



CITY COUNCIL AGENDA

April 11, 2022 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL

1. CALL MEETING OF CITY COUNCIL TO ORDER

- 1.1. Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

3.1 Fire Chief ZumBerge—2022 Fire Department retirements presentation

- Andrew Wigfield
- Robbie Baumann

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1. Approve minutes of March 28, 2022

4.2. Approve payment of Claims

4.3. Administration recommendation-phone

5. PUBLIC HEARING

6. OLD BUSINESS

7. NEW BUSINESS

- 7.1. Jay Squires, City Attorney—Hazardous Building Law discussion
- 7.2. John Fahey—Carver County Commissioner presentation
- 7.3. Ordinance 344 Maximum Accessory Structure Height (Second reading/Publish)
- 7.4. Ordinance 345 Repealing and Replacing Sign Code (Second reading/Publish)
- 7.5. Ordinance 349 An Ordinance Amending City Code Section 200—In General (Second reading/Publish)
- 7.6. Exempt and non-union employee 2022 benefits and amended salary schedule
- 7.7. Resolution 2022-10 Providing for the Sale of \$3,835,000 GO Improvement, Utility Revenue and Refunding Bonds, Series 2022a
- 7.8. Architect Hiring Request for Qualifications for Old Town Design Services Update
- 7.9. Faxon Road watermain break update—Tony Voigt

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

- Carver County Rural Intersection Lighting Safety Project Letter

UPCOMING MEETINGS / EVENTS

- Arbor Day Tree Planting Ceremony—City Hall on Friday, April 29th, at 10:00 AM (Elm Street entrance)
- The City of Norwood Young America is once again bringing residents a city-wide cleanup day! Saturday, April 30th, from 8 AM –Noon in the Central School parking lot
- Citizens State Bank has partnered with the City of Norwood Young America to provide document shredding from 9 AM –Noon
- ***You must be a resident of the City of Norwood Young America to participate***
- ***There will be a verification of residency upon entry—you may use a valid Id or current NYA utility bill***

April 13, 2022	Economic Development Commission	5:00 PM
April 13, 2022	Joint Commission Meeting	6:00 PM
April 19, 2022	Park & Rec Commission	4:45 PM
April 21, 2022	Senior Advisory	9:00 AM
April 25, 2022	EDA/City Council Meeting/Workshop	6:00 PM
April 28, 2022	Small Business Week Event: Morning Mocha	8:00 AM – 9:00 AM/City Hall
April 29, 2022	Arbor Day Tree Planting Ceremony	10:00 AM/City Hall-Elm St. entrance
April 30, 2022	City-wide Cleanup Day	8:00 AM-Noon/Central School parking lot
May 2, 2022	Planning Commission	6:00 PM
May 6, 2022	NYA Food Distribution	2:00 PM
May 9, 2022	City Council Meeting	6:00 PM
May 11, 2022	Economic Development Commission	5:00 PM
May 17, 2022	Park & Rec Commission	4:45 PM
May 19, 2022	Senior Advisory	9:00 AM
May 23, 2022	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



CITY COUNCIL MINUTES

March 28, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America, MN 55368

Attendance:

ATTENDEES: Alan Krueger, Craig Heher, Mike McPadden, Carol Lagergren

ABSENT: Charlie Storms

STAFF: Karen Hallquist (Economic Development/Marketing Director), Andrea Aukrust (City Administrator), Tony Voigt (Public Service Director), Angela Brumbaugh (City Clerk/Treasurer), and Steve ZumBerge (Fire Chief)

OTHERS: Chris Glander, Brooke Allen, Brittany Buchman, Larry Panning, Wendy Conch, Jared Johnson (WSB Planning Consultants), Kim Lindquist (WSB Planning Consultants), and Justin Templin, LMC Attorney

4. Call City Council to Order:

Mayor Lagergren called the City Council meeting to order at 6:01 PM. Four members present.

5. Approve Agenda

The following changes were made to the agenda:

10.11 will be changed to 10.13 for closed session

10.11 Arbor Day Tree Planting

10.12 Outlot A and Barnes Lake Nature Trail Community Survey

Motion: MM/AK to approve the agenda as presented. Motion passed 5-0.

6. Introductions, Presentation, Proclamations, Awards and Public Comment

Beyond the Yellow Ribbon Proclamation

- Help deployed service members and their families
- Extending their services to Veterans that are local and may need assistance
- Honoring all military

Motion: CH/MM to approve Beyond the Yellow Ribbon proclamation. Motion passed 4-0.

Introduction of WSB Planning Consultants

- Jared Johnson – Primary contact for the City
- Kim Lindquist – Director of Community Planning and Economic Development of WSB Planning Consultants has done planning for the past 35 years

National Vietnam Day

- Recognizes Veterans that were in Vietnam
- March 29th is the observed day

Larry Panning thanked the City for the shed and the work the City does for the Veterans Park. Willing to help clean up the rooms in the basement of the Heritage Center.

7. Consent Agenda

7.1 Approve minutes of March 14, 2022

7.2 Approve payment of Claims

7.3 Personnel Committee recommendation-Phone

7.4 Personnel Committee recommendation-new hire

7.5 Lifeguard Seasonal positions

7.6 Fire Department resignation

4

Motion: MM/CH to approve up to \$5,000 for installation costs for the three water fountain/filling stations. Motion passed 4-0.

10.6 Water tower foundation removal RFP review

- The funds would come from the additional amount added to the fund balance in 2021
- Henning would hold their bid until the end of the year, if needed

Motion: MM/CH to approve to hire Henning Excavating to remove the elevated tank foundation at 430 Wilson St W for \$7,650. Motion passed 4-0.

10.7 Nuisance Abatement Grass Cutting for the 2022 season quotes

- By hiring a company, we don't have added repairs on our equipment
- An invoice is received and that amount can be billed to the property owner
- Quotes received:
 - Rahn Painting & Contracting LLC \$45/hour
 - Bleichner Lawn Service \$75/hour
 - Clean-Cut Lawn Care \$78/hour
 - Andy's Lawn & Snow \$85/hour

Motion: MM/AK to approve hiring Rahn Painting and Contracting LLC to complete Nuisance abatement grass cutting for the 2022 growing season at the rate of \$45/hour. Motion passed 4-0.

10.8 Approving the City Cemeteries 2022 Lawn Maintenance Proposal

- Four bids were received:
 - Bleichner Lawn Service \$200/mowing event
 - Andy's Lawn & Snow \$389/mowing event
 - Rahn Painting and Contracting LLC \$625/mowing event
 - Clean-Cut Lawn Care \$775/mowing event
- Cemetery mowing has been contracted the last few years to save on staff time
- Mowing needs are coordinated with the Public Service Director

Motion: MM/CH to approve hiring Bleichner Lawn Service to mow our city cemeteries for the 2022 growing season at a rate of \$200 per mowing event. Motion passed 4-0.

10.9 2022 Oak Grove property lawn maintenance quotes

- Carver County CDA maintains the remaining grounds
- The city responsibility is the two garden spots
- Five bids were received:
 - Bleichner Lawn Service \$30/mowing event
 - Andy's Lawn & Snow \$76/mowing event
 - Rahn Painting and Contracting LLC \$125/mowing event
 - Clean-Cut Lawn Care \$75/mowing event
 - Top Notch Turf \$451 per month

Motion: MM/AK to approve hiring Bleichner Lawn and Snow to mow the City's obligation of the Oak Grove Property for the 2022 growing season at a rate of \$30 per mowing event. Motion passed 4-0.

10.10 Legion Park playground equipment quote update and approval

- An added cost for 2022 which wasn't shared the first time
- An additional cost of \$828.16
- Flagship discounted the installation cost by \$3,800 to help offset the price

Motion: CH/AK to approve purchasing playground equipment from Flagship Recreation for \$61,016.66. Motion passed 4-0.

10.11 Arbor Day Tree Planting



CITY COUNCIL WORKSHOP MINUTES

March 28, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

Attendance:

ATTENDEES: Alan Krueger, Craig Heher, Mike McPadden, Carol Lagergren

ABSENT: Charlie Storms

STAFF: Karen Hallquist (Economic Development/Marketing Director), Andrea Aukrust (City Administrator), Tony Voigt (Public Service Director), and Angela Brumbaugh (City Clerk/Treasurer)

OTHERS: Nick Anhut (Ehlers), Perry Forst

Call Meeting of City Council to Order

Meeting was called to order by Mayor Lagergren at 5:05 pm with four members present.

Approve Agenda

Motion: CH/MM to approve the agenda. Motion passed 4-0

1. 2nd Avenue Infrastructure Improvement Project-2022

Nick Anhut discussed financing for the second half of 2nd Avenue Infrastructure and Street Improvement Project.

- \$2.57 million project
- \$760,000 is expected to be assessed which is 28% of the project
- In order to use the 429 process we must have a minimum of 20% assessable
- Existing debt is \$7.7 million and \$4.6 million in Utilities
- The 2013a Bond, City Hall facility, is currently callable
- Existing levy is \$150,400/year
- A savings of approximately \$3,680/year or 2.6% reduction

2. 2022 Industrial Park Expansion

Nick Anhut presented information regarding financing for an Industrial Park Expansion

- For discussion purpose, \$1.2 million was used as an estimate
- Projects would need to be ready
- Tax Increment Financing (TIF) could pay approximately 20% of the bonds
- Tax Abatement is allocating a portion of tax base to pay for a bond to be used for public purpose
- Abatement can be used for land acquisition
- The 429 bond process can be used as long as there are assessments included
- Utility bonding (444 process) can also be used
- If using tax abatement the City can obtain the lowest cost of financing because it is full faith and credit pledging of the city
- A public hearing would have to be held for tax abatement
- Must show findings such as financing is for public interest
- Notices do not have to go out to specific property owners
- City could abate the taxes from the existing park but that cannot be overlapped with TIF
- By the year 2024 the occupied parcels would be approximately \$129,000 of abatement
- Abatement has a limit of 10% of the City's net tax capacity
- Levy limit would be \$401,858 with approximately \$128,956 needed for the Industrial Park and leave \$272,902 for the future
- The City would still be required to increase the levy



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: April 11, 2022

Payroll EFT

Check #	507159	507173	\$	24,431.10
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Voided Checks

Check #	-
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Prepays

Check #	#
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Claims Pending Payment

Check #	32937 -	32977	\$	70,065.76
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Cardmember e-check

Grand Total	\$	<u>94,496.86</u>
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***Check Detail Register©**

Batch: 04112022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
32937	04/08/22	4 PAWS ANIMAL CONTROL			
E 101-42700-315		Animal Impounding	\$350.00		IMPOUNDS
		Total	\$350.00		
32938	04/08/22	BOLTON & MENK, INC			
E 494-43100-303		Engineering Fees	\$20,769.66	0286526	2ND AVE LIFT STATION
G 809-22100		Escrow Collected	\$30.00	0286527	MOLNAU TRUCKING SOILS ISSUES
		Total	\$20,799.66		
32939	04/08/22	CARDMEMBER SERVICE			
E 101-41300-331		Travel/Meeting Expense	\$164.61		HOTEL
E 101-41400-200		Office Supplies	\$180.50		DRY ERASE BOARD
E 101-41400-200		Office Supplies	\$212.50		
E 101-41320-350		Print/Publishing/Postage	\$474.20		NEWSLETTER MAILING
E 101-41400-200		Office Supplies	\$746.05		MONITORS, CORDS, TOWELS
E 101-41110-350		Print/Publishing/Postage	\$36.00		COUNCIL EMAIL
E 601-49400-331		Travel/Meeting Expense	\$471.27		HOTEL
E 101-41940-223		Repair/Maintenance Bldg/	\$167.74		TOILET REPAIR
E 101-41940-223		Repair/Maintenance Bldg/	\$450.59		CEILING FANS FOR BUILDING
E 101-41940-223		Repair/Maintenance Bldg/	\$213.94		CARPET CLEANER
E 101-43100-221		Repair/Maintenance Equip	\$39.99		SIDE MIRRO LENS
		Total	\$3,157.39		
32940	04/08/22	CARQUEST AUTO PARTS			
E 101-43100-221		Repair/Maintenance Equip	\$76.65	245543	DEXRON, HYDRAULIC
E 101-43100-221		Repair/Maintenance Equip	\$97.08	245713	WIRE LOOM, BLACK
E 101-43100-210		Operating Supplies	\$48.28	246332	CHERRY BOMB, RAGS IN A BOX
E 602-49450-221		Repair/Maintenance Equip	\$134.04	246587	
E 101-43100-210		Operating Supplies	\$34.99	246866	ROD
E 101-42200-210		Operating Supplies	\$77.94	5927-246102	FLOOR DRY
		Total	\$468.98		
32941	04/08/22	CARVER COUNTY			
G 251-22100		Escrow Collected	\$950.40		TAXES 580141051
		Total	\$950.40		
32942	04/08/22	CARVERLINK - CARVER CO BROADBA			
E 101-41940-321		Telephone	\$40.00		
E 601-49400-321		Telephone	\$40.00		
E 602-49450-321		Telephone	\$25.00		
E 101-42200-321		Telephone	\$40.00		
E 101-43100-321		Telephone	\$56.00		
E 101-45200-321		Telephone	\$24.00		
E 101-41940-321		Telephone	\$40.00		
E 101-41300-321		Telephone	\$6.00		
E 101-41320-321		Telephone	\$6.00		
E 101-41400-321		Telephone	\$6.00		
E 101-46500-321		Telephone	\$2.00		
E 101-42100-321		Telephone	\$10.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45500-321		Telephone	\$10.00		
		Total	\$305.00		
32943	04/08/22	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$825.36		
E 101-42200-383		Gas Utilities	\$329.83		
E 101-43100-383		Gas Utilities	\$2,553.57		
E 101-45200-383		Gas Utilities	\$809.54		
E 601-49400-383		Gas Utilities	\$648.85		
E 602-49450-383		Gas Utilities	\$2,508.68		
E 101-49860-383		Gas Utilities	\$19.04		
		Total	\$7,694.87		
32944	04/08/22	CITY OF SHAKOPEE			
E 101-42100-311		County Police Contract	\$2,100.00	10380	SW DRUG TASK FORCE
		Total	\$2,100.00		
32945	04/08/22	CONCENTRA			
E 101-43100-208		Medical-Physicals	\$112.00	103535713	
		Total	\$112.00		
32946	04/08/22	DELTA DENTAL			
G 101-21714		Dental Insurance	\$893.10	RIS00040030	
G 101-21714		Dental Insurance	\$804.00	RIS00040727	
		Total	\$1,697.10		
32947	04/08/22	DHOORE, PAUL			
E 602-49450-331		Travel/Meeting Expense	\$98.76		CONFERENCE REIMBURSEMENT
		Total	\$98.76		
32948	04/08/22	EMERGENCY APPARATUS MAINTENANC			
E 101-42200-221		Repair/Maintenance Equip	\$2,188.03	121364	AERIAL 11
E 101-42200-221		Repair/Maintenance Equip	\$730.45	121365	ENGINE 11
E 101-42200-221		Repair/Maintenance Equip	\$669.79	121366	ENGINE 21
E 101-42200-221		Repair/Maintenance Equip	\$1,817.04	122739	AERIAL 11
		Total	\$5,405.31		
32949	04/08/22	GOPHER STATE ONE-CALL			
E 602-49450-223		Repair/Maintenance Bldg/	\$15.53	2030640	LOCATES
E 601-49400-223		Repair/Maintenance Bldg/	\$15.52	2030640	LOCATES
		Total	\$31.05		
32950	04/08/22	HALLQUIST, KAREN			
E 101-46500-331		Travel/Meeting Expense	\$56.16		mileage-small cities application St Paul
		Total	\$56.16		
32951	04/08/22	HAWKINS INC			
E 602-49450-216		Chemicals and Chem Pro	\$1,293.60	6152048	CHLORINE, SULFUR DIOXIDE
E 601-49400-216		Chemicals and Chem Pro	\$422.10	6152050	CHLORINE
		Total	\$1,715.70		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
32952	04/08/22	HEALTH PARTNERS			
G 101-21706		Hospitalization/Medical In	\$11,989.23	111950234	Health insurance
		Total	\$11,989.23		
32953	04/08/22	HOLIDAY COMPANIES			
E 601-49400-212		Motor Fuels	\$61.21	601709	FUEL
E 602-49450-212		Motor Fuels	\$61.21	601709	FUEL
E 601-49400-212		Motor Fuels	\$47.41	602744	FUEL
E 602-49450-212		Motor Fuels	\$47.41	602744	FUEL
		Total	\$217.24		
32954	04/08/22	HOME SOLUTIONS			
E 601-49400-210		Operating Supplies	\$290.00		
E 602-49450-210		Operating Supplies	\$290.00		
E 101-42200-221		Repair/Maintenance Equip	\$40.47		BULB, BROOM, TOWELS
E 601-49400-210		Operating Supplies	\$290.00		FRIDGE/MICROWAVE
E 602-49450-210		Operating Supplies	\$290.00		FRIDGE/MICROWAVE
E 602-49450-223		Repair/Maintenance Bldg/	\$15.29		ELBOW
E 602-49450-223		Repair/Maintenance Bldg/	\$24.28		NOZZLE, CONN SET
E 101-43100-210		Operating Supplies	\$9.67		PAPER TOWEL
E 101-49860-223		Repair/Maintenance Bldg/	\$2.50		MISC HARDWARE
E 101-43100-221		Repair/Maintenance Equip	\$26.96		RED PAINT
E 101-43100-221		Repair/Maintenance Equip	\$5.39		RED PAINT
E 601-49400-223		Repair/Maintenance Bldg/	\$9.77		COUPLING, TAPE
E 101-41940-223		Repair/Maintenance Bldg/	\$42.96		TUBE, NOZZLE
E 101-41940-223		Repair/Maintenance Bldg/	\$17.09		CORD
E 101-41940-223		Repair/Maintenance Bldg/	\$62.09		CLR FILM
E 601-49400-221		Repair/Maintenance Equip	\$9.30		MINI CLAMP, CLAMP
E 101-43100-221		Repair/Maintenance Equip	\$9.43		BARB INSERT, BUSHING
E 101-41940-223		Repair/Maintenance Bldg/	\$28.79		LED
E 101-43100-221		Repair/Maintenance Equip	\$7.64		SYRINGE
E 101-41940-223		Repair/Maintenance Bldg/	\$11.23		SCREENS
E 101-41940-223		Repair/Maintenance Bldg/	\$8.09		COMPOUND
E 101-41940-223		Repair/Maintenance Bldg/	\$7.19		COVER
E 101-41940-223		Repair/Maintenance Bldg/	\$121.25		CHAMBER OFFICE PAINT
		Total	\$1,619.39		
32955	04/08/22	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$656.40	39697740	COPIER
		Total	\$656.40		
32956	04/08/22	KWIK TRIP INC.			
E 101-42200-212		Motor Fuels	\$10.01		
E 101-42200-212		Motor Fuels	\$87.23		
E 101-43100-212		Motor Fuels	\$100.02		
E 101-43100-212		Motor Fuels	\$38.16		
E 101-45200-212		Motor Fuels	\$19.07		
E 601-49400-212		Motor Fuels	\$19.07		
E 602-49450-212		Motor Fuels	\$19.07		
E 101-43100-212		Motor Fuels	\$75.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-212		Motor Fuels	\$50.00		
E 101-43100-212		Motor Fuels	\$66.00		
E 101-45200-212		Motor Fuels	\$44.00		
E 101-43100-212		Motor Fuels	\$125.07		
E 101-43100-212		Motor Fuels	\$106.64		
E 101-45200-212		Motor Fuels	\$24.50		
E 101-43100-212		Motor Fuels	(\$2.98)		FUEL DISCOUNT
E 101-45200-212		Motor Fuels	(\$2.98)		FUEL DISCOUNT
		Total	\$777.88		
32957	04/08/22	MC NAMARA CONSTRUCTION INC.			
E 101-41940-223		Repair/Maintenance Bldg/	\$336.83	13233	CITY HALL RAILING
		Total	\$336.83		
32958	04/08/22	METRO WEST INSPECTION SERVICES			
E 101-42400-328		Rental Dwelling Inspection	\$27.00		RENTAL
E 101-42400-312		Building Inspection Fee	\$1,828.85		INSPECTIONS
		Total	\$1,855.85		
32959	04/08/22	MID-COUNTY CO-OP OIL ASSN			
E 101-45200-223		Repair/Maintenance Bldg/	\$81.24	5076	TORDON RTU
		Total	\$81.24		
32960	04/08/22	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$78.47	A-130462	ICE RINK
		Total	\$78.47		
32961	04/08/22	MINNESOTA DEPARTMENT OF HEALTH			
E 101-49860-406		LICENSES	\$720.00		POOL LICENSE
		Total	\$720.00		
32962	04/08/22	MN VALLEY ELECTRIC COOPERATIVE			
E 601-49400-381		Electric Utilities	\$792.82		640 TACOMA BLVD
E 602-49450-381		Electric Utilities	\$45.90		LIFT STATION
E 101-43100-380		Street Lighting	\$101.77		STREET LIGHTS
		Total	\$940.49		
32963	04/08/22	MRI SOFTWARE LLC			
E 101-43100-310		Other Professional Servic	\$29.95		
		Total	\$29.95		
32964	04/08/22	STAR Group, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$7.22	322655	EXHAUST GASKET
E 101-43100-221		Repair/Maintenance Equip	\$140.68	322814	TORQUE WRENCH
		Total	\$147.90		
32965	04/08/22	NELSON ELECTRIC MOTOR REPAIR I			
E 602-49450-223		Repair/Maintenance Bldg/	\$320.00	1966	ELM ST LIFT STATION
		Total	\$320.00		
32966	04/08/22	NORWOOD YOUNG AMERICA TIMES			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41400-350		Print/Publishing/Postage	\$37.80	883269	PERSONNEL COMM
E 101-41400-350		Print/Publishing/Postage	\$37.80	883270	FINANCE COMM
E 101-41320-350		Print/Publishing/Postage	\$65.36	883271	MEADOWS 2ND ADD
E 101-41320-350		Print/Publishing/Postage	\$61.58	883272	18 3RD AVE PUD
		Total	\$202.54		
32967	04/08/22	OVIVO USA, LLC.			
E 602-49450-223		Repair/Maintenance Bldg/	\$2,103.69	8482577	SKIMMING DEVICE, EXTENSION, WIPER
		Total	\$2,103.69		
32968	04/08/22	PROMOTION GRAPHICS			
E 101-42200-210		Operating Supplies	\$275.00	20226152	GRASS RIG
		Total	\$275.00		
32969	04/08/22	R.E. SMITH OIL & TIRE CO., INC			
E 101-43100-212		Motor Fuels	\$187.67		FUEL
E 101-45200-212		Motor Fuels	\$80.00		FUEL
E 601-49400-212		Motor Fuels	\$67.34		FUEL
E 602-49450-212		Motor Fuels	\$67.34		FUEL
E 101-49800-212		Motor Fuels	\$362.66		FUEL
E 101-42200-212		Motor Fuels	\$18.54		FIRE DEPT FUEL
		Total	\$783.55		
32970	04/08/22	STREICH, MARK			
E 101-43100-430		Miscellaneous	\$52.50		HEALTH CARD CERT
E 101-45200-430		Miscellaneous	\$22.50		HEALTH CARD CERT
		Total	\$75.00		
32971	04/08/22	TURFWERKS			
E 101-45200-221		Repair/Maintenance Equip	\$118.85	EI15574	JACOBSEN MOWER REPAIRS
		Total	\$118.85		
32972	04/08/22	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-440		Lease	\$80.53	M900235-IN	CROSSING FEE
		Total	\$80.53		
32973	04/08/22	USA BLUE BOOK			
E 602-49450-210		Operating Supplies	\$81.65	887148	WM BOTTLE
		Total	\$81.65		
32974	04/08/22	UTILITY CONSULTANTS, INC.			
E 602-49450-217		Lab Fees	\$779.68	112056	CBOD/TSS TESTING
		Total	\$779.68		
32975	04/08/22	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$62.75		
E 101-43100-321		Telephone	\$146.41		
E 601-49400-321		Telephone	\$78.34		
E 602-49450-321		Telephone	\$139.74		
E 101-42200-321		Telephone	\$175.05		FIRE DEPT
		Total	\$602.29		

CITY OF NORWOOD YOUNG AMERICA

04/08/22 9:33 AM

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***Check Detail Register©**

Batch: 04112022

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
32976	04/08/22	VOIGT, TONY			
E 101-49860-207		Training Instructional	\$101.01		POOL CLASS REIMBURSEMENT
E 101-43100-207		Training Instructional	\$57.33		POOL CLASS REIMBURSEMENT
		Total	\$158.34		
32977	04/08/22	WIDMER, MATTHEW			
R 601-49400-36200		Miscellaneous Revenues	\$91.39		OVERPAYMENT OF FINAL WATER BILL
		Total	\$91.39		
		10100 CHECKING	\$70,065.76		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$36,600.44
251 HARBOR / HAVEN	\$950.40
494 2nd Ave PHASE II	\$20,769.66
601 WATER FUND	\$3,354.39
602 SEWER FUND	\$8,360.87
809 Escrow - Central Schools	\$30.00
	\$70,065.76



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 11, 2022
RE: Administration recommendation

The Administration recommends that Council approve the purchase of a city cell phone for the Economic Development and Marketing Director to be contacted by businesses and future businesses on a city-owned phone to conduct city business.

- ❖ Email availability
- ❖ \$55.00 per month add-on to the city's existing plan

Consent Agenda item:

Approve the recommendation to provide a city cell phone for the Economic Development and Marketing Director.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 11, 2022

RE: Masonic Lodge building

City Attorney, Jay Squires, will come before the City Council to discuss options to raze the Masonic Lodge building located in the Downtown Historic District of Young America.

Recommended Motion:

Motion to direct City Attorney Squires and City Administrator Aukrust to move forward on Option 1, 2, or 3 (choose one).

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 11, 2022
RE: County Commissioner Update

County Commissioner and Norwood Young America resident, John Fahey, will present a Carver County update to the City Council.

- Enclosed handout provided by Commissioner Fahey

Recommended Motion:

No Action is required. Commissioner Fahey will be presenting a Carver County update to the Council.

Norwood Young America



**Carver County
Board of Commissioners**

Carver County Government Center/Human Services Building

602 East Fourth Street • Chaska, MN 55318-1202

Office: (952) 361-1510 • Fax: (952) 361-1581 • www.co.carver.mn.us

County Updates

Commissioner John P. Fahey

jfahey@co.carver.mn.us

(612) 849-6298

Highway 212 Dahlgren Phase (Carver to Cologne, 4.5 miles)

- Fully funded: \$27.8 million (Construction Cost)
 - \$13.3 million in Federal grants
 - \$14 million in State funds
 - \$0.5 million from County sales-tax fund
- Timeline
 - May-June: Completion of the remaining segments of the new westbound lanes
 - June: Traffic shift to new westbound lanes
 - July: Completion of the remaining segments of the new eastbound lanes
 - August: Traffic shift to outside lanes of new Highway 212
 - August-September: Completion of Hwy 212 medians and Hwy 43 RCI
 - Late Summer/September: Projected completion
- No detour for Hwy 212 and a 30-day closure of Hwy 43 north of Hwy 212

Other Upcoming Road Construction Projects

- Highway 33 resurfacing project from Highway 52 to 50 in the summer 2022
- Highway 11/40 intersection turn lanes and resurfacing in summer 2022
- Highway 41 bridge project over Silver Creek in late summer 2022
- Box culvert project on Salem Avenue for the County ditch crossing in summer 2022
- Rural intersection lighting project in summer 2022 (see map)
- Highway 212 by Cologne will have the concrete pavement joints repairs and bridge decks resurfaced in summer 2023
- Highway 212 from Norwood Young America to Cologne starts construction in 2024

Federal Stimulus Spending at County Level (CARES Act + American Recovery Plan Act)

- Housing support: \$5.9 million
- Broadband access: \$5.5 million (pending)
- Small business support: \$3.0 million
- Health and human services expanded support: \$3 million
- Remaining unallocated stimulus funds: \$9.9 million



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: April 11, 2022

SUBJECT: Ordinance No. 344 – Maximum Accessory Structure Height

The NYA Planning Commission is recommending approval for Ordinance No. 344 – An ordinance amending Chapter 1230 and Section 1245.04 of the City Code pertaining to maximum accessory structure height. This amendment remedies inconsistencies in the code and provides flexibility in maximum accessory structure height.

If approved, the ordinance would:

1. Provide for residential and commercial accessory structures to be the lesser of 25 feet or two-thirds the height of the principal structure on the lot.
2. Provide for accessory structures in the B-1 Business Industrial and I-1 Light Industrial Districts to be two-thirds the height of the principal structure to which they are accessory.
3. Remove limits to accessory structure heights contained in Section 1245.04 of the current code.

A public hearing was held at the Planning Commission on March 1, 2022.

Recommended Motion:

Motion to approve Ordinance No. 344 An Ordinance Amending Chapter 1230 and Section 1245.04 of the City Code Pertaining to Maximum Accessory Structure Height.

- First reading of the Ordinance March 28, 2022
- Second reading of the Ordinance April 11, 2022
- Publication of the Ordinance April 21, 2022

Norwood Young America

**CITY OF NORWOOD YOUNG AMERICA
ORDINANCE NO. [REDACTED]**

**AN ORDINANCE AMENDING CHAPTER 1230 AND SECTION 12405.04
OF THE CITY CODE PERTAINING TO MAXIMUM ACCESSORY
STRUCTURE HEIGHT.**

I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS:

II. SECTION 1230.04, SUBD. 5(D) R-1 LOW DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

III. SECTION 1230.05, SUBD. 5(D) R-2 MEDIUM DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

IV. SECTION 1230.06, SUBD. 5(D) R-3 MEDIUM DENSITY MIXED RESIDENTIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

V. SECTION 1230.07, SUBD. 5(D) R-4 MULTIPLE FAMILY RESIDENTIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

VI. SECTION 1230.08, SUBD. 5(D) RC-1 RESIDENTIAL NEIGHBORHOOD COMMERCIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

VII. SECTION 1230.09, SUBD. 6(D) C-2 GENERAL COMMERCIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

VIII. SECTION 1230.10, SUBD. 5(D) C-3 DOWNTOWN DISTRICTS SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

IX. SECTION 1230.11, SUBD. 6(D) B-1 BUSINESS INDUSTRIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 40 feet (principal structure)
25 feet Two-thirds of the height of the principal structure (accessory structure)

X. SECTION 1230.12, SUBD. 5(D) I-1 LIGHT INDUSTRIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 40 feet (principal structure)
25 feet Two-thirds of the height of the principal structure (accessory structure)

XI. SECTION 1245.04, SUBD. (M) PERTAINING TO ACCESSORY STRUCTURE HEIGHTS SHALL BE AMENDED AS FOLLOWS:

M. *Maximum Height.* Sidewall height for detached accessory structures may not exceed ten (10) feet. Total detached accessory structure height may not exceed eighteen (18) feet as measured from the ground level to the highest point of the roof. Where these standards conflict with other standards, the strictest rule Standards pertaining to accessory structure height contained in individual zoning districts shall apply.

XII. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.

Adopted by the City of Norwood Young America on the ____ day of ____, 2022.

Attest:

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk

Adopted:

Published:

**CITY OF NORWOOD YOUNG AMERICA
ORDINANCE NO. 344**

**AN ORDINANCE AMENDING CHAPTER 1230 AND SECTION 1245.04
OF THE CITY CODE PERTAINING TO MAXIMUM ACCESSORY
STRUCTURE HEIGHT**

I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS:

II. SECTION 1230.04, SUBD. 5(D) R-1 LOW DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 35 feet (principal structure)
The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

III. SECTION 1230.05, SUBD. 5(D) R-2 MEDIUM DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

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The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

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The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

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The lesser of 25 feet or two-thirds of the height of the principal structure (accessory structure)

IX. SECTION 1230.11, SUBD. 6(D) B-1 BUSINESS INDUSTRIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

D. Building Height: 40 feet (principal structure)
~~25 feet~~ Two-thirds of the height of the principal structure (accessory structure)

X. SECTION 1230.12, SUBD. 5(D) I-1 LIGHT INDUSTRIAL DISTRICT SHALL BE AMENDED AS FOLLOWS:

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~~25 feet~~ Two-thirds of the height of the principal structure (accessory structure)

XI. SECTION 1245.04, SUBD. (M) PERTAINING TO ACCESSORY STRUCTURE HEIGHTS SHALL BE AMENDED AS FOLLOWS:

M. *Maximum Height.* Sidewall height for detached accessory structures may not exceed ten (10) feet. Total detached accessory structure height may not exceed eighteen (18) feet as measured from the ground level to the highest point of the roof. Where these standards conflict with other standards, the strictest rule Standards pertaining to accessory structure height contained in individual zoning districts shall apply.

XII. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.

Adopted by the City of Norwood Young America on the 28th day of March, 2022.

Attest:

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk

Adopted:

Published:



TO: Mayor Lagergren and City Council

FROM: Karen Hallquist, Economic Development Marketing Director

DATE: April 11, 2022

SUBJECT: Ordinance No. 345 – Repealing and Replacing Sign Code

The NYA Planning Commission is recommending approval for Ordinance No. 345 – An ordinance repealing and replacing Section 1260 of the City Code relating to signs. This amendment simplifies code on signs.

If approved, the ordinance proposed changes include:

1. Include updated definitions for: government sign, illuminated sign, monument sign, portable sign, and pylon sign to provide clarity.
2. Remove a requirement for illuminated signs to have an automatic shutoff.
3. Remove a requirement for registration of temporary signs such as real estate signs, election signs, banners, grand opening signage, etc. as that has not been the practice.
4. Expands the size allowances for temporary signs to better reflect what is actually occurring.
5. Adjusts language pertaining to dynamic signs, including: restricting the number of dynamic display signs to one per parcel and, in exchange, providing for a larger percentage of a sign to be a dynamic display. Currently 35% of a sign in the C-2, C-3, B-1 and I-1 districts can be a dynamic display. The 35% limitation has been the subject of several discussions with business owners and sign companies in the past. Proposed is 75% of a sign in the C-2 District and 50% of a sign in the C-3, B-1 and I-1 Districts.
6. Replaces standards which limit the amount that must elapse between screen display changes based on speeds of roadways in favor of a simplified, single standard of 20 seconds between copy changes.
7. Reformat standards pertaining to monument signs and pylon signs for clarity.
8. Increase the number of wall signs per building face from one sign to two signs while capping the total number at four signs is suggested.

A public hearing was held at the Planning Commission on March 1, 2022.

Recommended Motion:

Motion to approve Ordinance No. 345 An Ordinance Repealing and Replacing Section 1260 of the City Code Relating to Signs.

- First reading of the Ordinance March 28, 2022
- Second reading of the Ordinance April 11, 2022
- Publication of the Ordinance April 21, 2022

EXHIBIT A

ORDINANCE 22-__

Section 1260 – Signs

1260.01 Purpose and Intent. The purpose of the sign ordinance is to establish regulations that govern the use, approval, construction, change, replacement, location and design of signs and related informational tools within the city. The sign ordinance is not intended to and does not restrict, limit, or control the content or message of signs. The sign ordinance has a number of specific purposes:

1. To encourage the effective use of signs as a means of communication.
2. To promote health, safety, and welfare by limiting hazardous or distracting signage.
3. To ensure and improve pedestrian and traffic safety.
4. To protect, conserve, and enhance property values.
5. To enhance the attractiveness and economic wellbeing of Norwood Young America as a place to live and conduct business.
6. To encourage creative and well-designed signs that contribute in a positive way to the city's visual environment, express local character, and help develop a distinctive pedestrian image in the city.
7. To recognize that signs are a necessary form of communication and provide flexibility within the sign review and approval process to allow for unique circumstances.
8. To create a framework for a comprehensive and balanced system for sign regulation, to facilitate an easy and pleasant communication between people and their environment, and to avoid the visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and overall community appearance.
9. To encourage and, to the maximum extent feasible, require that all signs within the city be brought into compliance with the terms of the sign ordinance.

1260.02 Definitions

Abandoned Sign: A sign (including any structure whose primary function is to support such Sign) a) whose display surface remains blank for a period exceeding sixty (60) days; b) which pertains to a time, building, event or purpose that passed or ceased to apply more than sixty (60) days prior to the then applicable date; or c) that has remained for more than sixty (60) days after demolition of the building that it served.

Address Sign: A sign including postal identification numbers, whether written or in number form, and, optionally, the name of a building occupant.

Awning Sign: A Sign permanently affixed to an awning providing a shelter or cover over the approach to any building entrance or shading a window area.

Banner: A Temporary Sign made out of flexible paper, cloth or plastic-like material.

Building Face: That portion of any exterior elevation of a building or other structure extending from grade to the top of a wall and the entire width of that particular building or structure elevation.

Canopy and Marquee: A roof-like structure projecting over the entrance to a building.

Commercial Speech: speech advertising a business, profession, commodity, service, or entertainment.

Development: A commercial use of three or more principal structures with common characteristics, as determined by the City, or a platted residential use of twenty (20) or more lots with common characteristics, as determined by the City. Common characteristics may include shared access, similar architecture, single ownership or history or site plan review approval.

Directional Sign: A Sign erected on a property by the owner of such property solely for the purpose of guiding vehicular and pedestrian traffic, which does not contain any commercial speech.

Dynamic Sign: A Sign or portion thereof that appears to have movement or that appears to change using any method other than a person physically removing and replacing the Sign or its components. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink" or any other method or technology that allows the sign face to present a series of images or displays.

Freestanding Sign: A Sign which is placed in the ground, **non-movable**, and not affixed to any part of any structure.

Government Sign: A Sign erected and maintained pursuant to and in discharge of any governmental functions or required by law, ordinance, or other governmental regulation which is erected or maintained by a governmental unit.

Illuminated Sign: A Sign lighted by or exposed to artificial lighting either by lights on or in the sign or directed toward the sign, or portion thereof that: 1) incorporates an artificial light source as part of the Sign including, but not limited to, a Sign with LED lights, neon lights or an interior light; or 2) a Sign that has an artificial light source directed upon it.

Marquee Sign: A Sign that is permanently attached to a marquee.

Monument Sign: Any one-sided or two-sided free-standing Sign, **other than a pylon sign**, in which the entire bottom of the structure is in contact with or is close to the ground and is independent of any other structure. **with its entire Sign Area mounted on the ground or mounted on a base at least eighty percent (80%) as wide as the Sign Area.**

Mural: A work of graphic art painted or applied to a wall of a building or other structure which contains no commercial speech.

Non-Commercial Speech: Dissemination of messages not classified as Commercial Speech which include, but are not limited to, messages concerning political, religious, social, ideological, public service, and informational topics.

Nonconforming Sign: A Sign lawfully existing prior to the adoption of this ordinance but does not conform to the newly enacted requirements of the ordinance.

Off-Site Sign: A sign, including the supporting sign structure, advertising a business, commodity, **entertainment**, or service which is not located or performed on the premises on which the sign is located; commonly known as a "billboard."

Portable Sign: A sign designed to move from one location to another, not permanently attached to a **building, a structure**, the ground or any other surface.

Pylon Sign: Any free-standing sign ~~mounted on~~ supported by a column-like structure, posts or poles set firmly in or below the ground surface so that the sign face is six feet or more above grade.

Roof Sign: A sign erected or painted upon or above a roof or parapet of a building.

Scoreboard: A sign displayed at an athletic field and in conjunction with the activities occurring at the athletic field.

Shielded Light Source: Shall have the meaning associated with the nature of the light source, as follows: 1) For an artificial light source directing light upon a Sign, Shield Light Source shall mean a light source diffused or directed so as to eliminate glare and housed to prevent damage or danger. 2) For light source located within a Sign, Shielded Light Source shall mean a light source shielded with a translucent material of sufficient opacity to prevent the visibility of the light source. 3) For a light source designed to directly display a message (e.g. LED and neon lighting), Shielded Light Source means a light source specifically designed by its manufacturer for outdoor use.

Sidewalk Sign: A temporary, freestanding, Portable Sign placed at ground level, with no moving parts or flashing lights, displayed on a public or private sidewalk adjacent to and directly in front of a business.

Sign: Any letter, symbol, device, poster, picture, statuary, reading matter or representation in the nature of any advertisement, announcement, message, or visual communication, whether painted, pasted, printed, affixed or constructed, which is displayed outdoors for informational or communicative purposes and is visible to members of the public who are not on the premises on which it is located.

Sign Area: The entire area within a continuous perimeter enclosing the extreme limits of the Sign message and background. However, such perimeter shall not include any structural elements lying outside of such sign and not forming an integral part of the Sign. The area of a Sign within a continuous perimeter shall be computed by means of the smallest circle, rectangle or triangle that will encompass the extreme limits of the writing, representation, emblem or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the building façade against which it is placed.

Special Events Sign: A Temporary Sign displayed before or during a one-time, special, or annual event or a holiday.

Temporary Sign: A Sign displayed concurrent with a specific event or occurrence for a limited duration, after which the Sign is to be removed, which does not necessarily meet the structural requirements for a permanent sign.

Wall Sign: Any Sign which is affixed to the wall of any building or structure.

1260.03 Jurisdiction. No sign permit shall be issued for any lot, tenant, or development after the effective date of and which is not in substantial conformity with the provisions of these regulations. Nor shall any sign, except as hereinafter specified, be erected, substantially improved, converted, enlarged, moved, or structurally altered without conforming with the provisions of these regulations. The lawful use of a sign existing at the time of the enactment of this chapter may be continued although such use may not conform to the regulations herein. For those signs permitted before the adoption of these regulations, such signs shall be classified and governed as nonconforming structures under this Chapter.

1260.04 Permit Required. Except as herein exempted, no person firm or corporation shall maintain, install, erect, relocate or modify any sign in the City without first obtaining a permit therefore. The fee for the permit shall be based on the chart of fees as adopted by the City Council by Ordinance from time to time, and shall be determined by the Building Inspector.

The permit shall include two sets of plans drawn to scale that show in sufficient detail the following:

- A. The proposed sign and its relationship to the other principal buildings on the lot and on adjacent properties.
- B. The size and height of the sign.
- C. The elevation of the centerline of the roadway upon which the sign is oriented, when applicable.
- D. Material of the sign and supporting pole.
- E. Drawing of any landscape or other background.
- F. Any other information required by the Building Inspector to accurately review the application for conformance to the code. Including but not limited to a certified land survey.

1260.05 Registration Required. Those signs permitted within this section, not requiring a permit which must be registered with the City, shall include the following information.

- A. Name of the person or company responsible for the sign.
- B. Address of the responsible party.
- C. Number of signs and their location(s).
- D. Dates signs will be posted.
- E. Description of the sign including the size, height and copy of any text or graphics shown on the sign.

1260.06 Variance. A variance may be sought from this regulation in accordance with the variance procedure outline in Section 1210.04 of this Chapter.

1260.07 Maintenance and Continuation. All signs shall be constructed in such manner and of such material as to be safe and substantial. The exposed backs of all signs and sign structures shall be painted a neutral color. Signs determined by the Zoning Administrator to be in a state of disrepair shall be considered a nuisance pursuant to Chapter 6 of the City Code. Any Abandoned Sign or Sign that no longer advertises or identifies a business in operation, a service rendered, or a product sold shall be taken down and removed by the owner, agent or person having the beneficial use and/or control of the buildings or structure upon which the sign may be found. Any sign found to be in violation of this Section shall be enforced in the same manner as described in Chapter 6, Section 610 – General Abatement Procedures.

1260.08 General Provisions Applicable to All Districts.

Subd. 1 Prohibited Signs. The following signs are prohibited in all districts:

- A. Signs in, upon, or projecting into any public right-of-way or easement, excepting Government Signs.
- B. Signs containing statements, words, or pictures of an obscene, indecent, or immoral character, or such as would offend public morals or decency.
- C. Any type of sign painted, attached, or in any manner affixed to trees, rocks, or similar natural surfaces.
- D. Roof Signs.
- E. Signs which interfere with the ability of vehicle operators or pedestrians to see traffic signs or signals, or which impedes the vision of traffic by vehicle operators or pedestrians.
- F. Signs that contain or are an imitation of an official traffic sign or signal or include the terms “stop”, “look”, “caution”, “danger”, “warning” or similar words, phrases, symbols, or characters in such a manner as to interfere with, mislead or confuse motorists.
- G. Signs which obstruct any window, door, fire escape or opening intended to provide ingress or egress to any structure or building.
- H. Portable Signs, except for sidewalk signs expressly permitted within.
- I. Any Sign not in conformance with these regulations, other than a Non-Conforming Sign.
- J. Any other Sign not expressly permitted by the provisions of these regulations.

Subd. 2 Illuminated Signs. Each Illuminated Sign shall:

- 1. Have a Shielded Light Source
- 2. Not exceed a maximum light intensity of .5 foot-candles at each property line:

3. Not cause beams or rays of light to be directed at any portion of the road or of such intensity or brilliance as to cause glare or impair vision of a driver of any motor vehicle; and
4. Be equipped with (i) an automatic dimmer control. ~~to produce the illumination change required by Section 1260.08, Subd. 2.A.2 above and (ii) a means to immediately turn off the display or lighting if the illuminated sign malfunctions.~~

Subd. 3 Address Signs. To aid emergency personnel, postal delivery, and the navigation of traffic, one address sign shall be required per residential and commercial building in all districts. No permits or registration is required.

Subd. 4 Scoreboards. One scoreboard up to 450 square feet per playing field, located in a public or private park, shall be permitted.

Subd. 5. Temporary Signs. The following regulations apply to Temporary Signs within the City. If they are not removed by the date specified, the signs may be taken down by the City and the cost of removal charged to the sign's owner or registrant.

- A. *Signs Containing Non-Commercial Speech.* Subject to Minnesota Statute Section 211B.045, as it may be amended from time to time, and notwithstanding the other provisions contained in this Section 1260, Signs containing Non-Commercial Speech may be posted beginning forty six (46) days before a primary election in a general election year until ten (10) days following the general election. No permit or registration is required for this type of sign.
- B. *Banners.* Banners may be displayed for one-time or special events for up to forty-five (45) days. Banners may be up to forty (40) square feet in area. ~~They must be registered with the City under the guidelines established in this chapter and removed within five (5) business days of the closing date listed on the registration permit.~~
- C. *Grand Openings.* Air inflated devices, Banners exceeding forty (40) square feet in area, non-mechanical whirling devices, spotlights, or any sign resembling the same may be permitted for a period of one (1) week in conjunction with a grand opening, meaning the initial commencement of a business. Such signs are prohibited at all other times.
- D. *Special Events.* Special Event Signs may be permitted with the following conditions:
 1. Non-Residential property: Special Event Signs may be erected and maintained on non-residential property for a period not to exceed thirty (30) days prior to the date of the event and shall be removed within five (5) business days following the event.
 2. Residential property: Special Event Signs, not exceeding four (4) square feet, may be erected on residential property for a period not to exceed five (5) days and shall be removed within one (1) day following the event.
- E. *Property for Sale or Lease.* A sign may be placed upon property in and District while it is for sale or for lease. Only one (1) sign shall be permitted per street frontage with the following conditions:
 1. Each such Sign shall be removed within seven (7) days following the date of leasing or sale.
 2. The maximum Sign Area for each such Sign is as follows:
 - a. R-1, R-2, R-3, T-A Districts- ~~eighteen (18) nine (9)~~ square feet
 - b. R-4, RC-1 Districts- ~~thirty-two (32) eighteen (18)~~ square feet
 - c. Commercial and Industrial Districts- ~~sixty-four (64) thirty-two (32)~~ square feet
 3. No such Sign shall exceed ~~ten (10) eight (8)~~ feet in height.
 4. Subdivision developments which have more than two sites remaining available may place one sign at each entry point. Such signs shall not be greater than ~~sixty four (64) thirty two (32)~~ square feet and not to exceed eight (8) feet in height.
- F. *Construction.* One sign may be installed at a construction site in any district for the period of the construction subject to the following conditions:
 1. ~~The Sign must be registered with the City under the guidelines established in this chapter.~~
 2. The Sign shall be removed within five (5) days of the closing listed on the registration permit or end of construction period, whichever is sooner.

3. No such Sign shall exceed twenty-four (24) square feet or eight (8) feet in height.

Subd. 6 Off-Site Signs. Off-Site signs are not allowed in any district, except that on Off-Site sign lawfully existing prior to January 23, 2017 shall be considered a Nonconforming Sign, subject to Section 1215 of the Zoning Code.

Subd. 7 Dynamic Signs. Dynamic Signs may be permitted with the following conditions:

- A. Dynamic displays are permitted as follows:
 1. **A maximum of one dynamic display per parcel is allowed.**
 2. R-1, R-2, R-3 and R-4 Districts: only on monument signs for conditionally permitted uses. Dynamic displays may occupy no more than 35 percent of the Monument Sign Area.
 3. C-2 District: on monument and pylon signs for any permitted or conditionally permitted use, occupying up to **75** ~~35~~ percent of the Sign Area, and on permitted Off-site Signs, occupying up to 100 percent of the Sign Area.
 4. C-3 District: on monument and wall signs for any permitted or conditionally permitted uses, occupying up to **50** ~~35~~ percent of the Sign area.
 5. B-1 and I-1 Districts: only on monument and pylon signs for any permitted or conditionally permitted use, occupying up to **50** ~~35~~ percent of the Sign Area, and on permitted Off-Site Signs, occupying up to 100 percent of the Sign Area.

- B. Dynamic displays may not change or move more often than **one time every twenty (20) seconds** ~~the following~~, except ~~one for which~~ **when** changes are necessary to correct hour-and minute, date, or temperature information.:

Speed Limit	Maximum number of changes
25-34	Once every two (2) minutes
35-54	Once every five (5) minutes
55 and over	Once every ten (10) minutes

- C. Time, date, or temperature information is considered one dynamic display and may not be included as a component of any other dynamic display.
- D. **A display of time, date, or temperature must remain for at least the minimal allowable display time for the district in which it is located before changing to a different display, but the time, date, or temperature information itself may change no more often than once every three (3) seconds.**
- ~~E. The images and messages displayed must be static, and the transition from one static display to another must be instantaneous without any special effects.~~
- G. The images and messages displayed must be complete in themselves, without continuation in content to the next image or message or to any other sign.
- H. Every line of copy and graphics in a dynamic display must be at least seven inches in height on a road with a speed limit of 25 to 34 miles per hour, nine inches on a road with a speed limit of 35 to 44 miles per hour, 12 inches on a road with a speed limit of 45 to 54 miles per hour and 15 inches on a road with a speed limit of 55 miles per hour or more.
- I. Dynamic displays must be designed and equipped to freeze the device in one position if a malfunction occurs. The displays must also be equipped with a means to immediately discontinue the display if it malfunctions, and the sign owner must immediately stop the dynamic display when notified by the City that it is not complying with the standards of this ordinance.
- J. Dynamic displays must comply with the brightness standards contained in Section 1260.08, Subd. 2.

Subd. 8. Interior Building Signs. Unless specifically named in this ordinance, signs which are located on the interior of a building shall be exempt from the provisions of this ordinance.

1260.09 District Regulations. Signs herein designated shall be permitted in each specified District and shall conform as to size, location, and character according to the requirements herein set forth.

Subd. 1 Residential District (R-1, R-2 and R-3) Regulations. The following signs are permitted within the residential districts.

- A. Address Sign: One sign not to exceed two (2) square feet in area for each dwelling unit.
- B. Monument Signs: One Monument Sign per street frontage, not to exceed two (2) Monument Signs, shall be permitted for each lot and development entrance located on a collector or arterial roadway. Such sign shall not exceed forty-eight (48) square feet in area and shall not exceed twelve (12) feet in width and six (6) feet in height. No Sign shall be placed closer than five (5) feet to any public right-of-way.
- C. Directional Signs: Directional Signs for non-single-family uses are allowed up to three (3) per lot. The Sign Area of each such Sign shall not exceed four (4) square feet or four (4) feet in height.

Subd. 2 Multiple Family Residential District (R-4) Regulations. The following signs are permitted within the Multiple Family Residential District:

- A. Address Sign: One sign not to exceed four (4) square feet in area for each building.
- B. Monument and Wall Signs: Each lot and development entrance located on a collector or arterial roadway shall be permitted one Monument Sign per street frontage, not to exceed two (2) Monument Signs. Each lot located on a local roadway shall be permitted one Monument Sign. Such Sign shall not exceed forty-eight (48) square feet in area and shall not exceed twelve (12) feet in width and six (6) feet in height. No Sign shall be placed closer than five (5) feet to any public right-of-way. In addition to any Monument Sign, one Wall Sign shall be permitted on each Building Face, not to exceed two Wall Signs per Building. The Sign Area of each such Wall Sign shall not exceed 5% of the Building Face on which it is located.
- C. Directional Signs: Directional Signs are allowed up to three (3) per lot. The Sign Area of each such Sign shall not exceed four (4) square feet or four (4) feet in height.

Subd. 3 Downtown Districts (C-3) Regulations. The following signs are permitted within the Downtown Districts.

- A. Address Sign: One sign not to exceed four (4) square feet in area for each building.
- B. Monument Signs: Where a building does not cover the full area of the property, one Monument Sign is allowed per lot. The Sign Area of any such Monument Sign shall not exceed thirty-two (32) square feet and shall not exceed ten (10) feet in width or six (6) feet in height.
- C. Wall Signs: One Wall Sign shall be permitted per Building Face, not to exceed three Wall Signs per building. For multi-tenant buildings, one Wall Sign per tenant is allowed provided that the Building Face coverage limitation set forth below is met. *(Amended by Ord 311, 10-22-18)*
 - 1. A maximum of 10% of the Building Face may be used for a Wall Sign.
 - 2. Signs shall not project above the roof level.
- D. Sidewalk Signs: Sidewalk Signs shall be permitted on the premises of a business, provided the following provisions are followed:
 - 1. Only one sidewalk sign per business is allowed.
 - 2. Signs shall be displayed during business hours only.
 - 3. Maximum allowable sign size, including the frame and support structure, shall not exceed 6-square feet. Two sides of the sign may contain graphics and/or text. The maximum depth or spread of the sign shall not exceed 2 feet.
 - 4. Quality of said signs shall be of professional craftsmanship only
 - 5. Signs shall not create any hazards or interfere with pedestrian or vehicular traffic.
 - 6. Signs shall be placed only on the business property or on sidewalks directly abutting the business property.
- E. Awning Signs: One Awning Sign is allowed per lot, provided the Sign Area does not exceed eight (8) square feet. The Sign Area of any Awning Sign shall reduce, square foot for square foot, the Sign Area of any permitted Wall Signs on the same building face. Awnings shall have a minimum clearance of

eight (8) feet above a public sidewalk or right-of-way and be an integral part of the awning, not projecting above or below the vertical awning face.

Subd. 4 RC-1, C-2, B-1 and I-1 Regulations. The following uses are permitted within the RC-1, C-2, B-1 and I-1 Districts.

- A. Address Sign: One sign not to exceed four (4) square feet in area for each building.
- B. **Monument Signs.**
 - 1. One Monument Sign facing each street frontage may be permitted per lot and development entrance.
 - 2. The Sign Area of any such Monument Sign facing a local or collector street shall not exceed sixty (60) square feet.
 - 3. ~~A The~~ Monument Sign facing a local or collector street shall not exceed twelve (12) feet in width or six (6) feet in height, ~~except when adjacent to a major arterial.~~
 - 4. The Sign ~~total~~ Area of any such Monument Sign facing an ~~major arterial~~ street shall not exceed eighty (80) square feet. ~~and~~
 - 5. ~~A Sign facing an arterial street shall not exceed fifteen (15) feet in width and eight (8) feet in height.~~
 - 6. No Monument Sign shall be placed closer than five (5) feet to any public right-of-way line.
 - 7. ~~For~~ Multi-tenant buildings.
 - a. One Monument Sign per street entry lot is allowed.
 - b. **Monument Signs facing a local or collector street shall not exceed a** ~~The total~~ Sign Area of each such Monument Sign shall not exceed eighty (80) square feet **and any one tenant may not occupy a Sign Area greater than forty (40) square feet.** , with a maximum Sign Area of forty (40) square feet per tenant, except when adjacent to a major arterial.
 - c. **Monument Signs facing an arterial street** ~~The total area of any such multi-tenant Sign facing a major arterial shall not exceed a total Sign Area of one hundred (100) square feet, and any one tenant may not occupy a sign area greater than fifty (50) square feet. with a maximum Sign Area of fifty (50) square feet per tenant.~~
- B. Wall Signs: **Two One Wall** Signs shall be permitted per Building Face, not to exceed ~~four three~~ Wall Signs per building. For multi-tenant buildings, one Wall Sign per tenant is allowed provided that the Building Face coverage limitation set forth below is met. *(Amended by Ord 311, 10-22-18)*
 - 1. A maximum of 10% of the Building Face may be used for a Wall Sign.
 - 2. Signs shall not project above the roof level.
- C. **Pylon Signs:**
 - 1. One Pylon Sign facing each street frontage may be permitted per lot **and development entrance.**
 - 2. The Sign Area of any **Pylon** ~~such~~ Sign facing a local or collector street shall not exceed forty-eight (48) square feet.
 - 3. **The Sign Area dimensions of a Pylon Sign facing a local or collector street** ~~and~~ shall not exceed twelve (12) feet in width or six (6) feet in height.
 - 4. **The Sign Area of a Pylon Sign facing an arterial street,** ~~except when adjacent to a major arterial.~~ ~~The total area of any such Pylon Sign facing a major arterial shall not exceed sixty (60) square feet.~~
 - 5. **The Sign Area dimensions of a Pylon Sign facing an arterial street** ~~and~~ shall not exceed fifteen (15) feet in width and eight (8) feet in height.
 - 6. No Pylon Sign shall be placed closer than five (5) feet to any public right-of-way line.
 - 7. ~~For~~ Multi-tenant buildings.
 - a. One Pylon Sign per lot is allowed.
 - b. **The Sign Area of a Pylon Sign facing a local or collector street** ~~The Sign Area of each such Sign shall not exceed sixty (60) square feet and any one tenant may not occupy a Sign Area greater than thirty (30) square feet.~~

- c. **The Sign Area of a Pylon Sign facing an arterial street,** ~~with a maximum Sign Area of thirty (30) square feet per tenant, except when adjacent to a major arterial. The total area of any such multi-tenant Sign facing a major arterial shall not exceed eighty (80) square feet, and any one tenant may not occupy a Sign Area greater than forty (40) square feet. with a maximum Sign Area of forty (40) square feet per tenant.~~
- 8. The height of any Pylon Sign shall not exceed **thirty-five (35)** as measured from the elevation of the centerline of the roadway upon which the sign is orientated. ~~The maximum actual sign height shall be no more than forty (40) feet. The sign shall not be raised up by use of a natural or manmade material so as to create a base for the placement of the sign resulting in a height greater than thirty (30) feet as measured from the elevation of the centerline of the roadway.~~
- D. Directional Signs: Each lot is permitted up to four (4) Directional Signs per driveway or vehicle entrance onto the property. The Sign Area of each such Sign shall not exceed four (4) square feet or four (4) feet in height.

1260.10 Substitution Clause. The owner of any Sign that is otherwise allowed under this Section may substitute Non-Commercial Speech for any other Commercial or Non-Commercial Speech without any additional approval or permitting, notwithstanding any provision to the contrary.

1260.11 Severability. If any part, clause, provision, or portion of this Section is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Section shall not be affected thereby.

**CITY OF NORWOOD YOUNG AMERICA
ORDINANCE NO. 345**

**AN ORDINANCE REPEALING AND REPLACING SECTION 1260 OF THE
CITY CODE RELATING TO SIGNS**

- I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS CHAPTER 12, SECTION 1260 OF THE CITY CODE SHALL BE REPEALED AND REPLACED WITH EXHIBIT A, ATTACHED HERETO.**
- II. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.**

Adopted by the City of Norwood Young America on the 28th day of March, 2022.

Attest:

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk

Adopted:

Published:

EXHIBIT A ORDINANCE 22-345

Section 1260 – Signs

1260.01 Purpose and Intent. The purpose of the sign ordinance is to establish regulations that govern the use, approval, construction, change, replacement, location and design of signs and related informational tools within the city. The sign ordinance is not intended to and does not restrict, limit, or control the content or message of signs. The sign ordinance has a number of specific purposes:

1. To encourage the effective use of signs as a means of communication.
2. To promote health, safety, and welfare by limiting hazardous or distracting signage.
3. To ensure and improve pedestrian and traffic safety.
4. To protect, conserve, and enhance property values.
5. To enhance the attractiveness and economic wellbeing of Norwood Young America as a place to live and conduct business.
6. To encourage creative and well-designed signs that contribute in a positive way to the city's visual environment, express local character, and help develop a distinctive pedestrian image in the city.
7. To recognize that signs are a necessary form of communication and provide flexibility within the sign review and approval process to allow for unique circumstances.
8. To create a framework for a comprehensive and balanced system for sign regulation, to facilitate an easy and pleasant communication between people and their environment, and to avoid the visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and overall community appearance.
9. To encourage and, to the maximum extent feasible, require that all signs within the city be brought into compliance with the terms of the sign ordinance.

1260.02 Definitions

Abandoned Sign: A sign (including any structure whose primary function is to support such Sign) a) whose display surface remains blank for a period exceeding sixty (60) days; b) which pertains to a time, building, event or purpose that passed or ceased to apply more than sixty (60) days prior to the then applicable date; or c) that has remained for more than sixty (60) days after demolition of the building that it served.

Address Sign: A sign including postal identification numbers, whether written or in number form, and, optionally, the name of a building occupant.

Awning Sign: A Sign permanently affixed to an awning providing a shelter or cover over the approach to any building entrance or shading a window area.

Banner: A Temporary Sign made out of flexible paper, cloth or plastic-like material.

Building Face: That portion of any exterior elevation of a building or other structure extending from grade to the top of a wall and the entire width of that particular building or structure elevation.

Canopy and Marquee: A roof-like structure projecting over the entrance to a building.

Commercial Speech: speech advertising a business, profession, commodity, service, or entertainment.

Development: A commercial use of three or more principal structures with common characteristics, as determined by the City, or a platted residential use of twenty (20) or more lots with common characteristics, as determined by the City. Common characteristics may include shared access, similar architecture, single ownership or history or site plan review approval.

Directional Sign: A Sign erected on a property by the owner of such property solely for the purpose of guiding vehicular and pedestrian traffic, which does not contain any commercial speech.

Dynamic Sign: A Sign or portion thereof that appears to have movement or that appears to change using any method other than a person physically removing and replacing the Sign or its components. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink" or any other method or technology that allows the sign face to present a series of images or displays.

Freestanding Sign: A Sign which is placed in the ground, **non-movable**, and not affixed to any part of any structure.

Government Sign: A Sign erected and maintained pursuant to and in discharge of any governmental functions or required by law, ordinance, or other governmental regulation which is erected or maintained by a governmental unit.

Illuminated Sign: A Sign lighted by or exposed to artificial lighting either by lights on or in the sign or directed toward the sign.

Marquee Sign: A Sign that is permanently attached to a marquee.

Monument Sign: Any one-sided or two-sided free-standing Sign, other than a pylon sign, in which the entire bottom of the structure is in contact with or is close to the ground and is independent of any other structure.

Mural: A work of graphic art painted or applied to a wall of a building or other structure which contains no commercial speech.

Non-Commercial Speech: Dissemination of messages not classified as Commercial Speech which include, but are not limited to, messages concerning political, religious, social, ideological, public service, and informational topics.

Nonconforming Sign: A Sign lawfully existing prior to the adoption of this ordinance but does not conform to the newly enacted requirements of the ordinance.

Off-Site Sign: A sign, including the supporting sign structure, advertising a business, commodity, **entertainment**, or service which is not located or performed on the premises on which the sign is located; commonly known as a "billboard."

Portable Sign: A sign designed to move from one location to another, not permanently attached to a building, a structure, the ground or any other surface.

Pylon Sign: Any free-standing sign mounted on a column-like structure, posts or poles set firmly in or below the ground surface so that the sign face is six feet or more above grade.

Roof Sign: A sign erected or painted upon or above a roof or parapet of a building.

Scoreboard: A sign displayed at an athletic field and in conjunction with the activities occurring at the athletic field.

Shielded Light Source: Shall have the meaning associated with the nature of the light source, as follows: 1) For an artificial light source directing light upon a Sign, Shield Light Source shall mean a light source diffused or directed so as to eliminate glare and housed to prevent damage or danger. 2) For light source located within a Sign, Shielded Light Source shall mean a light source shielded with a translucent material of sufficient opacity to prevent the visibility of the light source. 3) For a light source designed to directly display a message (e.g. LED and neon lighting), Shielded Light Source means a light source specifically designed by its manufacturer for outdoor use.

Sidewalk Sign: A temporary, freestanding, Portable Sign placed at ground level, with no moving parts or flashing lights, displayed on a public or private sidewalk adjacent to and directly in front of a business.

Sign: Any letter, symbol, device, poster, picture, statuary, reading matter or representation in the nature of any advertisement, announcement, message, or visual communication, whether painted, pasted, printed, affixed or constructed, which is displayed outdoors for informational or communicative purposes and is visible to members of the public who are not on the premises on which it is located.

Sign Area: The entire area within a continuous perimeter enclosing the extreme limits of the Sign message and background. However, such perimeter shall not include any structural elements lying outside of such sign and not forming an integral part of the Sign. The area of a Sign within a continuous perimeter shall be computed by means of the smallest circle, rectangle or triangle that will encompass the extreme limits of the writing, representation, emblem or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the building façade against which it is placed.

Special Events Sign: A Temporary Sign displayed before or during a one-time, special, or annual event or a holiday.

Temporary Sign: A Sign displayed concurrent with a specific event or occurrence for a limited duration, after which the Sign is to be removed, which does not necessarily meet the structural requirements for a permanent sign.

Wall Sign: Any Sign which is affixed to the wall of any building or structure.

1260.03 Jurisdiction. No sign permit shall be issued for any lot, tenant, or development after the effective date of and which is not in substantial conformity with the provisions of these regulations. Nor shall any sign, except as hereinafter specified, be erected, substantially improved, converted, enlarged, moved, or structurally altered without conforming with the provisions of these regulations. The lawful use of a sign existing at the time of the enactment of this chapter may be continued although such use may not conform to the regulations herein. For those signs permitted before the adoption of these regulations, such signs shall be classified and governed as nonconforming structures under this Chapter.

1260.04 Permit Required. Except as herein exempted, no person firm or corporation shall maintain, install, erect, relocate or modify any sign in the City without first obtaining a permit therefore. The fee for the permit shall be based on the chart of fees as adopted by the City Council by Ordinance from time to time, and shall be determined by the Building Inspector.

The permit shall include two sets of plans drawn to scale that show in sufficient detail the following:

- A. The proposed and its relationship to the other principal buildings on the lot and on adjacent properties.
- B. The size and height of the sign.
- C. The elevation of the centerline of the roadway upon which the sign is oriented, when applicable.

- D. Material of the sign and supporting pole.
- E. Drawing of any landscape or other b
- F. Any other information required by the Building Inspector to accurately review the application for conformance to the code. Including but not limited to a certified land survey.

1260.05 Registration Required. Those signs permitted within this section, not requiring a permit which must be registered with the City, shall include the following information.

- A. Name of the person or company responsible for the sign.
- B. Address of the responsible party.
- C. Number of signs and their location(s).
- D. Dates signs will be posted.
- E. Description of the sign including the size, height and copy of any text or graphics shown on the sign.

1260.06 Variance. A variance may be sought from this regulation in accordance with the variance procedure outline in Section 1210.04 of this Chapter.

1260.07 Maintenance and Continuation. All signs shall be constructed in such manner and of such material as to be safe and substantial. The exposed backs of all signs and sign structures shall be painted a neutral color. Signs determined by the Zoning Administrator to be in a state of disrepair shall be considered a nuisance pursuant to Chapter 6 of the City Code. Any Abandoned Sign or Sign that no longer advertises or identifies a business in operation, a service rendered, or a product sold shall be taken down and removed by the owner, agent or person having the beneficial use and/or control of the buildings or structure upon which the sign may be found. Any sign found to be in violation of this Section shall be enforced in the same manner as described in Chapter 6, Section 610 – General Abatement Procedures.

1260.08 General Provisions Applicable to All Districts.

Subd. 1 Prohibited Signs. The following signs are prohibited in all districts:

- A. Signs in, upon, or projecting into any public right-of-way or easement, excepting Government Signs.
- B. Signs containing statements, words, or pictures of an obscene, indecent, or immoral character, or such as would offend public morals or decency..
- C. Any type of sign painted, attached, or in any manner affixed to trees, rocks, or similar natural surfaces.
- D. Roof Signs.
- E. Signs which interfere with the ability of vehicle operators or pedestrians to see traffic signs or signals, or which impedes the vision of traffic by vehicle operators or pedestrians.
- F. Signs that contain or are an imitation of an official traffic sign or signal or include the terms "stop", "look", "caution", "danger", "warning" or similar words, phrases, symbols, or characters in such a manner as to interfere with, mislead or confuse motorists.
- G. Signs which obstruct any window, door, fire escape or opening intended to provide ingress or egress to any structure or building.
- H. Portable Signs, except for sidewalk signs expressly permitted within.
- I. Any Sign not in conformance with these regulations, other than a Non-Conforming Sign.
- J. Any other Sign not expressly permitted by the provisions of these regulations.

Subd. 2 Illuminated Signs. Each Illuminated Sign shall:

- 1. Have a Shielded Light Source
- 2. Not exceed a maximum light intensity of .5 foot-candles at each property line:
- 3. Not cause beams or rays of light to be directed at any portion of the road or of such intensity or brilliance as to cause glare or impair vision of a driver of any motor vehicle; and
- 4. Be equipped with (i) an automatic dimmer control.

Subd. 3 Address Signs. To aid emergency personnel, postal delivery, and the navigation of traffic, one address sign shall be required per residential and commercial building in all districts. No permits or registration is required.

Subd. 4 Scoreboards. One scoreboard up to 450 square feet per playing field, located in a public or private park, shall be permitted.

Subd. 5. Temporary Signs. The following regulations apply to Temporary Signs within the City. If they are not removed by the specified time limit, the signs may be taken down by the City and the cost of removal charged to the sign's owner or registrant.

- A. *Signs Containing Non-Commercial Speech.* Subject to Minnesota Statute Section 211B.045, as it may be amended from time to time, and notwithstanding the other provisions contained in this Section 1260, Signs containing Non-Commercial Speech may be posted beginning forty six (46) days before a primary election in a general election year until ten (10) days following the general election. No permit or registration is required for this type of sign.
- B. *Banners.* Banners may be displayed for one-time or special events for up to forty-five (45) days. Banners may be up to forty (40) square feet in area.
- C. *Grand Openings.* Air inflated devices, Banners exceeding forty (40) square feet in area, non-mechanical whirling devices, spotlights, or any sign resembling the same may be permitted for a period of one (1) week in conjunction with a grand opening, meaning the initial commencement of a business. Such signs are prohibited at all other times.
- D. *Special Events.* Special Event Signs may be permitted with the following conditions:
 - 1. Non-Residential property: Special Event Signs may be erected and maintained on non-residential property for a period not to exceed thirty (30) days prior to the date of the event and shall be removed within five (5) business days following the event.
 - 2. Residential property: Special Event Signs, not exceeding four (4) square feet, may be erected on residential property for a period not to exceed five (5) days and shall be removed within one (1) day following the event.
- E. *Property for Sale or Lease.* A sign may be placed upon property in and District while it is for sale or for lease. Only one (1) sign shall be permitted per street frontage with the following conditions:
 - 1. Each such Sign shall be removed within seven (7) days following the date of leasing or sale.
 - 2. The maximum Sign Area for each such Sign is as follows:
 - a. R-1, R-2, R-3, T-A Districts- eighteen (18) square feet
 - b. R-4, RC-1 Districts- thirty-two (32) square feet
 - c. Commercial and Industrial Districts- sixty-four (64) square feet
 - 3. No such Sign shall exceed ten (10) feet in height.
 - 4. Subdivision developments which have more than two sites remaining available may place one sign at each entry point. Such signs shall not be greater than sixty four (64) square feet and not to exceed eight (8) feet in height.
- F. *Construction.* One sign may be installed at a construction site in any district for the period of the construction subject to the following conditions:
 - 1. The Sign shall be removed within five (5) days of the closing listed on the registration permit or end of construction period, whichever is sooner.
 - 2. No such Sign shall exceed twenty-four (24) square feet or eight (8) feet in height.

Subd. 6 Off-Site Signs. Off-Site signs are not allowed in any district, except that on Off-Site sign lawfully existing prior to January 23, 2017 shall be considered a Nonconforming Sign, subject to Section 1215 of the Zoning Code.

Subd. 7 Dynamic Signs. Dynamic Signs may be permitted with the following conditions:

- A. Dynamic displays are permitted as follows:

1. A maximum of one dynamic display per parcel is allowed.
 2. R-1, R-2, R-3 and R-4 Districts: only on monument signs for conditionally permitted uses. Dynamic displays may occupy no more than 35 percent of the Monument Sign Area.
 3. C-2 District: on monument and pylon signs for any permitted or conditionally permitted use, occupying up to 75 percent of the Sign Area, and on permitted Off-site Signs, occupying up to 100 percent of the Sign Area.
 4. C-3 District: on monument and wall signs for any permitted or conditionally permitted uses, occupying up to 50 percent of the Sign area.
 5. B-1 and I-1 Districts: only on monument and pylon signs for any permitted or conditionally permitted use, occupying up to 50 percent of the Sign Area, and on permitted Off-Site Signs, occupying up to 100 percent of the Sign Area.
- B. Dynamic displays may not change or move more often than one time every twenty (20) seconds, except when changes are necessary to correct hour-and minute, date, or temperature information.:
 - C. Time, date, or temperature information is considered one dynamic display and may not be included as a component of any other dynamic display.
 - D. The images and messages displayed must be complete in themselves, without continuation in content to the next image or message or to any other sign.
 - E. Every line of copy and graphics in a dynamic display must be at least seven inches in height on a road with a speed limit of 25 to 34 miles per hour, nine inches on a road with a speed limit of 35 to 44 miles per hour, 12 inches on a road with a speed limit of 45 to 54 miles per hour and 15 inches on a road with a speed limit of 55 miles per hour or more.
 - F. Dynamic displays must be designed and equipped to freeze the device in one position if a malfunction occurs. The displays must also be equipped with a means to immediately discontinue the display if it malfunctions, and the sign owner must immediately stop the dynamic display when notified by the City that it is not complying with the standards of this ordinance.
 - G. Dynamic displays must comply with the brightness standards contained in Section 1260.08, Subd. 2.

Subd. 8. Interior Building Signs. Unless specifically named in this ordinance, signs which are located on the interior of a building shall be exempt from the provisions of this ordinance.

1260.09 District Regulations. Signs herein designated shall be permitted in each specified District and shall conform as to size, location, and character according to the requirements herein set forth.

Subd. 1 Residential District (R-1, R-2 and R-3) Regulations. The following signs are permitted within the residential districts.

- A. Address Sign: One sign not to exceed two (2) square feet in area for each dwelling unit.
- B. Monument Signs: One Monument Sign per street frontage, not to exceed two (2) Monument Signs, shall be permitted for each lot and development entrance located on a collector or arterial roadway. Such sign shall not exceed forty-eight (48) square feet in area and shall not exceed twelve (12) feet in width and six (6) feet in height. No Sign shall be placed closer than five (5) feet to any public right-of-way.
- C. Directional Signs: Directional Signs for non-single-family uses are allowed up to three (3) per lot. The Sign Area of each such Sign shall not exceed four (4) square feet or four (4) feet in height.

Subd. 2 Multiple Family Residential District (R-4) Regulations. The following signs are permitted within the Multiple Family Residential District:

- A. Address Sign: One sign not to exceed four (4) square feet in area for each building.

- B. Monument and Wall Signs: Each lot and development entrance located on a collector or arterial roadway shall be permitted one Monument Sign per street frontage, not to exceed two (2) Monument Signs. Each lot located on a local roadway shall be permitted one Monument Sign. Such Sign shall not exceed forty-eight (48) square feet in area and shall not exceed twelve (12) feet in width and six (6) feet in height. No Sign shall be placed closer than five (5) feet to any public right-of-way. In addition to any Monument Sign, one Wall Sign shall be permitted on each Building Face, not to exceed two Wall Signs per Building. The Sign Area of each such Wall Sign shall not exceed 5% of the Building Face on which it is located.
- C. Directional Signs: Directional Signs are allowed up to three (3) per lot. The Sign Area of each such Sign shall not exceed four (4) square feet or four (4) feet in height.

Subd. 3 Downtown Districts (C-3) Regulations. The following signs are permitted within the Downtown Districts.

- A. Address Sign: One sign not to exceed four (4) square feet in area for each building.
- B. Monument Signs: Where a building does not cover the full area of the property, one Monument Sign is allowed per lot. The Sign Area of any such Monument Sign shall not exceed thirty-two (32) square feet and shall not exceed ten (10) feet in width or six (6) feet in height.
- C. Wall Signs: One Wall Sign shall be permitted per Building Face, not to exceed three Wall Signs per building. For multi-tenant buildings, one Wall Sign per tenant is allowed provided that the Building Face coverage limitation set forth below is met. *(Amended by Ord 311, 10-22-18)*
 - 1. A maximum of 10% of the Building Face may be used for a Wall Sign.
 - 2. Signs shall not project above the roof level.
- D. Sidewalk Signs: Sidewalk Signs shall be permitted on the premises of a business, provided the following provisions are followed:
 - 1. Only one sidewalk sign per business is allowed.
 - 2. Signs shall be displayed during business hours only.
 - 3. Maximum allowable sign size, including the frame and support structure, shall not exceed 6-square feet. Two sides of the sign may contain graphics and/or text. The maximum depth or spread of the sign shall not exceed 2 feet.
 - 4. Quality of said signs shall be of professional craftsmanship only
 - 5. Signs shall not create any hazards or interfere with pedestrian or vehicular traffic.
 - 6. Signs shall be placed only on the business property or on sidewalks directly abutting the business property.
- E. Awning Signs: One Awning Sign is allowed per lot, provided the Sign Area does not exceed eight (8) square feet. The Sign Area of any Awning Sign shall reduce, square foot for square foot, the Sign Area of any permitted Wall Signs on the same building face. Awnings shall have a minimum clearance of eight (8) feet above a public sidewalk or right-of-way and be an integral part of the awning, not projecting above or below the vertical awning face.

Subd. 4 RC-1, C-2, B-1 and I-1 Regulations. The following uses are permitted within the RC-1, C-2, B-1 and I-1 Districts.

- A. Address Sign: One sign not to exceed four (4) square feet in area for each building.
- B. Monument Signs.
 - 1. One Monument Sign facing each street frontage may be permitted per lot and development entrance.
 - 2. The Sign Area of any Monument Sign facing a local or collector street shall not exceed sixty (60) square feet.
 - 3. A Monument Sign facing a local or collector street shall not exceed twelve (12) feet in width or six (6) feet in height.
 - 4. The Sign Area of any Monument Sign facing an arterial street shall not exceed eighty (80) square feet.

5. A Sign facing an arterial street shall not exceed fifteen (15) feet in width and eight (8) feet in height.
6. No Monument Sign shall be placed closer than five (5) feet to any public right-of-way line.
7. Multi-tenant buildings.
 - a. One Monument Sign per street entry is allowed.
 - b. Monument Signs facing a local or collector street shall not exceed a total Sign Area of eighty (80) square feet and any one tenant may not occupy a Sign Area greater than forty (40) square feet.
 - c. Monument Signs facing an arterial street shall not exceed a total Sign Area of one hundred (100) square feet, and any one tenant may not occupy a sign area greater than fifty (50) square feet.
- B. Wall Signs: Two Wall Signs shall be permitted per Building Face, not to exceed four Wall Signs per building. For multi-tenant buildings, one Wall Sign per tenant is allowed provided that the Building Face coverage limitation set forth below is met. *(Amended by Ord 311, 10-22-18)*
 1. A maximum of 10% of the Building Face may be used for a Wall Sign.
 2. Signs shall not project above the roof level.
- C. Pylon Signs:
 1. One Pylon Sign facing each street frontage may be permitted per lot and development entrance.
 2. The Sign Area of any Pylon Sign facing a local or collector street shall not exceed forty-eight (48) square feet.
 3. The Sign Area of a Pylon Sign facing an arterial street shall not exceed sixty (60) square feet.
 4. No Pylon Sign shall be placed closer than five (5) feet to any public right-of-way line.
 5. Multi-tenant buildings.
 - a. One Pylon Sign per lot is allowed.
 - b. The Sign Area of a Pylon Sign facing a local or collector street shall not exceed sixty (60) square feet and any one tenant may not occupy a Sign Area greater than thirty (30) square feet.
 - c. The Sign Area of a Pylon Sign facing an arterial street shall not exceed eighty (80) square feet, and any one tenant may not occupy a Sign Area greater than forty (40) square feet.
 6. The height of any Pylon Sign shall not exceed thirty-five (35) as measured from the elevation of the centerline of the roadway upon which the sign is orientated. The sign shall not be raised up by use of a natural or manmade material so as to create a base for the placement of the sign.
- D. Directional Signs: Each lot is permitted up to four (4) Directional Signs per driveway or vehicle entrance onto the property. The Sign Area of each such Sign shall not exceed four (4) square feet or four (4) feet in height.

1260.10 Substitution Clause. The owner of any Sign that is otherwise allowed under this Section may substitute Non-Commercial Speech for any other Commercial or Non-Commercial Speech without any additional approval or permitting, notwithstanding any provision to the contrary.

1260.11 Severability. If any part, clause, provision, or portion of this Section is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Section shall not be affected thereby.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: April 11, 2022
RE: ORDINANCE 349 AMENDING CITY CODE SECTION 200—IN GENERAL

Enclosed you will find Ordinance 349 amending City Code Section 200—In General: Section 200.03 Meetings of the Council. Subd. 1 Regular Meetings.

- Changing the City Council Workshop starting time was discussed at the March 14th meeting
- Workshop starting time will be changed to 5:00 p.m.
- The regular meeting of the City Council will start at 6:00 p.m.
- If there is not a Workshop the regular meeting of the City Council will start at 6:00 p.m.

Recommended Motion:

Approve Ordinance 349 amending City Code Section 200—In General: Section 200.03 Meetings of the Council. Subd. 1 Regular Meetings.

***First reading of the Ordinance March 28, 2022**

***Second reading of the Ordinance April 11, 2022**

***Publication of the Ordinance April 21, 2022**

Norwood Young America

City of Norwood Young America, Minnesota
Ordinance 349

AN ORDINANCE AMENDING CITY CODE SECTION 200—IN GENERAL

WHEREAS, the City of Norwood Young America has adopted Administration Ordinances structuring Committee and Commissions; and

WHEREAS, City Administration and the City Council have found specific sections of the existing Code that necessitate restructuring to fit the City's current needs and best interests.

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, ORDAINS that City Code Section 200.03 Meetings of the Council. Subd. 1 Regular Meetings. shall be amended to the following:

200.03 Meetings of the Council.

Subd. 1 Regular Meetings. The City Council shall meet on the second and fourth Monday of every month in the City Hall commencing at 6:00 p.m. On the fourth Monday, the meeting shall begin with a Work Session *at 5:00 p.m.* and the regular meeting shall immediately follow *at 6:00 p.m.* If the Work Session meeting is not held, the regular meeting shall commence at 6:00 p.m. *(Amended by Ord. 282, 10/10/2016) (Amended by Ord. 318, 02/11/2019) (Amended by Ord. 320, 8/12/19) (Amended by Ord. 349, 4/11/22)*

Subd. 2 Special Meetings. A special meeting may be called by the mayor or by any two councilmembers pursuant to the notice requirements of Minnesota Statutes § 471.705 at such time and place and for such purposes as stated in the notice of the meeting.

Subd. 3 Emergency Meetings. When the health, safety, or welfare of the city or its residents would be unduly endangered or subject to imminent harm by any delay, the Council may convene an emergency meeting without advance notice to discuss how to handle the emergency situation.

Passed and adopted by the City Council of the City of Norwood Young America, Minnesota, this 11 day of April 2022, and effective upon publication.

Carol Lagergren, Mayor

Attest:

Andrea Aukrust, City Administrator

First Reading: March 28, 2022
Second Reading: April 11, 2022
Publication: April 21, 2022

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Attest:

Andrea Aukrust, City Administrator

First Reading: March 28, 2022
Second Reading: April 11, 2022
Publication: April 21, 2022



TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: April 11, 2022

RE: Non-Union and Exempt Employees Amended Benefits and Amended 2022 Salary Schedule

There will be uniformity between the Personnel Handbook and the 2022-2023 Union Agreement approved by Council by approving the handbook changes below. Additionally, the City Attorney's office is implementing the Union Agreement into the Personnel Handbook for explicit interpretation purposes where applicable and revising policies and benefits for equivalence among all Exempt, Non-Union, and Union Employees:

Leaves of Absence

Years of Service	Accrual Rate- Hours/Month	Accrual Rate- Hours/Year
0 through end of five years	14	168
Beginning of year six through end of 10	16	192
Beginning of year 11 through end of 15	18	216
16 years or more	22	264

- **Maximum accrual of 200 hours**

Bereavement Leave

Employees will be permitted to use up to five (5) consecutive working days, with pay, as funeral leave upon the death of an immediate family member. Immediate family includes Spouse, domestic partner living in the same residence, children, parents, brothers, sisters, grandparents, grandparents-in-law, parent-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, stepparent, stepchild, or grandchild. For purposes of this Article, "child" includes an adopted or foster child.

Health Savings Account

The City will contribute the following annual amounts to a health savings account for employees who participate in the City's group health insurance: two thousand three hundred dollars (\$2,300) for employees with single coverage and four thousand five hundred dollars (\$4,500) for employees with family coverage. These contributions will be paid in twelve (12) equal installments over the course of the calendar year. Employees who do not work for a full calendar year will receive a prorated contribution.

Salary Schedule

- Attached is the amended 2022 salary schedule

Recommended Motion:

Motion to approve the Personnel Handbook changes, including applicable policies, and amended 2022 salary schedule, effective January 1, 2022.

2022 Amended Salary Schedule

SEASONAL	Lifeguard	1	\$12.51	\$12.82	\$13.14	\$13.47	\$13.81	\$14.16	\$14.51	\$14.87	\$15.24	\$15.62
	WSI, PSW1	2	\$13.10	\$13.43	\$13.77	\$14.11	\$14.46	\$14.82	\$15.19	\$15.57	\$15.96	\$16.36
	OC Mgr	3	\$13.71	\$14.05	\$14.40	\$14.76	\$15.13	\$15.51	\$15.90	\$16.30	\$16.71	\$17.13
	Pool Mgr	4	\$14.36	\$14.72	\$15.09	\$15.47	\$15.86	\$16.26	\$16.67	\$17.09	\$17.52	\$17.96
PART-TIME	Cust,Bus	5	\$15.05	\$15.43	\$15.82	\$16.22	\$16.63	\$17.05	\$17.48	\$17.92	\$18.37	\$18.83
	Office Asst	6	\$15.76	\$16.15	\$16.55	\$16.96	\$17.38	\$17.81	\$18.26	\$18.72	\$19.19	\$19.67
		7	\$16.51	\$16.92	\$17.34	\$17.77	\$18.21	\$18.67	\$19.14	\$19.62	\$20.11	\$20.61
		8	\$19.02	\$19.50	\$19.99	\$20.49	\$21.00	\$21.53	\$22.07	\$22.62	\$23.19	\$23.77
FULL-TIME HOURLY		9	\$19.94	\$20.44	\$20.95	\$21.47	\$22.01	\$22.56	\$23.12	\$23.70	\$24.29	\$24.90
	PST1	10	\$20.89	\$21.41	\$21.95	\$22.50	\$23.06	\$23.64	\$24.23	\$24.84	\$25.46	\$26.10
	PST2, Acct. Clerk	11	\$21.90	\$22.45	\$23.01	\$23.59	\$24.18	\$24.78	\$25.40	\$26.04	\$26.69	\$27.36
	PST3	12	\$22.96	\$23.53	\$24.12	\$24.72	\$25.34	\$25.97	\$26.62	\$27.29	\$27.97	\$28.67
FULL-TIME	PST4	13	\$24.07	\$24.67	\$25.29	\$25.92	\$26.57	\$27.23	\$27.91	\$28.61	\$29.33	\$30.06
	PST Ld, ED/Mrkt Dir.	14	\$25.25	\$25.88	\$26.53	\$27.19	\$27.87	\$28.57	\$29.28	\$30.01	\$30.76	\$31.53
		0 15	\$26.47	\$27.13	\$27.81	\$28.51	\$29.22	\$29.95	\$30.70	\$31.47	\$32.26	\$33.07
	City Clerk/Treasurer	16	\$30.58	\$31.34	\$32.12	\$32.92	\$33.74	\$34.58	\$35.44	\$36.33	\$37.24	\$38.17
EXEMPT	PS Dir 1	17	\$32.06	\$32.86	\$33.68	\$34.52	\$35.38	\$36.26	\$37.17	\$38.10	\$39.05	\$40.03
	PS Dir 2	18	\$33.63	\$34.47	\$35.33	\$36.21	\$37.12	\$38.05	\$39.00	\$39.98	\$40.98	\$42.00
	PS Dir 3	19	\$35.27	\$36.15	\$37.05	\$37.98	\$38.93	\$39.90	\$40.90	\$41.92	\$42.97	\$44.04
	City Admin	20	\$40.79	\$41.81	\$42.86	\$43.93	\$45.03	\$46.16	\$47.31	\$48.49	\$49.70	\$50.94



TO: Mayor Lagergren and Council Members

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: April 11, 2022

RE: Resolution 2022-10 Providing for the Sale of \$3.835 million GO Improvement, Utility Revenue and Refunding Bonds, Series 2022a

Nick with Ehlers and Associates has put together the necessary paperwork in order to move forward with the sale of the bonds for the 2022 Second Avenue (second half) project.

The project costs received from Bolton and Menk (including Engineering) is \$2,572,994.

Based on the project, the bond is split up into the following areas:

- Street Improvements
- Sanitary Sewer
- Storm
- Water

Along with the project, a portion of this bond is for the refunding of the 2013a bond. We will see a savings of approximately \$14,300 for the remaining life of that bond.

By including the refunding portion with the new GO Bond the closing costs are less as they can be shared between the two.

Awarding the sale of the bond will be May 9, 2022.

Recommended Motion:

Motion to approve Resolution No. 2022-10, a Resolution providing for the sale of \$3,835,000 General Obligation Improvement, Utility Revenue and Refunding Bonds, Series 2022a.

RESOLUTION NO. 2022 – 10

Councilmember _____ introduced the following resolution and moved its adoption:

A Resolution Providing for the Sale of \$3,835,000 General Obligation Improvement, Utility Revenue and Refunding Bonds, Series 2022A

- A. WHEREAS, the City Council of the City of Norwood Young America, Minnesota has heretofore determined that it is necessary and expedient to issue the City's General Obligation Improvement, Utility Revenue and Refunding Bonds, Series 2022A (the "Bonds"), to finance the 2nd Avenue Infrastructure project in the City and a current refunding of the outstanding maturities of the City's General Obligation Capital Improvement Plan Bonds, Series 2013A; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwood Young America, Minnesota, as follows:

1. Authorization: Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting: Proposal Opening. The City Council shall meet at 6:00 p.m. on May 9, 2022, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 11th day of April, 2022.

Carol Lagergren, Mayor

Attest:

Angela Brumbaugh, City Clerk/Treasurer

April 11, 2022

Pre-Sale Report for

City of Norwood Young America, Minnesota

\$3,835,000 General Obligation Improvement, Utility
Revenue and Refunding Bonds, Series 2022A



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Nick Anhut, Senior Municipal Advisor
Shelly Eldridge, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$3,835,000 General Obligation Improvement, Utility Revenue and Refunding Bonds, Series 2022A (the "Bonds")

Purposes:

The proposed issue includes financing for the City's 2022 2nd Avenue Infrastructure Improvements project and potentially a refinancing of a portion of the City's existing debt for interest savings. Inclusive of financing costs, the Bonds will include:

- \$1,620,000 Improvements portion to fund the 2nd Avenue street surface and assessment costs of the project. Debt service will be paid from combination of special assessments and a dedicated ad valorem property tax levy over a ten year period from 2023 to 2032.
- \$245,000 Sanitary Sewer portion. Debt service will be paid from net sewer revenues.
- \$235,000 Storm portion. Debt service will be paid from net stormwater revenues.
- \$580,000 Water portion. Debt service will be paid from net water revenues.
- \$1,155,000 current refunding of the 2013A CIP Bonds issued for City Hall. Debt service will continue to be paid from ad valorem property taxes.

Interest rates on the 2013A Bonds are currently 2.50% to 3.25%. Using current market observations, a refunding is expected to reduce net debt service expense by approximately \$14,300 over the next nine years. The Net Present Value Benefit of the refunding is estimated to be equal to 1.2% of the refunded principal.

This refunding is considered a Current Refunding and can preserve the tax-exempt status of the 2013A obligations being refunded because they are callable (pre-payable) now, or will be within 90 days of the date of issue of the new Bonds.

Authority:

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged. The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 429 (Improvements portion)
- 444 (Utility portions)
- 475 (Refunding portion)

Under Chapter 429, because the City is assessing at least 20% of the project costs, the Bonds can be a general obligation without a referendum and not count against the City's debt limit.

Chapter 444 allows cities to issue debt without limitation as long as debt service is expected to be paid from utility revenues.

Term/Call Feature:

The Bonds are being issued for a term of ten years, ten months in total. Principal on the Bonds will be due on February 1 in the years 2023 through 2033. Interest is payable every six months beginning February 1, 2023.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2031 or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, it will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City’s most recent bond issues were rated by S&P Global Ratings. The current ratings on those bonds are “AA-”. The City will request a new rating for the Bonds.

The winning bidder may elect to purchase bond insurance at their expense. The rating for the issue may be higher than the City’s bond rating in the event that the insurer’s bond rating is higher than that of the City.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks. We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance will be used to reduce the final borrowing amount.

Premium Pricing:

In most recent cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, requiring a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City as additional proceeds for the project.

The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$3,000,000 offering may receive bids that result in proceeds of \$3,060,000 to \$3,300,000.

We have been directed to use any net premium to reduce the size of the issue and lower borrowing amount. The bids pricing will not change, but the resulting adjustments may slightly change the calculated true interest cost of the issue, either up or down.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no viable refunding opportunities available at this time. We continue to monitor the market and the call dates for the City's outstanding debt and alert you to any future refunding opportunities as they arise.

Continuing Disclosure:

To assist the offering, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction and debt service accounts, along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

Generally, the Bonds may qualify for one or more exceptions to the Arbitrage Rules by meeting: 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) investments yield restrictions, or 5) de minimis rules. We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs and/or needed to redeem the refunded obligations. Please let us know if you would like to discuss what investment options are available to MN municipalities.

Risk Factors:

Special Assessments: We have not assumed any pre-paid special assessments and have assumed that \$760,406 in assessments will be levied as projected. If the City receives a significant amount of pre-paid assessments or does not levy the assessments, it may need to adjust the levy portion to support debt service to make up for lower-than-expected assessment revenues.

Current Refunding: A portion of the Bonds are being issued to finance a current refunding of the 2013A Bonds which are callable on or after February 1, 2022. The new Bonds will not be

pre-payable until February 1, 2031. This refunding should be undertaken based, in part, on an assumption that the City does not expect to pre-pay off this debt prior to the new call date and that market conditions warrant the refunding at this time.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: Standard & Poor's Global Ratings (S&P)

Basis for Recommendation:

Based on the City's objectives, project funding requirements, our advisory relationship and characteristics of various municipal financing options, we are recommending the issuance of tax-exempt General Obligation Bonds as a suitable option to finance the planned projects.

- The issuance is consistent with the City's practices for financing these types of projects and is structured to fit within its long-term financial plans.
- The City's General Obligation pledge will result in lower interest rates than other financing options available.
- The expectation this form of financing will also meet the City's objectives for term, structure and optional redemption.
- The method of sale process identified herein complies with City policy as well as best practices endorsed by the Government Finance Officers Association (GFOA).

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report;
- Identify whether to include an amount to refund the 2013A Bonds; and
- Consider a resolution providing for a May 9th bond sale.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	April 11, 2022
Conference with Rating Agency:	Week of April 25, 2022
Due Diligence Call to review Official Statement:	Week of April 25, 2022
Distribute Official Statement:	April 28, 2022
City Council Meeting to Award Sale of the Bonds:	May 9, 2022
Estimated Closing Date:	June 2, 2022
Potential Redemption Date for the 2013A Bonds:	June 14, 2022

Attachments

Estimated Sources and Uses of Funds
 Estimated Proposed Debt Service Schedule
 Estimated Refunding Debt Service Comparison
 Resolution Authorizing Ehlers to Proceed with Bond Sale

EHLERS' CONTACTS

Nick Anhut, Senior Municipal Advisor	(651) 697-8507
Shelly Eldridge, Senior Municipal Advisor	(651) 697-8504
Rose Xiong, Public Finance Analyst	(651) 697-8589
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Norwood Young America, Minnesota

\$3,835,000 General Obligation Bonds, Series 2022A

Issue Summary - 10 Years

Assuming Current GO BQ "AA-" Market Rates

Total Issue Sources And Uses

Dated 06/02/2022 | Delivered 06/02/2022

	Improvements	Water	Sanitary Sewer	Storm	Current Ref 2013A CIP Bonds	Issue Summary
Sources Of Funds						
Par Amount of Bonds	\$1,620,000.00	\$580,000.00	\$245,000.00	\$235,000.00	\$1,155,000.00	\$3,835,000.00
Total Sources	\$1,620,000.00	\$580,000.00	\$245,000.00	\$235,000.00	\$1,155,000.00	\$3,835,000.00
Uses Of Funds						
Total Underwriter's Discount (1.200%)	19,440.00	6,960.00	2,940.00	2,820.00	13,860.00	46,020.00
Costs of Issuance	29,569.74	10,586.70	4,471.98	4,289.45	21,082.13	70,000.00
Deposit to Capitalized Interest (CIF) Fund	23,675.94	-	-	-	-	23,675.94
Deposit to Project Construction Fund	1,545,370.07	564,180.84	234,754.55	228,688.35	-	2,572,993.81
Deposit to Current Refunding Fund	-	-	-	-	1,117,644.24	1,117,644.24
Rounding Amount	1,944.25	(1,727.54)	2,833.47	(797.80)	2,413.63	4,666.01
Total Uses	\$1,620,000.00	\$580,000.00	\$245,000.00	\$235,000.00	\$1,155,000.00	\$3,835,000.00

City of Norwood Young America, Minnesota

\$3,835,000 General Obligation Bonds, Series 2022A

Issue Summary - 10 Years

Assuming Current GO BQ "AA-" Market Rates

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/02/2022	-	-	-	-	-
02/01/2023	125,000.00	1.650%	54,930.16	179,930.16	179,930.16
08/01/2023	-	-	40,338.75	40,338.75	-
02/01/2024	365,000.00	1.700%	40,338.75	405,338.75	445,677.50
08/01/2024	-	-	37,236.25	37,236.25	-
02/01/2025	370,000.00	1.850%	37,236.25	407,236.25	444,472.50
08/01/2025	-	-	33,813.75	33,813.75	-
02/01/2026	380,000.00	1.950%	33,813.75	413,813.75	447,627.50
08/01/2026	-	-	30,108.75	30,108.75	-
02/01/2027	385,000.00	2.050%	30,108.75	415,108.75	445,217.50
08/01/2027	-	-	26,162.50	26,162.50	-
02/01/2028	395,000.00	2.150%	26,162.50	421,162.50	447,325.00
08/01/2028	-	-	21,916.25	21,916.25	-
02/01/2029	405,000.00	2.250%	21,916.25	426,916.25	448,832.50
08/01/2029	-	-	17,360.00	17,360.00	-
02/01/2030	410,000.00	2.350%	17,360.00	427,360.00	444,720.00
08/01/2030	-	-	12,542.50	12,542.50	-
02/01/2031	420,000.00	2.450%	12,542.50	432,542.50	445,085.00
08/01/2031	-	-	7,397.50	7,397.50	-
02/01/2032	285,000.00	2.500%	7,397.50	292,397.50	299,795.00
08/01/2032	-	-	3,835.00	3,835.00	-
02/01/2033	295,000.00	2.600%	3,835.00	298,835.00	302,670.00
Total	\$3,835,000.00	-	\$516,352.66	\$4,351,352.66	-

Yield Statistics

Bond Year Dollars	\$22,481.01
Average Life	5.862 Years
Average Coupon	2.2968388%
Net Interest Cost (NIC)	2.5015449%
True Interest Cost (TIC)	2.5141716%
Bond Yield for Arbitrage Purposes	2.2897140%
All Inclusive Cost (AIC)	2.8628820%

IRS Form 8038

Net Interest Cost	2.2968388%
Weighted Average Maturity	5.862 Years

City of Norwood Young America, Minnesota

\$1,620,000 General Obligation Bonds, Series 2022A
Improvements Portion

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy
02/01/2023	-	-	23,675.94	23,675.94	(23,675.94)	-	-	-	-
02/01/2024	150,000.00	1.700%	35,662.50	185,662.50	-	185,662.50	194,945.63	93,984.63	100,961.00
02/01/2025	150,000.00	1.850%	33,112.50	183,112.50	-	183,112.50	192,268.13	93,984.62	98,283.51
02/01/2026	155,000.00	1.950%	30,337.50	185,337.50	-	185,337.50	194,604.38	93,984.63	100,619.75
02/01/2027	155,000.00	2.050%	27,315.00	182,315.00	-	182,315.00	191,430.75	93,984.64	97,446.11
02/01/2028	160,000.00	2.150%	24,137.50	184,137.50	-	184,137.50	193,344.38	93,984.64	99,359.74
02/01/2029	160,000.00	2.250%	20,697.50	180,697.50	-	180,697.50	189,732.38	93,984.63	95,747.75
02/01/2030	165,000.00	2.350%	17,097.50	182,097.50	-	182,097.50	191,202.38	93,984.63	97,217.75
02/01/2031	170,000.00	2.450%	13,220.00	183,220.00	-	183,220.00	192,381.00	93,984.62	98,396.38
02/01/2032	175,000.00	2.500%	9,055.00	184,055.00	-	184,055.00	193,257.75	93,984.62	99,273.13
02/01/2033	180,000.00	2.600%	4,680.00	184,680.00	-	184,680.00	193,914.00	93,984.63	99,929.37
Total	\$1,620,000.00	-	\$238,990.94	\$1,858,990.94	(23,675.94)	\$1,835,315.00	\$1,927,080.75	\$939,846.29	\$987,234.46

Significant Dates

Dated	6/02/2022
First Coupon Date	2/01/2023

Yield Statistics

Bond Year Dollars	\$10,260.50
Average Life	6.334 Years
Average Coupon	2.3292329%
Net Interest Cost (NIC)	2.5186973%
True Interest Cost (TIC)	2.5308286%
Bond Yield for Arbitrage Purposes	2.2897140%
All Inclusive Cost (AIC)	2.8550318%

City of Norwood Young America, Minnesota

\$245,000 General Obligation Bonds, Series
2022A Sanitary Sewer Portion

Debt Service Schedule

					Sanitary Sewer Revenue 105%
Date	Principal	Coupon	Interest	Total P+I	
02/01/2023	-	-	3,570.06	3,570.06	3,748.56
02/01/2024	20,000.00	1.700%	5,377.50	25,377.50	26,646.38
02/01/2025	25,000.00	1.850%	5,037.50	30,037.50	31,539.38
02/01/2026	25,000.00	1.950%	4,575.00	29,575.00	31,053.75
02/01/2027	25,000.00	2.050%	4,087.50	29,087.50	30,541.88
02/01/2028	25,000.00	2.150%	3,575.00	28,575.00	30,003.75
02/01/2029	25,000.00	2.250%	3,037.50	28,037.50	29,439.38
02/01/2030	25,000.00	2.350%	2,475.00	27,475.00	28,848.75
02/01/2031	25,000.00	2.450%	1,887.50	26,887.50	28,231.88
02/01/2032	25,000.00	2.500%	1,275.00	26,275.00	27,588.75
02/01/2033	25,000.00	2.600%	650.00	25,650.00	26,932.50
Total	\$245,000.00	-	\$35,547.56	\$280,547.56	\$294,574.94

Significant Dates

Dated	6/02/2022
First Coupon Date	2/01/2023

Yield Statistics

Bond Year Dollars	\$1,532.65
Average Life	6.256 Years
Average Coupon	2.3193486%
Net Interest Cost (NIC)	2.5111728%
True Interest Cost (TIC)	2.5232408%
Bond Yield for Arbitrage Purposes	2.2897140%
All Inclusive Cost (AIC)	2.8509341%

IRS Form 8038

Net Interest Cost	2.3193486%
Weighted Average Maturity	6.256 Years

City of Norwood Young America, Minnesota

\$235,000 General Obligation Bonds, Series 2022A

Storm Portion

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Storm Revenue 105%
02/01/2023	-	-	3,443.92	3,443.92	3,616.12
02/01/2024	20,000.00	1.700%	5,187.50	25,187.50	26,446.88
02/01/2025	20,000.00	1.850%	4,847.50	24,847.50	26,089.88
02/01/2026	20,000.00	1.950%	4,477.50	24,477.50	25,701.38
02/01/2027	25,000.00	2.050%	4,087.50	29,087.50	30,541.88
02/01/2028	25,000.00	2.150%	3,575.00	28,575.00	30,003.75
02/01/2029	25,000.00	2.250%	3,037.50	28,037.50	29,439.38
02/01/2030	25,000.00	2.350%	2,475.00	27,475.00	28,848.75
02/01/2031	25,000.00	2.450%	1,887.50	26,887.50	28,231.88
02/01/2032	25,000.00	2.500%	1,275.00	26,275.00	27,588.75
02/01/2033	25,000.00	2.600%	650.00	25,650.00	26,932.50
Total	\$235,000.00	-	\$34,943.92	\$269,943.92	\$283,441.12

Significant Dates

Dated	6/02/2022
First Coupon Date	2/01/2023

Yield Statistics

Bond Year Dollars	\$1,501.01
Average Life	6.387 Years
Average Coupon	2.3280211%
Net Interest Cost (NIC)	2.5158941%
True Interest Cost (TIC)	2.5281357%
Bond Yield for Arbitrage Purposes	2.2897140%
All Inclusive Cost (AIC)	2.8494879%

IRS Form 8038

Net Interest Cost	2.3280211%
Weighted Average Maturity	6.387 Years

City of Norwood Young America, Minnesota

\$580,000 General Obligation Bonds, Series 2022A

Water Portion

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Water
					Revenue 105%
02/01/2023	-	-	8,467.90	8,467.90	8,891.30
02/01/2024	55,000.00	1.700%	12,755.00	67,755.00	71,142.75
02/01/2025	55,000.00	1.850%	11,820.00	66,820.00	70,161.00
02/01/2026	55,000.00	1.950%	10,802.50	65,802.50	69,092.63
02/01/2027	55,000.00	2.050%	9,730.00	64,730.00	67,966.50
02/01/2028	55,000.00	2.150%	8,602.50	63,602.50	66,782.63
02/01/2029	60,000.00	2.250%	7,420.00	67,420.00	70,791.00
02/01/2030	60,000.00	2.350%	6,070.00	66,070.00	69,373.50
02/01/2031	60,000.00	2.450%	4,660.00	64,660.00	67,893.00
02/01/2032	60,000.00	2.500%	3,190.00	63,190.00	66,349.50
02/01/2033	65,000.00	2.600%	1,690.00	66,690.00	70,024.50
Total	\$580,000.00	-	\$85,207.90	\$665,207.90	\$698,468.30

Significant Dates

Dated	6/02/2022
First Coupon Date	2/01/2023

Yield Statistics

Bond Year Dollars	\$3,660.06
Average Life	6.310 Years
Average Coupon	2.3280494%
Net Interest Cost (NIC)	2.5182104%
True Interest Cost (TIC)	2.5303374%
Bond Yield for Arbitrage Purposes	2.2897140%
All Inclusive Cost (AIC)	2.8556791%

IRS Form 8038

Net Interest Cost	2.3280494%
Weighted Average Maturity	6.310 Years

City of Norwood Young America, Minnesota

\$1,155,000 General Obligation Bonds, Series 2022A

Current Refunding 2013A CIP Bonds Portion

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2023	125,000.00	1.650%	15,772.34	140,772.34	147,810.96
02/01/2024	120,000.00	1.700%	21,695.00	141,695.00	148,779.75
02/01/2025	120,000.00	1.850%	19,655.00	139,655.00	146,637.75
02/01/2026	125,000.00	1.950%	17,435.00	142,435.00	149,556.75
02/01/2027	125,000.00	2.050%	14,997.50	139,997.50	146,997.38
02/01/2028	130,000.00	2.150%	12,435.00	142,435.00	149,556.75
02/01/2029	135,000.00	2.250%	9,640.00	144,640.00	151,872.00
02/01/2030	135,000.00	2.350%	6,602.50	141,602.50	148,682.63
02/01/2031	140,000.00	2.450%	3,430.00	143,430.00	150,601.50
Total	\$1,155,000.00	-	\$121,662.34	\$1,276,662.34	\$1,340,495.46

Significant Dates

Dated	6/02/2022
First Coupon Date	2/01/2023

Yield Statistics

Bond Year Dollars	\$5,526.79
Average Life	4.785 Years
Average Coupon	2.2013195%
Net Interest Cost (NIC)	2.4520979%
True Interest Cost (TIC)	2.4669996%
Bond Yield for Arbitrage Purposes	2.2897140%
All Inclusive Cost (AIC)	2.8887270%

IRS Form 8038

Net Interest Cost	2.2013195%
Weighted Average Maturity	4.785 Years

City of Norwood Young America EDA, Minnesota

\$1,920,000 GO Capital Improvement Plan Bonds, Series 2013A

Debt Service To Maturity And To Call

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
06/02/2022	-	-	-	-	-	-	-
06/14/2022	1,105,000.00	12,644.24	1,117,644.24	-	-	-	-
08/01/2022	-	-	-	-	-	17,112.50	17,112.50
02/01/2023	-	-	-	110,000.00	2.500%	17,112.50	127,112.50
08/01/2023	-	-	-	-	-	15,737.50	15,737.50
02/01/2024	-	-	-	110,000.00	3.000%	15,737.50	125,737.50
08/01/2024	-	-	-	-	-	14,087.50	14,087.50
02/01/2025	-	-	-	115,000.00	3.000%	14,087.50	129,087.50
08/01/2025	-	-	-	-	-	12,362.50	12,362.50
02/01/2026	-	-	-	120,000.00	3.000%	12,362.50	132,362.50
08/01/2026	-	-	-	-	-	10,562.50	10,562.50
02/01/2027	-	-	-	120,000.00	3.250%	10,562.50	130,562.50
08/01/2027	-	-	-	-	-	8,612.50	8,612.50
02/01/2028	-	-	-	125,000.00	3.250%	8,612.50	133,612.50
08/01/2028	-	-	-	-	-	6,581.25	6,581.25
02/01/2029	-	-	-	130,000.00	3.250%	6,581.25	136,581.25
08/01/2029	-	-	-	-	-	4,468.75	4,468.75
02/01/2030	-	-	-	135,000.00	3.250%	4,468.75	139,468.75
08/01/2030	-	-	-	-	-	2,275.00	2,275.00
02/01/2031	-	-	-	140,000.00	3.250%	2,275.00	142,275.00
Total	\$1,105,000.00	\$12,644.24	\$1,117,644.24	\$1,105,000.00	-	\$183,600.00	\$1,288,600.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	6/02/2022
Average Life	4.872 Years
Average Coupon	3.1966842%
Weighted Average Maturity (Par Basis)	4.872 Years
Weighted Average Maturity (Original Price Basis)	4.872 Years

Refunding Bond Information

Refunding Dated Date	6/02/2022
Refunding Delivery Date	6/02/2022

City of Norwood Young America, Minnesota

\$1,155,000 General Obligation Bonds, Series 2022A

Current Refunding 2013A CIP Bonds

Debt Service Savings Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2023	140,772.34	138,358.71	144,225.00	5,866.29
02/01/2024	141,695.00	141,695.00	141,475.00	(220.00)
02/01/2025	139,655.00	139,655.00	143,175.00	3,520.00
02/01/2026	142,435.00	142,435.00	144,725.00	2,290.00
02/01/2027	139,997.50	139,997.50	141,125.00	1,127.50
02/01/2028	142,435.00	142,435.00	142,225.00	(210.00)
02/01/2029	144,640.00	144,640.00	143,162.50	(1,477.50)
02/01/2030	141,602.50	141,602.50	143,937.50	2,335.00
02/01/2031	143,430.00	143,430.00	144,550.00	1,120.00
Total	\$1,276,662.34	\$1,274,248.71	\$1,288,600.00	\$14,351.29

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	11,469.71
Net PV Cashflow Savings @ 2.290%(Bond Yield).....	11,469.71
Contingency or Rounding Amount.....	2,413.63
Net Present Value Benefit	\$13,883.34
Net PV Benefit / \$1,161,643.45 PV Refunded Debt Service	1.195%
Net PV Benefit / \$1,105,000 Refunded Principal...	1.256%
Net PV Benefit / \$1,155,000 Refunding Principal..	1.202%

Refunding Bond Information

Refunding Dated Date	6/02/2022
Refunding Delivery Date	6/02/2022



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: April 11, 2022

RE: Architect Hiring Request for Qualifications (RFQ) for
Old Town Design Services—Update

A Request for Qualifications (RFQ) to hire an architect to design Old Town is being assembled with input from our planning consulting firm, WSB. It will be on the April 25th agenda for Council review and approval. If approved, it will be posted on the LMC Marketplace and sent to several architectural firms in the market area. The RFQ will be open for two weeks. The administration plans to have an architect chosen and approved by Council by mid-May and attend the June Parks Commission Meeting to begin getting input from the Parks Commission to create a design plan. The architect will set a design timeline and convey it to the Parks Commission and Council.

Recommended Motion:

For informational purposes only, No Action is required.

Norwood Young America



**Carver County
Public Works**
11360 Highway 212, Suite 1
Cologne, MN 55322

April 4, 2022

City of Norwood Young America
PO Box 59
310 Elm St W
NYA, MN 55368

ADVANCE INFORMATION:

RURAL INTERSECTION LIGHTING SAFETY PROJECT – CARVER COUNTY

This letter is to inform you in advance of the upcoming **County Rural Intersection Lighting Safety Project**. Twenty-five (25) locations are planned countywide for enhanced intersection lighting as part of a federal safety grant.



Location Map

- Countywide – Rural Intersections at County Highways
- See attached map and list of locations

Project Description

- Federal grant of \$310,000 was awarded
- Upgrades to lighting at rural intersections and trail crossings on county highways
- Twenty-five (25) intersections planned
- Project Partners -- MnDOT; Xcel Energy; and Mn Valley Electric Cooperative (MVEC)
- All costs are being paid by the grant funds and Carver County, including installation and ongoing utility costs

Project Goals

- Improve traffic safety for nighttime and dark conditions
- Upgrade lighting to enhanced design standards
- Minimize light trespass and light pollution
- Studies have found that added lighting can reduce late-night/early-morning crashes by an average of 35%

Project Status

Field Work Set to Begin. The County is working with its project partners, Xcel Energy and MVEC, to start staking and field locating specific light pole locations at the selected intersections. Final installation times will vary depending upon the location, materials delivery,

and construction crew schedules. Some locations may be delayed to coordinate with other projects.

Stay Informed

Please sign up for project update emails on the project website, watch for social media updates, and visit the project page for regular updates. Also, county staff is available to explain in further detail to you the background and impacts of this improvement project, to answer your questions, and to hear any suggestions you might have for us. Please feel free to contact us for more information.

Sincerely,

Dan McCormick, P.E. (MN, WI), PTOE | Traffic Services Supervisor

11360 Highway 212, Suite 1, Cologne, MN 55322

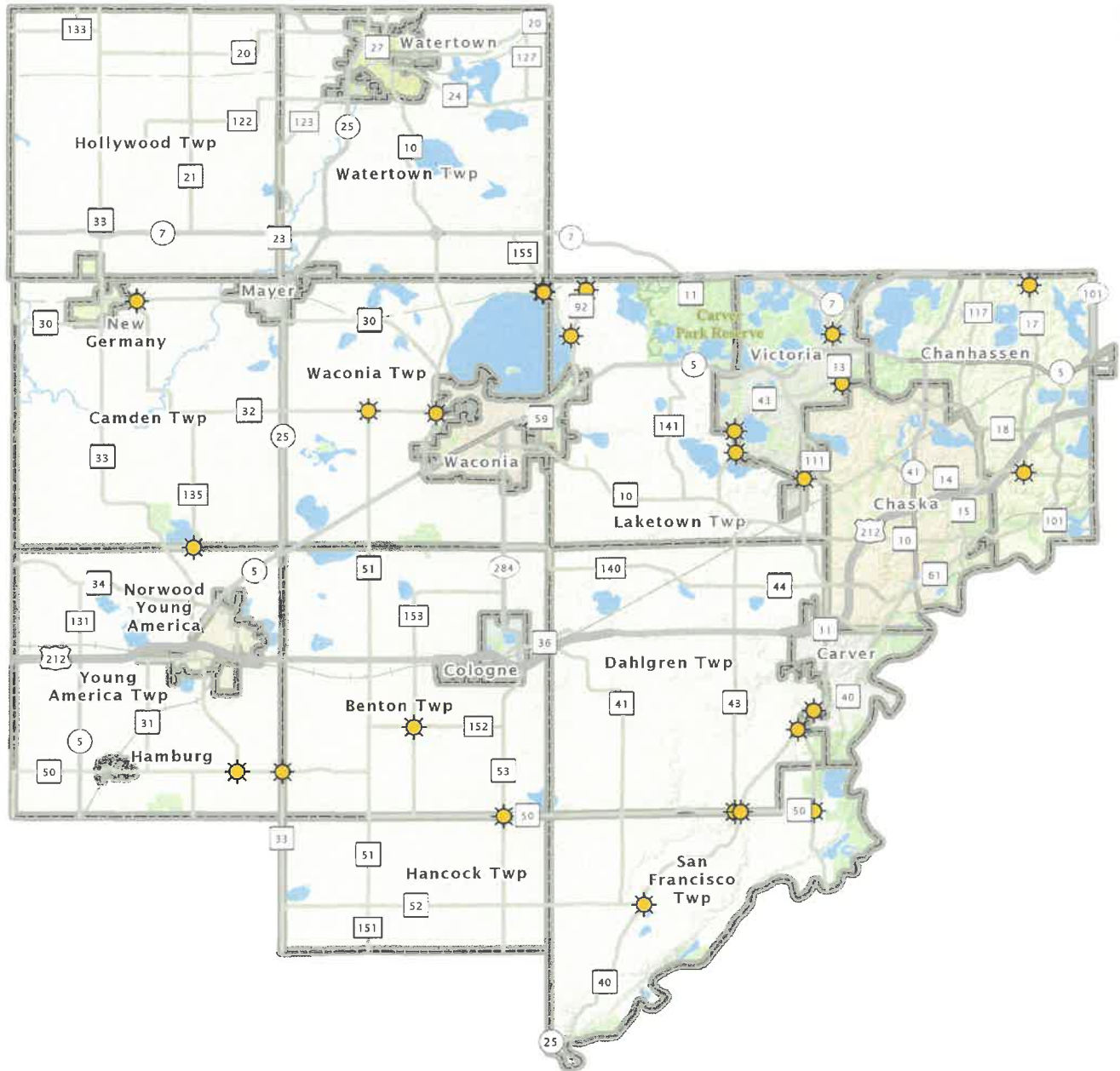
O: 952.466.5200 | D: 952.466.5208


Email: dmccormick@co.carver.mn.us

Web Page: [Carver County Rural-Intersection-Lighting-Safety-Project](#)

facebook.com/carvercountypw

2022 County Rural Intersection Highway Safety Grant Lighting Project



 Planned Location for New Enhanced Lighting (number of lights at each location varies). Subject to change.

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

0 2 4 Miles



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 3/23/2022



**Carver County
Public Works**
11360 Highway 212, Suite 1
Cologne, MN55322

RURAL INTERSECTION LIGHTING SAFETY PROJECT – CARVER COUNTY

Location Map

- Countywide – Rural Intersections at County Highways
- See attached map and list of locations



List of Locations Planned -- Carver County Rural Intersection Lighting Safety Project - 2022-2023					
		Planned Location	Service Provider	Township / City Served	Notes
1	C	CSAH 30 (Broadway St E) and CSAH 32	Xcel	Camden, New Germany	
2	D	CR 155 at North Shore Rd	Xcel	Waconia	
3	D	CR 155 at Dakota Rail Trail	Xcel	Waconia	
4	E	CSAH 92 (Laketown Pkwy) at College View Dr	Xcel	Laketown	
5	F	CSAH 17 (Powers Blvd) at Pleasant View Rd	Xcel	Chanhassen	
6	G	CSAH 92 (Laketown Pkwy) at CR 155	Xcel	Laketown, Waconia	
7	H	CSAH 13 (Rolling Acres Blvd) at LRT Trail	Xcel	Victoria	
8	I	CSAH 32 at CR 151 / Quaas Ave	Xcel	Waconia	
9	J	CSAH 10 (Engler Blvd) at CSAH 32	MVEC	Waconia, Waconia	
10	K	CSAH 13 (Bavaria Rd) at CSAH 18/W 82nd St	MVEC	Victoria, Chaska	
11	L	CSAH 43 (Church Lake Rd) at Tellers Rd	MVEC	Laketown, Victoria	
12	M	CSAH 43 (Church Lake Rd) at Marsh Lake Rd	MVEC	Laketown, Victoria	
13	N	CSAH 11 at CSAH 14 Pioneer / Marsh Lake	MVEC	Victoria, Chaska	
14	O	CSAH 14 (Pioneer Tr) at CSAH 17 (Powers Blvd)	MVEC	Chanhassen	
15	Q	CR 135 at 110th St	Xcel	Camden, Young America	
16	R	CR 152 at CR 153	Xcel	Benton	
17	S	CSAH 40/11 (JCP) - South	Both	San Francisco, Carver	2023
18	T	CSAH 11/40 (JCP) at Main St	MVEC	Carver	2023
19	U	CSAH 50 at CSAH 33/Tacoma Avenue	Both	Young America	
20	V	CSAH 50 at CSAH 33/Salem Ave	Xcel	Benton, Young America	
21	W	CSAH 50 (150th St) at CSAH 53	Xcel	Hancock, Benton, Dahlgren	
22	X	CSAH 50 at CSAH 43	Both	Dahlgren, San Francisco	
23	Y	CSAH 50 at CSAH 40	Both	Dahlgren, San Francisco	
24	Z	CSAH 50 at CSAH 11 (Jonathan Carver Pkwy)	MVEC	San Francisco	
25	AA	CSAH 40 at CSAH 52 / 174th St	Both	San Francisco	2023
**		Projects may be delayed due to several factors.			**