



CITY COUNCIL AGENDA

December 14, 2020 – 6:00 p.m.

City Council Meeting

Zoom Meeting

<https://us02web.zoom.us/j/2334975750>

Meeting ID: 233 497 5750

CITY COUNCIL

1. Call Meeting of City Council to Order
 - 1.1 Pledge of Allegiance
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. Consent Agenda
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 4.1 Approve minutes of November 23, 2020 meetings
 - 4.2 Approve payment of Claims
 - 4.3 Approve hiring of Temporary Snow Removal Workers
 - 4.4 Approve Resignation of John Fahey from the Planning Commission
 - 4.5 Approve Commissioner Reappointments
5. Public Hearings
 - 5.1 Truth In Taxation Hearing – 2021 Budget and Property Tax Levy
6. Old Business
7. New Business
 - 7.1 Approve The Harbor 2021 Budget
 - 7.2 Approve Fire Fighters Wage Increase
 - 7.3 Approve Resolution 2020-37, Fire Department Pension Increase
 - 7.4 Approve purchase of Fire Department Pagers
 - 7.5 Approve Resolution 2020-38, Approving Contributions
 - 7.6 Approve Resolution 2020-39, Adopting 2020 Final Property Tax Levy
 - 7.7 Approve Resolution 2020-40, Adopting 2021 Final Budget
 - 7.8 Approve 2021 – 2025 Financial Plan
 - 7.9 Approve awarding quotes for Ditch Clean-up
 - 7.10 Review Snow Plowing COVID Emergency Plan
 - 7.11 Consider Liquor License Reimbursement
8. Council Member & Mayor and Staff Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: Carver County Sheriff's Office November Report; COVID Exposure Notification Information

UPCOMING MEETINGS / EVENTS

- December 15 Parks and Recreation Commission – 4:45 p.m.
December 16 Safety Committee – 2:00 p.m.
December 17 Senior Advisory Committee – 9:00 a.m.
December 24-25 Christmas Holiday – City Office Closed
December 28 EDA, City Council, Work Session – 6:00 p.m.
January 1 New Year's Day – City Office Closed
January 5 Planning Commission – 6:00 p.m.

January 11	Personnel Committee – 5:00 p.m.
January 11	City Council – 6:00 p.m.
January 12	Fire Contracts Meeting with Townships – 6:00 p.m.



Attendees: Carol Lagergren, Charlie Storms, Craig Heher, Dick Stolz, and Mike McPadden
Staff Present: Steve Helget (City Administrator), Tony Voigt (Public Service Director), and Angela Brumbaugh (Clerk-Treasurer)
Others: Jake Saulsbury (City Engineer, Bolton & Menk), Cynthia Smith-Strack (City Planner), Brad Falteysek (Abdo Eick and Meyers), Pat Shanahan (and spouse), Alan Krueger, Stan and Lois Schultz, Owen Murphy, George Holden, Paul Schwichtenberg, Mitch

1. Call Meeting of City Council to Order

Mayor Lagergren called the virtual meeting to order at 6:02pm. Roll call of attendance: All members were present.

2. Approve Agenda

Motion: MM/DS to approve the agenda as listed. Roll call vote. Motion passed 5-0.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment

4. Consent Agenda

- 4.1 Approve minutes of November 9 and 13, 2020 meetings
- 4.2 Approve payment of Claims
- 4.3 Approve Agreement for Planning Consultant Services
- 4.4 Approve Election Judges Termination of Employment
- 4.5 Approve Appointment to the Economic Development Commission

Motion: CH/MM to approve consent agenda. Roll call vote. Motion passed 5-0.

5. Public Hearing

5.1 Oak Lane Improvement Project Preliminary Special Assessment Hearing

- Jake Saulsbury discussed the timeline for the project and improvements
- Needs a 4/5 vote for the project to proceed
- Existing street is 22 feet wide which is the same as the proposed, with 1 ft shoulders and no curb and gutter
- 4 ½" of black top and 9" of aggregate
- Total street improvement project costs is \$479,000
- Storm Sewer-replace the culverts
- City has a large parcel where trees would need to be removed
- Total storm sewer project cost is \$57,000
- Sewer and Water broken into different sections
 - West side is a gravity sewer extension from the North – Estimated cost of \$137,000
 - Watermain extension from the West from Industrial Park area estimated cost is \$87,000
 - On the East- side there is a sewer main only which would be directionally drilled from the North with an estimated cost of \$122,000. This doesn't include the cost of the two easements that are needed.
- The total estimated cost is \$882,000 for the Street, Storm Sewer, and Utilities
 - 60% is Street and Storm Water
 - 40% is Utilities

- Will likely be financed with a bond and may be combined with another project
- The bond would include tax revenues, special assessments, various Utility funds, and other City fees
- Assessments calculated per the Policy
- There are 14 properties within the project. 13 properties are private and one is the City.
- Recommended to use the unit method. The City parcel has multiple units assigned to it.
- Estimated cost is approximately \$9,800 per unit/parcel.
- The vacant 4 lots per policy= Sewer \$13,700, water \$8,700 or \$22,400 per parcel.
- The properties that were part of the 2003 project would be assessed at the previously identified rate table of \$15,441.
- Total estimated private assessments is \$253,177
- Total estimated city cost, including property assessment is \$629,226
- Estimated bond rate is 3.5% with the assessment rate of 4.5% at a 15 year term.
- Recommending we obtain assessment appraisals to be sure the valuation increase would agree with the added assessment.
- Intent would be to set it up with a 2021 project

Public Hearing was opened up for comments/questions:

Pat Shanahan

- \$15,441 was the amount that was offered when it first started.
- Concerned the amount is almost \$10,000 more
- Stated he couldn't hook up because there wasn't any sewer before
- Saulsbury stated his understanding there was no thought to develop the last time it was discussed in 2011 and they would be assessed later on
- One of the reasons for the appraisal is due to the Shanahan lots and the assessment on it

Lagergren did ask if there are any residents that wanted to speak to the issue of paving or not paving the road.

- It was asked how the frost heaves were going to be addressed
- Saulsbury stated we would add 12" of a sand product to get a more stable road base.

Paul Schwichtenberg

- Feels if it isn't paved now it would just be brought up in the future
- Saulsbury stated with doing the unit approach each property would have the same assessment which is approximately \$10,000.
- If the road isn't paved there are only seven properties assessed, 4 Shanahan properties would be approximately \$23,000 each and three properties haven't paid the future availability charge of \$15,400.
- The \$15,400 is if they connect in 2021. If the property owners wait it does have a cost of living built in and would cost \$16,305 if connected in 2022.
- The three properties did not have full access to water/sewer until now.

Stan and Lois Schultz

- Feels they have one of the best streets but they are willing to go along with paving if everyone else is.

Motion: DS/CS to approve closing the public hearing. Roll call vote. Motion passed 5-0.

6. Old Business

6.1 Approve Amendment to Contract for Police Services

- Proposal from Sheriff's Office to amend 2021 to not raise the rates
- Added some additional "where as"

- Spoke with the Commander, his comment was the intent is we would be paying for any costs that would be incurred
- Our Attorney recommended we enter "Incurred prior to determination"
- County concurred with the change

Motion: DS/CH to approve the Amendment to Contract for Police Services. Roll Call vote. Motion passed 5-0.

7. New Business

7.1 Approve Resolution 2020-34, Resolution Ordering Improvement and Preparation of Plans

- We need to be prepared for some of the costs to rise after the appraisals because some seem rather high and that would shift costs to the City
- Nice to have public hearing to find out that Property Owners really want it paved
- Need to remember that using 429 process we need to have at least 20% assessable
- Currently with the numbers in the presentation we are at 23% assessable. If that goes down we would need to be more creative on financing.
- All of the Shanahan lots were looked at when the plat was completed.
- Utility easements are the City costs
- City fronted the costs. The slide showing the schedule is the same one still used.
- Deadlines in 2023 which agrees with the annexation agreement with the Township.
- Council had extended the deadline on trunk fees because it wasn't available. Once in 2014 and once in 2016.
- Saulsbury stated the components to discuss tonight is are we going to do all of the components or not.

Motion: CH/CS to approve Resolution 2020-34, Resolution Ordering Improvement and Preparation of Plans. Roll Call vote. Motion passed 5-0.

- Saulsbury stated the only thing not included in the resolution is if the Council would like to do an assessment appraisal.
- Saulsbury stated the one he did in 2019 which included 7 properties cost the City \$7,500.

7.2 Approve Resolution 2020-35, Receiving Feasibility Report and Calling Hearing on Improvement for 2nd Avenue Lift Station and Street Improvements

- Total Project Cost for storm sewer \$83,000.
- Water main replaced with an 8" PVC main \$171,000.
- Sanitary Sewer replace manholes (3), lift station – the largest part, force main upsized with higher flows, potential of contaminated soil but not enough data yet - \$823,000
- Total is approximately \$1.8 million.
- Doesn't meet the 20% assessable amount for 429 bonds so would need other forms of financing.
- Street assessment front foot method \$135/foot.
- The assessments would range from \$3,400 to \$22,000, excluding the one property.
- Unit method comes out to \$19,300 per unit.
- City pays for half that are double fronted.
- Large amount of City costs because of the lay out of the land.
- Water assessment – \$6,600 per unit. Only 5 would have this of the 13 properties as the other properties are serviced from other areas.
- Project would start late spring early summer
- Leave the existing pump station as long as possible but would need a full road closure for it to be safe.
- Currently the engineering specs has it as a truck route with 37' street with curb and gutter

- Figured at 6.5" of black top and 14" of aggregate.
- Cost is estimated at \$726,000
- 2nd street is not a truck route so it would take approximately \$200,000 off if we take off the extra costs for a truck route.
- \$1.8 million project but it is closer to \$1.6 if we take out the truck route portion for 2nd Street.

Motion: CH/CS to Approve resolution 2020-35, Receiving Feasibility Report and Calling Hearing on Improvement for 2nd Avenue Lift for December 28th. Roll Call vote. Motion passed 5-0. Council agreed we should do assessment appraisals.

7.3 Approve Resolution 2020-36, Kwik Trip Site Plan for a Building Addition

Smith-Strack discussed the permit for 520 Reform Street North.

- Property is zoned C2
- The total proposed addition is 1,470 sf.
- This is consistent with the comprehensive plan.
- 32 parking spaces on our code is required.
- No change in existing access
- Planning Commission discussed at the November 4th meeting and is recommending approval by the Council based on all conditions listed.

Motion: CH/MM to Approve Resolution 2020-36, Kwik Trip Site Plan for a Building Addition. Roll call vote. Motion passed 5-0.

7.4 Consider Request to Waive Rental Dwelling Unlicensed Fines

George Holden owner of Young America Apartments submitted a request for waiving fines on his licenses of rental property. He did not obtain his licenses until March of 2020. A letter was mailed out in October 2019 regarding outstanding fines, per City Code. Mr. Holden is requesting waiver of the fines from 2019.

- Purchased the buildings in 1986
- Apartments consist of 4 buildings with 8 apartments in each building
- Low rent
- Has never paid any fines in the last 45 years
- Handed in papers and fees on January 3rd, then found out forms were filled out incorrectly
- They are counted as 4 individual buildings, did the same way as 2016 but was informed this time was done incorrectly.
- Raised an issue why needed to give each residents name and phone number
- Part of the issue is the names and phone numbers change frequently. Don't keep track of anyone under 18 years of age.
- Came through the inspection with one smoke alarm not working and repairing a back door
- Back door still worked but needed to be repaired. Chose to replace it.
- Currently facing a \$61,000 assessment with the interest
- Stolz talked through the timeline given as it showed different communication given and questioned why it took so many months for Holden to respond
- Holden stated he was in contact with the City to let the City know where he was at in correcting the items that needed to be repaired.
- Lagergren questioned if the fines accrued from January 2019 through March 2020. Helget stated we would have been assessing from the beginning of the year when the license was due.
- Holden agreed a small portion may be his mistake but he was also short-staffed.
- Council agreed the fees seem excessive but felt there had to be some fee assessed and do not want to set any precedence for people to feel they don't have to pay fines.
- Options: Treat the buildings as one instead of four, pick an amount, go with a percentage, one relicensure fine because it's the same property owner.

- Holden stated his Lawyer's comment was the City could put an abatement on it and put a time frame such as 3 years. If he screws up in 3 years the full fine would be assessed.
- Suggestion was made that the City may need to talk about it being approved not just submitted but also discussed that it does state in Chapter 3 of the licensing that it must be completed.
- It was agreed that whatever is decided by the Council, the Lawyer's recommendation that it cannot happen within a period of time or the full amount is due and payable should be added.

Motion: MM/CS to table the consideration of waiving rental dwelling unlicensed fines. Roll call vote. Motion passed 5-0.

7.5 Review Draft Five-Year Financial Plan Update.

Brad Falteysek with Abdoe, Eick, and Meyers discussed the assumptions, goals, and highlights:

- Expenses increasing at a 3% inflation rate
- Housing Growth included
- Updated Capital Plan
- Continuing to budget for the land purchased from the County
- Including new bond schedules
- \$538,000 levy for capital equipment in 2021 and then \$400,000 thereafter
- Reduce amount of reliance on LGA in the next 15 years.
- Funds left in 320 of approximately \$52,000 planning on using for 2021 improvement project.
- Due to COVID-19, may have to use some of the reserves in future years.
- New bond issuance next year for Oak Grove/Lane Street Utility Project in the amount of \$2-\$2.4 million.
- Maintain a 70% cash reserve (increased from 50% due to the pandemic)
- Maintain reserves in the debt service fund to pay off debt
- Maintain capital resources in capital fund
- Maintain bond rating at AA-
- Reduce tax rate from 76%
- The scheduled levies from 2019, 2020, preliminary 2021 with the rest of the years at a 3% increase
- As a Council need to decide what additional funding is going to be used for if the intent is to stay with a 3% increase each year
- Generating about \$500,000 the next two years then \$600,000 after that
- Currently looking at a 76.4% tax rate for 2021. With the possible growth, looking at the increased tax capacity. Ending 2025 with a 74.6% tax rate including the 3% growth.
- Residents are getting taxed at the tax rate. It may go up based on property values.
- Storm water is no longer an enterprise fund because it was not self-sustaining.
- The 275 capital project fund-this is where the capital equipment is going. (The \$538,000 and then \$400,000 thereafter)
- The street improvement fund is getting additional dollars each year.
- No increase in water and sewer rates. Haven't changed for the past 4 years.
- Schedule on transfers is listed.
- Capital equipment plan is also listed
- Would still need to decide each year if going to make these purchases.
- The Water/Sewer and Governmental cash flow is listed at the very back. This will fluctuate from year to year based on needs.
- 2021 projected increase of \$5600.
- The charts compare with other Cities and others just compare ourselves.
- If comfortable with 3% increase it does generate some additional resources.

7.6 Review COVID-19 Plans for Holiday Extravaganza and Breakfast with Santa Events

Per Governor's orders we must have a COVID-19 plan in place.

- Breakfast with Santa will be a drive thru' at Old Town.
- Holiday Extravaganza nothing in the Pavilion everything will be outside from 2-7 p.m.
- Tree Lighting will be virtual on Facebook live.

7.7 Approve Scheduling a Special City Council Meeting

Discussed having a special meeting with EDC on December 9th at 6:30 to discuss a Food Co-op. This is an information only meeting.

Motion: CS/MM to schedule a Special City Council meeting on December 9th at 6:30 p.m. via zoom for the purpose of holding a joint meeting with Norwood Young America Economic Development Committee for the purpose of discussing the concept of a Food Co-op. Roll call vote. Motion passed 5-0.

8. Council Member & Mayor and Staff Reports

Heher (Planning Commission): Nothing at this time.

Stolz (Senior Advisory): Not a lot of activity due to COVID-19. Our Senior Housing is really getting hit especially staffing. Activity is pretty much shut down.

Storms (Parks and Rec): A lot of discussion on Legion Park Playground Equipment. Hoping to have something by January-February. Nothing new with Old Town. A company agreed to do a scope study to get an idea what it is going to cost to rebuild. Would like to go out for bids next year.

McPadden (EDC): Mainly discussed the Food Co-op and the end result was wanting more information from another guy that started many of them. A lot of co-ops try to utilize local farmers.

Lagergren (Mayor): Southwest corridor group met. Linda will be coming in January to go over Phase 1 and 2 of the expansion, how much money has been raised, and the timeline.

Helget (City Administrator): Nothing at this time.

9. Adjournment

Motion: CH/MM to adjourn at 8:45 PM. Roll call vote. Motion passed 5-0.

Respectfully Submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk-Treasurer



CITY COUNCIL WORK SESSION Minutes

November 23, 2020

City Council Meetings

Zoom Meeting

<https://us02web.zoom.us/j/2334975750>

Meeting ID: 233 497 5750

Attendees: Carol Lagergren, Charlie Storms, Craig Heher, Dick Stolz, and Mike McPadden
Staff Present: Steve Helget (City Administrator), and Angela Brumbaugh (Clerk-Treasurer)
Others:

Call Meeting of Work Session to Order

Mayor Lagergren called the meeting to order at 8:45 p.m. Roll call of attendance: All members were present.

Approve Agenda

Motion: CS/MM to approve the agenda, as submitted. Roll call vote. Motion passed 4-0.

1. COVID Update

Lagergren discussed that the numbers continue to rise in the State, Nation, and City. Helget and Herself were in a meeting today regarding COVID.

- The number of cases since the beginning of March was 131 and as of today they were 158.
- Every City and Township in Carver County continues to increase.
- Most City Halls are now closing until the numbers go down.
- Mayer and New Germany were not at the meeting and Watertown is deciding tonight.
- Because we are under an Executive Order a motion is not needed it can be done by the Mayor.
- It was agreed to close City Hall until the end of the year unless there is a significant decrease, effective November 30th.
- Rental Properties need to be down to three families or 10 people. All people have been contacted and will not be taking any reservations until after January 1st.
- Bars are closed again. Last time that happened we did give them a partial refund. Only bars are closed for the next 4 weeks.
- Stressing that the Street Department should be driving in separate vehicles whenever possible and wearing masks whenever they are close together.
- Do need a snow removal plan in place in case we have people quarantined.
-

4. Adjournment

Motion: MM/CH to adjourn at 8:50PM. Roll call vote. Motion passed 5-0.

Respectfully Submitted,

Carol Lagergren, Mayor

Angela K. Brumbaugh, Clerk-Treasurer



**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: December 14, 2020

<u>Payroll EFT</u>	<u>\$18,443.10</u>
(Check #506256 – 506271)	
(Check #506326 – 506340)	<u>\$17,870.06</u>
<u>Voided checks</u>	
<u>Prepays</u>	
<u>Claims Pending Payment</u>	
(Check #31323 – 31383)	<u>\$123,989.73</u>

Grand Total \$160,302.89



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk / Treasurer

DATE: December 14, 2020

RE: Payroll check numbers

Eloise noticed that the payroll check numbers did not go in numerical order from the last payroll check run. Upon looking into this further, Banyon has assigned the numbers to a few different payrolls with some numbers being assigned with \$0.00 amounts. The numbers on the list in this packet are correct for this payroll.

Please let us know if you have any questions. Thank you.

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnYA.com

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 1

***Check Detail Register©**

DECEMBER 2020

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	031323	12/14/2020	ABREGO, AMANDA		
E 602-49450-432	Refund		\$52.39		utility refund
E 601-49400-432	Refund		\$52.38	127 Elm St Ea	utility refund
Total ABREGO, AMANDA			\$104.77		
Paid Chk#	031324	12/14/2020	AEM FINANCIAL SOLUTIONS		
E 101-41500-301	Auditing and Acct g Services		\$4,000.00	436877	financial plan update
Total AEM FINANCIAL SOLUTIONS			\$4,000.00		
Paid Chk#	031325	12/14/2020	BOLTON & MENK, INC		
E 101-41320-303	Engineering Fees		\$838.00	261058	
E 496-43100-303	Engineering Fees		\$4,318.00	261059	
E 101-41500-303	Engineering Fees		\$91.00	261060	
E 495-43100-303	Engineering Fees		\$14,446.50	261061	
Total BOLTON & MENK, INC			\$19,693.50		
Paid Chk#	031326	12/14/2020	BRELJE, KEITH		
E 602-49450-432	Refund		\$43.50		utility refund
E 601-49400-432	Refund		\$43.50	118 Wilson St	utility refund
Total BRELJE, KEITH			\$87.00		
Paid Chk#	031327	12/14/2020	BRUMBAUGH, ANGELA		
E 101-41410-331	Travel/Meeting Expense		\$50.67	11/3/20	election mileage & donuts
Total BRUMBAUGH, ANGELA			\$50.67		
Paid Chk#	031328	12/14/2020	CARQUEST AUTO PARTS		
E 101-43100-210	Operating Supplies		\$44.79		
E 101-45200-212	Motor Fuels		\$10.44		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$27.72		
E 101-43100-221	Repair/Maintenance Equipment		\$924.66	12/1/20 city	
E 101-42200-210	Operating Supplies		\$35.89	12/1/20FireDe	
Total CARQUEST AUTO PARTS			\$1,043.50		
Paid Chk#	031329	12/14/2020	CARVER COUNTY		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$315.00		
E 101-43100-223	Repair/Maintenance Bldg/Ground		\$391.96	1345	Business e-waste
E 101-41400-350	Print/Publishing/Postage		\$1,478.05	2642	TNT billings
Total CARVER COUNTY			\$2,185.01		
Paid Chk#	031330	12/14/2020	CARVERLINK-CARVER CO BROADBAND		
E 601-49400-321	Telephone		\$137.61		
E 602-49450-321	Telephone		\$57.28		
E 101-42200-321	Telephone		\$142.59		
E 101-43100-321	Telephone		\$78.42		
E 101-45200-321	Telephone		\$33.61		
E 101-49860-321	Telephone		\$28.70		
E 101-41940-321	Telephone		\$116.66		

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 2

***Check Detail Register©**

DECEMBER 2020

			Check Amt	Invoice	Comment
E 101-41300-321	Telephone		\$59.39		
E 101-41320-321	Telephone		\$59.39		
E 101-41400-321	Telephone		\$59.39		
E 101-46500-321	Telephone		\$19.80		
E 101-42100-321	Telephone		\$98.99		
E 101-45500-321	Telephone		\$98.99		
E 101-41940-321	Telephone		\$145.48	2681	
al CARVERLINK-CARVER CO BROADBAND			\$1,136.30		
Paid Chk# 031331	12/14/2020	CENTER POINT			
E 101-42200-383	Gas Utilities		\$108.22		
E 101-43100-383	Gas Utilities		\$689.22		
E 101-45200-383	Gas Utilities		\$217.77		
E 601-49400-383	Gas Utilities		\$203.21		
E 602-49450-383	Gas Utilities		\$877.13		
E 101-49860-383	Gas Utilities		\$25.64		
E 101-41940-383	Gas Utilities		\$334.53	11/27/20	
Total CENTER POINT			\$2,455.72		
Paid Chk# 031332	12/14/2020	COMMERCIAL ASPHALT CO			
E 101-43100-224	Street Maint Materials		\$644.44	201115	asphalt patching-water valve repairs
Total COMMERCIAL ASPHALT CO			\$644.44		
Paid Chk# 031333	12/14/2020	CORE AND MAIN			
E 601-49400-229	Water Meters		\$1,536.00	N418193	water meters/parts
Total CORE AND MAIN			\$1,536.00		
Paid Chk# 031334	12/14/2020	CRYSTEEL MANUFACTURING, INC.			
E 101-43100-221	Repair/Maintenance Equipment		\$97.05	LC00067920	Tailgate repair valve T-7
Total CRYSTEEL MANUFACTURING, INC.			\$97.05		
Paid Chk# 031335	12/14/2020	DAVE S SEASON ALL			
E 101-49015-314	Contracts Payments		\$600.00	377315	October/November
Total DAVE S SEASON ALL			\$600.00		
Paid Chk# 031336	12/14/2020	DOOR POWER INC			
E 101-42200-223	Repair/Maintenance Bldg/Ground		\$139.00	15695	lubricate/safetytest-south door
Total DOOR POWER INC			\$139.00		
Paid Chk# 031337	12/14/2020	ECONOMIC DEV. ASSOC OF MN			
E 101-46500-433	Dues and Subscriptions		\$295.00	300001687	membership
Total ECONOMIC DEV. ASSOC OF MN			\$295.00		
Paid Chk# 031338	12/14/2020	EHLERS AND ASSOCIATES, INC			
E 101-41500-310	Other Professional Services		\$2,250.00	85178	Arbitrage Report
Total EHLERS AND ASSOCIATES, INC			\$2,250.00		
Paid Chk# 031339	12/14/2020	ERIC DIETEL & CHARLIE GUERRERO			
E 225-46500-305	Other Professional Fees		\$10,000.00	Home Solution	NYA Enrich. Grant

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 3

***Check Detail Register©**

DECEMBER 2020

		Check Amt	Invoice	Comment
Total ERIC DIETEL & CHARLIE GUERRERO		\$10,000.00		
Paid Chk#	031340	12/14/2020	ESS BROTHERS & SONS INC	
E 603-49500-223	Repair/Maintenance Bldg/Ground	\$887.75		
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$1,054.95		
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$168.35		
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$1,261.35	AA7443	manhole covers, curb stops and misc parts/roads
Total ESS BROTHERS & SONS INC		\$3,372.40		
Paid Chk#	031341	12/14/2020	FASTENAL	
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$65.40	MNWAC67936	bolts for WWTP valve replacement
Total FASTENAL		\$65.40		
Paid Chk#	031342	12/14/2020	GLENCOE FLEET SUPPLY	
E 101-43100-221	Repair/Maintenance Equipment	\$164.53	11/30/20stmnt	tank for Kabota side by side
Total GLENCOE FLEET SUPPLY		\$164.53		
Paid Chk#	031343	12/14/2020	GREEN, JESSICA	
E 602-49450-432	Refund	\$23.94		utility refund
E 601-49400-432	Refund	\$23.94	210 2nd AVE	utility refund
Total GREEN, JESSICA		\$47.88		
Paid Chk#	031344	12/14/2020	HILGERS PLUMBING & HEATING, IN	
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$160.00	13996	heater repair at WWTP
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$272.00	14034	gas leaks-library
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$220.00	14046	north bldg heater
Total HILGERS PLUMBING & HEATING, IN		\$652.00		
Paid Chk#	031345	12/14/2020	HOLIDAY FLEET	
E 101-45200-212	Motor Fuels	\$24.23		
E 601-49400-212	Motor Fuels	\$102.37		
E 602-49450-212	Motor Fuels	\$102.39		
E 101-43100-212	Motor Fuels	\$53.29	11/18/20	
Total HOLIDAY FLEET		\$282.28		
Paid Chk#	031346	12/14/2020	HOME SOLUTIONS	
E 101-43100-221	Repair/Maintenance Equipment	\$49.54		
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$61.17		
E 601-49400-221	Repair/Maintenance Equipment	\$0.43		
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$321.96		
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$5.84		
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$9.89		
E 101-43100-210	Operating Supplies	\$14.68		
E 101-43100-211	Personal Protection Equipment	\$27.64		
E 602-49450-210	Operating Supplies	\$48.57		
E 101-42200-210	Operating Supplies	\$256.00		
E 275-46500-522	Streets-Other Improvements	\$103.79	11/24/20stmnt	
Total HOME SOLUTIONS		\$899.51		

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 4

***Check Detail Register©**

DECEMBER 2020

			Check Amt	Invoice	Comment
Paid Chk#	031347	12/14/2020	IMAGETREND, INC		
E 101-42200-433	Dues and Subscriptions		\$262.26	125321	fire reporting annual fee
	Total	IMAGETREND, INC	\$262.26		
Paid Chk#	031348	12/14/2020	KWIK TRIP INC.		
E 101-42200-212	Motor Fuels		\$124.13		
E 101-43100-212	Motor Fuels		\$319.32		
E 101-45200-212	Motor Fuels		\$63.40		
E 601-49400-212	Motor Fuels		\$14.98		
E 602-49450-212	Motor Fuels		\$14.98		
	Total	KWIK TRIP INC.	\$536.81		
Paid Chk#	031349	12/14/2020	LANO EQUIPMENT		
E 101-43100-221	Repair/Maintenance Equipment		\$88.26	55615	hot mix trailer
E 101-43100-221	Repair/Maintenance Equipment		\$70.36	56058	Bobcat filter
	Total	LANO EQUIPMENT	\$158.62		
Paid Chk#	031350	12/14/2020	LANO EQUIPMENT INC		
E 603-49500-223	Repair/Maintenance Bldg/Ground		\$337.50		
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$787.50	01-798768	forestry cutter and bobcat
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$700.00	01-799325	bobcat rental
	Total	LANO EQUIPMENT INC	\$1,825.00		
Paid Chk#	031351	12/14/2020	LOFFLER COMPANIES, INC.		
E 101-41400-437	Maintenance Contract		\$89.50	28267457	
	Total	LOFFLER COMPANIES, INC.	\$89.50		
Paid Chk#	031352	12/14/2020	MARCO TECHNOLOGIES LLC		
E 101-41400-437	Maintenance Contract		\$1,473.83	8183128	
	Total	MARCO TECHNOLOGIES LLC	\$1,473.83		
Paid Chk#	031353	12/14/2020	METRO WEST INSPECTION SERVICES		
E 101-42400-312	Building Inspection Fee		\$1,887.68	2661	
	Total	METRO WEST INSPECTION SERVICES	\$1,887.68		
Paid Chk#	031354	12/14/2020	MID-COUNTY CO-OP OIL ASSN		
E 101-45200-212	Motor Fuels		\$137.19		
E 602-49450-212	Motor Fuels		\$137.19		
E 601-49400-212	Motor Fuels		\$137.19		
E 101-45200-212	Motor Fuels		\$165.28		
E 602-49450-212	Motor Fuels		\$165.28		
E 601-49400-212	Motor Fuels		\$165.28		
E 101-43100-212	Motor Fuels		\$330.57	24121	
E 101-42200-221	Repair/Maintenance Equipment		\$2,036.42	3780	tires-ladder 11
E 101-43100-212	Motor Fuels		\$274.39	60157	
	Total	MID-COUNTY CO-OP OIL ASSN	\$3,548.79		
Paid Chk#	031355	12/14/2020	MINI BIFF		
E 101-45200-418	Other Rentals (Biffs)		\$135.15	A-120370	

CITY OF NORWOOD YOUNG AMERICA

12/15/20 12:56 PM

Page 5

***Check Detail Register©**

DECEMBER 2020

		Check Amt	Invoice	Comment
Total MINI BIFF		\$135.15		
Paid Chk#	031356	12/14/2020	MINNESOTA VALLEY TESTING LAB	
E	602-49450-217	Lab Fees	\$93.00	1064306
Total MINNESOTA VALLEY TESTING LAB		\$93.00		
Paid Chk#	031357	12/14/2020	MN DEPARTMENT OF AGRICULTURE	
E	101-43100-406	LICENSES	\$10.00	2021 T Voigt-pesticide license
Total MN DEPARTMENT OF AGRICULTURE		\$10.00		
Paid Chk#	031358	12/14/2020	MN VALLEY ELECTRIC COOPERATIVE	
E	601-49400-381	Electric Utilities	\$550.88	
E	602-49450-381	Electric Utilities	\$45.26	
E	101-43100-380	Street Lighting	\$100.51	
otal MN VALLEY ELECTRIC COOPERATIVE		\$696.65		
Paid Chk#	031359	12/14/2020	MUNICIPAL EMERGENCY SERVICES	
R	101-42200-36230	Contributions and Donations	\$2,885.00	SO1422598 3-turnout pants
Total MUNICIPAL EMERGENCY SERVICES		\$2,885.00		
Paid Chk#	031360	12/14/2020	NAPA	
E	101-43100-221	Repair/Maintenance Equipment	\$46.99	T3 5 gal dex
E	101-43100-221	Repair/Maintenance Equipment	\$2.07	11/30/20stmnt T2 repair
Total NAPA		\$49.06		
Paid Chk#	031361	12/14/2020	NYA TIMES	
E	101-46500-350	Print/Publishing/Postage	\$25.00	607741 SM Business Saturday
E	496-43100-350	Print/Publishing/Postage	\$68.04	806154 PH 2020 project
E	101-46500-350	Print/Publishing/Postage	\$25.00	806512 SM Business Saturday
Total NYA TIMES		\$118.04		
Paid Chk#	031362	12/14/2020	OMEGA RAIL MGMT, INC	
E	101-43100-440	Lease	\$994.13	21-MN-07-13 annual permit
Total OMEGA RAIL MGMT, INC		\$994.13		
Paid Chk#	031363	12/14/2020	PERA	
E	101-42200-444	Fire Relief	\$7,435.00	132749-2 PERA - FD
Total PERA		\$7,435.00		
Paid Chk#	031364	12/14/2020	PERFORMANCE PLUS LLC	
E	101-42200-208	Medical-Physicals	\$343.00	9058 Testing-personnel
Total PERFORMANCE PLUS LLC		\$343.00		
Paid Chk#	031365	12/14/2020	PIATZ, JEFFREY AND KRISTI	
E	602-49450-432	Refund	\$58.42	utility refund
E	601-49400-432	Refund	\$58.42	947Serrenity C utility refund
Total PIATZ, JEFFREY AND KRISTI		\$116.84		
Paid Chk#	031366	12/14/2020	PINE PRODUCTS INC	

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 6

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DECEMBER 2020

		Check Amt	Invoice	Comment
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$7,350.00	113279	grind/remove brush @compost site
	Total PINE PRODUCTS INC	\$7,350.00		
Paid Chk# 031367	12/14/2020 PRO AUTO & TRANSMISSION REPAIR			
E 602-49450-221	Repair/Maintenance Equipment	\$59.44		
E 602-49450-221	Repair/Maintenance Equipment	\$59.44		
E 101-43100-221	Repair/Maintenance Equipment	\$118.88	67869	'12Ford F550 inspection
E 101-43100-221	Repair/Maintenance Equipment	\$184.38	67872	'94FT-7G inspection
E 601-49400-221	Repair/Maintenance Equipment	\$59.44	67894	'13Ford 550 inspection
E 101-43100-221	Repair/Maintenance Equipment	\$118.88	67910	'05Ford450 inspection
E 101-43100-221	Repair/Maintenance Equipment	\$118.88	67911	'10Mackplow inspection
E 101-43100-221	Repair/Maintenance Equipment	\$118.88	67912	'07Sterling 825 inspection
E 101-43100-221	Repair/Maintenance Equipment	\$118.88	67913	'04Sterling T-7 inspection
E 601-49400-221	Repair/Maintenance Equipment	\$118.88	67934	'05 Mack inspection
E 101-43100-221	Repair/Maintenance Equipment	\$59.44	67935	'09 INTT-inspection
E 101-43100-221	Repair/Maintenance Equipment	\$184.38	67936	'18MIDS inspection
E 101-43100-221	Repair/Maintenance Equipment	\$117.71	99131	'20Ford F550 inspection
	total PRO AUTO & TRANSMISSION REPAIR	\$1,437.51		
Paid Chk# 031368	12/14/2020 PRO IRRIGATION			
E 101-45200-223	Repair/Maintenance Bldg/Ground	\$300.00	5142	winterize irrigation
	Total PRO IRRIGATION	\$300.00		
Paid Chk# 031369	12/14/2020 QUILL CORPORATION			
E 101-42200-200	Office Supplies	\$468.67	12394890	office supplies
	Total QUILL CORPORATION	\$468.67		
Paid Chk# 031370	12/14/2020 RECTECH OUTDOOR SOLUTIONS,LLC			
E 101-45200-221	Repair/Maintenance Equipment	\$327.50	656	plow hitch for Kubota RTV1100
E 101-45200-221	Repair/Maintenance Equipment	\$69.80	918	leaf blower/weed whip
	total RECTECH OUTDOOR SOLUTIONS,LLC	\$397.30		
Paid Chk# 031371	12/14/2020 RUPP, ANDERSON, SQUIRES, PA			
E 101-41500-304	Legal Fees	\$1,704.04		
E 101-41320-304	Legal Fees	\$561.00	11713	
	Total RUPP, ANDERSON, SQUIRES, PA	\$2,265.04		
Paid Chk# 031372	12/14/2020 SCHLECHTER, JEAN			
E 602-49450-432	Refund	\$43.91		utility refund
E 601-49400-432	Refund	\$43.91	209 Washingto	utility refund
	Total SCHLECHTER, JEAN	\$87.82		
Paid Chk# 031373	12/14/2020 SMITH OIL CO			
E 101-43100-212	Motor Fuels	\$65.00	11/30/20	
E 101-42200-212	Motor Fuels	\$208.96	11/30/20 Fire	
	Total SMITH OIL CO	\$273.96		
Paid Chk# 031374	12/14/2020 STRACK CONSULTING LLC			
E 101-41320-305	Other Professional Fees	\$1,360.00	1164	

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 7

***Check Detail Register©**

DECEMBER 2020

		Check Amt	Invoice	Comment
Total STRACK CONSULTING LLC		\$1,360.00		
Paid Chk# 031375	12/14/2020	ULTIMATE SAFETY CONCEPTS, INC.		
E 833-45250-470	Donation Expense	\$5,000.00		
E 101-42200-542	FD Equipment	\$15,441.00	191087	
E 101-42200-542	FD Equipment	\$545.75	191465	
E 101-42200-210	Operating Supplies	\$258.19	191834/cm192	flashlights
Total ULTIMATE SAFETY CONCEPTS, INC.		\$21,244.94		
Paid Chk# 031376	12/14/2020	UTILITY CONSULTANTS		
E 602-49450-217	Lab Fees	\$694.60	107204	WWTP samples
Total UTILITY CONSULTANTS		\$694.60		
Paid Chk# 031377	12/14/2020	VERIZON WIRELESS		
E 101-43100-321	Telephone	\$168.26		
E 601-49400-321	Telephone	\$99.32		
E 602-49450-321	Telephone	\$183.41		
E 101-45200-321	Telephone	\$72.14	9867384108	
E 101-42200-321	Telephone	\$175.05	9867730532	
Total VERIZON WIRELESS		\$698.18		
Paid Chk# 031378	12/14/2020	VICKERMAN COMPANY		
E 275-46500-522	Streets-Other Improvements	\$25.12	SI-7066610	cm27666
Total VICKERMAN COMPANY		\$25.12		
Paid Chk# 031379	12/14/2020	WIGFIELD DESIGN		
E 101-45200-221	Repair/Maintenance Equipment	\$80.00	1395	lettering for new ATV-2 sets
Total WIGFIELD DESIGN		\$80.00		
Paid Chk# 031380	12/14/2020	WINDSCHITL-GULDEN ENTERPRISES		
E 225-46500-305	Other Professional Fees	\$10,000.00	NAPA NYA	Economic dev grant
Total WINDSCHITL-GULDEN ENTERPRISES		\$10,000.00		
Paid Chk# 031381	12/14/2020	WM MUELLER & SONS INC		
E 101-43100-224	Street Maint Materials	\$431.28	262082	
Total WM MUELLER & SONS INC		\$431.28		
Paid Chk# 031382	12/14/2020	XCEL ENERGY		
E 602-49450-381	Electric Utilities	\$17.28	710723034	
E 101-45200-381	Electric Utilities	\$86.65	710869391	
E 101-43100-381	Electric Utilities	\$27.46	710897490	
Total XCEL ENERGY		\$131.39		
Paid Chk# 031383	12/14/2020	XCEL ENERGY		
E 601-49400-381	Electric Utilities	\$2,283.60	71128442	
Total XCEL ENERGY		\$2,283.60		
10100 CHECKING		\$123,989.73		

CITY OF NORWOOD YOUNG AMERICA

12/10/20 1:14 PM

Page 8

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DECEMBER 2020

Check Amt Invoice Comment

Fund Summary**10100 CHECKING**

101 GENERAL FUND	\$68,933.96
225 Economic Recovery	\$20,000.00
275 CAPITAL	\$128.91
495 2nd AVE LIFT STATION-STR RECON	\$14,446.50
496 OAK LANE IMPR PROJECT	\$4,386.04
601 WATER FUND	\$5,801.42
602 SEWER FUND	\$4,067.65
603 STORM WATER UTILITY	\$1,225.25
833 DONATIONS - LEGION	\$5,000.00
	<hr/>
	\$123,989.73



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk / Treasurer

DATE: December 14, 2020

RE: Appointing Scott Rannow & Steven Noll as Temporary Emergency Snow Removal workers

As part of the COVID-19 emergency plan regarding snow removal, we would like to have a few people that can fill in for snow removal in the event our Public Service Staff is unable to work. The following people have agreed to be temporary, on-call employees for the City of Norwood Young America:

- Scott Rannow – Scott worked as a Seasonal Public Service Employee for us this past summer. His termination date has been over 30 days therefore will not be PERA qualified by coming back for a different seasonal duty.
- Steven Noll – Has filled out a Seasonal application and Tony has approved the recommendation.

These positions do not accrue any benefits and will not be eligible for PERA. They will only be used in the event we do not have enough current staff during a snow fall.

Recommendation:

Hire Scott Rannow and Steven Noll as Temporary On-call Public Works Employees for snow removal at Pay Grade 5 (Part-time) Step 8 at a rate of \$16.31/hour effective December 15, 2020.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk / Treasurer

DATE: December 14, 2020

RE: Resignation of John Fahey from Planning Commission

John Fahey would like to regretfully resign his position on the Planning Commission. As his schedule becomes fuller, he is afraid he will not have the time to devote to the Commission.

Recommendation:

A motion to accept the resignation of John Fahey from the Planning Commission, effective 01/01/2021.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk / Treasurer

DATE: December 14, 2020

RE: Appointing Commission Members

The following commission Members terms expire as of 01/01/2021 and each of them has requested to be re-appointed to the Commission they are currently serving:

Economic Development:
Jason Winters

Planning Commission:
Bill Grundahl
Mike Eggers

Parks & Recreation:
Sharilyn Feltmann

Senior Advisory
JR Hoernemann
LaVonne Kroells

These are all three (3) year terms and will expire on 01/01/2024.

Recommendation:

A motion to approve the reappointment of the above listed people for commissions for a 3-year term with an expiration date of 01/01/2024.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: December 14, 2020

SUBJECT: Truth In Taxation Hearing – 2020 Property Tax Levy and 2021 General Fund Operating Budget

The Truth in Taxation public hearing is scheduled for 6:00 p.m. for the purpose of providing an opportunity to the public to comment on the proposed 2021 property tax levy and Budget. Enclosed is the proposed final 2021 Budget.

The proposed final levy is \$3,017,107 which represents a \$81,450 or 2.77% increase. Of the total proposed levy, \$875,574 or about 29% is dedicated for debt service payments in the General Fund.

The proposed General Fund Operating Budget is \$2,474,220 which represents about a 5.2% or \$123,750 increase from 2020. The Capital Outlay budget is proposed to be \$528,000 which is an increase of \$51,000.

The 2021 operating budget for the water and sewer enterprise funds is \$1,811,923. The enterprise funds budget reflects about a \$131,723 shortfall (revenues versus expenditures). No utility rate fee increases are proposed in the 2021 Budget.

Enclosed are the proposed Resolutions 2020-39 and 2020-40 which approve the 2021 Property Tax Levy and General Fund Operating Budget respectively.

Suggested Motions:

Motion to approve Resolution 2020-39, a resolution adopting Fiscal Year 2020 Final Property Tax Levy for the City of Norwood Young America for collection in 2021.

Motion to approve Resolution 2020-40, a resolution adopting the 2021 Final General Fund Operating Budget for the City of Norwood Young America.

Norwood Young America

RESOLUTION 2020-39

A Resolution adopting Fiscal Year 2020 Final Property Tax Levy for the City of Norwood Young America for collection in 2021

WHEREAS, the City of Norwood Young America is dependent upon collection of property taxes to fund a portion of its operating budget and to pay bonded debt obligations.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Norwood Young America, Carver County, Minnesota, hereby adopts the following property tax levy for collection in 2021 upon taxable property in the City of Norwood Young America for the following purposes:

General Fund Levy	\$1,605,533
2009 Taxable Public Project Lease Revenue Bonds	\$148,943
2013B GO Bonds	\$166,981
2016A GO Bonds	\$144,592
2020A GO Bonds	\$413,058
Fund 275 – Capital Replacement	<u>\$538,000</u>
Total Property Tax Levy	\$3,017,107

Adopted by the Norwood Young America City Council this 14th day of December 2020.

Carol Lagergren, Mayor

Attest:

Angela Brumbaugh, City Clerk/Treasurer



TO: Mayor Lagergren and City Council Members
FROM: Angela Brumbaugh, Clerk-Treasurer
DATE: December 14, 2020
RE: Increase Firefighter hourly wage to \$11 per hour

At the September 14, 2020 Personnel Committee meeting, Fire Chief ZumBerge discussed the Officer Salaries along with a comparison of salaries and wages with surrounding Cities. He stated we currently pay approximately 4,700 hours in Firefighter time.

After discussion with the Personnel committee, it was approved to recommend an increase of \$1 per hour (\$11) for the Firefighters effective January 1, 2021.

RECOMMENDATION:

Personnel Committee recommends giving the Firefighters \$11 per hour which is a \$1 an hour increase effective January 1, 2021.

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



TO: Mayor Lagergren and Council Members
FROM: Steve Zumberge, Fire Chief
DATE: December 14, 2020
RE: Resolution 2020-37 Opting to Increase Retirement Benefit Level for Firefighters

The Norwood Young America Volunteer Firefighters joined the statewide Public Employees Retirement Association (PERA) in January of 2013. The benefit is currently \$2,700 Per year per firefighter. The Fire Department requested and received a cost analysis of the benefit level from PERA. Increasing the 2021, benefit level to \$2,800 per year per firefighter. At the \$2,800 per year benefit level the cities required 2021, contribution would be \$2,151. The 2021 budget has \$3,500 allocated to the PERA contribution. The City Council of Norwood Young America may also consider approving that the remaining monies, \$1,349 be used as a 2021, voluntary PERA contribution.

Proposed Motion:

Motion to approve Resolution 2020-37, a resolution opting to increase the PERA level for vested Norwood Young America Firefighters.

Motion to approve a voluntary 2021, PERA contribution of \$1,349.

Norwood Young America

CITY OF NORWOOD YOUNG AMERICA

RESOLUTION 2020-37

A RESOLUTION OPTING TO INCREASE THE BENEFIT LEVEL FOR FIREFIGHTERS WHO ARE VESTED IN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

WHEREAS, The City previously authorized the fire department to join the Statewide Volunteer Firefighter Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS, The City requested and obtained a cost analysis of increasing the benefit level for firefighters who are vested in the Statewide Volunteer Firefighter Plan from PERA not more than 120 days ago; and

WHEREAS, The City understands that Minnesota statute allows an increase in benefit levels if the plan is fully funded, but does not have provisions for a decrease in benefit levels; and

WHEREAS, The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a prudent manner.

NOW THERE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, CARVER COUNTY, MINNESOTA, that the City of Norwood Young America 2040 Comprehensive Plan, including the Comprehensive Sewer Plan, is adopted and is effective as of the date of this resolution.

- 1) The City hereby approves an increase in the benefit level for firefighters who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$2,800.00 benefit level per year of service, effective January 1, 2021; and
- 2) The City Clerk and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion of the adoption of the foregoing resolution was duly made by Member _____, and duly seconded by Member _____. Upon vote being taken thereon, the following voted in favor:

And the following voted against the same: _____.

Whereupon Resolution 2020-37 is duly adopted on December 14, 2020.

Attest:

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk-Treasurer



TO: Mayor Lagergren and Council Members

FROM: Steve Zumberge, Fire Chief

DATE: December 14, 2020

RE: Purchase 13 Unication G5 Stored Voice Pager

In October 2017, the Carver County Sheriffs' office informed the Carver County Fire Chiefs association that they intended to sunset the VHF fire paging system. This decision was based on the age of the VHF system. The fire paging will be done through the 800 MHZ system that the county is already utilizing for radio communications.

Prior to 2017, the county fire department exclusively used VHF pagers. October 2017, the Sheriffs' office started to encourage county fire departments to start replacing the VHF pagers with 800 MHZ pagers. Recently, the Sheriff's Department announced that December 2022, the VHF paging system would sunset.

Currently NYAFD has 35 pagers.

- 22-VHF
- 13-800 MHZ

In the 2020, capital expenditure budget there is \$10,000 dedicated for the matching portion of the 2020, FEMA radio grant. As of today, the success of this grant application is not known. In the budget for 2021, there is \$10,000 dedicated to the matching portion of a FEMA radio grant.

Proposed Motion:

Motion to reallocate the \$9,995.00 dedicated to the 2020, FEMA radio grant, for the purchase of 13 Unication G5 Stored Voice Pagers.

Norwood Young America

ANCOM**DELIVERS
SOLUTIONS**

ANCOM Communications
 1800 East Cliff Road, Suite 17
 Burnsville MN 55337
 (952) 808-0033 Fax: (952) 808-0034

QUOTATION

QUOTE NO.: 42442 - 00 EC
DATE: 12/08/20
TERMS: NET 30
DELIVERY: Speedee

BILL TO: 892
 Norwood Young America Fire Dpt
 Attn: Steve Zumberge
 P.O Box 59
 Norwood YA, MN 55368

SHIP TO:
 Norwood Young America Fire Dpt
 Attn: Steve Zumberge
 Attn: Steve Z.
 327 Elm St.
 Norwood YA, MN 55368

Please reference Quote No. on
 Correspondence & purchase orders.
 Quote expires: 02/06/2021

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

SEQ	QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	13	G5 Dual Band VHF 136-174MHz & 700-800MHz Pager	675.00		8,775.00
2 2A	13	3 Year Extended Warranty Promo until 12-23-2020			
3	13	G4/G5 STD Desktop Charger Cradle only, no power supply	90.00		1,170.00
Item summary					9,945.00
Subtotal					9,945.00
Freight					50.00
GRAND TOTAL:					9,995.00

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE

TERMS SUBJECT TO CREDIT REVIEW

BY **Sid Sanocki** 6

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted
by

P.O. No

LEGAL NAME OF PURCHASER

Date

AUTHORIZED SIGNATURE

**MOTOROLA**

Authorized Two-Way Radio Dealer



TO: Honorable Mayor Lagergren and City Council Members

FROM: Angela Brumbaugh, City Clerk / Treasurer

DATE: December 14, 2020

RE: Accept Contributions/Donations for the City of Norwood Young America

The City has received the following contributions/donations:

Time Frame	Donor	Amount	Reason
2019	Stiftungsfest Inc.	\$ 1,000.00	Restrooms at Willkommen Memorial Park
2020	NYA Chamber	\$ 995.00	Holiday décor (In-kind donation)
2020	Stiftungsfest Inc.	\$ 1,000.00	Restrooms at Willkommen Memorial Park
May-20	Kamps, Roger	\$ 666.00	Bench
Sep-20	Edward Born Post 343 American Legion	\$ 5,000.00	Auto extrication tools-Ladder 11
Oct-20	Girl Scout Troop #18092	\$ 1,000.00	Bench-Dog Waste Station
Oct-20	Girl Scout Troop #16581	\$ 744.00	Bench
2019-2020	NYA Chamber	\$ 390.00	Holiday décor (In-kind donation)
Summer-2020	VFW & American Legion	\$ 9,600.00	Freedom Rock (In-kind donation)
Summer-2020	VFW & American Legion	\$ 1,247.00	Freedom Rock
		<u>\$ 21,642.00</u>	

Recommendation:

A motion to approve Resolution 2020-38, accepting the contributions and donations received for

Norwood Young America

RESOLUTION 2020-38

RESOLUTION APPROVING CONTRIBUTIONS

WHEREAS, the City of Norwood Young America is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.211 and 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and bequests for the benefit of recreational and beautification pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following persons and entities have offered to contribute the cash sums and in-kind set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>	<u>Item/Reason</u>
Stiftungsfest Inc.	\$1,000	Restrooms-Willkommen
NYA Chamber of Commerce	\$995	Holiday Décor (In-kind)
Stiftungsfest Inc	\$1,000	Restrooms-Willkommen
Roger Kamps	\$666	Bench
Edward Born Post 343 American Legion	\$5,000	Auto Extrication Tools
Girl Scout Troop #18092	\$1,000	Bench-Dog waste station
Girl Scout Troop #16581	\$744	Bench
NYA Chamber of Commerce	\$390	Holiday décor (In-kind)
VFW & American Legion	\$10,847	Freedom Rock (In-kind)

WHEREAS, all such sums have been contributed to assist the City in the establishment and operation of recreational facilities and beautification within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWOOD YOUNG AMERICA, MINNESOTA, AS FOLLOWS:

1. The contributions described above are hereby accepted by the City of Norwood Young America and shall be used to establish and operate recreational facilities and programs and beautification within the City's corporate limits either alone or in cooperation with others, as allowed by law.

Adopted by the City Council of the City of Norwood Young America this 10th day of December 2018.

ATTEST:

Carol Lagergren, Mayor

Angela Brumbaugh, City Clerk-Treasurer



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: December 14, 2020

SUBJECT: Five-Year Financial Plan Update

At the November 23rd regular City Council meeting, the Council reviewed a draft of the 2021 – 2025 Financial Plan as presented by Brad Falteysek, Abdo Eick & Meyers. Enclosed is the proposed Five-Year Financial Plan update.

Recommended Motion:

Motion to approve the 2021 – 2025 Financial Plan.

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



2021 - 2025 FINANCIAL PLAN
December 14, 2020

Prepared by Abdo, Eick & Meyers, LLP

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City of Norwood Young America, Minnesota
2021 - 2025 Financial Plan
Table of Contents

	<u>Page No.</u>
Introductory Section	
Transmittal Letter	7
Bond Rating Criteria	11
Financial Section	
Schedule of Property Taxes Levied	20
Schedule of Tax Capacities and Tax Rates	22
Schedule of Annual Fund Cash Balances	24
Outstanding Debt Schedule	26
Schedule of Debt Transfers by Year and Fund	29
Capital Project/Equipment Plan - All Funds	
Schedule of Planned Capital Outlay 2020 to 2025	30
Selected Graphical Data from Projections	40
Utility Rates Supplement	43

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INTRODUCTORY SECTION

CITY OF NORWOOD YOUNG AMERICA, MINNESOTA 2021 - 2025 FINANCIAL PLAN

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December 14, 2020

Honorable Mayor and City Council
City of Norwood Young America
310 Elm Street West
Norwood Young America, Minnesota 55368

Introduction

We have prepared the attached 2021 - 2025 Financial Plan for the City that is intended to give a big picture view of the status now and through year 2025. We have scheduled projected tax levy, cash balances, planned capital and debt for the City based on assumptions by management. We have not examined the projection and do not express an opinion or any other form of assurance on the accompanying schedules or assumptions. Furthermore, there will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected and those differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report. The City's assumptions made are as follows:

Assumptions

1. Normal operating expenses will increase by a three percent inflation rate.
2. Housing growth is assumed at seven units per year each with an average community market value of \$196,600 increasing by 2 percent per year. The City has had 28 permits (22 single family, 6 twin home units) issued in 2020.
3. Equipment has been identified in the capital plan and is to be expended in the capital fund (275).
4. The City purchased properties from Carver County in 2016 with a cash outlay from the General fund of \$260,000. This created an approximate \$1 million cash savings by eliminating the \$48,500 annual payment that was due to the County through 2044. The City will reimburse itself by continuing to budget the \$48,500 expense until it reaches \$260,000 which is projected to be in 2023.
5. The 2020A bond will have sufficient resources through the use of tax increment transfers to allow the scheduled tax levies to be reduced approximately \$250,000 per year through the projection period.
6. The plan includes \$538,000 levy to the capital fund in 2021 and a minimum of \$400,000 in years thereafter.

Assumptions with Future Action

1. The City will strive to reduce its reliance on the State's Local Government Aid (LGA) program, by not budgeting the full projected certification. Due to COVID-19, the City is budgeting for a reduction in LGA due to the state of Minnesota's revenue projected losses in 2020. In 2021 the budget includes a reduction of \$70,000. In the event LGA is not reduced, this budgeted reduction will go to increase reserve balances within the General fund.
2. As bond obligations for each fund are completed, Council will need to make a decision for the remaining cash reserves that could be transferred to other debt service funds or any other fund.
3. Fund 320 - 2013 Infrastructure fund. There currently is approximately \$52K of cash in the fund. City Council has discussed utilizing these funds for the 2021 Improvement project.

Key Highlights

1. The General fund builds on the reserve throughout the life of the projection with the assumptions of increasing levy to build the General fund balance reserve, while decreasing the City's reliance on local government aid. Due to uncertain impacts of COVID-19, the reserves are available for potential future economic downturns. The City will also maintain debt service reserve balances to meet the required principal and interest payments.
2. The preliminary General fund operating tax levy increases 2.1 percent in 2021 from 2020. The debt service levy decreased .2 percent from 2020 and the capital levy increases 10.5 percent. The general levy (General fund, debt funds and capital fund) increases a total of 2.8 percent from 2020. The overall levy, including the EDA levy increases is 2.9 percent.
3. Fund 275 - Capital Fund - Council certified a tax levy for 2021 of \$538,000 to fund future capital purchases. The projection includes future levies of a minimum of \$400,000 for this fund. This fund will be analyzed each year as part of the budget process.
4. The Water and Sewer enterprise funds are projected with zero percent increases for rates.
5. The enterprise funds (Water and Sewer) currently do not have reserve funds set aside to pay for capital/equipment related purchases. Currently all replacements are budgeted annually with respective operating budgets. The financial goal is shown as the third bullet in the financial goals section.
6. The Storm Sewer fund had a deficit of \$53,320 at the end of 2019. By the end of the 2025, the deficit is projected to decrease to a deficit cash balance of \$8,173.
7. A new bond issuance is planned for 2021 for a street and utility improvements project. We are estimating a \$2 million to \$2.4 million bond issue to finance the Oak Lane, 2nd Avenue Lift Station, and 2nd Avenue Street and Utility Improvement Project.
8. In 2020, the City Council adopted a Street & Utility Reconstruction Scoping Study as prepared by Bolton & Menk Engineering. The Scoping Study identifies proposed street and utility reconstruction projects to be completed in the next several years and it provides estimated project costs which will assist the City Council in planning project priorities and financing

Financial Goals

- Maintain a minimum 70 percent cash reserve in the General fund. The 70 percent balance will fund half of the budget through June of each year until the 1st half tax settlement is received from the County as well as support potential state aid cuts.
- Maintain positive reserve balances in the City's debt service funds throughout the life of the bonds.
- Ensure enterprise funds (Water & Sewer) maintain an operating cash balance that is equal or above 50 percent of the annual operating expenses plus 100 percent of debt service requirements. In addition to the operating cash balance, a cash balance established to fund future capital purchases based on the capital needs of the fund.
- Build and maintain capital resources in the Capital Fund (275) following the capital improvement/equipment replacement plan.
- Reduce the City reliance on local government aid over a 15 year period.
- Build and maintain positive cash balances in all City funds.
- The City will strive to improve its bond rating which is current rating AA - as established by Standard and Poors, by focusing on criteria included on page 11.
- City Council will continue to evaluate and take advantage of refunding/refinancing opportunities for existing bond issues.
- Reduce the tax rate from the current 76% to a rate similar to other cities of the similar size within the county and surrounding area.
- Determining funding mechanisms to fund future street and utility projects while reducing the overall bonded debt outstanding.

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RatingsDirect®

Summary:

**Norwood Young America, Minnesota
Norwood Young America Economic
Development Authority; General
Obligation; Non-School State
Programs**

Primary Credit Analyst:

Coral Schoonejans, Centennial + 1 (303) 721-4948; coral.schoonejans@spglobal.com

Secondary Contact:

Helen Samuelson, Chicago (1) 312-233-7011; helen.samuelson@spglobal.com

Table Of Contents

Rating Action

Stable Outlook

Credit Opinion

Related Research

Summary:

Norwood Young America, Minnesota Norwood Young America Economic Development Authority; General Obligation; Non-School State Programs

Credit Profile

US\$6.165 mil GO str reconstruction & rfdg bnds ser 2020A dtd 06/04/2020 due 02/01/2032

Long Term Rating

AA-/Stable

New

US\$4.925 mil hsg rev rfdg bnds (Norwood Young America) ser 2020 dtd 06/04/2020 due 08/01/2038

Long Term Rating

AA-/Stable

New

Rating Action

S&P Global Ratings assigned its 'AA-' long-term rating to Norwood Young America, Minn.'s series 2020A general obligation (GO) street reconstruction and refunding bonds and to Norwood Young America Economic Development Authority's (EDA) series 2020 house revenue refunding bonds. At the same time, we affirmed our 'AA-' long-term rating and underlying rating on the city's GO debt outstanding. The outlook is stable.

The series 2020A, EDA series 2020 bonds, and GO debt outstanding are secured by the city's full faith and credit, including its ability to levy ad valorem property taxes without limitation as to rate or amount. Per the bond documents, the city plans to finance a portion of the series 2020A debt service from a combination of special assessments levied against benefited properties and a portion from net utility revenue. The EDA intends to pay debt service on the EDA series 2020 bonds from net revenue of a 36-unit senior housing facility owned by the economic development authority. We rate the series 2020A and EDA series 2020 bonds to the city's GO pledge, as we view it as the stronger security.

Proceeds from the series 2020A bonds will finance various street improvements and refund a portion of the city's debt outstanding for interest rate savings. The series 2020A bonds will refund a portion of the economic development authority's debt outstanding for interest rate savings.

Credit overview

In our view, the city benefits from very high reserves enabled by a history of stable budgetary performance and conservative management practices. Minnesota is under a stay-at-home directive through the COVID-19 pandemic, and smaller businesses are closed in Norwood Young America. S&P Global Economics reports that the COVID-19 pandemic has caused the national economy to fall into a recession (see "An Already Historic U.S. Downturn Now Looks Even Worse," published April 16, 2020, on RatingsDirect), which we expect will cause a near-term economic slowdown at the local level. Despite this pressure, the city's leading taxpayers and employers, composed primarily of food processing, commercial, and residential businesses, remain stable and functioning. Officials expect the city to end with balanced results at fiscal year-end (Dec. 31) 2020 and can postpone capital projects if needed to maintain

structural balance in the near term. However, we believe the city's property taxes serve as a relatively stable revenue stream and that the city's very strong flexibility can help weather recessionary pressures in the near term. Low wealth and income metrics relative to those of higher-rated peers and an elevated debt burden with high carrying charges limit our opinion of the city's credit quality, though we expect the city's financial position to remain stable.

The AA- long-term rating reflects our view of the city's:

- Strong economy, with access to a broad and diverse metropolitan statistical area;
- Strong management, with good financial policies and practices under our financial management assessment methodology;
- Adequate budgetary performance, with operating results that we expect could deteriorate in the near term relative to fiscal 2018, which closed with operating surpluses in the general fund and at the total governmental fund level;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2018 of 75% of operating expenditures;
- Very strong liquidity, with total government available cash at 1.7x total governmental fund expenditures and 4.9x governmental debt service, and access to external liquidity we consider strong;
- Weak debt and contingent liability position, with debt service carrying charges at 35.6% of expenditures and net direct debt that is 298.4% of total governmental fund revenue, but rapid amortization, with 74.8% of debt scheduled to be retired in 10 years; and
- Strong institutional framework score.

Stable Outlook

Downside scenario

We could lower the rating if the city's flexibility significantly weakened, either by a significant use of reserves or prolonged deficit spending.

Upside scenario

We could raise the rating in the unlikely event that the city's economy materially expanded and diversified, evidenced by improved economic wealth metrics and a moderation of the city's debt burden.

Credit Opinion

Strong economy

We consider Norwood Young America's economy strong. The city, with an estimated population of 3,800, is located in Carver County in the Minneapolis-St. Paul-Bloomington metropolitan statistical area, which we consider broad and diverse. The city has a projected per capita effective buying income of 106% of the national level and per capita market value of \$83,658. Overall, the city's market value grew by 7.3% to \$317.9 million in 2019. The county unemployment rate was 2.5% in 2018.

Norwood Young America covers 1,265 acres and is in the southwest corner of Carver County, about 40 miles southwest of the Minneapolis-St. Paul metropolitan area. The city was formed in 1997 from the merger of Norwood

and Young America, and thus has two separate downtown areas that have seen revitalization efforts in recent years. Given the city's location on the edge of the Twin Cities metropolitan area, commuting to downtown Minneapolis and St. Paul is possible, but most residents work in the western suburbs of the two cities. The city is seeing some commercial development and expansion in its industrial park, particularly with the city's largest taxpayer, Par Real Estate LLC, which represents 10.3% of the city's net tax capacity and purchased 8.5 acres from the park in 2018.

Officials report of restaurant and bar closures through Minnesota's stay-at-home directive, which was recently extended to May 18, but stability across its major employers, consisting primarily of food processing companies and manufacturers, and its taxpayers, consisting of commercial, residential, and utility companies. According to officials, the city is continuing to operate, with the majority of staff working. The county had extended the property tax due date by a month to relieve some pressure from taxpayers during the recession. Despite economic uncertainty, officials report of 10 building permits for new homes thus far during 2020 and discussion around the annexation of a 30-acre parcel at the city limits within the next year.

Strong management

We revised our assessment of the city's financial management assessment to good from standard, reflecting our opinion of the city's newly adopted five-year capital improvement plan in conjunction with other formalized policies and practices.

The city uses three years of historical data and a line-item approach when forming the budget. The council receives budget-to-actual performance reports on quarterly basis. Investments are reported annually in the audit, but management reports of a newly established finance committee that will likely review investment reports more frequently. The city maintains a multiyear financial forecast, and capital needs are assessed on a rolling five-year basis. The city has a formal policy to keep a total general fund balance of 35% of the following year's budgeted general operating expenditures. The city lacks a formal debt management policy.

Adequate budgetary performance

Norwood Young America's budgetary performance is adequate, in our opinion. The city had operating surpluses of 8.8% of expenditures in the general fund and of 13.5% across all governmental funds in fiscal 2018. Our assessment accounts for our expectation that budgetary results could deteriorate somewhat in the near term.

Our assessment of budgetary performance accounts for event risk stemming from the economic recession and the city's response of potentially postponing capital projects to budget for balanced operations for the current fiscal year.

The general fund benefits from a revenue structure that has historically been stable and predictable, consisting mostly of property taxes (60%) and state aid (19%), referred to as local government aid (LGA) in Minnesota. While we are not aware of reductions to LGA, cuts to certain government types have occurred during recessionary times in the past. However, if reductions are made, we believe the city will appropriately manage its budget to decrease expenditures and maintain mostly balanced operations. We note that the city does not receive sales tax or hotel tax revenue, which we consider more volatile sources.

We have adjusted performance to account for recurring transfers into the general fund and total governmental funds from enterprise funds. We have also adjusted total governmental performance to account for elevated debt service

payments from prepayments.

The city posted surpluses in its operating fund during each of the past three audited fiscal years. Management reports that the city has used growth in property tax valuations and increases in its levy to add to its unassigned fund balance. For fiscal 2019, officials estimate a smaller surplus as a result of slower economic growth. For fiscal 2020, officials budgeted for less LGA revenue in anticipation of possible cuts at the state level, but anticipate a balanced result. Officials report that they levied \$400,000 for capital projects, which could serve as a cushion to the general fund in the interim if the city experiences fiscal distress during the pandemic and ensuing recession.

Very strong budgetary flexibility

Norwood Young America's budgetary flexibility is very strong, in our view, with an available fund balance in fiscal 2018 of 75% of operating expenditures, or \$1.6 million. We expect the available fund balance to remain above 30% of expenditures for the current and next fiscal years, which we view as a positive credit factor.

Officials have used annual levy increases and conservative budgeting practices to increase its flexibility for the past several years. The city's available operating fund balance increased significantly during 2018 as a result of a reduction in the city's nonspendable interfund receivables from the debt service fund, with help from a one-time sale of land to Par Real Estate LLC. Officials have no plans to significantly draw on reserves over the next two years. Based on the city's history of very strong flexibility and its formal fund balance policy of maintaining at least 35% of operating expenditures in reserves, we anticipate the city will maintain very strong reserves for at least the near term.

Very strong liquidity

In our opinion, Norwood Young America's liquidity is very strong, with total government available cash at 1.7x total governmental fund expenditures and 4.9x governmental debt service in 2018. In our view, the city has strong access to external liquidity if necessary.

The city has issued debt several times over the past 20 years, supporting our view that it has strong excess to external liquidity. Its investments are primarily in checking accounts and U.S. Treasury obligations, neither of which we consider aggressive. Furthermore, the city has no contingencies that could pressure liquidity in the near term. We expect the city's liquidity position to remain very strong.

Weak debt and contingent liability profile

In our view, Norwood Young America's debt and contingent liability profile is weak. Total governmental fund debt service is 35.6% of total governmental fund expenditures, and net direct debt is 298.4% of total governmental fund revenue. Approximately 74.8% of the direct debt is scheduled to be repaid within 10 years, which is, in our view, a positive credit factor.

The city's overall net debt includes \$19.4 million in GO debt, of which we give \$7.3 million in self-support credit, and \$3.3 million in overlapping debt. The city plans to issue \$1 million to \$3 million in GO debt over the next two years for street and utility improvements. Given the city's rapid amortization schedule, we do not anticipate that this issue will weaken its debt profile further.

Norwood Young America's pension contributions totaled 2% of total governmental fund expenditures in 2018. The city made its full annual required pension contribution.

We do not believe that pension liabilities represent a medium-term credit pressure, as contributions are only a modest share of the budget. Norwood Young America participates in one multiple-employer, defined benefit pension plan that has seen recent improvements in funded status, though plan statutory contributions have regularly fallen short of actuarial recommendations. Along with certain plan-specific actuarial assumptions and methods, this introduces some long-term risk of funding volatility and cost acceleration. The city does not provide other postemployment benefits.

The city participates in the following plans:

- Minnesota General Employees Retirement Fund (GERF): 80.2% funded (as of June 30, 2019), with a city proportionate share of the plan's net pension liability of \$492,000
- Statewide Volunteer Firefighter Retirement Plan: 91.8% funded (Dec. 31, 2018), with a net pension liability of \$64,000.

Total contributions to GERF were 89% of our minimum funding progress metric and were slightly above static funding. Annual contributions are based on a statutory formula that has typically produced contributions lower than the actuarially determined contribution. In our view, this increases the risk of underfunding over time if the state legislature does not make adjustments to offset future funding shortfalls. Other key risks include a 7.5% investment rate-of-return assumption that indicates some exposure to cost acceleration as a result of market volatility, and an amortization method that significantly defers contributions through a lengthy, closed 30-year amortization period based on a level 3.25% payroll growth assumption. Regardless, costs remain only a modest share of total spending, and we believe they are unlikely to pressure the city's medium-term operational health.

The Norwood Young America Fire Department participates in the Statewide Volunteer Firefighter Retirement Plan, an agent multiple-employer lump-sum defined benefit pension plan administered by the Public Employees Retirement Assn. of Minnesota. The plan covers volunteer firefighters of municipal fire departments or independent nonprofit firefighting corporations that have elected to join. As of Dec. 31, 2018, the plan covered 29 active firefighters and seven vested terminated firefighters whose pension benefits are deferred. The plan meets 102% of our static funding metric and 113% of our minimum funding progress calculation. Based on its relatively small net pension liability as a portion of budget and more conservative assumptions, including a 6% discount rate, we do not believe that this plan poses medium-term risk.

Strong institutional framework

The institutional framework score for Minnesota cities with a population greater than 2,500 is strong.

Related Research

2019 Update Of Institutional Framework For U.S. Local Governments

Ratings Detail (As Of May 5, 2020)

Norwood Young America (AMBAC) GO

Unenhanced Rating

AA-(SPUR)/Stable

Affirmed

Norwood Young America GO

Long Term Rating

AA-/Stable

Affirmed

Ratings Detail (As Of May 5, 2020) (cont.)

Norwood Young America GO bnds ser 2011A dtd 09/15/2011 due 02/01/2013-2020 2022 2024 2026 2032		
Long Term Rating	AA-/Stable	Affirmed
Norwood Young America GO bnds ser 2013B dtd 09/12/2013 due 02/01/2015-2024		
Long Term Rating	AA-/Stable	Affirmed
Norwood Young America GO rfdg bnds ser 2016A due 02/01/2035		
Long Term Rating	AA-/Stable	Affirmed
Norwood Young America GO wtr & swr rev rfdg bnds ser 2012A dtd 03/14/2012 due 02/01/2014-2024		
Long Term Rating	AA-/Stable	Affirmed
Norwood Young America GO (AGM)		
Unenhanced Rating	AA-(SPUR)/Stable	Affirmed
Norwood Young America GO (Non School Prog)		
Long Term Rating	AAA/Stable	Current
Underlying Rating for Credit Program	AA-/Stable	Affirmed
Norwood Young America (SYNCORA) GO		
Unenhanced Rating	AA-(SPUR)/Stable	Affirmed
Norwood Young America Econ Dev Auth, Minnesota		
Norwood Young America, Minnesota		
Norwood Young America Econ Dev Auth (Norwood Young America) GO		
Long Term Rating	AA-/Stable	Affirmed
Many issues are enhanced by bond insurance.		

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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FINANCIAL SECTION

CITY OF NORWOOD YOUNG AMERICA, MINNESOTA 2021 - 2025 FINANCIAL PLAN

City of Norwood Young America, Minnesota
Schedule of Property Taxes Levied
For the Years Ended December 31, 2019 Actual and 2020 to 2025 (Estimated)

		2019					
		Levy					
		Amounts					
Property Taxes Levied for General Purposes							
101 101-41000-31010	General Fund	\$ 1,545,108					
101 101-41000-31800	Additional levy as bonds are paid off	-					
Total General Fund Operating Levy		1,545,108					
Property Taxes Levied for Debt Service							
501 501-49330-31010	2010 Infrastructure Debt Service	31,187					
517 517-49331-31010	Public Project Lease Rev Bonds	148,418					
518 518-49330-31010	G.O Refunding Debt Service	254,787					
519 519-49330-31010	2011A G.O Refunding Debt Service	94,587					
520 520-49330-31010	2013B Infrastructure Debt Service	171,811					
521 521-49330-31010	2016A G.O. Refunding Debt Service	149,212					
522 522-49330-31010	2020 GO Bonds - underpass project	-					
601 601-49400-31010	Water fund 2010B G.O. Refunding	22,280					
590 590-49330-31010	Potential Levy (2021 street projects)	-					
Subtotal		872,262					
Property Taxes Levied for Capital Replacement Fund							
275 275-49300-31010	Capital outlay reserve fund	184,800					
Total Taxes Levied - General Levy		2,602,170					
Tax Levy Increase (Not including EDA)		9.95%					
522 522-49330-31011	EDA levy	51,272					
Total Taxes Levied		\$ 2,653,442					
Operational Percent Increase (Decrease) in Levy		15.6%					
Debt Percent Increase (Decrease) in Levy		2.2%					
Capital Percent Increase (Decrease) in Levy		4.6%					
EDA Percent Increase (Decrease) in Levy		8.4%					
Total Percent Increase (Decrease) in General Levy		9.9%					

		2020	2021	2022	2023	2024	2025
		Levy	Prelim Levy	Estimated	Estimated	Estimated	Estimated
		Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
\$ 1,573,083		\$ 1,605,533	\$ 1,619,415	\$ 1,684,748	\$ 1,751,409	\$ 1,819,417	
				482,500	630,000	648,000	
1,573,083		1,605,533	2,101,915	2,237,748	2,381,409	2,467,417	
30,048			151,436	148,549	150,334	151,981	
146,318							
128,889							
94,587							
171,811			166,981	166,929			
146,902			144,592	38,246	38,246	148,496	
135,389			413,058	209,635	326,867	227,484	
21,630							
875,574		873,574	606,064	563,359	515,447	527,941	
487,000		538,000	400,000	400,000	400,000	400,000	
2,935,657		3,017,107	3,107,979	3,201,107	3,296,856	3,395,358	
12.8%		2.9%	3.0%	3.0%	3.0%	3.0%	
55,916		60,140	63,147	66,304	69,520	73,101	
\$ 2,991,573		\$ 3,077,247	\$ 3,171,126	\$ 3,267,411	\$ 3,366,475	\$ 3,468,458	
		1.8%	2.1%	30.9%	6.5%	6.4%	3.9%
		0.4%	-0.2%	-30.6%	-7.0%	-8.5%	2.4%
		163.5%	10.5%	-25.7%	0.0%	0.0%	0.0%
		9.1%	7.6%	5.0%	5.0%	5.0%	5.0%
		12.7%	2.9%	3.1%	3.0%	3.0%	3.0%

City of Norwood Young America, Minnesota
Schedule of Tax Capacities and Tax Rates
For the Years Ended December 31, 2019 Actual and 2020 to 2025 (Estimated)

	2019 Actual Amounts	2020 Actual Amounts	2021 Estimated Amounts	2022 Estimated Amounts	2023 Estimated Amounts	2024 Estimated Amounts	2025 Estimated Amounts
Total Levy (Excluding EDA Special Levy)							
Less EIMV levy	\$ 2,802,170	\$ 3,017,107	\$ 3,107,978	\$ 3,201,107	\$ 3,296,856	\$ 3,395,358	
Less area-wide fiscal disparities distribution	(22,260)	(21,630)	-	-	-	-	
Less: Contribution to fiscal disparities	(617,570)	(689,836)	(689,836)	(689,836)	(689,836)	(689,836)	
Total Local Levy (non EDA special levy)	1,962,340	2,327,271	2,418,143	2,511,271	2,607,020	2,705,522	
Tax Rate Calculation (non EDA)							
Total tax capacity from the county	3,249,834	3,749,214	3,861,648	3,986,534	4,130,828	4,334,369	4,476,095
Less: Captured Tax Increment	(108,027)	(262,343)	(235,678)	(242,748)	(250,031)	(257,532)	(265,258)
Less: Contribution to fiscal disparities	(354,362)	(365,710)	(486,422)	(486,422)	(486,422)	(486,422)	(486,422)
Adjusted Tax capacity used for local rate	2,787,445	3,121,161	3,139,548	3,267,364	3,394,376	3,590,415	3,724,416
Calculated Tax rate (non EDA special levy rate)	70.40%	73.75%	74.13%	74.01%	73.96%	72.81%	72.64%
Total EDA special levy	51,272	60,140	63,147	66,304	69,620	73,101	73,101
Total Local EDA special Levy (non EDA special levy)	39,120	43,764	60,140	63,147	66,304	69,620	73,101
Calculated Tax rate - EDA special levy rate	1.40%	1.40%	1.92%	1.93%	1.95%	1.94%	1.95%
Total Tax Rate	71.80%	75.16%	76.04%	75.94%	75.94%	74.55%	74.61%
Rate change from prior year	-1.45%	3.35%	0.89%	-0.10%	0.00%	-1.39%	0.06%
Tax Capacity							
Total tax capacity from the county	\$ 3,249,834	\$ 3,749,214	\$ 3,861,648	\$ 3,977,497	\$ 4,096,822	\$ 4,220,308	\$ 4,412,805
TIF district de-certified	-	-	-	581	581	65,888	-
Assumed new growth (7 homes each year)	-	-	14,037	28,425	43,173	58,280	58,280
Assumed commercial growth (\$500k MV = \$5K in TC)	-	-	5,000	5,000	5,000	5,000	5,000
Adjusted Tax capacity used for local rate	3,249,834	3,749,214	3,861,648	3,996,534	4,130,828	4,334,369	4,476,095
Tax Rates							
General	41.79%	39.52%	39.25%	49.92%	52.01%	52.74%	53.07%
Scheduled Debt Levies	23.60%	22.00%	21.59%	14.51%	13.09%	11.41%	11.36%
Proposed EDA Levies	5.00%	12.23%	13.29%	9.58%	9.30%	8.86%	8.60%
Proposed Additional Debt Levies	1.40%	1.40%	1.92%	1.93%	1.54%	1.54%	1.57%
	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Direct Tax Rate (Factors Fiscal Disparities not Reflected in Tax Capacity)	71.80%	75.16%	76.04%	75.94%	75.94%	74.55%	74.61%
Population	3,833	3,929	4,027	4,128	4,231	4,337	4,445
Taxes per Capita	\$ 692	\$ 761	\$ 764	\$ 768	\$ 772	\$ 776	\$ 780
Median Home Value	\$ 181,764	\$ 185,400	\$ 196,600	\$ 200,532	\$ 205,545	\$ 210,684	\$ 216,951
Median Home Taxes (from city)	1,155	1,239	1,346	1,377	1,419	1,434	1,478
% change from prior year \$'s	0.45%	7.25%	8.67%	2.28%	3.01%	1.12%	3.06%
Tax Capacity Growth Rates	9.06%	15.37%	3.00%	3.00%	3.00%	3.00%	3.00%

City of Norwood Young America, Minnesota

Schedule of Annual Fund Cash Balances

For the Years Ended December 31, 2019 Actual and 2020 to 2025 (Estimated)

	2019 Actual Amounts	2020 Estimated Amounts	2021 Estimated Amounts	2022 Estimated Amounts	2023 Estimated Amounts	2024 Estimated Amounts	2025 Estimated Amounts	Trend
Government-Type General Operations								
101 General	\$ 2,060,211	\$ 2,010,811	\$ 2,036,711	\$ 2,519,211	\$ 3,072,211	\$ 3,702,211	\$ 4,350,211	84% 83% 100% 119% 140% 160%
	85%							
Special Revenue								
201 Park Dedication	60,086	60,086	60,086	60,131	60,176	60,221	60,266	
603 Storm Sewer	(53,320)	(58,062)	(63,212)	(55,477)	(45,322)	(32,018)	(8,173)	
830 Donations	15,946	15,946	15,946	15,946	15,946	15,946	15,946	
Subtotal	22,712	17,970	12,820	20,600	30,800	44,149	68,039	
Debt Service (Maturity)								
501 2010 Infrastructure Debt Service (2026)	54,362							
517 Oak Grove Debt Service (2031)	287,053	292,521	302,864	313,489	318,923	329,171	339,429	
518 G.O Refunding Debt Service (2027)	1,072,424							
519 2011A G.O Refunding Debt Service (2032)	335,488							
520 2013B Infrastructure Debt Service (2024)	156,759	177,800	198,845	219,993	241,077			
521 2016A General Obligation bonds (2035)	171,984	190,428	208,786	123,208	148,665	151,189	262,975	
522 Underpass Project - 2020 GO Bonds		794,933	986,633	940,809	930,385	925,871	772,531	
590 Potential Levy (2021 Street Projects)								
Subtotal	2,078,070	1,455,680	1,676,128	1,597,499	1,639,050	1,406,231	1,374,935	
Capital Projects								
225 Economic Recovery	144,414	145,314	146,214	147,045	147,898	148,774	149,674	
230 Forest Hill Cemetery			1,200	1,200	1,200	1,200	1,200	
275 Capital Fund	860,436	409,377	415,025	150,279	304,836	454,011	454,796	
320 2013 Infrastructure	51,939	51,939						
407 TIF 1-5	51,161	50,546	48,906	47,247	45,569	43,871	42,152	
423 TIF 3-3								
424 TIF 3-4								
425 TIF 3-5	20,267	19,702	19,137	18,555				
431 TIF 3-6	18,772	18,772	18,772					
497 Underpass Project	(42,156)	(51,866)	(51,866)	(51,866)	(51,866)	(51,866)	(51,866)	
498 Street Improvement Project		182,000	312,000	442,000	572,000	702,000	832,000	
614 Cable TV Upgrades	19,022	19,022	12,022	12,022	12,022	12,022	12,022	
Subtotal	1,123,855	844,806	921,410	785,254	1,031,659	1,310,012	1,439,978	
Total - Governmental-type Funds	\$ 5,284,848	\$ 4,329,267	\$ 4,647,089	\$ 4,922,584	\$ 5,773,720	\$ 6,462,803	\$ 7,233,164	
Business-Type								
Enterprise Funds								
601 Water	950,489	\$ 796,108	\$ 748,607	\$ 808,153	\$ 891,239	\$ 935,541	\$ 1,146,376	
602 Sewer	619,244	595,581	655,261	621,533	667,985	828,372	1,202,319	
251 Harbor at Peace	105,189	105,189	105,189	105,189	105,189	105,189	105,189	
Subtotal	\$ 1,674,922	\$ 1,496,878	\$ 1,509,057	\$ 1,534,875	\$ 1,664,413	\$ 1,869,102	\$ 2,453,884	
Total Cash Reserves - All City Funds	\$ 6,959,770	\$ 5,826,145	\$ 6,156,126	\$ 6,457,459	\$ 7,438,133	\$ 8,331,705	\$ 9,687,048	

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City of Norwood Young America, Minnesota
Schedule of Debt Transfers by Year and Fund
For the Year Ended December 31, 2020 to 2025 (Estimated)

Fund	2020	2021	2022	2023	2024	2025
Transfers to close out funds in the future						
Transfer out to 522 (2020 Debt Service) to close fund 501	\$ 26,811	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out to 522 (2020 Debt Service) to close fund 518	348,061	-	-	-	-	-
Transfer out to 522 (2020 Debt Service) to close fund 519	133,243	-	-	-	-	-
	<u>508,115</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
2020 Bonds Debt Service Fund (522) (2010 Infra. Bonds-501)						
Transfer in from fund 603 (Storm Water)	\$ (6,434)	\$ (6,265)	\$ (6,089)	\$ (5,913)	\$ (5,729)	\$ (5,537)
	<u>(6,434)</u>	<u>(6,265)</u>	<u>(6,089)</u>	<u>(5,913)</u>	<u>(5,729)</u>	<u>(5,537)</u>
2016A Debt Service Fund (521)						
Transfer in from fund 602 (Sewer)	\$ (11,810)	\$ (11,810)	\$ (11,810)	\$ (11,810)	\$ -	\$ -
Transfer in from fund 601 (Water)	(683)	(683)	(683)	(683)	-	-
	<u>(12,493)</u>	<u>(12,493)</u>	<u>(12,493)</u>	<u>(12,493)</u>	<u>-</u>	<u>-</u>
2020A Debt Service Fund (522) (2010B)						
Transfer in from fund 603 (Storm Water)	\$ (7,281)	\$ (7,281)	\$ (7,281)	\$ (7,281)	\$ (7,281)	\$ -
Transfer in from fund 602 (Sewer)	(75,312)	(75,312)	(75,312)	(75,312)	(75,312)	(55,017)
Transfer in from fund 601 (Water)	(37,573)	(37,573)	(37,573)	(37,573)	(37,573)	(9,615)
	<u>(120,166)</u>	<u>(120,166)</u>	<u>(120,166)</u>	<u>(120,166)</u>	<u>(120,166)</u>	<u>(64,632)</u>
2020A Debt Service Fund (522) (2011A)						
Transfer in from fund 603 (Storm Water)	\$ (32,278)	\$ (32,454)	\$ (32,025)	\$ (32,130)	\$ (31,586)	\$ (31,015)
Transfer in from fund 602 (Sewer)	(68,818)	(66,434)	(63,957)	(66,508)	(68,711)	(65,638)
Transfer in from fund 601 (Water)	(22,101)	(22,411)	(22,158)	(22,401)	(22,043)	(21,662)
	<u>(123,197)</u>	<u>(121,299)</u>	<u>(118,140)</u>	<u>(121,039)</u>	<u>(122,340)</u>	<u>(118,315)</u>
Water Enterprise Fund (601)						
Transfer out to fund 521 (2020 bonds) (2016A)	\$ 683	\$ 683	\$ 683	\$ 683	\$ -	\$ -
Transfer out to fund 522 (2020 bonds) (2010B-518)	42,573	42,573	42,573	42,573	42,573	14,615
Transfer out to fund 522 (2020 bonds) (reduction-2010B)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Transfer out to fund 522 (2020 bonds) (2011A-519)	22,101	22,411	22,158	22,401	22,043	21,662
	<u>60,357</u>	<u>60,667</u>	<u>60,414</u>	<u>60,657</u>	<u>59,616</u>	<u>31,277</u>
Sewer Enterprise Fund (602)						
Transfer out to fund 521 (2016A Bonds)	\$ 11,810	\$ 11,810	\$ 11,810	\$ 11,810	\$ -	\$ -
Transfer out to fund 522 (2010B-518)	75,312	75,312	75,312	75,312	75,312	55,017
Transfer out to fund 522 (2011A-519)	68,818	66,434	63,957	66,508	68,711	65,638
	<u>155,940</u>	<u>153,556</u>	<u>151,079</u>	<u>153,630</u>	<u>144,023</u>	<u>120,655</u>
Storm Water Special Revenue Fund (603)						
Transfer out to fund 522 (2020 bonds) (2010B-518)	\$ 7,281	\$ 7,281	\$ 7,281	\$ 7,281	\$ 7,281	\$ -
Transfer out to fund 522 (2020 bonds) (2011A-519)	32,278	32,454	32,025	32,130	31,586	31,015
Transfer out to fund 522 (2020 bonds) (2010 Infr.-501)	6,434	6,265	6,089	5,913	5,729	5,537
	<u>45,993</u>	<u>46,000</u>	<u>45,395</u>	<u>45,324</u>	<u>44,596</u>	<u>36,552</u>

City of Norwood Young America, Minnesota
Capital Equipment Plan - Governmental Funds
Schedule of Planned Capital Outlay 2020 to 2025

Department	Year	Item	Purchase Cost	Net Cost
Administration	2020	City Code codification	20,000 \$	20,000
Economic Development	2018	Highway Monument Entrance Signs	20,000	20,000
Economic Development	2020	Downtown Redevelopment	25,000	25,000
Economic Development	2021	Historical Y.A. Downtown mural	8,000	8,000
Economic Development	2021	Highway 212 Underpass Art Project	3,000	3,000
Economic Development	2021	Business & Industrial Park Signage, Historic Walking Tour	14,000	14,000
Economic Development	2022	First Street Downtown Street Lights	100,000	100,000
Fire department	yearly	SCBA's	150,000	150,000
Fire department	2017	Turnout gear	60,000	multiple
Fire department	2020	Cycl Defence - new shien	25,000	25,000
Fire department	2020	2018 Pierce 107 ft Ladder Truck	750,000	750,000
Fire department	2020	2002 Radios	65,000	65,000
Fire department	2020	2000 Exctinction tool 11	30,000	30,000
Fire department	2020	2001 Exctinction tool #21	30,000	30,000
Fire department	2022	Pagers 800 MHz	10,000	10,000
Fire department	2022	Command Vehicle Pickup Truck 3/4 ton	60,000	60,000
Fire department	2023	1992 Ford Tanker 11	100,000	100,000
Fire department	2026	Outdoor Warning Siren 800 MHz	30,000	30,000
Fire department	2026	Upgrade 2 Existing Outdoor Warning Sirens 800 MHz	10,000	10,000
Fire department	2026	Rescue 11 (1222 rescue vehicle) 2003 Ford F350	70,000	70,000
Fire department	2026	1998 Tanker 21	100,000	100,000
Fire department	2027	2012 Engine 21 Mini pumper	350,000	350,000
Fire department	2031	2001 Engine 11	1,000,000	1,000,000
Fire department	2032	2012 Truck Mach and Trailer	30,000	30,000
Fire department	2036	2001 Utility 21	500,000	500,000

2020	2021	2022	2023	2024	2025
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$	\$	\$	\$	\$	\$
25,000	8,000	10,000	-	-	-
-	8,000	-	-	-	-
-	3,000	-	-	-	-
-	14,000	-	-	-	-
-	-	100,000	-	-	-
25,000	25,000	25,000	-	-	-
7,000	7,000	7,200	7,400	7,600	7,800
25,000	-	-	-	-	-
758,000	10,000	60,000	-	-	-
-	-	10,000	-	-	-
-	-	60,000	-	-	-
-	-	-	100,000	-	-
-	-	-	-	-	30,000
-	-	-	-	-	10,000
-	-	-	-	-	70,000
-	-	-	-	-	100,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

City of Norwood Young America, Minnesota
Capital Project/Equipment Plan - Governmental Funds
Schedule of Planned Capital Outlay 2020 to 2025 (Continued)

City of Norwood Young America, Minnesota
Capital Project/Equipment Plan - Governmental Funds
Schedule of Planned Capital Outlay 2020 to 2025 (Continued)

Department	Year	Item	Purchase Cost	Net Cost
Parks and Recreation	2024	Willkommen Memorial Park Old Town Bldg Improvements	\$ 110,000	\$ 100,000
Parks and Recreation	2021	Hockey/Storage Rink Lighting and Boards	8,000	8,000
Parks and Recreation	2021	Swimming Pool - Main Pool Plaster Replacement	55,000	55,000
Parks and Recreation	2022	Baseball Field Fence replacement (Willkommen Park)	60,000	60,000
Parks and Recreation	2022	Legion Park Playground Equipment Replacement	55,000	55,000
Parks and Recreation	2024	M2 2020 Kubota 72" mower ZD1211	20,000	20,000
Parks and Recreation	2024	2016 Swimming Pool heaters (2)	8,000	8,000
Parks and Recreation	2025	Bobcat 3400 Utility Vehicle	18,000	15,000
Parks and Recreation	2026	2017 Jacobson 16' mower HR700	12,000	12,000
Parks and Recreation	2028	2018 3400 Bobcat utility vehicle	16,550	16,550
Parks and Recreation	2019	Swimming Pool Repair Project	24,000	24,000
Parks and Recreation	2026	2016 Swimming Pool cleaning turtle	6,000	6,000
Parks and Recreation	2028	Heritage Center Gable Roof Installation	150,000	150,000
Parks and Recreation	No Replacement	M1 Kubota 72" mower ZD331	17,000	13,000
Parks and Recreation	2020	2020 Kubota RTV-X1100	29,000	15,000
Parks and Recreation	2027	Prairie Dawn Playground Equipment Replacement (2007)	30,000	30,000
Parks and Recreation	2027	Friendship Park East Playground Equipment Replacement (2007)	30,000	30,000
Parks and Recreation	2024	Sports Complex Playground Equipment Replacement (2014)	35,000	35,000
Parks and Recreation	2035	Friendship Park West Playground Equipment Replacement (2015)	60,000	60,000
Total Governmental Capital Outlay				

2020	2021	2022	2023	2024	2025
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
-	100,000	-	-	-	-
-	8,000	-	-	-	-
-	85,000	-	-	-	-
-	-	80,000	-	-	-
-	-	55,000	-	-	-
9,200	-	-	-	20,000	-
-	-	-	-	8,000	15,000
-	-	-	-	-	70,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
18,000	-	-	-	-	-
-	-	-	-	-	-
-	-	705,200	285,400	290,800	438,800
1,274,461	538,000	-	-	-	-

City of Norwood Young America, Minnesota
Capital Equipment Plan - Enterprise Funds
Schedule of Planned Capital Outlay 2020 to 2025 (Continued)

Department	Year	Item	Purchase Cost	Net Cost
Water	2033	W2 2018 Ford F350	33,000	8,250
Water	2018	Water Towers SCADA Installation	26,000	25,000
Water	2020	2020 Kubota RTV-X1100 - split with Sewer	7,500	7,500
Water	2021	Wellhead Protection Plan	50,000	50,000
Water	2021	Remove Water Tower Highway 212 West	40,000	40,000
Water	2023	T8 Pump	16,000	15,000
Water	2026	SF2500 Ridgid Freeze Kit	8,000	8,000
Water	2028	North Water tower painting	158,800	158,800
Water	2028	2018 Hand Held Water Meter Reader	8,000	8,000
Water	2028	Renew Water Supply Plan	10,000	10,000
Water	2028	W1 2013 Ford F350 with crane	40,000	30,000
Water	2024	South Filler Plant Removal	70,000	70,000
Water	2025	Cap Seal Water Wells	100,000	100,000
Sewer	yearly	Inflow and Infiltration repair - slip line installation	50,000	50,000
Sewer	2020	Lift Station On-Site Generator	25,000	25,000
Sewer	2028	2020 Kubota RTV-X1100 - split with Water	7,500	7,500
Sewer	2021	Tridling Filler Pumps (4)	17,000	17,000
Sewer	2021	Sewer Plant Garage Roof Replacement	35,000	35,000
Sewer	2022	Lift Station SCADA Installation	40,000	40,000
Sewer	2022	Burn expansion	40,000	40,000
Sewer	2023	Pump Trailer	30,000	25,000
Sewer	2028	Portable Generator (purch 2016)	25,000	25,000
Sewer	2033	W2 2018 Ford F350	27,000	6,750
Sewer	2019	2003 Versa-Vac and 1996 Jetter Camera Units	180,000	180,000
Sewer	2028	2018 Hand Held Water Meter Reader	8,000	8,000
Sewer	2028	W1 2013 Ford F350 with crane	40,000	30,000
Sewer	2028	Bosa V-Plow	6,500	0,500
Sewer	2028	Total Enterprise Capital Outlay		

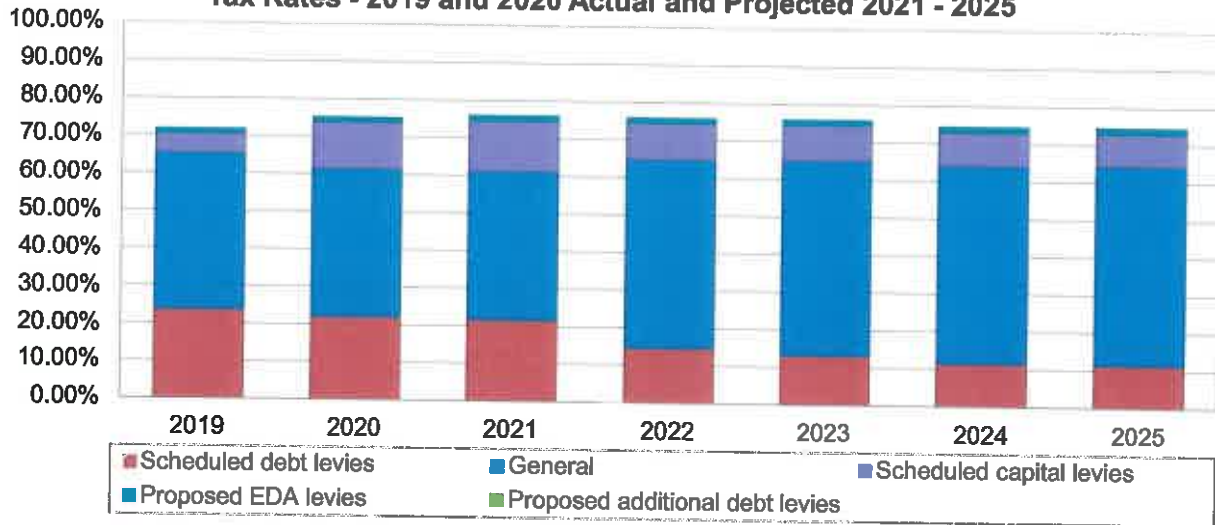
2020	2021	2022	2023	2024	2025
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
10,000	-	-	-	-	-
7,500	-	-	-	-	-
-	25,000	25,000	-	-	-
-	40,000	-	15,000	-	-
-	-	-	-	-	8,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	70,000	-
50,000	50,000	50,000	50,000	50,000	100,000
21,750	-	-	-	-	50,000
7,500	17,000	18,000	-	-	-
-	35,000	40,000	-	-	-
-	-	40,000	-	-	-
-	-	40,000	-	-	-
-	-	25,000	-	-	25,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
96,750	167,000	173,000	90,000	120,000	180,000

City of Norwood Young America, Minnesota
Capital Equipment Plan - All Funds
Schedule of Planned Capital Outlay 2020 to 2025 (Continued)

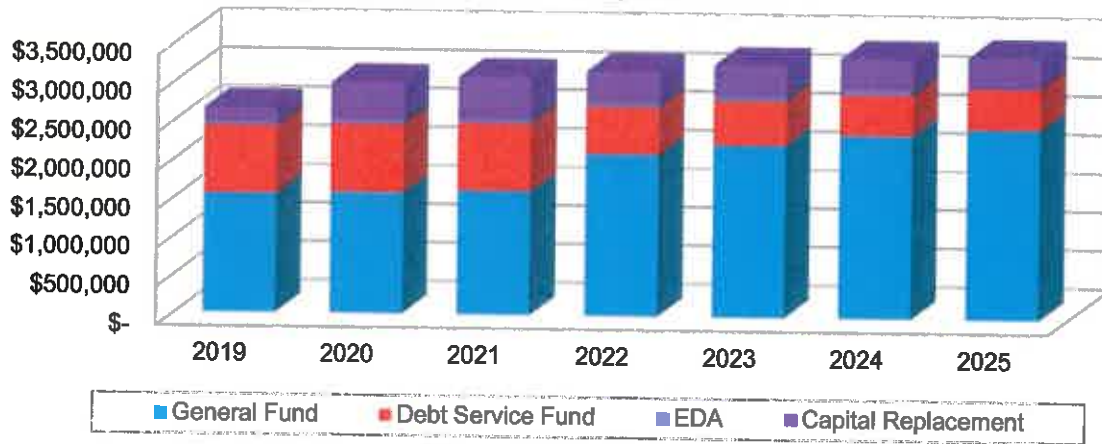
Total Capital Projects and Equipment	
Total Capital Projects and Equipment	
Water	
Sewer	
Governmental	
Governmental Capital Projects and Equipment	
Administration	
Economic Development	
Fire Department	
Public Works	
Parks and Recreation	
Revenue	
Capital Levy	
Potential increase (reduction) of levy	
Net Capital Levy	
Equipment Certificates (potential)	
Township contributions	
Other Revenues	
Interest	
Transfers in	
Total Available	
Total Expenditures	
Net Change in Cash Balance	
Beginning Balance	
Ending Balance	

2020	2021	2022	2023	2024	2025
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ 1,371,211	\$ 705,000	\$ 878,200	\$ 375,400	\$ 410,600	\$ 618,800
\$ 17,500	\$ 85,000	\$ 25,000	\$ 15,000	\$ -	\$ 5,000
79,750	102,000	148,000	75,000	50,000	75,000
1,954,807	538,000	705,200	285,400	200,600	438,800
25,000	10,000	10,000	-	-	-
815,000	42,000	167,200	107,400	7,600	217,800
1,120,407	288,000	303,000	178,000	255,000	138,000
24,200	183,000	125,000	-	28,000	85,000
\$ 1,954,807	\$ 538,000	\$ 705,200	\$ 285,400	\$ 200,600	\$ 438,800
487,000	538,000	400,000	400,000	400,000	400,000
487,000	538,000	400,000	400,000	400,000	400,000
2,224	38,943	38,943	38,943	38,946	38,044
60,000	3,424	1,200	1,200	1,200	1,200
-	-	311	113	228	341
845,402	\$45,848	440,454	439,358	439,775	439,385
(1,209,481)	(538,000)	(705,200)	(285,400)	(200,600)	(438,800)
(451,059)	6,648	(264,746)	154,358	149,175	785
880,438	405,377	415,025	160,279	304,830	454,011
\$ 405,377	\$ 415,025	\$ 160,279	\$ 304,830	\$ 454,011	\$ 454,798

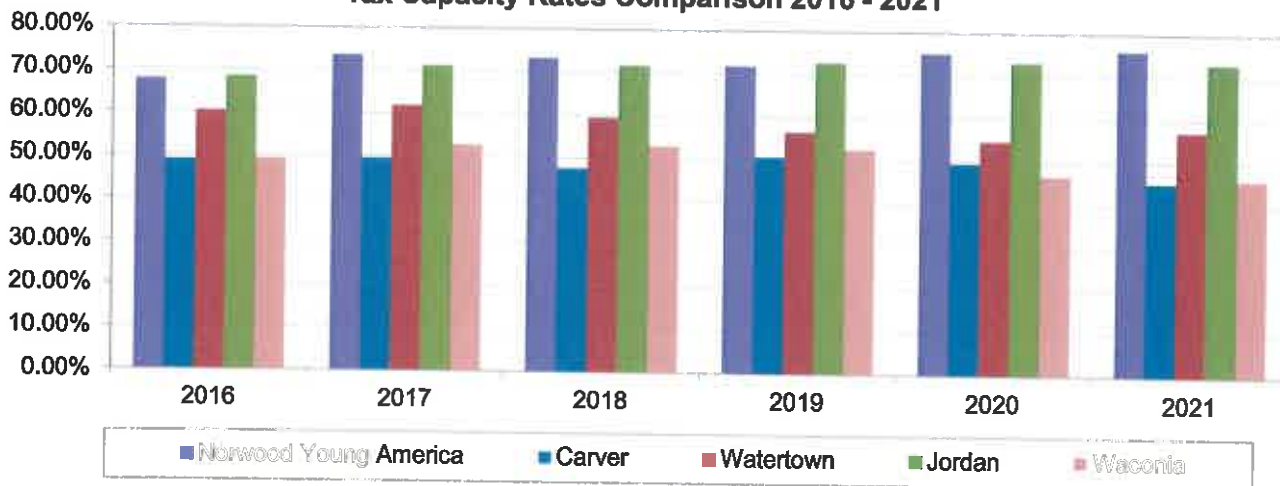
Tax Rates - 2019 and 2020 Actual and Projected 2021 - 2025



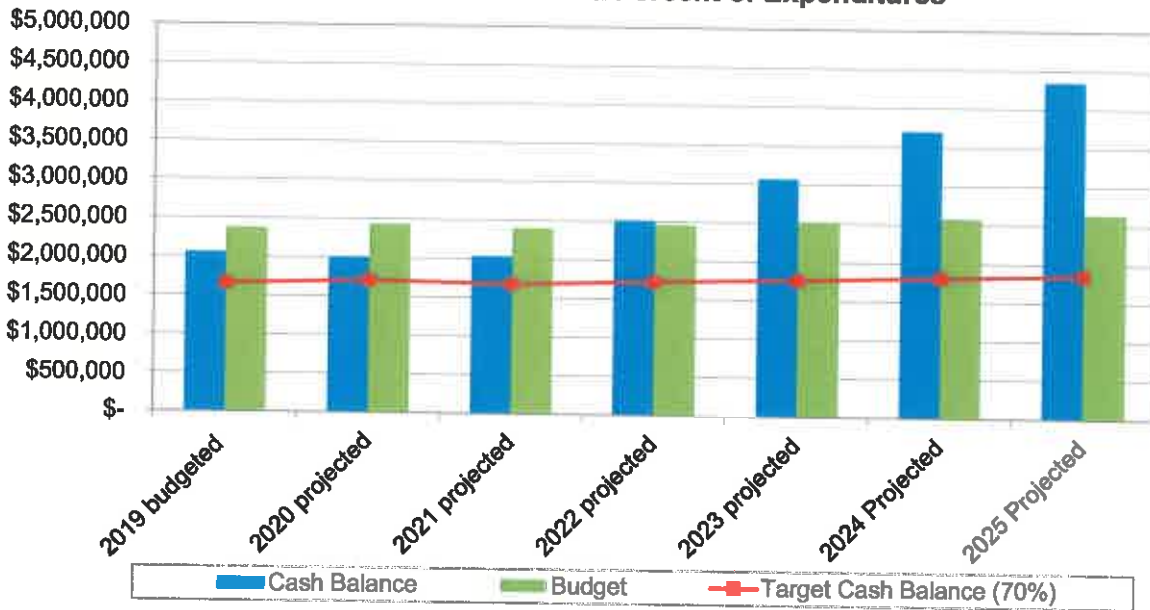
Property Taxes - General Levy, Bonds and Potential Levies to Balance Projects



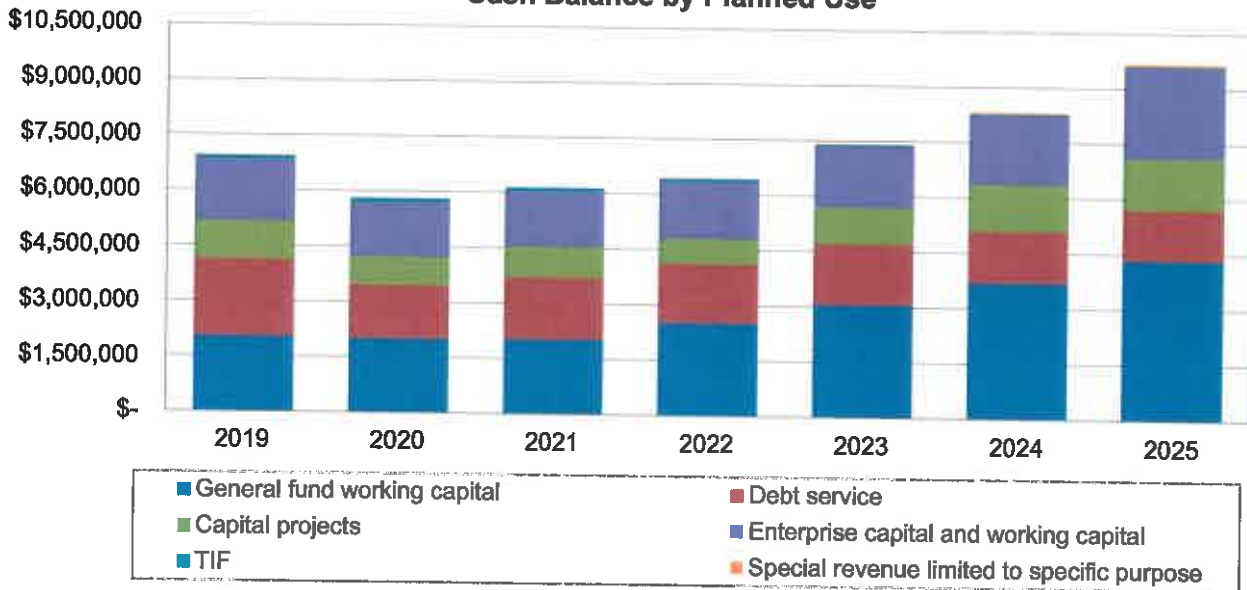
Tax Capacity Rates Comparison 2016 - 2021



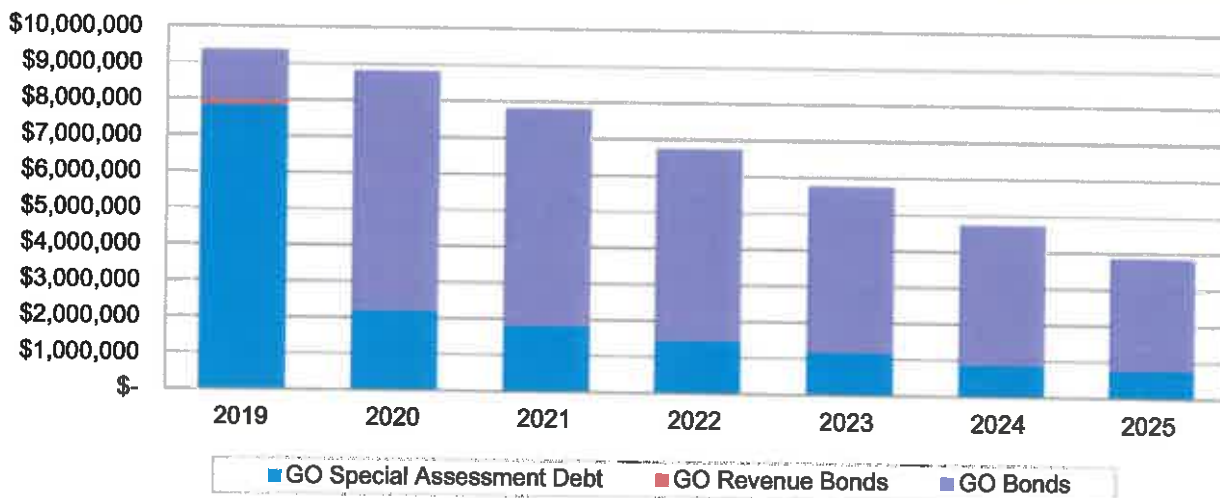
General Cash Balance as a Percent of Expenditures



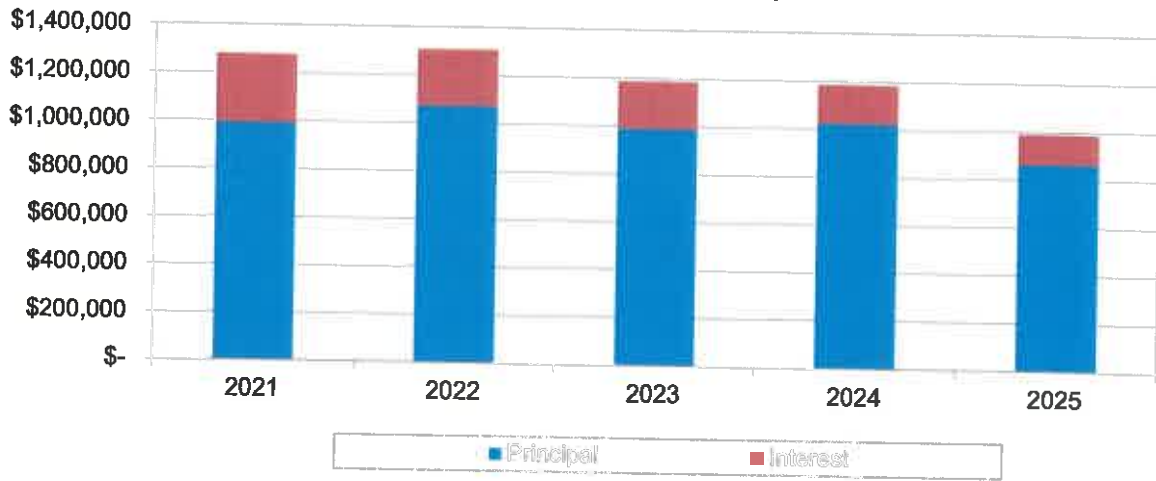
Cash Balance by Planned Use



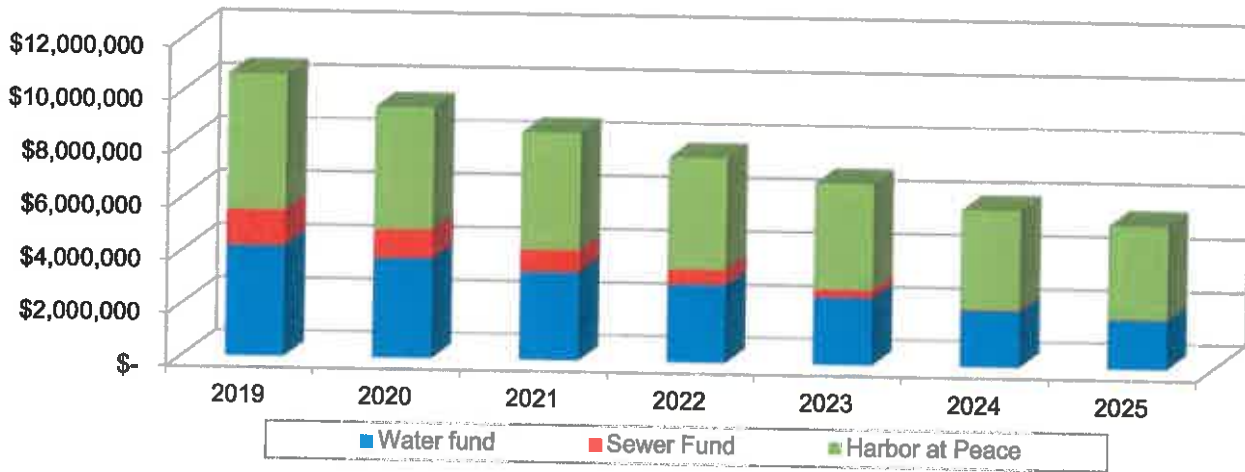
Projected Governmental Debt Balances Based on Current Amortizations



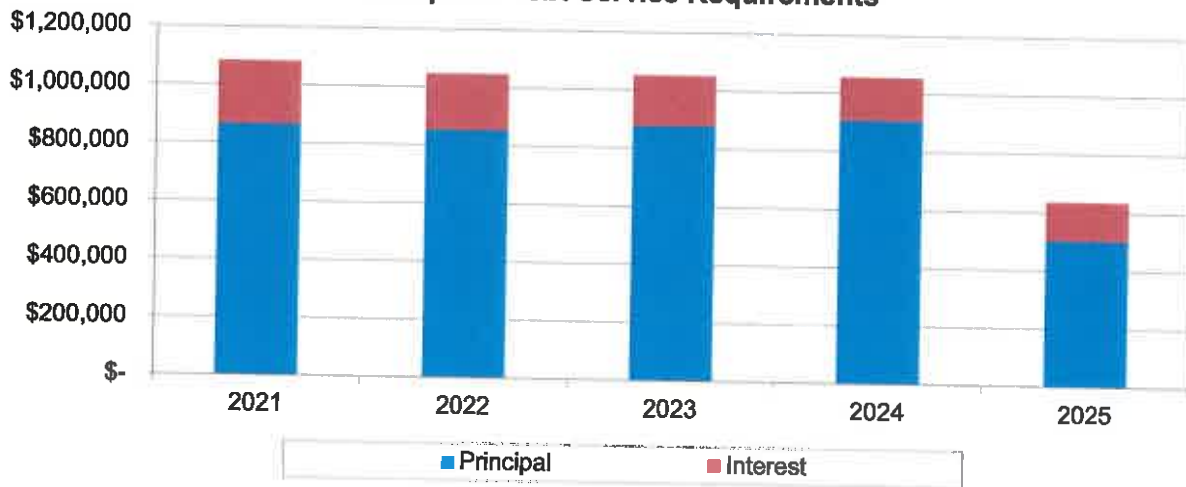
Government Debt Service Requirements



Enterprise Funds Outstanding Debt Balances



Enterprise Debt Service Requirements



2019 Financial Plan Supplement - Utility Rates

Monthly Water Rates

	2017	2018	2019	2020 (No Changes from 2019)
Base Charge – Residential per unit	\$16.00	\$16.00	\$16.00	\$16.00
Base Charge - Commercial per unit	\$28.00	\$28.00	\$28.00	\$28.00
Plant Charge – per unit	\$8.20	\$8.20	\$8.20	\$8.20
Tier 1 (0 - 6,000 gallons)	\$3.45 / kgal	\$3.45 / kgal	\$3.45 / kgal	\$3.45 / kgal
Tier 2 (6,001 - 52,000 gallons)	\$4.46 / kgal	\$4.46 / kgal	\$4.46 / kgal	\$4.46 / kgal
Tier 3 (52,001 - 88,000 gallons)	\$5.25 / kgal	\$5.25 / kgal	\$5.25 / kgal	\$5.25 / kgal
Tier 4 (88k + - Residential only)	\$6.77 / kgal	\$6.77 / kgal	\$6.77 / kgal	\$6.77 / kgal

Monthly Sewer Rates

	2017	2018	2019	2020 (No Changes from 2019)
Base Charge – Residential per unit	\$9.00	\$9.00	\$9.00	\$9.00
Base Charge - Commercial per unit	\$9.00	\$9.00	\$9.00	\$9.00
Plant Charge - per unit	\$5.00	\$5.00	\$5.00	\$5.00
Tier 1 (All gallons)	\$7.16 / kgal	\$7.16 / kgal	\$7.16 / kgal	\$7.16 / kgal

Trunk Charges

	2017	2018	2019	2020 (No Changes from 2019)
Water - per unit	\$3,900	\$3,900	\$3,900	\$3,900
Sewer - per unit	\$3,900	\$3,900	\$3,900	\$3,900



TO: Honorable Mayor Lagergren and City Council Members
FROM: Tony Voigt, Public Service Director
DATE: December 14, 2020
RE: Award Drainage Ditch Clean-out Quotes

The City solicited from four contractors to clean out 3,485 feet of drainage ditch in 3 separate locations in the city. If the weather cooperates, planned is to complete some of the work in 2020 and the remainder in 2021. As the budget allows, I plan to solicit quotes to clean out additional ditches in 2021.

We currently have for drainage ditch cleaning \$20,950 remaining in the 2020 budget and \$37,000 is budgeted in 2021.

Once the quotes are awarded, I will contact the landowners and obtain signed Right-of-Entry agreements to enter private property to gain access to the ditches. We will have all agreements and proper permits in place before we start the project.

Enclosed is a copy of the request for quotes and the three quotes we received for each area. Also, enclosed are aerial photos highlighting the ditch areas proposed to be cleaned out. The following quotes were received:

Friendship Park

Schneider Excavating	\$7,550
Litzau Excavating	\$9,050
Henning Excavating	\$10,100

4th Ave and 4th St.

Litzau Excavating	\$11,300
Schneider Excavating	\$15,900
Henning Excavating	\$18,350

3rd Ave SE and south of 2nd St

Schneider Excavating	\$4,000
Henning Excavating	\$9,800
Litzau Excavating	\$10,000

Norwood Young America

Proposed Motions:

Motion to approve hiring Schneider Excavating to clean out the Friendship Park Ditch in the amount of \$7,550.

Motion to approve hiring Litzau Excavating to clean out the 4th Avenue and 4th Street ditch in the amount of \$11,300 contingent upon the City obtaining Right-of-Entry Agreements from the abutting property owners.

Motion to approve hiring Schneider Excavating to clean out the 3rd Avenue and south of 2nd Street ditch in the amount of \$4,000

REQUEST FOR QUOTES
DRAINAGE DITCH CLEAN-OUT

City of Norwood Young America
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes to clean-out a segment of drainage ditch. Responses submitted must provide complete information as indicated in this request. Please submit quote by **8:00 a.m., Thursday December 10, 2020.**

City of Norwood Young America
Attention: Tony Voigt
P.O. Box 59
Norwood Young America, MN 55368

- B. Questions and inquiries regarding this request should be directed to:

Tony Voigt
Public Service Director
P.O. Box 59
Norwood Young America, MN 55368
(320) 761-5008
tvoigt@cityofnua.com

C. Scope of Work

The City of Norwood Young America is accepting quotes to clean-out a 1,325-foot segment of drainage ditch located within the city at Friendship Park. Enclosed is a GIS Map indicating the location ("Orange highlight") of the drainage ditch area to be cleaned out.

Sediment Removal

A minimum of 1-foot of accumulated sediment is to be removed. A flat bottom plane is to be created as illustrated in the enclosed "Ditch Cross Section".

Tree Removal

The City will assist in tree removal that impedes equipment from accessing the ditch. The City will cut the trees necessary and will require the awarded contractor to assist dragging tree debris to a suitable location whereas the city will chip and remove said debris.

Drainage Ditch Access

Access to the drainage ditch will be required from public property such as street right-of-way. All work is to be completed within the ditch. The City has not secured any easements to access private property. At no time shall equipment drive onto or sediment material be placed onto private property.

Disposal of Sediment Material

Sediment material may be dumped onto City property located at 123 Reform Street N (Oak Grove property). The City will determine exact dumping location on site. The city has another dump site off Tacoma Ave if weather permits. In the alternative, the Contractor may haul and dump the sediment material at another location outside the city.

I. GENERAL PROVISIONS

- A. The City of Norwood Young America is accepting quotes to clean-out a segment of drainage ditch. Responses submitted must provide complete information as indicated in this request. Please submit quote by **8:00 a.m., Thursday December 10, 2020.**

City of Norwood Young America
Attention: Tony Voigt
P.O. Box 59
Norwood Young America, MN 55368

- B. Questions and inquiries regarding this request should be directed to:

Tony Voigt
Public Service Director
P.O. Box 59
Norwood Young America, MN 55368
(320) 761-5008
tvoigt@cityofnya.com

C. Scope of Work

The City of Norwood Young America is accepting quotes to clean-out a 1,085-foot segment of drainage ditch located within the city starting at 4th St SW and running SE through 4th Ave SW and ending at the edge of the residential neighborhood. Enclosed is a GIS Map indicating the location ("Orange highlight") of the drainage ditch area to be cleaned out.

Sediment Removal

A minimum of 1-foot of accumulated sediment is to be removed. A flat bottom plane is to be created as illustrated in the enclosed "Ditch Cross Section".

Tree Removal

The City will assist in tree removal that impedes equipment from accessing the ditch. The City will cut the trees necessary and will require the awarded contractor to assist dragging tree debris to a suitable location whereas the city will chip and remove said debris.

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- A. The City of Norwood Young America is accepting quotes to clean-out a segment of drainage ditch. Responses submitted must provide complete information as indicated in this request. Please submit quote by **8:00 a.m., Thursday December 10, 2020.**

City of Norwood Young America
Attention: Tony Voigt
P.O. Box 59
Norwood Young America, MN 55368

- B. Questions and inquiries regarding this request should be directed to:

Tony Voigt
Public Service Director
P.O. Box 59
Norwood Young America, MN 55368
(320) 761-5008
tvoigt@cityofnya.com

C. Scope of Work

The City of Norwood Young America is accepting quotes to clean-out a 1,075-foot segment of drainage ditch located within the city located off 3rd Ave SE just south of 2nd St SE. Enclosed is a GIS Map indicating the location ("Orange highlight") of the drainage ditch area to be cleaned out.

Sediment Removal

A minimum of 1-foot of accumulated sediment is to be removed. A flat bottom plane is to be created as illustrated in the enclosed "Ditch Cross Section".

Tree Removal

The City will assist in tree removal that impedes equipment from accessing the ditch. The City will cut the trees necessary and will require the awarded contractor to assist dragging tree debris to a suitable location whereas the city will chip and remove said debris.

Drainage Ditch Access

Access to the drainage ditch will be required from public property such as street right-of-way. All work is to be completed within the ditch. The City has not secured any easements to access private property. At no time shall equipment drive onto or sediment material be placed onto private property.

Disposal of Sediment Material

Sediment material may be dumped onto City property located at 123 Reform Street N (Oak Grove property). The City will determine exact dumping location on site. The city has another dump site off Tacoma Ave if weather permits. In the alternative, the Contractor may haul and dump the sediment material at another location outside the city.

Project Schedule

The scope of work is to be completed before the end of this winter or April 30, 2021.

D. Insurance

The Contractor shall carry the following minimum limits of insurance coverage and provide proof of such to the City. The City shall be listed as an Additional Insured.

Commercial General Liability per occurrence for bodily injury and property damage	\$1,500,000
Automobile Liability	\$1,500,000
Workers Compensation and Employers' Liability	\$1,500,000

E. Quote

Quotes should be provided as a whole dollar amount for the entire scope of work.

F. Disclaimer

The City of Norwood Young America shall not be liable for any costs incurred by a contractor in responding to this request for quotes or for any costs associated with discussions required for clarification of items related to this quote.

CONTRACTOR'S QUOTE

Company name: _____

Contact Person: _____

Title: _____

Address: _____

Phone Number: _____

Quote: \$ _____

Signature: _____

Date: _____

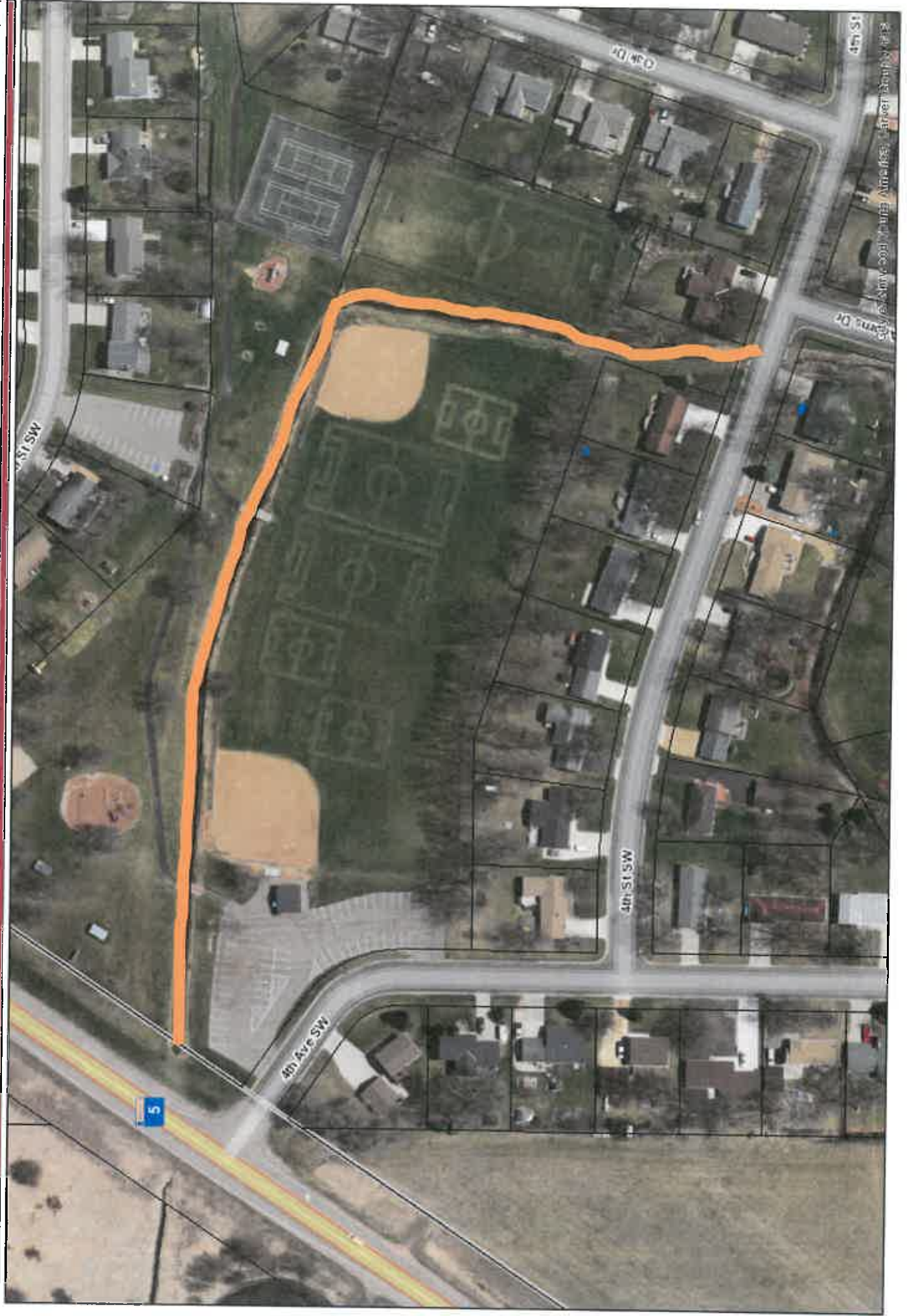
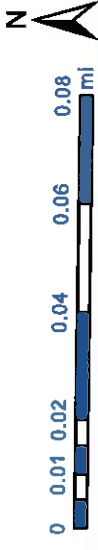


CITY OF NORWOOD YOUNG AMERICA

NYA GIS

Map Date: 11/24/2020

more than a place. it's home.

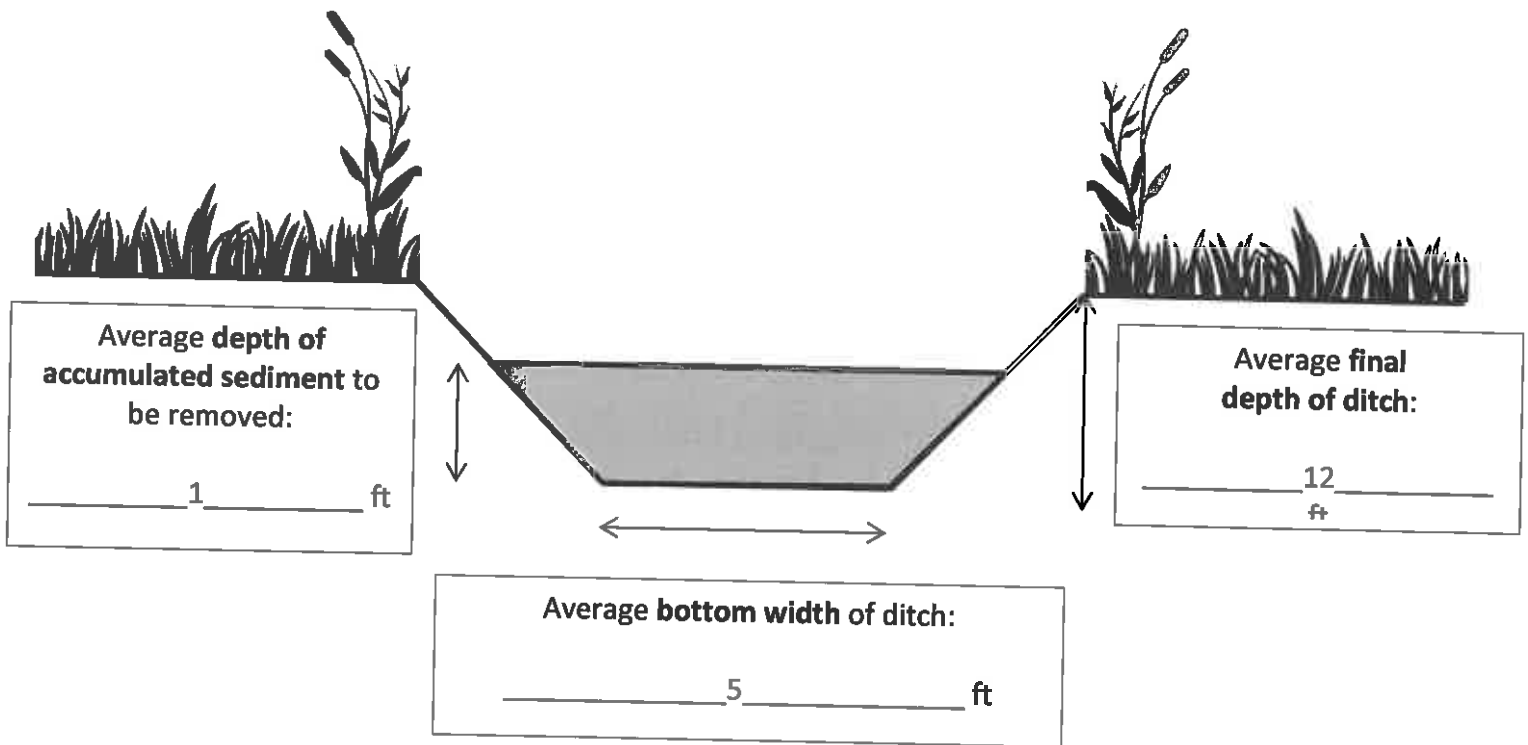


Ditch Cross Section

Project Name:	NYA Maintenance Ditching 2019
Permit Number:	
Date Issued:	12-14-20

Average top width of ditch:

_____ 25 _____ ft



Length of ditch to be cleaned:

_____ 1325 _____ ft



Ditch Cross Section

Project Name:	NYA Maintenance Ditching 2019
Permit Number:	
Date Issued:	12-14-20

Average top width of ditch:

_____ 25 _____ ft



Average depth of
accumulated sediment to
be removed:

_____ 1 _____ ft



Average final
depth of ditch:

_____ 12 _____
ft



Average bottom width of ditch:

_____ 5 _____ ft



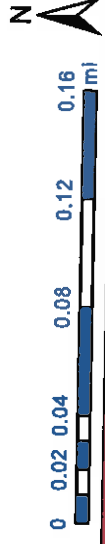
Length of ditch to be cleaned:

_____ 1085 _____ ft



CITY OF NORWOOD YOUNG AMERICA NYA GIS

Map Date: 11/24/2020



Ditch Cross Section

Project Name:	NYA Maintenance Ditching 2019
Permit Number:	
Date Issued:	12-14-20

Average top width of ditch:

_____ 25 _____ ft



Average depth of
accumulated sediment to
be removed:

_____ 1 _____ ft

Average final
depth of ditch:

_____ 12 _____
ft

Average bottom width of ditch:

_____ 5 _____ ft

Length of ditch to be cleaned:

_____ 1075 _____ ft

Friendship Park

CONTRACTOR'S QUOTE

Company name: Schneider Excavating

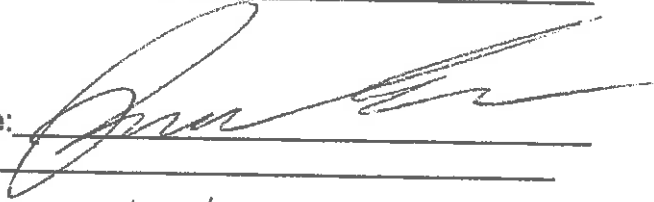
Contact Person: Ross Schneider

Title: President

Address: PO Box 814, NYA, MN 55368

Phone Number: 952-292-3788

Quote: \$ 7550⁰⁰

Signature: 

Date: 12/10/2020

Copy with
Friday, Aug 28th, 2020

CONTRACTOR'S QUOTE

Company name: Litton Exchng Inc.

Contact Person: Diana Litton

Title: CEO

Address: 17232 75th Ave Ladoc, Brixton, and 93459

Phone Number: 305-355-2067 cell 612-283-3004

Quote: \$ 9,050.00

Signature: Diana Litton

Date: 12-10-2020

Sent from my iPhone

CONTRACTOR'S QUOTE

Company name: Henning Excavating

Contact Person: Dennis Henning

Title: Owner

Address: 17510 62nd Street New Germany Md. 55367

Phone Number: 612-719-0736

Friendship Park ditch

Quote: \$ 10,100.⁰⁰

Signature: Dennis Henning

Date: 12-9-20

add \$1,500.⁰⁰ if dirt is hauled out of town

City of ADA North Street
Yellow Street Light SW

CONTRACTOR'S QUOTE

Company name: Sigma Erecting, Inc.

Contact Person: Richard L. Shaw

Title: CEO

Address: 17332 74th Ave. Lewisburg, PA 17044

Phone Number: 517-553-2052 ext 612483, 2008

Quote: \$11,300.00

Signature: [Signature]

Date: 12-16-2020

4th Ave. and 4th St.

CONTRACTOR'S QUOTE

Company name: Schneider Excavating


Contact Person: Ross Schneider

Title: President

Address: PO Box 814, NYA, MN 55368

Phone Number: 952-292-3788

Quote: \$ 15,900⁰⁰

Signature: 

Date: 12/10/2020

CONTRACTOR'S QUOTE

Company name: Henning Excavating

Contact Person: Dennis Henning

Title: Owner

Address: 17510 62nd street New Germany Minn. 55367

Phone Number: 612-719-0736

Cleaning ditch 4th street through 4th ave

Quote: \$ 18,350.⁰⁰

Signature: Dennis Henning

Date: 12-9-20

add \$1,900.⁰⁰ to haul dirt out of town

3rd Ave, SE and south of
2nd St.

CONTRACTOR'S QUOTE

Company name: Schneider Excavating

Contact Person: Ross Schneider

Title: President

Address: PO Box 814, NYA, MN 55368

Phone Number: 952-292-3788

Quote: \$ 4000⁰⁰

Signature: 

Date: 12/10/2020

CONTRACTOR'S QUOTE

Company name: Hemming Excavating

Contact Person: Dennis Hemming

Title: Owner

Address: 17510 62nd Street New Germany Minn. 55367

Phone Number: 612-719-0736

Ditch 3rd ave south of 2nd street

Quote: \$ 9,800.⁰⁰

Signature: Dennis Hemming

Date: 12-9-20

add \$1,500.⁰⁰ if dirt is hauled out of town

Steve Helget

From: Darian Litzau <darianlitzau@icloud.com>
Sent: Thursday, December 10, 2020 6:51 AM
To: Tony Voigt
Subject: Here are the ditch cleaning quotes you requested any questions call thanks Darian

CHD 11/18 One Month
by 11/18/2020 Tuesday 11/18/2020

CONTRACTOR'S QUOTE

Company name: Safe-Farm, Inc.

Contact Person: Darian Litzau

Title: C.E.O.

Address: 17332 Zero Ave. Lester, Pa. 15554

Phone Number: 724-395-2447 ext 02303-7044

Quote: \$10,000.00

Signature: Darian Litzau

Date: 12-10-2020



TO: Honorable Mayor Lagergren and City Council Members

FROM: Tony Voigt, Public Service Director

DATE: December 14, 2020

SUBJECT: Emergency Plan for Snow Removal

It was directed to form a plan if we need to implement an emergency response for snow removal due to employees being COVID-19 quarantined. I have included measures we will implement if needed.

The City has advertised for temporary snow removal workers and to date we have received two applications. We are seeking additional applicants. I feel if it would be sufficient if we had 3-4 temporary employees to be utilized on as needed basis. The temporary workers would be utilized in the event we have two or more full-time employees absent. Currently all Public Service Department employees have a CDL and could drive the main snowplow trucks.

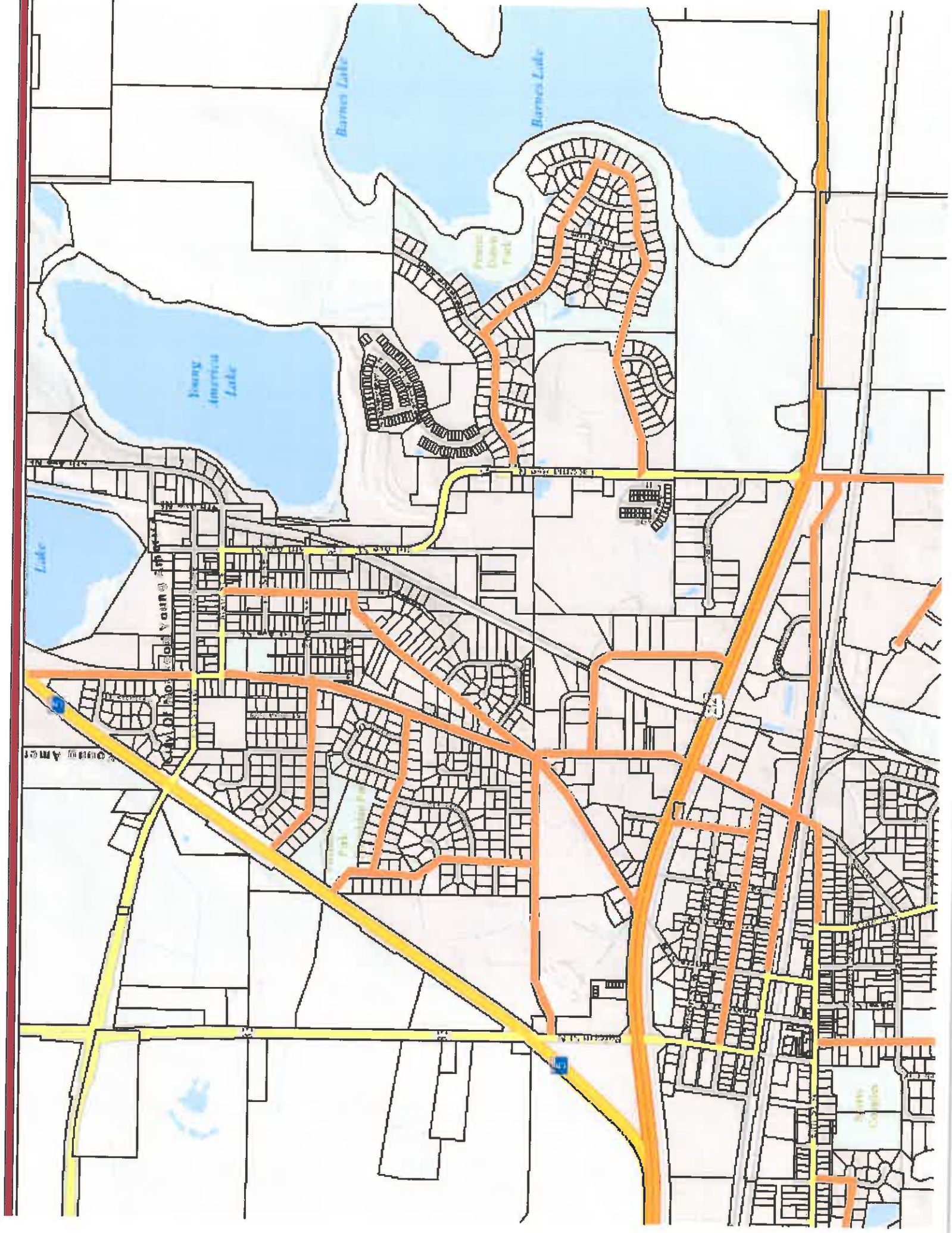
Snow Plowing Decision Making

- The Public Services Director oversees all plowing operations. If I am quarantined but still able, I will monitor the weather and make the decisions. I will be the point of contact if problems arise.
- If the Public Services Director is unavailable, the Public Services Lead in Public Works will make the necessary decisions for snow plowing responses.
- If the Public Service Director and Public Service Lead are both quarantined, the senior Public Service Worker will make the necessary decisions and communicate them to the City Administrator.

Snow Removal Priorities and Routes

- The priority is to plow open the main thoroughfares and keep the fire stations open. Enclosed is a map of the priority routes which have been highlighted in "orange". The streets highlighted in "yellow" are County Roads and maintained by Carver County.
- The second priority is to plow open the side streets, alleys, and parking lots.
- The third priority is sidewalks and trails.

Norwood Young America





To: Mayor Lagergren and Members of the City Council
 From: Steve Helget, City Administrator
 Re: Liquor Licenses during COVID 19 Shelter in Place
 Date: December 14, 2020

On November 18, 2020, based on Governor Walz issued Executive Orders 20-99, several of our local businesses selling on-sale liquor have been again shut down.

For Norwood Young America, **\$8850 is collected each year for liquor licenses** (not including local ball teams and civic organizations). For us, the **total amount of money refunded for one month would be \$691.65** for the local businesses with an on-sale license that have been closed since March 17th. Each business - Gasthouse, Lazy Loon Lanes, Northside Grill, Last Call Too and Pour House Pub - would be refunded a pro-rated amount based on their paid fees.

Recommendation: Businesses selling on-sale liquor would be refunded a pro-rated amount based on their on-sale/off-sale fees for the months of March, April and May.

Comparison of 2020 Fees in Carver County

	<i>On-Sale License Fee</i>	<i>Off-Sale License Fee</i>	<i>Sunday License Fee</i>
<i>NYA</i>	<i>1200</i>	<i>200</i>	<i>200</i>
<i>Cologne</i>	<i>1750</i>	<i>100</i>	<i>200</i>
<i>Mayer</i>	<i>1800</i>	<i>100</i>	<i>200</i>
<i>New Germany</i>	<i>1950</i>	<i>100</i>	<i>200</i>
<i>Carver</i>	<i>2525</i>	<i>100</i>	<i>200</i>
<i>Waconia</i>	<i>4000</i>	<i>310</i>	<i>200</i>
<i>Chaska</i>	<i>4745</i>	<i>160</i>	<i>200</i>
<i>Watertown</i>	<i>5000</i>	<i>240</i>	<i>200</i>
<i>Chanhassen</i>	<i>6115</i>	<i>250</i>	<i>200</i>



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: December 14, 2020
SUBJECT: The Harbor 2021 Budget

Laurie Hilgers, Housing Manager, will be in attendance to present the 2021 Budget for The Harbor. See enclosures.

Suggested Motion:

Motion to adopt The Harbor 2021 Budget.

Note: Rent Increase is effective Jan 1st

AL Budgeted Occupancy %	94.50%
AL Private Budgeted Occupancy %	90.57%
Budgeted Private AL Rent Revenue	718,630
	Private

The Harbor 381 Revenue Budget:

Account Name	Account Number	CY Forecast	(7) Residents	(6) Rate / month	(5a) Rate Increase (\$)	(5a) Rate / month after increase	Monthly Rev	Budget Amt
Apartment Rent Revenue:								
Apartment Rent - Private AL	381012-4005-0010	700,352				0	0	718,630
Apartment Rent - Private MC	381012-4005-0035	-				0	0	-
Apartment Rent - Private IL	381012-4005-0035	700,352				0	0	-
			2	820	50	870	1,740	20,860
			0					-
			15					168,120
			0					-
			15					168,120
			15					259,119
			0					-
			15					259,119
			15					476,325
			0					-
			15					476,325
			0					-
			15					1,643,074

Calculated Amount - Amount is linked to the Total Tab

C:\Users\cityadmin\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\1EVFZ6O7\381 The Harbor Budget 2021.xlsx:BY Revenue

11/4/2020 13:57

Average Reimbursement:	
AL	Private 4,283.86
	County 3,580.25
AL Combined	3,973.63
MC	Private -
	County -
MC Combined	-
Private:	4,283.86
County:	3,580.25

The Harbor 381			
Budget 2021			
Calculation of Estimated Management Fees for Housing			
a. Resident Service Revenue	1,661,964		
b. Program Revenue	0		
c. Other Operating Revenue	51,351		
Total Operating Revenue	1,713,314		
d. Less: Revenue not applicable for fee calculation			
e. Less: Home Care Revenue, if applicable	0		
f. Total Fee Revenue	1,713,314		
g. Percentage fee (fill in the number from your management agreement)	0.0%		
h. Fixed Fee (fill in the monthly fee from the management agreement x 12 if applicable)	72,000		
i. Annual Ecumen Fee (formula multiplies line f. times line g. plus line h.)	72,000	Lawson Code 3815600-0040	
j. Home Care Annual Ecumen Fee, if applicable	0	0040	

The Harbor 381				
Current Year additional purchases to be made before year end				
Budget 2021				
Type	Description of Expenditure	Current Year Remaining Purchases Est. Cost	Life	Annual Estimated Depr Exp
Carpet-Apartments			3	0
Carpet-Apartments			3	0
Carpet-Apartments			3	0
Carpet-Apartments			3	0
	Sub-Total Carpet-Apartments	-		0
Carpet-Common Areas			5	0
Carpet-Common Areas			5	0
Carpet-Common Areas			5	0
Carpet-Common Areas			5	0
	Sub-Total Carpet-Common Areas	-		0
Building Improvement / Maintenance	Generator Repair Parts	2,150	10	215
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
Building Improvement / Maintenance			10	0
	Sub-Total Building Improvement / Maintenance	2,150		215
	Total Building Imp./Maintenance/Carpet	2,150		215
IT /Computer			3	0
IT /Computer			3	0
IT /Computer			3	0
IT /Computer			3	0
IT /Computer			3	0
IT /Computer			3	0
	Sub-Total IT /Computer	-		0
Software Conversion			5	0
Software Conversion			5	0
Software Conversion			5	0
Software Conversion			5	0
Software Conversion			5	0
Software Conversion			5	0
	Sub-Total Software Conversion	-		0
Phone System			10	0
Phone System			10	0
Phone System			10	0
Phone System			10	0
Phone System			10	0
Phone System			10	0
	Sub-Total Phone System	-		0
Medical Equipment			10	0
Medical Equipment			10	0
Medical Equipment			10	0
Medical Equipment			10	0
Medical Equipment			10	0
Medical Equipment			10	0
	Sub-Total Medical Equipment	-		0
Furniture & Equipment			10	0
Furniture & Equipment			10	0
Furniture & Equipment			10	0
Furniture & Equipment			10	0
Furniture & Equipment			10	0
Furniture & Equipment			10	0
	Sub-Total Furniture & Equipment	-		0
	Total F&E / IT / Computer	-		0
Land Improvement			15	0
Land Improvement			15	0
Land Improvement			15	0
Land Improvement			15	0
Land Improvement			15	0
Land Improvement			15	0
	Sub-Total Land Improvement	-		0
Vehicles			5	0
Vehicles			5	0
Vehicles			5	0
Vehicles			5	0
	Sub-Total Vehicles	-		0
	Total	2,150		

The Harbor 381 Capital Expenditure Budget Budget 2021								
Funded by Grant/Temp. Rest/ R & R Funds "Yes"	Description	Site Budget	Description	Priority High/Med/Low	Estimated Cost			Total Project Costs
					High (2021) Budget	Med (2022) Budget	Low (2023) Budget	
	Carpet-Apartments		BdgMain					-
	Carpet-Apartments		BdgMain					-
	Carpet-Apartments		BdgMain					-
	Carpet-Apartments		BdgMain					-
	Subtotal Carpet - Apartments				-	-	-	-
	Carpet-Common Areas	15000	BdgMain	High	15,000			15,000
	Carpet-Common Areas		BdgMain					-
	Carpet-Common Areas		BdgMain					-
	Subtotal Carpet - Common Areas				15,000	-	-	-
	Building Improve / Maintenance	20000	BdgMain	High	20,000			20,000
	Building Improve / Maintenance	25000	BdgMain	High	25,000			25,000
	Building Improve / Maintenance		BdgMain					-
	Building Improve / Maintenance		BdgMain					-
	Building Improve / Maintenance		BdgMain					-
	Building Improve / Maintenance		BdgMain					-
	Building Improve / Maintenance		BdgMain					-
	Building Improve / Maintenance		BdgMain					-
	Building Improve / Maintenance		BdgMain					-
	Sub-Total Bldg Imp. / Maintenance				45,000	-	-	-
	Total Bldg Imp. / Maintenance/Carpet				60,000	-	-	-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	IT /Computer		F & E					-
	Sub-Total IT/Computer				-	-	-	-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Software Conversion		F & E					-
	Sub-Total Software Conversion				-	-	-	-
	Phone System		F & E					-
	Phone System		F & E					-
	Phone System		F & E					-
	Phone System		F & E					-
	Phone System		F & E					-
	Phone System		F & E					-
	Phone System		F & E					-
	Phone System		F & E					-
	Sub-Total Phone System				-	-	-	-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Medical Equipment		F & E					-
	Sub-Total Medical Equipment				-	-	-	-
	Furniture & Equipment	10000	F & E	High	10,000			10,000
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Furniture & Equipment		F & E					-
	Sub-Total Furniture & Equipment				10,000	-	-	-
	Total F&E / IT / Computer				10,000	-	-	-
	Land Improvement	4000	Land Impr	High	4,000			4,000
	Land Improvement		Land Impr					-
	Land Improvement		Land Impr					-
	Land Improvement		Land Impr					-
	Land Improvement		Land Impr					-
	Sub-Total Land Improvement				4,000	-	-	-
	Vehicles		Vehicles					-
	Vehicles		Vehicles					-
	Vehicles		Vehicles					-
	Vehicles		Vehicles					-
	Vehicles		Vehicles					-
	Total Vehicles				-	-	-	-
					74,000	-	-	-
					Capital Expenditure Target			
					Variance	74,000		

month 7
inflation expense increase 1%

	2021	2020	%	2019	%	
Account	Budget	Forecast	Change	Actual	Change	Comments
OPERATING						
Resident Service Revenue 381012						
4005-0010 Apt. Rent - Private AL	718,630	700,352	3%	729,410	-1%	
4005-0015 Apt. Rent - Double MC	-	-	-	-	-	
4005-0025 Apt. Rent - Double E	-	-	-	-	-	
4005-0030 Apt. Rent - Double AL	20,880	58,109	-64%	42,150	-50%	Decrease in number of couples living here
4005-0035 Apt. Rent - Private MC	-	-	-	-	-	
4005-0045 Apt. Rent - Private E	-	-	-	-	-	
4005-0050 Tenant Service - Private AL	259,119	189,888	53%	196,522	32%	Have more private pay residents living here so used Oct 2020 current
4005-0055 Tenant Service - Private E	-	-	-	-	-	
4005-0065 Tenant Service - Private MC	-	-	-	-	-	
4006-0020 Apt. Rent - County AL	368,120	177,298	-5%	160,763	5%	Have more private pay residents living here so used Oct 2020 current
4006-0025 Apt. Rent - County MC	-	-	-	-	-	
4006-0030 Apt. Rent - County E	-	-	-	-	-	
4006-0040 Tenant Service - County AL	476,525	551,228	-14%	393,305	21%	Have more private pay residents living here so used Oct 2020 current
4006-0045 Tenant Service - County MC	-	-	-	-	-	
4006-0060 Discounts - AL	-	(2,811)	-100%	(268)	-100%	Anticipate no move in incentive discounts
4006-0070 Discounts - MC	-	-	-	-	-	
4006-0075 Discounts - E	-	-	-	-	-	
4006-0085 Rent Revenue Lost Income	-	-	-	-	-	
Total Resident Revenue	1,643,074	1,653,808	-1%	1,521,882	8%	
Ancillary & Other Serv 381012						
4025-0000 Utility Revenue	-	-	-	-	-	
4050-0040 Resident Meals	18,890	18,703	1%	22,748	-17%	
4133-0010 Respite Care	-	-	-	-	-	
4515-0000 Prior Year	-	-	-	-	-	
Total Ancillary and Other Serv	18,890	18,703	1%	22,748	-17%	
Total Operating Revenue	1,661,964	1,672,512	-1%	1,544,629	8%	

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Operating Expenses							
Nursing 381832							
5001-0020	Salaries - RN/Clinical	51,250	47,994	7%	54,264	-6%	
5002-0020	Salaries - RN/Clinical Nonproductive	2,697	5,538	-51%	5,795	-53%	
5001-0030	Salaries - LPN	18,130	15,256	19%	34,737	-46%	
5002-0030	Salaries - LPN Nonproductive	954	3,796	-75%	4,533	-79%	
5001-0035	Salaries - RA	150,583	169,332	-6%	158,366	1%	Budgeting for 'normal' staffing pattern-forecast is Covid related highs
5002-0035	Salaries - RA Nonproductive	8,490	8,630	27%	8,925	-6%	
5002-0000	Salaries - Nonproductive	-	-	-	-	-	
5004-0000	Salaries - Incentive / Bonus	-	-	-	-	-	
Subtotal Salaries		241,524	248,545	-3%	268,851	-10%	
5003-0000	Healthcare Salaries/Bonus	-	-	-	-	-	
5049-0010	Accrued Vacation Adjustment	7,122	7,882	-10%	8,361	12%	
5050-0000	Nursing Pool	-	-	-	-	-	
5050-0010	Nursing Pool - RN	-	4,982	-100%	3,757	-100%	Anticipate no RN pool hours
5050-0020	Nursing Pool - LPN	-	-	-	-	-	
5050-0030	Nursing Pool - CNA	-	-	-	-	-	
5050-0040	Nursing Pool - NA	-	-	-	-	-	
5101-0000	Employer FICA Tax	14,840	14,532	2%	16,012	-7%	
5102-0000	Employer MC Tax	3,495	3,396	3%	3,745	-7%	
5103-0000	Unemployment Taxes	1,800	1,892	-5%	1,667	8%	% of Salary, rounded to nearest \$100
5111-0000	Life Insurance	300	287	4%	274	10%	% of Salary, rounded to nearest \$100
5112-0000	Health Insurance	30,000	29,741	1%	25,275	16%	% of Salary with Assumptions Increase, rounded to nearest \$100
5113-0000	Dental Insurance	1,000	1,013	-1%	823	22%	% of Salary with Assumptions Increase, rounded to nearest \$100
5115-0000	Disability Insurance	400	481	-13%	466	-14%	% of Salary, rounded to nearest \$100
5116-0000	Other Insurance	300	295	5%	536	-44%	% of Salary, rounded to nearest \$100
5117-0000	HSA	800	847	-6%	683	21%	% of Salary, rounded to nearest \$100
5131-0000	Retirement	5,882	6,068	-3%	6,627	-11%	
5200-0000	Consultant Fees	-	-	-	-	-	
5200-0030	Consultant Pharmaceutical	-	-	-	-	-	
5200-0040	Consultant Nursing	-	-	-	-	-	
5280-0000	Purchased Services	5,200	5,089	2%	3,729	39%	Enter detail in Expense Detail Tab
5281-0000	Purchased Services Campus	-	-	-	-	-	

The Harbor 381
Budget 2021

month 7
inflation expense increase: 1%

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
5300-0000	Patient Care Supplies	-	-	-	-	-	
5300-0010	Medical Supplies	-	-	-	-	-	
5321-0000	Immunization	-	-	-	-	-	
5380-0000	Supplies	5,410	5,357	1%	2,125	155%	
5380-0010	Supplies - Office	-	-	-	-	-	
5380-0020	Supplies - Discount	-	-	-	(1,153)	-100%	
5480-0000	Equipment Lease / Rent	-	-	-	-	-	
5500-0000	Continuing Education/Training	1,791	1,774	1%	3,733	-52%	
5503-0000	Minor Equipment	374	370	1%	-	-	
5511-0000	Business Meetings/Meals	-	-	-	-	-	
5512-0000	Business Relations	-	-	-	-	-	
5513-0000	Membership Dues/Subscriptions	-	-	-	-	-	
5518-0010	Travel - Mileage	50	50	1%	124	-59%	
5518-0015	Travel - Transportation	-	-	-	-	-	
5518-0020	Travel - Meals	-	-	-	-	-	
5518-0035	Travel - Hotels	-	-	-	64	-100%	
5519-0000	Employee Relations	-	-	-	-	-	
5519-0040	Scholarships	-	-	-	-	-	
5550-0000	Systems & Software	-	-	-	-	-	
Total Nursing		316,892	332,150	-4%	341,479	-4%	

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Activities 381002							
5001-0000	Salaries - Productive	17,741	25,748	-31%	15,960	11%	Budgeting for 'normal' staffing pattern-forecast is Covid related highs
5002-0000	Salaries - Nonproductive	894	1,763	-47%	1,913	-51%	
5004-0000	Salaries - Incentive / Bonus	-	-	-	-	-	
	Subtotal Salaries	18,634	27,510	-32%	17,873	4%	
5003-0000	Health/Bonus Salaries/Retirees	-	-	-	-	-	
5049-0010	Accrued Vacation Adjustment	603	890	-32%	317	81%	
5101-0000	Employer FICA Tax	1,158	1,704	-32%	1,108	4%	
5102-0000	Employer MC Tax	271	399	-32%	259	4%	
5103-0000	Unemployment Taxes	200	231	-14%	119	69%	% of Salary, rounded to nearest \$100
5111-0000	Life Insurance	-	1	-100%	-	-	% of Salary, rounded to nearest \$100
5112-0000	Health Insurance	-	69	-100%	-	-	% of Salary w/ Assumptions, rounded to nearest \$100
5113-0000	Dental Insurance	-	3	-100%	-	-	% of Salary w/ Assumptions, rounded to nearest \$100
5115-0000	Disability Insurance	-	13	-100%	11	-100%	% of Salary, rounded to nearest \$100
5116-0000	Other Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5117-0000	HSA	-	-	-	-	-	% of Salary, rounded to nearest \$100
5121-0000	Retirement	876	1,291	-32%	1,072	-18%	
5260-0000	Purchased Services	14,890	7,032	111%	14,284	4%	Budgeting for 'normal'-forecast is low due to Covid
5261-0000	Purchased Services Campus	-	-	-	-	-	
5360-0000	Supplies	5,041	4,991	1%	3,399	48%	
5360-0010	Supplies - Office	-	-	-	-	-	
5460-0000	Equipment Lease/Rent	-	-	-	-	-	
5500-0000	Continuing Education/Training	-	-	-	-	-	
5503-0000	Minor Equipment	-	-	-	-	-	
5511-0000	Business Meetings/Meals	-	-	-	-	-	
5512-0000	Business Relations	-	-	-	-	-	
5513-0000	Membership Dues/Subscriptions	-	-	-	-	-	
5514-0000	Postage	-	-	-	-	-	
5516-0000	Telephone & Internet	-	-	-	-	-	
5518-0010	Travel - Mileage	-	-	-	38	-100%	
5518-0015	Travel - Transportation	-	-	-	-	-	
5518-0030	Travel - Meals	-	-	-	-	-	
5518-0035	Travel - Hotel	-	-	-	-	-	
5525-0000	Vehicle Expense	-	-	-	-	-	
5526-0020	Resident Expenses	-	-	-	-	-	
5550-0000	Software & Systems	-	-	-	-	-	
5618-0000	Pat Expense	-	-	-	-	-	
Total Activities		41,673	44,132	-6%	38,476	8%	

The Harbor 381
Budget 2021

month 7
inflation expense increase: 1%

	2021	2020	%	2019	%	
Account	Budget	Forecast	Change	Actual	Change	Comments
Housekeeping 381152						
5001-0000 Salaries - Productive	19,259	14,247	35%	18,024	7%	Budget for 'normal' staffing pattern-forecast low due to Covid cuts
5001-0320 Salaries - Homemaker	-	-	-	-	-	
5002-0000 Salaries - Nonproductive	1,614	915	11%	2,150	-53%	
5004-0000 Salaries - Incentive / Bonus	-	-	-	-	-	
Subtotal Salaries:	20,772	15,162	34%	20,173	0%	
5046-0010 Accrued Vacation Adjustment	61	110	-45%	12	425%	
5101-0000 Employer FICA Tax	1,257	881	43%	1,240	1%	
5102-0000 Employer MC Tax	294	296	43%	290	1%	
5103-0000 Unemployment Taxes	200	147	36%	165	21%	% of Salary, rounded to nearest \$100
5111-0000 Life Insurance	-	31	-100%	18	-100%	% of Salary, rounded to nearest \$100
5112-0000 Health Insurance	4,200	3,047	38%	835	403%	% of Salary w/ Assumptions, rounded to nearest \$100
5113-0000 Dental Insurance	200	122	64%	36	480%	% of Salary w/ Assumptions, rounded to nearest \$100
5115-0000 Disability Insurance	100	47	113%	33	208%	% of Salary, rounded to nearest \$100
5116-0000 Other Insurance	-	-	-	105	-100%	% of Salary, rounded to nearest \$100
5117-0000 HSA	-	-	-	-	-	% of Salary, rounded to nearest \$100
5131-0000 Retirement	-	-	-	157	-100%	% of Salary, rounded to nearest \$100
5260-0000 Purchased Services	858	851	1%	-	-	
5261-0000 Purchased Services Campus	-	-	-	-	-	
5360-0000 Supplies	7,823	7,845	1%	5,543	43%	
5360-0120 Supplies - Disposal Products & Chem	-	-	-	-	-	
5503-0000 Minor Equipment	-	-	-	-	-	
5505-0020 Repairs & Maintenance - FFE	-	-	-	-	-	
Total Housekeeping	35,166	28,250	24%	28,807	23%	

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Dietary 381191							
5001-0000	Salaries - Productive	138,995	120,302	18%	132,323	5%	Budget for 'normal' staffing pattern-forecast low due to Covid cuts
5002-0000	Salaries - Nonproductive	7,336	8,053	21%	11,042	-34%	
5004-0000	Salaries - Incentive / Bonus	-	-	-	-	-	
	Subtotal Salaries	146,331	128,354	16%	143,364	2%	
5003-0000	Reimburse Salaries/Over cost	-	-	-	(17,080)	-100%	
5049-0010	Accrued Vacation Adjustment	3,501	5,405	-35%	1,597	119%	
5101-0000	Employer FICA Tax	9,071	7,894	18%	8,761	4%	
5102-0000	Employer MC Tax	2,122	1,799	18%	2,046	4%	
5103-0000	Unemployment Taxes	1,300	1,152	13%	1,046	24%	% of Salary, rounded to nearest \$100
5111-0000	Life Insurance	209	159	25%	122	63%	% of Salary, rounded to nearest \$100
5112-0000	Health Insurance	9,000	7,497	20%	7,153	26%	% of Salary w/ Assumptions, rounded to nearest \$100
5113-0000	Dental Insurance	309	218	38%	201	49%	% of Salary w/ Assumptions, rounded to nearest \$100
5115-0000	Disability Insurance	300	230	30%	210	43%	% of Salary, rounded to nearest \$100
5116-0000	Other Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5117-0000	HSA	600	482	24%	376	60%	% of Salary, rounded to nearest \$100
5131-0000	Retirement	3,332	2,882	16%	1,178	184%	
5200-0000	Consultant Fees	-	-	-	-	-	
5280-0000	Purchased Services	-	-	-	-	-	
5281-0000	Purchased Services Campus	(847)	(806)	1%	-	-	
5360-0000	Supplies	12,238	12,114	1%	10,086	21%	
5360-0010	Supplies - Office	-	-	-	-	-	
5360-0030	Supplies - Janitor & Cleaning	-	-	-	-	-	
5360-0060	Supplies - Laundry, Linen & Un	-	-	-	-	-	
5360-0120	Supplies - Disposal Products & Cher	-	-	-	-	-	
5400-0000	Raw Food	132,815	131,500	1%	118,566	12%	
5400-0020	Discount Received	(3,972)	(3,933)	1%	(2,751)	44%	
5450-0010	Building/Office Rental	-	-	-	-	-	
5500-0000	Continuing Education/Training	-	-	-	52	-100%	
5501-0000	Contract Meals	-	-	-	-	-	
5503-0000	Minor Equipment	2,388	2,363	1%	2,097	14%	
5505-0020	Repairs & Maintenance - FFE	-	-	-	2,850	-100%	
5516-0000	Telephone & Internet	-	-	-	-	-	
5518-0010	Travel - Mileage	-	-	-	-	-	
5518-0015	Travel - Transportation	-	-	-	-	-	
5518-0030	Travel - Meals	-	-	-	-	-	
5518-0035	Travel - Hotels	-	-	-	-	-	
5519-0000	Employee Relations	-	-	-	-	-	
5550-0000	Software & Systems	-	-	-	-	-	
Total Dietary		318,659	295,079	8%	264,377	8%	

The Harbor 381
Budget 2021

month 7
inflation expense increase 1%

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Plant 38193							
5001-0000	Salaries - Productive	11,007	10,765	2%	9,893	11%	
5002-0000	Salaries - Nonproductive	576	583	-1%	1,002	-42%	
5004-0000	Salaries - Incentive / Bonus	-	-	-	-	-	
	Subtotal Salaries	11,583	11,348	2%	10,895	6%	
5001-0000	Revenues - Salaries/Tenure	-	-	-	-	-	
5049-0010	Accrued Vacation Adjustment	-	-	-	-	-	
5101-0000	Employer FICA Tax	718	688	5%	676	6%	
5102-0000	Employer MC Tax	168	160	5%	158	6%	
5103-0000	Unemployment Taxes	100	95	6%	77	30%	% of Salary, rounded to nearest \$100
5111-0000	Life Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5112-0000	Health Insurance	-	-	-	-	-	% of Salary w/ Assumptions, rounded to nearest \$100
5113-0000	Dental Insurance	-	-	-	-	-	% of Salary w/ Assumptions, rounded to nearest \$100
5115-0000	Disability Insurance	-	8	-100%	8	-100%	% of Salary, rounded to nearest \$100
5116-0000	Other Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5117-0000	HSA	-	-	-	-	-	% of Salary, rounded to nearest \$100
5131-0000	Retirement	-	-	-	-	-	
5261-0000	Purchased Services Campus	-	-	-	-	-	
5401-0020	Discount Received	-	-	-	-	-	
5460-0000	Equipment Lease / Rent	-	-	-	-	-	
5490-0010	Utilities - Natural Gas	5,273	5,221	1%	4,612	10%	
5490-0020	Utilities - Electricity	36,491	36,130	1%	29,809	22%	
5490-0030	Utilities - Water & Sewer	24,109	23,671	1%	20,355	18%	
5490-0040	Utilities - Fuel Oil	-	-	-	-	-	
5500-0000	Continuing Education/Training	-	-	-	-	-	
5506-0000	Garbage Removal	10,449	10,346	1%	5,970	75%	
5507-0000	Grounds Maintenance	5,810	5,554	1%	-	-	
5507-0010	Snow Removal	5,810	5,554	1%	6,004	-7%	
5508-0000	Exterminating	688	679	1%	862	3%	
5516-0000	Telephone & Internet	-	-	-	-	-	
5518-0010	Travel - Mileage	-	-	-	-	-	
5518-0015	Travel - Transportation	-	-	-	-	-	
5518-0030	Travel - Meals	-	-	-	-	-	
5518-0035	Travel - Hotel	-	-	-	-	-	
5519-0000	Employee Relations	-	-	-	-	-	
5525-0000	Vehicle Expense	2,125	2,104	1%	10,112	-79%	
5550-0000	Software & Systems	-	-	-	-	-	Direct Supply - TELS
5560-0000	Building Interior - General	12,267	12,146	1%	10,708	15%	
5561-0000	Building Interior - Electrical	4,523	4,479	1%	2,853	71%	
5562-0000	Building Interior - HVAC	2,840	2,911	1%	8,429	-65%	
5563-0000	Building Interior - Plumbing	3,213	3,181	1%	2,224	44%	
5564-0000	Building Interior - Resident Room Tu	5,494	5,440	1%	7,368	-25%	
5570-0000	Building Exterior	896	896	1%	277	259%	
5575-0000	Parking Lot	2,349	2,328	1%	2,097	12%	
5580-0000	Fire, Life-Safety & Security	4,267	4,225	1%	5,026	-15%	
	Total Plant	126,179	127,650	1%	128,522	8%	

The Harbor 381
Budget 2021

month 7
inflation expense increase 1%

	2021	2020	%	2019	%	
Account	Account Description	Budget	Forecast	Change	Actual	Change
Property 381195						
5480-0030	Insurance - Mortgage Ins Prem	-	-	-	-	-
5608-0000	Property Tax/Special Assessments	-	-	-	-	-
5750-0010	Depreciation - Land Improvement	2,456	2,325	6%	2,164	14%
5750-0020	Depreciation - Building	161,367	161,367	0%	161,367	0%
5750-0030	Depreciation - Building Improv	16,149	17,002	13%	14,645	31%
5750-0050	Depreciation - Furn & Equip	16,587	20,843	-20%	19,390	-14%
5750-0060	Depreciation - Vehicles	2,865	2,865	0%	3,348	-14%
5760-0000	Amortization	-	-	-	-	-
5770-0000	Operating Lease	-	-	-	-	-
5780-0000	Interest Expense - Debt	117,340	170,755	-31%	173,135	-32%
5782-0000	Other Loan Expense	2,500	4,149	-40%	2,420	3%
5785-0000	Interest Expense - Other	258	214	1%	195	11%
Total Property		322,482	379,521	-15%	376,663	-14%

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
General & Admin 381194							
5001-0000	Salaries - Productive	77,278	77,739	-1%	75,831	2%	
5002-0000	Salaries - Nonproductive	4,967	5,526	-26%	7,450	-45%	
5004-0000	Salaries - Incentive / Bonus	-	5,510	-100%	-	-	Anticipating no bonuses to be paid out post Covid
	Subtotal Salaries:	81,346	88,775	-6%	83,280	-1%	
5005-0000	Retirement Salaries/Retirees	-	-	-	-	-	
5049-0010	Accrued Vacation Adjustment	5,543	8,810	-36%	2,478	124%	
5101-0000	Employer FICA Tax	5,043	5,509	-8%	4,615	3%	
5102-0000	Employer MC Tax	1,180	1,288	-8%	1,150	3%	
5103-0000	Unemployment Taxes	300	335	-10%	172	75%	% of Salary, rounded to nearest \$100
5111-0000	Life Insurance	199	182	-38%	143	-30%	% of Salary, rounded to nearest \$100
5112-0000	Health Insurance	13,300	13,911	-4%	13,087	2%	% of Salary w/ Assumptions, rounded to nearest \$100
5113-0000	Dental Insurance	400	438	-9%	438	-9%	% of Salary w/ Assumptions, rounded to nearest \$100
5115-0000	Disability Insurance	800	822	-3%	854	-6%	% of Salary, rounded to nearest \$100
5116-0000	Other Insurance	-	-	-	50	-100%	% of Salary, rounded to nearest \$100
5117-0000	HSA	900	966	-7%	751	20%	
5131-0000	Retirement	5,470	5,509	-2%	5,002	9%	
5132-0000	PERA - Not Applicable for Co 100	-	-	-	-	-	
5200-0000	Consultant Fees	-	-	-	-	-	
5251-0010	Audit Fees	2,727	2,700	1%	2,700	1%	
5250-0020	Legal Fees	-	-	-	-	-	
5250-0030	Court Report Preparation Fees	-	-	-	-	-	
5250-0060	Collection Agency Fees	-	-	-	-	-	
5260-0000	Purchased Services	2,882	2,854	1%	3,400	-15%	
5261-0000	Purchased Services Campus	-	-	-	-	-	
5360-0000	Supplies	1,232	1,218	1%	2,655	-54%	
5360-0010	Supplies - Office	1,792	1,775	1%	2,002	-10%	
5420-0030	Court Report Fees	(40)	(40)	1%	(1,276)	-47%	
5450-0010	Building/Office Rental	-	-	-	-	-	
5460-0000	Equipment Rent/Lease	7,791	7,714	1%	13,177	-41%	
5480-0010	Insurance - Property	15,482	11,894	30%	12,580	23%	
5480-0015	Insurance - Professional Liab.	28,059	21,568	30%	22,144	27%	
5480-0020	Insurance - Auto & Other	335	258	30%	269	25%	
5500-0000	Continuing Education/Training	455	450	1%	604	-25%	
5503-0000	Minor Equipment	4,264	4,221	1%	801	432%	
5504-0000	Maintenance Contracts	1,341	1,328	1%	3,321	-60%	Enter detail in Expense Detail Tab-used 1% interest
5505-0020	Repairs & Maintenance - FFE	-	-	-	-	-	
5506-0010	Advertising - Employment	988	978	1%	3,284	-70%	
5511-0000	Business Meetings/Meals	-	-	-	-	-	
5512-0000	Business Relations	960	960	1%	430	115%	
5513-0000	Membership Dues/Subscriptions	3,340	3,307	1%	3,823	-13%	
5514-0000	Postage	1,178	1,167	1%	1,438	-18%	
5516-0000	Telephone & Internet	22,962	22,735	1%	23,622	-3%	
5517-0000	Bank Service Charges	-	-	-	-	-	
5518-0010	Travel - Mileage	64	53	1%	165	-40%	
5518-0015	Travel - Transportation	-	-	-	-	-	
5518-0030	Travel - Meals	-	-	-	-	-	
5518-0035	Travel - Hotel	-	-	-	123	-100%	
5518-0050	Auto Fleet Expense	-	-	-	-	-	
5519-0000	Employee Relations	5,764	3,726	1%	2,469	52%	Covid Incentives
5519-0040	Scholarships	-	-	-	-	-	
5522-0000	Rent Free Housing Unit	-	-	-	-	-	
5526-0020	Resident Expenses	-	-	-	-	-	
5550-0000	Software & Systems	42,320	25,147	68%	10,834	291%	Enter detail in Expense Detail Tab
5600-0000	Management Fees	72,000	72,000	0%	72,000	0%	
5604-0000	Licenses & Permits	7,135	7,064	1%	4,225	69%	
5604-0010	License - State of MN	-	-	-	-	-	
5605-0000	Fine and Penalty Fees	-	-	-	-	-	
5700-0000	Bad Debt - Write offs	-	-	-	-	-	
5700-0010	Bad Debt - Allowance Adjustment	-	-	-	-	-	
5700-0090	Bad Debt - Recovery	-	-	-	-	-	
5810-0000	Tax Expense	1,902	1,883	1%	436	336%	
Total General & Admin:		337,332	320,934	5%	297,589	13%	

The Harbor 381
Budget 2021

month 7
Inflation expense increase: 1%

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Marketing 38197							
5001-0000	Salaries - Productive	-	-	-	-	-	
5002-0000	Salaries - Nonproductive	-	-	-	-	-	
5004-0000	Salaries - Incentive / Bonus	-	-	-	-	-	
	<i>Subtotal Salaries</i>	-	-	-	-	-	
5003-0000	Reimburse Salaries/Services	-	-	-	-	-	
5049-0010	Accrued Vacation Adjustment	-	-	-	-	-	
5101-0000	Employer FICA Tax	-	-	-	-	-	
5102-0000	Employer MC Tax	-	-	-	-	-	
5103-0000	Unemployment Taxes	-	-	-	-	-	
5111-0000	Life Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5112-0000	Health Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5113-0000	Dental Insurance	-	-	-	-	-	% of Salary w/ Assumptions, rounded to nearest \$100
5115-0000	Disability Insurance	-	-	-	-	-	% of Salary w/ Assumptions, rounded to nearest \$100
5116-0000	Other Insurance	-	-	-	-	-	% of Salary, rounded to nearest \$100
5117-0000	HSA	-	-	-	-	-	% of Salary, rounded to nearest \$100
5121-0000	Retirement	-	-	-	-	-	% of Salary, rounded to nearest \$100
5360-0000	Supplies	-	-	-	-	-	
5506-0020	Advertising - Marketing	-	-	-	956	-100%	Do Not Budget in this account
5506-0025	Website	528	523	1%	-	-	
5506-0030	Digital Advertising	236	236	1%	-	-	
5509-0035	Print Advertising	4,657	4,809	1%	9,540	-49%	
5509-0040	Radio Advertising	314	311	1%	830	-62%	
5509-0045	Creative Design	-	-	-	-	-	
5509-0050	Photography/Videography	-	-	-	-	-	
5509-0055	Collateral	-	-	-	-	-	
5509-0060	Direct Mail Campaign	-	-	-	-	-	
5509-0065	Promotional Item	-	-	-	-	-	
5509-0070	Tradeshows/Expo Fees	-	-	-	38	-100%	
5509-0075	Open House	-	-	-	-	-	
5509-0080	Signage	-	-	-	-	-	
5509-0085	Referral Source	-	-	-	67	-100%	
5509-0090	Referral Source Event	-	-	-	-	-	
5511-0000	Business Meetings/Meals	-	-	-	-	-	
5513-0000	Membership Dues/Subscriptions	-	-	-	-	-	
5514-0000	Postage	-	-	-	-	-	
5518-0010	Travel - Mileage	-	-	-	-	-	
5518-0015	Travel - Transportation	-	-	-	-	-	
5518-0030	Travel - Meals	-	-	-	-	-	
5518-0035	Travel - Hotel	-	-	-	-	-	
Total Marketing		5,937	5,879	0	11,461	(4)	

The Harbor 381
Budget 2021

month 7
inflation expense increase 1%

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Benefits 381199							
5103-0000	Unemployment Taxes	-	-	-	-	-	
5111-0000	Life Insurance	-	-	-	-	-	
5112-0000	Health Insurance	-	-	-	-	-	
5113-0000	Dental Insurance	-	-	-	-	-	
5115-0000	Disability Insurance	-	-	-	-	-	
5116-0000	Other Insurance	-	-	-	-	-	
5120-0010	Workers Compensation	20,576	20,372	1%	16,967	21%	
5131-0000	Retirement	-	-	-	-	-	
Total Benefits		20,576	20,372	1%	16,967	21%	
Total Operating Expenses		1,540,895	1,563,965	-1%	1,534,141	0%	
Operating Income (Loss)		121,069	108,547	12%	10,488	1054%	

month 2
inflation expense increase 1%

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Other Operating Revenue							
4007-0010	Tenant Fees	-	-	-	-	-	
4020-0000	Stores and Commercial Rent	-	-	-	-	-	
4021-0000	Garage / Storage	-	-	-	-	-	
4022-0000	Laundry Revenue - Taxable	-	-	-	-	-	
4022-0005	Laundry Revenue - Non Taxable	8,218	8,137	1%	-	-	\$50 per month per resident
4023-0000	Maintenance & Repairs	-	-	-	100	-100%	
4023-0020	Snow Removal Income	-	-	-	-	-	
4024-0000	Guest Room Rental - Taxable	-	-	-	-	-	
4024-0005	Guest Room Rental - Nontaxable	-	-	-	-	-	
4025-0000	Utility Revenue	-	-	-	-	-	
4027-0010	Community - Room Rental	-	-	-	-	-	
4029-0000	Housekeeping Services	1,183	1,151	1%	1,801	-35%	
4035-0000	Tax Incremental Revenue	-	-	-	-	-	
4050-0010	Employee & Guest meals	24,299	24,919	1%	14,916	63%	Covid-meals on wheels to Peace Villa increased
4114-0000	Medical Supplies	-	-	-	-	-	
4602-0000	Damage and Cleaning Fees	-	-	-	-	-	
4620-0000	Program Revenue	-	-	-	-	-	
4620-0040	PERS Revenue	-	-	-	-	-	
4620-0050	Beauty Shop Revenue	240	103	133%	260	-6%	\$20 per month
4620-0061	Other Revenue - Taxable	-	-	-	-	-	
4620-0062	Other Revenue - Non Taxable	-	-	-	-	-	
4620-0066	Cafe Revenue Non Taxable	-	-	-	-	-	
4620-0067	Catering Revenue Taxable	-	-	-	-	-	
4620-0070	Transportation Revenue	185	183	1%	1,059	-82%	
4620-0110	Gift Shop Revenue Taxable	-	-	-	-	-	
4620-0080	Parking Revenue	-	-	-	-	-	
4650-0000	Rental Property Revenue	-	-	-	-	-	
4650-0030	Equipment Rental - Taxable	-	-	-	-	-	
4652-0000	Vending Machine Revenue Taxable	-	-	-	-	-	
4652-0010	Vending Machine Revenue - Non Ta	-	-	-	-	-	
4655-0000	Cable/Satellite TV Revenue	-	-	-	-	-	
4656-0000	Telephone/Internet Revenue	17,285	17,114	1%	22,179	-22%	The Haven & Peace Villa reimbursement
4659-0000	Miscellaneous Revenue	-	-	-	806	-100%	
Total Other Operating Revenue		51,351	50,707	1%	40,921	25%	

The Harbor 361
Budget 2021

month 7
inflation expense increase 1%

		2021	2020	%	2019	%	Comments
Account	Account Description	Budget	Forecast	Change	Actual	Change	
Other Operating Expense							
5260-0000	Purchased Services	-	-	-	-	-	
5260-0150	Purchased Services Campus	-	-	-	-	-	
5360-0000	Supplies	-	-	-	-	-	
5507-0020	Environmental Expense	-	-	-	-	-	
5516-0000	Telephone & Internet	-	-	-	-	-	
5520-0000	Cable/Satellite TV Expense	16,260	16,099	1%	14,585	11%	
5521-0000	Vending Machine Expense	-	-	-	-	-	
Total Other Operating Expense		16,260	16,099	1%	14,585	11%	

Account	Account Description	2021 Budget	2020 Forecast	% Change	2019 Actual	% Change	Comments
Non-Operating 381248							
8000-0000	Interest/Investment Earnings		389	-100%	1,157	-100%	
8000-0010	Investment Earnings - R&R		-	-	-	-	
8000-0040	Interest Income - Trust		-	-	-	-	
8000-0045	Interest Income - Foundation		-	-	-	-	
8004-0010	Unrestricted Donations	-	634	-100%	2,278	-100%	See Expense Detail Tab to indicate where you are spending donations
8004-0020	Unrestricted Donations in Kind	-	-	-	-	-	
8005-0000	Net Assets Released from Restr - O	-	-	-	-	-	
8007-0000	Net Assets Released from Restr - FI	-	-	-	-	-	
8008-0000	Beneficence Revenue		-	-	-	-	
8010-0000	Incr(Decr) Realized Mkt Value		-	-	-	-	
8010-0045	Incr(Decr) Realized MV-FND		-	-	-	-	
8011-0000	Incr(Decr) Unrealized MV		-	-	-	-	
8011-0045	Incr(Decr) Unrealized Mkt Value		-	-	-	-	
8020-0000	Grant Income		-	-	-	-	
8020-0060	Grant Revenue - Awakening		-	-	-	-	
8020-0070	Grant Revenue - MAC		-	-	-	-	
8030-0000	Gain(Loss) on Disposal of Asset		-	-	-	-	
Non Operating Revenue		-	1,023	-100%	3,433	-100%	
7008-0000	Beneficence Expense		-	-	-	-	
7020-0000	Grant Expense		-	-	-	-	
7020-0060	Grant Expense -		-	-	-	-	
7020-0080	Grant Expense - Mkt Mgmt		-	-	-	-	
7020-0090	PRPP Grant Expense		-	-	-	-	
7550-0000	(Gain) Loss on Refinancing		-	-	-	-	
7565-0000	Environmental Expense		-	-	-	-	
7600-0000	Extraordinary Item		-	-	-	-	
Non-Operating Expense		-	-	-	-	-	
Non-Operating Income (Loss)		-	1,023	-100%	3,433	-100%	
Changes in Unrest Net Assets		156,180	144,178	8%	40,257	288%	

**The Harbor 381
Budget 2021
Cash Flow Worksheet**

	Budget Amount
Total Operating Revenue	1,713,314
Total Operating Expense	1,234,673
Less: Accrued Vacation Adjustment	(5,544)
Adjusted Total Operating Expense	1,229,129
EBITDA	484,185
Less Regulatory / Debt Service Payments:	
Interest Payments	119,840
Principal Payments	195,000
Repair and Replacement Annual Requirement	9,000
Net Cash Flow before Capital purchases	160,346
Budgeted Capital Purchases	74,000
Net Cash Flow after Capital purchases	86,346

RESOLUTION 2020-40

**A RESOLUTION ADOPTING THE 2021 FINAL GENERAL FUND OPERATING BUDGET FOR THE CITY OF NORWOOD
YOUNG AMERICA**

WHEREAS, it is the policy of the City of Norwood Young America to prepare and adopt an annual General Fund Operating Budget; and

WHEREAS, the final budget for fiscal year 2021 has been reviewed and approved by the City Council;

NOW THEREFORE, BE IT RESOLVED, that the Norwood Young America City Council hereby adopts the 2021 Final General Fund Operating Budget and hereby appropriates the following amounts for said 2021 Budget.

REVENUES:

	<u>2020 Adopted</u>	<u>2021 Final</u>
Property Taxes	1,573,083	1,605,533
Capital Project/Equipment	487,000	538,000
Licenses & Permits	115,200	117,500
Intergovernmental Revenues <i>(including state aids)</i>	351,187	448,187
Charges for Services	164,200	141,300
Fines & Forfeits	10,000	10,000
Interest on Investments	20,000	27,500
Miscellaneous Revenues	96,700	114,200
Transfers from other Funds	20,000	10,000
TOTAL REVENUES:	\$ 2,837,370	\$ 3,012,220

EXPENDITURES:

<i>General Government</i>	<u>2020 Adopted</u>	<u>2021 Final</u>
Mayor/Council	22,600	22,600
Administration	109,820	104,120
Community Development	65,300	66,800
Boards & Commissions	5,400	5,200
Economic Development	83,800	137,000
City Clerk	171,300	170,700
Elections	5,500	900
Professional Services	116,300	134,900
Government Buildings	124,300	132,400
Total General Government	704,320	774,620

Public Safety

Law Enforcement	199,900	200,300
Fire Protection	205,300	208,600
Other Protective Inspection	52,000	50,500
Total Public Safety:	457,200	459,400

Highways, Streets, & Roads

<i>Culture/Parks & Recreation</i>	701,350	708,400
<i>Capital Project/Equipment</i>	231,700	250,000
<i>Swimming Pool</i>	487,000	538,000
<i>Operating Transfer to Reserves</i>	69,500	67,000
<i>Transit (Bus)</i>	148,500	178,500
<i>Cemetery</i>	31,800	26,200
<i>COVID 19</i>	6,000	6,000
TOTAL EXPENDITURES:	2,837,370	3,012,220

Fund Debt Service Property Tax Levy

601	\$300,000 1994 G.O. Water Bond	\$ -	\$ -
501	\$720,000 GO Bonds - 2010A	\$ 30,048	\$ -
517	\$2,105,000 Tax Public Proj Lease Rev Bonds - 2009	\$ 146,318	\$ 148,943
518	2010B GO Refunding Bonds	\$ 257,778	\$ -
519	\$3,125,000 G.O. Bonds - 2011A	\$ 94,587	\$ -
520	\$1,760,000 GO Bonds - 2013B	\$ 171,811	\$ 166,981
521	\$3,875,000 GO Refunding Bonds - 2016A	\$ 146,902	\$ 144,592
522	G.O. Bonds - 2020A	\$ 6,500	\$ 413,058
Total: Debt Service Levy	875,574	875,574	873,574

Total Revenues versus Total Expenditures

\$ - \$ -

Adopted this 14th day of December 2020 by the Norwood Young America City Council.

Attest:

Angela Brumbaugh, City Clerk/Treasurer

Carol Lagergren, Mayor

P12	REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
	DEPT 41000	101-41000-31010	Current Taxes	\$ 1,344,369	\$ 1,462,155	\$ 1,573,083	\$ 859,330	\$ 713,753	55%	\$ 1,605,533
	GENERAL GOVERNMENT	101-41000-31020	Delinquent Taxes	\$ 24,231	\$ 11,976	\$ 15,000	\$ 13,285	\$ 1,715	89%	\$ 15,000
		101-41000-31900	Penalties & Interest Delinq.Taxes	\$ 292	\$ -	\$ -	\$ 580	\$ (580)	0%	\$ -
		101-41000-33160	Other Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41000-33401	Local Government Aid	\$ 427,928	\$ 402,421	\$ 325,000	\$ 231,097	\$ 93,903	71%	\$ 420,000
		101-41000-33402	Market Value Credit Aid	\$ 133	\$ 276	\$ 100	\$ 136	\$ (36)	0%	\$ 100
		101-41000-33424	PERA State Aid	\$ 2,087	\$ 2,087	\$ 2,087	\$ -	\$ 2,087	0%	\$ 2,087
		101-41000-36104	Delinq. Special Assessments	\$ 995	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41000-36200	Miscellaneous Revenues	\$ 1,495	\$ 769	\$ -	\$ 11,169	\$ (11,169)	0%	\$ -
		101-41000-36210	Interest Earnings	\$ 19,775	\$ 36,313	\$ 20,000	\$ 13,693	\$ 6,307	68%	\$ 27,500
		101-41000-36211	Insurance Return Premium	\$ -	\$ -	\$ -	\$ 11,894	\$ (11,894)	0%	\$ 10,000
		101-41000-36212	Insurance Dividend	\$ 2,965	\$ 2,954	\$ 5,000	\$ 6,950	\$ (1,950)	139%	\$ 5,000
		101-41000-36231	Reimbursement for Expense	\$ 25,596	\$ 28,176	\$ 25,000	\$ 17,872	\$ 7,128	71%	\$ 25,000
		101-41000-37140	Sales Tax	\$ 3,474	\$ 472	\$ -	\$ 1,714	\$ (1,714)	0%	\$ -
		101-41000-38050	Cable TV Franchise Fee	\$ 11,409	\$ 15,726	\$ 11,500	\$ 13,453	\$ (1,953)	117%	\$ 15,000
		101-41000-39101	Sales of General Fixed Assets	\$ 413,647	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41000-39203	Transfer from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41000-39209	Transfer from Harbor	\$ 41,463	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	0%	\$ 10,000
				\$ 2,319,859	\$ 1,983,325	\$ 1,996,770	\$ 1,181,173	\$ 815,597	59%	\$ 2,135,220

P13	REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
	DEPT 41320	101-41320-33423	Other Grants	\$ -	\$ -	\$ 16,000	\$ -	\$ 16,000	0%	\$ -
	COMM DEVELOPMENT	101-41320-34103	Zoning/SubDiv/Var/CUP/ Fees	\$ 3,150	\$ 1,350	\$ 3,000	\$ 300	\$ 2,700	10%	\$ 3,000
		101-41320-34104	Plan Check Fee	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34110	Lot Split	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34111	Variance	\$ -	\$ 750	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34151	Preliminary Plat	\$ -	\$ 370	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34152	Concept Plan Application	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34153	Plats	\$ 660	\$ 270	\$ 600	\$ -	\$ 600	0%	\$ 600
		101-41320-34154	PUD Final Plan	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34155	Conditional Use Permit	\$ -	\$ 300	\$ -	\$ -	\$ -	0%	\$ -
		101-41320-34156	Site Plan	\$ 300	\$ 300	\$ 600	\$ 300	\$ 300	50%	\$ 600
		101-41320-36231	Reimbursement for Expense	\$ -	\$ -	\$ -	\$ 16,479	\$ (16,479)	0%	\$ -
				\$ 4,110	\$ 3,340	\$ 20,200	\$ 17,079	\$ 3,121	85%	\$ 4,200
	DEPT 41400	101-41400-32110	Alcoholic Beverage License	\$ 10,933	\$ 10,625	\$ 10,500	\$ 9,925	\$ 575	95%	\$ 10,000
	CITY CLERK	101-41400-32130	Service Charge	\$ -	\$ 142	\$ -	\$ -	\$ -	0%	\$ -
		101-41400-32190	Miscellaneous License	\$ 100	\$ 150	\$ 100	\$ 50	\$ 50	0%	\$ 100
		101-41400-32260	Other Non-Business Lic/Permits	\$ 430	\$ 325	\$ 400	\$ 576	\$ (176)	144%	\$ 400
		101-41400-34107	Assessment Search Fees	\$ 768	\$ 330	\$ 800	\$ 1,470	\$ (670)	184%	\$ 600
		101-41400-34950	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		101-41400-36200	Miscellaneous Revenues	\$ 6,357	\$ 1,207	\$ 3,000	\$ 1,865	\$ 1,135	62%	\$ 2,000
				\$ 18,588	\$ 12,779	\$ 14,800	\$ 13,886	\$ 914	94%	\$ 13,100
	DEPT 42100	101-42100-33421	Police State Aid	\$ 15,298	\$ 17,855	\$ 15,000	\$ 17,085	\$ (2,085)	114%	\$ 17,000
	LAW ENFORCEMENT	101-42100-35101	Fines	\$ 9,270	\$ 10,802	\$ 10,000	\$ 8,963	\$ 1,037	90%	\$ 10,000
		101-42100-36231	Reimbursement for Expense	\$ 24,450	\$ 22,048	\$ -	\$ -	\$ -	0%	\$ -
				\$ 49,018	\$ 50,705	\$ 25,000	\$ 26,048	\$ (1,048)	104%	\$ 27,000
	DEPT 42200	101-42200-33160	Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	FIRE DEPARTMENT	101-42200-33420	Fire State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
		101-42200-33423	Other Grants	\$ -	\$ 4,491	\$ -	\$ 3,888	\$ (3,888)	0%	\$ -
		101-42200-34202	Rural Fire Protection	\$ 75,150	\$ 98,550	\$ 75,000	\$ 41,775	\$ 33,225	56%	\$ 75,000
		101-42200-34203	Accident/Rescue Call Fees	\$ 3,000	\$ 500	\$ 1,000	\$ 1,500	\$ (500)	150%	\$ 1,000
		101-42200-36200	Miscellaneous Revenues	\$ 2,000	\$ 500	\$ 1,000	\$ -	\$ 1,000	0%	\$ 500
		101-42200-36230	Contributions and Donations	\$ 75	\$ 225	\$ -	\$ 3,687	\$ (3,687)	0%	\$ -
		101-42200-36231	Reimbursement for Expense	\$ 5,135	\$ 9,860	\$ 1,500	\$ 15,798	\$ (14,298)	1053%	\$ 5,000
				\$ 85,360	\$ 114,126	\$ 78,500	\$ 66,648	\$ 11,852	85%	\$ 81,500

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 42400	101-42400-32195	Rental Dwelling Licenses	\$ 9,095	\$ 1,264	\$ 200	\$ 238	\$ (38)	119%	\$ 8,000
BUILDING INSPECTIONS	101-42400-32014	Penalty	\$ 428	\$ -	\$ 200	\$ 367	\$ (167)	0%	\$ 200
	101-42400-32210	Building Permits	\$ 101,766	\$ 38,842	\$ 60,000	\$ 86,534	\$ (26,534)	144%	\$ 55,000
	101-42400-32211	Bldg Permit Plan Check Fee	\$ 61,678	\$ 22,008	\$ 35,000	\$ 53,444	\$ (18,444)	153%	\$ 35,000
	101-42400-32212	HVAC Permits	\$ 5,220	\$ 4,381	\$ 4,000	\$ 7,340	\$ (3,340)	184%	\$ 4,000
	101-42400-32213	Plumbing Permits	\$ 2,505	\$ 2,013	\$ 2,000	\$ 3,630	\$ (1,630)	182%	\$ 2,000
	101-42400-32215	Reroof Permits	\$ 1,155	\$ 840	\$ 1,200	\$ -	\$ 1,200	0%	\$ 1,200
	101-42400-32216	Residing Permits	\$ 605	\$ 120	\$ 500	\$ 60	\$ 440	12%	\$ 500
	101-42400-32217	Window Replacement Permits	\$ 825	\$ 360	\$ 500	\$ -	\$ 500	0%	\$ 500
	101-42400-32219	Fence Permits	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-42400-32221	Sign Permits	\$ -	\$ -	\$ 100	\$ -	\$ 100	0%	\$ 100
			\$ 183,277	\$ 69,828	\$ 103,700	\$ 151,613	\$ (47,913)	146%	\$ 106,500
DEPT 42700	101-42700-32240	Animal Licenses/Impound Fees	\$ 1,047	\$ 499	\$ 500	\$ 160	\$ 340	32%	\$ 500
ANIMAL CONTROL			\$ 1,047	\$ 499	\$ 500	\$ 160	\$ 340	32%	\$ 500

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 42990									
COVID 19 - CARES ACT	101-42990-33423	OTHER GRANTS	\$ -	\$ -	\$ -	\$ 288,779	\$ (288,779)	100%	\$ -
			\$ -	\$ -	\$ -	\$ 288,779	\$ (288,779)	100%	\$ -
DEPT 43100	101-43100-33418	Muni State Aid St. Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
HIGHWAYS, STREETS,	101-43100-33610	County Grants/Aid for Hwy	\$ 5,903	\$ 9,314	\$ 9,000	\$ 9,314	\$ (314)	103%	\$ 9,000
& ROADS	101-43100-33620	Other County Aids	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-43100-34303	Other Highway/Street Charges	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ -	0%	\$ 1,900
	101-43100-34405	Weed Removal/Hay Bales	\$ -	\$ -	\$ 500	\$ 1,544	\$ (1,044)	309%	\$ 1,000
	101-43100-36100	Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-43100-36102	Penalties and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-43100-36200	Miscellaneous Revenues	\$ 6,264	\$ 11,456	\$ 3,000	\$ 3,076	\$ (76)	0%	\$ 3,000
			\$ 14,067	\$ 22,670	\$ 14,400	\$ 15,834	\$ (1,434)	110%	\$ 14,900
DEPT 45200	101-45200-32110	Pavilion Liquor Sales	\$ -	\$ 198	\$ -	\$ 25	\$ (25)	100%	\$ -
PARKS & REC.	101-45200-34735	Park Rental	\$ 26,771	\$ 25,182	\$ 28,000	\$ 13,886	\$ 14,114	50%	\$ 25,000
	101-45200-36200	Miscellaneous Revenues	\$ 231	\$ 196	\$ -	\$ 1,754	\$ (1,754)	100%	\$ -
	101-45200-36230	Contributions and Donations	\$ 799	\$ 1,000	\$ -	\$ 666	\$ (666)	100%	\$ 7,000
	101-45200-36260	Gaming Donations	\$ -	\$ -	\$ 500	\$ -	\$ 500	0%	\$ -
	101-45200-33423	Other Grants	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-45200-38080	Other Recreation Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 27,801	\$ 26,576	\$ 28,500	\$ 16,331	\$ 12,169	57%	\$ 32,000
DEPT 46500	101-46500-33423	OTHER GRANTS	\$ -	\$ 4,000	\$ -	\$ -	\$ -	0%	\$ -
ECONOMIC	101-46500-33630	Met Council Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
DEVELOPMENT	101-46500-36231	Reimbursement for Expense	\$ -	\$ 235	\$ -	\$ -	\$ -	0%	\$ -
			\$ -	\$ 4,235	\$ -	\$ -	\$ -	0%	\$ -

REVENUES

P17

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
SPECIAL REVENUE/ CAP. REPLACEMENT/ DEBT SERVICE FUNDS									
FUND 603	603-49500-37600	Storm Water Utility Sales	\$ 92,753	\$ 94,181	\$ 86,000	\$ 75,847	\$ 10,153	88%	\$ 86,000
STORM WATER	603-49500-37660	Storm Water Late Penalty	\$ 934	\$ 1,063	\$ 1,000	\$ 543	\$ 457	54%	\$ 1,000
Special Revenue Fund	603-49500-37670	Storm Water Connection Fee	\$ 17,000	\$ 3,500	\$ 3,750	\$ 7,500	\$ (3,750)	200%	\$ 3,750
			\$ 110,687	\$ 98,744	\$ 90,750	\$ 83,890	\$ 6,860	92%	\$ 90,750
FUND 201	201-45200-36210	Interest Earnings	\$ -	\$ 1,057	\$ -	\$ -	\$ -	0%	\$ -
PARK DEDICATION FUND	201-45200-36270	Park Dedication Fees	\$ -	\$ 2,500	\$ -	\$ 1,000	\$ (1,000)	100%	\$ -
Special Revenue Fund	201-45200-36272	Trail Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	201-45200-39200	Interfund Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ -	\$ 3,557	\$ -	\$ 1,000	\$ (1,000)	0%	\$ -
FUND 225	225-46500-34950	Other Revenues	\$ 12,346	\$ 904	\$ 700	\$ 865	\$ (165)	124%	\$ 700
ECONOMIC DEV.	225-46500-36210	Interest Earnings	\$ 212	\$ 112	\$ 200	\$ 32	\$ 168	16%	\$ 200
Special Revenue Fund			\$ 12,558	\$ 1,016	\$ 900	\$ 897	\$ 3	100%	\$ 900
Fund 230	230-49015-34940	Cemetery Revenues	\$ -	\$ -	\$ -	\$ 42,692	\$ (42,692)	100.00	\$ 1,200
Forest Hill Cemetery	230-49015-34950	Other Revenues	\$ -	\$ -	\$ -	\$ -		0%	\$ -
			\$ -	\$ -	\$ -	\$ 42,692	\$ (42,692)	100%	\$ 1,200
FUND 251	251-46330-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
THE HARBOR	251-46331-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-36230	Contributions and Donations	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-36231	Reimbursement for Expense	\$ -	\$ 1,651	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-39201	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-39202	Contribution-Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-39209	Transfer from Harbor Surplus	\$ 41,463	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 41,463	\$ 1,651	\$ -	\$ -	\$ -	0%	\$ -

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 275	275-42200-39300	Proceeds-Gen Long-term Debt	\$ -	\$ -	\$ -	\$ 273,653	\$ -	100%	\$ -
CAPITAL REPLACEMENT	275-42200-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ 35,000	\$ -	100%	\$ -
FUND	275-49300-31010	Current Taxes	\$ 176,600	\$ 258,800	\$ 487,000	\$ 243,500	\$ 243,500	50%	\$ 538,000
	275-49300-33400	Grants and Aids	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-33620	Other County Aids	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-34103	Zoning/SubDiv/Var/CUP/ Fees	\$ 2,536	\$ 2,536	\$ -	\$ 6,340	\$ (6,340)	100%	\$ 1,200
	275-49300-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-36230	Contributions and Donations	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-36231	Reimbursement for Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,044
	275-49300-36260	Gaming Donations	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-39101	Sales of General Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-39200	Interfund Operating Transfers	\$ 185,612	\$ 84,134	\$ 180,600	\$ -	\$ 180,600	0%	\$ 250,600
	275-49300-39201	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-49300-39500	Use of Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 364,748	\$ 345,470	\$ 667,600	\$ 558,493	\$ 109,107	162%	\$ 791,844
FUND 320	320-49300-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2013 Mill & Overlay	320-49300-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
CAPITAL PROJECT FUND	320-49300-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
TIF DISTRICTS									
FUND 421	421-41960-31050	Tax Increments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TIF DISTRICT 3-1	421-41960-31900	Penalties and Interest Del Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman Co. - Phase I	421-41960-34950	Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-39001	Interfund Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-39201	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-39203	Transfer from Other Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
FUND 422	422-41960-31050	Tax Increments	\$ 15,967	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TIF DISTRICT 3-2	422-41960-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Yeager Machine	422-49304-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-49304-39300	Proceeds-Gen Long-term Debt	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-49304-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-49304-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 15,967	\$ -	\$ -	\$ -	\$ -	0%	\$ -
FUND 423	423-41960-31050	Tax Increments	\$ 826	\$ 735	\$ 600	\$ 495	\$ 105	83%	\$ 600
TIF DISTRICT 3-3	423-41960-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman Co. - Phase II	423-49304-36200	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-49304-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-49304-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-49304-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 826	\$ 735	\$ 600	\$ 495	\$ 105	83%	\$ 600
FUND 424	424-41960-31050	Tax Increments	\$ 120,725	\$ 41,638	\$ 40,000	\$ 27,065	\$ 12,935	68%	\$ 40,000
TIF DISTRICT 3-4	424-41960-36210	Interest Earnings	\$ -	\$ 719	\$ -	\$ -	\$ -	0%	\$ -
Sackett - Waconia	424-49304-36200	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Manufacturing	424-49304-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-49304-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-49304-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 120,725	\$ 42,357	\$ 40,000	\$ 27,065	\$ 12,935	68%	\$ 40,000

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 425	425-41960-31050	Tax Increments	\$ 48,094	\$ 41,761	\$ 40,000	\$ 28,094	\$ 11,906	70%	\$ 40,000
TIF DISTRICT 3-5	425-41960-36210	Interest Earnings	\$ -	\$ 374	\$ -	\$ -	\$ -	0%	\$ -
Vickerman - Phase III & IV	425-49304-36200	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-49304-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-49304-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 48,094	\$ 42,135	\$ 40,000	\$ 28,094	\$ 11,906	70%	\$ 40,000
FUND 407	407-41960-31050	Tax Increments	\$ 52,297	\$ 52,603	\$ 50,000	\$ 30,209	\$ 19,791	60%	\$ 50,000
TIF DISTRICT 1-5	407-41960-36210	Interest Earnings	\$ -	\$ 683	\$ -	\$ -	\$ -	0%	\$ -
Peace Villa - The Haven	407-49304-36200	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 52,297	\$ 53,286	\$ 50,000	\$ 30,209	\$ 19,791	60%	\$ 50,000
FUND 431	431-41960-31050	Tax Increments	\$ -	\$ -	\$ 100,000	\$ 82,938	\$ 17,062	83%	\$ 170,000
TIF DISTRICT 3-6	431-41960-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman Co. - Phase V	431-49304-36200	Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-36210	Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ -	\$ -	\$ 100,000	\$ 82,938	\$ 17,062	83%	\$ 170,000
FUND 497	497-43100-39300	Proceeds-Gen Long-term Debt	\$ -	\$ -	\$ -	\$ 643,440	\$ (643,440)	100%	\$ -
2020 Highway 212	497-43100-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ 67,936	\$ (67,936)	100%	\$ -
Underpass Project			\$ -	\$ -	\$ -	\$ 711,376	\$ (711,376)	100%	\$ -

P21	REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
	DEBT SERVICE FUNDS									
FUND 501	501-49330-31010	Property Tax Levy	\$ 32,387	\$ 31,187	\$ 30,048	\$ 15,024	\$ 15,024	50%	\$ -	
2010A G.O. Bonds	501-49330-36100	Special Assessments	\$ -	\$ 8,387	\$ 8,000	\$ 6,203	\$ 1,797	78%	\$ -	
North Fire Hall Impr. and	501-49330-36103	Pre-Paid Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
7th St. S.W.	501-49330-36210	Interest Earnings	\$ -	\$ 1,030	\$ -	\$ -	\$ -	0%	\$ -	
	501-49330-39203	Transfer from Other Fund	\$ -	\$ 6,597	\$ 6,434	\$ -	\$ 6,434	0%	\$ -	
	501-49330-39300	Proceeds-Gen Long-term Debt	\$ -	\$ -	\$ -	\$ 258,450	\$ (258,450)	100%	\$ -	
	501-49330-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ 26,200	\$ (26,200)	100%	\$ -	
	501-49330-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
	501-41000-39500	Use of Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
			\$ 32,387	\$ 47,201	\$ 44,482	\$ 305,877	\$ (261,395)	688%	\$ -	
FUND 517	517-49331-31010	Property Tax Levy	\$ 75,259	\$ 148,418	\$ 146,318	\$ 73,159	\$ 73,159	50%	\$ 148,943	
2013A General Obligation	517-49331-31200	Tax Refund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
Capital Impr. Plan Bonds	517-49331-36210	Interest Earnings	\$ -	\$ 5,105	\$ -	\$ -	\$ -	0%	\$ -	
Oak Grove Project	517-49331-39310	Sale of Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
	517-41000-39500	Use of Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
			\$ 75,259	\$ 153,523	\$ 146,318	\$ 73,159	\$ 73,159	48%	\$ 148,943	

P22	REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
	FUND 518 - 2010B GO	518-49330-31010	Property Tax Levy	\$ 244,246	\$ 254,787	\$ 257,778	\$ 128,889	\$ 128,889	50%	\$ -
	2010B G.O. Refunding	518-49330-31011	Special Benefits EDA Tax Levy	\$ 47,356	\$ 51,780	\$ 55,916	\$ 29,152	\$ 26,764	52%	\$ -
	Bonds	518-49330-31020	Delinquent Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	Industrial Park Project	518-49330-36100	Special Assessments	\$ -	\$ 13,751	\$ 10,084	\$ 5,783	\$ 4,301	57%	\$ -
		518-49330-36102	Penalties and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		518-49330-36103	Pre-Paid Assessments	\$ 8,856	\$ -	\$ -	\$ 2,273	\$ (2,273)	100%	\$ -
		518-49330-36104	Delinq Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		518-49330-36210	Interest Earnings	\$ -	\$ 18,776	\$ -	\$ -	\$ -	0%	\$ -
		518-49330-39200	Interfund Operating Transfers	\$ 305,778	\$ 204,300	\$ 300,766	\$ -	\$ 300,766	0%	\$ -
		518-49330-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ 2,342,200	\$ (2,342,200)	100%	\$ -
		518-49330-39310	Sale of Bonds				\$ 262,448	\$ (262,448)	100%	\$ -
				\$ 606,236	\$ 543,394	\$ 624,544	\$ 2,770,745	\$ (2,146,201)	444%	\$ -
	FUND 519	519-49330-31010	Property Tax Levy	\$ 93,769	\$ 94,587	\$ 94,587	\$ 47,294	\$ 47,293	50%	\$ -
	2011A G.O. Bonds	519-49330-36100	Special Assessments	\$ -	\$ 18,896	\$ 16,000	\$ 13,257	\$ 2,743	83%	\$ -
	2011 Faxon Rd. Imp. Project	519-49330-36210	Interest Earnings	\$ -	\$ 6,068	\$ -	\$ -	\$ -	-	\$ -
	and 2005 Imp. Project	519-49330-39203	Transfer from Other Funds	\$ -	\$ 119,717	\$ 123,197	\$ -	\$ 123,197	0%	\$ -
		519-49330-39320	Premiums on Bonds Sold	\$ -	\$ -	\$ -	\$ 1,407,900	\$ (1,407,900)	100%	\$ -
		519-49330-39310	Sale of Bonds				\$ 147,905	\$ (147,905)	100%	\$ -
				\$ 93,769	\$ 239,268	\$ 233,784	\$ 1,616,356	\$ (1,382,572)	691%	\$ -

P23	REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
	FUND 520 - 2013B GEN OBL	520-49330-31010	Property Tax Levy	\$ 169,936	\$ 171,811	\$ 171,811	\$ 85,906	\$ 85,905	50%	\$ 166,981
	2013B G.O.	520-49330-36100	Special Assessments	\$ 411	\$ 26,605	\$ 27,000	\$ 13,395	\$ 13,605	50%	\$ 27,000
	Street Mill & Overlay Project	520-49330-36102	Penalties and Interest	\$ -	\$ -	\$ -	\$ 118	\$ (118)	100%	\$ -
		520-49330-36103	Pre-Paid Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		520-49330-36104	Delinq Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		520-49330-36210	Interest Earnings	\$ -	\$ 2,666	\$ -	\$ -	\$ -	0%	\$ -
		520-49330-39203	Transfer from Other Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
				\$ 170,347	\$ 201,082	\$ 198,811	\$ 99,419	\$ 99,392	50%	\$ 193,981
	FUND 521	521-49330-31010	Property Tax Levy	\$ 146,383	\$ 149,212	\$ 146,902	\$ 73,451	\$ 73,451	50%	\$ 144,592
	2016A G.O. Refunding	521-49330-36100	Special Assessments	\$ -	\$ 14,236	\$ 9,000	\$ 6,307	\$ 2,693	70%	\$ 9,000
	Refinanced 2008A,	521-49330-36103	Pre-Paid Assessments				\$ 18	\$ (18)	100%	
	2008B, and 2009A Bonds	521-49330-36104	Delinq Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
		521-49330-36210	Interest Earnings	\$ -	\$ 2,849	\$ -	\$ -	\$ -	0%	\$ -
		521-49330-39203	Transfer from Other Fund	\$ 12,493	\$ 12,493	\$ 12,493	\$ -	\$ 12,493	0%	\$ 12,493
				\$ 158,876	\$ 178,790	\$ 168,395	\$ 79,776	\$ 88,619	47%	\$ 166,085
	FUND 522	522-49330-31010	Property Tax Levy			\$ 6,500	\$ 3,250	\$ 3,250	50%	\$ 413,058
	2020 G.O. Bonds	522-49330-31011	Special Benefits EDA Tax Levy	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 60,140
	Highway 212 Underpass Project	522-49330-36100	Special Assessments					\$ -	0%	\$ 10,164
	Refinanced 2010A, 2010B	522-49330-39203	Transfer from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 370,766
	and 2011A Bonds	522-43100-39315	Hwy 212 Underpass Project	\$ -	\$ 70,786	\$ -	\$ 17,907	\$ (17,907)	100%	\$ -
	2018 Ladder Truck Purchase			\$ -	\$ 70,786	\$ 6,500	\$ 21,157	\$ (14,657)	325%	\$ 854,128
		TOTAL SPECIAL REV./CAPITAL EQUIP./								
		DEBT SERVICE REVENUES		\$ 1,666,330	\$ 1,884,482	\$ 2,182,084	\$ 6,364,837	\$ (4,182,753)	292%	\$ 2,247,831

REVENUES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 601 - WATER	601-49400-31010	Current Taxes	\$ 29,407	\$ 22,260	\$ 21,630	\$ 10,815	\$ 10,815	50%	\$ -
	601-49400-31020	Delinquent Taxes	\$ 1,849	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	601-49400-34760	Utility Bill Pay Fee	\$ 2,902	\$ 1,499	\$ 2,000	\$ 1,853	\$ 147	93%	\$ 1,500
	601-49400-35110	Sprinkling Ban Charges	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	601-49400-36100	Special Assessments	\$ 20,252	\$ 29,600	\$ 15,000	\$ 15,480	\$ (480)	103%	\$ 20,000
	601-49400-36102	Penalties and Interest	\$ 7	\$ 91	\$ 100	\$ 855	\$ (755)	855%	\$ 100
	601-49400-36104	Delinquent Special Assessments	\$ 50	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	601-49400-36200	Miscellaneous Revenues	\$ 9,738	\$ 4,236	\$ 1,000	\$ 4,348	\$ (3,348)	435%	\$ 1,000
	601-49400-36210	Interest Earnings	\$ -	\$ 18,287	\$ 500	\$ -	\$ 500	0%	\$ 15,000
	601-49400-37100	Water Sales	\$ 666,111	\$ 633,907	\$ 650,000	\$ 631,917	\$ 18,083	97%	\$ 650,000
	601-49400-37110	Unallocated Utility Revenues	\$ -	\$ 11,665	\$ 10,000	\$ 1,232	\$ 8,768	12%	\$ 10,000
	601-49400-37120	Water Plant Charge	\$ 133,123	\$ 135,288	\$ 128,000	\$ 125,330	\$ 2,670	98%	\$ 130,000
	601-49400-37130	Water Sales Late Penalty	\$ 7,263	\$ 7,816	\$ 8,000	\$ 5,451	\$ 2,549	68%	\$ 7,500
	601-49400-37140	Sales Tax	\$ 981	\$ 4	\$ -	\$ -	\$ -	0%	\$ -
	601-49400-37150	Water Hook Up Charge	\$ 2,250	\$ 1,500	\$ 1,500	\$ 3,625	\$ (2,125)	242%	\$ 1,500
	601-49400-37151	Disconnect/Reconnect Fees	\$ 950	\$ 875	\$ 1,000	\$ 475	\$ 525	48%	\$ 500
	601-49400-37152	Water Trunk Fees	\$ 81,300	\$ 10,000	\$ 19,500	\$ 38,400	\$ (18,900)	197%	\$ 19,500
	601-49400-37153	Water Availablity Charge	\$ 29,903	\$ 21,792	\$ 10,400	\$ 56,272	\$ (45,872)	541%	\$ 11,000
	601-49400-37154	Water Tower Lease Revenue	\$ -	\$ 1,000	\$ 1,200	\$ 1,000	\$ 200	83%	\$ 1,200
	601-49400-37165	Water Meter Sales	\$ 7,070	\$ 4,920	\$ 5,000	\$ 12,990	\$ (7,990)	260%	\$ 5,000
	601-49400-39200	Interfund Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 993,156	\$ 904,740	\$ 874,830	\$ 910,043	\$ (35,213)	104%	\$ 873,800

Page 14 of 14

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 101									
DEPT 41000	101-41000-491	Contribution for Oak Grove	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
GENERAL GOVERN	101-41000-605	Cost of Issuance	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	101-41000-720	Operating Transfers	\$ 48,500	\$ 130,500	\$ 148,500	\$ -	\$ 148,500	0%	\$ 178,500
			\$ 48,500	\$ 130,500	\$ 148,500	\$ -	\$ 148,500	0%	\$ 178,500
DEPT 41110									
CITY COUNCIL	101-41110-101	Wages	\$ 13,200	\$ 15,830	\$ 16,200	\$ 8,100	\$ 8,100	50%	\$ 16,200
	101-41110-122	FICA/Medicare	\$ 1,010	\$ 1,449	\$ 1,300	\$ 620	\$ 680	48%	\$ 1,300
	101-41110-151	Workers' Comp. Insurance	\$ 90	\$ 101	\$ 100	\$ 102	\$ (2)	102%	\$ 100
	101-41110-207	Training Instructional	\$ -	\$ 99	\$ 800	\$ 295	\$ 505	37%	\$ 800
	101-41110-331	Travel/Meeting Expense	\$ 681	\$ 1,407	\$ 1,000	\$ -	\$ 1,000	0%	\$ 1,000
	101-41110-350	Print/Publishing/Postage	\$ 26	\$ 343	\$ 500	\$ 174	\$ 326	35%	\$ 500
	101-41110-430	Miscellaneous	\$ 1,809	\$ 122	\$ 100	\$ 770	\$ (670)	770%	\$ 100
	101-41110-433	Dues and Subscriptions	\$ 2,585	\$ 2,601	\$ 2,600	\$ 2,802	\$ (202)	108%	\$ 2,600
			\$ 19,401	\$ 21,952	\$ 22,600	\$ 12,863	\$ 9,737	57%	\$ 22,600
DEPT 41300									
CITY ADMIN.	101-41300-101	Full-Time Employees	\$ 76,061	\$ 78,735	\$ 75,000	\$ 70,387	\$ 4,613	94%	\$ 75,000
	101-41400-103	Part-Time Employees	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	0%	\$ -
	101-41300-121	PERA	\$ 5,613	\$ 5,865	\$ 5,600	\$ 5,342	\$ 258	95%	\$ 5,700
	101-41300-122	FICA/Medicare	\$ 5,382	\$ 8,082	\$ 6,300	\$ 5,088	\$ 1,212	81%	\$ 5,800
	101-41300-131	Medical/Disability Insurance	\$ 12,566	\$ 15,535	\$ 11,600	\$ 13,447	\$ (1,847)	116%	\$ 14,600
	101-41300-321	Telephone	\$ 867	\$ 941	\$ 1,200	\$ 603	\$ 597	50%	\$ 1,000
	101-41300-331	Travel/Meeting Expense	\$ 1,019	\$ 1,249	\$ 1,400	\$ -	\$ 1,400	0%	\$ 1,200
	101-41300-340	Advertising	\$ 103	\$ 271	\$ 300	\$ 424	\$ (124)	141%	\$ 400
	101-41300-350	Print/Publishing/Postage	\$ 68	\$ 25	\$ 100	\$ 8	\$ 92	8%	\$ 100
	101-41300-430	Miscellaneous	\$ 132	\$ 30	\$ 200	\$ -	\$ 200	0%	\$ 200
	101-41300-433	Dues and Subscriptions	\$ 113	\$ 117	\$ 120	\$ -	\$ 120	0%	\$ 120
			\$ 101,924	\$ 110,850	\$ 109,820	\$ 95,299	\$ 14,521	87%	\$ 104,120

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 41320									
COMMUNITY	101-41320-101	Full-Time Employees	\$ 34,073	\$ 41,485	\$ 25,000	\$ 18,434	\$ 6,566	74%	\$ 20,300
DEVELOPMENT	101-41320-121	PERA	\$ 2,511	\$ 3,087	\$ 1,900	\$ 1,948	\$ (48)	103%	\$ 1,500
	101-41320-122	FICA/Medicare	\$ 2,214	\$ 3,277	\$ 1,900	\$ 1,708	\$ 192	90%	\$ 1,600
	101-41320-131	Medical/Disability Insurance	\$ 9,692	\$ 13,584	\$ 4,200	\$ 8,868	\$ (4,668)	211%	\$ 6,000
	101-41320-303	Engineering Fees	\$ -	\$ 405	\$ 500	\$ -	\$ 500	0%	\$ 500
	101-41320-304	Legal Fees	\$ 32	\$ 238	\$ 1,000	\$ 2,124	\$ (1,124)	212%	\$ 1,000
	101-41320-305	Professional Fees	\$ 14,290	\$ 10,040	\$ 18,000	\$ 8,568	\$ 9,432	48%	\$ 12,000
	101-41320-310	Professional Services	\$ 38,352	\$ 8,849	\$ -	\$ 601	\$ (601)	100%	\$ -
	101-41320-314	Contract Services	\$ -	\$ -	\$ 1,000	\$ 4,683	\$ (3,683)	468%	\$ 2,500
	101-41320-321	Telephone	\$ 988	\$ 646	\$ 1,200	\$ 603	\$ 597	50%	\$ 800
	101-41320-331	Travel/Meeting Expense	\$ 25	\$ 100	\$ 100	\$ -	\$ 100	0%	\$ 100
	101-41320-350	Print/Publishing/Postage	\$ 1,837	\$ 3,527	\$ 2,000	\$ 5,244	\$ (3,244)	262%	\$ 7,000
	101-41320-384	Refuse & Garbage	\$ -	\$ 267	\$ 8,000	\$ 11,424	\$ (3,424)	143%	\$ 13,000
	101-41320-430	Miscellaneous	\$ 582	\$ 7,269	\$ 500	\$ 866	\$ (366)	173%	\$ 500
	101-41320-510	Land	\$ -	\$ -	\$ -	\$ 2,546	\$ (2,546)	100%	\$ -
			\$ 104,596	\$ 92,774	\$ 65,300	\$ 67,617	\$ (2,317)	104%	\$ 66,800
DEPT 41330									
BOARDS &	101-41330-316	Planning Commission	\$ 400	\$ 600	\$ 1,200	\$ -	\$ 1,200	0%	\$ 1,200
COMMISSIONS	101-41330-317	Economic Development Comm.	\$ 200	\$ 400	\$ 1,400	\$ -	\$ 1,400	0%	\$ 1,200
	101-41330-319	Senior Advisory Committee	\$ 1,000	\$ 800	\$ 1,600	\$ -	\$ 1,600	0%	\$ 1,600
	101-41330-320	Parks & Rec. Commission	\$ 600	\$ 400	\$ 1,200	\$ -	\$ 1,200	0%	\$ 1,200
			\$ 2,200	\$ 2,200	\$ 5,400	\$ -	\$ 5,400	0%	\$ 5,200

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 41400 CITY CLERK	101-41400-101	Full-Time Employees	\$ 66,553	\$ 52,555	\$ 70,000	\$ 33,107	\$ 36,893	47%	\$ 77,000
	101-41400-103	Part-Time Employees	\$ 2,898	\$ 9,633	\$ 8,100	\$ 14,492	\$ (6,392)	179%	\$ -
	101-41400-121	PERA	\$ 4,911	\$ 5,686	\$ 5,800	\$ 3,696	\$ 2,104	64%	\$ 5,800
	101-41400-122	FICA/Medicare	\$ 4,795	\$ 5,143	\$ 6,000	\$ 3,485	\$ 2,515	58%	\$ 5,900
	101-41400-131	Medical/Disability Insurance	\$ 20,857	\$ 25,409	\$ 25,000	\$ 13,992	\$ 11,008	56%	\$ 17,000
	101-41400-142	Unemployment Benefit	\$ -	\$ -	\$ -	\$ 321	\$ (321)	100%	\$ -
	101-41400-151	Workers' Comp. Insurance	\$ 1,992	\$ 2,006	\$ 2,500	\$ 2,072	\$ 428	83%	\$ 2,500
	101-41400-200	Office Supplies	\$ 5,723	\$ 5,524	\$ 5,000	\$ 6,766	\$ (1,766)	135%	\$ 7,000
	101-41400-207	Training Instructional	\$ 1,133	\$ 647	\$ 1,500	\$ 571	\$ 929	38%	\$ 1,500
	101-41400-321	Telephone	\$ 1,135	\$ 646	\$ 2,000	\$ 603	\$ 1,397	30%	\$ 1,200
	101-41400-331	Travel/Meeting Expense	\$ 1,539	\$ 802	\$ 1,400	\$ 216	\$ 1,184	15%	\$ 1,500
	101-41400-335	Service Charge	\$ -	\$ 1,323	\$ -	\$ -	\$ -	0%	\$ -
	101-41400-350	Print/Publishing/Postage	\$ 9,567	\$ 2,042	\$ 8,000	\$ 9,493	\$ (1,493)	119%	\$ 10,000
	101-41400-360	Property/Liability Insurance	\$ 1,645	\$ 5,227	\$ 2,000	\$ -	\$ 2,000	0%	\$ 2,500
	101-41400-430	Miscellaneous	\$ 2,180	\$ 19,144	\$ 2,200	\$ -	\$ 2,200	0%	\$ 2,000
	101-41400-432	Refunds	\$ -	\$ -	\$ -	\$ 2,749	\$ (2,749)	100%	\$ -
	101-41400-433	Dues and Subscriptions	\$ 4,465	\$ 4,706	\$ 5,000	\$ 4,527	\$ 473	91%	\$ 5,000
	101-41400-437	Maintenance Contract	\$ 22,774	\$ 23,823	\$ 26,000	\$ 30,158	\$ (4,158)	116%	\$ 31,000
	101-41400-438	Taxes and Assessments	\$ 150	\$ -	\$ 800	\$ -	\$ 800	0%	\$ 800
			\$ 152,317	\$ 164,316	\$ 171,300	\$ 126,248	\$ 45,052	74%	\$ 170,700
DEPT 41410 ELECTONS	101-41410-103	Part-Time Employees	\$ 2,779	\$ -	\$ 3,000	\$ 4,571	\$ (1,571)	152%	\$ -
	101-41410-210	Operating Supplies	\$ -	\$ 691	\$ -	\$ 71	\$ (71)	100%	\$ 500
	101-41410-331	Travel/Meeting Expense	\$ 890	\$ 134	\$ 1,200	\$ 975	\$ 225	81%	\$ 200
	101-41410-350	Print/Publishing/Postage	\$ 832	\$ -	\$ 1,200	\$ 38	\$ 1,162	3%	\$ 200
	101-41410-430	Miscellaneous	\$ 38	\$ -	\$ 100	\$ 678	\$ (578)	678%	\$ -
			\$ 4,539	\$ 825	\$ 5,500	\$ 6,333	\$ (833)	115%	\$ 900
DEPT 41500 PROFESSIONAL SERVICES	101-41500-301	Auditing and Accounting Services	\$ 27,815	\$ 24,800	\$ 36,800	\$ 32,990	\$ 3,810	90%	\$ 37,700
	101-41500-303	Engineering Fees	\$ 14,615	\$ 20,387	\$ 18,000	\$ 21,812	\$ (3,812)	121%	\$ 23,000
	101-41500-304	Legal Fees	\$ 22,089	\$ 24,498	\$ 25,000	\$ 22,255	\$ 2,745	89%	\$ 34,000
	101-41500-305	Other Professional Fees	\$ 1,150	\$ 1,000	\$ -	\$ -	\$ -	0%	\$ 1,200
	101-41500-306	Assessor Fees	\$ 22,821	\$ 23,519	\$ 24,500	\$ 23,588	\$ 912	96%	\$ 24,500
	101-41500-307	Prosecution Contract	\$ 9,612	\$ 9,470	\$ 8,000	\$ 6,420	\$ 1,580	80%	\$ 9,500
	101-41500-310	Other Professional Services	\$ 2,875	\$ 23,998	\$ 4,000	\$ 46,704	\$ (42,704)	1168%	\$ 5,000
			\$ 100,977	\$ 127,672	\$ 116,300	\$ 153,769	\$ (37,469)	132%	\$ 134,900

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 41940									
GOVT BUILDINGS	101-41940-103	Part-Time Employees	\$ 10,896	\$ 11,551	\$ 12,000	\$ 12,157	\$ (157)	101%	\$ 13,000
	101-41940-121	PERA	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 900
	101-41940-122	FICA/Medicare	\$ 821	\$ 1,059	\$ 800	\$ 930	\$ (130)	116%	\$ 1,000
	101-41940-151	Workers' Comp. Insurance	\$ 652	\$ 747	\$ 1,000	\$ 772	\$ 228	77%	\$ 1,000
	101-41940-210	Operating Supplies	\$ 3,230	\$ 2,924	\$ 4,000	\$ 2,852	\$ 1,148	71%	\$ 4,000
	101-41940-221	Repair/Maintenance Equipment	\$ 817	\$ 1,178	\$ 1,500	\$ 592	\$ 908	39%	\$ 1,500
	101-41940-223	Repair/Maintenance Bldg/Ground	\$ 53,521	\$ 42,769	\$ 55,000	\$ 77,332	\$ (22,332)	141%	\$ 55,000
	101-41940-321	Telephone	\$ 2,760	\$ 2,711	\$ 3,000	\$ 2,690	\$ 310	90%	\$ 3,000
	101-41940-360	Property/Liability Insurance	\$ 11,072	\$ 20,137	\$ 21,000	\$ 23,377	\$ (2,377)	111%	\$ 25,000
	101-41940-381	Electric Utilities	\$ 14,135	\$ 20,944	\$ 20,000	\$ 20,570	\$ (570)	103%	\$ 22,000
	101-41940-383	Gas Utilities	\$ 5,338	\$ 5,790	\$ 6,000	\$ 4,902	\$ 1,098	82%	\$ 6,000
DEPT 42100-42151									
LAW	101-42100-311	Carver County Police Contract	\$ 185,547	\$ 188,136	\$ 195,000	\$ 198,241	\$ (3,241)	102%	\$ 195,000
ENFORCEMENT	101-42100-321	Telephone	\$ 577	\$ 1,077	\$ 800	\$ 1,104	\$ (304)	138%	\$ 1,000
	101-42100-407	Fine Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-42100-311	SW Metro Drug Task Force	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ -	100%	\$ 2,100
	101-42100-311	Community Service Officer	\$ 2,000	\$ -	\$ 2,000	\$ 135	\$ 1,865	7%	\$ 2,200
			\$ 190,224	\$ 191,313	\$ 199,900	\$ 201,580	\$ (1,680)	101%	\$ 200,300

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 42200	101-42200-103	Part-Time Employees	\$ 65,124	\$ 41,960	\$ 45,000	\$ 31,708	\$ 13,292	70%	\$ 52,000
FIRE PROTECTION	101-42200-105	Fire Department Officers	\$ 21,225	\$ 13,550	\$ 21,000	\$ 13,925	\$ 7,075	66%	\$ 20,000
	101-42200-121	PERA/ICMA	\$ -	\$ -	\$ -	\$ 6	\$ (6)	100%	\$ 100
	101-42200-122	FICA/Medicare	\$ 6,384	\$ 6,381	\$ 6,000	\$ 3,436	\$ 2,564	57%	\$ 5,800
	101-42200-131	Medical/Disability Insurance	\$ -	\$ -	\$ -	\$ 18	\$ (18)	100%	\$ 200
	101-42200-151	Workers' Comp. Insurance	\$ 12,267	\$ 11,170	\$ 13,500	\$ 10,360	\$ 3,140	77%	\$ 12,000
	101-42200-200	Office Supplies	\$ 285	\$ 484	\$ 400	\$ 913	\$ (513)	228%	\$ 500
	101-42200-207	Training Instructional	\$ 14,079	\$ 18,055	\$ 11,000	\$ 16,216	\$ (5,216)	147%	\$ 13,000
	101-42200-208	Medical-Physicals	\$ 2,754	\$ 2,306	\$ 3,500	\$ 2,280	\$ 1,220	65%	\$ 3,500
	101-42200-210	Operating Supplies	\$ 6,923	\$ 5,156	\$ 5,000	\$ 1,462	\$ 3,538	29%	\$ 5,500
	101-42200-212	Motor Fuels	\$ 5,252	\$ 3,365	\$ 4,000	\$ 2,187	\$ 1,813	55%	\$ 4,500
	101-42200-221	Repair/Maintenance Equipment	\$ 43,632	\$ 35,924	\$ 35,000	\$ 36,677	\$ (1,677)	105%	\$ 35,000
	101-42200-223	Repair/Maintenance Bldg	\$ 1,835	\$ 4,899	\$ 5,000	\$ 8,060	\$ (3,060)	161%	\$ 5,000
	101-42200-240	Small Tools and Minor Equip	\$ 896	\$ 1,473	\$ 1,500	\$ 1,542	\$ (42)	103%	\$ 2,000
	101-42200-305	Other Professional Fees	\$ 580	\$ 255	\$ 500	\$ 393	\$ 107	79%	\$ 500
	101-42200-321	Telephone	\$ 4,002	\$ 3,668	\$ 4,400	\$ 3,569	\$ 831	81%	\$ 4,000
	101-42200-323	Radio Units	\$ 6,880	\$ 2,639	\$ 3,000	\$ 853	\$ 2,147	28%	\$ 4,500
	101-42200-331	Travel/Meeting Expense	\$ 1,033	\$ 1,877	\$ 2,500	\$ 2,851	\$ (351)	114%	\$ 2,500
	101-42200-350	Print/Publishing/Postage	\$ 176	\$ 53	\$ 300	\$ 53	\$ 247	18%	\$ 200
	101-42200-360	Property/Liability Insurance	\$ 5,957	\$ 12,744	\$ 10,000	\$ 9,124	\$ 876	91%	\$ 10,500
	101-42200-381	Electric Utilities	\$ 4,116	\$ 3,737	\$ 3,500	\$ 3,796	\$ (296)	108%	\$ 4,000
	101-42200-383	Gas Utilities	\$ 1,137	\$ 1,358	\$ 1,500	\$ 711	\$ 789	47%	\$ 1,500
	101-42200-417	Uniform	\$ 2,177	\$ 119	\$ 2,500	\$ 3,000	\$ (500)	120%	\$ 3,000
	101-42200-430	Miscellaneous	\$ 735	\$ 160	\$ 500	\$ 199	\$ 301	40%	\$ 500
	101-42200-433	Dues and Subscriptions	\$ 1,918	\$ 1,847	\$ 2,000	\$ 2,546	\$ (546)	127%	\$ 2,000
	101-42200-437	Maintenance Contract	\$ 383	\$ 383	\$ 800	\$ -	\$ 800	0%	\$ 800
	101-42200-444	PERA Contribution	\$ -	\$ 3,400	\$ 10,900	\$ -	\$ 10,900	0%	\$ 3,500
	101-43100-500	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
	101-42200-542	FD Equipment	\$ 151	\$ 6,849	\$ 12,000	\$ 22,017	\$ (10,017)	183%	\$ 12,000
			\$ 209,901	\$ 183,812	\$ 205,300	\$ 177,902	\$ 27,398	87%	\$ 208,600

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 42400									
BUILDING INSP	101-42400-312	Building Inspection Fee	\$ 63,443	\$ 32,491	\$ 50,000	\$ 32,745	\$ 17,255	65%	\$ 45,000
	101-42400-328	Rental Dwelling Inspections	\$ 2,529	\$ 1,557	\$ 500	\$ 353	\$ 147	71%	\$ 3,500
	101-42400-430	Miscellaneous	\$ 4	\$ -	\$ 100	\$ -	\$ 100	0%	\$ -
	101-42400-432	Refunds	\$ -	\$ -	\$ -	\$ 18	\$ (18)	100%	\$ 100
			\$ 65,976	\$ 34,048	\$ 50,600	\$ 33,116	\$ 17,484	65%	\$ 48,600
DEPT 42500									
CIVIL DEFENSE	101-42500-221	Repair/Maintenance Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 500
	101-42500-381	Electric Utilities	\$ 134	\$ 137	\$ 300	\$ 122	\$ 178	41%	\$ 300
			\$ 134	\$ 137	\$ 300	\$ 122	\$ 178	41%	\$ 800
DEPT 42700									
ANIMAL CONTROL	101-42700-210	Operating Supplies	\$ 53	\$ 54	\$ 100	\$ -	\$ 100	0%	\$ 100
	101-42700-315	Animal Impounding	\$ 954	\$ 284	\$ 1,000	\$ -	\$ 1,000	0%	\$ 1,000
			\$ 1,007	\$ 338	\$ 1,100	\$ -	\$ 1,100	0%	\$ 1,100
DEPT 42700									
COVID 19	101-42990-200	Office Supplies	\$ -	\$ -	\$ -	\$ 3,948	\$ (3,948)	100%	\$ 1,000
	101-42990-210	Operating Supplies	\$ -	\$ -	\$ -	\$ 6,678	\$ (6,678)	100%	\$ 1,000
	101-42990-223	Repair/Maintenance Bldg/Ground	\$ -	\$ -	\$ -	\$ 881	\$ (881)	100%	\$ -
	101-42990-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ 5,276	\$ (5,276)	100%	\$ -
	101-42990-321	Telephone	\$ -	\$ -	\$ -	\$ 65	\$ (65)	100%	\$ -
	101-42990-323	Radio Units	\$ -	\$ -	\$ -	\$ 3,828	\$ (3,828)	100%	\$ -
	101-42990-350	Print/Publishing/Postage	\$ -	\$ -	\$ -	\$ 107	\$ (107)	100%	\$ 100
	101-42990-454	Grant Funding	\$ -	\$ -	\$ -	\$ 140,343	\$ (140,343)	100%	\$ -
	101-42990-541	Public Safety Equipment	\$ -	\$ -	\$ -	\$ 8,947	\$ (8,947)	100%	\$ -
	101-42990-542	Fire Department Equipment	\$ -	\$ -	\$ -	\$ 29,812	\$ (29,812)	100%	\$ 2,000
			\$ -	\$ -	\$ -	\$ 199,885	\$ (199,885)	100%	\$ 4,100

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 43100									
HWYS, STREETS, & ROADS	101-43100-101	Full-Time Employees	\$ 143,017	\$ 172,580	\$ 158,000	\$ 124,102	\$ 33,898	79%	\$ 167,000
	101-43100-102	Full-Time Employees Overtime	\$ 1,691	\$ -	\$ 2,000	\$ -	\$ 2,000	0%	\$ 2,000
	101-43100-103	Part-Time Employees	\$ -	\$ -	\$ 500	\$ -	\$ 500	0%	\$ 5,000
	101-43100-121	PERA	\$ 10,331	\$ 12,985	\$ 12,000	\$ 10,502	\$ 1,498	88%	\$ 13,000
	101-43100-122	FICA/Medicare	\$ 10,189	\$ 15,821	\$ 12,300	\$ 10,435	\$ 1,865	85%	\$ 13,000
	101-43100-131	Medical/Disability Insurance	\$ 29,762	\$ 45,227	\$ 35,700	\$ 34,898	\$ 802	98%	\$ 43,000
	101-43100-151	Workers' Comp. Insurance	\$ 18,573	\$ 17,191	\$ 21,000	\$ 16,313	\$ 4,687	78%	\$ 20,000
	101-43100-207	Training Instructional	\$ 448	\$ 837	\$ 1,000	\$ 237	\$ 763	24%	\$ 1,000
	101-43100-208	Medical-Physicals	\$ 196	\$ 191	\$ 300	\$ 70	\$ 230	23%	\$ 300
	101-43100-210	Operating Supplies	\$ 2,826	\$ 3,117	\$ 2,500	\$ 5,253	\$ (2,753)	210%	\$ 3,500
	101-43100-211	Personal Protection Equipment	\$ 1,699	\$ 1,455	\$ 2,000	\$ 358	\$ 1,642	18%	\$ 2,000
	101-43100-212	Motor Fuels	\$ 21,426	\$ 21,716	\$ 18,000	\$ 10,609	\$ 7,391	59%	\$ 20,000
	101-43100-221	Repair/Maintenance Equipment	\$ 47,839	\$ 27,138	\$ 50,000	\$ 34,779	\$ 15,221	70%	\$ 50,000
	101-43100-223	Repair/Maintenance Bldg/Ground	\$ 13,229	\$ 26,852	\$ 50,000	\$ 19,406	\$ 30,594	39%	\$ 50,000
	101-43100-224	Street Maintenance Materials	\$ 58,546	\$ 55,766	\$ 60,000	\$ 36,299	\$ 23,701	60%	\$ 60,000
	101-43100-226	Signs	\$ 870	\$ 1,621	\$ 5,000	\$ 920	\$ 4,080	18%	\$ 3,000
	101-43100-305	Other Professional Fees	\$ 38	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-43100-310	Professional Services	\$ 6,852	\$ 5,785	\$ 7,500	\$ 4,802	\$ 2,698	64%	\$ 8,500
	101-43100-321	Telephone	\$ 2,652	\$ 2,173	\$ 2,500	\$ 2,299	\$ 201	92%	\$ 2,500
	101-43100-331	Travel/Meeting Expense	\$ -	\$ 65	\$ 200	\$ -	\$ 200	0%	\$ 100
	101-43100-350	Print/Publishing/Postage	\$ 944	\$ 914	\$ 1,000	\$ 134	\$ 866	13%	\$ 1,000
	101-43100-360	Property/Liability Insurance	\$ 7,094	\$ 15,435	\$ 16,000	\$ 17,872	\$ (1,872)	112%	\$ 18,000
	101-49800-365	Insurance Claims	\$ -	\$ 1,055	\$ 5,000	\$ -	\$ 5,000	0%	\$ 2,500
	101-43100-380	Street Lighting	\$ 43,303	\$ 47,865	\$ 45,000	\$ 39,793	\$ 5,207	88%	\$ 45,000
	101-43100-381	Electric Utilities	\$ 4,855	\$ 5,070	\$ 6,000	\$ 8,242	\$ (2,242)	137%	\$ 6,000
	101-43100-383	Gas Utilities	\$ 8,451	\$ 9,676	\$ 9,000	\$ 5,301	\$ 3,699	59%	\$ 10,000
	101-43100-406	Licenses	\$ 182	\$ 10	\$ 250	\$ 484	\$ (234)	194%	\$ 200
	101-43100-417	Uniforms	\$ 1,090	\$ 2,109	\$ 800	\$ 2,735	\$ (1,935)	342%	\$ 1,800
	101-43100-425	Street Maintenance	\$ 91,065	\$ 101,738	\$ 110,000	\$ 51,202	\$ 58,798	47%	\$ 90,000
	101-43100-430	Miscellaneous	\$ -	\$ -	\$ 300	\$ 10	\$ 290	3%	\$ -
	101-43100-437	Maintenance Contract	\$ 40,654	\$ 22,815	\$ 30,000	\$ 23,071	\$ 6,929	77%	\$ 30,000
	101-43100-440	Lease/Rent	\$ 1,687	\$ 3,606	\$ 2,500	\$ 1,097	\$ 1,403	44%	\$ 3,000
	101-43100-500	Capital Outlay	\$ 27,074	\$ 31,046	\$ 35,000	\$ 14,050	\$ 20,950	40%	\$ 37,000
			\$ 596,583	\$ 651,859	\$ 701,350	\$ 475,273	\$ 226,077	68%	\$ 708,400

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 45200	101-45200-101	Full-Time Employees	\$ 82,967	\$ 74,940	\$ 70,000	\$ 55,391	\$ 14,609	79%	\$ 72,000
PARKS	101-45200-103	Part-Time Employees	\$ 9,052	\$ 19,993	\$ 20,000	\$ 21,718	\$ (1,718)	109%	\$ 18,000
	101-45200-121	PERA	\$ 5,920	\$ 5,342	\$ 5,200	\$ 4,690	\$ 510	90%	\$ 5,400
	101-45200-122	FICA/Medicare	\$ 6,427	\$ 8,950	\$ 5,300	\$ 6,308	\$ (1,008)	119%	\$ 6,900
	101-45200-131	Medical/Disability Insurance	\$ 15,435	\$ 17,356	\$ 13,500	\$ 13,339	\$ 161	99%	\$ 16,000
	101-45200-151	Workers' Comp. Insurance	\$ 5,045	\$ 4,308	\$ 6,000	\$ 3,982	\$ 2,018	66%	\$ 5,000
	101-45200-207	Training Instructional	\$ -	\$ 370	\$ -	\$ 167	\$ (167)	100%	\$ 300
	101-45200-208	Medical-Physicals	\$ 122	\$ 161	\$ 200	\$ 70	\$ 130	35%	\$ 200
	101-45200-210	Operating Supplies	\$ 78	\$ 733	\$ 600	\$ 506	\$ 94	84%	\$ 800
	101-45200-212	Motor Fuels	\$ 586	\$ 3,151	\$ 1,000	\$ 5,014	\$ (4,014)	501%	\$ 6,000
	101-45200-220	Game Fund Disbursements	\$ 788	\$ -	\$ -	\$ 807	\$ (807)	100%	\$ 900
	101-45200-221	Repair/Maintenance Equipment	\$ 2,316	\$ 10,025	\$ 10,000	\$ 7,814	\$ 2,186	78%	\$ 10,000
	101-45200-223	Repair/Maintenance Bldg/Ground	\$ 28,240	\$ 27,781	\$ 25,000	\$ 27,056	\$ (2,056)	108%	\$ 30,000
	101-45200-305	Other Professional Fees	\$ 16	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-45200-310	Professional Services	\$ 2,831	\$ 3,471	\$ 4,500	\$ 2,892	\$ 1,608	64%	\$ 4,800
	101-45200-321	Telephone	\$ 1,300	\$ 1,041	\$ 1,500	\$ 1,077	\$ 423	72%	\$ 1,500
	101-45200-331	Travel/Meeting Expense	\$ 16	\$ 13	\$ 100	\$ -	\$ 100	0%	\$ 100
	101-45200-350	Print/Publishing/Postage	\$ 877	\$ 1,210	\$ 1,000	\$ 390	\$ 610	39%	\$ 1,000
	101-45200-360	Property/Liability Insurance	\$ 27,783	\$ 20,695	\$ 25,000	\$ 24,030	\$ 970	96%	\$ 26,000
	101-45200-381	Electric Utilities	\$ 13,945	\$ 7,157	\$ 10,000	\$ 6,584	\$ 3,416	66%	\$ 10,000
	101-45200-383	Gas Utilities	\$ 3,364	\$ 4,352	\$ 4,000	\$ 2,223	\$ 1,777	56%	\$ 4,300
	101-45200-417	Uniforms	\$ -	\$ -	\$ 800	\$ 156	\$ 644	20%	\$ 1,000
	101-45200-418	Other Rentals	\$ 4,581	\$ 4,998	\$ 5,000	\$ 4,525	\$ 475	91%	\$ 5,000
	101-45200-430	Miscellaneous	\$ 26	\$ 52	\$ 100	\$ -	\$ 100	0%	\$ 100
	101-45200-432	Rental Refund	\$ 3,710	\$ 1,013	\$ 3,000	\$ 9,150	\$ (6,150)	305%	\$ 3,500
	101-45200-441	Recreation Program	\$ 5,000	\$ 5,000	\$ 5,000	\$ 3,000	\$ 2,000	60%	\$ 5,000
	101-45200-500	Capital Outlay	\$ 25,000	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-45200-530	Improvements Other Than Bldgs	\$ 2,189	\$ 2,821	\$ -	\$ 2,374	\$ (2,374)	100%	\$ -
			\$ 247,614	\$ 224,933	\$ 216,800	\$ 203,263	\$ 13,537	94%	\$ 233,800

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 45500 LIBRARY	101-45500-223	Repair/Maintenance Bldg/Ground	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	0%	\$ 1,000
	101-45500-321	Telephone	\$ 577	\$ 1,077	\$ 800	\$ 1,104	\$ (304)	138%	\$ 1,000
	101-45500-360	Property/Liability Insurance	\$ -	\$ 300	\$ 300	\$ -	\$ 300	0%	\$ 200
	101-45500-381	Electric Utilities	\$ 10,468	\$ 11,973	\$ 10,500	\$ 11,082	\$ (582)	106%	\$ 12,000
	101-45500-383	Gas Utilities	\$ 818	\$ 686	\$ 1,000	\$ -	\$ 1,000	0%	\$ 1,000
			\$ 11,863	\$ 14,036	\$ 13,600	\$ 12,186	\$ 1,414	90%	\$ 15,200
DEPT 46500 ECONOMIC DEV.	101-46500-101	Full-Time Employees	\$ 9,619	\$ 21,584	\$ 37,000	\$ 56,663	\$ (19,663)	153%	\$ 58,000
	101-46500-121	PERA	\$ 710	\$ 1,595	\$ 2,800	\$ 4,249	\$ (1,449)	152%	\$ 4,400
	101-46500-122	FICA/Medicare	\$ 686	\$ 1,806	\$ 2,800	\$ 4,035	\$ (1,235)	144%	\$ 4,500
	101-46500-131	Medical/Disability Insurance	\$ 1,477	\$ 7,973	\$ 16,000	\$ 23,227	\$ (7,227)	145%	\$ 24,000
	101-46500-210	Operating Supplies	\$ 4,643	\$ 236	\$ 2,000	\$ 202	\$ 1,798	10%	\$ 1,000
	101-46500-304	Legal Fees	\$ -	\$ -	\$ 500	\$ -	\$ 500	0%	\$ 500
	101-46500-305	Professional Fees	\$ 4,415	\$ -	\$ 11,000	\$ 4,250	\$ 6,750	39%	\$ 5,000
	101-46500-310	Professional Services	\$ 29,631	\$ 2,015	\$ 8,000	\$ 6,336	\$ 1,664	79%	\$ 15,000
	101-46500-321	Telephone	\$ 378	\$ 215	\$ 600	\$ 221	\$ 379	37%	\$ 500
	101-46500-322	Postage	\$ -	\$ -	\$ 500	\$ -	\$ 500	0%	\$ 500
	101-46500-331	Travel/Meeting Expense	\$ 132	\$ 514	\$ 1,000	\$ 741	\$ 259	74%	\$ 1,000
	101-46500-350	Print/Publishting/Postage	\$ 564	\$ 551	\$ 500	\$ 467	\$ 33	93%	\$ 500
	101-46500-430	Miscellaneous	\$ -	\$ 1,106	\$ 100	\$ -	\$ 100	0%	\$ 100
	101-46500-433	Dues and Subscriptions	\$ -	\$ -	\$ 1,000	\$ 590	\$ 410	59%	\$ 2,000
	101-46500-456	Market Enrichment Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 20,000
	101-46500-500	Capital Outlay	\$ 44,266	\$ -	\$ -	\$ 59	\$ (59)	100%	\$ -
			\$ 96,521	\$ 37,595	\$ 83,800	\$ 101,040	\$ (17,240)	121%	\$ 137,000
DEPT 49015 CEMETERY	101-49015-314	Contract Payments	\$ 3,500	\$ 6,000	\$ 6,000	\$ 4,200	\$ 1,800	70%	\$ 6,000
	101-49015-350	Print/Publishting/Postage	\$ -	\$ -	\$ -	\$ 53	\$ (53)	100%	\$ -
			\$ 3,500	\$ 6,000	\$ 6,000	\$ 4,253	\$ 1,747	71%	\$ 6,000
DEPT 49305 STIFTUNGSFEST	101-49305-122	FICA/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	101-49305-354	Other Print/Binding	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	0%	\$ 500
	101-49305-430	Miscellaneous	\$ 185	\$ 1,394	\$ 300	\$ -	\$ 300	0%	\$ 500
			\$ 185	\$ 1,394	\$ 1,300	\$ -	\$ 1,300	0%	\$ 1,000

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEPT 49800	101-49800-103	Part-Time Employees	\$ 10,031	\$ 18,683	\$ 20,000	\$ 6,429	\$ 13,571	32%	\$ 15,000
TRANSIT (Bus)	101-49800-121	PERA	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 1,100
	101-49800-122	FICA/Medicare	\$ 763	\$ 1,779	\$ 1,500	\$ 491	\$ 1,009	33%	\$ 1,200
	101-49800-151	Workers' Comp. Insurance	\$ -	\$ 76	\$ -	\$ -	\$ -	100%	\$ -
	101-49800-212	Motor Fuels	\$ 1,550	\$ 7,911	\$ 5,000	\$ 1,775	\$ 3,225	36%	\$ 3,000
	101-49800-221	Repair/Maintenance Equipment	\$ 1,010	\$ 1,388	\$ 5,000	\$ 866	\$ 4,134	17%	\$ 2,000
	101-49800-330	Transportation Expense	\$ 457	\$ 272	\$ 300	\$ 25	\$ 275	8%	\$ 300
	101-49800-350	Print/Publishing/Postage	\$ -	\$ -	\$ 300	\$ -	\$ 300	0%	\$ 100
	101-49800-360	Insurance	\$ 2,627	\$ 1,658	\$ 2,000	\$ 1,928	\$ 72	96%	\$ 2,000
	101-49800-365	Insurance Claims	\$ -	\$ 4,924	\$ 5,000	\$ -	\$ 5,000	0%	\$ -
	101-49800-825	Senior Subsidy	\$ 13,811	\$ -	\$ 1,500	\$ -	\$ 1,500	0%	\$ 1,500
			\$ 30,249	\$ 36,691	\$ 40,600	\$ 11,514	\$ 29,086	28%	\$ 26,200
DEPT 49860									
SWIMMING POOL	101-49860-103	Seasonal Employees	\$ 28,757	\$ 19,985	\$ 32,000	\$ 17,816	\$ 14,184	56%	\$ 30,000
	101-49860-122	FICA/Medicare	\$ 2,200	\$ 1,929	\$ 2,500	\$ 1,296	\$ 1,204	52%	\$ 2,300
	101-49860-151	Workers' Comp. Insurance	\$ 1,731	\$ 2,022	\$ 2,000	\$ 1,910	\$ 90	96%	\$ 2,000
	101-49860-200	Office Supplies	\$ 46	\$ 19	\$ 100	\$ 278	\$ (178)	278%	\$ 300
	101-49860-207	Training Instructional	\$ 830	\$ 1,590	\$ 1,500	\$ 921	\$ 579	61%	\$ 1,500
	101-49860-209	Swim Uniforms	\$ 548	\$ 259	\$ 500	\$ 798	\$ (298)	160%	\$ 600
	101-49860-210	Operating Supplies	\$ 411	\$ 834	\$ 1,000	\$ 317	\$ 683	32%	\$ 1,000
	101-49860-216	Chemicals and Chem Products	\$ 1,934	\$ 2,263	\$ 3,000	\$ 1,334	\$ 1,666	44%	\$ 2,300
	101-49860-221	Repair/Maintenance Equipment	\$ 1,351	\$ 155	\$ 2,000	\$ -	\$ 2,000	0%	\$ 2,000
	101-49860-223	Repair/Maintenance Bldg/Ground	\$ 34,530	\$ 12,696	\$ 10,000	\$ 7,384	\$ 2,616	74%	\$ 10,000
	101-49860-251	Concessions	\$ 2,252	\$ 2,388	\$ 3,000	\$ 1,679	\$ 1,321	56%	\$ 3,000
	101-49860-321	Telephone	\$ 78	\$ 119	\$ 100	\$ 153	\$ (53)	153%	\$ 100
	101-49860-331	Travel/Meeting Expense	\$ 135	\$ 125	\$ 200	\$ -	\$ 200	0%	\$ 200
	101-49860-350	Print/Publishing/Postage	\$ 66	\$ 192	\$ 300	\$ 255	\$ 45	85%	\$ 300
	101-49860-360	Property/Liability Insurance	\$ 3,644	\$ -	\$ 3,800	\$ -	\$ 3,800	0%	\$ 3,800
	101-49860-381	Electric Utilities	\$ 4,468	\$ 4,547	\$ 5,000	\$ 3,276	\$ 1,724	66%	\$ 5,000
	101-49860-383	Gas Utilities	\$ 1,226	\$ 1,155	\$ 1,500	\$ 765	\$ 735	51%	\$ 1,500
	101-49860-406	Licenses	\$ 100	\$ 1,440	\$ 800	\$ 820	\$ (20)	103%	\$ 800
	101-49860-432	Refunds/Reimbursements	\$ 45	\$ 140	\$ 100	\$ -	\$ 100	0%	\$ 200
	101-49860-433	Dues and Subscriptions	\$ -	\$ 100	\$ -	\$ -	\$ -	100%	\$ -
	101-49860-435	Hepatitis B Innoculations	\$ -	\$ -	\$ 100	\$ -	\$ 100	0%	\$ 100
	101-49860-439	Sales Tax	\$ 84,352	\$ 51,958	\$ 69,500	\$ 39,173	\$ 30,327	56%	\$ 67,000
GENERAL FUND TOTAL			\$ 2,175,805	\$ 2,195,013	\$ 2,359,170	\$ 2,067,610	\$ 291,560	88%	\$ 2,474,220

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
SPECIAL REVENUE/ CAP. REPLACEMENT/ DEBT SERVICE FUNDS									
FUND 201	201-45200-525	Parks-Buildings & Structures	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
PARK DEDICATION	201-45200-530	Improvements Other Than Bldgs	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
FUND			\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
FUND 225									
ECONOMIC	225-46500-207	Training Instructional	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
RECOVERY FUND	225-46500-303	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	225-46500-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	225-46500-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	225-46500-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	225-46500-433	Dues and Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	225-46500-453	Deferred Loan/Grant	\$ -	\$ -	\$ -	\$ 39,600	\$ (39,600)	100%	\$ -
			\$ -	\$ -	\$ -	\$ 39,600	\$ (39,600)	100%	\$ -
FUND 230	230-49015-304	Legal Fees	\$ -	\$ -	\$ -	\$ 11,308	\$ (11,308)	100%	\$ -
FOREST HILL			\$ -	\$ -	\$ -	\$ 11,308	\$ (11,308)	100%	\$ -
CEMETERY									

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 251 THE HARBOR CAPITAL PROJECT	251-46331-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-310	Other Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	251-46331-500	Capital Outlay	\$ 100,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	0%	\$ 10,000
	251-46331-720	Operating Transfers	\$ 100,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	0%	\$ 10,000
	275-41000-500	Capital Outlay	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	0%	\$ 10,000
	275-42200-541	Public Safety Equipment	\$ 6,307	\$ 16,713	\$ 17,000	\$ 8,393	\$ 8,607	49%	\$ 17,000
	275-42200-542	Fire Department Equipment	\$ 45,945	\$ 24,967	\$ 25,000	\$ 24,967	\$ 33	100%	\$ 25,000
	275-42200-552	Fire Department Vehicles	\$ -	\$ -	\$ -	\$ 758,000	\$ (758,000)	100%	\$ -
FUND 275 CAPITAL OUTLAY	275-42500-500	Civil Defense	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	0%	\$ -
	275-43100-522	Streets-Other Improvements	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0%	\$ 130,000
	275-43100-523	Streets-Buildings & Structures	\$ -	\$ -	\$ 9,000	\$ 10,019	\$ (1,019)	111%	\$ -
	275-43100-543	Streets-Equipment	\$ 35,441	\$ -	\$ 90,000	\$ 40,745	\$ 49,255	45%	\$ 33,000
	275-43100-553	Streets-Vehicles	\$ 10,000	\$ -	\$ 88,000	\$ 114,497	\$ (26,497)	130%	\$ 105,000
	275-45200-500	Parks - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-45200-510	Park Land	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-45200-525	Parks-Buildings & Structures	\$ -	\$ 24,310	\$ 60,000	\$ -	\$ 60,000	0%	\$ 193,000
	275-45200-526	Park Improvement-Donations	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	275-45200-543	Parks-Equipment	\$ 10,000	\$ -	\$ 38,000	\$ 24,200	\$ 13,800	64%	\$ -
FUND 275 CAPITAL OUTLAY	275-46500-522	Econ. Dev. - Other Improvements	\$ -	\$ 33,534	\$ 25,000	\$ 17,266	\$ 7,734	69%	\$ 25,000
	275-49330-720	Operating Transfers	\$ 185,612	\$ 84,134	\$ 180,600	\$ -	\$ 180,600	0%	\$ 250,600
			\$ 293,305	\$ 183,658	\$ 667,600	\$ 998,087	\$ (330,487)	150%	\$ 788,600
FUND 320 2013 Mill & Overlay CAPITAL PROJECT FUND	320-49300-303	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	320-49300-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	320-49300-350	Print/Publishing/Postage	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	320-49300-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	320-49300-438	Taxes and Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	320-49300-533	Streets-Other Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	320-49300-605	Cost of Issuance	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
TIF DISTRICTS									
FUND 421	421-41960-300	Professional Services	\$ 515	\$ 580	\$ -	\$ -	\$ -	0%	\$ -
TIF DISTRICT 3-1	421-41960-303	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman Co. - Phase I	421-41960-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-331	Travel/Meeting Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-350	Print/Publishing/Postage	\$ 300	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-442	TIF Payments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-710	Residual Equity Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	421-41960-720	Operating Transfers (Payment on Loan)	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 815	\$ 580	\$ -	\$ -	\$ -	0%	\$ -
FUND 422	422-41960-300	Professional Services	\$ 515	\$ 580	\$ 100	\$ -	\$ 100	0%	\$ -
TIF DISTRICT 3-2	422-41960-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Yeager Machine	422-41960-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-41960-442	TIF Payments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-41960-720	Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-41960-350	Print/Publishing/Postage	\$ 300	\$ 25	\$ 100	\$ -	\$ 100	0%	\$ -
	422-41960-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-41960-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-41960-604	Bond Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	422-41960-720	Operating Transfers (Payment on Loan)	\$ 15,967	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 16,782	\$ 605	\$ 200	\$ -	\$ 200	0%	\$ -

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 423	423-41960-300	Professional Services	\$ 515	\$ 580	\$ 565	\$ 30	\$ 535	5%	\$ 565
TIF DISTRICT 3-3	423-41960-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman Co - Phase II	423-41960-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-350	Print/Publishing/Postage	\$ 300	\$ 315	\$ 300	\$ 339	\$ (39)	113%	\$ 300
	423-41960-351	Legal Notices Publishing	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-510	Land	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-225	Landscape Materials	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-431	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	423-41960-720	Operating Transfers (Payment on Loan)	\$ 826	\$ 735	\$ 600	\$ -	\$ 600	0%	\$ 600
			\$ 1,641	\$ 1,630	\$ 1,465	\$ 369	\$ 1,096	25%	\$ 1,465
FUND 424	424-41960-300	Professional Services	\$ 515	\$ 580	\$ 565	\$ 30	\$ 535	5%	\$ 565
TIF DISTRICT 3-4	424-41960-303	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Sackett - Waconia	424-41960-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Manufacturing	424-41960-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-41960-310	Other Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-41960-314	Contracts Payments	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-41960-350	Print/Publishing/Postage	\$ 300	\$ 315	\$ 300	\$ 339	\$ (39)	113%	\$ 300
	424-49304-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-41960-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-49304-510	Land	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	424-49304-720	Operating Transfers (Payment on Loan)	\$ 120,725	\$ 41,638	\$ 40,000	\$ -	\$ 40,000	0%	\$ 40,000
			\$ 121,540	\$ 42,533	\$ 40,865	\$ 369	\$ 40,496	1%	\$ 40,865
FUND 425	425-41960-300	Professional Services	\$ 515	\$ 580	\$ 565	\$ 30	\$ 535	5%	\$ 565
TIF DISTRICT 3-5	425-41960-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman - Phase III & IV	425-41960-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-41960-322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-41960-350	Print/Publishing/Postage	\$ 300	\$ 315	\$ 300	\$ 339	\$ (39)	113%	\$ 300
	425-41960-351	Legal Notices Publishing	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-41960-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-41960-510	Land	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-41960-225	Landscape Materials	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	425-41960-720	Operating Transfers (Payment on Loan)	\$ 48,094	\$ 41,761	\$ 40,000	\$ -	\$ 40,000	0%	\$ 40,000
			\$ 48,909	\$ 42,656	\$ 40,865	\$ 369	\$ 40,496	1%	\$ 40,865

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 407	407-41960-300	Professional Services	\$ 515	\$ 550	\$ 565	\$ 30	-	5%	\$ 565
TIF DISTRICT 1-5	407-41960-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Peace Villa - The Haven	407-41960-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	407-41960-350	Print/Publishing/Postage	\$ 300	\$ 315	\$ 50	\$ 339	\$ (289)	678%	\$ 50
	407-41960-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	407-41960-455	Reimbursements/Refunds	\$ 24,250	\$ 51,025	\$ 51,025	\$ 25,513	\$ 25,512	50%	\$ 51,025
	407-41960-510	Land	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	407-41960-530	Improvements Other Than Bldgs	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
			\$ 25,065	\$ 51,890	\$ 51,640	\$ 25,882	\$ 25,758	50%	\$ 51,640
FUND 431	431-41960-300	Professional Services	\$ 2,781	\$ 550	\$ 565	\$ -	-	0%	\$ 565
TIF DISTRICT 3-6	431-49304-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Vickerman Co - Phase V	431-49304-305	Other Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-41960-350	Print/Publishing/Postage	\$ -	\$ -	\$ 300	\$ 539	\$ (239)	180%	\$ 300
	431-49304-430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-431	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-455	Reimbursements/Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-510	Land	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-530	Improvements Other Than Bldgs	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	431-49304-720	Operating Transfers (Payment on Loan)	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0%	\$ 170,000
			\$ 2,781	\$ 550	\$ 100,865	\$ 539	\$ 100,326	1%	\$ 170,865
FUND 495	495-43100-303	Engineering Fees	\$ -	\$ -	\$ -	\$ 4,363	\$ (4,363)	100%	\$ 50,000
2nd Ave. Lift Station &	495-43100-304	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Street Improvement	495-43100-350	Print/Publishing/Postage	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 100
Project			\$ -	\$ -	\$ -	\$ 4,363	\$ (4,363)	100%	\$ 50,100
FUND 496	496-43100-303	Engineering Fees	\$ -	\$ -	\$ -	\$ 7,923		100%	\$ 30,000
Oak Lane Improvement	496-43100-350	Print/Publishing/Postage	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 100
Project			\$ -	\$ -	\$ -	\$ 7,923	\$ (7,923)	100%	\$ 30,100
FUND 497	497-43100-528	Underpass Expenses	\$ 39,240	\$ 3,084	\$ -	\$ 360,503	\$ (360,503)	100%	\$ -
2020 Highway 212	497-43100-605	Cost of Issuance	\$ -	\$ -	\$ -	\$ 10,940	\$ (10,940)	100%	\$ -
Underpass Project			\$ 39,240	\$ 3,084	\$ -	\$ 371,443	\$ (371,443)	100%	\$ -

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
DEBT SERVICE FUNDS	FUND 501 2010A G.O. Bonds North Five Hall Impr. and 7th St. S.W.	501-49330-601	\$ 40,000	\$ 40,000	\$ 40,000	\$ 320,000	\$ (280,000)	800%	\$ -
		Debt Srv Bond Principal	\$ 40,000	\$ 40,000	\$ 40,000	\$ 320,000	\$ (280,000)	800%	\$ -
		Bond Service Charge	\$ 550	\$ 460	\$ 500	\$ 475	\$ 25	95%	\$ -
		501-49330-604	\$ -	\$ -	\$ -	\$ 1,133	\$ (1,133)	100%	\$ -
		Cost of Issuance	\$ 12,930	\$ 11,690	\$ 10,450	\$ 10,013	\$ 437	96%	\$ -
		501-49330-611	\$ 53,480	\$ 52,150	\$ 50,950	\$ 331,621	\$ (280,671)	651%	\$ -
		Debt Srv Bond Interest							
FUND 517 2013A G.O. Capital Impr. Plan Bonds Oak Grove Project	517-49331-601	Debt Srv Bond Principal	\$ 95,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	100%	\$ 100,000
		Bond Service Charge	\$ 450	\$ 475	\$ 500	\$ 475	\$ 25	95%	\$ 500
		517-49331-604	\$ 44,300	\$ 42,350	\$ 40,350	\$ 40,350	\$ -	100%	\$ 38,100
		Debt Srv Bond Interest							
FUND 518 2010B G.O. Refunding Bonds Industrial Park Project	518-49330-601	Debt Srv Bond Principal	\$ 385,000	\$ 395,000	\$ 405,000	\$ 3,355,000	\$ (2,950,000)	828%	\$ -
		Bond Service Charge	\$ 475	\$ 475	\$ 500	\$ 475	\$ 25	95%	\$ -
		518-49330-604	\$ -	\$ -	\$ -	\$ 39,627	\$ (39,627)	100%	\$ -
		Cost of Issuance	\$ 128,606	\$ 116,906	\$ 104,906	\$ 100,514	\$ 4,392	96%	\$ -
		518-49330-611	\$ 514,081	\$ 512,381	\$ 510,406	\$ 3,495,616	\$ (2,985,210)	685%	\$ -
		Debt Srv Bond Interest							
FUND 519 2011A G.O. Bonds Faxon Road Imp. Project and 2005 Imp. Project	519-49330-601	Debt Srv Bond Principal	\$ 175,000	\$ 180,000	\$ 185,000	\$ 1,745,000	\$ (1,560,000)	943%	\$ -
		Bond Service Charge	\$ 475	\$ 475	\$ 500	\$ 475	\$ 25	95%	\$ -
		519-49330-604	\$ -	\$ -	\$ -	\$ 23,355	\$ (23,355)	100%	\$ -
		Cost of Issuance	\$ 62,856	\$ 57,531	\$ 52,056	\$ 49,866	\$ 2,190	96%	\$ -
		519-49330-611	\$ 238,331	\$ 238,006	\$ 237,556	\$ 1,818,696	\$ (1,581,140)	766%	\$ -
		Debt Srv Bond Interest							

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 520	520-49330-601	Debt Srv Bond Principal	\$ 155,000	\$ 155,000	\$ 160,000	\$ 160,000	\$ -	100%	\$ 160,000
2013B G.O. Bonds	520-49330-604	Bond Service Charge	\$ 475	\$ 475	\$ 500	\$ 475	\$ 25	95%	\$ 500
Street Mill & Overlay Project	520-49330-611	Debt Srv Bond Interest	\$ 29,550	\$ 26,450	\$ 22,500	\$ 22,500	\$ -	100%	\$ 17,700
			\$ 185,025	\$ 181,925	\$ 183,000	\$ 182,975	\$ 25	100%	\$ 178,200
FUND 521	521-49330-601	Debt Srv Bond Principal	\$ 105,000	\$ 105,000	\$ 110,000	\$ 110,000	\$ -	100%	\$ 110,000
2016A G.O. Refunding	521-49330-604	Bond Service Charge	\$ 450	\$ 475	\$ 500	\$ 190	\$ 310	38%	\$ 500
Refinanced 2008A,	521-49330-611	Debt Srv Bond Interest	\$ 23,613	\$ 44,524	\$ 41,925	\$ 41,925	\$ -	100%	\$ 39,725
2008B, and 2009A			\$ 129,063	\$ 149,999	\$ 152,425	\$ 152,115	\$ 310	100%	\$ 150,225
FUND 522	522-49330-601	Debt Srv Bond Principal	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ 623,856
2020 G.O.Bonds	522-49330-604	Bond Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
Highway 212 Underpass Project	522-49330-611	Debt Srv Bond Interest	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500	0%	\$ 189,622
			\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500	0%	\$ 813,478
FUND 603	603-49500-101	Full-Time Employees	\$ 8,547	\$ 9,093	\$ 10,000	\$ 7,501	\$ 2,499	75%	\$ 10,700
STORM SEWER	603-49500-121	PERA/ICMA	\$ 635	\$ 678	\$ 800	\$ 564	\$ 236	71%	\$ 800
Special Revenue Fund	603-49500-122	FICA/Medicare	\$ 598	\$ 701	\$ 800	\$ 557	\$ 243	70%	\$ 800
	603-49500-131	Medical/Disability Insurance	\$ 2,757	\$ 2,417	\$ 2,700	\$ 1,893	\$ 807	70%	\$ 2,700
	603-49500-200	Office Supplies	\$ 115	\$ 107	\$ 400	\$ -	\$ 400	0%	\$ 200
	603-49500-223	Repair/Maint. Bldg/Ground	\$ 5,362	\$ 16,962	\$ 20,000	\$ 16,986	\$ 3,014	85%	\$ 20,000
	603-49500-303	Engineering Fees	\$ 268	\$ 10,152	\$ 1,000	\$ -	\$ 1,000	0%	\$ 1,000
	603-49500-350	Print/Publishing/Postage	\$ 1,690	\$ 1,791	\$ 1,800	\$ 1,599	\$ 201	89%	\$ 1,800
	603-49500-437	Maintenance Contract	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	0%	\$ 2,000
	603-49500-500	Capital Outlay	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	0%	\$ 10,000
	603-49500-720	Operating Transfers	\$ 45,803	\$ 45,932	\$ 45,993	\$ -	\$ 45,993	0%	\$ 46,000
			\$ 65,775	\$ 87,833	\$ 95,493	\$ 29,100	\$ 66,393	30%	\$ 96,000
FUND 614	614-41000-210	Operating Supplies	\$ -	\$ 23,464	\$ 1,000	\$ -	\$ 1,000	0%	\$ 2,000
CABLE ACCESS	614-41000-300	Professional Services	\$ -	\$ -	\$ -	\$ 2,069	\$ (2,069)	100%	\$ 2,000
STATION	614-41000-314	Contract Payments	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000	0%	\$ 3,000
			\$ -	\$ 23,464	\$ 4,000	\$ 2,069	\$ 1,931	0%	\$ 7,000
TOTAL CAPITAL PROJECTS/SPEC FUNDS/									
DEBT SERVICE EXPENDITURES			\$ 1,975,583	\$ 1,735,769	\$ 2,304,680	\$ 7,613,269	\$ (5,308,589)	330%	\$ 2,619,942

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 601	601-49400-101	Full-Time Employees Regular	\$ 96,890	\$ 77,239	\$ 93,000	\$ 95,580	\$ (2,580)	103%	\$ 98,000
WATER	601-49400-102	Full-Time Employees Overtime	\$ -	\$ -	\$ 500	\$ -	\$ 500	0%	\$ 500
	601-49400-103	Part-Time Employees	\$ 5,144	\$ 4,081	\$ 6,000	\$ 3,326	\$ 2,674	55%	\$ 500
	601-49400-121	PERA	\$ 7,052	\$ 5,729	\$ 7,500	\$ 5,669	\$ 1,831	76%	\$ 7,400
	601-49400-122	FICA/Medicare	\$ 7,135	\$ 6,147	\$ 7,600	\$ 5,803	\$ 1,797	76%	\$ 7,600
	601-49400-131	Medical/Disability Insurance	\$ 21,741	\$ 17,488	\$ 23,000	\$ 19,207	\$ 3,793	84%	\$ 27,000
	601-49400-151	Workers' Comp. Insurance	\$ 2,999	\$ 2,721	\$ 4,000	\$ 2,356	\$ 1,644	59%	\$ 3,000
	601-49400-200	Office Supplies	\$ 549	\$ 849	\$ 800	\$ 564	\$ 236	71%	\$ 800
	601-49400-207	Training Instructional	\$ 1,016	\$ 922	\$ 2,500	\$ 1,986	\$ 514	79%	\$ 2,500
	601-49400-208	Medical-Physicals	\$ 137	\$ 98	\$ 200	\$ 123	\$ 77	62%	\$ 200
	601-49400-210	Operating Supplies	\$ 1,698	\$ 972	\$ 2,000	\$ 1,103	\$ 897	55%	\$ 2,000
	601-49450-211	Personal Protection Equipment	\$ 455	\$ 376	\$ 600	\$ -	\$ 600	0%	\$ 600
	601-49400-212	Motor Fuels	\$ 3,961	\$ 1,752	\$ 2,500	\$ 1,345	\$ 1,155	54%	\$ 2,500
	601-49400-216	Chemicals and Chem Products	\$ 924	\$ 1,028	\$ 3,000	\$ 326	\$ 2,674	11%	\$ 2,000
	601-49400-217	Lab Fees	\$ 974	\$ 558	\$ 1,500	\$ 93	\$ 1,407	6%	\$ -
	601-49400-221	Repair/Maintenance Equipment	\$ 3,908	\$ 1,483	\$ 4,500	\$ 19,087	\$ (14,587)	424%	\$ 4,500
	601-49400-223	Repair/Maintenance Bldg/Ground	\$ 44,206	\$ 33,773	\$ 45,000	\$ 11,672	\$ 33,328	26%	\$ 45,000
	601-49400-229	Water Meters	\$ 17,197	\$ 8,277	\$ 15,000	\$ 14,019	\$ 981	93%	\$ 15,000
	601-49400-303	Engineering Fees	\$ 587	\$ 15,774	\$ 3,000	\$ 7,607	\$ (4,607)	254%	\$ 5,000
	601-49400-305	Other Professional Fees	\$ -	\$ 1,053	\$ -	\$ 233	\$ (233)	100%	\$ -
	601-49400-310	Professional Services	\$ 12,738	\$ 9,471	\$ 10,000	\$ 5,730	\$ 4,270	57%	\$ 10,600
	601-49400-314	Contract Payments	\$ 4,258	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	601-49400-321	Telephone	\$ 2,602	\$ 2,644	\$ 3,000	\$ 2,440	\$ 560	81%	\$ 3,000
	601-49400-331	Travel/Meeting Expense	\$ 286	\$ -	\$ 1,500	\$ -	\$ 1,500	0%	\$ 500
	601-49400-350	Print/Publishing/Postage	\$ 2,769	\$ 2,562	\$ 3,000	\$ 2,238	\$ 762	75%	\$ 3,000
	601-49400-360	Property/Liability Insurance	\$ 8,393	\$ 9,753	\$ 10,000	\$ 11,308	\$ (1,308)	113%	\$ 11,500
	601-49400-381	Electric Utilities	\$ 39,355	\$ 35,260	\$ 40,000	\$ 31,724	\$ 8,276	79%	\$ 40,000
	601-49400-383	Gas Utilities	\$ 3,984	\$ 4,505	\$ 4,500	\$ 4,087	\$ 413	91%	\$ 4,500
	601-49400-406	Licenses	\$ 1,048	\$ 792	\$ 1,100	\$ 279	\$ 821	25%	\$ 1,100
	601-49400-417	Uniform	\$ 150	\$ -	\$ 500	\$ 394	\$ 106	79%	\$ 700
	601-49400-419	Rev Trac Billing	\$ 2,583	\$ 726	\$ 3,000	\$ 1,356	\$ 1,644	45%	\$ 1,500

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 601	601-49400-430	Miscellaneous	\$ 255	\$ 82	\$ 300	\$ 278	\$ 22	93%	\$ 300
WATER	601-49400-432	Refunds	\$ 1,937	\$ 2,703	\$ 2,000	\$ 2,088	\$ (88)	100%	\$ 2,500
	601-49400-433	Dues and Subscriptions	\$ 138	\$ 238	\$ 200	\$ 605	\$ (405)	303%	\$ 200
	601-49400-437	Maintenance Contract	\$ 2,200	\$ 2,688	\$ 3,000	\$ 2,525	\$ 475	84%	\$ 3,000
	601-49400-500	Capital Outlay	\$ 29,239	\$ 158,600	\$ 50,000	\$ 7,500	\$ 42,500	15%	\$ 65,000
	601-49400-601	Debt Service Bond Principal	\$ 361,625	\$ 418,573	\$ 413,375	\$ 413,375	\$ -	100%	\$ 420,922
	601-49400-604	Bond Service Charge	\$ -	\$ 575	\$ 600	\$ 460	\$ 140	77%	\$ 600
	601-49400-605	Cost of Issuance	\$ -	\$ -	\$ -	\$ 3,740	\$ (3,740)	100%	\$ -
	601-49400-611	Debt Service Bond Interest	\$ 111,906	\$ 96,310	\$ 90,119	\$ 89,797	\$ 322	100%	\$ 82,070
	601-49400-720	Operating Transfers	\$ 59,587	\$ 60,003	\$ 65,357	\$ -	\$ 65,357	0%	\$ 60,667
			\$ 861,626	\$ 985,805	\$ 923,751	\$ 770,023	\$ 153,728	83%	\$ 935,759

EXPENDITURES	Account Code	Line Item Description	2018 Actual	2019 Actual	2020 Budget	2020 YTD	Balance	% of Budget	2021 Budget
FUND 602	602-49450-101	Full-Time Employees Regular	\$ 96,890	\$ 77,239	\$ 93,000	\$ 95,580	\$ (2,580)	103%	\$ 98,000
SEWER	602-49450-102	Full-Time Employees Overtime	\$ -	\$ -	\$ 500	\$ -	\$ 500	0%	\$ 500
	602-49450-103	Part-Time Employees	\$ 5,144	\$ 4,081	\$ 6,000	\$ 1,407	\$ 4,593	23%	\$ 500
	602-49450-121	PERA	\$ 7,051	\$ 5,729	\$ 7,500	\$ 5,669	\$ 1,831	76%	\$ 7,400
	602-49450-122	FICA/Medicare	\$ 7,134	\$ 6,147	\$ 7,600	\$ 5,655	\$ 1,945	74%	\$ 7,600
	602-49450-131	Medical/Disability Insurance	\$ 21,739	\$ 17,486	\$ 23,000	\$ 19,206	\$ 3,794	84%	\$ 27,000
	602-49450-151	Workers' Comp. Insurance	\$ 3,530	\$ 3,212	\$ 4,000	\$ 2,763	\$ 1,237	69%	\$ 4,000
	602-49450-200	Office Supplies	\$ 549	\$ 800	\$ 500	\$ 545	\$ (45)	109%	\$ 800
	602-49450-207	Training Instructional	\$ 1,562	\$ 1,412	\$ 2,500	\$ 1,712	\$ 788	68%	\$ 2,500
	602-49450-208	Medical-Physicals	\$ 137	\$ 50	\$ 200	\$ 123	\$ 77	62%	\$ 200
	602-49450-210	Operating Supplies	\$ 3,023	\$ 2,153	\$ 3,500	\$ 2,038	\$ 1,462	58%	\$ 3,500
	602-49450-211	Personal Protection Equipment	\$ 545	\$ 552	\$ 500	\$ 668	\$ (168)	134%	\$ 500
	602-49450-212	Motor Fuels	\$ 4,279	\$ 1,902	\$ 3,500	\$ 1,573	\$ 1,927	45%	\$ 3,000
	602-49450-216	Chemicals and Chem Products	\$ 2,742	\$ 1,949	\$ 4,000	\$ 1,452	\$ 2,548	36%	\$ 3,000
	602-49450-217	Lab Fees	\$ 10,222	\$ 10,416	\$ 10,500	\$ 10,087	\$ 413	96%	\$ 10,800
	602-49450-221	Repair/Maintenance Equipment	\$ 15,146	\$ 20,623	\$ 25,000	\$ 22,316	\$ 2,684	89%	\$ 25,000
	602-49450-223	Repair/Maintenance Bldg/Ground	\$ 53,186	\$ 21,009	\$ 30,000	\$ 60,561	\$ (30,561)	202%	\$ 30,000
	602-49450-303	Engineering Fees	\$ 195	\$ -	\$ 25,000	\$ 10,184	\$ 14,816	41%	\$ 30,000
	602-49450-304	Legal Fees	\$ 427	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	602-49450-310	Professional Services	\$ 9,784	\$ 7,051	\$ 10,000	\$ 5,730	\$ 4,270	57%	\$ 10,600
	602-49450-314	Contract Payments	\$ 4,258	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	602-49450-321	Telephone	\$ 2,423	\$ 2,197	\$ 3,000	\$ 2,211	\$ 789	74%	\$ 3,000
	602-49450-331	Travel/Meeting Expense	\$ 502	\$ 74	\$ 1,500	\$ 312	\$ 1,188	21%	\$ 1,000
	602-49450-350	Print/Publishing/Postage	\$ 1,969	\$ 1,999	\$ 2,500	\$ 1,609	\$ 891	64%	\$ 2,500
	602-49450-360	Property/Liability Insurance	\$ 9,246	\$ 21,999	\$ 20,000	\$ 16,898	\$ 3,102	84%	\$ 20,000
	602-49450-381	Electric Utilities	\$ 36,927	\$ 40,470	\$ 40,000	\$ 40,107	\$ (107)	100%	\$ 41,000
	602-49450-383	Gas Utilities	\$ 12,884	\$ 14,041	\$ 12,000	\$ 8,119	\$ 3,881	68%	\$ 14,000
	602-49450-406	Licenses	\$ 1,760	\$ 45	\$ 2,000	\$ 1,733	\$ 267	87%	\$ 1,800
	602-49450-417	Uniform	\$ 150	\$ -	\$ 500	\$ 504	\$ (4)	101%	\$ 700
	602-49450-419	Rev Trac Billing	\$ 2,583	\$ 726	\$ 3,000	\$ 1,356	\$ 1,644	45%	\$ 1,000
	602-49450-430	Miscellaneous	\$ 634	\$ -	\$ 500	\$ -	\$ 500	0%	\$ 500

[illegible]



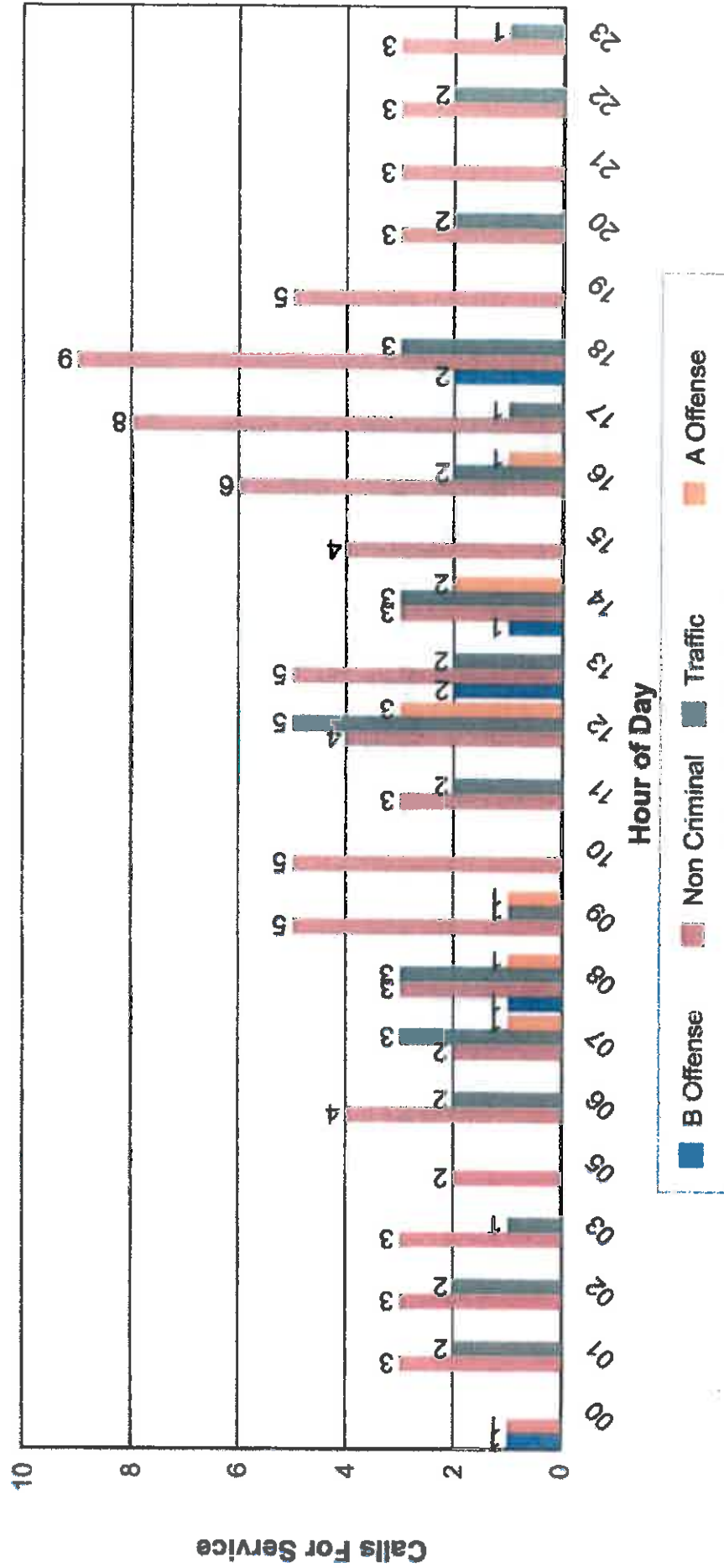
**City of Norwood
Young America**

November 2020



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 11/01/2020 To: 11/30/2020

Norwood Young America City

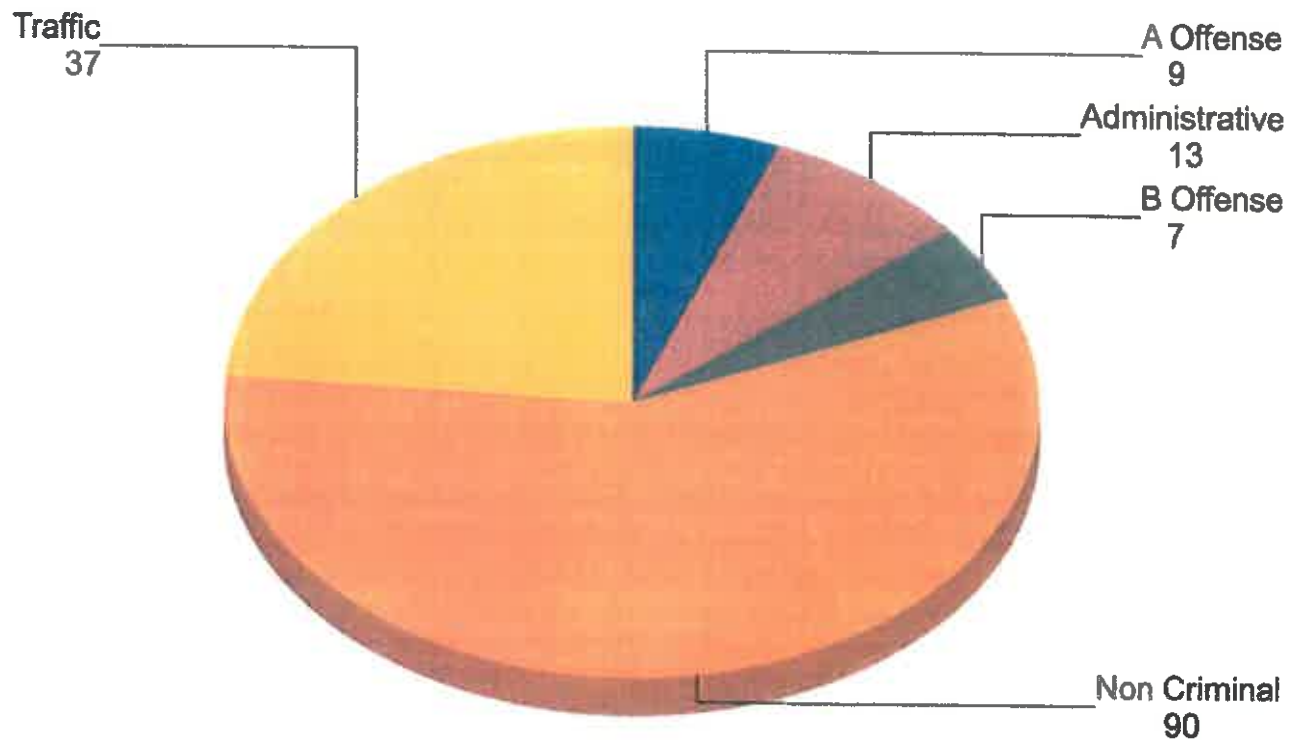


Total Norwood Young America City: 143



Carver County Sheriff's Office
Monthly Calls for Service
From: 11/01/2020 To: 11/30/2020

Norwood Young America City



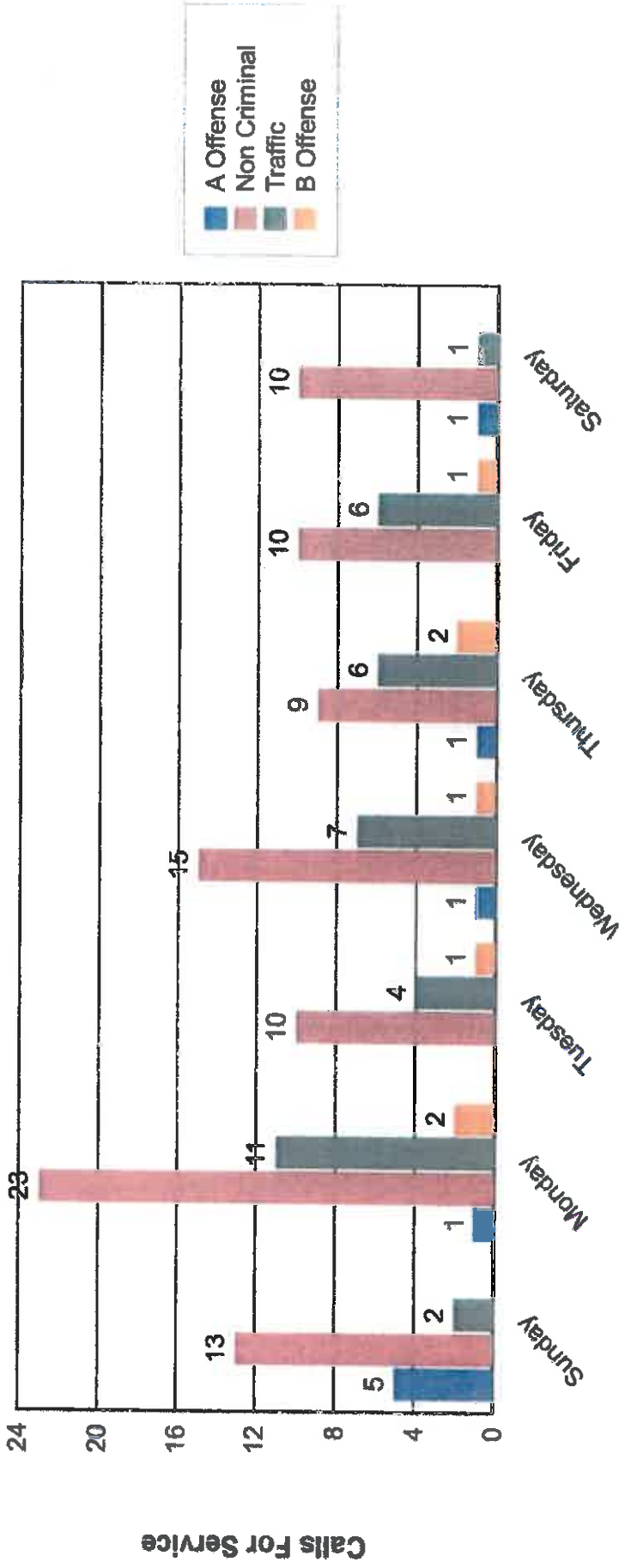
Total A Offense:	9
Total B Offense:	7
Total Non Criminal:	90
Total Traffic:	37
Total Administrative:	13

Total Norwood Young America City: 156



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 11/01/2020 To: 11/30/2020

Norwood Young America City



Total Norwood Young America City: 143



Carver County Sheriff's Office
Verbal Warnings
From: 11/01/2020 to 11/30/2020

Norwood Young America City

Fire Call:	1
Traffic - Misc:	3
Traffic Stop:	14
Grand Total Verbal Warnings:	18



Carver County Sherff's Office
Traffic Citation Summary
From: 11/01/2020 To: 11/30/2020

Norwood Young America City

DAS, DAR, DAC:	1
Traffic Control Device:	1
Total Norwood Young America City:	2



Carver County Sheriff's Office
Monthly Calls for Service
From: 11/01/2020 To: 11/30/2020

Norwood Young America City

Patrol

A Offense

Assault	1
Burglary	1
Theft	6
Fraud	1

Total A Offense:	9
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B Offense

Traffic - alcohol Rel	2
Misc - criminal	5

Total B Offense:	7
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Non Criminal

Misc Non-criminal	9
Alarm	4
Domestic	2
Abuse/Neglect (Info Only)	1
Animal	1
Medical	39
Assist Other Agency	3
Fire Call	8
Mental Health	3
Warrant Service	1
Suspicious Activity	15
Disturbance (Info Only)	1
Child Custody Dispute	3

Total Non Criminal:	90
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Traffic

Traffic - Misc	13
Traffic Stop	18
Pd Accident	3
Driving Complaint	3

Total Traffic:	37
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Total Patrol: 143

Administrative

Administrative

GunPermit-Acquire	6
GunPermit-CarryNew	7

Total Administrative:	13
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Total Administrative: 13

Total Norwood Young America City: 156



Carver County Sherff's Office
Arrest Summary
For: Norwood Young America City
From: 11/01/2020 To: 11/30/2020

	Total Charges	Total Arrestees	Total Incidents
Norwood Young America City			
23H - All Other Larceny	3	3	3
280 - Stolen Property Offenses	1	0	0
90D - Driving Under the Influence	3	2	2
90Z - All Other Offenses	3	2	2
999 - NIBRS Non-Reportable Offense	1	0	0
Totals for Norwood Young America	11	7	7

Activity		NIBRS - Activity Codes
Code	Descriptor	
GROUP A		
AC	Animal Cruelty	Abuse or neglect of animal
AR	Arson	Intentionally destroy property by fire
A	Assault	Altercation between parties where physical harm occurred
AA	Aggravated Assault	Assault where substantial injury is caused or weapon used
BB	Bribery	Offering, giving, receive anything of value to sway judgement
B	Burglary	Unlawful entry into a structure to commit a crime
CF	Counterfeiting/Forgery	Alter, copy, imitation, passing a copy as an original
P	Property Damage	All damage to property
D	Drugs	All drug violations, possession of, sale of, manufacture of
EM	Embezzlement	Misappropriation of money, property entrusted to person
EX	Extortion/Blackmail	Unlawful obtain money, property by use or threat of force
U	Fraud	Intentional perversion of truth to obtain money or property
G	Gambling	Unlawful operate, promote or assist in operation of gambling
H	Homicide	Intentional taking of a persons life
HT	Human Trafficking	Induce a person to perform sex act or labor via force, fraud or coercion
K	Kidnapping	Unlawful seizure, transport or detain person against their will
T	Theft/larceny	Taking of property, stealing
V	Motor Vehicle Theft	Theft of a motorized vehicle
PO	Pornography	Manufacture, publish, sell, buy, possess sexually explicit material
PR	Prostitution	Unlawfully engage in or promote sexual activity for anything of value
R	Robbery	Taking of property by use of force
S	Sex Offenses	Forcible sexual assault
SN	Sex Offenses, Nonforcible	Nonforcible sexual intercourse (incest, statutory rape)
SP	Stolen Prop Offenses	Receive, buy, sell possess, conceal, transport known stolen property
W	Weapons	Violation of manufacture, sale purchase, transport use firearm

GROUP B		
BC	Bad Checks	Intentional issuance of check against insufficient or nonexistent funds
CL *	Curfew/Loitering	Curfew violation/ person remain in area w/o visible means of support
DP *	Disorderly Conduct	Behavior tends to disturb public peace/shock public sense of morality
J	Driving Under Influence	Traffic stop or accident involving drive under influence
DR *	Drunkness	Drink alcohol to extent substantial impairs mental and physical function
FO	Family Offense, Non violent	Unviolent acts by family member against another family member
LV	Liquor Law Viol	Illegal consumption, sale, possession of liquor
PT *	Peeping Tom	Secretly look in windows, doorway, keyhole for purpose of voyeurism
RU	Runaway	Juvenile runaway
TR *	Trepassing	Unlawfully enter land, dwelling or other real property
M	All Other Offenses	OFP/Danco violation, Traffic - Hit & run accident
		All other offense not included in other A & B classifications
O *	Ordinances	Laws/rules created by county or cities.
*		Use only when Enforcement used (citation or arrest)

Activity Codes
Non-criminal, Traffic and Administrative

NON CRIMINAL		
Code	Description	
1	Misc. NonCriminal	Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc
2	Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
3	Alarm	Checking on an alarm at a private residence or business
4	Domestic	Verbal argument between parties. Must have relationship. No charges
5	Missing Person	Missing / Lost person (not runaway)
6	Abuse/Neglect - Info only	Abuse or neglect of children or adults
9	Animal	Animal bites, stray animals. All calls involving animals
10	Medical	Assist persons with medical issues, natural cause deaths
11	House/Business Check	Check on residences or business when owners are away from property
12	Assist other Agency	Assist other law enforcement, state patrol, govt depts, EMT or medical
13	Fire Call	Fires and assist to fire departments
15	Mental Health	Suicides, 72 hr holds for mental health issues
16	Civil Process	Service of civil papers. Assist with civil standby situations
17	Transport	Transport persons for various reasons.
19	Warrant Service	Service of warrant for Carver County and other counties.
20	Boat & Water	All incidents involving boats, watercraft and/or lakes
21	Snowmobile	All incidents involving snowmobiles
22	ATV	All incidents involving ATV
30	Suspicious Activity	Suspicious persons, acts or vehicles. Accidental 911 calls
31	Open Door	Located an open door to a business or residence
34	Drug - Info Only	Drug information only
35	Disturbance - Info Only	Noise complaint, disturbing peace
60	Child Custody Dispute	Incidents involving dispute over child custody

TRAFFIC RELATED		
Code	Description	
8	Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues
38	Traffic - Stops	All traffic stops initiated by officers
50	Auto Accd - Prop Damage	Auto accident in which only property damage occurred
51	Auto Accd - MV vs deer	Auto accident involving a motor vehicle and deer
52	Auto Accd - Injury	Auto accident in which injury and property damage occurred
54	Auto Accd - Fatality	Auto accident in which a fatality occurred
80	Driving Complaint	Complaints of bad driving behavior.

ADMINISTRATIVE

Code	Description	
0	Call Error	Calls for service created in error
18	Warrant Issued	Warrant issued by Carver County Court Administration
23	Explosive/Firearm Dealer	Application for a permit for explosives or firearms dealer license.
24	Gun Permit - Acquire	Application for a permit to purchase a handgun.
25	Gun Permit - Carry (new)	Application for a permit to carry a handgun.
26	Gun Permit - Transfer	Application for the transfer of a reg. gun from one individual to another.
28	Gun Permit - Carry (renewal)	Application to renew a permit to carry a handgun.
32	Gun Permit - Carry Late Renewal	Application to renew a permit to carry a handgun after 90 day expiration
37	Rec Ck - Immigration	Records check for updating immigration status
39	Rec Ck - Gambling Permit	Records check for gambling permit
40	Rec Ck - Citizen Academy	Records check for citizens academy
41	Rec Ck - Adoption	Records check for adoption
42	Rec Ck - Carver Cty Employment	Records check for Carver County employment
43	Rec Ck - SO Employment	Records check for Carver County Sheriff's Office employment
44	Rec Ck - SO Volunteer	Records check for Carver County Sheriff's Office Volunteer
45	Rec Ck - DHS	Records check for Dept of Human Services
46	Rec Ck - Name Change	Records check for Name change purposed
47	Rec Ck - Other Employment	Records check for other employment
48	Rec Ck - Individual	Records check for an individual
49	Rec Ck - Military	Records check for the military
61	License - Day Care	Records check for a day care license
62	License - Foster Care	Records check for a foster care license
63	License - Liquor	Records check for a liquor license
64	License - Massage Parlor	Records check for a massage parlor license
65	License - Fireworks	Records check for fireworks permit
66	License - Peddler	Records check for peddlers license
999	Sealed	Records are sealed by Court Order



Exposure Notification

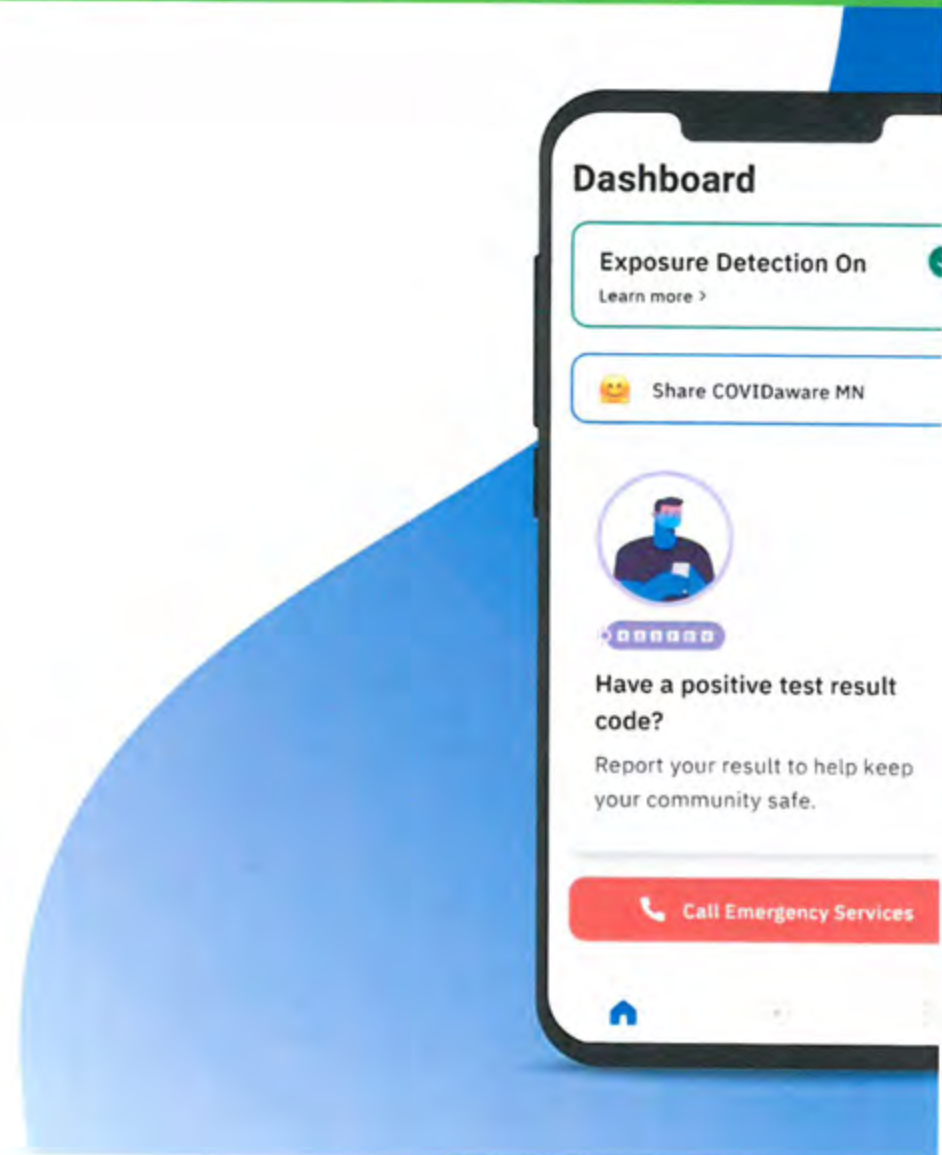
11/20/2020

Google/Apple Exposure Notification System

Exposure Notification with **Bluetooth**

Anonymous, opt-in solution with
privacy safeguards

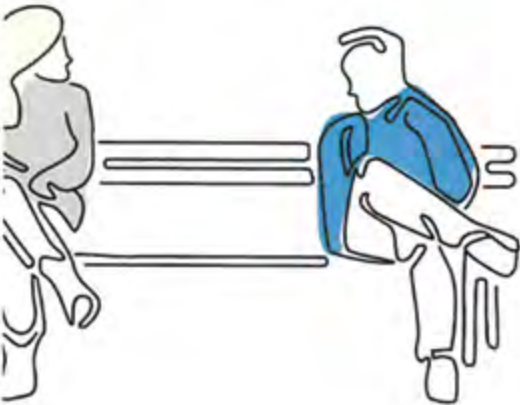
Goal: Slow the spread of COVID-19 by
notifying more Minnesotans - more
rapidly - of possible exposures, so they
can take action to protect their
communities



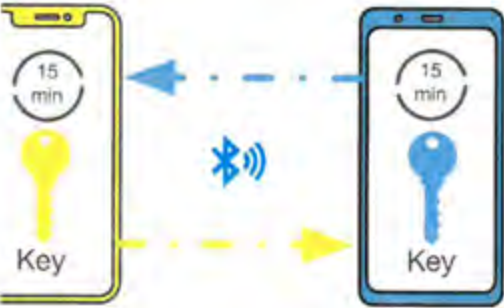
Google/Apple Exposure Notification System



and Bob meet each other for the first time and have a 10-minute conversation.



Their phones exchange anonymous identifiers (which change frequently).



A few days later...

Bob is positively diagnosed for COVID-19 and enters the test result in an app from a public health authority.



With Bob's consent, his phone uploads the last 14 days of keys for his broadcast beacons to the cloud.

Apps can only get more information via user consent



continues her day unaware she had
near a potentially contagious person.



s phone periodically downloads the
cast beacon keys of everyone who
tested positive for COVID-19 in her
i. A match is found with the Bob's
amous identifier beacons.

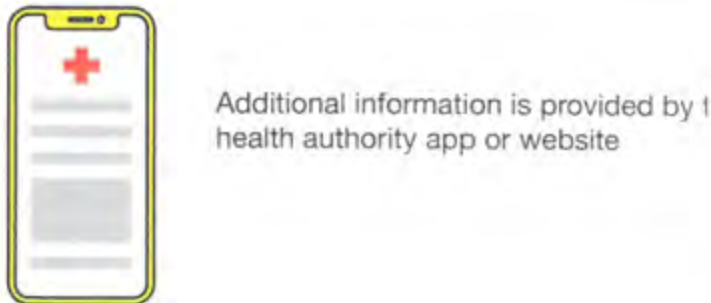


Sometime later...

Alice sees a notification on her phone.



Alice's phone receives a notification v
information about what to do next.



What about my data and privacy

Opt-in. People must explicitly choose to download the app and turn on exposure notifications — and they can turn it off at any time.

The system **doesn't collect or use device location**, including for users who report positive.

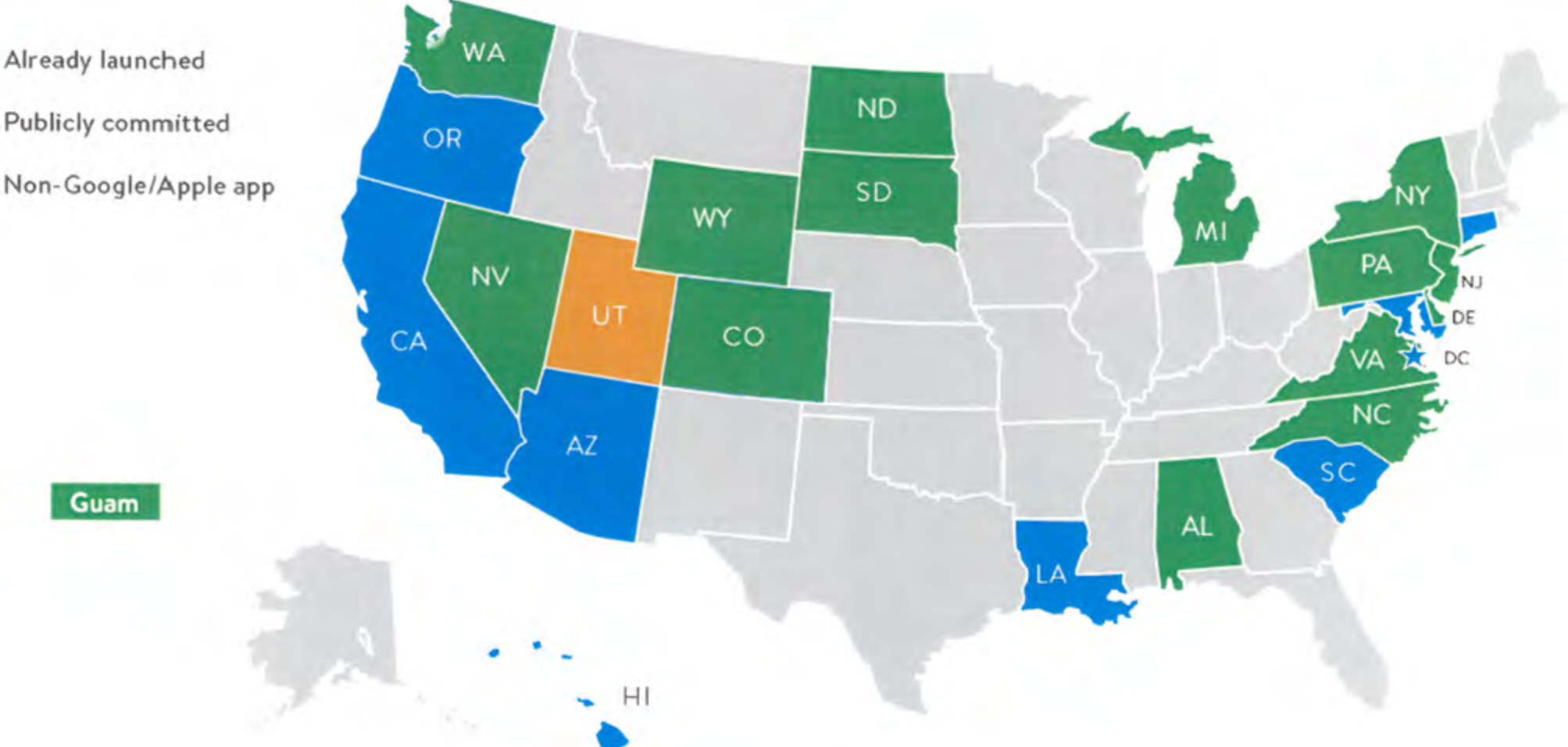
Users decide whether they want to report a positive diagnosis and trigger a notification to their contacts.

Identities of users and their contacts are unknown to the State, other users, Google and Apple.

Uses **encrypted random IDs** that change every 10-20 minutes to log contacts anonymously and securely on the device.

Google and Apple will disable the exposure notifications system on a regional basis when it is no longer needed.





Worldwide launch



40

countries have
launched a contact-
tracing app

24

countries launched us
Google/Apple
technology



Oxford University Research

Delaying contact tracing by even a day after the onset of symptoms could make a difference between epidemic control and coronavirus resurgence.”

“We see that all levels of exposure notification uptake levels in the UK and the USA have the potential **meaningfully reduce the number of coronavirus cases, hospitalisations and deaths across the population.**”

Digital contact tracing can **limit transmission** by **limiting request to those most at risk of transmitting the virus.**”

All configurations of the app result in a substantial reduction of new cases, hospitalizations and admissions, and in a substantial number of lives saved.

Source: [Digital contact tracing can slow or even stop coronavirus transmission and ease us out of lockdown](#)
[New research shows tracing apps can save lives at all levels of uptake](#)

We need your help to spread the word


Please consider:

- [Sending a letter/message](#) to your staff or customers, letting them know your support and encouragement in downloading the app
- Putting up [signage](#) at your workplace if you have people entering your buildings

More resources to help you (free content toolkit):

- <https://covidawaremn.com/supporter.shtml>





Questions?