

### CITY COUNCIL AGENDA September 23, 2019 – 6:00 p.m. Work Session; followed by EDA / City Council Meetings

## WORK SESSION

- 1. Call Meeting of City Council Work Session to Order
- 2. Approve Agenda
  - 2.1 Snow RemovalA) Review City Code and Snow Removal Procedures
- 3. Adjournment

#### ECONOMIC DEVELOPMENT AUTHORITY

- 1. Call Meeting of Economic Development Authority to Order
  - 1.1 Pledge of Allegiance
- 2. Approve Agenda
  - 2.1 Approve minutes of August 26, 2019 meeting
- 3. Adjournment

#### **CITY COUNCIL**

- 1. Call Meeting of City Council to Order
- 2. Approve Agenda
- 3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
  - 3.1 Deputy Matt Arnst Quarterly Report
  - 3.2 2019 Manufacturer's Week Proclamation

#### 4. Consent Agenda

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 4.1 Approve minutes of August 14, 27 and September 9, 2019 meetings
- 4.2 Approve payment of claims
- 4.3 Fire Department Rescue Reserve Hiring Pete Luskey
- 5. Public Hearings
- 6. Old Business
  - 6.1 Public Service Building Clean-Up Report
- 7. New Business
  - 7.1 Consider Sinclair Food Mart Outdoor Storage Clean-up Deadline Extension Request
  - 7.2 Consider OrangeBall Creative 2020 Highway 212 Construction Marketing Proposal
  - 7.3 Approve Oak Grove Snow Removal Proposal



more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: September 23, 2019

SUBJECT: Work Session

Proposed is to review and discuss the City Code as it pertains to snow removal and the Public Service Department's snow removal procedures. Proposed is to discuss the following:

- 1. Review of City Code
  - Restricted parking during snowfall and other parking restrictions in the Downtowns; Ticketing and towing of vehicles
- 2. Snow plowing procedures and priorities (i.e. streets, alleys, and sidewalks)
- 3. Private property damage and repair (i.e. mailboxes, lawns, etc.)

- J. Elm Street from Oak Street to Faxon Road
  - K. Tacoma Avenue from Highway 212 south to city limits
  - L. Tacoma Boulevard
  - M. Tacoma Circle
  - N. 7th Street Southwest
  - O. Merger Street from Highway 212 to Hill Street
  - P. Hill Street from Merger Street to Faxon Road

#### (Amended by Ord. 252, 7-14-14)

700.07 Special Temporary Use Permit. Upon application made and a showing of good cause the City Administrator may issue a special temporary use permit allowing a motor vehicle with a gross weight of 5 tons or larger to be temporarily operated on a street where it would otherwise be prohibited. Good cause shall include a showing that the street surfaces and other public property shall be protected from damage resulting from any such temporary use.

**700.08 Turns.** The Council may prohibit turns at any intersection where it is determined that such restrictions are necessary to regulate traffic or to protect safety. Such restrictions shall not be enforced until they are posted at the intersection to which the restriction is to apply.

**700.09 Penalty.** Except as otherwise provided, any person who shall violate any provision of this Chapter shall be guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine of not more than \$700.00, or by imprisonment for not more than ninety (90) days, or both, for the offense. Each day that a violation occurs shall be a separate offense.

### Section 710 - Exhibition Driving

**710.01 Exhibition Driving.** No person shall start, stop, accelerate, or otherwise operate any motor vehicle in an unnecessary exhibition of speed or driving manner in any public or private way within the City limits. Prima facie evidence of such unnecessary exhibition of speed shall be unreasonable squealing or screeching sounds emitted by the tires, the throwing of sand or gravel by the tires of the vehicle, skids or sliding by the vehicle upon acceleration or stopping, unnecessary engine noise or backfiring, simulation of a race, or abrupt turns or swaying.

## Section 720 - Parking

#### 720.01 Definitions.

Subd. 1 Snowfall. "Snowfall" shall mean any accumulation of two or more inches of snow on a street when snow is falling or has fallen within the previous twenty-four hours. (Amended by Ord. 150, 11/25/02)

Subd. 2 Blowing Snow. "Blowing Snow" shall mean any accumulation on a street of two or more inches of snow which is blowing or has been blowing for the previous twenty-four hours. (Amended by Ord. 150, 11/25/02)

Subd. 3 Street. "Street" shall mean the entire width of the dedicated or acquired right-of-way of any street within the City. (Amended by Ord. 150, 11/25/02)

Subd. 4 Truck. "Truck" shall mean any motor vehicle designated and used for carrying things other than passengers except pickup trucks and vans, which are included as passenger vehicle. (Amended by Ord. 150, 11/25/02)

720.02 Restricted Parking During Snowfall & Blowing Snow. No person shall park or leave a motorized vehicle on any street within the City during or after a snowfall or a period of blowing snow until the snow has been removed from the street. Parking may be prohibited or restricted following the snow removal as provided by City Code or State law.

720.03 General Parking Time Limit. No person shall park any vehicle for a longer period of time than forty-eight (48) consecutive hours on any street in this City.

720.04 Parking on Private Property. No person shall park any motor vehicle on any private property without the consent of the property owner.

#### 720.045 Off-street Residential Parking.

Subd. 1 Purpose. The purpose of this section is to reduce the visual clutter and surface soil runoff, promote the general safety and welfare, and protect the property values of adjoining properties by controlling the number of vehicles that may be parked on a residentially zoned lot. (Amended by Ord. 158, 3-22-2004)

Subd. 2 Restrictions. Parking in all residential districts shall be subject to the following requirements:

- A. Off-street parking in the residential districts shall be on the same lot as the principal building unless otherwise approved by the City Council;
- B. No more than four (4) vehicles per lawful dwelling unit may be parked or stored anywhere outside on property zoned residential. This maximum does not include guests who do not reside on the property. For purposes of this Chapter, the words "motor vehicle" and "vehicle" shall be defined to mean every vehicle which is self-propelled. The terms "motor vehicle" and "vehicle" do not include an electric personal assistance mobility device or a vehicle moved solely by human power. (Amended by Ord. 158, 3-22-2004, Amended by Ord. 247, 12-9-13)

Subd. 3 Exemptions. The City Council may approve an annual "on site parking permit" for exterior parking of more than four vehicles, but not to exceed six vehicles, on residential lots provided the applicant meets the following standards:

- A. The applicant provides the City with an affidavit stating that all abutting property owners have been notified and given an opportunity to respond, in writing, if they have specific concerns regarding the request; and
- B. The applicant annually pays an administrative permit fee as set in the fee schedule adopted from time to time by the Council. (Amended by Ord. 158, 3/22/2004, Amended by Ord. 247, 12/9/13)

Subd. 4. Vehicle Repair on Street. It is unlawful for any person to service, repair, assemble or dismantle any vehicle parked upon a street, alley, or City-owned parking lot, or attempt to do so, except to service the vehicle with gasoline or oil or to provide emergency repairs, but in no event for more than twenty-four (24) continuous hours.

Subd. 5 Parking for the Purpose of Advertising or Selling Merchandise. It is unlawful for any person to park a vehicle on any street for the purpose of advertising the vehicle for sale, for the purpose of advertising for sale or selling merchandise from or in the vehicle, or for the purpose of advertising any merchandise for sale or a forthcoming event.

**Subd. 6 Violations and Penalties.** Upon discovery of a suspected violation, the violator shall be issued a citation by the City's designated law enforcement agent and given notice of his or her right to be heard on the accusation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense. Any person found to be in violation of this Section shall be guilty of a misdemeanor and subject to the maximum penalty authorized by State law for a misdemeanor. *(Amended by Ord. 158, 3-22-2004, Amended by Ord. 247, 12-9-13)* 

#### 720.05 Other Restricted Parking.

- A. There shall be no parking at any time of the day or night on that portion of Faxon Road between:
  - 1. Its intersection with U.S. Highway 212 on the south and its point of termination on the north.
  - Its intersection with US Highway 212 on the north and its intersection with Railroad Street on the south. (Amended by Ord. 150, 11/25/02)
- B. No person shall park or leave a motorized vehicle for longer than three (3) hours upon the below described streets between the hours of 7:00 a.m. to 6:00 p.m. on any day of the week except Sunday:
  - 1. Elm Street between Reform Street and Oak Street
  - 2. Union Street between Elm Street and the Twin Cities and Western Railroad right-of-way
  - Morse Street between Elm Street and the Milwaukee Railroad right-of-way (Amended by Ord. 150, 11/25/02)
- C. Effective November 1 to April 1, no parking shall be permitted from 2:00 a.m. until 7:00 a.m. on the following streets:
  - 1. Elm Street between Reform Street and Oak Street
  - 2. Union Street between Elm Street and the Twin Cities and Western Railroad right-of-way
  - 3. Morse Street between Elm Street and the Milwaukee Railroad right-of-way

- 4. Central Avenue North
- 5. Central Avenue South (Amended by Ord. 174, 1/9/06)(Amended by Ord. 284, 3/13/17)
- D. There shall be no parking at any time in the following designated areas:
  - On the southern side of 7<sup>th</sup> Street SW between the five-way stop until 650 feet west of its intersection with Fourth Avenue SW, unless for the purpose of loading and unloading of school buses during school hours
  - 2. Poplar Ridge Drive from Industrial Boulevard to Faxon Road
  - 3. Industrial Boulevard from Highway 212 to Faxon Road
  - On the eastern side of Reform Street from its intersection with Elm Street until its termination on the south with Lake Street
  - On the western side of 5<sup>th</sup> Avenue NE, beginning at its intersection with 4<sup>th</sup> Avenue NE until its intersection with 118<sup>th</sup> Street
  - CSAH 34/County Road 134 between Highway 212 to 300 feet south of Second Street S.E. (Amended by Ord. 175, 2/27/06)
- E. There shall be two hour parking during school hours on:
  - 1. Fourth Avenue SW from 7th Street SW until its intersection with Webster Street
  - The northern side of 7<sup>th</sup> Street SW from the five-way stop until its intersection with Fourth Avenue SW (Amended by Ord. 150, 11/25/02)
- F. There shall be one hour parking between signs from 7:00 a.m. and 4:00 p.m. during school hours on Morse Street in front of Central High School (Amended by Ord 270, 3/14/16)
- G. There shall be no parking between signs on the eastern side of Brush Street unless for the purpose of loading or unloading of vehicles
- H. There shall be no parking on Main Street from 2:00 am until 7:00 am beginning at its intersection with Central Avenue until its intersection with Third Avenue NE
- There shall be no parking 8:00 am to 4:00 pm, Monday through Friday on the north side of Main Street from its intersection with Third Avenue NE, until the posted sign
- J. No person shall park a vehicle or permit it to stand attended or unattended at any parking lot at Friendship Park, including the Park and Ride Lot off of Fourth Avenue SW at State Highway 5, while displaying a "For Sale" sign or similar sign, unless the driver is using the park facilities or Park and Ride service during the time in which the vehicle is so parked
- K. During the annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no parking shall be permitted from 2:00 am Friday until Noon Monday on the following streets:
  - Main Street from Second Avenue SE to the far western end
  - 2. First Avenue SE and NE from First Street SE to First Street NE
- L. During the annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no parking shall be permitted from 3:00 am to 6:00 pm on Saturday on the following streets:
  - First Street SE from First Avenue SE to Second Avenue SE
  - 2. Second Avenue SE from First Street SE to Main Street E
  - 3. Main Street E from Second Avenue SE to Third Avenue SE
- M. During the City's annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no person shall park in the City parking lot located at 10 First Avenue NE, except by permit issued by the City Office, from 6:00 am on Friday until 11:00 pm on Sunday. (Amended by Ord. 150, 11-25-2002)

#### 720.06 Recreational Vehicles.

Subd. 1 Definitions. Recreational Vehicle shall mean all boats; canoes; all terrain vehicle; snowmobiles; utility trailers used to transport boats, canoes, snowmobiles, and all terrain vehicles; travel campers; house trailers; slip in camper tops whether or not attached to a truck; and motor vehicles designated, constructed, or used to provide temporary movable living quarters.

Subd. 2 Parking Prohibition. To prevent traffic flow problems created by blockage or partial blockage of streets by the size of recreational vehicles, and to discourage the use of recreational vehicles as a primary dwelling, except in emergency situations, no recreational vehicle shall be parked on any city street in a residential district except to allow for the packing or unpacking of equipment, and for the boarding or exiting of passengers. No recreational vehicle shall be allowed to remain on any public street for more than forty-eight (48) consecutive hours, and in no case shall any person be allowed to park a recreational vehicle on a public street in a residential 730.03 Parking and Storage of Abandoned, Junk, and Unauthorized Vehicles Prohibited. No person shall park, store, or leave, or permit the parking, storing, or leaving of any abandoned or junk vehicle for a period in excess of 48 hours unless:

- A. the vehicle is completely within a building or is otherwise screened from view by fencing or other barrier approved by the City;
- B. the vehicle is stored or parked on private property in connection with a duly licensed or authorized commercial enterprise operated and conducted pursuant to law when such parking or storing of vehicles shall be necessary to the operation of the commercial enterprise.

In no case shall any vehicle be parked so as to constitute being an unauthorized vehicle.

730.04 Towing of Motor Vehicles. The Carver County Sheriff and the City Administrator shall be hereby authorized to remove, towed away by commercial towing service, and impounded at the City designated storage facility, any abandoned, junk, or unauthorized motor vehicle in violation of this Code. The owner of the vehicle shall be responsible for all cost associated with removal of the vehicle.

730.05 Notice of Impounded Motor Vehicles. Notice shall be given to the owner of any vehicle impounded under this Section in accordance with the terms of Minnesota Statutes 168B and this Section. The notice shall include the time limit within which the vehicle may be reclaimed before it is subject to disposal by the City in accordance with applicable State law and this Section.

#### 730.06 Public Sale.

Subd. 1 Auction. After the time period provided for in Subsection 730.05, any vehicle impounded and not reclaimed under this Section shall be sold to the highest bidder at public auction or sale held in compliance with Minnesota Statutes § 168B.08, following ten (10) days published notice of the auction in the legal newspaper for the City. The purchasers shall be given a receipt in a form which shall be sufficient title to dispose of the vehicle. The receipt shall also entitle the purchaser to register the vehicle and receive a certificate of title, free and clear of all liens and claims of ownership.

Subd. 2 Proceeds. From the proceeds of the sale of an impounded vehicle, the City shall reimburse itself for the cost of towing, preserving and storing of the vehicle, and all notice, publication and administrative costs incurred pursuant to this Section. Any remainder from the proceeds of a sale shall be held for the owner of the vehicle at the time of impoundment or any entitled lienholder for ninety (90) days and if not claimed, shall thereafter be deposited in the City treasury.

**730.07 Right to Reclaim.** The owner or any lienholder of any impounded vehicle or any person in lawful possession or control of the property upon which the vehicle was abandoned or otherwise illegally parked shall have a right to reclaim the vehicle from the City upon payment of all towing and storage charges, and administrative fees as set in the fee schedule adopted from time to time by the Council, resulting from the taking of the vehicle into custody within the time period specified in the notice required by Subsection 730.05.

730.08 Unsold Vehicles. Any impounded vehicle that is neither reclaimed or sold at auction pursuant to this Section may be disposed of by the City in accordance with Minnesota Statutes § 1688.09.

730.09 Entry Upon Private Property for Removal or Abatement. Any person, at the direction of the City Administrator, police chief or any other police officer of the City shall be hereby expressly authorized to enter upon private property for the purpose of enforcing this Section.

730.10 Liens. Nothing in this Section shall be construed to impair any lien of a garage keeper under the laws of this State or the right of a lienholder to foreclose. For the purposes of this Section "Garage keeper" shall mean an operator of a parking place or establishment, an operator of a motor vehicle storage facility, or an operator of an establishment for the servicing, repair, or maintenance of motor vehicles.



more than a place, it's home.

# CHAPTER 8. STREETS, SIDEWALKS, PUBLIC PARKS AND GROUNDS

### Section 800 - In General

**800.01 Obstructions Generally.** No person shall encumber, obstruct, place, park or leave upon or in any of the streets, sidewalks or other public places within the City, any vehicle, machinery, goods, wares, merchandise, boxes, refuse, lumber, loose signs, stands or other materials, except when it may be necessary in the erection of buildings or in making other improvements, or when granted permission through the issuance of a conditional use permit for the use of the public sidewalk for activities such as sidewalk dining and cafes or through the issuance of a temporary permit by the City for the selling of merchandise during a designated period of time.

When it becomes necessary to encumber or obstruct a portion of a sidewalk, street or other public place where erecting a building, making improvements, or establishing sidewalk activities including outdoor dining and/or outdoor cafes or with the sale of merchandise, the person performing the work or providing the service of outdoor dining shall first obtain permission therefore from the City Council. The permission shall specify the portion of the sidewalk, street or public place to be used for the erection, improvement, or activity, and the permission may be revoked at any time by the Council when it deems a permit holder is not complying with this Section, or when it is otherwise determined to be necessary to protect the health, safety, and welfare of the public. At the expiration of the permission or on revocation thereof, such person shall immediately remove any material, substance or obstruction from the street, sidewalk, or other public place. *(Amended by Ord. 149, 8/26/02)* 

800.02 Height of Limbs Above Sidewalks. No person owning or occupying any property within the City shall allow to remain any tree limbs which are less than eight (8) feet above the surface of any public sidewalk.

**800.03 Obstructing Intersections Prohibited.** It shall be unlawful for any person to maintain or permit to remain on property owned by or occupied by him or her any tree, hedge, billboards or other obstruction which prevents persons from having a clear view of traffic approaching an intersection from cross streets in sufficient time to bring a motor vehicle, driven at a reasonable speed, to a full stop before the intersection is reached.

**800.04 Removal of Snow Required.** The owner of any lot or parcel of land within the City shall, within twenty-four (24) hours after snow shall fall or otherwise accumulate upon any sidewalk designated by a resolution of the City Council as a part of the sidewalk thoroughfare program in front of or adjoining such lot or parcel of land, remove or cause the snow to be removed from the sidewalk.

800.05 Removal of Snow by City; Assessment. In case the owner of any lot or parcel of land within the City shall fail to remove any snow that has fallen or otherwise accumulated upon any sidewalk as required by Subsection 800.04, it shall be the duty of the street commissioner of the City to cause the snow to be removed from the sidewalk at the expense of the owner and the expense incurred in the removal thereof may be recovered against the owner in a civil action, or be assessed upon the lot or parcel of land from in front of which the snow shall be removed, and returned, collected and enforced as City taxes.

**800.06 Temporary Permit.** A temporary permit shall be obtained for the use of public sidewalks as outdoor merchandise areas. The City, contingent upon meeting specific requirements, shall issue a permit. When applying for a permit, the permit holder is consenting to the following rules and conditions:

- A. Displayed merchandise must allow for a six-foot (6') pedestrian passageway.
- B. Displayed merchandise will not obstruct the line-of-sight of vehicles, especially at intersections.

#### 8. Council Member & Mayor and Staff Reports

#### 9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: Carver County Sheriff's Office August 2019 Report.

UPCOMING MEETINGS / EVENTS

September 25 Safety Committee – 2:00 p.m.

- October 1 Planning Commission 6:00 p.m.
- October 2 Manufacturer's Week Sackett Waconia Luncheon & Tour (noon to 1:00)
- October 9 Economic Development Commission 5:00 p.m.
- October 9 Joint Meeting City Council, EDC, Planning Commission, Parks & Recreation Commission, and Chamber of Commerce Board 6:30 p.m.
- October 14 Personnel Committee 5:00 p.m.
- October 14 City Council 6:00 p.m.
- October 15 Parks and Recreation Commission 4:45 p.m.
- October 17 Senior Advisory Committee 9:00 a.m.
- October 25 West Carver Lions Club Harvest Moon Food & Wine Extravaganza 5:30 8:00 p.m.
- October 28 Work Session, EDA, City Council 6:00 p.m.



ATTENDEES: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

STAFF: Steve Helget, Kelly Hayes, Tony Voigt

OTHERS: Ally Clark, Michael Clark, Mike & Kelly Kipling, Jean Ewing, Paul Mayer, Kaarin Foede, Karen Hallquist, Steph Falkers, Cynthia Smith-Strack, Laurie Hilgers, Shelley Kendrick, Claudia Stahlke, Riley Corrigan, Anna Karels, Andy & Julie Wigfield, Russ Smith

- Call Meeting of Economic Development Authority to Order
   Pledge of Allegiance
   Meeting was called to order by President Lagergren at 7:04pm with all members present.
- Approve Agenda

   Approve minutes of July 22, 2019 meeting

   Motion: MM/CH to adopt the agenda. Vote 5 0. Motion carried.
   Motion: CH/CS to approve the minutes of July 22, 2019. Vote 5 0. Motion carried.
- 3. Adjournment *Motion: MM/DS to adjourn at 7:05pm. Vote 5 – 0. Motion carried.*

Sincerely Submitted,

Carol Lagergren, President

Kelly Hayes, City Clerk / Treasurer

#### NORWOOD YOUNG AMERICA CITY COUNCIL NORWOOD YOUNG AMERICA PLANNING COMMISSION NORWOOD YOUNG AMERICA PARKS & RECREATION COMMISSION NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT COMMISSION NORWOOD YOUNG AMERICA AREA CHAMBER OF COMMERCE

#### Minutes from Joint Meeting on Wednesday, August 14, 2019 at 6:30 p.m. *City Hall – City Council Chambers* 310 Elm Street West Norwood Young America, MN

#### I. Call to Order

Mayor Lagergren called the Joint Meeting of the City Council, EDC, Planning Commission, Parks & Recreation Commission, and Chamber of Commerce to order at 6:30 p.m.

Council members in attendance: Carol Lagergren, Craig Heher, Charlie Storms, Dick Stolz, and Mike McPadden.

Planning Commission members in attendance: Bob Smith.

EDC members in attendance: Tonya Noeldner, Karen Hallquist, Jason Winter, and Theresa Peterman.

Parks & Recreation Commission members in attendance: None.

Chamber of Commerce members in attendance: None.

Heritage Center: LaVonne Kroells.

Staff members in attendance: Steve Helget, City Administrator.

Others Present: Ron Zeigler, Community and Economic Development Associates (CEDA)

#### II. Agenda

Motion McPadden, seconded Storms to approve the agenda. Motion carried 5-0.

#### III. Business

- A. Vision of the Downtown Redevelopment Plan: The vision of the city of Norwood Young America is to build upon the history of the two downtown areas, by enhancing the unique characteristics and architectural features of buildings, resulting in vibrant small-town downtowns with commercial, residential and governmental uses.
- 1. Review accomplishments and brainstorm remaining needs/concerns

Lagergren asked the group to identify our accomplishments in the last 3 years.

- a. 2017 we had 9 new businesses
- b. 2018 we had 7 new businesses
- c. 2019 year-to-date we have had 3 new businesses
- d. Street banners in Downtowns
- e. Monument/welcome signs
- f. Branding/logo
- g. Springfest Artisan Fair
- h. Tree Planting (Arbor Day)
- i. Spring Clean-up Day
- j. Awarded Small Cities Development Program Grant
- k. Design standards research
- 1. Downtown buildings historical research

- m. New business ribbon cuttings
- n. Community events expansion (i.e. Taste of NYA, Stiftungsfest)
- o. City Newsletter (highlighting new businesses)
- p. Commissions communicating and working closer
- q. Senior Center

Lagergren asked the group to identify goals that we still want to accomplish, and to identify who should primarily be responsible for completing the goal.

- a. New events in Downtowns Economic Development Commission
- b. Increase sidewalk/trail connections and install sidewalk on Wilson Street to connect to Kehrer Park Parks & Recreation Commission
- c. Install directional signage from Highway 212 to Historic Downtowns especially during 2020 Highway 212 construction project Economic Development Commission
- d. City clean-up (City property, buildings, parks, etc.) and identify deadlines; replace downtown trees and install decorative light posts on east end of Main Street City staff
- e. Engage with owners of empty buildings and encourage better exterior appearance -Economic Development Commission
- f. Inventory park benches and install additional where appropriate Parks & Recreation Commission
- g. Enhance municipal parking lot on Elm Street Parks & Recreation Commission
- h. Nuisance issues (clean-up) Planning Commission
- 2. Share what the community is noticing and saying (conversations with individuals or at community meetings) both good and bad
  - a. People are surprised by the number of new businesses; more information has been made available in the newspaper, newsletter, Facebook, and through the EDC, and Chamber. Need to track hits on the City website.
  - b. Poor condition of streets (potholes); still many potholes, 2<sup>nd</sup> Avenue is bad, but noticing they are getting filled. Potholes by Lazy Loon Lanes/Post Office are going to be fixed soon. Need to establish deadlines for completing potholes.
  - c. Sidewalk leveling project was a good project
  - d. Downtowns difference more residential on north side and more businesses on south
  - e. Perception that Norwood and Young America are separate towns still exists. Challenges include two zip codes, realtors listing properties that identify sale property with either Norwood or Young America, and the County identifies some properties as Norwood or Young America. The construction of the Highway 212 underpass should help promote we are one community.
  - f. Monument signs have received good compliments. Landscaping will be completed this week.
  - g. Disgruntle property owner in Historic Norwood Downtown and the window signs. Suggestion was to meet one on one with the owner to discuss being in art displays in darkened windows.
  - h. Stiftungsfest Family Night
  - i. Prospective businesses hearing "no" from City first. City is hiring a new Economic Development / Marketing Director.
  - j. Park maintenance has been great.

- 3. Review vision and focus areas (pages 3-4 of Implementation Plan) focus on the history of the downtowns and buildings
  - a. Heher stated the Planning Commission has been working on developing downtown building design criteria. The City's planning consultant drafted some guidelines and the Commission invited Downtown property owners to their August 6<sup>th</sup> regular meeting to obtain their opinions. Many property owners attended the meeting and the comments received all opposed the establishment any building criteria such as 60% door and window openings. Based on the comments at the Planning Commission meeting, Heher recommended not to pursue creating design guidelines and following some discussion the group consented to such. It was suggested the creation of some murals possible working with the School.
  - b. CEDA was asked to prepare research on initiatives, programs, and ideas in other communities that are enhancing downtown areas. The group reviewed CEDA's report. One of the items discussed was "Pop Up Sale Events". Possible events discussed included antique sales, an art gallery, Raider gear, and a craft sale.
  - c. Other focus areas discussed included:
    - 1. Allowing benches/tables for restaurants (review sidewalk ordinance)
    - 2. Playground by the Library Lagergren will research
    - 3. Mural (SLS building) and other buildings Hallquist will research
    - 4. Holiday decorations Chamber will research

#### IV. Next Meeting

The Committee consented to schedule the next Joint Committee meeting for October 9, 2019 at 6:30 p.m.

#### V. Adjourn

A motion was made by Storms seconded by Heher to adjourn the meeting at 7:45 p.m. Motion carried 5-0.

Respectfully submitted,

Steven Helget City Administrator



### **CITY COUNCIL MINUTES** August 27, 2019 – 6:00 p.m. Special City Council Meeting

Attendees: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, and Charlie Storms City Staff: Steve Helget, City Administrator, Tony Voigt, Public Service Director, Steve Zumberge, Fire Chief

### **CITY COUNCIL**

- The meeting was called to order by Mayor Lagergren at 6:00 p.m. with all members present.
   1.1 The Pledge of Allegiance was recited.
- 2. Approve Agenda

Motion: MM/CH to approve the agenda. Vote 5 – 0. Motion carried.

- 3. Introductions, Presentations, Proclamations, Awards, and Public Comment None
- 4. Consent Agenda None
- 5. Public Hearings None
- 6. Old Business None
- 7. New Business
  - 7.1 2020 Preliminary Budget

Mayor Lagergren introduced the item. Helget stated the preliminary General Fund budget reflects about a \$57,000 increase and the capital equipment replacement (Fund 275) reflects about a \$198,000 increase. The property tax levy reflects a \$333,487 or 12.82% increase. Both the Water and Sewer budgets reflect losses.

Steve Zumberge reviewed the proposed Fire Department budget. Included in MnDOT's 2020 Highway 212 Mill & Overlay is to replace the existing signal lights at the Faxon Road and Reform Street intersections. Proposed is to install Optic Coms in each vehicle so they will work with the new lights. The cost would be about \$500 per vehicle and there are 8 vehicles. Proposed at Station 2 is to paint the building exterior at a cost of about \$4,000 and to replace the overhead doors at an estimated cost of \$7,000. In respect to capital equipment, proposed is to install a new emergency siren at a cost of about \$25,000. The Council consented to all the items.

Tony Voigt reviewed the Public Service Department budget and the capital project/equipment plan. Proposed is to purchase a frontend attachment for the Payloader in order to attach a plow and wing for snow removal. The estimated cost estimate is \$45,000. Also proposed was to purchase two F350 pickups at a cost of \$45,000 and \$43,000 respectively and to purchase for the Public Works shop a pressure washer and boiler at an estimated cost of \$9,000. In Parks & Recreation, proposed is to purchase a new Kubota lawn mower for \$20,000 and trade in the existing mower. In addition, to replace and purchase a new club car at an estimated cost of \$18,000.

The Council discussed installing additional sidewalk on Wilson and Reform Streets. The Council consented to adding \$15,000 into the budget for such.

The Council discussed and consented to moving the replacement of the baseball field fence at Willkommen Memorial Park to 2021 and budgeting \$85,000 for work on the Old Town Buildings. Of the \$85,000, \$25,000 was collected in 2019 but not expended and will utilized in 2020.

Voigt reviewed the Water and Sanitary Sewer budgets. Proposed is to purchase a new Bobcat utility cart to be shared equally by both departments with an estimated cost of \$18,000. Voigt proposed moving the Trickling

Filter pumps to 2021 versus 2020. Proposed is to purchase a stationary generator for \$25,000 for one of the lift stations.

The Council consented to move the New Holland tractor from the Sewer equipment replacement schedule to the Streets schedule. Voigt proposed and the Council consented to replacing it in 2020 at an estimated cost of \$45,000.

Voigt also proposed removing the west Highway 212 water tower possibly in 2019. The Council consented to such at an estimated cost of \$30,000.

The Council discussed and consented to not increasing water and sewer rates.

8. Council Member & Mayor Reports - none

Upcoming Meetings / Events:

- September 4 Planning Commission 6:00 p.m.
- September 9 Personnel Committee 5:00 p.m.
- September 9 City Council 6:00 p.m.
- September 11 Economic Development Commission 6:00 p.m.
- September 19 Senior Advisory Committee 9:00 a.m.
- September 17 Parks and Recreation Commission 4:45 p.m.
- September 25 Safety Committee 2:00 p.m.
- September 23 Work Session, EDA, City Council 6:30 p.m.
- October 9 Joint Meeting City Council, EDC, Planning Commission, Parks & Recreation Commission, and Chamber of Commerce Board – 6:30 p.m.

9. Adjournment

Motion: CH/CS to adjourn at 8:19 p.m. Vote 5 – 0. Motion carried.

Carol Lagergren, Mayor

Kelly Hayes, City Clerk / Treasurer



ATTENDEES: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

STAFF: Steve Helget, Kelly Hayes, Tony Voigt

OTHERS: Ally Clark, Theresa Peterman

- 1. Call Meeting of City Council to Order
  - 1.1 Pledge of Allegiance Meeting was called to order by Mayor Lagergren at 6:00pm with all members present.
- 2. Approve Agenda

Additions: 7.6 Friendship Concession/Restroom Project, 7.7 Shingling Pavilion *Motion: CH/CS to approve the agenda with the additions. Vote 5 – 0. Motion carried.* 

- 3. Introductions, Presentations, Proclamations, Awards, and Public Comment none
- 4. Consent Agenda
  - 4.1 Approve minutes of August 26, 2019 meetings
  - 4.2 Approve payment of claims
  - 4.3 Approve removing Karen Hallquist from the Economic Development Commission
  - 4.4 Approve appointing Sarah Molnau to the Economic Development Commission

Motion: MM/DS to approve the consent agenda. Vote 5 – 0. Motion carried.

- 5. Public Hearings none
- 6. Old Business none
- 7. New Business
  - 7.1 Approve Resolution 2019-22, Special Benefit Levy

This levy is for the industrial park and has been done yearly since 2006. It is a separate levy from the property tax levy.

*Motion: DS/MM to approve Resolution 2019-22, a special benefit levy for the industrial park. Vote 5 - 0. Motion carried.* 

7.2 Approve Resolution 2019-23, Approving 2019 Preliminary Property Tax Levy State law requires the City to approve the preliminary property tax levy prior to September 30.

Motion: DS/CS to approve Resolution 2019-23, a resolution adopting a year 2019 preliminary property tax levy for the City of Norwood Young America for collection in 2020. Vote 5 – 0. Motion carried.

7.3 Approve Resolution 2019-24, Approving 2020 Preliminary Budget; Schedule Truth In Taxation Public Hearing

*Motion:* CH/MM to approve Resolution 2019-24, a resolution adopting the 2020 preliminary general fund operating budget for the City of Norwood Young America. Vote 5 – 0. Motion carried.

*Motion: CS/MM to schedule the Truth In Taxation public hearing on the 2020 property tax levy and budget for 6:00pm, December 9, 2019. Vote 5 – 0. Motion carried.* 

7.4 Curfman Trucking CUP Compliance: 600 Railroad Street West

Steve Curfman, owner of Curfman Trucking at 600 Railroad Street West, has requested an extension to get rid of the stockpile of aggregate and to place bunkers around outdoor storage of tires, mulch, boulders, pallets, stones, rocks, etc. Mr. Curfman stated that November 1, 2019, is a reasonable timeframe to get these things completed.

*Motion: CS/CH to approve the compliance timeline for the Curfman Trucking Conditional Use Permit, for 600 Railroad Street West to November 1, 2019. Vote 5 – 0. Motion carried.* 

7.5 Approve Rescheduling November 11, 2019 Regular City Council Meeting Due to the Veteran's Day holiday, the meeting that is scheduled on November 11, 2019, must be rescheduled or canceled.

*Motion: CH/DS to reschedule the November 11, 2019 City Council meeting to November 12, 2019 at 6:00pm. Vote 5 – 0. Motion carried.* 

7.6 Friendship Concession/Restroom Project

It has been a goal of the Parks & Rec Commission to repair the Friendship Concession/Restroom building. \$10,000 was budgeted for the project. Tony Voigt, Public Services Director, didn't have an estimate for replacing the doors and to install the automatic locks. He has been having troubles getting bids.

Councilperson Storms thought that could be because of the amount of work that it takes to put in a bid. Motion: MM/CH to hire Shannahan Construction to repair the Friendship Park building in the amount of \$7838.00 Vote 5 - 0. Motion carried.

7.7 Shingle Pavilion

Last year the shingles on the south side of the Pavilion were replaced. During that repair, they noticed more cracks on the north side of the building also.

Motion: DS/MM to hire Shanahan Construction to replace the shingles on the north side (any shingles that weren't replaced last year) of the Pavilion. For \$15,900. Vote 5 – 0. Motion carried.

- 8. Council Member & Mayor Reports
- DS none.

MM - none.

CH – Planning Commission discussed the accessory dwelling structures, Curfman's CUP, and upcoming Open Meeting Law training.

CS – none.

- CL Personnel Committee met, nothing to report.
- 9. Adjournment

Motion: MM/CH to adjourn at 6:53pm. Vote 5 – 0. Motion carried.

Sincerely Submitted,

Carol Lagergren, Mayor

Kelly Hayes, City Clerk/Treasurer



more than a place, it's home.

## **VOUCHER LIST / CLAIMS ROSTER** and CHECK SEQUENCE

To Be Approved: September 23, 2019

Payroll EFT (Check Sequence 505566-505585)

\$17,489.62

## Prepaids

29722 - Centerpoint Energy	\$2,688.00
29723 - Mini Biff	\$ 110.16
29724 - HealthPartners	\$2,194.38
	\$ 4,992.54

## **Claims Pending Payment**

(Check Sequence 29725 - 29774)

\$69.119.13

Grand Total \$91,601.29

### \*Check Summary Register©

#### SEPTEMBER 2019

Name		Check Date	Check Am	nt	
10100 CHECKING					
Paid Chk# 029722	CENTERPOINT ENERGY	9/12/2019	\$2,688.00		
Paid Chk# 029723	MINI BIFF	9/12/2019	\$110.16		
Paid Chk# 029724	HEALTH PARTNERS	9/16/2019	\$2,194.38	retro premium invoice 91656126	
		Total Checks	\$4,992.54		

# \*Check Detail Register©

#### SEPTEMBER 2019

		Check Amt Invoice Comment
10100 CHECKING		
Paid Chk# 029725	9/23/2019 AEM MECHANICAL	SERIVCES, INC.
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$625.00
E 101-49860-223	Repair/Maintenance Bldg/Ground	\$175.00
	Repair/Maintenance Bldg/Ground	\$1,525.00 44940
	M MECHANICAL SERIVCES, INC.	\$2,325.00
Paid Chk# 029726	9/23/2019 AQUA PRO	
		8107 (A. 75000
E 832-45250-470	Donation Expense	\$167.13 75328
	Total AQUA PRO	\$167,13
Paid Chk# 029727	9/23/2019 BRYAN ROCK PROD	DUCTS, INC.
E 101-43100-224	Street Maint Materials	\$623.05
E 101-45200-223	Repair/Maintenance Bldg/Ground	\$133.60 37160
Total	BRYAN ROCK PRODUCTS, INC.	\$756.65
Paid Chk# 029728	9/23/2019 CARDMEMBER SER	VICE
E 101-41110-350	Print/Publishting/Postage	\$9.99
E 101-41300-350	Print/Publishting/Postage	\$9.99
E 101-41400-200	Office Supplies	\$163.65
E 101-41400-350	Print/Publishting/Postage	\$176.82
E 101-41940-210	Operating Supplies	\$51.50
E 101-49305-430	Miscellaneous	\$241.50
E 101-49860-200	Office Supplies	\$19.33
E 101-49860-251	Contraction of the American States	\$86.64
E 101-43100-210	Operating Supplies	\$9.87
E 601-49400-210	Operating Supplies	\$64.50
E 602-49450-210	Operating Supplies	\$64.50
E 601-49400-207	Training Instructional	\$250.00
	Training Instructional	\$250.00
E 101-45200-221	Repair/Maintenance Equipment	\$69.99
	Chemicals and Chem Products	\$9.75
E 101-43100-212		\$66.23
	Repair/Maintenance Bldg/Ground	\$101.28
	Operating Supplies	\$198.63
	Operating Supplies	\$259.43
	Training Instructional	\$100.00
	Repair/Maintenance Equipment	\$131.58
	Training Instructional	\$200.00
	Operating Supplies	\$6.75
E 101-42200-212	a second a second	\$7.60
e tet jeers ete	Print/Publishting/Postage	\$7.60
	Total CARDMEMBER SERVICE	\$2,557,13
Paid Chk# 029729	9/23/2019 CARQUEST AUTO P	ARTS
E 602-49450-221	Repair/Maintenance Equipment	\$16.99 5927-193041
E 101-43100-210	Operating Supplies	\$31.98 5927-193370
	Motor Fuels	\$43.56 5927-193494

# \*Check Detail Register©

SEPTEMBER 2019
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			Check Amt	Invoice	Comment	
Total CARQUEST AUTO PARTS			\$92.53			
Paid Chk# 029730	9/23/2019	CARVERLINK-CARVE	R CO BROADBAN	D		
E 101-41940-321	Telephone		\$145.47			
E 601-49400-321	Telephone		\$97.28			
E 602-49450-321	Telephone		\$57.70			
E 101-42200-321	Telephone		\$142.59			
E 101-43100-321	Telephone		\$72.94			
E 101-45200-321	Telephone		\$31.26			
E 101-49860-321	Telephone		\$30.91			
E 101-41940-321	Telephone		\$126.00			
E 101-41300-321	Telephone		\$58.05			
E 101-41320-321	Telephone		\$58.05			
E 101-41400-321	Telephone		\$58.05			
E 101-46500-321	Telephone		\$19.35			
E 101-42100-321	Telephone		\$96.75			
E 101-45500-321	Telephone		\$96.75			
al CARVE	RLINK-CARV	ER CO BROADBAND	\$1,091.15			
Paid Chk# 029731	9/23/2019	CENTER POINT	1.54			
E 602-49450-383	Gas Utilities		\$17.10			
E 101-41940-383	Gas Utilities		\$15.00			
E 602-49450-383	Gas Utilities		\$28.59			
E 602-49450-383	Gas Utilities		\$29.17			
E 602-49450-383	Gas Utilities		\$16.11			
E 601-49400-383	Gas Utilities		\$71.43			
	Te	tal CENTER POINT	\$177.40			
Paid Chk# 029732	9/23/2019	CITIZEN STATE BANK	HSA ACCTS			
G 101-21718 HS	A ACCOUNT		\$1,916.65			
Total C	ITIZEN STAT	E BANK HSA ACCTS	\$1,916.65			
Paid Chk# 029733	9/23/2019	CITY OF NYA/PETTY	CASH			
E 601-49400-350	Print/Publish	ting/Postage	\$35.34			
E 101-42200-350	in the second		\$7.85			
E 101-41320-350	Print/Publish	ting/Postage	\$34.25			
	Total CITY C	F NYAPETTY CASH	\$77.44			
Paid Chk# 029734	9/23/2019	COMPLIANCESIGNS.	СОМ			
E 602-49450-223	Repair/Main	tenance Bldg/Ground	\$51.50 854	101		
		LIANCESIGNS.COM	\$51.50			
Paid Chk# 029735	9/23/2019	DROEGE, BRAD	1.12		Contraction of the	
E 101-42200-210	Operating S	upplies	\$154.90		medical supplies	
		tal DROEGE, BRAD	\$154.90		the second s	

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		SEPTEMBER 2019	
		Check Amt Invoice	Comment
Total	EHLERS AND ASSOCIATES, INC	\$2,375.00	
Paid Chk# 029737	9/23/2019 EXCELSIOR HOMES	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	
E 101-41320-430	Miscellaneous Total EXCELSIOR HOMES	\$124.95 permit refund \$124.95	426 East RR St - permit refund
Paid Chk# 029738	9/23/2019 FIRE CATT, LLC		
E 101-42200-221	Repair/Maintenance Equipment Total FIRE CATT, LLC	\$2,564.55 7681 \$2,564.55	fire hose testing
Paid Chk# 029739	9/23/2019 FIRE SAFETY USA		
E 101-42200-210	Operating Supplies Total FIRE SAFETY USA	\$36.50 123013 \$36.50	
Paid Chk# 029740	9/23/2019 FRITZ, ALLISON		
E 101-49860-207	Training Instructional Total FRITZ, ALLISON	\$200.00 \$200.00	LIFEGUARD TRAINING
Paid Chk# 029741	9/23/2019 HILGERS PLUMBING	& HEATING, IN	
	Repair/Maintenance Bldg/Ground GERS PLUMBING & HEATING, IN	\$284.00 13156 \$284.00	
Paid Chk# 029742	9/23/2019 HOLIDAY FLEET		
E 101-43100-212	Motor Fuels Total HOLIDAY FLEET	\$60.94 091451006 \$60.94	
Paid Chk# 029743	9/23/2019 LANO EQUIPMENT		
E 101-43100-221 E 101-45200-221 E 101-43100-223 E 101-43100-221	Repair/Maintenance Bldg/Ground	\$81.83 21036A \$777.57 21107A \$175.00 39710 \$175.80 39730	
	Repair/Maintenance Equipment Total LANO EQUIPMENT	\$274.11 39920 \$1,484.31	
Paid Chk# 029744	9/23/2019 LEAGUE OF MN CITIE	SINS TRUST	
er vent verteeligeet	Insurance Claims AGUE OF MN CITIES INS. TRUST	\$130.77 \$130.77	loss 2/24/19
Paid Chk# 029745	9/23/2019 LOFFLER BUSINESS	SYS LLC	
	Maintenance Contract	\$394.05 3203605 \$394.05	
Paid Chk# 029746	9/23/2019 MARCO TECHNOLOG	IES LLC	
E 101-41000-614 E 101-41000-614 Tot	(The second s	\$420.00 6322224 \$4.620.00 6563409 \$5,040.00	
Paid Chk# 029747	9/23/2019 MAYER LUMBER CO.		
	Repair/Maintenance Bldg/Ground	\$228.59	

# \*Check Detail Register©

#### SEPTEMBER 2019

	_		Check Ar	nt Invoice	Comment	
E 832-45250-470	Donation E	xpense	\$747.90	174306		
E 101-43100-210	Operating \$	Supplies	\$115.48	175368		
	Total	MAYER LUMBER CO.	\$1,091.97			
Paid Chk# 029748	9/23/2019	MID COUNTRY BANK	(			
G 101-21718 HS	ACCOUN	т	\$453.33			
	Total	MID COUNTRY BANK	\$453.33			
Paid Chk# 029749	9/23/2019	MID-COUNTY CO-OP	OIL ASSN			-
E 101-45200-223	Repair/Mai	ntenance Bldg/Ground	\$244.44	60520		
Total	MID-COU	NTY CO-OP OIL ASSN	\$244.44			
Paid Chk# 029750	9/23/2019	MINI BIFF				
E 101-45200-418	Other Rent	als (Biffs)	\$197.88	A-109219		
E 101-45200-418			\$113.73	A-109222		
E 101-45200-418	Other Rent	als (Biffs)	\$113.73	A-109260		
		Total MINI BIFF	\$425.34	Provide and		
Paid Chk# 029751	9/23/2019	MINNESOTA RURAL	WATER ASSO	C		
E 602-49450-223	Repair/Mai	ntenance Bldg/Ground	\$750.00	9/11/19	smoke blower for testing	
E 602-49450-207		and the second se	\$255.00	9/9/19	Rod Jaus	
Total MIN	NESOTA R	URAL WATER ASSOC	\$1,005.00			
Paid Chk# 029752	9/23/2019	MINNESOTA VALLE	TESTING LAP	3		
E 602-49450-217	Lab Fees		\$94.70			
E 602-49450-217	Lab Fees		\$36.20	993884		
E 602-49450-217	Lab Fees		\$93.00	994569		
Total Mil	NESOTA	ALLEY TESTING LAB	\$223.90			
Paid Chk# 029753	9/23/2019	MN CITY/COUNTY M	GMT ASSOC			
E 101-41300-433	Dues and \$	Subscriptions	\$117.00	annual dues		
Total	MN CITY/C	OUNTY MGMT ASSOC	\$117.00	1.1.1		
Paid Chk# 029754	9/23/2019	MN DEPARTMENT O	FHEALTH			
G 601-20281 MD	H FEE		\$2,179.00		connection fees	
Total	MN DEP	ARTMENT OF HEALTH	\$2,179.00			
Paid Chk# 029755	9/23/2019	MN FIRE SERV CER	TIFICATION BD			
E 101-42200-207	Training In	structional	\$280.00	6883		
Total MI	FIRE SER	V CERTIFICATION BD	\$280.00			
Paid Chk# 029756	9/23/2019	NYATIMES				
E 101-43100-350	Print/Publis	shting/Postage	\$256.00			
E 101-41320-350	Print/Publis	shting/Postage	\$45.36	723786		
		Total NYA TIMES	\$301.36			
Paid Chk# 029757	9/23/2019	OLD NATIONAL BAN	IK			

# \*Check Detail Register©

			SEPTEMB	ER 2019	
			Check Am	t Invoice	Comment
	Total O	LD NATIONAL BANK	\$166.67		
Paid Chk# 029758	9/23/2019	ORR, DAVE			
E 101-42200-210	Operating St	upplies	\$98.77		garden hose
		Total ORR, DAVE	\$98.77		
Paid Chk# 029759	9/23/2019	ROSENBAUER MINN	ESOTA LLC		
E 101-42200-210	Operating Si	upplies	\$47.46	35942	
Total	ROSENBAU	ER MINNESOTA LLC	\$47.46		
aid Chk# 029760	9/23/2019	RUPP, ANDERSON,	SQUIRES, PA		
E 101-41500-304	Legal Fees		\$4,769.30		
E 101-41320-304	Legal Fees		\$170.00	9651	
Total	RUPP, ANDE	RSON, SQUIRES, PA	\$4,939.30		
Paid Chk# 029761	9/23/2019	SECURITY BANK & T	RUST		
G 101-21718 HS	SA ACCOUNT		\$533.33		
	Total SECU	RITY BANK & TRUST	\$533.33		
Paid Chk# 029762	9/23/2019	SMITH OIL CO			
E 601-49400-212	Motor Fuels		\$130.77		
E 602-49450-212	Motor Fuels		\$130.78		
E 101-43100-212	Motor Fuels		\$275.41		
E 101-45200-212	Motor Fuels		\$73.75		
E 101-49800-212	Motor Fuels		\$673.82		
E 101-42200-212	Motor Fuels		\$185.62		Fire department
	1	Total SMITH OIL CO	\$1,470.15		Constraint in the
aid Chk# 029763	9/23/2019	ST. CLOUD STATE U	NIVERSITY		
E 101-41400-207	Training Inst	ructional	\$260.00		Kelly's Municipal Clerk Adv. Academy
Total	ST. CLOUD	STATE UNIVERSITY	\$260.00	_	and a star benefit of the
aid Chk# 029764	9/23/2019	STRICKFADEN, GRA	CE	_	
E 101-49860-207	Training Inst	ructional	\$200.00		lifeguard cert. class
		RICKFADEN, GRACE	\$200.00		
Paid Chk# 029765	9/23/2019	SUN LIFE ASSURAN	CE COMPANY		
G 101-21707 Di	sability Insuran	ice	\$336.96		
		URANCE COMPANY	\$336.96	-	
Paid Chk# 029766	9/23/2019	TWIN CITIES & WEST	TERN RAILROAD	0	
E 101-43100-440	Lease		\$357.60	M013899	crossing permit
Total TWI	N CITIES & W	ESTERN RAILROAD	\$357.60		S. COLAR SHIELD
aid Chk# 029767	9/23/2019	UNUM LIFE INSURAN	CE CO		
G 101-21715 Lif	e Ins		\$46.99		
G 101-21715 Lif	e Ins		\$45.02		
	a which		\$55 55 (	0421562-001	
G 101-21715 Lif	eins		000.00	14 1004 001	

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SEPTEMBER 20	019
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		Check An	nt Invoice	Comment	
Te	tal UNUM LIFE INSURANCE CO	\$197.62			
Paid Chk# 029768	9/23/2019 VOIGT, TONY				
E 601-49400-207	Training Instructional	\$12.00			
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$160.72			
E 101-49860-223	Repair/Maintenance Bldg/Ground	\$61.92			
E 101-43100-207	Training Instructional	\$47.56			
	Training Instructional	\$47.56			
E 601-49400-207	and a summer such as the summer of the summer such as the summer such as the summer such as the summer such as	\$12.76			
	Total VOIGT, TONY	\$342.52			
Paid Chk# 029769	9/23/2019 WASTE MANAGEMEN	T			
E 101-41320-430	Miscellaneous	\$351.60			
E 101-41940-223			58730-2808-7		
- 101 110 10 100	Total WASTE MANAGEMENT	\$451.05			
Paid Chk# 029770	9/23/2019 WM MUELLER & SOM	IS INC			
E 101-42200-223	Repair/Maintenance Bldg/Ground	\$2,300.00	19-672	North Fire Station	
	Street Maint Materials	\$206.31			
	Street Maint Materials	\$59.38			
and a cost of the second	otal WM MUELLER & SONS INC	\$2,565.69			
Paid Chk# 029771	9/23/2019 WWGOETSCH				
	Repair/Maintenance Equipment	\$11.094.00	102666		
L 002-45400-221	Total WWGOETSCH	\$11,094.00	102000		
Paid Chk# 029772	9/23/2019 XCEL ENERGY	and particular of			
E 601-49400-381	Electric Utilities	\$3,452.12			
E 101-45200-381	Electric Utilities	\$111.68			
E 101-45200-381		\$14.18			
E 101-43200-301	Total XCEL ENERGY	\$3,577.98	-		
Paid Chk# 029773	9/23/2019 XCEL ENERGY	- destance			
E 101-41940-381	Electric Utilities	\$2,767.91			
E 101-42200-381		\$469.91			
E 101-42500-381	Electric Utilities	\$10.98			
E 101-43100-380		\$3,842.17			
E 101-43100-381		\$376.78			
E 101-45200-381		\$818.76			
E 101-45500-381		\$1,333.19			
E 601-49400-381		\$136.02			
E 602-49450-381		\$3,585.92			
E 101-49860-381		\$635.81			
	Total XCEL ENERGY	\$13,977.45			
Paid Chk# 029774	9/23/2019 XTREME ELECTRICA	L			
	Repair/Maintenance Bldg/Ground	a la set	19-2853A		
E 101-410-0-220	i toponi i non an oc brog bround	9110.00	Contraction of the second seco		

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# \*Check Detail Register©

#### SEPTEMBER 2019

		Check Amt	Invoice	Comment	
	10100 CHECKING	\$69,119.13			
Fund Summary					
10100 CHECKING					
101 GENERAL FUND		\$42,633.89			
601 WATER FUND		\$7,113.78			
602 SEWER FUND		\$18,227.84			
603 STORM WATER UTILITY		\$228.59			
832 DONATIONS - VFW		\$915.03			
		\$69,119.13			



TO:	Mayor Lagergren and NYA City Council Members
FROM:	Karen Hallquist, Economic Development Marketing Director
DATE:	September 23, 2019
SUBJECT:	2019 Manufacturer's Week Proclamation

The week of Oct 1 - 7, 2019 is recognized as Manufacturer's Week in Minnesota. Attached is a Proclamation for the City of Norwood Young America to recognize Manufacturer's Week.

Thank you to the following Manufacturers with Norwood Young America:

Anderson Specialty Cabinets Autek North America Bongards Creameries HydroEngineering JIT Companies Lionshead Specialty Tires & Wheels MiBox Storage Principal Manufacturing Sackett Waconia Serv-A-Dock Storms Welding Vickerman Co. Vision Tech Yaegar Machine

# minnesota MANUFACTURING WEEK

Proclamation

Whereas:	Manufacturing is a dynamic and robust industry, crucial to the health and strength of Minnesota's diverse economy; and
Whereas:	Manufacturing added \$52.7 billion to Minnesota's economy in 2018, representing the second-largest contribution (14 percent) to the state's gross domestic product by any industry; and
Whereas:	Workers took home \$21.6 billion in wages from Minnesota manufacturing jobs in 2018, the second-largest total payroll among private sector industries; and
Whereas:	Manufactured exports brought \$21 billion into the Minnesota economy in 2018; and
Whereas:	Manufacturing in Minnesota pays an average annual wage of \$67,098, which is 15 percent higher than the state's overall average wage; and
Whereas:	Manufacturing provides 322,000 highly skilled, well-paying jobs, which significantly contribute to Minnesota's high standard of living and economic vitality.

Now, therefore, I, Carol Lagergren, Mayor of Norwood Young America, do hereby proclaim that the week of October 1 to October 7, 2019 shall be observed as:

#### MINNESOTA MANUFACTURING WEEK

in the City of Norwood Young America on this Second day of October, Two Thousand and Nineteen.

MAYOR Carol Lagergren



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TO: Mayor Lagergren and Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: September 23, 2019

RE: Hire Pete Luskey - Rescue Reserve Fire Department

Pete Luskey resigned from the Norwood Young America Fire Department on August 1, 2017. Due to a recent change in his schedule, Pete has asked to return to the Fire Department as a Rescue Reserve as he will be available to respond to day calls three days a week.

### **RECOMMENDATION:**

A motion to hire Pete Luskey as a Rescue Reserve.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: September 23, 2019

SUBJECT: Public Service Building Clean-Up Report

Tony Voigt, Public Service Director, will provide an update at the meeting on their progress of cleaning up the area behind the Public Works garage.



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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: September 23, 2019

SUBJECT: Consider Sinclair Food Mart Outdoor Storage Clean-up Deadline Extension Request

On August 9, 2019, a letter was mailed to Mr. Russ Smith, Sinclair Food Mart, informing him of a Zoning Code violation with respect to the numerous vehicles and semi-trailers parked outdoors on his property located at 503 Faxon Road N. Enclosed is a copy of the August 9<sup>th</sup> letter.

Mr. Smith attended the August 26, 2019 regular City Council meeting and requested an extension from the September 8 deadline to come into compliance. The Council granted a 30-day extension.

Mr. Smith has commenced clearing the site but is requesting the City Council consider a second extension.



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August 9, 2019

Russ Smith Sinclair Food Mart 503 Faxon Road N. Norwood Young America, MN 55368

Re: Notice of Zoning Code Violation and Nuisances

Dear Mr. Smith:

With respect to your property at 503 Faxon Road N., Norwood Young America, you currently have many cars and trucks, and three (3) semi-trailers parked outdoors on the site. There is also a pile of vehicle tires and a small amount of scrap metal. See enclosed pictures that I took on August 1 and 5, 2019.

Your property is zoned C-2, General Commercial District. Salvage yards are not a permitted use in the C-2 zoning district and auto sales and display are only permitted with a Conditional Use permit. In addition, outdoor storage is not a permissible use of the property without a conditional use or interim use permit. Enclosed is a copy of Section 1230.09 of the City Code which identifies the permitted and accessory uses for the C-2 zoning district. Please contact me if you wish to discuss applying for a permit for outdoor storage.

Currently the outdoor storage of the vehicles and semi-trailers is a violation of the City's Zoning Code. In accordance with the City's Administrative Enforcement, you are hereby given 30-days to come into compliance with the City's Zoning Code. Please remove the cars, trucks, and semi-trailers by September 8, 2019. If the violation is not remedied by the stated date you will be subject to an administrative citation of \$100.00 per day for each day the civil offense continues to exist. Enclosed is a copy Section 120 of the City Code pertaining to Violations and Penalties.

If you wish to contest my interpretation of the Zoning Code and citation, you may request a hearing with the City Council. You must do so by providing a letter to the City Administrator within thirty (30) days of the date of this letter. Please include your name, contact information, date of offense, and a brief description of the reason(s) for requesting a hearing. The hearing will be held within sixty (60) days from the date the request is received.

In respect to the vehicle tires and small amount of scrap metal, they are considered a nulsance. Please remove them by August 18, 2019.

Please feel free to contact me with any questions at 952-467-1805. Your cooperation regarding this matter is appreciated.

Sincerely, Statur Helger Steven Helger City Administrator

Norwood Young America

310 Elm Street West PO Box 59 - Norwood Young America, MN 55368 - (952)467-1800 - www.cityofnya.com



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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: September 23, 2019

SUBJECT: Consider OrangeBall Creative 2020 Highway 212 Construction Marketing Proposal

Proposed is to discuss and consider hiring a consultant to assist with marketing the local businesses during MnDOT's 2020 Highway 212 construction project.

Enclosed is a proposal from OrangeBall Creative to provide marketing assistance. John Gamades of OrangeBall will be in attendance to present their proposal.

Included in the 2020 Budget is \$8,000 for hiring a marketing consultant for the Highway 212 project.

### **Recommended Motion:**

Motion to approve and accept OrangeBall Creative's 2020 Highway 212 Construction Marketing proposal.

PO Box 403 Chaska, MN 55318 orangeballcreative.com

SUBMITTED BY

John Gamades 952.994.0682 John@orangeballcreative.com

CLIENT INFORMATION

Name Norwood Young America Contact Steve Helget Email cityadmin@cityofnya.com

9.19.19

ORANGE I.D. NYA003

orange

PROPOSAL

PROJECT Name Norwood Young America 212 Construction Marketing

#### DETAILS

#### PRE-PROJECT RAMP UP (Beginning of March through Mid-April)

- Create a "Norwood Young America is OPEN" logo based on the NYA city logo (similar to what we created for Waconia)
- Design billboards for outside of town on 212/detour routes
- Develop a hashtag campaign around shopping local and supporting businesses, possibly: #NYAisOpen
- Create branded graphics for both the city and Chamber websites
- Develop 3 pieces of print collateral: A postcard or brochure, a table/counter tent for businesses, a poster
- Create a pre-construction social campaign beginning 30 days before construction and continuing through completion with
  posts on Tuesdays: 3/17, 3/24, 3/31, 4/7

#### DURING PROJECT (Mid-April through October)

- Social media campaign, 1-2 posts per week. on Tues/Thurs, starting 4/14 and wrapping up on 10/20. (TOTAL: 45 posts)
  - April 3 posts (Tuesdays ONLY)
  - May: 8 posts (Tuesdays/Thursdays)
  - June: 9 posts (Tuesdays/Thursdays)
  - July: 9 posts (Tuesdays/Thursdays)
  - August: 8 posts (Tuesdays/Thursdays)
  - September: 5 posts (Tuesdays ONLY)
  - October: 3 posts (Tuesdays ONLY) if needed
- Tuesday Topics: Shop Local, Support Our Businesses, Construction Updates, Celebrating Progress, Business Spotlights, etc.
- Thursday Topics: Construction Updates, Weekend Updates, Getting Around Town
- OrangeBall creates posts/content, your team posts them to social accounts

PRICING \$7500

#### PAYMENTS

January-March (3) Monthly Payments: \$1200/month April-September (6) Monthly Payments: \$650/month

If the information in this Proposal meets with Client's approval, Client's signature below authorizes GrangeBall Inc to begin work. Kindly return a signed copy of this Proposal/Agreement to your GrangeBall design associate.

OrangeBall Authorized Signature/Date	1ch Gamikh	9.19.2019
Client's Authorized Signature/Date	₫	

**Client's Name and Title** 

#### TERMS AND CONDITIONS

FINAL ARTWORK Fee quoted includes delivery of digital assets. Changes to final artwork will be provided at an additional cost based on the extent and complexity of the changes, at a mutually agreed upon fee, TBD.

RIGHTS The undersigned parties hereby agree that all work done is considered work for hire and all rights, copyrights, titles and interest in any design work performed by OrangeBall Inc on behalf of Client, belong solely and exclusively to the Client free from any claims whatsoever.

RUSH Rush, holiday and weekend work necessitated by Client's directive is billed in addition to the fees quoted at a mutually agreed upon fee, TBD.

CHANGE ORDERS Work change orders will be issued for additional work and changes requested after approvals or commencement of work. WCO's include a description of the change/addition requested, estimated additional costs, and changes to work schedules/project completion. Client's signature is required on WCO's to proceed with changes/additions.

PURCHASING All purchases made on client's behalf will be billed to client. In all cases, such prices will reflect a markup of 10%. Charges for sales tax, insurance, storage, and shipping and handling are additional to the price of each purchase. In the event client purchases materials, services, or any items other than those specified by the designer, the designer is not liable for the cost, quality, workmanship, condition, or appearance of such items.

TERMINATION POLICY Client and Designer may terminate project based upon mutually agreeable terms to be determined in writing, either prior to signing of this proposal or within the final Client-Designer Contract. Ownership of all copyrights and original artwork shall be retained by OrangeBall Inc.

MODIFICATIONS Modification of the Agreement must be written, except that the invoice may include, and Client shall pay, fees or expenses that were authorized via email in order to progress promptly with the work.

LIMITATION OF LIABILITY Client agrees that it shall not hold OrangeBall Inc liable for any incidental or consequential damages that arise from their failure to perform any aspect of this project over the amount paid for this job. OrangeBall will not be held accountable for any liability caused by client's use of OrangeBall's design to infringe on the rights of others. To the best of their knowledge, all work created by OrangeBall is original and has not been previously published. Client agrees that it shall not hold OrangeBall inc liable for any incidental or consequential damages that arise due to intentional or negligent acts or omissions by a third party. Regarding "cyber attacks" on the client's website, several security measures will be put into place to safeguard from cyber attacks. However, if an attack is successful OrangeBall Creative will not be held liable for any losses or damages.

SCHEDULE OF PAYMENT All invoices are payable within 15 days of receipt. Fee Billing: 100% upon completion of project. 3% convenience fee will be added to all Credit Card and PayPal payments.

DEFAULT IN PAYMENT The client shall assume responsibility for all collection of legal fees necessitated by default in payment.

TERM OF PROPOSAL The information contained in this proposal is valid for 30 days. Proposals approved and signed by the Client are binding upon the Designer and Client beginning on the date of Client's signature.

All information in this proposal is subject to the Terms and Conditions listed herein.





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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: September 23, 2019

SUBJECT: Approve Oak Grove 2019-2020 Snow Removal Service Prices

The Carver County CDA is requesting snow removal proposals for the 2019-20 winter season at Oak Grove. Last winter season was the second year the City provided the snow removal service at Oak Grove. Enclosed is the pricing the City set and contracted with the CDA last year. Staff recommends increasing all the fees by \$5.00 except for the bobcat and the "any additional costs" which is for use of the Payloader.

Also enclosed is the CDA's Scope of Work and Bid Form for Snow Removal Services 2019/2020.

### Suggested Motion:

Motion to approve the Oak Grove property snow removal pricing for the 2019-2020 winter season as discussed.

2018-2019 Actual

Submitted by (business name/address/phone/fax)

Attachment A-Pricing	ACTUA
Oakgrove	
City of Norwa	Koung America
310 Elm St. 1	W.
P.O. Box 59	
Norwood Young An	VETICA, MN 55368

Proposed Costs: The undersigned offers and agrees, if this Bid is accepted within thirty (30) calendar days, to the following unit pricing:

DESCRIPTION	PROPOSED UNIT COST		
Plowing parking lot and drive areas	Per parking lot	\$ 70.00 - Flat Fee	
If you charge by inches, please indicate range below and amounts in unit cost:			
1 1/2 to Zinches	\$130.00		
2 to le inches	\$175.00		
le to 10 inches	\$235.00		
<u>10+</u> inches	\$375.00		
Sidewalks	Per hour	\$110.00	
Salt/sanding - parking lot	Per parking lot	\$70.00	
Salt/sanding - sidewalks	Per hour	\$ 50.00	
Bobcat, if necessary	Per hour	\$ 90.00	
Dump truck removal, if necessary	Load cost	\$ 70.00	
Any additional costs, if necessary		\$ 150.00	
	1		

Hourly rates shall include labor, taxes, fees and other support costs. Note: a b.

The bid is not valid unless pricing is submitted for each item.

u fu By: Signature

even Helget Print Name

5/18



### Scope of Work and Bid Form for Snow Removal Related Services for 2019/2020

### Oak Grove Apartments 114 Reform Street Norwood Young America

The above property requests a written proposal for snowplowing and related services for the 2019/2020 season.

Please provide a complete proposal package and return to Carver County CDA no later than September 27th at 4:00 P.M. By submitting a proposal for Oak Grove Apartments, you are agreeing to all the terms in this bid document.

Submittals:

Attachment A - Pricing Sheet

Please submit proposals to: Jessica Nelson Assistant Director Of Property Management Carver County CDA 705 N. Walnut Street Chaska, MN 55318

### Scope of Work

### A. Scope

- a. Contractor agrees to furnish all labor, materials, tools, equipment, machinery and supervision, if necessary, to successfully complete snow removal services when the following occurs: an average of 1/2" snowfall for sidewalks and 1" for parking lots; in a timely and professional manner.
- b. Walks to be salted/sanded after snow removal (salt to be provided by property)
- c. Main drive areas will be opened by 6:30 am and/or 5:00 pm to enable travel to and from complex.
- d. Main drives to be plowed every four (4) inches during heavy snow falls.
- e. At each occurrence of lot clean up (curb to curb), an application of salt/sand is to be applied in all lots.
- During blowing conditions, properties will be checked and cleared as necessary.
- g. Final clean up-Parking lots to be plowed curb to curb the next business day following the end of snow fall. A start time will be determined by the contractor in coordination with the property. All vehicles will be removed from the site prior to the start of snow plowing or will be towed by management.
- B. Equipment
  - a. Contractor recognizes that various equipment may be required to fulfill scope requirements and acknowledges that he/she owns or has access to equipment necessary to fulfill scope requirements.

### II. Special Conditions

A. Insurance and Licensure-Contractor is prepared and agrees to provide proofs of insurance and licensure(s), as defined below, upon notification of bid acceptance.

The following insurance requirements apply:



- a. Workers Compensation insurance coverage per MN Statutes. In addition, general contractor must provide proof of insurance, whether or not the owners are covered or there are any employees.
- b. Commercial General Liability insurance of not less than \$1,000,000. The property/Carver County CDA shall be an additional name insured on the prime contractor's insurance policy.
  - Certificates of Insurance-Before beginning work and annually thereafter, until all work under this bid is complete, Contractor shall furnish to the property, a certificate or certificates of insurance demonstrating the required coverage.
- c. Automobile Liability insurance of not less than \$1,000,000.
- d. Failure to Insure. The failure to carry the required insurance coverage, or to furnish the required certificate or certificates of insurance, shall be a material breach of contract.
- B. Damages-Contractor may be held liable for damages to such items as sprinkler heads, concrete, asphalt or other items damaged by the Contractor or contractor's agents during snow removal. We will notify contractor of areas with damage so they can make necessary repairs. Otherwise, charges will be assessed by June 2016 for any items not repaired.
- C. Declaration of Indemnification: The contractor shall indemnify and hold harmless the owner and their agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense: a) is attributable to bodily injury, sickness, disease or death or to injury or to destruction of tangible property other than work itself including the loss of use resulting there from: and b) is caused in whole or in part by any negligent act or omission of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In any and all claims against the owner or any of their agents or employees, by any employees of the contractor, any subcontractor or anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount of type of damages, compensation or benefits payable by or for the contractor or any subcontractor under worker's compensation acts, disability benefit acts or other employee benefit acts.

### III. Data Privacy

All rules and regulations set forth in the Minnesota Government Data Privacy Act [coded as Minnesota Statutes, Chapter 13, Sections 13.01 through 13.99], particularly those rules and regulations which address information about persons receiving assistance from the CCCDA and/or the location of CCCDA assisted housing, shall be complied with.

### IV. Contract Modifications

The property may, at any time, by written order designated or indicated to be a Change Order, make changes in the work within the general scope of work. The Contractor must assert its right for such a change order by submitting a written statement describing the general nature of the change in work and the cost and/or additional time required.

### V. Payment:

The property shall pay the Contractor at the unit prices provided in Attachment A, which will become part of the contract.

The Contractor shall be required to submit detailed billing to the property. Payment shall be made according to monthly Billings. All invoices submitted for payment will be processed within 30 days, as long as all necessary documentation is provided. Invoices shall list unit address, if applicable.

### VI. Fair Housing Policy

- a. Contractor acknowledges and understands that Carver County CDA is a housing provider that complies with and operates within the requirements of Federal, State, and local fair housing law. Carver County CDA does not discriminate against any person on the basis of race, color, religion, sex, handicap, familial status, or national origin.
- Sexual harassment is a form of discrimination that violates fair housing law. Carver County CDA does not tolerate sexual harassment of residents or employees.
- c. Contractor agrees to comply with all Federal, State, and local fair housing laws. Contractor understands that any act of discrimination or sexual harassment in violation of these laws shall constitute a breach of this agreement.

### Attachment A-Pricing Oakgrove

Submitted by (business name/address/phone/fax):

Proposed Costs: The undersigned offers and agrees, if this Bid is accepted within thirty (30) calendar days, to the following unit pricing:

DESCRIPTION	PROPOSED UNIT COST	
Plowing parking lot and drive areas	Per parking lot	\$
If you charge by inches, please indicate range below and amounts in unit cost:		
inches	\$	
Sidewalks	Per hour	\$
Salt/sanding - parking lot	Per parking lot	\$
Salt/sanding - sidewalks	Per hour	\$
Bobcat, if necessary	Per hour	\$
Dump truck removal, if necessary	Load cost	\$
Any additional costs, if necessary		\$

Note: a. Hourly rates shall include labor, taxes, fees and other support costs.

b. The bid is not valid unless pricing is submitted for each item.

Signature



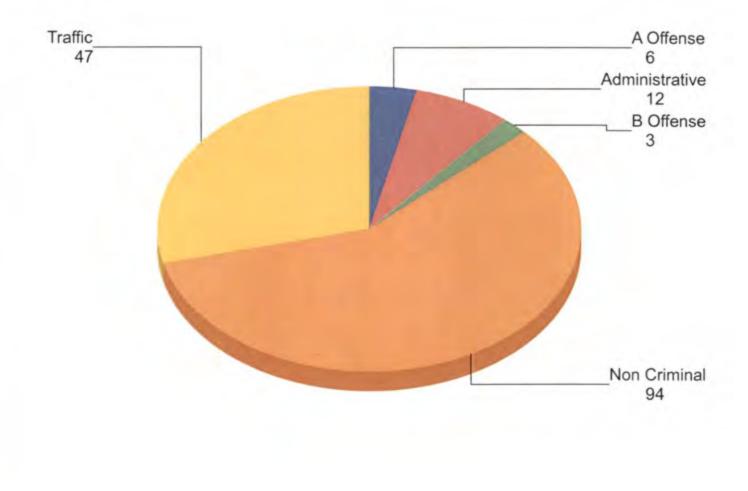


# City of Norwood Young America August 2019



Carver County Sheriff's Office Monthly Calls for Service From: 8/1/2019 To: 8/31/2019

## **Norwood Young America City**



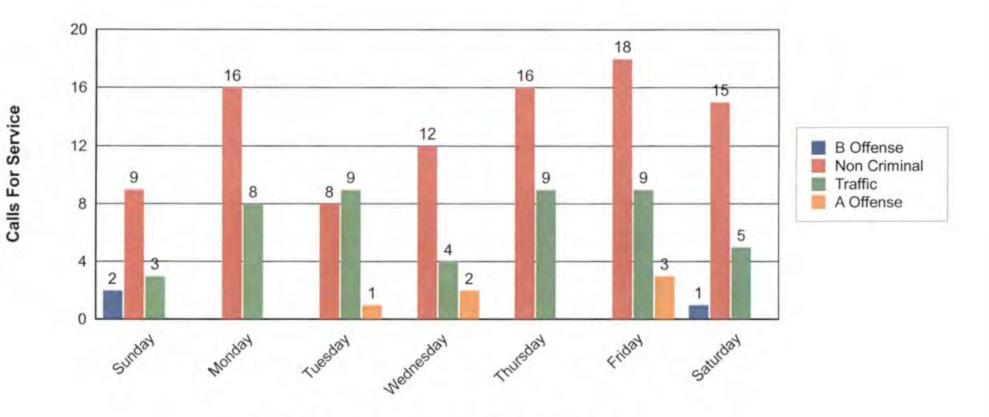
Total A Offense:	6
Total B Offense:	3
Total Non Criminal:	94
Total Traffic:	47
Total Administrative:	12

**Total Norwood Young America City: 162** 



Carver County Sheriff's Office Day of Week Analysis of Calls for Service Patrol Activity From: 8/1/2019 To: 8/31/2019

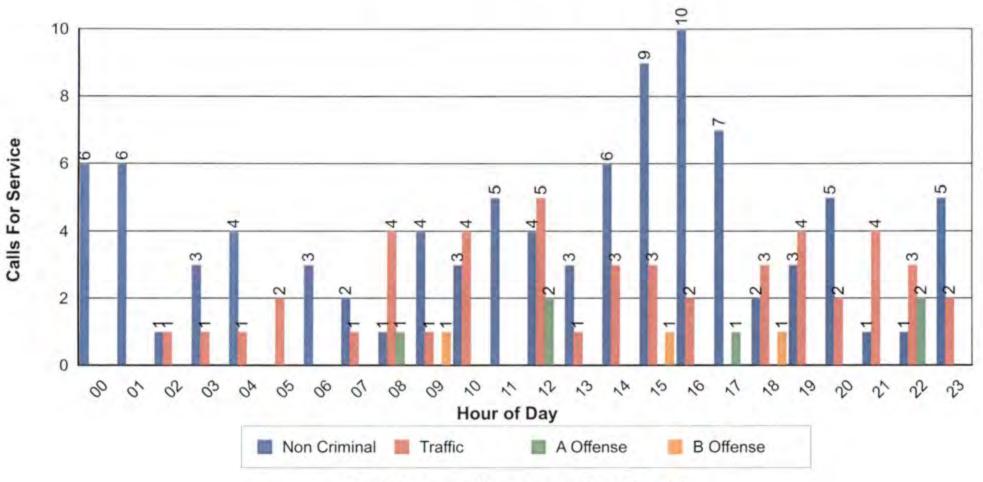
## **Norwood Young America City**



**Total Norwood Young America City: 150** 



Carver County Sheriff's Office Hour of Day Analysis of Calls for Service Patrol Activity From: 8/1/2019 To: 8/31/2019



**Total Norwood Young America City: 150** 



Carver County Sheriff's Office Monthly Calls for Service From: 8/1/2019 To: 8/31/2019

Patrol	
A Offense	
Assault	1
Burglary	1
Property Damage	1
Theft	3
Total A Offense:	6
B Offense	
Traffic - alcohol Rel	1
Misc - criminal	1
Runaway	1
Total B Offense:	3
Non Criminal	
Misc Non-criminal	26
Unlock Vehicle/bldg	1
Alarm	3
Abuse/Neglect (Info Only)	2
Animal	6
Medical	16
Assist Other Agency	3
Fire Call	3
Mental Health	6
Warrant Service	2
Suspicious Activity	13
Open Door	1
Drug - Info Only	44
Disturbance (Info Only)	11
Total Non Criminal:	94
Traffic	
Traffic - Misc	10
Traffic Stop	31
Pd Accident	2
Driving Complaint	4
Total Traffic:	47
Total Patrol: 150	
Administrative	
Administrative	
GunPermit-Acquire	6
GunPermit-CarryNew	3
GunPermit-CarryRenew	2
GunPermit- Carry Late Ren	1
Total Administrative:	12



Carver County Sheriff's Office Monthly Calls for Service From: 8/1/2019 To: 8/31/2019

**Total Administrative: 12** 

**Total Norwood Young America City: 162** 

## Carver County Sherff's Office Arrest Summary For: Norwood Young America City From: 8/1/2019 To: 8/31/2019

	<b>Total Charges</b>	Total Arrestees	<b>Total Incidents</b>
Norwood Young Ame	rica City		
13B - Simple Assault	2	1	1
90D - Driving Under the Influence	2	1	1
90Z - All Other Offenses	1	1	1
Totals for Norwood Young America	5	3	3



## Carver County Sherff's Office Traffic Citation Summary From: 8/1/2019 To: 8/31/2019

Expired Tabs:	3
Identification/Related Unlawful Acts:	1
No MN DL In Possession:	1
Prohibited Parking (permit, Handicappe	3
Seatbelt Violation:	2
Speed:	1
Stop Sign:	1
Traffic Control Device:	2
Use Electronic Device While Drivng-Adu	2
Total Norwood Young America City:	16



Carver County Sheriff's Office Verbal Warnings From: 8/1/2019 to 8/31/2019

Fire Call:	1
Traffic - Misc:	1
Traffic Stop:	20
Grand Total Verbal Warnings:	22