



CITY COUNCIL AGENDA

March 22, 2021 – 6:00 p.m.

EDA / City Council Meetings; followed by Work Session

Hybrid Meeting

<https://us02web.zoom.us/j/84259203471?pwd=QlInSTVIZW1scFo1bmVncGpaVWFYUT09>

Meeting ID: 842 5920 3471

ECONOMIC DEVELOPMENT AUTHORITY

1. Call Meeting of Economic Development Authority to Order
 - 1.1 Pledge of Allegiance
 2. Approve Agenda
 - 1.2 Approve minutes of February 22, 2021 meeting
 3. Adjournment
-

CITY COUNCIL

1. Call Meeting of City Council to Order
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
 - 3.1 Mark Thomas, Firefighter Retirement Recognition
4. Consent Agenda
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 4.1 Approve minutes of March 8, 2021 meeting
 - 4.2 Approve payment of Claims
 - 4.3 Accept Fire Firefighter Resignation – David Bargmann
 - 4.4 Approve advertising for Seasonal Employees
 - 4.5 Approve Lawful Gambling Exempt Permit for Young America Baseball Club
5. Public Hearing
6. Old Business
7. New Business
 - 7.1 Review Rescue 11 Fire Truck Replacement Scenarios
 - 7.2 Approve Resolution 2021-10, Approving Greenwood Marina Conditional Use Permit
 - 7.3 Adopt Ordinance No. 333, Rezoning of 710 Faxon Road and approve the Summary of Ordinance No. 333
 - 7.4 Adopt Ordinance No. 334, Non-Conforming Expansion
 - 7.5 Approve Reciprocal Temporary Relocation Agreement with Citizens State Bank Norwood Young America
 - 7.6 Approve Bandshell Agreements
 - 7.7 Approve Park Benches Donation Program
 - 7.8 Review Highway 212 Lighting Plan and authorize proceeding with RFQs
 - 7.9 Approve changes to Community Gardens Guidelines
8. Council Member & Mayor and Staff Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: Carver County Sheriff's Office February Report.

UPCOMING MEETINGS / EVENTS

April 6	Planning Commission – 6:00 p.m.
April 12	Personnel Committee – 5:00 p.m.
April 12	City Council – 6:00 p.m.
April 14	Economic Development Commission – 6:00 p.m.
April 15	Senior Advisory Committee – 9:00 a.m.
April 20	Finance Committee – 3:00 p.m.
April 20	Parks and Recreation Commission – 4:45 p.m.
April 26	Work Session, EDA, City Council – 6:00 p.m.

WORK SESSION

1. Call Meeting of City Council Work Session to Order
2. Approve Agenda
3. City Council Vision and Priorities
 - Current Mission/Vision Statement
 - What does Mission/Vision Statement look like for Commercial/Industrial Development?
 - What does Mission/Vision Statement look like for Finance?
4. Adjournment



Economic Development Authority Minutes

February 22, 2021 – 6:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/84259203471?pwd=QllnSTVlZW1scFo1bmVncGpaVWFYUT09>

[W1scFo1bmVncGpaVWFYUT09](https://us02web.zoom.us/j/84259203471?pwd=QllnSTVlZW1scFo1bmVncGpaVWFYUT09)

Meeting ID: 842 5920 3471

Attendees: Carol Lagergren, Mike McPadden, Charlie Storms, Craig Heher, Alan Krueger (attendance during Public Hearing)

Staff Present: Steve Helget, City Administrator, Karen Hallquist, Economic Development and Marketing Coordinator, Angela Brumbaugh, City Clerk/Treasurer

Others: Tom Christianson – CUP Applicant, Ashley Williams – Central Schools Teacher, Perry Forst – Citizens State Bank Norwood Young America,

1. Call Meeting of Economic Development Authority to Order

Mayor Lagergren called the meeting to order at 6:01pm

1.1 The Pledge of Allegiance was recited.

2. Approve Agenda

Motion: CH/CS to approve the agenda as printed. Roll call vote 4-0. Motion carried.

2.1 Approve minutes of January 25, 2021 meeting

Motion: MM/CH to approve the minutes from January 25, 2021 as printed. Roll call vote 4-0. Motion carried.

At 6:04 p.m. Mayor Lagergren recessed the Economic Development Authority meeting

Mayor Lagergren reconvened the Economic Development Authority meeting at 6:13 p.m. after recessing the City Council meeting where the Public Hearing was held for Resolution 2102

3. Approve Resolution 2102, Resolution Approving Business Subsidy Guidelines Revision

Mayor Lagergren stated this is where the City Council can ask any questions they may have regarding the Guidelines.

- *Heher asked how the wage determination would factor into something like a restaurant or fast food place that is starting. Hallquist stated it is only if they are requesting more than \$150,000.*

Motion: CH/MM to approve Resolution 2102, Resolution Adopting Revised Business Subsidy Guidelines in Compliance with Minnesota Statutes. Roll call vote 5-0. Motion carried.

4. Adjournment

Motion: MM/CH to adjourn. Roll call vote 5-0. Motion carried. The meeting was declared adjourned at 6:15 p.m.

Respectfully Submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk-Treasurer



CITY COUNCIL Minutes

March 8, 2021 – 6:00 p.m.

City Council Meetings

Zoom Link

<https://us02web.zoom.us/j/86743636934?pwd=RIZ2dmZFNDZqdWpKdm9LN0dkYnMzZz09>

FNDZqdWpKdm9LN0dkYnMzZz09

Meeting ID: 867 4363 6934

Attendees: Carol Lagergren, Charlie Storms, Craig Heher, Mike McPadden, and Alan Krueger
Staff Present: Steve Helget (City Administrator), Karen Hallquist (Economic Development Director), and Angela Brumbaugh (Clerk-Treasurer),

Others: Rich Tellers and Bill Hart, Beyond the Yellow Ribbon Committee, Josh Eckstein, Bolton & Menk, Perry Forest, Renee Panning, Aruh Subbiah

1. Call Meeting of City Council to Order

Mayor Lagergren called the hybrid meeting to order at 6:00pm. Roll call of attendance: All Council were in attendance. Lagergren stated Executive Order 20-81 allows Council members to take their masks off as long as Social Distancing is maintained.

1.1. Pledge of Allegiance was said by all.

2. Approve Agenda

Motion: CH/CS to approve the agenda as listed. Motion passed 5-0

3. Introductions, Presentations, Proclamations, Awards, and Public Comment

3.1 Beyond the Yellow Ribbon Proclamation

Rich Tellers and Bill Hart stepped forward to give a brief summary of what Beyond the Yellow Ribbon stands for.

- It was formed about 10 years ago.
- Assist People/Family of people that are overseas.
- Looking at 5 Veterans in our area to supply them with gift cards.
- If anyone has any questions, they can contact either gentleman or Carin.
- Always open for New Members.
- Typically have a banquet in April-May but due to Covid they will not be having it again this year.
- Mayor Lagergren read the Proclamation.

Motion: CS/CH to approve consent agenda. Motion passed 5-0.

4. Consent Agenda

4.1 Approve minutes of February 22, 2021 meeting.

4.2 Approve payment of Claims.

4.3 Approve Letters of Support for Highway 212 Four-Lane Expansion

****Note-Charlie Storm wanted to point out the change in amounts on 4.3. It should be \$46,600 should be \$46,800,000 and \$25,000,000 for BUILD.**

4.4 Approve West Carver Girls Scouts Drive-through Easter Egg Hunt COVID-19 Preparedness Plan

4.5 Approve Renewal of Consumption and Display Permit

4.6 Approve Transient Licenses for Fireman's BBQ and Elephant Joe's Coffee

Motion: CS/MM to approve consent agenda. Roll call vote. Motion passed 5-0.

Lagergren stated there is a hearing in the senate and the Transportation Committee to hear testimony about fully funding Phase 2.

5. Public Hearing

6. Old Business

7. New Business

7.1 **Approve Resolution 2021-06 Approving Plans and Specifications for Oak Lane Project and Ordering Advertisement for Bids**

Josh Eckstein with Bolton & Menke stated the Final design and specifications are now complete for the Street Reconstruction from Tacoma Avenue to the cul de sac, there are some sewer extensions, water service extensions, and a small amount of storm sewer. If authorized:

- Bolton-Menke will advertise the project both online and in the Newspaper with approximately 26 days per Statute.
- Open bids April 13th
- Evaluate and come back the second meeting in April for awarding the bid.
- About a month after the award, a contract would be in hand and they can start construction this summer.
- The Final assessment would be done in order to certify assessments prior to November 30th.
- Question about bidding with 2nd Avenue. The 2nd Avenue project has very extensive Utility work whereas this project is more average, and we should get more bidders.
- This project is ready whereas the other one is not and would take longer.
- Our Intent is to still get them both done this year.

Motion: CH/MM to approve Resolution 2021-06 approving Plans and Specifications for Oak Lane Project and Ordering Advertisement for Bids. Motion passed 5-0.

7.2 **Approve awarding quote to complete Appraisals for Oak Lane and 2nd Avenue Lift Station & Street Projects**

Josh Eckstein reminded the Council both projects include assessments.

- Through the feasibility process the assessments are calculated based on our policy but the still must meet the "Test of Benefit".
- Requested quotes from two companies:
 - MN Real Estate did not submit a formal appraisal.
 - Penchan is the quote we do have that is a benefit analysis not to exceed \$19,000 for both projects: 2nd Avenue and Oak Lane.
 - They take projects from before and compare it to the current one.
- We should get information back in September-October in order to analysis our assessment roll.
- The 429 process is followed.
- Storm asked if last year's market help.
- Josh stated it shouldn't hurt it.
- McPadden asked if it is typical for the Owner to not know the assessment until it's over.
- Josh stated they have preliminary numbers and we can't go over the amounts they were already given.

Motion: MM/CS to award the Assessment Appraisals for both the Oak Lane Improvement Project and 2nd Avenue Lift Station & Street Improvement Project to Patchin Messner Valuation Counselors for a fee not to exceed \$19,000. Motion passed 5-0.

7.3 Approve Resolution 2021-07, Authorizing MnDOT Right-of-Way Artwork Application

Hallquist stated at the February 22, 2021 Council meeting, Ashley Williams, Central School presented the Hwy 212 Underpass Art Project.

- Project is a partnership between the School and the City.
- It will take three years to complete.
- Application from MnDOT, project description, joint agreement with the School, and the Resolution
- There are 23 panels that are 6x8.
- Lagergren stated once it is approved with the City it will go to the School Board.

Motion: CH/MM to Approve Highway 212 Underpass Artwork Agreement between the City of Norwood Young America and Central Public Schools. Motion passed 5-0.

Motion: CH/MM to Approve Resolution 2021-07, approving Minnesota Department of Transportation Art on Trunk Highway Right of Way Application. Motion passed 5-0.

7.4 Approve Resolution 2021-08, CSAH 33 located in the Corporate Limits Turnback to State of Minnesota

Helget stated Carver County approached the City about returning a segment of CSAH 33. This segment was under reconstruction last summer.

- From Hwy 212 to the new Roundabout is being turned back to MN DOT
- The City Council needs to adopt a Resolution because the highway is within the City Limits.
- Storm asked when does it get returned and what about the portion of the project that hasn't been completed.
- Helget stated that is under contract and will have to be completed.

Motion: CS/MM to Approve Resolution 2021-08, Resolution authorizing approval of Turnback Acceptance for County State Aid Highway (CSAH) No. 33 within the Corporate Limits of the City of Norwood Young America. Motion passed 5-0.

7.5 Approve Employee Handbook Amendment

Brumbaugh stated with the approval of the new Handbook, Comp time maximum went from 120 hours to 100 hours. We currently have one employee over the new 100 hour maximum and a couple that are close.

- Personnel did look at this and recommends we have a transition period whereas they [Employees] can continue to accrue to 120 hours until June 30th which would be there first cash out period.
- On June 30th they would need to be down to 100 hours.
- Lagergren stated everyone was under until we got the latest snow falls.

Motion: CS/CH to approve a transition period for Employees until June 30th, 2021 whereas they are allowed to accrue up to 120 hours of compensation time. At that point, they will have to be in compliance with the handbook and get paid out to no more than 100 hours of comp time and keep their balance at 100 hours or less from that point forward. Motion passed 5-0.

7.6 Adopt Ordinance No. 333, Zoning Code Amendment to allow Indoor Self-Storage Facilities in C-2, General Commercial District and the Summery of Ordinance No. 333 and its Publication

Lagergren stated this is an amendment to the Zoning Code. This is to determine if any indoor storage with a CUP/PUD will be allowed in the C2 District.

- Helget stated this has been to Planning and Council work sessions.

- This Ordinance was in front of the Planning Commission on March 2nd and the Commission made no recommended changes to the Ordinance.
- The vote with the Planning Commission to approve the Ordinance was a 3-3 tie vote.
- The recommendation would be to not approve the Ordinance due to it failing.
- Some businesses are currently in non-conforming use, but this is also because zoning was changed.
- Lagergren stated if we don't amend the zoning district to allow CUPs we can't allow it in the building.
- Lagergren stated the discussion is whether we are willing to amend the zoning code for C-2 to allow indoor storage with a CUP/PUD.
- Heher stated it did come before the planning commission again with good conversation from audience members.
- The consensus at Planning is we would like to find some way to do something, but we had three members not in favor of changing the ordinance for C-2 Zoning district which is the Highway 212 corridor.
- Lagergren stated she believes we can use this to give us options with the CUP/PUD.
- Helget stated we put limitations on ourselves that we have to be very strict with applicants and we have to have it in the Code with options to have it in a CUP later.

Motion: CL/CS to adopt Ordinance No. 333, An Ordinance Amending Chapter 1200.04, Definitions and Section 1230.09, Subd. 4 to Provide for Indoor Self Storage Facilities in the C-2 General Commercial District with the exception of #2 The facility must provide a fully enclosed and heated drive-in unloading area, #5 – Hours of operation limited are limited to 6 a.m. to 11 p.m., #6 – The structure must be equipped with motion sensitive lighting, and take off the last sentence of #11: A loaner truck for tenant use that is owned by the facility may be permitted to be parked overnight as approved by City Council. Motion failed 2-3. Krueger, Heher, and McPadden opposed.

7.7 Approve Resolution 2021-09, CUP/PUD Indoor Storage at 640 and 710 Railroad Street East

Lagergren states because this is no longer allowed under the current code because there is no amendment to the code, the council needs to make a recommendation to authorize staff to reject and deny the application as it is not allowed under zoning regulations.

- Our attorney was involved in the discussion.
- Direct staff to send a letter to the property owner stating it isn't allowed under code.

Motion: CL/MM to direct staff to communicate with the property owner informing them the use is not allowed under our current zoning regulations. Roll call vote. Motion passed 4-1. Krueger opposed.

8. Council Member & Mayor and Staff Reports

Heher (Planning Commission): Planning had five public hearings with two of them being previously discussed at the Council level. CUP for 13050 Stewart Ave for outdoor storage which is allowed in that area. Rezoning at 710 Faxon Road for a Cabinet Shop and finished the conversation with Section 1215 pertaining to nonconforming expansions. One member short on Planning.

Krueger: Attends the Senior Advisory

Storms (Parks and Rec): Nothing to report

McPadden (EDC): Nothing to report. EDC meets on Wednesday.

Lagergren (Mayor): SW Corridor Transportation committee met. Visited with representatives and Senators Aides. Discussed how much money is needed for phase 2 of Hwy 212 and the timeline. Hearing at the Transportation Committee. Amy Klobuchar is waiting for the applications for the grants to come to the Federal Level. Phase 1 will be starting this summer. Carver County Agency briefing. Approximately 72% of our 65 year and over Seniors have had one or both of their Covid vaccines. Hoping to open to the next tier soon. There will be an event in Waconia later this week. Sign up for the E-Newsletter on the

County Website. The latest variant is the one in Carver County right now. Would like to discuss priorities, finances, budget, fund balances, etc.
Helget (City Administrator): Also have openings on Parks and Recreation and Senior Advisory Commissions.

10. Adjournment

Motion: MM/CS to adjourn at 7:02PM. Roll call vote. Motion passed 5-0.

Respectfully Submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk-Treasurer



more than a place, it's home.

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: March 22, 2021

Payroll EFT

Check #	506472 - 506486	\$	18,771.39
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Voided Checks

Check #		\$	-
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Prepays

Check #	31660 - 31661	\$	525.45
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Claims Pending Payment

Check #	31662 - 31714	\$	103,835.07
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Wire Transfer

Cardmember e-check

Grand Total	\$	<u>123,131.91</u>
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CITY OF NORWOOD YOUNG AMERICA

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
31662	03/18/21	A & K REPAIR			
E 602-49450-221		Repair/Maintenance Equip	\$159.90	49905	BEARINGS REPLACED ON RAS PUMP
		Total	\$159.90		
31663	03/18/21	CARDMEMBER SERVICE			
E 101-42200-305		Other Professional Fees	\$21.48		RAETHER CARDS
E 101-42200-207		Training Instructional	\$350.00		EMT REFRESHER CLASS
E 101-41320-314		Contracts Payments	\$7.00		NUISANCE LETTER
E 101-41110-433		Dues and Subscriptions	\$42.00		GOOGLE WORKSPACE
E 101-41940-223		Repair/Maintenance Bldg/	(\$12.24)		MERCHANDISE RETURN
E 101-41940-223		Repair/Maintenance Bldg/	\$167.63		CRIMP RINGS, FAUCET, TUBING
E 601-49400-433		Dues and Subscriptions	\$715.74		MPARS PERMIT
E 101-41320-350		Print/Publishing/Postage	\$448.32		NEWSLETTER MAILING
E 601-49400-200		Office Supplies	\$44.98		BLUETOOTH MOUSE, LAPTOP CHARGER
E 601-49400-200		Office Supplies	\$48.07		FLASH DRIVES, ETHERNET ADAPTER
E 101-41320-314		Contracts Payments	\$307.37		CLEAN UP 18 1ST ST NE
		Total	\$2,140.35		
31664	03/18/21	CENTER POINT			
E 101-41940-383		Gas Utilities	\$580.56		
E 101-42200-383		Gas Utilities	\$212.17		
E 101-43100-383		Gas Utilities	\$1,656.37		
E 101-45200-383		Gas Utilities	\$462.90		
E 601-49400-383		Gas Utilities	\$412.46		
E 602-49450-383		Gas Utilities	\$1,475.19		
E 101-49860-383		Gas Utilities	\$25.64		
		Total	\$4,825.29		
31665	03/18/21	CITIZEN STATE BANK HSA ACCTS			
G 101-21718		HSA ACCOUNT	\$1,363.99		
		Total	\$1,363.99		
31666	03/18/21	COMPASS MINERALS			
E 101-43100-224		Street Maint Materials	\$3,882.42	780364	ROAD SALT
E 101-43100-224		Street Maint Materials	\$1,942.56	780457	ROAD SALT
		Total	\$5,824.98		
31667	03/18/21	GENERAL REPAIR SERVICE			
E 101-43100-221		Repair/Maintenance Equip	\$155.42	74089	DIAPHRAM
		Total	\$155.42		
31668	03/18/21	GLENCOE FLEET SUPPLY			
E 101-43100-210		Operating Supplies	\$94.99	53000	WET/DRY VAC, ELBOW, CLEV LNK
E 101-43100-221		Repair/Maintenance Equip	\$14.98	53000	WET/DRY VAC, ELBOW, CLEV LNK
E 101-45200-223		Repair/Maintenance Bldg/	\$1.56	53000	WET/DRY VAC, ELBOW, CLEV LNK
		Total	\$111.53		
31669	03/18/21	GRAINGER			
E 602-49450-223		Repair/Maintenance Bldg/	\$32.90	9822684131	GARDEN HOSE

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$32.90		
31670	03/18/21	HEALTH PARTNERS			
G 101-21706		Hospitalization/Medical In	\$11,040.54		HEALTH INSURANCE
		Total	\$11,040.54		
31671	03/18/21	HENNING EXCAVATING			
E 601-49400-223		Repair/Maintenance Bldg/	\$5,577.00	8014	DIG, REPAIR WATERMAIN, BACKFILL, RED ROCK
E 601-49400-223		Repair/Maintenance Bldg/	\$3,607.00	8015	REFORM ST WATERMAIN BREAK
		Total	\$9,184.00		
31672	03/18/21	J.P.COOKIE CO			
E 101-41400-200		Office Supplies	\$39.40	666354	PET LICENSE BOOKS
		Total	\$39.40		
31673	03/18/21	JEFFERSON FIRE & SAFETY, INC			
E 101-42200-210		Operating Supplies	\$840.00	IN127261	FOAM
		Total	\$840.00		
31674	03/18/21	JT FLOOR COVERING INSTALL. LLC			
E 101-41940-223		Repair/Maintenance Bldg/	\$720.00	3094	COVE BASE CLAY BLDG
E 101-41940-223		Repair/Maintenance Bldg/	\$1,077.50	3095	STAIR TREAD/RISER 1ST HALF
		Total	\$1,797.50		
31675	03/18/21	LOFFLER BUSINESS SYS LLC			
E 101-41400-437		Maintenance Contract	\$1,280.68	3660463	COPIES
E 101-41400-200		Office Supplies	\$84.08	3668645	STAPLES FOR COPIER
		Total	\$1,364.76		
31676	03/18/21	LOFFLER COMPANIES, INC.			
E 101-41400-437		Maintenance Contract	\$89.50		COPIER RENT
		Total	\$89.50		
31677	03/18/21	MARCO TECHNOLOGIES LLC			
E 101-41400-437		Maintenance Contract	\$141.50	INV8547150	CONTRACT BASE
		Total	\$141.50		
31678	03/18/21	MAYO, JUSTIN			
E 601-49400-432		Refund	\$119.38		OVERPAYMENT OF WATER BILL
		Total	\$119.38		
31679	03/18/21	METRO WEST INSPECTION SERVICES			
E 101-42400-312		Building Inspection Fee	\$2,679.28	2766	BUILDING INSPECTIONS
		Total	\$2,679.28		
31680	03/18/21	MINNESOTA VALLEY TESTING LAB			
E 601-49400-217		Lab Fees	\$97.00	1077018	COLIFORM
		Total	\$97.00		
31681	03/18/21	MN DEPARTMENT OF HEALTH			
G 601-20281		MDH FEE	\$3,339.00		CONNECTION FEE

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$3,339.00		
31682	03/18/21	MN DEPT OF LABOR & INDUSTRY			
E 101-41940-223		Repair/Maintenance Bldg/	\$100.00	ALR0119206	FOOD SHELF ELEVATOR
Total			\$100.00		
31683	03/18/21	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380		Street Lighting	\$101.84		STREET LIGHTS
E 602-49450-381		Electric Utilities	\$45.92		LIFT STATION
E 601-49400-381		Electric Utilities	\$899.24		640 TACOMA BLVD W.TOWER
Total			\$1,047.00		
31684	03/18/21	NAPA			
E 101-43100-221		Repair/Maintenance Equip	\$3.19	300229	SPARK PLUG
E 101-43100-210		Operating Supplies	\$23.99	300788	TOW STRAP
Total			\$27.18		
31685	03/18/21	NELSON ELECTRIC MOTOR REPAIR I			
E 602-49450-223		Repair/Maintenance Bldg/	\$620.00	1511	TRANSDUCER AT LIFT STATION
Total			\$620.00		
31686	03/18/21	NORTHWOODS BANK			
G 101-21718		HSA ACCOUNT	\$166.67		
Total			\$166.67		
31687	03/18/21	NORWOOD ELECTRIC INC			
E 602-49450-223		Repair/Maintenance Bldg/	\$170.00	16907	DISCONNECT PUMP & REHOOK
Total			\$170.00		
31688	03/18/21	OEM SERVICE CO, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$1,096.91	031978	LOADER BUCKET REPAIR
Total			\$1,096.91		
31689	03/18/21	OLD NATIONAL BANK			
G 101-21718		HSA ACCOUNT	\$175.67		
Total			\$175.67		
31690	03/18/21	OPTUM BANK			
G 101-21718		HSA ACCOUNT	\$465.34		
Total			\$465.34		
31691	03/18/21	PROMOTION GRAPHICS			
E 101-42200-305		Other Professional Fees	\$90.00	20215748	LETTERING ON HELMETS
Total			\$90.00		
31692	03/18/21	RELAY CONSTRUCTION LLC			
E 101-41320-430		Miscellaneous	\$1,081.20		REIMBURSE PERMIT FEES
Total			\$1,081.20		
31693	03/18/21	SANTANDER			
E 275-42200-542		FD Equipment	\$24,967.01	2603626	SCBA PAYMENTS

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$24,967.01		
31694	03/18/21	SECURITY BANK & TRUST			
G 101-21718		HSA ACCOUNT	\$866.66		
Total			\$866.66		
31695	03/18/21	SMITH OIL CO			
E 101-42200-212		Motor Fuels	\$310.76		FIRE DEPT FUEL
E 101-43100-212		Motor Fuels	\$61.20		
E 101-45200-212		Motor Fuels	\$42.15		
E 601-49400-212		Motor Fuels	\$29.90		
E 602-49450-212		Motor Fuels	\$29.90		
Total			\$473.91		
31696	03/18/21	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$333.33		
Total			\$333.33		
31697	03/18/21	STRACK CONSULTING LLC			
E 101-41320-305		Other Professional Fees	\$1,360.00	1170	PLANNING CONSULTANT
Total			\$1,360.00		
31698	03/18/21	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$416.22		STD/LTD
Total			\$416.22		
31699	03/18/21	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	(\$50.43)		0421562-001 7
G 101-21715		Life Ins	\$207.58		0421563-001 4
Total			\$157.15		
31700	03/18/21	US POSTAL SERVICE			
E 601-49400-350		Print/Publishing/Postage	\$144.06		APRIL WATER BILLS
E 602-49450-350		Print/Publishing/Postage	\$144.06		
E 603-49500-350		Print/Publishing/Postage	\$144.06		
Total			\$432.18		
31701	03/18/21	VIVID IMAGE			
E 101-41400-437		Maintenance Contract	\$780.00	17007	WEB HOSTING
Total			\$780.00		
31702	03/18/21	VOLUNTEER FIREFIGHTERS			
E 101-42200-433		Dues and Subscriptions	\$22.00		WULF/SCHLENK
Total			\$22.00		
31703	03/18/21	WASTE MANAGEMENT			
E 101-43100-223		Repair/Maintenance Bldg/	\$16.10		
Total			\$16.10		
31704	03/18/21	WATER CONSERVATION SERVICE INC			
E 601-49400-223		Repair/Maintenance Bldg/	\$651.34	11189	LEAK LOCATE REFORM & LAKEWOOD

CITY OF NORWOOD YOUNG AMERICA

03/18/21 10:11 AM

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$651.34		
31705	03/18/21	WM MUELLER & SONS INC			
E 101-49860-223		Repair/Maintenance Bldg/	\$22.12	263586	BUCKSHOT
Total			\$22.12		
31706	03/18/21	XCEL ENERGY			
E 101-45200-381		Electric Utilities	\$20.69		710 E RAILROAD ST
E 101-43100-381		Electric Utilities	\$73.32		300 FAXON SIGNAL LIGHTS
E 101-43100-380		Street Lighting	\$79.98		313 CENTRAL AVE SIGN
Total			\$173.99		
31707	03/18/21	ZUMBERGE, STEVE			
E 101-42200-207		Training Instructional	\$465.00		FIRE INSPECTOR II CLASS
Total			\$465.00		
10100 CHECKING			\$81,523.20		

CITY OF NORWOOD YOUNG AMERICA

03/18/21 1:43 PM

Page 1

***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
31708	03/18/21	AQUA LOGIC			
E 101-49860-223		Repair/Maintenance Bldg/	\$561.00	51036	50LBS OF SAND
		Total	\$561.00		
31709	03/18/21	CENTER POINT			
E 101-41940-383		Gas Utilities	\$482.95		
E 101-45500-383		Gas Utilities	\$177.12		
E 601-49400-383		Gas Utilities	\$500.85		
E 602-49450-383		Gas Utilities	\$75.43		
		Total	\$1,236.35		
31710	03/18/21	CORE AND MAIN			
E 601-49400-223		Repair/Maintenance Bldg/	\$2,042.01	N850976	GATE VALVE, GASKET, COUPLING
		Total	\$2,042.01		
31711	03/18/21	HILLYARD FLOOR CARE SUPPLY			
E 101-41940-223		Repair/Maintenance Bldg/	\$371.92	604262747	DISPENSER, SHINE ALL, BOWL CLEANER, WINDOW CLEANER
		Total	\$371.92		
31712	03/18/21	LEES REFRIGERATION			
E 101-41940-221		Repair/Maintenance Equip	\$2,299.00	34325	NEW REFRIGERATOR
		Total	\$2,299.00		
31713	03/18/21	NORTH AMERICAN SAFETY INC			
E 101-43100-417		Uniform	\$390.27	INV56279	T-SHIRTS
E 601-49400-417		Uniform	\$130.09	INV56279	T-SHIRTS
E 602-49450-417		Uniform	\$130.09	INV56279	T-SHIRTS
E 101-43100-417		Uniform	\$370.14	INV56280	SWEATSHIRES
E 601-49400-417		Uniform	\$123.38	INV56280	SWEATSHIRES
E 602-49450-417		Uniform	\$123.38	INV56280	SWEATSHIRES
		Total	\$1,267.35		
31714	03/18/21	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$1,458.49		
E 101-42200-381		Electric Utilities	\$326.51		
E 101-42500-381		Electric Utilities	\$12.66		
E 101-43100-380		Street Lighting	\$4,012.95		
E 101-43100-381		Electric Utilities	\$508.35		
E 101-45200-381		Electric Utilities	\$554.03		
E 101-45500-381		Electric Utilities	\$936.74		
E 601-49400-381		Electric Utilities	\$2,924.72		
E 602-49450-381		Electric Utilities	\$3,525.71		
E 101-49860-381		Electric Utilities	\$274.08		
		Total	\$14,534.24		
10100 CHECKING			\$22,311.87		



TO: Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, City Clerk / Treasurer
DATE: March 22, 2021
RE: Fire Department Resignation – David Bargmann

Chief Zumberge received a letter of resignation from Firefighter David Bargmann with an effective date of March 1, 2021. David has been a firefighter for the Norwood Young America Fire Department since August 2019.

We appreciate the service David has given to the Norwood Young America Fire Department.

Suggested Motion:

Motion to acknowledge the resignation of Firefighter David Bargmann as of March 1, 2021.

To Whom it May Concern;

I am moving to Glencoe and as a result will need to resign from the NYA Fire department effective March 1, 2021. While my time was short with the department it was a privilege and I will always look back on the opportunity with gratitude.

Thanks,
David Bargmann



TO: Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk / Treasurer

DATE: March 22, 2021

RE: Approval to advertise for Seasonal Public Safety and Pool Staff

We would like to advertise for hiring Public Safety Workers and Pool Staff for the 2021 Season. At this time we are not requesting to hire any certain number but just asking for approval to advertise for the positions.

Suggested Motion:

Motion to approve advertising for Seasonal Public Safety and Pool Staff for the 2021 Season.



TO: Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, City Clerk-Treasurer
DATE: March 22, 2020
SUBJECT: The Young America Baseball Club Lawful Gambling Exempt Permit

The Young America Baseball Club is applying for a Lawful Gambling permit to hold a raffle on July 10, 2021 at Willkommen Memorial Park.

Recommended Motion:

Motion to appoint approve The Young America Baseball Club Gambling Except Permit.

Norwood Young America

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization

Name: The Young America Baseball Club, Inc.

Previous Gambling

Permit Number: X-10010-20-013

Minnesota Tax ID

Number, if any: _____

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: _____

City: Norwood Young America

State: MN

Zip: 55397

County: Carver

Name of Chief Executive Officer (CEO): Chad D. Eischens

CEO Daytime Phone: 612-384-7226

CEO Email: cseischens@aol.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☒ Fraternal

☐ Religious

☐ Veterans

☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): Willkommen Memorial Park

Physical Address (do not use P.O. box): 21 Main Street East

Check one:

☒ City: Norwood Young America

Zip: 55397

County: Carver

☐ Township: _____

Zip: _____

County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): July 10, 2021

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Norwood Young America

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (If required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 3/17/21

(Signature must be CEO's signature; designee may not sign)

Print Name: Chad D. Elschens

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

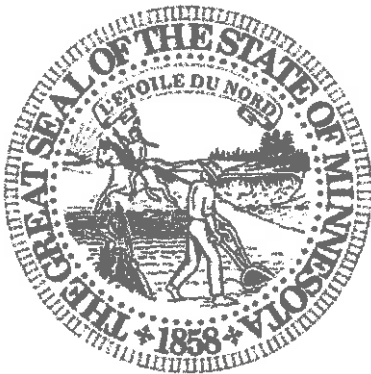
An equal opportunity employer

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	The Young America Baseball Club Inc.
Date Filed:	02/28/1956
File Number:	B-507
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 03/17/2021



Steve Simon

Steve Simon
Secretary of State
State of Minnesota



TO: Mayor Lagergren and Council Members

FROM: Steve Zumberge, Fire Chief

DATE: March 22, 2021

RE: Rescue 11 Replacement Scenarios

While doing traffic control during last year's December 23rd blizzard, a stationary Rescue 11 fire truck was involved in a collision. The League of Minnesota Cities Insurance Trust (LMCIT) adjuster declared it a total loss, valued at \$16,250. The truck committee recommends the following possible replacement scenarios

2021 Red Chevrolet 3500 6.6 Diesel Crew Cab

MSRP on Truck	\$55,985
Sale Price	\$53,000
Government Fleet Rebate	(\$8,400)
Document fee	\$125
Our Price	\$44,725
8' Aluminum Service Body (Painted Red)	
Total excluding tax	\$10,894

2015 Ford F-350 Blue Crew Cab 74,000

Paint Red	\$34,500
-----------	-----------------

2013 Ford F-350 Super Duty Pierce Fire Rescue (Attached)

Reintroduced by Insurance Co.	\$43,000
-------------------------------	-----------------

Proposed Motion:

Motion to pursue soliciting quotes to replace the Rescue 11 Fire Truck with a new, or slightly used, power unit, and a new service body.

Norwood Young America





To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Consulting Planner

Date: March 22, 2021

Re: Conditional Use Permit Greenwood Marine Outdoor Storage and Marine Warehouse Operation at
13050 Stewart Avenue

Applicant: AJB Properties (Aaron and Angie Bean)

Subject Address: 13050 Stewart Avenue

Legal Description: All that part of the East Half of the Southwest Quarter and the East Half of the West Half of the Southwest Quarter of Section 13, Township 115, Range 26, lying Northerly of the North right-of-way line of the Chicago, Milwaukee, St. Paul and Pacific Railway Company, EXCEPTING THEREFROM the West ten (10) acres of the East Half of the West Half of said Southwest Quarter, all in Carver County, Minnesota, and ALSO EXCEPTING THEREFROM Parcel 208B of the Minnesota Department of Transportation Right of Way Plat Numbered 10-32 as the same is on file and of record in the office of the County Recorder in and for Carver County, Minnesota.

Property ID: 580130300

Zoning Class: I-1 Light Industrial District

Request: Conditional use permit allowing outdoor storage with a marine warehouse operation

Representative: Aaron Bean

Attachments: Application materials
Site aerial

BACKGROUND

Aaron and Angie Bean, owners of Greenwood Marine have entered an agreement to purchase the property at 13050 Stewart Avenue for indoor/outdoor marine watercraft storage and repair. The application materials are attached for consideration/information.

Warehousing is a permitted use in the I-1 District. A CUP is required under Section 1230.12, Subd. 4, Accessory Use (A) for ancillary outdoor storage. Repair of watercraft may be conducted accessory and subordinate to the principal use of the property.

Applicant representations are included in the attached narrative description submitted by the Applicant with the CUP application. In general:

- Principal use of the property proposed is Indoor and outdoor storage of watercraft and watercraft trailers. Outdoor storage is to be limited to existing impervious surfaces. Outdoor storage will not be located on turf surfaces.
- Plans are to provide additional indoor storage as demand dictates.
- Watercraft repair as a subordinate use is also proposed with potential to increase over time.
- Traffic to and from the site will peak in spring and fall.
- No new impervious surface is proposed.

CUP REVIEW

Section 1210.06, Subd. 3(B)(18) prescribes the following conditions for outdoor storage, reviewer comments are in **red bold, italic type face**:

1. All outdoor storage yards shall be completely screened from roads or developed areas with a solid fence or wall 6 feet or more in height, maintained in good condition, and screened with suitable planting. ***Proposed outdoor storage area is screened from Highway 212 by an existing berm with vegetative screening.***
2. No un-screened outdoor storage yards established after the effective date of this Chapter shall be located closer than 500 feet to existing State and Federal roads, nor closer than 100 feet to any other City streets. ***The storage area is pre-existing.***

General Criteria for Approval of Conditional Use Permits

The aforementioned standards relate specifically to outdoor storage. In addition, the Planning Commission is required to examine the request under a series of general standards as set for under Section 1210.06 Conditional Use Permits, Subd. 3(A).

1. The use is consistent with goals, policies and objectives of the Comprehensive Plan.
DISCUSSION: The 2040 NYA Comprehensive Plans guides the subject area to industrial use.
2. The use is consistent with the intent of this Ordinance. ***DISCUSSION: Warehousing is allowed as a permitted use in the I-1 District. Accessory outdoor storage is allowed in the I-1 District under CUP.***
3. The use does not have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements. ***DISCUSSION: The proposed use will occur on a previously improved compacted gravel surface. No new impervious surface is proposed. The site is serviced by an existing well and subsurface sanitary treatment system. Purchase will require septic review to determine system adequacy. The subject property is not currently serviced by municipal utilities.***
4. The use does not have an undue adverse impact on the public health, safety or welfare.
DISCUSSION: The proposed warehouse storage use will be confined in scope and size by proposed conditions of use permit issuance. Proposed conditional use permit standards will limit any adverse impact on the public's health, safety, or welfare.
5. The use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood. ***DISCUSSION: The subject property is currently used as a contractor operation, a more intensive use than is proposed. No changes in the building footprint are proposed at this time. The use as provided for in the City Code and with conditions proposed appears to blend in with the uses within the general locale.***

6. The use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. *DISCUSSION: The subject site is developed for industrial use with outdoor storage.*
7. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided. *DISCUSSION: The subject parcel is an existing, improved lot.*
8. Adequate measures have been or will be taken to provide for vehicular and pedestrian safety and convenience to, from and within the site. *DISCUSSION: access to the site is from Stewart Avenue an improved roadway. The subject site may be impacted by potential future expansion of Highway 212 as included in the attached illustration. Site screening would appear not to be impacted. Outdoor storage proposed would be accommodated on private property and is not impacted by potential property acquisition as currently envisioned.*
9. The use meets all of the performance criteria requirements as established in Section 1245.01 of this chapter. *DISCUSSION: As a condition of approval, the proposed use shall meet the requirements of Section 1245.01 of the City Code relating to noise, vibration, smoke, particulate matter, odor, etc. Connection to municipal utilities will be required when available as provided for under Chapter 9 of the City Code.*
10. The use shall, in all other respects, conform to the applicable regulations of the district in which it is located. *DISCUSSION: Other performance standards are met.*

PC RECOMMENDATION

The Planning Commission held a public hearing on the request at their March meeting. Following the hearing and discussion the Planning Commission approved a motion (5 to 1 vote) recommending the City Council approve the request, subject to conditions below. Please find attached draft meeting minutes for information.

1. The "Use" is outdoor storage of watercraft related to principal use of the subject property for warehouse storage of watercraft. Ancillary repair of watercraft may occur indoors at the subject property addressed as 13050 Stewart Avenue, the "Property".
2. Outdoor storage is limited to watercraft and watercraft related trailers and shall only occur on existing impervious surfaces as identified in Attachment "A" at the close of this memo. Outdoor storage shall be screened by existing berm and vegetation on the berm shall be maintained for additional screening. Outdoor storage shall not occur on turf. Existing impervious surfaces including gravel surfaces shall not be expanded.
3. Watercraft stored on site shall be reasonably licensed and operable during suitable conditions. Junk watercraft and/or salvage storage is prohibited.
4. Watercraft stored outdoors shall be prepared to withstand Minnesota winters without fluid discharge onto impervious surfaces.
5. Review of building occupancy by the Building Official.
6. All signage shall require submittal of a sign permit application and approval by the Zoning Administrator and/or Building Official.
7. This approval is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.

8. This approval shall expire one year after date of approval unless the Applicants have commenced construction of the Use on the Property.
9. Approval of this conditional use permit does not approve any future expansion or associated improvements on-site. Construction of new structures and/or expansion of the existing structure shall require zoning approval and building permit issuance. The facilities included for illustration in the application are acknowledged as potential future structures but not approved under this conditional use permit.

ACTION

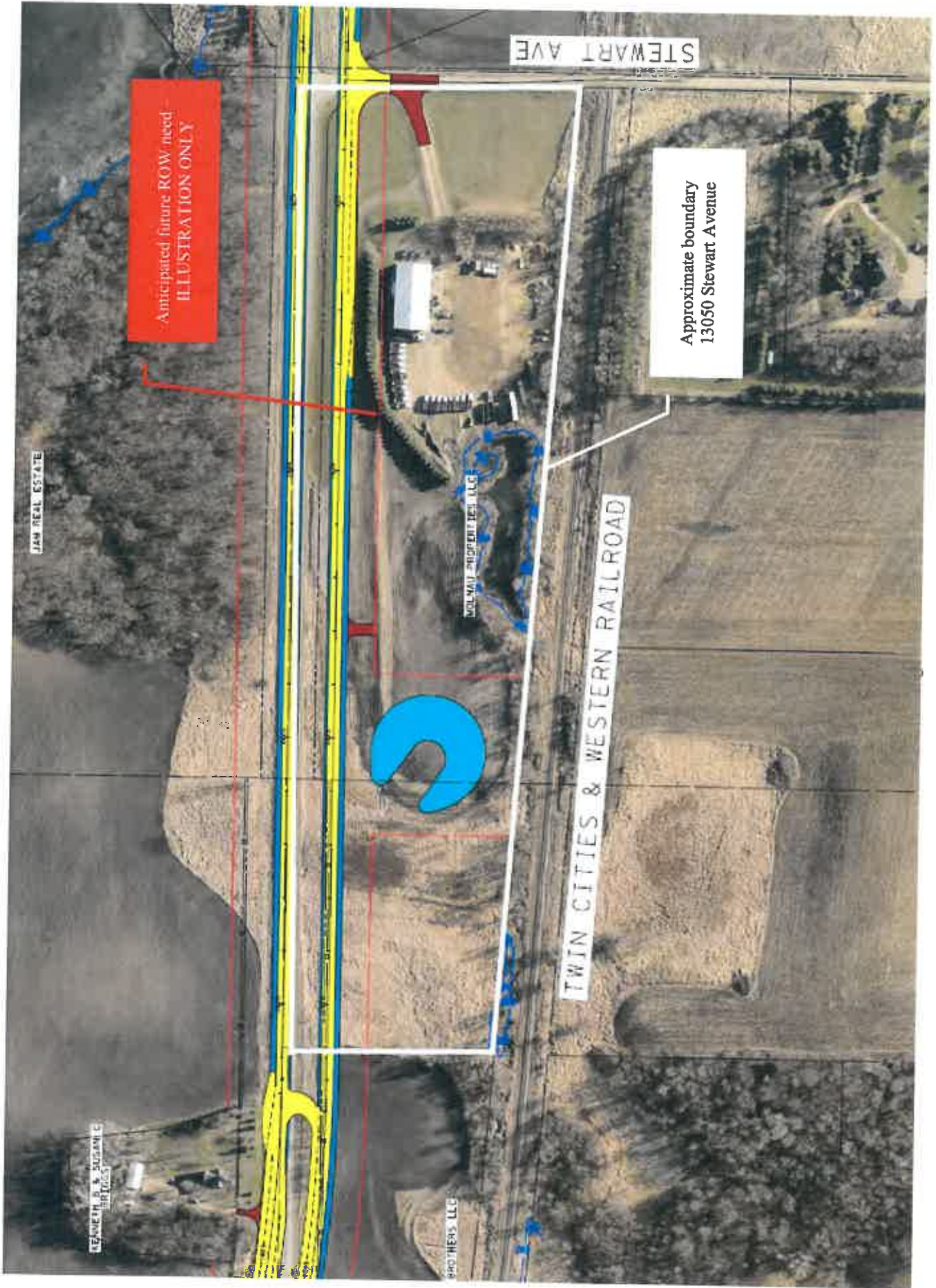
The City Council is to take action on the request. A sample RESOLUTION is provided for consideration.

ATTACHMENTS

1. Application and associated materials.
2. Draft Planning Commission meeting minutes.
3. Resolution approving/denying conditional use permit to provide for Outdoor Storage and Marine Warehouse Operation at 13050 Stewart Avenue.

EXHIBIT A OUTDOOR STORAGE AREA





Heher introduced the public hearing, explaining the hearing was opened at the February meeting and continued to this meeting. Heher summarized work session held with the City Council on February 22nd. Heher inquired if other Commissioner's had questions about the discussion at the work session.

Hallquist asked if the Council had indicated support for either amending or not amending. Heher noted based on comments for the work session it would appear there is a split in thinking. Nothing is set in stone but Heher noted it appeared two seemed for favor remaining opposed.

Heher inquired as to process. Strack noted it was appropriate to hear from the public. When comment was completed then the Commission could entertain a motion to close the hearing.

Heher read a letter received via email from Richard Stolz. Stolz objected to outdoor storage in general and storage adjacent to Highway 212.

Forst questioned whether or not Stolz's letter as read by Heher at this time was relative to the current hearing. Heher noted it touched on several topics.

Forst opined situations evolve in the city and different things come into play uses change. Forst opined it was acceptable for Planning Commission to evolve as new uses come into play.

Motion Smith, second Grundahl to close the public hearing at 6:17 p.m. Motion carried unanimously.

B. Conditional Use Permit/Planned Unit Development Indoor Self-Storage at 640 and 710 Railroad Street East.

Heher introduced the agenda item and noted the hearing was continued from the February meeting.

Strack provided an overview of the request.

Heher inquired as to whether or not the proposed use would need to adhere to list of conditional use permit requirements contained in the proposed companion code amendment. Strack noted at this time public input was being heard. Action would be taken during the business portion of the meeting and by that time action on the C-2 amendment would be known.

Perry Forst commented on information submitted by the Applicant and included in the packet.

Motion Smith, second Barr to close the public hearing at 6:26 p.m. Motion carried unanimously.

C. Conditional Use Permit To Allow Outdoor Storage With A Marine Warehouse Operation at 13050 Stewart Avenue.

Chairperson Heher opened the public hearing at 6:27 p.m.

Strack stated that Aaron and Angie Bean, owners of Greenwood Marine have entered an agreement to purchase the property at 13050 Stewart Avenue for indoor/outdoor marine watercraft storage and repair.

Warehousing is a permitted use in the I-1 District. A CUP is required under Section 1230.12, Subd. 4, Accessory Use (A) for ancillary outdoor storage. Repair of watercraft may be conducted accessory and subordinate to the principal use of the property.

Strack stated the Applicant representations are included in the attached narrative description submitted by the Applicant with the CUP application. In general: the following are proposed: (1) indoor and outdoor storage of watercraft and watercraft trailers. Outdoor storage is to be limited to existing impervious surfaces. Outdoor storage will not be located on turf surfaces. (2) The Applicants plan to construct additional indoor storage space as demand dictates. (3) Watercraft repair as a subordinate use is also proposed with potential to increase over time. (4) Traffic to and from the site will peak in spring and fall. (5) No new impervious surface is proposed.

Strack noted traffic generated to the site is expected to be reduced from that currently generated in terms of volume and frequency of trips and types of vehicles. No additional impervious surface is proposed. The Applicants are aware of planned expansion of Highway 212.

Best practices to ensure fluid leaks are curtailed will be employed. A gate may be added for security purposes.

No changes to buildings are proposed at this time. The Building Official will have to approve the change in occupancy. New buildings as represented in the application materials will need site plan approval when proposed.

The Applicant is in attendance. Notice of public hearing has been published, posted, and mailed to adjacent property owners. No comment for or against the proposed use has been received.

Helget stated he received a phone call expressing concerns about outdoor storage uses.

Chairperson Heher invited Angie and Aaron Bean to address their conditional use permit application.

Aaron Bean stated they are the Owners of Greenwood Marine. The business is family owned and operated since 1974. They have approximately 110 boat slips on St. Albans Bay, Lake Minnetonka. They provide covered slips, a gas dock, a ship store, and pump out services among other items. Winter storage on site. Greenwood Marine has been searching for area to expand for winter storage and repair. Bean stated the Norwood Young America site is appealing and they are looking for a good home with the City. Bean noted the information included in the packet covered what was discussed with staff. Bean stated his intent is to build structures on site as demand for storage requires. Bean noted that once they have enough boats contracted for storage they will construct a storage building. Construction of the first building is envisioned in the first year or two.

Heher inquired in Planning Commissioners had questions of staff or the Applicant.

Smith thanked Bean for the narrative. Smith inquired if all boats would be shrink wrapped. Bean noted all boats, except wooden boats, would be shrink wrapped in white unless they have other means of protecting the structure. Bean noted shrink wrapping will be uniform and universal. Bean noted his goal is less shrink wrap and more buildings.

Smith inquired as to whether Bean envisioned single stacking or multiple stacking of boats in buildings. Bean noted single stack. He further stated stacking was not in short or long term goals and they are not set up for stacking or planning on it.

Heher asked how boats were shrink wrapped. Bean explained the process.

Smith inquired as to typical size of boats at Greenwood Marine operation. Bean stated largest boat is about 34 feet. Bean noted larger boats can't pass under bridge to get into the bay. Bean noted average size of boats is 26-28 feet.

Heher asked if Bean would bring most boats to/from the site by pick-up or if the owners would bring them to/from the site. Bean noted a little of both. Bean stated that once the site was up and operating he expected more people bringing more boats to/from the site. Bean noted he is expecting a slow start to storage but growing over time.

Smith asked if Greenwood Marine had a mechanic on site at this time. Bean stated that their plan is to grow into that over time. He noted it is very difficult to hire mechanics at this time.

Smith opined most marinas have clubhouse and goodies area. He asked if Bean was going to have anything for sale at this Norwood Young America location. Bean stated no retail to start with just storage and light mechanical, he was undecided about long term but didn't anticipate any retail at this time.

Motion Smith, second Eggers to close the public hearing at 6:44 p.m. Motion carried unanimously.

D. Ordinance Rezoning 710 Faxon Road from C-2 General Commercial to B-1 Business Industrial.

Chairperson Heher opened the public hearing at 6:44 p.m.

Strack stated Jo and Troy Eiden (Cologne Enterprises LLC) are purchasing 710 Faxon Road from Green Velvet Properties II LLC. The subject property is the former location of a grocery store and is proposed to be re-purposed as a cabinet manufacturing facility. The facility will complement the Eiden's Modern Design business in Cologne. An application, narrative describing the request submitted by the Applicants and a proposed floor plan are included in the packet.

No changes in the building footprint are proposed at this time. Interior changes include adding a spray booth, machinery and equipment. Any change in the building footprint in the future requires zoning and building code approval. At this time the Applicants propose: (1) The placement of a dust collector exterior to the south side of the building adjacent to Industrial Boulevard, (2) Adding an overhead door to west side of building (parking lot), and (3) Painting of structure (longer term).

The Applicants further represent the proposed use of the building will be (1) initially, cabinet assembly, with parts would be cut in Cologne and delivered to subject site on pallets; (2) assembled cabinets would be finished and hardware applied; (3) finished cabinets would be loaded in the back of the building from the loading docks into cube-trucks to be delivered to jobsites; and, (4) supplies including hardwood, hardware, paint, stain, and finish would be stored on site.

Hours of operation are proposed to be from 6 a.m. to 6 p.m. Hours of operation: 6 a.m. to 6 p.m. Initial employment is expected to be 7-10 with potential to increase to 25. The Applicants expect initially about six trucks per day will service the operation, mostly cube-trucks.

C. Conditional Use Permit To Allow Outdoor Storage With A Marine Warehouse Operation at 13050 Stewart Avenue.

Chairperson Heher introduced the agenda item.

Strack stated conditional use review for the marine warehouse included required conditions specifically related to outdoor storage and general review criteria applicable to all conditional use permits.

Section 1210.06, Subd. 3(B)(18) prescribes two conditions for outdoor storage. First, that outdoor storage yards be screened from roads or developed areas with a solid fence or wall 6 feet or more in height, maintained in good condition, and screened with suitable planting. Strack noted the proposed outdoor storage area is screened from Highway 212 by an existing berm with vegetative screening.

The second requirement under Section 1210.06, Subd. 3(B)(18) prohibits new outdoor storage yards closer than 100 feet to City streets and 500 feet from existing state and federal roads. Strack noted the storage area is pre-existing and not proposed for expansion.


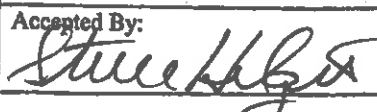
An analysis of the general CUP criteria is included in the staff memo. If the Commission recommends approval Strack suggested the following conditions in addition to those typically assigned to CUP.

1. The "Use" is outdoor storage of watercraft related to principal use of the subject property for warehouse storage of watercraft. Ancillary repair of watercraft may occur indoors at the subject property addressed as 13050 Stewart Avenue, the "Property".
2. Outdoor storage is limited to watercraft and watercraft related trailers and shall only occur on existing impervious surfaces as identified in Attachment "A" at the close of this memo. Outdoor storage shall be screened by existing berm and vegetation on the berm shall be maintained for additional screening. Outdoor storage shall not occur on turf. Existing impervious surfaces including gravel surfaces shall not be expanded.
3. Watercraft stored on site shall be reasonably licensed and operable during suitable conditions. Junk watercraft and/or salvage storage is prohibited.
4. Watercraft stored outdoors shall be prepared to withstand Minnesota winters without fluid discharge onto impervious surfaces.
5. Review of building occupancy by the Building Official.
6. All signage shall require submittal of a sign permit application and approval by the Zoning Administrator and/or Building Official.

Motion Smith to recommend the City Council conditionally approve a conditional use permit to provide outdoor storage of watercraft and watercraft trailers in conjunction with a marine warehouse at 13050 Stewart Avenue with conditions presented in memo. Second Barr. Barr, Eggers, Grundahl, Hallquist, and Smith voted for the motion. Heher opposed.

Planning and Zoning Application

City of Norwood Young America
310 Elm St. W, PO Box 59
Norwood Young America, MN 55368
Phone: (952) 467-1800 Fax: (952) 467-1818

Applicant's Name ASB Properties		Telephone Home Work/Coll																														
Address (Street, City, State, ZIP) 13050 Stewart Avenue, Norwood Young America 55368																																
Property Owner's Name (If different from above) Aaron & Angie Bean		Telephone Home Work/Coll 952-474-7942 952-270-2831																														
Location of Project 13050 Stewart Avenue, Norwood Young America 55368																																
Legal Description																																
Description of Request (Attach separate sheet, if necessary) Updated CUP for Outdoor Storage																																
<p>Proposed Action(s): Check all that apply</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Annexation \$300.00</td> <td><input type="checkbox"/> Comp Plan Amendment \$500.00 + Escrow</td> <td><input type="checkbox"/> Storm Water Plan \$250.00</td> </tr> <tr> <td><input type="checkbox"/> Application for Appeal \$150.00</td> <td><input type="checkbox"/> Sketch Plat \$200.00 + Escrow</td> <td><input type="checkbox"/> Rezoning \$350.00</td> </tr> <tr> <td><input type="checkbox"/> City Code Amendment \$250.00</td> <td><input type="checkbox"/> Site Plan \$300.00 + Escrow</td> <td><input type="checkbox"/> Street/Alley Vacation \$150.00</td> </tr> <tr> <td><input type="checkbox"/> Parking Reduction \$100.00</td> <td><input type="checkbox"/> PUD Sketch Plan \$200.00 + Escrow</td> <td><input type="checkbox"/> Zoning Text Amendment \$300.00</td> </tr> <tr> <td><input type="checkbox"/> CUP/TUP \$200.00 (Residential)</td> <td><input type="checkbox"/> PUD Plan Amendment \$300.00 + Escrow</td> <td><input checked="" type="checkbox"/> Recording Fee \$46.00</td> </tr> <tr> <td><input checked="" type="checkbox"/> CUP/TUP \$300.00 (Non Residential)</td> <td><input type="checkbox"/> PUD Final Plan \$300.00 + Escrow</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Variance \$150.00 (Residential)</td> <td><input type="checkbox"/> PUD General Concept Plan \$400.00 + Escrow</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Variance \$200.00 (Non Residential)</td> <td><input type="checkbox"/> Preliminary Plat \$350.00 + \$10.00/Lot + Escrow</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Lot Split \$200.00</td> <td><input type="checkbox"/> Final Plat \$250.00 + \$10.00/Lot + Escrow</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Public Hearing Notice \$75.00</td> <td><input type="checkbox"/> Wetland Mitigation Plan \$100.00 + Escrow</td> <td></td> </tr> </table>			<input type="checkbox"/> Annexation \$300.00	<input type="checkbox"/> Comp Plan Amendment \$500.00 + Escrow	<input type="checkbox"/> Storm Water Plan \$250.00	<input type="checkbox"/> Application for Appeal \$150.00	<input type="checkbox"/> Sketch Plat \$200.00 + Escrow	<input type="checkbox"/> Rezoning \$350.00	<input type="checkbox"/> City Code Amendment \$250.00	<input type="checkbox"/> Site Plan \$300.00 + Escrow	<input type="checkbox"/> Street/Alley Vacation \$150.00	<input type="checkbox"/> Parking Reduction \$100.00	<input type="checkbox"/> PUD Sketch Plan \$200.00 + Escrow	<input type="checkbox"/> Zoning Text Amendment \$300.00	<input type="checkbox"/> CUP/TUP \$200.00 (Residential)	<input type="checkbox"/> PUD Plan Amendment \$300.00 + Escrow	<input checked="" type="checkbox"/> Recording Fee \$46.00	<input checked="" type="checkbox"/> CUP/TUP \$300.00 (Non Residential)	<input type="checkbox"/> PUD Final Plan \$300.00 + Escrow	<input type="checkbox"/> Other	<input type="checkbox"/> Variance \$150.00 (Residential)	<input type="checkbox"/> PUD General Concept Plan \$400.00 + Escrow		<input type="checkbox"/> Variance \$200.00 (Non Residential)	<input type="checkbox"/> Preliminary Plat \$350.00 + \$10.00/Lot + Escrow		<input type="checkbox"/> Lot Split \$200.00	<input type="checkbox"/> Final Plat \$250.00 + \$10.00/Lot + Escrow		<input checked="" type="checkbox"/> Public Hearing Notice \$75.00	<input type="checkbox"/> Wetland Mitigation Plan \$100.00 + Escrow	
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<p>ALL ESCROW MUST BE PAID BY CERTIFIED CHECK Escrow Deposit \$2,000.00 Escrow Deposit - Site Plan Review: \$7,500 (Tacoma West Industrial Park), \$5,000.00 (All other site plan reviews) Escrow Deposit - Development Review (paid at Sketch Plan): \$10,000.00</p>																																
<p>ALL PLANNING & ZONING APPLICATION FEES ARE IN ADDITION TO LEGAL, ENGINEERING AND ASSOCIATED COSTS.</p>																																
<p>*APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED*</p>																																
<p>The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of Chapter 11 and Chapter 12 of the City Code and other applicable ordinances.</p>																																
Applicant's Signature: 		Date 2/12/2021																														
Fee Owner's Signature:		Date																														
<p>For Office Use Only</p>																																
Accepted By: 	Amount \$421.00	Date 2-20-2021																														

Greenwood Marina

About Us

Greenwood Marina is a family owned and operating facility of over 45 years. We have three full-time employees, Myself, my wife Angie, and Justin, and we employ around 7 seasonal crew members. We are located in St. Alban's Bay on Lake Minnetonka. We rent out 110 slips annually, and store about 80 boats on-site for the winter. We have a gas dock that provides fueling, pump-outs, water, and boating supplies. We offer cleaning services of all sorts. For mechanical we provide some in-house repairs, and utilize some other marinas close by for larger jobs. We strive to provide the best services possible to our clientele, and pride ourselves in having fantastic relationships with our customers. Since we live on site at the marina, our slip customers enjoy the family, home-style setting that is not present at other marinas on the lake. Our commitment to environmentally good practices is at the forefront of our business platform, we are part of the Green Marina program, and are diligent in using and finding new methods that are least harmful to our natural resources. We are also honored to be named "Best Marina" via local votes in the Sun Sailer 4 years in a row.

Intent and Usage in Norwood

The need for us to meet demand for winter storage and provide more robust mechanical services has become apparent, which has necessitated our decision to acquire off-site property. Our goal is to meet the demands of our current clients as well as being able to provide services for potential new clients in the Norwood area. As we provide immediate winter storage solutions, we are looking to phase in buildings to provide indoor accommodations. We will be looking to build our mechanical services as to not be reliant on other entities. As we do grow to meet demand and provide all the services our customers require, we expect job opportunities for different aspects in our business. We are excited to be able to work with local talent as we see our vision come to fruition.

Initially we plan to utilize the outdoor impervious areas of the lot for storage of boats of many shapes and sizes over the winter months. We will be using white shrink-wrap to blend with the winter setting, and will be tucking boats in locations on the lot that are as hidden from view as much as possible. The most traffic coming and going from the property will be a month in the spring during launching season, and a month in the fall during haul-out, roughly April and October, respectively. For the first year or so we do not anticipate much in and out traffic aside

from those couple months, and the boats that end up in storage on the site will stay there and will not see much movement over the winter. As we grow and more boats are stored on the property, we will look to implement our first building for indoor storage. The ultimate goal is once we have enough boats to fill a storage building (about 50 max) we would look to then construct another building to supply indoor storage.

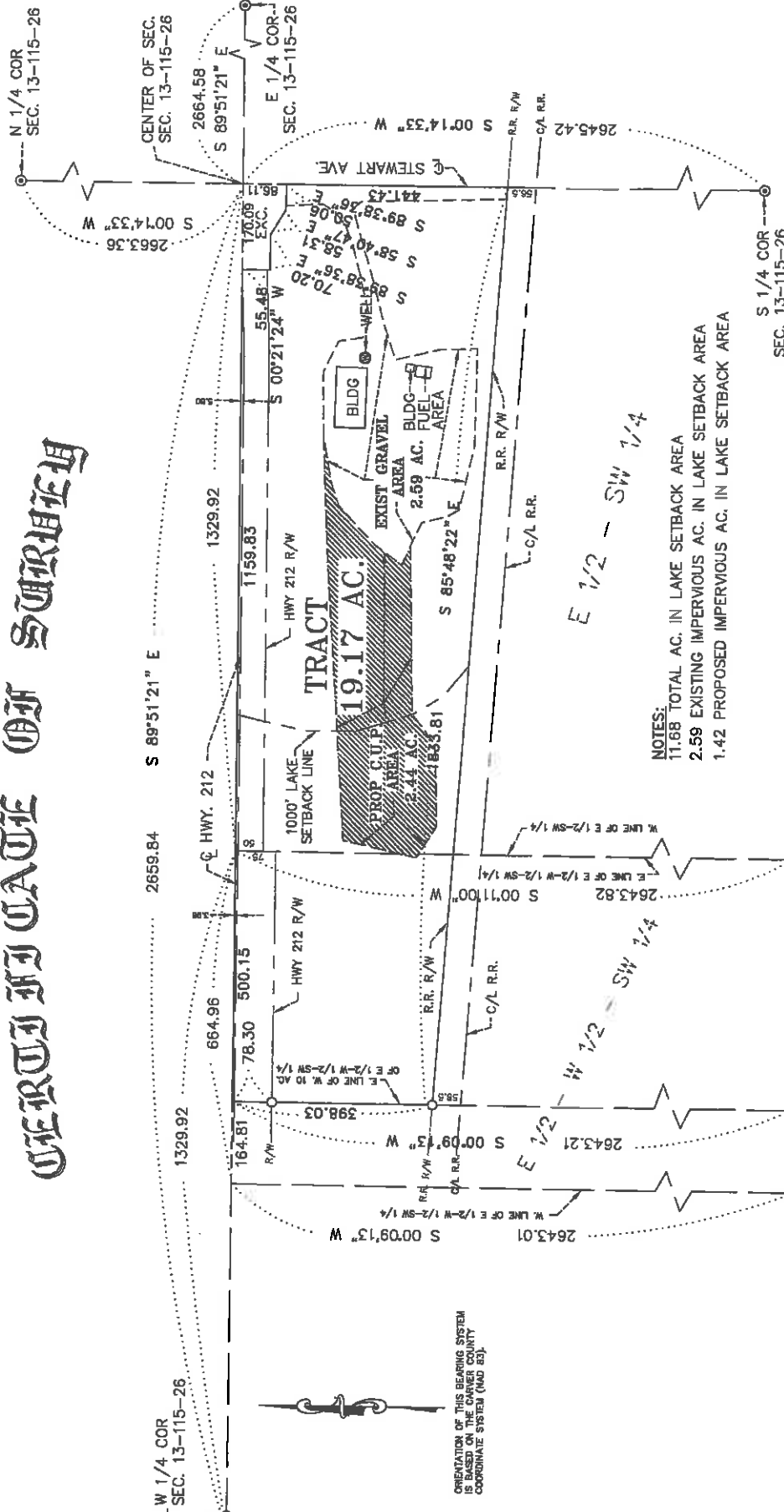
As for mechanical services, we expect those to be pretty minimal out of the gate. There is a dearth in quality marine technicians at the moment, and we do not anticipate the ability to store more than a couple dozen boats on site with our current staff. Therefore we would expect a gradual increase in repairs and other maintenance services in conjunction with the increase of on-site storage. Some other services we may offer down the road may be boat cleaning and detailing, gelcoat/fiberglass work and repair, Bimini and Tonneau repair, and marine sales. We will advertise mechanical and other services more when we are certain we can provide high quality work at a larger volume.

We are excited to work with local businesses and individuals in the community. We have strong ties to Lake Minnetonka and the surrounding area in many aspects. We have great relationships with many other businesses of all shapes and forms. We look forward to creating new relationships in Norwood as well. The hope is we can have cross platform relationships that benefit all involved. We hope we can add services that represent local needs as well as our current clients' needs, and can assimilate into the community as we get up and running in different areas of our business. We thank the city and residents of Norwood for giving us an opportunity to expand our business for the future needs within our industry.

Sincerely,

Aaron and Angie Bean, Justin Ryan, and The Greenwood Crew

WATER OF SURFACE



NOTES:
 11.68 TOTAL AC. IN LAKE SETBACK AREA
 2.59 EXISTING IMPERVIOUS AC. IN LAKE SETBACK AREA
 1.42 PROPOSED IMPERVIOUS AC. IN LAKE SETBACK AREA

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

AVERY GROCHOW, LS
 DATE 2/7/18 REGISTRATION NO. 15475
 REVISED: 3/7/18

LAND SURVEY FOR
 MOLNAU TRUCKING
 PART OF SW 1/4
 SEC. 13, T115, R26 YOUNG AMERICA TOWNSHIP
 CARVER COUNTY, MINNESOTA
 © DENOTES CARVER CO. MONUMENT
 ○ DENOTES IRON PIPE FOUND
 SCALE: 1 INCH = 200 FEET
 Feb., 2018 FILE NO. 3354



ORIENTATION OF THIS BEARING SYSTEM
 IS BASED ON THE CARVER COUNTY
 COORDINATE SYSTEM (NAD 83)



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 2/14/2021

NOT TO SCALE
THIS DRAWING IS FOR INFORMATION ONLY AND DOES NOT REPRESENT A CONTRACT. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

SHEET

0



RAM CONSTRUCTION SERVICES
1000 10th Street, Suite 100
Minneapolis, MN 55401
612-338-8888
www.ramconstruction.com

GREENWOOD MARINA
NORWOOD-YOUNG AMERICA, MN

NEW BUILDING POOL

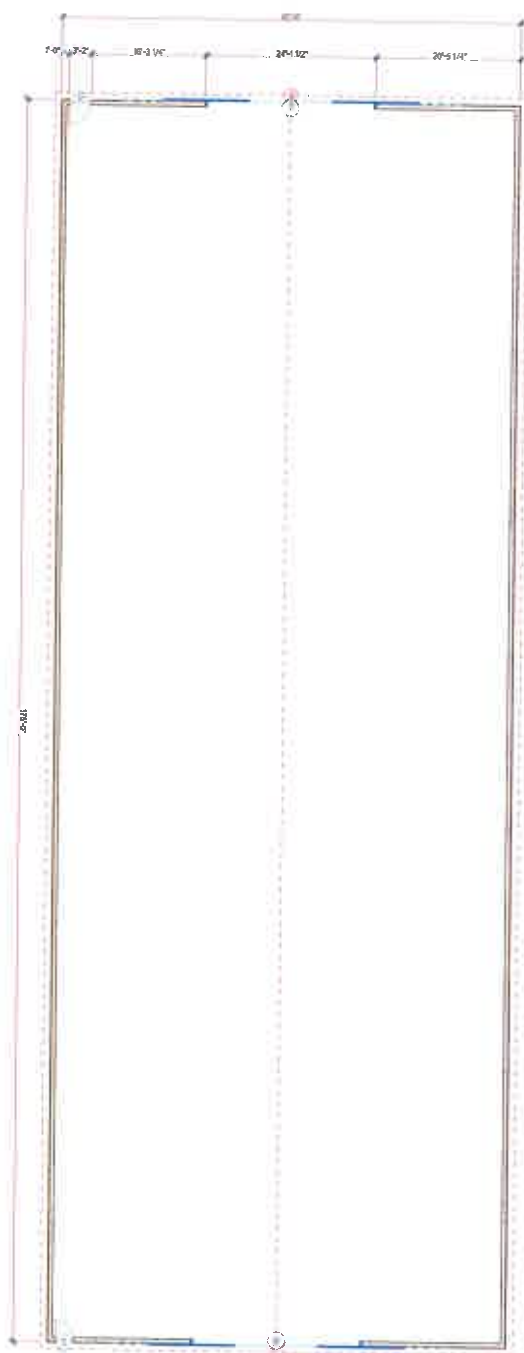
REV	DATE	DESCRIPTION
1	08/27/2020	PLAN 001A

PROJECT
DATE: 08/27/2020
DRAWN BY: KAL



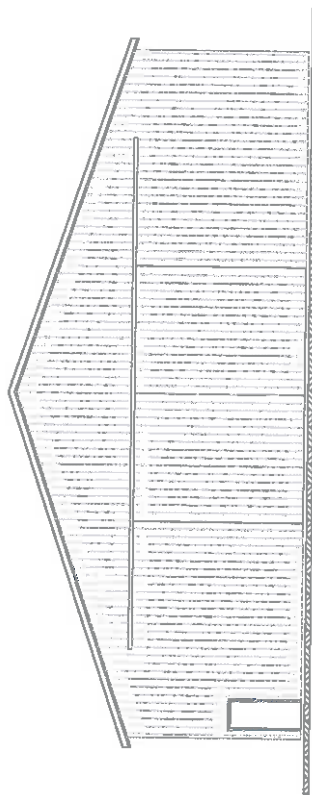
1 Full Site Plan

1 Floor Plan

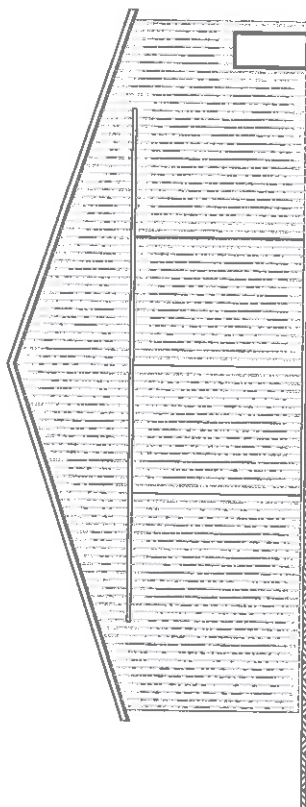


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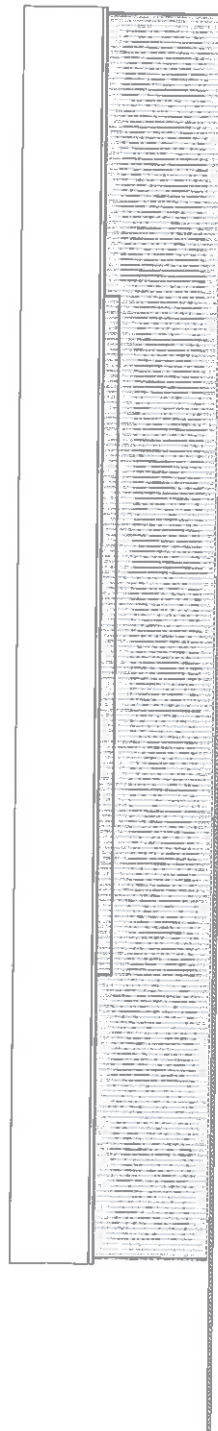
SHEET OF 0	<p>RAM CONSTRUCTION SERVICES</p> <p>200 Industrial Drive Winnetka, Minnesota 55093</p> <p>763-485-0844 763-770-0705 Fax: 763-485-0844 www.ramconstruction.com</p>	NEW BUILDINGS FOR:		NO. 1 2 3 4 5	PLAN ITEM 	BY DATE 	PROJECT:
		GREENWOOD MARINA NORWOOD-YOUNG AMERICA, MN				DATE 01/27/2021	
						DRAWN: K.H.	



1 EAST ELEVATION



2 WEST ELEVATION



3 NORTH ELEVATION

Property Card	Parcel ID Number 580130300
----------------------	-----------------------------------

Taxpayer Information
Taxpayer Name MOLNAU PROPERTIES LLC
Mailing Address PO BOX 359 NYA, MN 55368-



Property Address
Address 13050 STEWART AVE City NYA, MN 55368

Parcel Information			
Uses	Commercial	GIS Acres	19.45
		Net Acres	16.74
		Deeded Acres	16.79
		Plat	
		Lot	
		Block	
Tax Description ALL THAT P/O E1/2 SW1/4 & E1/2 W1/2 SW1/4 LYING NLY OF RR R-O-W LINE. EXC: W 10 AC OF E1/2			

Building Information		
Building Style	Above Grade Finished Sq Ft	Bedrooms
Year Built	Garage	

Miscellaneous Information				
School District 0108	Watershed District WS 067 CARVER CO WMO	Homestead N	Green Acres N	Ag Preserve N

Assessor Information			
Estimated Market Value	2019 Values (Payable 2020)	2020 Values (Payable 2021)	Last Sale
Land	\$343,100.00	\$343,100.00	Date of Sale 6/30/2014
Building	\$225,300.00	\$220,500.00	Sale Value \$595,000.00
Total	\$568,400.00	\$563,600.00	

The data provided herewith is for reference purposes only. This data is not suitable for legal, engineering, surveying or other similar purposes. Carver County does not guarantee the accuracy of the information contained herein. This data is furnished on an 'as is' basis and Carver County makes no representations or warranties, either expressed or implied, for the merchantability or fitness of the information provided for any purpose. This disclaimer is provided pursuant to Minnesota Statutes §466.03 and the user of the data provided herein acknowledges that Carver County shall not be liable for any damages, and by using this data in any way expressly waives all claims, and agrees to defend, indemnify, and hold harmless Carver County, its officials, officers, agents, employees, etc. from any and all claims brought by anyone who uses the information provided for herein, its employees or agents, or third parties which arise out of user's access. By acceptance of this data, the user agrees not to transmit this data or provide access to it or any part of it to another party unless the user includes with the data a copy of this disclaimer.

RESOLUTION NO. 2021-10

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW OUTDOOR STORAGE AND A MARINE WAREHOUSE OPERATION AT 13050 STEWART AVENUE

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, AJB Properties (Aaron and Angie Bean) (the "Applicant") have applied for a Conditional Use Permit to allow outdoor storage and a marine warehouse operation (the "Use") at 13050 Stewart Avenue, in Norwood Young America (the "Property"); and

WHEREAS, the Property is zoned I-1, Light Industrial District; and

WHEREAS, the City of Norwood Young America requires a conditional use permit for outdoor storage, a proposed subordinate accessory use, in the I-1, Light Industrial District; and

WHEREAS, the Applicant makes the following representations which the City accepts as a good faith description of the intended activity:

1. Principal use of the property proposed is Indoor and outdoor storage of watercraft and watercraft trailers. Outdoor storage is to be limited to existing impervious surfaces. Outdoor storage will not be located on turf surfaces.
2. Future plans are to provide additional indoor storage in new structures as demand dictates. Proposed locations of additional indoor storage areas were included in application.
3. Watercraft repair as a subordinate use is also proposed with potential to increase over time.
4. Traffic to and from the site will peak in spring and fall.
5. No new impervious surface is proposed.

WHEREAS, the City of Norwood Young America Planning Commission held a public hearing to consider the Applicants' request for the conditional use permit during the regular meeting on March 2, 2021; and

WHEREAS, the Planning Commission considered public input and reviewed the request during the regular meeting on March 2, 2021; and

WHEREAS, the Planning Commission recommended the City Council approve the request contingent on several limiting conditions; and

WHEREAS, the City Council reviewed the request during the March 22, 2021 regular City Council meeting.

NOW THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The Applicant has requested a Conditional Use Permit to allow for outdoor storage of watercraft and watercraft trailers and operation of a marine warehouse at 13050 Stewart Avenue in the I-1, Light Industrial District.
2. Warehouses and accessory outdoor storage is a conditional use in the I-1, Light Industrial District.
3. The use is consistent with goals, policies and objectives of the Comprehensive Plan and the future land use map contained in the 2040 Norwood Young America Comprehensive Plan.
4. The proposed use will not have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements, subject to certain conditions listed below.
5. The proposed use will not have an undue impact on the public health safety or welfare, subject to certain conditions listed below.
6. The proposed use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood.
7. The proposed use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.
8. The use shall, in all other respects, conform to the applicable regulations of the district in which it is located.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves the Applicants' request for a Conditional Use Permit to allow outdoor storage and a marine warehouse operation, on the subject property, subject to the following conditions:

1. The "Use" is outdoor storage of watercraft related to principal use of the subject property for warehouse storage of watercraft. Ancillary repair of watercraft may occur indoors at the subject property addressed as 13050 Stewart Avenue, the "Property".
2. Outdoor storage is limited to watercraft and watercraft related trailers and shall only occur on existing impervious surfaces as identified in "Exhibit A" attached hereto. Outdoor storage shall be screened by existing berm and vegetation on the berm shall be maintained for additional screening. Outdoor storage shall not occur on turf. Existing impervious surfaces including gravel surfaces shall not be expanded.
3. Watercraft stored on site shall be reasonably licensed and operable during suitable conditions. Junk watercraft and/or salvage storage is prohibited.
4. Watercraft stored outdoors shall be prepared to withstand Minnesota winters without fluid discharge onto impervious surfaces.
5. Review of building occupancy by the Building Official.
6. Construction of proposed future buildings as contained in the application for review shall be subject to zoning and building code review and approval.
7. All signage shall require submittal of a sign permit application and approval by the Zoning Administrator and/or Building Official.
8. This approval is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.
9. This approval shall expire one year after date of approval unless the Applicants have commenced construction of the Use on the Property.

10. Approval of this conditional use permit does not approve any future expansion or associated improvements on-site. Construction of new structures and/or expansion of the existing structure shall require zoning approval and building permit issuance. The facilities included for illustration in the application are acknowledged as potential future structures but not approved under this conditional use permit.

Approved by the City Council this 22nd day of March 2021.

Carol Lagergren, Mayor

ATTEST:

Angela Brumbaugh, City Clerk/Treasurer

EXHIBIT A OUTDOOR STORAGE AREA





To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Consulting Planner

Date: March 22, 2021

Re: Ordinance Rezoning 710 Faxon Road

Applicants: Cologne Enterprises LLC (Troy and Jo Eiden, Modern Design)
Green Velvet Properties II LLC

Subject Property Address: 710 Faxon Road (former grocery store)


Property ID: 588500010 and 588500020

Legal Description: Lot 1, Block 1 and the West 125 feet of Lot 2, Block 1 as measured along the North and South lines thereof, Young America Industrial Park, Carver County MN

Zoning Class Existing: C-2 General Commercial District

Zoning Class Proposed: B-I Business Industrial District

Request: Consider Ordinance Rezoning subject property from C-2 General Business to B-I Business Industrial District to provide for manufacturing of cabinets at subject site.

 = Area Proposed for Rezoning
Blue – BI District
Red – C-2 District



BACKGROUND

Jo and Troy Eiden (Cologne Enterprises LLC) are purchasing 710 Faxon Road from Green Velvet Properties II LLC. The subject property is the former location of a grocery store and is proposed to be re-purposed as a cabinet manufacturing facility. The facility will complement the Eiden's Modern Design business in Cologne. An application, narrative describing the request submitted by the Applicants and a proposed floor plan are included for information.

No changes in the building footprint are proposed at this time. Any change in the building footprint in the future requires zoning and building code approval. At this time the Applicants propose:

1. The placement of a dust collector exterior to the south side of the building adjacent to Industrial Boulevard,
2. Adding an overhead door to west side of building (parking lot), and
3. Painting of structure (longer term).

APPLICANT REPRESENTATIONS

The Applicants represent:

1. Proposed use of building:
 - a. Start with cabinet assembly, parts would be cut in Cologne and delivered to subject site on pallets
 - b. Assembled cabinets finished in OSHA approved spray booth/spray line
 - c. After finishing hardware, drawer slides, and door hinges installed
 - d. The finished product would be loaded in the back of the building from the loading docks into our cubetrucks to be delivered to jobsites
 - e. Stored in building: hardwood, sheet stock, hardware, hinges, drawer slides, misc. supplies
Stored in OSHA approved flammable cabinets: paint, stain, finish
2. Intended changes to building:
 - a. Interior: install (OSHA approved) finishing spray booth and finishing machine
 - b. Interior: install (OSHA approved) make up air units for the spray booth and finishing machine
 - c. Interior: Table saw, miter box and up-cut saw
 - d. Interior (future) add the following pieces of machinery: planer, sander, router, edge bander
 - e. Exterior: Dust collector (approx. collector dimensions: 10' x 10' x 25' tall)
 - f. Exterior: Garbage dumpster in parking lot
 - g. Exterior façade: Add overhead door for receiving materials
 - h. Exterior façade: paint the building and the dust collector to match, hopefully within the first few years
3. Hours of operation: 6 a.m. to 6 p.m.
4. Number of employees: Initially 7-10; potentially increasing to 25.
5. Truck traffic: initially about six trips per day, mostly cube-trucks.
6. Potential expansion of building footprint

REVIEW

Rezoning criteria:

The Applicants have petitioned for rezoning to from C-2 General Business to B-I Business Industrial District. Existing B-I zoning abuts the subject parcels to the east; therefore, the rezoning will not constitute "spot zoning". The Metropolitan Council indicates an amendment to the 2040 Comprehensive Plan is not necessary. The code does not specify review criteria or required standards for approving a rezoning request.

The Code standard is as follows:

Subd. 1 Adoption. This chapter may be amended, changed or altered only by a favorable (two-thirds) majority vote of all members of the City Council, and only after a public hearing has been duly advertised and held by the Planning Commission.

DISCUSSION: This Section applies to rezoning and text amendments to the land use code. The applicable standard doesn't include minimum review criteria. It is noted the vote threshold exceeds that required by Statute for this rezoning classification. The Applicants are requesting the properties be rezoned to B-I Business Industrial to provide for cabinet manufacturing.

Change in zoning use:

Parking:

There are currently 112 parking spaces at the site, including six handicap accessible spaces. There are striped pedestrian routes on site. City code requires manufacturing or processing plants provide one parking space for each employee on the major shift and one parking space for each motor vehicle customarily kept on the premises. The minimum code requirement appears to be exceeded.

Architectural Standards

Section 1245.03, Subd. 4 provides:

Subd. 4 Loading and Refuse Areas. Screening of service yards, refuse, and waste-removal areas, loading docks, truck parking areas, and other areas which tend to be unsightly shall be accomplished by use of walls, privacy fencing, dense planting, or any combination of these elements. Screening shall block views from public right-of-way.

The City should discuss how intended loading area and refuse collection described in the Applicant's narrative relate to this requirement. Screening of the intended loading area would appear impractical while screening of refuse containers likely achievable.

Lighting

No change in site lighting is included in the application. If exterior lighting is proposed the standards included in Section 1245.08 of the Code relating to placement, light intensity, glare, and cut-offs shall be met.

Landscaping

No change in the building footprint is proposed at this time. Any future expansion is subject to standards included in Section 1255.05 of the Code relating to landscaping standards for expansion of non-residential uses.

Performance Standards

The standards of Section 1245.01 apply to the proposed use going forward, including but not specifically limited to: Subd. 2 (noise and vibration), Subd. 3, (smoke and particulate matter), and Subd. 4 (odor).

Signage

Any proposed signage requires issuance of an administrative permit.

Building Code Change in Occupancy/Permit Required

The City Building Official shall review the proposed change in occupancy. Permits/changes as required by the Building Official shall apply.

PC RECOMMENDATION

The Planning Commission held a public hearing on the rezoning request at their regular March meeting. Draft meeting minutes are attached. Following review and discussion the Commission recommended the City Council approve the rezoning provided:

1. The standards of Section 1245.01 apply to the proposed use going forward, including but not specifically limited to: Subd. 2 (noise and vibration), Subd. 3, (smoke and particulate matter), and Subd. 4 (odor).
2. Administrative staff review and approval of a screening plan for the dust collector and dumpster.
3. Review and approval of the proposed occupancy by the Building Official.
4. Future changes to the use of the property or changes to the building shall be approved by the City as required under applicable sections of the City Code.

ACTION

The City Council is to consider rezoning of the property addressed as 710 Faxon Road. An ORDINANCE contemplating conditional approval of the rezoning is attached. A summary for publication is also attached for consideration.

ATTACHMENTS:

1. Memo
2. Application Materials
3. Draft Planning Commission meeting minutes
4. Ordinance rezoning property addressed as 710 Faxon Road from C-2 General Commercial to B-1 Business Industrial District.
5. Summary for publication.

Heher asked how boats were shrink wrapped. Bean explained the process.

Smith inquired as to typical size of boats at Greenwood Marine operation. Bean stated largest boat is about 34 feet. Bean noted larger boats can't pass under bridge to get into the bay. Bean noted average size of boats is 26-28 feet.

Heher asked if Bean would bring most boats to/from the site by pick-up or if the owners would bring them to/from the site. Bean noted a little of both. Bean stated that once the site was up and operating he expected more people bringing more boats to/from the site. Bean noted he is expecting a slow start to storage but growing over time.

Smith asked if Greenwood Marine had a mechanic on site at this time. Bean stated that their plan is to grow into that over time. He noted it is very difficult to hire mechanics at this time.

Smith opined most marinas have clubhouse and goodies area. He asked if Bean was going to have anything for sale at this Norwood Young America location. Bean stated no retail to start with just storage and light mechanical, he was undecided about long term but didn't anticipate any retail at this time.

Motion Smith, second Eggers to close the public hearing at 6:44 p.m. Motion carried unanimously.

D. Ordinance Rezoning 710 Faxon Road from C-2 General Commercial to B-1 Business Industrial.

Chairperson Heher opened the public hearing at 6:44 p.m.

Strack stated Jo and Troy Eiden (Cologne Enterprises LLC) are purchasing 710 Faxon Road from Green Velvet Properties II LLC. The subject property is the former location of a grocery store and is proposed to be re-purposed as a cabinet manufacturing facility. The facility will complement the Eiden's Modern Design business in Cologne. An application, narrative describing the request submitted by the Applicants and a proposed floor plan are included in the packet.

No changes in the building footprint are proposed at this time. Interior changes include adding a spray booth, machinery and equipment. Any change in the building footprint in the future requires zoning and building code approval. At this time the Applicants propose: (1) The placement of a dust collector exterior to the south side of the building adjacent to Industrial Boulevard, (2) Adding an overhead door to west side of building (parking lot), and (3) Painting of structure (longer term).

The Applicants further represent the proposed use of the building will be (1) initially, cabinet assembly, with parts would be cut in Cologne and delivered to subject site on pallets; (2) assembled cabinets would be finished and hardware applied; (3) finished cabinets would be loaded in the back of the building from the loading docks into cube-trucks to be delivered to jobsites; and, (4) supplies including hardwood, hardware, paint, stain, and finish would be stored on site.

Hours of operation are proposed to be from 6 a.m. to 6 p.m. Hours of operation: 6 a.m. to 6 p.m. Initial employment is expected to be 7-10 with potential to increase to 25. The Applicants expect initially about six trucks per day will service the operation, mostly cube-trucks.

Existing B-I zoning abuts the subject parcels to the east; therefore, the rezoning will not constitute "spot zoning". The Metropolitan Council indicates an amendment to the 2040 Comprehensive Plan is not necessary. The code does not specify review criteria or required standards for approving a rezoning request.

Strack stated there are currently 112 parking spaces at the site, including six handicap accessible spaces. There are striped pedestrian routes on site. City code requires manufacturing or processing plants provide one parking space for each employee on the major shift and one parking space for each motor vehicle customarily kept on the premises. The minimum code requirement appears to be exceeded.

Architectural standards contained in Section 1245.03, Subd. 4 of the code require screening of loading and refuse areas so as to shield views from public rights of way. The City should discuss how intended loading area and refuse collection described in the Applicant's narrative relate to this requirement. Strack opined screening of the intended loading area would appear impractical while screening of refuse containers likely achievable.

No change in site lighting is included in the application. If exterior lighting is proposed the standards included in Section 1245.08 of the Code relating to placement, light intensity, glare, and cut-offs shall be met.

No change in the building footprint is proposed at this time. Any future expansion is subject to standards included in Section 1255.05 of the Code relating to landscaping standards for expansion of non-residential uses.

The standards of Section 1245.01 apply to the proposed use going forward, including but not specifically limited to: Subd. 2 (noise and vibration), Subd. 3, (smoke and particulate matter), and Subd. 4 (odor).

Any proposed signage requires issuance of an administrative permit.

The Building Official will have to approve the change in occupancy.

The Applicant is in attendance. Notice of public hearing has been published, posted, and mailed to adjacent property owners. No comment for or against the proposed rezoning has been received.

Helget stated he had not received comment for or against the request either.

Heher introduced the Applicants and invited them to speak.

Jo Eiden introduced herself and Troy Eiden. Jo Eiden provided a brief history of business which was started 1991 in rural Cologne. They purchased Cologne Lumber Yard in 2000. They mostly make residential cabinetry but do some commercial as well. They have completed five additions in Cologne and now operate 48,000 square feet there. They have 49 employees, including Jo and Troy Eiden.

T. Eiden stated they intend to use the property at 710 Faxon Road as a smaller version of their operation in Cologne. They will begin by putting a dust collector on south side of the building. Eiden explained vendor trips would likely be a couple a day, less than internal trips between locations. Long term Eiden anticipates the facility could house 20-30 employees.

Eiden stated he would like to know he could add onto the building and was looking for specific input on

that.

Strack noted building addition would need separate site plan approval. She opined lot area seemed sufficient for addition but impervious surface coverage could be an issue. District maximum is 80 percent.

Heher asked Commissioners for comments and questions. Smith opined there was a large amount of underutilized area available to the Applicant which was previously used for parking. Smith inquired whether or not outdoor storage was envisioned. T. Eiden stated storage would occur inside. Eiden noted all doors stay shut as they use air conditioning. It is also a concrete structure. Eiden opined noise originating inside should be minimal outside.

Smith confirmed a proposed new overhead door location was not near existing loading dock. T. Eiden confirmed.

Heher noted work hours are 6 a.m. to 6 p.m. He inquired as to whether employees worked a split shift or other arrangement. T. Eiden confirmed some employees show up earlier, others a bit later so in essence a split or flex shift.

Heher asked where the garbage dumpster was to be located.

T. Eiden noted the dumpster was needed for waste materials and he was open to suggestions as to where it should be best located. He stated it could be a covered roll-off container and that in Cologne they use a grinder before putting materials in garbage.

Smith stated a preference for screening of dumpster and dust collector. Smith inquired about dust collector. T. Eiden noted in Cologne the dust collector and a wagon are on site. Sawdust is used as bedding by local farmer. Smith asked where the collector was proposed. Smith noted the middle of the grass area on south side of building.

Grundahl stated he had concerns about dust collector. He asked how noisy the system was. T. Eiden invited Commissioners to their Cologne location to listen to the dust collector. He stated the current dust collector in Cologne was relatively close to houses and seemed to function. T. Eiden noted a wall could be added if needed, he opined noise would not likely be an issue.

Smith asked if the dust collector had a decibel rating. T. Eiden said none available. Grundahl inquired as to whether odor or material escaped from the spray room. T. Eiden stated spray booth has to be OSHA approved and approved by the Building Official. He noted there may be a bit of odor detected, similar to a cabinet shop in Waconia.

Heher inquired if the dumpster could be closer to the dust collector. T. Eiden agreed. Heher asked if there would be one or two overhead doors added to front of building. One door is proposed at this time.

Heher confirmed the Eiden's were concerned about a building addition. T. Eiden noted the potential to add onto the building is an important consideration.

Heher asked for input from the public. Forst alluded to limited interest in the building for reuse as grocery store and asked Helget if that was the case. Helget noted the representatives of the building owner could better address that question.

Laura Gill, Realtor spoke to outreach conducted to grocery store operators. She opined the numbers didn't work for a grocery store at 710 Faxon Road. She stated that based on her experience it was unlikely to reopen as a grocery store. She understood the City needs and wants a grocery store but in her opinion the most interest in the building has been for light industrial purposes.

T. Eiden stated Modern Design doesn't want to upset citizens in any way about use of the building for a grocery store. He stated if a grocery store is interested in the building he and Jo would rescind offer.

Heher inquired if a purchase agreement was signed. Gill confirmed.

Roz Peterson introduced herself as representing the seller of the building. She opined the existing building was a great amenity and grocery store but it was no longer located in a great location for a grocery store. She urged Commissioners to support the rezoning.

Motion Grundahl, second Smith to close the public hearing at 7:18 p.m. Motion carried unanimously.

- E. Ordinance Amending Repealing and Replacing Section 1215 of the City Code Pertaining to Nonconformance Expansion.

Chairperson Heher opened the public hearing at 7:19 p.m.

Strack stated the Planning Commission is to hold a public hearing on a proposed ordinance repealing and replacing Section 1215 pertaining to Nonconforming Uses, Structures, and Lots. The ordinance is intended to provide more flexibility for non-conforming properties. The proposed amendment defines expansion of a nonconforming use, defines a process and review standards for administrative permits, and defines a process and review standards for issuance of nonconformance expansion permits. The proposed ordinance defines when administrative permits and nonconformance expansion permits may be issued. Draft language has been developed with input from the City Council, City Attorney, and the Planning Commission. The Planning Commission and Council have reviewed the proposed amendment in work session. A copy of the draft language is included in the packet.

Notice of public hearing has been published and posted. No comment for or against the proposed ordinance change has been received.

Motion Smith, second Eggers to close the public hearing at 7:22 p.m. Motion carried unanimously.

6. New Business.

- A. Zoning Code Amendment to Allow Indoor Storage Facilities in the C-2 General Commercial District.

Heher introduced the agenda item.

Strack noted the list of proposed CUP conditions and/or code amendment to allow indoor self-storage in C-2 may be right for the City or may not be right for the City it was up to officials to decide. She noted recommended CUP conditions can be changed and the Planning Commission's recommendation can be different from that of the City Council.

Eggers inquired if a CUP could be issued for a single property or does it have to be entire building.

D. Ordinance Rezoning 710 Faxon Road from C-2 General Commercial to B-1 Business Industrial.

Chairperson Heher introduced the agenda item and spoke about rezoning process.

Strack stated the existing B-I zoning abuts the subject parcels to the east; therefore, the rezoning will not constitute "spot zoning". The Metropolitan Council indicates an amendment to the 2040 Comprehensive Plan is not necessary. The code does not specify review criteria or required standards for approving a rezoning request just that a two-thirds majority vote is required.

If the Commission considers a favorable recommendation the following conditions are proposed:

1. The standards of Section 1245.01 apply to the proposed use going forward, including but not specifically limited to: Subd. 2 (noise and vibration), Subd. 3, (smoke and particulate matter), and Subd. 4 (odor).
2. Review and approval of the proposed occupancy by the Building Official.
3. Future changes to the use of the property or changes to the building shall be approved by the City as required under applicable sections of the City Code.

Strack noted the Commission should have additional discussion on screening and perhaps impervious surface.

Smith clarified the Commission should address screening of the dumpster, surface access to the dust collector, and impervious surface. Heher agreed.

Eggers inquired if the dust collector could be moved closer to the parking lot. T. Eiden confirmed. Additional discussion about dust collector occurred. Dust collector will be taller than building.

Smith expressed support for screening the dust collector and the garbage dumpster. Barr supported screening. Other Commissioners concurred.

Strack noted impervious surface calculations would need to be run if new impervious was being added. She noted a potential additional condition to the rezoning recommendation could be submittal of a screening sketch for administrative approval.

Motion Smith, to recommend the City Council approve an Ordinance rezoning 710 Faxon Road from C-2 General Commercial to B-I Business Industrial with conditions proposed by staff and another condition providing for administrative review and approval of a screening plan for the dust collector and dumpster. Second Eggers. Motion carried unanimously.

E. Ordinance Amending Repealing and Replacing Section 1215 of the City Code Pertaining to Nonconformance Expansion.

Chairperson Heher announced the agenda topic.

Plan for 710 Faxon Road

We would like to utilize the building at 710 Faxon Road for cabinetry manufacturing. We currently have a custom cabinetry facility in Cologne MN and this would be a secondary location for our operation.

Because the property is currently zoned C-2 General Commercial, we would need to have the property re-zoned as B-1 Business Industrial.

Set up/Improvements:

If we are able to obtain the re-zoning approval and purchase the property, the following is the set up and the pieces of machinery we intend to use in the space:

1. Install (OHSA approved) finishing spray booth and finishing machine
2. Install (OSHA approved) make up air units for the spray booth and finishing machine
3. Dust collector (approx. collector dimensions: 10' x 10' x 25' tall)
4. Table saw, miter box and up-cut saw
5. Garbage dumpster in parking lot
6. Add overhead door for receiving materials
7. Over the next few years, add the following pieces of machinery: planer, sander, router, edge bander
8. Paint the building and the dust collector to match, hopefully within the first few years

Process/Plan for Building use:

If we are able to obtain the re-zoning approval and purchase the property, following is the process we would most likely following:

1. Start by just doing assembly in NYA (we would cut parts in Cologne and deliver them to NYA on pallets)
2. After assembling the cabinets, we would finish them in an OSHA approved spray booth/spray line
3. The final process would be installing hardware, drawer slides, door hinges
4. The finished product would be loaded in the back of the building from the loading docks into our cube trucks to be delivered to jobsites
5. Stored in building: hardwood, sheet stock, hardware, hinges, drawer slides, misc. supplies
6. Stored in OSHA approved flammable cabinets: paint, stain, finish

Typical hours of operation: 6 a.m. to 6 p.m.

Number of workers: Approx. 7 to 10 to start (potentially 25+ over the years, if growth continues)

Truck traffic, incoming: Approx. 2 deliveries per day receiving materials and 2 company trucks bringing cut parts from Cologne

Truck traffic, outgoing: Approx. 2 company cube trucks loading and leaving each day with cabinets

Potential expansion: Would like the option to be able to expand into the parking lot (West), and move parking to the south side of the building

Legal description: Lot 1, Block 1 and the West 125 feet of Lot 2, Block 1 as measured along the North and South lines thereof, Young America Industrial Park, Carver County MN

Planning and Zoning Application

City of Norwood Young America
510 Elm St. W. PO Box 99
Norwood Young America, MN 55368
Phone: (952) 467-1800 Fax: (952) 467-1818

Applicant's Name Cologne Enterprises, LLC		Telephone Home: 952-466-4766 Work/Cell: 612-719-5849
Address (Street, City, State, ZIP) 209 Paul Ave S, Cologne MN 55322		
Property Owner's Name (If different from above) Green Velvet Properties II, LLC		Telephone Home: 952-892-1792 Work/Cell:
Location of Project 710 Faxon Road, N/A, MN 55397		
Legal Description Lot 1, Block 1 and the West 125 feet of Lot 2, Block 1 as measured along the North and South lines thereof, Young America Industrial Park, Carver County, MN		
Description of Request (Attach separate sheet if necessary) Switch from C-2 General Commercial to B-1 Business District (Park)		
Annexation \$300.00 Application for Appeal \$150.00 City Code Amendment \$250.00 Parking Reduction \$100.00 CUP/UP \$200.00 (Residential) CUP/UP \$300.00 (Non-Residential) Variance \$150.00 (Residential) Variance \$200.00 (Non-Residential) Lot Split \$200.00 <input checked="" type="checkbox"/> Public Hearing Notice \$75.00	Proposed Action(s): Check all that apply Comp Plan Amendment \$500.00 + Escrow Sketch Plan \$200.00 + Escrow Site Plan \$300.00 + Escrow PUD Sketch Plan \$200.00 + Escrow PUD Plan Amendment \$300.00 + Escrow PUD Final Plan \$300.00 + Escrow PUD General Concept Plan \$400.00 + Escrow Preliminary Plat \$350.00 + \$10.00/Lot + Escrow Final Plat \$250.00 + \$10.00/Lot + Escrow Wetland Mitigation Plan \$100.00 + Escrow	Storm Water Plan \$250.00 <input checked="" type="checkbox"/> Rezoning \$650.00 Street/Alley Vacation \$150.00 Zoning Text Amendment \$300.00 Recording Fee \$45.00 Other
ALL ESCROW MUST BE PAID BY CERTIFIED CHECK Escrow Deposit \$2,000.00 Escrow Deposit - Sketch Plan Review \$7,500 (Carver County Industrial Park) \$5,000.00 (all other site plan reviews) Escrow Deposit - Development Review (paid at Sketch Plan) \$10,000.00		
ALL PLANNING & ZONING APPLICATION FEES ARE IN ADDITION TO LEGAL ENGINEERING AND ASSOCIATED COSTS. *APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED*		
The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of Chapter 11 and Chapter 12 of the City Code and other applicable ordinances.		
Applicant's Signature <i>[Signature]</i>		Date 2-10-21
Res Owner's Signature <i>James R. Peterson, Green Velvet Properties II, LLC</i>		Date 2-10-21
For Office Use Only		
Accepted By <i>Steve Helgeson</i>	Amount \$425.00	Date 2-10-2021

Loading—our
cube trucks

Loading—our
cube trucks

Finishing area/Spray booth to start
Hope to add finish line in future

Assembly area to start.
Equipment that we would add over
the next few years:

Sander

Router

Edgebander

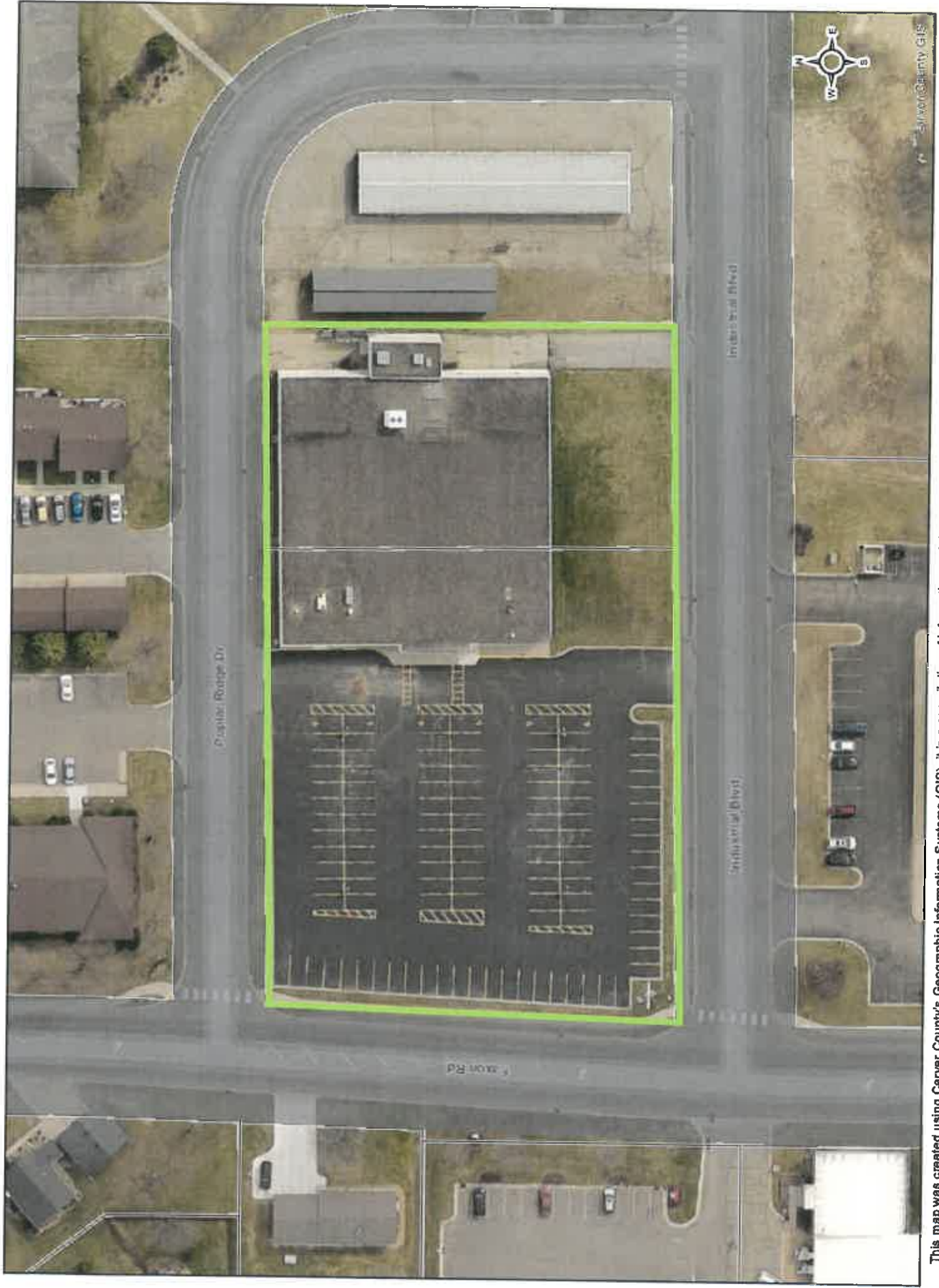
Planer

Dust
Collector

Overhead Door—unloading

Truck Route

Parking Lot



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 2/14/2021

Property Card	Parcel ID Number 588500010
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Taxpayer Information
Taxpayer Name GREEN VELVET PROPERTIES II LLC C/O DIANE PETERSON, CONSERVATO
Mailing Address 12295 162ND ST W LAKEVILLE, MN 55044-



Property Address
Address 710 FAXON RD City NYA, MN 55397

Parcel Information			
Uses	Commercial	GIS Acres	1.36
		Net Acres	
		Deeded Acres	
		Plat	
		YOUNG AMERICA INDUSTRIAL PARK	
		Lot	001
		Block	001
Tax Description OLD # 95.5500010			

Building Information		
Building Style	Above Grade Finished Sq Ft	Bedrooms
Year Built	Garage	

Miscellaneous Information				
School District	Watershed District	Homestead	Green Acres	Ag Preserve
0108	WS 067 CARVER CO WMO	N	N	N

Assessor Information			
Estimated Market Value	2019 Values (Payable 2020)	2020 Values (Payable 2021)	Last Sale
Land	\$181,800.00	\$181,800.00	Date of Sale 11/30/2007
Building	\$1,152,300.00	\$1,152,300.00	Sale Value \$1,744,000.00
Total	\$1,334,100.00	\$1,334,100.00	

The data provided herewith is for reference purposes only. This data is not suitable for legal, engineering, surveying or other similar purposes. Carver County does not guarantee the accuracy of the information contained herein. This data is furnished on an 'as is' basis and Carver County makes no representations or warranties, either expressed or implied, for the merchantability or fitness of the information provided for any purpose. This disclaimer is provided pursuant to Minnesota Statutes §466.03 and the user of the data provided herein acknowledges that Carver County shall not be liable for any damages, and by using this data in any way expressly waives all claims, and agrees to defend, indemnify, and hold harmless Carver County, its officials, officers, agents, employees, etc. from any and all claims brought by anyone who uses the information provided for herein, its employees or agents, or third parties which arise out of user's access. By acceptance of this data, the user agrees not to transmit this data or provide access to it or any part of it to another party unless the user includes with the data a copy of this disclaimer.

Property Card	Parcel ID Number 588500020
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Taxpayer Information
Taxpayer Name GREEN VELVET PROPERTIES II LLC C/O DIANE PETERSON, CONSERVATO
Mailing Address 12295 162ND ST W LAKEVILLE, MN 55044-



Property Address
Address
City

Parcel Information			
Uses	Commercial	GIS Acres	0.65
		Deeded Acres	
		Plat	YOUNG AMERICA INDUSTRIAL PARK
		Lot	002
		Block	001
Tax Description LOT 2 EXC: E 124.56' THEREOF OLD # 95.5500020			

Building Information		
Building Style	Above Grade Finished Sq Ft	Bedrooms
Year Built	Garage	

Miscellaneous Information				
School District	Watershed District	Homestead	Green Acres	Ag Preserve
0108	WS 067 CARVER CO WMO	N	N	N

Assessor Information			
Estimated Market Value	2019 Values (Payable 2020)	2020 Values (Payable 2021)	Last Sale
Land	\$86,800.00	\$86,800.00	Date of Sale 8/4/1993
Building	\$0.00	\$0.00	Sale Value \$13,000.00
Total	\$86,800.00	\$86,800.00	

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**CITY OF NORWOOD YOUNG AMERICA
ORDINANCE NO. 333**

AN ORDINANCE REZONING PROPERTY ADDRESSED AS 710 FAXON ROAD FROM C-2, GENERAL COMMERCIAL DISTRICT TO B-I, BUSINESS INDUSTRIAL DISTRICT.

- I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA HEREBY ORDAINS:**
- II. THE FOLLOWING DESCRIBED PROPERTY IS HEREBY REZONED FROM C-2, GENERAL COMMERCIAL DISTRICT TO B-I, BUSINESS INDUSTRIAL DISTRICT:**

Property ID: 588500010 and 588500020

Legal Description: Lot 1, Block 1 and the West 125 feet of Lot 2, Block 1 as measured along the North and South lines thereof, Young America Industrial Park, Carver County MN

III. FINDINGS:

- A. The rezoning is consistent with the intent of the Zoning Code and of the 2040 Comprehensive Plan.
- B. The rezoning is consistent with the public health, safety, and welfare.

IV. APPROVAL SUBJECT TO THE FOLLOWING CONDITIONS:

- A. The standards of Section 1245.01 apply to the proposed use going forward, including but not specifically limited to: Subd. 2 (noise and vibration), Subd. 3, (smoke and particulate matter), and Subd. 4 (odor).
- B. Administrative staff review and approval of a screening plan for the dust collector and dumpster.
- C. Review and approval of the proposed occupancy by the Building Official.
- D. Future changes to the use of the property or changes to the building shall be approved by the City as required under applicable sections of the City Code.

V. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.

Adopted by the City of Norwood Young America on this 22nd day of March 2021.

Carol Lagergren, Mayor

Attest:

Angela Brumbaugh, City Clerk/Treasurer

**City of Norwood Young America
Summary of Ordinance No. 333
Amending City Code Chapter 12, Land Use**

The City of Norwood Young America on March 22, 2021 adopted Ordinance No. 333 entitled "An Ordinance rezoning property addressed as 710 Faxon Road from C-2, General Commercial District to B-1, Business Industrial District". Ordinance adoption provided rezoning of the subject property.

The Ordinance becomes effective upon its passage and publication according to law. A copy of the complete Ordinance No. 333 is available for review at the Norwood Young America City Offices, located at 310 Elm St. W. If you have any questions, please contact the City at (952) 467-1800.



To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Consulting Planner

Date: March 22, 2021

Re: Ordinance Repealing and Replacing Section 1215 of the City Code Pertaining to
Nonconformance Expansion

BACKGROUND

Over the past several months the City Council and Planning Commission have discussed adding flexibility for non-conforming use standards. The Council is to consider a proposed ordinance repealing and replacing Section 1215 pertaining to Nonconforming Uses, Structures, and Lots. The proposed amendment defines expansion of a nonconforming use, defines a process and review standards for administrative permits, and defines a process and review standards for issuance of nonconformance expansion permits. The proposed ordinance defines when administrative permits and nonconformance expansion permits may be issued.

Draft language has been developed with input from the City Council, City Attorney, and the Planning Commission. The Commission held a public hearing on the proposed code amendment and recommends approval of the ordinance.

Please find a copy of the proposed ordinance attached.

ACTION

The City Council is to take action on the proposed amendment through a MOTION. If the Council approves the amendment, summary publication is to be considered.

ATTACHMENTS

1. Draft Ordinance Repealing and Replacing Section 1215 of the City Code Pertaining to Nonconformance Expansion
2. Summary for publication

**CITY OF NORWOOD YOUNG AMERICA
ORDINANCE NO. 334**

**AN ORDINANCE REPEALING AND REPLACING SECTION 1215 OF THE
CITY CODE RELATING TO NONCONFORMING USES, STRUCTURES,
AND LOTS.**

I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS CHAPTER 12, SECTION 1215 OF THE CITY CODE SHALL BE REPEALED AND THE REPLACED WITH THE FOLLOWING:

1215.01 Purpose. It is the purpose of this section to provide for the regulation of existing structures, uses and lots that do not conform to the requirements of the district in which they are located and to specify the requirements, circumstances and conditions under which the nonconformity may be continued.

1215.02 Regulations.

- A. Any nonconformity, including the lawful use or occupation of land or premises existing at the time of the effective date of this chapter may be continued, including through repair, replacement, restoration, maintenance, or improvement, but not including expansion, unless:
 - 1. The nonconformity or occupancy is discontinued for a period of more than one year; or
 - 2. Any nonconforming use is destroyed by fire or other peril to the extent of greater than 50 percent of its market value, and no building permit has been applied for within 180 days of when the property is damaged. In this case, the City may impose reasonable conditions upon a building permit in order to mitigate any newly created impact on adjacent property.

For purposes of this Section, "expansion" of a nonconformity shall include, but not be limited to, expansion of the nonconformity to a portion of the property not previously utilized, reduction of the size of the parcel containing the nonconformity by subdivision or lot line adjustment, or the intensification of the character of or operation of the nonconformity.

- B. A nonconforming use shall not be changed to another nonconforming use. When any nonconforming use has been changed to a conforming use, it shall not thereafter be changed to any nonconforming use.
- C. A nonconforming use may be changed to lessen the nonconformity of that use. A nonconformity may not be so altered as to increase the nonconformity.
- D. A nonconforming lot shall be deemed buildable if it is a lot of record as of the date of adoption of this Ordinance, the proposed building meets all of the setback requirements and is a conforming use of the zoning district within which located and the site is able to be connected to city sewer and water systems.

E. Expansion of Nonconformance.

1. A non-conforming use of a structure, a non-conforming use of land or a non-conforming use of a structure and land may only be extended or expanded, including by expansion of a building or structure or on the land outside the building, upon issuance of either an Administrative Permit or a nonconformance expansion permit. The expansion of uses which would be prohibited generally in the applicable zoning district not be allowed by an administrative permit or nonconformance expansion permit. The Administrative Permit process is intended for expansions of nonconforming structures or uses which have minor impacts on adjacent properties. Nonconformance Expansion Permits are required for instances which may impact the adjacent locale. Nonconformance Expansion Permits include review by the Planning Commission and action by the City Council. Notices shall be mailed to property owners within 350 feet of the subject property.
2. Expansion of Nonconformance review shall be as provided herein.

Proposed Expansion	Zoning District									
	R-1	R-2	R-3	R-4	RC-1	C-2	C-3	B-I	I-1	TA
Expansion of conforming aspects of a nonconforming structure	A	A	A	A	A	A	A	A	A	NA
Expansion of a single nonconforming aspect of a structure	AP	AP	AP	AP	NEP	NEP	NEP	NEP	NEP	NA
Expansion of two or more nonconforming aspects of a structure	NEP	NEP	NEP	NEP	NEP	NEP	NEP	NEP	NEP	NA
Expansion of nonconforming structure associated with a nonconforming use	NA	NA	NA	NA	V	V	NA	V	V	NA

A = Allowed AP = Administrative Permit Required NEP = Nonconformance Expansion Permit Required NA = Not Allowed V = Variance Required (as per Section 1210.04 of the City Code as may be amended)

3. Administrative Permit Review.

a. Administrative Permit Process.

- i. Administrative permits shall be reviewed by the Zoning Administrator following receipt of a complete application in a form required by the City and an associated application fee.
- ii. An administrative permit for expansion of a nonconforming structure shall be issued provided the Zoning Administrator finds the request satisfies required Administrative Permit Review Criteria set forth in this Section. The Zoning Administrator may place reasonable conditions on approval of the Administrative Permit.

b. Administrative Permit Review Criteria.

- i. The proposed use of the property is consistent with 2040 Comprehensive Plan.
- ii. The proposed expansion is an allowable use in the assigned zoning classification.

- iii. The proposed expansion does not result in an increase of the non-conformance. For example if the required setback is 30 feet and the structure is setback 25 feet, decreasing the setback to 24 feet would be an intensification and not allowed.
 - iv. The proposed expansion does not involve an expansion of an existing nonconforming permitted, conditional, accessory, or interim use of the property.
 - v. The proposed expansion was not the subject of a variance request in the past.
 - vi. The proposed expansion is limited to one (1) aspect of the structure.
 - vii. The proposed expansion does not result in the need for a variance or create an additional non-conformance.
 - viii. The proposed expansion is in keeping with the visual environment in the existing locale and will not lead to increased visual clutter or increased outdoor storage.
 - ix. The proposed expansion results in no measurable increase in traffic generated to/from the site.
 - x. The proposed expansion is capable of being accommodated by existing drinking water, stormwater, and sanitary sewer systems.
 - xi. The proposed expansion will not increase noise, vibration, smoke, dust, odors, heat, electrical interference, or glare detectable at any property line.
- c. If Administrative Permit Review Criteria are not achieved, property owner may apply for a nonconformance expansion permit.

4. Nonconformance Expansion Permit Review,

a. Nonconformance Expansion Permit Process.

- i. Nonconformance Expansion Permits shall be reviewed by the Planning Commission and City Council following receipt of a complete application in a form required by the City and an associated application fee.
- ii. The Planning Commission shall consider a proposed Nonconformance Expansion Permit pursuant to required review criteria included in this Section. Following review of the Nonconformance Expansion Permit request, the Planning Commission shall forward to the City Council a recommendation to approve or deny the request. The Planning Commission may propose reasonable conditions on the proposed approval of a Nonconformance Expansion Permit.

- iii. The City Council shall review the Nonconformance Expansion Permit request and the recommendation of the Planning Commission and take action to approve or deny the request. The City Council may place reasonable conditions on the proposed approval of a Nonconformance Expansion Permit.

b. Nonconformance Expansion Permit Review Criteria.

- i. The proposed use of the property is consistent with 2040 Comprehensive Plan.
- ii. The proposed expansion is an allowable use in the assigned zoning classification.
- iii. The proposed expansion does not result in an increase of the non-conformance. For example if the required setback is 30 feet and the structure is setback 25 feet, decreasing the setback to 24 feet would be an intensification and not allowed.
- iv. The proposed expansion does not involve an expansion of an existing nonconforming permitted, conditional, accessory, or interim use of the property.
- v. The proposed expansion is in keeping with the visual environment in the existing locale and will not lead to increased visual clutter or increased outdoor storage.
- vi. The proposed expansion results in no measurable increase in traffic generated to/from the site.
- vii. The proposed expansion is capable of being accommodated by existing drinking water, stormwater, and sanitary sewer systems.
- viii. The proposed expansion will not increase noise, vibration, smoke, dust, odors, heat, electrical interference, or glare detectable at any property line.
- ix. If adjacent to park or trail the Parks and Recreation Commission shall provide a recommendation on the proposed expansion.
- x. If the site is within the C-3 Downtown District, the proposed expansion must be consistent with Design Guidelines contained in Exhibit B of the Downtown Redevelopment Plan dated December, 2018 as may be amended.

1215.03 Exceptions.

- A. This section does not apply to sexually oriented business, as defined by this chapter.
- B. The City may impose upon nonconformities reasonable regulations to prevent and abate nuisances and to protect the public health, welfare and safety.
- C. Notwithstanding Section 1215.02 A. the City shall regulate the repair, replacement, maintenance, improvement, or expansion of nonconforming uses and structures in floodplain and shoreland areas to the extent necessary to maintain eligibility in the National Flood Insurance Program and not increase flood damage potential or increase the degree of obstruction to flood flows in the floodway.

II. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.

Adopted by the City of Norwood Young America on the 22nd day of March 2021.

Carol Lagergren, Mayor

Attest:

Angela Brumbaugh, City Clerk

**City of Norwood Young America
Summary of Ordinance No. 334
Amending City Code Chapter 12, Land Use**

The City of Norwood Young America has adopted Ordinance No. 334 entitled "Ordinance Repealing and Replacing Section 1215 of the City Code Pertaining to Nonconformance Expansion". Following is a summary of the adopted ordinance:

The Ordinance defines expansion of a nonconforming use, defines a process and review standards for administrative permits, and defines a process and review standards for issuance of nonconformance expansion permits. The proposed ordinance defines when administrative permits and nonconformance expansion permits may be issued.

Effective Date: This ordinance becomes effective upon its passage and publication according to law. The ordinance was adopted by the City Council on March 22, 2021.

A copy of the complete Ordinance No. 334 is available for review at the Norwood Young America City Offices, located at 310 Elm St W. If you have any questions, please contact the City at (952) 467-1800.



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: March 22, 2021
SUBJECT: Reciprocal Temporary Relocation Agreement with Citizens State Bank

At the February 22, 2021 regular City Council meeting, Perry Forst, President Citizens State Bank, requested the Council consider establishing a mutual agreement between the City and the Bank, in the event of a disaster where the Bank or City was unable to provide business operations at its current location, the other party would provide the means as a temporary alternative site. The Council consented to entering such an agreement.

Enclosed is the proposed Reciprocal Temporary Relocation Agreement. The agreement is intended to implement the Business Continuity/Disaster Recovery Plan by either entity and is to be a short-term solution in the event of a disaster.

The recommendations of the City's insurance carrier (LMCIT) have been incorporated into the Agreement. The City's attorney has also reviewed the Agreement and found it acceptable.

Recommended Motion

Motion to approve the Reciprocal Temporary Relocation Agreement between the City of Norwood Young America and Citizens State Bank Norwood Young America.

Norwood Young America

Business Continuity/ Disaster Recovery Planning Reciprocal Temporary Relocation Agreement

This document serves as a Reciprocal Temporary Relocation Agreement between Citizens State Bank Norwood Young America and the City of Norwood Young America. This agreement is intended to implement the Business Continuity/Disaster Recovery Plan by either entity and be a short-term solution in the event of a disaster. This agreement will allow each entity to continue to meet the needs of their customers while arranging a more permanent solution.

If a disaster event occurs at either location, the entity not impacted agrees to provide the following:

1. Space for a limited number of employees to serve the public.
2. Access to available phone jacks to establish land line numbers.
3. Access to available data jacks to establish internet connections.
4. Allow for temporary signage at the alternate location.
5. Allow for annual testing of the Business Continuity/Disaster Recovery Plan.

Additional requirements:

1. Each guest entity will defend and indemnify the host entity for claims against the host entity caused by the guest entity's actions.
2. Each guest entity will carry general liability insurance with the host entity added as an additional insured to ensure the guest entity's indemnification obligation.
3. Each guest entity will insure its own property, to include any money stored on site, and to waive any rights of recovery against the host entity for the loss of its property.

It is the intent of each entity to use best efforts to provide the accommodations outlined above. However, if circumstances beyond either entity's control prevents it from providing assistance, the entity will not be bound to provide the intended outlined items.

This agreement does not have a stated maturity date. It will stay in effect until such time as either party gives a 30-day notice of intent to cancel.

Signed,

Citizens State Bank Norwood
Young America

By _____

Title _____

Date _____

Signed,

City of Norwood Young America

By _____

Title _____

Date _____



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: March 22, 2021
SUBJECT: Historic Bandshell Relocation to Legion Park

At the September 14 and 28, 2020 regular City Council meetings, the Council considered a request from LaVonne Kroells representing the Willkommen Heritage & Preservation Society, to relocate a historic Bandshell located at 226 Reform Street S. to the Norwood Young America Legion Park. LaVonne stated the entire cost for moving the Bandshell and doing the necessary structural improvements would be paid solely by the Heritage Society.

- The Bandshell was inspected by the City's Building Official and a report was provided at the September 28th meeting.
- The Bandshell is to be placed approximately 25-feet east of the open park shelter. Enclosed are pictures taken last Fall identifying the proposed location by the "blue" stakes.
- Enclosed is a GIS aerial photo showing the current location of the Bandshell at 226 Reform Street S. and the approximate new location in Legion Park.
- Enclosed are the proposed Agreements with Danielle Beisell (Donor) and Willkommen Heritage & Preservation Society.

Upon approval of the two Agreements, I will proceed with preparing a Request for Quotes for moving the Bandshell to Legion Park, installation of a concrete pad, and the structural improvements. Three local contractors have been identified to solicit quotes from.

Recommended Motion:

Motion to approve the Bandshell Agreement between the City of Norwood Young America and the Willkommen Heritage & Preservation Society.

Motion to approve the Bandshell Donation Agreement between the City of Norwood Young America and Danielle Beisell.

Norwood Young America



25.5' east of open pavilion





CITY OF NORWOOD YOUNG AM

226 Reform St. S. - Bandshell

Map Date: 3/18/2021



BANDSHELL AGREEMENT

This Agreement ("Agreement") is entered into by and between the City of Norwood Young America, Minnesota ("City") and the Willkommen Heritage & Preservation Society ("Heritage Society") pursuant to Minnesota Statutes sections 465.03 and 471.15-471.19.

WHEREAS, pursuant to Minnesota Statutes section 471.17, the City is authorized to accept gifts and bequests for the benefit of public recreational services; and

WHEREAS, the Heritage Society approached and proposed to the City that it accept a Bandshell donation from Danielle Beisell, 226 Reform Street S., Norwood Young America, (Donor) to be placed in Legion Park; and

WHEREAS, the City and the Heritage Society mutually desire to enter into this Agreement for the purpose of defining the specific terms and conditions for the City's acceptance of the Bandshell and the Heritage Society's financial obligations for relocating the Bandshell to Legion Park and making structural improvements to the Bandshell.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Condition of Acceptance of Bandshell Donation.** The Bandshell shall be donated by Danielle Beisell to the City. The City maintains final decision-making authority with respect to structural improvements and maintenance, and any expenditure of funds related thereto.
2. **Heritage Society Financial Responsibility.** The Heritage Society shall be financially responsible for all costs associated with removing the Bandshell from the Donor's property and relocating it to Legion Park, and performing structural improvements to include installing a cement base to set the Bandshell onto, reroofing, facia improvements, and any other improvements directed by the City. The Heritage Society shall reimburse the City for said costs upon 30-days of City invoice. The Heritage Society shall be responsible for the cost of providing a sign identifying the history of the bandshell.
3. **City Responsibility.** The City shall solicit quotes from reputable contractors for moving the Bandshell from the Donor's property to Legion Park, and for the structural improvements described in paragraph 2.
4. **Effective Date of Agreement.** This Agreement will not become effective unless and until approved by the City Council of the City of Norwood Young America at a duly called meeting.

5. **Relationship of the Parties.** Nothing in this Agreement may be construed to create a partnership, joint venture, or independent contractor relationship between the parties. The parties are not authorized and have no power under this Agreement to take any action that could legally bind the other party. The parties' relationship is governed solely by this Agreement.
6. **Authority.** Each party represents that the execution and performance of this Agreement has been duly authorized by all necessary action on its part and that this Agreement is binding and enforceable in accordance with its terms.
7. **Governing Law.** This Agreement and the rights of the parties will be governed, construed, and enforced in accordance with the laws of the State of Minnesota.
8. **Severability.** If any provision of this Agreement is found to be unenforceable by a court of law, the remaining portions of this Agreement will remain in full force and effect.
9. **Entire Agreement; Amendment; Copies.** This Agreement constitutes the full and complete agreement between the parties with respect to the Bandshell donation. The parties to this Agreement have not relied on any promise, representation, statement, or inducement that is not expressly stated in this Agreement. No changes to this Agreement are valid unless they are in writing and signed by both parties. A copy of this Agreement will have the same legal effect as the original.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the dates shown below. By signing below, each party specifically acknowledges that it has read this Agreement and that it understands and voluntarily agrees to be legally bound by all terms of the Agreement.

CITY OF NORWOOD YOUNG AMERICA

**WILLKOMMEN HERITAGE &
PRESERVATION SOCIETY**

By: _____
Its Mayor

By: Laraine Kneller
Its President

By: _____
Its City Administrator

Date: 3-17-21

Date: _____

BANDSHELL DONATION AGREEMENT

This Bandshell Donation Agreement ("Agreement") is entered into by and between the City of Norwood Young America, Minnesota ("City") and Danielle Beisell ("Donor") pursuant to Minnesota Statutes sections 465.03 and 471.15-471.19.

WHEREAS, pursuant to Minnesota Statutes section 465.03, the City is authorized to accept gifts and donations of real and personal property and to maintain them for the benefit of its citizens in accordance with the terms prescribed by the donor; and

WHEREAS, Donor has offered to donate a Bandshell located on the Donor's property to the City to be placed in Legion Park, a city public park; and

WHEREAS, the City and Donor mutually desire to enter into this Agreement for the purpose of defining the specific terms and conditions for the donation and acceptance of the Bandshell.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Purpose of Donation.** The Donor shall donate the Bandshell to the City, which presently intends to place it in Legion Park to be enjoyed by park users. The City maintains final decision-making authority with respect to structural improvements and maintenance, and any expenditure of funds related thereto.
2. **Agreement is Contingent.** This Agreement is contingent upon the City entering into an agreement with the Willkommen Heritage & Preservation Society who will be financially liable for the costs associated with removing the Bandshell from the Donor's property, relocating it to Legion Park, and performing such structural improvements as defined in that Agreement between the two parties to include the Heritage Society providing a sign identifying the history of the bandshell.
3. **Effective Date of Agreement.** This Agreement will not become effective unless and until approved by the City Council of the City of Norwood Young America at a duly called meeting.
4. **Relationship of the Parties.** Nothing in this Agreement may be construed to create a partnership, joint venture, or independent contractor relationship between the parties. The parties are not authorized and have no power under this Agreement to take any action that could legally bind the other party. The parties' relationship is governed solely by this Agreement.
5. **Authority.** Each party represents that the execution and performance of this Agreement has been duly authorized by all necessary action on its part and that this Agreement is binding and enforceable in accordance with its terms.

6. **Governing Law.** This Agreement and the rights of the parties will be governed, construed, and enforced in accordance with the laws of the State of Minnesota.
7. **Severability.** If any provision of this Agreement is found to be unenforceable by a court of law, the remaining portions of this Agreement will remain in full force and effect.
8. **Entire Agreement; Amendment; Copies.** This Agreement constitutes the full and complete agreement between the parties with respect to the Bandshell donation. The parties to this Agreement have not relied on any promise, representation, statement, or inducement that is not expressly stated in this Agreement. No changes to this Agreement are valid unless they are in writing and signed by both parties. A copy of this Agreement will have the same legal effect as the original.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the dates shown below. By signing below, each party specifically acknowledges that it has read this Agreement and that it understands and voluntarily agrees to be legally bound by all terms of the Agreement.

CITY OF NORWOOD YOUNG AMERICA

DANIELLE BEISELL

By: _____
Its Mayor

By: 
Danielle Beisell

By: _____
Its City Administrator

Date: 03.18.2021

Date: _____

RASW: 107245



Date: March 22, 2021
To: Mayor Lagergren and Members of the City Council
From: Park and Recreation Commission
Re: Bench Donation Program

With the recent increase in donations for benches, staff reviewed the Bench Donation Program guidelines and is recommending the following changes:

- Benches will be ordered quarterly (March, June, September and December) to minimize shipping costs and staff time.
- Beginning in 2022, the Park and Recreation Commission will cover the cost of shipping in their budget. Shipping charge is a flat fee for up to 10 benches at \$160. Therefore, approximate yearly cost is $\$160 \times 4 \text{ shipments} = \640 per year.
- Citizens will be charged a flat rate of \$650 to cover the cost of the bench and two lines of engraving. Additional lines of engraving will be charged at \$45 per line.
- The city GIS consultant, Allison, has created a map of current bench placement and will work on a map of future placement options to share with interested citizens.

Attached please find an updated brochure and a thank you letter template.

Recommendation: Motion to approve changes to the Bench Donation Program guidelines.

Norwood Young America

The City of Norwood Young America Bench Donation Program



You can recognize a special person or event in your life through a lasting gift to our community. Bench donations provide places for rest and relaxation, allowing everyone to enjoy the beauty of our local parks and trail system. You might want to donate a bench to celebrate a 50th wedding anniversary or a milestone birthday or to recognize a family member or mentor.

Through the Bench Donation Program, individuals or families may purchase and donate a bench for one of our many beautiful parks, trail corridors or specified commercial areas. Your donation of \$650 will provide a lasting memory while enhancing the park and trail system, which is used daily by people of all ages.



Your generous donation will be recognized and appreciated by all with an engraved plaque honoring the individual or event.

A map of available placement options is available at City Hall.

The city will provide the cement foundation and will be responsible for maintenance in the future.

If you are interested in becoming a part of this amazing program, please complete the information below and return this form to:

City of Norwood Young America
310 Elm Street West, PO Box 59
Norwood Young America MN 55368
(952) 467-1800

City staff will contact you to finalize the details. Thank you for your heartfelt contribution to the City of Norwood Young America.

Name: _____

Address: _____

Phone Number: _____

Engraving (up to two lines): _____



Date:

Name
Street Address
City, State, Zip Code

Dear Mr. and Mrs. _____

Thank you for your donation of \$625 to cover the cost of a donated bench to the City of Norwood Young America Bench Donation Program. We are so grateful for your heartfelt contribution to our community. Your bench will be a wonderful addition to our park and trail system.

Your bench will have the following engraving: _____ and will be located at:
_____.

The city will provide the cement foundation and will be responsible for maintenance of this bench in the future. We are so proud to support you in honoring your _____.

Thank you for working with us to make Norwood Young America a welcoming and beautiful community.

Sincerely,

Members of the Park and Recreation Commission
Charlie Storms, Chairman
Sharilyn Feltmann
Bill Grundahl
Karla Horman
Julie Kuenzel
Jim Zellmann

Norwood Young America

310 Elm Street West PO Box 59 - Norwood Young America MN 55368 - (952)467-1800 - www.cityofnya.com



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: March 22, 2021
SUBJECT: Review Highway 212 Lighting Plan and authorize proceeding with RFQs

At the March 16th regular Parks & Recreation Commission meeting, the Commission reviewed the enclosed Highway 212 Trail Lighting Plan and recommends approval to the City Council. The plan consists of the installation of 42 bollards and 7 light poles. Also enclosed are illustrations of the illumination levels for both the bollards and light poles. Lastly, enclosed is a draft Request for Quotes for the lighting installation project. Four electrical contractors have been identified to solicit quotes from and they are:

Xtreme Electrical Services, Norwood Young America
Choice Electric, Shakopee
Egan Company, Brooklyn Park
Granite Ledge Electrical Contractors, Foreston

Requested Action

- Review the Trail Lighting Plan and determine if acceptable
- Review draft RFQ and if acceptable, authorize proceeding with soliciting contractor quotes for the lighting installation project.

Recommended Motion:

Motion to authorize proceeding with soliciting quotes for the Highway 212 Trail Lighting Project.

Norwood Young America

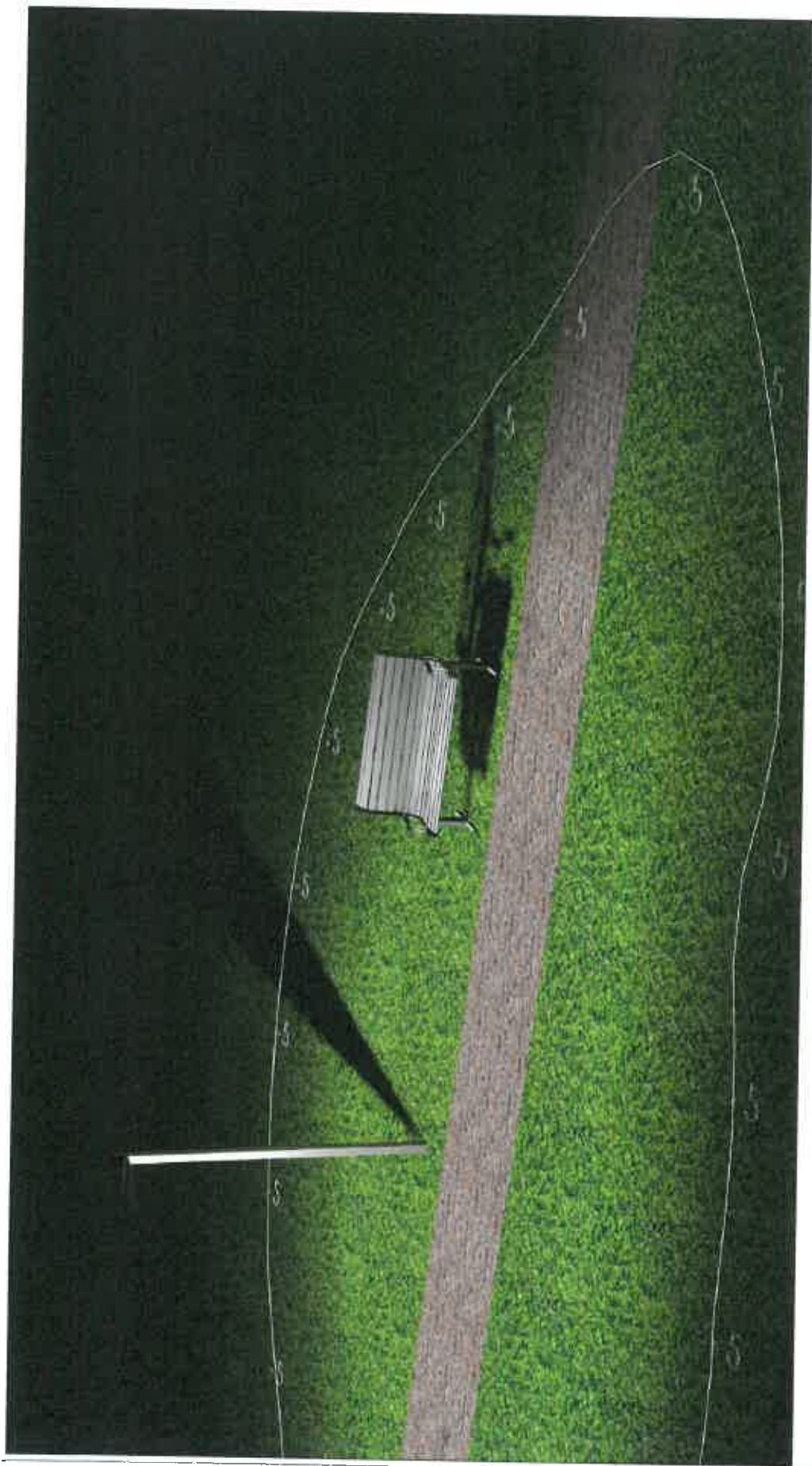


Highway Project 12

SCALE 137425

Luminaire Schedule									
Symbol	Qty	Label	Arrangement	Description	LLD	UDF	LF	App. Lum. Lumens	App. Watts
●	1	B	SINGLE	MRB-LEI-30L-ACR-S-40	0.960	1.000	0.990	2642	

This lighting plan represents illumination levels calculated from luminosity data taken from computerized lighting calculations. The lighting plan was prepared in accordance with Society (IES) approved methods. Actual performance of any manufacturing workplace may vary due to a number of factors, including but not limited to, lighting fixture type, reflectance of electrical utilities, tolerance in lamp/fixture and other factors. This lighting plan is not intended to be used as a design or construction document. It is intended to be used as a reference tool for lighting design and construction. The lighting plan is not intended to be used as a construction document or as a final document for a lighting project.



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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© 1999 Ford Motor Co.

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Linsinger's Schedule									
Symbol	Qty	Label	Arrangement	Description	LLB	QIP	LLF	App. Loc. Lug-nut	App. Volls
-	1	A	SINGLE	3/8" (1-1/4" - 3/4" - 2-1/2" - 7/8") - 12 Hk.	0.965	1.030	1.100	5427	68.2

[illegible]



REQUEST FOR QUOTES

HIGHWAY 212 TRAIL LIGHTING INSTALLATION PROJECT

City of Norwood Young America
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes for the installation of LED lighting along the existing U.S. Highway 212 trail, in Norwood Young America, Minnesota. The scope of work consists of the installation of new service cabinets fed from Xcel Energy. The new services will feed the LED bollards and LED light poles to be located along the trail.
- B. Responses submitted must provide complete information as indicated in this request. Please submit quote by **1:00 p.m., Tuesday, April 6, 2021.**
City of Norwood Young America
Attention: Tony Voigt
P.O. Box 59
Norwood Young America, MN 55368
- C. Questions and inquiries regarding this request should be directed to:
Tony Voigt
Public Service Director
P.O. Box 59
Norwood Young America, MN 55368
(320) 761-5008
tvoigt@cityofnYA.com

II. Scope of Work

- A. Conduit and Wire
- 1" HDPE conduit (UL listed)
 - Copper wiring type XHHW-2
 - Sized in accordance with the NEC
 - Voltage drop to be taken into consideration
- B. Handholes
- Handholes to be installed as needed for pulling points and splicing
 - Handholes to be Quazite or similar construction
 - Tier 8 strength rating
- C. Furnish and Install two (2) New Services
- EMI 200A Lighting Panel
 - Siemens 100 Amp Main Breaker Load Center
 - 200 Amp Single Phase NEMA 3R Meter Socket
 - Hand – Off – Auto Switch
 - Viewing Window
 - 30 Amp 4 Pole Definite Purpose Contactor Rated 120 Volts
 - Contactor to be controlled by photo cell

D. Furnish and Install (42) Bollards

- LSI Industries LED Bollard
- Part No. MRB-LED-30L-ACR-A-UNV-DIM-40-BRZ
- Bronze in Color
- 30 Watts
- 4000 K Color Temperature

E. Furnish and Install (7) LED Area Lights

- LSI Industries LED Area Light with Pole
- Part No. SLM-LED-9L-SIL-2-UNV-DIMN-40-70CRI-BRZ
- Bronze in Color
- 68 Watts
- 4000 K Color Temperature

F. Furnish and Install (7) Light Poles

- LSI No. 4SQ-B3-S11G-15-S-BRZ (Pole)
- LSI No. 4SQ-STL-PL-3/4x30-11BC KIT BCVR 4BC BRZ (Accessories)
- Bronze in Color
- 4" Square Steel
- 15' Height
- 11 Gauge Steel

G. Furnish and Install (42) Bollard Foundations

- 24" x 60" Concrete Base
- 4500 PSI in 28 days (Testing at 5500 PSI)
- 5-8% air entrainment per ACI 318
- 6" above grade

III. Insurance

The successful Contractor shall carry the following minimum limits of insurance coverage and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability	\$1,000,000
Workers Compensation and Employers' Liability	\$500,000

IV. Project Completion

The scope of work is to be completed **June 30, 2021**.

V. Quote

Quotes shall be provided as a whole dollar amount for the entire scope of work on the attached form.

VI. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a firm responding to this request for quotes or for any costs associated with discussions required for clarification of items related to this quote.

CONTRACTOR'S QUOTE

Company name: _____

Contact Person: _____

Title: _____

Address: _____

Phone Number: _____

Quote: \$ _____

Signature: _____

Date: _____



Date: March 22, 2021
To: Mayor Lagergren and Members of the City Council
From: City Staff
Re: Community Garden

With the recent increase in demand for community garden plots, staff reviewed the current guidelines and is recommending the following changes:

- A fee of \$10 per plot per season be charged for water usage.
- The \$25 deposit, which has been collected in the past, be discontinued and all deposits returned. The money to refund past gardeners is currently in an escrow account. Any monies remaining could be used to purchase the lumber for additional plots.
- Eight additional plots will be constructed for 2021. A possible agreement with Central Schools has been proposed. The city would be responsible for purchasing the lumber and maintaining the plots in the future. The School would be responsible for constructing the plots prior to May 15th.

Recommendation:

Motion to approve changes to the Community Garden Program guidelines.

Norwood Young America



**City of Norwood
Young America**

February 2021



Carver County Sheriff's Office
Monthly Calls for Service
From: 02/01/2021 To: 02/28/2021

Norwood Young America City

Patrol

A Offense

Burglary	2
Counterfeiting/Forgery	1
Pornography	1
Fraud	1
Total A Offense:	5

B Offense

Disorderly Conduct	1
Traffic - alcohol Rel	1
Total B Offense:	2

Non Criminal

Misc Non-criminal	20
Alarm	5
Abuse/Neglect (Info Only)	1
Animal	1
Medical	21
Assist Other Agency	3
Fire Call	7
Mental Health	3
Civil Process	3
Warrant Service	2
Suspicious Activity	7
Open Door	2
Disturbance (Info Only)	6
Child Custody Dispute	1
Total Non Criminal:	82

Traffic

Traffic - Misc	2
Traffic Stop	17
Total Traffic:	19

Total Patrol: 108

Administrative

Administrative

Warrant Service	1
GunPermit-Acquire	2
GunPermit-CarryNew	11
GunPermit-CarryRenew	1
ATF	1
Total Administrative:	16

Total Administrative: 16



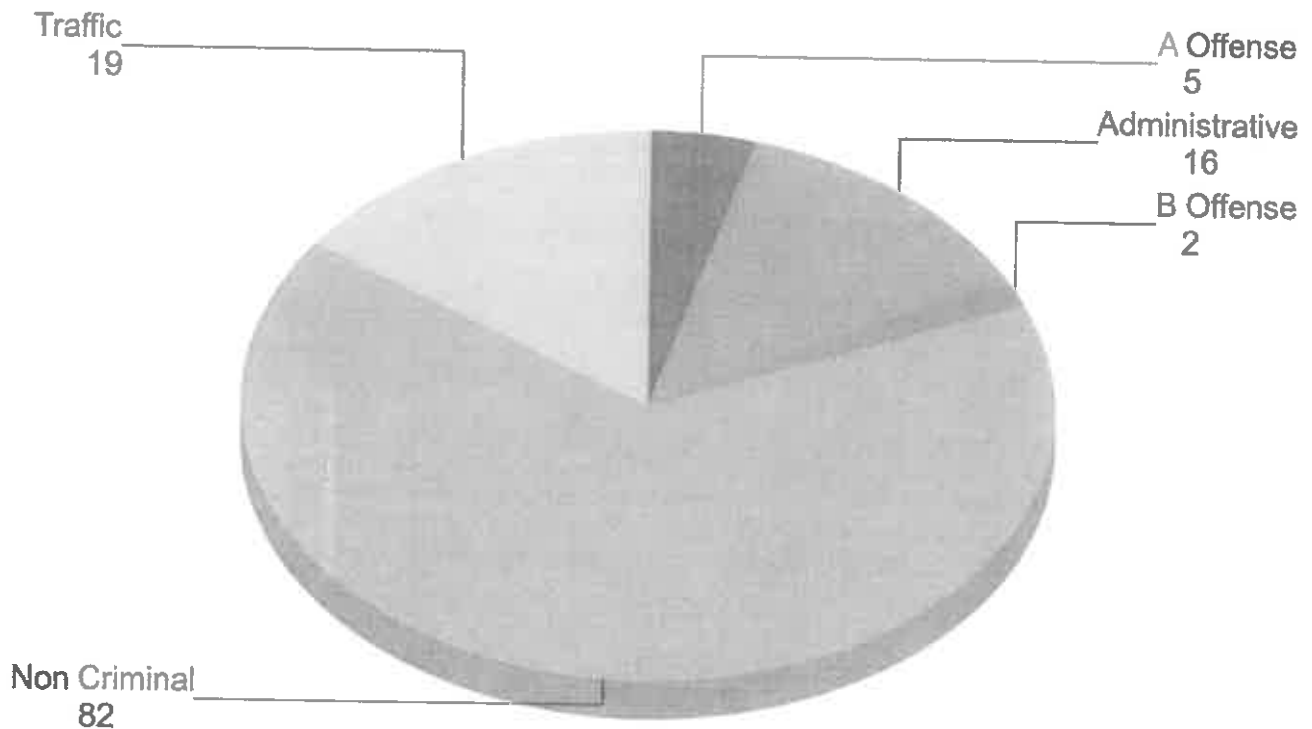
**Carver County Sheriff's Office
Monthly Calls for Service
From: 02/01/2021 To: 02/28/2021**

Total Norwood Young America City: 124



Carver County Sheriff's Office
Monthly Calls for Service
From: 02/01/2021 To: 02/28/2021

Norwood Young America City



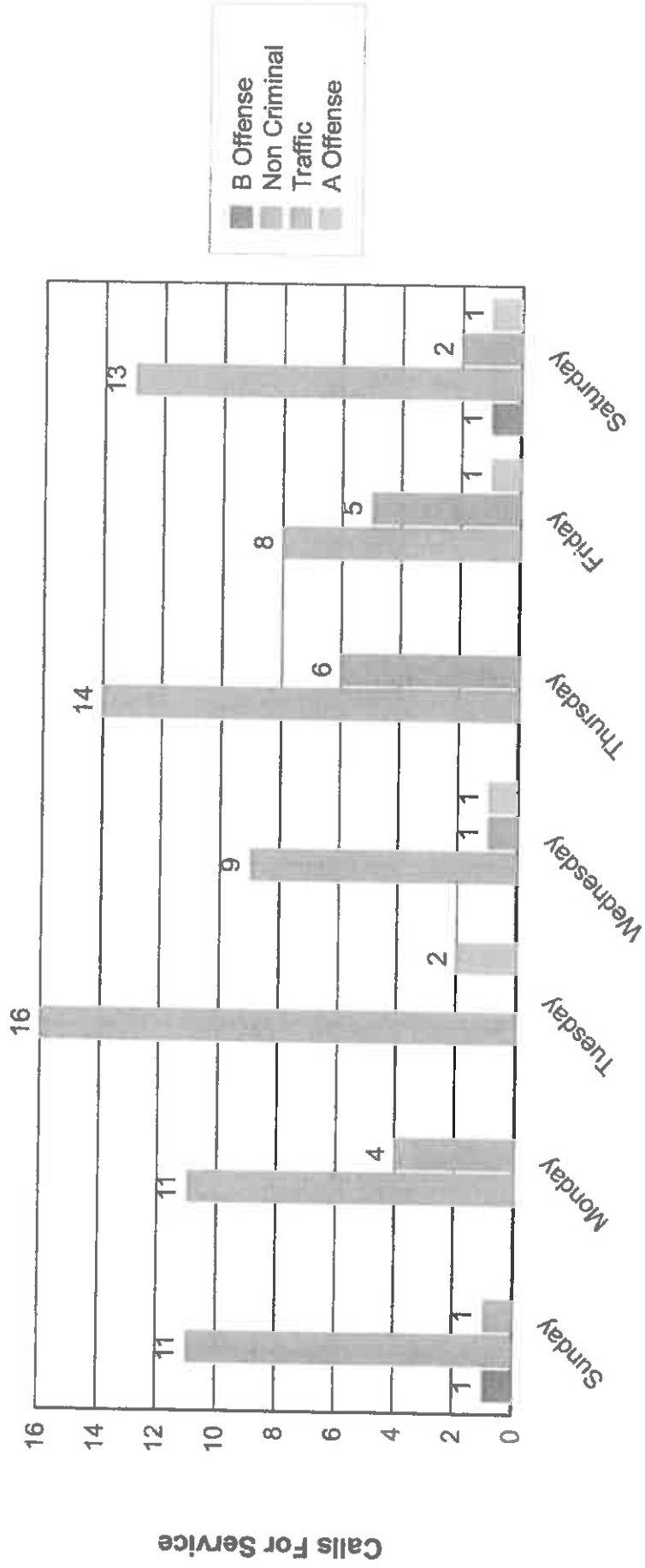
Total A Offense:	5
Total B Offense:	2
Total Non Criminal:	82
Total Traffic:	19
Total Administrative:	16

Total Norwood Young America City: 124



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 02/01/2021 To: 02/28/2021

Norwood Young America City

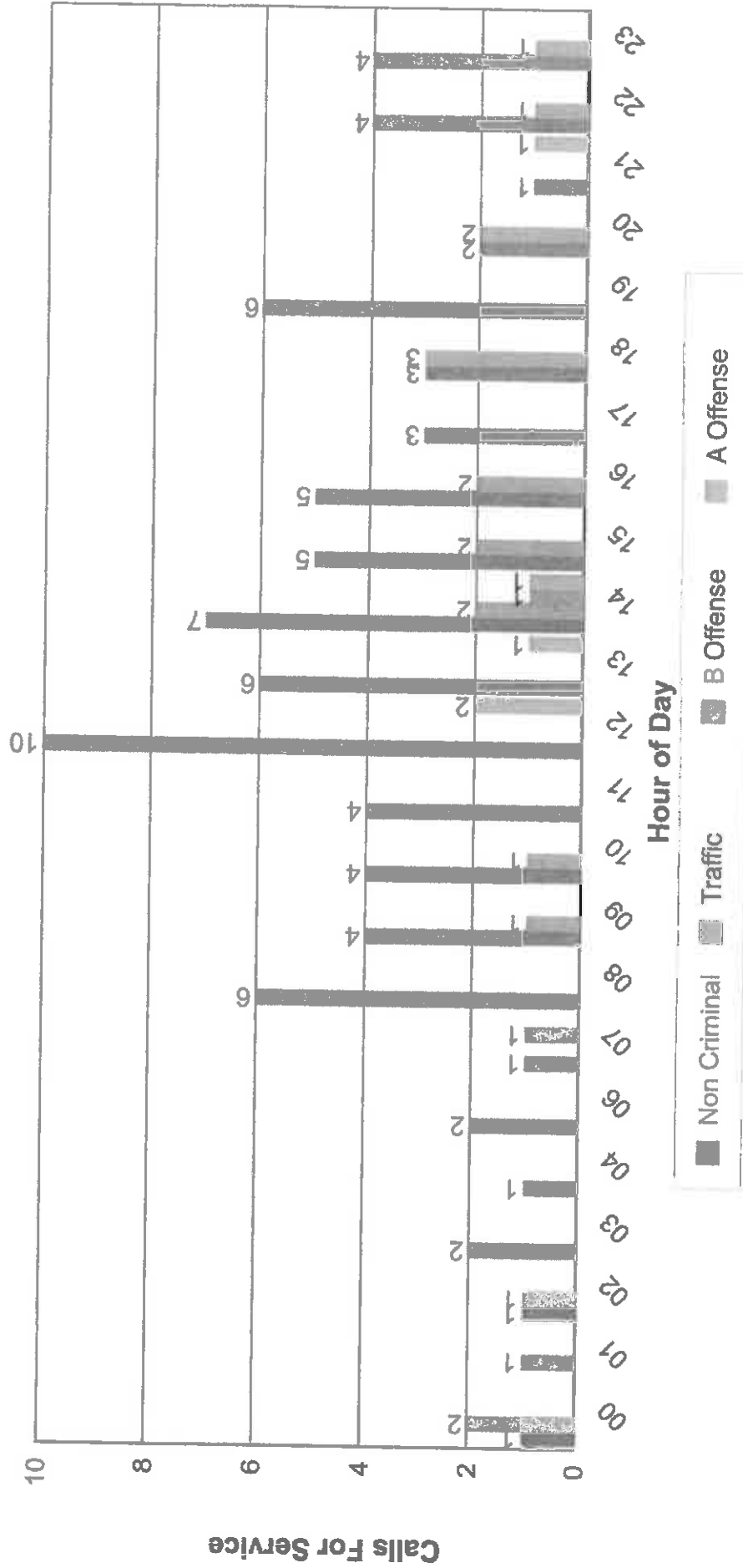


Total Norwood Young America City: 108



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 02/01/2021 To: 02/28/2021

Norwood Young America City



Total Norwood Young America City: 108



Carver County Sherff's Office
Arrest Summary
For: Norwood Young America City
From: 02/01/2021 To: 02/28/2021

	Total Charges	Total Arrestees	Total Incidents
Norwood Young America City			
13B - Simple Assault	1	0	0
220 - Burglary/Breaking & Entering	1	1	1
90C - Disorderly Conduct	1	1	1
90D - Driving Under the Influence	2	1	1
Totals for Norwood Young America	5	3	3



Carver County Sherff's Office

Traffic Citation Summary

From: 02/01/2021 To: 02/28/2021

Norwood Young America City

DAS, DAR, DAC:	1
Expired Tabs:	1
No Proof Of Insurance:	2
Snowbird / Winter Parking:	11
Total Norwood Young America City:	15

Activity Code		NIBRS - Activity Codes
Descriptor		
GROUP A		
AC	Animal Cruelty	Abuse or neglect of animal
AR	Arson	Intentionally destroy property by fire
A	Assault	Altercation between parties where physical harm occurred
AA	Aggravated Assault	Assault where substantial injury is caused or weapon used
BB	Bribery	Offering, giving, receive anything of value to sway judgement
B	Burglary	Unlawful entry into a structure to commit a crime
CF	Counterfeiting/Forgery	Alter, copy, imitation, passing a copy as an original
P	Property Damage	All damage to property
D	Drugs	All drug violations, possession of, sale of, manufacture of
EM	Embezzlement	Misappropriation of money, property entrusted to person
EX	Extortion/Blackmail	Unlawful obtain money, property by use or threat of force
U	Fraud	Intentional perversion of truth to obtain money or property
G	Gambling	Unlawful operate, promote or assist in operation of gambling
H	Homicide	Intentional taking of a persons life
HT	Human Trafficking	Induce a person to perform sex act or labor via force, fraud or coercion
K	Kidnapping	Unlawful seizure, transport or detain person against their will
T	Theft/larceny	Taking of property, stealing
V	Motor Vehicle Theft	Theft of a motorized vehicle
PO	Pornography	Manufacture, publish, sell, buy , possess sexually explicit material
PR	Prostitution	Unlawfully engage in or promote sexual activity for anything of value
R	Robbery	Taking of property by use of force
S	Sex Offenses	Forcible sexual assault
SN	Sex Offenses, Nonforcible	Nonforcible sexual intercourse (incest, statutory rape)
SP	Stolen Prop Offenses	Receive, buy, sel possess, conceal, transport known stolen property
W	Weapons	Violation of manufacture, sale purchase, transportm use firearm

GROUP B		
BC	Bad Checks	Intentional issuance of check against insufficient or nonexistent funds
CL *	Curfew/Loitering	Curfew violation/ person remain in area w/o visible means of support
DP *	Disorderly Conduct	Behavior tends to disturb public peace/shock public sense of morality
J	Driving Under Influence	Traffic stop or accident involving drive under influence
DR *	Drunkness	Drink alcohol to extent substantial impairs mental and physical function
FO	Family Offense, Non violent	Unviolent acts by family member against another family member
LV	Liquor Law Viol	Illegal consumption, sale, possession of liquor
PT *	Peeping Tom	Secretly look in windows, doorway, keyhole for purpose of voyeurism
RU	Runaway	Juvenile runaway
TR *	Trepassing	Unlawfully enter land, dwelling or other real property
M	All Other Offenses	OFP/Danco violation, Traffic - Hit & run accident
		All other offense not included in other A & B classifications
O *	Ordinances	Laws/rules created by county or cities.
* Use only when Enforcement used (citation or arrest)		

Activity Codes
Non-criminal, Traffic and Administrative

NON CRIMINAL		
Code	Description	
1	Misc. NonCriminal	Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc
2	Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
3	Alarm	Checking on an alarm at a private residence or business
4	Domestic	Verbal argument between parties. Must have relationship. No charges
5	Missing Person	Missing / Lost person (not runaway)
6	Abuse/Neglect - Info only	Abuse or neglect of children or adults
9	Animal	Animal bites, stray animals. All calls involving animals
10	Medical	Assist persons with medical issues, natural cause deaths
11	House/Business Check	Check on residences or business when owners are away from property
12	Assist other Agency	Assist other law enforcement, state patrol, govt depts, EMT or medical
13	Fire Call	Fires and assist to fire departments
15	Mental Health	Suicides, 72 hr holds for mental health issues
16	Civil Process	Service of civil papers. Assist with civil standby situations
17	Transport	Trtansport persons for various reasons.
19	Warrant Service	Service of warrant for Carver County and other counties.
20	Boat & Water	All incidents involving boats, watercraft and/or lakes
21	Snowmobile	All incidents involving snowmobiles
22	ATV	All incidents involving ATV
30	Suspicious Activity	Suspicious persons, acts or vehicles. Accidental 911 calls
31	Open Door	Located an open door to a business or residence
34	Drug - Info Only	Drug information only
35	Disturbance - Info Only	Noise complaint, disturbing peace
60	Child Custody Dispute	Incidents involving dispute over child custody

TRAFFIC RELATED		
Code	Description	
8	Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues
38	Traffic - Stops	All traffic stops initiated by officers
50	Auto Accd - Prop Damage	Auto accident in which only property damage occurred
51	Auto Accd - MV vs deer	Auto accident involving a motor vehicle and deer
52	Auto Accd - Injury	Auto accident in which injury and property damage occurred
54	Auto Accd - Fatality	Auto accident in which a fatality occurred
80	Driving Complaint	Complaints of bad driving behavior.

ADMINISTRATIVE

Code	Description	
0	Call Error	Calls for service created in error
18	Warrant Issued	Warrant issued by Carver County Court Administration
23	Explosive/Firearm Dealer	Application for a permit for explosives or firearms dealer license.
24	Gun Permit - Acquire	Application for a permit to purchase a handgun.
25	Gun Permit - Carry (new)	Application for a permit to carry a handgun.
26	Gun Permit - Transfer	Application for the transfer of a reg. gun from one individual to another.
28	Gun Permit - Carry (renewa	Application to renew a permit to carry a handgun.
32	Gun Permit - Carry Late Re	Application to renew a permit to carry a handgun after 90 day expiration
37	Rec Ck - Immigration	Records check for updating immigration status
39	Rec Ck - Gambling Permit	Records check for gambling permit
40	Rec Ck - Citizen Academy	Records check for citizens academy
41	Rec Ck - Adoption	Records check for adoption
42	Rec Ck - Carver Cty Employ	Records check for Carver County employment
43	Rec Ck - SO Employ	Records check for Carver County Sheriff's Office employment
44	Rec Ck - SO Volunteer	Records check for Carver County Sheriff's Office Volunteer
45	Rec Ck - DHS	Records check for Dept of Human Services
46	Rec Ck - Name Change	Records check for Name change purposed
47	Rec Ck - Other Employ	Records check for other employment
48	Rec Ck - Individual	Records check for an individual
49	Rec Ck - Military	Records check for the military
61	License - Day Care	Records check for a day care license
62	License - Foster Care	Records check for a foster care license
63	License - Liquor	Records check for a liquor license
64	License - Massage Parlor	Records check for a massage parlor license
65	License - Fireworks	Records check for fireworks permit
66	License - Peddler	Records check for peddlers license
999	Sealed	Records are sealed by Court Order



Date: March 22, 2021
To: Mayor Lagergren and Members of the City Council
From: City Staff
Re: Council Vision and Priorities

Current Mission/Vision Statement from Comprehensive Plan:

Building on its heritage and high quality of life, Norwood Young America will work collaboratively with its residents and engage our youth to **shape a strong and diverse economy and quality neighborhoods through planned, economical and sustainable growth**. The continued preservation of the City's natural resources, open spaces, recreational opportunities and city services make Norwood Young America a place to call home.

What does that look like when we are talking about commercial/industrial development?

- Prioritize filling empty buildings and lots - **and/or** - prioritizing types of business
- Prioritize filling current zoning districts - **and/or** - preparing for additional districts
- Prioritize following current zoning code - **and/or** - discussing amending code
- Prioritize current development rates and fees - **and/or** - researching incentives

What does that look like when we are talking about finance?

- How much fund balance is enough? (Our code said 50% which was amended at the last audit discussion to 70%. We currently are at approximately 90% in our General Fund Balance - almost all of it is currently invested.)
- What are acceptable uses of fund balance?
 - Offset street reconstruction project bonding requirements
 - Create commercial/Industrial business incentive programs
 - Save for "rainy day" --- what constitutes a rainy day?

Norwood Young America