



CITY COUNCIL AGENDA

February 14, 2022 – 6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL

1. CALL MEETING OF CITY COUNCIL TO ORDER

1.1. Pledge of Allegiance

2. APPROVE AGENDA

3. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1. Approve minutes of January 24, 2022

4.2. Approve payment of Claims

4.3. Approve 2022 Commission appointments

4.4. Debbie Bipes resignation

4.5. Ascension Knights of Columbus street closure request (Annual fish fry)

4.6. On-call seasonal snow plowing posting

4.7. Recycling Center grant position hiring recommendation

5. PUBLIC HEARING

6. OLD BUSINESS

7. NEW BUSINESS

7.1. Amended Resolution 2022-06 A Resolution Approving A Concept Planned Unit Development with Concurrent Plat for the Meadows Second Addition

7.2. U.S. Highway 212 expansion Letter of Support

8. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

9. ADJOURNMENT

The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

UPCOMING MEETINGS / EVENTS

| | | |
|-------------------|-----------------------------------|---------|
| February 15, 2022 | Finance Committee | 3:00 PM |
| February 15, 2022 | Parks and Recreation Commission | 4:45 PM |
| February 17, 2022 | Senior Advisory | 9:00 AM |
| February 28, 2022 | Personnel Committee (rescheduled) | 5:00 PM |
| February 28, 2022 | EDA / City Council / Workshop | 6:00 PM |
| March 1, 2022 | Planning Commission | 6:00 PM |
| March 9, 2022 | Economic Development Commission | 5:00 PM |
| March 14, 2022 | Personnel Committee | 5:00 PM |



CITY COUNCIL WORKSHOP MINUTES

January 24, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

ATTENDEES: Carol Lagergren, Craig Heher, Alan Krueger, Mike McPadden, Charlie Storms

STAFF: Andrea Aukrust – City Administrator, Angela Brumbaugh – City Clerk/Treasurer, Karen Hallquist – Economic Development/Marketing Director, Tony Voigt – Public Services Director, Steve ZumBerge – Fire Chief, Cynthia Smith-Strack-Planning

OTHERS: Josh Eckstein (Bolton and Menk), Mark Eklo, Mike Eggers, Jerry Barr, Bill Grundahl, Bob Smith, David Philip

1. Call Meeting of City Council to Order

Meeting was called to order by Mayor Lagergren at 6:03 pm with all members present.

2. Approve Agenda

Item 1. Discuss concept plan for Central School District Phased Project – moved to regular agenda

Item 2. Discuss concept plan for The Meadows Second Addition-moved to regular agenda

Motion: CS/AK to approve the agenda as amended. Motion passed 5-0

3. Joint Session with Planning & Zoning Commission

3a. Discuss Sign Code Repeal and Replace

- Planning Commission identified updating the sign code as one of the goals
- Include amending definitions
- Changing temporary sign standards
- Smith-Strack stated the Planning Commission will continue to look at it based on the discussion and it will come back to the Council via the regular meeting at a later date

3b. Discuss Ground Mounted Accessory solar in the Industrial District

- Smith-Strack stated they have had two requests in the past couple of months to allow for ground mounted accessory solar
- Commission has been hesitant to allow it in residential but may be okay as long as it isn't in a front yard
- Most communities allow some but not in Downtown or Highway corridors
- Commission is thinking allowing in Industrial and B1

3c. Discuss Accessory Structure Height Standards

- Smith-Strack stated this was put on the 2022 To-do list
- There have been some variance requests this past year
- Commission would like to remedy the internal inconsistencies including the accessory height
- Would like to allow increased overall accessory structure height

5. Adjournment

Motion: CS/AK to adjourn at 6:26 pm. Motion passed 5-0.

Respectfully Submitted,

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk/Treasurer



CITY COUNCIL MINUTES

January 24, 2022 – 6:00 PM

City Council Chambers

310 Elm Street West

Norwood Young America MN 55368

Attendance:

ATTENDEES: Craig Heher, Alan Krueger, Carol Lagergren, Mike McPadden, Charlie Storms

STAFF: Andrea Aukrust (City Administrator), Angela Brumbaugh (City Clerk/Treasurer), Tony Voigt (Public Service Director), Steve ZumBerge (Fire Chief), Karen Hallquist (Economic Development/Marketing Director), Cynthia Smith-Strack (Planning)

OTHERS: Josh Eckstein (Bolton and Menk), Mark Eklo, Mike Eggers, Jerry Barr, Bill Grundahl, Bob Smith, David Philip

1. Call City Council to Order:

Mayor Lagergren called the City Council meeting to order at 6:27 PM. Five members present.

2. Approve Agenda

Added 7.1 Discuss Concept Plan for Central School District Phased Project

7.2 Discuss Concept Plan for The Meadows Second Addition

7.2.1 Approve Resolution Approving a Concept Planned Unit Development with Concurrent Plat for The Meadows Second Addition

(All other items were renumbered)

Motion: CS/AK to approve the agenda with the additions. Motion passed 5-0.

3. Introductions, Presentation, Proclamations, Awards and Public Comment - none

4. Consent Agenda

4.1 Approve minutes of January 10, 2022 meeting

4.2 Approve payment of claims

4.3 Approve hiring Scott Rannow as an On-call Snowplow Driver

4.4 Approve the resignation of Mathew Schlechter

Motion: CH/AK to approve the consent agenda as submitted. Motion passed 5-0.

5. Public Hearing

6. Old Business

7. New Business

7.1 Discuss Concept Plan for Central School District Phased Project

- Russ Schumacher, Project Manager and Justin Nielsen, Civil Engineer presented the concept plans regarding the Central School District Phased Project
- The three components are:
 - Site Plan including the athletic fields
 - Projects at the High School
 - Projects at the Middle and Elementary School
- One of the goals is to make the school more accessible.

No action was needed.

7.2 Discuss concept plan for The Meadows Second Addition

- The plan is for 38 detached single-family, 50 villas, and 35 traditional custom built homes

- Flexibility is allowed with a PUD as long as there is compatibility, consistency, provide efficiency.
- Must have lot orientation and block length compliance
- Park Dedication, land or monetary
- No Landscaping is being addressed
- There was discussion regarding curb-type, location of mailboxes, and sidewalks

7.2.1 Approve Resolution 2022-06 Approving a Concept Planned Unit Development with Concurrent Plat for The Meadows Second Addition

Motion: CH/CS to Approve Resolution 2022-06 Approving a Concept Planned Unit Development with Concurrent Plat for The Meadows Second Addition. Motion passed 5-0.

7.3 Declare excess property for the Fire Department

ZumBerge stated they would like to declare the excess tracks for the grass rigs as excess property as they have been replaced.

Motion: CS/AK to declare the 2012 tracks as excess property for the Fire Department. Motion passed 5-0.

7.4 Approve Lease Agreement with the City of Waconia for a 2022 Elgin NR Pelican Street Sweeper

- Voigt stated the last agreement with the City of Waconia has expired.
- After year 4-5 they see much more repairs if the sweepers are kept longer.
- Lease for the new Sweeper ends November 2027.

Motion: CS/MM to enter into a six-year sharing Lease Agreement for a 2022 Elgin NR Pelican Street Sweeper with the City of Waconia. Motion passed 5-0.

7.5 Designate Public Service Equipment as Surplus to sell at Auction

Motion: CH/CS to designate the identified equipment as surplus to be sold at auction. Motion passed 5-0.

7.6 Resolution 2022-04 Approving Plans and Specifications and Ordering Advertisements for Bids for the 2nd Avenue Improvement Project

- Preliminary design has been completed.
- Project is from Northern Devonshire to Main Avenue
- Advertise from February 3rd to March 2nd.
- Construction would be from approximately May – October
- Once the majority of the work is finalized the final assessment hearing would be done in the fall.

Motion: MM/AK to approve Resolution 2022-04 approving plans and specifications for the 2nd Avenue Improvement Project and Ordering Advertisement of Bids. Motion passed 5-0.

7.7 Resolution 2022-05 Approval of Community Growth Partnership Initiative Development Grant

- One to one match grant up to \$100,000 from Carver County CDA
- Can be used for land acquisition

Brumbaugh shared the resolution showing the donations received for the 2021 year.

Motion: MM/CS to approve Resolution 2022-05 of Community Growth Partnership Initiative Development Grant. Motion passed 5-0.

7.8. Approve Posting the Open Position for a Public Services Technician – Streets and Parks

Motion: CH/CS to approve the posting for an open Public Services Technician position with the City of Norwood Young America in the Streets and Parks Department. Motion passed 5-0.

7.9 Approve the Chosen Cities for the DDA Comparable Communities in the Market Analysis, Calibration, and Implementation Study

- List includes 2010 Cities used for Comparable Study
- Cities comparable in size

Motion: CS/AK to approve the chosen cities listed for the DDA Comparable Communities in the market analysis, calibration, and implementation of a new pay plan. Motion passed 5-0.

8. Council Member and Mayor and Staff Reports

CH – None.

AK – Senior Advisory met and a patron stated our Facility is one of the nicest

CS – Carver County Leaders meeting tomorrow the 25th.

MM – EDC discussed signage, streetscaping, walking tour, and market enrichment grant.

CL – Went to the Township meetings for Fire, looking forward to the meeting to discuss rates in 2024.

There is not a final plan for the Hwy 212 project and will be made available later when there has been a decision.

9. Adjournment

Motion: CH/MM to adjourn at 8:09 PM. Motion passed 5-0.

Respectfully submitted,

Angela Brumbaugh, City Clerk/Treasurer

Carol Lagergren, Mayor



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: February 14, 2022

Payroll EFT

| | | | | |
|---------|--------|--------|----|-----------|
| Check # | 507089 | 507105 | \$ | 20,945.75 |
|---------|--------|--------|----|-----------|

Voided Checks

| | |
|---------|---|
| Check # | - |
|---------|---|

Prepays

| | |
|---------|---|
| Check # | - |
|---------|---|

Claims Pending Payment

| | | | | |
|---------|---------|-------|----|-----------|
| Check # | 32747 - | 32818 | \$ | 92,861.33 |
|---------|---------|-------|----|-----------|

Cardmember e-check

| | | |
|-------------|----|-------------------|
| Grand Total | \$ | <u>113,807.08</u> |
|-------------|----|-------------------|

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 1

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------------|------------|----------------------------------|------------|------------|-------------------------------------|
| 10100 CHECKING | | | | | |
| 32747 | 02/14/22 | ABDO | | | |
| E 101-41500-301 | | Auditing and Acct g Serv | \$7,600.00 | 452589 | Year end audit 12/31/21 |
| | | Total | \$7,600.00 | | |
| 32748 | 02/14/22 | ACCESS LIFTS, INC. | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$445.00 | M3178SA-29 | repair food shelf elevator |
| | | Total | \$445.00 | | |
| 32749 | 02/14/22 | AED MARKET | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$231.00 | 4918 | AED batteries and supplies |
| | | Total | \$231.00 | | |
| 32750 | 02/14/22 | Aukrust, Andrea | | | |
| E 101-41300-331 | | Travel/Meeting Expense | \$69.99 | | TIF Seminar - Ehlers |
| E 101-41300-331 | | Travel/Meeting Expense | \$20.48 | | Housing mtg |
| | | Total | \$90.47 | | |
| 32751 | 02/14/22 | BANYON DATA SYSTEMS INC | | | |
| E 101-41400-437 | | Maintenance Contract | \$775.00 | 00162525 | POS - Fixed Assets - Revtrak |
| | | Total | \$775.00 | | |
| 32752 | 02/14/22 | BOLTON & MENK, INC | | | |
| E 496-43100-303 | | Engineering Fees | \$1,276.00 | 0283449 | Oak Lane Impr |
| E 101-41500-303 | | Engineering Fees | \$285.00 | 0283450 | Misc Engineering |
| E 495-43100-303 | | Engineering Fees | \$1,049.00 | 0283451 | 2nd Avenue |
| E 602-49450-303 | | Engineering Fees | \$742.00 | 0283485 | 2021 Sanitary Sewer CIPP |
| | | Total | \$3,352.00 | | |
| 32753 | 02/14/22 | CABLECAST COMMUNITY MEDIA | | | |
| E 614-41000-314 | | Contracts Payments | \$1,100.00 | Q-06440 | NYA-TV maintenance |
| | | Total | \$1,100.00 | | |
| 32754 | 02/14/22 | CARDMEMBER SERVICE | | | |
| E 101-43100-221 | | Repair/Maintenance Equip | \$139.98 | | snow blower repair |
| E 101-43100-221 | | Repair/Maintenance Equip | \$11.75 | | tool repair/warranty |
| E 601-49400-223 | | Repair/Maintenance Bldg/ | \$29.39 | | heater for water plant |
| E 601-49400-221 | | Repair/Maintenance Equip | \$98.90 | | vehicle tabs |
| E 602-49450-207 | | Training Instructional | \$27.00 | | waste water training for license |
| E 101-41400-200 | | Office Supplies | \$6.99 | | carabiner clips |
| E 101-43100-221 | | Repair/Maintenance Equip | \$61.16 | | CB install for loader |
| E 101-43100-221 | | Repair/Maintenance Equip | \$88.90 | | CB for loader |
| E 101-41300-433 | | Dues and Subscriptions | \$144.00 | | Grammarly subscription |
| E 101-41320-350 | | Print/Publishing/Postage | \$474.00 | | postage newsletter |
| E 101-43100-208 | | Medical-Physicals | \$8.33 | | queries for DOT physicals |
| E 601-49400-208 | | Medical-Physicals | \$8.33 | | queries for DOT physicals |
| E 602-49450-208 | | Medical-Physicals | \$8.34 | | queries for DOT physicals |
| E 101-49860-210 | | Operating Supplies | \$642.99 | | lifeguard chair/umbrella |
| E 101-41940-210 | | Operating Supplies | \$15.98 | | Caribeener for rental building keys |
| E 101-41110-433 | | Dues and Subscriptions | \$36.57 | | council email |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 2

***Check Detail Register©**

Batch: 021422

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| E 101-43100-221 | | Repair/Maintenance Equip | (\$88.90) | | return |
| | | Total | \$1,713.71 | | |
| 32755 | 02/14/22 | CARQUEST AUTO PARTS | | | |
| E 101-43100-221 | | Repair/Maintenance Equip | \$13.29 | 243962 | exhaust repair T-3 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$42.60 | 368455 | P3 oil change |
| E 101-43100-221 | | Repair/Maintenance Equip | \$59.71 | 368508 | hose repair /P3service |
| E 101-43100-221 | | Repair/Maintenance Equip | \$57.76 | 368570 | T7 hose repair |
| E 101-43100-221 | | Repair/Maintenance Equip | \$69.99 | 368651 | P3 brake repair |
| E 101-43100-221 | | Repair/Maintenance Equip | \$16.49 | 369134 | stock |
| E 101-43100-221 | | Repair/Maintenance Equip | \$1.98 | 369247 | for 2005 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$4.99 | 369427 | CB - loader |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$2.79 | 369962 | gas torch |
| E 101-43100-221 | | Repair/Maintenance Equip | \$9.98 | 370123 | exhaust repair T-3 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$384.00 | 370480 | battery T-3 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$127.00 | 370482 | exhaust repair T-3 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$14.97 | 370618 | eraser pad for removing stickers |
| | | Total | \$805.55 | | |
| 32756 | 02/14/22 | CARVER CO ENVIRONMENTAL CENTER | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$194.30 | 1353 | bulb recycling |
| | | Total | \$194.30 | | |
| 32757 | 02/14/22 | CENTERPOINT ENERGY | | | |
| E 101-42200-383 | | Gas Utilities | \$346.90 | | |
| E 101-43100-383 | | Gas Utilities | \$2,283.58 | | |
| E 101-45200-383 | | Gas Utilities | \$819.04 | | |
| E 601-49400-383 | | Gas Utilities | \$597.82 | | |
| E 602-49450-383 | | Gas Utilities | \$2,305.23 | | |
| E 101-49860-383 | | Gas Utilities | \$18.03 | | |
| E 101-41940-383 | | Gas Utilities | \$509.43 | | |
| E 101-45500-383 | | Gas Utilities | \$250.53 | | |
| E 601-49400-383 | | Gas Utilities | \$701.50 | | |
| E 602-49450-383 | | Gas Utilities | \$70.92 | | |
| E 101-41940-383 | | Gas Utilities | \$865.08 | 012722 | |
| | | Total | \$8,768.06 | | |
| 32758 | 02/14/22 | CITIZEN STATE BANK HSA ACCTS | | | |
| G 101-21718 | | HSA ACCOUNT | \$766.68 | 2/2022 | |
| | | Total | \$766.68 | | |
| 32759 | 02/14/22 | CITIZENS BANK MN | | | |
| G 101-21718 | | HSA ACCOUNT | \$608.34 | 2/2022 | |
| | | Total | \$608.34 | | |
| 32760 | 02/14/22 | CUSTER, ALICIA | | | |
| R 601-49400-36200 | | Miscellaneous Revenues | \$13.99 | 119 BRUSH | UTILITY REFUND |
| | | Total | \$13.99 | | |
| 32761 | 02/14/22 | DIVERSIFIED PLUMBING & HEATING | | | |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$1,329.50 | 32529 | Boiler heater repair at WWTP |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 3

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
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| Total | | | \$1,329.50 | | |
| 32762 | 02/14/22 | DVS | | | |
| E 602-49450-221 | | Repair/Maintenance Equip | \$9.63 | | |
| E 602-49450-221 | | Repair/Maintenance Equip | \$9.63 | | |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 182565 | 1994 FELL TRL |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 187777 | KM TRL |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 914181 | 2004STER |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 920372 | FORD COF |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 927029 | 2007 STRG STE |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 935041 | 2010 MACK 700 |
| E 601-49400-221 | | Repair/Maintenance Equip | \$9.62 | 940858 | FORD DRW |
| E 601-49400-221 | | Repair/Maintenance Equip | \$9.62 | 960823 | FORD F35 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 963018 | 2020 FORD F55 |
| E 101-43100-221 | | Repair/Maintenance Equip | \$19.25 | 964072 | 2019 MIDSOTA TRL |
| E 602-49450-221 | | Repair/Maintenance Equip | \$19.25 | 973775 | 2009 INTL 999 |
| Total | | | \$211.75 | | |
| 32763 | 02/14/22 | FASTENAL COMPANY | | | |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$17.89 | | MNWAC7156 door repair at WWTP |
| Total | | | \$17.89 | | |
| 32764 | 02/14/22 | GLENCOE FLEET SUPPLY | | | |
| E 602-49450-221 | | Repair/Maintenance Equip | \$21.71 | | |
| E 101-43100-221 | | Repair/Maintenance Equip | \$20.17 | 18223 | brine tank repair |
| E 101-43100-221 | | Repair/Maintenance Equip | \$27.99 | 58517 | heat gun |
| E 601-49400-221 | | Repair/Maintenance Equip | \$21.71 | 58637 | 2005 |
| Total | | | \$91.58 | | |
| 32765 | 02/14/22 | GOPHER STATE ONE-CALL | | | |
| E 601-49400-223 | | Repair/Maintenance Bldg/ | \$8.10 | | |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$8.10 | 2010641 | |
| Total | | | \$16.20 | | |
| 32766 | 02/14/22 | HALLQUIST, KAREN | | | |
| E 101-46500-331 | | Travel/Meeting Expense | \$109.98 | | TIF Seminar Ehlers |
| E 101-46500-331 | | Travel/Meeting Expense | \$70.20 | | EDAM conference Bloomington |
| Total | | | \$180.18 | | |
| 32767 | 02/14/22 | HEALTH PARTNERS | | | |
| G 101-21706 | | Hospitalization/Medical In | \$12,342.81 | 110619571 | Health Insurance - March |
| Total | | | \$12,342.81 | | |
| 32768 | 02/14/22 | HENNING EXCAVATING | | | |
| E 601-49400-223 | | Repair/Maintenance Bldg/ | \$2,430.00 | 8204 | 1/2 water leak 4th street |
| Total | | | \$2,430.00 | | |
| 32769 | 02/14/22 | HILLYARD /HUTCHINSON | | | |
| E 101-41940-210 | | Operating Supplies | \$618.03 | 604601523 | Janitorial supplies |
| E 101-41940-210 | | Operating Supplies | \$474.32 | 604611336 | cleaning supplies |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 4

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
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| Total | | | \$1,092.35 | | |
| 32770 | 02/14/22 | HOME SOLUTIONS | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$144.67 | A185176 | furnace filters |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$9.89 | B234353 | scoop for spreading salt |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$2.51 | B234706 | lock deicer lift station |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$3.15 | B234796 | recycling signs at recycle center |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$37.79 | B234800 | south shed thermosat |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$9.88 | B234869 | exit signs legion bldg/sports complex |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$36.87 | B234870 | furnace filters |
| E 101-43100-221 | | Repair/Maintenance Equip | \$12.85 | B234875 | T-3 brine tank repair |
| E 101-43100-221 | | Repair/Maintenance Equip | \$12.90 | B234879 | T-3 brine tank repair |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$4.94 | B234895 | aerator city hall bathroom |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$5.84 | B234897 | warming house |
| E 101-43100-221 | | Repair/Maintenance Equip | \$2.14 | B234928 | wing light on loader |
| E 101-43100-223 | | Repair/Maintenance Bldg/ | \$2.68 | B234970 | xmas decorations |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$8.61 | B234973 | tower door handles |
| E 101-42200-210 | | Operating Supplies | \$5.84 | B235030 | Fire L-11 |
| E 101-43100-210 | | Operating Supplies | \$17.53 | B235039 | shop supplies |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$47.22 | B235184 | press box |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$2.24 | B235204 | press box repair |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$10.79 | B235237 | press box repair |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$11.31 | B235263 | press box paneling repair |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$28.78 | B235281 | press box paneling repair |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$8.09 | B235301 | press box light bulbs |
| Total | | | \$426.52 | | |
| 32771 | 02/14/22 | HORIZON CPO SEMINARS | | | |
| E 101-49860-207 | | Training Instructional | \$350.00 | T Voigt | CPO certification |
| Total | | | \$350.00 | | |
| 32772 | 02/14/22 | KARELS, TODD | | | |
| E 101-42200-210 | | Operating Supplies | \$19.31 | 2/4/2021 | AED batteries |
| Total | | | \$19.31 | | |
| 32773 | 02/14/22 | KOHL, LOWELL | | | |
| E 101-41320-430 | | Miscellaneous | \$54.00 | | RENTAL LICENSE PAID TWICE |
| Total | | | \$54.00 | | |
| 32774 | 02/14/22 | KWIK TRIP INC. | | | |
| E 101-43100-212 | | Motor Fuels | (\$4.52) | | fuel discount |
| E 101-45200-212 | | Motor Fuels | \$80.54 | 7092036 | |
| E 101-43100-212 | | Motor Fuels | \$82.57 | 7112745 | |
| E 101-43100-212 | | Motor Fuels | \$83.37 | 7134060 | |
| E 101-43100-212 | | Motor Fuels | \$84.00 | 7134336 | |
| E 101-43100-212 | | Motor Fuels | \$49.00 | 7145557 | |
| E 101-43100-212 | | Motor Fuels | \$106.93 | 7148301 | |
| Total | | | \$481.89 | | |
| 32775 | 02/14/22 | LANO EQUIPMENT OF NORWOOD, INC | | | |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 5

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|---------------------------------------|------------|----------|----------------------------------|
| E 101-43100-221 | | Repair/Maintenance Equip | \$80.08 | 69844 | S750 oil filter |
| E 101-43100-221 | | Repair/Maintenance Equip | \$102.97 | 70119 | snow blower repair |
| | | Total | \$183.05 | | |
| 32776 | 02/14/22 | LEAGUE OF MINNESOTA CITIES | | | |
| E 601-49400-207 | | Training Instructional | \$100.00 | | |
| E 101-45200-207 | | Training Instructional | \$100.00 | | |
| E 101-43100-207 | | Training Instructional | \$100.00 | | |
| E 602-49450-207 | | Training Instructional | \$100.00 | 359140 | REGIONAL SAFETY TRAINING |
| | | Total | \$400.00 | | |
| 32777 | 02/14/22 | LOCATORS & SUPPLIES, INC | | | |
| E 101-43100-223 | | Repair/Maintenance Bldg/ | \$387.00 | 0297523 | pavement & road marking supplies |
| | | Total | \$387.00 | | |
| 32778 | 02/14/22 | LOFFLER - 131511 | | | |
| E 101-41400-437 | | Maintenance Contract | \$89.50 | 30945839 | |
| E 101-41400-437 | | Maintenance Contract | \$731.15 | 3942965 | |
| | | Total | \$820.65 | | |
| 32779 | 02/14/22 | MARCO TECHNOLOGIES LLC | | | |
| E 101-41400-437 | | Maintenance Contract | \$1,584.38 | 9559089 | |
| | | Total | \$1,584.38 | | |
| 32780 | 02/14/22 | MAYER LUMBER CO. | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$5.36 | 211230 | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$219.84 | 211658 | shelves for north shop |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$227.52 | 211756 | shelves for north shop |
| | | Total | \$452.72 | | |
| 32781 | 02/14/22 | MENARDS - BURNSVILLE | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$163.47 | 69978 | sports complex press box repair |
| | | Total | \$163.47 | | |
| 32782 | 02/14/22 | MENARDS | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$22.94 | 54457 | SPORTS COMPLEX PRESS BOX |
| | | Total | \$22.94 | | |
| 32783 | 02/14/22 | METRO VENT | | | |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$613.00 | 2070 | heater at WWTP |
| | | Total | \$613.00 | | |
| 32784 | 02/14/22 | METRO WEST INSPECTION SERVICES | | | |
| E 101-42400-312 | | Building Inspection Fee | \$1,169.44 | | |
| E 101-42400-328 | | Rental Dwelling Inspection | \$831.24 | 3157 | |
| | | Total | \$2,000.68 | | |
| 32785 | 02/14/22 | MID-COUNTY CO-OP OIL ASSN | | | |
| E 101-45200-212 | | Motor Fuels | \$164.33 | | |
| E 101-43100-212 | | Motor Fuels | \$328.66 | | |
| E 601-49400-212 | | Motor Fuels | \$164.33 | | |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 6

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|---------------------------------------|------------|-----------|----------------------------------|
| E 602-49450-212 | | Motor Fuels | \$164.33 | | |
| E 101-45200-212 | | Motor Fuels | \$201.37 | | |
| E 601-49400-212 | | Motor Fuels | \$201.37 | | |
| E 602-49450-212 | | Motor Fuels | \$201.37 | | |
| E 101-42200-212 | | Motor Fuels | \$51.55 | | |
| E 101-42200-212 | | Motor Fuels | \$88.71 | 63456 | fuel |
| E 101-43100-212 | | Motor Fuels | \$402.74 | 63552 | |
| | | Total | \$1,968.76 | | |
| 32786 | 02/14/22 | MINI BIFF | | | |
| E 101-45200-418 | | Other Rentals (Biffs) | \$135.15 | A-129659 | |
| | | Total | \$135.15 | | |
| 32787 | 02/14/22 | MINNESOTA VALLEY TESTING LAB | | | |
| E 602-49450-217 | | Lab Fees | \$425.67 | 1127449 | |
| E 601-49400-217 | | Lab Fees | \$97.00 | 1129216 | |
| | | Total | \$522.67 | | |
| 32788 | 02/14/22 | MN DEPARTMENT OF PUBLIC SAFETY | | | |
| E 601-49400-216 | | Chemicals and Chem Pro | \$100.00 | M-120760 | MN hazardous mat-Water North |
| E 602-49450-216 | | Chemicals and Chem Pro | \$100.00 | M-120763 | WWTP |
| E 101-49860-216 | | Chemicals and Chem Pro | \$100.00 | M-120767 | Pool |
| | | Total | \$300.00 | | |
| 32789 | 02/14/22 | MN STATE FIRE CHIEFS' ASSOC | | | |
| E 101-42200-433 | | Dues and Subscriptions | \$580.00 | 3478 | Membership |
| | | Total | \$580.00 | | |
| 32790 | 02/14/22 | MN VALLEY ELECTRIC COOPERATIVE | | | |
| E 602-49450-381 | | Electric Utilities | \$45.66 | | |
| E 601-49400-381 | | Electric Utilities | \$864.14 | | |
| E 101-43100-380 | | Street Lighting | \$101.28 | 1/27/2022 | |
| | | Total | \$1,011.08 | | |
| 32791 | 02/14/22 | STAR Group, LLC | | | |
| E 101-43100-221 | | Repair/Maintenance Equip | (\$5.37) | 317599 | return filter |
| E 101-43100-221 | | Repair/Maintenance Equip | \$39.99 | 319097 | markers for new chipper |
| | | Total | \$34.62 | | |
| 32792 | 02/14/22 | NELSON ELECTRIC MOTOR REPAIR I | | | |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$621.00 | 1892 | lift station visual alarm lights |
| | | Total | \$621.00 | | |
| 32793 | 02/14/22 | NORTH AMERICAN SAFETY INC | | | |
| E 101-42200-210 | | Operating Supplies | \$228.00 | 62417 | 3M Reflective collars |
| | | Total | \$228.00 | | |
| 32794 | 02/14/22 | NORTHWOODS BANK | | | |
| G 101-21718 | | HSA ACCOUNT | \$333.34 | 2/2022 | |
| | | Total | \$333.34 | | |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 7

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|--------------------------------------|------------|----------|------------------------------|
| 32795 | 02/14/22 | NORWOOD ELECTRIC INC | | | |
| E 101-45200-223 | | Repair/Maintenance Bldg/ | \$357.04 | 17249 | repair lights at hockey rink |
| E 101-45200-223 | | Repair/Maintenance Bldg/ | \$221.65 | 17250 | hockey rink heat timer |
| | | Total | \$578.69 | | |
| 32796 | 02/14/22 | NORWOOD YOUNG AMERICA TIMES | | | |
| E 101-41320-350 | | Print/Publishing/Postage | \$65.36 | 867192 | ORDINANCE 343 |
| E 101-41320-350 | | Print/Publishing/Postage | \$163.64 | 869191 | PH-DRAINAGE/UTILITY |
| E 101-41320-350 | | Print/Publishing/Postage | \$219.24 | 875840 | 2022 Summary Budget |
| | | Total | \$448.24 | | |
| 32797 | 02/14/22 | OLD NATIONAL BANK | | | |
| G 101-21718 | | HSA ACCOUNT | \$175.67 | 2/2022 | |
| | | Total | \$175.67 | | |
| 32798 | 02/14/22 | OMEGA RAIL MGMT, INC | | | |
| E 101-43100-440 | | Lease | \$1,048.29 | MA-07-13 | |
| | | Total | \$1,048.29 | | |
| 32799 | 02/14/22 | OPTUM BANK | | | |
| G 101-21718 | | HSA ACCOUNT | \$465.34 | 2/2022 | |
| | | Total | \$465.34 | | |
| 32800 | 02/14/22 | PRO HYDRO TESTING LLC | | | |
| E 101-42200-221 | | Repair/Maintenance Equip | \$244.00 | 104050 | DOT storage cylinders |
| | | Total | \$244.00 | | |
| 32801 | 02/14/22 | QUILL CORPORATION | | | |
| E 101-41400-200 | | Office Supplies | \$282.10 | 22591174 | CALCULATOR AND PAPER |
| E 101-41400-200 | | Office Supplies | \$53.18 | 22594752 | misc supplies |
| | | Total | \$335.28 | | |
| 32802 | 02/14/22 | RUPP, ANDERSON, SQUIRES, PA | | | |
| E 101-46500-304 | | Legal Fees | \$288.00 | | EDA |
| E 101-41500-304 | | Legal Fees | \$414.00 | | |
| G 806-22100 | | Escrow Collected | \$126.00 | 14337 | Greenwood Marina |
| E 101-41500-304 | | Legal Fees | \$4,700.94 | 14472 | Legal fees Nov |
| G 806-22100 | | Escrow Collected | \$396.00 | 14472 | escrow Greenwood Marina |
| | | Total | \$5,924.94 | | |
| 32803 | 02/14/22 | SAM'S TIRE SERVICE | | | |
| E 101-45200-221 | | Repair/Maintenance Equip | \$91.90 | 180796 | flat tire repair |
| | | Total | \$91.90 | | |
| 32804 | 02/14/22 | SCHIROO ELECTRICAL REBUILDING | | | |
| E 101-43100-221 | | Repair/Maintenance Equip | \$298.55 | 98512 | snowblower starter repair |
| | | Total | \$298.55 | | |
| 32805 | 02/14/22 | SECURITY BANK & TRUST | | | |
| G 101-21718 | | HSA ACCOUNT | \$637.51 | 2/2022 | |
| | | Total | \$637.51 | | |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 8

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------|------------|---|------------|-----------|----------------------------------|
| 32806 | 02/14/22 | R.E. SMITH OIL & TIRE CO., INC | | | |
| E 602-49450-212 | | Motor Fuels | \$33.57 | | |
| E 602-49450-212 | | Motor Fuels | \$15.37 | | |
| E 602-49450-212 | | Motor Fuels | \$38.33 | | |
| E 602-49450-212 | | Motor Fuels | \$51.51 | | |
| E 601-49400-212 | | Motor Fuels | \$51.50 | 156988 | |
| E 101-49800-212 | | Motor Fuels | \$63.74 | 156990 | |
| E 601-49400-212 | | Motor Fuels | \$15.38 | 157018 | |
| E 601-49400-212 | | Motor Fuels | \$38.34 | 157019 | |
| E 101-43100-212 | | Motor Fuels | \$88.47 | 157080 | |
| E 101-49800-212 | | Motor Fuels | \$63.47 | 157247 | |
| E 101-43100-212 | | Motor Fuels | \$63.67 | 157294 | |
| E 101-43100-212 | | Motor Fuels | \$98.17 | 157306 | |
| E 101-49800-212 | | Motor Fuels | \$97.03 | 157352 | |
| E 101-43100-212 | | Motor Fuels | \$113.01 | 157379 | |
| E 601-49400-212 | | Motor Fuels | \$33.57 | 157396 | |
| | | Total | \$865.13 | | |
| 32807 | 02/14/22 | SOUTH POINT FINANCIAL | | | |
| G 101-21718 | | HSA ACCOUNT | \$333.34 | 2/2022 | |
| | | Total | \$333.34 | | |
| 32808 | 02/14/22 | STACKEN, PAT | | | |
| E 101-42200-207 | | Training Instructional | \$833.06 | 1/20/2022 | Duluth EMS conference |
| | | Total | \$833.06 | | |
| 32809 | 02/14/22 | STRACK CONSULTING LLC | | | |
| E 101-41320-305 | | Other Professional Fees | \$2,400.00 | 1184 | Jan Planning Consultation hours |
| G 817-22100 | | Escrow Collected | \$1,025.00 | 1184 | Eklo escrow 01/15/22 |
| | | Total | \$3,425.00 | | |
| 32810 | 02/14/22 | TOWN & COUNTRY GLASS | | | |
| E 101-41940-223 | | Repair/Maintenance Bldg/ | \$65.00 | 12766 | repair lock at Pavilion |
| | | Total | \$65.00 | | |
| 32811 | 02/14/22 | ULTIMATE SAFETY CONCEPTS, INC. | | | |
| E 101-42200-221 | | Repair/Maintenance Equip | \$93.63 | 198074 | monitor service/calibration |
| | | Total | \$93.63 | | |
| 32812 | 02/14/22 | UNUM LIFE INSURANCE CO | | | |
| G 101-21715 | | Life Ins | \$284.67 | | Feb Life Insurance 0421562-001 7 |
| | | Total | \$284.67 | | |
| 32813 | 02/14/22 | USA BLUE BOOK | | | |
| E 602-49450-210 | | Operating Supplies | \$170.17 | 850920 | lab testing supplies |
| E 602-49450-223 | | Repair/Maintenance Bldg/ | \$146.00 | 867567 | |
| | | Total | \$316.17 | | |
| 32814 | 02/14/22 | UTILITY CONSULTANTS, INC. | | | |
| E 602-49450-217 | | Lab Fees | \$694.60 | 110742 | |
| E 602-49450-217 | | Lab Fees | \$659.66 | 111401 | |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 9

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
|-----------------------|------------|-------------------------|-------------|------------|-------------------------|
| Total | | | \$1,354.26 | | |
| 32815 | 02/14/22 | VERIZON WIRELESS | | | |
| E 101-43100-321 | | Telephone | \$146.41 | | |
| E 601-49400-321 | | Telephone | \$78.84 | | |
| E 602-49450-321 | | Telephone | \$140.88 | | |
| E 101-45200-321 | | Telephone | \$62.75 | 9897692112 | |
| E 101-42200-321 | | Telephone | \$175.05 | 9898053373 | |
| Total | | | \$603.93 | | |
| 32816 | 02/14/22 | VIVID IMAGE, INC | | | |
| E 101-41400-437 | | Maintenance Contract | \$262.50 | 18518 | maintenance and updates |
| Total | | | \$262.50 | | |
| 32817 | 02/14/22 | WEX BANK | | | |
| E 602-49450-212 | | Motor Fuels | \$46.85 | | |
| E 601-49400-212 | | Motor Fuels | \$46.85 | 1/7/2021 | |
| Total | | | \$93.70 | | |
| 32818 | 02/14/22 | XCEL ENERGY | | | |
| E 101-42200-381 | | Electric Utilities | \$347.39 | | |
| E 101-42500-381 | | Electric Utilities | \$12.46 | | |
| E 101-43100-380 | | Street Lighting | \$5,838.33 | | |
| E 101-43100-381 | | Electric Utilities | \$506.63 | | |
| E 101-45200-381 | | Electric Utilities | \$563.63 | | |
| E 101-45500-381 | | Electric Utilities | \$1,250.63 | | |
| E 601-49400-381 | | Electric Utilities | \$629.62 | | |
| E 602-49450-381 | | Electric Utilities | \$4,272.06 | | |
| E 101-49860-381 | | Electric Utilities | \$292.01 | | |
| E 101-45200-381 | | Electric Utilities | \$21.46 | 766314863 | |
| E 101-45200-381 | | Electric Utilities | \$55.12 | 766442985 | |
| E 101-45200-381 | | Electric Utilities | \$91.63 | 766444183 | |
| E 101-43100-380 | | Street Lighting | \$94.89 | 766457806 | |
| E 101-43100-380 | | Street Lighting | \$86.86 | 766480474 | |
| E 101-41940-381 | | Electric Utilities | \$2,149.22 | 768345348 | |
| Total | | | \$16,211.94 | | |
| 10100 CHECKING | | | \$92,861.33 | | |

CITY OF NORWOOD YOUNG AMERICA

02/10/22 3:04 PM

Page 10

***Check Detail Register©**

Batch: 021422

| Check # | Check Date | Vendor Name | Amount | Invoice | Comment |
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Fund Summary**10100 CHECKING**

| | |
|------------------------------------|-------------|
| 101 GENERAL FUND | \$68,416.27 |
| 495 2nd AVE LIFT STATION-STR RECON | \$1,049.00 |
| 496 OAK LANE IMPR PROJECT | \$1,276.00 |
| 601 WATER FUND | \$6,349.92 |
| 602 SEWER FUND | \$13,123.14 |
| 614 CABLE TV FUND | \$1,100.00 |
| 806 Escrow - Greenwood Marina 2021 | \$522.00 |
| 817 Escrow-Eklow | \$1,025.00 |
| | <hr/> |
| | \$92,861.33 |



TO: Mayor Lagergren and City Council

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: February 14, 2022

SUBJECT: Approve 2022 Commission Appointments

The following Commissioner seat appointments expired January 1, 2022. All commission positions are a three-year commitment. Each of the following citizens have agreed to be re-appointed to their respective Commission seats until January 1, 2025:

Planning Commission

- Jerry Barr
- Paul Hallquist

Economic Development Commission

- Tonya Noeldner
- Greg Kummer

Parks & Recreation Commission

- Karla Hormann
- Jim Zellmann

Senior Advisory Commission

- Lois Schultz
- Carolyn Durbin
- Cathleen Williams
- Kay Hampshire

Recommended Motion:

Motion to approve the 2022 Commission appointments of the above-named to their respective Commission seats through January 1, 2025.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: February 14, 2022

RE: Debbie Bipes resignation/Janitorial services

Debbie Bipes submitted her resignation effective immediately.

Recommended Motion:

Consent Agenda item

Approving the resignation of Debbie Bipes.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk/Treasurer

DATE: February 14, 2022

RE: Street Closure for Ascension Knights of Columbus Annual Fish Fry

Attached is a letter from Donald Whitaker's requesting to close West Hill Street on Friday, March 4, 2022, for the Annual KC Fish Fry.

- Verification of Liability Insurance has been done
- Deputy Voigt was consulted to be sure there isn't any Safety Issues. He recommended we close Progress Street also therefore limiting the access for anyone to enter at the wrong location.
- A map is enclosed to give a visual of the drive-thru fish fry
- Residents on Hill Street have been notified

Recommended Motion:

Approving closing West Hill Street and Progress Street on March 4, 2022, for the Ascension Knights of Columbus annual Fish Fry.

Norwood Young America

February 4th, 2022

Dear Norwood Young America City Counsel,

The Ascension Knights of Columbus will be holding their Annual KC Fish Fry on Friday, March 4, 2022.

We are requesting the temporary closing of West Hill Street near Ascension Church to allow for the ability for a Drive-Thru route. We are requesting this temporary closure for only March 4, 2022.

Closing West Hill Street will allow the KC's to setup a trailer and limit the directions of vehicles for safety reasons. This will also allow traffic to be on W Wilson Street and Progress Street to limit traffic congestion on N Reform Street.

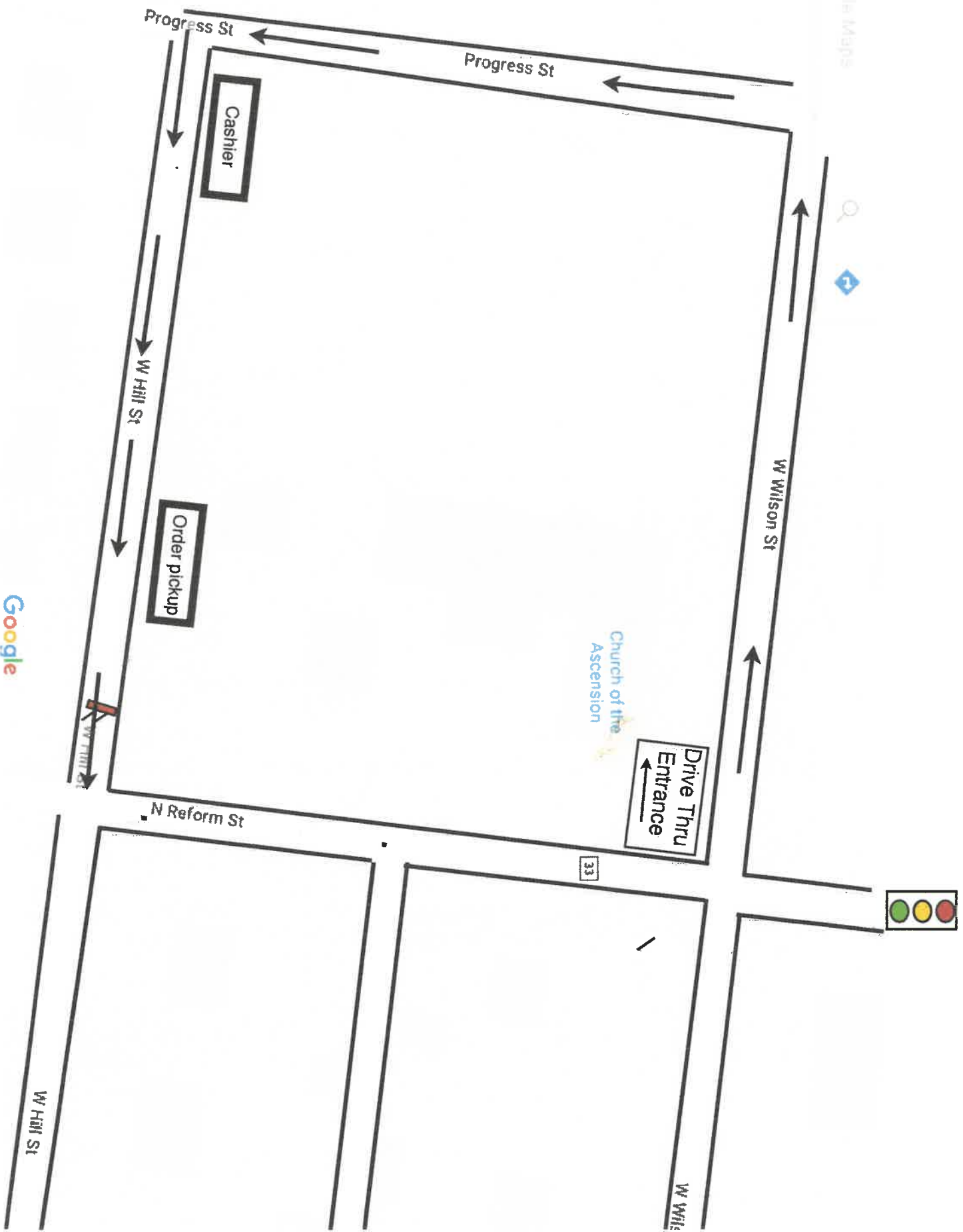
Thank you for the consideration,

Ascension Knights of Columbus

A handwritten signature in dark ink, appearing to read "Donald Whitaker". The signature is fluid and cursive, with the first name "Donald" being larger and more prominent than the last name "Whitaker".

Donald Whitaker

952-454-1611





“K-C Fish Fry”



**Church of the Ascension
Norwood-Young America**

Drive-Thru Only

Friday, March 4th

11:00 a.m.- 7:00 p.m.

(or until the fish is gone)

**Crispy Alaskan Pollock, baked potato,
coleslaw, baked beans, water & cookies**

Cost per meal

\$14.00



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: February 14, 2022
RE: Seasonal snow plowing position posting

The administration is requesting to post for on-call seasonal snow plowing positions.

Recommended Motion:

Consent agenda item—Approve the posting for on-call seasonal snow plowing positions.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: February 14, 2022
RE: Recycling Center position

Interviews were conducted on February 9, 2022. The administration recommends the hiring of David Brandt for the Recycling Center temporary grant position.

- ❖ This is a temporary grant position to staff the county-owned recycling center
- ❖ \$15.00 per hour, no benefits
- ❖ Grant-funded position, not to exceed \$5,000 in the calendar year

Recommended Motion:

Consent agenda item—Approve the hiring of David Brandt for the temporary grant position at a rate of \$15.00 per hour, with no benefits.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Andrea Aukrust, City Administrator

DATE: February 14, 2022

RE: Amended Resolution 2022-06 Approving a Concept Planned Unit Development with Concurrent Plat for the Meadows Second Addition

Enclosed you will find Amended Resolution 2022-06 and the informational memo from Cynthia Smith-Strack for your review. The following changes have been added to the original memo passed on January 24, 2022.

- ❖ The Developer has requested additional entitlements including surmountable curb and no requirement for sidewalks in the plat

Recommended Motion:

Approve Amended Resolution 2022-06 Approving a Concept Planned Unit Development with Concurrent Plat for the Meadows Second Addition.

Norwood Young America

AMENDED RESOLUTION NO. 2022-06

A RESOLUTION APPROVING A CONCEPT PLANNED UNIT DEVELOPMENT WITH CONCURRENT PLAT FOR THE MEADOWS SECOND ADDITION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Mark Eklo (the “Developer”) and STP Enterprises Inc (the “Property Owner”) have applied for a concept plan approval for The Meadows Second Addition, a single family residential planned unit development and concurrent plat consisting of 85 detached lots as illustrated in the plan attached hereto as Exhibit A; and

WHEREAS, the subject parcel is legally defined as Outlot A, The Meadows; and,

WHEREAS, the subject parcel is planned for mixed residential use consisting of low density residential and medium density residential under the 2040 Comprehensive Plan; and,

WHEREAS, the subject property is currently zoned R-1 Low Density Single Family Residential and proposed for mixed residential zoning consisting of both R-1 Low Density Single Family Residential and R-2 Medium Density Single Family Residential; and,

WHEREAS, the City of Norwood Young America Planning Commission and City Council met in joint session on January 24, 2022 to consider the concept plan for The Meadows Second; and,

WHEREAS, the Planning Commission, after review and discussion, recommended the City Council conditionally approve the concept plan with conditions; and,

WHEREAS, the City Council considered the application materials on file with the City and the Planning Commission recommendation and recommended approval; and,

WHEREAS, the Developer has requested additional entitlements including surmountable curb and no requirement for sidewalks in the plat; and,

WHEREAS, the City Council considered the additional entitlement requests.

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The proposed concept plan appears to meet the goals, policies, objectives, and criteria set forth in the Norwood Young America 2040 Comprehensive Plan for mixed density residential development, subject to the required revisions and stated conditions.

2. The proposed subdivision appears to meet the minimum requirements and standards necessary for approval of a concept plan for a planned unit development, subject to the required revisions and stated conditions.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves a concept plan for The Meadows Second Addition, subject to the following conditions:

1. Concept PUD and plat approval pertains specifically to The Meadows Second Addition a PUD with concurrent subdivision consisting of 85 single family detached lots proposed development in three phases.
2. The overall conceptual entitlements* for the PUD are as follows:

| | | |
|----------------------------------|--|--|
| Planned Use | Low and medium density residential | |
| Base Zone | R-1 Low Density SF Residential and R-2 Medium Density SF Residential | |
| Residential Density | Overall 4.5 du/ac. "Villas" 7.0 net; traditional 3.9 net | |
| Financing | Developer financed | |
| Park Dedication | Previous area dedication and proposed OL B | |
| Curb Type | Surmountable | |
| Sidewalk | None | |
| Lot Performance Standards | (R-1 Lots) | (R-2 Lots) |
| Minimum Size | Min. 8,950 sf Max. 19,847 sf Avg. 11,279 sf | Min. 5,250 sf Max. 12,067 sf Avg. 6,238 sf |
| Minimum Width | Min. 67' | 50' |
| Setback | Front: 25' Street side: 15' Interior side: 10' Rear: 25' | Front: 25' Street side: 25' Interior side: 5' Rear: 25' |
| Coverage | 30% | 55% |

* Conceptual entitlements only, demonstrated compliance with other code standards required

3. The concept for The Meadows Second Addition, all correspondence, all reports, and all conditions and restrictions placed upon the concept plan by the City, including but not limited to: its staff, its consultants, the Planning and Zoning Commission, required independent review authorities, and the City Council shall be made apart of this Resolution.
4. The Applicant shall submit applications for rezoning (portion of site), development stage PUD and preliminary plat review/approval and final PUD and final plat review/approval, The Applicant shall submit all required plans for review/approval, pay all necessary fees/costs, and enter into a development agreement at the time of final plat approval.

5. Concept plat approval is limited to major development issues and not intended as or construed to be: preliminary or final plat approval; approval of construction plans; nor any other required approval or acceptance of The Meadows Second Addition.

Adopted by the City Council this 14th day of February 2022.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk

THE MEADOWS 2ND ADDITION
MARK EKLO
NORTHWOOD YOUNG AMERICA, MN

CONCEPT PLAN
SHEET NO. 1 OF 4
DATE: 11/12/20

Legend:

- 1. 10' Setback from Property Line
- 2. 15' Setback from Property Line
- 3. 20' Setback from Property Line
- 4. 25' Setback from Property Line
- 5. 30' Setback from Property Line
- 6. 35' Setback from Property Line
- 7. 40' Setback from Property Line
- 8. 45' Setback from Property Line
- 9. 50' Setback from Property Line
- 10. 55' Setback from Property Line
- 11. 60' Setback from Property Line
- 12. 65' Setback from Property Line
- 13. 70' Setback from Property Line
- 14. 75' Setback from Property Line
- 15. 80' Setback from Property Line
- 16. 85' Setback from Property Line
- 17. 90' Setback from Property Line
- 18. 95' Setback from Property Line
- 19. 100' Setback from Property Line
- 20. 105' Setback from Property Line
- 21. 110' Setback from Property Line
- 22. 115' Setback from Property Line
- 23. 120' Setback from Property Line
- 24. 125' Setback from Property Line
- 25. 130' Setback from Property Line
- 26. 135' Setback from Property Line
- 27. 140' Setback from Property Line
- 28. 145' Setback from Property Line
- 29. 150' Setback from Property Line
- 30. 155' Setback from Property Line
- 31. 160' Setback from Property Line
- 32. 165' Setback from Property Line
- 33. 170' Setback from Property Line
- 34. 175' Setback from Property Line
- 35. 180' Setback from Property Line
- 36. 185' Setback from Property Line
- 37. 190' Setback from Property Line
- 38. 195' Setback from Property Line
- 39. 200' Setback from Property Line
- 40. 205' Setback from Property Line

Vicinity Map: Shows the location of the project relative to surrounding roads and landmarks.



To: City Administrator Andrea Aukrust
From: Cynthia Smith Strack, Consulting Planner
Date: January 25, 2022
Re: Meadows Second Addition Review Process

Pursuant to our phone conversation this morning the following is intended to provide clarity on concept plan approved by the City Council. In addition, a discussion of other issues discussed is provided for background. Finally, the process required under code is summarized.

The Developer proposes 85 lots on 22.66 acres to be platted as "The Meadows Second Addition".

The Developer is requesting adjustments to required standards in exchange for providing mixed housing styles and increased density. This is done through the planned unit development process. Platting of the property into lots and blocks is also needed. Rezoning of the west half of the site from R-1 to R-2 is needed to accommodate smaller lots sizes and so the development is consistent with the Comprehensive Plan.

Effect of Concept Approval

The Developer requested and the City Council agree in concept to smaller lot sizes, lot widths, and setbacks along with increased impervious surface coverage. The Council approved the following in concept:

1. Reduction of minimum lot size in the R-1 District from 10,000 square feet to 8,950 square feet.
2. Reduction of minimum lot size in the R-2 District from 8,500 square feet to 5,250 square feet.
3. Reduction of minimum lot width in the R-1 District from 80 feet to 67 feet.
4. Reduction of minimum lot width in the R-2 District from 70 feet to 50 feet.
5. Reduction of front setback in the R-1 District from 30 feet to 25 feet.
6. Reduction of corner (street side yard) lot setback in the R-1 District from 30 feet to 15 feet.
7. Increase in lot coverage maximum in the R-2 District from 30% to 55%.

The Council agreed to these items in concept only, meaning the general layout of the development was viewed favorably. The Council did not approve a planned unit development, a plat, or rezoning. State law requires a public hearing be held giving the public an opportunity to comment before any official action to approve a rezoning or plat is allowed.

Park Dedication

The preliminary plat and development agreement approved in 2005 contemplated four 'outlots' identified in the preliminary plat would be dedicated to the public for park land purposes. The marked up 2005 preliminary plat attached to this memo illustrates what was approved. The City can't 'double dip' on park land dedication. The only remaining area for dedication is 0.29 acres in size. The City agrees to accept park land when the plat is approved or a fee in the development agreement. When taking action on the preliminary plat or the development agreement it would appear the Council has three options:

1. Council may accept the 0.29 acre land parcel labeled 'Outlot B' as presented.
2. Council may require 0.29 acres of land be given to the City somewhere else in the plat.
3. Council may require a fee in lieu of land dedication. The fee in lieu of land dedication based on subdivision ordinance requirements equates to \$2,512.

The Parks and Recreation Commission is to advise the Council as to park related plat items.

Street Curb

The concept plan did not specify type of curb and the application did not request something different than the subdivision ordinance requirement which is high-back curb. The City may opt to allow surmountable curb.

Points discussed during concept review included:

In favor of surmountable: less expensive for developer, continues with type that is existing in the area, and allows movement of driveways when house is built;

In favor of high back: directs stormwater better/keeps in street vs overflowing, less damage (mailboxes, lawns) when snowplowing.

Sidewalk/Trail

The concept plan doesn't include sidewalk or trail. The subdivision ordinance doesn't require sidewalk or trail but does give the City the option to require.

In favor of no sidewalk/trail: less expensive for developer, continues what is common in the area, (opinion expressed) "sidewalk would go to nowhere";

In favor of sidewalk/trail: accommodates pedestrian activity, promotes connectivity in neighborhoods, safer.

Next Steps

1. The Council may opt to reconsider the concept plan and provide more direction. The Council can't take official action on a plat or rezoning until after a public hearing.
2. Rezoning (west half of property), preliminary PUD, and preliminary plat review. Public hearing required. Adequate time for review and public hearing notice is required. If a March 1st hearing before the Planning Commission is the goal, then a suitable time for receipt applications, preliminary PUD plan, preliminary plat, preliminary grading/drainage, preliminary utility plans, etc for review would be about 30 days prior to the meeting which was past practice and allows Carver County to comment on the plat as it abuts a County roadway. Under state law the County must be notified of the hearing and have an opportunity to comment. Carver County is also the regulatory authority for surface water so presumably plans should be submitted to the WMO for comment prior to the hearing.
3. After preliminary review the City Attorney must review title and draft the development agreement. The Council must authorize signing of the agreement.
4. Final PUD and final plat approval is needed.

NET UNIT DENSITY - 20 UNITS/ACRE
 NET DENSITY - ATTACHED AREA = 6.2 UNITS/ACRE
 OUTLOT AREAS:
 OUTLOT A TOTAL = 8.41 ACRES
 OUTLOT B TOTAL = 5.88 ACRES
 OUTLOT C TOTAL = 1.88 ACRES
 OUTLOT D TOTAL = 2.68 ACRES
 NET (LESS POND & METLAND) = 0.77 ACRES
 OUTLOT F TOTAL = 1.00 ACRES

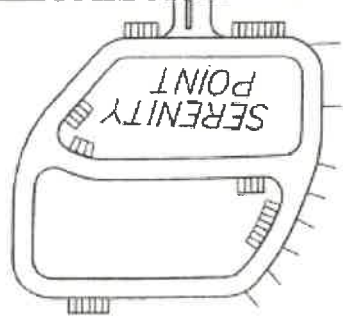
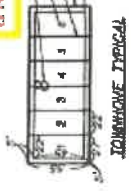
TOTAL PARK NET AREA = 5.82 ACRES
 (OUTLOTS B, C, D & E)
 14% OF GROSS PROJECT AREA

PROPOSED SETBACKS
 FRONT = 25'
 FRONT/SIDE = 15'
 SIDE:

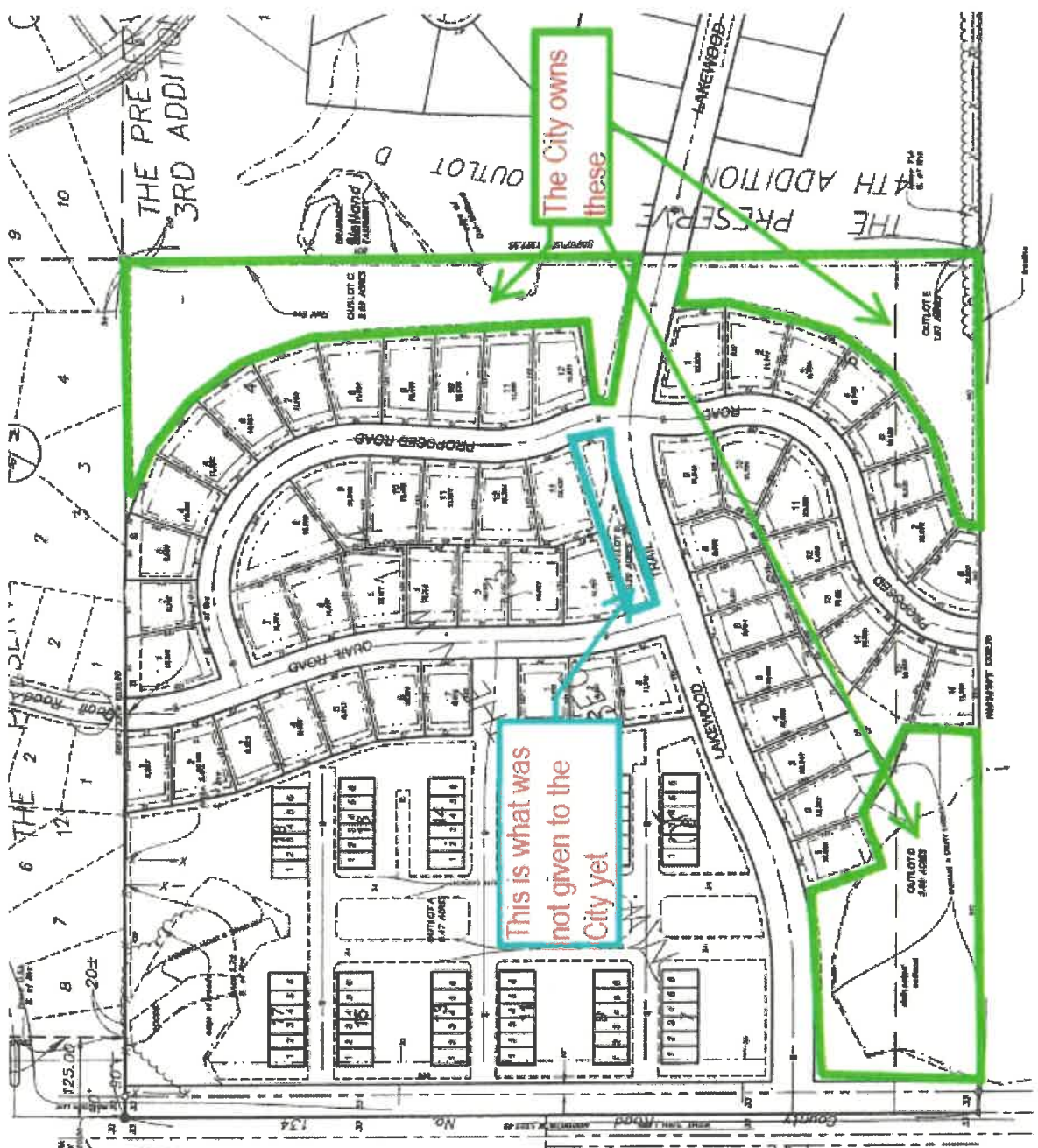
This is what was approved for park dedication for the entire area

HOUSE = 10'
 GARAGE = 5'
 STREET = 15'
 REAR = 25'

LOT TABLE
 SINGLE FAMILY LC
 6 PLEX
 TOTAL



received
 5-19-05
 8005-001



The City owns these

This is what was not given to the City yet



Date: February 14, 2022

To: Members of the City Council

From: Carol Lagergren

Re: Letters of Support for Highway 212 Expansion

Although currently, full funding has been approved for the Highway 212 expansion. However, additional funding opportunities are being sought.

At the state and federal level, Carver County is applying for state and federal grants to continue offset costs of upgrading US Highway 212.

Recommendation: Motion to approve the letter of support for the U.S. Highway 212 expansion.



February 2022

Transportation and Finance Committee Members
3105 Minnesota Senate Building
St. Paul, MN 55155

Dear Legislators:

On behalf of the City of Norwood Young America, please accept this letter of support for additional financing related to the expansion of U.S. Highway 212, from two lanes to four lanes between Norwood Young America and Cologne. This critical project expands five miles of U.S. Highway 212 in Carver County from a two-lane undivided rural highway to a four-lane divided expressway facility extending from the City of Norwood Young America (County Highway 34) to the City of Cologne (County Highway 36).

This section of U.S. Highway 212 is an essential corridor for businesses and residents throughout the State, serving 22,000 square miles of rural Minnesota and South Dakota and supporting travelers from 74 of 87 counties. Unfortunately, this section of U.S. Highway 212 is a two-lane undivided roadway with safety deficiencies that have resulted in several serious vehicle accidents and multiple fatalities along this corridor. This much needed infrastructure improvement would correct safety issues for travelers, promote additional commerce, and ensure U.S. Highway 212 continues to remain a reliable freight route for the 1300 trucks traveling this corridor daily.

In addition to the safety and commerce-related benefits of expanding U.S. Highway 212, this expansion will bring significant gains to the communities along the 212 corridor in terms of growth and development. In the past three years, our small community has seen the addition of 30 new businesses and 60 new homes. Based on the exponential residential, commercial and industrial growth experienced by communities along the current four lane portion of this roadway, we anticipate continued growth in the size of our community and of our tax base.

The tagline for our community is "Norwood Young America is more than a place, it's home." We ask that you support additional funding for the expansion of U.S. Highway 212 so that visitors to our home can have a safer journey. Thank you for your time and consideration.

Sincerely,

Carol Lagergren, Mayor
and Members of the City Council

Norwood Young America