



**Norwood Young America Parks and Recreation Commission  
Tuesday, June 19th, 2018 at 5:30 p.m.  
Oak Grove City Center ~ City Council Chambers, 310 Elm St. W.**

**AGENDA**

**Sharilyn  
Feltmann**  
Vice-Chair

1. Call to Order
  - A. Pledge of Allegiance

**Karla  
Hormann**

2. Adoption of Agenda
3. Approve Minutes of May 15th, 2018 meeting

**Jim Zellmann**

4. Old Business
  - A. South Park Hockey Rink Warming House Update
  - B. Serenity Trail Repaving Project update
  - C. Willkommen Memorial Park – Old Town Buildings, hire Engineer?
  - D. Willkommen Park door locks, hours of operation, Friendship Park bathrooms

**Julie Kuenzel,**  
School District  
Rep.

**JR  
Hoernemann**  
Planning  
Comm. Rep.

5. New Business
  - A. Pool repair or possible Kidde pool remodel
  - B. Roof leaks at Pavillion

**Charlie  
Storms**  
City Council  
Liaison

6. Miscellaneous Updates
  - A. Staff are installing new rock climbing walls at Friendship and Prairie Dawn Park
  - B. Pool opened successfully on June 5th, but we did have a 2 day closure June 6-7 for leaks that have been repaired
  - C. Fox 9 will be highlighting Willkommen Park and the YA baseball team for a segment on the news June 20th
  - D. We had a successful Willkommen Restroom dedication ceremony and also picked a good location for the YA Corp bench at last meeting

7. Commissioner Reports/Updates

8. Adjourn

**UPCOMING MEETINGS**

April 23rd	6:00 p.m. – City Council meeting
May 14th	6:00 p.m. – City Council meeting
May 15th	5:30 p.m. – Parks & Recreation Commission meeting

Norwood Young America  
Parks and Recreation Commission

May 15, 2018 Minutes

Present: Sharilyn Feltmann, Jim Zellmann, Charlie Storm

Staff Present: Tony Voigt, Public Service Director

Others Present: Dick Stolz on behalf of the VFW

1. Call to Order, Feltmann called meeting to order at 6:02 pm at Willkommen Park
2. Adopt Agenda
  - a. Motion by CS/JZ with the addition of Dick Stolz on new business 5-C
3. New business 5-C
  - a. Dick Stolz on behalf of the Legion and VFW presented to the city the possibility of getting a 155 Howitzer to install at Veterans Park. They will pursue acquiring the artillery which is currently located in Akeley and needs to be relocated because of a local VFW post closing. They have a transport lined up and they will look into putting a concrete pad at the park. The Park and Rec commission did not have any issues or concerns with them acquiring or installing this item at Veterans Park.
4. Approve minutes of May 15 meeting
  - a. CS/JZ approved minutes
5. Old business
  - a. 4-A. Warming house update. It is being completed. Walls up, roof truss up, will continue to close up the structure before the end of school. Next years class will finish in fall. Pat assured Voigt it will be completed for the 2018-2019 skating season.
  - b. 4-B. Serenity Trail update. OMG Midwest has the project scheduled for possibly June paving. Voigt stated they have one culvert that needs to be moved to another location to replace a bad culvert, otherwise the rest of the culverts are in good shape and we will keep in place. The city will get the trail paved when the land starts to dry up and weather permitting. Storms stated the trail does not need to be rushed and we will get it done right.
  - c. 4-C. Electronic lock's in bathrooms. Voigt asked to get the timed locks at Willkommen and which other parks we should focus on. Storms had asked to look into timed locks at Friendship and also Lions Shelter at Sports Complex to leave the bathrooms open and getting used. Voigt encouraged for coaches and community ed to get keys for events at the parks and open the restroom during games and events. CS/JZ made a motion to hire Bradley Security and install timed locks at Willkommen Park and see how they work and pursue putting timed locks on the other buildings next year. Motion Carried 4-0

- d. 4-D. Old town buildings. Voigt had proposed to work with an engineer to come up with a plan on how to repair the buildings. Voigt stated he will talk to the company that did the mold mitigation study and also KMA, and engineer from Gaylord, to get some ideas on how to repair. Storms also agreed that we should look into someone to propose what needs to get done and bid it out. Voigt stated he would like to get some numbers from an engineer or consultant and will bring that back to next meeting.
6. Misc Updates, Pool repair updates. Voigt stated they did some minor repairs and cleaning of the building. Upon inspection of the pool Voigt discovered multiple areas that need repair. The kiddie pool needs major repair and the main pool also needs some repair. Voigt stated staff will repair what they can and open pool if needed and repair after the end of the season. The city had budgeted monies to get the repairs done this year and Voigt hopes to get all the work completed. The pool will open June 5<sup>th</sup>.
7. Commissioner Updates. Storms stated we picked the location of the Willkommen Park bench and had a successful Willkommen Park Restroom dedication ceremony
8. CS/JZ motion to adjourn at 6:43 Motion carried 3-0

Minutes by: Tony Voigt Public Service Director