



CITY COUNCIL

1. Call Meeting of City Council to Order
 - 1.1 Pledge of Allegiance
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. Consent Agenda
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 4.1 Approve minutes of July 23, 2018 City Council meetings and July 18, 2018 Joint meeting
 - 4.2 Approve payment of claims
5. Public Hearings
6. Old Business
 - 6.1 Update on Southwest Paving CUP Compliance
7. New Business
 - 7.1 Consider Multi-Way Stop Request at Preserve Boulevard and Quail Road
 - 7.2 Consider Multi-Way Stops Request on Lakewood Trail
 - 7.3 Consider Carver County CDA Home Purchase Request
 - 7.4 Approve The Preserve 5th Addition Irrevocable Letter of Credit Reduction Request
 - 7.5 Approve Entrance Monument Signs – Monuments Setting/Installation; Sign Facing Logo Installation; Concrete Alternative Option
 - 7.6 Schedule Public Hearing to consider City Code Amendment – Section 1265, Restricting use of City Official Seals and Logos
 - 7.7 Approve City Hall Security Camera Systems
 - 7.8 Schedule Special City Council Meetings – 2019 Preliminary Budget
8. Council Member & Mayor Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: Building Permits and Valuations YTD report; Carver County Sheriff's Office July Report; 2019 Local Government Aid projection.

UPCOMING MEETINGS / EVENTS

August 16	Senior Advisory Committee – 9:00 a.m.
August 18	Minn-e-Rodd Pull and Bean Bag Tournament
August 21	Parks and Recreation Commission – 5:30 p.m.
August 24-26	Stiftungsfest
August 27	Work Session, EDA, City Council – 6:00 p.m.
September 5	Planning Commission – 6:00 p.m.
September 10	City Council – 6:00 p.m.
September 12	EDC – 6:30 p.m.
September 19	Joint Meeting – City Council, EDC, Planning Commission, and Chamber of Commerce Board – 6:00 p.m.



CITY COUNCIL MINUTES

July 23, 2018 – 6:00 p.m.

ATTENDEES: Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

ABSENT: Carol Lagergren

STAFF: Steve Helget – City Administrator, Kelly Hayes – City Clerk / Treasurer

OTHERS: Chris Kammeier, Arielle Brandenburg, Thereice Peterman, Kevin Wollum, Jo Foust

1. Call Meeting of City Council to Order
Meeting was called to order by Stolz at 6:08pm.
2. Approve Agenda
Motion: CH/MM to approve the agenda. Vote 4 – 0. Motion carried.
3. Introductions, Presentations, Proclamations, Awards, and Public Comment - none
4. Consent Agenda
 - 4.1 Approve minutes of July 9, 2018 meeting
 - 4.2 Approve payment of Claims
 - 4.3 Approve Street Closure for Minn-e-Rod Pull and Bean Bag Tournament Events
 - 4.4 Approve Appointment of Election Judges
 - 4.5 Approve Street Closure of Devonshire Drive for National Night OutMotion: CS/MM to approve the consent agenda. Vote 4 – 0. Motion carried.
5. Public Hearings - none
6. Old Business - none
7. New Business
 - 7.1 Consider 3-Way Stop Request at Preserve Boulevard and Quail Road
Resident Chris Kammeier, 713 Quail Road, brought forth safety concerns of vehicles driving fast down Preserve Boulevard. There are approximately 25 children living near this intersection and there are very few stop signs.

Council discussed what the criteria should be for stop signs.

7.2 Consider Lakewood Trail 3-Way Stops and other Signing Installation Requests
Resident Arielle Brandenburg, 865 Lakewood Trail, brought forth concerns regarding the lack of signage and crosswalks in the Meadows and Preserve. With the number of new homes that are being built in the Preserve 5th Addition, there are going to be approximately 80 additional vehicles driving into the development.

Councilmember Stolz recommended that 7.1 and 7.2 be tabled until additional data can be obtained. Administrator Helget will work on getting a plan put together to have crosswalks painted. He will also contact the county to see if they have general criteria for stop signs and speed limit signs.

Motion: DS/CH to table 7.1 and 7.2 until the next meeting. Vote 4 – 0. Motion carried.
 - 7.3 Approve Resolution 2018-25, resolution renewing the joint powers agreement for joint assessment with the County Assessor
Motion: MM/CS to approve Resolution 2008-25, a resolution renewing the joint powers agreement for joint assessment with the County Assessor. Vote 4 – 0. Motion carried.
 - 7.4 Approve Resolution 2018-26, Limited Use Permit
City Contractor, Jo Faust, brought forth Resolution 2018-26 which is required to put up the new city entrance signs.

Motion: CH/MM to approve Resolution 2018-26. Vote 4 – 0. Motion carried.

7.5 Approve Enhance Monument Signs – Concrete Quote Award

City had budgeted \$50,000 for new city entrance signs. Received two quotes for concrete for the signs, least bid was \$26,550. Councilmember Stolz thought this was too high and suggested that there is possibly another option.

Motion: CH/CS to table 7.5 Approve Enhance Monument Signs. Vote 4 – 0. Motion carried.

7.6 Approve Entrance Monument Signs – Electrical and Lighting Quotes Award

Motion: MM/CS to except the electrical and lighting quotes to Norwood Electric for \$6121.99. Vote 4 – 0. Motion carried.

7.7 Approve Execution of Cooperative Agreement with MnDOT for Landscaping Reimbursement

A local boy scout has been working on a landscaping grant for the signs. MNDot requires the Execution of Cooperative Agreement for reimbursement.

Motion: CS/MM to approve Resolution 2018-27 authorizing the Mayor and City Clerk to execute a Cooperative Agreement with MNDot for the community roadside landscape partnership fund. Vote 4 – 0. Motion carried.

7.8 Approve MRCI WorkSource Transportation of Passengers Agreement

MNDot criteria for the 5310 bus is using the bus for 32 hours per week. MRCI provides employment for adults with needs. This would be Monday – Friday for approximately 20 hours a week. This would substantially increase the ridership and get us closer to the 32 hours requirement.

Motion: CH/CS to approve the Transportation of Passengers Agreement between the City of Norwood Young America and MRCI WorkSource. Vote 4 – 0. Motion carried.

7.9 Approve hiring Administrative Assistant

Motion: CS/MM to approve hiring Eloise Swanson effective immediately at a rate of pay of \$13.34 per hour. Vote 4 – 0. Motion carried.

8. Council Member & Mayor Reports

CH – Next Planning Commission meeting moved up to 7/31/18 at 6:00pm.

MM – Stiftungsfest is coming up. Check out Stiftungsfest website to be a volunteer.

CS – Serentiy Trail scheduled to be paved soon. Mini-biff put at Prairie Dawn Park.

DS – Senior Advisory met.

UPCOMING MEETINGS / EVENTS

July 31 Planning Commission – 6:00 p.m.

August 7 National Night Out

August 8 EDC – 6:30 p.m.

August 13 City Council – 6:00 p.m.

August 16 Senior Advisory Committee – 9:00 a.m.

August 18 Minn-e-Rodd Pull and Bean Bag Tournament

August 24-26 Stiftungsfest

August 21 Parks and Recreation Commission – 5:30 p.m.

August 27 Work Session, EDA, City Council – 6:00 p.m.

September 19 Joint Meeting – City Council, EDC, Planning Commission, and Chamber of Commerce Board – 6:00 p.m.

9. Adjournment

Motion: MM/CH to adjourn at 7:11pm. Vote 4 – 0. Motion carried.

Carol Lagergren, Mayor

Kelly Hayes, City Clerk / Treasurer



WORK SESSION MINUTES

July 23, 2018 – 6:00 p.m.

ATTENDEES: Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms

ABSENT: Carol Lagergren

STAFF: Steve Helget – City Administrator, Kelly Hayes – City Clerk / Treasurer

OTHERS: Chris Kammeier, Arielle Brandenburg, Thereice Peterman, Kevin Wollum, Jo Foust

1. Call Meeting of City Council Work Session to Order
Meeting was called to order by Acting Mayor Stolz at 6:00pm.

2. Approve Agenda

Motion: MM/CH to approve the agenda. Vote 4 – 0. Motion carried.

- 2.1 Discuss City Code and Zoning Code Amendment Fees

In the fee schedule it states that there is a fee of \$250 for a resident to bring a recommendation of a change to the City Code. Council discussed if this fee should continue when it is something that would change the code for the entire community. CS noted that there could be residents that are not bringing an idea to the council because it would cost them a fee. The overall recommendation was for the council to bring this back at a future council meeting.

3. Adjournment

Motion: MM/CS to adjourn at 6:07pm. Vote 4 – 0. Motion carried.

Mayor

Kelly Hayes, City Clerk / Treasurer



NORWOOD YOUNG AMERICA CITY COUNCIL
NORWOOD YOUNG AMERICA PLANNING COMMISSION
NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT COMMISSION

Minutes from Joint Meeting on Wednesday, July 18, 2018 at 6:30 p.m.

City Hall – City Council Chambers

310 Elm Street West

Norwood Young America, MN

I. Call to Order

Mayor Lagergren called the Joint Meeting of the City Council, EDC, Planning Commission and Chamber of Commerce to order at 6:00 p.m.

Council members in attendance were: Carol Lagergren, Charlie Storms, Dick Stolz, Mike McPadden, and Craig Heher.

Planning Commission members in attendance were: Bill Grundahl, Paul Hallquist, Mike Eggers and John Fahey.

EDC members in attendance were: Kaarin Foede, Tina Diedrick, Jason Winter, and Karen Hallquist.

Also in attendance were LaVonne Kroells, Historical Society; Cole White, NYA Times, and Michael Clark, property owner in the downtown, C-3 District.

Staff attending were: City Administrator Steve Helget and Economic Development Coordinators Holly J. Kreft and Jo Foust, of MDG, LLC.

II. Agenda

It was the consensus to approve the agenda as presented.

III. Business – Downtown Redevelopment Plan Items.

Kreft provided a brief overview of the steps in preparing a Downtown Master Plan, highlighting items that have been completed, goals for the joint meeting, and items to be discussed in the future.

A. Inventory of Buildings in the Downtowns and Discussion On Amendment to allow Residential Uses in the C-3 District.

Heher provided the group with background on a request the Planning Commission received to amend the Zoning Ordinance to allow residential uses in the C-3 District. He noted that two years ago the Zoning Ordinance was amended to allow 50% of the rear portion of the main floor of commercial buildings to be used for a residential purpose; with the requirement the front portion be preserved for commercial. The request at this time is to allow residential use as a permitted use in 100% of commercial buildings. He reported the Planning Commission had mixed reactions to the request and therefore requested input from the joint committee.

Discussion was held regarding the desire to preserve the commercial areas and difficulty in converting the areas back to commercial after changed, the impact on both downtowns as it would apply to all C-3 parcels, compatibility of uses, off-street parking, etc.

Mr. Clark emphasized the ability to fill vacant spaces if the zoning ordinance were amended and expressed frustration with the on-going costs associated with maintaining vacant buildings. He indicated there are other properties in which over 50% of the first floor is being used for residential purposes.

The number of vacant building in each downtown was reviewed. It was noted the meat market has recently been sold and a nutrition club business is planning to open in The Flame building. While the group empathized with the cost of carrying a vacant building, they referenced the momentum building with new businesses joining the community.

The group discussed transition parcels on the fringe of the downtowns and need to explore additional alternatives.

It was the consensus of the group to recommend the Planning Commission retain the current language in the C-3 district, which allows the rear 50% of the first floor of commercial buildings to be used for residential purposes and explore alternatives for transition parcels on the edge of the downtown. The group agreed the City Council would be the appropriate body to address non-compliance.

B. Historic Preservation Tax Credits and Designation

Kreft provided an overview of Historic Preservation designations and associated tax credits. She stated properties could be listed on the National Register of Historic Places if designated through the state process; larger scale properties could be National Historic Landmarks or the city could create a local historic designation, similar to the cities of Carver, Henderson, and Chaska. She noted staff from the State Historic Preservation Office (SHPO) had been invited to the joint meeting, but due to a conflict they were unable to attend. She suggested they be invited to the September joint meeting, if the group is interested in learning more about a local designation.

It was the consensus of the group to invite a staff member from SHPO to the September 19th meeting to learn more about the process, benefits, and potential restrictions and costs associated with the designations.

C. History of Buildings in the Downtowns.

Kroells referenced information in the Joint Meeting packet with the history of the current buildings in the downtowns. Information on the following properties was included: 18 SE 3rd Avenue, 209 E. Main St., 217 E. Main St., 232 E. Main St., and 225 W. Elm St.

It was suggested the Chamber and EDC highlight buildings on social media and request input on the history. The group thanked Kroells for her research and suggested the other buildings in the downtowns be researched for their history, as time allows.

D. Financial Incentive Options.

Foust and Diedrick provided an overview of existing financial incentives which are available to assist with (re)development projects in the downtowns. These include MCCD and EDC loan programs, tax abatement, tax increment financing, state programs to assist with contamination clean-up and local conventional loans and SBA loans through financial institutions. Additional programs which could be considered include an interest rate reduction program with local banks, a reduction in building permit fees, a No Interest Loan program, a reduction in water and sewer rates if they “go green”, tourism mini grants, historic tax credits and the creation of a community foundation. The Small Cities Development Grant program was also briefly discussed.

It was the consensus of the group to refer the Financial Incentives discussion to the EDC for input on the amount to recommend to the City Council to budget for programs and which programs to recommend.

E. Identification of Missing Amenities

Eggers and Fahey completed a walking tour of the downtowns (Elm Street and Main Street) and created a list of maintenance items on public and private property, trees to be replaced, garbage receptacles, benches and flower planters.

It was the consensus of the group to focus on the maintenance items as the first phase along with filling in missing trees; focus on the addition of decorative poles and painting of light poles in phase two and the addition of decorative benches, planters and garbage receptacles as phase three.

It was suggested handicap access to the sidewalks be addressed and maintenance of private property be addressed through current ordinances by the City Council.

F. Banners and Signage

Information on possible designs and costs for banners for the decorative streetlights in the downtowns was shared. The EDC has recommended a Sunbrella material for the banners, with 12 banners in each downtown. It was also recommended 20 adjustable brackets be purchased. The estimated cost is \$6,200. The EDC budget included \$2,000 for banners. Helget

noted funds were included for Xceligent Membership (\$1,900) and the MNCAR Expo (\$2,500) that could be reallocated toward the purchase of banners.

It was recommended the EDC finalize the final design and budget for the banners and brackets.

Wayfinding Signs were also discussed. Kreft referenced a map which illustrated the current locations of signs directing drivers to the Hwy 5 and Hwy 212 North Business Districts. The map also included proposed locations for wayfinding signs. MNDOT has been contacted regarding changing the signs to read "Historic Downtown Norwood" and "Historic Downtown Young America" and to also change the location of the signs. We are waiting on a response.

It was the consensus of the group to focus on the wayfinding signs as a phase two implementation item as there is not funding available at this time.

G. Events in the Downtowns

McPadden thanked all involved with the Taste of Norwood Young America noting the large crowd it drew.

He recommended future events in the downtowns to draw residents and tourists to the areas; including but not limited to a downtown arts fair with youth dance studio performances, music, food, local authors, farmers' markets, etc. It was suggested ideas for events be provided to local organizations to implement.

H. Next Steps

It was the consensus of the group to have the Planning Commission follow up on the C-3 zoning request, the EDC to address financial incentives and banners and to have MDG, LLC to contact SHPO staff to the September 19th Joint meeting. A vacant building will also be posted on Facebook with a request for information on the history of the building.

The next Joint Meeting will be held on September 19, 2018 at 6:00 p.m. Topics will include a presentation by SHPO on historic designations, and architectural design elements and streetscape elements, and connectivity.

IV. Adjourn

A motion was made by Heher seconded by Kroells to adjourn the meeting at 7:40 p.m. Motion carried.

Respectfully submitted,

Jo Foust
Economic Development Coordinator
MDG, LLC.

2019 Projected LGA



MOTLEY	\$166,325.00
MOUND	\$378,261.00
MOUNDS VIEW	\$739,446.00
MOUNTAIN IRON	\$1,331,909.00
MOUNTAIN LAKE	\$888,853.00
MURDOCK	\$56,321.00
MYRTLE	\$9,757.00
NASHUA	\$0.00
NASHWAUK	\$364,029.00
NASSAU	\$14,368.00
NELSON	\$29,013.00
NERSTRAND	\$33,338.00
NEVIS	\$59,034.00
NEW AUBURN	\$130,209.00
NEW BRIGHTON	\$675,153.00
NEW GERMANY	\$21,508.00
NEW HOPE	\$697,864.00
NEW LONDON	\$326,976.00
NEW MUNICH	\$74,561.00
NEW PRAGUE	\$858,576.00
NEW RICHLAND	\$402,352.00
NEW TRIER	\$3,230.00
NEW ULM	\$4,313,919.00
NEW YORK MILLS	\$391,956.00
NEWFOLDEN	\$93,874.00
NEWPORT	\$563,975.00
NICOLLET	\$247,330.00
NIELSVILLE	\$24,287.00
NIMROD	\$6,012.00
NISSWA	\$0.00
NORCROSS	\$13,057.00
NORTH BRANCH	\$681,388.00
NORTH MANKATO	\$1,730,310.00
NORTH OAKS	\$0.00
NORTH ST PAUL	\$1,751,294.00
NORTHFIELD	\$3,017,787.00
NORTHOME	\$57,222.00
NORTHROP	\$54,394.00
NORWOOD YOUNG AMERICA	\$402,421.00
NOWTHEN	\$28,401.00
OAK GROVE	\$117,068.00
OAK PARK HEIGHTS	\$0.00

**CITY OF NORWOOD YOUNG AMERICA
YEAR TO DATE
BUILDING PERMITS AND VALUATION FOR 2018**

RESIDENTIAL	JULY		2018	
	PERMITS	VALUATION	PERMITS	VALUATION
New Single Family Homes	0	\$0.00	2	\$565,815.00
Townhouse/Twin Home	0	\$0.00	4	\$1,035,374.00
House Additions	0	\$0.00	1	\$155,000.00
House Remodels/Bsmt Finish	1	\$10,000.00	9	\$118,500.00
Garages	0	\$0.00	0	\$0.00
Garage Additions/Remodels	0	\$0.00	0	\$0.00
3-Season Porches/Sun Rooms	0	\$0.00	1	\$11,760.00
Decks/Deck Ftgs Only	1	\$5,120.00	8	\$63,760.00
Fire Damage Repair	0	\$0.00	0	\$0.00
Swimming Pools	2	\$26,995.00	2	\$26,995.00
Voided Permits	0	\$0.00	0	\$0.00
Demolition Permits	0	\$0.00	1	\$0.00
Sheds and Accessory Structures	0	\$0.00	0	\$0.00
Renewals	0	\$0.00	0	\$0.00
Move-In House/Garage	0	\$0.00	0	\$0.00
Mechanical Permits	2	\$0.00	11	\$0.00
Plumbing Permits	1	\$0.00	9	\$0.00
Re-Roof, Re-Window, Re-Side	1	\$0.00	22	\$0.00
Fence	0	\$0.00	0	\$0.00
Miscellaneous	1	\$30,358.00	4	\$36,858.00

TOTAL RESIDENTIAL	9	\$72,473.00	74	\$2,014,062.00
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COMMERICAL/INDUSTRIAL

New Buildings	0	\$0.00	1	\$6,999,000.00
Remodels/Additions	0	\$0.00	4	\$173,755.00
Re-Roofs, Re-Window, Re-Side	0	\$0.00	4	\$138,315.00
Mechanical Permits	1	\$40,000.00	5	\$83,500.00
Plumbing Permits	2	\$39,000.00	6	\$88,340.00
Fire Sprinklers	2	\$180,865.00	2	\$180,865.00
Miscellaneous	0	\$0.00	3	\$22,500.00

TOTAL COMMERCIAL/INDUSTRIAL	5	\$259,865.00	25	\$7,686,275.00
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PUBLIC & INSTITUTIONAL

New Buildings	0	\$0.00	1	\$6,200.00
Remodel/Additions	0	\$0.00	2	\$999,000.00
Re-Roofs, Re-Window, Re-Side	2	\$31,224.00	2	\$31,224.00
Mechanical Permits	0	\$0.00	1	\$49,800.00
Plumbing Permits	0	\$0.00	1	\$2,985.00
Fire Sprinklers	1	\$39,600.00	1	\$39,600.00
Miscellaneous	0	\$0.00	0	\$0.00

TOTAL PUBLIC & INSTITUTIONAL	3	\$70,824.00	8	\$1,128,809.00
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GRAND TOTAL	17	\$403,162.00	107	\$10,829,146.00
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TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Consider CDA Home Purchase Request

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Julie Frick, Carver County CDA Executive Director, will be present to request authorization to pursue the purchase of a home in Norwood Young America and apply for Project-Based Voucher funding. The housing unit would be designated for homeless or at-risk homeless families who are at or below 50% of the area median income and currently residing within the Central School district. The voucher funding enables the CDA to partner with school districts to provide an opportunity for families to remain in their community/school district and become a stable household. Under the voucher program the household pays 30% of their adjusted monthly income towards rent and the remainder is paid by the Metro HRA.

The CDA has existing partnerships with Eastern Carver County Schools and the Waconia School District and have purchased homes within those school districts for this program. They're seeking to expand their partnerships to Central Public Schools and the Watertown-Mayer districts. Enclosed is a letter of support from Central Schools.

The CDA is considering a house that is currently being listed for sale under \$200,000. Once the CDA purchases the house it will no longer be on the property tax rolls.

Suggested Motion:

Motion to authorize the Carver County CDA, in partnership with Central Public Schools, to pursue the purchase of a house in Norwood Young America.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: August 13, 2018
SUBJECT: Consider CDA Home Purchase Request

Julie Frick, Carver County CDA Executive Director, will be present to request authorization to pursue the purchase of a home in Norwood Young America and apply for Project-Based Voucher funding. The housing unit would be designated for homeless or at-risk homeless families who are at or below 50% of the area median income and currently residing within the Central School district. The voucher funding enables the CDA to partner with school districts to provide an opportunity for families to remain in their community/school district and become a stable household. Under the voucher program the household pays 30% of their adjusted monthly income towards rent and the remainder is paid by the Metro HRA.

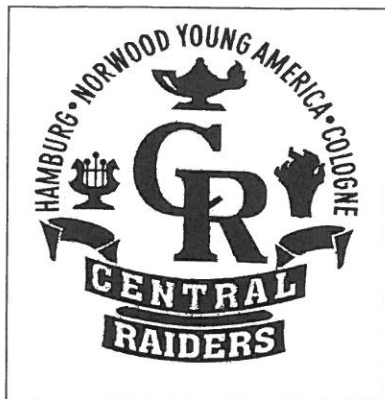
The CDA has existing partnerships with Eastern Carver County Schools and the Waconia School District and have purchased homes within those school districts for this program. They're seeking to expand their partnerships to Central Public Schools and the Watertown-Mayer districts. Enclosed is a letter of support from Central Schools.

The CDA is considering a house that is currently being listed for sale under \$200,000. Once the CDA purchases the house it will no longer be on the property tax rolls.

Suggested Motion:

Motion to authorize the Carver County CDA, in partnership with Central Public Schools, to pursue the purchase of a house in Norwood Young America.

Norwood Young America



Central Public Schools

The Raiders
Independent School District #108
531 Morse Street—P.O. Box 247
Norwood Young America, MN 55368

Brian Corlett
Superintendent
Phone: (952) 467-7000
Fax: (952) 467-7003

Tom Erickson
Secondary Principal
Phone: (952) 467-7100
Fax: (952) 467-7103

Ron Erpenbach
Middle School Principal
Activities Director
Phone: (952) 467-7200
Fax: (952) 467-7203

Michael Daus
Elementary Principal
Phone: (952) 467-7300
Fax: (952) 467-7303

Julie Kuenzel
Community Ed. Director
Phone: (952) 467-7390
Fax: (952) 467-7303

Caitlin Featherman
Guidance Counselor
Phone: (952) 467-7018
Fax: (952) 467-7165

BOARD OF EDUCATION

Elroy H. Latzig
Chairperson

Dean Lind
Vice Chairperson

Richard Schug
Clerk

Scott Knight
Treasurer

Sara Eischens
Director

Nicole Evenski
Director

Craig Pexa
Director

May 21, 2018

Homework Starts with Home

To Whom It May Concern:

Central Public Schools, District 108, supports Carver County CDA's application for the Homework Starts with Home program. The School District's role in the application is as a participating school.

The CDA and District 108's partnership began in 2018. The CDA is currently looking at purchasing rental units in the school district for homeless households within the district. The units will be designated for homeless or at risk of homeless families within the school district. The District and the CDA will sign a MOU to outline how the two agencies would partner. Additionally, we currently have a process in place to refer all families in the district that present as homeless to the CDA for assistance, regardless of whether they have an available unit.

The McKinney-Vento Act ensures children and youth who are experiencing homelessness receive a free, appropriate public education. The law requires schools to remove barriers to enrollment, attendance, and success for homeless students by setting a high priority on keeping students at their schools of origin. The District complies with all requirements of McKinney Vento. The District and the CDA have already laid the groundwork to support the role the school will play in this program. The school will continue to identify families experiencing housing instability and homelessness and make referrals to the CDA. The CDA recently agreed to take the lead on scheduling quarterly meetings with the homeless liaisons of all Carver County public school districts to continue to establish best practices and ensure that if homelessness does occur, to ensure that it is rare, brief and nonrecurring. Partnering with the CDA on this program would be a great step towards this goal and an expansion on an already established partnership.

Thank you for your consideration.

Sincerely,

Maddy Magner



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Approve The Preserve 5th Addition Letter of Credit Reduction Request

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In respect to The Preserve 5th Addition construction project, enclosed is a letter from Scott Loomis, Loomis Homes, requesting to reduce the Irrevocable Letter of Credit to \$234,000. Also enclosed is a letter from John Swanson, Bolton & Menk, who's recommending based on the amount of construction work remaining to reduce the Letter of Credit to \$234,000.

In accordance with the Development Agreement for The Preserve 5th Addition, a reduction in the Letter of Credit may be requested by the Developer upon completion of the first lift of pavement in an amount equal to 100% of the cost of improvements to the Developer completed as of such date. The first lift has been completed. The Development Agreement also states the Letter of Credit must represent at least 125% of remaining construction costs and according to Bolton & Menk the \$234,000 would.

Suggested Motion:

Motion to approve reducing the Loomis Homes' Irrevocable Letter of Credit to \$234,000 upon receipt of said Irrevocable Letter of Credit.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

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Suggested Motion:

Motion to approve reducing the Loomis Homes' Irrevocable Letter of Credit to \$234,000 upon receipt of said Irrevocable Letter of Credit.



Loomis Homes LLC
1458 White Oak Dr
Chaska, MN 55318
Scott Loomis
Chief Managing Officer
Scott@loomis-homes.com
952-200-8838

July 27, 2018

Steve Helget
City Administrator
City of Norwood Young America
P.O. Box 59
310 Elm Street W.
Norwood Young America, MN 55368

Re: The Preserve 5th addition

To: Steve Helget

In regard to the Preserve 5th addition development consisting of 37 lots. Loomis homes is requesting to reduce the letter of Credit for the development to the amount of \$234,000. This reduction is also recommended by the city Engineer John Swanson per his letter dated 7/19/18

Regards,

Scott M. Loomis
Chief Managing Officer



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

7/19/18

City of Norwood Young America
Attn: Steve Helget
310 W. Elm St.
P.O. Box 59
Norwood Young America, MN 55368

RE: The Preserve 5th Addition
LOC Reduction Request
Project No.: C14113671

Dear Mr. Helget:

We have reviewed the Letter of Credit reduction requested by Otto Associates on behalf of Loomis Homes in their letter dated July 12, 2018, together with the estimated amount of work remaining on the project as of this writing.

The Work remaining to be completed includes but is not limited to the following:

- Installation of bituminous wear course
- Trail and sidewalk construction
- Maintenance and removal of erosion control devices
- Miscellaneous sanitary sewer, storm sewer and watermain items.
- Final site restoration and maintenance

Considering the amount of site development construction work remaining, we recommend a Letter of Credit reduction to a total amount of \$234,000 is appropriate for consideration from an engineering perspective.

Additional Letter of Credit funds may be appropriate to maintain at this time for other items required in the Developers Agreement that have not been completed to date, including but not limited to lighting, signing, individual lot house construction turf establishment, satisfaction of all agency permit requirements, etc.

We are available to discuss this matter at your convenience.

Sincerely,

Bolton & Menk, Inc.

John K. Swanson, P.E.
Senior Project Engineer

Cc: Kreg Schmidt, Jake Saulsbury



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: *Entrance*
Approve ~~Enhance~~ Monument Signs – Monuments Setting/Installation;
Sign Facing Logo Installation; Concrete Option

=====

Monuments Setting/Installation

The City Council awarded the quote to American ArtStone to create the sign monuments. The setting or installation of the monuments was not included in their quote. Three companies were solicited from for the installation of the three monument signs. Their quotes are as follows:

Storms Welding & Mfg.	\$11,570
Simon Brick and Stone Co.	\$29,760
Deming Construction Inc.	\$57,000

It was communicated to all three contractors that a crane will be needed for setting the Highway 212 east sign and that the City's payloader will be utilized for the other two locations. In addition, the City will be responsible for the Highway 212 lane closure for the east sign placement. This includes obtaining the MnDOT permit and placing the highway signage.

Sign Face Logo Installation

The City Council awarded the quote to JIT Companies to create the sign face logo for the new monument signs. The installation of the sign face logo was not included in their proposal. Enclosed is their quote for completing the installation in the amount of \$1,668.00.

Concrete Option

At the July 23rd meeting the City Council tabled the concrete quotes received to date in order to consider alternative option(s) for completing the concrete sign base. Storms Welding & Mfg. has prepared an option for a post and beam sign base. Enclosed are draft drawings reflecting the use of sono tubes and a concrete beam. The EDC reviewed this option at their August 8th meeting and recommends pursuing it. Proposed is to hire Storms Welding to prepare the specification at an amount not to exceed \$500 and to have Bolton & Menk review and approve the specification prior to soliciting quotes.

Norwood Young America

Suggested Motions:

Motion to award the sign monuments setting/installation to Storms Welding & Mfg. in the amount of \$11,570.

Motion to award the monument sign face logo installation to JIT Companies in the amount of \$1,668.

Motion to hire Storms Welding & Mfg. to create a post and beam concrete specification and have Bolton & Menk approve said specification.

Quotation

Quote City of Norwood/Young America
To: 10 First Avenue NE
Norwood, MN 55368
United States

Quote Number:	24682	Contact:	Steve Helget
Quote Date:	07/31/18	Expires:	08/30/18
Customer:	C467-1830	Inquiry:	
Salesman:	Charlie	Terms:	Net 30 Days
Ship Via:	CUSTOMER PICK-UP	Phone:	(952) 467-1805
FOB:	COLOGNE,MN.	FAX:	(952) 467-1818

Thank you for the opportunity to submit this quote. All prices and terms are valid for 30 days from the date of this quote.
ANY PERMITS OR COST INVOLVED WITH LANE CLOSURES NOT INCLUDED

THE CITY OF NYA WOULD BE SUPPLING AN OPERATER AND PAYLOADER TO INSTALL THE 212 EAST SIGN AND HWY 5 SIGN

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	ROCKET-CRANE CRANE TO SET WEST BOUND 212 MONUMENT		1	\$3,500.000 /EA
2	LABOR-ONSITE ONSITE LABOR - REPAIR & INSTALLATIONS		90	\$83.000 /HR
3	MISC. MOUNTING HARDWARE EPOXY AND GROUT		600	\$1.000 /EA

By Charles A Storms
Storms Welding & Mfg.



Proposal

City of Norwood Young America
P.O. Box 59
310 Elm Street W.
Norwood Young America, MN 55368

Steven Helget
952-467-1805
cityadmin@cityofnva.com

Project : New City Signs
Location: 3 Locations
Norwood Young America

Proposal Date: 7/30/2018

Description	Quantity	Unit of Meas.
Set Sign Bases	3	Ea
Set Signs	3	Ea
Set Column Pieces	12	Ea
Set Sign Caps	6	Ea
Set Column Caps	6	Ea
Joint Grouting & Sealant	408	Lf

Total Proposal \$ 29,760.00

Options:

- 1.) Crane if needed to set sign components: Add: \$ 1,480.00 per sign
- 2.) Concrete Foundation: Add: \$ 7,050.00 per sign
Includes: Excavation, Concrete Footing and Pier, Galv. Pipe and Backfill
- 3.) Install 12" of 1.5" Rock Below Footing: Add: \$ 600.00 per sign

Notes

Option pricing is only valid if "Total Proposal" value is accepted.
Excludes winter service, heat and cover costs.
Excludes all bonding, licensing, building permits and shop drawings.
All utilities must be moved or protected in required work areas and associated costs are excluded
All colors, mortars, textures, sealants and materials are best match available from local suppliers.
Additional costs will be applied if special materials are required.
Concrete products are warranted to be free of defects in material and workmanship for a period of one year from installation
Cracking and damaged caused by frost, de-icers and shrinkage are not covered by warranty, these issues are out of our control.
All traffic control is designed, installed, moved and removed by others, plan must be reviewed by us.
Additional Truck Time may be required (Only allowed 2 Hrs for off load per Artstone quote)
Rebar will be fabricated and installed per engineered drawings dated 6/20/18, but shop drawings are excluded.
City must provide dumping location to dispose of excavation spoils within 5 miles.

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the total sum listed. All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Mick Scofield

Project Manager (507) 301-2116

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above or as otherwise negotiated.

Date of Acceptance: _____ Signature _____

**Deming Construction Inc.
-Masonry Contractors-**

**1751 Oakpointe Drive
Waconia, MN 55387**

Date: 7-25-18

To: City of Norwood Young-America

Attn: Steve

Proposal For: NYA Signs - NYA, MN

We Acknowledge Addenda

We propose to furnish material, labor, and equipment to complete the work as follows:

04 Masonry: Includes setting 3 Architectural Precast Signs per Artstone shop drawings dated 1-31-2018. Foundation not included. Signage not included.

Exclusions: Excavation and backfill	Road restrictions
Fences	Costs for tests
De-watering	All Concrete work
Road re-routing	

Total Base Bid: \$57,000.00

Respectfully submitted,

**Jon Deming
Deming Construction Inc.
jon@demingconstruction.com
952-217-2356**

demingconstruction.com



JIT COMPANIES, INC

240 Shamrock Drive • Green Isle, MN 55338

Phone (507) 326-5240 FAX (507) 326-5244

www.jitcompanies.com • info@jitcompanies.com

Precision Waterjet • Glass Laminating • Metal Finishing

Quotation

Date	Quote/Job #
8/1/2018	20310

Sold To

City of Norwood Young America
Kelly Hayes
PO Box 59
310 Elm St W
Norwood Young America, MN 55368

Ship To

City of Norwood Young America
Steven Helget
310 Elm St W
Norwood Young America, MN 55368

Phone: 952-467-1807

Fax:

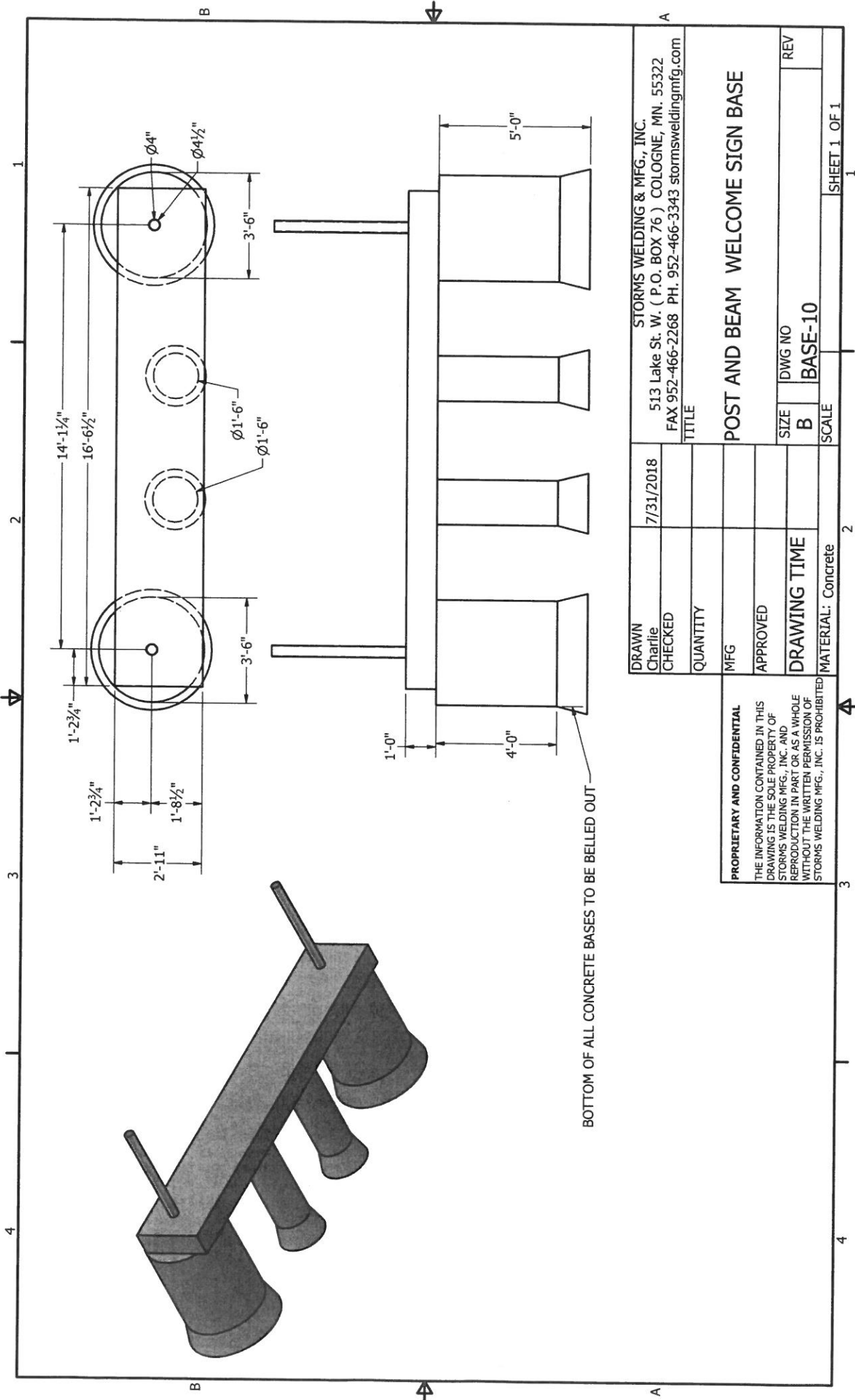
Terms	Due Date	JIT Contact	FOB	Ship Via	Attention	RFQ Via
Due on receipt	8/1/2018	Ron	Destination	Delivery	Steve	Verbal
Description				Qty	Cost	Total
Installation of Signage to be done once monuments have been set in place Cost per location - 3 signs total				3	556.00	1,668.00
Thank you for the opportunity to provide this Quote. Angie				Total		\$1,668.00

Please review the above information for accuracy.

JIT Strives for 24 hour quote turnaround

Orders will not be processed without a signed purchase order.

JIT will not be responsible for unsatisfactory results due to imperfections, inconsistencies or stress relief in material supplied by the customer.



BOTTOM OF ALL CONCRETE BASES TO BE BELLED OUT

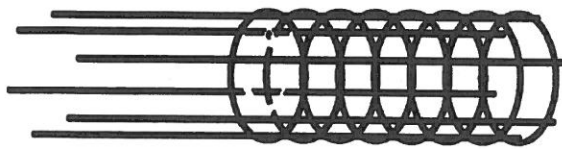
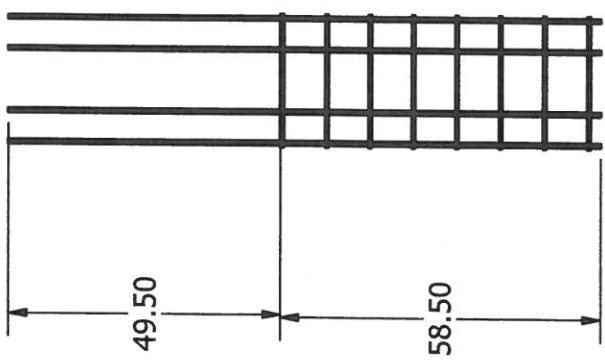
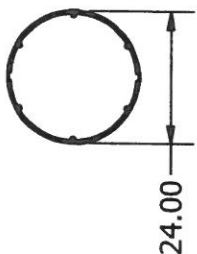
DRAWN Charlie	7/31/2018	STORMS WELDING & MFG., INC. 513 Lake St. W. (P.O. BOX 76) COLOGNE, MN. 55322 FAX 952-466-2268 PH. 952-466-3343 stormsweldingmfg.com	
		TITLE	
CHECKED		POST AND BEAM WELCOME SIGN BASE	
QUANTITY		SIZE	REV
MFG		B	
APPROVED		DWG NO	
DRAWING TIME		BASE-10	
MATERIAL: Concrete		SCALE	
			SHEET 1 OF 1

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sample

1

2



DRAWN Charlie		8/8/2018	STORMS WELDING & MFG., INC. 513 Lake St. W. (P.O. BOX 76) COLOGNE, MN. 55322 FAX 952-466-2268 PH. 952-466-3343 stormsweldingmfg.com	
CHECKED			TITLE	
QUANTITY			24" REBAR CAGE FOR A 30" SONO TUBE	
MFG			SIZE DWG NO A BASE-ROD-W	
APPROVED			REV	
DRAWING TIME			SCALE	
MATERIAL:			SHEET 1 OF 1	
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2





TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Approve Enhance Monument Signs – Monuments Setting/Installation;
Sign Facing Logo Installation; Concrete Option

=====

Monuments Setting/Installation

The City Council awarded the quote to American ArtStone to create the sign monuments. The setting or installation of the monuments was not included in their quote. Three companies were solicited from for the installation of the three monument signs. Their quotes are as follows:

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Norwood Young America

Suggested Motions:

Motion to award the sign monuments setting/installation to Storms Welding & Mfg. in the amount of \$11,570.

Motion to award the monument sign face logo installation to JIT Companies in the amount of \$1,668.

Motion to hire Storms Welding & Mfg. to create a post and beam concrete specification and have Bolton & Menk approve said specification.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Consider Multi-Way Stop Request at Preserve Boulevard and Quail Road

=====

At the City Council's July 23, 2018 regular meeting, the Council considered a request from Mr. Chris Kammeier, 713 Quail Road, to install stop signs at the intersection of Preserve Boulevard and Quail Road to create a 3-way stop. Mr. Kammeier expressed safety concern for the number of children in the neighborhood and the speed of which some vehicle traffic travels. The Council questioned what the guidelines are for placing a 3-way stop. The Council directed staff to contact the City's engineer and/or Carver County, League of MN Cities, etc. for determination of what the guidelines are for considering the installation of multi-way stops.

I contacted Jake Saulsbury, Bolton & Menk Engineering, and he stated the City does have jurisdiction over traffic control signage within the city. Enclosed is a handout from the Minnesota Manual on Uniform Traffic Control Devices which provides criteria for multi-way stop control. Mr. Saulsbury suggested considering the traffic volume and site distances when determining placement of a multi-way stop on Preserve Boulevard.

In respect to vehicle speed limits on city streets, with the exception of school zones, MnDOT controls what the speed limits are set at. The minimum speed limit is set at 30 mph. If the City desires a change in the speed limit, upon request MnDOT will conduct a speed evaluation. MnDOT measures the speed using actual 85th percentile operating speed which means no more than 15% of drivers are exceeding that speed. More information is available at <http://www.dot.state.mn.us/speed/index.html>

Suggested Motion:

Motion to install a multi-way stop at the intersection of _____.

Norwood Young America

MMUTCD Stop Sign Placement Guidance

SUPPORT:

The following are considerations that might influence the decision regarding the appropriate roadway upon which to install a YIELD or STOP sign where two roadways with relatively equal volumes and/or characteristics intersect:

- A. Controlling the direction that conflicts the most with established pedestrian crossing activity or school walking routes;
- B. Controlling the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds; and
- C. Controlling the direction that has the best sight distance from a controlled position to observe conflicting traffic.

STANDARD:

Because the potential for conflicting commands could create driver confusion, YIELD or STOP signs shall not be used in conjunction with any traffic control signal operation, except in the following cases:

- A. A STOP sign, if the signal indication for an approach is a flashing red at all times;
- B. If a minor street or driveway is located within or adjacent to the area controlled by the traffic control signal, but does not require separate traffic signal control because an extremely low potential for conflict exists; or
- C. If a channelized turn lane is separated from the adjacent travel lanes by an island and the channelized turn lane is not controlled by a traffic control signal.

Except as provided in Section 2B.9, STOP signs and YIELD signs shall not be installed on different approaches to the same unsignalized intersection if those approaches conflict with or oppose each other.

Portable or part-time STOP or YIELD signs shall not be used except for emergency and temporary traffic control zone purposes.

A portable or part-time (folding) STOP sign that is manually placed into view and manually removed from view shall not be used during a power outage to control a signalized approach unless the maintaining agency establishes that the signal indication that will first be displayed to that approach upon restoration of power is a flashing red signal indication and that the portable STOP sign will be manually removed from view prior to stop-and-go operation of the traffic control signal.

OPTION:

A portable or part-time (folding) STOP sign that is electrically or mechanically operated such that it only displays the STOP message during a power outage and ceases to

display the STOP message upon restoration of power may be used during a power outage to control a signalized approach.

SUPPORT:

Section 9B.3 contains provisions regarding the assignment of priority at a shared-use path/roadway intersection.

2B.5 STOP Sign (R1-1) and ALL WAY Plaque (R1-3P)



R1-1



R1-3P

STANDARD:

When it is determined that a full stop is always required on an approach to an intersection, a STOP (R1-1) sign shall be used.

The STOP sign shall be an octagon with a white legend and border on a red background.

At intersections where all approaches are controlled by STOP signs (see Section 2B.7), an ALL WAY supplemental plaque (R1-3P) shall be mounted below each STOP sign. The ALL WAY plaque shall have a white legend and border on a red background.

The ALL WAY plaque shall only be used if all intersection approaches are controlled by STOP signs.

Supplemental plaques with legends such as 2-WAY, 3-WAY, 4-WAY, or other numbers of ways shall not be used with STOP signs.

SUPPORT:

The use of the CROSS TRAFFIC DOES NOT STOP (W4-4P) plaque (and other plaques with variations of this word message) is described in Section 2C.59.

GUIDANCE:

Plaques with the appropriate alternative messages of TRAFFIC FROM LEFT (RIGHT) DOES NOT STOP (W4-4aP) or ONCOMING TRAFFIC DOES NOT STOP (W4-4bP) should be used at intersections where STOP signs control all but one approach to the intersection, unless the only non-stopped approach is from a one-way street.



R1-10P

OPTION:

An EXCEPT RIGHT TURN (R1-10P) plaque may be mounted below the STOP sign if an engineering study determines that a special combination of geometry and traffic volumes is present that makes it possible for right-turning traffic on the approach to be permitted to enter the intersection without stopping.

SUPPORT:

The design and application of Stop Beacons are described in Section 4L.5.

2B.6 STOP Sign Applications

GUIDANCE:

At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs (see Sections 2B.8 and 2B.9).

The use of STOP signs on the minor-street approaches should be considered if engineering judgment indicates that a stop is always required because of one or more of the following conditions:

- A. The vehicular traffic volumes on the through street or highway exceed 6,000 vehicles per day;
- B. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway; and/or
- C. Crash records indicate that three or more crashes that are susceptible to correction by the installation of a STOP sign have been reported within a 12-month period, or that five or more such crashes have been reported within a 2-year period. Such crashes include right-angle collisions involving road users on the minor-street approach failing to yield the right-of-way to traffic on the through street or highway.

SUPPORT:

In many low volume situations with no unusual history of intersection crashes, no control at the intersections is a cost effective strategy. Research suggests that at most locations, increasing the level of intersection control will not improve safety (see FHWA-RD-81-084 Stop, Yield and No Control at Intersections).

The use of STOP signs at grade crossings is described in Sections 8B.4 and 8B.5.

2B.7 Multi-Way Stop Applications

SUPPORT:

Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal.

The restrictions on the use of STOP signs described in Section 2B.4 also apply to multi-way stop applications.

GUIDANCE:

The decision to install multi-way stop control should be based on an engineering study.

The following criteria should be considered in the engineering study for a multi-way STOP sign installation:

- A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
- C. Minimum volumes:
 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and
 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.
- D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

OPTION:

Other criteria that may be considered in an engineering study include:

- A. The need to control left-turn conflicts;
- B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;
- C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and
- D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

2B.8 YIELD Sign (R1-2)



R1-2

STANDARD:

The YIELD (R1-2) sign shall be a downward-pointing equilateral triangle with a wide red border and the legend YIELD in red on a white background.

SUPPORT:

The YIELD sign assigns right-of-way to traffic on certain approaches to an intersection. Vehicles controlled by a YIELD sign need to slow down to a speed that is reasonable for the existing conditions or stop when necessary to avoid interfering with conflicting traffic.

2B.9 YIELD Sign Applications

OPTION:

YIELD signs may be installed:

- A. On the approaches to a through street or highway where conditions are such that a full stop is not always required.
- B. At the second crossroad of a divided highway, where the median width at the intersection is 30 feet or greater. In this case, a STOP or YIELD sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway.
- C. For a channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent

lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.

D. At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.

E. Facing an entrance ramp onto a roadway, if engineering judgment indicates that control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.

STANDARD:

A YIELD (R1-2) sign shall be used to assign right-of-way at the entrance to a roundabout. YIELD signs at roundabouts shall be used to control the approach roadways and shall not be used to control the circulatory roadway.

Other than for all of the approaches to a roundabout, YIELD signs shall not be placed on all of the approaches to an intersection. When a YIELD sign is used at an intersection other than a roundabout, at least one other approach to an intersection shall remain uncontrolled.

2B.10 STOP Sign or YIELD Sign Placement

STANDARD:

The STOP or YIELD sign shall be installed on the near side of the intersection on the right-hand side of the approach to which it applies. When the STOP or YIELD sign is installed at this required location and the sign visibility is restricted, a Stop Ahead sign (see Section 2C.36) shall be installed in advance of the STOP sign or a Yield Ahead sign (see Section 2C.36) shall be installed in advance of the YIELD sign.

The STOP or YIELD sign shall be located as close as practical to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.

STOP signs and YIELD signs shall not be mounted on the same post.

No items other than inventory stickers, sign installation dates, and bar codes shall be affixed to the fronts of STOP or YIELD signs, and the placement of these items shall be in the border of the sign.

No items other than official traffic control signs, inventory stickers, sign installation dates, anti-vandalism stickers, and bar codes shall be mounted on the backs of STOP or YIELD signs.

No items other than retroreflective strips (see Section 2A.21) or official traffic control signs shall be mounted on the fronts or backs of STOP or YIELD signs supports.



CITY OF NORWOOD YOUNG AMERICA Preserve Blvd.

Map Date: 8/9/2018





TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Consider Lakewood Trail Multi-Way Stops Request

=====

At the City Council's July 23, 2018 regular meeting, the Council considered a request from Arielle Brandenburg, 865 Lakewood Trail, to install stop signs at the intersections of Lakewood Trail and Meadows Blvd. and also Lakewood Trail and Fox Crossing creating a multi-way stop. Ms. Brandenburg's request is based on the increased volume of traffic and the desire to keep children and other pedestrians safe.

The Council directed staff to contact the City's engineer and/or Carver County, League of MN Cities, etc. for determination of what the guidelines are for considering the installation of multi-way stops (see the materials included with the Preserve Blvd. and Quail Road multi-way stop memo).

Suggested Motion:

Motion to install a multi-way stop at the intersection of _____.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Consider Multi-Way Stop Request at Preserve Boulevard and Quail Road

=====

At the City Council's July 23, 2018 regular meeting, the Council considered a request from Mr. Chris Kammeier, 713 Quail Road, to install stop signs at the intersection of Preserve Boulevard and Quail Road to create a 3-way stop. Mr. Kammeier expressed safety concern for the number of children in the neighborhood and the speed of which some vehicle traffic travels. The Council questioned what the guidelines are for placing a 3-way stop. The Council directed staff to contact the City's engineer and/or Carver County, League of MN Cities, etc. for determination of what the guidelines are for considering the installation of multi-way stops.

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In respect to vehicle speed limits on city streets, with the exception of school zones, MnDOT controls what the speed limits are set at. The minimum speed limit is set at 30 mph. If the City desires a change in the speed limit, upon request MnDOT will conduct a speed evaluation. MnDOT measures the speed using actual 85th percentile operating speed which means no more than 15% of drivers are exceeding that speed. More information is available at <http://www.dot.state.mn.us/speed/index.html>

Suggested Motion:

Motion to install a multi-way stop at the intersection of _____.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members
FROM: Steven Helget, City Administrator
DATE: August 13, 2018
SUBJECT: Consider Lakewood Trail Multi-Way Stops Request

At the City Council's July 23, 2018 regular meeting, the Council considered a request from Arielle Brandenburg, 865 Lakewood Trail, to install stop signs at the intersections of Lakewood Trail and Meadows Blvd. and also Lakewood Trail and Fox Crossing creating a multi-way stop. Ms. Brandenburg's request is based on the increased volume of traffic and the desire to keep children and other pedestrians safe.

The Council directed staff to contact the City's engineer and/or Carver County, League of MN Cities, etc. for determination of what the guidelines are for considering the installation of multi-way stops (see the materials included with the Preserve Blvd. and Quail Road multi-way stop memo).

Suggested Motion:

Motion to install a multi-way stop at the intersection of _____.



CITY OF NORWOOD YOUNG AMERICA Lakewood Trail

Map Date: 9/9/2018





TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Schedule Public Hearing to consider City Code Amendment – Section 1265,
Restricting use of City Official Seals and Logos

=====

The City Council at its June 25, 2018 Work Session, discussed and consented to considering the establishment of an ordinance restricting the use of the City's name "City of Norwood Young America", the City's official seal and its logo. As prepared by Jay Squires, City Attorney, enclosed is an ordinance restricting such use. Proposed is to schedule a public hearing to consider the enclosed ordinance.

Suggested Motion:

Motion to schedule a public hearing for 6:00 p.m., September 10, 2018, for the purpose of considering an ordinance adding a new Section 1265 to the City Code relating to enforcement.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Schedule Special City Council Meetings – 2019 Preliminary Budget

=====

Proposed is to consider scheduling special City Council meetings for the purpose of reviewing and considering the 2019 Preliminary Budget. Possible meeting dates include: August 22, 23, 28, 29, 30, September 4 or 5.

Suggested Motion:

Motion to schedule special City Council meetings for 6:00 p.m., _____ and _____, 2018 for the purpose of reviewing and considering the 2019 Preliminary Budget.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Schedule Special City Council Meetings – 2019 Preliminary Budget

=====

Proposed is to consider scheduling special City Council meetings for the purpose of reviewing and considering the 2019 Preliminary Budget. Possible meeting dates include: August 22, 23, 28, 29, 30, September 4 or 5.

Suggested Motion:

Motion to schedule special City Council meetings for 6:00 p.m., _____ and _____, 2018 for the purpose of reviewing and considering the 2019 Preliminary Budget.

Norwood Young America



TO: Honorable Mayor Lagergren and City Council Members
FROM: Kelly Hayes, City Clerk / Treasurer
DATE: August 13, 2018
RE: Security Camera Systems

Attached are proposals that were received from companies for a four-camera security system for City Hall.

Due to the cost of the proposals, staff recommend purchasing a system online and self-installing it. The security systems at the Pavilion and West Carver Community Pool were purchased online and installed by staff. I have attached information about a few systems that were given a good online review.

PROPOSALS

Marco: \$5,142.85
Northland: \$6,968.50
VTI Security: \$5,948.00

ONLINE SYSTEMS TO SELF-INSTALL

Security Cameras Direct: \$849.99
Amazon Onwote: \$469.99
Amazon GW: \$749.00

Recommendation: A motion to approve staff to purchase a security system not to exceed \$_____.

Norwood Young America

City of Norwood-Young America - Video Surveillance

Prepared by:

Marco - Hutchinson

Dan Kellerman
320.455.9356
dan.kellerman@marconet.com

Prepared for:

Norwood Young America City

310 Elm St W
Norwood, MN 55368-9701
Kelly Hayes
+1.952.467.1800
cityclerk@cityofnyc.com

Quote Information:

Quote #: 019325

Version: 1
Date Issued: 08/02/2018
Expiration Date: 09/01/2018


Video Surveillance

Description	Price	Qty	Ext. Price
Headend			
March Networks - 8508 S Hybrid NVR - 8 Recording Channels - Desktop Chassis - 8 Analog Camera Inputs and 8 IP Camera Inputs - 120 FPS across 8 Channels (Analog or IP) - 80 Mbps Throughput for IP Cameras - 2 x 2TB Hard Drives for 4TB Total Storage Note: a rackmount chassis version of this NVR is also available if the NVR will be mounted in an equipment rack.	\$2,441.57	1	\$2,441.57
Niveo - 8 Port 10/100 PoE+ Network Switch + Uplink Port - 8 PoE Ports with 120W Total PoE Power Budget	\$164.29	1	\$164.29
Liberty - Cat5e 350 MHz Patch Cable - RJ-45 Male to Male - Black - 3'	\$1.50	4	\$6.00
Liberty - Cat5e 350 MHz Patch Cable - RJ-45 Male to Male - Black - 7'	\$2.27	1	\$2.27
Indoor IP Cameras			
March Networks - SE2 Indoor IR Dome Camera - 2 Megapixel - 1920 x 1080 - 2.8-8mm Motorized Varifocal Lens - Dynamic IR with Night Vision 100' Range - WDR - H.264, Motion JPEG - Alarm I/O - Audio I/O - Power over Ethernet (PoE)	\$258.43	4	\$1,033.72
Professional Services	\$1,495.00	1	\$1,495.00
Installation, Configuration, and Programming of NVR and PoE Network Switch		1	
Focusing, Testing and Programming of IP Cameras		1	
Training		1	
Note: Cat5e cabling from each camera location to the headend location and mounting of the cameras will be provided by City of Norwood-Young America. Marco will configure the system and provide training.			

Subtotal: **\$5,142.85**

Do more with your voice & video with solutions from Northland.

Northland is honored to provide you with this pricing information.

Video Surveillance Recording System		8/1/2018
<u>Number of Rooms or Areas:</u>	4	 voice & video recording solutions
<u>Number of Cameras:</u>	4	
<u>Total Number of Camera Views</u>	4	
<u>Number of Microphones</u>	1	
<u>Server(s) required for room(s) configuration</u>	1	
Description	Quantity Included	Ext. Price
<u>Hardware</u>		
Camera, IP - Indoor Dome Sensor Camera, Overt	3	\$900.00
Camera, IP - Indoor dome camera	1	\$792.50
Video Tower Server v4 - with RAID-1 Array; 2-TB HDD (W10)	1	\$2,700.00
22" Monitor	1	\$270.00
Wireless Keyboard and Mouse USB	1	\$58.50
Wired Multi-media Computer Speakers	1	\$43.50
Hardware Sub-total		\$4,764.50
<u>Software</u>		
Video Insight - Single Licenes and unlimited Software support	4	\$700.00
Software Sub-total		\$700.00
<u>Installation Materials</u>		
Line drops (Camera)	4	\$900.00
Installation Materials Sub-total		\$900.00
<u>Tech Time, Labor, Installation, and Training</u>		
Technical Install	4	\$604.00
Tech Time, Labor, Installation, and Training Sub-total		\$604.00
System Sub-Total		\$6,968.50
Optional First-Year Maintenance (8 x 5 Service) Includes all Hardware & Software listed, including software assurance, updates, patches, and unlimited support (via Web, Phone, Onsite)		\$899.00



PART NUMBER	PART DESCRIPTION	QTY
IP04-02T-LC	Desktop Recorder with 4 IP Cameras, 2TB	1.00
START-01	Single Star IP Camera license	2.00
U1	Rack Shelf, 1U, 1SP, 11DP	1.00
QND-6010R	Mini-Dome, 2MP, IR Dome	3.00
QNO-6070R	2MP IR Bullet	3.00
SUBCONTRACTOR	PCS 3 interior cameras \$ 166.12 each	1.00
SUBCONTRACTOR	PCS 3 Exterior cameras \$221.74 each	1.00
INSTALL	Interior camera install	1.00
INSTALL	Exterior camera install	
INSTALL	DVR Install & configuration	
INSTALL	Camera programming	
INSTALL	Web Client setup on 2 workstations	
ENGINEER	Engineering Labor	
PROJ MGMT	Project Management Labor	
SHOP-SUPPLIES	Miscellaneous Supplies	1.00
FREIGHT	Freight Charges	1.00
1-YEAR-VTI-WARRANTY	1 yr. Workmanship Line Item	1.00
SUBTOTAL:		\$5,948.00
SALES TAX:		\$0.00
TOTAL:		\$5,948.00

Project Options:

1. Surge protection option
Add surge protection modules to the three exterior cameras to protect the network switch. Add \$312.00
2. Network Switch
VTI to provide an 8 port POE Gigabit Switch for the project. Add \$ 385.00

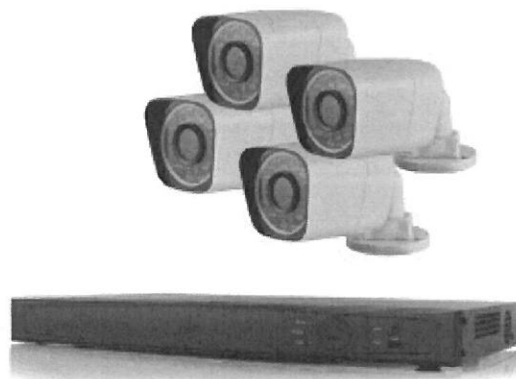
Project Clarifications

Included:

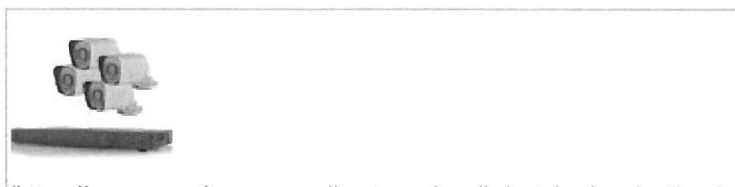
Server/Workstation Hardware	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Network Hardware	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Electrified Locking Hardware	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Cable and Installation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Permits Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
After-Hours Inspection Included	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Electrical Subcontract	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Intrusion Monitoring Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Man Lift Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Prevailing Wage/Davis Bacon	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Bid/Payment/Performance Bond	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

- All work proposed herein, shall be performed during normal business hours Monday - Friday 8:00 am - 5:00 pm.
- Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials is excluded unless specifically listed under inclusions or project detail.
- Customer is to provide static IP addresses and network connections at security panel locations.
- Twenty-Five percent (25%) of the proposed sell price shall be payable to VTI Security for project mobilization. Mobilization shall be invoiced and due upon customer acceptance of this proposal.

Home (<https://www.securitycamerasdirect.com/>) / Security Camera Systems
(<https://www.securitycamerasdirect.com/security-camera-systems/>) / 2.1 Megapixel 4-Camera 8-Channel Plug-and-Play IP Security Camera System



(<https://www.securitycamerasdirect.com/media/catalog/product/cache/6/image/800x800/17f82f742ffe127f42dca9de82ftp8421bx.jpg>)



2.1 Megapixel 4-Camera 8-Channel Plug-and-Play IP Security Camera System

WL-P8421BX Be the first to review this product

Availability: In stock

Bought Separately: ~~\$934.99~~

BUNDLE SAVINGS: \$82.00 (9%)

OUR PRICE: \$849.99

Quantity:

Add to Cart

Add to Wishlist

(https://www.securitycamerasdirect.com/wishlist/index/add/product/5733/form_key/nwTAAo)

Add to Compare

(https://www.securitycamerasdirect.com/catalog/product_compare/add/product/5733/uenc/a)

Electronics ▾ security cameras system au

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Roll over image to zoom in

audio range up to 15ft. IR night vision up to 100ft. IP 65 weatherproof aluminum housing.

- **【Power over Ethernet, Plug n Play】** -- A single network cable provides both power and video transmission, allowing you to position your cameras anywhere without a power outlet nearby.
- **【Expandable System, 24/7 Reliable Recording】** --The NVR recorder support up to 8 cameras, you can add 4 more cameras; 2TB hard drive pre-installed for 24/7 reliable recording.
- **【Easy Remote Access, Real-Time Motion Alert】** -- Easy live view & remote playback with free App on your smart phone and computer from anywhere anytime; receive motion alerts when motion is detected.
- **【Quality & Support Guarantee】** --Employed the most advanced chipset solution on the market and UL certified power supply for reliable video quality and stable connection; Our professional customer support team will respond your message within 8 hours (24 hours 7 days support & 2 year warranty).

Compare with similar items

New (1) from \$469.99 & FREE shipping. Details

Report incorrect product information.

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Qty: 1 ▾

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Have one to sell?

Sell on Amazon

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an amazon companySimple and stylish home
security at a great valueBlink XT Home Security Camera System
for Your Smartphone with Motion Dete...
2,429

\$129.99 ✓prime

Ad feedback

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Lists ▾

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Camera & Photo

Deals ▾

Best Sellers ▾

DSLR Cameras ▾

Mirrorless Cameras ▾

Lenses ▾

Point-and-Shoots ▾

Sports & Action Cameras ▾

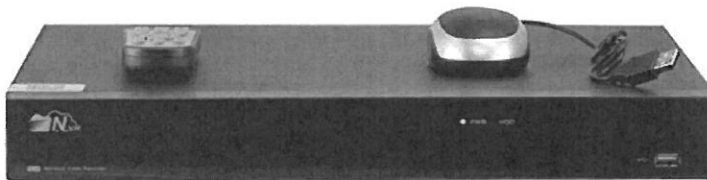
Camcorders ▾



◀ Back to search results for "security cameras system audio"



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Audio
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Roll over image to zoom in

12 Camera System \$1,851.00	16 Camera System \$2,100.00
20 Camera System \$3,400.00	32 Camera System \$4,400.00
4 Camera System \$749.00	6 Camera System \$949.00
8 Camera System \$1,234.00	

- Ultra HD 4K / 8MP 8 Channel NVR with (8) H.265 HD 1920P 5MP POE IP Camera Built-In Microphone Audio Recording
 - New Technology - the latest H.265 video compression! Offers true Plug and Play Setup, watch you IP cameras in Full HD 2592 x 1920P
 - Free apps allow you to watch your system from anywhere with mobile viewing for Smartphones & PC
 - Features Wide Dynamic Range & 3D DNR allowing you to see clearly in contrast lighting environment
 - IP67 Metal Dome Base / Outdoor & Indoor Uses (Waterproof & Vandalproof). Pre-installed 2TB Hard Drive with 1 Year Warranty and Free Life Time Tech Support From U.S.A.
- › See more product details

Compare with similar items

New (2) from \$749.00 & FREE shipping. Details

Report incorrect product information.

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Qty: 1 ▾

Buying in bulk?

Add to Cart

1-Click ordering is not available for this item.

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Add to List

Other Sellers on Amazon

New (2) from \$749.00 & FREE shipping. Details

Have one to sell?

Sell on Amazon

blink
an amazon company

Simple and stylish home security at a great value

\$129⁹⁹ ✓prime

Ad feedback

Tech for Off to College





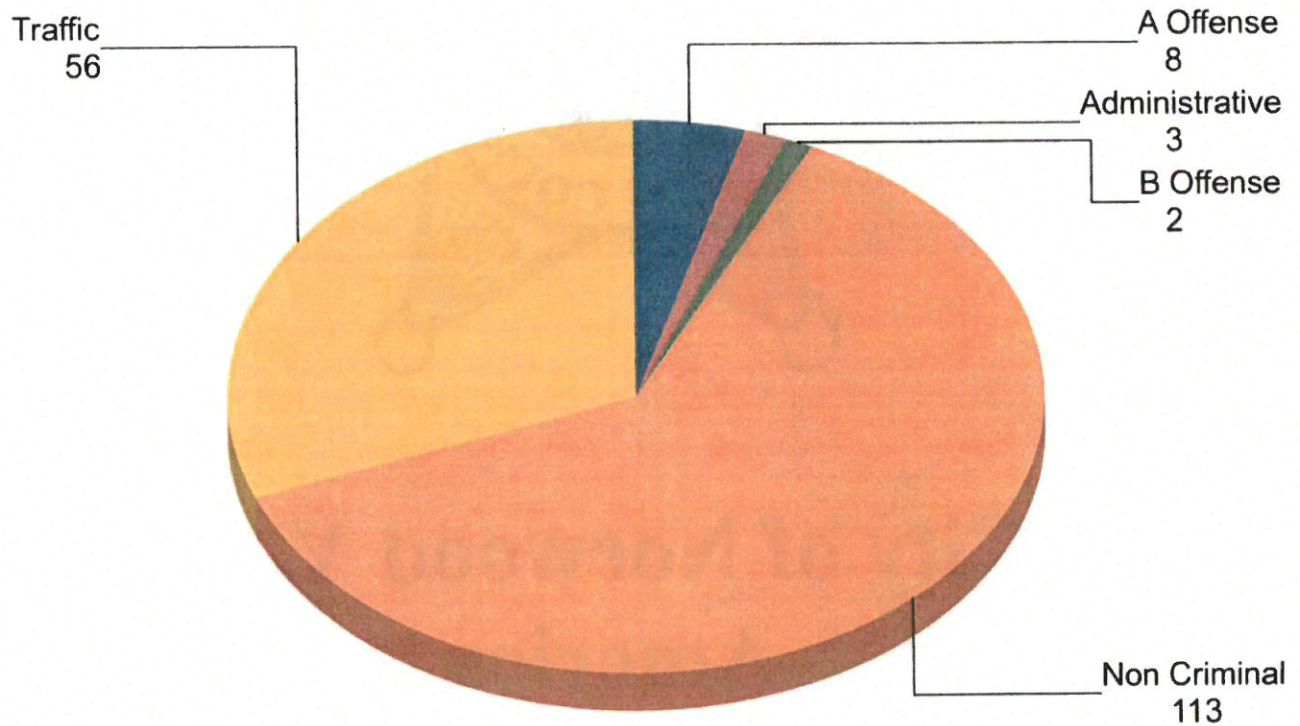
City of Norwood Young America

July - 2018



Carver County Sheriff's Office
Monthly Calls for Service
From: 7/1/2018 To: 7/31/2018

Norwood Young America City



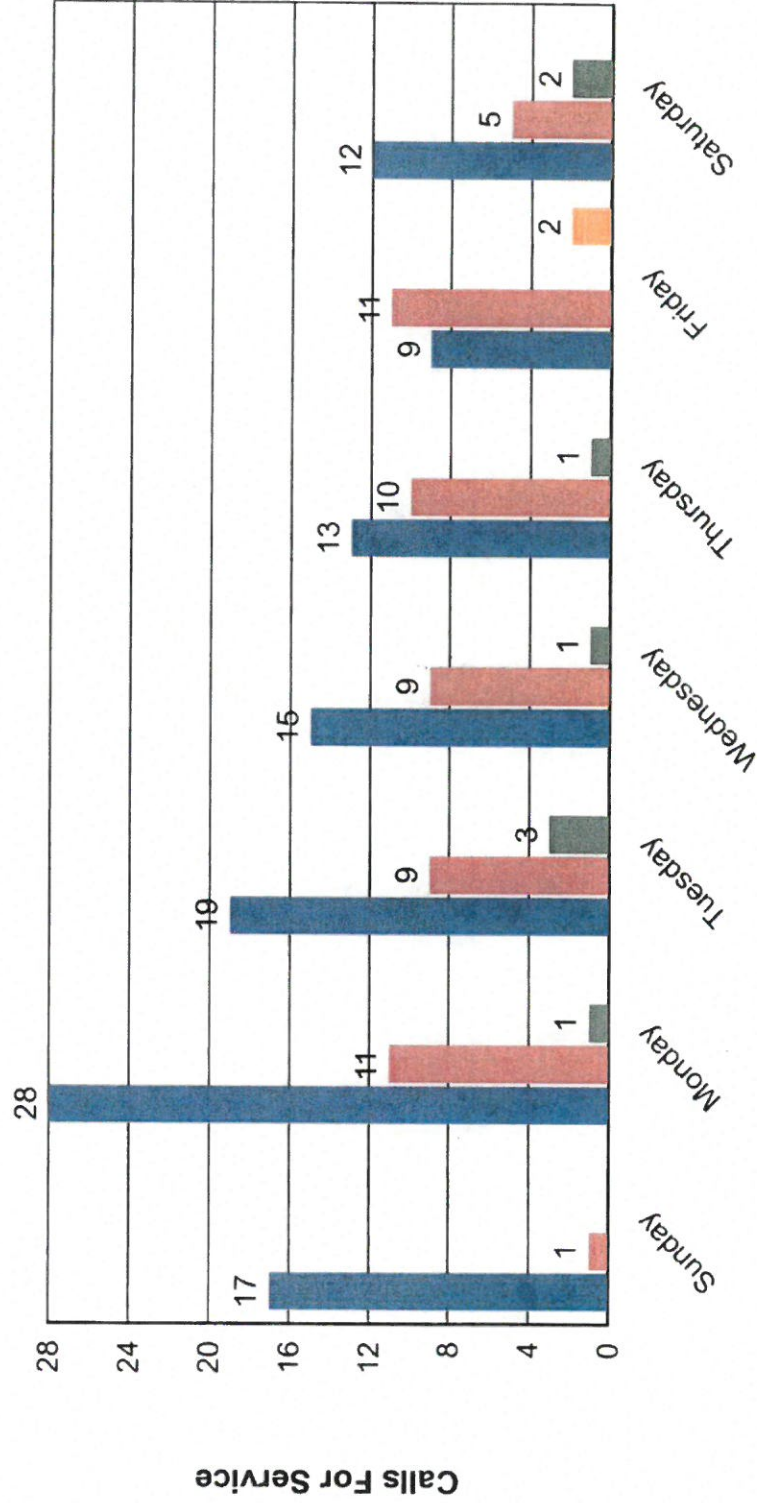
Total A Offense:	8
Total B Offense:	2
Total Non Criminal:	113
Total Traffic:	56
Total Administrative:	3

Total Norwood Young America City: 182



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 7/1/2018 To: 7/31/2018

Norwood Young America City

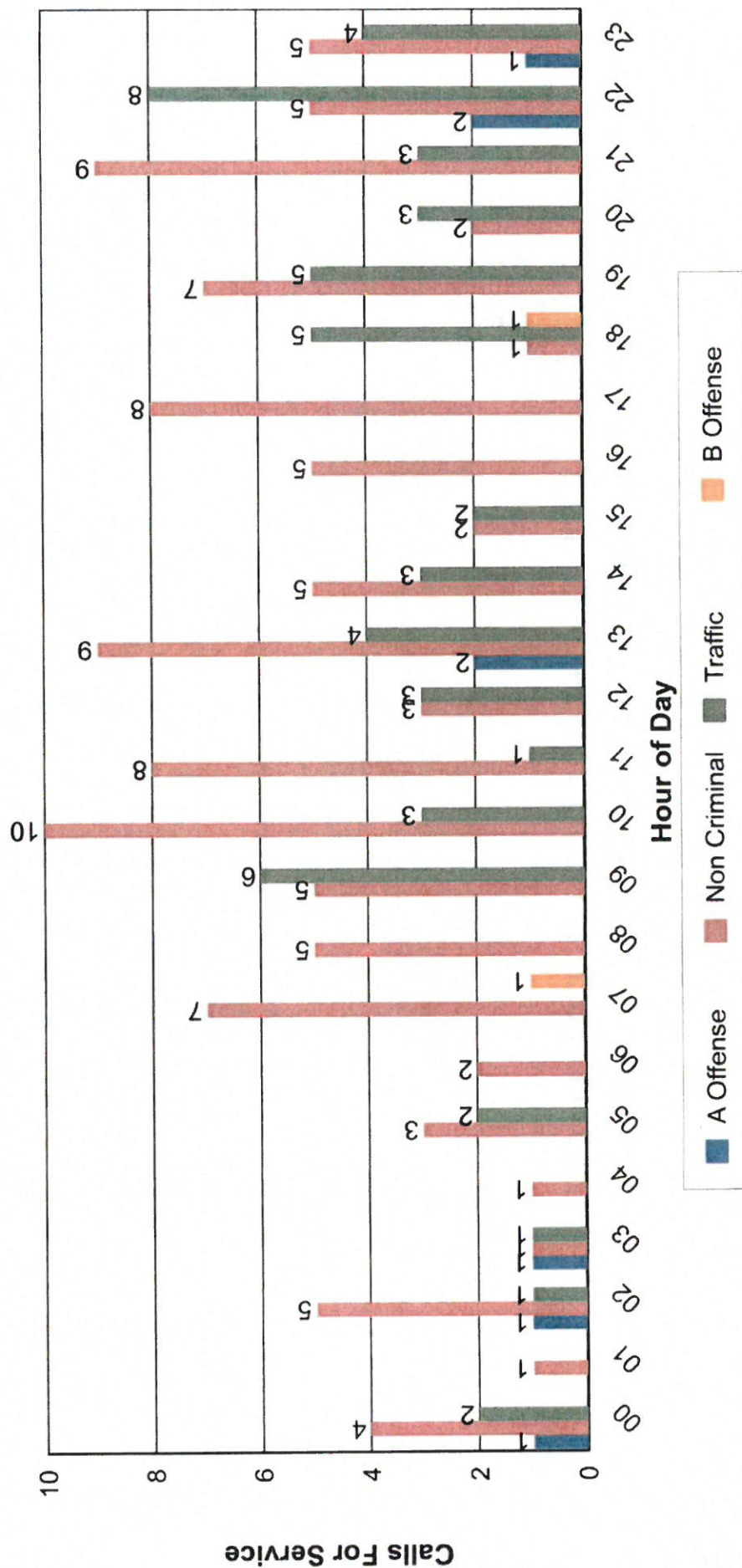


Total Norwood Young America City: 179



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 7/1/2018 To: 7/31/2018

Norwood Young America City



Total Norwood Young America City: 179



Carver County Sheriff's Office
Monthly Calls for Service
From: 7/1/2018 To: 7/31/2018

Norwood Young America City

Patrol

A Offense

Assault	6
Drug Violation	1
Theft	1
Total A Offense:	8

B Offense

Misc - criminal	1
Runaway	1
Total B Offense:	2

Non Criminal

Misc Non-criminal	29
Unlock Vehicle/bldg	1
Alarm	7
Animal	8
Medical	29
Assist Other Agency	2
Fire Call	4
Mental Health	3
Warrant Service	2
Suspicious Activity	18
Open Door	2
Disturbance (Info Only)	7
Child Custody Dispute	1
Total Non Criminal:	113

Traffic

Traffic - Misc	6
Traffic Stop	44
Pd Accident	2
Driving Complaint	4
Total Traffic:	56

Total Patrol: 179

Administrative

Administrative

GunPermit-CarryNew	2
GunPermit-CarryRenew	1
Total Administrative:	3

Total Administrative: 3

Total Norwood Young America City: 182



Carver County Sherff's Office

Traffic Citation Summary

From: 7/1/2018 To: 7/31/2018

Norwood Young America City

DAS, DAR, DAC:	1
No Proof Of Insurance:	4
Parking - All Other:	1
Speed:	1
Use Electronic Device While Driving:	1
Total Norwood Young America City:	8



Carver County Sherff's Office
Arrest Summary
For: Norwood Young America City
From: 7/1/2018 To: 7/31/2018

	Total Charges	Total Arrestees	Total Incidents
Norwood Young America City			
13A - Aggravated Assault	1	0	0
13B - Simple Assault	3	2	2
13C - Intimidation	1	1	1
Totals for Norwood Young America	5	3	3



Carver County Sheriff's Office
Verbal Warnings
From: 7/1/2018 to 7/31/2018

Norwood Young America City

Misc Non-criminal:	1
Suspicious Activity:	2
Traffic Stop:	37
Grand Total Verbal Warnings:	40



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Update on Southwest Paving CUP Compliance

=====

At the City Council's July 9, 2018 regular meeting, the Council discussed Southwest Paving and the non-compliance with its Conditional Use Permit (CUP). Mr. Ed Post was present on behalf of Southwest Paving requesting additional time to complete the required landscaping and to bring the property into compliance. The Council passed a motion to extend the deadline to come into compliance to August 13th with the requirement that 50% of the plants/shrubs and 100% of the trees be planted.

The property will be inspected on Monday, August 13th prior to the Council meeting and a report will be provided at the meeting. Enclosed is a copy of Cynthia Smith Strack's memo from the July 9th meeting which provided an update on the CUP at that time. Also enclosed is a letter from Greg Brakefield dated July 3, 2018. Lastly, enclosed is a copy of Resolution 2018-02, a resolution revoking the conditional use permit for Southwest Paving

Suggested Action:

No action is required if the City Council finds that Southwest Paving has brought its property into compliance with the existing Conditional Use Permit. Resolution 2018-02 addresses the action to be taken if the Council finds the property not to be in compliance.



To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Consulting Planner

Date: July 3, 2018

Re: Southwest Paving CUP Revocation Status

BACKGROUND

In June the City Council extended a compliance deadline prescribed under Resolution 2018-02 for revoking a conditional use permit for Southwest Paving effective June 1, 2018 unless the CUP holder complies with conditions of a use permit established in 2006 and amended in 2015. Greg Brakefield d.b.a. Southwest Paving is the current owner of the property and the individual who requested the initial CUP in 2006 and the amended CUP in 2015.

Administrator Helget requested a review of site conditions/compliance with CUP conditions. The property remains non-compliant with a landscaping plan approved under Resolution 2015-03. Photos attached illustrate absence of seeded grass/sod and full plantings approved. Rock has been added adjacent to the driveway. Following is pertinent information as of July 3, 2018:

An amendment to the initial CUP was approved on May 26, 2015 as Resolution 2015-13. The amendment rescinded a requirement for complete perimeter fencing which was a condition of the initial CUP. The Applicant proposed detailed site landscaping as per a landscape plan he submitted in lieu of perimeter fencing. The agreed upon landscaping and current site inventory is itemized below:

- A. Black Hills Spruce trees have been placed on the berm adjacent to Highway 212 as illustrated in the landscape plan approved under Resolution 2015-13.
- B. Under the landscaping plan five Black Hills Spruce trees were to be planted along the east property line with an initial size of six feet. This has been accomplished.
- C. A total of eleven Norway Pine trees were to be planted along the west property line with an initial size of four feet. Eight coniferous trees have been planted. **At least three of the coniferous trees are showing signs of stress including browning and needle drop.**
- D. Under the landscape plan the following were to be installed in the front yard: (1) 14 Black Hills Spruce trees at an initial size of six feet, (2) five Norway Pine with an initial size of four feet; (3) six Swiss Stone Pine with an initial size of four feet; (4) three Amur Maacki with an initial size of 15 inches; (5) 48 flame grass plantings with an initial size of 18 inches and 59 boxwood or low bush honeysuckle with an initial size of 24 inches. At this time a total of 18 coniferous trees have been planted in the front yard. **The coniferous trees planted appear to be adequate for the site and evenly spaced on a berm. The berm is not seeded, weeds are growing on the berm, the number of trees planted versus proposed is lacking by seven trees, and none of the lower shrubs, plantings have been placed.**
- E. The property owner committed to keeping the grounds neat with grass mowed as needed.

Nearly all of the south, east, and west sides of the property have not been mowed.

F. The southern part of the lot is a mix of countless piles of material and weeds.

ACTION

The City Council is to discuss CUP revocation and status. Questions regarding next actions should be referred to the City Attorney.

To: Honorable Mayor Lanergren
Members of the City Council
Administrator Heilget

From: Greg Brakefield (Southwest Paving)

Date: July 3, 2018

Re: Southwest Paving - Conditional Use Permit

The spring / summer season of 2018 has been a challenge at Southwest Paving. The rain streak has slowed production to a crawl and limited our ability to complete projects. Additionally we have suffered two thefts that left us without needed equipment, challenging us further. In spite of these setbacks we have made substantial progress on the construction and implementation of the berm and plantings as part of the CUP permit. The progress made so far has brought to light some problems in the plan that need to be addressed:

- 1) The current number of installed coniferous trees planted is adequate for the site and additional trees would be detrimental to the health of the existing trees.
- 2) No Irrigation is planned on the site and the additional, flame grass, boxwood/honey suckle and Amur Maaki, are highly likely to die.
- 3) Grass seed has been planted twice and will be continued to be planted until it is established. A weed control program is in place.
- 4) The current landscape exceeds the landscape of surrounding properties and is above what typically is seen in Commercially Zoned Properties. The Landscape focus is screening.
- 5) The current landscape is low maintenance cost and sustainable.

Southwest has mowed the site and believes the current landscaping meets the intent of the CUP. We ask that the Council close this matter.

Sincerely

Greg Brakefield
Southwest Paving

**RESOLUTION 2018-02
A RESOLUTION REVOKING A CONDITIONAL USE PERMIT**

THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Council, by Resolution 2006-33, granted Southwest Paving a Conditional Use Permit (CUP) to construct a building, make associated site improvements, and store equipment outdoors at 700 Railroad Street West; and

WHEREAS, the CUP granted by Resolution 2006-33, and site plan submitted in conjunction with the CUP request, contemplated construction of a perimeter fence to screen stored equipment; and

WHEREAS, Southwest Paving applied for a CUP amendment in 2015 to allow it, in lieu of perimeter fencing, to install Pine and Spruce trees and other landscaping, and install a berm along the property perimeter; and

WHEREAS, by Resolution 2015-13 the City Council approved the amended CUP application, specifically permitting the landscaping in lieu of fencing, provided it was installed by October 31, 2015; and

WHEREAS, Southwest Paving failed to install the required perimeter landscaping by the above date, and despite numerous demands by the City, has failed to do so as of the date of this Resolution; and

WHEREAS, Resolution 2015-13 specifically indicates:

The City may revoke the CUP upon violation of the conditional use permit standards as prescribed in the Zoning Ordinance or violation of the conditions of this Resolution 2018-02.


NOW, THEREFORE, BE IT RESOLVED by the City Council as follows:

1. Conditional Use Permits 2006-33 and 2015-13 are hereby REVOKED effective on June 1, 2018 unless the property comes into full compliance.
2. City staff shall provide for the recording of this revocation resolution with Carver County.
3. City staff and the City attorney are authorized and directed to take all action necessary to enforce the terms of this Resolution.

Adopted by the City Council this 12th day of February, 2018.


Carol Lagergren, Mayor

Attest:


Kelly Hayes, City Clerk/Treasurer



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: August 13, 2018

SUBJECT: Update on Southwest Paving CUP Compliance

=====

At the City Council's July 9, 2018 regular meeting, the Council discussed Southwest Paving and the non-compliance with its Conditional Use Permit (CUP). Mr. Ed Post was present on behalf of Southwest Paving requesting additional time to complete the required landscaping and to bring the property into compliance. The Council passed a motion to extend the deadline to come into compliance to August 13th with the requirement that 50% of the plants/shrubs and 100% of the trees be planted.

The property will be inspected on Monday, August 13th prior to the Council meeting and a report will be provided at the meeting. Enclosed is a copy of Cynthia Smith Strack's memo from the July 9th meeting which provided an update on the CUP at that time. Also enclosed is a letter from Greg Brakefield dated July 3, 2018. Lastly, enclosed is a copy of Resolution 2018-02, a resolution revoking the conditional use permit for Southwest Paving

Suggested Action:

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Norwood Young America