



more than a place. it's home.

NORWOOD YOUNG AMERICA PARKS AND RECREATION COMMISSION

Tuesday November 16, 2021

Meeting at 4:45pm in Council Chambers

AGENDA

**Members; Parks-Chair Charlie Storms—Council Member, Vice-Chair Sharilyn Feltmann, Secretary Karla Hormann, Jim Zellmann, Dan Stender, Bryan Rehnelt
Planning Commission Representative; Bill Grundahl
School Representative; Kelly Vossen
Staff; Tony Voigt—Public Service Director**

1. Call to Order

1.1. *Pledge of Allegiance*

1.2. *Oath of Office*

2. Adoption of Agenda

3. Approve Minutes Of 10-19-2021 meeting

4. Introductions, Presentations, and Public Comment

(Individuals may address the Parks Commission about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The Parks Commission will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. Old Business/Goals (Updates)

Willkommen Memorial Park, Old Town Buildings

Director Voigt is soliciting pricing quotes to tear down and rebuild the Old Town buildings.

West Carver Community Pool, resurface plaster in lap pool

The plaster project will commence in Spring of 2022.

South Park Hockey Rink, repair boards, add LED lighting

5.1 South Park Warming House Electrical Upgrade Project, update

Trail and Sidewalk Maintenance

The 2021 Concrete Raising and Leveling Project is complete.

Replace Playground Equipment at Legion Park

5.2 Legion Park Playground Replacement Update

Bench Locations

5.3 Bench location approvals

Norwood Young America

6. New Business
 - 6.1. 2022 Goals
7. Miscellaneous Updates
8. Commissioner Report/Updates
9. Adjourn

Upcoming meetings and events

November 20,	38 th Annual Central Craft Sale@ Central High School Gymnasium--9am-3pm
November 22,	EDA, City Council, Work Session--6pm
November 27,	2021 Holiday Extravaganza @ Willkommen Memorial Park--5 pm - 7 pm
December 4,	Breakfast with Santa @ Willkommen Park Pavilion--9 am - 11 am
December 7,	Planning Commission--6pm
December 8,	EDC Meeting--6pm
December 13,	City Council--6pm



PARKS AND REC COMMISSION Minutes
October 19, 2021 at 4:45 PM
Council Chambers

Attendance:

Commission Members Present: Charlie Storms, Sharilyn Feltmann (came late), Bill Grundahl (Planning Commission), and Bryan, Rehnel, Dan Stender, and Jim Zellmann
Staff Present: Tony Voigt (PS Director)
Others Present: DuWayne Horman, LaVonne Kroells, Carol Lagergren, Julie Klemp Wischnack, Terry Zellmann

1. Call Meeting of Parks and Recreation Commission to Order:

Chair Storms called the meeting to order at 4:49 PM.

A. Pledge of Allegiance

2. Approve Agenda

Recommendation to move New Business ahead of Old Business

Motion: JZ/DS to approve the agenda as amended. Motion passed 5-0.

3. Approve Minutes of 9-21-2021 meeting

Motion: JZ/BR to approve the minutes as submitted. Motion passed 5-0.

4. Public Comment

None

5. Old Business

Willkommen Memorial park, Old Town Buildings

5.1. Open discussion meeting in regards to Old Town Repair

Zellmann spoke as a representative of the Young America Cardinals baseball team. He shared that the Cardinals would support either a renovation or rebuild. They suggested opening up the work area by considering the following adjustments: moving the stairs to the edge of the building, opening the wall between the current brat stand and popcorn stand, and making the building more rectangular. He also shared that the baseball team would provide support in labor and perhaps funding for the project.

Exterior Lighting at Highway 212 Trail, Kehrler Park, and the Underpass

Voigt shared that the lights are on and the project is complete.

West Carver Community Pool, resurface plaster in lap pool

Voigt shared that the plaster project will commence in Spring of 2022.

South Park Hockey Rink, repair boards, add LED lighting

5.2. South Park Warming House Electrical Upgrade Project approved

Voigt shared that the City Council approved the quote from A1 Electrical Services to complete the project. The lights have been ordered with an installation deadline of December 15th. City staff will complete the work on board replacement.

Trail and sidewalk maintenance

5.3. Concrete Raising and Leveling Project approved

Voigt shared that the City Council approved the quote from Northstar Mudjacking and More to remove identified trip hazards around the community. The work will be completed by the end of October. Additional funds for sidewalk repair are in the city budget for 2022.

Replace Playground Equipment in Legion Park

Voigt shared the updated pricing for the playground recommended by the Commission. The city has budgeted \$35,000 for 2022 with the remainder of the cost coming from donations. Recommendation to present requests to the civic groups in the community starting in November.

Motion: SF/BR to make a recommendation to the City Council to purchase Flagship Recreation's Option 2 proposal in 2022 for the amount of \$60,188.50.

Bench locations

Voigt shared that most of the ordered benches are in place. He is waiting for some additional orders from The Harbor/Haven and the Lions before placing the October order.

6. New Business

6.1 Pickleball Court line painting at Friendship Park

Wischnack presented a proposal to donate paint and labor to make one of the current tennis courts a combination tennis/pickleball court. Discussion by Commission members on questions regarding parking and the possibility of resurfacing the tennis courts in the future.

Motion: JZ/DS to recommend to City Council to approve allowing a resident to paint Pickleball lines on the existing tennis court at Friendship Park. Motion passed 5-0.

7. Miscellaneous:

Feltmann asked for an update on the Bandshell. Kroells reported that there is still some additional support work to be completed as well as painting. The donation plaques are also being completed.

8. Commission Member Reports

Grundahl: No update from Planning Commission. October meeting was cancelled.

9. Adjournment

Motion: BG/JZ to adjourn at 5:21 Motion passed: 6-0.

Respectfully submitted,

Tony Voigt, Public Services Director



TO: Parks and Recreation Commission Members
FROM: Tony Voigt, Public Service Director
DATE: November 16, 2021
RE: South Park Warming House Electrical Upgrade Project, update

Ted with A1 Houlton Electrical Services installed the underground service to the warming house. We are waiting for Xcel Energy to hook up the new service which as of 11-12-21, it has not been completed yet.

Ted ordered the LED rink lights mid-October and was quoted an approximate 4 week delivery date. Ted anticipates receiving the lights any day now. A1 Houlton Electric is ready to install the lights as soon as they come in. Ted feels confident he will have the lights installed by the December 15th deadline.



TO: Parks and Recreation Commission Members
FROM: Tony Voigt, Public Service Director
DATE: November 16, 2021
RE: Legion Park Playground Replacement Update

It was decided at the September Parks meeting to move forward with Flagship Recreation's "Option 2" proposal. Since we will be purchasing the equipment in 2022, it was requested to research the price increase. Bailey Wolf said it would be an additional \$1,363.50 to the \$58,825 originally proposed. The total cost for Option 2 in 2022 would be \$60,188.50.

It was decided the Parks Commission will solicit from local civic organizations of the community for donations towards this purchase. I attended a NYA Lions meeting earlier this month and presented them with pictures and the targeted amount we are looking to fulfill by donations. I have not received any further commitment or response from the Lions yet. I have not contacted the VFW or the Legion regarding these donations.

Bailey Wolf had mentioned creating a website for fundraising. I have included her email response below.

"We have created websites for our clients before to help with fundraising and getting the word out about a new project in the City. Here is the link to the website we pulled together for Manthey Park in Owatonna : www.weallplayowatonna.com. This would initially cost \$3,000 to set up the website, but once you are ready to purchase, all of that money goes towards the equipment.

We also partner with a few groups for grants. If you scroll to the bottom of this page: [Playground Grants | Landscape Structures, Inc. \(playlsi.com\)](#) to the "Playground Grant Resources" section, you will see a list of federal, state and local programs that award money for playgrounds.'

I would need a recommendation and City Council approval to spend \$3000 towards the fundraising donation site.

I included the information I presented at the NYA Lions seeking a donation for discussion purposes only. We can include more information to present at the next civic organization meetings if requested.

Suggested action and motion on other side of memo.

Norwood Young America

Suggested action: Decide which civic organizations the Commission should approach for donations towards the Legion Park Playground Equipment and which members are able to attend the organizations meetings.

Suggested Motion: Motion to make a recommendation to City Council that we partner with Flagship Recreation to create a fundraising website seeking donations for the purchase of playground equipment at Legion Park

AKAS Design/Build Inc. - Project: Recreation/Development/Program: Recreation/Project/Number: 18020/001 - Update: Park/Recreation Design
2/2/2021
18020/001.dwg



FLAGSHIP RECREATION
11123 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS
DESIGNED FOR AGE RANGES AS NOTED
ON PLAN.

LEGION PARK OPTION 2

314 Reform St S
Norwood Young America, MN 55368

SALES REPRESENTATIVE:
Bailey Wolf

DESIGNED BY:
JLT
08/27/2021

3/16" = 1'-0"

SHEET

LS101

5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	13	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GRASSY/LAKE COMPONENTS SHOWN	0	REQUIRED	0
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	0	REQUIRED	0



Legion Park 08-27-21 Option 2

LegionPark_NYA 082721_Opt2 • 10.26.2021



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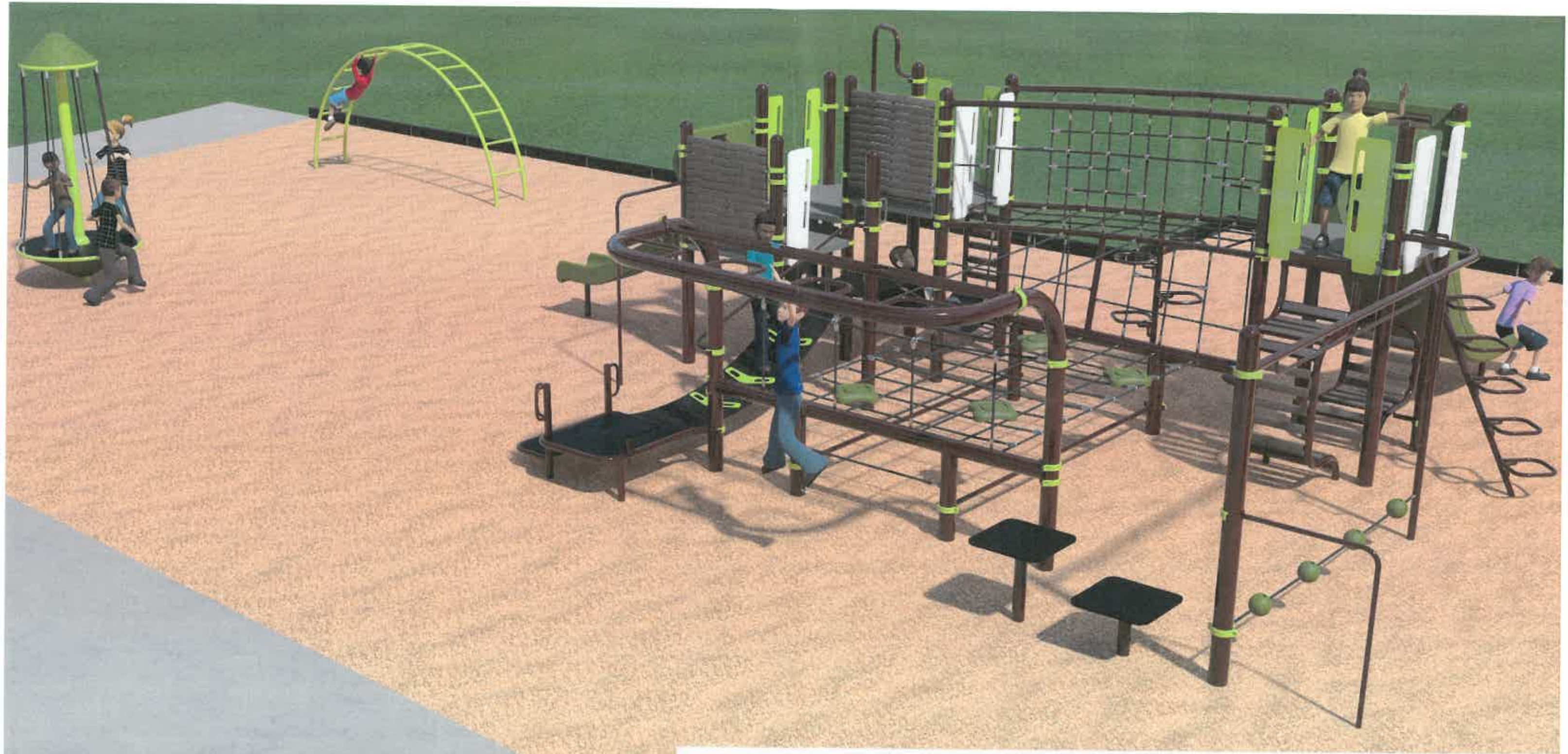


Legion Park 08-27-21 Option 2

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Legion Park 08-27-21 Option 2

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TO: Parks and Recreation Commission Members
FROM: Tony Voigt, Public Service Director
DATE: November 16, 2021
RE: Bench Location Approvals

We have received 5 purchase orders for bench donations. The order was placed, and we should see the benches in an estimated 4-8 weeks.

One bench was purchased by a local resident who plans to install the bench in another community because they like the quality and appearance of the city's donation benches.

Two benches were purchased by resident families that will be installed at the Haven.


We received two bench donations from the NYA Lions. One location they would prefer is the intersection of 7th St SW and Morse St. This bench would be located partly on the road ROW and partly on the school's property. I contacted Central Schools and received permission to place a bench there. I did not receive a confirmed second location yet. I will continue to work with them until the second location is proposed and will bring it back to the Commission for approval.

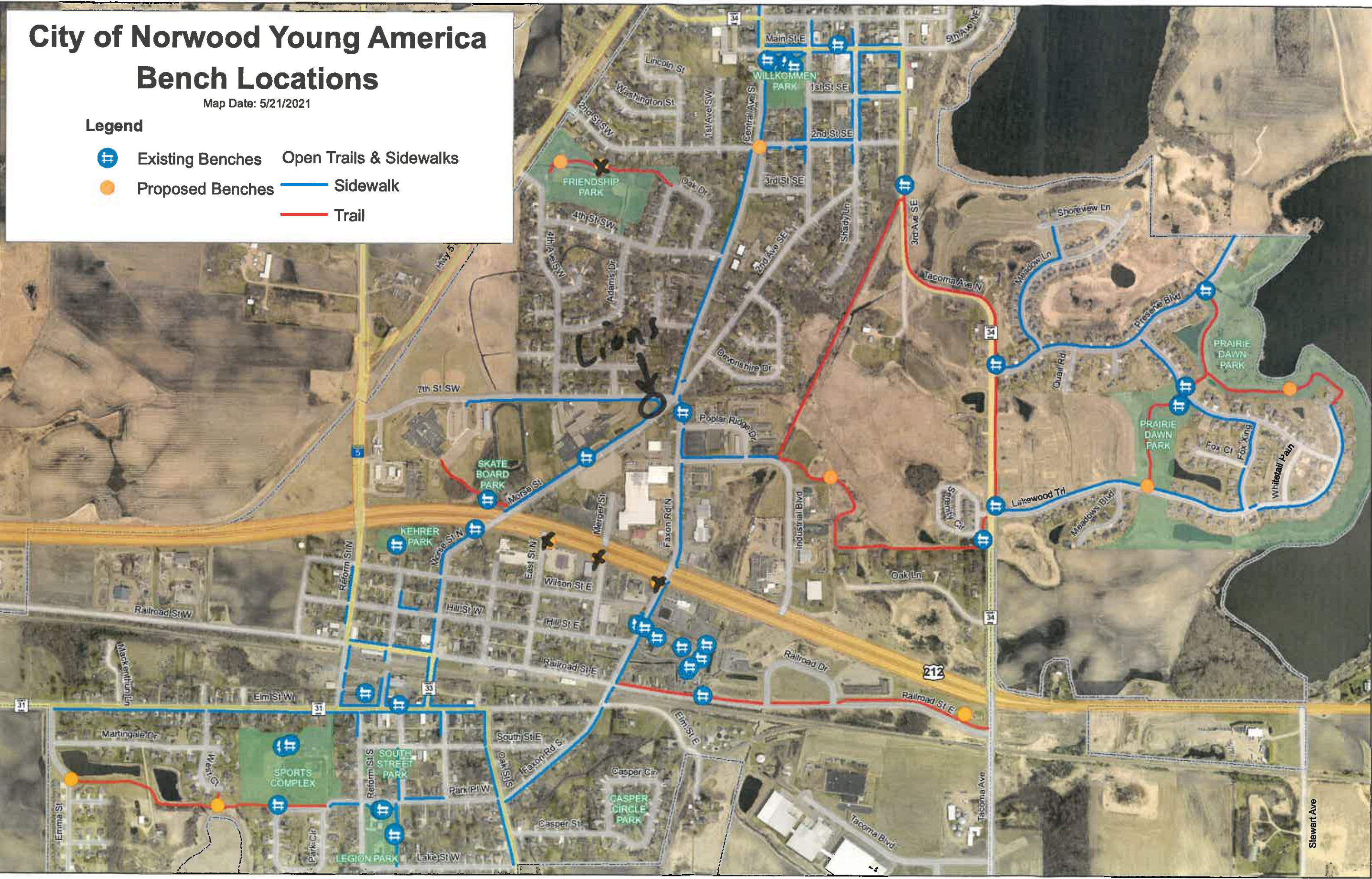
I have included the current map of the existing and proposed benches.

City of Norwood Young America Bench Locations

Map Date: 5/21/2021

Legend

-  Existing Benches
-  Proposed Benches
-  Sidewalk
-  Trail
-  Open Trails & Sidewalks



Parks & Recreation Commission

2022 Goals & Objectives

<u>Goals</u>	<u>Action</u>	<u>Estimated Cost</u>
Willkommen Memorial Park Old Town Buildings	-Hire a consulting company to create a scope of work. -Create a construction plan and complete the project	\$300,000
Community pool, Replace Plaster	-Go Get Fred will complete the Plaster Project	\$71,000
Trail and Sidewalk Maintenance	-Continue to work on trip hazards and trail connectivity plans.	\$15,000
Replace Playground Equipment at Legion Park	-Install playground equipment from Flagship Recreation at the park	\$35,000
Arbor Day Tree Planting	Plant more trees in the parks and city boulevards	\$2,000