



NORWOOD YOUNG AMERICA PARKS AND RECREATION COMMISSION

Tuesday February 15, 2022

Meeting at 4:45pm in Council Chambers

AGENDA

**Members; Parks-Chair Charlie Storms—Council Member, Vice-Chair Sharilyn Feltmann, Secretary Karla Hormann, Jim Zellmann, Dan Stender, Bryan Rehnehl
Planning Commission Representative; Bill Grundahl
School Representative; Kelly Vossen
Staff; Tony Voigt—Public Service Director**

1. Call to Order

1.1. *Pledge of Allegiance*

1.2. *Recognize Commission Members Jim Zellmann and Karla Hormann for renewing their commitments with the Parks Commission*

2. Adoption of Agenda

3. Approve Minutes Of 12-21-2021 meeting

4. Introductions, Presentations, and Public Comment

(Individuals may address the Parks Commission about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The Parks Commission will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. Old Business/Goals (Updates)

Willkommen Memorial Park, Old Town Buildings

5.1 Old Town Buildings Update

West Carver Community Pool, resurface plaster in lap pool

The plaster project will commence in Spring of 2022.

Trail and Sidewalk Maintenance

No updates.

Replace Playground Equipment at Legion Park

5.2 Legion Park Playground Replacement, addition to the newsletter and marketing brochure language update

Bench Donations

5.3 City Council approved the increase to \$975 for bench donations at the 1-10-22 Council Meeting.

Norwood Young America

6. New Business
 - 6.1 Public Water Access on Barnes Lake
 - 6.2 Splash Pad
7. Miscellaneous Updates
8. Commissioner Report/Updates
9. Adjourn

Upcoming meetings and events

<i>February 28,</i>	<i>EDA, City Council, Work Session--6pm</i>
<i>March 1,</i>	<i>Planning Commission--6pm</i>
<i>March 9,</i>	<i>EDC Meeting--6pm</i>
<i>March 14,</i>	<i>City Council--6pm</i>



PARKS & RECREATION COMMISSION

minutes

Tuesday, December 17 2019 - 4:45pm

City Council Chambers

MEMBERS present: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Bill Grundahl –Planning Commission Representative

CITY STAFF present: Tony Voigt – Public Services Director

-
1. Call to Order; SF at 4:55
 - A. Pledge of Allegiance
 2. Adoption of Agenda; JZ/KH 4-0
 3. Approve Minutes of 11-19-19 meeting; JZ made a correction to old business, paragraph F, dugouts damaged not backstop/KH second 4-0
 4. Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
 5. Old Business
 - A. Warming House Update; TV gave an update where the progress is at. TV stated Jay Sudheimer will install floors for \$574.31. JZ asked what staff will do on warm days and poor ice, TV stated staff will lock the doors due to lack of use. BG spoke about the planned pole replacement in spring and the service is set up to allow underground installation. BG also spoke about replacing the lights with LED vs halogen at the approximate cost of \$200 a light. JZ added we currently have adequate lighting with 6 floods on the hockey rink and 1 on the free skate.
 - B. Friendship Park restroom update; TV presented no new updates and will keep in contact with the contractor to complete in spring.
 - C. Pavillion Doors update; TV presented no new updates and will work with the contractor to get this completed in spring along with painting the exterior and refinishing the floor
 - D. Old Town; The commission had a long discussion. The commission decided to gather more information and bring it to the next meeting. It was stated this is the number one goal for 2020 and to have a plan to move forward with this year. The discussion was do we start before Stiftungsfest or after. We will have to get pricing and timelines before that decision is made.
 - E. 2020 Goals; The commission reviewed the 2020 goals. KH had suggested we use the funds for the hockey rink board replacement to fix the lighting at the rink and the remainder to go towards the Old Town project
 6. New Business
 7. Miscellaneous Updates; TV stated the lighting on the Legion Park walking path was repaired by Norwood Electric
 8. Commissioner Report/Updates; SF stated the Christmas tree lighting event was well done and the town looked very festive this year. JZ asked about Legion Park sign getting painted. TV stated he had a volunteer group lined up but fell through in late fall. TV stated he will reach out to other groups to get it done or will have part time staff complete this summer. SF asked if we could get a current contact list for the civic groups in town

Norwood Young America

and keep it at city hall. JZ asked about Carver County sentence to serve to assist in project, TV stated he has reached out in the past with little luck.

9. Adjourn; 5:42 JZ/BG 4-0



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: February 15, 2022

RE: Old Town Repair Plans Update

I have included the memo that was presented at the 1-10-2022 City Council Meeting. Council reviewed the construction cost estimates to replace the structure vs repairing the structure. After review, City Council had decided to concentrate on repairing the existing structure. Administrator Aukrust is working on the project. She will report to the Parks Commission when she receives more information from the people she has reached out to so far.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Tony Voigt, Public Service Director

DATE: January 10, 2022

RE: Preparing Old Town Repair Plans

Old Town located in Willkommen Park has been identified as needing extensive exterior repairs. The needed repairs include replacing all the exterior stucco, replacing the roofing, replace all the windows and doors, properly flash all openings, replace the lower wall sections of the building with concrete, and repair all the rotted materials due to years of moisture intrusion. The goal of the project is to make the exterior envelope of the building watertight and address all the building design standard deficiencies that are present.

This item has been thoroughly discussed at Parks Commission as needing repair. I have provided a timeline of the events that have transpired to complete this project.

- I solicited from 3 consultants in 2020 receiving a low bid of \$6500 to prepare plans for this project. The consultant's quotes were not approved since they were not all equal, and I did utilize a Request For Quotes (RFQ) approach to obtaining those bids.
- Administrator Helget helped put together the first RFQ for this project and solicited to the same 3 consultants early in 2021, in which we received no quotes at that time due to their busy construction schedules.
- At the September 13, 2021 Council Meeting, I presented a modified version of the original RFQ to include the previous information and include a cost estimate to tear down and rebuild the structure. The city received one quote from a general contractor that gave a proposal for the outlined scope of the project but did not follow the RFQ. The quote received was \$137,845.00 but did not include inspections for the mold mitigation, structural engineering, or a total cost for the time and material replacement for rotted sections. At the September 13 meeting, I was instructed to obtain construction estimates to tear down and rebuild the structure.

I contacted Vos Construction to obtain some budgetary costs to rebuild the structure. I have included the amounts below. These costs do not include electrical, plumbing, foundation drainage or correcting the drainage around the building. The drainage will need to be addressed regardless of it getting repaired or rebuilt.

- | | |
|---|-----------|
| • Cost to tear down and remove the structure | \$45,000 |
| • Cost to replace the structure on the existing concrete and footings | \$395,000 |
| • Cost to raise the structure (stairs will need to be redone) remove and replace
The concrete footings | \$125,000 |

Norwood Young America

Over the past 3 years, I have met on site with 3 consultant representatives, 4 architects, and 3 general contractors. The recommendations I received from all the meetings that took place, was to repair the exterior of the building and not rebuild the entire structure. The opinions were based on visual inspection of the existing structure considering most of the interior walls are exposed or you can see the amount of moisture damage present in the interior plywood sheeting and comparing the cost of purchasing new materials, framing and the removal of the existing structure.

My recommendation for the project would be to hire a consultant to follow the RFQ and complete the exterior repairs. I would recommend including a contingency or a not to exceed amount for the time and material repair of unforeseen rotten areas that would need to be addressed as the project is completed. Language could be added in the RFQ stating all time and material work would need to be presented to and pre-approved by a city representative.

Suggested Action: This item is for discussion and to give staff more direction to complete the project.



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: February 15, 2022

RE: Legion Park Playground Replacement, addition to the newsletter and marketing brochure

I have included a copy of the Legion Park Marketing Brochure that Economic Development Marketing Director Karen Hallquist has prepared for discussion purposes. Karen plans to include this information in the next City Newsletter.

The Parks Commission members could present this brochure to civic organizations within the community. We cannot specifically ask for donations but could present this information to inform the organizations what we are trying to accomplish.

Suggested Action: This item is for discussion purposes only

2022 NYA Legion Park Playground



more than a place. it's home.

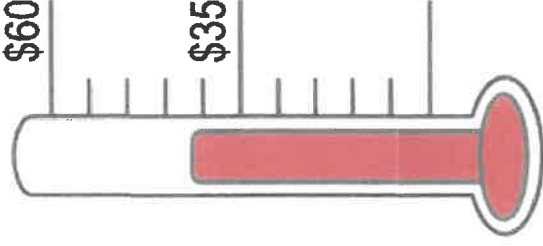
The NYA Parks & Recreation Commission has developed a plan to replace the playground equipment at NYA Legion Park. The current equipment has become cracked and faded, however, definitely served its purpose of safe entertainment and physical play for all those children and visitors of the park!

The NYA Parks & Recreation Commissioners have been preparing for this project for over a year by researching multiple vendors and designs. The attached renderings show the details and location—which will replace the current equipment in it's entirety—and will be purchased from and installed by Landscape Structures.

This year, the 2022 NYA Parks & Recreation Commission budget includes \$35,000 to put towards its goal to replace the playground equipment at NYA Legion Park. The City of Norwood Young America is accepting donations to fulfill this goal. When our community comes together for the common good, great things happen here in Norwood Young America!

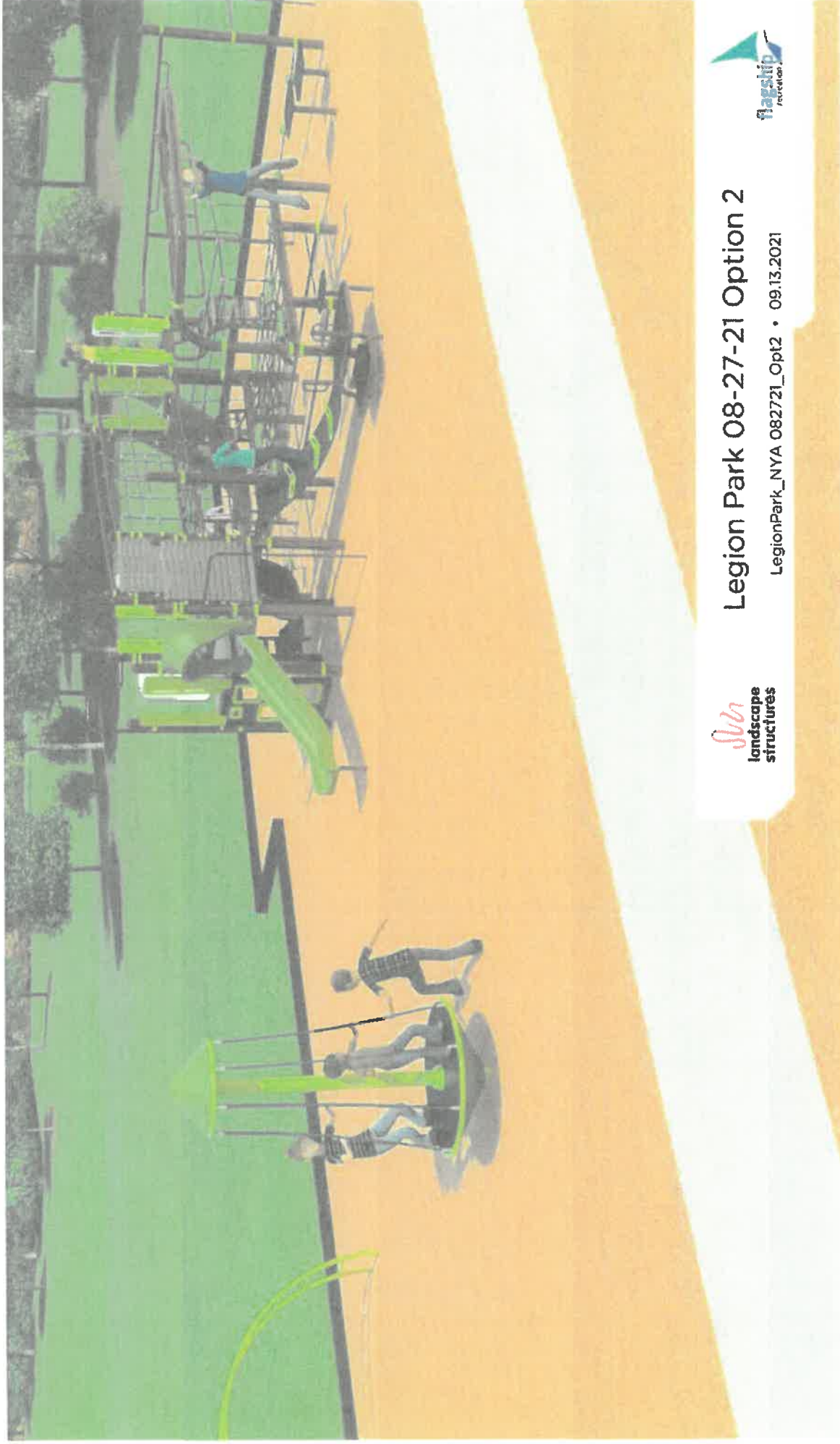
\$60,188.50

\$35,000.00



**For additional information on the NYA Legion Park Playground project,
contact Public Service Director Tony Voigt at 952-467-1830 or
email publicservices@cityofnya.com.**

City of Norwood Young America, 310 W Elm St, PO Box 59, NYA, MN 55368

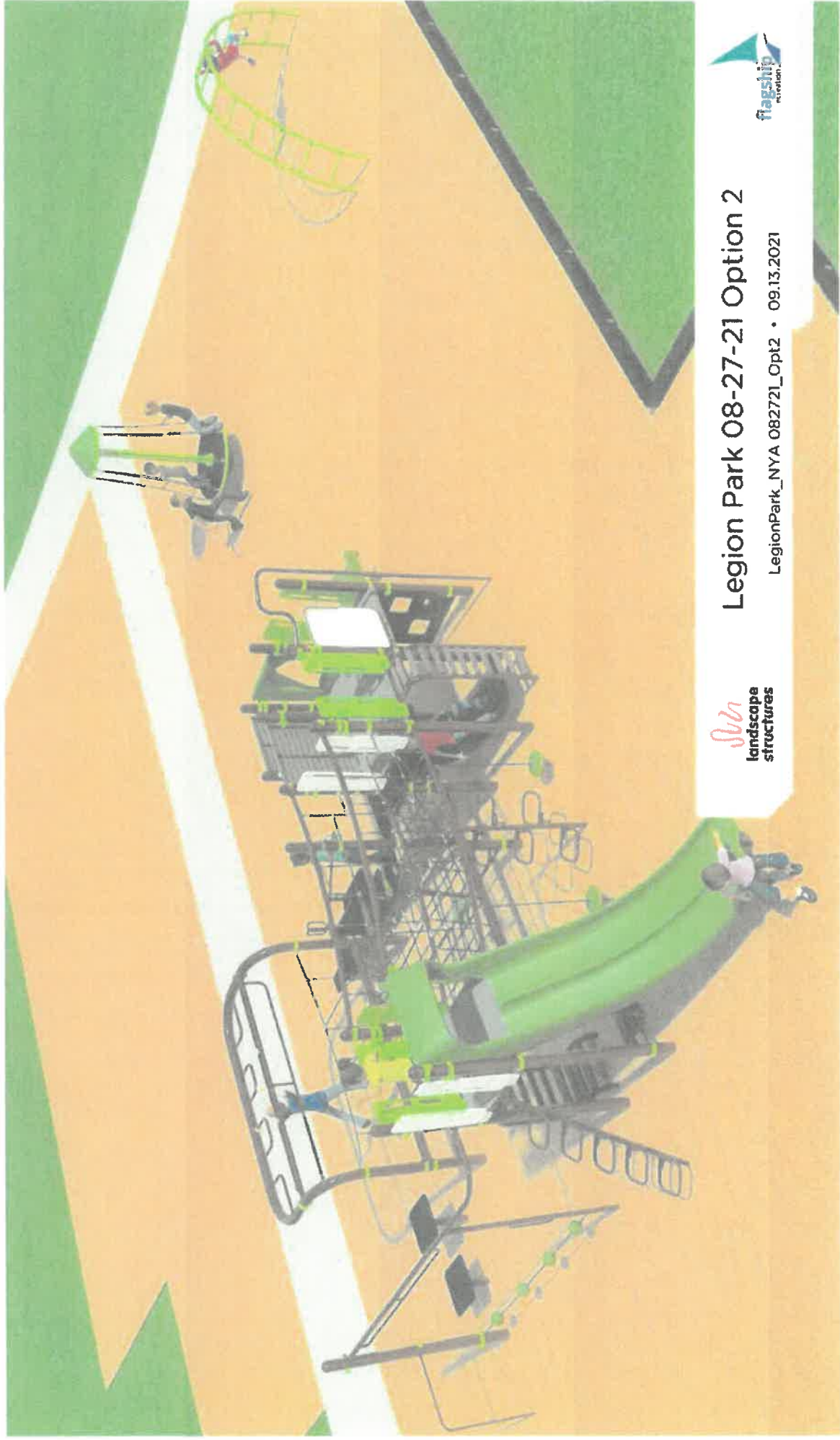


SL
landscape
structures

Legion Park 08-27-21 Option 2

LegionPark_NYA 082721_Opt2 • 09.13.2021

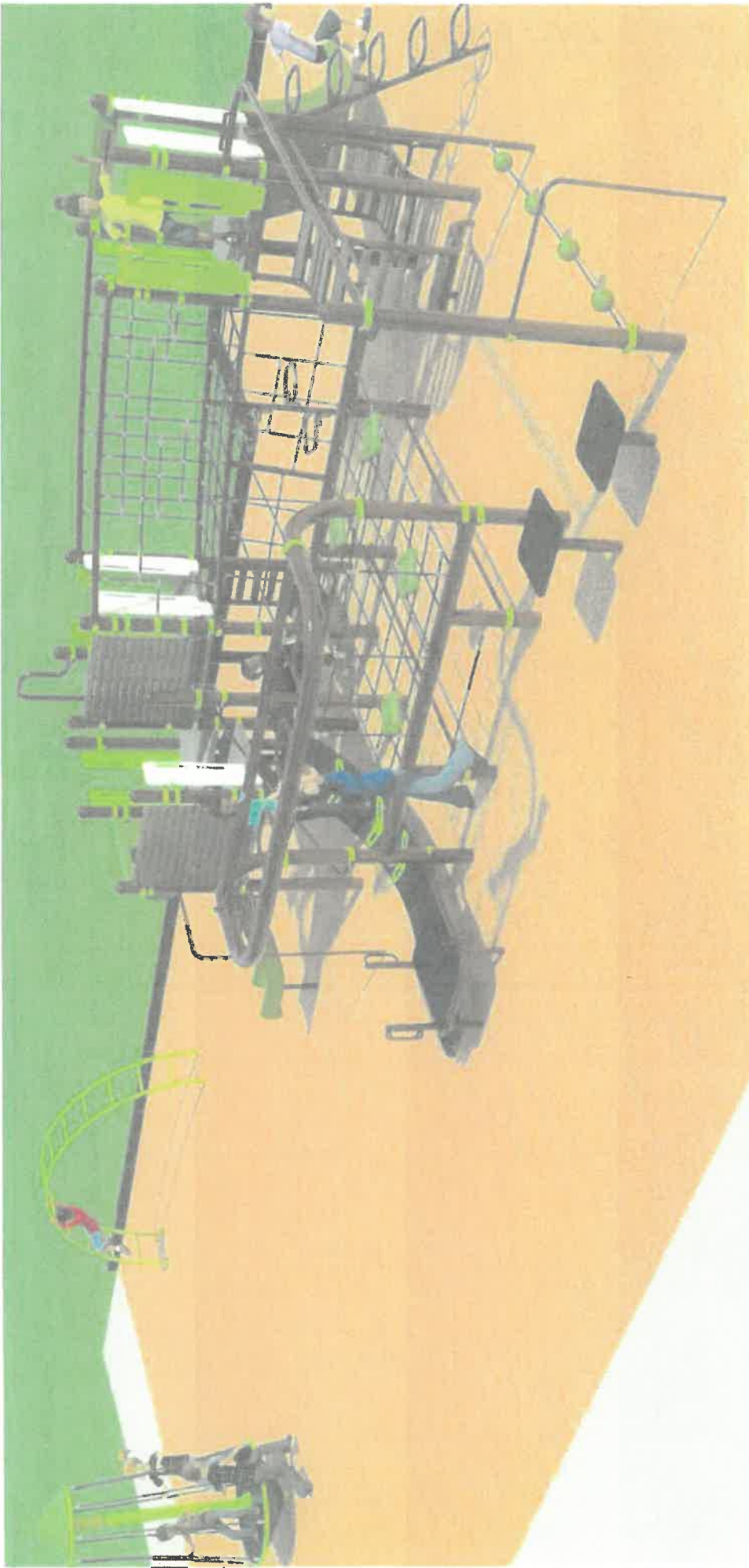




Legion Park 08-27-21 Option 2

LegionPark_NYA 082721_Opt2 • 09.13.2021





**landscape
structures**



Legion Park 08-27-21 Option 2

LegionPark_NYA 082721_Opt2 • 09.13.2021



FLAGSHIP RECREATION
11123 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS
DESIGNED FOR AGE RANGES AS NOTED
ON PLAN.

LEGION PARK
OPTION 2
314 Reform St S
Norwood Young America, MN 55358

SALES
REPRESENTATIVE:
Bailey Wolf

DESIGNED BY:
JLT
08/27/2021

3/16" = 1'-0"

SHEET

LS101





TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: February 15, 2022

RE: Increase Bench Donation Amount

At the December Parks meeting, the Commission made a recommendation to the City Council to increase the bench donation amount to \$975. The City Council reviewed the request at the January 10 meeting. The council unanimously approved the increase to \$975.

Staff will continue to receive bench donations at the increased amount. I have updated our bench donation handout to reflect the change.



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: February 15, 2022

RE: Public Water Access on Barnes Lake

At the December 21, 2021 Parks Meeting, Economic Development Marketing Director Karen Hallquist presented information in regard to adding a public water access to Barnes Lake for non-motorized recreations vessels. This would also allow a Public Access for snow shoeing, ice skating, and other winter sports. We are looking to apply for a DNR grant to help with the cost of these additions. I have included an aerial map of the proposed area as well as a map which includes the proposed additions to the area. On the aerial maps, you can see a private dock which already exists. The resident has an easement agreement in place for that dock which expires in September of 2022. I am not sure at this time what direction the City Council will pursue in regards to that agreement.

The walking trail would be approximately 8'-10' wide and be constructed mostly of wood chips from the compost site. The undetermined factors would be in accordance with state funding and if we need to follow ADA compliance and provide access from the parking area to the water access. The trail around the lake will require some engineering and design which will accrue some cost.

The parking area would be designed for 8-10 cars and could be modified or expanded at a later date. I would estimate the parking area could cost around \$12,000-\$30,000 dependent upon size, materials used, etc.

I spoke with a local vendor regarding dock options. They recommended a 5' wide dock to accommodate all users, even promoting ADA compliance. Dependent upon exact location, it may need to be 60-90' long. Handrails could be an option except where you would need to access the water. The vendor stated you could leave a portion of the stationary dock in year-round except the last 16-20 feet from open water which should be removed due to potential ice damage. With the existing bog and cattails, they did not recommend a floating or roll-in style of dock. Cost estimates could run anywhere from \$14,400-\$21,600 for the dock. An additional \$1920-\$2880 for a single handrail down each side of the dock. Professional installation would be around \$1600-\$2400. An extra I or T shaped platform at the end could run an additional \$2000-\$3000 more as well.

Suggested Action: These items are for discussion purposes only.

Norwood Young America



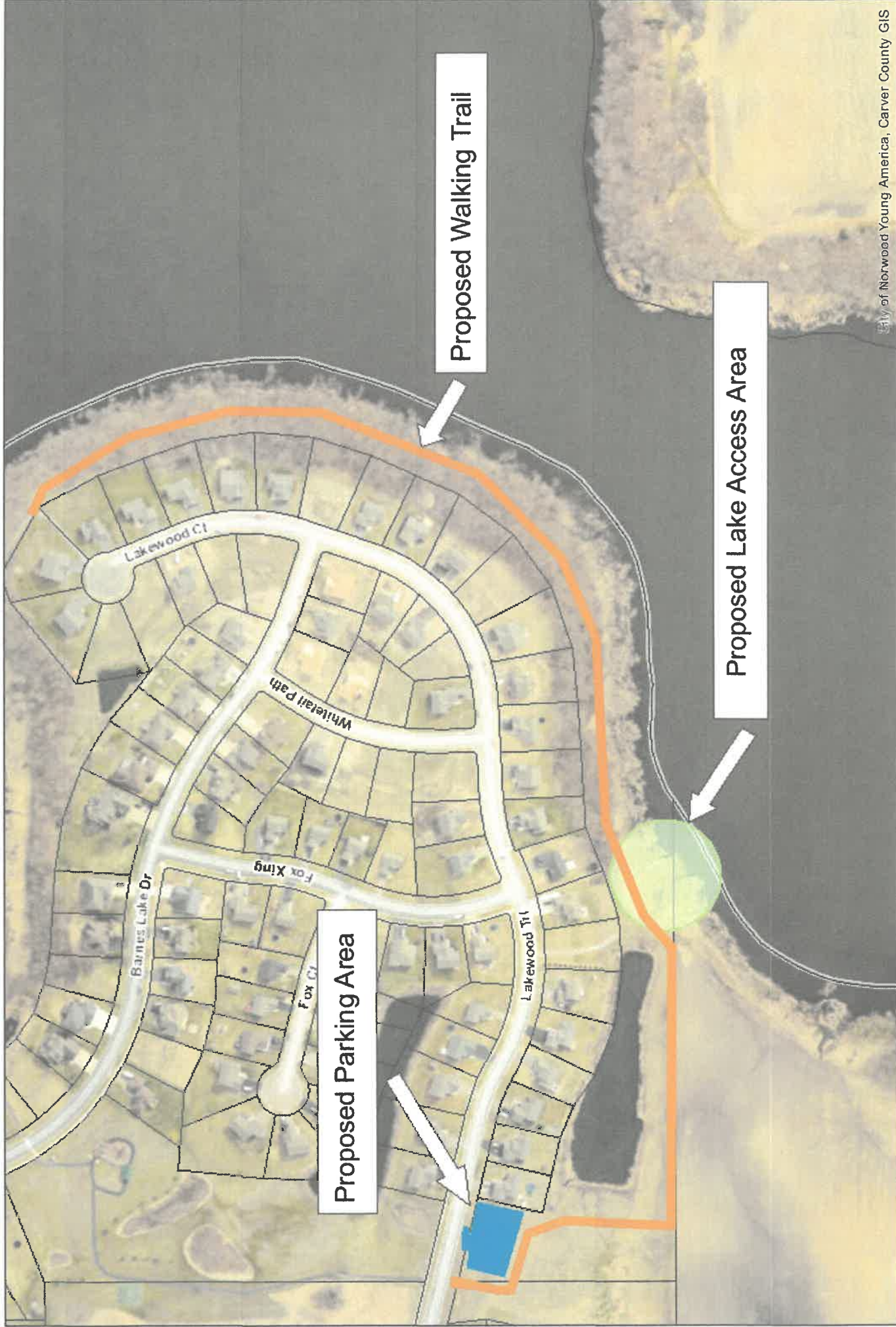
more than a place, it's home.

CITY OF NORWOOD YOUNG AMERICA

NYA GIS

Map Date: 2/11/2022







TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: February 15, 2022

RE: Splash Pad

It was identified in the NYA Strategic Planning session that a Splash Pad would be a great amenity to the City. The idea was presented as a separate amenity in another park, or a possible upgrade to our existing community pool.

If the splash pad were installed in a City Park other than the Pool Park, the city would have to weigh the cost of a recirculation system vs a drain away water system. The Commission would also need to make a recommendation of which park or area of town this would be installed at.

- The recirculation system would require staff to daily maintain the pumps, heat and chemical feed. This allows the water to be reused and heated to make it more comfortable for the patrons. It also reuses the water and not just run down the drain and waste the city's treated water. I would estimate the costs would be around \$150,000-\$200,000 dependent upon features and water/sewer hookups.
- A drain away water system would be the same principle as turning on a sprinkler. The water flows out once and goes down the drain or into a storm sewer. This tends to be cooler water for kids to play in since there is no heater or recirculation of water taking place. It would not require staff to maintain the system daily since there are no chemicals or heaters. I would estimate costs to be lower than a comparable recirculation system.

If the splash pad was installed at the existing pool area, we could utilize the existing facility for heating the water, chemical addition, and have an already established water/sewer connection and power source available. This would also be maintained daily by the same staff that needs to monitor the community pool chemicals, heaters, and pumps. I have received cost estimates to add a splash pad area with a zero-depth entry into the existing community pool for the estimated amount of \$225,000-\$275,000. The splash pad equipment is not the biggest driving cost factor to the existing pool area as compared to the zero-depth entry that it would be installed in.

Suggested Action: This item is for discussion purposes only

Norwood Young America