



PARKS & RECREATION COMMISSION

AGENDA

Tuesday, December 15th, 2020 – 4:45pm

Zoom meeting

<https://us02web.zoom.us/j/2334975750>

MEMBERS: Charlie Storms--Chair--City Council, Sharilyn Feltmann – Vice Chair, Karla Hormann – Secretary, Jim Zellmann, Justin Mayo, Julie Kuenzel – Community Ed, Bill Grundahl – Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director, Steve Helget—City Administrator

1. Call to Order
 - A. Pledge of Allegiance
2. Adoption of Agenda
3. Approve Minutes of 11-17-20 meeting
4. Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
5. Old Business
 - A. Old Town
 - B. Legion Park Playground Replacement
 - C. Bench Locations
 - D. Wilson St Sidewalk installation
6. New Business
 - A. Proposed Dog Park Location
 - B. Goals and Objectives
7. Miscellaneous Updates
8. Commissioner Report/Updates
9. Adjourn

UPCOMING MEETINGS

November 23,	Work Session, EDA, City Council – 6:00pm
December 24 & 25,	Christmas Eve and Christmas Day, City offices closed
December 28,	City Council – 6:00pm

Norwood Young America



PARKS & RECREATION COMMISSION

minutes

Tuesday, November 17th, 2020 – 4:45pm

Zoom meeting

<https://us02web.zoom.us/j/2334975750>

MEMBERS present: Charlie Storms--Chair--City Council, Sharilyn Feltmann – Vice Chair, Jim Zellmann, Justin Mayo, Julie Kuenzel – Community Ed, Bill Grundahl –Planning Commission Representative

CITY STAFF present: Tony Voigt – Public Services Director, Angela Brumbaugh, Carol Lagergren, Steve Helget

Residents Present: Wendy Couch

1. Call to Order; CS at 4:45

A. Pledge of Allegiance

2. Adoption of Agenda; JK made a motion, Second by SF, vote 5-0

3. Approve Minutes of 10-20-20 meeting; JZ made a motion, Second by JK, vote 5-0

4. Public Comment

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. Old Business

A. Old Town; TV had little to update. TV contacted SEH to get a price for there services, nothing to report yet.

B. Park Playground Replacement: CS presented a layout of the playground. CS shared his screen to show what the playground looks like currently. CS shared artist rendering views of the proposed set from MN WI Playgrounds. CS asked TV about the quote numbers representing the grant money that Dan Lanes talked about at the August meeting. CS stated that the grant money is no longer available for this year and we need to confirm the equipment we want to purchase and have our purchase ready to go for next year when the grant is available again. CS stated we need to price out competitive quotes for this purchase. CS stated there is an equipment quote and the installation quote. CS asked if any groups have stepped forward and offered to help install the equipment. TV stated he did not talk to any groups nor was he contacted if anyone was interested in installing. CS said he would email the quotes and the artist rendition to the commission members. CS asked the group of what equipment we want to purchase. JK asked if this included removal, CS reported the quote stated the city is responsible for removal. CS said he looked at the Cologne set, and it had nice options as well. CS asked TV what was in the budget, TV thought it was around \$60,000. CS asked the commission to do some homework and bring ideas back to next meeting. TV stated the Willkommen playground came from the playground company out of Delano. TV stated that would be a good company to work with. CS asked if TV had others to work with. TV stated he worked with Midwest Playscapes in the past and they sell competitive equipment as well. TV asked if we want to work under a budget and let the salesmen to determine what equipment to install, or do we want to pick the equipment and have everyone bid out the same set. SF asked why the playground companies don't offer better warranties or why they can't? CS looked on the quote and questioned what the warranty was on the Game Time equipment. CS stated it will probably take 4-6 months to finalize the purchase. SF voiced concern about getting a decent warranty. JM asked if we get 3 options within a budget will they be comparable and have a variety of equipment. CS stated the current quote was aimed towards toddler through middle school range. JK stated most middle schoolers don't play on playground equipment. JK sated this proposed set has a wider age

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range of equipment. TV researched the warranty for Game Time equipment and reported to the commission. TV stated the current warranties are better than they were a few years back. TV stated they are offering longer warranties on plastics than they have in the past as well. CS recommended asking the other companies for warranties as well. CS asked if we need to replace the swing set? CS asked TV what was his opinion? TV stated the swings may not need to be replaced. TV recommended at least the swing seats should be replaced. CS questioned what kind of shape the metal is in under the plastic coating the current swing set has. TV stated the only other question would be if the commission was partial to the colors and the swings matching the playground in the park. The commission discussed the pros and cons to keeping the existing swings or replacing with new. CS stated the artist rendering of the new set had 4 swings not 6 like the park currently has. CS asked for TV to contact Dan Lanes and what we will save on the purchase if we omit the swings. The commission agreed to leave this as a discussion item on the next meetings coming up. CS asked the commission to search more playgrounds and bring back recommendations to the next meetings. BG questioned how much it will cost to prepare the site since it was not included in the bid. CS asked TV to research the cost and bring that information back to the commission. TV said staff could possibly remove the set. CS asked if the city would be liable if they allowed someone to take the old equipment and reuse?

- C. Refinish Pavilion Floors; TV reported at the last meeting KH asked who did the floor last time. TV found out it was Dave's Floor Sanding in 2005. SF asked where Dave's is from, CS said Blaine, MN. SF said Dave's donated a lot of time to the project. TV stated it should take about 4-5 days to sand, prep and coat. BG asked where Compass flooring is from TV stated Waconia. TV said the quotes he received quotes from what we believed would be reliable contractors. SF asked how long will refinishing the floors last? TV said that Dave's did the same work that is currently quoted back in 2005 and the floor has lasted until now which is approx. 15 years. TV said Dave's would anticipate the floor to look the same in 15 years as it does now. CS said the commission has been talking about redoing the floor for the last 5 years. TV said he is putting this job in the future budget as well as the playgrounds in the capital plan. TV said the contractors recommended 3-5 years we would need to recoat to keep it nice. TV said they recommended every 10 years to strip and recoat to keep it nice. CS asked the commission if they wanted to make a motion to recommend a contractor to complete the work. SF made a motion for City Wide Wood Floors to refinish the floors for \$9197.10, JK second the motion. The commission voted 6-0 in favor

The commission received a letter from a resident living near Prairie Dawn Park and the lack of amenities for older kids at the park. CS talked about the amenities which include a basketball court and a playground. JM talked about looking at other amenities to add to the park including see saws, teeter totters and rope climbers. JK mentioned how see saws and teeter totters are less acceptable in the parks. JK said how the rope climbers are popular amenity. SF asked if we can bring back the Prairie Dawn Park master plan for review. TV said he located the plan and can bring it back to another meeting. CS said with new developments should bring in more monies to advance the plan. SH shared his input on the master plan that was created in 2003. SH talked to the commission about a developer looking at the land to the south of Prairie Dawn Park. SH said they will be looking for the commissions input in the future for what to do with the park dedication monies. CS asked if we can send a response to the resident. JK recommended sending a letter stating thanks for your input and we will take your requests into consideration for future improvements. SF said it would be nice to get the improvements done sooner than later. SF wanted to make sure we will follow up with this concern.

6. New Business

- A. Bench donations; TV stated we received another request for a bench at Willkommen Park. TV stated we currently have a donation bench location planned but not a second. TV stated we will need to contact the Stiftungsfest Committee to assist in a location. CS asked if we can make a bigger map so people have an idea of where benches are. TV shared a map with the commission that came from our GIS system that includes who donated the bench. CS asked if TV could screen share the GIS to the Parks Commission of the bench locations. SF asked if we had 2 donations for Willkommen Park, TV confirmed. SF stated a possible area would be along the boulevard areas outside the fence of the ballfield. CS asked about the placement for snow removal. TV said we would not like to see benches in the green space between the sidewalk and the street. SF stated along Central Ave between 2nd and 3rd St would be a nice place to put benches in would be a good place as well. SF asked if this is city property, TV confirmed it is city property. BG requested if we put benches around the city, we would need to observe the snow removal areas and leave the benches away from plowing areas. TV asked again about Willkommen and the bench placements. SF was okay placing the bench behind the dugout, CS recommended keeping the benches near sidewalks and trails. JM asked if we have designated areas or approved areas that we want to place benches. CS recommended putting benches on city property. SF and CS agreed we should walk some of the trails and see where the best places for benches will be. JM had thought about donating a bench and was asking where would be good areas for a bench. TV stated most donating families have come forward and said where they want to put the benches when they donate one. TV asked if we can highlight areas that would help people decide where to place a bench. CS asked to keep this item on as old business. CS asked for future benches be brought forward and looked at by TV for approval. CS asked that we contact the Stiftungsfest Committee to be clear

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of placement in the park. TV said he will ask the Stiftungsfets Committee for a map and recommendations of placement at the park.

7. Miscellaneous Updates; TV stated he will be asking for 2021 Goals for the commission at the next meeting. TV also stated he will make sure all interested members apply and get approved by Council.
8. Commissioner Report/Updates; SF gave the public services staff a big thank you for the work they had done to get the Pavilion looking nice for her granddaughters wedding. JM made a comment on how nice Willkommen Park looked with the Christmas Décor. CS asked about any fridge updates for the Pavilion and if JM was able to help TV with this project. TV stated he received a quote for a fridge and is still working on replacing these items.
9. Adjourn; Motion to adjourn by SF, second by JM at 6:10pm. Vote in favor 6-0

Respectfully submitted,

Tony Voigt, Public Services Director

Norwood Young America



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: December 15th, 2020

RE: Old Town

I have been in contact with SEH looking to get a proposal from them for this project. I should be receiving some more information from them before the meeting. I emailed them shortly after last month's meeting and did not receive a response until December 11th. I should have the quote prices to present at meeting time. We received quotes from Encompass and Bolton & Menk so far.

If the final budget is approved at the December 14th Council Meeting, we will have \$100,000 in the 2021 budget to get started with this project.



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: December 15, 2020

RE: Legion Park Playground Replacement

I emailed Dan with MN/WI Playgrounds who informed me it would be approximately \$3000 savings to not replace the swings. He recommended replacing due to age of the equipment and that most cities do, although it is not required.

I met with Dominic from Midwest Playscapes on December 18th. He looked at the area and will provide a quote with some options as well. Dominic recommended the same response on the swings. He anticipated about a \$2500-\$3000 savings as well to not replace the swings. Dominic said they offer cities on the cooperative purchasing agreement with the State of MN, which we belong to, a 17% discount as well. He informed me rope climbers and shade are two very popular items right now. He also added that other cities are trying to install unique items to gain more interest in the playgrounds to entice kids wanting to spend more time there. I will be meeting with Brett on December 14th from Flagship Recreation to discuss some options from their company as well.

After looking at the site, I felt city staff can easily demo the old set and prepare the site for a new playground. We would also be able to install the new fall protection which would consist of wood chips.

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TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: November 17th, 2020

RE: Bench Donations

We discussed adding another bench to Willkommen Park at our last scheduled meeting. I have included a map given to me by Paul Lano and the Sitftungsfest Committee. His recommendations for a bench placement would include along the sidewalk close to the park entrance arch or near the playground area. Please view the included map and review the areas at the park to offer feedback at the meeting.

I have another request for a bench on Tacoma Ave and Preserve Boulevard. I included a map for review.

Suggested Motions: Motion to approve placing a bench (proposed location) in Willkommen Park.

Motion to approve bench placement on the trail located near the intersection of Tacoma Ave and Preserve Boulevard.

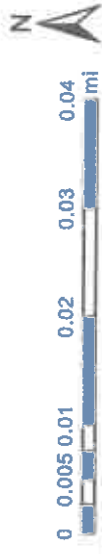
Norwood Young America



CITY OF NORWOOD YOUNG AMERICA

Proposed Bench Location

Map Date: 12/11/2020



main st Tent

Bleachers + Tables

Under Tent
Cupping Dish

Coffee Stage

Paulsen

Stage

Under Tent
+ Campfire
DINING

Gazbo

Swampy Area

PICNIC TABLE
Area

Beer Garden

Old Town

Bleachers

Grandstand



TO: Parks & Recreation Commission Members

FROM: Steven Helget, City Administrator

DATE: December 15, 2020

SUBJECT: Wilson Street Sidewalk Installation

At the October 20th regular meeting, the Commission continued its discussion of whether to install a sidewalk on the south side of Wilson Street between Kehrer Park and Morse Street. The Commission directed staff to obtain an estimate for installing the sidewalk from a concrete contractor. Enclosed is a copy of the estimate which is for about \$23,800.

Bolton & Menk Engineering's estimate is \$53,000. Without a retaining wall its \$45,500.

In respect to the single stall garage located on the south side of Wilson Street, the owner is willing to allow it to be removed.

In respect to utilizing Kehrer Park for off-street parking, MnDOT did have the trail installed further to the east to allow for the opportunity to have off-street parking.

In respect to Century Link, I have not heard back from them.

The City Council approved budgeting \$30,000 in the 2021 Budget for the installation of sidewalk on Wilson Street.

Options for consideration:

1. Recommend to the City Council to install the sidewalk on the south side of Wilson Street and installing a crosswalk from Union Street across Wilson Street.
2. Recommend to the City Council not to install sidewalk on Wilson Street.

Suggested Motions:

Motion to recommend to the City Council to install sidewalk on the south side of Wilson Street from Union Street to Morse Street.

OR

Motion to recommend to the City Council not to install sidewalk on Wilson Street.

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Estimate

ADDRESS

Wilson Street Sidewalk Project
310 Elm Street W
NYA, MN 55368

ESTIMATE # 1715

DATE 11/16/2020

ACTIVITY	QTY	RATE	AMOUNT
Excavation Excavation of existing soils and granular base material hauled in. Dig out the sidewalk for installation. Additional excavation may be needed to make property grades.	1	5,000.00	5,000.00
Concrete-Plain Broom Finish Concrete to be poured 4" thick with a 4500psi exterior mix design with plain broom finish concrete. #3 rebar to be placed 2' on center. Control joints to be placed as necessary. *** sidewalk 310'x5' of sidewalk to be installed	1,660	8.00	13,280.00
Concrete-Concrete Curb Concrete curb to be install per city or plan specifications Installed 15 linear feet of curb in front of the abandoned garage. 17 feet of curb removal to install ADA compliance sidewalk ramp.	1	5,500.00	5,500.00
Sod Repair and Irrigation Damage Not responsible for sod repair or irrigation damage during construction.	1	0.00	0.00
Down Payment 50% Down Payment required prior to project scheduling. Project balance due upon completion.	1	0.00	0.00
Warranty and Disclaimer Warranty on workmanship only. No warranty against cracking, settling, popping of rocks, spalling, scaling or any other defect within the product itself. We do our very best to provide the highest quality of workmanship but we can not warranty what we cannot control such as cracks and settling and flaws in any third party product. ***Freeze/Thaw cycles can be very damaging to concrete products, it is to be	1	0.00	0.00

ACTIVITY	QTY	RATE	AMOUNT
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understood that flaws can and will appear due to local weather environments. Sealers can protect from outside damages such as freeze/thaw cycles and ice melting chemicals but they make no guarantees on concrete projects.
***It is to be noted and understood that decorative/topical sealers can and will be slippery in some applications. Traction additive is recommended with certain sealers.

TOTAL		\$23,780.00
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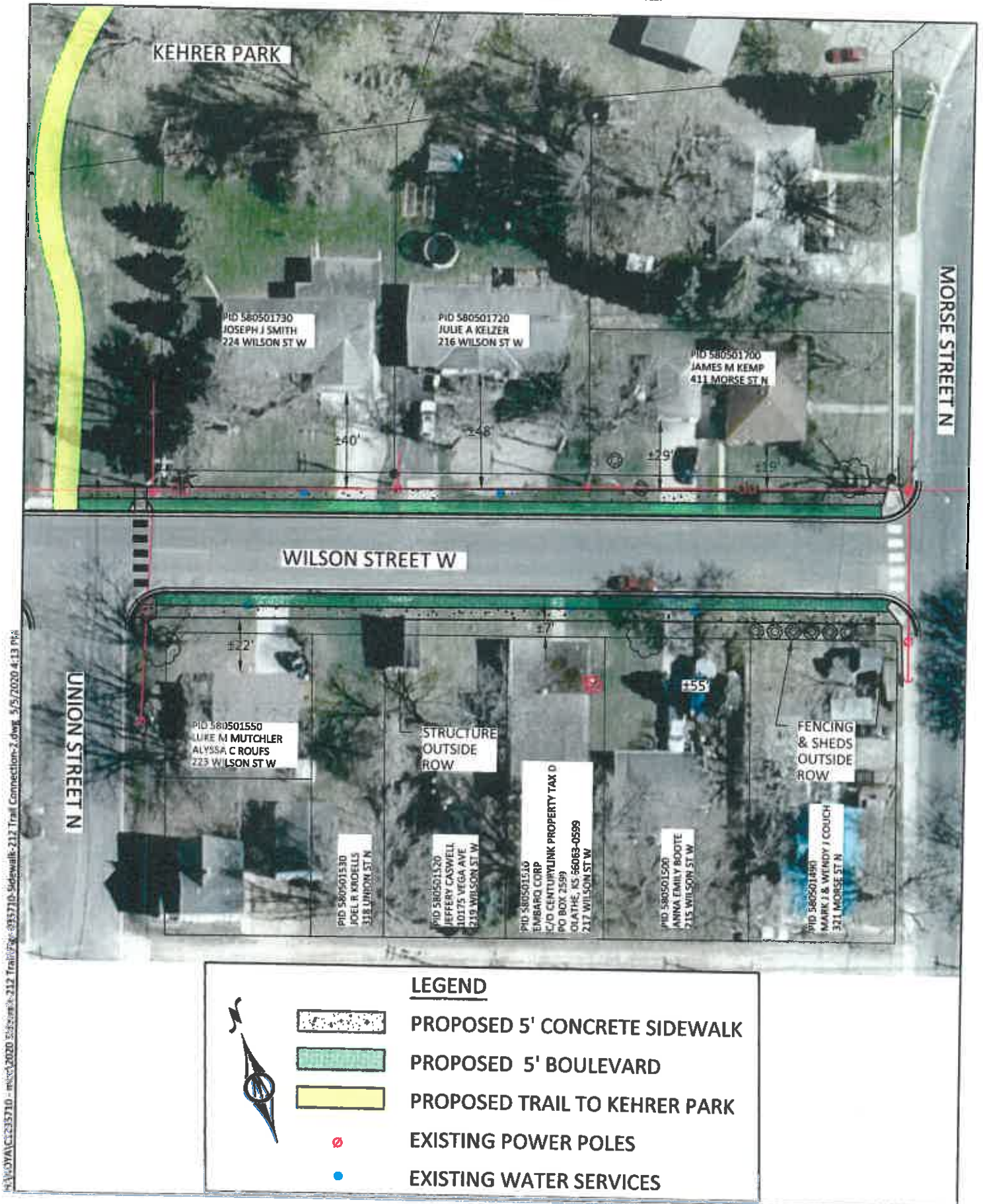
Accepted By	Accepted Date
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Sidewalk Project

City of Norwood Young America

Options: Wilson Street Sidewalk

May 2020



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Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

February 27, 2020

City of Norwood Young America
Attn: Steve Helget
310 W. Elm St.
P.O. Box 59
Norwood Young America, MN 55368

RE: Wilson Street Sidewalk Project

Dear Mr. Helget:

Background:

As part of MnDOT's Hwy 212 and pedestrian underpass project a safe pedestrian crossing of Hwy 212 will exist between Reform Street and Morse Street. This MnDOT project also includes a trail from the future pedestrian underpass thru Kehrler Park that will connect to Wilson Street.

To promote the use of this Hwy 212 pedestrian crossing an additional sidewalk is needed. A new sidewalk along the north side of Wilson Street would connect the new trail / pedestrian underpass to the pedestrian facilities in the southern part of town. The MnDOT project already includes additional trails that will connect the crossing to the pedestrian facilities to the north of Hwy 212. The attached figure shows the work planned to be completed with the MnDOT project as well as the recommended sidewalk project to be completed as a separate city project.

Estimated Scope & Fee:

The table below lists the tasks necessary to complete this project through construction. This table also lists the estimated fee to complete each task.

Task	Description	Basis	Estimated Fee
1	Topographic Survey & Utility Coordination	Estimated Hourly	\$2,500
2	Prelim Design & ROW/Easement Review	Estimated Hourly	\$2,500
3	Final Design/Preparation of Plans & Specs	Estimated Hourly	\$4,000
4	Construction Administration	Estimated Hourly	\$3,000
5	Other Project Tasks as Directed	Hourly as Needed	TBD
	Total:		\$12,000

Name: Wilson Street Sidewalk Project
Date: February 27, 2020

These fees are based on the following assumptions:

- Task 1 - The topographic survey data will be completed without snow cover. Having to remove snow, chip ice, etc. to collect topographic survey data typically adds 20% to 40% to the estimated hourly fee.
- Task 2 – The preparation of easement figures and legal descriptions (if necessary) is not included in this fee. The goal of the preliminary design will be to avoid the need for any easements. However, this will not be known until after the topographic survey is collected, the existing right-of-way lines are identified, and the preliminary design work is completed.
- Task 3 – The project will not be publicly bid. The quote process will be utilized to minimize the design, specification, and bidding requirements.
- Task 4 – The project will be handled as a stand-alone city project. Completing as a change order to MnDOT's project would increase bid pricing due to wage rates, would require additional materials testing, and would be subject to other rules and requirements for a MnDOT project utilizing state funds.

Schedule:

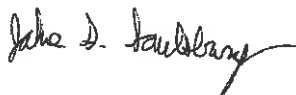
In an effort to reduce project costs, it is recommended to solicit quotes for this project. A likely bidder for this project will be the TBD concrete subcontractor on the MnDOT Hwy 212 project. It is recommended to send bidding documents to this company as well as to two or three local concrete contractors. When adding the estimated construction cost to the fees listed on the previous page, the total estimated project cost for this project is approximately \$43,000. Please note this amount does not include any potential easement costs. This number will be updated, and hopefully reduced, once the topographic survey and the preliminary design are completed.

The recommended schedule is to have the sidewalk construction work approximately coincide with the concrete work of the adjacent MnDOT project. Therefore, the tentative project schedule is to complete Task 1 and Task 2 this spring / early summer, complete Task 3 late summer / early fall, and then construct the sidewalk later in the 2020 construction season.

I am available at your convenience to discuss this project and answer any questions that you or the City Council may have.

Sincerely,



Bolton & Menk, Inc.



Jake S. Saulsbury, P.E.

Wilson Street Sidewalk Analysis

Legend

- Favorable  - The sidewalk location is more favorable for this item
 Not Favorable  - The sidewalk location is less favorable for this item

Item	North Side of Wilson Street	South Side of Wilson Street
Pedestrian Safety	Stop controlled crossing of Wilson Street would be at Morse Street.	Crossing at Union Street would be at an uncontrolled intersection.
Number of Frontage Properties	3 properties (all residential).	Six properties (4 residential, 1 vacant, 1 utility company) .
Setback to Adjacent Structures	Average setback is 34 feet.	Average setback is 17 feet with 2 properties encroaching onto the proposed sidewalk.
Tree Impacts	3 to 4 trees removals estimated to be needed along with some smaller bushes.	0 to 1 trees removals estimated to be needed. Additional trees removals behind the fence at the east end may also be needed.
Available Right-of-Way	The road is centered in the right-of-way so the same amount of space exists on each side which is about 15 feet.	2 structures and a fence are located within the right-of-way.
Utility Conflicts	Overhead power poles conflict with the proposed sidewalk alignment. Pole relocations are needed and/or a wider boulevard section is needed. Additional underground utilities may exist.	No known impacts. Underground private utilities may exist.
Topography	No concerns.	The west end of the project would likely require a retaining wall due to the steeper grades. Mailboxes for all properties are located on this side.
Estimated Cost	Assuming the overhead power can be relocated for no cost, the estimated cost to construct the sidewalk on the north side is approximately \$10,000 less than on the south side.	This option increases the project cost by approximately \$10,000 due to a retaining wall being needed at the west end, an additional pedestrian ramp, and signing/stripping for an additional crosswalk.



TO: Parks & Recreation Commission Members

FROM: Steven Helget, City Administrator

DATE: December 15, 2020

SUBJECT: Proposed Dog Park Location

In 2015, the Commission researched and considered the installation of a Dog Park on a City owned parcel located on Industrial Blvd. The Commission considered this parcel a possible location because the City already owns the parcel and of its proximity to the existing trail. The parcel is currently zoned B-1, Business Industrial District.

The City has had some interest in this property by prospective buyers who would utilize the property for business purposes. Due to limited new development space for light industrial businesses, mini-storage facilities, warehouses, etc., proposed is to consider alternative site locations for a Dog Park.

One possible location for a Dog Park is Outlot A, The Preserve 3rd Addition. The City acquired this parcel in 2014 when it went into tax-forfeiture. In March 2017, upon recommendation of the Commission, the City Council approved a Formal Plan for developing the 19-acre parcel into a public park, lake access, and/or nature area. Enclosed is a copy of Resolution 2017-10 which approved and includes the Formal Plan.

Proposed is to discuss Outlot A and any other possible locations for a Dog Park. Enclosed is Dog Park information gathered and assembled back in 2015 to include an aerial photo of the City owned parcel located on Industrial Blvd.

Suggested Motion:

No suggested motion.

Norwood Young America

RESOLUTION 2017-10

A RESOLUTION ESTABLISHING A FORMAL PLAN FOR THE CREATION OF A PUBLIC PARK/LAKE ACCESS/NATURE AREA ON OUTLOT A, THE PRESERVE 3RD ADDITION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, Outlot A, The Preserve 3rd Addition, a Nonconservation tax-forfeited property, was upon adoption of special legislation, conveyed and quitclaim to the City of Norwood Young by the Commissioner of Revenue, acting on behalf of the State of Minnesota on September 9, 2014; and

WHEREAS, Outlot A, The Preserve 3rd Addition was conveyed to the City for as long as the City use the Property as authorized for a public park or lake access; and

WHEREAS, Minn. Stat §282.01, states the City has three years from the date of conveyance to establish a "Formal Plan" for the intended future use of the land for the authorized public uses and to implement said plan within fifteen years from the date of the conveyance; and

WHEREAS, the Norwood Young America Parks and Recreation Commission will conduct a study broadly evaluating the best public uses for the property which are consistent with the authorized uses and make recommendation to the City Council for their consideration and adoption; and

WHEREAS, the Formal Plan for Creation of a Public Park/Lake Access/Nature Area on Outlot A, The Preserve 3rd Addition is hereby attached as Exhibit A.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby adopts Resolution 2017-10, establishing a Formal Plan for Creation of a Public Park/Lake Access/Nature Area on Outlot A, The Preserve 3rd Addition.

Adopted by the City Council this 27th day of March 2017.

Carol Lagergren
Mayor

ATTEST:

Kelly Hayes
Kelly Hayes, City Clerk/Treasurer

EXHIBIT A FORMAL PLAN

Purpose

The purpose of the Formal Plan is for creation of a public park, lake access, and/or nature area on Outlot A, The Preserve 3rd Addition which is consistent with the public uses for which it was acquired. In addition:

- To guide citizens and decision makers in planning for the future park development of Outlot A, The Preserve 3rd Addition
- To provide residents with outdoor recreational activities such as walking and biking in a scenic area
- To provide the School District and local youth organizations with a nature area for educational purposes
- To ensure a safe and tranquil nature preserve for the residents of Norwood Young America

Background Information

The Norwood Young America Parks and Recreation Commission will gather data and input from citizens and governmental groups for the best possible uses of the property. Action steps will include:

- A community survey will be conducted to gather input on the desired park uses for the property
- School District input will be gathered, to determine if the property was established as a nature preserve, would it serve the School for educational opportunities
- Input will be gathered from local youth organizations such as 4-H Club, Girls and Boys Scouts, etc. to determine if it would serve educational purposes and if possible projects could be completed on the property
- Input will be gathered from Carver County, the Minnesota Department of Natural Resources, etc. to determine environmental preservation and development options
- Input will be gathered from The Preserve Townhome Association to determine their desired park related uses for the property

The Plan

1. Solicit Community Input

- Norwood Young America property owners will be notified via mail that the City is conducting an on-line survey with the objective of gathering public input on the preferred park uses of Outlot A, The Preserve Third Addition. Such uses will include a public park, lake access, nature area, etc. Residents will also be asked what amenities they'd prefer.
- The Parks & Recreation Commission and City staff will analyze the survey data results.

2. Define Educational Opportunities

- Input will be gathered from Central School District to determine if Outlot A could be utilized for classroom curriculum.
- Input will be gathered from local youth groups such as 4-H Club, Girls and Boys Scouts, etc. to determine if Outlot A could be utilized for environmental projects and/or other educational opportunities.

3. Define Environmental Uses

- Professional input will be gathered from the Carver County Water Management Organization, and the Minnesota Department of Natural Resources to determine possible environmental uses for property.

4. Solicit Adjacent Housing Development Input

- Input will be gathered from The Preserve Townhome Association to determine their desired park related uses for the property.

5. Formulate Development Plan

- The Parks & Recreation Commission and City staff will analyze all the data and input gathered to determine the best uses for Outlot A, The Preserve 3rd Addition.
- As determined by the Parks & Recreation Commission, the City may direct its engineer to draft a Development Plan illustrating the location and amenities to be developed within Outlot A, The Preserve 3rd Addition.
- Upon the Parks & Recreation Commission's approval of the Development Plan, a recommendation will be made to the City Council for final consideration and adoption.
- The Development Plan will be made available at City Hall, on the City's website and other appropriate locations for public viewing.

Plan Implementation and Timetable

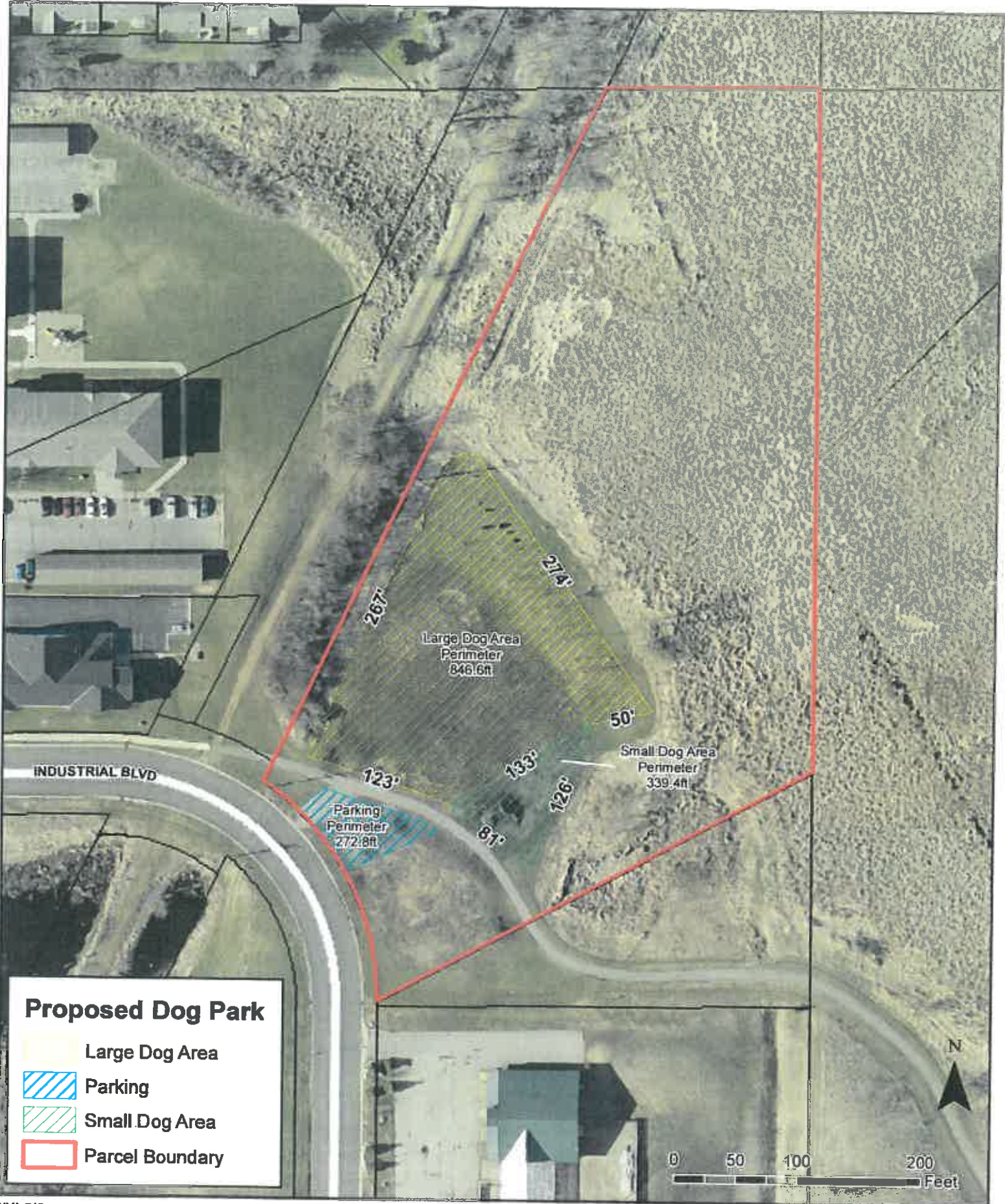
1. Solicit Community Input	complete summer 2024
2. Define Educational Opportunities	complete fall 2024
3. Define Environmental Uses	complete fall 2024
4. Solicit Adjacent Housing Development Input	complete fall 2024
5. Formulate Development Plan	complete summer 2025
6. Implement Development Plan	complete summer 2029

CITY OF NORWOOD YOUNG AM

Outlot A, The Preserve 3rd Addition

Map Date: 12/11/2020





Proposed Dog Park

- Large Dog Area
- Parking
- Small Dog Area
- Parcel Boundary

NYA GIS
Map Date: 9/26/2014



**Norwood Young America
Proposed Dog Park**

This map was created using Carver County's Geographic Information Systems (GIS). It is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



CONNECTING & INNOVATING
SINCE 1913

RISK MANAGEMENT INFORMATION OFF LEASH DOG PARKS WHO LET THE DOGS OUT?

Definition

The term "dog park" is generally used where the purpose and design of the park is such as to invite dogs, often in an unleashed environment. Some dog parks require membership or charge fees; others are free and open to the public. In general, private parks tend to be those that require fees to assist in the costs of operating the park.

Why have Dog Parks?

Dogs are popular and people want a safe place to socialize and exercise their dogs. Off-leash parks offer substantial benefits as a way for dog and owner to get exercise and meet new friends. Dog parks are relatively inexpensive to maintain, have no significant history of claims, and have generally been thought to be successful where they have been created.

Features

Dog parks vary in size and amenities, but the following represent some things to consider.

Barriers

Consideration should be given to manmade or natural barriers to encourage the dogs to stay within the designated area. Small areas in busy neighborhoods may necessitate a fence around the park with a gated access. Larger areas may allow for natural buffer zones. Nearby property owners and traffic should be considered to determine what level of barrier might be necessary.

Rules

Rules should be posted at the entrance to the dog park. Indicate the purpose of the park, the hours of operation, and a phone number to report problems and emergencies. General rules include:

- Picking up feces.
- Keeping control of aggressive dogs.
- Leash requirements, if any.

Off-leash parks should emphasize that dogs kept on leashes within the off-leash boundary will cause tension and should be avoided. Cities should require that dogs be licensed and vaccinated to be allowed in the dog park. Children should be supervised while in the dog park because playing dogs can run into children and running children may trigger the dog's instinct to chase prey. Any special information about the use of the dog park should be displayed at the entrance.

This material is provided as general information and is not a substitute for legal advice.
Consult your attorney for advice concerning specific situations.

Trash Containers

It may take some time to cultivate good habits, particularly for picking up feces. By providing containers and even bags, if possible, compliance will improve. Dog owners must be reminded that good stewardship will ensure the continued availability of the facility.

Parking

Adequate parking will be necessary to prevent clogging streets or the parking lots of others with dog park patrons. Some cities have found that use of the park greatly exceeded their original estimates; extra parking had to be added. The location of parking should minimize any detours from the most direct route into the park. In general it is a good idea to require the use of a leash in parking areas until entering the off-leash area. Parking leading to a gated entrance provides an opportunity for placing advisory signs that are hard to miss.

Water Source

Dogs drink plenty of water during play, and some dogs enjoy swimming. Therefore natural ponds or streams may be desirable. On the other hand, if there is mud around, a dog will find it. Some owners prefer to avoid this problem. Owners should be encouraged to bring plenty of water with them if none exists at the park.

Design

Some parks are specifically designed for smaller dogs. Larger dogs do not usually attack small dogs, but small dogs may be injured engaging in play with much larger dogs. In most cases, dogs properly supervised will socialize easily in the neutral turf of an off leash exercise area.

Maintenance

Primary maintenance issues include trash removal, snow removal, grass cutting, and wear and tear to walkways. Parks with enough area can fence off portions to allow for vegetation to reestablish itself in over-worn areas. Wood mulch may be applied to walkways to reduce erosion and improve traction.

Other Items

Some parks have bulletin boards to provide feedback on park use and to report problems. Many parks also have picnic tables, benches, and park shelters for shade and protection from the elements.

Conclusion

Off leash areas, or dog parks, provide great benefits to dog owners. Current statistics indicate almost one in four people own a dog. Dogs and their owners are happiest and healthiest when they have opportunities for exercise and meeting others. Dog parks have not proven to be a significant liability risk or source of complaints by the public.

Learn More

Following are some web sites where you can find dog parks or information about dog parks:

<http://animal.discovery.com/features/dogpark/map/states/MN.html>

<http://www.ecoanimal.com/dogfun/>

<http://www.dogplay.com/Activities/dogpark.html>

http://www.thebark.com/community/advocacy_dogParks/dogParks.html

City of Norwood Young America Dog Park Rules

- Prior to utilizing Park, dogs must be properly licensed by the City of NYA.
- Prior to utilizing Park, dogs must be current on vaccinations, including Rabies, Parvo, and Bordetella.
- No puppies are allowed unless fully vaccinated and are least four (4) months old.
- Dogs must be spayed/neutered; female dogs in heat are not allowed in the park.
- Users of the dog park are limited to a maximum of three (3) dogs.
- Children under the age of 16 are not allowed in the park without a supervising adult; very young children are not recommended to be inside the park. No children strollers allowed.
- Dogs must be under control by a responsible handler at all times.
- Hours of the dog park are sunrise to sunset.
- Owners must clean up and dispose of dog feces in a sanitary manner.
- Owners must carry one (1) leash per dog at all times.
- Dogs must be leashed prior to entering and upon exiting the Dog Park.
- No dog toys or treats are allowed in the park.
- No food (human or dog), strollers, wagons, glass bottles, bicycles, chairs, skateboards, or scooters, or other motorized vehicles are permitted.
- Children must be closely supervised by adults and be instructed about proper behavior around dogs.
- Owners shall supply their own water.
- Owners are liable for damage or injury inflicted by their dogs. Owner waives liability to the City of NYA for any injury or damage caused by their dog(s).
- Owners must remain in the area with their dog(s) at all times.
- The City reserves the right to ask and Owner and their dog(s) to leave the park if the dog(s) exhibit: aggressive behavior; dogs that have been declared dangerous or potentially dangerous in any community or that have a history of aggressive behavior; any dogs that exhibit aggressive behaviors must be removed immediately by the owner; or biting, fighting, or excessive barking.
- Professional dog trainers are not allowed to use the facility to conduct business.
- The small dog area is limited to dogs not taller than 13" at the shoulder and that weigh no more than 25 pounds.
- The dog park is solely for dogs, their owners and those accompanying them. No other animals are allowed.
- Owners are responsible to fill in any holes their dog has dug.
- The City of NYA has the authority to close the site or portions of the site at its discretion.
- The Dog Park is a tobacco, drugs, and alcohol free park.

The City requires that in addition to the rules above, all other park ordinances must be followed. Contact City of NYA at 952-467-1800 or info@cityofnya.com with any questions or concerns. The City of NYA is not responsible for any damages, injuries, or lost items.

Other considerations:

- Will there be a fee to use the park for residents (fee needs to be added to the City's fee schedule)
- What will the cost of the membership/pass be for non-resident visitors (fee needs to be added to the City's fee schedule)
- Will garbage containers be provided
- Will there be a porta potty on site

OFF-LEASH DOG AREA RULES

- Owners must clean up and dispose of feces.
- Dogs must be leashed prior to entering and upon leaving the off-leash area and in transition corridors.
- Owners must be in verbal control of their dogs at all times and prevent aggressive behavior, biting, fighting or excessive barking.
- Owners must have visible leash at all times.
- Owners are liable for damage or injury inflicted by their dogs.
- Dogs must stay within signed boundary.
- Dogs must be properly licensed and vaccinated.
- Dogs in heat are not allowed.
- Owners must comply with all park rules and regulations.

Parks & Recreation Commission

2021 Goals & Objectives

<u>Goals</u>	<u>Action</u>	<u>Estimated Cost</u>
Willkommen Memorial Park Old Town Buildings	<ul style="list-style-type: none"> -Hire a consulting company to create a scope of work. -Create a construction plan and repair what the budget allows in 2021 	\$100,000
Trail and Sidewalk Maintenance	-Identify priorities and implement a sidewalk repair plan with the research from 2020	\$30,000
South Park Hockey Rink	Repair boards and update lighting	\$8,000
Community pool, Replace Plaster	-Solicit to contractors and replace the plaster on the lap pool at Legion Park	\$85,000
Add trail lighting and benches along Hwy 212 and Kehrner Park	<ul style="list-style-type: none"> -Identify location and solicit for quotes to install lighting along trails -Identify locations for donated benches 	\$100,000
Replace Playground Equipment at Legion Park	-Research what playground equipment we want to replace existing equipment at the park	\$65,000 in 2021