PARKS & RECREATION COMMISSION

AGENDA

Tuesday, April 16th – 4:45pm

City Council Chambers

MEMBERS: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Julie Kuenzel – Community Ed, Charlie Storms – City Council, vacant—Planning Commission Representative

CITY STAFF: Tony Voigt – Public Services Director

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1. Call to Order
   A. Pledge of Allegiance

2. Adoption of Agenda

3. Approve Minutes of 3-19-19 meeting

4. Public Comment
   (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. Old Business
   A. Pool Update, will discuss while at pool during tour
   B. Warming House Update
   C. Pavillion Floor has been leveled and reinforced
   D. Arbor Day celebration, April 26th, Prairie Dawn Park

6. New Business
   A. Parks tour, bus will leave City Hall at 4:45.
   B. Stuart Rosenlund has concerns regarding the NYA Skate park, discuss while on tour at skate park
   C. New Roll-up Doors on concession windows at Friendship Park

7. Miscellaneous Updates

8. Commissioner Report/Updates

9. Adjourn

UPCOMING MEETINGS

April 18 Senior Advisory Committee – 9:00 a.m.
April 22 Work Session, EDA, City Council – 6:30 p.m.
May 7 Planning Commission – 6:00 p.m.
May 13 Personnel Committee – 5:30 p.m.
May 13 City Council – 6:30 p.m.
May 18 Springfest Artisan Fair
June 1 Spring Clean-up Day

PARKS & RECREATION COMMISSION

Minutes

Tuesday, March 19th 2019 – 4:45pm

City Council Chambers

MEMBERS present: Sharilyn Feltmann – Chair, Karla Horman – Vice Chair, Jim Zellmann, Charlie Storms – City Council

CITY STAFF present: Tony Voigt – Public Services Director

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1. Call to Order; SF at 4:50
   A. Pledge of Allegiance

2. Adoption of Agenda; Motion by KH-CS 4-0

3. Approve Minutes of February 19th meeting; Motion by JZ-KH as printed 4-0

4. Public Comment
   (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

5. Old Business
   A. Pool Update; TV gave update reassuring our project is the first on their list for Horizon Pool in spring and they anticipate early to mid April dependent upon weather. TV also stated they will plan on doing the plaster work closer to the season start up.
   B. Warming house update; TV called Pat which is the Ag Teacher at Central in charge of the class and the project. He informed Voigt they will plan on working on the project after spring break and completing it before the end of the school year.

6. New Business
   A. Arbor Day Celebration; April 26th? time, location, event.; TV introduced the idea of hosting an Arbor Day Proclamation celebration to apply for Tree City USA designation. SF talked about possible ides to hold a celebration which included tree planting and other community engagement opportunities, KH had proposed to include planting trees in both downtowns, CS requested to invite Amber Orr to the events, JZ proposed inviting the school to the next meeting as well as including the planting in the paper, CS also added he reached out to Hartmann Landscape for price and availability of trees, SF talked about continuity and similar trees be planted and to come up with a organized planting plan, TV informed the commission the importance of planting a variety of trees for future disease prevention, the commission talked about holding a tree planting event for the proclamation at Prairie Dawn Park which Voigt was requested to have more info for the next meeting. Motion to hold an event was made CS/KH 4-0
   B. Discuss acceptable trees to install in the Downtown Redevelopment Plan, I have included a list of potential trees; this item was discussed during the New Business letter A.
   C. Schedule a Spring Parks tour; TV had asked when to reschedule a spring parks tour with the city bus and in light of a Arbor Day proclamation the commission decided to hold a parks tour on the May 21st meeting date. We agreed to meet at city hall at 4:45 and hold the meeting during the tour.

7. Miscellaneous Updates

A. The City Council will be holding a work session on the Open Meeting Law at their March 25th regular meeting and they are inviting all Commissions to participate in this training. Jay Squires, City Attorney, will be providing the review of the Open Meeting Law. The meeting will commence at 6:30 p.m.; TV presented the information and asked the commission to attend or follow up by watching the meeting if they were not available. KH asked what the open meeting law entailed and CS informed the commission the members are not to have any discussion outside of the meeting pertaining to park matters with more than one member since that would constitute a quorum.

B. TV talked with the commission pertaining to the current start time of 4:45 and if we should look into a change. All members agreed the current time is working for them. SF spoke on behalf of the commission that we would be flexible in the future if the scheduled start time needs to be changed.

8. Commissioner Report/Updates;

A. SF- Talked about the EDC meeting that was attended by commission members in regards to the Downtown Redevelopment. She also talked about the Artisan Fair on May 18th from 9am-3pm. CS added the fair is looking for food trucks and interested artists to bring forward their talents to display at the event. He also stated the event will be held on Elm St starting from the former The Flame Bar down to the Roy Clay building.

B. CS-Informed the commission the EDC is planning quarterly meetings for the redevelopment plan and the next one will be held June 12th.

C. CS-Shared with the commission the city is looking into a spring clean-up day. They are looking into placing dumpsters at our Oak Grove location for residents to get rid of garbage examples being couches, mattresses, other bulky furniture, etc. They are planning on holding the event during April-May.\

9. Adjourn; CS-KH 5:47 4-0

Dear NYA city council,

My name is Stuart Rosenlund and I am 13 years old. I love skateboarding, especially at the NYA skatepark, I also love it's location right next to Dairy Queen. As much as I love skating there, there is many things wrong with, the quarter pipes are all splintered and weathered down, the ground is gravelly and cracked, and there is not many boxes or rails. Remodeling the skatepark will also improve the look of the area.

I hope you consider remodeling the skatepark after reading this letter, I know I am not the only one who wishes this, thank you.

Sincerely,
Stuart Rosenlund

Norwood Young America

more than a place, it's home.

TO: Parks and Recreation Commission Members

FROM: Tony Voigt, Public Service Director

DATE: April 16, 2019

RE: Roll –up doors on concession windows at Friendship Park

I was recently approached by a Tom Sudheimer that inquired if the Parks Commission were planning on putting different concession doors in the concession stand at Friendship Park. I met with Tom and also Bill and Devern with Door Power at the concession stand. Bill and Devern took measurements and have given a price of approximately $600 to install 3 roll-up doors in the 3 windows at the building. They have agreed to donate their labor and only charge us for the cost of the doors. Tom had asked if we could put something in the paper or in the newsletter stating that Door Power donated their labor for the project. I have not received the official quote yet so the cost is what I was informed of verbally. They would have time to install the doors once they are ordered and delivered. They figured it would be 3-4 weeks.

Recommended Motion: To hire Door Power to install 3 roll-up doors in place of the concession windows within the Concession stand at Friendship park for the cost not to exceed $625.