0.00

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<b>Document Total</b>	<b>\$ 0.00</b>
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Requesting Party: CARVER COUNTY AUDITOR  
Pages: 2

This cover page has been added to this document by Carver County Land Records  
and is now an official part of this recorded document





Search on address, property ID, or additional name

Welcome

Property Information

General

Email Property

Parcel ID: 587130030

Field Definitions

Taxpayer STATE OF MINNESOTA  
IN TRUST

Taxpayer 2 C/O CARVER COUNTY  
AUDITOR

Taxpayer Address 600 4TH ST E

CHASKA, MN 55318-  
2102

Property Address 936 SERENITY CIR

NYA, MN 55397

City/Township NORWOOD YOUNG  
AMERICA

Use 1 State Property

Mapped Acres 0.06

PLSS TWP 115, RNG 026,  
SEC 14

Tax

Building

Photo

Property Viewers

Print

Measure



## Wetland Certification Form

TO: Commissioner of Revenue  
Minnesota Department of Revenue

RE: Sale of Tax-forfeited Land Described As:

PID 58.7130030 - SERENITY POINTE 2ND ADDITION Lot 001 Block 002

Pursuant to Minnesota Statutes, sections 103F.535, subdivision 1, and 282.018, subdivision 2, as amended, and the procedures issued by the Department of Natural Resources and by the Board of Water and Soil Resources, I have reviewed the available data concerning the lands described above and have determined that the deed does not require a restrictive covenant because:

- ☒ The land is in a platted subdivision. (Auditor's plats are not deemed platted subdivisions for the purpose of this procedure.)
- ☐ The conveyance is a transfer to correct errors in legal descriptions or grantees.

OR

- ☐ Neither of the above statements apply to this parcel; therefore, the deed for this parcel must include a restrictive covenant prohibiting enrollment of this parcel in a state funded program providing compensation for conservation of marginal lands or wetlands.

If you have any questions or comments concerning this determination please contact:

MIKE WANDOUS, telephone number 952-466-5235

  
SIGNED

8/25/2021  
DATE

MANAGER - CARVER SWCD  
TITLE

CARVER  
COUNTY

## CERTIFICATE OF FORFEITURE

**State of Minnesota**

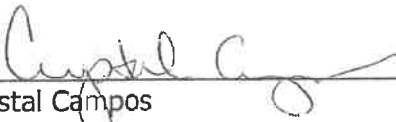
**County of Carver**

I, Crystal Campos, County Auditor, certify pursuant to MN Statutes 281.23, Subd. 9, that the parcel of real property situated in Carver County and described below was bid in for and sold to the State of Minnesota and judgment was entered in the District Court in Carver County on May 09, 2016, to enforce payment of delinquent real property taxes for the year 2016.

I further certify that the time for redemption of said parcel of real property described below has expired after notice given pursuant to MN Statutes 281.23, Subd. 2, 3, 5, & 6, and filing of proof thereof in the office of the Carver County Auditor, and that absolute title to the parcel has vested in the State of Minnesota, in trust for the respective taxing districts.

PID#/Taxpayer	Description of Property
PID#: 58.7130030 Name: BANKCHEROKEE	Lot 1 Block 2 Serenity Pointe 2nd Addition

Witness my hand and official seal on 09/01/2020.

  
\_\_\_\_\_  
Crystal Campos  
County Auditor



Carver County Property Tax Department  
Government Center  
600 4<sup>th</sup> Street E  
Chaska, MN 55318-2102

Document Number: **A703868**

Filed and/or Recorded on  
Sep 1, 2020 3:10 PM

Office of the County Recorder/Registrar of Titles  
Carver County, Minnesota  
Kaaren Lewis, County Recorder

Deputy JW	Pkg ID: 7199863
PID: 58.7130030	
Document Recording Fees	\$ 0.00

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<b>Document Total</b>	<b>\$ 0.00</b>
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Requesting Party: CARVER COUNTY AUDITOR  
Pages: 2

## Wetland Certification Form

TO: Commissioner of Revenue  
Minnesota Department of Revenue

RE: Sale of Tax-forfeited Land Described As:

PID 58.0500480 - SECTION 14 TOWNSHIP 115 RANGE 026  
CITY LOTS OF NORWOOD  
EAST 57 FT, OF WEST 126 FT. OF BLOCK 5

Pursuant to Minnesota Statutes, sections 103F.535, subdivision 1, and 282.018, subdivision 2, as amended, and the procedures issued by the Department of Natural Resources and by the Board of Water and Soil Resources, I have reviewed the available data concerning the lands described above and have determined that the deed does not require a restrictive covenant because:

- ☒ The land is in a platted subdivision. (Auditor's plats are not deemed platted subdivisions for the purpose of this procedure.)
- ☐ The conveyance is a transfer to correct errors in legal descriptions or grantees.

OR

- ☐ Neither of the above statements apply to this parcel; therefore, the deed for this parcel must include a restrictive covenant prohibiting enrollment of this parcel in a state funded program providing compensation for conservation of marginal lands or wetlands.

If you have any questions or comments concerning this determination please contact:

MIKE WANDUS, telephone number 952-466-5230

  
SIGNED

9/14/2021  
DATE

MANAGER - CARVER S WCD  
TITLE

CARVER  
COUNTY

General

Parcel ID: 580500480

Field Definitions

Taxpayer STATE OF MINNESOTA  
IN TRUST

Taxpayer 2 C/O CARVER COUNTY  
AUDITOR

Taxpayer Address 600 4TH ST E  
CHASKA, MN 55318-  
2102

City/Township NORWOOD YOUNG  
AMERICA

Use 1 State Property

Mapped Acres 0.16

Tax Acres 0.25

PLSS TWP 115, RNG 026,  
SEC 14

Tax

Building

Photo

Property Viewers





**COUNTY AUDITOR'S CERTIFICATE EXECUTED PURSUANT TO SUBDIVISION  
(f) of Section 8, Chapter 278, Laws 1935**

**State of Minnesota,**

County of Carver

I, William J. Schneider, auditor of the County of Carver, State of Minnesota, do hereby certify that at the sale of lands pursuant to the real estate tax judgment entered in the district court in said County on the 15th day of April, 1960, in proceedings to enforce the payment of taxes delinquent on real estate for the year 1958, for said county, which sale was held at the office of the county auditor in said County, on the 9th day of May, 1960, the following described parcels of land, situate in said county and state, to-wit:

SUBDIVISION	Sec. or Lot	Twp. or Block	Range
Carver Beach	Lots 1911 and 1912		
Carver Beach	Lots 2312 thru 2314		
Carver Beach	Lots 2527 thru 2529		
Minnewashta Manor	Outlot B		
Village of Carver	Lot 12 Block 55; Lot 3 Block 87		
Village of Carver	Lot 6 Block 54		
Village of Cologne	S $\frac{1}{2}$ of Lot 4; Lots 5 & 6 Block 12		
Village of Norwood	East 57 ft. of West 126 ft. of Block 5		
Village of Watertown	Lot 3 Block 45		
Village of Watertown	Lot 4 Block 45		
Village of Watertown	Lots 1 to 5 Block 82		

were each duly bid in for the state, and that each of said parcels of land still remain unredeemed.

I DO FURTHER CERTIFY that the time for redemption of each of said parcels of land has expired after notice given as provided by law; and that absolute title to each of said parcels of land has vested in the State of Minnesota.

Witness my hand and official seal this 15th day of October, 1965.

*William J. Schneider*  
Carver County Auditor

106935

File No's 1941-379  
393 & 142  
1380

*A copy*  
Filed in my office this 15<sup>th</sup> day of

October A.D. 1915

*William J. Schmidt*  
County Auditor

*Carroll* County, Minnesota

OFFICE OF REGISTER OF DEEDS

STATE OF MINNESOTA,  
COUNTY OF CARVER

thereby certify that the within instrument

was filed for record in this office on the

15 day of Oct. A. D. 1915, at 3 o'clock

8 M., and was duly recorded in book

186 of deeds. Page 257-258

*Carroll* REGISTER OF DEEDS  
By *W. J. Schmidt* DEPUTY REGISTER OF DEEDS

CERTIFICATE NUMBER

14294  
BOOK 142-143 PAGE 278-283-280

STATE OF MINNESOTA,  
COUNTY OF CARVER

OFFICE OF THE REGISTER OF TITLES

This is to certify that the within instrument

was filed in this office on the 15<sup>th</sup> day of October A. D. 1915

at 3 o'clock P. M.

*Carroll* REGISTER OF TITLES

Register of Titles





**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** May 9, 2022  
**RE:** Ordinance 351: *Amending City Code Chapter 7. Traffic and Vehicles  
Section 700 –General Provisions*

---

Enclosed you will find Ordinance 351 amending section 700.03 Speed. B. of the city code.

- Cpl. Jordan Voigt presented his recommendations to the Council on April 25, 2022, during a Council Workshop, regarding the speed limit around the schools and needed changes
- Cpl. Voigt recommended—20 miles per hour on Morse Street N between Hwy 212 and 7<sup>th</sup> Street SW, and 20 miles per hour on 7<sup>th</sup> Street SW between CSAH 33 and Morse Street N
- City Code Chapter 7. Traffic and Vehicles—Section 700.03 Speed. B. has been amended to reflect the recommended changes
- The redline version is enclosed for your review and discussion

**Recommended Motion:**

**Approve Ordinance 351 amending section 700.03 of the city code.**

**\*First reading of the Ordinance May 9, 2022**

**\*Second reading of the Ordinance May 23, 2022**

**\*Publication of the Ordinance June 2, 2022**

*Norwood Young America*

City of Norwood Young America, Minnesota  
Ordinance 351

**AN ORDINANCE AMENDING CITY CODE CHAPTER 7. TRAFFIC AND VEHICLES  
Section 700—General Provisions**

WHEREAS, the City of Norwood Young America has adopted Administration Ordinances structuring Committee and Commissions; and

WHEREAS, City Administration and the City Council have found specific sections of the existing Code that necessitate restructuring to fit the City's current needs and best interests.

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, ORDAINS that City Code Section 700.03 Speed. B. shall be amended to the following:

**700.03 Speed.** Any person driving a vehicle on any highway within the City shall drive the vehicle at a speed not greater than is reasonable and proper, having due regard to the traffic, the surface, and width of the highway, and of any other conditions then existing. Operating a vehicle at speeds exceeding those specified in this Section shall be prima facie evidence that the operator of the vehicle is driving the vehicle at a speed greater than shall be reasonable and proper:

- A. Not more than 30 miles per hour on any street or highway in the City except where a higher speed is posted.
- B. 20 miles per hour on Morse Street N between Hwy 212 and 7<sup>th</sup> Street SW, and 20 miles per hour on 7<sup>th</sup> Street SW between CSAH 33 and Morse Street N. *(Amended by Ord. 351, May 23, 2022)*
- C. Not more than 25 miles per hour on Lake Street between the intersection with Oak Street (CSAH 33) and the intersection with Reform Street. *(Amended by Ord. 120, 9-14-1998)*
- D. Not more than 25 miles per hour on Reform Street between the intersection with Lake Street and the intersection with Elm Street (CSAH 31). *(Amended by Ord. 120, 9-14-1998)*

First reading of Ordinance 351 by the City Council of the City of Norwood Young America, Minnesota, this 9th day of May 2022.

Attest: Carol Lagergren, Mayor

Andrea Aukrust, City Administrator

First Reading: May 9, 2022  
Second Reading: May 23, 2022  
Publication: June 2, 2022

City of Norwood Young America, Minnesota  
Ordinance 351

**AN ORDINANCE AMENDING CITY CODE CHAPTER 7. TRAFFIC AND VEHICLES  
Section 700—General Provisions**

WHEREAS, the City of Norwood Young America has adopted Administration Ordinances structuring Committee and Commissions; and

WHEREAS, City Administration and the City Council have found specific sections of the existing Code that necessitate restructuring to fit the City's current needs and best interests.

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, ORDAINS that City Code Section 700.03 Speed. B. shall be amended to the following:

**700.03 Speed.** Any person driving a vehicle on any highway within the City shall drive the vehicle at a speed not greater than is reasonable and proper, having due regard to the traffic, the surface and width of the highway, and of any other conditions then existing. Operating a vehicle at speeds exceeding those specified in this Section shall be prima facie evidence that the operator of the vehicle is driving the vehicle at a speed greater than shall be reasonable and proper:

- A. Not more than 30 miles per hour on any street or highway in the City except where a higher speed is posted.
- B. 20 miles per hour on Morse Street N between Hwy 212 and 7<sup>th</sup> Street SW, and 20 miles per hour on 7<sup>th</sup> Street SW between CSAH 33 and Morse Street N. *(Amended by Ord. 351, May 23, 2022)*
- ~~B. Fifteen miles per hour when passing a school during school recess or while children are going to or leaving from school during opening or closing hours.~~
- C. Not more than 25 miles per hour on Lake Street between the intersection with Oak Street (CSAH 33) and the intersection with Reform Street. *(Amended by Ord. 120, 9-14-1998)*
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Carol Lagergren, Mayor

Attest:

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Andrea Aukrust, City Administrator

**First Reading: May 9, 2022**

**Second Reading: May 23, 2022**

**Publication: June 2, 2022**



**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** May 9, 2022  
**RE:** Ordinance 351: *Amending City Code Chapter 7. Traffic and Vehicles  
Section 700 –General Provisions*

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Enclosed you will find Ordinance 351 amending section 700.03 Speed. B. of the city code.

- Cpl. Jordan Voigt presented his recommendations to the Council on April 25, 2022, during a Council Workshop, regarding the speed limit around the schools and needed changes
- Cpl. Voigt recommended—20 miles per hour on Morse Street N between Hwy 212 and 7<sup>th</sup> Street SW, and 20 miles per hour on 7<sup>th</sup> Street SW between CSAH 33 and Morse Street N
- City Code Chapter 7. Traffic and Vehicles—Section 700.03 Speed. B. has been amended to reflect the recommended changes
- The redline version is enclosed for your review and discussion

**Recommended Motion:**

**Approve Ordinance 351 amending section 700.03 of the city code.**

**\*First reading of the Ordinance May 9, 2022**

**\*Second reading of the Ordinance May 23, 2022**

**\*Publication of the Ordinance June 2, 2022**

*Norwood Young America*

City of Norwood Young America, Minnesota  
Ordinance 351

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**First Reading: May 9, 2022  
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City of Norwood Young America, Minnesota  
Ordinance 351

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Attest: Carol Lagergren, Mayor

Andrea Aukrust, City Administrator

First Reading: May 9, 2022  
Second Reading: May 23, 2022  
Publication: June 2, 2022



TO: Honorable Mayor Lagergren and City Council Members  
FROM: Andrea Aukrust, City Administrator  
DATE: May 9, 2022  
RE: 2022 City Street Seal Coating and Parking Areas Project

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Enclosed you will find the city street map with the 2022 seal coating and parking project areas identified. Project areas are documented in the city GIS system for future reference and guidance. RFQs were solicited from quality contractors used in prior years. The quotes received are included below:

Pearson Bros	\$54,885.68
Allied Blacktop Company	\$74,853.74

**Recommended Motion:**

Approve the bid submitted by Pearson Bros. for \$54,885.68 to seal coat the identified streets and parking areas on the Norwood Young America city street map.

*Norwood Young America*



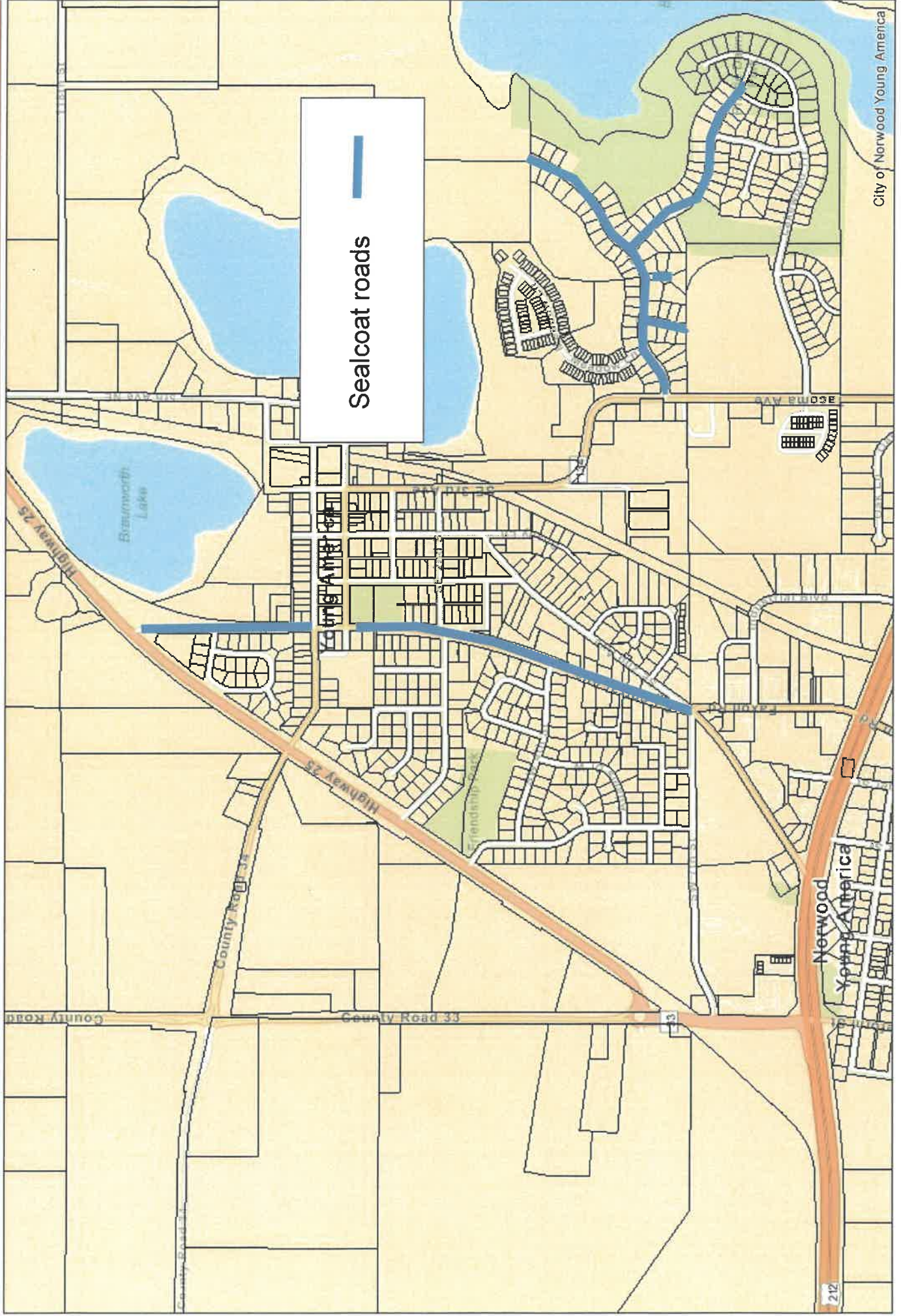
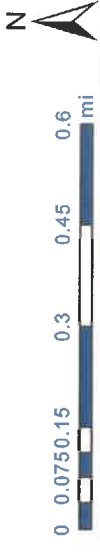


more than a place, it's home.

# CITY OF NORWOOD YOUNG AMERICA

## NYA 2022 Sealcoat Roads

Map Date: 4/13/2022





TO: Honorable Mayor Lagergren and City Council Members  
FROM: Andrea Aukrust, City Administrator  
DATE: May 9, 2022  
RE: 2022 Crack Sealing Project

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Enclosed you will find the city street map with the 2022 crack sealing project area identified. Project areas are documented in the city GIS system for future reference and guidance. RFQs were solicited from quality contractors used in prior years. The quotes received are included below:

Gopher State Sealcoat Inc.	\$62,934
Allied Blacktop Company	\$72,865

**Recommended Motion:**

Approve the bid submitted by Gopher State Sealcoat, Inc. for \$62,934 to crack seal the identified areas on the Norwood Young America city street map.

*Norwood Young America*







TO: Honorable Mayor Lagergren and City Council Members  
FROM: Andrea Aukrust, City Administrator  
DATE: May 9, 2022  
RE: Sealcoat Bids—Walking Trails

---

Enclosed you will find the walking trail map with the 2022 project area identified. Project areas are documented in the city GIS system for future reference and guidance. RFQs were solicited from quality contractors used in prior years. The quotes received are included below:

Gopher State Sealcoat Inc.	\$3,100
Allied Blacktop Company	\$5,535

**Recommended Motion:**

Approve the bid submitted by Gopher State Sealcoat, Inc. for \$3,100 to seal coat the identified areas on the Norwood Young America trail system.

*Norwood Young America*





more than a place, it's home.

Map Date: 4/13/2022



City of Norwood Young America, Carver County GIS



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator and Randy Clay, Public Services Lead

DATE: May 9, 2022

RE: Designated surplus equipment to be sold

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The following equipment has been identified by staff as surplus. All equipment that has been identified as surplus year-to-date in 2022 will be sold on June 11, 2022, at Fahey's Auction. The city was able to negotiate a lower seller's premium with the auction house. Its proximity to Norwood Young America makes using Fahey's more cost-efficient and convenient for staff to transport items to be sold.

- 2007 Ford F-150  
This vehicle was scheduled to be traded in on a new pickup listed on the CIP to be replaced in 2022. However, the city will not be replacing this pickup at this time. (108,124 miles)
- Bobcat 3400
- RZ 50B Rotating laser
- Two tires and rims
- Miscellaneous chain-link fence parts

**Recommended Motion:**

Motion to designate the identified equipment as surplus to be sold at auction.

*Norwood Young America*



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: May 9, 2022

RE: Waste Water Treatment Plant—Boiler Line Repair

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The existing boiler lines between the Lab and the Digester building at the WWTP are leaking. The city had the lines professionally pressure tested over a year ago and could not find the leak. Last winter, staff identified the leak when a spot developed in the grass in which all the snow melted. The city had a contractor come and dig up the specified area to fix the leak, only to find a dual wall pipe in the ground. Since it was a double wall pipe, the contractor could not determine how far from the dig area the inner boiler line was leaking. Due to the complexity of the underground utilities at the WWTP, an open trench dig was ruled out to minimize potential damage.

City staff explored options regarding pipe bursting or line boring to repair the boiler line. It was determined that the pipe bursting option would be the best way to minimize damage to the existing utilities. The pipe bursting process consists of driving or pulling a new pipe inside an existing line, bursting (expanding) it to allow room for installation.

Given that the leak was minimal and the WWTP operating budget was overspent in 2021 due to unplanned pump repairs earlier in the year, it was advised to perform this project in 2022. Staff solicited contractors and received the quotes below.

Diversified Plumbing & Heating Inc.	\$6,950
G. F. Jedlicki, Inc.	\$21,500

**Recommended Motion:**

Approve the Diversified Plumbing & Heating Inc. bid to repair the Waste Water Treatment Plant boiler line for \$6,950.

*Norwood Young America*

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**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** May 9, 2022  
**RE:** Building Inspector hiring recommendation—Darin Haslip of 101 Development Resources, Inc.

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The Administration recommends the City Council approve the hiring of Darin Haslip of 101 Development Resources, Inc. of Arlington, MN, as the Building Inspector for the City of Norwood Young America.

- 101 Development Resources, Inc. best meets the needs of what the City of Norwood Young America seeks in a Building Inspector
- 101 Development Resources, Inc. has a solid history of providing building inspection work for communities of this size
- Of the proposals submitted, 101 Development Resources, Inc. had the most competitive pricing for their services

**Recommended Motion:**

Motion to approve the hiring of Darin Haslip of 101 Development Resources, Inc.  
as the Building Inspector for Norwood Young America.

*Norwood Young America*