

June 25, 2018 – 6:00 p.m. Work Session; followed by EDA / City Council Meetings

### WORK SESSION

- 1. Call Meeting of City Council Work Session to Order
- 2. Approve Agenda
  - 2.1 Use of City Logo/City Seal on Non-approved Sites
  - 2.2 Mid-Year Update on 2018 Budget
- 3. Adjournment

### ECONOMIC DEVELOPMENT AUTHORITY

- Call Meeting of Economic Development Authority to Order
   1.1 Pledge of Allegiance
- 2. Approve Agenda2.1 Approve minutes of May 30, 2018
- 3. Adjournment

### **CITY COUNCIL**

- 1. Call Meeting of City Council to Order
- 2. Approve Agenda
- 3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

#### 4. Consent Agenda

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

- 4.1 Approve minutes of June 11, 2018 meeting
- 4.2 Approve payment of claims
- 4.3 Approve NYA Area Chamber of Commerce street closing request for 9<sup>th</sup> Annual Taste of NYA
- 4.4 Approve resignation of JR Hoernemann from the Planning Commission
- 4.5 Approve the liquor license application for Norwood Baseball Club
- 5. Public Hearings
- 6. Old Business
  - 6.1 Approve Resolution 2018-23, A resolution approving Master Partnership Contract with MnDOT
  - 6.2 Approve/Disapprove U.S. Highway 212 Underpass Project
  - 6.3 Update Serenity Trail Resurfacing Project
- 7. New Business
  - 7.1 Approve Second Amendment to The Preserve 5<sup>th</sup> Addition Development Agreement
  - 7.2 Pavilion Reroof
  - 7.3 WWTP Meter Repair
  - 7.3 Temporary Office Staff
- 8. Council Member & Mayor Reports
- 9. Adjournment

### **UPCOMING MEETINGS / EVENTS**

- July 3 Planning Commission 6:00 p.m.
- July 9 City Council 6:00 p.m.
- July 11 EDC 6:30 p.m.
- July 17 Parks and Recreation Commission 5:30 p.m.
- July 17 Taste of NYA 5:30 8:00 p.m.
- July 18 Joint Meeting City Council, EDC, Planning Commission, and Chamber of Commerce Board 6:00 p.m.
- July 19 Senior Advisory Committee 9:00 a.m.
- July 23 Work Session, EDA, City Council 6:00 p.m.



more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: June 25, 2018

SUBJECT: Approve Second Amendment to The Preserve 5<sup>th</sup> Addition Development Agreement

At the November 27, 2017 regular City Council meeting, the Council approved the First Amendment to the Development Agreement with Loomis Homes, LLC. for The Preserve 5<sup>th</sup> Addition. That First Amendment allowed Loomis Homes to obtain building permits and commence construction on lots 19, 20, 21, 22, 23, block 3; lots 4 and 5, block 1; and lots 4 and 5, block 2 without the completion of the sidewalks and street lighting.

Scott Loomis, Loomis Homes, has submitted a second letter to the City requesting to obtain building permits on all the remaining lots within The Preserve 5<sup>th</sup> Addition prior to the completion of the sidewalks and street lighting (see enclosed letter). As stipulated in the Development Agreement certain improvements are required to be completed prior to the issuance of building permits and construction of a dwelling.

Enclosed is the pertinent section of the Development Agreement which addresses the improvements to be completed. Specifically, Articles VIII, IX, and X identify the improvements which are: 1) installation of a street lighting system; 2) installation of all public and private utility services; 3) installation of hard street surface; and 4) installation of sidewalk.

Mr. Loomis states in his letter that they have scheduled the installation of street lights with Xcel Energy but don't know when the installation will occur. Mr. Loomis is requesting that they be allowed to install sidewalk later this year in the fall.

Enclosed is a Second Amendment to Development Agreement for the City Council's consideration.

Suggested Motion:

Motion to approve the Second Amendment to the September 12, 2017 Development Agreement between the City of Norwood Young America and Loomis Homes, LLC.

Norwood Young America

# SECOND AMENDMENT TO SEPTEMBER 12, 2017 DEVELOPMENT AGREEMENT BETWEEN THE CITY OF NORWOOD YOUNG AMERICA AND LOOMIS HOMES, LLC

This Second Amendment amends that certain Development Agreement dated September 12, 2017 and recorded as Document No. A651600 in the office of the Carver County Recorder between the City of Norwood Young America and Loomis Homes, LLC, which governs development of the plat known as The Preserves 5<sup>th</sup> Addition, Carver County, Minnesota.

### RECITALS:

WHEREAS, under the Development Agreement, the Developer is not entitled to obtain building permits for construction of dwellings on any of the platted lots in The Preserve 5<sup>th</sup> Addition until all improvements described in the Agreement were completed.

WHEREAS, the Developer and the City entered First Amendment to the Development Agreement on November 27, 2017, whereby the City agreed to permit the issuance of building permits for Lots 19-23, Block 3; Lots 4 and 5, Block 1; and Lots 4 and 5, Block 2 before completion of street lighting and sidewalks.

WHEREAS, the Developer has requested that the City permit the issuance of building permits to all the remaining lots in The Preserve 5<sup>th</sup> Addition before completion of street lighting and sidewalks.

WHEREAS, the City is willing to amend the Development Agreement to allow the issuance of building permits for the all the lots prior to completion of sidewalks and street lighting.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

- Paragraph VIII, IX and X of said Development Agreement are hereby amended to permit the issuance of building permits on all the lots notwithstanding the fact sidewalks and street lighting has not been installed in the development.
- In order to be entitled to issuance of a building permit for any of the lots, Developer shall have completed all utilities and streets that serve the lot for which the building permit is sought, and Developer shall complete sidewalks and street lighting prior to the end of 2018.

		ì	DEVELOPER
Ву:			By:
By: Carol Lagergren, it	s Mayor		Its:
By:			
By:Steven Helget, its	City Adm	inistrato	r
State of Minnesota	) )	55.	
County of Carver	5	35.	
			Notary Public of the State of Minnesota My Commission Expires:
State of Minnesota			
State of Minnesota	)	\$5.	Notary Public of the State of Minnesota My Commission Expires:
	) ) )	<b>SS</b> .	
Count of Carver The foregoing Instrum		knowled	My Commission Expires:
State of Minnesota Count of Carver The foregoing Instrum 2018, Minnesota Corporation	by		My Commission Expires:
Count of Carver The foregoing Instrum 2018,	by	knowled	My Commission Expires:

RASW: 99044



Loomis Homes LLC 1458 White Oak Dr Chaska, MN 55318 Scott Loomis Chief Managing Officer <u>Scott@loomis-homes.com</u> 952-200-8838

June 15, 2018

City of Norwood Young America Attn: Steve Helge, City Administrator 310 Elm Street West P.O. Box 59 Norwood Young America, MN 55368

RE: The Preserve 5th Addn

Dear Steve:

We are asking for an amendment to the Developer's Agreement allowing us to pull permits all of the remaining lots not on the previous amendment. All the utilities and streets will be installed for the entire development. However, we won't have the sidewalk or street lights in. The street lights are on schedule with Xcel, I don't have an exact timeline from them due to their sub-contractor's schedule. We are also asking to allow the sidewalk to be installed in the fall to avoid any possible damage from construction This amendment will allow us to start building our presold's

Please call me with any questions or concerns you may have at 952-200-8838.

Sincerely,

Scott Loomis, CMO Loomis Homes, LLC

### VIII. Street Lighting Systems.

The Developer agrees to provide a street lighting system according to City and Electric Company standards. The street lighting system shall be substantially identical to the system of street lights in the Preserve Development. The street lighting system shall be completed and energized prior to the issuance of any building permits.

#### IX. Utilities.

The Developer agrees that all utilities installed in the Subdivision shall be underground; specifically including all the electrical, telephone, cable television and gas service. The Developer hereby represents that these services will be available to use prior to occupancy of any dwelling in the Subdivision.

#### X. Occupancy.

No occupancy of any building in the Subdivision shall occur until water, sanitary sewer, and a hard driving surface on necessary streets are available for use. Sidewalks as they abut a particular lot shall be installed and completed prior to commencement of any excavation or construction for a dwelling upon any particular lot.

#### XI. Permits.

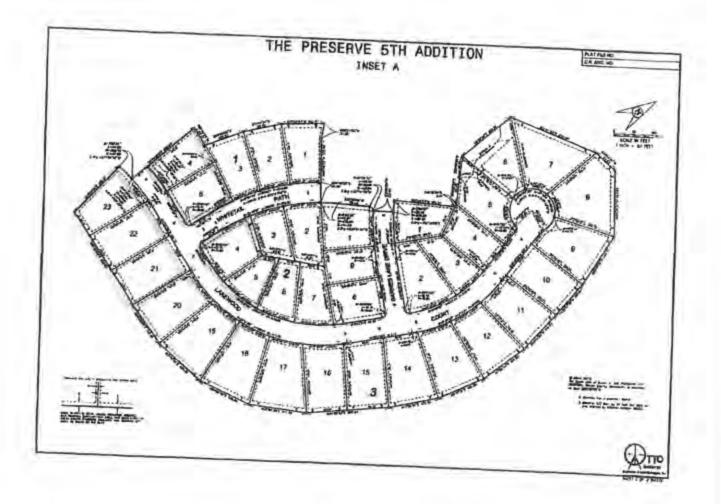
During the performance of this Agreement, the Developer, to the extent necessary, shall promptly apply for and obtain all permits, approvals, licenses, or other documents from any and all necessary government agencies (which may include the City, Carver County, Minnesota Pollution Control Agency, Carver County Water Management Organization and Department of Natural Resources) as concerns any activity the Developer may engage in upon the property.

### XII. Park Dedication.

Developer agrees to deed Outlot A on the plat to the City. Developer shall also deed trail easements as identified on the plat and construct and maintain trails within the easements as identified in construction plans to be approved by the City. Developer shall also grant to the City a trail easement between Lots 8 and 9, Block 3. No additional monetary amount shall be required of the Developer.

#### XIII. Insurance.

The Developer shall provide and maintain at all times during the process of constructing the project and Developer Improvements the following:





TO:	Honorable Mayor Lagergren and City Council Members
FROM:	Tony Voigt, Public Service Director
DATE:	June 25, 2018
RE:	Pavilion roof Leaks

I was contacted by a renter of the Pavilion on June 9<sup>th</sup> that the roof was leaking. After arriving I did not see any additional leaks or damage from the roof leaks. I anticipate the leaks came from the driving rains and high winds the storm presented that morning.

Upon inspection the following Monday, we found numerous shingle failures. It was confirmed that we would need to replace the south facing roof of the building. I am exploring the following things: Will anything be covered under insurance? Do the current shingles have any warranty left? Cost to hire a contractor to repair the roof.

I hope to have bid proposals at the meeting Monday night and will present them and all other gathered information at that time. I am hoping to move quickly on this repair to eliminate the chance of more leaks and damage to occur.

Recommended motion: Hire the most competitive bidding contractor to repair the Pavilion roof.



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TO:	Honorable Mayor Lagergren and City Council Members	
FROM:	Tony Voigt, Public Service Director	
DATE:	June 25, 2018	
RE:	Repair influent meter at Waste Water Treatment Plant	

Our influent meter does not work at the Waste Water Treatment Plant. We need to report daily our influent flows at the plant in compliance with our MPCA permit, plus we are also required every 6 months to calibrate the meter for proper operation.

The meters were calibrated on June 1, 2018 and they worked fine at that time. The meter quit reading on June 17 and we called a technician to take a look. Upon inspection, he verified on June 16 at 10:00pm, the meter took a power spike and has not worked properly since. His professional opinion was a power surge from a lighting strike and the meter will need to be replaced. I talked with our insurance and found we have a \$5000 deductible and the work will not meet the threshold to get any monies from insurance. I have received one quote so far and hope to receive another before council meeting.

Recommended motion: Hire the best contractor with the most competitive bid to repair the equipment.

Norwood Young America



# Steve Canham

200 Highway 5 West Suite 200 Waconia MN, 55387

Quote				
Date	Quote #			
6/20/2018	8095			

952-314-4244

Name / Address	
Norwood/Young America, City of	
PO Box 59	
Norwood/Young America, MN 55368	
Tony Voigt	

Project

Description	Qty	U/M	Rate	Total
7ML5034-1AA01 Siemens HydroRanger 200	1	ca	1,902.00	1,902.00
I = Mounting: Wall mount, standard enclosure				
A = Input voltage: 100 to 230 V AC			1 1	
A = Number of measurement points : Single point system, o				
relays				
0 = Data Communications (Smartlinx): Without module			1 1	
I = Approvals: General purpose CE, CSAUS/C, FM, UL listed	1 C			
7ML1106-1BA20-0A Siemens Echomax XRS-5 Transducer	Ŧ	ea	603.00	603.00
I = Process connection: 1" NPT [(Taper), ANSI/ASME B1.20.1]			1.1	
B = Cable length; 10 m (32.81 ft)			1 1	
A = Facing: Standard (CSM rubber)				
2 = Approvals: FM Class I, ATEX II 2G, CSA Class   Div. 2,	1.1			
SAA Class I				
A = Mounting flange (flush mount): None	1.1			
On-Site Tech Service, to troubleshoot. Meter was initially displaying around double amount of actual flow gpm through Parshall Flume. Data log showed failure first occurred Saturday June 16th aprox 10:00 pm. Our diagnostic equipment indicated damage caused by high voltage surge generally associated with lighting strike.	4	ea	135.00	540.00
On-Site Tech Service, Installation, Test, Program replacement equipment.	5	ea	135.00	675.00
	Subt	otal		\$3,720.00
	Sales	s Tax (6	6.875%)	\$0.00
	Tota	al	-	\$3,720.00



TO: Mayor Lagergren and Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: June 25, 2018

RE: Temporary Office Staff

Due to a leave of absence that will be occurring the beginning of August in the office, the Personnel Committee has discussed options for covering some of those hours. It is the recommendation of the Personnel Committee to hire a Temporary Administrative Assistant to start the end of July and to work through the beginning of November. This person would work approximately 20 – 24 hours a week.

**RECOMMENDATION:** 

A motion to approve posting the position of a Temporary Administrative Assistant.

Norwood Young America



ATTENDEES: Carol Lagergren, Craig Heher, Mike McPadden, Dick Stolz, Charlie Storms CITY STAFF: City Administrator Steve Helget, City Clerk/Treasurer Kelly Hayes, Public Services Director Tony Voigt OTHERS: Michael Clark, Cynthia Smith-Strack, Marta Beckett, Adam (from Vision Tech), Kelsey White, Brenda Schmitz

- Call Meeting of Economic Development Authority to Order
   Pledge of Allegiance
   Meeting was called to order by President Lagergren at 6:00pm. All members were present.
- Approve Agenda

   Approve minutes of April 23, 2018

   Motion: MM/CS to adopt the agenda. Vote 5 0. Motion carried.

   Motion: CH/MM to approve the minutes. Vote 5 0. Motion carried.

3. Adjournment Motion: MM/DS to adjourn at 6:01pm. Vote 5 - 0. Motion carried.

Sincerely Submitted:

Carol Lagergren, President

Kelly Hayes, City Clerk / Treasurer



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Attendees: Carol Lagergren, Craig Heher, Mike McPadden, Charlies Storms Absent: Dick Stolz City Staff: Steve Helget, Kelly Hayes, Tony Voigt Others: Todd Schultz, Marcia Schultz, Tina Diedrick

#### CITY COUNCIL

- 1. Call Meeting of City Council to Order
  - 1.1 Pledge of Allegiance
    - Meeting was called to order by Mayor Lagergren at 6:00pm.

#### 2. Approve Agenda

Additions: 6.10 Summary Publication of Ordinance 304, 7.4 Todd & Marcia Schultz 450 Oak Lane, 7.5 Street Closure *Motion: MM/CS to approve the amended agenda. Vote 4 – 0. Motion carried.* 

- 3. Introductions, Presentations, Proclamations, Awards, and Public Comment none
- 4. Consent Agenda
  - 4.1 Approve minutes of May 30, 2018 meeting
  - 4.2 Approve payment of claims
  - 4.3 Termination of Seasonal Employee Resignation

Motion: CS/CH to approve the consent agenda. Vote 4 - 0. Motion carried.

- 5. Public Hearings
  - 5.1 Ordinance No. 304, Amending Section 310.09 of the City Code Pertaining to Peddlers, Solicitors, and Transient Merchants Business Hours

Public hearing was to consider changing the hours of the peddlers and solicitors business hours from 7am – 9pm to 9am – 7pm. Public Comment from resident Tina Diedrick, who thought this was a good idea and was in favor of the change. Public hearing was closed at 6:07pm.

- 6. Old Business
  - 6.1 Ordinance No. 304, Amending Section 310.09 of the City Code Pertaining to Peddlers, Solicitors, and Transient Merchants Business Hours

Motion: CS/MM to adopt Ordinance No. 304, an ordinance amending Section 310.09 of the City Code pertaining to peddlers, solicitors and transient merchant's business hours. Vote 4 – 0. Motion carried. Motion: CH/MM to approve the summary publication of Ordinance 304. Vote 4 – 0. Motion carried.

6.2 Update from SRF Consulting Group on U.S. Highway 212 Underpass Preliminary Design

Kevin Juille from SRF Consulting gave an update of the underpass. The approximate cost of the project is about \$2.5 million. Of this, the City's responsibility would be approximately \$1.8 million – this does not include the Safe Routes to Schools grant which was awarded to the City. That grant is \$1.2 million, making the City's responsibility about \$600,000. The City will also be responsible for half of the cost for the signal lights on Faxon Road which is about \$200,000. The signal change on Reform Street may be covered by Carver County. Helget will contact the County to confirm this. One of the unexpected changes is the ADA (Americans with Disabilities Act) may require a crosswalk at Morse Street. Jon Solberg suggested that the City send a letter to ADA stating why the City doesn't want to have a crosswalk at Morse Street – the whole reason for the underpass was to make it so people were unable to walk across Highway 212 on Morse Street.

6.3 Approve State of Minnesota Master Partnership Contract 6.4 Update on Southwest Paving CUP Compliance Jon Solberg noted that this agreement approves for the City to do work (such as repairs on Highway 212) and for the City to bill MNDot for those costs. The agreement is for up to \$500,000 for five years.

Motion: CS/CH to approve the master partnership contract between the City and the State of Minnesota. Vote 4 – 0. Motion carried.

6.4 Southwest Paving CUP Revocation Status

The deadline for Southwest Paving to be in compliance of the CUP by June 1, 2018. Cynthia Smith-Strack noted that there were still some shrubs and trees that hadn't been planted yet which were a part of the CUP. The council discussed to move the deadline at July 1, 2018, due to the late winter. There was some discussion as to the amount of time that he has had to get into compliance which is over two years.

Motion: MM/CS to amend Resolution 2018-02 changing the deadline to July 1, 2018. Vote 4 - 0. Motion carried.

6.5 Update on 132 Elm Street E. Nuisance Violations

Helget gave an update on the nuisance violation at 132 Elm Street East. The nuisance was to be resolved by May 30. A lot of work has been done, however, there are a couple of things that still need to be taken care of. The council recommends extending the deadline to July 1, 2018.

6.6 Approve Workplace Violence Policy

Motion: CH/MM to approve the Workplace Violence Policy. Vote 4 - 0. Motion carried.

7. New Business

7.1 Award Oak Grove Mowing City Property Proposal *Motion: CS/CH to accept Top Notch Turf's quote to provide lawn service at Oak Grove. Vote 4 – 0. Motion carried.* 

#### 7.2 Schedule Hearing on Class 2 ATVs to Operate on City Streets

Motion: CH/CS to schedule a public hearing on July 9 at 6:00pm for the purpose of considering allowing the operation of ATVs on city streets.

#### 7.3 Approve Updating Wages for Seasonal Staff

Personnel Committee discussed updating the wages for the seasonal staff to stay competitive with surrounding communities. The committee recommends increasing Step 1 of Grade 1 by \$1.00 and then all seasonal grades would follow that increase. Motion: CS/CH to approve increasing Pay Grade 1 / Step 1 of the 2018 salary chart by \$1.00; thus changing the wages for all seasonal positions for Pay grades 1 – 4. Vote 4 – 0. Motion carried.

#### 7.4 Todd and Marcia Schultz at 450 Oak Lane

Requesting that the City look into why they are dealing with standing water in their yard. They believe that this began when the Serenity Trail was put in. Tony did speak with Jake Salisbury from Bolton & Menk. Jake stated that the culverts are working the way they were intended. He recommended that Tony speak to Carver County because of the high water tables. Tony is waiting for a response back from the county. The council discussed finding out the cause before the paving is completed (which is scheduled in a couple of weeks). Tony will contact OMG about delaying the project.

7.5 Street Closure

*Motion: MM/CS to close SE 1<sup>st</sup> Street from the alley to SE 2<sup>nd</sup> Street the days of of June 18 – 22 from 9:00am – 11:15am. Vote 4 – 0. Motion carried.* 

8. Council Member & Mayor Reports

CH – Planning discussed: CUP audits and Class 2 ATVs. Also discussed mailboxes being damaged during a snow event. Commission unanimously agreed that the City should not be responsible for replacing mailboxes. There are too many variables: standards, condition of current box and poles, etc. If the council wishes for something different they will need to instruct the Planning Commission how to proceed.

MM - none

CS – none

CL – Two ribbon cuttings: Diversified Plumbing and Resto Espresso. Pool is open and can register for lessons online or at the pool. Go to the chamber website for all of the community events. Fox 9 will be doing a story on the baseball team on June 20.

#### UPCOMING MEETINGS / EVENTS

June 13 EDC - 6:30 p.m.

- June 19 Parks and Rec. Commission 5:30 p.m.
- June 21 Senior Advisory Committee 9:00 a.m.
- June 25 Work Session, EDA, City Council 6:00 p.m.
- July 3 Planning Commission 6:00 p.m.
- July 9 City Council 6:00 p.m.
- July 18 Joint Meeting City Council, EDC, Planning Commission, and Chamber of Commerce Board 6:00 p.m.

9. Adjournment

Motion: CH/MM to adjourn at 7:32pm. Vote 4 – 0. Motion carried.

Respectfully Submitted:

Carol Lagergren, Mayor

# VOUCHER LIST / CLAIMS ROSTER and CHECK SEQUENCE

To Be Approved: June 25, 2018

#### **Pre-Paid Claims**

## EFT Payroll 6/14/18 GROSS Check 504801-504829 NET Check 28184-28185

# \$24,346.56

\$27,767.97 \$19,045.42 \$5,301.14

### **Claims Pending Payment**

(Check Sequence #28186-28230)

### \$126,927.74

Grand Total \$151,274.30

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# \*Check Detail Register©

Check Amt Invoice Comm
------------------------

10100 CHECKING				
Paid Chk# 028184	6/11/2018 ASSURED SECURITY	INC		
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$5,228.00	79404	HANDICAP DOOR AT CITY HALL
	Total ASSURED SECURITY INC	\$5,228.00		
Paid Chk# 028185	6/11/2018 UNITED FARMERS C	0-0P		
E 101-49860-223	Repair/Maintenance Bldg/Ground	\$73.14	K82615	PRESSURE WASHER
	Total UNITED FARMERS CO-OP	\$73.14		
	10100 CHECKING	\$5,301.14		
Fund Summary				
10100 CHECKING		0.000		
101 GENERAL FU	ND	\$5,301.14		
		\$5,301.14		

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# \*Check Detail Register©

		Check Amt Invoice	Comment
0100 CHECKING			
Paid Chk# 028186	6/25/2018 AMERICAN LEAK DETE	ECTION	
E 101-49860-223	Repair/Maintenance Bldg/Ground	\$825.00 21528	POOL REPAIRS
Tota	AMERICAN LEAK DETECTION	\$825.00	
Paid Chk# 028187	6/25/2018 BROCKWHITE		
E 101-49860-223	Repair/Maintenance Bldg/Ground	\$222.07 12901258-00	LIMESTONE
	Total BROCKWHITE	\$222.07	
Paid Chk# 028188	6/25/2018 CARDMEMBER SERVIC	CE	
E 101-42200-212	Motor Fuels	\$92.53	
E 101-41110-430	Miscellaneous	\$50.00	
	Repair/Maintenance Bldg/Ground	\$170.27	
E 602-49450-210	Operating Supplies	\$96.96	
	Print/Publishting/Postage	\$42.60	
E 101-49860-200		\$8.59	
E 101-49860-251	Contraction of the second s	\$662.27	
E 101-49860-210	Operating Supplies	\$6.49	
- 141 10000 - 10	Total CARDMEMBER SERVICE	\$1,129.71	
aid Chk# 028189	6/25/2018 CARQUEST AUTO PAR	ITS	
E 101-45200-223	Repair/Maintenance Bldg/Ground	\$4.00 5927-168199	DEWALT WHEEL
E 101-43100-221	Repair/Maintenance Equipment	\$4.00 5927-168687	DEWALT WHEEL
E 101-43100-221	Repair/Maintenance Equipment	\$5.42 5927-169097	TRANS FLUID
E 101-43100-221	Repair/Maintenance Equipment	\$62.41 5927-169167	PIPE BUSHING
E 101-43100-221	Repair/Maintenance Equipment	\$21.64 5927-169264	
and the state of t	Repair/Maintenance Equipment	\$91.40 5927-169487	
E 101-40200-221	Total CARQUEST AUTO PARTS	\$188.87	FUSE, TOW ROPE
aid Chk# 028190	6/25/2018 CARVER COUNTY	*	
E 101-41500-305	Other Professional Fees	\$900.00 SHERI003072	LIQUOR LICENSE BACKGROUND CHECK
	Total CARVER COUNTY	\$900.00	
aid Chk# 028191	6/25/2018 CARVERLINK-CARVER	CO BROADBAND	
E 101-41940-321	Telephone	\$142.85	
E 601-49400-321	Telephone	\$77.14	
E 602-49450-321	Telephone	\$77.14	
E 101-42200-321	Telephone	\$234.07	
E 101-43100-321	Telephone	\$48.57	
E 101-45200-321		\$48.57	
E 101-41940-321		5137.14	
E 101-41300-321		\$122.71	
E 101-41320-321		\$122.71	
E 101-41400-321	The second	\$147.26	
E 101-46500-321		\$49.09	
E 101-42100-321	Telephone	\$24.54	

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# \*Check Detail Register©

		Check Ar	nt Invoice	Comment
al CARVERLINK-CARVE	R CO BROADBAND	\$1,256,33		
aid Chk# 028192 6/25/2018	CENTER POINT			
E 101-45500-383 Gas Utilities		\$16.98		314 ELM ST W
E 101-41940-383 Gas Utilities		\$23.77		310 ELM ST W
E 602-49450-383 Gas Utilities		\$21.82		406 2ND AVE SE
E 601-49400-383 Gas Utilities		\$69.48		104 3RD AVE SE
E 101-41940-383 Gas Utilities		\$18.19		318 ELM ST W
E 601-49400-383 Gas Utilities		\$18.23		640 TACOMA BLVD
Tot	al CENTER POINT	\$168.47	_	Construction of Con-
aid Chk# 028193 6/25/2018	CITIZEN STATE BANK	HSA ACCTS		
G 101-21718 HSA ACCOUNT	-1	\$333.33		DHOORE
G 101-21718 HSA ACCOUNT		\$166.67		LENZ
G 101-21718 HSA ACCOUNT		\$333.33		MENZEL
G 101-21718 HSA ACCOUNT		\$333.33		ARETZ
Total CITIZEN STATE	BANK HSA ACCTS	\$1,166.66		
aid Chk# 028194 6/25/2018	CITY OF CHASKA			
E 101-43100-223 Repair/Mainte		\$2,434.00	1077	SALE OF POLES
The second	CITY OF CHASKA		19/7	SALE OF POLES
iotai	CITT OF CHASKA	\$2,434,00		
aid Chk# 028195 6/25/2018	CITY OF NYA/PETTY	CASH		
E 601-49400-350 Print/Publishti		\$44.38		WATER SAMPLE
E 101-41320-350 Print/Publishti	ng/Postage	\$100.51		NUISANCE LETTERS
Total CITY OF	NYA/PETTY CASH	\$144.89		
aid Chk# 028196 6/25/2018	DELTA DENTAL			
G 101-21714 Dental Insurance		\$1,106.85		INSURANCE
Tot	al DELTA DENTAL	\$1,106.85		
aid Chk# 028197 6/25/2018	DPC INDUSTRIES INC	8		
E 101-49860-216 Chemicals an	d Chem Products	\$81,20	827000955-18	HYDROCHLORIC ACID
E 101-49860-216 Chemicals an	d Chem Products			HYDROCHLORIC ACID
E 101-49860-216 Chemicals an	d Chem Products	\$671.40	827000983-18	CHLORINE, SODIUM HYPO
E 602-49450-216 Chemicals an	d Chem Products	and the second sec		SULFUR DIOXIDE
Total DP	C INDUSTRIES INC	\$1,419.30		
aid Chk# 026198 6/25/2018	EMERGENCY APPAR	ATUS MAINTE	NANC	
E 101-42200-221 Repair/Mainte	nance Equipment	\$5,861.77	100284	ENGINE 11
I EMERGENCY APPARA	and the second se	\$5.861.77		
aid Chk# 028199 6/25/2018	EMERGENCY RESPO	NSE SOLUTIO	NS	
E 101-42200-221 Repair/Mainte	mance Equipment	\$62.15	11200	RIGID ROCKER
otal EMERGENCY RESP	the same residence where a second	\$62.15		
aid Chk# 028200 6/25/2018	FLOW MEASUREMEN	T AND CONTR	ROLC	
E 602-49450-223 Repair/Mainte	nance Bidg/Ground	\$510.00		OPEN CHANNEL FLOW METER

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# \*Check Detail Register©

		Check Amt Invoice	e Comment
I FLOW N	EASUREMENT AND CONTROL C	\$1,451.00	
Paid Chk# 028201	6/25/2018 GALL S, INC.		
E 101-42200-210	Operating Supplies	\$139.30 10109422	OXYGEN BAG
E 101-42200-417	Uniform	\$42.00 9641527	STACKEN
E 101-42200-417	Uniform	\$102.95 9641528	ORR
E 101-42200-417	Uniform	\$42.00 9641529	PASQUARETTE
E 101-42200-417	Uniform	\$42.00 9641530	ZUMBERGE
E 101-42200-417	Uniform	\$42.00 9641531	MOLNAU
E 101-42200-417	Uniform	\$42.00 9641532	VILLALVA
E 101-42200-417	Uniform	\$42.00 9641533	BEAVER
E 101-42200-417	Uniform	\$42.00 9641534	FRANCK
E 101-42200-417	Uniform	\$42.00 9641535	DROEGE
E 101-42200-417	Uniform	\$102,95 9641536	HACKBARTH
E 101-42200-417	Uniform	\$42.00 9641537	THOMAS
E 101-42200-417	Uniform	\$42.00 9641538	WIGFIELD
E 101-42200-417	Uniform	\$42.00 9641539	EHRENBERG
E 101-42200-417	Uniform	\$42.00 9641540	NELSON
E 101-42200-417	Uniform	\$42.00 9641541	WENISCH
E 101-42200-417	Uniform	\$42.00 9641542	MEULENERS
E 101-42200-417	Uniform	\$102.95 9641543	BLOM
E 101-42200-417	Uniform	\$42.00 9641544	BAUMANN
E 101-42200-417	Uniform	\$42.00 9641545	KARELS
E 101-42200-417	Uniform	\$42.00 9641546	THOMAS
E 101-42200-417	Uniform	\$42.00 9641547	LANO
E 101-42200-417	Uniform	\$42.00 9641548	GLANDER
E 101-42200-417	Uniform	\$42.00 9641549	ULRICH
E 101-42200-417	Uniform	\$102.95 9641550	SILSETH
E 101-42200-417	Uniform	\$126.98 9674372	TROUSER
E 101-42200-417	Uniform	\$39.00 9684740	HACKBARTH
E 101-42200-417	Uniform	\$42.00 9693117	RAETHER
E 101-42200-417	Uniform	\$39.00 9693123	STACKEN
E 101-42200-417	Uniform	\$39.00 9693124	ORR
E 101-42200-417	Uniform	\$39.00 9693125	ZUMBERGE
E 101-42200-417	Uniform	\$84.49 9753803	POCKET FLAPS
E 101-42200-417	Uniform	\$39.00 9830878	WIGFIELD
E 101-42200-417	Uniform	\$39.00 9830879	MEULENERS
E 101-42200-417	Uniform	\$39.00 9830880	BLOM
E 101-42200-417	Uniform	\$39.00 9830881	KARELS
E 101-42200-417	Uniform	\$65.61 9830882	SILSETH
	Total GALL S. INC.	\$2.022.18	
Paid Chk# 028202	6/25/2018 GILDEA, KARI		
E 101-49860-210	Operating Supplies	\$100.00	POOL FREEZER
	Total GILDEA, KARI	\$100.00	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
Paid Chk# 028203	6/25/2018 GOPHER STATE ON	E-CALL, INC.	
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$39.15 8040622	
	the second se		

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	Check Amt Invoice	Comment
E 602-49450-223 Repair/Maintenance Bldg/Ground	\$39.15 8040622	
E 601-49400-223 Repair/Maintenance Bldg/Ground	\$40.50 8050623	
E 602-49450-223 Repair/Maintenance Bldg/Ground	\$40.50 8050623	
Total GOPHER STATE ONE-CALL, INC.	\$159.30	
Paid Chk# 028204 6/25/2018 HD SUPPLY WATERY	WORKS	
E 601-49400-210 Operating Supplies	\$1,000.00 1726933	LICENSE FEE
Total HD SUPPLY WATERWORKS	\$1.000.00	
Paid Chk# 028205 6/25/2018 HEALTH PARTNERS		
G 101-21706 Hospitalization/Medical Ins	\$9,146.68	INSURANCE
Total HEALTH PARTNERS	\$9,146.68	
Paid Chk# 028206 6/25/2018 HORIZON COMMERC	AL POOL SUPPLY	
E 101-49860-223 Repair/Maintenance Bldg/Ground	\$393.95 180529037	AMERILITE CORD
tal HORIZON COMMERCIAL POOL SUPPLY	\$393.95	
Paid Chk# 028207 6/25/2018 HYDRO ENGINEERIN	GINC	
E 101-49860-350 Print/Publishting/Postage	\$23.54 84051	HORIZON POOL
Total HYDRO ENGINEERING INC.	\$23.54	
Paid Chk# 028208 6/25/2018 KLEINBANK	1000	
G 101-21718 HSA ACCOUNT	\$583.33	STENDER
G 101-21718 HSA ACCOUNT	\$166.67	SCHNEEWIND
G 101-21718 HSA ACCOUNT	\$543/33	HELGET
Total KLEINBANK	\$1,293.33	
Paid Chk# 028209 6/25/2018 LEHRKE, HEATHER		
E 101-45200-432 Refund	\$350.00	PAVILION REIMBURSEMENT
Total LEHRKE, HEATHER	\$350.00	a restrict and the second of the
Paid Chk# 028210 6/25/2018 LMCIT		
E 101-42200-151 Workers Comp: Insurance Prem	\$913.00	WORK COMP
E 101-43100-151 Workers Comp: Insurance Prem	\$1,000.00	WORK COMP
Total LMCIT	\$1,913.00	
Paid Chk# 026211 6/25/2018 LOFFLER BUSINESS	SYSLLC	
E 101-41400-437 Maintenance Contract	\$495.42 2828064	COPIES
Total LOFFLER BUSINESS SYS LLC	\$495.42	
Paid Chk# 028212 6/25/2018 MID COUNTRY BANK		
G 101-21718 HSA ACCOUNT	\$453,33	HAYES
Total MID COUNTRY BANK	and the second se	
Paid Chk# 028213 6/25/2018 MID-COUNTY CO-OP	OIL ASSN	
E 101-43100-212 Motor Fuels	\$1,085.08 42959	DYED DIESEL
Total MID-COUNTY CO-OP OIL ASSN		Concession of the second s
Paid Chk# 028214 6/25/2018 MINNESOTA VALLEY	TESTINGLAR	
and and a second municipality where I	THE THE FLE	

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# \*Check Detail Register©

		Check Amt Invoice	Comment
E 602-49450-217	Lab Fees	\$36.20 921683	PHOSPHORUS
E 601-49400-217	Lab Fees	\$93.00 922072	COLIFORM
E 602-49450-217	Lab Fees	\$36.20 923125	PHOSPHORUS
Total Mil	NESOTA VALLEY TESTING LAB	\$165.40	
aid Chk# 028215	6/25/2018 MN DEPT OF HEALTH	1	
G 601-20281 MD	H FEE	\$2,151.00	CONNECTION FEE
E 601-49400-406	LICENSES	\$23.00	ARETZ RENEWAL
and a series	Total MN DEPT OF HEALTH	\$2,174.00	
Paid Chk# 028216	6/25/2018 MUNICIPAL DEVELOP	MENT GROUP	
E 101-46500-310	Other Professional Services	\$3,415.10 NYA060418	EDC SERVICES
	NICIPAL DEVELOPMENT GROUP	\$3,415.10	
Paid Chk# 028217	6/25/2018 NYA TIMES		
E 101-41400-350	Print/Publishting/Postage	\$41,58 606148	ORD 301
	Print/Publishting/Postage	\$34.02 606149	ORD 302
	Print/Publishting/Postage	\$37.80 606150	ORD 303
	Total NYA TIMES	\$113.40	
Paid Chk# 028218	6/25/2018 OEM SERVICE CO. LL	c	
E 101-42200-221		\$1,982.95 024879	WATER TANK REPAIRS
L TOTALOUTELT	Total OEM SERVICE CO, LLC	\$1,982.95	MATER TAIR BEFAILS
A second second	Total OLM SERVICE CO, LEG	\$1,502.55	
Paid Chk# 028219	6/25/2018 PEACE VILLA		
E 407-41960-455	Refunds/Reimbursements	\$15,145.00	HARBOR TIF REIMBURSEMENT
	Total PEACE VILLA	\$15,145.00	
Paid Chk# 028220	6/25/2018 PRO AUTO & TRANSN	ISSION REPAIR	
E 101-43100-221	Repair/Maintenance Equipment	\$692.04 0060251	T3 REPAIRS
Total PRO	AUTO & TRANSMISSION REPAIR	\$692.04	
Paid Chk# 028221	6/25/2018 QUILL CORPORATION	۷	
E 101-41400-200	Office Supplies	\$25.07 7656662	RIBBON, DVDS, CD ENVELOPES
E 101-41400-200	Office Supplies	\$431.89 7758787	HIGHLIGHTERS & PAPER
	Total QUILL CORPORATION	\$456.96	
Paid Chk# 028222	6/25/2018 RUPP, ANDERSON, S	QUIRES, PA	
E 101-41500-304	Legal Fees	\$495.00	ORD
E 101-41500-304	Legal Fees	\$781.50	COUNCIL
E 101-41500-304	Legal Fees	\$808.50	XCEL
E 101-41500-304	Legal Fees	\$246.06	MISC
E 101-41500-304	Legal Fees	\$445.50	NUISANCE
E 101-41500-304	Legal Fees	\$132.00	SOLICITOR
E 101-41500-304	Legal Fees	\$231.00	ANIMALS
E 101-41500-304	Legal Fees	\$726.00	PERSONNEL
C 812 22100 Em	row Collected	\$1.645.00	VICKERMAN
0012-22100 ES	ion opnesses	A Lin Iniun	a state that the state of a

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# \*Check Detail Register©

		Check Amt Invoice	Comment
Paid Chk# 028223 6	5/25/2018 SAM S TIRE SERVICE		
E 101-43100-221 R	epair/Maintenance Equipment Total SAM S TIRE SERVICE	\$381.00 141220 \$381.00	TIRES MOUNT/DISMOUNT
Paid Chk# 028224 6	5/25/2018 SRF CONSULTING GR	OUP INC	
E 522-43100-528 U	ther Professional Services Inderpass Expenses SRF CONSULTING GROUP INC	\$1,568.73 10479.00-12 \$41,180.47 11012.00-6 \$42,749.20	COMP PLAN UPDATE UNDERPASS
Paid Chk# 028225 6	5/25/2018 STACKEN, PAT		
E 101-42200-207 Tr		\$255.06 \$255.06	MILEAGE REIMBURSEMENT
Paid Chk# 028226 6	5/25/2018 STATE BANK OF HAM	BURG	
G 101-21718 HSA A Total	ACCOUNT	\$493.33 \$493.33	JAUS
Paid Chk# 028227 6	S/25/2018 STRACK CONSULTING	LLC	
and the second se	ther Professional Fees	\$880.00 1095 \$880.00	PLANNING CONSULTANT
Paid Chk# 028228 6	125/2018 UNUM LIFE INSURANC	CE CO	
G 101-21715 Life In	IS	\$62.29	
G 101-21715 Life In		\$55,55	
Total	UNUM LIFE INSURANCE CO	\$117.84	
Paid Chk# 028229 6	6/25/2018 WATER SPECIALTY OF	F MN INC	
E 101-49860-223 R	hemicals and Chem Products epair/Maintenance Bldg/Ground VATER SPECIALTY OF MN INC	\$310,00 10982 \$238.16 10992 \$548.16	CALCIUM & STABILIZER TAYLOR TEST KIT
Paid Chk# 028230 6	5/25/2018 XCEL ENERGY		
E 101-45200-381 EI E 101-41940-381 EI E 101-42200-381 EI E 101-42200-381 EI E 101-42500-381 EI E 101-43100-380 SI E 101-43100-381 EI E 101-45200-381 EI E 101-45500-381 EI E 601-49400-381 EI E 602-49450-381 EI		\$2,594.19 \$10.55 \$1.705.60 \$338.84 \$11.42 \$3,889.96 \$350.56 \$544.98 \$1,083.11 \$456.33 \$3,851.33 \$237.99 \$15.074.86	104 3RD AVE SE 710 RAILROAD ST E

# \*Check Detail Register©

#### MAY 2018 to JUNE 2018

Check Amt Invoice Comment

Fund Summary	
10100 CHECKING	
101 GENERAL FUND	\$56,115.07
407 TAX INCREMENT 1-5 PEACE VILLAG	\$15,145.00
522 Underpass Project	\$41,180.47
601 WATER FUND	\$6,606.40
602 SEWER FUND	\$6,235.80
812 Vickerman - 2018 Expansion	\$1,645.00
	\$126,927.74

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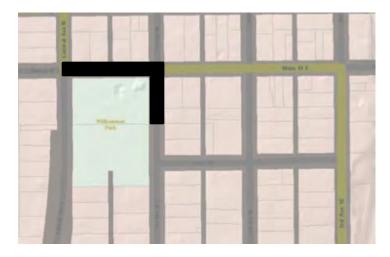
TO: Mayor Lagergren and Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: June 25, 2018

RE: Street Closure – Tuesday, July 18

Karen Hallquist, Chamber of Commerce Director, has requested a street closure for the "Taste of NYA" on Tuesday, July 17. A portion of Main Street and 1<sup>st</sup> Avenue SE would be closed Noon to 9:00pm (area is shaded black in the photo below). Affected neighbors of the street closure will be contacted.



### **RECOMMENDATION:**

A motion to close the requested portion of Main Street and 1<sup>st</sup> Avenue SE on Tuesday, July 17 from Noon – 9:00pm.

# Norwood Young America



TO:	Mayor Lagergren and Council Members
FROM:	Kelly Hayes, City Clerk / Treasurer
DATE:	June 25, 2018
RE:	Resignation of JR Hoernemann from Planning Commission

JR Hoernemann has requested to resign from the Planning Commission effective immediately. He has been on the Planning Commission since 2013. JR will continue to serve the community on the Senior Advisory Commission.

We thank JR for his service on the Planning Commission over the past 5 years.

**RECOMMENDATION:** 

A motion to approve the resignation of JR Hoernemann from the Planning Commission effectively immediately.



TO: Mayor Lagergren and Council Members
FROM: Kelly Hayes, City Clerk / Treasurer
DATE: June 25, 2018
RE: Norwood Baseball Club Liquor License

We have received a temporary liquor license request from Norwood Baseball Club. The club qualifies for a temporary liquor license as the number of events in the given year will be less than twelve.

RECOMMENDATION: A motion to approve the Temporary Liquor License for the Norwood Baseball Club.

Norwood Young America



more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: June 25, 2018

SUBJECT: Approve Resolution 2018-23, A resolution approving Master Partnership Contract with MnDOT

At the June 11, 2018 regular City Council meeting, the Council approved the Master Partnership contract between the City and the State of Minnesota. Since that meeting, we've learned that an actual resolution approving the Master Partnership Contract must be adopted by the Council. Enclosed is Resolution 2018-23 for the Council's consideration.

### Suggested Motion:

Motion to approve Resolution 2018-23, a resolution authorizing adoption of a Master Partnership Contract with the Minnesota Department of Transportation.

Norwood Young America

# RESOLUTION 2018-23

# A RESOLUTION AUTHORIZING ADOPTION OF A MASTER PARTNERSHIP CONTRACT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, The Minnesota Department of Transportation (MnDOT) wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

NOW THEREFORE, BE IT RESOLVED that the City Council of Norwood Young America, Carver County, Minnesota, approves the following:

- That the City of Norwood Young America desires to enter into a Master Partnership Contract with the Minnesota Department of Transportation, which was approved by the City Council on June 11, 2018.
- That the mayor and city administrator of the City of Norwood Young America are authorized to execute such contract, and any amendments thereto.
- That the mayor and city administrator are authorized to negotiate work order contracts pursuant to the Master Partnership Contract, which work order contracts may provide for payment to or from MnDOT, and that the mayor and city administrator may execute such work order contracts on behalf of the City of Norwood Young America without further approval by this City Council.

Adopted by the City Council this 25th day of June 2018.

Carol Lagergren, Mayor

ATTEST:

Kelly Hayes, City Clerk/Treasurer



more than a place, it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: June 25, 2018

SUBJECT: Approve/Disapprove U.S. Highway 212 Underpass Project

At the June 11<sup>th</sup> regular City Council meeting, Kevin Jullie, SRF Consulting Group, presented their preliminary cost estimate for the Highway 212 Underpass project. Enclosed is a copy of that cost estimate.

In respect to the cost share of the signal lights to be changed out at the intersection of Highway 212 and Faxon Road, according to Diane Langenbach, MnDOT South Area Engineer, the City should plan on about \$200,000 for its share of replacing the signal lights.

At the June 11<sup>th</sup> meeting, future maintenance costs were also discussed. Items discussed included trail maintenance, lighting and possible removal of graffiti inside the culvert. The Council also discussed the possibility of approaching Central School and students creating a mural inside the culvert.

At a future City Council meeting, MnDOT will be presenting the Municipal Consent for the Council's consideration. The Municipal Consent is the process by which MnDOT will present the general concepts of the entire project, not just the Underpass component, for the Council's consideration. It includes the projected project costs to include a breakdown of the City's cost participation. It would include the Council's consent to close Morse Street on the south side of Highway 212 and to eliminate the left turn option on Morse Street on the north side of Highway 212. It would also include the City's cost share to replace the signal lights at the Faxon Road intersection. Jon Solberg, MnDOT, will provide further information about the Municipal Consent process.

### Suggested Motions:

Motion to approve to move forward to complete the 2020 U.S. Highway 212 Underpass Project.

OR

Motion to not move ahead with the completion of the 2020 U.S. Highway 212 Underpass Project.

Norwood Young America

SRF Comm No 11012 H /Pmjecta/11000/11012/\_SENT/Clent/180606 amendment request/11012\_OnePageEstimate.slsx

RE will the lot

#### HIGHWAY 212 TRAILS AND PEDESTRIAN UNDERPASS

#### Concept Cost Estimate (based upon 2017 bid price Information) Prepared By: SRF Consulting Group, Inc., Date 5/2018

			MND	от	SP 010-		тот	AL
ITTU PERSONNAL		UNIT	EST.	EST.	EST.	EST.	EST.	EST.
ITEM DESCRIPTION	UNIT	PRICE	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
PAVING AND GRADING COSTS	-						1	-
G/P 1 2106 Excavation - common & suborade G/P 2 2106 Common Embankment (CV)	CV. YO	-	6,100	548 A00 \$9,200	1,800	\$28,800	8,700	\$15.60
GrP 3 Bituminous Pavement	(1) 29. YO		2,300	39,200	1,600	\$5.400		\$15.60
GP 4 Bituminous Shoulder Pavement	25 80.40	-				\$6.670	286	\$13.44
GrP 5 ADA Pedesirian Curb Ramp	each	STATISTICS.	3	\$3,000		56,800	4	54.00
G/P 6 Remove and Replace Fence G/P 7 Bituminous Walk / Trail	in ft				200	\$5,800	2001	\$108.90 \$108.90 \$18.75
GP A Cuardral	(3) 30 yd		2,000	\$65,000	1,300	\$42,900	3,300	\$108.90
G-P 8 Guardral G-P 9 Removals - Concrete Walk SP 10 Removals - Bituminous Trail	30. 10	-	40	\$280		\$910		318.75
SrP 10 Removals - Bituminous Trail	19. 90.		250	\$280	100	40.10	250	\$1.19
srP 11[Removals - Pavement	\$Q. YO.	100 Bar 100	40	\$200	740	\$3,700	溜	\$3.90
SUBTOTAL PAVING AND GRADING COST	S:			\$129,230	1	\$129,370	1	\$258,60
RAINAGE, UTILITIES AND EROSION CONTROL			-					
Dr.1 Local Utilities - Senitary Sewers	lump sum			\$32,000		\$35,500		\$68.50
Dr 2 Local Utilities - Watermains	Junp sum			議器	1 Contraction of the	\$17,200	Second Second	\$244,50
Dr.3. Drainage - Rural Dr.4. Turf Establishment & Erosion Control	(5) Jump sum 10%			\$94,500	-	\$150,000		\$244,50
SUBTOTAL DRAINAGE, UTILITIES AND EI				\$13,000		\$13,000		\$26,00
	NUSION CONTRO			\$189,000	-	\$217,000		\$406.00
SUBTOTAL BRIDGE COSTS:								
RETAINING WALLS & BOX CULVERT		-						
Proposed Box Culvert (Bridge No. 10X21)		-	1			1000		1
RW 1 and Wing Walls (Retaining Wall A and	Jump sum					\$815,000		\$815,000
Rétaining Wall B)	1.		1.					
RW 2 Retaining Wall C	lump sum		-	\$180,000		\$80,000		\$260.000
SUBTOTAL RETAINING WALLS & OTHER	MINOR STRUCTU	IRAL COST	5:	\$180,000		\$895,000		\$1,075,000
SIGNAL AND LIGHTING COSTS								
SGL 1 Box Culvert Lighting	LINE SUT	-	1			\$17,000		\$17.00
SUBTOTAL SIGNAL AND LIGHTING COST	S:			-		\$17,000		\$17,000
SIGNING & STRIPING COSTS							-	
SGN 1 [Mainline Signing (C&D)	mile	And the second second	0.051	\$1,000	0.050	\$1,000	0.10	\$2,000
SUBTOTAL SIGNING & STRIPING COSTS				\$1,000		\$1,000	2.10	\$2,000
SUBTOTAL CONSTRUCTION COSTS:				\$499.230	-	** *** ***		
additional construction costs.				3432,2.30		\$1,259,370		\$1,758,600
MISCELLANEOUS COSTS			_		-			
M 1 Mobilization	1 35 1			\$25,000	-	001000	-	\$88,000
M 2 Non Quantified Minor liems				135.000		83.888		\$88.00
M.3 Dewatering	Lump Sum	Constant of		\$12,500	1 A	12 000		\$25,000
M 3 Traffic Control	1 2 4			\$15,000				\$53,00
SUBTOTAL MISCELLANEOUS COSTS:		-		\$77,500		\$176,500		\$254,00
ESTIMATED TOTAL CONSTRUCTION COSTS without	t Contingency:			\$576,730	1	\$1,435,870		\$2,012,60
1 Contingency or "risk"		11 I I I		\$58,000		\$144,000		\$202,00
ESTIMATED TOTAL CONSTRUCTION COSTS PLUS (				\$634,730				_

INFLATION COST (2017 Dollars to 2021 Dollars) Years	4 \$100,000	4 \$200,000	
TOTAL PROJECT COST (OPENING YEAR DOLLARS)	\$734,730	\$1,779,870	\$2,514,600

NOTE

Assumes 6.5° bituminous and 6° aggregate base class 5.
 Assumes 4.5° bituminous and 6° aggregate base class 5.
 Assumes 3' bituminous and 8° aggregate base class 5.
 Assumes 6° Aggregate Surfacing.
 Estimate does not include costs associated with required upstream BMP. All drainage pipes assumed to be RCP.

810Z/8/5

EXHIBIT B

Work Tasks and Person-Hour Estimates

Page 1 of 9



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Project Overnorm

SUMMARY OF TASKS

From CSAH 33/Reform Street to Morse Street (FINAL) TH 212 Trail Connections and Preliminary Design

City of Norwood Young America

Project: Client

SRF Consulting Group, Inc.

- Subconsuffants IASK NO. 5 1.0 P 2.0 P 3.0 P 4.0 D 5.0 R 6.0 R
- Project Management Public Involvement
- Preliminary Design, Geometric Layout Information, and Municipal Consent
  - Drainage Design
- Topographical Survey
  - Right of Way

design of proposed trail connections, preliminary construction limits, right of way needs, and cost estimate for trail connections along TN 212 between Reform Street and Monse Street. This work will be coordinated with the separate CRY of Norwood Young America pedestrian underpass project to assure both projects tie together and will proceed into final This Amendment Scope covers the additional work requested by MnDOT to complete public involvement, preliminary design efficiently. Work to be completed on mutually agreed schedule that coincides with the TH 212 Mill & Overlay

Assumes Trait design work shall supplement a Staff Approved Layout being prepared and submitted by MnDOT.

project

Project will follow State of Minnesota Standards for Trunk Highway Design on TH 212 and applicable ADA standards for trail design

connections to the proposed pedestrian underpass planned by the City of Norwood Young America. Trail connections may require sections of TH 212 to be modified from a rural section to a partial urban section to minimize right of way impacts. Trail connections are assumed to parallel TH 212, between Reform Street and Morse Street and provide user friendly potential for walls, and minimize overall project cost.

No 3D modeling or visualizations required to obtain municipal consent.

Geotechnical investigation provided by MnDOT for TH 212 Improvements.

SRF CONSULTING OROUP, INC.

TH212\_Preim Amendment sits MINNE APOLIS MNN

ENGINEERS AND PLANNERS

EXHBIT B

Work Tasks and Person-Hour Estimates

Page 2 of 9

P18 11228

Consulting Group, Inc.

EST. FEE

TOTALS

CLERICAL

**TECHNICAL** 

PROF

SR. PROF

ASSOCIATE

SB. ASSOC.

PRINCIPAL.

-	2	
Centra	dioup,	
Constitute	Summerion	
ud a	LUC	

City of Norwood Young America Client

TH 212 Trail Connections and Preliminary Design Project:

From CSAH 33/Reform Street to Morse Street (FINAL)

TASK DESCRIPTION TASK NO. Project Managem 2

Assumptions:

Project duration: 2 months

. Monthly PMT meeting (1 hour) and weekly phone call (0.5 hour)

No ROW acquisition services included in this scope.

. No Utility coordination required for preliminary design

Client Definentabless. Meeting space for all project meetings (MnDOT Water's Edge) - Staff participation in project activities

- Revew and comment for meeting agendas, minutes, and submittals

Administration of the project will include monthly progress reports, involcing, cost on time, within budget, and in accordance with state and federal laws, rules, and communication with the project personnel to ensure project tasks are completed and schedule updates, billing preparation, other non-technical work, and Project Administration and Coordination regulations. 1 7

minutes, and action items within one week of meeting. Time includes scheduling, preparation, and travel. SHF attendees will include SRF PM and up to one calls to discuss issues related to design decisions, schedule, public involvement SRF shall schedule and attend monthly PMT meetings and weekly conference and layout review timelines. Tasks includes preparation of agendas, meeting additional technical staff as appropriate. PMT Meetings and Conference Calls

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SRF project manager will perform quality audits prior to each submittal to ensure compliance with MnDOT's basic Quality Management Process (QMP), Hours shown for this task are for PM only. QA/QC hours for applicable tasks are included under task.

SRF Deliverables:

Prepare meeting agendas, displays, action items, and minutes Monthly project schedule and status reports Schedule and attend monthly PMT meetings Hold weekly conference call with MnDOT PM

SUBTOTAL - TASK 1

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SRF CONSULTING GROUP, INC.

SKF CON Client: Project:	SRF Consulting Group, Inc. Client: City of Norwood Young America Project: TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)	Work Tasks and Person-Hour Estimates	and Person	Hour Estim	ates				0	Convolting Groups, Inc.
IASK NO.	TASK DESCRIPTION	PRINCIPAL	SR. ASSOC.	ASSOCIATE	SR. PROF	PROF.	TECHNICAL	GLEBICAL	R	TOTALS
2.0	Public Involvement Assumptions. - One public open house meeting for a duration of four hours and up to three SRF staff - Count reporter/stenagrapher for public hearings not included - Graphics and display material not included in scope - Attend up to two City Council work sessions									
	Client Definerables. - Costs for public open house - Menting space for public open house and work sessions - Staff participation in public open house and work sessions									
21	Public Open House SRF PM and up to two other technical staff will attend public open house, answer	•	4	•	0	0	0	٥		14
52	queroxions, and participate as appropriate. Cay Werk Sessions/Agency Coordination SRF PM and up to one other technical staff to attend up to two city council work sessions and up to four agency coordination meetings.	36	36	0	0	0	0	•		12
	SRF Detherables. - Attend public open house - Coordinate City work sessions									
	SUBTOTAL - TASK 2	04	94		0	0	0	0		96

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Work Tasks and Person-Hour Estimates	CRINCIPAL SI	0
SRF Consulting Group, Inc. Clent: City of Norwood Young America Project: TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)	IASA.DESCRIPTION TASA.DESCRIPTION Prefinithery Design, Geometric Layout Information, and Municipal Consent data data design and CAOD files to supplement. Layout being prepared and submitted by MnDOT. Develop design and CAOD files to supplement. Layout being prepared and submitted by MnDOT. Develop design and CAOD files to supplement. Layout being prepared and submitted by MnDOT. Develop design and CAOD files to supplement. Layout being prepared and submitted by MnDOT. Develop design and CAOD files to supplement. Layout being and Municipal Consent submitted by MnDOT. Trait design includes north and south traits paralleling Th 212 between CSM 33/Reform Street and Morse Street. MnDOT CAIDD standards for the MnDOT CAIDD standards for supplement. MnDOT CAIDD standards for the source of the standards. Forther and more standards. Technical Memoranda. and other pations and other applicable develop format. Work what connections is not required for underpass. Latit controls with a pations for the standards. Forthing and Design CAODI tayout. review comments. MnDOT Computer Mideo Datiting and Design standards. Technical Memoranda. and other pations are negulated for underpass. Latit connections to provide access from CSM 33/Reform Street and Morse Street to northwards under the 212 open cut work. Cost estimate while connections at pedestrum underpass. Latit connections at pedestrum underpas	Preimmary Design Review the existing topography, proposed trail/box cufvert underpass profile and determine feasiming topography, proposed trail/box cufvert underpass paralleling TH 212. Connections are as follows: a. Trail C. South side of TH 212. CSdH 33/Reform Street to Morse Street b. Trail C. South side of TH 212 from CSAH 33/Reform Street to Morse Street
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SRF Con Client: Project:	SRF Consulting Group, Inc. Clent: City of Norwood Young America Project: TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)	Work Tasks and Person-Hour Estimates	and Perso	n-Hour Esum	ales				Consulting Group, Inc.	
IASK NO.	TASK DESCRIPTION	PRINCIPAL	SB.ASSOC.	ASSOCIATE	SR. PROF	FROF.	TECHNICAL	CLERICAL	TOTALS	
3.2	Alignments and Profiles Develop preliminary typical sections, alignments, geometrics, and profiles for trail connections.	0		1 16		24	•	o	49	
2	Cross Sections - Trails and TH 212 Develop preliminary design cross sections for TH 212 (between CSAH 33/Reform Street and Morae Street) which include adjacent trail connections. Show existing vulticles including waterman. sarritary and storm sever and private utilities as acconomics.	0		16		26	•	o	8	
2	Supplemental Layout Information The consultant shall prepare all applicable base fless representing preliminary trail design which shall supplement a geometric layout being prepared by MnDOT. Base rites shall fallow MnDOT CADD standards.	o		16	26	32	a	0	88	
35	Layour, Review Process Incorporate accepted comments related to the trail connections into the Layour and submit revised base files to MnDOT for final layour approval process.	0		*		16	ø	0	66	
3.6	Cost Participation Exhibit Prepare exhibit to identify cost participation for proposed construction between CSMH 33/Reform Street and Morse Street for the CPV of Norwood Yoang America and MnDOT funding sources. Subtid to include a 11'x17' figure with defineation of concoursed elements turbura colored exactlic	¢			0		N	o	2	
3.7	Preferences of the second cost Estimate Prepare preliminary construction cost estimate for TH 212 open cut, Irail Prepare preliminary construction cost estimate for TH 212 open cut, Irail connections, drainage and pedestrian underpass improvements using previously approved cost participation exhibit from CSAH 33/Reform Street (o Morse Street.	0			0	8	0	D	61	
	<ul> <li>SRE Definerables.</li> <li>Suphemental Trail Design for Staff approved layour (submitted by MrDOT)</li> <li>Cost participation earlibit (color, 11'x1,7')</li> <li>Preliminary Construction Cost Estimate</li> </ul>									
	SUBTOTAL - TASK 3	0		70	8	120	*	•	272	

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SRF Co dient: Project:		IASK NO.	4.0		4	42	4.3
SRF Consulting Group, Inc. Client: City of Norwood Young America Project: TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)		TASK DESCRIPTION	Drainage Dealgn Assumptions: Assumptions: Enreet for box culvent pedestrian crossing design. Street for box culvent pedestrian crossing design. - Hydraulic Modeling (existing and proposed) necessary between CSAH 33/Reform Street and Morse Street. - No culvers greater than 48° will be required. Therefore, no risk assessment will be required. - Altas 14 nainfall distribution and depths will be used to design storm sever, culverts and ditches.	Client Deliverables: - Review and comment on hydraulic modeling and preimmary dramage improvements	Existing Hydraulic Model - Reform Street to Morse Street. Develop existing hydraulic model for CSAH 33/Reform Street to Morse Street. Coordinate with hydraulic work being comolected by the City for the pedeatrian understate protect.	Proposed Hydraulic Model - Reform Street to Morse Street Review proposed trail connections, proposed cross sections and drainage improvements necessary for the pedestrian underpass and improvements between CSAM 33/PReform Street and Morse Street. Prepare proposed hydraulic	Existing Drained proposed insprovements. Existing Drained Conditions Update existing conditions drainage area map (Reform Street to Morse Street), including existing storm drain and cubent infrastructure, hydrologic boundaries, and survex.
Work Tasks		PRINCIPAL			0	0	a
Work Tasks and Person-Hour Estimates		SR. ASSOC.			2	a	0
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ates		SR. PROF					•
		PROF.			16	23	8
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6102/018	SRF Consulting Group, Inc. Client: City of Norwood Youn Project: TH 212 Trail Connect From CSAH 33/Refor	TASK NO. TASK DESCRIPTION	4.4 Develop pretim urban areas fro pedestrian und adjacent proge assume o pro	4.5 Prepare existin Morse Street in cubert infrastri	4.6 Modeling / Prei	4.7 Technical Memorandum Prepare technical memor Memorangi cheside a narr condritions, design criteriu modeling output. Submit round of revisions.	SRF Dethorables - Hydraulic report - Eusting and Prop		<ol> <li>Topographical Survey Assumptions:</li> <li>Supplemental topo sur toadway improvement 33/Reform Street and</li> <li>Topo survey to use Mni</li> </ol>	Client Deliverables.
	Itting Group, Inc. City of Norwood Young America TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)	NOL	Develop preliminary drainage improvements including storm sewer design in urban areas from CSAN 33/Reform Street to Morea Street and coordinate with pedestrian underpass project. Review drainage impacts to right of way and adjacent properties. Depict proposed drainage improvements in plan view only. assume no profiles to be submitted. Dees not include detailed catch basin coexine	Presence Presence existing and proposed drainage sizes must for CSAH 33/Reform Street to Morse Street including: proposed storm drainage trunk lines and significant curver infrastructure. hydrologic boundanes, proposed BMPs, and surface flow direction	wooding, / Pretiminary Drainage QA/QC 58Ps: AMP with be immemered with basis documentation proceedures	Technical Memorandum Prepare technical memorandum to document existing and proposed conditions. Memo will include a namative (up to 3 pages) describing existing and proposed conditions, design criteria used. a Drainage Overview Map, and hydraulic modeling output. Submit to MnDOT for review and comment. Assume one (1) round of revisions.	<u>SRE Defretables</u> - Mydraulic report - Existing and Proposed Drainage Area Map	SUBTOTAL - TASK 4	Tepographical Survey Assumptions: - Supplemential topo survey meeded at critical be-in points for proposed trafts, roadway improvements and existing drainage structures between CSAH 33/Reform Street and Morsa Street. - Topo survey to use MnDOT survey control points	tes.
	Work Tasks and Person-Hour Estimates	PRINCIPAL	0	C	0	0		•		
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Page T of 9	Consulting Group, Inc.	ESI. HE	24 \$2,440,00	\$2,346.00	\$ \$636.00	\$ \$1,670.00		\$14,904.00		

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SRF Consulting Group, Inc. Clent: City of Norwood Young America Project: TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)		TASK DESCRIPTION	Topographical Survey Perform topographical survey at key locations where proposed improvements the into existing roadways and/or traits, Survey will supplement existing DTM.	DTM Update Download topographical survey and update existing topographical base file to reflect survey information. Append existing DTM to merge in topographical survey exons	DTM / Topo Base file QA/QC SRF's QMP will be implemented with basic documentation procedures.	SRE Deliverables. - Updated DTM and topographical base file for use in final design	SUBTOTAL - TASK 5	Right of Way Assumptions: - None	Client Deliverables: - Existing Right-of-Way Base CAD file	The consultant shall identify proposed right of way and any drainage, utility, temporary and maintenance easaments required for proposed work between CSAH 33/Reform Street and Morse Street. This information shall be provided to meet the timeline for easily acquisition indicated in the MnDOT P5 Project Schedule. MnDOT will perform right of way acquisition, casement sketches and	parting in necessary and stability and stability and submit the consultant will develop a graphic identifying right of way impacts and submit to both agencies for review and comment. Coordinate with MnDOT and City. assume one revision.	Selfe Definerables: - Proposed right of way and easement CADD file - Right of Way graphic (11'A.1') colored	SUBTOTAL - TASK 6	
SRF Cons Client: Project:		IASK.ND.	13	5.2	5.3			6.0		13	6.2			

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SRF Con: Client: Project:	SRF Consulting Group, Inc. Client: City of Norwood Young America Project: TH 212 Trail Connections and Preliminary Design From CSAH 33/Reform Street to Morse Street (FINAL)	Work Tasks	Work Tasks and Person-Hour Estimates	Hour Estima	ites				Consoling Group, Inc.	A Croup, In.
TASK NO.	IASK DESGRETION	DEINCIPAL	SR. ASSOC.	ASSOCIATE	36. 1905	PROF	TECHNICAL	CLEBICAL	TOTALS	P18 11228 ESLEE
	TOTAL ESTIMATED PERSON-HOURS AVERAGE HOURLY BILLING RATES ESTIMATED LABOR AND OVERHEAD ESTIMATED DIRECT NON-SALARY EXPENSES	52 \$174.00 \$9,048.00	90 \$159,00 \$14.310,00	111 \$112.00 \$12.432.00	00'866'25 98	216 \$93.00 \$20.068.00	40 \$147.00 \$5.880.00	4 \$59.00 \$236.00	283	\$ 69.992.00 \$ 794.00
	TOTAL ESTIMATED FEE									\$ 70,786.00
IMATE OF	ESTIMATE OF DIRECT NON-SALARY EXPENSES: MILEAGE: REPRODUCTION:	Personal Vehicles Copy Dudikation Color Copies Detiveries/Counter		470 200 5	Miles e Copies e Copies e Each	\$0.545 \$0.10 \$0.35 \$100.00	per mile each each per Each			
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SUMMARY OF COSTS. 1.0 Projection 2.0 Profile 3.0 Pretimentation 4.0 Draine 5.0 Topog	COSTS. Project Management Public Involvement Pretiminary Design, Geometric Layout Information. and Municipal Consent. Drainage Design Topographical Survey Right of Way	PRINCIPAL 2.088.00 5 6.960.00 5 5.960.00 5 5.960.00 5 5.960.00	SR. ASSOC. 4452.00 5, 4452.00 5, 556.00 954.00 954.00 318.00 318.00 5	ASSOCIATE 1.344.00 672.00 7.840.00 448.00 1.008.00 1.120.00	SR. PROF 4.836.00 3.162.00	PBDE.	IECHNICAL 3,528.00 1.764.00 588.00	CLEBICAL 236.00	101AL5 7,884.00 13,992.00 28,318.00 14,904.00 1,698.00 3,196.00	

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