



City of Norwood Young America  
City Council Agenda  
May 8, 2017 – 6:00 p.m.  
City Hall Council Chambers  
310 Elm St. W., Norwood Young America

## **CITY COUNCIL**

1. Call Meeting of the City Council to Order
  - 1.1 Pledge of Allegiance
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment  
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

2016 Financial Report – Brad Falteysek, Abdo, Eick & Meyers
4. Consent Agenda  
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
  - 4.1 Approve minutes of April 24, 2017 meetings
  - 4.2 Approve payment of Claims
5. Public Hearings
  - 5.1 2017 Fee Schedule – Ordinance No. 288, amending Water & Sewer Trunk fees for Town & Twin Homes
6. Old Business
  - 6.1 2017 Fee Schedule – Ordinance No. 288, amending Water & Sewer Trunk fees for Town & Twin Homes
  - 6.2 Willkommen Memorial Park Restrooms Project – Construction Contract
7. New Business
  - 7.1 5K Color Run and Kids Half Mile Color Run
  - 7.2 Public Service Technician Hiring Recommendations
8. Council Member & Mayor Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: April Building Permit Report, NYA Newsletter

## **UPCOMING MEETINGS / EVENTS**

- May 10 EDC – 6:30 p.m.  
May 11 Senior Advisory Committee – 9:00 a.m.  
May 16 Parks and Rec. Commission – 5:30 p.m.  
May 22 City Council Work Session – 6:00 p.m.; EDA and City Council to follow  
June 6 Planning Commission – 6:00 p.m.  
June 12 City Council – 6:00 p.m.



## CITY COUNCIL MINUTES

April 24, 2017 – 6:00 p.m.

Work Session

**ATTENDEES:** Craig Heher, Carol Lagergren, Mike McPadden, Dick Stolz, and Charlie Storms.  
**CITY STAFF:** City Administrator Steve Helget, City Clerk Kelly Hayes, Fire Chief Steve Zumberge, and Planning Consultant Cynthia Smith-Strack.  
**RESIDENTS:** Mike Werneke, LaVonne Kroells, Sharilyn Feltmann, Tom Sudheimer, Bill Grundahl, Lisa Mosely, Pat Shanahan, Julie Wigfield, Lori Trocke, and Jim Zellmann.  
**OTHERS:** Kreg Schmidt, Bolton & Menk, Kevin Jullie and Craig Haas of SRF Consulting Group, and Jon Solberg, MnDOT

### 1. Call to Order

Mayor Lagergren called the Work Session to order at 6:00 p.m.

### 2. Approve Agenda

Motion: Stolz to approve the agenda. Seconded by Storms. Vote 5 – 0. Motion carried.

#### 2.1 2020 Highway 212 Mill & Overlay Project/Underpass Installation

Jon Solberg, MnDOT, gave an update on the planned 2020 Highway 212 Mill & Overlay Project. The project will extend from State Highway 25 to Cologne. Planned is to recycle (cold in place) the bituminous material. The signal lights will be changed out and the City will be responsible for half the cost at the Faxon Road intersection. Turning lanes will be installed or improved at the Reform Street and Faxon Road intersections. On the south side of Highway 212, Morse Street is planned to be closed to egress and ingress. On the north side of Highway 212, Morse Street will remain the same with the exception of no left turn out onto Highway 212. Mr. Solberg stated if the underpass is installed than the state would assist with sidewalk installation to the underpass. The construction duration would be most of the summer in 2020. The City will be responsible for the preliminary engineering design of the underpass.

Kevin Jullie, SRF Consulting Group, stated SRF was hired by Carver County in 2015 to complete a Feasibility Study of Highway 212 as it pertains to Norwood Young America. On behalf of the City, last year SRF applied for a Safe Routes to Schools grant and the City was awarded \$1,225,360 for the installation of a Highway 212 underpass and sidewalk connection to the existing Elementary School trail. Mr. Jullie stated the original underpass location proposed is located by Kehrer Park. Moving the underpass closer to the Morse Street intersection has been considered but due to the highway elevations the Kehrer Park location is the most feasible and cost effective. Some of the reasons for this location include: 1) it avoids the impacts of the creek; 2) it avoids impacts to private property; and 3) the ditch elevation is too shallow in other areas to fit an underpass.

Mr. Jullie identified the partnership project support and approximate expenses:

- Carver County - \$73k Planning
- MnDOT - \$100k Final Design, \$100k Construction
- Met Council - \$1.23m Construction
- Norwood Young America - \$50k Planning, \$300k Construction

Kreg Schmidt, Bolton & Menk, concurred with SRF that due to the existing elevations the Kehrer Park location is the only feasibly location for the underpass. Mr. Schmidt provided renderings of what the underpass and landscaping would look like. He recommended an 8'x12' underpass versus 8'x8' which SRF included in its concept. Mr. Schmidt stated the storm sewer will be challenging and stated a storm lift station may be necessary and also the installation of a retention pond in Kehrer Park. The preliminary design would need to be completed to determine for sure if the underpass is doable without creating issues for the storm sewer.

John Solberg noted that the City Council will need to decide by early 2018 if the City would like to proceed with the underpass project.

3. Adjournment

Motion: Stolz to adjourn at 7:03 p.m. Seconded by McPadden. Vote 5 – 0. Motion carried.

Respectfully Submitted,

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Kelly Hayes, City Clerk / Treasurer

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Carol Lagergren, Mayor



**ATTENDEES:** Craig Heher, Carol Lagergren, Mike McPadden, Dick Stolz, and Charlie Storms.  
**CITY STAFF:** City Administrator Steve Helget, City Clerk Kelly Hayes, Fire Chief Steve Zumberge, and Planning Consultant Cynthia Smith-Strack  
**OTHERS:** Mike Werneke, LaVonne Kroells, Sharilyn Feltmann, Tom Sudheimer, Bill Grundahl, Lisa Mosely, Pat Shanahan, Julie Wigfield, Lori Trocke, and Jim Zellmann

1. Call to Order  
Meeting was called to order by Mayor Lagergren at 7:05 p.m.
2. Approve Agenda  
Addition: 6.2 Cancel Special Meeting  
**Motion:** CH/MM to approve the agenda with the addition of 6.2. Vote 5 – 0. Motion carried.
3. Introductions, Presentations, Proclamations, Awards, and Public Comment – NONE
4. Consent Agenda
  - 4.1 Approve minutes of April 10, 2017 meeting
  - 4.2 Approve payment of Claims
  - 4.3 Accept resignation of Jason Kloempken and authorize posting for full-time Public Service Technician
  - 4.4 Street Closure – Franklin Street N**Motion:** CS/DS to approve the consent agenda. Vote 5 – 0. Motion carried.
5. Public Hearings
  - 5.1 Public Hearing to consider Vacation of part of Liberty Street  
No public comment.  
**Motion:** CS/DS to close the public hearing. Vote 5 – 0. Motion carried.
6. Old Business
  - 6.1 Resolution 2017-11, Approving Vacation of part of Liberty Street  
**Motion:** CH/MM to approve Resolution 2017-11, a Resolution approving vacating a portion of Liberty Street. Vote 5 – 0. Motion carried.
  - 6.2 Cancel Special Meeting  
**Motion:** CH/DS to approve canceling the Special Meeting scheduled for April 27, 2017 at 7:00am. Vote 5 – 0. Motion carried.
7. New Business
  - 7.1 Ordinance 286 - Rezoning 120 Morse Street North  
Planning Commission voted 3 – 1 to approve the rezoning of 120 Morse St N. Currently the main floor (street level) of the property is being used as a residential rental. On 2/28/17, City Administrator Helget notified the property owner that utilizing the street level as a rental dwelling is not permissible according to City Code. The property owner then requested rezoning of property on 3/22/17.  
**Motion:** CH/CL to approve Ordinance 286 an ordinance rezoning certain property from C-3, Downtown District to R-3, Medium Density Mixed Residential District. Vote 1 – 4 (in favor CH / not in favor CL/DS/CS/MM). Motion failed.
  - 7.2 Ordinance No. 287 - Amendment to allow first floor residential in the C-3, Downtown District  
Property Owner Mike Werneke, 116 Union Street North, requested to allow first floor residential occupancy (in the rear) in the C-3, Downtown District. The Planning Commission unanimously

recommends. Planning Consultant Cynthia Smith-Strack noted other nearby communities that currently allow.

**Motion:** CH/CS to adopt Ordinance No. 287 an Ordinance Amending Chapter 12 of the City Code by Amending Section 1230.10, Subd. 2 by adding Subp. (l) to Provide for Limited Residential uses on the First Floor of Commercial Structures in the C-3, Downtown District. Vote 5 – 0. Motion carried.

**Motion:** MM/CH to approve the summary of Ordinance No. 287 and its publication. Vote 5 – 0. Motion carried.

### 7.3 Self-Contained Breathing Apparatus (SCBA) Purchase Proposal

Fire Chief Steve ZumBerge stated the current 22 SCBAs will no longer be OSHA/DOT compliant as of October 2017. Bid proposals were received from Emergency Response solutions for \$113,465 and Municipal Emergency Services for \$113,110.80. Representatives of both vendors demonstrated their products to the entire Fire Department and members preferred the Emergency Response Solutions SCBA. Chief Zumberge proposed purchasing 18 new SCBAs from Emergency Response Solutions. The Fire Department will be applying for the AFG grant for the next five years or until awarded. The AFG grant, also called a FEMA grant, is up to a 5/95 percent matching grant. If awarded the grant it would be retroactive to include the entire amount of the lease. This purchase was included in 2017 budget and \$28,800 is budgeted in Fund 275, Capital Outlay. The old equipment is usually donated to third world countries. The cost will be expensed over the next five years at \$24,967.01 per year through Tax-Exempt Leasing Corp.

**Motion:** DS/CS to approve the purchase of 18 SCBAs from Emergency Response Solutions. Vote 5- 0. Motion carried.

### 7.4 Willkommen Memorial Park Restrooms Project – Construction Proposals

The City solicited proposals from three contractors for the Willkommen Memorial Park Restrooms Project. The bids received: Shanahan Construction \$119,500; Dvorak Brothers Construction \$120,415; and RAM General Contracting \$152,790. The City Council has already approved dedicating \$80,000 for this project. The Parks & Recreation Commission plans to approach local civic organizations to request donations for the remainder of the project.

**Motion:** CH/MM to award the Willkommen Memorial Park Restrooms Project to Shanahan Construction. Vote 5 – 0. Motion carried.

### 7.5 Norwood Sports Complex Zellmann Field – Baseball Dugout Repair Options

A concrete plank in the dugout at the Norwood Sports Complex Zellmann Field broke off due to long-term water exposure and freezing. The Parks & Recreation Commission reviewed four options for repairing the dugout roof and is recommending replacing the roof with the Cast in Place option with the understanding that the Norwood Baseball Association will share in the expense. The Parks Commission is recommending replacing the roof with a material that will support bleachers on top of them. The total project cost, not including disposal of the existing concrete roof is \$19,900.

**Motion:** MM/DS to approve the Cast in Place option to repair the baseball dugout and install bleachers on top of it at the Norwood Sports Complex Zellmann Field with the Norwood Baseball Association sharing the expense at 50/50 with the City paying up to \$10,000. Vote 4 – 0 – 1, with CS abstaining. Motion carried.

## 8. Council Member & Mayor Reports

CH – Next Planning meeting will be on new date/time. All items from last meeting were discussed at this meeting.

MM – Stiftungsfest met and will be making many changes to the next celebration. EDC had a joint meeting with the City Council and Chamber of Commerce to discuss downtown redevelopment.

DS – Senior Advisory will be sending out a mailing to seniors in community to find out what needs are out there.

CS – Parks & Rec. Commission discussed restrooms and dugout which were reviewed at this meeting.

CL – Personnel Committee will be interviewing candidates for the Public Services Technician position.

## 9. Adjournment

**Motion:** CS/DS to adjourn at 8:39 p.m. Vote 5 – 0. Motion carried.

Respectfully Submitted:

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Kelly Hayes, City Clerk / Treasurer

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Carol Lagergren, Mayor

**CITY OF NORWOOD YOUNG AMERICA**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

**To Be Approved: May 8, 2017**

<b>Pre-Paid Claims</b> (Check Sequence #504198-504211)	<b><u>\$14,157.57</u></b>
<b>Claims Pending Payment</b> (Check Sequence #26794-26830)	<b><u>\$40,682.26</u></b>
<b>Grand Total</b>	<b><u>\$54,839.83</u></b>

PAYROLL MAY 4, 2017

CHECK #	EMPLOYEE	GROSS
504198	ARETZ, BRENT R	\$2,080.00
504199	HAAG, HERMAN	\$13.40
504200	HAYES, KELLY	\$2,238.40
504201	Hormann, Duane	\$627.71
504202	NIESEN, CHRISTOPHER D.	\$1,631.84
504203	SCHNEEDWIND, BRIAN O	\$1,476.00
504204	LENZ, DEBRA A	\$1,887.20
504205	MENZEL, ALICIA	\$1,628.00
504206	STENDER, DANIEL H	\$2,017.13
504207	HELGET, STEVE	\$3,485.60
504208	KLOEMPKEN, JASON A	\$1,549.60
504209	MILLER, JODI	\$313.28
504210	VOIGT, ANTHONY	\$2,236.80
504211	KLEINBANK - NET	\$14,157.57
	GROSS	\$21,184.96



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MAY 2017

			Check Amt	Invoice	Comment
<b>10100 CHECKING</b>					
Paid Chk#	026794	5/8/2017	<b>ABDO, EICK, &amp; MEYERS</b>		
E 101-41500-301	Auditing and Acct g Services		\$4,000.00	384093	AUDIT
	<b>Total ABDO, EICK, &amp; MEYERS</b>		<b>\$4,000.00</b>		
Paid Chk#	026795	5/8/2017	<b>AMERICAN FLAGPOLE &amp; FLAG CO</b>		
E 101-45200-220	Game Fund Disbursements		\$1,731.87		
	<b>Total AMERICAN FLAGPOLE &amp; FLAG CO</b>		<b>\$1,731.87</b>		
Paid Chk#	026796	5/8/2017	<b>ANCOMCOMMUNICATIONS, INC.</b>		
E 101-42200-221	Repair/Maintenance Equipment		\$205.00	68457	PAGER
E 101-42200-221	Repair/Maintenance Equipment		\$586.00	68504	PAGER
	<b>Total ANCOMCOMMUNICATIONS, INC.</b>		<b>\$791.00</b>		
Paid Chk#	026797	5/8/2017	<b>BOLTON &amp; MENK, INC</b>		
G 807-22100	Escrow Collected		\$492.00	0202615	PRESERVE 5TH
E 101-41500-303	Engineering Fees		\$872.00	0202616	CURFMAN
E 101-41500-303	Engineering Fees		\$456.00	0202619	INDUSTRIAL PARK
E 101-41500-303	Engineering Fees		\$55.00	0202619	WATER SYSTEM
E 602-49450-303	Engineering Fees		\$51.00	0202619	NPDES PERMIT
	<b>Total BOLTON &amp; MENK, INC</b>		<b>\$1,926.00</b>		
Paid Chk#	026798	5/8/2017	<b>CARVER COUNTY</b>		
E 602-49450-310	Other Professional Services		\$975.74	GIS1237	1ST QTR
E 601-49400-310	Other Professional Services		\$975.74	GIS1237	1ST QTR
E 101-45200-310	Other Professional Services		\$975.75	GIS1237	1ST QTR
E 101-43100-310	Other Professional Services		\$975.74	GIS1237	1ST QTR
	<b>Total CARVER COUNTY</b>		<b>\$3,902.97</b>		
Paid Chk#	026799	5/8/2017	<b>CENTER POINT</b>		
E 101-45200-383	Gas Utilities		\$347.26		
E 602-49450-383	Gas Utilities		\$953.73		
E 601-49400-383	Gas Utilities		\$241.67		
E 101-42200-383	Gas Utilities		\$123.13		
E 101-41940-383	Gas Utilities		\$391.77		
E 101-43100-383	Gas Utilities		\$884.54		
E 101-49860-383	Gas Utilities		\$22.44		
	<b>Total CENTER POINT</b>		<b>\$2,964.54</b>		
Paid Chk#	026800	5/8/2017	<b>CNH CAPITAL</b>		
E 101-45200-221	Repair/Maintenance Equipment		\$269.31		
	<b>Total CNH CAPITAL</b>		<b>\$269.31</b>		
Paid Chk#	026801	5/8/2017	<b>DROEGE, BRAD</b>		
E 101-42200-210	Operating Supplies (GENERAL)		\$566.44		SUPPLIES REIMBURSMENT
	<b>Total DROEGE, BRAD</b>		<b>\$566.44</b>		
Paid Chk#	026802	5/8/2017	<b>DWK CLEAN WATER SERVICES LLC</b>		

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MAY 2017

			Check Amt	Invoice	Comment
E 602-49450-314	Contracts Payments		\$568.75	0417	CONTRACT HOURS
E 601-49400-314	Contracts Payments		\$568.75	0417	CONTRACT HOURS
<b>Total DWK CLEAN WATER SERVICES LLC</b>			<b>\$1,137.50</b>		
<b>Paid Chk# 026803 5/8/2017 EPA AUDIO VISUAL, INC</b>					
E 101-41940-221	Repair/Maintenance Equipment		\$190.00	901197	SERVICE CALL
<b>Total EPA AUDIO VISUAL, INC</b>			<b>\$190.00</b>		
<b>Paid Chk# 026804 5/8/2017 HERRMANN, TROY</b>					
E 601-49400-432	Refund		\$46.82		H2O BILL OVERPAYMENT
<b>Total HERRMANN, TROY</b>			<b>\$46.82</b>		
<b>Paid Chk# 026805 5/8/2017 HOLIDAY FLEET</b>					
E 101-43100-212	Motor Fuels		\$86.87		FUEL
<b>Total HOLIDAY FLEET</b>			<b>\$86.87</b>		
<b>Paid Chk# 026806 5/8/2017 HOME SOLUTIONS</b>					
E 101-43100-210	Operating Supplies (GENERAL)		\$180.64		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$39.81		
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$134.11		
E 601-49400-210	Operating Supplies (GENERAL)		\$14.08		
E 602-49450-210	Operating Supplies (GENERAL)		\$14.08		
E 101-42200-221	Repair/Maintenance Equipment		\$244.21		FIRE DEPT ACCOUNT
E 101-41940-210	Operating Supplies (GENERAL)		\$30.37		
<b>Total HOME SOLUTIONS</b>			<b>\$657.30</b>		
<b>Paid Chk# 026807 5/8/2017 HORIZON COMMERCIAL POOL SUPPLY</b>					
E 101-49860-221	Repair/Maintenance Equipment		\$454.95	SV170309066	FEEDER, STENNER
<b>Total HORIZON COMMERCIAL POOL SUPPLY</b>			<b>\$454.95</b>		
<b>Paid Chk# 026808 5/8/2017 INITIAL CLEANING SERVICES</b>					
E 101-45500-223	Repair/Maintenance Bldg/Ground		\$120.00	590	LIBRARY CARPET EXTRACTION
<b>Total INITIAL CLEANING SERVICES</b>			<b>\$120.00</b>		
<b>Paid Chk# 026809 5/8/2017 JERRY S TRANSMISSION SERVICE</b>					
E 101-42200-221	Repair/Maintenance Equipment		\$633.75	0028699	INSTALL CHEVRON ON TAIL GATE
<b>Total JERRY S TRANSMISSION SERVICE</b>			<b>\$633.75</b>		
<b>Paid Chk# 026810 5/8/2017 KLING, JOSH</b>					
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$250.00		FERTILIZED & SPRAYED VETS PARK
<b>Total KLING, JOSH</b>			<b>\$250.00</b>		
<b>Paid Chk# 026811 5/8/2017 LANO EQUIPMENT</b>					
E 101-43100-221	Repair/Maintenance Equipment		\$389.45	15406A	BOBCAT
<b>Total LANO EQUIPMENT</b>			<b>\$389.45</b>		
<b>Paid Chk# 026812 5/8/2017 LENZ, DEBRA</b>					
E 101-41400-331	Travel/Meeting Expense		\$43.87		MILEAGE REIMBURSMENT

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MAY 2017

			Check Amt	Invoice	Comment
<b>Total LENZ, DEBRA</b>			<b>\$43.87</b>		
Paid Chk#	026813	5/8/2017	<b>LMC INSURANCE TRUST</b>		
E	602-49450-430	Miscellaneous (GENERAL)	\$4,880.77	2515	SEWER BACK UP
<b>Total LMC INSURANCE TRUST</b>			<b>\$4,880.77</b>		
Paid Chk#	026814	5/8/2017	<b>LOFFLER BUSINESS SYS LLC</b>		
E	101-41400-437	Maintenance Contract	\$82.50	CW70838	TELEPHONE CHARGES
<b>Total LOFFLER BUSINESS SYS LLC</b>			<b>\$82.50</b>		
Paid Chk#	026815	5/8/2017	<b>LOFFLER COMPANIES, INC.</b>		
E	101-41400-437	Maintenance Contract	\$296.31		COPIER RENT
<b>Total LOFFLER COMPANIES, INC.</b>			<b>\$296.31</b>		
Paid Chk#	026816	5/8/2017	<b>MINI BIFF</b>		
E	101-45200-418	Other Rentals (Biffs)	\$107.61	A-85811	FRIENDSHIP PARK
E	101-45200-418	Other Rentals (Biffs)	\$107.61	A-85821	FRIENDSHIP PARK
<b>Total MINI BIFF</b>			<b>\$215.22</b>		
Paid Chk#	026817	5/8/2017	<b>MN VALLEY ELECTRIC COOPERATIVE</b>		
E	601-49400-381	Electric Utilities	\$409.44		640 TACOMA BLVD
E	602-49450-381	Electric Utilities	\$34.19		LIFT STATION
E	101-43100-380	Street Lighting	\$101.77		STREET LIGHTS
<b>total MN VALLEY ELECTRIC COOPERATIVE</b>			<b>\$545.40</b>		
Paid Chk#	026818	5/8/2017	<b>NCPERS 855401LIFE INS</b>		
G	101-21705	PERA Life	\$32.00		
<b>Total NCPERS 855401LIFE INS</b>			<b>\$32.00</b>		
Paid Chk#	026819	5/8/2017	<b>NYA TIMES</b>		
E	101-41400-350	Print/Publishing/Postage	\$260.00	480914	NYA GUIDE
E	101-41400-350	Print/Publishing/Postage	\$30.24	482461	FEE SCHEDULE
E	601-49400-350	Print/Publishing/Postage	\$336.42	484731	DRINKING WATER REPORT
<b>Total NYA TIMES</b>			<b>\$626.66</b>		
Paid Chk#	026820	5/8/2017	<b>POWERPLAN</b>		
E	101-43100-221	Repair/Maintenance Equipment	\$5,724.47		LOADER REPAIRS
<b>Total POWERPLAN</b>			<b>\$5,724.47</b>		
Paid Chk#	026821	5/8/2017	<b>PRO AUTO &amp; TRANSMISSION REPAIR</b>		
E	101-45200-221	Repair/Maintenance Equipment	\$32.94	0056237	P2 REPAIRS
E	602-49450-221	Repair/Maintenance Equipment	\$32.94	0056237	P2 REPAIRS
E	101-43100-221	Repair/Maintenance Equipment	\$32.93	0056237	P2 REPAIRS
E	601-49400-221	Repair/Maintenance Equipment	\$32.94	0056237	P2 REPAIRS
E	101-43100-221	Repair/Maintenance Equipment	\$579.68	0056337	T6 REPAIRS
E	101-42200-221	Repair/Maintenance Equipment	\$47.43	0056338	MINI PUMPER
E	101-43100-221	Repair/Maintenance Equipment	\$38.82	0056359	2000 MISC
<b>total PRO AUTO &amp; TRANSMISSION REPAIR</b>			<b>\$797.68</b>		

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MAY 2017

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 026822	5/8/2017	<b>RUPP, ANDERSON, SQUIRES, PA</b>			
E 101-41500-304	Legal Fees		\$656.00		PERSONNEL
E 101-41500-304	Legal Fees		\$300.00		COUNCIL
E 101-41500-304	Legal Fees		\$208.00		GRANT
E 101-41500-304	Legal Fees		\$112.00		COMM DEV
E 101-41500-304	Legal Fees		\$392.73		MISC
E 101-41500-304	Legal Fees		\$128.00		RESTROOMS
E 101-41500-304	Legal Fees		\$384.00		RENTAL DWELLING
<b>Total</b>	<b>RUPP, ANDERSON, SQUIRES, PA</b>		<b>\$2,180.73</b>		
Paid Chk# 026823	5/8/2017	<b>SUN LIFE ASSURANCE COMPANY</b>			
G 101-21707	Disability Insurance		\$255.94		
<b>Total</b>	<b>SUN LIFE ASSURANCE COMPANY</b>		<b>\$255.94</b>		
Paid Chk# 026824	5/8/2017	<b>TECHSTAR IT SOLUTIONS</b>			
E 101-41400-437	Maintenance Contract		\$1,124.00	MSP-6709	MANAGED SERVICES
<b>Total</b>	<b>TECHSTAR IT SOLUTIONS</b>		<b>\$1,124.00</b>		
Paid Chk# 026825	5/8/2017	<b>US POSTAL SERVICE</b>			
E 602-49450-350	Print/Publishing/Postage		\$132.53		MAY UTILITY BILLS
E 601-49400-350	Print/Publishing/Postage		\$132.53		MAY UTILITY BILLS
E 603-49500-350	Print/Publishing/Postage		\$132.54		MAY UTILITY BILLS
<b>Total</b>	<b>US POSTAL SERVICE</b>		<b>\$397.60</b>		
Paid Chk# 026826	5/8/2017	<b>UTILITY CONSULTANTS</b>			
E 602-49450-217	Lab Fees		\$576.75	94825	CBOD, TSS TESTING
<b>Total</b>	<b>UTILITY CONSULTANTS</b>		<b>\$576.75</b>		
Paid Chk# 026827	5/8/2017	<b>VERIZON WIRELESS</b>			
E 101-42200-321	Telephone		\$175.05		
E 101-43100-321	Telephone		\$26.46		
E 101-43100-321	Telephone		\$110.80		
E 101-45200-321	Telephone		\$47.49		
E 601-49400-321	Telephone		\$189.70		
E 602-49450-321	Telephone		\$189.69		
<b>Total</b>	<b>VERIZON WIRELESS</b>		<b>\$739.19</b>		
Paid Chk# 026828	5/8/2017	<b>WASTE MANAGEMENT</b>			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$255.45		GARBAGE REMOVAL
<b>Total</b>	<b>WASTE MANAGEMENT</b>		<b>\$255.45</b>		
Paid Chk# 026829	5/8/2017	<b>WILSON ELECTRIC INC</b>			
E 101-45200-221	Repair/Maintenance Equipment		\$18.95	7270	VET PARK FLAG LIGHTS
<b>Total</b>	<b>WILSON ELECTRIC INC</b>		<b>\$18.95</b>		
Paid Chk# 026830	5/8/2017	<b>XTREME ELECTRICAL</b>			
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$1,770.00	17-8952	LEGION REPAIRS
<b>Total</b>	<b>XTREME ELECTRICAL</b>		<b>\$1,770.00</b>		

CITY OF NORWOOD YOUNG AMERICA

05/03/17 10:11 AM

Page 5

**\*Check Detail Register©**

MAY 2017

	Check Amt	Invoice	Comment
10100 CHECKING	\$40,682.26		

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$28,699.46
601 WATER FUND	\$2,948.09
602 SEWER FUND	\$8,410.17
603 STORM WATER UTILITY	\$132.54
807 Escrow - Preserve 5	\$492.00
	<hr/>
	\$40,682.26



TO: Mayor Lagergren and Council Members  
FROM: Kelly Hayes, City Clerk / Treasurer  
DATE: May 8, 2017  
RE: Adjusting Fee Schedule

---

On March 13, 2017, Loomis Homes requested a reduction in permit fees for building town or twin homes in the Preserve. Minutes from that meeting:

*Scott Loomis with Loomis Homes is requesting to have permit fees reduced for the Preserve townhome development which has been stagnant for quite a while. Permit fees are approximately \$78,000 for four units.*

Administrative Assistant Alicia Menzel had contacted cities near Norwood Young America to compare permit fees. At the City Council meeting on April 10, 2017, the City Council approved holding a Public Hearing to discuss the possibility of amending the 2017 Fee Schedule. Minutes from that meeting:

*Earlier this year, Loomis Homes requested a reduction in the Trunk Fees for townhomes. Administrative Assistant, Alicia Menzel, contacted Carver County communities near Norwood Young America to find out what their fees are for new construction permits (based on a \$200,000 home). Compared to neighboring communities, Norwood Young America's fees are a little higher.*

A Public Hearing was for Adjusting Fee Schedule was completed earlier during this meeting.

**RECOMMENDATIONS:**

A motion to approve Ordinance 288, an ordinance amending the City of Norwood Young America 2017 Fee Schedule Regarding Water and Sewer Trunk Fees for Townhomes & Twin Homes.

A motion approving the summary ordinance 288.

*Norwood Young America*

CITY OF NORWOOD YOUNG AMERICA  
CARVER COUNTY, MINNESOTA

**ORDINANCE NO. 288**

**AN ORDINANCE AMENDING THE FEE SCHEDULE  
IN CHAPTER 20 OF THE NORWOOD YOUNG AMERICA CITY CODE  
REGARDING THE WATER AND SEWER TRUNK FEES**

WHEREAS, by Ordinance No. 185, the City Council adopted language for Chapter 20 "Fees", authorizing and establishing certain fees, charges, costs and rates for licenses, permit applications, information, services, and other matters required or provided by the City, at their regular meeting on January 8, 2007; and

WHEREAS, the fee schedule for the year 2017 was adopted and set forth as "Schedule A" in Section 2000.02 "Fee Schedule" as part of Ordinance No. 278 on November 28, 2016; and

WHEREAS, the fee schedule for the year 2017 established and authorized in Chapter 20, Section 2000.02, Utility Connection Charges is amended adding the following:

Townhome & twin homes water main Trunk Charge – per ERU	\$ _____
Townhome & twin home sewer main Trunk Charge – per ERU	\$ _____

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota that the 2017 Fee Schedule established and authorized in Chapter 20, Section 2000.02, of the Norwood Young America City Code, adopted by Ordinance 278, is amended under this Ordinance No. 288, dated May 8, 2017, a copy of which is on file in the office of the City Clerk, is hereby approved and shall become effective immediately.

Adopted by the City Council this 8<sup>th</sup> day of May 2017.

CITY OF NORWOOD YOUNG AMERICA

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Kelly Hayes, City Clerk

**City of Norwood Young America  
Summary of Ordinance 288**

The City of Norwood Young America has adopted Ordinance 288, thereby amending Chapter 20, Section 2000.02 Fee Schedule - Schedule A, of the Norwood Young America City Code.

The purpose of this ordinance is to reduce the SAC & WAC fees for townhomes & twinhomes in Schedule A for the year 2017.

Effective Date: This ordinance becomes effective after its passage and publication according to law. The ordinance was adopted by the City Council on May 8, 2017.

A copy of the complete ordinance is available for review at the Norwood Young America City Office, located at 310 Elm Street West. If you have questions, contact the City at (952) 467-1800.

Submitted by:  
Kelly Hayes, City Clerk



**Schedule A**  
**City of Norwood Young America**  
**Fee Schedule**

Type	Terms & Conditions	2016 Fee	2017 Fee
<b>A. <u>Animals</u></b>			
Animal License			5.00
Duplicate Animal License Fee			5.00
Unlicensed fine			50.00
Animal pick-up charge	Base Charge		50.00
Impound Expenses	Actual Cost		-
Animal running at large/creating nuisance	1st Offense		10.00
	2nd Offense		50.00
	3rd Offense		150.00
	Subsequent Offenses (each)		250.00
	Biennial		50.00
Backyard Chickens Permit			
<b>B. <u>Business Permits/Service Charges</u></b>			
Copy Cost	Per Page		0.25
Fax Cost	Per Page		1.00
Laminating Costs	Per 8 1/2 x 11 page		2.50
	Per 11 x 17 page		4.00
	Per card tag - including clip		3.00
Copy: Comprehensive Plan	Per Document		50.00
Copy: Zoning Ordinance	Per Document		25.00
Copy: Subdivision Ordinance	Per Document		20.00
Certification Fee	Per delinquent account assessment		25.00
Special Assessment Search			30.00
Returned Check Charge	Fee		35.00
Peddler License	Annual License		50.00
Solicitor License	Annual License		N/C
Telecommunications Permit			N/C
Waste Hauler Permit			100.00
Transient Merchant License			50.00
Fire Works - Temporary Tent/Stand			350.00
Fire Works - Permanent Store			100.00
Credit Card Payment Fee	Percent of charged amount		5 percent
City Facility Rental (per day)			
Buildings Included:			
Clay Community Building	Rentals per day		125.00
Lions Shelter	Local non-profit (must have 501-C3 form)		75.00
Legion Shelter (pool)	Damage Deposit:		200.00
Willkommen Park Pavilion	Per day	350.00	400.00
	Local non-profit (must have 501-C3 form)	100.00	150.00
	Damage Deposit		300.00
	sound system		50.00
	scheduled early entry/exit		250.00
	early/late entry (2 weeks or less prior to event date)		125.00
Willkommen Park Gazebo	Per day		50.00
	Damage Deposit		100.00
Cemetery Lot Sales:			
	Resident		400.00
	Non-Resident		600.00
FD Fire/Rescue/Emerg Call-non-resident of fire district	Per call		500.00
Fire Department Service Call - Billing Rate	1st Hour (Minimum)		500.00
	Each Additional Hour		300.00
<b>C. <u>Equipment Rental - per staff approval (certain equipment rental required to be operated by staff).</u></b>			
12 KW Portable Generator	Per Hour - Plus Deposit *		200.00
120/230 Generator	Per Hour - Plus Deposit *		35.00
2 way plow for Loader	Per Hour - Plus Deposit *		30.00
4' Pump	Per Hour - Plus Deposit *		75.00
4 way plow	Per Hour - Plus Deposit *		30.00
Barricades	Per Day - Plus Deposit *		10.00
Beaver Tail Trailer	Per Hour - Plus Deposit *		40.00
Bobcat S-250	Per Hour - Plus Deposit *		90.00
Bobcat Tools (level bar, grapple forks, etc)	Per Hour - Plus Deposit *		20.00
Bobcat Workmates	Per Hour - Plus Deposit *		40.00

1/1/2017

Bucket Truck	Per Hour - Plus Deposit *	150.00
Chipper	Per Hour - Plus Deposit *	50.00
Dump Truck	Per Hour - Plus Deposit *	100.00
Flail Mower	Per Hour - Plus Deposit *	90.00
Hand Tools	Per Day - Plus Deposit *	10.00
Jetter	Per Hour - 1 hour min. Operated by City Staff	300.00
Jetter plus Vacuum	Per Hour - 1 hour min. Operated by City Staff	500.00
Loader	Per Hour - Plus Deposit *	150.00
Mower	Per Hour - 1 hour min. Operated by City Staff	35.00
Camera equipment	Per Hour - Operated by 2 City Staff	100.00
Roller	Per Day - Plus Deposit *	30.00
Rotary Mower	Per Hour - Plus Deposit *	60.00
Rotating laser	Per Hour - Plus Deposit *	40.00
Tanker w/ pump	Per Hour - Plus Deposit *	100.00
Tractor	Per Hour - Plus Deposit *	90.00
Trailer	Per Day - Plus Deposit *	40.00
Trash Pump	Per Day - Plus Deposit *	20.00
Vacuum	Per Hour - 1 hour min. Operated by City Staff	250.00
Weed Whip	Per Hour - 1 hour min. Operated by City Staff	35.00
Wire Feed Welder	Per Hour - Plus Deposit *	35.00
Chain Saw	Per Hour - Plus Deposit *	30.00
125 KW Portable Generator - dual voltage	Per Hour - Plus Deposit *	250.00
Engine Powered Hydraulic Pump/PTO drive 0-2000/min	Per Hour - Plus Deposit *	300.00
Push Camera	Per Occurrence - Operated by City Staff	25.00
Smoke Trailer	Per Day	75.00
Labor - Business Hours	Per Hour - 1 hour Minimum	50.00
Labor - After Hours	Per Hour - 1 hour Minimum	90.00
*Deposit for Rentals		500.00

**D. Liquor/Alcoholic Beverages**

Intoxicating Liquor On-Sale		1,200.00
Intoxicating Liquor Off-Sale	100.00	200.00
Wine License On-Sale		100.00
Sunday Liquor On-Sale		200.00
Temporary Intoxicating Liquor (1-3 Day)		25.00
3.2 Beer On-Sale		150.00
3.2 Beer Off-Sale		50.00
Temporary 3.2 Beer		25.00
Consumption & Display Permit		100.00
Extended hours 2 am liquor license fee	On-Sale Intoxicating License Holder Permit	500.00
	3.2% Malt Liquor or Set Up Holder Permit	250.00
Liquor License Investigation Fee		up to 500.00
Wine License Investigation Fee		up to 500.00

**E. Adult Use**

Adult Use License Fee		1,500.00
Adult Use Investigation Fee/Additional Investigation Fee		500.00

**F. Fines & Violations**

Nuisance Tree Abatement	Fine + cost	50.00
RV Parking (Temporary)	Permit	N/C
False Alarm (per 12 months)	First 3 Offenses	N/C
	4th Offense	50.00
	5th offense	100.00
	6th offense	150.00
	each additional offense increases in increments of \$50.00	
Sprinkling Ban Violation	First Offense	Warning
	2nd offense	50.00
	3rd offense	100.00
	4th offense	200.00
	each additional offense	200.00
Rental Dwelling Fines	Unlicensed Fee	250.00
	Unlicensed fee per day until license is obtained	10.00
	Violation Fee	50.00
	Violation fee per day until corrections are completed	5.00
Towing and Storage of Vehicles	Actual Cost from Tow Company	-

Nuisance Violation	Per Violation + Administrative Penalty + Cost of Abatement		1/1/2017 50.00
Administrative Penalties	1st offense		50.00
	2nd offense		62.50
	3rd offense		78.13
	4th offense		97.66
	each additional offense increases by 25%		

**G. Utility Rates**

Water	Residential Water Base Charge per unit	Per month	15.20	16.00
	Commercial Water Base Charge per unit	Per month	26.39	28.00
Residential Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used			3.45
	Tier II - 6,001 to 52,000 gallons used			4.46
	Tier III - 52,001 to 88,000 gallons used			5.25
	Tier IV - 88,001+ gallons used			6.77
Commercial Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used			3.45
	Tier II - 6,001 to 52,000 gallons used			4.46
	Tier III - 52,001+ gallons used			5.25
Water Plant Charge	Per month		8.20	
Sewer	Residential Sewer Base Charge per unit	Per month		9.00
	Commercial Sewer Base Charge per unit	Per month		9.00
Residential Sewer Usage Charge (Per 1,000 gallons)	Based on average water used in winter quarter			7.16
Commercial Sewer Usage Charge (Per 1,000 gallons)	Based on average water used in winter quarter			7.16
Sewer Plant Charge	per month			5.00
Water Sales	Private Truck			25.00
	Per 1000 gallons for NYA residents			3.60
	Per 1000 gallons for non-residents			8.30
On-line Utility Payment User Fee	Per transaction	3.50	5% of charge	
Late Payment Penalty	% of unpaid balance			10 percent
<b>Storm Water Drainage</b>				
REC Unit	Per month			4.90
Special Parcels				
Impervious Area	Per month			18.44/acre
Pervious Area	Per month			5.81/acre
SF Attached (Townhouse)	Per month			2.47
Commercial/Industrial				
0%-50% Impervious	Per month			8.98/acre
>50%-75% Impervious	Per month			13.69/acre
>75% Impervious	Per month			16.84/acre
Open Space	Per month			5.81/acre

**H. Utility Connection Charges**

Watermain Trunk Charge - per ERU		3900.00
Sewermain Trunk Charge - per ERU		3900.00
Townhome & twin home water main trunk charge - per ERU		
Townhome & twin home sewer main trunk charge - per ERU		
Water Hook-up Charge		125.00
Sewer Hook-up Charge		125.00
Storm Sewer Trunk Charge	Per ERU	750.00
Barnes Lake Outlet	Per ERU	250.00
Tacoma Ave N Improvement Fee		634.00
SAC/WAC Fees	See Spreadsheet	-
3/4" Residential Water Meter	Includes Meter, Horn, Swivels & Remote	360.00
1" Residential Water Meter	Includes Meter, Horn, Swivels & Remote	475.00
1 1/2" Commercial Water Meter	Includes Meter, Flange, & Remote	1,420.00
2" Commercial Water Meter	Includes Meter, Flange, & Remote	1,620.00
3" Commercial Water Meter	Includes Meter, Flange, & Remote	1,980.00

3/4" Residential Water Meter	Meter only	180.00
1" Residential Water Meter	Meter only	240.00
1 1/2" Commercial Water Meter	Meter only	1,280.00
2" Commercial Water Meter	Meter only	1,460.00
3" Commercial Water Meter	Meter only	1,630.00
5/8 x 3/4 Meter Horn	Sales tax additional	55.00
1" Meter Horn - no lead	Sales tax additional	115.00
3/4 Swivel - no lead	Sales tax additional	15.00
1" Swivel - no lead	Sales tax additional	19.00
1" Male Swivel - no lead	Sales tax additional	20.00
1" Solder Swivel - no lead	Sales tax additional	20.00
Single Port Radio	Sales tax additional	140.00
Dual Port Radio	Sales tax additional	155.00
1 1/2" flange	Sales tax additional	40.00
2" flange	Sales tax additional	40.00
3" flange	Sales tax additional	50.00
Remote Reader	Replacement	250.00
Non-Seasonal Disconnect/Reconnect Charge	Each	75.00
Seasonal Disconnect/Reconnect Charge	Each	50.00
Curb Box Cover	Sales tax additional	115.00

**I. Planning & Zoning - ALL PLANNING & ZONING APPLICATION FEES ARE IN ADDITION TO LEGAL, ENGINEERING, & ASSOCIATED COSTS**

Comprehensive Plan Amendment/Change	Fee + Escrow*	500.00
City Code Amendment	Fee	250.00
Conditional Use Permit - Residential		200.00
Conditional Use Permit - Non-Residential		300.00
Interim Use Permit - Residential		200.00
Interim Use Permit - Non-Residential		300.00
Rezoning Application	Map	350.00
Zoning Amendment	Text	300.00
Variance - Residential		200.00
Variance - Non-Residential		300.00
Site Plan Review	Fee + Escrow**	300.00
Lot Split		200.00
Boundary Line Adjustment		100.00
Sketch Plat Review	Fee + Escrow***	200.00
Subdivision	*Preliminary Plat (fee + \$10/lot)	350.00
	*Final Plat (fee + \$10/lot)	250.00
Planned Unit Development (PUD)	PUD Sketch Plan Fee + Escrow***	200.00
(PUD fees are in addition to plat fees)	*PUD General Concept Plan	400.00
	*PUD Final Plan	300.00
	*PUD Plan Amendment	300.00
Street/Aleey/Easement Vacation Application Fee		150.00
Annexation Application Fee		300.00
Storm Water Plan		250.00
Wetland Mitigation Plan	Fee + Escrow	100.00
Parking Reduction		100.00
Application for Appeal		150.00
Carver County Recording Fee		46.00
Public Notice		75.00
*Developer Escrow Deposit - Payment by Certified Check		2,000.00
**Developer Escrow Deposit - Site Plan Review - Payment by Certified Check		5,000.00
***Developer Escrow Deposit - Development Review paid at Sketch Plan - Payment by Certified Check		10,000.00
**Developer Escrow Deposit - Site Plan Review for Tacoma West Industrial Park - Payment by Certified Check		15,000.00

**J. Park Dedication**

Single Family	Per Lot	2,500.00
Two Family	Per Unit	2,500.00
Townhome	Per Unit	2,500.00
Multi-Family	Per Unit	2,000.00
Commercial/Industrial	Per Acre	5,000.00

**K. Storm Water**

Basin Connection

Actual Cost

**L. Building Construction****1. Building Permit Fee Calculation**

Valuation

\$1 to 500

\$501 to 2000

\$2001 to 25,000

\$25,001 to 50,000

\$50,001 to 100,000

\$100,001 to 500,000

\$500,001 to 1,000,000

\$1,000,001 and up

**1997 Fee Schedule + 10%**

Fee

\$25.85

\$25.85 for the first 500 plus 3.36 for each additional 100 or fraction thereof, to and including 2,000.00

\$76.25 for the first 2000 plus 15.40 for each additional 1000 or fraction thereof, to and including 25,000

\$430.45 for the first 25,000 plus 11.11 for each additional 1000 or fraction thereof, to and including 50,000

\$708.20 for the first 50,000 plus 7.70 for each additional 1000 or fraction thereof, to and including 100,000

\$1,093.20 for the first 100,000 plus 6.16 for each additional 1000 or fraction thereof, to and including 500,000

\$3,557.20 for the first 500,000 plus 5.23 for each additional 1000 or fraction thereof, to and including 1,000,000

\$6,172.20 for the first 1,000,000 plus 4.02 for each additional 1000 or fraction thereof.

**2. Building Department Inspection Fees**

Building Permit Fee

100% of above fee schedule + state surcharge

Residential Plan Check Fee

65% of building permit fee

Commercial Plan Check Fee

65% of building permit fee

Building Permit Investigation Fee

Charge when work done w/o permit

Up to actual permit amount

Reinspection Fees/Additional inspection fees

Each inspection

45.00

Rental Dwelling Inspection Fee

Minimum Fee

54.00

3-5 units

18.00/unit

6-10 units

17.00/unit

11-20 units

15.75/unit

21-40 units

14.75/unit

41-100 units

13.50/unit

101-200 units

12.50/unit

200+ units

11.25/unit

Rental Dwelling Reinspection fee - beyond first follow-up inspection

Each inspection

45.00

Pre-Move Structure Inspections:

House or shed/garage located outside city limits

\$45.00 per hour plus mileage from inspector's office

House located inside city limits

\$45.00 per hour plus mileage from inspector's office

Shed/garage located inside city limits

\$45.00 per hour plus mileage from inspector's office

Moved-In Structure Permit Fee:

Moved-in House

fee + permit, plan review and state surcharge fees for foundation, interior remodel, and/or addition, including garage

250.00

Moved-In Shed/Garage

fee + permit, plan review and state surcharge fees for foundation, interior remodel and/or addition, including garage

125.00

**3. Mechanical Permits**

Heating/Cooling Permit - Residential

surcharge additional

60/fixture + surcharge

Heating/Cooling Permit - Commercial

Based on value, 1997 fee schedule + 10%

**4. Single Family Residential Plumbing Permits**

Plumbing Permit

\$5 per fixture (13+ fixtures)/minimum \$60.00 surcharge additional

Residential Plbg Fixture Change Out (water heater/softner)

\$15.00 plus \$1.00 surcharge

16.00

**5. Commercial/Industrial Plumbing Plan Review**

Based on value, 1997 fee schedule + 10%

**6. General Permits (minor residential alteration)**

Rerwindow

55.00 permit + 1.00 surcharge

56.00

Reside

55.00 permit + 1.00 surcharge

56.00

1/1/2017

Reroof	55.00 permit + 1.00 surcharge	56.00
Fence	55.00 permit + 1.00 surcharge	56.00

**7. Miscellaneous**

Mobile Home Move-In Permit		250.50
House Move-In Application	(In addition to building permit)	N/C
Curb Cut Damage Deposit		-
Curb Cut Inspection Fee		5.00
Street/Landscape/Driveway Deposit	Refundable	900.00
Utility Damage Deposit	Refundable	500.00
Tree Permit		N/C
Excavation Permit	Actual Cost from Engineer	-
Fill Permit	Actual Cost from Engineer	-
General Sign Permit (no plan review required)	55.00 permit + 1.00 surcharge	56.00
Residential Demolition Permit	100.00 permit + 1.00 surcharge	101.00
Commercial Demolition Permit	200.00 permit + 1.00 surcharge	201.00

**M. Swimming Pool Rates**

Season Pass	Family - up to 5 people, must live at the same address each additional member	125.00 15.00
Single Pass - Adult		75.00
Family/child care pass	includes child care clients + 5 family members each additional member	250.00 15.00
Daily Admission	per day	5.00
10 Pass Punch Card	10 day pass	35.00
Group rate (10+ people)	10 people each additional person	35.00 3.00
Birthday party	1.25 hours, includes cake or ice cream treats	125.00
Swim Lesson Fees	Regular	45.00
	Private	150.00
	Semi-private, per student, max of 3	75.00
	Family - sibling (max 3 students in similar level)	150.00
	Family - water babies (parent & child)	60.00

**N. Labor/Staff Time (Billable Rates)**

Staff Time	Research	50.00/hour
Notary Public		N/C
Full Time Skilled	Business Hours	50.00/hour
	After hours	90.00/hour
Temporary Unskilled		15.00/hour

**O. Special Use Vehicle Permits**

Golf cart permit	Triennial Fee	40.00
Extra Vehicle Permit	Per Vehicle	10.00



TO: Honorable Mayor Lagergren and City Council Members  
FROM: Steven Helget, City Administrator  
DATE: May 8, 2017  
SUBJECT: Willkommen Memorial Park Restrooms Project – Construction Contract

---

Enclosed is the proposed contract between the City of Norwood Young America and Shanahan Construction for the construction of the restrooms at Willkommen Memorial Park. As identified in the contract, the contract sum is \$119,500.

**Proposed Motion:**

**Motion to approve the Construction Contract between the City of Norwood Young America and Shanahan Construction for the Willkommen Memorial Park Restrooms Project.**

*Norwood Young America*

## **CONSTRUCTION AGREEMENT**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the City of Norwood Young America ("Owner") and Shanahan Construction ("Contractor") for the construction of a restroom facility at Willkommen Memorial Park (the "Work").

### **ARTICLE 1**

#### **THE CONTRACT DOCUMENTS**

The Contractor shall complete the Work described in the Contract Documents for the project. The Contract Documents consist of:

- 1.1 This Agreement signed by the Owner and Contractor;
- 1.2 The attached General Conditions of the Contract;
- 1.3 Drawings and Specifications for the Work as follows:

Drawings:

Attached Project Manual

Specifications:

Attached Project Manual

- 1.4 Written change orders or orders for minor changes in the Work issued after execution of this Agreement; and
- 1.5 Other documents, if any, identified as follows: None

### **ARTICLE 2**

#### **DATE OF COMMENCEMENT AND COMPLETION DATE**

The date of commencement shall be the date of this Agreement unless otherwise indicated below. The Contractor shall complete the Work not later than July 14, 2017 subject to adjustment by Change Order.



**ARTICLE 3**  
**CONTRACT SUM**

- 3.1 Subject to additions and deductions by Change Order, the Contract Sum is: \$119,500.
- 3.2 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work.

**ARTICLE 4**  
**PAYMENT**

Based on Contractor's Requests for Payment, the Owner shall pay the Contractor as follows: Request for Payment is due to City prior to City Council meetings and will be payable upon City Council approval.

**ARTICLE 5**  
**INSURANCE AND BONDS**

- 5.1 The Contractor shall provide the insurance as required by the RFP for the Work.
- 5.2 The Contractor shall comply with the provisions of the Workers' Compensation Statute before commencing the Work.
- 5.3 The Owner shall be named as an additional insured on the Contractor's commercial and general liability insurance.
- 5.4 Certificates of insurance shall be provided by the Contractor to Owner showing its respective coverages prior to commencement of the Work.
- 5.5 Before commencing the Work, the Contractor shall furnish Performance and Payment Bonds in the amount of the Contract Sum

This Agreement entered into as of the day and year first written above.


OWNER

CONTRACTOR

\_\_\_\_\_  
(Signature)

SHAWAHAN CONSTRUCTION LLC  
(Signature)

\_\_\_\_\_  
(Printed name, title and address)

  
(Printed name, title and address)

\_\_\_\_\_

PATRICK JOHN SHAWAHAN PRESIDENT

\_\_\_\_\_

15020 TACOMA AVE

\_\_\_\_\_

NYA MN 55768

## **GENERAL CONDITIONS OF THE CONTRACT**

### **ARTICLE 1**

#### **GENERAL PROVISIONS**

##### **1.1 THE CONTRACT**

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a writing signed by both parties.

##### **1.2 THE WORK**

The term "Work" means the construction and services required by the Contract Documents, and includes all labor, materials, equipment and services provided by the Contractor to fulfill the Contractor's obligations.

##### **1.3 INTENT**

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

### **ARTICLE 2**

#### **OWNER**

##### **2.1 OWNER'S RIGHT TO STOP THE WORK**

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

##### **2.2 OWNER'S RIGHT TO CARRY OUT THE WORK**

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a three day period after receipt of written notice from the Owner to correct such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case,

a Change Order shall be issued deducting the cost of correction from payments due the Contractor.

### **2.3 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS**

**2.3.1** The Owner reserves the right to perform construction or operations related to the project with the Owner's own forces, and to award separate contracts in connection with other portions of the project.

**2.3.2** The Contractor shall coordinate and cooperate with separate contractors employed by the Owner.

**2.3.3** Costs caused by delays or by improperly timed activities or defective construction shall be borne by the party responsible therefor.

## **ARTICLE 3**

### **CONTRACTOR**

#### **3.1 EXECUTION OF THE CONTRACT**

Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

#### **3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR**

The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall: (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies or omissions discovered to the Owner. The Contractor shall not be entitled to additional compensation where it has failed to report errors, inconsistencies or omissions discovered to the Owner.

### **3.3 SUPERVISION AND CONSTRUCTION PROCEDURES**

**3.3.1** The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work.

**3.3.2** The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner the names of subcontractors or suppliers for each portion of the Work. The Owner will advise the Contractor in writing if the Owner, after due investigation, has reasonable objection to the subcontractors or suppliers listed. If the Owner has reasonable objection, the Contractor shall select an alternate subcontractor or supplier acceptable to the Owner.

### **3.4 LABOR AND MATERIALS**

**3.4.1** Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

**3.4.2** The Contractor shall deliver, handle, store and install materials in accordance with manufacturers' instructions.

### **3.5 WARRANTY**

The Contractor warrants to the Owner that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; (3) the Work will conform to the requirements of the Contract Documents; and (4) the Work will be performed in a good workmanlike manner.

### **3.6 TAXES**

The Contractor shall pay sales, consumer, use and similar taxes that are legally required when the Contract is executed.

### **3.7 PERMITS, FEES AND NOTICES**

**3.7.1** The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work.

**3.7.2** The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to laws, statutes, ordinances, building codes, and rules and regulations without notice to the Owner, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Owner in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules and regulations.

### **3.8 USE OF SITE**

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents and the Owner.

### **3.9 CUTTING AND PATCHING**

The Contractor shall be responsible for cutting, fitting or patching required to complete the Work or to make its parts fit together properly.

### **3.10 CLEANING UP**

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work.

### **3.11 INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Owner's consultants and agents, officers and employees of any of them from and against claims, damages, losses and expenses including, but not limited to, attorneys' fees, arising out of or resulting from performance of the Work, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

## **ARTICLE 4**

### **CHANGES IN THE WORK**

**4.1** After execution of the Contract, changes in the Work may be accomplished only by written Change Order. The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

**4.2** A Change Order shall be a written order to the Contractor signed by the Owner to change the Work, Contract Sum or Contract Time.

**4.3** If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

## **ARTICLE 5**

### **TIME**

**5.1** Time limits stated in the Contract Documents are of the essence of the Contract.

**5.2** If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control, the Contract Time shall be extended by Change Order for such reasonable time as the Owner may determine.

## **ARTICLE 6**

### **PAYMENTS AND COMPLETION**

#### **6.1 CONTRACT SUM**

The Contract Sum stated in the Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

#### **6.2 APPLICATIONS FOR PAYMENT**

**6.2.1** The Contractor shall submit to the Owner itemized Applications for Payment for operations completed in accordance with the payment schedule stated in the

Agreement. Such application shall be supported by such data substantiating the Contractor's right to payment as the Owner may reasonably require and reflecting retainage if provided for elsewhere in the Contract Documents.

**6.2.2** The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which payments have been received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the Owner's interests.

### **6.3 PROGRESS PAYMENTS**

**6.3.1** The Owner shall make payment in the manner provided in the Contract Documents. However, the Owner may retain five percent (5%) of a payment pending final completion of acceptance of the Work. Upon final acceptance, the Owner shall pay the retainage to the Contractor.

**6.3.2** The Contractor shall promptly pay each Subcontractor and material supplier, upon receipt of payment from the Owner, out of the amount paid to the Contractor on account of such entities' portion of the Work.

**6.3.3** The Owner shall have no responsibility for the payment of money to a Subcontractor or material supplier.

**6.3.4** Neither progress payment nor partial or entire use or occupancy of the project by the Owner shall constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

### **6.4 FINAL COMPLETION AND FINAL PAYMENT**

**6.4.1** Upon receipt of a final Application for Payment, the Owner will inspect the Work. When the Owner finds the Work acceptable and the Contract fully performed, the Owner will promptly issue a Final Payment.

**6.4.2** Final payment shall not become due until the Contractor submits to the Owner releases and waivers of liens, and data establishing payment or satisfaction of



obligations, such as receipts, claims, security interests or encumbrances arising out of the Contract.

**6.4.3** Acceptance of final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

## **ARTICLE 7**

### **PROTECTION OF PERSONS AND PROPERTY**

#### **7.1 SAFETY PRECAUTIONS AND PROGRAMS**

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

## **ARTICLE 8**

### **CORRECTION OF WORK**

**8.1** The Contractor shall promptly correct Work rejected by the Owner as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work.

**8.2** In addition to the Contractor's other obligations, including warranties under the Contract, the Contractor shall, for a period of one year after Final Completion, correct work not conforming to the requirements of the Contract Documents.

**8.3** If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it and the Contractor shall reimburse the Owner for the cost of correction.

## ARTICLE 9

### MISCELLANEOUS PROVISIONS

#### 9.1 ASSIGNMENT OF CONTRACT

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

#### 9.2 TESTS AND INSPECTIONS

9.2.1 Tests, inspections and approvals of portions of the Work required by the Contract Documents or by laws, ordinances, rules, regulations or orders of public authorities having jurisdiction shall be made at an appropriate time.

9.2.2 If the Owner requires additional testing, the Contractor shall perform these tests.

9.2.3 The Owner shall pay for tests except for testing Work found to be defective for which the Contractor shall pay.

#### 9.3 GOVERNING LAW

The Contract shall be governed by the law of the State of Minnesota.

#### 9.4 PREVAILING WAGE

If the Contract Sum is funded in whole or in part by state funds or federal funds, the Contractor shall pay prevailing wage as required by the state and federal Little Davis Bacon and Davis Bacon Acts.

#### 9.5 DATA PRACTICES ACT

Data provided to or maintained by the Contractor pursuant to this Agreement shall be administered in accordance with Minn. Stat. Ch. 13.

## ARTICLE 10

### TERMINATION OF THE CONTRACT

#### 10.1 TERMINATION BY THE OWNER

10.1.1 The Owner may terminate the Contract if the Contractor:

- .1 persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

- .2 fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
- .3 persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or
- .4 is otherwise guilty of a breach of a provision of the Contract Documents.

**10.1.2** When any of the above reasons exist, the Owner may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, three days written notice, terminate employment of the Contractor and may:

- .1 take possession of the site and of all materials thereon owned by the Contractor;
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

**10.1.3** When the Owner terminates the Contract for one of the reasons stated in Subparagraph 10.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

**10.1.4** If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.



## **PROJECT MANUAL**

# ***Willkommen Memorial Park Restroom Project***

**SUBMISSION DEADLINE 4:00 p.m., April 19, 2017**

**City of Norwood Young America  
310 Elm Street West  
P.O. Box 59  
Norwood Young America MN 55368**

The City of Norwood Young America, Minnesota, will receive proposals for construction of the Willkommen Memorial Park Restroom Building, which includes a block building with 10 fixture units, sidewalk, site grading, sidewalk, electrical and water extension, turf restoration, and related appurtenances, subject to terms and conditions contained in the Bid Specifications. Proposals shall be submitted on a lump sum basis.

The City will receive, by mail or personal delivery at the address below, proposals from qualified proposers until **4:00 p.m., April 19, 2017**.

A Pre-proposal Conference will not be held.

Proposals should be enclosed in an envelope and addressed to:

City of Norwood Young America  
c/o Steve Helget, City Administrator  
310 Elm Street West  
P.O. Box 59  
Norwood Young America MN 55368

Clearly mark envelope as follows:

PROJECT NAME:            Willkommen Memorial Park Restroom Project

## INSTRUCTIONS TO PROPOSERS

### 1.01 PROPOSAL SPECIFICATIONS

- A. The Project Documents/Specifications must be used in preparing bid proposals. The City assumes no responsibility for errors or misinterpretations resulting from the use of incomplete or unauthorized sets of Documents/Specifications.
- B. By submitting and signing the Proposal Form the Contractor warrants its and subcontractor's compliance with the minimum criteria in Minnesota Statutes, Section 16C.285, Subdivision 3.

### 1.02 PROPOSERS REPRESENTATIONS

- A. The Proposer by submitting a bid proposal represents that:
  - 1. The Proposer has read and understands the Project Specifications to the extent that such documentation relates to the Work for which the proposal is submitted;
  - 2. The proposal is made in compliance with the Project Specifications;
  - 3. The proposal is based upon the materials, equipment, and systems required by the Project Specifications without exception;
  - 4. The Proposer has visited the site, become familiar with site conditions under which the requirements of the Project Specifications;
  - 5. The Proposer has become familiar with and satisfied as to all federal, state, and local laws and regulations that may affect cost, progress, or performance of work;
  - 6. That Proposer is aware of the general nature of the work to be performed by City and others at the Site that relates to the work as indicated in the Project Specifications.
  - 7. The Proposer has given written notice of all conflicts, errors, ambiguities, or discrepancies that Proposer discovers in the Project Specifications and confirms that the written resolution thereof by is acceptable to the City; and
  - 8. That Proposer has determined the Project Specifications are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the work.

### 1.03 SITE ACCESS

- A. On request, the City will provide Proposer access to the Site to conduct such examinations, investigations, explorations, tests, and studies as Proposer deems necessary for submission of a proposal. The Proposer shall fill all holes and clean up and restore the Site to its former condition upon completion of such explorations, investigations, tests, and studies. The Proposer shall comply with all applicable laws and regulations relative to excavations, utility locates, and sediment/erosion control.

#### **1.04 SUBSTANTIAL COMPLETION**

- A. Substantial Completion and readiness for final payment are to be set forth by Proposer in the Proposal Form and will be entered into the Contract (or incorporated therein by reference to the specific language of the proposal) as agreed by the City. Substantial Completion is desired on or before **July 14, 2017**.

#### **1.05 SUBSTITUTIONS**

- A. The materials, products, and equipment described in the Project Specifications establish a standard of required function, dimension, appearance, and quality to be met by any proposed substitution.
- B. The Contract, if awarded, will be on the basis of materials and equipment specified or described in the Project Specifications, or those substitutions approved by and identified by Addendum. No item of material or equipment will be considered by the City as a substitute unless written request for approval has been submitted by Proposer and has been received by at least 15 days prior to the date receipt of proposals. The burden of proof of the merit of the proposed item is upon Proposer. City's decision of approval or disapproval of the proposed item will be final. If the City approves a proposed substitution prior to receipt of proposals, such approval will be set forth in an Addendum. Proposers shall not rely upon approvals made in any other manner.

#### **1.06 PREPARATION OF PROPOSAL**

- A. Proposals shall be submitted on the Proposal Form included in the Project Manual.
- B. All blanks on the Proposal Form shall be legibly executed in a non-erasable medium. Alterations shall be initiated in ink by the person signing the Proposal Form.
- C. The proposal shall be signed by the person or persons legally authorized to bind the Proposer to a contract.
- D. The proposal shall contain an acknowledgement of receipt of all Addenda, the numbers of which shall be filled in on the Proposal Form.

#### **1.07 BASIS OF PROPOSAL**

- A. Lump Sum: Proposers shall submit a proposal on a lump sum basis as set forth in the Proposal Form. The proposal price shall include such amounts as the Proposer deems proper for overhead and profit on account of cash allowances, if any, named in the Contract Documents.

#### **1.08 REJECTION OF PROPOSAL/NEGOTIATION**

- A. The City reserves the right to reject any or all proposals, including without limitation, nonconforming, non-responsive, unbalanced, or conditional proposals. The City also reserves the right to waive all informalities not involving price, time, or changes in the work and to negotiate contract terms with the successful Proposer.

**1.09 PROPOSERS, SUBCONTRACTORS AND SUPPLERS**

- A. A Proposer shall be prepared to retain specific subcontractors, suppliers, or other individuals or entities for the performance of the Work. Subcontractors must comply with all pertinent requirements of MN Statute 16C.285, the responsible contractor law, to do work under this project. It is the prospective Proposer's responsibility to verify its proposed subcontractor's compliances with the statutes.
- B. In evaluating Proposers, the City may consider the qualifications of the Proposers and may consider the qualifications and experience of its subcontractors, suppliers, and other individuals or entities proposed for those portions of the Work.
- C. Persons and entities proposed by the Proposer and to whom the City have made no reasonable objection must be used on the Work for which they were proposed and shall not be changed except with the written consent of the City.

**1.10 ACCEPTANCE OF PROPOSAL/AWARD OF CONTRACT**

- A. In evaluating bid proposals, the City will consider whether or not the proposals comply with the prescribed project requirements, and such alternates, unit prices and other data, as may be requested in the Proposal Form or prior to the Notice of Award.
- B. The City shall have the right to accept the proposal which, in the City's judgement, is in the City's own best interests.

**1.11 PERFORMANCE AND PAYMENT BONDS, PROOF OF INSURANCE**

- A. Contracts over \$100,000 will require Performance and Payment Bonds in the full amount of the contract price.
- B. A Certificate of Insurance shall be required of the successful bid proposer. The insurance coverage requirements are as follows:
  - 1. Workers' Compensation
    - a. Employer's Liability, Each Accident \$500,000
  - 2. Contractor's General Liability
    - a. Include contractual liability coverage for all obligations in the City/Contractor Contract including indemnification statements
    - b. General Aggregate \$1,000,000
    - c. Each Occurrence (Bodily Injury and Property Damage) \$1,000,000
    - d. Automobile Liability
      - 1. Bodily Injury, each accident \$1,000,000
      - 2. Bodily Injury, each person \$1,000,000
- C. A Certificate of Insurance shall be delivered with the executed Contract.



## **1.12 SIGNING OF CONTRACT**

- A. Upon signing of the Contract by the City and Contractor, the City shall provide a fully signed Contract to the Successful Proposer.

## PROPOSAL FORM

\_\_\_\_\_  
(Name of Proposer)

1. The following proposal is submitted for completion of the Willkommen Memorial Park Restroom Project per the Project Documents/Specifications which includes providing all necessary labor, materials, services, and equipment necessary for completion of work as described in the Project Documents/Specifications.

### RESTROOM BUIDLING PROPOSAL:

\$ \_\_\_\_\_

2. TIME OF COMPLETION: *(Substantial Completion is desired on or before July 14, 2017.)* Proposer hereby agrees that Contract Time described in the Project Documents, including addenda, be \_\_\_\_\_ calendar days from date of commencement of Work to achieving Substantial Completion of the entire Work by \_\_\_\_\_ (date). This proposed time shall include consideration of normal adverse conditions due to weather which can be reasonably anticipated for the Project location. Award of this contract will be based on the City's evaluation of both price and time.
3. RECEIPT OF ADDENDA:  
The undersigned acknowledges receipt of the following addenda: \_\_\_\_\_
4. The following documents are attached to and made a condition of this Proposal:
  - A. List of First Tier Subcontractors

The undersigned acknowledges that this proposal shall remain open and shall not be withdrawn for a period of forty-five (45) days from date prescribed for this opening. If written notice of acceptance of any part or all of this proposal is provided the undersigned within this time period, or at any other time thereafter before it is withdrawn, undersigned will execute Contract Documents with the City in accordance with this proposal as accepted, and will also furnish and deliver to the City all proof of insurance coverage, at the time of contract execution.

The names of all persons interested in foregoing proposal as principals follow: Provide legal name of business and signature(s).

Business Name & Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Signature of Proposer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Proposal: \_\_\_\_\_

## GENERAL CARPENTRY SPECIFICATIONS

### 1.01 Building

- A. 24' X 26' concrete block building
- B. Split face concrete block building; standard color, to be determined City
- C. Gable, shingle roof
- D. See attached drawings for building, roof, walls and footing specifications

### 1.02 Exterior Doors

- A. Three (3) exterior doors with Men and Women name/symbol
- B. Steel frame-welded; 16 gauge
- C. Steel door 3070-18 gauge
- D. MDRT hinge ball bearing
- E. Entry lever handles
- F. Keyed lock
- G. Closer
- H. Jamb weather strip
- I. Bottom door sweep
- J. Aluminum threshold
- K. Kick plates

## **SITE GRADING SPECIFICATIONS**

### **1.01 DESCRIPTION**

- A. Grade the site according to elevations shown on the enclosed Grading Plan.
- B. Contours and spot elevations indicate finished surface grades.
- C. Construct uniform slopes between contours and spot elevations.
- D. Set site control and grade stakes as required to ensure conformance with Grading Plan.

### **1.02 SOIL EXAMINATION**

- A. Verify that native materials are suitable for reuse on Site. Notify City of any materials that do not appear suitable for reuse.

### **1.03 PROTECTION**

- A. Conduct all operations within designated grading limits.
- B. Protect all existing structures, plantings, turf, and other facilities or natural features which are not scheduled for removal.
- C. Contractor shall install and maintain orange snow fence around restroom construction area.

### **1.04 CONSTRUCTION OPERATIONS**

- 1. Excavate designated areas to proposed subgrade elevations indicated on Drawing. Backfill inside and outside with CONBIT and also base for slab and sidewalk.
- 2. Compact granular borrow placed in structure excavation to 98 percent of standard Proctor density. Compact remaining areas until there is no further evidence of consolidation.
- 3. Final Grade: finish grades so all earthwork areas are to within 1/10 foot of proposed subgrade elevations. Grade the areas to drain to the proposed drain inlet.
- 4. Topsoil Placement: place minimum 4 inches of salvaged topsoil over all disturbed areas. Import topsoil borrows as needed. Drag topsoil areas to remove wheel tracks and provide uniform texture and appearance. Finish topsoil areas to within 1/10 foot of proposed finished elevations.
- 5. Hydro seed black dirt areas of project site. City will maintain seeded area upon project completion.

## **PAINING SPECIFICATIONS**

### **1.01 PAINT**

#### **A. Exterior**

1. Gable end siding; color to be determined by City.
2. Metal doors; color to be determined by City

#### **B. Interior**

1. Concrete block and PTS plywood ceiling: One coat Sherwood Williams Lexon Primer and two coats Sherwood Williams Pro industrial Precat Epoxy semi-gloss finish.
2. Floor coating and 4" UP Block: polyurethane granite coating

### **1.02 JOB CONDITIONS**

- A. Paint: apply only when the temperature of surfaces to be painted and surrounding air temperatures are between 50 degrees F and 95 degrees F.
- B. Do not apply paint in rain, fog, or mist, when the relative humidity exceeds 85 percent, or to damp or wet surfaces.
- C. Painting may continue during inclement weather if surfaces and areas to be painted are enclosed and heated within temperature limits specified by manufacturer during application and drying periods.

## SIDEWALKS SPECIFICATIONS

### 1.01 SUMMARY

- A. Install a six foot (6') wide concrete pad and sidewalk.

### 1.02 INSTALLATION

- A. Install total of forty-eight feet (48') of sidewalk/slab. Final sidewalk location to be determined by City.
- B. See Exterior Walls & Footings Drawing for concrete specifications.
- C. Broom finish: lightly brush surface to uniform texture; edge joints

### 1.03 REPAIR/RESTORATION

- A. Backfill areas adjacent to walk with excavated materials; grade and finish.
- B. Protect from damage during backfill and compaction, and until acceptance of Work.

### 1.04 CLEANING

- A. Remove all excess concrete material from site. Do not allow accumulation of scraps and debris arising from work.
- B. If necessary, promptly clean surfaces not to receive concrete.

## MECHANICAL SPECIFICATIONS

### 1.01 Scope of work

The work to be completed under this specification includes the furnishing of all labor, materials, equipment and services necessary for the proper completion of all mechanical work.

### 1.02 Permits, licenses, and codes

The contractor shall obtain and pay for all permits, notices, and inspection fees, licenses, etc. necessary for the completion of all the work included in this specification, including plan review costs, and shall observe any requirements stipulated thereon. All work under this specification shall be completed in accordance with applicable local, state, and federal codes, laws, rules, regulations, and applicable standards.

### 1.03 Water Extension

Water service shall be extended from existing Pavilion building which located in the Park. Contractor needs to measure distance and determine service line size to meet Code.

### 1.04 Plumbing fixtures

- A. Delta 501 Lav Faucet
- B. Gerber 12-654 Monticello ADA Lav
- C. Bemis open eb toilet seat; 1955SSCT-047
- D. Gerber Ultra Flush pressure assist Ergo Height 21-318
- E. Elm Mustee 19w Laundry Tub
- F. Delta 2133LF LT Faucet
- G. Bradford white, 30 gallon electric water heater; RE33056INCWW
- H. Kohler Bardon urinal; K-4960-ET-O
- I. Zurn urinal valve: Z6003PL-WS1
- J. White trap and supply covers; Maskine ML11128
- K. Wirsbo AquaPex tubing; ASTM F876 and F877
- L. Schedule 40 solid core PVC pipe; Charlotte pipe ASTM DZ665
- M. Install three (3) floor drains; one located in each bathroom and one in the utility room

### 1.05 Partitions and Accessories

- A. Power coated; anti-graffiti color
- B. Floor mounted overhead brace
- C. Standard chrome hardware
- D. One ambulatory stall in each bathroom
- E. One handicap accessible stall in each bathroom
- F. Additional stalls and urinals as per design plan for both restrooms
- G. Contractor will be responsible for final specification verification, code compliance, and any onsite measurements for stalls
- H. Install jumbo toilet tissue dispenser in each stall in both bathrooms
- I. Install sanitary napkin disposal in each stall in women's bathroom
- J. Install one baby changing station in both handicap stalls
- K. Install four (4) soap dispensers; two in each bathroom above sinks
- L. Install four (4) mirrors; two in each bathroom above sinks; 18"x34" with frames.



## ELECTRICAL SPECIFICATIONS

### 1.01 Scope of work

The work to be completed under this specification includes the furnishing of all labor, materials, equipment and services necessary for the proper completion of all mechanical work

### 1.02 Permits, licenses, and codes

The contractor shall obtain and pay for all permits, notices, and inspection fees, licenses, etc. necessary for the performance to the work included in this contract, including plan review costs, and shall observe any requirements stipulated thereon. All work under this specification shall be completed in accordance with applicable local, state, and federal codes, laws, rules, regulations, and applicable standards.

### 1.03 Electrical Extension

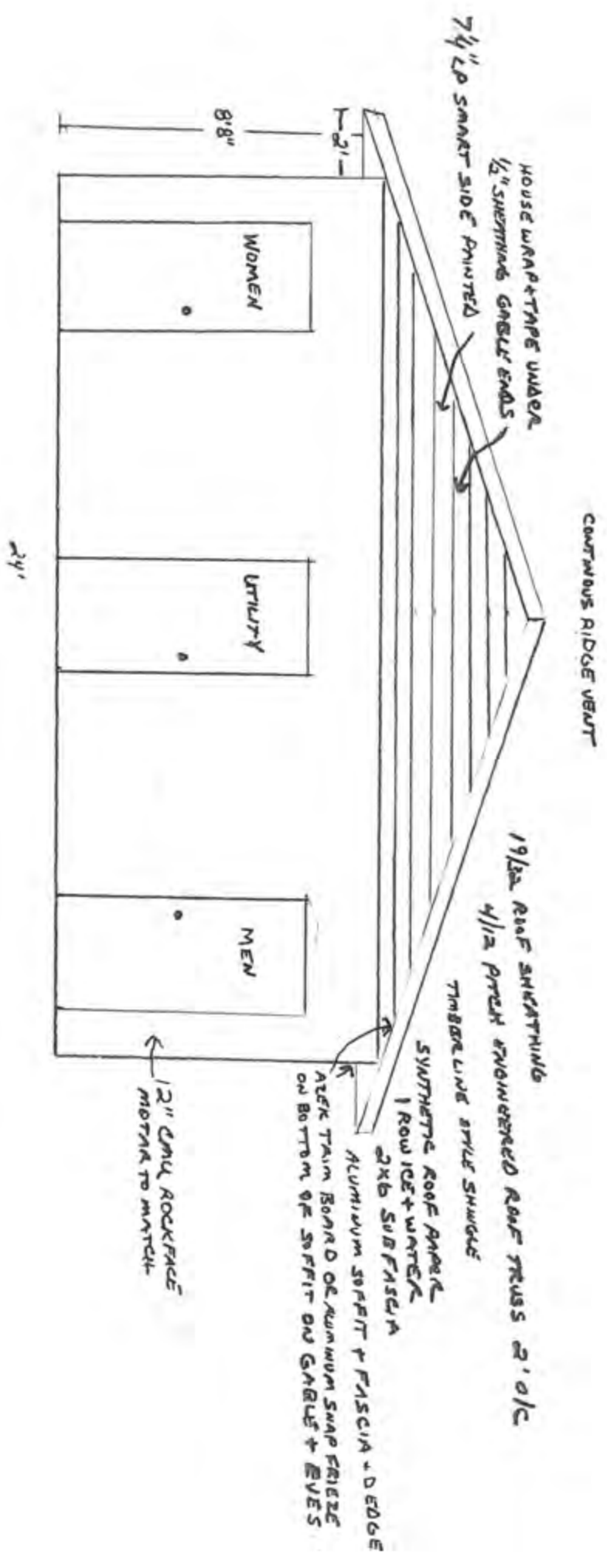
Electrical service shall be extended from existing Pavilion building located in the Park. Service shall be buried underground.

### 1.04 Lighting Fixtures

- A. One (1) exterior Wall Pack; 250W Metal Halide; comparable to #WP3H250P5Q
- B. Six (6) florescent wrap-around 2lamp fixture; comparable to GEB232-120
- C. Twelve (12) F32T8-50 lamps
- D. Four (4) World Dryer #XA5-974; hand blower; no heat
- E. Two (2) ceiling exhaust fans; comparable to Broan #504
- F. One (1) electrical circuit breaker panel and cover; comparable to SQ-D #QO120-M100 panel and QO breakers

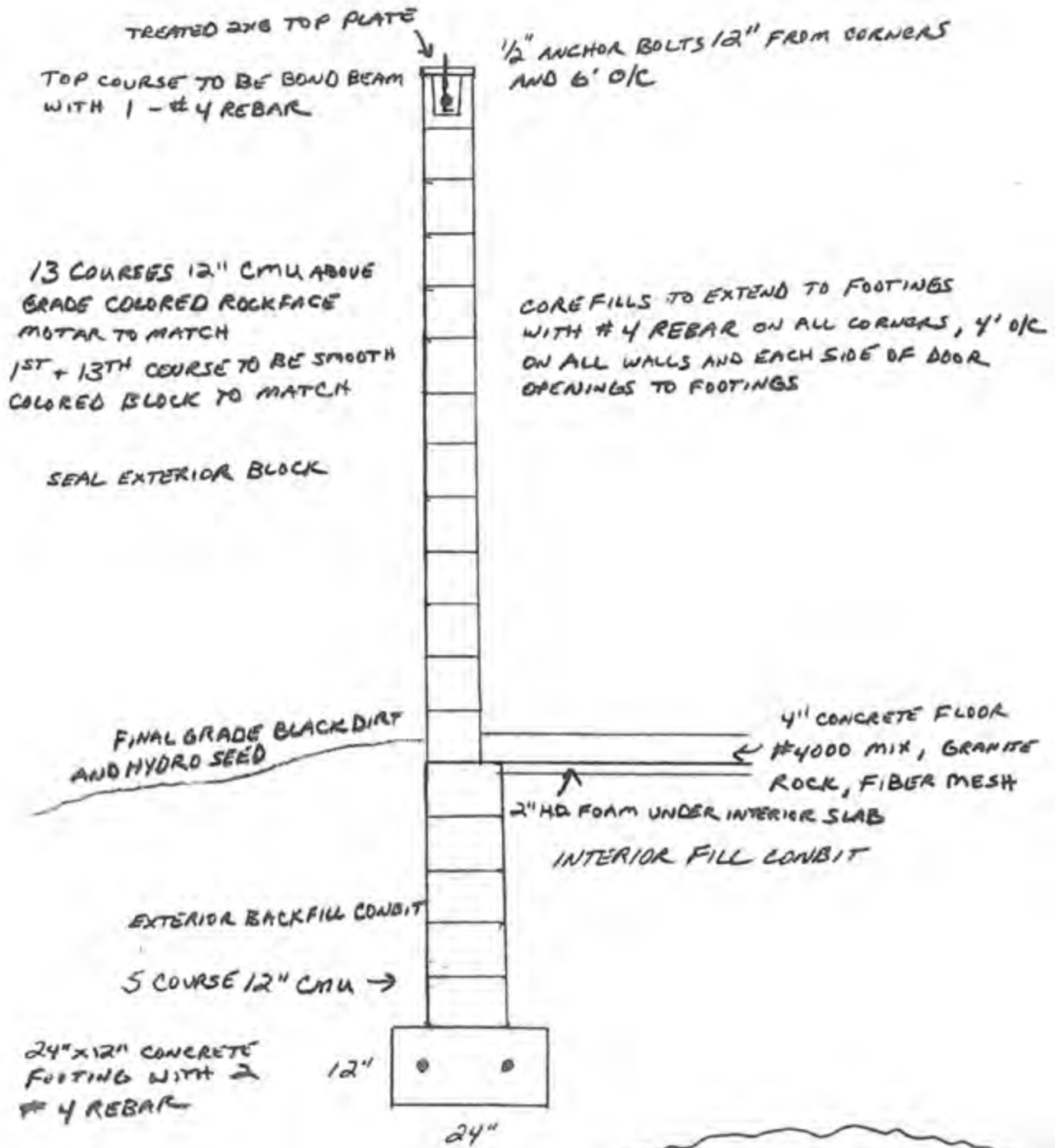
### 1.05 Installation Standards

- 1. In each room the switches shall be mounted at four feet (4') AFF.
- 2. In each room the GFI outlets shall be mounted at five (5') AFF.
- 3. In the utility room the GFI outlet shall be mounted under the panel.
- 4. The exterior Wall Pack shall be mounted at ten feet (10') AFF.
- 5. The switches shall be surface mount.
- 6. Room GFI shall be recess into the wall.
- 7. The hand blowers shall be wall mounted at four feet (4') AFF.
- 8. The service conduit shall be extended out of the building beyond the entrance and aprons.



EAST VIEW SCALE = 1/4" PER FOOT

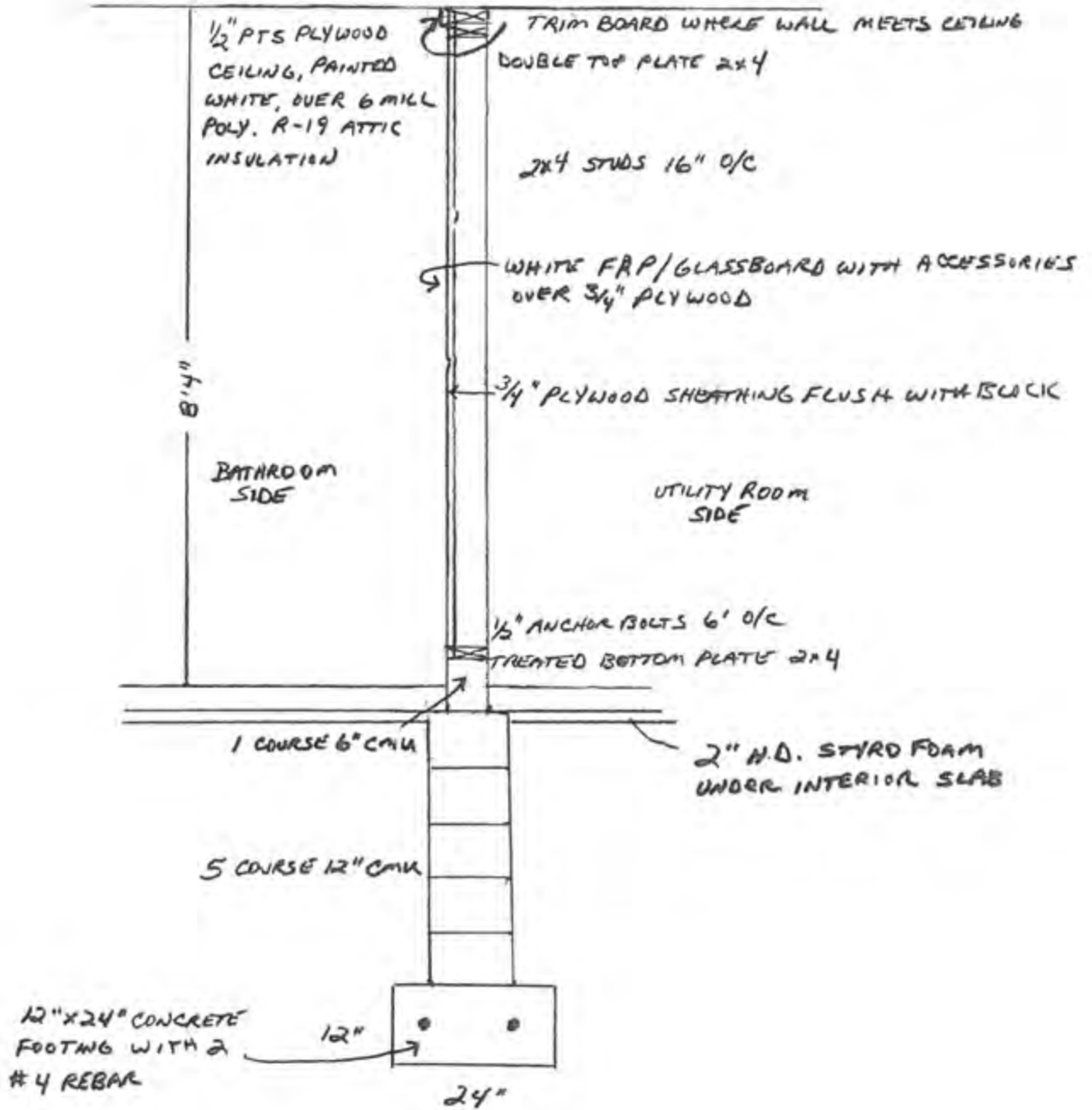




NOTE: EXTERIOR SLAB + SIDEWALK  
 4" CONCRETE, #4500 EXTERIOR MIX,  
 GRANITE ROCK, FIBER MESH, SEALED,  
 4" CONBIT BASE UNDER SLAB + WALK  
 ADD #4 REBAR 3' O.C. IN SLAB + WALK  
 SEE TOP VIEW PLAN

SCALE = 1/8" PER FOOT

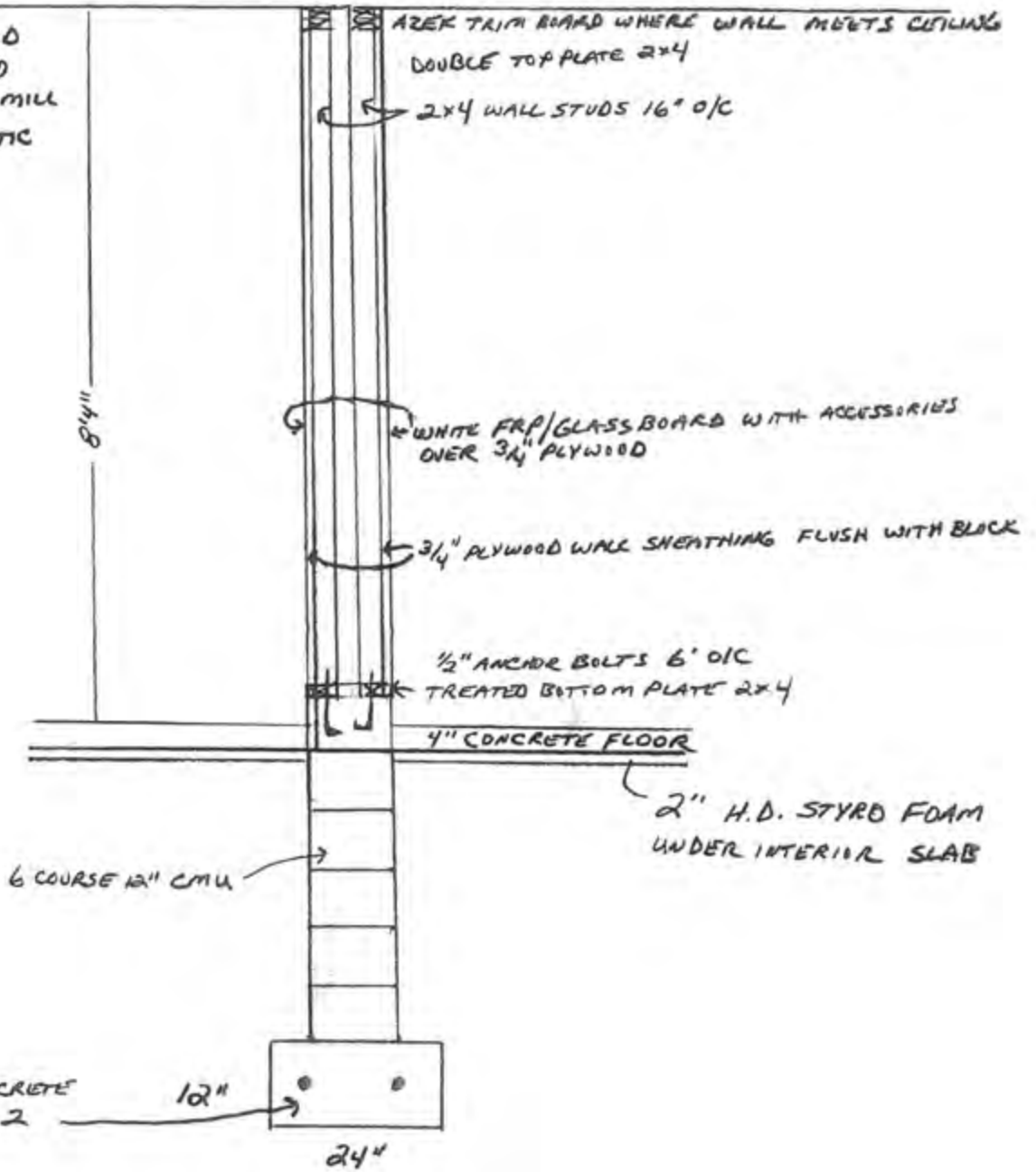
**EXTERIOR WALLS + FOOTINGS**



SCALE =  $\frac{1}{2}$ " PER FOOT

UTILITY ROOM WALLS + FOOTING

1/2" PTS PLYWOOD  
CEILING, PAINTED  
WHITE, OVER 6 MILL  
POLY. R-19 ATTIC  
INSULATION



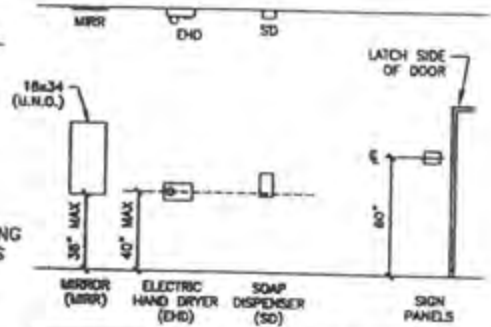
SCALE = 1/2" PER FOOT

CENTER WALL & FOOTING

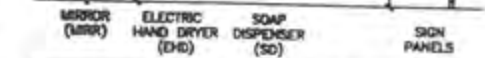


**ACCESSIBILITY STANDARDS**

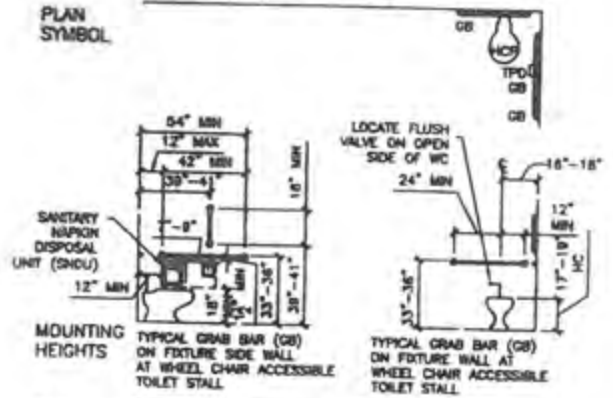
PLAN SYMBOL



MOUNTING HEIGHTS



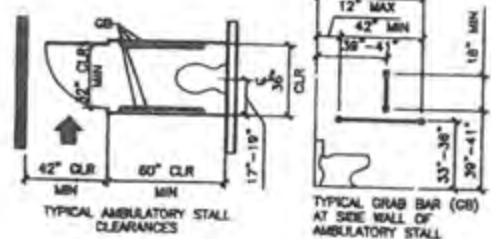
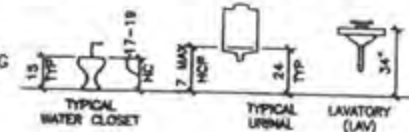
PLAN SYMBOL



PLAN SYMBOL

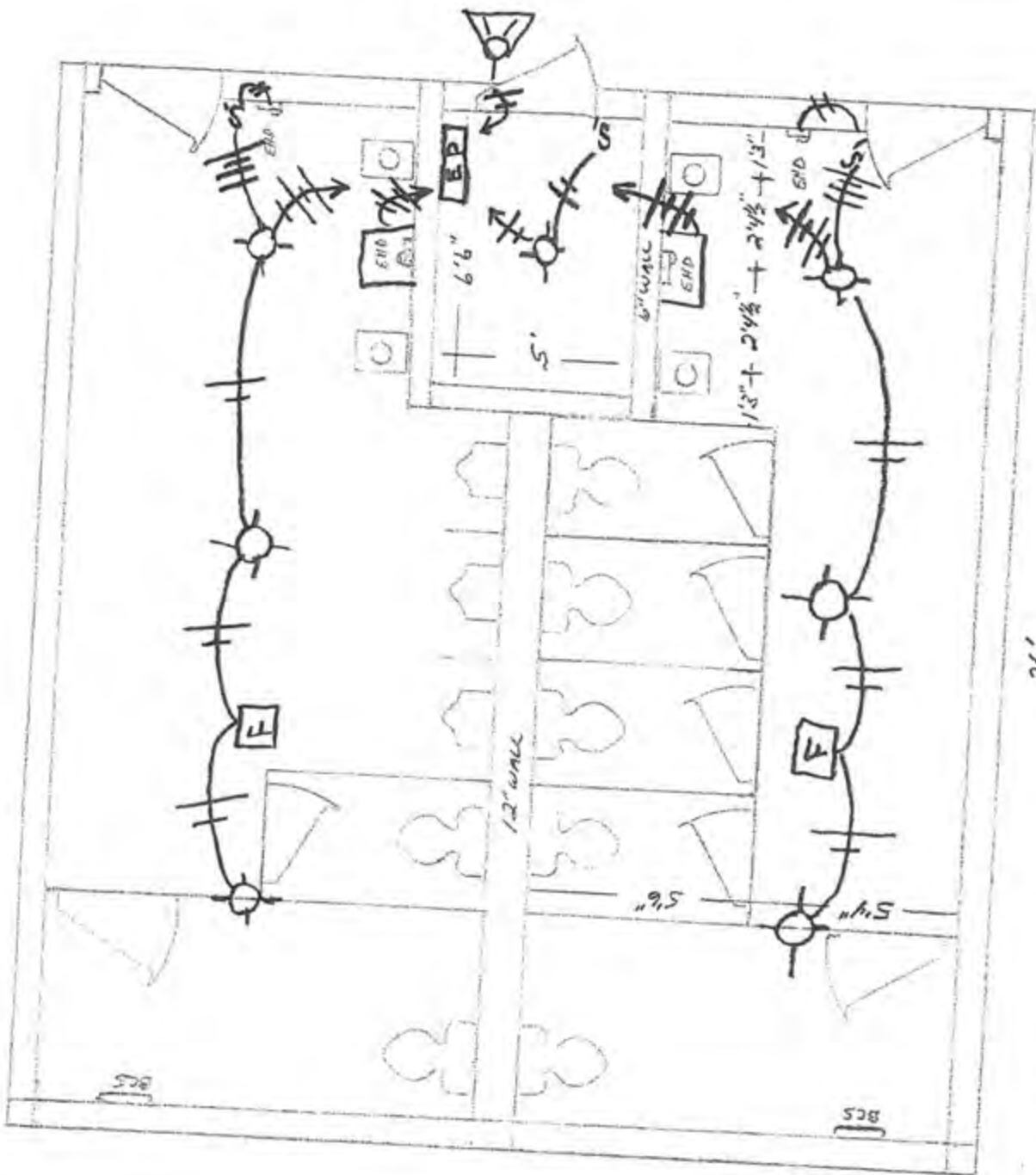


MOUNTING HEIGHTS





ELECTRICAL



- 8" WALL
- 5'1" STALL
- 3'1" STALL
- 3'1" STALL
- 3'1" STALL
- 3'1" STALL
- 26'
- 73 SINK AREA
- 8" WALL

24"

H —



TO: Honorable Mayor Lagergren and City Council Members  
FROM: Steven Helget, City Administrator  
DATE: May 8, 2017  
SUBJECT: 5K Color Run and Kids Half Mile Color Run

---

Enclosed is a letter from Karla Hemmann, who is a citizen of Norwood Young America, and is requesting authorization to host a 5K Color Run and a Kids Half Mile Color Run to help raise funds for the Southwest Metro School's outdoor playground fundraiser. The run routes would be on city streets. Enclosed are maps identifying the routes for both runs. The proposed event is to be held on Saturday, July 15<sup>th</sup> commencing at 8:00 a.m.

**Proposed Motion:**

**Motion to approve the 5K Color Run and the Kids Half Mile Color Run.**

*Norwood Young America*

Hello, My name is Karla Hemmann, I have been a resident of Norwood-Young America for 17 years now, I would like to take a couple minutes of your time to ask for approval to put forth a 5K Color Run and a Kids Half Mile Color Run in Norwood-Young America to help raise funds for Southwest Metro School's outdoor playground fundraiser.

This school is one that our local School District #108 refers children to they feel that could use extra services to adequately meet their specific needs. My Son, who has special needs, is attending his fourth year at SW Metro in Jordan. Personally, from day one walking through SW Metro school it bothered me that there is no outdoor playground equipment for these children to utilize; thus my push these past 4 years for the school to get a play set outdoors for all their students.

Many of these children who attend school, at Southwest Metro, are children with special needs and other sensory or behavioral needs. All of these children could benefit from having an outdoor playground to receive much needed sensory input to positively impact them in their school day.

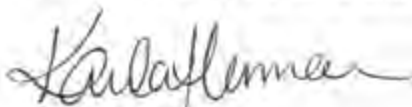
I am currently on the SW Metro playground fundraising council, helping in ways I can to help fundraise to make this dream of a playground a reality for these kids. Unfortunately, playgrounds are very expensive! So far we have raised about \$36,000, but the playground equipment projected cost is \$75,000 (for a smaller playground set) to an estimated \$150,000 for the "DREAM" playground larger set. So as you can see, a lot more funds are needed to make this playground happen by September 2017.

I have been planning to do a 5K Color Run since January, 2017. My Girl Scout Troop has received approval from our GS Council to earn their Bronze Award through organizing and operating a fun color run. To make it a bit easier on us, we plan to utilize a company in which helps set up these color runs for part profit from the registration fees we collected from the participants.

These fun runs are indeed F-U-N for ALL ages, the color used is a biodegradable dyed corn starch powder that is thrown at the runners at color stations along the route... a residue may be left behind on the street/path; but it washes away with either a power washer and or just plain 'ol mother nature rain. If you would like we can be sure to clean this residue up after the run, or allow mother nature to take it away; whichever the City of Norwood-Young America prefers.

The day of event we are requesting approval to utilize the Norwood-Young America's City Streets and walking path by upper/lower brand development if possible on Saturday, July 15<sup>th</sup> for an 8am 5K race time with kids color run to follow after 5K. We plan to utilize same routes as Stiftungsfest Fun Run, but instead of running out on county highway, we will turn and run up Emma St and turn back down Emma St to the walk/bike paths to end the race back at the pool park. (See Attached map for proposed run route).

Thank you for your time and consideration for this fundraiser.



Karla Hemmann  
karlahemmann@gmail.com  
952-467-0691

# Norwood Young America road map & Norwood Young America st

Norwood Young America MN maps | Norwood Young America MN satellite view | Streets of Norwood Young America MN



Norwood Young America (Minnesota) road map & Norwood Young America street view - view street routes, places, buildings...

City search... Search!

## Norwood Young America Geographical data

City Name: Norwood Young America  
 State/County: Minnesota  
 Carver County  
 Country: United States  
 Capital: Washington

Population: 3,214

Geographic coordinates:  
 Latitude: 44.77° N  
 Longitude: 93.62° W  
 Elevation: 997 ft / 304 m

## Norwood Young America Weather Forecast

Date/Time: Click to Update!

Weather conditions:  
 Temperature:  
 Wind (speed & direction):  
 Humidity: (%)  
 Atmospheric pressure: (hPa)  
 Cloudiness: (%)

## Nearest localities:

- Arlington road map
- Belle Plaine road map
- Cologne road map
- Lester Prairie road map
- Norwood road map
- Saint Bonifacius road map
- Waconia road map
- Waterlown road map
- Winsted road map
- Young America road map

## Search Hotels

Where?

e.g. city, region, district or specific hotel

Check-in

Day Month

Check-out

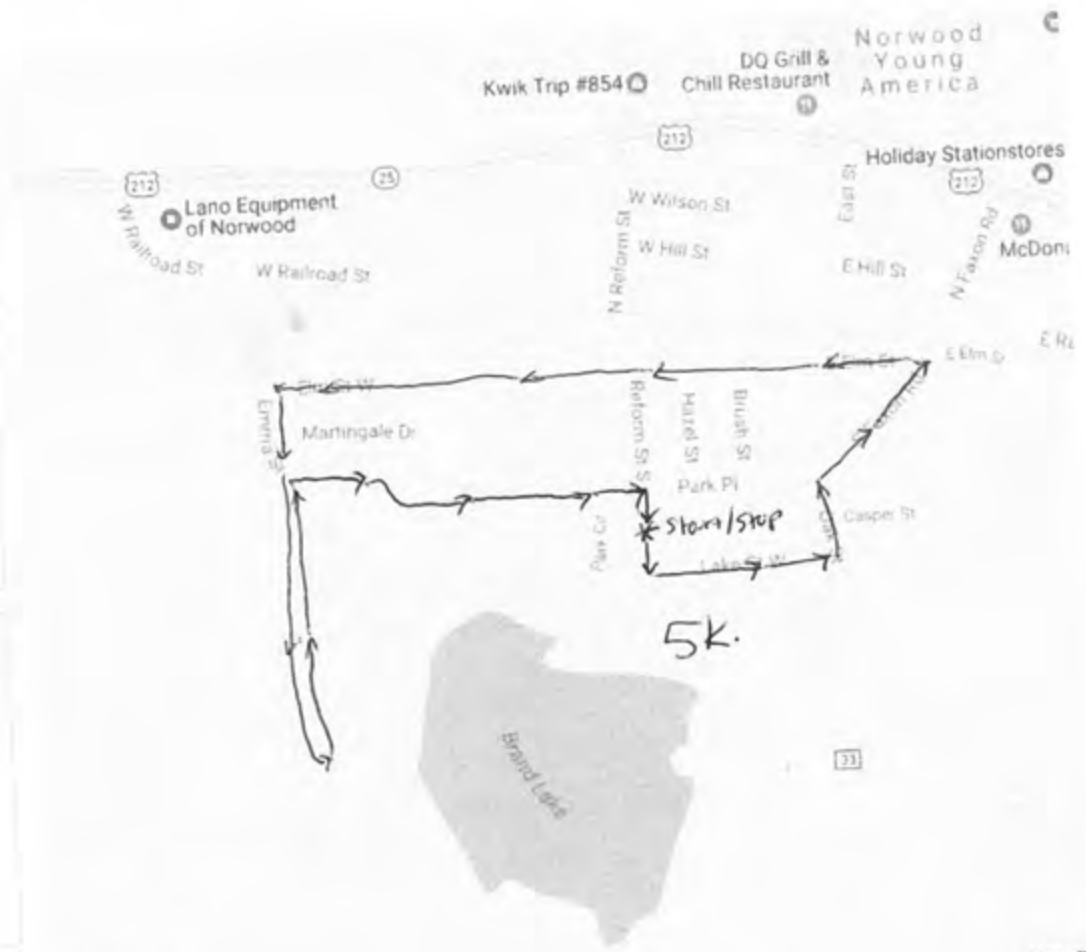
Day Month

I don't have specific dates yet

Guests

2 adults in 1 room

Search



Google

Street View

Streets

Road Map

Satellite View

Driving Map

Map

Search

Norwood Young America (Minnesota) road map is the best place to start exploring Norwood Young America accommodation, restaurants, car rentals, jobs and more...

Restaurants | Gas stations | Medical centers | Dental offices

## HiwayHouse Motel

SLEEP IS OUR BUSINESS

3200 Central Avenue SE (Route 66)  
 Albuquerque, NM 87106  
 Phone: 505-268-3971



## Recommended hotels in Norwood Young America MN area

5 star hotels <---> 4 star hotels <---> 3 star hotels <---> 2 star hotels <---> 1 star hotels

American Lodge & Suites Waconia  
 550 Cherry Drive,  
 Waconia, United States  
 >>

Waconia Inn  
 301 East Fro  
 Waconia, U  
 >>

# Norwood Young America road map & Norwood Young America street view

City search:  Search

Norwood Young America MN maps | Norwood Young America MN satellite view | Streets of Norwood Young America MN | Photos of Norwood Young America MN

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## Norwood Young America

[Geographical data](#)

City Name: Norwood Young America  
 State/County: Minnesota  
 Carver County  
 Country: United States  
 Capital: Washington

Population: 3,214

### Geographic coordinates:

Latitude: 44.77° N  
 Longitude: 93.92° W  
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## Norwood Young America Weather Forecast

Date/Time: [Click to Update!](#)

### Weather conditions:

Temperature:  
 Wind (speed & direction):  
 Humidity: (%)  
 Atmospheric pressure: (hPa)  
 Cloudiness: (%)

## Nearest localities:

Arlington road map  
 Belle Plaine road map  
 Cologne road map  
 Lester Prairie road map  
 Norwood road map  
 Saint Bonifacius road map  
 Waconia road map  
 Watertown road map  
 Winsted road map  
 Young America road map

## Search Hotels

Where?

e.g. city, region, district or specific hotel

Check-in

(Day)  (Month)

Check-out

(Day)  (Month)

I don't have specific dates yet

Guests

2 adults in 1 room

[Search](#)

## Norwood Young America (Minnesota) road map & Norwood Young America street view - view streets, roads, routes, places, buildings...



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Norwood Young America (Minnesota) road map is the best place to start exploring Norwood Young America: accommodation, restaurants, car rentals, jobs and more...

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## HiwayHouse Motel

SLEEP IS OUR BUSINESS

3200 Central Avenue SE (Route 66)  
 Albuquerque, NM 87106  
 Phone: 505-268-3971



## Recommended hotels in Norwood Young America MN area

5 star hotels  4 star hotels  3 star hotels  2 star hotels  1 star hotels

**AmericInn Lodge & Suites Waconia**  
 550 Cherry Drive,  
 Waconia, United States  
 >>

**Waconia Inn & Suites**  
 301 East Frontage Road,  
 Waconia, United States  
 >>

**Super 8 Glencoe**  
 717 Morningside Dr,  
 Glencoe, United States  
 >>

## Jobs in Norwood Young America, Minnesota, United States

Job title:

[Search Jobs](#)

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[Washington road map](#)

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Write your n:

## Reference Links:

<http://en.wikipedia.org>



TO: Honorable Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk/Treasurer

DATE: May 8, 2017

SUBJECT: Public Service Technician Hiring Recommendation

=====

The Public Service Technician position was advertised and applications were received through April 17, 2017.

- 18 applications were received.
- The top seven candidates were contacted and invited to participate in the first step of the interview process which was a Skills Test (operating certain City vehicles/equipment).
  - One of these candidates requested to have their application removed from consideration and another candidate did not return the City's phone call.
- The Personnel Committee interviewed 5 candidates on May 3<sup>rd</sup>.

The Personnel Committee did agree to offer the two open positions to two of the candidates and at the time of this memo the City is waiting for a formal response from both candidates. The Committee will make a recommendation at the City Council meeting.

**Proposed Motion:**

**Motion to hire \_\_\_\_\_ as a Public Service Technician at Pay Grade 9, Step \_\_\_\_ with a starting wage of \$\_\_\_\_\_, contingent upon successful completion of a background investigation.**

**Motion to hire \_\_\_\_\_ as a Public Service Technician at Pay Grade 9, Step \_\_\_\_ with a starting wage of \$\_\_\_\_\_, contingent upon successful completion of a background investigation.**

*Norwood Young America*

## Building Permit Report - April

PERMIT #	NAME	ADDRESS	PURPOSE	DATE	PERMIT FEE	PLAN		
						CHECK FEE	SURCHARGE	VALUE
2017001	Chad Stewart	402 2nd Ave NE	Reside	1/3/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017002	Liz Jaunick	714 Elm St W	Water Heater	1/3/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017003	Nick Rogosienki	206 2nd St SW	Rewindow	1/3/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017004	Lenny Hilgers	124 Hilltop Circle	Basement Finish	1/11/2017	\$336.45	\$179.69	\$8.50	\$15,000.00
2017005	Josh Lindgren	211 4th St SW	Water Heater	1/23/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017006	Josh Lindgren	211 4th St SW	Replace Furnace	1/27/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017007	Ross Schneider	410 Emma St	Plumbing	2/3/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017008	Ross Schneider	410 Emma St	Remodel Bath	2/7/2017	\$199.45	\$129.64	\$5.00	\$9,800.00
2017009	Donna Mack	550 Shoreview Lane	Fireplace	2/7/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017010	Resto Espresso	310 Highway 212 W	Plumbing	2/17/2017	\$107.05	\$26.76	\$2.00	\$3,600.00
2017011	Mysten Cardinal	1115 Preserve Blvd	Basement Finish	2/10/2017	\$336.45	\$179.69	\$8.50	\$15,000.00
2017012	Josh Lindgren	211 4th St SW	Rewindow	2/10/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017013	Carver County CDA	110 Oak Street	Reside	2/22/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017014	Kris Gustin	819 Elm St W	Rewindow	2/22/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017015	Faxon Rd Investors	508 Merger St	Plumbing	2/23/2017	\$184.05	\$119.63	\$4.50	\$9,000.00
2017016	Faxon Rd Investors	508 Merger St	HVAC	2/24/2017	\$508.22	\$330.34	\$16.00	\$32,000.00
2017017	Faxon Rd Investors	508 Merger St	Remodel	2/28/2017	\$597.10	\$388.12	\$20.00	\$40,000.00
2017018	Waconia Dodge	115 Main St E	Plumbing	3/1/2017	\$91.65	\$59.57	\$1.50	\$3,000.00
2017019	Randy Rager	825 Martingale Dr	Water Heater	3/2/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017020	Loomis Homes	762 Preserve Blvd	Water Softener	3/3/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017021	Last Call	118 Main St E	Repairs	3/8/2017	\$122.45	\$79.59	\$2.50	\$5,000.00
2017022	Faxon Rd Investors	508 Merger St	Fire Sprinkler	3/24/2017	\$777.50	\$505.38	\$29.50	\$58,500.00
2017023	Waconia Dodge	115 Main St E	Remodel	3/21/2017	\$107.05	\$69.58	\$2.00	\$4,000.00
2017024	Loomis Homes	1045 Fox Crossing	New Home	3/27/2017	\$17,092.30	\$1,219.09	\$115.50	\$227,000.00
2017025	Robin Jacobs	218 4th St SW	Water Heater	3/17/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017026	St. Johns Church	308 5th Ave NE	Gazebo	3/22/2017	\$245.65	\$159.67	\$6.50	\$12,544.00
2017027	Loomis Homes	875 Lakewood Tr	New Home	3/24/2017	\$17,179.70	\$1,283.15	\$123.00	\$242,800.00
2017028	Ron Heiland	114 1st St NE	Reside/Rewindow	3/23/2017	\$110.00	\$0.00	\$1.00	\$0.00
2017029	David Moore	18 Main St E	Reside	3/24/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017030	tom Kaeter	308 2nd St SW	Rewindow	3/27/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017031	Kevin Stahn	211 4th St SW	Fence	3/28/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017032	City of NYA	102 Main St E	Sign	3/29/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017033	Adam Franck	410 Colonial Circle	Reside	3/30/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017034	Pryce Wigginton	411 Devonshire Dr	Fence	3/30/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017035	Nate Haaskins	715 Elm St W	Reroof	4/3/2017	\$55.00	\$0.00	\$1.00	\$0.00
<del>2017036</del>	<del>Jim Brazil</del>	<del>424 Devonshire Dr</del>	<del>Replace Furnace</del>	<del>4/3/2017</del>	<del>\$60.00</del>	<del>\$0.00</del>	<del>\$1.00</del>	<del>\$0.00</del>
2017037	Jason Hoeft	103 2nd St SE	Egress Window	4/7/2017	\$214.10	\$69.58	\$2.00	\$3,375.00
2017038	Richard Stolz	308 1st ST NE	Garage Heater	4/6/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017039	Last Call	118 Main St E	Plumbing	4/17/2017	\$152.50	\$19.06	\$1.00	\$2,000.00
2017040	James Brazil	424 Devonshire Dr	Replace Furnace	4/7/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017041	Jon Werner	206 1st St NE	Restart 2014114	4/18/2017	\$300.00	\$0.00	\$0.00	\$0.00
2017042	Loomis Homes	1025 Fox Crossing	New Home	4/21/2017	\$16,923.66	\$1,102.97	\$101.00	\$198,000.00
2017043	David Rolf	411 5th St Ct	Deck	4/20/2017	\$122.45	\$79.59	\$2.50	\$4,800.00

### Building Permit Report - April

2017044	David Rolf	411 5th St Ct	Stone	4/20/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017045	Ben Kroells	413 Adams Dr	Foundation Repair		\$107.05	\$69.58	\$2.00	\$4,200.00
2017046	Dana Muehring	231 Hazel St	Water Heater	4/24/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017047	Xtreme Properties	211 Railroad St W	New Construction	4/26/2017	\$1,265.68	\$822.69	\$64.00	\$128,000.00
2017048	Dorothy Wall	316 Railroad St W	Reroof	4/27/2017	\$55.00	\$0.00	\$1.00	\$0.00