



PARKS & RECREATION COMMISSION AGENDA

Tuesday, July 16th 2019 – 4:45pm

City Council Chambers

MEMBERS: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Julie Kuenzel – Community Ed, Charlie Storms – City Council, Bill Grundahl – Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director

1. Call to Order
 - A. Pledge of Allegiance
2. Adoption of Agenda
3. Approve Minutes of 6-18-19 meeting
4. Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
5. Old Business
 - A. Warming House Update
 - B. New Roll-up Doors on concession windows at Friendship Park, and restroom update
 - C. Arbor Day celebration, Prairie Dawn Park, Date? Time?
 - D. Pavillion Doors
 - E. Joe Kley and Darrin Fox will be present on behalf of the Central Softball Boosters
6. New Business
7. Miscellaneous Updates
8. Commissioner Report/Updates
9. Adjourn

UPCOMING MEETINGS

June 20 Music in the Park, Legion Park

June 27 Music in the Park, Legion Park

July 12 Music in the Park, Legion Park

July 16 Taste of NYA

Norwood Young America

310 Elm Street West PO Box 59 – Norwood Young America, MN 55368 – (952)467-1800 – www.cityofnya.com



PARKS & RECREATION COMMISSION Minutes

Tuesday, June 18th 2019 – 4:45pm

City Council Chambers

MEMBERS: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Julie Kuenzel – Community Ed, Charlie Storms – City Council, Bill Grundahl – Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director

1. Call to Order SF 4:47
 - A. Pledge of Allegiance
2. Adoption of Agenda, add Bill Grundahl Oath to Office, KH add old business 5. F. Old town. KH/CS 5-0
3. Approve Minutes of 5-21-19 meeting CS/KH 5-0
4. Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
5. Old Business
 - A. Pool Update, TV gave an update the pool is open looking good. CS encouraged a conversation about the pump motors that were replaced. TV spoke about the addition of a VFD and a 3 phase motor upgrade that should save money and be more efficient in the future.
 - B. Warming House Update, TV gave an update that the project is not complete and he will keep in contact with Pat at the school or will have staff complete before the end of summer.
 - C. New Roll-up Doors on concession windows at Friendship Park, and restroom update. TV gave an update that the new roll-up doors are ordered and should be installed in 2-3 weeks. TV also stated he is working on a plan and specs to update the exterior of the building.
 - D. Arbor Day celebration, Prairie Dawn Park, Date? Time? TV asked the Commission to pick a date to hold a celebration. The commission agreed to plant on June 26th at 10:00 am. CS asked to contact the paper and also ask Amber Orr to be a part of the planting.
 - E. Pavillion Doors, TV informed the commission he is working on the door replacements. TV stated he will work with CS and get some quotes to replace the doors. CS asked about putting handicap door openers on the north doors. TV said he would look into it.
6. New Business
 - A. Elm St Public Parking Lot landscape ideas, fence, hedge, etc. TV asked the commission for some ideas on moving forward with this project. There was a discussion and it was tabled by CS who would like to ask the downtown redevelopment group for more opinions on Aug 14th. SF asked if the “Karl” bench will be brought up to the Pavillion in preparation for The Taste of NYA. TV assured the bench will be moved and proposed bringing the Bolton & Menk bench from the library to replace it.
 - B. Sidewalk Connectivity and future planning, TV asked the commission if they reviewed the current sidewalk plan and if they had ideas to add. CS asked if we could take care of the sidewalks on Morse St from Hill St to RR St. CS also asked if we could budget sidewalk from the Legion Park to 212 in 2020 to increase connectivity to the north end of the city.

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7. Miscellaneous Updates, SF asked if we could get the Pavillion roof, pavilion exterior painting and the gazebo painting done before Stiftungsfest. TV said he will look into it.
8. Commissioner Report/Updates
9. Adjourn JK/KH 6:30 4-0

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TO: Parks and Recreation Commission Members
FROM: Tony Voigt, Public Service Director
DATE: July 16th, 2019
RE: Warming House Update

I contacted Pat with Central Schools and have not received a call back at this time. I looked at the building and see the paneling, insulation, and the benches need to be completed. I do not have the extra staff time right now to complete the building ourselves. I plan on moving the building once I get a hold of Pat. They still currently have tools in the building and I would like to contact him so we have a plan moving forward.

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TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: July 16th, 2019

RE: New Roll-up Doors on concession windows at Friendship Park, and restroom update

I spoke with Bill at Door Power. He received the roll-up doors on July 10th and anticipates installing them within the next 2-3 weeks.

I have contacted local contractors and for the restroom remodel project. I am trying to schedule a time to meet with them and hopefully get the proposals in front of council soon. I am planning on bidding new exterior doors, windows, soffit and fascia, and new skirt boards and corner trim.

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TO: Parks and Recreation Commission Members
FROM: Tony Voigt, Public Service Director
DATE: July 16th, 2019
RE: Arbor Day Celebration Planting

We held our Arbor Day planting event on June 26th at Prairie Dawn Park. We had 4 volunteers including Charlie Storms, Jim Zellmann, Julie Kuenzel, Amber Orr and 2 city staff members Tony Voigt and Logan Smith present. We also had Al Lohman from the Times and News present as well. We successfully planted 10 trees of different varieties. We have them planted around the playground equipment and in between the front row of Ash trees which will eventually be removed due to Emerald Ash Borer. After the planting was complete we had city staff stake the trees to protect them from wind and mulched around them as well. We will continue to water them into the fall. Thanks to everyone who participated that day. This is one more step completed for our city to be eligible for a Tree City USA designation.

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TO: Parks and Recreation Commission Members
FROM: Tony Voigt, Public Service Director
DATE: July 16th, 2019
RE: Pavillion Doors

I am still working on contacting contractors to line up a time to get this project bid out. I have included this information as an update that I am still working on it. Thanks.

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