



CITY COUNCIL AGENDA

February 25, 2019 – 6:00 p.m.

Work Session; followed by EDA / City Council Meetings

WORK SESSION

1. Call Meeting of City Council Work Session to Order
 2. Approve Agenda
 - 2.1 Review Snow Removal Procedures
 - 2.2 Miscellaneous Updates
 3. Adjournment
-

ECONOMIC DEVELOPMENT AUTHORITY

1. Call Meeting of Economic Development Authority to Order
 - 1.1 Pledge of Allegiance
 2. Approve Agenda
 - 2.1 Approve minutes of January 28, 2019 meeting
 3. 3.1 Approve Resolution 1901, Nominating and Appointing Officers of Economic Development Authority
 - 3.2 Air Products & Chemicals, Inc.
 - a) Approve Resolution 1902, Approving Preliminary Development Agreement between the Norwood Young America Economic Development Authority and Air Products & Chemicals, Inc.
 - b) Approve Resolution 1903, Calling for Public Hearing Regarding Land Conveyance and Associated Business Subsidy to Air Products & Chemicals, Inc.
 - c) Approve Resolution 1904, Requesting the City Council call for a Public Hearing on the Modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project and the establishment of Tax Increment Financing District No. 3-7
 4. Adjournment
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CITY COUNCIL

1. Call Meeting of City Council to Order
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. Consent Agenda
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 4.1 Approve minutes of February 11, 2019 meeting
 - 4.2 Approve payment of claims
5. Public Hearings
 - 5.1 Small Cities Development Program Grant Citizen Participation Plan
6. Old Business
 - 6.1 Approve Summary Publication of Ordinance No. 317

7. New Business
 - 7.1 Review Minnesota Highway 5/Carver County Road 33 Roundabout Project
 - 7.2 Approve 1st Annual Springfest Artisan Fair – New Event Mini Grant Request
 - 7.3 Approve Resolution No. 2019-05, Call for Public Hearing to establish TIF District No. 3-7
 - 7.4 Adopt Small Cities Development Program Grant Citizen Participation Plan
 - 7.5 Schedule Special City Council Meeting on Open Meeting Law with City Commissions
8. Council Member & Mayor Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: Carver County Sheriff's Office January Report.

UPCOMING MEETINGS / EVENTS

- | | |
|----------|--|
| March 5 | Planning Commission – 6:00 p.m. |
| March 11 | Personnel Committee – 5:00 p.m. |
| March 11 | City Council – 6:30 p.m. |
| March 13 | Economic Development Commission – 6:00 p.m. |
| March 13 | Joint Meeting – City Council, EDC, Planning Commission, Parks & Recreation Commission, and Chamber of Commerce Board – 6:00 p.m. |
| March 19 | Parks and Recreation Commission – 4:45 p.m. |
| March 21 | Senior Advisory Committee - 9:00 a.m. |
| March 25 | Work Session, EDA, City Council – 6:00 p.m. |



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Work Session

Proposed is to have a discussion on the City's snow removal procedures. Enclosed is Section 720 – Parking of the City Code. The definitions of a "Snowfall" and "Blowing Snow" is the accumulation of 2 inches of snow on a street. Section 720.02 states that no person shall park or leave a motorized vehicle on any street after a snowfall or period of blowing snow. Also enclosed is Section 720.05, Other Restricted Parking, which identifies specific parking restrictions for certain streets. Tony Voigt, Public Service Director, will be present to provide information about the City's snow removal procedures.

Other items that an update will provided include the following:

1. Spring Clean-Up Day
2. 793 Tacoma Avenue Nuisance Violation Status
3. Social Media Policy – enclosed is a draft policy
4. Marco IT – on site visit February 28th
5. Insurance Coverage for Personal Automobile Liability
6. Economic Development Consultant Search

Norwood Young America

Section 720 – Parking

720.01 Definitions.

Subd. 1 Snowfall. “Snowfall” shall mean any accumulation of two or more inches of snow on a street when snow is falling or has fallen within the previous twenty-four hours. *(Amended by Ord. 150, 11/25/02)*

Subd. 2 Blowing Snow. “Blowing Snow” shall mean any accumulation on a street of two or more inches of snow which is blowing or has been blowing for the previous twenty-four hours. *(Amended by Ord. 150, 11/25/02)*

Subd. 3 Street. “Street” shall mean the entire width of the dedicated or acquired right-of-way of any street within the City. *(Amended by Ord. 150, 11/25/02)*

Subd. 4 Truck. “Truck” shall mean any motor vehicle designated and used for carrying things other than passengers except pickup trucks and vans, which are included as passenger vehicle. *(Amended by Ord. 150, 11/25/02)*

720.02 Restricted Parking During Snowfall & Blowing Snow. No person shall park or leave a motorized vehicle on any street within the City during or after a snowfall or a period of blowing snow until the snow has been removed from the street. Parking may be prohibited or restricted following the snow removal as provided by City Code or State law.

720.03 General Parking Time Limit. No person shall park any vehicle for a longer period of time than forty-eight (48) consecutive hours on any street in this City.

720.04 Parking on Private Property. No person shall park any motor vehicle on any private property without the consent of the property owner.

720.045 Off-street Residential Parking.

Subd. 1 Purpose. The purpose of this section is to reduce the visual clutter and surface soil runoff, promote the general safety and welfare, and protect the property values of adjoining properties by controlling the number of vehicles that may be parked on a residentially zoned lot. *(Amended by Ord. 158, 3-22-2004)*

Subd. 2 Restrictions. Parking in all residential districts shall be subject to the following requirements:

- A. Off-street parking in the residential districts shall be on the same lot as the principal building unless otherwise approved by the City Council;
- B. No more than four (4) vehicles per lawful dwelling unit may be parked or stored anywhere outside on property zoned residential. This maximum does not include guests who do not reside on the property. For purposes of this Chapter, the words “motor vehicle” and “vehicle” shall be defined to mean every vehicle which is self-propelled. The terms “motor vehicle” and “vehicle” do not include an electric personal assistance mobility device or a vehicle moved solely by human power. *(Amended by Ord. 158, 3-22-2004, Amended by Ord. 247, 12-9-13)*

Subd. 3 Exemptions. The City Council may approve an annual “on site parking permit” for exterior parking of more than four vehicles, but not to exceed six vehicles, on residential lots provided the applicant meets the following standards:

- A. The applicant provides the City with an affidavit stating that all abutting property owners have been notified and given an opportunity to respond, in writing, if they have specific concerns regarding the request; and
- B. The applicant annually pays an administrative permit fee as set in the fee schedule adopted from time to time by the Council. *(Amended by Ord. 158, 3/22/2004, Amended by Ord. 247, 12/9/13)*

Subd. 4. Vehicle Repair on Street. It is unlawful for any person to service, repair, assemble or dismantle any vehicle parked upon a street, alley, or City-owned parking lot, or attempt to do so, except to service the vehicle with gasoline or oil or to provide emergency repairs, but in no event for more than twenty-four (24) continuous hours.

720.05 Other Restricted Parking.

- A. There shall be no parking at any time of the day or night on that portion of Faxon Road between:
1. Its intersection with U.S. Highway 212 on the south and its point of termination on the north.
 2. Its intersection with US Highway 212 on the north and its intersection with Railroad Street on the south.
(Amended by Ord. 150, 11/25/02)
- B. No person shall park or leave a motorized vehicle for longer than three (3) hours upon the below described streets between the hours of 7:00 a.m. to 6:00 p.m. on any day of the week except Sunday:
1. Elm Street between Reform Street and Oak Street
 2. Union Street between Elm Street and the Twin Cities and Western Railroad right-of-way
 3. Morse Street between Elm Street and the Milwaukee Railroad right-of-way
(Amended by Ord. 150, 11/25/02)
- C. Effective November 1 to April 1, no parking shall be permitted from 2:00 a.m. until 7:00 a.m. on the following streets:
1. Elm Street between Reform Street and Oak Street
 2. Union Street between Elm Street and the Twin Cities and Western Railroad right-of-way
 3. Morse Street between Elm Street and the Milwaukee Railroad right-of-way
 4. Central Avenue North
 5. Central Avenue South *(Amended by Ord. 174, 1/9/06)(Amended by Ord. 284, 3/13/17)*
- D. There shall be no parking at any time in the following designated areas:
1. On the southern side of 7th Street SW between the five-way stop until 650 feet west of its intersection with Fourth Avenue SW, unless for the purpose of loading and unloading of school buses during school hours
 2. Poplar Ridge Drive from Industrial Boulevard to Faxon Road
 3. Industrial Boulevard from Highway 212 to Faxon Road
 4. On the eastern side of Reform Street from its intersection with Elm Street until its termination on the south with Lake Street
 5. On the western side of 5th Avenue NE, beginning at its intersection with 4th Avenue NE until its intersection with 118th Street
 6. CSAH 34/County Road 134 between Highway 212 to 300 feet south of Second Street S.E.
(Amended by Ord. 175, 2/27/06)
- E. There shall be two hour parking during school hours on:
1. Fourth Avenue SW from 7th Street SW until its intersection with Webster Street
 2. The northern side of 7th Street SW from the five-way stop until its intersection with Fourth Avenue SW
(Amended by Ord. 150, 11/25/02)
- F. There shall be one hour parking between signs from 7:00 a.m. and 4:00 p.m. during school hours on Morse Street in front of Central High School *(Amended by Ord 270, 3/14/16)*
- G. There shall be no parking between signs on the eastern side of Brush Street unless for the purpose of loading or unloading of vehicles
- H. There shall be no parking on Main Street from 2:00 am until 7:00 am beginning at its intersection with Central Avenue until its intersection with Third Avenue NE
- I. There shall be no parking 8:00 am to 4:00 pm, Monday through Friday on the north side of Main Street from its intersection with Third Avenue NE, until the posted sign
- J. No person shall park a vehicle or permit it to stand attended or unattended at any parking lot at Friendship Park, including the Park and Ride Lot off of Fourth Avenue SW at State Highway 5, while displaying a "For Sale" sign or similar sign, unless the driver is using the park facilities or Park and Ride service during the time in which the vehicle is so parked
- K. During the annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no parking shall be permitted from 2:00 am Friday until Noon Monday on the following streets:
1. Main Street from Second Avenue SE to the far western end
 2. First Avenue SE and NE from First Street SE to First Street NE
- L. During the annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no parking shall be permitted from 3:00 am to 6:00 pm on Saturday on the following streets:

1. First Street SE from First Avenue SE to Second Avenue SE
 2. Second Avenue SE from First Street SE to Main Street E
 3. Main Street E from Second Avenue SE to Third Avenue SE
- M. During the City's annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no person shall park in the City parking lot located at 10 First Avenue NE, except by permit issued by the City Office, from 6:00 am on Friday until 11:00 pm on Sunday. *(Amended by Ord. 150, 11-25-2002)*



SOCIAL MEDIA POLICY

Purpose

Social networking in government serves two primary functions: to communicate and deliver messages directly to citizens and to encourage citizen involvement, interaction, and feedback. Information which is distributed via social networking must be accurate, consistent, and timely and meet the information needs of the City's customers. Since social media is used for social networking, this policy seeks to ensure proper use of the City of Norwood Young America's social media sites by its representatives.

The City of Norwood Young America wishes to establish a positive and informative social media presence. City representatives have the responsibility to use the City's social media resources in an efficient, effective, ethical and lawful manner pursuant to all existing City and departmental policies. This policy also provides guidelines and standards for city representatives regarding the use of social media for communication with residents, colleagues and all other followers.

Policy

The City of Norwood Young America will determine, at its discretion, how its web-based social media resources will be designed, implemented and managed as part of its overall communication and information sharing strategy. City social media sites may be modified or removed by the City at any time and without notice, as described in this document. Social media accounts are considered a City asset and administrator access to these accounts must be securely administered. The City reserves the right to shut down any of its social media sites or accounts for any reason without notice.

All social media websites created and utilized during the course and scope of an employee's performance of his/her job duties will be identified as belonging to the City of Norwood Young America, including a link to the City's official web site.

Scope

This policy applies to any existing or proposed social media web sites sponsored, established, registered or authorized by the City of Norwood Young America. This policy also covers the private use of the City's social media accounts by all City representatives including: employees, Council members, appointed board or commission members and all City consultants/contractors to the extent it affects the City. Questions regarding the scope of this policy should be directed to the City Administrator.

Definition

Social media are internet and mobile-based applications, websites and functions, other than email, for sharing and discussing information, where users can post photos, video, comments and links to other information to create content on any imaginable topic. This may be referred to as "user-generated content" or "consumer-generated media."

Social media includes, but is not limited to:

- Social networking sites such as Facebook, LinkedIn, Twitter, and online dating services/mobile apps
- Blogs
- Social news sites such as Reddit and BuzzFeed
- Video and photo sharing sites such as YouTube, Instagram, SnapChat, and Flickr
- Wikis, or shared encyclopedias such as Wikipedia
- An ever emerging list of new web-based platforms generally regarded as social media or having many of the same functions as those listed above

"Employees and Agents" means all City representatives, including employees, council members, commission members, and independent consultants or contractors.

Rules of Use

City employees and agents with administrator access are responsible for managing social media websites. All approved sites will be clearly marked as the City of Norwood Young America site and will be linked with the official City website (www.cityofnya.com). No one may establish social media accounts or websites on behalf of the City unless authorized in accordance with this policy. Administration of all social media sites must comply with applicable laws, regulations, and policies as well as proper business etiquette.

City social media accounts accessed and utilized during the course and scope of an employee's performance of his/her job duties may not be used for private or personal purposes or for the purpose of expressing private or personal views on personal, political or policy issues or to express personal views or concerns pertaining to City employment relations matters. No social media website may be used by the City or any City employee or agent to disclose private or confidential information. No social media site should be used to disclose sensitive information; if there is any question as to whether information is private, confidential or sensitive, contact the City Administrator or the League of MN Cities.

When using social media sites as a representative of the City, employees and agents will act in a professional manner. Examples include but are not limited to: adhering to all City policies and using only appropriate language. Be aware that content will not only reflect on the writer but also on the City of Norwood Young America as a whole, including elected officials and other city employees and agents. Make sure information is accurate and free of grammatical errors.

- Not providing private or confidential information, including names, or using such material as part of any content added to a site.
- Not negatively commenting on community partners or their services, or using such material as part of any content added to a site.
- Not providing information related to pending decisions that would compromise negotiations.
- Be aware that all content added to a site is subject to open records/right to know laws and discovery in legal cases.
- Always keep in mind the appropriateness of content.
- Comply with any existing code of ethical behavior established by the City.
- Social media should not be used as a mechanism for conducting official City business other than to informally communicate with the public.

Where moderation of comments is an available option, comments from the public will be moderated by City staff, with administrative rights, before posting. Where moderation prior to posting is not an option, sites will be regularly monitored by City staff.

City of Norwood Young America's staff with administrative rights will not edit any posted comments. However, comments posted by members of the public will be removed if they are abusive, obscene, defamatory, in violation of the copyright, trademark right or other intellectual property right of any third party, or otherwise inappropriate or incorrect. The following are examples of content that may be removed by City staff before or shortly after being published:

- Private, personal information published without consent;
- Comments totally unrelated to the topic of the forum and hyperlinks that are not related to the discussion;
- Comments in support of, or opposition to, political campaigns and candidates; including but not limited to City official positions;
- Posts that include profanity, are defamatory or contain sexual content, abusive, discriminatory or demeaning, offensive or inappropriate, or depict unsafe activities;
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status in regards to public assistance, national origin, physical or mental disability, or sexual orientation;
- Posts that spam, solicit, advertise, promote or endorse any unauthorized commercial, political or organization.
- Our social media pages are not for the endorsement of third parties;
- Posts that contain threats, suggest violence or illegal behavior;
- Posts that include fraudulent, inaccurate, negative, libelous, false, or misleading information;

- Posting of information that may tend to compromise the safety or security of the public or public systems;
- Content that violates private or personal information release without consent;
- Content that violates a legal ownership or copyright of another party.
- Personal social media account names or email names shall not be tied to the City (eg, using your City email address when posting).
- To help prevent errors, elected officials should not post official information (eg, incorrect information about a new city ordinance) about the City as it could create liability issues.
- If a mistake is made, it should be corrected as soon as possible. Corrections should be upfront and as timely as possible. If you modify an earlier post, make it clear the posting has been corrected.
- Any contact by the media should follow the City communications protocols.

Remember that what you write or post is public, and will be so for a long time. It also may be spread to large audiences without your knowledge or permission. Refrain from sending or posting information – including images or icons – that you would not want your supervisor or other employees to read, or that you would be embarrassed to see in the newspaper or viewed by your parents, spouse, or loved ones.

Personal Social Media Use

The City of Norwood Young America respects employees and agents' rights to post and maintain personal websites, blogs and social media pages and to use and enjoy social media on their own personal devices during non-work hours. The City requires employees and agents to act in a prudent manner with regard to website and internet postings that reference the City of Norwood Young America, its personnel, its operation or its property. Employees, agents, and others affiliated with the City may not use a city brand, logo or other city identifiers on their personal sites, nor post information that purports to be the position of the City without prior authorization.

City employees and agents are discouraged from identifying themselves as city employees when responding to or commenting on blogs with personal opinions or views. If an employee chooses to identify him or herself as a City of Norwood Young America employee, and posts a statement on a matter related to City business, a disclaimer similar to the following must be used: "These are my own opinions and do not represent those of the City."

There may be times when personal use of social media (even if it is off-duty or using the employee's own equipment) may spill over into the workplace and become the basis for employee coaching or discipline. Examples of situations where this might occur include:

- Friendships, dating or romance between co-workers
- Cyber-bullying, stalking or harassment
- Release of confidential or private data; if there are questions about what constitute confidential or private data, contact the City Administrator
- Unlawful activities and misuse of city-owned social media
- Inappropriate use of the city's name, logo or the employee's position or title
- Using city-owned equipment or city-time for extensive personal social media use

Each situation will be evaluated on a case-by-case basis because the laws in this area are complex. If you have any questions about what types of activities might result in discipline, please discuss the type of usage with the City Administrator.

Data Ownership

All social media communications or messages composed, sent, or received on city equipment in an official capacity are the property of the City and will be subject to the Minnesota Government Data Practices Act. This law classifies certain information as available to the public upon request. The City of Norwood Young America also maintains the sole property rights to any image, video or audio captured while a City employee is representing the City in any capacity. The City retains the right to monitor employee's social media use on city equipment and will exercise its right as necessary. Users should have no expectation of privacy. Social media is not a secure means of communication.

Policy Violations

Violations of the Policy will subject the employee to disciplinary action up to and including discharge from employment.



ECONOMIC DEVELOPMENT AUTHORITY

January 28, 2019 – 6:00 p.m.

ATTENDEES: Tina Diedrick, Mike McPadden, Dick Stolz, Craig Heher, Charlie Storms

STAFF: Steve Helget, Kelly Hayes

OTHERS: Cynthia Smith-Strack, Jen Kerber, Wayne Kerber, Randy Clark

1. Call Meeting of Economic Development Authority to Order

Mayor Diedrick called to order the Economic Development Authority at 6:32pm with all members present.

1.1 Pledge of Allegiance

1.2 Oath of Office

Charlie Storms took the oath of office for a four year term as a councilperson.

2. Approve Agenda

Motion: DS/MM to approve the agenda. Vote 5 – 0. Motion carried.

2.1 Approve minutes of December 26, 2018 meeting

Motion: MM/CS to approve the minutes of December 26, 2018. Vote 5 – 0. Motion carried.

3. Adjournment

Motion: CH/DS to adjourn at 6:34pm. Vote 5 – 0. Motion carried.

Respectfully Submitted:

Tina Diedrick, President

Kelly Hayes, City Clerk / Treasurer



TO: Mayor Diedrick and City Council Members
FROM: Kelly Hayes, City Clerk / Treasurer
DATE: February 25, 2019
RE: EDA Resolution 1901 – Nominating and Electing Officers

In accordance with state statute, the EDA must annually elect a President, Vice-President, Treasurer, Assistant Treasurer, and Secretary and they may appoint an Executive Director.

Suggested Motion:

Motion to approve Resolution 1901, a resolution nominating and electing officers of the Economic Development Authority for the City of Norwood Young America.

ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION 1901

A RESOLUTION NOMINATING AND ELECTING OFFICERS OF THE ECONOMIC DEVELOPMENT AUTHORITY FOR THE CITY OF NORWOOD YOUNG AMERICA

WHEREAS, the City of Norwood Young America has established an Economic Development Authority (EDA) to coordinate and administer economic development and redevelopment plans and programs of the City; and

WHEREAS, the board of commissioners of the EDA consists of five members, all of whom must be members of the City Council of the City of Norwood Young America; and

WHEREAS, pursuant to Minnesota Statutes, the EDA must annually elect a President, Vice-President, Treasurer, Assistant Treasurer, and Secretary.

THEREFORE, BE IT RESOLVED, that the City Administrator is hereby appointed Executive Director of the Economic Development Authority of the City of Norwood Young America; and

THEREFORE, BE IT FURTHER RESOLVED, that the following commissioners are nominated and elected to the following offices of the Economic Development Authority of the City of Norwood Young America:

President - Tina Diedrick

Vice-President - Dick Stolz

Treasurer - Craig Heher

Assistant Treasurer - Mike McPadden

Secretary - Charlie Storms

Adopted by the EDA of the City of Norwood Young America this 25th day of February 2019.

President

Attest:

Executive Director



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Air Products & Chemicals, Inc.

Air Products & Chemicals has approached the City about purchasing property and developing a facility in the Tacoma West Industrial Park. Air Products & Chemicals is an international company whose principal business is selling chemicals and gases for industrial uses. At the Norwood Young America site, Air Products proposes to draw in, separate, and condense regular atmospheric air into liquid nitrogen, oxygen, and argon and distribute the products by semi-truck to end-users. Air Products & Chemicals is headquartered in Allentown, Pennsylvania.

Similar to past development projects in the Tacoma West Industrial Park, enclosed are three resolutions for the EDA's consideration.

Resolution 1902 is a resolution approving a Preliminary Development Agreement (PDA) between the EDA and Air Products & Chemicals. At the time of this memo Air Products had not sent back a signed PDA. Paragraph 2.01 does allow for the approval of the PDA even without it signed by Air Products & Chemicals.

Resolution 1903 calls for a public hearing regarding the land sale or land conveyance and a second public hearing for the business subsidy Air Products & Chemicals will receive with the land purchase.

Resolution 1904 is a resolution requesting the City Council call a public hearing for the purpose of considering the establishment of TIF District No. 3-7.

Proposed Motions:

Motion to approve Resolution 1902, Approving Preliminary Development Agreement between the Norwood Young America Economic Development Authority and Air Products & Chemicals, Inc.

Motion to approve Resolution 1903, Resolution Calling for a Public Hearing Regarding Land Conveyance and Associated Business Subsidy to Air Products & Chemicals, Inc.

Motion to approve Resolution 1904, Resolution requesting the City Council of the City of Norwood Young America call for a public hearing on the Modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project and the Establishment of Tax Increment Financing District No. 3-7 (An Economic Development District).

Norwood Young America

NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION NO. 1902

**APPROVING PRELIMINARY DEVELOPMENT AGREEMENT
BETWEEN THE NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT
AUTHORITY AND AIR PRODUCTS AND CHEMICALS, INC.**

BE IT RESOLVED by the Board of Commissioners of the Norwood Young America Economic Development Authority (“Authority”) as follows:

1. Background.

1.01. Air Products and Chemicals, Inc. (the “Developer”) is in negotiations to acquire certain property in the City of Norwood Young America, legally described as Lots 9 and 10, Block 2, Tacoma West Industrial Park, Carver County, Minnesota (the “Property”), which Property has been the subject of certain preliminary negotiations with the Authority for purposes of constructing a manufacturing/industrial development on the Property (the “Development”).

1.02. The Authority and the Developer have determined to enter into a preliminary development agreement (the “PDA”), providing for negotiation of a definitive purchase and development contract that will address (among other things) terms under which the Developer will acquire the Property from the Authority and construct the Development on the Property, and the Authority may provide certain financial assistance if warranted to make development by the Developer financially feasible.

1.03. The Board has reviewed the PDA, and has determined that it is in the best interests of the Authority to approve and execute the PDA.

2. Approval of PDA.

2.01. The Authority approves the PDA, and authorizes and directs the President and Executive Director to execute same in substantially the form on file, subject to modifications that do not alter the substance of the transaction and are approved by the President and Executive Director, provided that execution of the PDA by such officials will be conclusive evidence of their approval.

2.02. Authority officials and consultants are authorized to take any other actions necessary to carry out the Authority’s obligations under the PDA, and to bring a proposed definitive development contract before the Authority.

Approved this 25th day of February, 2019, by the Board of Commissioners of the Norwood Young America Economic Development Authority.

Tina Diedrick, President

ATTEST:

Steven Helget, Executive Director

**NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT AUTHORITY
PRELIMINARY DEVELOPMENT AGREEMENT
(Tacoma West Industrial Park)**

THIS AGREEMENT, dated this ____ day of _____, 2019, by and between the Norwood Young America Development Authority, a public body corporate and politic under the laws of Minnesota (“Authority”) and Air Products and Chemicals, Inc., a _____ corporation under the laws of _____ (“Developer”);

Comment [JTS1]: Insert type of corporate entity

Comment [JTS2]: Insert state where Developer is incorporated

WITNESSETH:

WHEREAS, the Authority or the City of Norwood Young America (“City”) owns certain property within the City, which property is legally described as Lots 9 and 10, Block 2, Tacoma West Industrial Park attached hereto (“the Property”); and

WHEREAS, the Developer has submitted a preliminary proposal (the “Proposal”) for the acquisition and development of the Property (the “Development”), which proposal is attached hereto as Exhibit A; and

WHEREAS, the Developer has requested the Authority to explore the use of certain public assistance to assist with the Development; and

WHEREAS, the Authority has determined that it is in the Authority’s best interest that the Developer be designated sole developer of the Property during the term of this Agreement; and

WHEREAS, the Authority and the Developer are willing and desirous to undertake the Development if (i) a satisfactory agreement can be reached regarding the Authority’s commitment for public costs necessary for the Development; (ii) satisfactory mortgage and equity financing, or adequate cash resources for the Development can be secured by the Developer; and (iii) the economic feasibility and soundness of the Development and other necessary preconditions have been determined to the satisfaction of the parties; and

WHEREAS, the Authority is willing to evaluate the Development and work toward all necessary agreements with the Developer if the Developer agrees to make the nonrefundable deposit described herein, which is intended, in part, to reimburse the Authority for its costs if the Development is abandoned by Developer or necessary agreements are not reached under the terms of this Agreement.

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants and obligations set forth herein, the parties agree as follows:

1. Negotiations between the parties shall proceed in an attempt to formulate a definitive purchase and development contract ("Contract") based on the following:

a) The Proposal, which shows the scope of the proposed Development in its latest form as of the date of this Agreement, together with any changes or modifications required by the Authority;

b) A mutually satisfactory Contract to be negotiated and agreed upon in accordance with negotiations contemplated by this Agreement;

c) Such documentation regarding economic feasibility of the Development as the Authority may wish to undertake during the term of this Development Agreement; and

d) Other terms and conditions of this Agreement.

2. It is the intention of the parties that this Agreement: (a) documents the present understanding and commitments of the parties; and (b) will lead to negotiation and execution of a mutually satisfactory Contract for the Development prior to the termination date of this Agreement. The Contract (together with any other agreements entered into between the parties hereto contemporaneously therewith) when executed will supersede all obligations of the parties hereunder.

3. During the term of this Agreement, the Developer shall:

a) Submit to the Authority a design proposal to be approved by the Authority showing the location, size, and nature of the proposed Development, including floor layouts, renderings, elevations, and other graphic or written explanations of the Development. The design proposal shall be accompanied by a proposed schedule for the starting and completion of all phases of the Development.

b) Submit an overall cost estimate for the design and construction of the Development.

c) Submit a time schedule for all phases of the Development.

d) Undertake and obtain such other preliminary economic feasibility studies, income and expense projections, and such other economic information as the Developer may desire to further confirm the economic feasibility and soundness of the Development.

e) Submit to the Authority the Developer's financing plan showing that the proposed Development is financially feasible, and, to the extent Developer seeks public financial assistance in any form (including reduced land cost and/or tax increment financing), evidence that such assistance is reasonably necessary to make the Development financially feasible.

f) Furnish to the Authority financial data satisfactory to the Authority evidencing the Developer's ability to undertake the Development.

4. During the term of this Agreement, the Authority agrees to:

a) Commence the process necessary to undertake such public assistance as is necessary pursuant to the terms of the Proposal, including without limitation commencement of actions necessary to create a tax increment financing district that includes the Property.

b) Proceed to seek all necessary information with regard to the anticipated public costs associated with the Development.

c) Estimate the Authority's level and method of financial participation, if any, in the Development and develop a financial plan for the Authority's participation.

d) Either acquire the Property and grant to the Developer, or cause the City to grant to the Developer, a right of access to the Property for purposes of environmental and soil testing. Developer agrees to indemnify, save harmless, and defend the Authority and City, their officers, and employees, from and against any and all claims, actions, damages, liability and expense in connection with personal injury and/or damage to the Property arising from or out of any occurrence in, upon or at the Property caused by the act or omission of the Developer in connection with Developer's entry on the Property. Further, Developer shall not permit any mechanics', materialmens' or other liens to stand against the Property or any part thereof for work or materials furnished to Developer, and the Developer agrees to indemnify, defend and hold harmless the Authority and City from and against the same.

5. It is expressly understood that execution of the Contract shall be subject to:

a) A determination by the Authority in its sole discretion that its undertakings are feasible based on (i) the projected tax increment revenues and any other revenues designated by the Authority (to the extent requested by Developer); (ii) the purposes and objectives of any tax increment, development, or other plan created or proposed for the purpose of providing financial assistance for the Development, if any, including the determination that such assistance is reasonably necessary in order to make the Development possible; (iii) the best interests of the Authority.

b) A determination by the Developer that the Development is feasible and in the best interests of the Developer.

6. This Agreement is effective from the date hereof through June 30, 2019, unless extended with approval of the Authority's board of commissioners. After expiration of the term of this Agreement, neither party shall have any obligation hereunder except set forth to the contrary herein.

7. The Developer shall be solely responsible for all costs incurred by the Developer. In addition, the Developer shall reimburse the Authority for Administrative Costs, as hereafter defined. For the purposes of this Agreement, the term "Administrative Costs" means out of pocket costs incurred by the Authority and City together with staff costs of the Authority and City, all attributable to or incurred with the negotiation and preparation of this Agreement, the Contract, and other documents and agreements in connection with the Development, including without limitation all costs in connection with replatting of the Property and the cost of financial advisors, attorneys, and planning and environmental consultants.

In order to secure payment of the Administrative Costs, the Developer shall deliver to the Authority cash or a certified check in the amount of \$10,000, such delivery to occur upon execution of this Agreement. If at any one or more times during the term of this Agreement, the Authority determines that Administrative Costs will exceed \$10,000 and that additional security is required, the Authority shall notify the Developer of the amount of such additional security. Within ten calendar dates of receipt of this notice, the Developer shall deliver to the Authority the required additional security. The Authority will utilize the funds delivered by the Developer to pay or reimburse itself for Administrative Costs. Upon termination of this Agreement, the Authority will return to the Developer the funds paid by the Developer to the Authority pursuant to this Section 7, less an amount equal to the Administrative Costs actually incurred by the Authority

through the date of notice of termination. For the purposes of this paragraph, Administrative Costs are considered to be incurred if they have been paid, relate to services performed prior to the date of termination, or are payable under a contract entered into, on or before the date of the notice of termination.

This Section 7 shall survive termination of this Agreement and shall be binding on the Developer regardless of the enforceability of any other provision of this Agreement.

8. This Agreement may be terminated upon 5 days written notice by a party to the other party if:

a) In the respective sole discretion of the Authority or the Developer, an impasse has been reached in the negotiation or implementation of any material term or the completion or execution of any material condition of this Agreement or the Contract; or

b) The Authority determines that its costs in performing under this Agreement will exceed \$10,000 and the Developer does not deliver additional security to the Authority pursuant to Section 7; or

c) A party fails to perform any of its obligations under this Agreement.

If either party terminates the Agreement under this Section 8, the Developer shall remain liable to the Authority to the extent provided under Section 7 of this Agreement.

9. During the term of this Agreement, the Authority agrees that it will not negotiate or contract with any other party concerning the sale or development of the Property. The Developer shall not assign or transfer its rights under this Agreement in full or in part, or enter into any subcontracts to perform any of its obligations hereunder, without the prior written consent of the Authority.

10. In the event that the Developer, its heirs, successors or assigns, fail to comply with any of the provisions of this Agreement, the Authority may proceed to enforce this Agreement by appropriate legal or equitable proceedings, or other similar proceedings, and if the Authority is the prevailing party, the Developer, its heirs, successors or assigns, agree to pay all costs of such enforcement, including reasonable attorneys' fees.

11. If any portion of this Agreement is held invalid by a court of competent jurisdiction, such decision shall not affect the validity of any remaining portion of the Agreement.

12. In the event any covenant contained in this Agreement should be breached by one party and subsequently waived by another party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach.

13. Notice or demand or other communication between or among the parties shall be sufficiently given if sent by mail, postage prepaid, return receipt requested or delivered personally:

a) As to the Authority: Norwood Young America
Economic Development Authority
310 Elm Street W.
P.O. Box 59
Norwood Young America, MN 55368-0059
Attn: Executive Director

b) As to the Developer: Air Products and Chemicals, Inc.
7201 Hamilton Boulevard
Allentown, PA 18195-1501
Attn: _____

14. This Agreement may be executed simultaneously in any number of counterparts, all of which shall constitute one and the same instrument.

15. This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

16. The Developer hereby agrees to protect, defend and hold the Authority, the City and their officers, elected and appointed officials, employees, administrators, commissioners, agents, and representatives harmless from and indemnified against any and all loss, cost, fines, charges, damage and expenses, including, without limitation, reasonable attorney's fees, consultant and expert witness fees, and travel associated herewith, due to claims or demands of any kind whatsoever caused by Developer or arising out of actions of Developer (and excluding those caused by or arising out of the

Authority's or City's own acts or conduct) with regard to (i) the development, marketing, sale or leasing of all or any part of the Property, including, without limitation, any claims for any lien imposed by laws for services, labor or materials furnished to or for the benefit of the Property, or (ii) any claim by the State of Minnesota or the Minnesota Pollution Control Agency or any other person pertaining to the violation of any permits, orders, decrees or demands made by said persons or with regard to the presence of any pollutant, contaminant or hazardous waste on the Property deposited or released by Developer; and (iii) or by reason of the execution of this Agreement or the performance of this Agreement. The Developer, and the Developer's successors or assigns, agree to protect, defend and save the Authority, and its officers, agents, and employees, harmless from all such claims, demands, damages, and causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorney's fees, consulting engineering services, and other technical, administrative or professional assistance incurred by the Authority as a result of the actions of Developer. This indemnity shall be continuing and shall survive the performance, termination or cancellation of this Agreement. Nothing in this Agreement shall be construed as a limitation of or waiver by the Authority of any immunities, defenses, or other limitations on liability to which the Authority is entitled by law, including but not limited to the maximum monetary limits on liability established by Minnesota Statutes, Chapter 466.

IN WITNESS WHEREOF, the Authority has caused this Agreement to be duly executed in its name and behalf its seal to be duly affixed hereto and the Developer has caused this Agreement to be duly executed as of the day and year first above written.

AIR PRODUCTS AND
CHEMICALS, INC.

By: _____
Its: _____

NORWOOD YOUNG AMERICA
ECONOMIC DEVELOPMENT
AUTHORITY

By: _____
Its President

By: _____
Its Executive Director

EXHIBIT A

Air Products

Twin Cities Area Project

Norwood Young America



AIR PRODUCTS 

January 8, 2018

Air Products Confidential

Air Products Today

\$8.9
billion in sales

~16,000
employees

50+
countries

~\$35B
market cap

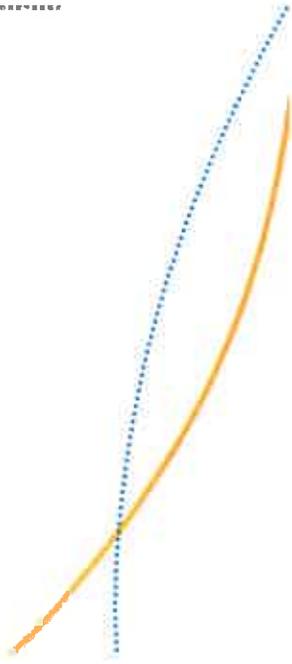
7+
decades in business

170,000+
customers

1,800
miles of industrial
gas pipeline

750+
production
facilities

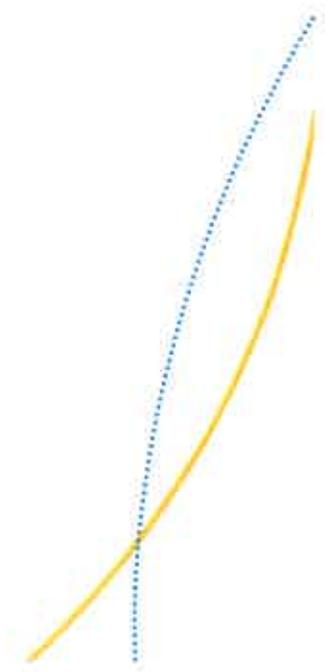
30+
industries
served



Air Products is...

A world-leading Industrial Gases company

- Supplying atmospheric and process gases and related equipment to manufacturing markets, including refining and petrochemicals, metals, electronics, food and beverage
- World's leading supplier of liquefied natural gas process technology and equipment



Typical Facility Background

- Facilities built since the 1960's through today
- A single supplies over hundreds of customers in a 100 mile radius.
- Production includes nitrogen, oxygen, and argon.
- Plant staffing includes 2 operators and a supervisor.
- Terminal staffing includes ~15 to 20 drivers



Air Products Confidential

Safety

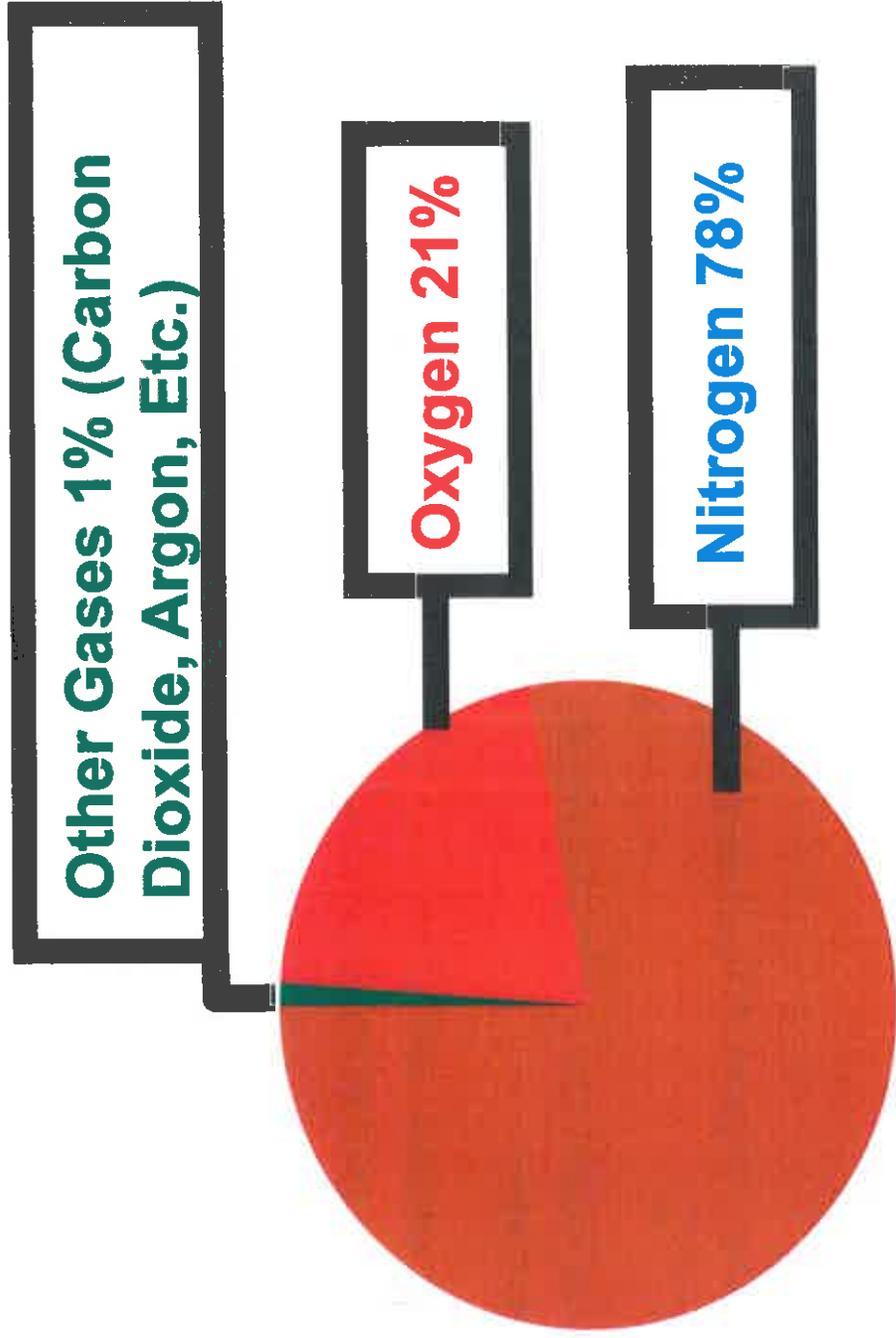
- Nothing's more important than safety—not production, not sales, not profits.
- Our goal is to keep our employees, neighbors and communities safe.
- As a well-respected community partner we support our first responders and other public safety organizations.



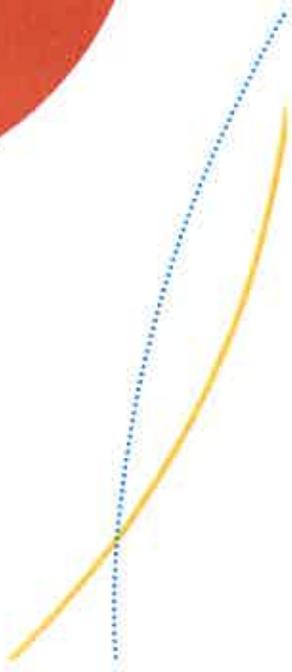
Air Products Confidential



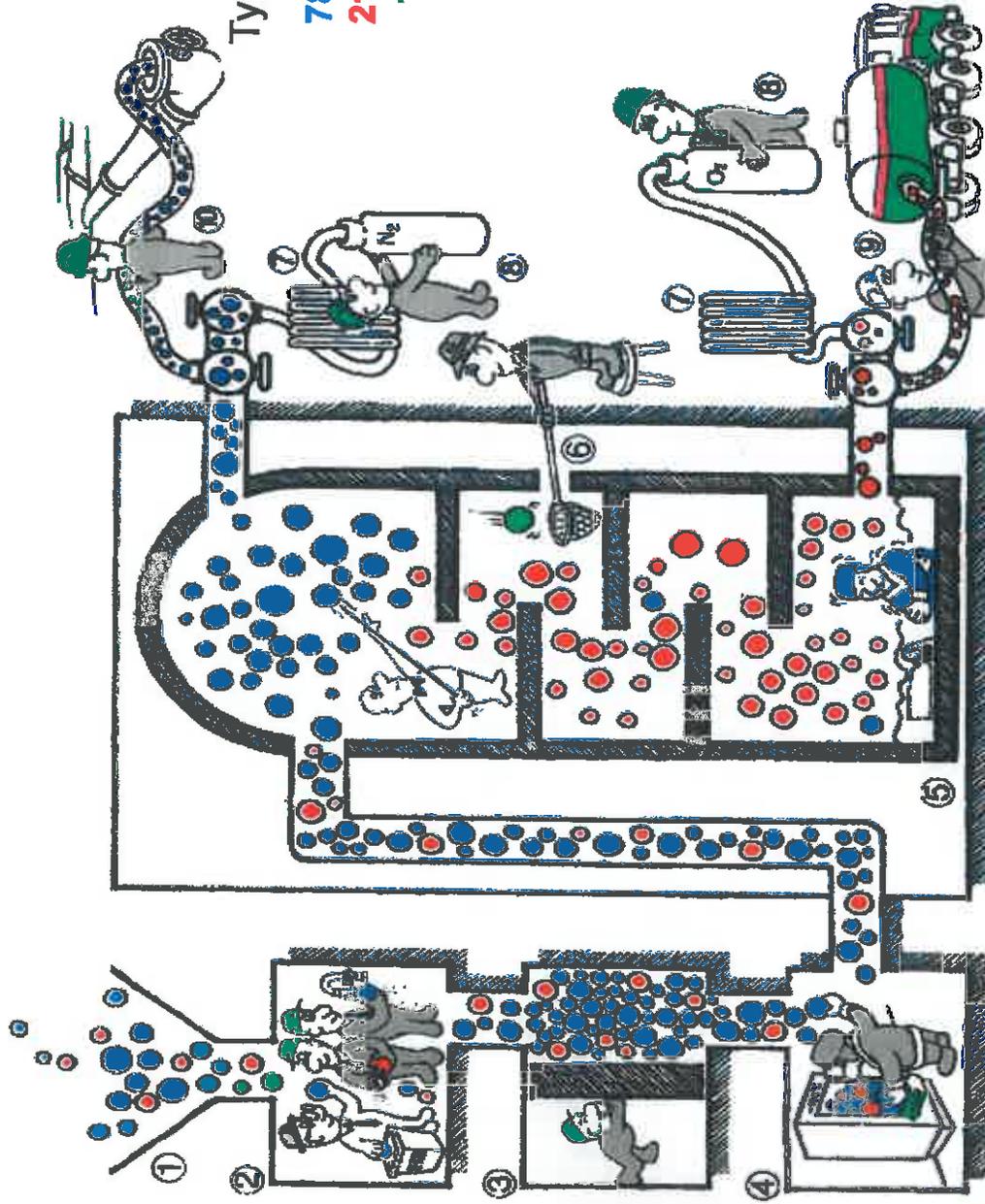
Industrial Gas Production Starts with the Air We Breathe...



Air Products Confidential



Making Gases Out of Thin Air— Cryogenic Air Separation 101



Typical Composition of Air

78% Nitrogen - Blue
21% Oxygen - Red
1% Argon - Green

- 1 Air Feed
- 2 Cleaning
- 3 Compressing
- 4 Cooling
- 5 Separation
- 6 Crude argon
- 7 Vaporizer
- 8 Gas Filling
- 9 Liquid Filling
- 10 Pipeline Supply

-290f Air Products Confidential

© Air Products and Chemicals, Inc. April 2003



Products Support Many Industries

Nitrogen

- Electronics, Food Processing, Amusement, Recreation, and Leisure Products, Chemicals, Oil & Gas

Oxygen

- Hospitals, Metal Manufacturing, Glass, Pulp/Paper, Water Treatment, Paint

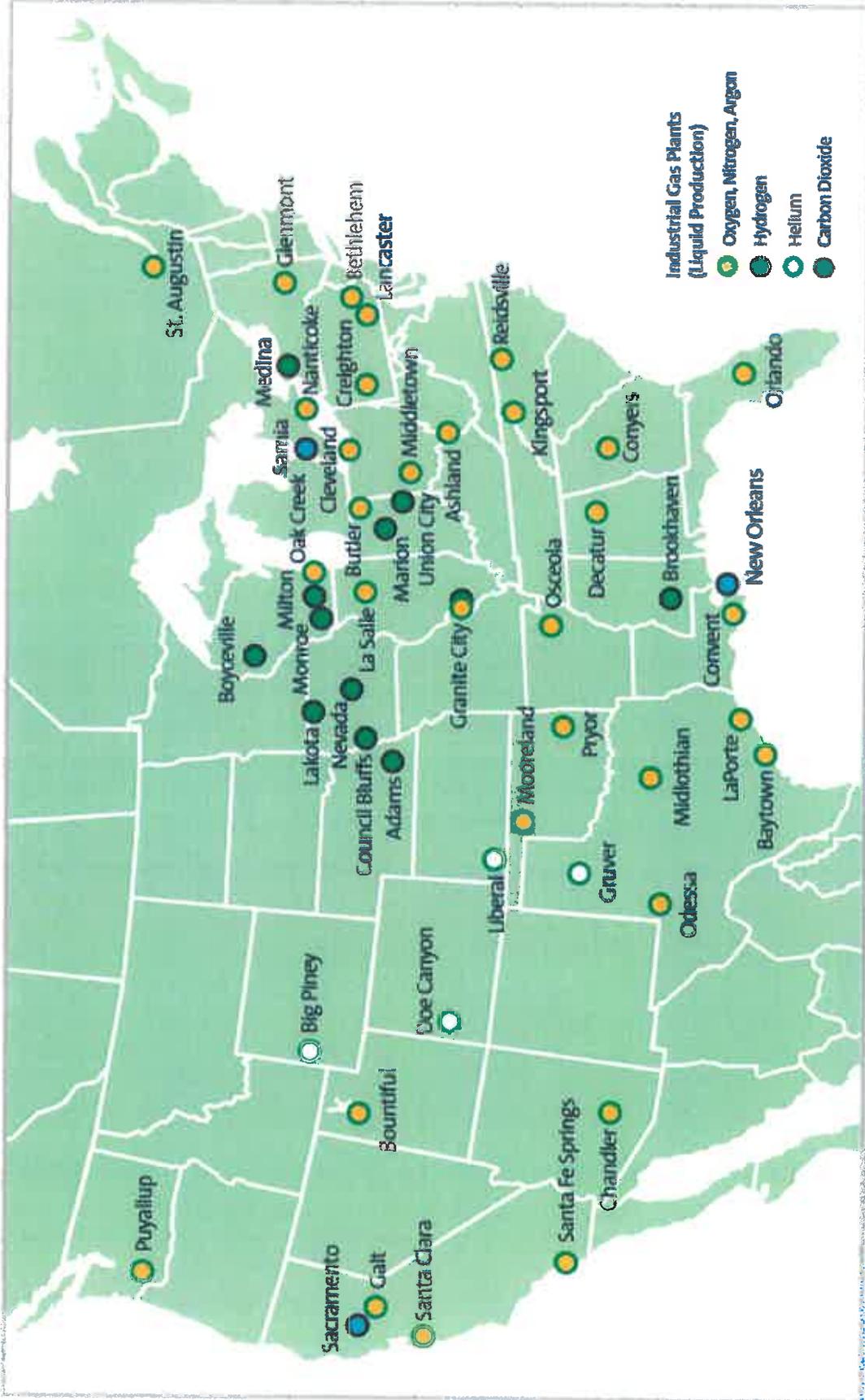
Argon

- Welding, 3-D Printing, Laser cutting

Other Air Products facilities produce Hydrogen, Helium, Carbon Dioxide

These products impact your life everyday, although you may not always be aware.

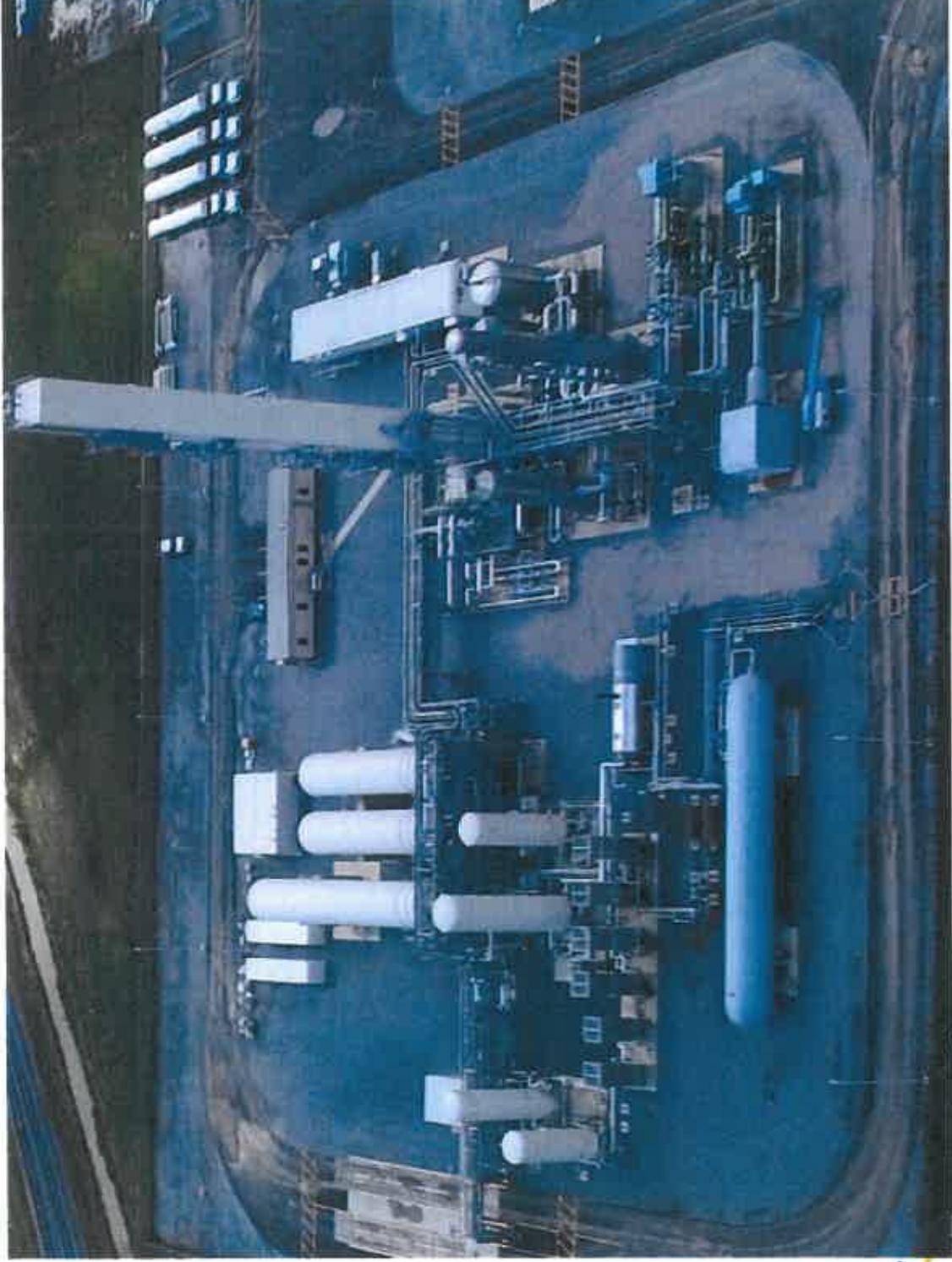
Air Products US Merchant Infrastructure



Air Products Confidential



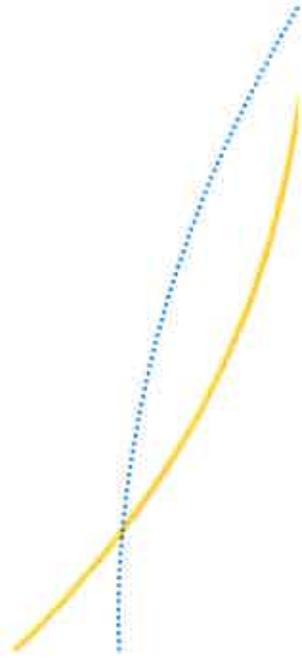
Typical Facility



Air Products Confidential

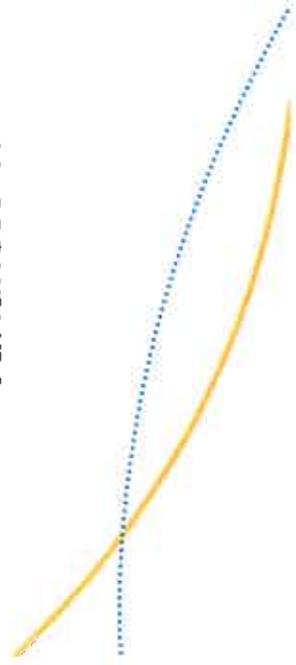
MN Project Background

- Standalone plant located to serve the greater Minneapolis region.
- Plant will provide liquid Oxygen, Nitrogen, Argon to surrounding communities
- Project in execution with major equipment procured or within procurement cycle.
- Project On-Stream Target: Dec-2020
 - Construction to start mid-2019



Proposed Norwood Young America Scope of Work

- Topographical and Geotechnical survey/report (in progress)
- MVEC Power Study (in progress)
- Environmental Site Assessment: Wastewater and Stormwater management requirements
- Understand Norwood Young America
 - Height restriction – LI District = 40’
 - Cold box height approximately 155’
 - Suggested path for zoning relief
 - Property Covenants
 - Height restriction = 40’
 - Noise limits: 75dB/80dB
 - Variances to Covenants: DRT/2/3 majority of land owners/City Council



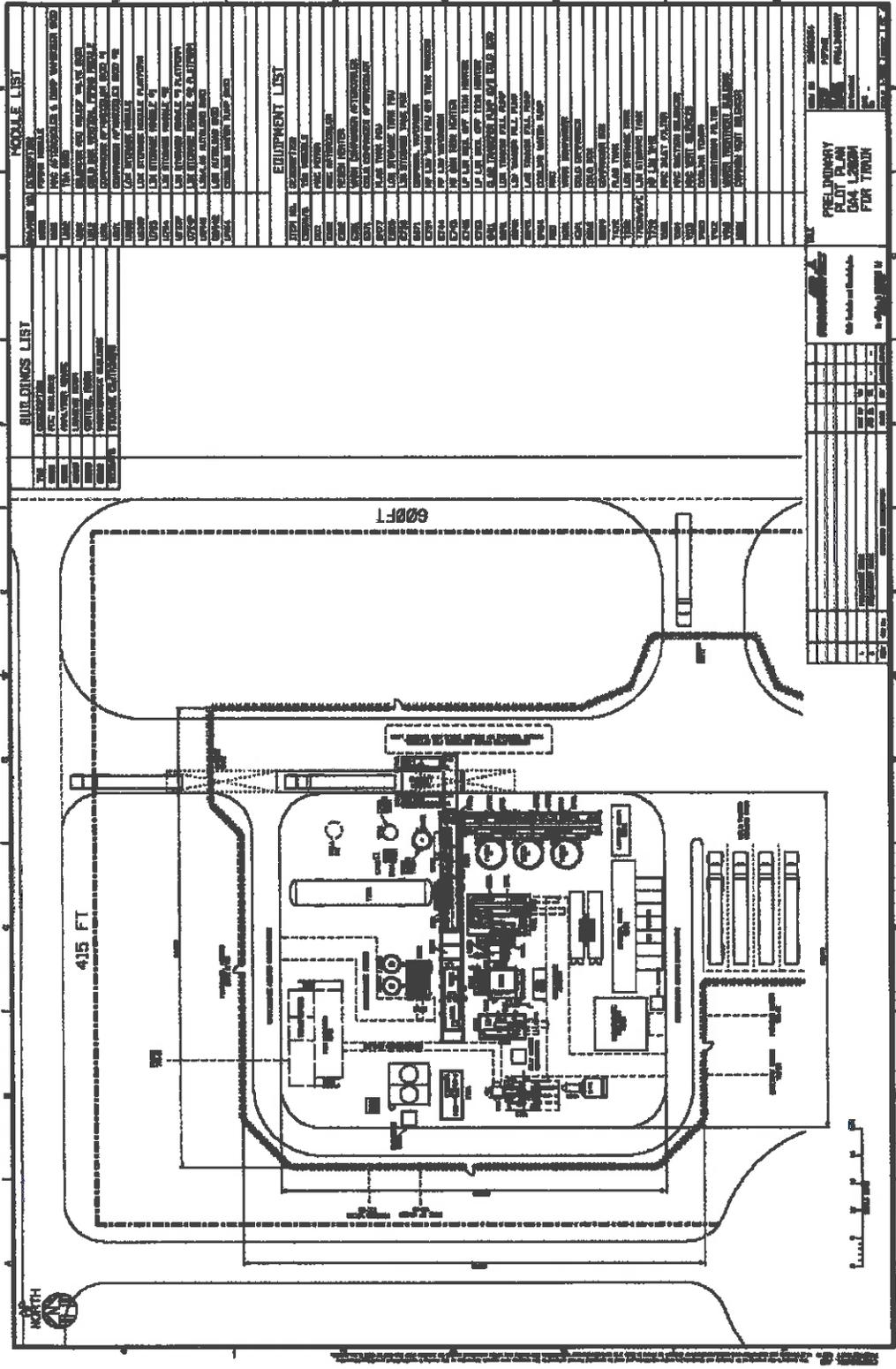
Current Aerial Picture of Proposed
Air Products and Chemicals, Inc. Norwood Young America, MN Facility



Aerial Picture of Proposed
Air Products and Chemicals, Inc. Norwood Young America, MN Facility



Plot Plan Air Products and Chemicals, Inc. Norwood Young America, MN Facility

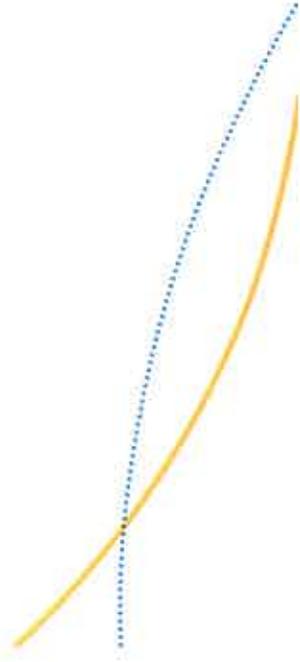


BUILDINGS LIST		MOBILE LIST	
NO.	DESCRIPTION	NO.	DESCRIPTION
1	OFFICE BUILDING	1	TRUCK TRAILER
2	LABORATORY	2	TRUCK TRAILER
3	STORAGE TANK	3	TRUCK TRAILER
4	STORAGE TANK	4	TRUCK TRAILER
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100	STORAGE TANK	100	TRUCK TRAILER



Next Steps Discussion

- Land Purchase Process
- Technical Contacts
- Property Tax Discussion
- Land Development Consultants



Thank You



Air Products Confidential

NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION NO. 1903

**RESOLUTION CALLING A PUBLIC HEARING REGARDING LAND
CONVEYANCE AND ASSOCIATED BUSINESS SUBSIDY TO AIR
PRODUCTS AND CHEMICALS, INC.**

BE IT RESOLVED, by the Board of Commissioners (the "Board") of the Norwood Young America Economic Development Authority (the "Authority") as follows:

WHEREAS, the City of Norwood Young America (the "City") and the Authority have received a request from Air Products and Chemicals, Inc. (the "Developer") for financial assistance from the Authority in the form of a write-down of the cost of certain real property located in the City of Norwood Young America (the "Property"), to be conveyed by the City to the Authority and re-conveyed by the Authority to the Developer, in connection with Developer's proposal to construct a new manufacturing/industrial facility on the Property (the "Development"); and

WHEREAS, the amount of the proposed assistance would constitute a business subsidy under Minnesota Statutes, Sections 116J.993 to 116J.995 (the "Business Subsidy Act"); and

WHEREAS, pursuant to Minnesota Statutes, Sections 469.090 to 469.1081 (the "EDA Act"), the Authority must hold a public hearing prior to any sale of Authority property, and pursuant to the Business Subsidy Act, the Authority must hold a public hearing prior to the grant of any business subsidy exceeding \$150,000; and

WHEREAS, the Board has determined to hold the required public hearings and consider the terms of the business subsidy and sale of real property requested by Developer.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Norwood Young America Economic Development Authority, that:

1. The Board directs staff and consultants to prepare a purchase and development contract (the "Contract") containing provisions for the conveyance of the Property to the Developer for the Development, including the terms of the proposed business subsidy, and to file a summary of the terms of such in City Hall prior to the date of the public hearing.

2. The Authority directs the Executive Director to arrange for the publication of a notice of public hearing in a newspaper of general circulation in the City, announcing public hearings before the Board on May 13, 2019 at approximately 6:00 p.m. at City Hall regarding the sale of the Property and the proposed business subsidy. The notice shall be published at least 10 days but not more than 20 days prior to the public hearings, and shall be in substantially the form attached to this resolution as Exhibit A. Published notice should be sufficiently conspicuous in size and placement to distinguish the notice from the surrounding text. The Authority will make the business subsidy information available in printed paper copies and, if possible, on the Internet.

3. The Executive Director is authorized and directed to take all other actions necessary to bring the Contract containing the business subsidy agreement before the Board of Commissioners at the time of the public hearings.

Approved by the Board of Commissioners of the Norwood Young America Economic Development Authority on February 25, 2019.

Tina Diedrick, President

ATTEST:

Steven Helget, Executive Director

EXHIBIT A

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Commissioners of the Norwood Young America Economic Development Authority (the "Authority") will meet at approximately 6:00 p.m. on Monday, May 13, 2019 at City Hall, 310 Elm Street West, Norwood Young America, Minnesota, to conduct a public hearing regarding the following matters:

1. the proposed sale of certain property described as Lots 9 and 10, Block 2, Tacoma West Industrial Park, Carver County, Minnesota (the "Property"), currently owned by the City of Norwood Young America (the "City") and located in the City's industrial park, to Air Products and Chemicals, Inc. (the "Developer"). The Authority intends to convey the Property to the Developer in furtherance of the Authority's goals for its Tacoma West Industrial Park Redevelopment Project. A copy of all documents relating to the proposed sale of land will be on file and available for inspection at City Hall during regular business hours.

2. a proposed business subsidy to be granted to the Developer pursuant to Minnesota Statutes, Sections 116J.993 through 116J.995 (the "Business Subsidy Act"). The proposed subsidy involves tax increment financing assistance to facilitate development on the Property by the Developer of a new manufacturing/industrial facility. Information about the proposed business subsidy, including a summary of the terms of the subsidy and a copy of the draft business subsidy agreement, is available for inspection at City Hall during regular business hours.

At the public hearing, the Board of Commissioners will meet to consider whether the sale is advisable. Any person wishing to express an opinion on the matters to be considered at the public hearing will be heard orally or in writing.

Any person with residence in the City, or the owner of taxable property in the City, may file a written complaint with the Authority if the Authority fails to comply with the Business Subsidy Act, and no action may be filed against the Authority for the failure to comply unless a written complaint is filed.

Dated: _____, 2019

/s/ Steve Helget
Executive Director

**NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT AUTHORITY
CITY OF NORWOOD YOUNG AMERICA
CARVER COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 1904

RESOLUTION REQUESTING THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA CALL FOR A PUBLIC HEARING ON THE MODIFICATION TO THE REDEVELOPMENT PLAN FOR THE TACOMA WEST INDUSTRIAL PARK REDEVELOPMENT PROJECT AND THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 3-7 (AN ECONOMIC DEVELOPMENT DISTRICT).

BE IT RESOLVED, by the Board of Commissioners (the "Board") of the City of Norwood Young America Economic Development Authority, Norwood Young America, Minnesota (the "Authority") as follows:

WHEREAS, the Authority has established the Tacoma West Industrial Park Redevelopment Project (the "Project") pursuant to Minnesota Statutes, Sections 469.001 to 469.047, as amended (the "HRA Act") and 469.090 to 469.1082, as amended (the "EDA Act") in an effort to encourage the development and redevelopment of certain designated areas within the City of Norwood Young America, Minnesota (the "City"); and

WHEREAS, the Authority is proposing a modification to the Redevelopment Plan for the Project (the "Modification"), the establishment of Tax Increment Financing District No. 3-7 (the "TIF District") therein and the adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor, all pursuant to Minnesota Statutes, Sections 469.174 to 469.1794, as amended, the HRA Act and the EDA Act; and

NOW, THEREFORE BE IT RESOLVED by the Board as follows:

1. The Authority hereby requests that the City Council of the City call for a public hearing on May 13, 2019 to consider the proposed adoption of the Modification and the TIF Plan for the TIF District (collectively herein referred to as the "Plans") and to cause notice of said public hearing to be given as required by law.
2. The Authority directs the Executive Director to transmit copies of the Plans to the Planning Commission of the City and requests the Planning Commission's written opinion indicating whether the proposed Plans are in accordance with the Comprehensive Plan of the City, prior to the date of the public hearing.
3. The Authority directs the Executive Director to transmit the Plans to Carver County and Independent School District No. 108 (Central Public Schools) in which the TIF District is located not later than April 12, 2019.
4. Staff and consultants are authorized and directed to take all steps necessary to prepare the Plans and related documents and to undertake other actions necessary to bring the Plans before the City Council.

Approved by the Board of Commissioners of the Norwood Young America Economic Development Authority on February 25, 2019.

Tina Diedrick, President

ATTEST:

Steven Helget, Executive Director



ATTENDEES: Tina Diedrick, Mike McPadden, Dick Stolz, Craig Heher,
ABSENT: Charlie Storms
STAFF: Steve Helget, Kelly Hayes, Tony Voigt
OTHERS: Jen Kerber, Wayne Kerber, Randy Clark, Matt Arnst, Jeff Hebeisen

1. Call Meeting of City Council to Order
 - 1.1 Pledge of Allegiance
Meeting called to order by Mayor Diedrick at 6:05pm.
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
 - 3.1 Sheriff Deputy Matt Arnst Quarterly Report
Example of offenses seen in NYA for the past quarter include: "Level A" which includes drugs, assaults, burglary, property damage, frauds, DWI. Most of the offenses that are dealt with are "Class B" which includes traffic tickets for speed, expired tabs, no proof of insurance, no parking.
4. Consent Agenda
Approve minutes of January 28, 2019 meetings
 - 4.1 Approve payment of claims
 - 4.2 Approve Fire Department Member Resignation
 - 4.3 Approve Street Closing for Church of the Ascension Fish Fry
Councilperson Heher brought up that the Fire Department is looking for people to join the fire department or the rescue reserve to respond to calls during the day.
Motion: DS/MM to approve the consent agenda. Vote 4 - 0. Motion carried.
5. Public Hearings
 - 5.1 Ordinance No. 318, City Council Meeting Starting Time
Mayor Diedrick requested to change the council time to 6:30pm. There was no public comment.
6. Old Business
 - 6.1 Resolution 2019-04, Conditional Use Permit for 232 Main Street East
The resolution that was approved on January 28, 2019, didn't include verbiage on Mr. Kerber being able to work on vehicles other than he own and he plans to work on his family's vehicles (children, grandchildren). Resolution 2019-04 now includes his family.
Motion: TD/CH to approve Resolution 2019-04, a Conditional Use Permit to allow for auto storage and accessory personal auto repair at 232 Main St E in addition with this resolution we will include the general standards 9 and 10: "The use meets all of the performance criteria requirements as established in Section 1245.01 of this chapter" and number 10 "The use shall, in all other respects, conform to the applicable regulations of the district in which it is located" and addition on page 2, "Therefore be it resolved, the City of City of Norwood Young America, in the County of Carver approves a conditional use permit for auto storage and personal auto repair owning the property the person's children and grandchildren." Vote 4 - 0. Motion carried.
7. New Business
 - 7.1 Review 2019 Property & Liability Insurance Renewal
Jeff Hebeisen reviewed the property and liability insurance that the City has. There were no changes to the plan. The work comp insurance is based on the past three years and has decreased this year because of injuries that occurred 4 years ago are no longer within the 3 year timeframe.

7.2 Approve Lift Station Stationary Generator Purchase Proposal

Received three proposals for stationary generators with a two year warranty. Tri-lane and Elm Street are the two lift stations. These are not in the budget; however, they plan to purchase a jetter-vac truck this year that will be under the budgeted price. There will also be the sale of the movable generator to the City of St. Cloud for \$30,000 which was approved in January. These generators are used for back-up power when the power goes out.

Motion: CH/MM to approve purchasing stationary generators for lift stations in the amount of \$43,800. Vote 4 - 0. Motion carried.

7.3 Adopt Ordinance No. 317, Class 2 ATV and Golf Cart Permits

Public hearing for Ordinance 317 was held at the last council meeting. The council agreed to have the atv and golf cart permits be for the machine (not the driver), the cost of the annual permit is \$10.00.

Motion: DS/MM to adopt Ordinance No. 317, Class 2 ATV and Golf Cart Permits. Vote 4 - 0. Motion carried.

7.4 Adopt Ordinance No. 318, City Council Meetings Starting Time

Motion: MM/CH to adopt Ordinance No. 318, changing the City Council Meeting starts time. Vote 4 - 0. Motion carried.

7.5 Joint Meeting with Planning Commission

Planning Commission would like some clarification from the City Council regarding allowing for auto repair use in the C-3 and Light Industrial Districts - a number of people have inquired about it.

Motion: MM/CH to schedule a special meeting on March 11 starting at 6:30pm with the regular meeting starting immediately after. Vote 4 - 0. Motion carried.

8. Council Member & Mayor Reports

CH - Planning discuss auto repair.

MM - none

DS - none

TD - About 25 people attended the Highway 212 business meeting last week - all info is on the city website. Spoke with Senator Jensen and Representative Nash regarding transportation at a meeting last Thursday. Would like to look at snow plow ordinance at a work session.

9. Adjournment

Motion: MM/CH to adjourn at 8:39pm. Vote 4 - 0. Motion carried.

Respectfully Submitted:

Tina Diedrick, Mayor

Kelly Hayes, City Clerk / Treasurer



**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: February 25, 2019

Payroll EFT (Check Sequence#505254-505270)	<u>\$17,606.02</u>
--	---------------------------

Claims Pending Payment (Check Sequence #29009-29038)	<u>\$41,827.06</u>
--	---------------------------

Grand Total	<u>\$59,433.08</u>
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CITY OF NORWOOD YOUNG AMERICA

02/21/19 11:27 AM

Page 1

***Check Detail Register©**

FEBRUARY 2019

Check Amt Invoice Comment

10100 CHECKING

Paid Chk# 029009 2/25/2019 ABDO, EICK, & MEYERS					
E 101-41500-301	Auditing and Acct g Services	\$15,000.00	409973		AUDIT
Total ABDO, EICK, & MEYERS		\$15,000.00			

Paid Chk# 029010 2/25/2019 ADVANCED POWER SERVICES INC					
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$677.00	1424		WWTP
Total ADVANCED POWER SERVICES INC		\$677.00			

Paid Chk# 029011 2/25/2019 CARVERLINK-CARVER CO BROADBAND					
E 101-41940-321	Telephone	\$114.28			
E 601-49400-321	Telephone	\$77.14			
E 602-49450-321	Telephone	\$57.14			
E 101-42200-321	Telephone	\$142.45			
E 101-43100-321	Telephone	\$54.00			
E 101-45200-321	Telephone	\$23.14			
E 101-41940-321	Telephone	\$105.71			
E 101-41300-321	Telephone	\$58.47			
E 101-41320-321	Telephone	\$58.47			
E 101-41400-321	Telephone	\$58.47			
E 101-46500-321	Telephone	\$19.49			
E 101-42100-321	Telephone	\$97.45			
E 101-45500-321	Telephone	\$97.45			
al CARVERLINK-CARVER CO BROADBAND		\$963.66			

Paid Chk# 029012 2/25/2019 CENTER POINT					
E 101-41940-383	Gas Utilities	\$458.14			
E 101-45500-383	Gas Utilities	\$232.04			
E 601-49400-383	Gas Utilities	\$323.73			
E 602-49450-383	Gas Utilities	\$17.78			
Total CENTER POINT		\$1,031.69			

Paid Chk# 029013 2/25/2019 CITIZEN STATE BANK HSA ACCTS					
G 101-21718	HSA ACCOUNT	\$1,166.66			
Total CITIZEN STATE BANK HSA ACCTS		\$1,166.66			

Paid Chk# 029014 2/25/2019 CURFMAN TRUCKING & REPAIR INC					
E 101-43100-437	Maintenance Contract	\$1,031.25			SNOW HAULING
Total CURFMAN TRUCKING & REPAIR INC		\$1,031.25			

Paid Chk# 029015 2/25/2019 DELUXE					
E 101-41400-200	Office Supplies	\$54.00			
Total DELUXE		\$54.00			

Paid Chk# 029016 2/25/2019 FIRE SAFETY USA					
E 101-42200-542	FD Equipment	\$655.00	119488		PORTABLE LIGHT
Total FIRE SAFETY USA		\$655.00			

CITY OF NORWOOD YOUNG AMERICA

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FEBRUARY 2019

		Check Amt	Invoice	Comment
Paid Chk# 029017 2/25/2019 HD SUPPLY WATERWORKS				
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$332.42	J949254	
Total HD SUPPLY WATERWORKS		\$332.42		
Paid Chk# 029018 2/25/2019 HILGERS PLUMBING & HEATING, IN				
E 101-42200-223	Repair/Maintenance Bldg/Ground	\$140.00	12749	SOUTH FIRE STATION
Total HILGERS PLUMBING & HEATING, IN		\$140.00		
Paid Chk# 029019 2/25/2019 KERBER, WAYNE				
E 101-41320-430	Miscellaneous	\$211.00		PARTIAL REIMBURSEMENT OF CUP
Total KERBER, WAYNE		\$211.00		
Paid Chk# 029020 2/25/2019 KLEINBANK HSA ACCOUNTS				
G 101-21718	HSA ACCOUNT	\$1,333.33		
Total KLEINBANK HSA ACCOUNTS		\$1,333.33		
Paid Chk# 029021 2/25/2019 KWIK TRIP INC.				
E 101-43100-212	Motor Fuels	\$17.66		
Total KWIK TRIP INC.		\$17.66		
Paid Chk# 029022 2/25/2019 LANO EQUIPMENT				
E 101-43100-221	Repair/Maintenance Equipment	\$1,878.69	19629A	UTILITY VEHICLE
Total LANO EQUIPMENT		\$1,878.69		
Paid Chk# 029023 2/25/2019 LOFFLER BUSINESS SYS LLC				
E 101-41400-437	Maintenance Contract	\$194.23	3026783	COPIER RENT
Total LOFFLER BUSINESS SYS LLC		\$194.23		
Paid Chk# 029024 2/25/2019 MID COUNTRY BANK				
G 101-21718	HSA ACCOUNT	\$453.33		
Total MID COUNTRY BANK		\$453.33		
Paid Chk# 029025 2/25/2019 MINI BIFF				
E 101-45200-418	Other Rentals (Biffs)	\$122.91	A-103347	LEGION
Total MINI BIFF		\$122.91		
Paid Chk# 029026 2/25/2019 MINNESOTA VALLEY TESTING LAB				
E 601-49400-217	Lab Fees	\$93.00	960924	COLIFORM
Total MINNESOTA VALLEY TESTING LAB		\$93.00		
Paid Chk# 029027 2/25/2019 NORWOOD ELECTRIC INC				
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$375.30	16010	SOUTH SHED
E 101-43100-223	Repair/Maintenance Bldg/Ground	\$308.75	16011	SIGN BLDG
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$228.69	16016	MAINTENANCE SHOP
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$286.45	16028	WWTP
Total NORWOOD ELECTRIC INC		\$1,199.19		
Paid Chk# 029028 2/25/2019 NYA TIMES				
E 101-41400-350	Print/Publishing/Postage	\$26.46	669777	FEE SCHEDULE

CITY OF NORWOOD YOUNG AMERICA

02/21/19 11:27 AM

Page 3

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FEBRUARY 2019

			Check Amt	Invoice	Comment
E 101-46500-350	Print/Publishing/Postage		\$30.24	669778	SMALL CITIES DEV
	Total NYA TIMES		\$56.70		
Paid Chk# 029029	2/25/2019	QUILL CORPORATION			
E 101-41400-200	Office Supplies		\$54.04	4845382	PENS, POST-IT, PENCILS
	Total QUILL CORPORATION		\$54.04		
Paid Chk# 029030	2/25/2019	SAM S TIRE SERVICE			
E 101-43100-221	Repair/Maintenance Equipment		\$271.25	148302	LOADER
	Total SAM S TIRE SERVICE		\$271.25		
Paid Chk# 029031	2/25/2019	SMITH OIL CO			
E 101-42200-212	Motor Fuels		\$161.03		FIRE DEPT FUEL
	Total SMITH OIL CO		\$161.03		
Paid Chk# 029032	2/25/2019	SPECIALTY SOLUTIONS LLC			
E 101-43100-224	Street Maint Materials		\$373.38	148539	ECO THAW
	Total SPECIALTY SOLUTIONS LLC		\$373.38		
Paid Chk# 029033	2/25/2019	STATE BANK OF HAMBURG			
G 101-21718	HSA ACCOUNT		\$533.33		
	Total STATE BANK OF HAMBURG		\$533.33		
Paid Chk# 029034	2/25/2019	UNCOMN TAP CLEANING			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$80.00	323686	PAVILION LINES
	Total UNCOMN TAP CLEANING		\$80.00		
Paid Chk# 029035	2/25/2019	UNUM LIFE INSURANCE CO			
G 101-21715	Life Ins		\$111.10		
G 101-21715	Life Ins		\$64.68		
	Total UNUM LIFE INSURANCE CO		\$175.78		
Paid Chk# 029036	2/25/2019	USA BLUE BOOK			
E 602-49450-210	Operating Supplies		\$354.92	812418	
E 602-49450-210	Operating Supplies		\$44.02	816959	ALUMINUM DISHES
	Total USA BLUE BOOK		\$398.94		
Paid Chk# 029037	2/25/2019	WATER CONSERVATION SERVICE INC			
E 601-49400-310	Other Professional Services		\$379.23	9248	LEAK LOCATE
	Total WATER CONSERVATION SERVICE INC		\$379.23		
Paid Chk# 029038	2/25/2019	XCEL ENERGY			
E 101-45200-381	Electric Utilities		\$18.45		710 RAILROAD
E 101-41940-381	Electric Utilities		\$1,399.60		
E 101-42200-381	Electric Utilities		\$378.51		
E 101-42500-381	Electric Utilities		\$11.12		
E 101-43100-380	Street Lighting		\$4,210.57		
E 101-43100-381	Electric Utilities		\$599.48		
E 101-45200-381	Electric Utilities		\$635.87		

CITY OF NORWOOD YOUNG AMERICA

02/21/19 11:27 AM

Page 4

***Check Detail Register©**

FEBRUARY 2019

		Check Amt	Invoice	Comment
E 101-45500-381	Electric Utilities	\$998.72		
E 601-49400-381	Electric Utilities	\$640.95		
E 602-49450-381	Electric Utilities	\$3,506.74		
E 101-49860-381	Electric Utilities	\$388.35		
	Total XCEL ENERGY	\$12,788.36		
	10100 CHECKING	\$41,827.06		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$35,036.54
601 WATER FUND	\$1,846.47
602 SEWER FUND	\$4,944.05
	\$41,827.06



TO: Mayor Diedrick and City Council Members

FROM: Steven Helget, City Administrator

DATE: February 25, 2019

SUBJECT: Small Cities Development Program Grant Citizen Participation Plan

At the City Council's January 28th regular meeting, the Council scheduled a public hearing for the purpose of taking public comment on the proposed Small Cities Development Program (SCDP) grant Citizen Participation Plan. As a requirement of the City's grant application, the City is required to adopt a Citizen Participation Plan which is enclosed for the Council's consideration.

The purpose of the public hearing is to inform citizens that the City is applying for a SCDP grant and also to inform property owners located in the grant target areas (downtowns) that they are welcome to apply for grant assistance to rehabilitate their building(s).

Proposed Motion:

Motion to adopt the City of Norwood Young America's Small Cities Development Program Grant Citizen Participation Plan.

Citizen Participation Plan

Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, this Citizen Participation Plan is hereby adopted to ensure that the citizens of the city of Norwood Young America, particularly persons of low and moderate income residing in slum and blight areas and in areas in which CDBG funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG-funded activities.

Public Hearing

A public hearing or public hearings will be the primary means of obtaining citizen views and responding to proposals and questions related to community development and housing needs, proposed CDBG activities and past CDBG performance.

Prior to submitting a CDBG application to the State of Minnesota, the Applicant will need to conduct at least one public hearing to identify community development and housing needs, including the needs of very low and low income persons, as well as other needs in the community that might be addressed through the CDBG program. At the hearing, the Applicant must also, at minimum, review the proposed CDBG activities, their benefiting location(s), overall cost and proposed financing, and the implementation schedule. In addition, the past performance of the Applicant in carrying out CDBG responsibilities should be reviewed. A second public hearing midway through project implementation is required.

Formal notice of the public hearing must be provided, which follows the posting/publication requirement(s) of the Applicant. A public notice will also be posted in places frequented by the public, especially low and moderate income persons benefiting from or affected by proposed CDBG activities. As circumstances warrant and as the Applicant determine necessary or appropriate, participation may additionally be specifically solicited from persons of low and moderate income, those benefiting from or affected by CDBG activities and/or representatives of such persons. Hearings will be held at times and in locations convenient to potential and actual beneficiaries and with accommodation for the handicapped. In case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate, arrangements will be made to have an interpreter present. Citizens must be provided the opportunity to comment upon the original Citizen Participation Plan and on substantial amendments to it, or to the activities for which CDBG funds will be used.

Public Information and Records

Information and records regarding the proposed and past use of CDBG funds will be available at the Oak Grove City Center, 310 Elm Street W., Norwood Young America, during regular office hours. The public will be so informed of this by public notice. Special communication aids can be made available to persons upon request.

Written Comments and Response

The Applicant will respond to written complaints and grievances, in writing, in a timely manner. When at all possible, such written responses shall be made within fifteen (15) working days.

Adopted this 25th day of February 2019.

Tina Diedrick, Mayor

ATTEST:

Kelly Hayes, City Clerk-Treasurer



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Approve Summary Publication of Ordinance No. 317

At the City Council's February 11th regular meeting, the Council adopted Ordinance No. 317, an ordinance amending Sections 740 and 750 of the City Code pertaining to Class 2 All-Terrain vehicles and Golf Carts.

For publication purposes proposed is approve the enclosed summary.

Proposed Motion:

Motion to approve the summary publication of Ordinance No. 317.

Norwood Young America

**City of Norwood Young America
Summary of Ordinance No. 317
Amending City Code Chapter 7**

The City of Norwood Young America has adopted Ordinance No. 317 entitled “An Ordinance Amending Sections 740 and 750 of the City Code pertaining to Class 2 All-Terrain Vehicles and Golf Carts.

750.06 Permit Required. No golf cart or Class 2 ATV may be operated in the city without a permit from the City.

Subd. 3 Renewals. Permits shall be renewed annually. All permits shall expire on December 31 of each year.

E. The operator shall have a valid permit, pursuant to Section 750.06 above, and have a valid driver’s license.

Effective Date: This ordinance becomes effective upon its passage and publication according to law. The ordinance was adopted by the City Council on February 11, 2019.

A copy of the complete ordinance is available for review at the Norwood Young America City Offices, located at 310 Elm St W. If you have any questions, please contact the City at (952) 467-1800.



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Review Minnesota Highway 5/Carver County Road 33 Roundabout Project

Carver County has been studying the reconfiguration of the Minnesota Highway 5 and County Road 33 intersection in an effort to improve the traffic safety at that intersection. In 2018, the County was successful in securing two grants totaling about \$2 million for the purpose of installing a roundabout north of the existing intersection on County Road 33. Enclosed is a concept drawing which is still being refined as plans are solidified.

Carver County in partnership with MnDOT is proposing to complete the roundabout project with MnDOT's 2020 Highway 212 Mill & Overlay Project. MnDOT plans to bid the projects together under one construction contract.

Darin Mielke, Deputy County Engineer, and Andrew Engel, Project Manager, will be present representing Carver County. In addition, Nate Will and Leif Garnass of SRF Consulting Group will also be present. Together they will provide a project overview and answer questions.

Proposed Motion:

No motion proposed as this is an informational item only.

Norwood Young America

DRAFT

CSAH 33

TH 5 / TH 25

SW 11TH ST

TH 212



LEGEND	
	PAVED ROADWAY
	RAISED MEDIANS & CURBS
	LANDSCAPED MEDIAN
	BITUMINOUS TRAILS & BIKEWAYS
	PAVEMENT REMOVAL
	FUTURE CONSTRUCTION
	EXISTING RIGHT OF WAY



#11178
06/15/2018

SP 1006-32 TH 25 at CSAH 33 ROUNDABOUT - CONCEPT
TH 5 / TH 25 INTERSECTION STUDY
CARVER COUNTY, MN



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Approve 1st Annual Springfest Artisan Fair – New Event Mini Grant Request

Enclosed is a letter from Karen Hallquist, Executive Director, NYA Area Chamber of Commerce, with a request for financial support of the 1st Annual Springfest Artisan Fair. Requested is a \$1,000 new event mini grant. The Springfest Artisan Fair is a product of the Joint Meetings held in the establishment of the Downtown Revitalization Plan. The event is planned for Saturday, May 18th. The \$1,000 could come out of the EDC's budget.

Proposed Motion:

Motion to approve a \$1,000 contribution to the 1st Annual Springfest Artisan Fair.

Norwood Young America



Feb 18, 2019

Steve Helget, City Administrator
Norwood Young America, MN 55368

Dear Steve Helget, Mayor Diedrick & City Council Members,

The City of Norwood Young America, along with the NYA Area Chamber of Commerce, NYA Planning Commission and NYA Economic Commission, has been working together the past two years to create a plan to revitalize the two historic downtowns in Norwood Young America. Part of the plan is to implement a new community event/s in one or both of these areas.

Within the past two weeks, the NYA Area Chamber of Commerce and NYA Economic Development Commission have both overwhelmingly agreed to plan and partner to bring the area community the "1st Annual Springfest Artisan Fair" on May 18, 2019. This event will unite local painters, designers, authors, potters, quilters, craft brewers, local farmers, musicians, etc. together, in a small-town setting, to display their talents and wares with the ultimate intention of bringing awareness to the arts, along with history and celebration to Historic Downtown Norwood.

The event will mostly be outdoors, on Elm Street & Union Street, NYA, with the hopes of having art vendors (not craft vendors) lining the streets with their displays. Some of the other tentative events include a quilt show sponsored by a local quilting company, dance performances, food trucks, wine & craft beer tastings, cribbage tournament, and goat yoga!

At the EDC meeting on Wed, February 13th, the commissioners agreed to recommend to the City Council to approve a New Event Mini Grant in the amount of \$1,000 for start-up costs for *Springfest*. It is the hope of the event committee for the city council to approve this recommendation. Due to the 501c6 organization status, the NYA Area Chamber of Commerce will hold the insurance for the event. The first committee meeting (for any community member interested in organizing the event) will be Tuesday, Feb 26th at 7:30am at Resto Espresso.

In the upcoming months, the Springfest Committee will again approach the city council with a road closure request for Elm Street from Morse to Reform, and the south block of Union Street. The first road closure request will go to Carver County as Elm Street is also County Rd 33.

Please let me know if you have any questions. Looking forward to a successful new community event!

Kind Regards,

KHallquist

Karen Hallquist, Executive Director
NYA Area Chamber of Commerce
PO Box 292, NYA MN 55368
(952)200-8431

info@nyachamber.org
www.nyachamber.org



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Approve Resolution No. 2019-05, Call for Public Hearing to establish TIF District No. 3-7

In respect to Air Products & Chemicals, Inc. enclosed is Resolution 2019-05, a resolution calling for a public hearing on the proposed adoption of a modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project and the proposed establishment of Tax Increment Financing District No. 3-7.

The public hearing is proposed to be held at 6:30 p.m., May 13, 2019.

Proposed Motion:

Motion to approve Resolution No. 2019-05, a resolution calling for a public hearing on the proposed adoption of a modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project and the proposed establishment of Tax Increment Financing District No. 3-7 (an Economic Development District).

Norwood Young America

**CITY OF NORWOOD YOUNG AMERICA
CARVER COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2019-05

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE
REDEVELOPMENT PLAN FOR THE TACOMA WEST INDUSTRIAL PARK
REDEVELOPMENT PROJECT AND THE PROPOSED ESTABLISHMENT OF
TAX INCREMENT FINANCING DISTRICT NO. 3-7 (AN ECONOMIC
DEVELOPMENT DISTRICT).**

BE IT RESOLVED by the City Council (the "Council") for the City of Norwood Young America, Minnesota (the "City"), as follows:

Section 1. Public Hearing. As requested by the Norwood Young America Economic Development Authority (the "Authority"), this Council shall meet on May 13, 2019, at approximately 6:30 P.M., to hold a public hearing on the proposed modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project (the "Modification"), the proposed establishment of Tax Increment Financing District No. 3-7 (an economic development district) therein (the "TIF District"), and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor, all pursuant to and in accordance with Minnesota Statutes, Sections 469.001 to 469.047, 469.090 to 469.1082 , and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City. In addition, this Council will consider the approval of a proposed business subsidy to be granted to a private developer by the Authority in connection with establishment of the TIF District, pursuant to Minnesota Statutes, Sections 116J.993 to 116J.995, as amended.

Section 2. Notice of Public Hearing, Filing of the Modification and TIF Plan. City and Authority staff are authorized and directed to work with Ehlers to prepare the Modification and TIF Plan and to forward documents to the appropriate taxing jurisdictions including Carver County and Independent School District No. 108 (Central Public Schools). City and Authority staff are further authorized and directed to work with Kennedy & Graven, Chartered, to prepare a Purchase and Development Contract containing the terms of the proposed business subsidy, and to make a summary of the business subsidy agreement available for public inspection. The City Administrator is authorized and directed to cause notice of the hearing, in substantially the form attached as Exhibit A, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not fewer than 10, nor more than 30, days prior to May 13, 2019, to place a copy of the Modification, TIF Plan, and summary business subsidy agreement on file in the City Administrator's office at City Hall, and to make such documents available for inspection by the public.

Approved by the City Council this 25th day of February 2019.

Tina Diedrick, Mayor

ATTEST:

Kelly Hayes, City Clerk-Treasurer

EXHIBIT A
NOTICE OF PUBLIC HEARING

CITY OF NORWOOD YOUNG AMERICA
CARVER COUNTY
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of Norwood Young America, Minnesota, will hold a public hearing on May 13, 2019, at approximately 6:30 p.m. at the City Council Chambers in City Hall, 310 West Elm Street, Norwood Young America, Minnesota, relating to a proposed modification of the Redevelopment Plan (the "Modification") for the Tacoma West Industrial Park Redevelopment Project (the "Project") within the City, the proposed establishment of Tax Increment Financing District No. 3-7 (the "TIF District") within the Project, and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") for the TIF District, pursuant to Minnesota Statutes, Sections 469.001 to 469.047, 469.090 to 469.1082, and Sections 469.174 to 469.1794, as amended. Copies of the Modification and TIF Plan are on file and available for public inspection at the office of the City Administrator at City Hall.

The property to be included in the TIF District is located within the Project. A map of the Project and proposed TIF District is set forth below. Subject to certain limitations, tax increment from the TIF District may be spent on eligible uses within the boundaries of the Project.

[INSERT MAP of Tacoma West Industrial Park Redevelopment Project, and Tax Increment Financing
District No. 3-7]

All interested persons may appear at the hearing and present their views orally, or may submit written comments prior to the meeting.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA

/s/Steve Helget
City Administrator



TO: Mayor Diedrick and City Council Members
FROM: Steven Helget, City Administrator
DATE: February 25, 2019
SUBJECT: Schedule Special City Council Meeting on Open Meeting Law with City Commissions

Proposed is to schedule a special City Council meeting for the purpose of holding a work session on a review of the Open Meeting Law for City Council and Commission members. Jay Squires, City Attorney, would attend to provide an overview of the Open Meeting Law. Possible dates include: March 4, 14, 18, 26, 27, and 28.

Proposed Motion:

Motion to schedule a special City Council meeting for _____, 2019 for the purpose of holding a work session on the Open Meeting Law.



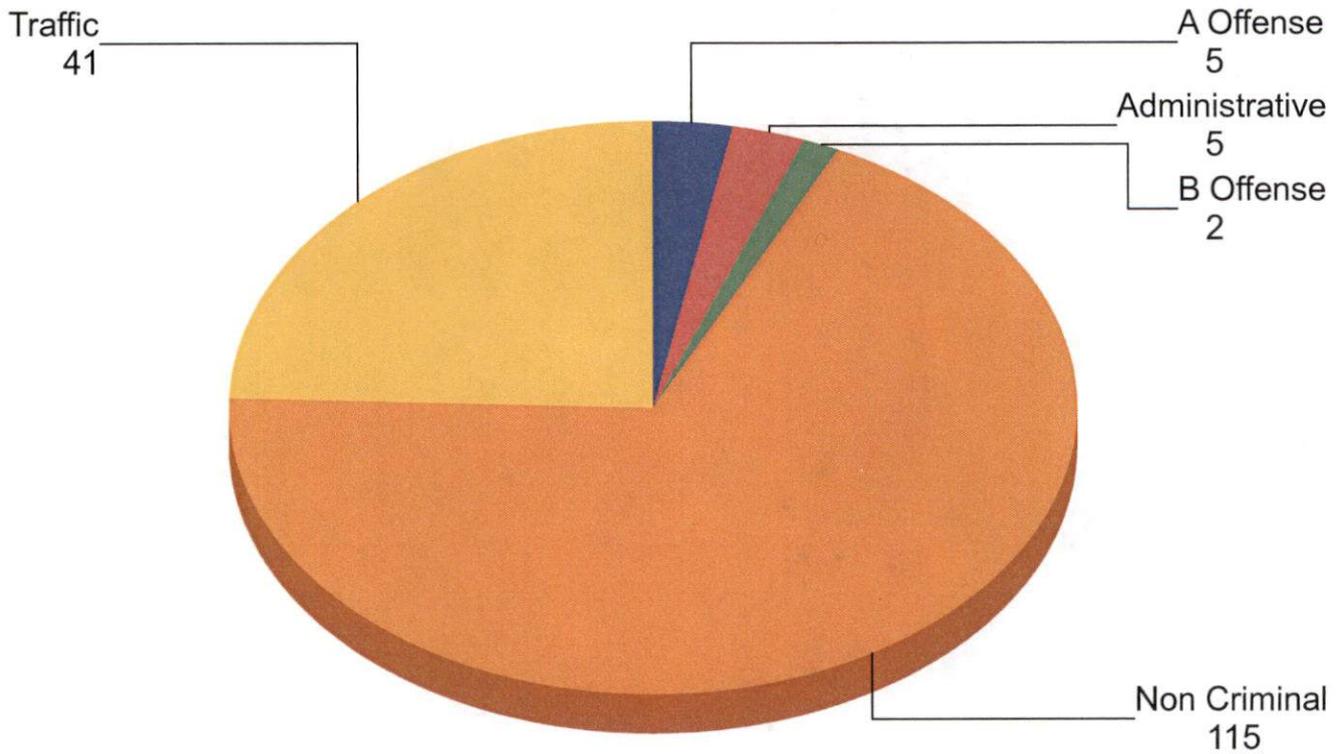
**City of Norwood
Young America**

January 2019



**Carver County Sheriff's Office
Monthly Calls for Service
From: 1/1/2019 To: 1/31/2019**

Norwood Young America City



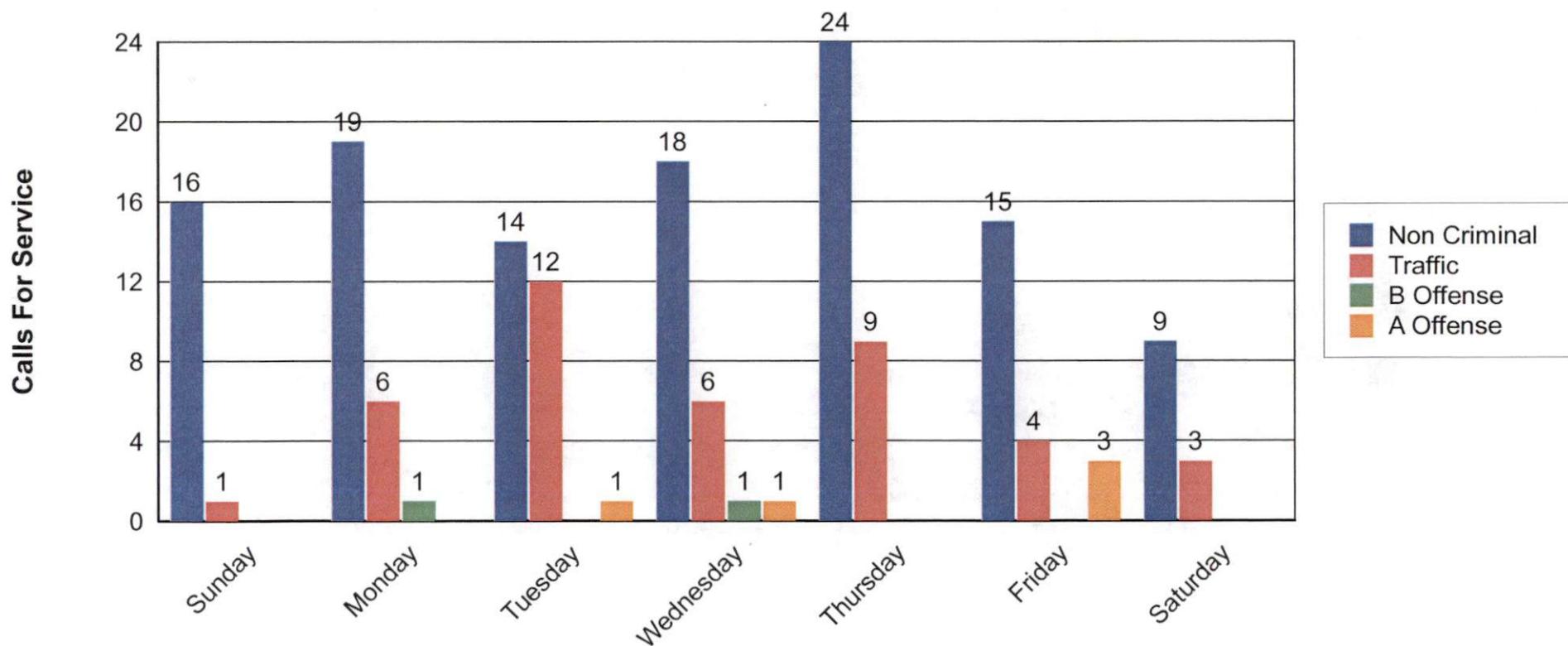
Total A Offense:	5
Total B Offense:	2
Total Non Criminal:	115
Total Traffic:	41
Total Administrative:	5

Total Norwood Young America City: 168



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 1/1/2019 To: 1/31/2019

Norwood Young America City

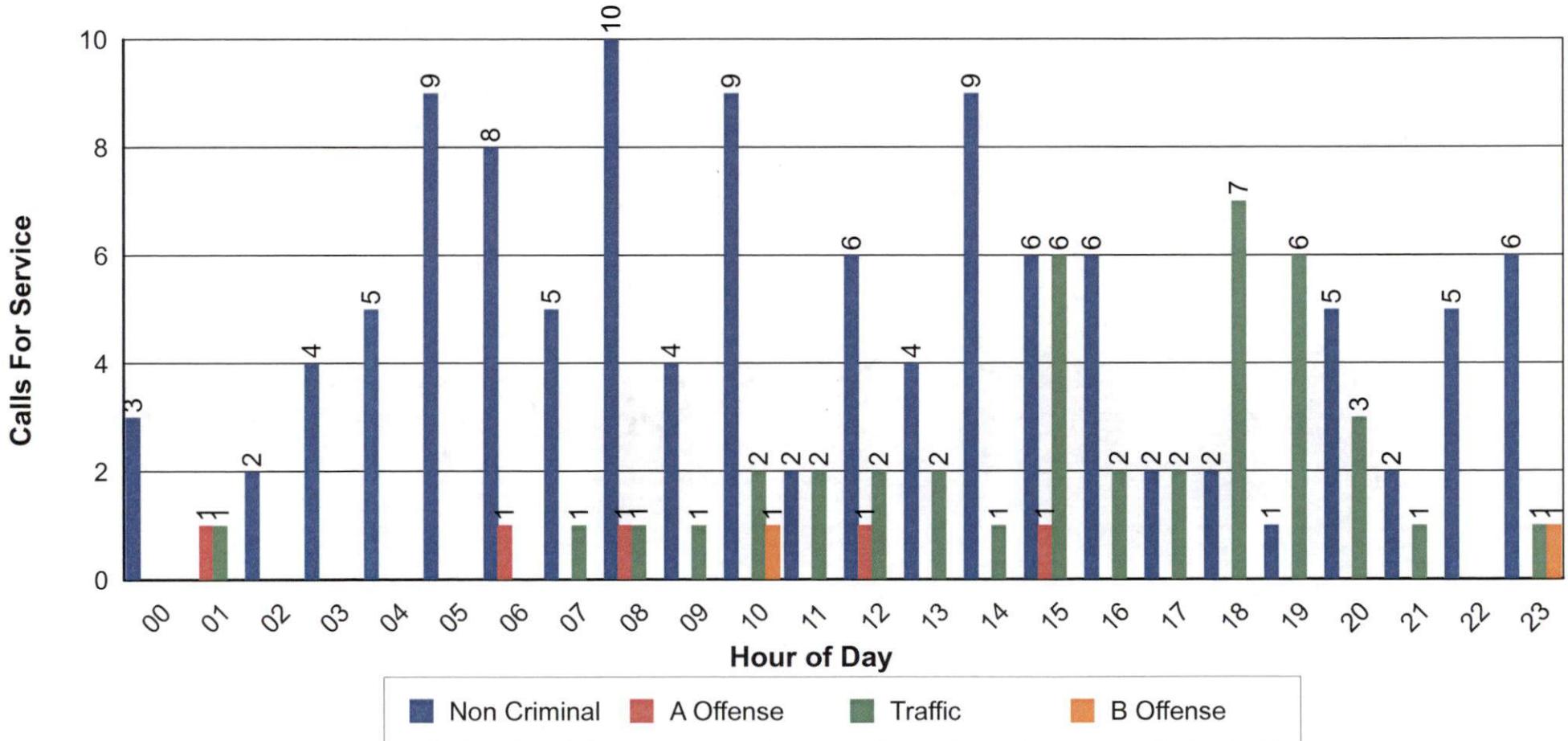


Total Norwood Young America City: 163



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 1/1/2019 To: 1/31/2019

Norwood Young America City



Total Norwood Young America City: 163



Carver County Sheriff's Office
Monthly Calls for Service
From: 1/1/2019 To: 1/31/2019

Norwood Young America City

Patrol

A Offense

Property Damage	1
Theft	2
Fraud	2

Total A Offense: 5

B Offense

Traffic - alcohol Rel	1
Misc - criminal	1

Total B Offense: 2

Non Criminal

Misc Non-criminal	17
Unlock Vehicle/bldg	1
Alarm	5
Domestic	1
Abuse/Neglect (Info Only)	5
Animal	5
Medical	24
Assist Other Agency	3
Fire Call	2
Mental Health	26
Civil Process	2
Warrant Service	1
Suspicious Activity	16
Disturbance (Info Only)	6
Child Custody Dispute	1

Total Non Criminal: 115

Traffic

Traffic - Misc	16
Traffic Stop	20
Pd Accident	4
Driving Complaint	1

Total Traffic: 41

Total Patrol: 163

Administrative

Administrative

GunPermit-Acquire	2
GunPermit-CarryNew	2
GunPermit-CarryRenew	1

Total Administrative: 5

Total Administrative: 5



**Carver County Sheriff's Office
Monthly Calls for Service
From: 1/1/2019 To: 1/31/2019**

Total Norwood Young America City: 168



Carver County Sherff's Office
Arrest Summary
For: Norwood Young America City
From: 1/1/2019 To: 1/31/2019

	Total Charges	Total Arrestees	Total Incidents
Norwood Young America City			
26C - Impersonation	1	1	1
90D - Driving Under the Influence	2	1	1
90Z - All Other Offenses	1	1	1
999 - NIBRS Non-Reportable Offense	1	0	0
Totals for Norwood Young America	5	3	3



Carver County Sherff's Office
Traffic Citation Summary
From: 1/1/2019 To: 1/31/2019

Norwood Young America City

Expired Tabs:	1
Total Norwood Young America City:	1



**Carver County Sheriff's Office
Verbal Warnings
From: 1/1/2019 to 1/31/2019**

Norwood Young America City

Animal:	1
Traffic - Misc:	2
Traffic Stop:	18
Grand Total Verbal Warnings:	21

NIBRS - Activity Codes

Activity Code	Descriptor	
GROUP A		
AC	Animal Cruelty	Abuse or neglect of animal
AR	Arson	Intentionally destroy property by fire
A	Assault	Altercation between parties where physical harm occurred
AA	Aggravated Assault	Assault where substantial injury is caused or weapon used
BB	Bribery	Offering, giving, receive anything of value to sway judgement
B	Burglary	Unlawful entry into a structure to commit a crime
CF	Counterfeiting/Forgery	Alter, copy, imitation, passing a copy as an original
P	Property Damage	All damage to property
D	Drugs	All drug violations, possession of, sale of, manufacture of
EM	Embezzlement	Misappropriation of money, property entrusted to person
EX	Extortion/Blackmail	Unlawful obtain money, property by use or threat of force
U	Fraud	Intentional perversion of truth to obtain money or property
G	Gambling	Unlawful operate, promote or assist in operation of gambling
H	Homicide	Intentional taking of a persons life
HT	Human Trafficking	Induce a person to perform sex act or labor via force, fraud or coercion
K	Kidnapping	Unlawful seizure, transport or detain person against their will
T	Theft/larceny	Taking of property, stealing
V	Motor Vehicle Theft	Theft of a motorized vehicle
PO	Pornography	Manufacture, publish, sell, buy, possess sexually explicit material
PR	Prostitution	Unlawfully engage in or promote sexual activity for anything of value
R	Robbery	Taking of property by use of force
S	Sex Offenses	Forcible sexual assault
SN	Sex Offenses, Nonforcible	Nonforcible sexual intercourse (incest, statutory rape)
SP	Stolen Prop Offenses	Receive, buy, sell possess, conceal, transport known stolen property
W	Weapons	Violation of manufacture, sale purchase, transport use firearm

GROUP B

BC	Bad Checks	Intentional issuance of check against insufficient or nonexistent funds
CL *	Curfew/Loitering	Curfew violation/ person remain in area w/o visible means of support
DP *	Disorderly Conduct	Behavior tends to disturb public peace/shock public sense of morality
J	Driving Under Influence	Traffic stop or accident involving drive under influence
DR *	Drunkness	Drink alcohol to extent substantial impairs mental and physical function
FO	Family Offense, Non violent	Unviolent acts by family member against another family member
LV	Liquor Law Viol	Illegal consumption, sale, possession of liquor
PT *	Peeping Tom	Secretly look in windows, doorway, keyhole for purpose of voyeurism
RU	Runaway	Juvenile runaway
TR *	Trespassing	Unlawfully enter land, dwelling or other real property
M	All Other Offenses	OFP/Danco violation, Traffic - Hit & run accident
		All other offense not included in other A & B classifications
O *	Ordinances	Laws/rules created by county or cities.
*		Use only when Enforcement used (citation or arrest)

Activity Codes
Non-criminal, Traffic and Administrative

NON CRIMINAL		
Code	Description	
1	Misc. NonCriminal	Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc
2	Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
3	Alarm	Checking on an alarm at a private residence or business
4	Domestic	Verbal argument between parties. Must have relationship. No charges
5	Missing Person	Missing / Lost person (not runaway)
6	Abuse/Neglect - Info only	Abuse or neglect of children or adults
9	Animal	Animal bites, stray animals. All calls involving animals
10	Medical	Assist persons with medical issues, natural cause deaths
11	House/Business Check	Check on residences or business when owners are away from property
12	Assist other Agency	Assist other law enforcement, state patrol, govt depts, EMT or medical
13	Fire Call	Fires and assist to fire departments
15	Mental Health	Suicides, 72 hr holds for mental health issues
16	Civil Process	Service of civil papers. Assist with civil standby situations
17	Transport	Transport persons for various reasons.
19	Warrant Service	Service of warrant for Carver County and other counties.
20	Boat & Water	All incidents involving boats, watercraft and/or lakes
21	Snowmobile	All incidents involving snowmobiles
22	ATV	All incidents involving ATV
30	Suspicious Activity	Suspicious persons, acts or vehicles. Accidental 911 calls
31	Open Door	Located an open door to a business or residence
34	Drug - Info Only	Drug information only
35	Disturbance - Info Only	Noise complaint, disturbing peace
60	Child Custody Dispute	Incidents involving dispute over child custody

TRAFFIC RELATED		
Code	Description	
8	Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues
38	Traffic - Stops	All traffic stops initiated by officers
50	Auto Accd - Prop Damage	Auto accident in which only property damage occurred
51	Auto Accd - MV vs deer	Auto accident involving a motor vehicle and deer
52	Auto Accd - Injury	Auto accident in which injury and property damage occurred
54	Auto Accd - Fatality	Auto accident in which a fatality occurred
80	Driving Complaint	Complaints of bad driving behavior.

ADMINISTRATIVE

Code	Description	
0	Call Error	Calls for service created in error
18	Warrant Issued	Warrant issued by Carver County Court Administration
23	Explosive/Firearm Dealer	Application for a permit for explosives or firearms dealer license.
24	Gun Permit - Acquire	Application for a permit to purchase a handgun.
25	Gun Permit -Carry (new)	Application for a permit to carry a handgun.
26	Gun Permit - Transfer	Application for the transfer of a reg. gun from one individual to another.
28	Gun Permit - Carry (renewa	Application to renew a permit to carry a handgun.
32	Gun Permit - Carry Late Re	Application to renew a permit to carry a handgun after 90 day expiration
37	Rec Ck - Immigration	Records check for updating immigration status
39	Rec Ck - Gambling Permit	Records check for gambling permit
40	Rec Ck - Citizen Academy	Records check for citizens academy
41	Rec Ck - Adoption	Records check for adoption
42	Rec Ck - Carver Cty Employ	Records check for Carver County employment
43	Rec Ck - SO Employ	Records check for Carver County Sheriff's Office employment
44	Rec Ck - SO Volunteer	Records check for Carver County Sheriff's Office Volunteer
45	Rec Ck - DHS	Records check for Dept of Human Services
46	Rec Ck - Name Change	Records check for Name change purposed
47	Rec Ck - Other Employ	Records check for other employment
48	Rec Ck - Individual	Records check for an individual
49	Rec Ck - Military	Records check for the military
61	License - Day Care	Records check for a day care license
62	License - Foster Care	Records check for a foster care license
63	License - Liquor	Records check for a liquor license
64	License - Massage Parlor	Records check for a massage parlor license
65	License - Fireworks	Records check for fireworks permit
66	License - Peddler	Records check for peddlers license
999	Sealed	Records are sealed by Court Order