



CITY COUNCIL MEETING AGENDA

July 13, 2020 – 6:00 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL

1. Call Meeting of City Council to Order
 - 1.1 Pledge of Allegiance
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
 - 3.1 Corporal Matt Arnst Quarterly Report
4. Consent Agenda
(NOTE TO THE PUBLIC: All items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one or more of the items is made prior to the motion being made. Anyone present at the meeting may request an item to be removed from the Consent Agenda for discussion. Please inform the City Council when they approve the meeting agenda of your request to have an item removed for discussion.)
 - 4.1 Approve minutes of June 22, 2020 meetings
 - 4.2 Approve payment of Claims
 - 4.3 Approve Resolution 2020-21
 - 4.4 Approve Service Agreement for Joint Assessment with Carver County
 - 4.5 Approve Lifeguard Resignation and Hiring of Lifeguards
 - 4.6 Approve Street Closure Request
5. Public Hearings
6. Old Business
7. New Business
 - 7.1 Discussion on Motorized Vehicles on City Trails
 - 7.2 Approve Purchase of Pressure Washer for Public Services Building
 - 7.3 2020 Citywide Clean-up Day Report
8. Council Member & Mayor and Staff Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: June Building Permit Report.

UPCOMING MEETINGS / EVENTS

- | | |
|-----------|---|
| July 16 | Finance Committee – 3:00 p.m. |
| July 21 | Parks and Recreation Commission – 4:45 p.m. |
| July 27 | Work Session, EDA, City Council – 6:00 p.m. |
| August 4 | Planning Commission – 6:00 p.m. |
| August 10 | Personnel Committee – 5:00 p.m. |
| August 10 | City Council – 6:00 p.m. |
| August 12 | Economic Development Commission – 6:00 p.m. |
| TBD | Senior Advisory Committee – 9:00 a.m. |



**CITY COUNCIL Workshop Minutes
June 22, 2020 – 6:00 PM
City Council Virtual Meeting**

Attendance:

Council Present: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

Staff Present: Steve Helget (City Administrator), Tony Voigt (PS Director)

Others Present: Nick Anhut (Ehlers and Associates), Darrin Fox and Kelly Lueck (Youth Softball)

1. Call Work Session of City Council to Order:

Mayor Lagergren called the virtual meeting to order at 6:00 PM. Roll call of attendance. All members present.

2. Approve Agenda

Motion: MM/CS to approve the agenda as submitted. Roll call vote. Motion passed 5-0.

2.1 Street and Utility Reconstruction Projects – Next Steps

Helget shared goals for the discussion to include: (1) select a high priority project for 2021 based on available financing; and (2) the addition of mill and overlay monies to the current budget. Discussion on financing included that street repair is usually covered by debt. However, there is available monies to be used for debt from a TIF district that is now bringing additional income to the city.

Primary discussion was on Oak Lane which has a timeline of providing sewer and water to all residents prior to January 1, 2023. Additional discussion on current city assessment policy to determine percentage of project that is assessed back to the property owner. Current state law says that 20% of the surface cost of General Obligation bonds must be assessed to the property owner, assuming property value is increased. Discussion involved the benefits and costs of paving the road vs. leaving as is, since the agreement with the county seemed to address only connection to city sewer and water. Discussion also addressed the potential city costs for future developments to determine budgeting and alignment in the future – particularly future development in the Meadows area of the Preserve. Council suggested moving this project to Summer 2021 but requested further information on the agreement with the township regarding paving as a requirement in addition to providing city sewer and water. Additional request to contact residents regarding their understanding regarding paving and the costs assessed to each individual.

Secondary discussion was on the updating the Lift Station on Second Avenue for the Summer of 2021. Council requested information regarding keeping the update on the Lift Station separate from street reconstruction for Second Avenue. Additional discussion addressed splitting the project on Second Avenue over multiple years to maximize benefit and minimize cost.

Reconstruction on Railroad Street was also discussed. This project would include raising and paving Railroad Street in the Summer of 2020, but no major reconstruction would occur. Additional conversation addressed the plan that includes updating sewer and water on each project --- could this be minimized in the future? Discussion specifically addressed Merger Street.

Council suggested reconstruction on Oak Lane and the Second Avenue Lift Station for the Summer of 2021. Additional information is needed for the next workshop discussion regarding potential streets for Mill and Overlay before monies are added to the budget. Information is also requested regarding city costs for debt obligation for different amounts of debt.

3. Adjournment

Motion: CS/MM to adjourn. Roll call vote. Motion passed 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Karen Hallquist, ED/Marketing Director



CITY COUNCIL Minutes
June 22, 2020 – 6:00 PM
City Council Virtual Meeting

Attendance:

Council Present: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

Staff Present: Steve Helget (City Administrator), Tony Voigt (PS Director)

Others Present: Nick Anhut (Ehlers and Associates), Darrin Fox and Kelly Lueck (Youth Softball)

1. Call Meeting of City Council to Order:

Mayor Lagergren called the virtual meeting to order at 7:00 PM. Roll call of attendance. All members present.

2. Approve Agenda

Lagergren requested moving 4.4 Approve Hiring Lifeguards for 2020 Season to New Business 7.9

Motion: CS/CH to approve the amended agenda as submitted. Roll call vote. Motion passed 5-0.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment

Fox and Lueck shared information regarding updates to MDH guidelines for Youth Softball, specifically adding games with protocols. The Crow River League is intending to start games beginning July 8 and end early in August. Fox shared that there was no interest, at this time, to schedule tournaments. Fox shared that both Friendship Park and the Sports Complex will be used. Fox requested an additional mini-biff at the Complex as well as temporary fencing behind homeplate through July for athletes to maintain social distancing when not on the field. Fox also requested guidelines for concessions. The guidelines from MDH will be shared with Youth Softball. The Council requested additional information on managing spectators and social distancing requirements. Fox shared that a Board member will be available at all games to monitor protocols and guidelines will be provided to spectators at each game. Fox will also share additional information received from the state softball association with city staff.

4. Consent Agenda

4.1 Approve minutes of June 8, 2020 and June 15, 2020 meetings

4.2 Approve payment of claims

4.3 Approve Transient Merchants License

Motion: MM/CH to approve the consent agenda as presented. Roll call vote. Motion passed 5-0.

5. Public Hearing

None

6. Old Business

6.1. Public Works Garage Property Clean-up Update

Voigt shared that he is waiting for the Carver Attorney's Office to park equipment in the area. Public Works continues with the cleanup. Stolz asked about opening the trail. Voigt shared concern about vandalism and access to city millings material.

6.2. Review Monthly Accounting Reconciliation Process

Helget shared a plan to address monthly accounting reconciliation to include three steps: (1) city clerk completes monthly reconciliation no later than second week of each month; (2) City Administrator to review monthly check reconciliation report and sign/date each report following review; and (3) Finance Committee to review monthly check reconciliation report at their monthly meeting and record such in their meeting minutes.

7. New Business

7.1 Approve Resolution No. 2020-19, Schultz Residential Use of Commercial Structure Variance

This was information has been discussed. A public hearing was held at the Planning Commission with no concerns expressed.

Motion: MM/CS to approve Resolution 2020-19, a Resolution approving a Variance to the Required Residential Uses on the First Floor of Commercial Structures in the C-3 Downtown District for KJS Ventures 1, LLC.

7.2 Approve purchase of Electronic Timer Locks for Friendship Park Restrooms

Voigt shared that this information was recommended in the past by the Parks and Recreation Commission.

Motion: CH/CS to hire Bradley Security to install electronic timer locks at Friendship Park Restrooms/Concession building for the amount of \$2,978.

7.3 Approve Amended and Restated Reimbursement Agreement

Anhut shared this information at the EDA meeting.

Motion: CS/CH to approve the Amended and Restated Reimbursement Agreement. Roll call vote. Motion passed 5-0.

7.4 Approve Resolution 2020-20, Pledge of General Obligation Bonds Issued by the EDA

Anhut shared this information at the EDA meeting.

Motion: MM/CS to approve Resolution 2020-20, Approving the Pledge of the General Obligation of the City of Norwood Young America, Minnesota to the Payment of Bonds to be issued by the Norwood Young America Economic Development Authority and authorizing the Execution and Delivery of Documents in Connection Therewith. Roll call vote. Motion passed 5-0.

7.5 Approve Joint Powers Agreement for TH212 Resurfacing and Pedestrian Crossing Project

Helget shared that this agreement is for Carver County as the agent to administer the Safe Routes to School grant.

Motion: CH/MM to approve the Joint Powers Agreement for TH212 Resurfacing and Pedestrian Crossing Project between the City of Norwood Young America and Carver County.. Roll call vote. Motion passed.

7.6 Consider Marketing Enrichment Grant Funding Increase

Hallquist shared that the current available funding has been committed and the Economic Development Commission is requesting an additional \$20,000 made available at this time.

Motion: MM/CS to approve an additional two (2) applications of up to \$10,000 each for the NYA Market Enrichment Grant Program. Roll call vote. Motion passed 5-0.

7.7 Approve Quote for Mural Project

Hallquist shared information on the proposed mural (to include a tentative sketch) with a focus on the railroad that encourages the connectivity between the two areas of town. The Economic Development Commission recommends the Council to approve moving forward with the mural this summer. Hallquist shared examples of her work as well as recommendations from other communities. Stolz shared concerns about the current focus of the sketch, asking for the consideration of additional items that are more closely associated with the city, to include Stiftungsfest, baseball, Oak Grove Dairy, churches, or other civic and patriotic groups. Additional information was shared on anti-graffiti sealer to enhance the longevity of the mural.

Motion: CS/MM to approve the hiring of Lana Beck of lbd, etc. to create a mural on the west side of the SLS, Inc. building at 214 West Elm Street contingent upon signed agreement with SLS Properties, Inc. Roll call vote.

Motion passed 4-1 with Stolz voting against.

7.8 Approve Guidelines for Reopening Swimming Pool

Lagergren shared that this information was shared with the Parks and Recreation Commission and recommended for approval to the Council.

Motion: CH/CS to recommend approval of the COVID-19 West Carver Community Pool Preparedness Plan. Roll call vote. Motion passed.



7.9 Approve Hiring Lifeguards for 2020 Season

Lagergren shared that the following lifeguards have applied and been approved by city staff for hire by the Council to manage and staff the pool for the 2020 season. All staff will start immediately except for the four new guards who will begin work on July 6, 2020. A manager or assistant manager will be on duty at all times. *Motion: CS/CH to hire the following lifeguards and manager/assistant manager. Pay Grade 1, Step (contingent on lifeguard certification) – Lauren Smith, Noah Strickfaden, Mikayla Tellers and Addie Willems; Pay Grade 1, Step 2 – Allie Fritz, Alexis Hill, Colten Latzke, Grace Strickfaden and Katy Lacy; Pay Grade 1, Step 3 – Lucy Coffel; Pay Grade 3, Step 2 – Kalie Butcher as Assistant Manager; and Pay Grade 4, Step 4 – Cambria Jacobs as Manager. Roll call vote. Motion passed 5-0.*

8. Council Member, Mayor and Staff Reports

- Heher – No update
- McPadden – Stiftungsfest Committee has chosen to cancel the festival for this summer.
- Stolz – No update
- Storms – Update on Parks and Recreation Commission to include lights along Friendship Park Restroom update, updates to Pavillion doors and Highway 212 Trail lighting.
- Lagergren – Updates on upcoming meetings with meetings moving face to face in July
- Helget – No update

9. Adjournment

Motion: MM/CH to adjourn at 8:21. Roll call vote. Motion passed: 5-0.

Respectfully submitted,

Carol Lagergren, Mayor

Karen Hallquist, ED/Marketing Director



**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: July 13, 2020

Payroll EFT (Check #505960 – 505979 6/24/20)	<u>\$16,883.43</u>
(Check #505980 – 506016 7/8/20)	<u>\$27,419.94</u>
(Check #506017 - 506046 Fire Dept)	<u>\$32,871.93</u>
Voided checks (30599)	
Prepays (30680 Pool start up cash)	\$75.00
(30681-82)	\$1794.80
Claims Pending Payment (Check Sequence 30683 - 30760)	<u>\$175,650.00</u>

Grand Total \$254,695.10

CITY OF NORWOOD YOUNG AMERICA

06/23/20 2:00 PM

Page 1

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JUNE 2020

		Check Amt	Invoice	Comment
10100 CHECKING				
Paid Chk#	030680	6/23/2020	CASH	
E 101-49860-251	Concessions	\$75.00	2020	pool start up
	Total CASH	\$75.00		
	10100 CHECKING	\$75.00		
Fund Summary				
10100 CHECKING				
101 GENERAL FUND		\$75.00		
		\$75.00		

CITY OF NORWOOD YOUNG AMERICA

06/25/20 10:40 AM

Page 1

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JUNE 2020

	Check Amt	Invoice	Comment
10100 CHECKING			
Paid Chk# 030681 6/25/2020 DELTA DENTAL			
G 101-21714 Dental Insurance	\$1,086.45	489991	
Total DELTA DENTAL	\$1,086.45		
Paid Chk# 030682 6/25/2020 OPTUM BANK			
G 101-21718 HSA ACCOUNT	\$708.35		M Schlecter
Total OPTUM BANK	\$708.35		
10100 CHECKING	\$1,794.80		
Fund Summary			
10100 CHECKING			
101 GENERAL FUND	\$1,794.80		
	\$1,794.80		

CITY OF NORWOOD YOUNG AMERICA

07/09/20 4:32 PM

Page 1

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JULY 2020

		Check Amt	Invoice	Comment
10100 CHECKING				
Paid Chk#	030683	7/13/2020	CARVER COUNTY RECORDER	
E	101-46500-350	Print/Publishing/Postage	\$28.00	ag fee/MRT Miller-Glander
	Total	CARVER COUNTY RECORDER	\$28.00	
Paid Chk#	030684	7/13/2020	CARVER COUNTY RECORDER	
E	101-46500-350	Print/Publishing/Postage	\$74.00	Pro-Auto
	Total	CARVER COUNTY RECORDER	\$74.00	
Paid Chk#	030685	7/13/2020	CARVER COUNTY RECORDER	
E	101-46500-350	Print/Publishing/Postage	\$28.00	fees Buckentine
	Total	CARVER COUNTY RECORDER	\$28.00	
Paid Chk#	030686	7/13/2020	CARVER COUNTY RECORDER	
E	101-49015-350	Print/Publishing/Postage	\$52.65	Forest Hill
	Total	CARVER COUNTY RECORDER	\$52.65	
Paid Chk#	030687	7/13/2020	CARVER COUNTY RECORDER	
E	101-46500-350	Print/Publishing/Postage	\$28.00	add'l fees Gulden-Windschitl
	Total	CARVER COUNTY RECORDER	\$28.00	
Paid Chk#	030688	7/13/2020	212 EQUIPMENT	
E	101-45200-223	Repair/Maintenance Bldg/Ground	\$140.00	1166 auger-tree planting
	Total	212 EQUIPMENT	\$140.00	
Paid Chk#	030689	7/13/2020	ABDO, EICK, & MEYERS	
E	101-41500-301	Auditing and Acct g Services	\$775.00	461639
	Total	ABDO, EICK, & MEYERS	\$775.00	
Paid Chk#	030690	7/13/2020	ACCESS LIFTS, INC.	
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$975.00	3178SA-26 Clay bldg & Food shelf bldg
	Total	ACCESS LIFTS, INC.	\$975.00	
Paid Chk#	030691	7/13/2020	AEM FINANCIAL SOLUTIONS	
E	101-41500-310	Other Professional Services	\$7,032.50	431518
	Total	AEM FINANCIAL SOLUTIONS	\$7,032.50	
Paid Chk#	030692	7/13/2020	AQUA LOGIC	
E	101-49860-223	Repair/Maintenance Bldg/Ground	\$1,249.49	50080 power cords
	Total	AQUA LOGIC	\$1,249.49	
Paid Chk#	030693	7/13/2020	AQUA PRO	
E	832-45250-470	Donation Expense	\$134.48	79788 VFW
	Total	AQUA PRO	\$134.48	
Paid Chk#	030694	7/13/2020	ARNOLDS OF GLENCOE, INC.	
E	101-45200-500	Capital Outlay	\$9,200.00	E00196 Kubota -zero turn
	Total	ARNOLDS OF GLENCOE, INC.	\$9,200.00	

CITY OF NORWOOD YOUNG AMERICA

07/09/20 4:32 PM

Page 2

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JULY 2020

			Check Amt	Invoice	Comment
Paid Chk# 030695	7/13/2020	ASPEN MILLS			
E 101-42200-417	Uniform		\$3,000.00	257113	Badges
	Total ASPEN MILLS		\$3,000.00		
Paid Chk# 030696	7/13/2020	BOLTON & MENK, INC			
E 601-49400-303	Engineering Fees		\$100.00		
E 101-41500-303	Engineering Fees		\$356.00		
E 522-43100-528	Underpass Expenses		\$841.00	0252621	
	Total BOLTON & MENK, INC		\$1,297.00		
Paid Chk# 030697	7/13/2020	BRETHORST, GINA			
E 101-45200-432	Refund		\$400.00	Pavilion 8/22	rental refund
	Total BRETHORST, GINA		\$400.00		
Paid Chk# 030698	7/13/2020	BRYAN ROCK PRODUCTS, INC.			
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$124.93	42175	
	Total BRYAN ROCK PRODUCTS, INC.		\$124.93		
Paid Chk# 030699	7/13/2020	CARQUEST AUTO PARTS			
E 101-45200-221	Repair/Maintenance Equipment		\$138.37		
E 101-43100-210	Operating Supplies		\$27.48		
E 101-43100-221	Repair/Maintenance Equipment		\$10.48		
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$10.58		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$57.54	070120	
	Total CARQUEST AUTO PARTS		\$244.45		
Paid Chk# 030700	7/13/2020	CARVER COUNTY RECORDER			
E 101-41320-350	Print/Publishing/Postage		\$46.00		
	Total CARVER COUNTY RECORDER		\$46.00		
Paid Chk# 030701	7/13/2020	CENTER POINT			
E 101-42200-383	Gas Utilities		\$30.43		
E 101-43100-383	Gas Utilities		\$235.07		
E 101-45200-383	Gas Utilities		\$102.82		
E 601-49400-383	Gas Utilities		\$98.63		
E 602-49450-383	Gas Utilities		\$576.76		
E 101-49860-383	Gas Utilities		\$25.64		
E 101-41940-383	Gas Utilities		\$129.87	6/26/20	
	Total CENTER POINT		\$1,199.22		
Paid Chk# 030702	7/13/2020	CENTRAL BOOSTERS			
E 101-49860-251	Concessions		\$797.94		concessions for pool
	Total CENTRAL BOOSTERS		\$797.94		
Paid Chk# 030703	7/13/2020	CITIZENS STATE BANK OF NORWOOD			
E 101-41320-384	Refuse/Garbage Disposal		\$365.00	shared w bank	shredding paper/clean up day
	Total CITIZENS STATE BANK OF NORWOOD		\$365.00		
Paid Chk# 030704	7/13/2020	CNH CAPITAL			

CITY OF NORWOOD YOUNG AMERICA

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JULY 2020

			Check Amt	Invoice	Comment
E 101-45200-221	Repair/Maintenance Equipment		\$37.70	IE08937	
E 101-45200-221	Repair/Maintenance Equipment		\$181.94	IE8932	
	Total CNH CAPITAL		\$219.64		
Paid Chk# 030705	7/13/2020	COMMUNITY EDUCATION DIST #108			
E 101-45200-441	Recreation Program		\$3,000.00	2020	\$2000 youth/\$1000 middle HS
	Total COMMUNITY EDUCATION DIST #108		\$3,000.00		
Paid Chk# 030706	7/13/2020	CONCENTRA			
E 101-45200-208	Medical-Physicals		\$13.87		
E 601-49400-208	Medical-Physicals		\$13.88		
E 602-49450-208	Medical-Physicals		\$13.87		
E 101-43100-208	Medical-Physicals		\$13.88	103199520	
	Total CONCENTRA		\$55.50		
Paid Chk# 030707	7/13/2020	CUSTOMIZED FIRE/RESCUE TRAIN			
E 101-42200-207	Training Instructional		\$2,150.00	1663	classes
	Total CUSTOMIZED FIRE/RESCUE TRAIN		\$2,150.00		
Paid Chk# 030708	7/13/2020	DAVE S SEASON ALL			
E 101-49015-314	Contracts Payments		\$800.00	377402	June - cemetery
	Total DAVE S SEASON ALL		\$800.00		
Paid Chk# 030709	7/13/2020	DAVIS EQUIPMENT CORPORATION			
E 101-45200-221	Repair/Maintenance Equipment		\$139.65	E112046	
	Total DAVIS EQUIPMENT CORPORATION		\$139.65		
Paid Chk# 030710	7/13/2020	DIAMOND VOGEL PAINTS			
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$468.90	257334479	
	Total DIAMOND VOGEL PAINTS		\$468.90		
Paid Chk# 030711	7/13/2020	DIVERSIFIED PLUMING & HEATING			
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$1,750.00	28212	
	Total DIVERSIFIED PLUMING & HEATING		\$1,750.00		
Paid Chk# 030712	7/13/2020	DPC INDUSTRIES INC			
E 101-49860-216	Chemicals and Chem Products		\$513.16	827000667-20	
E 101-49860-216	Chemicals and Chem Products		\$149.01	827000730-20	pool chemicals
	Total DPC INDUSTRIES INC		\$662.17		
Paid Chk# 030713	7/13/2020	DROEGE, BRAD			
E 101-42200-210	Operating Supplies		\$115.92		2 no touch thermometers
	Total DROEGE, BRAD		\$115.92		
Paid Chk# 030714	7/13/2020	EISCHENS, CHAD			
E 833-45250-470	Donation Expense		\$565.49		
E 832-45250-470	Donation Expense		\$565.49		
	Total EISCHENS, CHAD		\$1,130.98		

CITY OF NORWOOD YOUNG AMERICA

07/09/20 4:32 PM

Page 4

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JULY 2020

			Check Amt	Invoice	Comment
Paid Chk# 030715 7/13/2020 EMERGENCY APPARATUS MAINTENANC					
E 101-42200-221	Repair/Maintenance Equipment		\$1,234.80	112550	Engine E-21 guages
il EMERGENCY APPARATUS MAINTENANC			\$1,234.80		
Paid Chk# 030716 7/13/2020 GOPHER STATE ONE-CALL, INC.					
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$123.52		
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$123.53	060639	
Total GOPHER STATE ONE-CALL, INC.			\$247.05		
Paid Chk# 030717 7/13/2020 HOFTIEZER, MICHAEL & SUSAN LEE					
E 101-42400-432	Refund		\$18.00	2013-15 refund rental dwelling refund	
Total HOFTIEZER, MICHAEL & SUSAN LEE			\$18.00		
Paid Chk# 030718 7/13/2020 HOLIDAY FLEET					
E 602-49450-212	Motor Fuels		\$36.10		
E 601-49400-212	Motor Fuels		\$36.10	104227011	
Total HOLIDAY FLEET			\$72.20		
Paid Chk# 030719 7/13/2020 HOME SOLUTIONS					
E 101-43100-210	Operating Supplies		\$26.92		
E 101-41940-210	Operating Supplies		\$3.59		
E 101-43100-221	Repair/Maintenance Equipment		\$40.46		
E 602-49450-210	Operating Supplies		\$7.64		
E 101-45200-221	Repair/Maintenance Equipment		\$14.19		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$42.96		
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$357.08		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$455.79	6/24/20	
Total HOME SOLUTIONS			\$948.63		
Paid Chk# 030720 7/13/2020 HUTCHINSON LEADER					
E 101-41400-350	Print/Publishing/Postage		\$235.15	620391116	
Total HUTCHINSON LEADER			\$235.15		
Paid Chk# 030721 7/13/2020 IDEAL SERVICE, INC.					
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$580.00	10607	troubleshoot RASP pump
Total IDEAL SERVICE, INC.			\$580.00		
Paid Chk# 030722 7/13/2020 JERRY S TRANSMISSION SERVICE					
E 101-42200-221	Repair/Maintenance Equipment		\$200.00	34448	
Total JERRY S TRANSMISSION SERVICE			\$200.00		
Paid Chk# 030723 7/13/2020 JUNK TRUCK MN LLC					
E 101-41320-384	Refuse/Garbage Disposal		\$1,246.96	7684	spring clean up day
Total JUNK TRUCK MN LLC			\$1,246.96		
Paid Chk# 030724 7/13/2020 KWIK TRIP INC.					
E 101-45200-212	Motor Fuels		\$158.06		
E 601-49400-212	Motor Fuels		\$10.76		
E 602-49450-212	Motor Fuels		\$10.76		

CITY OF NORWOOD YOUNG AMERICA

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JULY 2020

			Check Amt	Invoice	Comment
E 101-43100-212	Motor Fuels		\$202.39	6/30/2020	
	Total KWIK TRIP INC.		\$381.97		
Paid Chk# 030725	7/13/2020	LAGERGREN, CAROL			
E 101-49860-210	Operating Supplies		\$121.82		pool cash register, phone
E 101-49860-251	Concessions		\$156.84		pool concessions
	Total LAGERGREN, CAROL		\$278.66		
Paid Chk# 030726	7/13/2020	LANO EQUIPMENT			
E 101-45200-221	Repair/Maintenance Equipment		\$9.63	49973	
E 101-45200-221	Repair/Maintenance Equipment		\$92.40	49989	
E 101-45200-221	Repair/Maintenance Equipment		\$137.50	50052	
	Total LANO EQUIPMENT		\$239.53		
Paid Chk# 030727	7/13/2020	LOFFLER BUSINESS SYS LLC			
E 101-41400-437	Maintenance Contract		\$1,113.37	3463526	
	Total LOFFLER BUSINESS SYS LLC		\$1,113.37		
Paid Chk# 030728	7/13/2020	LOFFLER COMPANIES, INC.			
E 101-41400-437	Maintenance Contract		\$89.50	27316051	
	Total LOFFLER COMPANIES, INC.		\$89.50		
Paid Chk# 030729	7/13/2020	MAC QUEEN EQUIPMENT INC			
E 602-49450-221	Repair/Maintenance Equipment		\$728.34	P28229	parts-Vactor 2009
	Total MAC QUEEN EQUIPMENT INC		\$728.34		
Paid Chk# 030730	7/13/2020	MARCO TECHNOLOGIES LLC			
E 101-41400-437	Maintenance Contract		\$141.50	7688436	
E 101-41400-437	Maintenance Contract		\$1,473.83	7702315	
	Total MARCO TECHNOLOGIES LLC		\$1,615.33		
Paid Chk# 030731	7/13/2020	MAYER LUMBER CO.			
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$100.80		
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$328.02	186661	Pool house
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$46.20	186708	
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$105.50	186781	Pool house
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$90.00	187192	Benches-sports complex
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$11.99	187426	
	Total MAYER LUMBER CO.		\$682.51		
Paid Chk# 030732	7/13/2020	MID-COUNTY CO-OP OIL ASSN			
E 101-45200-212	Motor Fuels		\$169.14		
E 101-43100-212	Motor Fuels		\$403.31	48870	
	Total MID-COUNTY CO-OP OIL ASSN		\$572.45		
Paid Chk# 030733	7/13/2020	MINNESOTA VALLEY TESTING LAB			
E 602-49450-217	Lab Fees		\$36.20	1037394	
E 602-49450-217	Lab Fees		\$36.20	1037394	
E 602-49450-217	Lab Fees		\$36.20	1038475	

CITY OF NORWOOD YOUNG AMERICA

07/09/20 4:32 PM

Page 6

***Check Detail Register©**

JULY 2020

			Check Amt	Invoice	Comment
E 602-49450-217	Lab Fees		\$36.20	1039514	
Total MINNESOTA VALLEY TESTING LAB			\$144.80		
<hr/>					
Paid Chk#	030734	7/13/2020	MN DEPT OF EMPLOYMENT & EC DEV		
E 101-41400-142	Unemployment Benefit Payments		\$320.91	Doc #1348783	Acct 07994478
Total MN DEPT OF EMPLOYMENT & EC DEV			\$320.91		
<hr/>					
Paid Chk#	030735	7/13/2020	MN PUBLIC FACILITIES AUTHORITY		
E 601-49400-601	Debt Srv Bond Principal		\$59,000.00		G.O.Bonds
E 601-49400-611	Bond Interest		\$18,371.37		
Total MN PUBLIC FACILITIES AUTHORITY			\$77,371.37		
<hr/>					
Paid Chk#	030736	7/13/2020	MN VALLEY ELECTRIC COOPERATIVE		
E 101-43100-380	Street Lighting		\$101.14		
E 602-49450-381	Electric Utilities		\$22.50		
E 601-49400-381	Electric Utilities		\$333.14		
Total MN VALLEY ELECTRIC COOPERATIVE			\$456.78		
<hr/>					
Paid Chk#	030737	7/13/2020	NORTH AMERICAN SAFETY INC		
E 101-43100-211	Personal Protection Equipment		\$62.58		
E 101-43100-211	Personal Protection Equipment		\$146.02	51833	
Total NORTH AMERICAN SAFETY INC			\$208.60		
<hr/>					
Paid Chk#	030738	7/13/2020	NORWOOD ELECTRIC INC		
E 101-42200-221	Repair/Maintenance Equipment		\$305.24	16616	Fire Dept - compressor
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$286.40	16620	pool park rewire main pump
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$202.76	16621	pool park exhaust fan
Total NORWOOD ELECTRIC INC			\$794.40		
<hr/>					
Paid Chk#	030739	7/13/2020	NYA TIMES		
E 101-41400-350	Print/Publishing/Postage		\$589.68	783410	
Total NYA TIMES			\$589.68		
<hr/>					
Paid Chk#	030740	7/13/2020	ORANGEBALL CREATIVE		
E 101-46500-310	Other Professional Services		\$650.00	NYA003-7	
Total ORANGEBALL CREATIVE			\$650.00		
<hr/>					
Paid Chk#	030741	7/13/2020	PINE PRODUCTS INC		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$194.51	110399	mulch
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$78.00	110431	mulch
Total PINE PRODUCTS INC			\$272.51		
<hr/>					
Paid Chk#	030742	7/13/2020	PRO AUTO & TRANSMISSION REPAIR		
E 101-43100-221	Repair/Maintenance Equipment		\$172.43	66529	DOT KM8000T
E 101-42200-221	Repair/Maintenance Equipment		\$555.17	66585	FD-PETE PB330
E 101-42200-221	Repair/Maintenance Equipment		\$451.23	68770	FD-Foord F550
Total PRO AUTO & TRANSMISSION REPAIR			\$1,178.83		
<hr/>					
Paid Chk#	030743	7/13/2020	RUPP, ANDERSON, SQUIRES, PA		

CITY OF NORWOOD YOUNG AMERICA

07/09/20 4:32 PM

Page 7

***Check Detail Register©**

JULY 2020

			Check Amt	Invoice	Comment
E 101-41320-304	Legal Fees		\$119.00		
E 101-41500-304	Legal Fees		\$5,083.00	11201	
Total RUPP, ANDERSON, SQUIRES, PA			\$5,202.00		
<hr/>					
Paid Chk# 030744	7/13/2020	SCHMITZ, SCOTT			
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$417.00		
E 101-43100-223	Repair/Maintenance Bldg/Ground		\$973.00	6/18/2020	stump grinding
Total SCHMITZ, SCOTT			\$1,390.00		
<hr/>					
Paid Chk# 030745	7/13/2020	SIMONS & SIMONS, LLC			
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$177.89	7/2/20	Friendship restrooms
Total SIMONS & SIMONS, LLC			\$177.89		
<hr/>					
Paid Chk# 030746	7/13/2020	SMITH OIL CO			
E 101-43100-212	Motor Fuels		\$146.68		
E 601-49400-212	Motor Fuels		\$38.65		
E 602-49450-212	Motor Fuels		\$38.64		
E 101-45200-212	Motor Fuels		\$9.40	6/30/20	
Total SMITH OIL CO			\$233.37		
<hr/>					
Paid Chk# 030747	7/13/2020	STIFTUNGSFEST, INC.			
E 101-41400-432	Refund		\$25.00	2020 festival	liquor license refund
Total STIFTUNGSFEST, INC.			\$25.00		
<hr/>					
Paid Chk# 030748	7/13/2020	STRACK CONSULTING LLC			
E 101-41320-305	Other Professional Fees		\$700.00	1153	
Total STRACK CONSULTING LLC			\$700.00		
<hr/>					
Paid Chk# 030749	7/13/2020	TOP NOTCH TURF			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$391.00	NORDEN0420	April mowing
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$391.00	NORDEN0520	May mowing
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$391.00	NORDEN0620	June mowing
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$391.00	NORDEN0720	July mowing
Total TOP NOTCH TURF			\$1,564.00		
<hr/>					
Paid Chk# 030750	7/13/2020	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-440	Lease		\$667.32	MO14428	
Total TWIN CITIES & WESTERN RAILROAD			\$667.32		
<hr/>					
Paid Chk# 030751	7/13/2020	USA BLUE BOOK			
E 602-49450-210	Operating Supplies		\$77.01		
E 601-49400-210	Operating Supplies		\$77.01	281798	
Total USA BLUE BOOK			\$154.02		
<hr/>					
Paid Chk# 030752	7/13/2020	UTILITY CONSULTANTS			
E 602-49450-217	Lab Fees		\$903.55	105621	
Total UTILITY CONSULTANTS			\$903.55		
<hr/>					
Paid Chk# 030753	7/13/2020	VERIZON WIRELESS			

CITY OF NORWOOD YOUNG AMERICA

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JULY 2020

		Check Amt	Invoice	Comment
E 101-45200-321	Telephone	\$60.36		
E 601-49400-321	Telephone	\$78.24		
E 602-49450-321	Telephone	\$167.88		
E 101-43100-321	Telephone	\$140.84	9857003314	
E 101-42200-321	Telephone	\$175.05	9857337476	
Total VERIZON WIRELESS		\$622.37		
<hr/>				
Paid Chk# 030754	7/13/2020	WASTE MANAGEMENT		
E 101-41320-384	Refuse/Garbage Disposal	\$10,501.37	7383038-1593-	spring clean up day
Total WASTE MANAGEMENT		\$10,501.37		
<hr/>				
Paid Chk# 030755	7/13/2020	WHEELER LUMBER LLC		
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$348.92	1220-041030	
Total WHEELER LUMBER LLC		\$348.92		
<hr/>				
Paid Chk# 030756	7/13/2020	WIGFIELD DESIGN		
E 101-49860-223	Repair/Maintenance Bldg/Ground	\$155.00	1347	Pool bldg signs
Total WIGFIELD DESIGN		\$155.00		
<hr/>				
Paid Chk# 030757	7/13/2020	WM MUELLER & SONS INC		
E 101-45200-223	Repair/Maintenance Bldg/Ground	\$275.75	256120	
Total WM MUELLER & SONS INC		\$275.75		
<hr/>				
Paid Chk# 030758	7/13/2020	WWGOETSCH		
E 602-49450-221	Repair/Maintenance Equipment	\$10,972.00	104257	
Total WWGOETSCH		\$10,972.00		
<hr/>				
Paid Chk# 030759	7/13/2020	XCEL ENERGY		
E 101-42200-381	Electric Utilities	\$235.27		
E 101-42500-381	Electric Utilities	\$10.97		
E 101-43100-380	Street Lighting	\$3,882.25		
E 101-43100-381	Electric Utilities	\$338.62		
E 101-45200-381	Electric Utilities	\$379.74		
E 101-45500-381	Electric Utilities	\$833.44		
E 601-49400-381	Electric Utilities	\$304.19		
E 602-49450-381	Electric Utilities	\$3,771.81		
E 101-49860-381	Electric Utilities	\$126.82		
E 101-41940-381	Electric Utilities	\$1,615.24	688538784	
Total XCEL ENERGY		\$11,498.35		
<hr/>				
Paid Chk# 030760	7/13/2020	XCEL ENERGY		
E 602-49450-381	Electric Utilities	\$10.18	691050520	
E 101-45200-381	Electric Utilities	\$92.16	691182470	
Total XCEL ENERGY		\$102.34		
10100 CHECKING		\$175,650.00		

CITY OF NORWOOD YOUNG AMERICA

07/09/20 4:32 PM

Page 9

***Check Detail Register©**

JULY 2020

Check Amt Invoice Comment

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$74,418.27		
522 Underpass Project	\$841.00		
601 WATER FUND	\$79,189.91		
602 SEWER FUND	\$19,935.36		
832 DONATIONS - VFW	\$699.97		
833 DONATIONS - LEGION	\$565.49		
	<hr/>		
	\$175,650.00		



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: July 13, 2020
SUBJECT: Resolution 2020-21

Enclosed is Resolution 2020-21 which corrects Resolution 2019-26.

Suggested Motion:

Motion to approve Resolution 2020-21, a Correctional Resolution for Resolution 2019-26 a Resolution certifying unpaid fees for the City of Norwood Young America to be certified to Carver County for collection with payable 2020 property taxes.

Norwood Young America

RESOLUTION 2020-21
CORRECTIONAL RESOLUTION FOR
RESOLUTION 2019-26
A RESOLUTION CERTIFYING UNPAID FEES
FOR THE CITY OF NORWOOD YOUNG AMERICA
TO BE CERTIFIED TO CARVER COUNTY
FOR COLLECTION WITH PAYABLE 2020 PROPERTY TAXES

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, in accordance with Chapter 9, Section 930.07 of the City Code, the City may certify unpaid and delinquent water and sewer charges and other unpaid invoices to Carver County for collection with property taxes; and

WHEREAS, the City Council approved Resolution 2019-26 on October 28, 2019 that certified the 2019 unpaid utility bills and other unpaid invoices to Carver County for collection with payable 2020 property taxes; and

WHEREAS, Resolution 2019-26 identified parcel 58.0500290 with an unpaid amount of \$4,000.00 to be certified to Carver County for collection with payable 2020 property taxes; and

WHEREAS, the actual amount certified to Carver County for parcel 58.0500290 was \$7,000.00 for collection with payable 2020 property taxes which represents the accurate unpaid amount.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Norwood Young America, Minnesota, Carver County, Minnesota, that Resolution 2019-26 is corrected with the adoption of Resolution 2020-21.

Adopted by the City Council this 13th day of July 2020.

Carol Lagergren, Mayor

ATTEST:

Steven Helget, City Administrator



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: July 13, 2020
SUBJECT: Service Agreement for Joint Assessment with Carver County

Enclosed is the proposed Carver County Service Agreement for Joint Assessment. The agreement provides for the assessment of property in the City of Norwood Young America for 2021. The County Assessor's Office assesses each property and places a value on them for property tax calculation purposes.

Suggested Motion:

Motion to approve the Service Agreement for Joint Assessment with Carver County.

Norwood Young America

SERVICE AGREEMENT FOR JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Norwood Young America, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2021. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of thirteen dollars and ninety five cents (\$13.95) per residential valuation, fourteen dollars and fifty cents (\$14.50) per agricultural valuation, and fifteen dollars and fifty cents (\$15.55) per commercial/industrial valuation (for the assessment of January 2, 2021) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data

developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
City of Norwood Young America	Keith R. Kern
310 Elm Street W.	Carver County Assessor
NYA, MN 55368	600 E 4 th Street Chaska MN 55318
Clerk – Kelly Hayes	kkern@co.carver.mn.us

12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Norwood Young America, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the _____ day of _____, 2020.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the _____ day of _____, 2020.

CITY/TOWNSHIP OF NORWOOD YOUNG AMERICA COUNTY OF CARVER

By: _____
Chairperson/Mayor

By: _____
James Ische, Chairperson
Board of Commissioners

By: _____
Steven Helget
City Administrator

Attest: _____
Dave Hemze/County Admin.

And: _____
Keith R. Kern
County Assessor

Approved as to form:

Assistant County Attorney/Date



To: Members of the City Council
 From: Karen Hallquist and Carol Lagergren
 Re: Additional Lifeguard Hire for Summer 2020
 Date: July 13, 2020

Over the past several weeks, we have interviewed additional candidates for positions at the pool. We now have two teams of four lifeguards that will remain the same throughout the summer.

Initially, there were eight guards who had lifeguard certification. Cambria Jacobs completed the lifeguard certification course and we added an additional four guards - one guard chose to stop the course (see below) and we added an additional trainee to fill that spot.. With the proposed additional hires, we will have nine scheduled guards and five on-call guard positions. We still have only one WSI certified lifeguard with no classes scheduled in the area --- therefore we will still not be offering lessons at this time.

Salary Schedule (2020)

	Year 1	Year 2	Year 3	Year 4	Year 5
Lifeguard	\$11.28	\$11.56	\$11.85	\$12.15	\$12.45
WSI	\$11.85	\$12.14	\$12.44	\$12.76	\$13.07
OC Manager	\$12.44	\$12.75	\$13.07	\$13.39	\$13.73
Manager	\$13.06	\$13.39	\$13.72	\$14.06	\$14.42

Recommendation:

Accept the resignation of Mikayla Tellers, effective June 25, 2020.

Recommendation:

Hire the following lifeguards effective July 14, 2020.

Jake Melsha - Pay Grade 1, Step 2

Kara Lee - Pay Grade 1, Step 1

Hire the following lifeguard effective July 7, 2020.

Bennett Molva - Pay Grade 1, Step 1

Norwood Young America



TO: Mayor Lagergren and NYA City Council Members
FROM: Karen Hallquist, Economic Development Marketing Director
DATE: July 13, 2020
SUBJECT: Road Closure Request

The NYA Area Chamber of Commerce is requesting permission to close Union Street South and the Elm Street Municipal Parking lot on Saturday, August 8, 2020. This is the same date as the NYA City Wide Garage Sales (August 6-8, 2020). The Chamber is organizing a shop local event to include area food trucks. The road closure/parking lot closure would allow for additional space for guests and the food trucks to accommodate social distancing measures. Area neighbors on Union and Elm Street will be notified the week of August 3rd of the closure to find alternative parking during the event time.

Motion:

Approve road closure request for Union Street South and the Elm Street Municipal Parking Lot on Saturday, August 8, 2020 from 8am-6pm for a shop local event sponsored by the NYA Area Chamber of Commerce.

Norwood Young America



July 7, 2020

RE: Road Closure Request – Union Street & Elm Street Municipal Parking Lot

Dear Administrator Helget, Mayor Lagergen & City Council Members,

The NYA Area Chamber of Commerce is intending to invite six local food trucks to NYA on Saturday August 8, 2020 during the City Wide Garage Sales. Other businesses along Elm Street, and throughout town, will also have specials and sidewalk sale opportunities as well. We would like to close Union Street along with the Elm Street Municipal Parking lot to make enough room for the food trucks and social distancing for guests attending.

We are requesting the following street closure schedule:

- Union Street – Closed Saturday, August 8 - 8 am- 6pm
- Elm Street Municipal Parking Lot – Closed Saturday, August 8 - 8 am- 6pm

Thank you for your consideration.

Respectfully,

Julie Wigfield

Julie Wigfield, Co-Executive Director
NYA Area Chamber of Commerce
PO Box 292
NYA, MN 55368
Julie 952-737-7403
info@nyachamber.org
www.nyachamber.org



Date: July 13, 2020
To: City Council
From: Carol Lagergren, Mayor
Re: Motorized Vehicles on City Trails

A citizen contacted the city requesting that motorized vehicles, specifically golf carts, with handicapped stickers displayed, be allowed to use city trails. Currently, there are "No Motorized Vehicle Signs" along the city trails. Mr. Bruers is here tonight to share his support for this change.

Currently the DNR does not allow the following vehicles on state trails: golf carts; motorized bicycles; motorized foot scooters; motorized vehicles such as all terrain vehicles, off-highway motorcycles or off-highway vehicles, except when specifically permitted; and any vehicle that is larger than half of the width of the trail treadway.

However, there is an exception to this guideline: Mobility devices are allowed if they include any device powered by batteries, fuel, or other engines that is used by individuals with mobility disabilities for the purpose of locomotion, but that is not a wheelchair. The devices that are likely to be used are categorized as: single-user electric; single-user internal combustion; class 2 AT, off-road vehicle, highway licensed vehicle, snowmobile. There are two requirements for this to be implemented: (1) you can demonstrate your eligibility by showing a valid state-issued disability parking placard or card, showing other state-issued proof of disability, or making a verbal representation of the mobility disability not contradicted by facts observed; and (2) the device is at least 6" less than half of the trail width & operates at walking speed. The second requirement is in place to allow all users of state trails to stay on the right half of the treadway when meeting or passing other trail users.

Things to consider:

- How would compliance for vehicles with handicapped stickers only be enforced?
- How would this change be shared on current signs?
- Were current trails created to allow for additional vehicle traffic?
- What guidelines for safety would be needed?
- What are the legal implications for/against this change?

Recommendation:

Motion allowing motorized vehicles with handicapped stickers on current city trails.

Recommend no change to current policy - no motorized vehicles on city trails.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members
FROM: Tony Voigt, Public Service Director
DATE: July 13th, 2020
RE: Purchase Pressure Washer for Public Services Building

I am proposing to purchase a stationary natural gas fired pressure washer for the Public Services Building. We currently have a gas-powered pressure washer that does not work to operate inside the building. We would use this for cleaning salt and road grime off the equipment in the winter months, thoroughly clean and de-grease equipment prior to getting serviced, general cleaning of the equipment, etc.

I solicited to 3 vendors to purchase a pressure washer with minimum of 2000 psi and a 4 gpm pump, a boiler to heat the water, 100' hose and reel, damper, diverter for boiler exhaust, and a bypass mode to protect the pump when it is running and not producing pressure. I received the quotes as follows

- | | |
|--|-----------|
| 1. All America Pressure Washers, | \$6325.00 |
| 2. American Pressure, Landa VHG4-2202A Pressure Washer | \$7604.77 |
| 3. Hotsy MN, Model 943N Pressure Washer | \$8822.85 |

To install the pressure washer we need to run a new water line in the shop, upgrade the gas service to allow the unit to run properly and install the venting chimney. I solicited to 2 local contractors and received the following quotes

- | | |
|-------------------------------------|-----------|
| 1. Diversified Plumbing and Heating | \$3694.00 |
| 2. Hilgers Plumbing and Heating | \$4620.00 |

We budgeted \$9,000 in capital outlay for 2020 for this purchase. I estimated the cost unknowing we needed to upsize the current gas meter and gas line piping in the shop to accommodate the unit. Therefore we incurred more installation cost than budgeted.

Suggested motion: To purchase a natural gas fired pressure washer from All America Pressure Washers in the amount of \$6325 and have Diversified Plumbing and Heating install the unit for \$3694.

Norwood Young America

ALL AMERICA PRESSURE WASHERS

SHOP LOCATION:
Nichols & N. 3rd St.
St. Peter, MN 56082

PHONE:
507-931-6209
allamericapressurewashers@gmail.com

BILLING INFO:
P.O. Box 36
St. Peter, MN 56082

Attn: Tony

7/9/20



2300PSI @ 4GPM N.G. Fired Pressure Washer

6HP 1750RPM Single Baldor Motor

Udor BC 18/20S Pump

Electronic Ignition

36" Trigger Gun / Wand

Downstream Chemical Injector

3 Different Washing Nozzles

24Volt Clutch Kit

10" Draft Diverter

10" Slide Gate

100' Legacy Hose Reel W/ 100' Hose

\$5,400.00

Standard

Standard

Standard

Standard

Standard

Standard

\$500.00

\$100.00

\$75.00

\$250.00



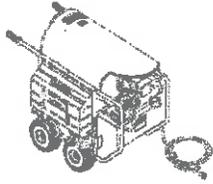
SALE PRICE: \$6,325.00

Tax: \$0.00

TOTAL: \$6,325.00

Chuck Trimbo

Tyler Trimbo



**American
Pressure Inc.**

3810 West Broadway
Robbinsdale, MN 55422

Phone (763) 521-4442
1-800-544-0836
Fax (763) 521-4447

Dedicated to solving your cleaning problems.



LANDA HOT WATER QUOTATION

FROM:

Kelly Eastman
American Pressure, Inc.
3810 West Broadway
Robbinsdale, MN 55442
Phone: 763-521-4442
E-mail: kelly@americanpressureinc.com

TO:

Tony Voigt
City of Norwood Young America
310 Elm Street
Norwood Young America, MN 55368
Phone: 320-761-5008
E-mail: publicservices@cityofnyva.com

Date: April 23, 2020

Landa Hot Water Pressure Washer VHG4-22024A \$7192.00

Single Phase Electric Motor, Natural Gas Heater, Stationary

- VHG4-2202A 4G PM, 2200 PSI
- Belt Drive Pump with 7 year warranty, Cool Bypass System
- Natural Gas heater 364,000 BTU's
- 6.2 hp motor, 230v, 27 amps
- Auto Start/Stop/Shutdown standard
- 100' hose and wand
- Wall mounted 100 foot hose reel **\$267.77**
- Dimensions 53" L x 24" W x 49" H

Installation \$2900

Machine installation

Water, Electric, Natural Gas hook-up

Ceiling Venting Installation

10" Stacking
Power Damper
Draft Diverter

Total with installation and added accessories: \$10,359.77

Installation

Machine installation

Water, Electric, Natural Gas hook-up

Side Wall or Ceiling Venting Installation

6" Stacking

Power Venter

Draft Diverter

Solid Walls Core Drilling \$500.00 additional.

Optional Accessories:

-Hose Reels Wall Mounted Manuel Crank 100'

HR39-05 **\$145.00**

HR58-53 \$229.00

HR-REEL100F \$267.77

-Hose Reel Wall Mounted Spring Retractable 100'

HR-33 \$989.00

Wand Holder 26" floor or wall mount, Stainless Steel \$110.00

Scaltrol for 100,000 gallons of water. \$384.00

Scaltrol for 50,000 gallons of water. \$311.50

*Notes for side wall

-For installation over 30' add \$250.00 per 10 feet of stack (Limit 80' total)

**Notes for either installation

-Solid walls core drilling \$500.00

-Lift Rental 1-2 days \$500.00. Add \$150.00 for every day after.

HotsyMinnesota.Com
 2951 100th Ct. NE
 Suite 100
 Blaine, MN 55449
 Rep.: GARRETT JENSEN
 (763) 786-5525

Equipment Quote

Customer # GJENSEN Quote # 4830
 Quote Date.: 04/08/20

GARRETT JENSEN

Norwood Young America Public Works
 24 THIRD AVE SE
 NORWOOD YOUNG AMERICA, MN
 55368

Quantity	Item Number	Item Description	Unit Cost	Line Total
1	11096960	HOTSY MODEL 943N 4.0@2000 230/1 NG ETL CERTIFIED TO UL1776	7835.00	7835.00
1	70.2175	STAND MACHINE 900/1400 50"L X 19" W X 48"H	375.00	375.00
1	80.3000	KIT, DAMPER & DIVERTER 8"	375.00	375.00
1	80.3100	VENT PACKAGE SIDE WALL 8"	595.00	595.00
1	80.7000	GAS TRAIN 900/1400 SERIES Gas Preregulator & Hard Pipe	395.00	395.00
1	80.1112	WIRE WHIP 3 WIRE 10 GUAGE 0-30 A, 1 PHASE	42.95	42.95
1	70.2690	JUMP GARDEN HOSE 3/4 X 10 FT	39.95	39.95
1	80.2010	DOWNSTREAM SOAP SYS 3-5GPM	129.50	129.50
1	89182840	HOSE JUMPER 3/8 X 8 FT 4500	30.50	30.50
1	89119520	BRACKET, HOSE REEL 900/1400	99.95	99.95
1	87504860	HOSE REEL, PIVOT, 100', HOTSY	393.00	393.00
1	89251660	HOSE 3/8 X 100FT 3/8MSWBE	159.95	159.95
1	87124660	SWIVEL GUN DGV, 3/8NPTM-3/8N	49.95	49.95
1	87113980	NOZZLE WTR FIX 1/4M 15#5.5	9.95	9.95
1.000	DLR	DEALER PREPARATION Uncrate, Assemble, Test Install:	60.00	60.00
6.000	LBR - INSTALL	HOURLY LABOR RATE Install Sidewall Vent	99.00	594.00
4.000	LBR - INSTALL	HOURLY LABOR RATE Fasten Machine to stand and Floor. Install Hose Reel	99.00	396.00
1.000	SER1	METRO SERVICE CHARGE	99.00	99.00

In Business Since 1976

HotsyMinnesota.Com
2951 100th Ct. NE
Suite 100
Blaine, MN 55449
Rep.: GARRETT JENSEN
(763) 786-5525

Equipment Quote

Customer # GJENSEN Quote # 4830
Quote Date.: 04/08/20

GARRETT JENSEN

Norwood Young America Public Works
24 THIRD AVE SE
NORWOOD YOUNG AMERICA, MN
55368

Quantity	Item Number	Item Description	Unit Cost	Line Total
		Quote subtotal		11679.70
		Discount		-1895.00
		Quote total		9784.70

Lease-to-Own Plan for approximately \$ _____/mo

In Business Since 1976

Diversified Plumbing & Heating, Inc.

125 E. Railroad St.
Norwood Young America, MN 55368

QUOTE #6463

SENT ON:

04/23/2020

RECIPIENT:

City of NYA

310 Elm Street W
NYA, MN 55368

Phone: 952-467-1830



Phone: 952-448-0756

Email: Collin@DiversifiedPH.com

Website: www.DiversifiedPH.com

SERVICE ADDRESS:

3rd Avenue Southeast
Norwood Young America, Minnesota 55397

PRODUCT / SERVICE	DESCRIPTION	QTY.
GAS LINE	MDPE 1" POLY GAS LINE	1
RISER	MDPE 1" SDR 11 GAS LINE RISER	2
COUPLER	MPDPE 1" SDR 11 GAS LINE COUPLER	2
TRACER WIRE	TRACER WIRE	2
Ball Valve 50 - 1" threaded	1-inch threaded ball valve 50	3
FITTINGS	MEGA PRESS GAS FITTINGS	12
10RP3	10" B-VENT	2
10RT10	10" B-VENT TEE	1
10CU	10" WIND CAP	1
10SP	SUPPORT PLATE	1
10RTC	10" CAP	1
10RS	STORM COLLAR	1
10RF	ROOF FLASHING	1
3255LG	1" MAXITROL REGULATOR	1
ProPress Fittings - 3/4"	3/4" ProPress fittings	5
EQUIPMENT	TRENCHER	2

Diversified Plumbing & Heating, Inc.

125 E. Railroad St.
Norwood Young America, MN 55368

QUOTE #6463

SENT ON:

04/23/2020

PRODUCT / SERVICE	DESCRIPTION	QTY.
Labor	Labor hours required to complete job: TRENCH GAS LINE FROM METER TO BACK OF BUILDING WHERE PRESSURE WASHER LOCATION IS. CONNECT GAS LINE TO METER AND STUB GAS LINE INTO BUILDING. CONNECT GAS LINE AND REGULATOR TO PRESSURE WASHER. RUN 10" VENT OUT ROOF OF BUILDING WITH DRIP TEE. CONNECT VENT TO PRESSURE WASHER TIE ONTO EXISTING WATER SUPPLY AND STUB 3/4" LINE OVER TO PRESSURE WASHER.	16
GAS METER	CUSTOMER IS RESPONSIBLE FOR CONTACTING GAS COMPANY AND HAVING LARGER METER INSTALLED.	0

Total

\$3,694.00

* Non-taxable

I have included all necessary venting to go from the draft hood which I believe you said they supplied? Please let me know if we need to make any revisions. Thank you

This quote is valid for the next 30 days, after which values may be subject to change.

Diversified Plumbing & Heating, Inc.

125 E. Railroad St.

Norwood Young America, MN 55368

QUOTE #6463

SENT ON:

04/23/2020

Notes Continued...

Signature: _____ Date: _____

Proposal

Page No. _____ of _____ Pages

HILGERS PLUMBING, HEATING & AC, INC.

P.O. Box 114 220 E. Main Street
NORWOOD YOUNG AMERICA, MN 55368
(952) 467-3441
Bonded Insured

LIEN # 059109 DT

PROPOSAL SUBMITTED TO City of NYA / Tony Voigt	PHONE	DATE 6-3-2020
STREET	JOB NAME N. Mamt. Shed	
CITY, STATE and ZIP CODE	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We propose hereby to furnish material and labor complete in accordance with specifications below, for the sum of:

Four thousand Six hundred twenty dollars (\$ **4620.⁰⁰**)

Payment to be made as follows:
Due as billed

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature

C. Hilgers

Note: This proposal may be withdrawn by us if not accepted within **30** days.

We hereby submit specifications and estimates for:

"(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

(b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE."

Pressure washer gas piping and chimney per request.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: July 13, 2020
SUBJECT: 2020 Citywide Clean-up Day Report

The following is a report on the 2020 Citywide Clean-up Day, comparing the numbers to the 2019 Clean-up Day event. Included are the number of participants and the actual costs.

Event Hours:

2019 = 7:00 a.m. to noon (completed about 1:00)
2020 = 8:00 a.m. to noon (completed about 2:00)

Number of vehicles dropping off junk:

2019 = 167
2020 = 210

Average wait time to dump junk:

2019 = 15 to 30 minutes
2020 = 1 to 2 hours

Number of 30 yd. Dumpsters filled:

2019 = 8 (includes curbside picked up items)
2020 = 12

Paper Shredding Truck:

2019 = 3,000 lbs. shredded
2020 = 4,750 lbs. shredded

Waste Management Fees:

2019 = \$6,100
2020 = \$10,500

Shredding Truck Fee:

2019 = \$300
2020 = \$365

Proposed is to discuss this years' event and possible changes for the 2021 event.

Norwood Young America

Suggested Motion:

No motion suggested. Information item only.

Building Permit Report - June 2020

PERMIT #	NAME	ADDRESS	PURPOSE	DATE	PERMIT FEE	PLAN CHECK FEE	SURCHARGE	VALUE
2020001	Tim Schroeder	514 W Elm Street	Residing	1/13/2020	\$60.00	\$0.00	\$1.00	
2020002	Donna Kleman	328 Oak Drive	Furnace	1/16/2020	\$60.00	\$0.00	\$1.00	
2020003	Kwik Trip	520 Reform St N	Ansul System	2/4/2020	\$98.09		\$1.00	\$1,500.00
2020004	Harlan Mackenthun	404 5th St Ct SW	Alterations	1/22/2020	\$532.37		\$9.00	\$18,000.00
2020005	Harlan Mackenthun	404 5th St Ct SW	Plumbing	1/27/2020	\$60.00	\$0.00	\$1.00	
2020006	Tim Fahey	261 Emma Street	Furnace	1/27/2020	\$60.00	\$0.00	\$1.00	
2020007	Andy Wigfield	524 Elm St W	Demo	1/28/2020	\$100.00	\$0.00	\$1.00	
2020008	Kwik Trip	520 Reform St N	Mechanical	2/5/2020	\$353.45	\$229.74	\$10.00	\$20,000.00
2020009	Kwik Trip	520 Reform St N	Refrigeration	2/18/2020	\$199.45	\$129.64	\$5.00	\$10,000.00
2020010	Central School	655 SW 7th	Solar	2/21/2020	\$541.55	\$352.01	\$17.50	\$35,000.00
2020011	Central School	531 Morse Street N	Solar	2/21/2020	\$541.55	\$352.01	\$17.50	\$35,000.00
2020012	Loomis Homes	990 Lakewood Trail	new home	2/26/2020	\$10,843.30	\$1,319.19	\$128.00	\$251,030.00
2020013	Loomis Homes	1095 Barnes Lake Dr	new home	2/27/2020	\$10,814.82	\$1,307.18	\$126.50	\$248,288.00
2020014	Dennis Mohs	1045 Lakewood Cr	finish bsmt	2/27/2020	\$606.00	\$315.90	\$17.00	\$30,000.00
2020015	Loomis Homes	1075 Barnes Lake Dr	new home	2/28/2020	\$11,076.22	\$1,467.34	\$146.50	\$288,125.00
2020016	Loomis Homes	1000 Whitetail Path	new home	3/4/2020	\$10,700.10	\$1,239.11	\$118.00	\$231,992.00
2020017	Citizen's Bank	409 N Faxon Rd	overhang	3/5/2020	\$168.65	\$109.62	\$4.00	\$7,500.00
2020018	Loomis Homes	1115 Barnes Lakd Dr	new home	3/4/2020	\$11,303.70	\$1,579.45	\$161.50	\$317,000.00
2020019	Loomis Homes	940 Lakewood Tr	water soft	3/17/2020	\$60.00	\$0.00	\$1.00	\$500.00
2020020	Larry Panning	324 4th St SW	alterations	3/17/2020	\$197.85	\$89.60	\$4.00	\$5,152.00
2020021	Josh Kroells	430 Emma Street	pool	5/15/2020	\$657.10	\$388.12	\$21.00	\$40,000.00
2020022	Larry Krause	634 Preserve Blvd	ductwork	3/24/2020	\$60.00	\$13,866.60	\$1.00	\$340,000.00
2020023	Homeland Builders	440 Park Circle	new home	3/27/2020	\$60.00		\$1.00	
2020024	Loomis Homes	965 Lakewood Tr	water softener	3/27/2020	\$60.00		\$1.00	
2020025	Loomis Homes	955 Lakewood Trail	Finish basement	4/3/2020	\$490.45	\$279.79	\$13.50	\$25,000.00
2020026	Loomis Homes	1025 Lakewood Trail	new home	4/10/2020	\$11,460.82	\$1,707.58	\$176.50	
2020027	John Fahey	211 Park Place West	reroof	4/8/2020	\$60.00		\$1.00	
2020028	Scott & Linda Rannow	835 Barnes Lake Rd	finish basement	4/27/2020	\$399.65	\$259.77	\$13.50	\$22,500.00
2020029	Phillip Henning	1065 Lakewood Court	Finish basement		\$328.05	\$169.68	\$1.00	\$9,000.00
2020030	Loomis Homes	955 Lakewood Trail	Deck	4/20/2020	\$214.85	\$139.65	\$5.50	\$11,000.00
2020031	John Kroells	240 Upper Brand Lk Dr	Furnace	4/10/2020	\$60.00		\$1.00	
2020032	Loomis Homes	1030 Lakewood Court	new home	4/20/2020	\$10,824.82	\$1,307.18	\$126.50	\$249,000.00
2020033	Jack Lano	323 Casper Circle	sotorage shed	4/10/2020	\$452.67	\$294.24	\$13.50	\$27,000.00
2020034	Kevin & Ruth Williams	316 4th Street SW	refroof	4/14/2020	\$60.00		\$1.00	
2020035	Jencar Holdings	620 Marsh Path	New home	4/22/2020	\$14,709.54	\$1,275.14	\$123.50	\$241,000.00
2020036	Jencar Holdings	590 Marsh Path	new home	4/22/2020	\$14,826.58	\$1,351.22	\$133.00	\$260,000.00
2020037	Jencar Holdings	605 Marsh Path	new home	4/22/2020	\$14,826.58	\$1,351.22	\$133.00	\$260,000.00
2020038	Jencar Holdings	575 Marsh Path	new home	4/22/2020	\$14,843.88	\$1,362.47	\$127.00	\$248,326.00
2020039	Kevin Eiden	211 Reform St S	Alteration-bath room	4/16/2020	\$430.45	\$279.79	\$12.50	\$25,000.00
2020040	Jencar Holdings	575 Marsh Path	Fire Sprinkler	4/22/2020	\$122.45	\$79.59	\$2.50	\$4,900.00
2020041	Jencar Holdings	605 Marsh Path	Fire Sprinkler	4/22/2020	\$122.45	\$79.59	\$2.50	\$4,900.00
2020042	Jencar Holdings	590 Marsh Path	Fire Sprinkler	4/22/2020	\$122.45	\$79.59	\$2.50	\$4,900.00

Building Permit Report - June 2020

2020043	Jencar Holdings	620 Marsh Path	Fire Sprinkler	4/22/2020	\$122.45	\$79.59	\$2.50	\$4,900.00
2020044	Farniok	308 4th Street SW	Egress Window	4/20/2020	\$76.25	\$49.56	\$1.00	\$2,000.00
2020045	Xtreme Properties	311 Railroad St W	Reroof and Reside	4/27/2020	\$541.55	\$352.01	\$17.50	\$35,000.00
2020046	Deb Priebe	569 Shireview Lane	Deck	4/27/2020	\$122.45	\$79.59	\$2.50	\$5,000.00
2020047	Mary Skolberg	715 Lakewood Trail	Replace Patio door	5/1/2020	\$60.00		\$1.00	\$4,836.00
2020048	Seth Huber	209 1st Avenue SE	Reroof	4/28/2020	\$60.00		\$1.00	
2020049	Dean Lind	517 Casper Circle	Reroof	4/28/2020	\$60.00		\$1.00	\$8,000.00
2020050	Johnathon Rueben	19 Central Avenue N	Reroof	4/28/2020	\$60.00		\$1.00	
2020051	Dewey Hormann	210 NE 1st St	Reside	4/29/2020	\$60.00		\$1.00	\$3,500.00
2020052	Steve Danielson	514 N Morse St	Reroof	5/1/2020	\$60.00		\$1.00	\$7,072.12
2020053	Tim Rohwer	935 Lakewood Trail	basement finish	5/1/2020	\$428.45	\$229.74	\$11.00	\$20,000.00
2020054	Beanna Rief	930 Lakewood Trail	deck	5/5/2020	\$338.05	\$219.73	\$9.50	\$12.00
2020055	Anna Boote	215 W. Wilson Street	replace furnace & AC	5/4/2020	\$120.00		\$2.00	
2020056	Troy Krueger	622 Elm Street W	Replace windows	5/8/2020	\$60.00		\$1.00	
2020057	Ken Norman	223 Hazel Street	Reroof	5/6/2020	\$60.00		\$1.00	
2020058	Loomis Homes	990 Lakewood Trail	softener	5/6/2020	\$60.00		\$1.00	\$500.00
2020059	Eric Knuth	106 Main Street E	Replace 5 windows	5/8/2020	\$60.00		\$1.00	\$10,189.00
2020060	Steve Danielson	514 Morse Street	Alterations	5/12/2020	\$168.65	\$109.62	\$4.00	\$7,200.00
2020061	Pro Auto -Kevin Eiden	324 Railroad Street	plumbing	5/14/2020	\$168.65	\$109.62	\$4.00	\$7,400.00
2020062	Pro Auto -Kevin Eiden	324 Railroad Street	AC unit	5/14/2020	\$199.45		\$5.00	\$9,800.00
2020063	KJS Properties	219 Elm St W	reroof	5/13/2020	\$91.65	\$59.57	\$1.50	\$2,785.00
2020064	Mary Spille	440 Meadow Lake	deck remodel	6/8/2020	\$91.65	\$59.57	\$1.50	\$2,500.00
2020065	Thomas Lauerman	120 Elm Street E	Reroof garage	5/15/2020	\$60.00		\$1.00	
2020066	Nick Ostlie	115 hill St West	Reroof	5/18/2020	\$60.00		\$1.00	
2020067	Kim & Eric Neubarth	471 Emma Street	Reroof	5/18/2020	\$60.00		\$1.00	
2020068	Joseph Kube	811 Elm St West	Reside	5/19/2020	\$60.00		\$1.00	
2020069	Danielle Bentz	413 Meadow Lane	Softener	5/20/2020	\$15.00		\$1.00	
2020070	Melvin Byer	321 Hill St West	Reroof	5/29/2020	\$60.00		\$1.00	\$12,500.00
2020071	Leon Becker	214 Brush Street	Reroof	5/29/2020	\$60.00		\$1.00	\$5,000.00
2020072	Leon Becker	222 Reform Street	Reroof	5/29/2020	\$60.00		\$1.00	\$9,000.00
2020073	Eric Lehn	401 Trilane Drive	Replace windows	5/29/2020	\$60.00		\$1.00	\$38,623.00
2020074	4 Plex Townhomes	636, 648, 660, 662 Meadow Lane - reroof	Lane - reroof	5/29/2020	\$60.00		\$4.00	\$27,000.00
2020075	Nikolas Fejfar	415 5th Street	Finish Basement	6/1/2020	\$240.00		\$5.00	\$10,000.00
2020076	NAPA	508 N Faxon Road	Reroof and Reside	6/3/2020	\$199.45	\$129.64	\$7.50	\$15,000.00
2020077	Mark Bartels	306 Oak Drive	Reroof	6/3/2020	\$288.98		\$1.00	
2020078	Lomis Homes	1025 Lakewood Trail	fireplace	6/5/2020	\$60.00		\$1.00	\$1,500.00
2020079	Jim Crawford	1005 Whitetail Path	finish basement	6/18/2020	\$365.65	\$159.67	\$8.50	\$13,000.00
2020080	Pete Buckentine	309 Faxon Road	Reroof	6/10/2020	\$777.50	\$505.38	\$29.50	\$59,000.00
2020081	Mark & Carol Lagergren	513 Devonshire Drive	Replace windows	6/8/2020	\$60.00		\$1.00	\$12,000.00
2020082	Loomis Homes	985 Lakewood Trail	New Home	6/12/2020	\$11,448.06	\$1,663.53	\$172.00	\$338,000.00
2020083	Carl LaRose	124 Park Place W	new furnace	6/15/2020	\$60.00		\$1.00	\$2,800.00
2020084	Warren Koistinen	414 Central Avenue S	new home	6/22/2020	\$12,803.16	\$1,435.30	\$142.50	\$280,000.00
2020085	Gur Jarvi	636 Meadow Lane	deck	6/26/2020	\$59.45	\$38.64	\$1.00	\$1,500.00

