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CITY COUNCIL AGENDA

December 9, 2019 – 6:00 p.m.
City Council Meeting

CITY COUNCIL

1. Call Meeting of City Council to Order
   1.1 Pledge of Allegiance

2. Approve Agenda

3. Introductions, Presentations, Proclamations, Awards, and Public Comment
   (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. Consent Agenda
   (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
   4.1 Approve minutes of November 18 and 25, 2019 meetings
   4.2 Approve payment of claims
   4.3 Schedule Public Hearing for consideration of 2020 Fee Schedule
   4.4 Approve 2020 Strack Consulting Planning Consultant Agreement

5. Public Hearings
   5.1 Truth In Taxation Hearing – 2020 Budget and Property Tax Levy

6. Old Business

7. New Business
   7.1 Approve Resolution 2019-29, Establishing New Polling Place
   7.2 Adopting Resolution 2019-30, Adopting 2019 Final Property Tax Levy
   7.3 Approve Resolution 2018-31, Adopting 2020 Final Budget
   7.4 Approve 2020 – 2024 Financial Plan
   7.5 Approve 2020 Salary Chart
   7.6 City Commission's Annual Reports

8. Council Member & Mayor and Staff Reports

9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council:

UPCOMING MEETINGS / EVENTS

December 11	Economic Development Commission – 6:00 p.m.
December 17	Parks and Recreation Commission – 4:45 p.m.
December 19	Senior Advisory Committee – CANCELLED
December 23	Work Session, EDA, City Council – 6:00 p.m.
December 24-25	Christmas Holiday – City Office Closed
January 1	New Year's Day – City Office Closed
January 7	Planning Commission – 6:00 p.m.
January 8	Joint Meeting – City Council, EDC, Planning Commission, Parks & Recreation Commission, and Chamber of Commerce Board – 6:30 p.m.
January 13	Personnel Committee – 5:00 p.m.
January 13	City Council – 6:00 p.m.
January 16	Fire Contracts Meeting with Townships – 6:00 p.m.
January 20	Martin Luther King Jr. Day – City Office Closed
January 22	Safety Committee – 2:00 p.m.

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CITY COUNCIL Minutes

November 18, 2019 – 6:00 p.m.
Special City Council Meeting

ATTENDEES: Dick Stolz, Mike McPadden, Carol Lagergren, Craig Heher, Charlie Storms

CITY STAFF: Steve Helget, City Administrator, Tony Voigt, Public Service Director

OTHERS PRESENT: Sheriff Jason Kamerud and Commander Mike Wollin, Carver County Sheriff's Office, and Brad Falteysek and Tyler See, Abdo Eick & Meyers.

CITY COUNCIL

1. Call Meeting of City Council to Order

Meeting was called to order by Mayor Carol Lagergren at 6:00 p.m. with all members present.

1.1 Pledge of Allegiance

2. Approve Agenda

Motion: MM/DS to approve the agenda. Vote 5-0. Motion carried.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment - None

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. Consent Agenda - None

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

5. Public Hearings - None

6. Old Business - None

7. New Business

7.1 Contract for Police Services

Sheriff Kamerud provided a history of the Sheriff's contracts with the cities in Carver County. The City of Chaska is the only city that has its own police department and does not contract with the County. Currently the City and Sheriff's Office operate under a single year contract. Proposed is a two contract for 2020 – 2021. Following review and discussion the Council consented to place the contract on its November 25th regular meeting agenda for consideration.

7.2 2020 – 2024 Financial Plan

Brad Falteysek reviewed a draft Financial Plan update. The final 2020 – 2024 Financial Plan will be presented to the Council for approval consideration after the 2020 Budget is adopted.

7.3 2020 Final Budget

The Council reviewed and discussed the 2020 Final Budget which reflects the preliminary property tax levy increase of $333,487 or 12.82%. The total levy is $2,935,657. Based on the preliminary levy, the Council reviewed the property tax impacts on a sample of Homestead Residential and Commercial/Industrial properties. At this time, the Council consented to not make any changes to the payable 2020 property tax levy amount.

Discussion was held on mill and overlay of city streets. Helget stated the 2020 Budget does not have anything budgeted for street mill & overlay projects. The last significant mill & overlay project was completed in 2013 on the north side of the city. Discussion was held on extending the use of the City's Street and Utility Reconstruction Fund that was established in 2019, to mill & overlay projects. In 2019, $82,000 was budgeted to be transferred into the Reconstruction Fund. The 2020 Budget currently reflects $100,000 to be transferred into the fund. The Council discussed options for financing mill & overlay projects and consented to discuss further when Bolton & Menk presents the Street and Utility Reconstruction Scoping Study.

9. Adjournment

Motion: CS/MM to adjourn at 7:47pm. Vote 5-0. Motion carried.

_____

Carol Lagergren, Mayor

ATTEST:

_____

Kelly Hayes, City Clerk/Treasurer

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CITY COUNCIL WORK SESSION MINUTES

November 25, 2019 – 6:00 p.m.

ATTENDEES: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

STAFF: Steve Helget, Karen Hallquist

OTHERS: Cynthia Smith-Strack, Randy Marttinen, Russ Smith

1. Call Meeting of City Council Work Session to Order
   Work Session was called to order by Mayor Lagergren at 6:00pm with all members present.

2. Approve Agenda
   2.1 Accessory Dwelling Units

Motion: MM/DS to approve the agenda. Vote 5 – 0. Motion carried.

Planning Commission was asked by a resident to look at the City Code regarding Accessory Dwelling Unit (ADU). Types of ADU's: Internal (second floor, basement, attached garage) and detached (detached garage, mini house). Some of the recommendations that the Planning Commission has regarding ADUs is:

- Surface Coverage – the current lot coverage in the City Code would still need to be followed.
- Size – minimum 300 sq feet, maximum 900 sq feet.
- Entrance – Internal ADUs can only have one front door.
- Parking – parcel would need additional parking.
- Utilities – would be shared service and not have two separate accounts.
- Parcel Splitting – would not be able to split the parcel.

Planning Commission is requesting that the City Council give input. PC was only going to look at internal attached units, however, the council recommended to allow both internal and detached ADUs. They also thought that internal attached units should be able to have two separate entrances and should not have to share the entrance. The council also asked that the PC include verbiage as to what would happen if the owner sold the house (would the new owner have to get permits).

3. Adjournment

Motion: CH/DS to adjourn at 6:29pm. Vote 5 – 0. Motion carried.

Sincerely Submitted,

Carol Lagergren, Mayor

Kelly Hayes, City Clerk/Treasurer

Norwood Young America

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CITY COUNCIL MINUTES

November 25, 2019 – 6:00 p.m.

ATTENDEES: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

STAFF: Steve Helget, Tony Voigt, Karen Hallquist

OTHERS: Cynthia Smith-Strack, Randy Marttinen, Russ Smith

1. Call Meeting of City Council to Order
   Meeting called to order by Mayor Lagergren at 6:32pm with all members present.

2. Approve Agenda
   Changes: Updated claims sheet and updated 2019-27 Resolution.

Motion: CS/DS to approve the agenda with the changes. Vote 5 – 0. Motion carried.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment

   3.1 Mark Metz, Carver County Attorney – 2020 Prosecution Contract
   - This year the cost of the contract is going down from previous year. They take the number of cases over the last three years and then average compared to the other cities. NYA contract for 2020 totals $4211.52.

   Presentation regarding the opioid epidemic and upcoming drug court in Carver County.
   - 2000 – 2015, 29 opioid deaths in Carver County.
   - Going after pharmaceutical companies that pushed the opioids in the 1990's and 2000.
   - There are currently multiple investigations taking place in Carver County for the opioid fentanyl.
   - Do not flush remaining pills down the toilet, bring to the Drug Takeback which is held multiple times throughout the year in Carver County including in NYA (usually in April).
   - 48% of cases within the county are alcohol related. 25% involve methamphetamines.
   - Carver County is starting a Drug Court in January because of a $500,000 grant that they received. It is a program that treats substance abuse and mental health and there is evidence that it is proven to work. There are currently 3400 drug courts throughout the United States. Proven to save money and increases public safety which in turn saves on taxpayer dollars.

4. Consent Agenda
   4.1 Approve minutes of November 12, 2019 meeting
   4.2 Approve payment of claims
   4.3 Knights of Columbus Application to Conduct Excluded Bingo

Motion: CS/CH to approve the consent agenda. Vote 5 – 0. Motion carried.

5. Public Hearing - none

6. Old Business
   6.1 Resolution 2019-27, 503 Faxon Road N. Nonconforming Use Determination
   This item is being brought back from a previous meeting. Ariel photos from Carver County GIS were used to determine if there was additional outdoor storage since the City Code was updated in 1997. Owner, Rus Smith, requested to remove the word "pick-up" under #3 of the resolution: "The materials stored outdoors shall be restricted to semi-trailers, cars, and ~~pick-up~~ trucks. The vehicles shall be licensed and operable."

Motion: DS/CS to approve Resolution 2019-27, a resolution determining the outdoor storage as a nonconforming use at 503 Faxon Road N. - with the removal of the word "pick-up" in #3. Vote 5 – 0. Motion carried.

6.2 Public Service Building Clean-Up Report

Concession and picnic tables are now being stored in a Carver County shed. Staff are currently working on removing some of the trees. The new warming house has been placed at the park. The old storage shed is currently on the property and will be demolished in the near future.

7. New Business

7.1 Surface Water Management Plan

Plan was submitted in March and was approved by Met Council, however, on October 28 comments from the Carver County Water Management Plan were received. Comments were reviewed and updates were made to the plan.

Motion: CH/MM to approve the Surface Water Management Plan update. Vote 5 – 0. Motion carried.

7.2 Resolution 2019-28, 417 2nd Avenue SE Variance and Lot Split

Owner of 417 2nd Avenue SE, Randy Marttinen, has requested a variance and lot split. The Planning Commission held a public hearing and no comments were received. After discussion, the Planning Commission approved the request.

Motion: CH/CS to approve Resolution 2019-28, a resolution approving a variance to section 1100.11, subd. 1 of the city code pertaining to consistency with performance standards and approving a simple lot split of the property at 417 2nd avenue southeast. *Vote 5 – 0. Motion carried.*

7.3 Election Polling Place Relocation Proposal

Proposed is to move the polling location for the 2020 election from the Pavilion to City Hall Council Chambers. The change would allow for additional parking, quicker response from City staff for issues and/or if additional help is needed, and City Hall has wi-fi and a copy machine which are needed. Council comments included: handicapped parking on the north side of the building in the parking lot but there isn't handicapped parking on the street, how are the lines going to be handled, and will there be enough wi-fi at City Hall.

Motion: CH/CS to approve City Hall at 310 Elm Street West as the polling place location for the 2020 election. Vote 5 – 0. Motion carried.

7.4 Approve 2020 Prosecution Contract

Motion: DS/MM to approve the 2020 Prosecution Contract. Vote 5 – 0. Motion carried.

7.5 Approve 2020 GIS Analyst Shared Position Agreement

Agreement amount increased from previous year from. The analyst spends 32 hours a month in NYA; council asked if there was enough work for that many hours. Recommendation is to contact other cities to see how they utilize the analyst and to have a list of things that this person can work on. Council has requested a list of what this person has done for NYA in the past.

Motion: CH/DS to approve the 2020 GIS Analyst Shared Position Agreement. Vote 5 – 0. Motion carried.

7.6 Approve 2020 – 2021 Contract for Police Services

Motion: DS/CS to approve 2020-2021 contract for Police Services. Vote 5 – 0. Motion carried.

7.7 Wastewater Plant Valves Replacement Purchase Proposal

Need 13 valves replaced. Due to budget, looking at replacing eight of them prior to the end of the year and the other five next year.

Motion: CS/CH to purchase replacement valves from the most competitive supplier at a cost not to exceed $8,000. Vote 5 – 0. Motion carried.

8. Council Member & Mayor and Staff Reports

SH – reminder that cars will be ticketed and may be towed if they are not removed from the street during a snow emergency (any time that there is two or more inches according to City Code). Snowplow drivers are not able to clear the entire street if there are cars parked in the way.

CS – Issues with the warming house project that the school built. Safety Committee toured the wastewater plant.

CH – none

MM – EDC will contact business owners that are interested in applying for grant monies.

DS – Bus may have a new client. Senior Center is working well and has had good attendance. Peace Villa is looking for money to put in an elevator (currently only have a lift).

CL – Spoke to the people that started a senior center in Waconia and for the first couple of months that they had been averaging 8 – 10 attendees. NYA's Senior Center had 28 attendees at the last event and has been averaging around 25 attendees. Senior Center is the 1st and 3rd Wednesday of the month from 10am – 2pm at the Lion's Shelter. The 3rd Wednesday of the month includes a free meal. MNDot had a booth at the craft fair regarding the upcoming Highway 212 project and the underpass. There was good feedback regarding the underpass. Overwhelming questions were regarding Tacoma intersection. Currently they are estimating that Highway 212 will be closed going through NYA for a week. Working with the grocery store owner and the realtor to talk to current grocery stores about coming into the community.

9. Adjournment

Motion: MM/CS to adjourn at 8:01pm. Vote 5 – 0. Motion carried.

Sincerely Submitted,

Carol Lagergren, Mayor

Kelly Hayes, City Clerk/Treasurer

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VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE

To Be Approved: December 9, 2019

Payroll EFT (Check Sequence 505666 - 505683)	**$16,716.16**
Voided check (29865 - $168.62)	
Prepaids - none	
Claims Pending Payment (Check Sequence 29954 – 29996)	$52,620.41
Grand Total	**$69,336.57**

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TO: Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk/Treasurer

DATE: December 9, 2019

SUBJECT: Public Hearing for 2020 Fee Schedule

Past practice for the fee schedule is to review and make any changes for the upcoming year. The fee schedule is part of the City Code, thus a public hearing is required.

Recommendation:
To schedule a public hearing on January 13, 2020 to review and update the fee schedule.

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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: December 9, 2019

SUBJECT: Approve 2020 Strack Consulting Planning Consultant Agreement

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Enclosed is the proposed 2020 Agreement for Consulting Services with Cynthia Smith-Strack to provide planning consulting. Deleted from the consulting contract is a charge for mileage. Ms. Strack has not invoice the City for mileage in the past so it's been removed from the reimbursement rate schedule. The hourly fee is same fee it has been since 2013. Enclosed is also a copy of the current 2019 Agreement.

Suggestion Motion:

Motion to approve the Agreement for Consulting Services with Strack Consulting LLC.

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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: December 9, 2019

SUBJECT: Truth In Taxation Hearing – 2019 Property Tax Levy and 2020 General Fund Operating Budget

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A public hearing is scheduled for 6:00 p.m. for the purpose of providing an opportunity to the public to comment on the proposed 2020 property tax levy and Budget. Enclosed is the proposed final 2019 Budget.

The proposed final levy is $2,935,657 which represents a $333,487 or 12.82% increase. Of the total proposed levy, $875,574 or about 29.7% is dedicated for debt service payments in the General Fund.

The proposed General Fund Operating Budget is $2,350,370 which represents about a 2.3% or $53,415 increase. The Capital Outlay budget increased $228,200.

The 2020 operating budget for the water and sewer enterprise funds is $1,755,875. The enterprise funds budget reflects about a $74,445 shortfall (revenues versus expenditures). No utility rate fee increases are proposed in the 2019 Budget.

Enclosed are the proposed Resolutions 2019-30 and 2019-31 which approve the 2020 Property Tax Levy and General Fund Operating Budget respectively.

Suggested Motions:

Motion to approve Resolution 2019-30, a resolution adopting Fiscal Year 2019 Final Property Tax Levy for the City of Norwood Young America for collection in 2020.

Motion to approve Resolution 2019-31, a resolution adopting the 2020 Final General Fund Operating Budget for the City of Norwood Young America.

Norwood Young America

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TO: Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: December 9, 2019

RE: Resolution 2019-29, Polling Location

At the City Council meeting on November 25, 2019, the council approved to designate City Hall as the polling place. Minnesota State Statute requires the change to be made in resolution form. Attached you will find Resolution 2019-29, a resolution establishing City Hall as the polling place.

RECOMMENDATION:
A motion to approve Resolution 2019-29, A Resolution Establishing City Hall as the Polling Place for the City of Norwood Young America.

RESOLUTION 2019-30

A Resolution adopting Fiscal Year 2019 Final Property Tax Levy for the City of Norwood Young America for collection in 2020

WHEREAS, the City of Norwood Young America is dependent upon collection of property taxes to fund a portion of its operating budget and to pay bonded debt obligations.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Norwood Young America, Carver County, Minnesota, hereby adopts the following property tax levy for collection in 2020 upon taxable property in the City of Norwood Young America for the following purposes:

General Fund Operating Levy	$1,573,083
2003C/2010B G.O. Refunding	$21,630
2009 Taxable Public Project Lease Revenue Bonds	$146,318
2010A GO Improvement Bonds	$30,048
2010B G.O. Refunding Bonds	$257,778
2011A GO Bonds	$94,587
2013B GO Bonds	$171,811
2016A GO Bonds	$146,902
2020 GO Bonds	$6,500
Fund 275 – Capital Outlay	$487,000
Total Property Tax Levy	**$2,935,657**

Adopted by the Norwood Young America City Council this 9th day of December 2019.

_____
Carol Lagergren, Mayor

Attest:

_____
Kelly Hayes, City Clerk/Treasurer

RESOLUTION 2019-31

A RESOLUTION ADOPTING THE 2020 FINAL GENERAL FUND OPERATING BUDGET FOR THE CITY OF NORWOOD YOUNG AMERICA

WHEREAS, it is the policy of the City of Norwood Young America to prepare and adopt an annual General Fund Operating Budget; and

WHEREAS, the final budget for calendar year 2020 has been reviewed and approved by the City Council.

NOW THEREFORE, BE IT RESOLVED, that the City of Council of Norwood Young America, Carver County, Minnesota, hereby adopts the 2020 Final General Fund Operating Budget and appropriates the following amounts for said 2020 Budget.

REVENUES:

	2019 Adopted	2020 Final
Property Taxes	1,471,108	1,573,083
Capital Project/Equipment	258,800	487,000
Licenses & Permits	116,000	115,200
Intergovernmental Revenues *(including state aids)*	351,787	351,187
Charges for Services	148,660	164,200
Fines & Forfeits	10,000	10,000
Interest on Investments	15,000	20,000
Miscellaneous Revenues	111,400	96,700
Transfers from other Funds	80,000	20,000
TOTAL REVENUES:	**$ 2,562,755**	**$ 2,837,370**

EXPENDITURES:

General Government	**2019 Adopted**	**2020 Final**
Mayor/Council	25,700	22,600
Administration	103,830	109,820
Community Development	89,600	65,300
Boards & Commissions	5,200	5,400
Economic Development	55,300	83,800
City Clerk	171,100	171,300
Elections	1,400	5,500
Professional Services	119,600	116,300
Government Buildings	147,600	124,300
Total General Government	719,330	704,320
Public Safety		
Law Enforcement	200,600	199,900
Fire Protection	183,600	205,300
Other Protective Inspection	54,000	52,000
Total Public Safety:	438,200	457,200
Total: Highways, Streets, & Roads	633,450	701,350
Total: Culture/Parks & Recreation	255,300	231,700
Total: Capital Project/Equipment	258,800	487,000
Total: Swimming Pool	81,475	69,500
Total: Operating Transfer to Reserves	130,500	148,500
Total: Transit (Bus)	39,700	31,800
Total: Cemetery	6,000	6,000
TOTAL EXPENDITURES:	**2,562,755**	**2,837,370**

Fund	***Debt Service Property Tax Levy***		
601	$300,000 1994 G.O. Water Bond	$ 22,260	$ 21,630
516	$1,325,000 G.O. Bonds - 2008A	$ -	$ -
517	$2,105,000 Tax Public Proj Lease Rev Bonds - 2009	$ 148,418	$ 146,318
501	$720,000 GO Bonds - 2010A	$ 31,187	$ 30,048
518	2010B GO Refunding Bonds	$ 254,787	$ 257,778
519	$3,125,000 G.O. Bonds - 2011A	$ 94,587	$ 94,587
520	$1,760,000 GO Bonds - 2013B	$ 171,811	$ 171,811
521	$3,875,000 GO Refunding Bonds - 2016A	$ 149,212	$ 146,902
522	G.O. Bonds - 2020A	$ -	$ 6,500
	Total: Debt Service Levy	**872,262**	**875,574**

Total Revenues versus Total Expenditures	$ -	$ -

Adopted by the City Council this 9th day of December 2019.

Carol Lagergren, Mayor

Attest:_____

Kelly Hayes, City Clerk/Treasurer

Norwood Young America

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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: December 9, 2019

SUBJECT: Approve 2020 – 2024 Financial Plan

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Brad Falteysek, Abdo, Eick, & Meyers, will be in attendance to provide a presentation on the enclosed proposed 2020 - 2024 Financial Plan.

Suggested Motion:

Motion to approve the 2020 - 2024 Financial Plan.

Norwood Young America

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TO: Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: December 9, 2019

RE: 2020 Salary Chart Recommendation

The proposed 2020 Salary Chart reflects a 2% increase from the 2019 Salary Chart. Employees also receive a step increase (unless they are already at the top of the scale). The salaries in the 2020 Budget are based on the proposed 2020 Salary Chart.

RECOMMENDATION:
A motion to approve the 2020 Salary Chart.

2020 Salary Chart

2.5% increase between steps

			1	2	3	4	5	6	7	8	9	10
SEASONAL	Lifeguard	1	11.28	11.56	11.85	12.15	12.45	12.76	13.08	13.41	13.75	14.09
	WSI, PSW1	2	11.85	12.14	12.44	12.76	13.07	13.40	13.74	14.08	14.43	14.79
	OC Mgr	3	12.44	12.75	13.07	13.39	13.73	14.07	14.42	14.78	15.15	15.53
	Pool Mgr	4	13.06	13.39	13.72	14.06	14.42	14.78	15.14	15.52	15.91	16.31
PART-TIME	Cust,Bus	5	13.72	14.06	14.41	14.77	15.14	15.52	15.91	16.31	16.72	17.13
	PSW2, Office Asst	6	14.40	14.77	15.13	15.51	15.90	16.30	16.71	17.12	17.55	17.99
		7	15.13	15.50	15.89	16.29	16.70	17.11	17.54	17.98	18.43	18.89
		8	17.54	17.98	18.43	18.89	19.37	19.85	20.35	20.85	21.38	21.91
		9	18.42	18.88	19.35	19.84	20.33	20.84	21.36	21.90	22.44	23.01
FULL-TIME HOURLY	PST1	10	19.34	19.83	20.32	20.83	21.35	21.88	22.43	22.99	23.57	24.16
	PST2, Acct. Clerk	11	20.31	20.82	21.34	21.87	22.42	22.98	23.55	24.14	24.74	25.36
	PST3	12	21.32	21.86	22.40	22.96	23.54	24.13	24.73	25.35	25.98	26.63
	PST4	13	22.39	22.95	23.52	24.11	24.72	25.33	25.97	26.62	27.28	27.96
	PST Ld, ED/Mrkt	14	23.51	24.10	24.70	25.32	25.97	26.60	27.27	27.95	28.65	29.36
		15	24.69	25.30	25.94	26.58	27.25	27.93	28.63	29.34	30.08	30.83
EXEMPT	City Clerk	16	28.64	29.35	30.09	30.84	31.61	32.40	33.21	34.04	34.89	35.76
	PS Dir 1	17	30.07	30.82	31.59	32.38	33.19	34.02	34.87	35.74	36.63	37.55
	PS Dir 2	18	31.57	32.36	33.17	34.00	34.85	35.72	36.61	37.53	38.47	39.43
	PS Dir 3	19	33.15	33.98	34.83	35.70	36.59	37.51	38.44	39.40	40.39	41.40
	City Admin	20	38.45	39.41	40.40	41.41	42.45	43.51	44.59	45.71	46.85	48.02

			2019			2020				
NAME	TITLE	PAY GRADE	STEP	HR WAGE	YR WAGE	STEP	HR WAGE	YR WAGE	INCREASE	# HRS PP
Clay, Randy	PST Ld 2	14	7	26.73	55598.40	8	27.95	58130.35	1.22	80
Dhoore, Paul	PST Lead	14	7	26.73	55598.40	8	27.95	58130.35	1.22	80
Hallquist, Karen	ED/Mrkt	14	2	23.62	39303.68	3	24.70	41102.24	1.08	64
Hayes, Kelly	City Clerk	16	5	30.99	64459.20	6	32.40	67389.83	1.41	80
Helget, Steve	City Adm	20	10	47.08	97926.40	10	48.02	99888.55	0.94	80
Jaus, Rodney	PST2	11	6	22.53	46862.40	7	23.55	48989.50	1.02	80
Koch, Bill	PST2	11	5	21.98	45718.40	6	22.98	47794.64	1.00	80
Menzel, Alicia	Acct Clerk	11	8	23.67	49233.60	9	24.74	51469.60	1.07	80
Schneewind, Brian	PST 2	11	7	23.09	48027.20	8	24.14	50214.24	1.05	80
Simons, Mike	PST1	10	3	19.91	41412.80	4	20.83	43325.36	0.92	80
Voigt, Tony	PS Dir 2	18	3	32.52	67641.60	4	34.00	70717.23	1.48	80
Bipes, Debi	Cust	5	3	14.13	3673.80	4	14.77	3841.20	0.64	10
Fratus, Dominic	Bus	5	9	16.39	10653.50	10	17.13	11136.55	0.74	25
Haag, Herman	Cust	5	5	14.84	5787.60	6	15.52	6053.50	0.68	15
Hopf. Peggy	Bus	5	9	16.39	10653.50	10	17.13	11136.55	0.74	25
Hormann, Dewey	PSW2	6	8	16.79	13096.20	9	17.55	13689.81	0.76	30
Swanson, Eloise	Office Asst	6	3	14.84	15433.60	4	15.51	16133.06	0.67	40

Norwood Young America

more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: December 9, 2019

SUBJECT: City Commission's Annual Reports

==========

Each year the City Commissions establish goals that they agree to work on during the course of the year. The City Council member(s) that serve on these respected Commissions will provide the 2019 annual report.

Enclosed are each Commission's 2019 annual reports.

Lastly, enclosed is a current list of the members who serve on each respected Commission.

Suggested Motion:

Information only, no action required.

Norwood Young America

more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Tony Voigt, Public Service Director

DATE: December 9, 2019

RE: 2019 Parks Accomplishments

The following are the projects and accomplishments the Park & Recreation Commission completed in 2019

- Sports Complex: We installed a drinking fountain for the softball fields and added irrigation lines to each of the softball fields to water the infield during games and tournaments. The Softball Booster Club proposed a plan of improvements for the fields which included a new concession stand this year as well as installing taller backstops to control foul balls which was completed this year as well.

- Pavilion: We have continued work on the Pavilion which included completing the roofing project we started in 2018 and we were also able to level and stabilize the floor.

- Swimming Pool: We completed our pool project this spring which included new coping brick on both pools, new water line tile and plaster on the wading pool, spot repair of water line tile and plaster on the big pool, and we also replaced the main pool pump this year with a high efficiency motor and VFD drive unit due to a pump failure. We had a successful year at the pool and from a maintenance perspective we had very minimal break downs and repairs during the season.

- Friendship Park: We continued working on the bathroom/concession building at Friendship Park by installing a new concession windows with roll up doors, replaced the roofing, soffit and fascia, and will complete the project with new doors and new exterior trim to replace the rotten trim boards currently on the building.

- Warming House at South Park: We partnered with Central Schools in 2018 to build a new warming house for South Park skating rink. Construction was completed and we were able to move the new warming house in place at the park. Staff is continuing to due some final touches on the shelter and Norwood Electric will complete the electrical on site to have the shelter ready to use for the 2019/2020 skating season.

- Prairie Dawn Park: We held an Arbor Day celebration at the Prairie Dawn Park which included a tree planting event which included the planting of 10 new trees by Commission members and volunteers. The Parks & Rec. Commission plans to continue tree planting in the city in 2020.

Norwood Young America

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- Community Entrance Signs: The new signs were installed, all electrical and lighting is completed, and we were able to get the landscaping completed by volunteers and staff.

- Sidewalk Repair: We hired a contractor to slab-jack sidewalks to minimize trip hazards and settled panels at the Lions Shelter within the Sports Complex, the Pavilion sidewalks, City Hall, and around the Food Shelf/Heritage Center.

- Legion Park: During our Spring parks tour we identified the need to repair/replace the playground equipment at the Legion Park. We will continue to reach out to our civic organizations to gain financial assistance to complete this project in 2020.

- Zellmann Field: The City entered an agreement with the Crown College Baseball Team to use Zellmann Field for their Fall practices. The agreement allowed us to utilize more use for our phenomenal facility we maintain. We look forward to working with Crown College in the future as well as other organizations to get more use out of this outstanding field.

- Willkommen Memorial Park Old Town Buildings: The Parks & Rec. Commission is discussing and considering options to improve the buildings and address the storm water issues. The Commission is looking forward to getting this project started and getting some of the much-needed repairs and updates completed.

- Willkommen Memorial Park: The baseball dugouts were re-shingled and some shingles on the open shelter were repaired.

SC LLC

To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Planning Consultant

Date: December 9, 2019

Re: Planning Commission 2019 Annual Report/2020 Goals

For review and consideration, please find attached a summary of Planning Commission activities for 2019 and proposed goals for 2020.

The annual report was approved and authorized for submittal to the Council at the December 3, 2019 Planning Commission meeting.

2020 proposed goals are as follows:

1. Conduct CUP/IUP audits.
2. Update the zoning map to be consistent with 2040 planned land use.
3. Review the roles/responsibilities of the Planning Commission as included in Chapter Two of the City Code.
4. Review standards pertaining to the number of over-story trees required for new commercial/industrial buildings and building expansions.
5. Complete code amendment for places of worship.
6. Complete code amendment for accessory dwelling units.
7. Examine density allowances in residential zoning classifications and consistency with the 2040 Comprehensive Plan update.
8. Review definitions included in the zoning code for consistency and adequacy.
9. Examine potential opportunities for training/enrichment of Planning Commission Members.
10. Consider rezoning of certain properties adjacent to Railroad Street as requested by the City Council (post 2040 Comprehensive Plan effectuation).

NYA PLANNING COMMISSION
2019 REPORT TO CITY COUNCIL

OVERVIEW

The Norwood Young America Planning Commission is the designated planning agency for the City. The Commission advises the City Council on matters pertaining to planning, land use, and property subdivision. The Commission operates in planning, legislative, and regulatory capacities.

In its planning capacity, the Commission is responsible for making recommendations to the Council regarding the overall development and redevelopment of the City.

In its legislative capacity the Commission develops and recommends adjustments to the City Code relating to land use and the subdivision of property.

In its regulatory capacity the Commission applies existing code to proposed applications for land use and subdivision and makes recommendations to the Council thereon.

The Commission met thirteen times in 2019. The Commission held regular meetings: January 8th, February 5th, March 5th, April 2nd, May 5th, June 4th, July 2nd, August 6th, September 4th, October 1st, November 6th, and December 5th (scheduled). The Commission held a special meeting on March 12th.

The Commission has seven representatives. Current membership is as follows: Jerry Barr, Mike Eggers, John Fahey (Vice Chair), Bill Grundahl, Craig Heher (Chair), Paul Hallquist, and Bob Smith (appointed mid-year).

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SUMMARY OF MEETING ACTIVITIES

January 8th:

- The Commission elected officers: Heher (Chair), Fahey (Vice Chair), and staff (Secretary).
- The Commission appointed Hallquist PC liaison to the Park and Recreation Commission and Eggers as PC liaison to the EDC.
- The Commission held a public hearing on a conditional use permit request for personal auto storage with ancillary personal auto repair at 232 Main Street East. The Commission later recommended conditional approval of the CUP to the Council.
- Although not required the Commission held a public hearing to review findings of an audit of existing conditional and interim use permits.
- The Commission discussed auto repair uses and in general where they may and may not make sense as allowable uses.

February 5th:

- The Commission held significant discussion on auto repair uses, including potential revisions to definitions, allowing minor auto repair in the C-3 and RC-1 Districts under CUP, allowing minor auto repair as a permitted use in the I-1 District with the understanding outdoor storage still required a CUP, and allowing major auto repair in the I-1 under CUP.
- Discussed tree/landscaping standards. Recommended input from a licensed forester.
- Discussed adult uses on lots fronting Highway 212.

March 5th:

- Held open discussion with representatives from Air Products regarding a potential operation in the industrial park.
- Discussed concept plan for Air Products and review process.
- Held initial discussion on unmanned aircraft systems (drones). Requested additional input from Carver County Sheriff's Department and MnDOT aeronautics.
- Reviewed implementation plan contained in Downtown Redevelopment Plan.
- Called for a special meeting on March 12th to hold a public hearing on the draft 2040 Comprehensive Plan.
- Reviewed draft 2040 plan update.
- Reviewed draft adult use code amendment allowing adult uses in I-1 but not on lots abutting Highway 212. Called for public hearing.

- Hallquist noted he could not make Parks and Recreation Committee meetings. The Commission agreed to seek input from Grundahl (not present).

March 12th:

- Held public hearing on draft 2040 Comprehensive Plan Update.

April 2nd:

- Held public hearing on adult use code amendment, later in the meeting recommended approval of the update.
- Held public hearing on preliminary plat for Tacoma West Industrial Park 4th Addition. Later in the meeting recommended the City Council approve the preliminary and final plats.
- Held public hearing on variance requests to accessory structure aggregate square footage maximum and accessory structure height. The requests were filed by Air Products. Later in the meeting recommended conditional approval of the variance requests to the City Council.
- Held public hearing on conditional use permit for outdoor storage and commercial fence height exceeding eight feet, as filed by Air Products. Later in the meeting the Commission recommended the City Council approved the CUPs with several standards.
- Reviewed site plan for Air Products and recommended conditional approval.

May 7th:

- The Commission discussed the potential for grain elevators to be located in the I-1 District. The Commission advised the party that grain elevators were not allowable uses but warehousing was an allowable use.
- The Commission discussed drones with input from MnDOT Aeronautics Drone Program Administrator Anthony Fernando and Lieutenant George Pufahl from the Carver County Sheriff's Department. After lengthy discussion the Commission reached consensus to advise the City Council to hold off on any local rules/regulations until the federal and/or state agencies clarified standards. The Commission did find that the nuisance code could assist in situations of noise and the Sheriff's Office could be called for alleged trespassing (taking off and landing), stalking, and/or harassment.
- The Commission discussed feedback from the City Council pertaining to auto repair uses.
    - Disallow any type of auto repair in the C-3 District, including as currently provided for (accessory to auto sales/display).
    - Allow minor auto repair in RC-1.
    - Rezone certain properties adjacent to Railroad Street from RC-1 to C-3 (after 2040 Comprehensive Plan Update placed into effect).
    - Allow major and minor auto repair in I-1 under conditional use permit.
    - Allow repair of non-passenger vehicles and equipment in I-1 under CUP.

    - Provide input on allowing gas (service) stations in the I-1 District.
- Appointed Grundahl as liaison to Parks and Recreation Committee.
- Discussed implementation plan from Downtown Redevelopment Plan approved a motion recommending the City Council place design standards contained in the Plan into effect. Also discussed parameter for potential opacity code amendment for vacant storefront spaces like windows and doors.

June 4th:

- The Commission held a public hearing on a draft code amendment pertaining to auto repair uses. Later in the meeting the Commission postponed action on the amendment in favor of having additional discussion about storage of used tires and gathering additional input from auto repair businesses.
- The Commission discussed places of worship in the C-3 Districts. The Religious Land Use and Institutionalized Persons Act requires cities allow places of worship in districts where places of assembly are allowed and under similar standards i.e. permitted or conditional use classification. Since places of assembly are allowed in the C-3 places of worship must be as well.
- The Commission reviewed potential code language pertaining to opacity standards for downtown storefronts. The Commission opted to get input from the joint committee working on redevelopment and the Council.

July 2nd:

- The Commission discussed potential revisions to the proposed code amendment pertaining to auto repair uses. Owners of auto repair uses were invited to the meeting. Input was provided by representatives from Waconia Dodge who supported the draft amendment and keeping auto repair facilities in top condition.
- The Commission discussed feedback from the Joint Downtown Committee and Council pertaining to potential opacity standards. The Commission requested notices and the potential draft amendment be sent to property owners in the Downtown along with an invitation to the August meeting.
- The Commission reviewed a draft code amendment for places of worship to be permitted in the C-3 District.

August 6th:

- Bob Smith took an oath of office and joined the Planning Commission.
- A resident addressed the Commission encouraging them to again consider allowing accessory dwelling units. The Commission agreed to take up the issue.
- The Commission held a public hearing a revised draft code amendment pertaining to auto repair uses. Later in the meeting the Commission recommended the Council approve the amendment language and place the code into effect.

- The Commission held a public hearing on a request for an interim use permit to provide for parking of semi-trailers at 717 Faxon Road. Later in the meeting the Commission recommended the Council approve the interim use permit with several conditions.
- The Commission received input from several Downtown property owners regarding potential opacity standards for windows/doors.
- The Commission received an update on the 2040 Comprehensive Plan including comments received from adjacent and affected jurisdictions.

September 4th:

- The Commission provided input on a split of a double frontage lot with very significant easements for rights of way. The property owner was advised to file a variance along with the application for a simple lot split.
- The Commission reinitiated discussion of accessory dwelling units.
- The Commission discussed an existing conditional use permit for outdoor storage which was non-compliant. The Commission recommended the CUP holder meet directly with the City Council.
- The Commission agreed to abandon opacity standards due to public input.

October 1st:

- The Commission held thorough discussion on a potential framework to allow some accessory dwelling units.

November 6th:

- The Commission held a public hearing on a request for a variance and a companion lot split. The Commission later recommended the City Council approve both requests with conditions.
- The Commission received information regarding a forthcoming joint work session pertaining to ADU.

December 5th:

- The Commission will review a draft 2019 annual report to the City Council.
- The Commission will review input from a work session with the Council pertaining to accessory dwelling units.

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GOALS ESTABLISHED IN 2018 FOR 2019

1. Consider whether or not food trucks should be allowed in the City. If so, consider necessary operational conditions and applicable districts. *These requests are to be handled as peddlers/solicitors.*

2. Consider numerous inquiries received regarding auto repair shops in commercial and industrial districts. At this time automobile 'service stations' are allowed under CUP in the C-2 General Commercial District. Automobile "repair, major" is allowed as a permitted use in the B-I Business Industrial District, and auto repair as an accessory use is allowed in the C-3 Downtown District. At this time auto repair (either major or minor) is allowed as a principal use in the C-3, RC-1, or I-1 District. *Completed.*

3. Consideration of accessory dwelling units as allowed uses in certain residential districts as a means of addressing community of a lifetime and active aging issues. In 2016 we opted out of a recently enacted state law requiring "drop homes" be permitted as temporary health care dwellings. *On-going.*

4. Participate in the 2040 Comprehensive Plan update process. *On-going.*

5. Review of Chapter 11 of the City Code, subdivision regulations. *Completed in 2018.*

6. Review of/familiarization with the zoning map. *Not achieved.*

7. Conduct CUP audits. *Completed from 2017.*

GOALS FOR 2020

1. Conduct CUP/IUP audits.

2. Update the zoning map to be consistent with 2040 planned land use.

3. Review the roles/responsibilities of the Planning Commission as included in Chapter Two of the City Code.

4. Review standards pertaining to the number of over-story trees required for new commercial/industrial buildings and building expansions.

5. Complete code amendment for places of worship.

6. Complete code amendment for accessory dwelling units.

7. Examine density allowances in residential zoning classifications and consistency with the 2040 Comprehensive Plan update.

8. Review definitions included in the zoning code for consistency and adequacy.

9. Examine potential opportunities for training/enrichment of Planning Commission Members.

10. Consider rezoning of certain properties adjacent to Railroad Street as requested by the City Council (post 2040 Comprehensive Plan effectuation).

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Norwood Young America
Economic Development Commission
2019 Annual Report

The Norwood Young America EDC established four primary categories of goals for 2019, with a number of implementation steps identified to accomplish the goals. The four goals include (1) Marketing Goals, (2) Industrial Development Goals, (3) Commercial Development Goals, and (4) Collaboration Goals.

Following is a summary of activities completed in 2019 to accomplish the four goals:

1. **Marketing Projects**
   a. **Construction of entrance monument signs** – The construction of the signs including all landscaping was completed in August 2019. The city received a reimbursement check for 100% of the landscaping expenses from the MnDOT Landscape Partnership Program. Total landscaping expenses were $1651.33. Total cost of the monument project (after reimbursement) was $72,754.36.

   b. **Develop a streetscaping plan for downtowns and Faxon Road** – The streetscaping plan is incorporated into the redevelopment plan.
      i. New banners and brackets were put up in both historic downtowns.
      ii. In November 2019, new holiday decorations were purchased through a partnership with Vickerman Company. The location of the new decorations included: Historic Downtown Norwood, Historic Downtown Young America, Willkommen Memorial Park, Veteran's Park, Lion's Shelter, Roy Clay Center, Central Ave/Faxon Road.
      iii. The Elm Street Municipal parking lot is being reviewed at this time for lighting and landscaping improvements.
      iv. Staff is currently working with Bolton & Menk and Xcel Energy to come up with a plan/estimate for the 200 block of Main Street lighting project. The plan will include a mix of tall poles with rectilinear lights at the intersections and shorter poles with acorn lights in mid-block locations. This design and pole spacing will approximately match what is in place on the 2 blocks to the west.

   c. **Continue to post on EDC Facebook page** – City of NYA page followers increased from 290 to 506 followers in September 2019 due to increased postings about the ribbon cutting welcomes, community events and city notices. The EDC page is currently inactive as it is more beneficial to have residents visit one site page (City of NYA) to find out about all city information, events and celebrations.

   d. **Continue newsletter inserts** – The City had three newsletters in 2019. Highlights from the EDC included ribbon cuttings, new business updates, monument project progress and pictures, Small Business Breakfast, and Manufacturer's Luncheon.

e. **Work with the newspaper to develop Business Spotlights** – The NYA Chamber of Commerce has been coordinating this project. Further efforts will be made with the newspaper and social media starting in 2020.

f. **Work with MnDOT officials and OrangeBall Creative on Hwy 212 Project Updates** – Staff worked with OrangeBall Creative to develop a marketing campaign to assist in communication efforts for local businesses and residents in the upcoming 2020 NYA Hwy 212 Mill & Overlay Project. MnDOT continues to give updates on the project.

2. **Industrial Development Goals**

a. **Promote the available sites in the Tacoma West Industrial Park** – The City currently promotes the sites through the website and with brokers. There were no lots sold in 2019.

b. **Host Manufacturer's Week** – Manufacturer's Week is the first week in October. The annual luncheon was held October 2, 2019 at Sackett Waconia with approximately 40 people in attendance. The luncheon is provided by the NYA EDC and the NYA Area Chamber of Commerce.

c. **Remain in contact with existing manufacturers** – City Administrator Helget does a great job of staying in touch with local manufacturers. All manufacturers were invited to the Manufacturer's Week event.

3. **Commercial Development Goals**

a. **Host National Small Business Week event** – This event is held in May and has historically been a breakfast with a speaker. The speaker for 2019 was Brain Johnson, President of 7 Minute Security who talked about "7 Ways NOT to Get Hacked."

b. **Conduct ribbon cuttings and ground breakings** – The EDC and Chamber have conducted five ribbon cuttings and one new construction (Curfman Trucking) this year. One more ribbon cutting is to be celebrated yet in December. These ribbon cuttings/new businesses were highlighted on the City and Chamber's Facebook pages, shared with the Times & News newspaper and included in the City newsletter.

c. **Promote the EDC Loan Program and Open to Business** - Staff continues to refer new business inquiries to the Open to Business program. The EDC Commission will be reviewing the current financial incentives offered and suggested financial incentives listed in the Downtown Redevelopment Plan at their December 2019 meeting. After city council approval of the reviewed financial incentives, marketing materials will be updated accordingly.

d. **Investigate the possibility of applying for a Carver County CDA grant** - There were no grants applied for in 2019, however, Carver County CDA recently updated their Community Growth Partnership Initiative Grant Program to offer municipalities assistance in their efforts to increase the tax base and improve the quality of life in Carver County for investing with affordable housing, community development or redevelopment. There are two grant programs, one for pre-development (1-1 match up to $7,500) and one for development (1-2 match up to $100,000). If a hotel developer is identified, a planning grant could be submitted to help offset the costs of a comprehensive hotel study.

e. **Actively promote commercial sites and work with owners/realtors** - Staff has been working on an updated list of available properties. Carver County IT City GIS Analyst Allison Kampbell is currently working on an interactive available properties map for the city website.

f. **Respond to business leads in a timely manner** - Staff replies to business leads with 24 hours either via phone call or email.

4. <u>Collaboration Goals</u>
   a. **Support the Chamber of Commerce and events** – The EDC and Chamber worked jointly on a number of events in 2019 including ribbon cuttings, the Small Business Breakfast, and the Manufacturer's Week event.

   b. **Hold quarterly joint meetings** – Joint meetings were held quarterly in 2019. Meetings focused on individual commission responsibilities in working to achieve goals within the Downtown Redevelopment Plan.

   c. **Continue to work with the CDA and Open to Business** – City staff worked with Brenda Lano of Carver County CDA to be awarded the Small Cities Development Program Grant. Efforts continue to start the application process with local businesses for the SCDPG in December 2019.

   d. **Conduct a check-in with businesses one year after opening** – The intent of this program is to check-in with new businesses about a year after their opening to see how business is and if there is any assistance the City or EDC can provide. Due to lack of staffing, this program was not accomplished, however, EDC has instructed staff to create a business survey which will help to identify business history and financial needs to help with this program.

Senior Advisory Commission – 2019 YEAR END REVIEW

MEMBERS

The Commission welcomed three new members: Sandy Roepke, Kay Hampshire and Cathleen Williams.

BUS

Getting closer to the bus being used 32 hours a week, average is about 25 hours a week. Added client MRCI which uses the bus every weekday morning and afternoon to transport their clients to/from Chaska. There are two scheduled events each month as well as the weekly grocery store trip.

SENIOR CENTER

The first day of the Senior Center was in August. There are two events each month on the 1st and 3rd Wednesday of the month from 10am – 2pm at the Lion's Shelter. Attendance is averaging about 25 seniors. The 3rd Wednesday of the month includes a free lunch with a free will donation. If there isn't enough money to cover the cost, the remainder is being paid for by different organizations in town.

LUNCH & LEARN

The Senior Advisory Commission holds three "lunch and learns" a year which include a free meal for attendees. The Harbor/Haven, Peace Villa and Oak Grove Senior Center rotate being the host. Carver County Public Health provided $300 toward the cost of the lunch and learns.

City of Norwood Young America
Commission Members

COMMISSION	NAME	ORIGINAL APPOINTMENT DATE	LAST REAPPOINTMENT DATE	TERM EXPIRES
Planning Commission	Jerry Barr	Sept. 24, 2018	Sept. 24, 2018	Jan. 1, 2022
	Bill Grundahl	Jan. 24, 2011	Jan. 8, 2018	Jan. 1, 2021
	Bob Smith	July 22, 2019	July 22, 2019	Jan. 1, 2023
	Mike Eggers	Aug. 28, 2017	Aug. 28, 2017	Jan. 1, 2021
	John Fahey	April 9, 2018	April 9, 2018	Jan. 1, 2022
	Paul Hallquist	March 12, 2018	March 12, 2018	Jan. 1, 2022
	Council Rep:			
	Craig Heher			Jan. 1, 2020
Economic Development	Sarah Molnau	Sept. 9, 2019		Jan. 1, 2023
	Jason Winter	May 14, 2018		Jan. 1, 2021
	Tonya Noeldner	Jan. 14, 2019		Jan. 1, 2022
	Council Rep:			
	Carol Lagergren			Jan. 1, 2020
	Mike McPadden			Jan. 1, 2020
	Planning Comm Rep:			
	Mike Eggers			Jan. 1, 2020
	Chamber Rep:			
	Kaarin Foede			Jan. 1, 2020
Parks & Recreation	Sharilyn Feltmann	Jan. 14, 2002	Jan. 9, 2017	Jan. 1, 2020
	Karla Hormann	Feb. 8, 2016	Jan. 14, 2019	Jan. 1, 2022
	Jim Zellmann	Jan. 14, 2002	Jan. 14, 2019	Jan. 1, 2019
	Council Rep:			
	Charlie Storms			Jan. 1, 2020
	Planning Comm Rep:			
	Bill Grundahl	May 7, 2019		Jan. 1, 2020
	School District Rep:			
	Julie Kuenzel			Jan. 1, 2020
Senior Advisory	Laurie Hilgers	Jan. 8, 2007	Jan. 9, 2017	Jan. 1, 2020
	Bonita Heilman	Jan. 8, 2007	Jan. 9, 2017	Jan. 1, 2020
	JR Hoernemann		Jan. 8, 2018	Jan. 1, 2021
	LaVonne Kroells	Jan. 12, 2009	Jan. 8, 2018	Jan. 1, 2021
	Carolyn Durbin	May 28, 2003	Jan. 14, 2019	Jan. 1, 2022
	Brenda Schmitz	May 28, 2003	Jan. 14, 2019	Jan. 1, 2022
	Kay Hampshire	May 28, 2019	May 28, 2019	Jan. 1, 2023
	Cathleen Williams	May 28, 2019	May 28, 2019	Jan. 1, 2023
	Lois Schultz	Feb. 13, 2006	Jan. 14, 2019	Jan. 1, 2022
	Tom Simmons		Jan. 9, 2017	Jan. 1, 2020
	Sandra Roepke	Jan. 28, 2019		Jan. 1, 2022
	Council Rep:			
	Dick Stolz			Jan. 1, 2020