



## PARKS & RECREATION COMMISSION

### AGENDA

Tuesday, August 20th 2019 – 4:45pm

City Council Chambers

MEMBERS: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Julie Kuenzel – Community Ed, Charlie Storms – City Council, Bill Grundahl – Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director

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1. Call to Order
  - A. Pledge of Allegiance
2. Adoption of Agenda
3. Approve Minutes of 7-16-19 meeting
4. Public Comment

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
5. Old Business
  - A. Warming House Update
  - B. New Roll-up Doors on concession windows at Friendship Park, and restroom update
  - C. Pavillion Doors
  - D. Old Town
  - E. Community Entrance Signs
  - F. Sidewalk connectivity and future planning, sidewalk slab jacking leveling
6. New Business
  - A. Playground Equipment at Legion Park
7. Miscellaneous Updates
  - A. There will be a training work session on the Open Meeting Law and conflict of interest for all Commission members on Thursday, September 12 at 6:00 p.m. It will be held in the Council Chambers. Jay Squires will be leading the session.
8. Commissioner Report/Updates
9. Adjourn

#### UPCOMING MEETINGS

August 17 Minn-E-Rod tractor pull and 2<sup>nd</sup> annual bean bag tournament, Main Street, starts at 12:00, bean bags to follow  
August 26 City Council, Council Chambers at 6:00  
September 3 Planning Commission, 6:00

*Norwood Young America*

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## PARKS & RECREATION COMMISSION

minutes

Tuesday, July 16th 2019 – 4:45pm

City Council Chambers

MEMBERS present: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Julie Kuenzel – Community Ed, Charlie Storms – City Council, Bill Grundahl – Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director

Residents: Joe Kley and Darrin Fox

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1. Call to Order; SF at 4:46
    - A. Pledge of Allegiance
  2. Adoption of Agenda; CS/JK 5-0
    - A. CS; With an addition to add old town to old business 5.F. Keep on future agenda's until we have a plan
  3. Approve Minutes of 6-18-19 meeting; CS/JK 5-0
  4. Public Comment

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
  5. Old Business
    - A. Joe Kley and Darrin Fox will give an update on behalf of the Central Softball Boosters; Joe presented an update on the groups projects and the uses of the money they received from a Twins Grant.

The concession stand is nearing completion and should be ready by Stiftungsfest. They have Storms Welding countertops and electric will be run by Extreme Electric.

Joe talked about installing new backstop fences on the softball fields. Steinhagen Enterprises will remove the old ones and Century Fence will install the new ones. They will be 24' high and will span from dugout to dugout. They plan to install after Stiftugsfest. CS asked about wind load and engineering and to share with council. Darrin will get the specs from Century Fence and share with TV. CS asked how long it will take to erect, Darrin said 3-4 days and will be completed sometime between Sept-Nov.

Joe talked about installing a new batting cage between the 1<sup>st</sup> and 3rd dugouts on the softball fields and east of the flagpole. It will be 14'x14'x52'. Minnetonka donated artificial turf to use in the batting cage.

Joe talked about adding bullpens. They will plan on using up the artificial turf from Minnetonka, buy bases, and make sure the drainage works.

Joe talked about adding a 4'x7' bunker to store surplus ag-lime. They plan to have the Industrial Arts at Central Schools to build it.

JZ asked if they are looking for help from the city, Darrin confirmed only looking for an ok. JK commented she likes the quality of all the projects the boosters have installed. SF asked if we could get a map to confirm where they are proposing the locations and make sure to work with JZ and TV on drainage. Joe said he can draw up a sketch of the proposed plans.

*Norwood Young America*

- B. Warming House Update; TV gave an update that he is still attempting to communicate with Pat at Central Schools to confirm completion. TV stated there is some panel work left and Pat currently has all his tools in the building. TV stated he will make sure the building gets moved in time for skating season.
  - C. New Roll-up Doors on concession windows at Friendship Park, and restroom update; TV gave an update the doors should be installed soon. TV also stated he is working with contractors to get pricing on the other upgrades to the building. JK asked about electronic locks which TV confirmed they will be in place when the new doors get installed.
  - D. Arbor Day celebration, Prairie Dawn Park, Date? Time?; TV gave an update and stated JZ, CS, JK, Amber Orr, Logan Smith, and himself were all present for the planting on June 26<sup>th</sup>. TV stated the paper was present and the planting went well. TV stated this is one more step to gain Tree City USA status. TV thanked the volunteers and assured the trees were staked, mulched and watered after planting.
  - E. Pavillion Doors; TV stated he is still working with contractors for pricing and a replacement plan for the doors.
6. New Business
- A. CS added the Sidewalk Plan to new business. TV stated he is working on rating the sidewalks and proposing a plan to council for eliminating some trip hazards. CS recommended we plan out tree placements and lights in the downtown before we level all the sidewalks on Main St. CS also asked how we will remove the stumps in the sidewalk from the removed trees, TV said he will research it. SF asked for bigger maps to plan the future sidewalk plan, TV stated he will ask Allison with the Carver County GIS to make some bigger copies for the next meeting.
7. Miscellaneous Updates
8. Commissioner Report/Updates
- A. BG talked about the positive feedback he received from residents in regards to the city wide cleanup. He also asked if this was going to be an annual event. SF added it would be nice to get the info out sooner for the curbside pickup and give the residents more time to prepare for the clean up day. KH recommended the city reach out to church groups or other organizations to help with the curbside pickup
  - B. BG asked about the cities response to blowing grass clippings in the street. He was looking for a way we can get the information out to residents and remind them it is not okay.

9. Adjourn



TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: August 20<sup>th</sup>, 2019

RE: Warming House Update

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Administrator Helget informed me Mayor Lagergren was in contact with Tim Schochenmaier, the new Superintendent of Central Schools. Schochenmaier assured Mayor Lagergren the warming house will get completed this fall and he will give her an update on October 1<sup>st</sup>. I will stay in close contact with that discussion and report.





TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: August 20<sup>th</sup>, 2019

RE: Concession windows at Friendship Park

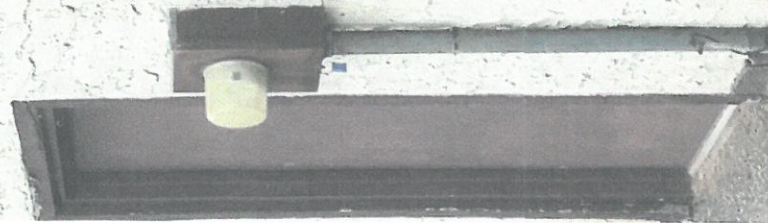
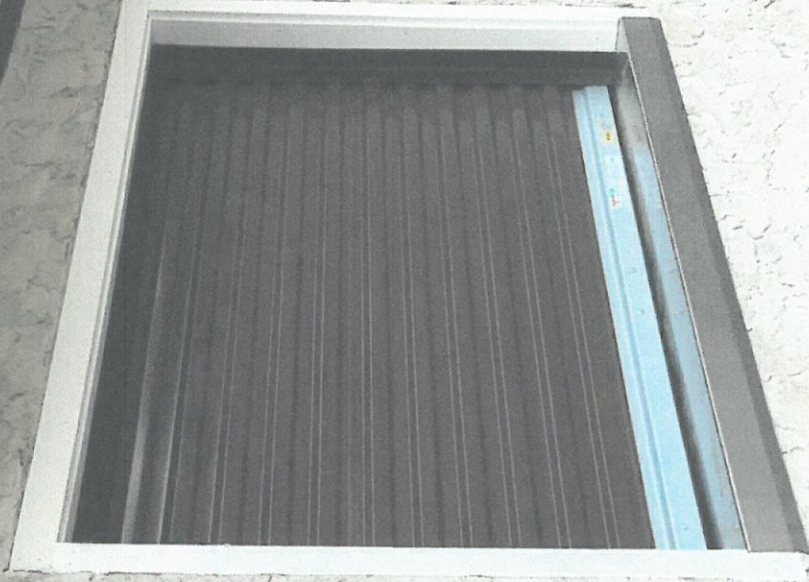
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On Tuesday August 13<sup>th</sup>, Door power installed 3 new roll-up doors in the concession windows at Friendship park. The doors are dark brown in color and have matching door stop weatherstrip around them. We will paint the trim around the doors once we complete the rest of the upgrades to the building. The doors look great and open and close very easy.

I will give an update as soon as I have a timeline for the rest of the buildings renovation.



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TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: August 20<sup>th</sup>, 2019

RE: Community Entrance Signs

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On Friday August 16<sup>th</sup>, we plan to see the landscape get completed at the Community entrance signs. Please take a look at the project and we can talk about it at meeting time.

*Norwood Young America*





TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: August 20<sup>th</sup>, 2019

RE: Sidewalk connectivity and future planning, sidewalk slab jacking leveling

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I have included an updated map for us to review. I will also have a much larger map being created at the county we can view at the meeting. Let us continue discussing which areas we want to focus on installing new sidewalks to increase connectivity.

We had a contractor come in and level sidewalks at a few locations around town. They used a process of drilling a hole and pumping a concrete mixture underneath the slabs to raise and level them. The project turned out very well. We had a bad trip hazard repaired at 126 Faxon Rd, the entrance slabs leveled at the Lions Shelter at Sports Complex, the sidewalks in front on the Pavillion on Main St, the sidewalks around city hall and also the sidewalks around the Heritage Center and the food shelf.