



**Norwood Young America Parks and Recreation Commission
Tuesday, October 17, 2017 at 5:30 p.m.
Oak Grove City Center ~ City Council Chambers, 310 Elm St. W.**

AGENDA

- Sharilyn Feltmann**
Vice-Chair
- Karla Hormann**
- Lori Trocke**
Chairperson
- Jim Zellmann**
- Julie Kuenzel,**
School District
Rep.
- JR Hoernemann**
Planning
Comm. Rep.
- Charlie Storms**
City Council
Liaison
1. Call to Order
 - A. Pledge of Allegiance
 2. Adoption of Agenda
 3. Approve Minutes of September 19, 2017 meeting
 4. Old Business
 - A. Willkommen Memorial Park Restrooms Plaque Update
 - B. Sports Complex - Softball Fields Scoreboard installation Update
 - C. Park Bench Project Update
 - D. South Park Hockey Rink Warming House Update
 5. New Business
 6. Miscellaneous Updates
 7. Commissioner Reports/Updates
 8. Adjourn

UPCOMING MEETINGS

- | | |
|---------------------------|---------------------------------------------------|
| October 23 rd | 6:00 p.m. – City Council meeting |
| November 13 th | 6:00 p.m. – City Council meeting |
| November 21 st | 5:30 p.m. – Parks & Recreation Commission meeting |

**NORWOOD YOUNG AMERICA
PARKS & RECREATION COMMISSION
SEPTEMBER 19, 2017 MINUTES**

Present: Commissioners Lori Trocke, Jim Zellmann, Karla Hormann, Sharilyn Feltmann, JR Hoernemann, Planning Commission Rep., Julie Kuenzel, Community Education Rep., and Charlie Storms, City Council Liaison.

Absent: None.

Staff Present: Steven Helget, City Administrator, and Tony Voigt, Public Service Director.

Others Present: None.

1. Call to Order

Trocke called the meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.

2. Adopt Agenda

Kuenzel asked that the South Park Warming House be added to the agenda and Feltmann asked the Willkommen Park Pavilion be added too. Motion was made by Zellmann to approve the agenda with the additions. Seconded by Storms and unanimously carried.

3. Approve Minutes

Motion was made by Hormann to approve the July 18 and August 15, 2017 minutes. Seconded by Feltmann and unanimously carried.

4. Old Business

A. Willkommen Memorial Park Restrooms Plaque and Hours

Trocke stated her and her husband will donate a smooth granite plaque. She'll do a mockup and send it to Helget to email to Commissioners. The letters will be edged in about half inch in size. Planned is to allow some room for additional names if needed.

Motion was made by Zellmann to accept Trocke Monuments' donation of a granite plaque. Seconded by Hormann and unanimously carried.

Discussion was held on the hours the restrooms are open. At this time, the restrooms are only open during City business hours. The Commission consented to continue with just the business hours for the remainder of this season but to explore alternatives for having the restrooms open in the evenings and weekends next year. Installing an automatic lock was an option discussed.

B. Sports Complex – Baseball Field Dugout Repair; State Amateur Baseball Tournament; and Softball Fields Scoreboard installation Updates

The dugout repair and installing the bleachers on the roof was completed in time for the State Baseball Tournament and everything with the tournament went very well. The scoreboards installation on the softball fields is still planned for this year.

C. Young America Corporation Donation

Storms stated he just received the drawing back from the company who will be making the “Karl Logo” so he can start designing the bench around that. Storm hopes to have an illustration at the Commission’s next meeting. Bench colors will have to be determined at a future meeting.

D. Serenity Trail Repaving

Voigt presented two contractor proposals for repaving Serenity Trail. The Commission reviewed and discussed project estimates from WM Mueller and OMG Midwest. The Commission consented to solicit proposals which includes the trail segments that would just be overlaid and to have them ready for the Commission’s January meeting with the intent of a spring project.

5. **New Business**

A. Swimming Pool Year End Report

The Commission reviewed the 2017 End of the Year Statistics for the swimming pool. Voigt reviewed some planned 2018 maintenance improvements.

B. Friendship Park and Prairie Dawn Park Rock Climber Replacement

Voigt presented a proposal for replacing the rock climber in both Friendship and Prairie Dawn parks. The total cost would be \$2,518.

Motion was made by Storms to accept the proposal from Minnesota – Wisconsin Playground to replace the rock climbers for \$2,518. Seconded by Kuenzel and unanimously carried.

C. South Park Warming House

Kuenzel stated the School has a new Industrial teacher and she approached him and he’d be interested in taking on the project of building a new warming house as a classroom project and have completed by the end of the school year. The City would provide the materials and School the labor. Storms suggested contacting the hockey parents and getting their input for the design. The Commission directed Voigt to research the size and other amenities, to contact the teacher, and to report back at a future meeting.

D. Willkommen Memorial Park Pavilion

Feltmann asked if there are any plans for doing some maintenance on the exterior doors. Voigt stated he’s planning to do some weather stripping. Trockke suggested identifying improvements for the 2018 Goals.

Hormann suggested only one portable bathroom by the grandstand would be needed next year.

6. **Miscellaneous Updates**

Hoernemann stated more handicap parking is needed during Stiftungsfest.

7. Commissioner Reports/Updates

Feltmann suggested the planters be taken down from the Old Town Buildings at Willkommen Park after the Harvest Moon Wine Tasting event.

8. Adjournment

There being no further business, motion was made by Storms to adjourn. Seconded by Hoernemann and unanimously carried, the meeting was declared adjourned at 6:50.

Respectfully submitted,

Steven Helget, City Administrator