



PARKS & RECREATION COMMISSION

AGENDA

Tuesday, January 21st 2010 – 4:45pm

City Council Chambers

MEMBERS: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Julie Kuenzel – Community Ed, Charlie Storms – City Council, Bill Grundahl – Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director

1. Call to Order
 - A. Pledge of Allegiance
 - B. Oath of Offices
2. Adoption of Agenda
3. Election of Officers
 - A. Chair
 - B. Vice Chair
 - C. Secretary
4. Approve Minutes of 12-17-19 meeting
5. Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
6. Old Business
 - A. Warming House Update
 - B. Friendship Park restroom update
 - C. Pavillion Doors update
 - D. Old Town
7. New Business
 - A. Darrin Fox will present the Central Softball Boosters Priorities List for 2020
8. Miscellaneous Updates
 - A. At the last City Council meeting the Mayor was encouraging more participation in the EDC joint meetings with the Downtown Redevelopment Plan. Please attend on April 8th to show the Parks Commission support on this project.
 - B. List of Civic groups within the community.
9. Commissioner Report/Updates
10. Adjourn

UPCOMING MEETINGS

January 27, Work session, EDA, City Council – 6:00 pm

Norwood Young America

January 28, Chamber of Commerce Annual Banquet @ Northside Grill – 5:30pm
February 4, Planning Commission
February 10, Personnel Committee Meeting – 5:00pm
February 10, City Council – 6:00pm
April 8, Joint Meeting – City Council, EDC, Planning Commission, Parks & Recreation Commission, Chamber of
Commerce Board – 6:30 pm

Norwood Young America



PARKS & RECREATION COMMISSION

minutes

Tuesday, December 17 2019 – 4:45pm

City Council Chambers

MEMBERS present: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Bill Grundahl – Planning Commission Representative

CITY STAFF present: Tony Voigt – Public Services Director

1. Call to Order; SF at 4:55
 - A. Pledge of Allegiance
2. Adoption of Agenda; JZ/KH 4-0
3. Approve Minutes of 11-19-19 meeting; JZ made a correction to old business, paragraph F, dugouts damaged not backstop/KH second 4-0
4. Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
5. Old Business
 - A. Warming House Update; TV gave an update where the progress is at. TV stated Jay Sudheimer will install floors for \$574.31. JZ asked what staff will do on warm days and poor ice, TV stated staff will lock the doors due to lack of use. BG spoke about the planned pole replacement in spring and the service is set up to allow underground installation. BG also spoke about replacing the lights with LED vs halogen at the approximate cost of \$200 a light. JZ added we currently have adequate lighting with 6 floods on the hockey rink and 1 on the free skate.
 - B. Friendship Park restroom update; TV presented no new updates and will keep in contact with the contractor to complete in spring.
 - C. Pavillion Doors update; TV presented no new updates and will work with the contractor to get this completed in spring along with painting the exterior and refinishing the floor
 - D. Old Town; The commission had a long discussion. The commission decided to gather more information and bring it to the next meeting. It was stated this is the number one goal for 2020 and to have a plan to move forward with this year. The discussion was do we start before Stiftungsfest or after. We will have to get pricing and timelines before that decision is made.
 - E. 2020 Goals; The commission reviewed the 2020 goals. KH had suggested we use the funds for the hockey rink board replacement to fix the lighting at the rink and the remainder to go towards the Old Town project
6. New Business
7. Miscellaneous Updates; TV stated the lighting on the Legion Park walking path was repaired by Norwood Electric
8. Commissioner Report/Updates; SF stated the Christmas tree lighting event was well done and the town looked very festive this year. JZ asked about Legion Park sign getting painted. TV stated he had a volunteer group lined up but fell through in late fall. TV stated he will reach out to other groups to get it done or will have part time staff complete this summer. SF asked if we could get a current contact list for the civic groups in town and keep it at city hall. JZ asked about Carver County sentence to serve to assist in project, TV stated he has reached out in the past with little luck.

Norwood Young America

9. Adjourn; 5:42 JZ/BG 4-0

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: January 21, 2020

RE: Warming House Update

The Warming House is complete and open. The ice is in fairly good shape with the staff continuing every cold day to make it better. The new floor looks great. With the new construction and better insulation the heat is staying more constant and working great. We have not had any issues with lights and are all currently working. We have noticed some traffic on the ice and hope it gets used for the remainder of this season.

Norwood Young America



CIVIC ORGANIZATION RENTALS

CIVIC ORGANIZATION RENTALS

Norwood Young America Civic Organizations may use current rental properties without charge (if available). Organizations will be required to use a cleaning checklist prior to leaving the building at the end of each event.

DEFINITION OF NYA CIVIC ORGANIZATION

Local service groups within Norwood Young America city limits including: veterans' post, volunteer fire or rescue groups or local civic leagues or associations. Local civic groups requesting the no charge fee must fall within the following guidelines:

- 10 or more persons not organized for profit
- Must provide **educational, charitable, or community welfare** purpose
- Provide non-profit certificate (if requested)
- Net earnings are devoted to charitable, educational, recreational or social welfare

GROUPS INCLUDED

- Lions Groups
- VFW
- Legion
- Chamber of Commerce
- Yellow Ribbon Committee
- Central Public Schools
- Red Cross
- Youth groups: Boy Scouts, Girl Scouts, 4H groups

Norwood Young America

Central Softball Boosters Priority List

This list is intended to be a guide to help with the improvements we'd like to see done for our fields/playing complexes to give our players and supporters the best possible experience in the game of softball. This list was compiled by our Booster Club Board in Dec. of 2018 with the hope that each of these projects can be completed but with the understanding that each of these are contingent upon having the proper amount of funding and the possibility of these improvements could change in priority because of different circumstances (i.e. money grants, time frame, etc.)

In current order of importance: (Updated from 2018)

1. Signs for fences for softball teams accomplishments and backstops padding for new fences.
2. Field fill area next to Community Ed. shed. Currently in process.
3. Batting cage and pitching bullpens: Would like to construct 55x14x14 foot cage for batting. Currently have purchased turf to use to cover the hitting area. Bullpens would be as follows: On the back side of 1st base and 3rd base dugouts on east edges of fields, to construct bullpen pitching rubbers and home plates for pitchers areas to throw. Fencing would be at the far end of each dugout to prevent overthrows and possible spectator injury and pitching rubbers would be at near end of the dugouts close to field entry.
4. Crow's nest building: Build vertical addition to current dugout shed for radio broadcasts of games. Still looking at parameters, assuming there would be building codes this would need to meet?

NYA Area Organization Contacts

VFW Commander - Ron Kroells 952-467-2214 and 952-913-3496 (cell)

American Legion, Galen Good (gambling manager) 952-46--3324
Warren Flusemann, Commander, primary contact – 952-467-2866.

NYA West Carver Lions - LaVonne Kroells - current President 952-467-3214 lkroells@outlook.com

NYA Lions Club - Josh Zebell - President – 952-212-6631 or Double7coupe@yahoo.com

NYA CIP (flowers) – Cheryl Hedtke 952-467-1486

Yellow Ribbon – Kaarin Foede 612-719-0714 kaarinfoede@gmail.com

Central Schools – Julie Kuenzel (Community Ed) – 952-467-7390 jkuenzel@central.k12.mn.us
Superintendent Tim Schochenmaier 952-467-7100 tschochenmaier@central.k12.mn.us

Red Cross – LaVonne Kroells 952-467-3214 lkroells@outlook.com

Boy Scouts – Emie Fero 612-719-8917 emiefero@gmail.com or Wade Scott 612-965-2282
Or main email: troopleader361@gmail.com

Girl Scouts – Tricia Mackenthun 952-467-3490 triciamackenthun@gmail.com

4H – Dave Zellmann, Jenny Hoernemann

National Honor Society – Gina Ludford 952-467-7100 gludford@central.k12.mn.us

CHS Wrestling (Rent-a-wrestler program) Kelly Kimpling m.kimpling@mchsi.com

Churches:

All Saints 467-3388

Ascension 467-3351

Church of Peace 467-3946

Living Rock 467-2498

St. John's 467-2740

Park Donation?

NYA Area Chamber Information <info@nyachamber.org>

Wed 1/15/2020 11:29 AM

To: Tony Voigt <publicservices@cityofnyc.com>; Charlie Storms <charlie.storms@nyacouncil.com>

Hello!

At the Springfest Artisan Fair meeting this morning it was discussed to do another raffle at the event. Last year the raffle money went to the memorial site of the Church in the Maples. This year the group was thinking that since the Legion Park was getting new playground equipment that the raffle proceeds could be donated to that. What are your thoughts? Last year the donation amount was about \$2400. This year we are planning on selling 1000 tickets at \$5.00 each. So hopefully this would bring in around that \$5000!

The group was discussing the current playground equipment and then the possibility of the upgrade and items they have seen at other community parks - more sensory items, additional handicap accessible items - just a little more modernized than what is currently there. Not sure what your plans are, but just wanted to throw that out there for maybe some "destination" play pieces - or equipment that isn't available at every park in the area to change it up.

Let me know if this is okay to do! As soon as you give the okay Julie Wigfield will be printing tickets!

Thanks,

Karen

--

Karen Hallquist & Julie Wigfield, Co-Executive Directors

NYA Area Chamber of Commerce

PO Box 215

Norwood Young America, MN 55368

(952)200-8431

info@nyachamber.org

www.nyachamber.org



Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's name Mitchell Scott

Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

Contact Information

Eagle Scout Candidate

Full legal name: Mitchell Scott		Birth date: 03/30/2002	BSA PID No.*: 124674717	
Email address: Mitchellscott330@gmail.com				
Address: 14385 Zebra Ave		City: Hamburg	State: MN	Zip: 55339
Preferred phone Nos.: 320 238 2166			Life board of review date: 09/25/2019	

*Personal ID No., found on the BSA membership card

Current Unit Information

Check one: <input checked="" type="checkbox"/> Troop <input type="checkbox"/> Team <input type="checkbox"/> Crew <input type="checkbox"/> Ship	Unit No. 3361
District name: Crow River	Council name: Northern Star

Unit Leader Check one: Scoutmaster Varsity Coach Crew Advisor Skipper

Name: Wade Scott		Preferred phone Nos.: 612 965 2282		
Address: 14385 Zebra Avenue		City: Hamburg	State: MN	Zip: 55338
Email address: troop361scoutmaster@gmail.com			BSA PID No.:	

Unit Committee Chair

Name: Barbara Anderson		Preferred phone Nos.: 952 210 3779		
Address: 11455 CR 33		City: NYA	State: MN	Zip: 55397
Email address: cmebloom@gmail.com			BSA PID No.:	

Unit Advancement Coordinator

Name: Barbara Anderson		Preferred phone Nos.: 952 210 3779		
Address: 11455 CR 33		City: NYA	State: MN	Zip: 55397
Email address: cmebloom@gmail.com				

Project Beneficiary (Name of religious institution, school, or community)

Name: City of Norwood Young America		Preferred phone Nos.: 952 467 1800		
Address: 310 Elm St W		City: NYA	State: MN	Zip: 55368
Email address: tvoigt@cityofnya.com				

Project Beneficiary Representative (Name of contact for the project beneficiary)

Name: Tony Voigt		Preferred phone Nos.: 320 761 5008		
Address: 310 Elm ST W		City: NYA	State: MN	Zip: 55368
Email address: tvoigt@cityofnya.com				

Your Council Service Center

Council name: Northern Star		Phone No.: 612 2612 332		
Address: 6202 Bloomington road		City: Fort Snelling	State: MN	Zip: 55111
Email address: mdegel@Northernstar.org				

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

Name: Greg Youmans		Preferred phone Nos.: 612 597 3637		
Address: 335 Garfield Avenue S		City: Montrose	State: MN	Zip: 55363
Email address: gfyoumans@mmm.com				

Project Coach

(Your council or district project approval representative may help you learn who this will be.)

Name: Todd Meeker		Preferred phone Nos.: 612 968 2853		
Address: 19285- 331st Ave		City: Green Isle	State: MN	Zip: 55338
Email address: tmeeker@broadband-mn.com				

Eagle Scout Service Project Proposal

Project Description and Benefit

Eagle Scout candidate: Mitchell Scott

Briefly describe the project. Attach sketches or "before" photographs if these will help others visualize it.

The project is proposed to be a lighted 25 foot Flag Pole with a cement base. The cement base will have the BSA symbol stamped in the concrete.

Tell how your project will be helpful to the beneficiary. Why is it needed?

There is no flag pole at the park. A flag pole with a flag would show and share patriotism. The completed project will remind Citizens of the good work scouting does for the community.

When do you plan to begin work on the project? **October 1 2019**

How long do you think it will take to complete? **5 months to execute**

Giving Leadership

Approximately how many people will be needed to help on your project? **13**

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:
I will recruit from my troop, community, and local businesses.

What do you think will be most difficult about leading them?

I think that I may have difficulty contacting people and asking for help. I also think that giving directions will be hard because I will have to know the process and know what needs to be done next.

Materials

(Materials are things that become part of the finished project, such as lumber, nails, and paint.)

What types of materials, if any, will you need? You do not yet need a detailed list of exact quantities, but you must show you have a reasonable idea of what is required.

A flag pole, concrete, wood for forms

Supplies

(Supplies are things you use up, such as masking tape, tarps, and garbage bags.)

What kinds of supplies, if any, will you need? You do not yet need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

An American flag and electrical supplies (wire and light).

Eagle Scout Service Project Proposal

Tools

What kinds of tools, if any, will you need?

We will use basic tools like shovels and rakes.

Permits and Permissions

(Note that property owners normally secure permits.)

Will you need to secure permissions or permits (for example, building permits)? Who will obtain them?

How much will they cost? How long will it take to secure them?

I will need approval from the Park and Recreation Commission and permission from the NYA City Council. I will present a request proposal to the Park and Recreation Commission. Once the project is approved I don't anticipate any permit costs.

Preliminary Cost Estimate

(You do not need exact costs. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses.)

(Enter your estimated expenses)

Fundraising *Explain where you will get the money for total costs indicated below, left.*

Items	Cost	
Materials	750	I raised \$5200 during our troop wreath sales and I expect to have netted \$1000 which I will use to pay for the flagpole project. The "other" cost in my estimate is electrical labor and light fixture.
Supplies	50	
Tools		
Other*	200	
Total costs:	1000	

**Such costs as food, water, gasoline, parking, permits, equipment rental, sales tax, etc.*

Project Phases

Think of your project in terms of phases and list what they might be. The first might be to complete your final plan. Others might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated.

1. brainstorming project ideas

2. sought initial approval

3. fundraising

4. project planning

5. project submission for permission

6. schedule workdays

7. recruit help

8. project construction

Logistics

(A Tour Plan has also been called a "Tour Permit." Check with your council service center to determine if one is required.)

How will you handle transportation of materials, supplies, tools, and helpers? Will you need a Tour Plan?

The flagpole supplier delivers the package to the project site. Scouts will be responsible to find ride to and from project.

Eagle Scout Service Project Proposal, continued

Safety Issues

(The Guide to Safe Scouting is an important resource in considering safety issues.)

Describe the hazards and safety concerns you and your helpers should be aware of as this project is conducted.

I will have to make a construction zone, much like the "blood zone" when we use cutting tools in Scouts. The construction zone will need to have room to work and be free of bystanders. Volunteers will be provided instructions and we will have ample water on site to prevent dehydration. I will bring first aid kit. I will call for a utility locate.

Further Planning

(You do not have to list every step, but it must be enough to show you have a reasonable idea of how to complete a final plan.)

List some action steps you will take to complete a final plan. For example, "Complete a more detailed set of drawings."

I will complete a presentation with a photoshop picture of the finished project. I will use it in my presentation to the District and the City. I will also plan the details of the construction days and plan alternative (rain) dates. I will need to make a system of tracking my help replies so I know I have enough people to help. And I will need to list all of the support materials and supplies for the project.

Candidate's Promise

(Signed before approvals below are granted)

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 21. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed Mitchell Scott Date 1/20/2020

Unit Leader Approval*

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed Wade Frost Date 1/20/20

Unit Committee Approval*

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed Burland Anderson Date 1/20/2020

Beneficiary Approval*

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fundraising he conducts will be in our name and that funds left over will come to us. We will provide receipts to donors as required.

Signed _____ Date _____

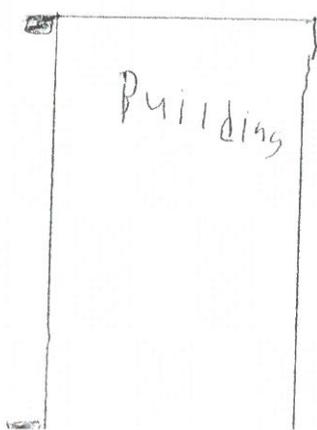
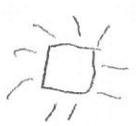
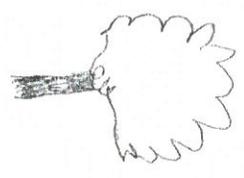
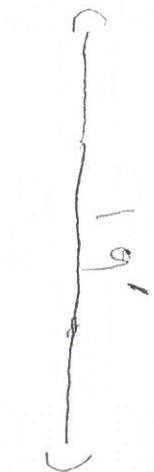
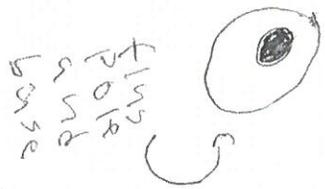
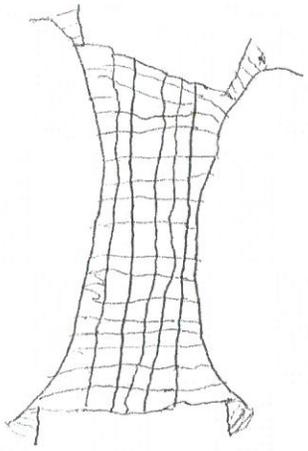
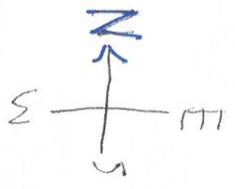
Council or District Approval

I have read sections 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout Service Project, in the *Guide to Advancement*, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to complete a final plan and further encourage him to share it with a project coach.

Signed _____ Date _____

**While it makes sense to obtain them in the order they appear, there shall be no required sequence for the order of obtaining approvals marked with an asterisk (*). However, council or district approval must come after the others.*

friendship
Park



Scouts BSA Scout Rank

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Feedback