



CITY COUNCIL AGENDA

January 8, 2018 – 6:00 p.m.

City Council Meeting

ECONOMIC DEVELOPMENT AUTHORITY

1. Call Meeting of Economic Development Authority to Order
 - 1.1 Pledge of Allegiance
 2. Approve Agenda
 - 2.1 Resolution 1801, Nomination and Appointment of Officers
 - 2.2 Approve minutes of December 27, 2017
 3. New Business
 - 3.1 Resolution 1802, Requesting the City Council Call for a Public Hearing for Establishment of TIF District No. 3-6
 - 3.2 Resolution 1803, Calling for a Public Hearing Regarding Land Conveyance and Associated Business Subsidy to Par Real Estate, LLC
 4. Adjournment
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CITY COUNCIL

1. Call Meeting of City Council to Order
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. Consent Agenda
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 4.1 Approve minutes of December 27, 2017 meeting
 - 4.2 Approve payment of claims
5. Public Hearings
 - 5.1 700 Railroad Street CUP Revocation
 - 5.2 Ordinance No. 297, Establishing Senior Advisory Committee
6. Old Business
 - 6.1 Resolution 2018-02, 700 Railroad Street CUP Revocation
7. New Business
 - 7.1 Resolution 2018-01, Organization of the City of Norwood Young America
 - 7.2 Ordinance No. 297, Establishing Senior Advisory Committee
 - 7.3 Resolution 2018-03, Calling for Public Hearing for Establishment of TIF District No. 3-6
 - 7.4 Resolution 2018-04, Calling for a Public Hearing to Vacate Drainage and Utility Easements
 - 7.5 South Park Warming House Replacement Project
 - 7.6 Accept Employee Resignation
8. Council Member & Mayor Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: December Building Permit Report.

UPCOMING MEETINGS / EVENTS

January 10	Economic Development Commission – 6:00 p.m.
January 10	Joint Meeting – City Council, EDC, Planning Commission, and Chamber of Commerce Board – 6:30 p.m.
January 16	Parks and Rec. Commission – 5:30 p.m.
January 18	Senior Advisory Committee – 9:00 a.m.
January 22	Work Session, EDA, City Council – 6:00 p.m.
February 6	Planning Commission – 6:00 p.m.
February 12	City Council – 6:00 p.m.



TO: Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: January 8, 2018

RE: EDA Resolution 1801 – Nominating and Electing Officers

In accordance with state statute, the EDA must annually elect a President, Vice-President, Treasurer, Assistant Treasurer, and Secretary and they may appoint an Executive Director.

Suggested Motion:

Motion to approve Resolution 1801, a resolution nominating and electing officers of the Economic Development Authority for the City of Norwood Young America.

ECONOMIC DEVELOPMENT AUTHORITY

RESOLUTION 1801

A RESOLUTION NOMINATING AND ELECTING OFFICERS OF THE ECONOMIC DEVELOPMENT AUTHORITY FOR THE CITY OF NORWOOD YOUNG AMERICA

WHEREAS, the City of Norwood Young America has established an Economic Development Authority (EDA) to coordinate and administer economic development and redevelopment plans and programs of the City; and

WHEREAS, the board of commissioners of the EDA consists of five members, all of whom must be members of the City Council of the City of Norwood Young America; and

WHEREAS, pursuant to Minnesota Statutes, the EDA must annually elect a President, Vice-President, Treasurer, Assistant Treasurer, and Secretary.

THEREFORE, BE IT RESOLVED, that the City Administrator is hereby appointed Executive Director of the Economic Development Authority of the City of Norwood Young America; and

THEREFORE, BE IT FURTHER RESOLVED, that the following commissioners are nominated and elected to the following offices of the Economic Development Authority of the City of Norwood Young America:

President - Carol Lagergren

Vice-President - Dick Stolz

Treasurer - Craig Heher

Assistant Treasurer - Mike McPadden

Secretary - Charlie Storms

Adopted by the EDA of the City of Norwood Young America this 8th day of January 2018.

President

Attest:

Executive Director



Attendees: Carol Lagergren, Dick Stolz, Craig Heher, Mike McPadden
Absent: Charlie Storms
City Staff: City Administrator Steve Helget, City Clerk/Treasurer Kelly Hayes
Others: Brad Falteysek

ECONOMIC DEVELOPMENT AUTHORITY

1. Call Meeting of Economic Development Authority to Order
 - 1.1 Pledge of Allegiance
Meeting was called to order by President Carol Lagergren at 6:00pm.

2. Approve Agenda
 - 2.1 Approve minutes of November 27, 2017

Motion: MM/CH to approve the agenda. Vote 4 – 0. Motion carried.

Motion: DS/MM to approve the minutes. Vote 4 – 0. Motion carried.

3. New Business
 - 3.1 Schedule special meeting for 6:00 p.m., January 8, 2018

Motion: DS/CH to schedule a special meeting 6:00 on January 8, 2018. Vote 4 – 0. Motion carried.

4. Adjournment

Motion: MM/CH to adjourn at 6:03pm. Vote 4 – 0. Motion carried.

Respectfully Submitted,

Carol Lagergren, President

Kelly Hayes, City Clerk / Treasurer



TO: Madam President and EDA Commissioners

FROM: Steven Helget, City Administrator

DATE: January 8, 2018

SUBJECT: Resolution No. 1802, Requesting the City Council call for a Public Hearing for the establishment of TIF District No. 3-6

Resolution No. 1803, Calling for a Public Hearing Regarding Land Conveyance and Associated Business Subsidy to Par Real Estate, LLC

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The City has been approached by Vickerman Company, a.k.a. Par Real Estate, LLC, about the purchase of Lot 3, Block 1; and Lots 4 & 5, Block 2, Tacoma West Industrial Park. The total acreage is approximately 8.5 acres. Vickerman Company is proposing a major building expansion project.

Vickerman Company is requesting the land be conveyed at the subsidized price of \$1.00 per sq. ft. versus the market rate of \$2.75. The City has advertised the sale price of \$1.00 per sq. ft. if tax increment financing is utilized which Vickerman is in agreeance. Similar to other TIF Districts in the industrial park, this would be classified as an economic development district which has a maximum term of 9 years.

Enclosed is Resolution No. 1802 which requests the City Council call for a public hearing for the purpose of establishing TIF District No. 3-6.

Also enclosed is Resolution No. 1803 which calls for a public hearing regarding the land conveyance and associated business subsidy to Par Real Estate, LLC. The EDA would be the conveyor of the property to Par Real Estate, LLC.

Suggested Motions:

Motion to approve Resolution 1802, a resolution requesting the City Council of the City of Norwood Young America call for a public hearing on a modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project, the establishment of Tax Increment Financing District No. 3-6, the adoption of a tax increment financing plan therefor, and a proposed business subsidy.

Motion to approve Resolution 1803, a resolution calling a public hearing regarding land conveyance and associated business subsidy to Par Real Estate, LLC.



Attendees: Carol Lagergren, Dick Stolz, Craig Heher, Mike McPadden
Absent: Charlie Storms
City Staff: City Administrator Steve Helget, City Clerk/Treasurer Kelly Hayes
Others: Brad Falteysek

1. Call Meeting of City Council to Order
Meeting was called to order by Mayor Carol Lagergren at 6:03pm.

2. Approve Agenda
Addition: 7.6 Resolution 2017-034 Interfund transfers
Motion: MM/DS to approve the agenda with the addition. Vote 4 – 0. Motion carried.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment - none

4. Consent Agenda
4.1 Approve minutes of December 11, 2017 meeting
4.2 Approve payment of claims

Motion: MM/CH to approve the consent agenda. Vote 4 – 0. Motion carried.

5. Public Hearings - none

6. Old Business
6.1 Five Year Financial Plan (2018 – 2022)
Brad Falteysek from Abdo Eich & Meyers presented the Five Year Financial Plan.

- Average home market value has increased from \$144,000 to \$177,200.
- Goal is to have 50% cash balance reserve and to improve or maintain AA- bond rating.
- To reach the 50% cash balance goal, the tax levy over the next 4 years will not be as high as the levy for 2018.
- Compared debt to other cities (Waconia, Jordan, Watertown, Carver). NYA does have more debt than these cities, thus a higher tax rate.

Motion: CH/MM to approve the 5 Year Financial Plan 2018-2022. Vote 4 – 0. Motion carried.

6.2 Oak Grove Senior Residence Snow Removal Agreement
Motion: DS/CH to approve the Snow Removal Services Agreement with the Carver County CDA for the 2017-2018 season. Vote 4 – 0. Motion carried.

7. New Business
7.1 City Commissions Annual Reports
CH – Planning – Should have 7 members, but currently has 5. 11 public hearings including rental code update. Goal is to have CUP audits.

MM – 12 new businesses. New website to begin 1/1/18. Looking at new entry signs for Hwy 212 and Hwy 25.

DS – New bus, survey sent to residents 50+, continue outreach to senior residents.

CS (SH gave update since CS was absent) – Developed plan for public park/lake access nature area in Preserve. Willkommen restroom project, Serenity Trail will be paved in 2018, Update trail/sidewalk plan.

7.2 Passenger Bus Loan Agreement with St. John's Lutheran Church
Utilizing the bus on Sunday morning for church.
Motion: DS/CH to approve Passenger Bus Loan Agreement with St. John's Lutheran Church. Vote 4 – 0. Motion carried.

7.3 Resolution 2017-33, MnDOT Community Roadside Landscape Partnership Fund
\$1,000 grant requires a resolution.
Motion: CH/MM to approve Resolution 2017-33, MnDOT Community Roadside Landscape Partnership Fund. Vote 4 – 0. Motion carried.

7.4 Liability Insurance Coverage Waiver

Motion: DS/MM to not waive the monetary limits on municipal tort liability established by MN Statutes 466.04. Vote 4 – 0. Motion carried.

7.5 2018 Handbook Update

Personnel Committee reviewed the employee handbook and made some updates based on the changes that the League of MN Cities made to their handbook model. Changes included: Call-Back, Holiday Pay, Exempt Pay.

Motion: CH/DS to approve the 2018 Employee Handbook effective January 1, 2018. Vote 4 – 0. Motion carried.

7.6 Resolution 2017-034 Interfund Transfer

There was \$5595.45 remaining in the Building/Grounds budget. Council had discussed transferring money to Park dedication fund.

Motion: MM/DS to adopt Resolution 2017-034 a resolution approving interfund transfer from the 2017 General Fund to the 201 Park Dedication Fund. Vote 4 – 0. Motion carried.

8. Council Member & Mayor Reports

CH – none

MM – none

DS – Senior Advisory discussed bus and survey.

CL – Create a subcommittee for the Ecumen quarterly report of Harbor/Haven. DS and CL will be a part of the subcommittee.

UPCOMING MEETINGS / EVENTS

January 3	Planning Commission – 6:00 p.m.
January 8	City Council – 6:00 p.m.
January 10	Economic Development Commission – 6:00 p.m.
January 10	Joint Meeting – City Council, EDC, Planning Commission, and Chamber of Commerce Board – 6:30 p.m.
January 16	Parks and Rec. Commission – 5:30 p.m.
January 17	Fire Department – Townships Annual Meeting – 6:00 p.m.
January 18	Senior Advisory Committee – 9:00 a.m.
January 22	Work Session, EDA, City Council – 6:00 p.m.

9. Adjournment

Motion: MM/CH to adjourn at 6:57pm. Vote 4 – 0. Motion carried.

Respectfully Submitted,

Carol Lagergren, Mayor

Kelly Hayes, City Clerk / Treasurer

CITY OF NORWOOD YOUNG AMERICA

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: January 8, 2018

Pre-Paid Claims	<u>\$22,802.90</u>
(Check Sequence #504600-504624)	

Claims Pending Payment	<u>\$1,794,652.34</u>
(Check Sequence #27647-27715)	

Grand Total	<u>\$1,817,455.24</u>
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PAYROLL 12/28/17

CHECK #	EMPLOYEE	GROSS
504608	ARETZ, BRENT R	\$2,412.00
504609	BIPES, DEBORAH	\$76.56
504610	CANO, JOEY M	\$1,476.00
504611	FRATUS, DOMINIC	\$347.57
504612	HAAG, HERMAN	\$184.25
504613	HAYES, KELLY	\$2,238.40
504614	HELGET, STEVE	\$3,485.60
504615	Hormann, Duane	\$414.86
504616	JAUS, RODNEY D	\$1,476.00
504617	LENZ, DEBRA A	\$1,887.20
504618	MENZEL, ALICIA	\$1,628.00
504619	NIESEN, CHRISTOPHER D.	\$1,766.40
504620	PAULSON, DENNIS	\$22.19
504621	SCHNEEDWIND, BRIAN O	\$1,549.60
504622	STENDER, DANIEL H	\$2,080.01
504623	VOIGT, ANTHONY	\$2,236.80
504624	KLEINBANK - NET	<u>\$15,340.34</u>
	GROSS	<u>\$23,281.44</u>

PAYROLL 12/29/17

CHECK #	EMPLOYEE	GROSS
504602	HEHER, CRAIG	\$1,200.00
504603	LAGERGREN, CAROL	\$1,800.00
504604	McPADDEN, MICHAEL W.	\$1,200.00
504605	STOLZ, RICHARD	\$1,200.00
504606	STORMS, CHARLES	\$1,200.00
504607	KLEINBANK - NET	<u>\$5,984.96</u>
	GROSS	<u>\$6,600.00</u>

SUPPLEMENTAL 12/28/17

504600	WIGFIELD, ANDREW	<u>\$1,600.00</u>
504601	KLEINBANK - NET	<u>\$1,477.60</u>

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DECEMBER 2017 to JANUARY 2018

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	027647	12/29/2017	ABDO, EICK, & MEYERS		
E 101-41500-301	Auditing and Acct g Services		\$7,000.00	392472	AUDIT SERVICES
	Total ABDO, EICK, & MEYERS		\$7,000.00		
Paid Chk#	027648	12/29/2017	ANCOMCOMMUNICATIONS, INC.		
E 101-42200-323	Radio Units		\$2,233.00	33031	
	Total ANCOMCOMMUNICATIONS, INC.		\$2,233.00		
Paid Chk#	027649	12/29/2017	BOHLINGER, DOS		
E 601-49400-432	Refund		\$46.47		OVERPAYMENT OF H2O BILL
	Total BOHLINGER, DOS		\$46.47		
Paid Chk#	027650	12/29/2017	BOLTON & MENK, INC		
E 101-41500-303	Engineering Fees		\$1,344.00	0212383	2018 VICKERMAN
G 807-22100	Escrow Collected		\$907.00	0212384	PRESERVE 5
E 101-41500-303	Engineering Fees		\$27.50	0212385	MISC ENGINEERING
E 101-41500-303	Engineering Fees		\$257.50	0212385	2018 VICKERMAN
	Total BOLTON & MENK, INC		\$2,536.00		
Paid Chk#	027651	12/29/2017	CANO, JOEY		
E 101-43100-211	Personal Protection Equipment		\$79.00		SAFETY GEAR
	Total CANO, JOEY		\$79.00		
Paid Chk#	027652	12/29/2017	CARQUEST AUTO PARTS		
E 101-43100-221	Repair/Maintenance Equipment		\$107.35	5927-159489	BATTERY
E 101-43100-223	Repair/Maintenance Bldg/Ground		\$10.49	5927-159631	LED LIGHT
E 101-43100-221	Repair/Maintenance Equipment		\$20.44	5927-159726	BULB
E 101-43100-221	Repair/Maintenance Equipment		\$18.50	5927-159787	WINTER WIPES
E 101-43100-221	Repair/Maintenance Equipment		\$6.59	5927-159988	STT LAMP
E 101-43100-210	Operating Supplies		\$14.99	5927-160071	RAGS IN A BOX
E 101-43100-221	Repair/Maintenance Equipment		\$8.56	5927-160107	LENS
E 101-43100-221	Repair/Maintenance Equipment		\$60.46	5927-160990	PENETRATING OIL
	Total CARQUEST AUTO PARTS		\$247.38		
Paid Chk#	027653	12/29/2017	CARVER COUNTY		
E 101-42100-311	County Police Contract		\$1,199.01	SHERI002992	4TH QTR POLICE OVERTIME
	Total CARVER COUNTY		\$1,199.01		
Paid Chk#	027654	12/29/2017	CARVER COUNTY ATTORNEYS OFF		
E 101-41500-307	Prosecution Contract		\$2,267.21		4TH QTR FINES
	Total CARVER COUNTY ATTORNEYS OFF		\$2,267.21		
Paid Chk#	027655	12/29/2017	CENTER POINT		
E 101-41940-383	Gas Utilities		\$487.17		
E 101-42200-383	Gas Utilities		\$140.82		
E 101-43100-383	Gas Utilities		\$1,060.33		
E 101-45200-383	Gas Utilities		\$374.14		

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DECEMBER 2017 to JANUARY 2018

		Check Amt	Invoice	Comment
E 601-49400-383	Gas Utilities	\$285.52		
E 602-49450-383	Gas Utilities	\$1,063.93		
E 101-49860-383	Gas Utilities	\$18.23		
Total CENTER POINT		\$3,430.14		
Paid Chk# 027656	12/29/2017	CUSTOMIZED FIRE/RESCUE TRAIN		
E 101-42200-207	Training Instructional	\$352.60	1186	NFPA1001 COURSE
Total CUSTOMIZED FIRE/RESCUE TRAIN		\$352.60		
Paid Chk# 027657	12/29/2017	DURBIN, CAROLYN		
E 101-41330-319	Sr. Advisory Committee	\$200.00		SR ADVISORY
Total DURBIN, CAROLYN		\$200.00		
Paid Chk# 027658	12/29/2017	DWK CLEAN WATER SERVICES LLC		
E 601-49400-314	Contracts Payments	\$552.50	1217	
E 602-49450-314	Contracts Payments	\$552.50	1217	
Total DWK CLEAN WATER SERVICES LLC		\$1,105.00		
Paid Chk# 027659	12/29/2017	FEDER MECHANICAL		
E 602-49450-221	Repair/Maintenance Equipment	\$1,045.05	4450	
E 602-49450-221	Repair/Maintenance Equipment	\$331.31	4507	SEWER PLANT
Total FEDER MECHANICAL		\$1,376.36		
Paid Chk# 027660	12/29/2017	FELTMANN, WAYNE & SHARILYN		
E 101-41330-320	Park Board	\$200.00		PARK & REC
Total FELTMANN, WAYNE & SHARILYN		\$200.00		
Paid Chk# 027661	12/29/2017	GOPHER STATE ONE-CALL, INC.		
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$10.80	7120622	
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$10.80	7120622	
Total GOPHER STATE ONE-CALL, INC.		\$21.60		
Paid Chk# 027662	12/29/2017	GRUNDAHL, WILLIAM		
E 101-41330-316	Planning Commission	\$200.00		PLANNING
Total GRUNDAHL, WILLIAM		\$200.00		
Paid Chk# 027663	12/29/2017	HOERNEMANN, JR		
E 101-41330-319	Sr. Advisory Committee	\$200.00		SR ADVISORY
E 101-41330-316	Planning Commission	\$200.00		PLANNING
E 101-41330-320	Park Board	\$200.00		PARK & REC
Total HOERNEMANN, JR		\$600.00		
Paid Chk# 027664	12/29/2017	HOLIDAY FLEET		
E 101-43100-212	Motor Fuels	\$61.06		
Total HOLIDAY FLEET		\$61.06		
Paid Chk# 027665	12/29/2017	HOME SOLUTIONS		
E 101-43100-221	Repair/Maintenance Equipment	\$41.93		
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$25.40		

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DECEMBER 2017 to JANUARY 2018

			Check Amt	Invoice	Comment
E 101-43100-223	Repair/Maintenance Bldg/Ground		\$8.99		
E 101-43100-210	Operating Supplies		\$145.02		
E 601-49400-221	Repair/Maintenance Equipment		\$9.05		
E 602-49450-221	Repair/Maintenance Equipment		\$23.80		
E 101-43100-221	Repair/Maintenance Equipment		\$10.78		CEMETERY
	Total HOME SOLUTIONS		\$264.97		
Paid Chk# 027666	12/29/2017	HORMANN, KARLA			
E 101-41330-320	Park Board		\$200.00		PARK & REC
	Total HORMANN, KARLA		\$200.00		
Paid Chk# 027667	12/29/2017	JERRY S TRANSMISSION SERVICE			
E 101-42200-221	Repair/Maintenance Equipment		\$484.72	0029937	
E 101-42200-221	Repair/Maintenance Equipment		\$596.14	0029985	
	Total JERRY S TRANSMISSION SERVICE		\$1,080.86		
Paid Chk# 027668	12/29/2017	KRAEMER, RAY			
E 101-41330-319	Sr. Advisory Committee		\$200.00		SR. ADVISORY
	Total KRAEMER, RAY		\$200.00		
Paid Chk# 027669	12/29/2017	KROELLS, LAVONNE			
E 101-41330-319	Sr. Advisory Committee		\$200.00		SR ADVISORY
	Total KROELLS, LAVONNE		\$200.00		
Paid Chk# 027670	12/29/2017	LAGERGREN, MARK			
E 101-41330-316	Planning Commission		\$200.00		PLANNING
	Total LAGERGREN, MARK		\$200.00		
Paid Chk# 027671	12/29/2017	LATZIG, ROLAND			
E 601-49400-432	Refund		\$124.19		H2O OVERPAYMENT
	Total LATZIG, ROLAND		\$124.19		
Paid Chk# 027672	12/29/2017	LEAGUE OF MN CITIES			
E 101-41400-207	Training Instructional		\$675.00	266698	SAFETY TRAINING
	Total LEAGUE OF MN CITIES		\$675.00		
Paid Chk# 027673	12/29/2017	LENZ, DEBRA			
E 101-41400-331	Travel/Meeting Expense		\$16.85		MILEAGE
	Total LENZ, DEBRA		\$16.85		
Paid Chk# 027674	12/29/2017	LOFFLER COMPANIES, INC.			
E 101-41400-437	Maintenance Contract		\$277.25		COPIER RENT
	Total LOFFLER COMPANIES, INC.		\$277.25		
Paid Chk# 027675	12/29/2017	METRO WEST INSPECTION SERVICES			
E 101-42400-312	Building Inspection Fee		\$4,026.63		
	otal METRO WEST INSPECTION SERVICES		\$4,026.63		
Paid Chk# 027676	12/29/2017	MID-COUNTY CO-OP OIL ASSN			

CITY OF NORWOOD YOUNG AMERICA

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DECEMBER 2017 to JANUARY 2018

			Check Amt	Invoice	Comment
E 101-43100-212	Motor Fuels		\$998.88	41611	DYED DIESEL
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$207.84	41611	DYED DIESEL
Total	MID-COUNTY CO-OP OIL ASSN		\$1,206.72		
Paid Chk# 027677	12/29/2017	MINI BIFF			
E 101-45200-418	Other Rentals (Biffs)		\$117.81	A-93252	ICE RINK
Total	MINI BIFF		\$117.81		
Paid Chk# 027678	12/29/2017	MN DEPT OF LABOR & INDUSTRY			
G 101-21721	State Bldg Surcharge Fee		\$970.26		4TH QTR 2017 SURCHARGE REPORT
Total	MN DEPT OF LABOR & INDUSTRY		\$970.26		
Paid Chk# 027679	12/29/2017	MN FIRE CERTIFICATION BOARD			
E 101-42200-433	Dues and Subscriptions		\$50.00		BLOM
Total	MN FIRE CERTIFICATION BOARD		\$50.00		
Paid Chk# 027680	12/29/2017	MN STATE FIRE CHIEFS ASSOC			
E 101-42200-207	Training Instructional		\$285.00		2018 ALEX FOS REG - STACKEN
Total	MN STATE FIRE CHIEFS ASSOC		\$285.00		
Paid Chk# 027681	12/29/2017	MN VALLEY ELECTRIC COOPERATIVE			
E 602-49450-381	Electric Utilities		\$33.90		LIFT STATION
E 101-43100-380	Street Lighting		\$100.65		STREET LIGHTS
E 601-49400-381	Electric Utilities		\$528.65		640 TACOMA BLVD
otal	MN VALLEY ELECTRIC COOPERATIVE		\$663.20		
Paid Chk# 027682	12/29/2017	NEUBARTH, ALICIA			
E 101-41400-331	Travel/Meeting Expense		\$7.70		MILEAGE REIMBURSMET
Total	NEUBARTH, ALICIA		\$7.70		
Paid Chk# 027683	12/29/2017	NORTH AMERICAN SAFETY INC			
E 101-43100-211	Personal Protection Equipment		\$175.40	31686	SAFETY GLASSES, CAP
Total	NORTH AMERICAN SAFETY INC		\$175.40		
Paid Chk# 027684	12/29/2017	NORWOOD ELECTRIC INC			
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$114.32	15586	WWTP REPAIRS
Total	NORWOOD ELECTRIC INC		\$114.32		
Paid Chk# 027685	12/29/2017	NOTHWEHR, TOM			
E 601-49400-432	Refund		\$60.61		H2O FINAL BILL OVERPAYMENT
Total	NOTHWEHR, TOM		\$60.61		
Paid Chk# 027686	12/29/2017	NYA TIMES			
E 101-41320-350	Print/Publishting/Postage		\$37.80	559076	TOWERS
E 101-41400-350	Print/Publishting/Postage		\$26.46	559077	FEE SCHEDULE
E 101-41400-350	Print/Publishting/Postage		\$30.24	559078	SR ADVISORY
E 101-41320-350	Print/Publishting/Postage		\$37.80	561042	SW PAVING
Total	NYA TIMES		\$132.30		

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DECEMBER 2017 to JANUARY 2018

			Check Amt	Invoice	Comment
Paid Chk#	027687	12/29/2017	PEDERSEN, GLADYS		
E 101-41330-319	Sr. Advisory Committee		\$200.00		SR. ADVISORY
	Total PEDERSEN, GLADYS		\$200.00		
Paid Chk#	027688	12/29/2017	PRO AUTO & TRANSMISSION REPAIR		
E 101-43100-221	Repair/Maintenance Equipment		\$115.93	0058567	T3 REPAIRS
E 101-43100-221	Repair/Maintenance Equipment		\$45.07	0058568	T2 REPAIRS
	Total PRO AUTO & TRANSMISSION REPAIR		\$161.00		
Paid Chk#	027689	12/29/2017	SAM S TIRE SERVICE		
E 101-43100-221	Repair/Maintenance Equipment		\$75.00	137165	P4 TIRE
	Total SAM S TIRE SERVICE		\$75.00		
Paid Chk#	027690	12/29/2017	SCHULTZ, LOIS		
E 101-41330-319	Sr. Advisory Committee		\$200.00		SR. ADVISORY
	Total SCHULTZ, LOIS		\$200.00		
Paid Chk#	027691	12/29/2017	SIMMONS, THOMAS		
E 101-41330-319	Sr. Advisory Committee		\$200.00		SR. ADVISORY
	Total SIMMONS, THOMAS		\$200.00		
Paid Chk#	027692	12/29/2017	SMITH OIL CO		
E 601-49400-212	Motor Fuels		\$130.76		
E 602-49450-212	Motor Fuels		\$130.76		
E 101-43100-212	Motor Fuels		\$273.10		
E 251-46331-212	Motor Fuels		\$153.35		
E 101-42200-212	Motor Fuels		\$216.16		FIRE DEPT FUEL
	Total SMITH OIL CO		\$904.13		
Paid Chk#	027693	12/29/2017	SRF CONSULTING GROUP INC		
E 101-41320-310	Other Professional Services		\$2,930.20	10479.00-6	COMP PLAN UPDATE
	Total SRF CONSULTING GROUP INC		\$2,930.20		
Paid Chk#	027694	12/29/2017	STRACK CONSULTING LLC		
E 101-41320-305	Other Professional Fees		\$900.00	1079	PLANNING CONSULTANT
	Total STRACK CONSULTING LLC		\$900.00		
Paid Chk#	027695	12/29/2017	TROCKE, LORI		
E 101-41330-320	Park Board		\$200.00		PARK & REC
	Total TROCKE, LORI		\$200.00		
Paid Chk#	027696	12/29/2017	UNITED FARMERS CO-OP		
E 101-43100-211	Personal Protection Equipment		\$221.85	870498	HELMET SYSTEM
	Total UNITED FARMERS CO-OP		\$221.85		
Paid Chk#	027697	12/29/2017	US POSTAL SERVICE		
E 101-42200-350	Print/Publishing/Postage		\$40.00		FIRE DEPT BOX RENT
	Total US POSTAL SERVICE		\$40.00		

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			Check Amt	Invoice	Comment
Paid Chk#	027698	12/29/2017	USA BLUE BOOK		
E 601-49400-210	Operating Supplies		\$345.76	447502	CHLORINE, FLUORIDE
	Total USA BLUE BOOK		\$345.76		
Paid Chk#	027699	12/29/2017	UTILITY CONSULTANTS		
E 602-49450-217	Lab Fees		\$579.20	97007	CBOD, TSS TESTING
	Total UTILITY CONSULTANTS		\$579.20		
Paid Chk#	027700	12/29/2017	VERIZON WIRELESS		
E 101-42200-321	Telephone		\$175.05		FIRE DEPT ACCOUNT
E 101-43100-321	Telephone		\$168.71		FIRE DEPT ACCOUNT
E 101-45200-321	Telephone		\$72.31		FIRE DEPT ACCOUNT
E 601-49400-321	Telephone		\$160.70		FIRE DEPT ACCOUNT
E 602-49450-321	Telephone		\$160.69		FIRE DEPT ACCOUNT
	Total VERIZON WIRELESS		\$737.46		
Paid Chk#	027701	12/29/2017	VOIGT, TONY		
E 602-49450-217	Lab Fees		\$33.00		TRAINING MATERIAL
E 101-43100-417	Uniform		\$150.00		CLOTHING ALLOWANCE
E 101-43100-212	Motor Fuels		\$16.48		BOBCAT FUEL
	Total VOIGT, TONY		\$199.48		
Paid Chk#	027702	12/29/2017	WISCHNACK, MILAN		
E 601-49400-432	Refund		\$131.82		H2O OVERPAYMENT
	Total WISCHNACK, MILAN		\$131.82		
Paid Chk#	027703	12/29/2017	ZELLMANN, JIM		
E 101-41330-320	Park Board		\$200.00		PARK & REC
	Total ZELLMANN, JIM		\$200.00		
Paid Chk#	027704	1/8/2018	ALL TRAFFIC SOLUTIONS		
E 101-43100-221	Repair/Maintenance Equipment		\$1,500.00		SPEED SIGN RENEWAL
	Total ALL TRAFFIC SOLUTIONS		\$1,500.00		
Paid Chk#	027705	1/8/2018	BOND TRUST SERVICES CORP.		
E 601-49400-601	Debt Srv Bond Principal		\$130,000.00	38872	jan 18 bond payment
E 601-49400-611	Bond Interest		\$46,520.00	38872	jan 18 bond payment
E 501-49330-601	Debt Srv Bond Principal		\$37,500.00	38873	jan 18 bond payment
E 501-49330-611	Bond Interest		\$6,217.50	38873	jan 18 bond payment
E 601-49400-601	Debt Srv Bond Principal		\$12,500.00	38873	jan 18 bond payment
E 601-49400-611	Bond Interest		\$2,072.50	38873	jan 18 bond payment
E 518-49330-601	Debt Srv Bond Principal		\$385,400.00	38874	jan 18 bond payment
E 518-49330-611	Bond Interest		\$64,921.69	38874	jan 18 bond payment
E 601-49400-601	Debt Srv Bond Principal		\$24,600.00	38874	jan 18 bond payment
E 601-49400-611	Bond Interest		\$4,143.94	38874	jan 18 bond payment
E 519-49330-601	Debt Srv Bond Principal		\$169,650.00	38875	jan 18 bond payment
E 519-49330-611	Bond Interest		\$32,007.85	38875	jan 18 bond payment
E 601-49400-601	Debt Srv Bond Principal		\$15,600.00	38875	jan 18 bond payment

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		Check Amt	Invoice	Comment
E 601-49400-611	Bond Interest	\$2,943.25	38875	jan 18 bond payment
E 602-49450-601	Debt Srv Bond Principal	\$9,750.00	38875	jan 18 bond payment
E 602-49450-611	Bond Interest	\$1,839.53	38875	jan 18 bond payment
E 602-49450-601	Debt Srv Bond Principal	\$167,500.00	38876	jan 18 bond payment
E 602-49450-611	Bond Interest	\$10,030.94	38876	jan 18 bond payment
E 601-49400-601	Debt Srv Bond Principal	\$167,500.00	38876	jan 18 bond payment
E 601-49400-611	Bond Interest	\$10,030.94	38876	jan 18 bond payment
E 517-49331-601	Debt Srv Bond Principal	\$95,000.00	38877	jan 18 bond payment
E 517-49331-611	Bond Interest	\$22,625.00	38877	jan 18 bond payment
E 520-49330-601	Debt Srv Bond Principal	\$152,000.00	38878	jan 18 bond payment
E 520-49330-611	Bond Interest	\$15,909.50	38878	jan 18 bond payment
E 602-49450-601	Debt Srv Bond Principal	\$8,000.00	38878	jan 18 bond payment
E 602-49450-611	Bond Interest	\$1,015.50	38878	jan 18 bond payment
E 521-49330-601	Debt Srv Bond Principal	\$105,000.00	38879	jan 18 bond payment
E 521-49330-611	Bond Interest	\$23,612.50	38879	jan 18 bond payment
E 501-49330-601	Debt Srv Bond Principal	\$550.00	39685	jan 18 bond payment
E 602-49450-604	Bond Service Charge	\$450.00	39686	jan 18 bond payment
E 517-49331-604	Bond Service Charge	\$450.00	39687	jan 18 bond payment
E 521-49330-604	Bond Service Charge	\$450.00	39688	jan 18 bond payment
Total BOND TRUST SERVICES CORP.		\$1,725,790.64		
<hr/>				
Paid Chk# 027706	1/8/2018	EMTS		
E 101-42200-207	Training Instructional	\$675.00	1704	WARNOCK COURSE
E 101-42200-207	Training Instructional	\$1,400.00	1711	EMR REFESHER
Total EMTS		\$2,075.00		
<hr/>				
Paid Chk# 027707	1/8/2018	LANO EQUIPMENT		
E 602-49450-221	Repair/Maintenance Equipment	\$129.50	18673	MC35 HEATER FAN
E 101-43100-221	Repair/Maintenance Equipment	\$25.90	18681	2.5 GALLON JUG
Total LANO EQUIPMENT		\$155.40		
<hr/>				
Paid Chk# 027708	1/8/2018	MINNESOTA RURAL WATER ASSOC		
E 601-49400-217	Lab Fees	\$230.00		ARETZ REGISTRATION
Total MINNESOTA RURAL WATER ASSOC		\$230.00		
<hr/>				
Paid Chk# 027709	1/8/2018	MN PUBLIC FACILITIES AUTHORITY		
E 601-49400-601	Debt Srv Bond Principal	\$19,761.83		LOAN PAYMENT
Total MN PUBLIC FACILITIES AUTHORITY		\$19,761.83		
<hr/>				
Paid Chk# 027710	1/8/2018	NCPERS 855401LIFE INS		
G 101-21705	PERA Life	\$32.00		
Total NCPERS 855401LIFE INS		\$32.00		
<hr/>				
Paid Chk# 027711	1/8/2018	NYA CHAMBER OF COMMERCE		
E 101-41400-433	Dues and Subscriptions	\$175.00		MEMBERSHIP
Total NYA CHAMBER OF COMMERCE		\$175.00		
<hr/>				
Paid Chk# 027712	1/8/2018	TASC		
G 101-21713	Health Care Reimbursement Acct	\$15.00	IN1176864	COBRA ADMIN FEE

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DECEMBER 2017 to JANUARY 2018

		Check Amt	Invoice	Comment
Total TASC		\$15.00		
Paid Chk# 027713	1/8/2018	TECHSTAR IT SOLUTIONS		
E 101-41400-200	Office Supplies	\$782.74		
E 101-41400-437	Maintenance Contract	\$1,014.00	MSP-7481	MANAGED SERVICES
Total TECHSTAR IT SOLUTIONS		\$1,796.74		
Paid Chk# 027714	1/8/2018	US POSTAL SERVICE		
E 601-49400-350	Print/Publishing/Postage	\$132.72		JANUARY H2O BILLS
E 602-49450-350	Print/Publishing/Postage	\$132.72		JANUARY H2O BILLS
E 603-49500-350	Print/Publishing/Postage	\$132.73		JANUARY H2O BILLS
Total US POSTAL SERVICE		\$398.17		
Paid Chk# 027715	1/8/2018	WASTE MANAGEMENT		
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$292.76		GARBAGE REMOVAL
Total WASTE MANAGEMENT		\$292.76		
10100 CHECKING		\$1,794,652.34		

Fund Summary**10100 CHECKING**

101 GENERAL FUND	\$40,815.76
251 HARBOR AT PEACE	\$153.35
501 2010 INFRA DEBT SERVICE	\$44,267.50
517 Oak Grove Debt Service	\$118,075.00
518 2010B Gen OBLIGATION REFUNDING	\$450,321.69
519 2011A GO Debt Service	\$201,657.85
520 2013 INFRASTRUCTURE	\$167,909.50
521 2016A GO	\$129,062.50
601 WATER FUND	\$438,422.01
602 SEWER FUND	\$202,927.45
603 STORM WATER UTILITY	\$132.73
807 Escrow - Preserve 5	\$907.00
	\$1,794,652.34



To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Consulting Planner

Date: January 8, 2017

Re: Southwest Paving CUP Revocation Hearing

BACKGROUND

At the regular meeting November, 27, 2017 the City Council called for a public hearing on January 8, 2018 to consider revocation of a conditional use permit for 700 Railroad Street West for non-compliance with prescribed use conditions. Specifically the Council found a landscaping plan the property owner submitted and which was approved as part of Resolution 2015-13 had not been implemented. The specified completion date for installation of landscaping included in the resolution was October 31, 2015. Council also found weed and grass control is lacking under the terms of a letter submitted by the property owner describing operations proposed for the site received by the City on February 13, 2006.

Attached please find a copy of Resolution 2015-13, Resolution 2006-33, and attachments referenced within those resolutions for reference. Also attached is a the staff report prepared for the November 27, 2017 Council meeting. It itemizes specific landscaping non-compliance items.

A notice of public hearing has been posted, published, and mailed to property owners within 350 feet of the subject address prior to the hearing. The property owner also received a letter regarding the revocation hearing.

ACTION

The Council is to hold the revocation hearing. The property owner has indicated he is unable to attend the meeting do to a prior family commitment out of state.

RESOLUTION 2006-33

A RESOLUTION APPROVING A SITE PLAN AND A CONDITIONAL USE PERMIT FOR SOUTHWEST PAVING ON PROPERTY LOCATED AT 700 RAILROAD STREET W.

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, the City of Norwood Young America requires approval of a site plan and conditional use permit pursuant to Sections 1270 and 1272 of the Norwood Young America City Code; and

WHEREAS, Southwest Paving, (the "Applicant") applied for approval of the site plan and conditional use permit to construct a building, associated site improvements, and to allow outdoor storage of equipment and materials (the "Use") on property located at 700 Railroad Street W.

WHEREAS, the City of Norwood Young America Planning Commission held a public hearing to consider the Applicant's request for a site plan and conditional use permit to locate the Use on the Property at a meeting on March 16, 2006; and

WHEREAS, the City of Norwood Young America City Council at a regularly meeting on March 27th, 2006, considered the testimony of the public hearing, the application materials on file with the City, and the recommendation of the Planning Commission.

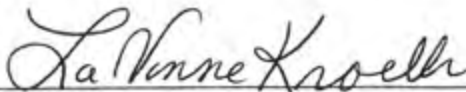
THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The subject property is zoned C/I, Commercial/Industrial, which requires a conditional use permit for the proposed use with outside storage.
2. The use appears to be consistent with the intent of this Ordinance.
3. The use does not have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements, and
4. The use does not have an undue adverse impact on the public health, safety or welfare.
5. The use does not negatively impact automotive and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.
6. The use appears to meet all of the performance criteria requirements as established in Section 1250 of the Zoning Ordinance.
7. The Use, subject to certain conditions, conforms to the specific conditional use provisions as established in Section 1270 of the Norwood Young America City Code.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves the Applicant's request for a site plan and conditional use permit, subject to the following conditions:

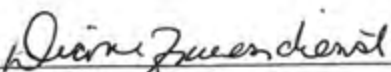
1. Approval of the site plan and conditional use permit is subject to the applicant purchasing the subject property from the City.
2. The applicant shall revise and provide a site plan to the City that is to scale and complies with the standards of Section 1220, Off Street Parking and Loading, in the Zoning Ordinance. Dimensions of the parking spaces and drive-aisles shall be clearly identified on the plan and shall be in conformance with Section 1220.
3. The applicant shall comply with the conditions in the City Engineer's letter dated March 9, 2006.
4. Review and approval of plans and required applications by Carver County.
5. The applicant shall provide a 40-foot wide easement along the east property line, as recommended by the City Engineer, to accommodate the future utility extension. The location of the security fence and storage bins shall be relocated outside of the easement area.
6. The applicant shall provide a 20-foot easement along the south property line to accommodate the future westerly extension of sewer and water facilities.
7. The applicant shall provide a revised landscape plan showing additional evergreens to be planted to provide additional screening along Highway 212. The plan shall be submitted to staff for review and approval prior to issuance of building permits.
8. Prior to installation of any signage, the applicant shall submit detailed plans for all signage with the required building permit application.
9. The applicant shall submit detailed plans and fixture information for any additional lighting proposed, along with the required building permit application.
10. The applicant shall comply with the performance criteria established in Section 1250 of the Zoning Ordinance.
11. The conditional use permit allows storage of equipment and materials as identified in the application materials and description of use received by the City on February 13, 2006.
12. Building permits shall be required prior to any building construction or improvements on this property.
13. This permit is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.
14. This approval shall expire one year after date of approval unless the Applicants have commenced operation of the Use on-site.
15. The permit shall be subject to annual inspection and review by the City. The City may revoke the CUP upon violation of the conditional use permit standards in the Zoning Ordinance or violation of the conditions of this resolution.
16. Any change in ownership, operations or operator shall be cause for the permit to be reviewed by the City for a determination as to whether an application for an amendment or similar consideration is necessary.

Adopted by the City Council this 27th day of March, 2006.



LaVonne Kroells, Mayor

ATTEST:



Diane Frauentienst
City Clerk/Treasurer



Description of use for 700 Railroad Street

Use of property to conduct normal business operations for Southwest Paving, Inc.

Basic Operation

Employees will report to the shop every morning and leave shortly after to head to the job site. Employees would return every evening. Times would vary depending on workload and location of job.

Included in the basic operation will be storage and maintenance of equipment, storage of materials and daily operations of the business. Also, included are plans for the leasing of space and the upkeep of the property.

Equipment list

- Dump Trucks
- Tractor Trailers
- Several Pick-up trucks
- Paving machines
- Rollers
- Backhoes
- Skid Steers
- Bulldozers
- Other General Construction Equipment

Materials Stored on-site

- Base Material *
- Chip Rock held in bins
- Asphalt and Concrete Chunks to be recycled*

*both items would be piled in the rear of the property behind birm with coniferous trees

Other

- Dumpster
- Fuel tanks in required spill protection

Space to be leased

- Proposed that Southwest Paving will lease part of the space in the building
- Proposed tenants would be similar construction type business
- Goal is to lease to two tenants

Building Site Maintenance

- Grounds will be kept neat with grass mowed as needed
- Front of the property (along Railroad St.) will be landscaped
- Fill birm across 212 edge of lot with coniferous trees
- Fence to encompass entire property once grade is complete

RESOLUTION 2015-13

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT AMENDMENT FOR THE PROPERTY AT 700 RAILROAD STREET WEST

BE IT RESOLVED by the City Council of Norwood Young America, Carver County, Minnesota as follows:

WHEREAS, a conditional use permit is required under Chapter 12, Section 1210.06, *Conditional Use Permits*, Subd. 3(B)(18) of the City Code for outdoor storage in industrial districts; and

WHEREAS, Greg Brakefield, d.b.a. Southwest Paving (the "Applicant") had previously applied for and was granted a conditional use permit to allow outdoor storage on industrial property (the "Use") at 700 Railroad Street West (the "Property"); and

WHEREAS, the terms of the conditional use permit approval were specified in City of Norwood Young America Resolution 2006-33 which is hereby incorporated by reference; and

WHEREAS, said Resolution 2006-33 provides for storage of equipment and materials as identified in the permit application materials and a description of the use received by the City on February 13, 2006, which is hereby incorporated by reference; and

WHEREAS, the Applicant makes the following representations which the City accepts as a good faith representation of the proposed operation:

1. Perimeter fencing will interfere with the day to day operations at the site and limit efficiency of site usage.
2. If the requirement for a complete perimeter fence is removed the Applicant will provide landscaping with trees and a berm for screening around the subject property.
3. The Applicant has submitted a landscape plan with the application illustrating:
 - a. A total of 19 Black Hills Spruce trees will be placed along the berm adjacent to Highway 212 (north property line). There are seven existing, so 12 will be added. New trees will have an initial size of six feet.
 - b. A total of five Black Hills Spruce trees will be planted along the east property line. Initial size six feet.
 - c. A total of eleven Norway Pine trees will be planted along the west property line. Initial size four feet.
 - d. The following will be inserted in the front yard of the property adjacent to Railroad Street:
 - 14 Black Hills Spruce. Initial size six feet.

- Five Norway Pine. Initial size four feet.
- Six Swiss Stone Pine. Initial size four feet.
- Three Amur Maacki. Initial size 15 inches.
- 48 flame grass. Initial size 18 inches.
- 59 boxwood or low bush honeysuckle. Initial size 24 inches.

4. All plantings as represented in a landscape plan submitted with the application shall be installed at 700 Railroad Street West as illustrated in said landscape plan no later than October 31, 2015.

WHEREAS, the City of Norwood Young America Planning Commission on May 19, 2015 held a public hearing regarding the request after the hearing notice was posted, published, and distributed as required under law; and

WHEREAS, the Planning Commission, after review and discussion, recommends the City Council approve the conditional use permit based on several conditions; and

WHEREAS, at a regular meeting on May 26, 2015, the City Council considered the application materials on file with the City and the recommendation of the Planning Commission.

THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the following findings of fact:

1. The subject property is zoned I-1, Light Industrial.
2. The Use, subject to certain conditions listed below, appears to be consistent with the intent of the Zoning Ordinance for properties with the I-1 District.
3. The Use, subject to certain conditions listed below, appears to be consistent with the goals and policies set forth in the City of Norwood Young America Comprehensive Plan for properties in the I-1 District.
4. The use, subject to certain conditions below, does not appear to have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements because the use is already established and the proposed amendment does not appear to materially alter pre-existing conditions.
5. The use, subject to certain conditions below, does not appear to pose an undue adverse impact on the public health, safety or welfare.
6. The use, subject to certain conditions below, does not appear to be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the neighborhood as the use is already established and the proposed amendment does not appear to materially alter preexisting conditions.
7. The use, subject to certain conditions below, will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district as the use has been previously established and the proposed amendment does not appear to materially alter preexisting conditions.
8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

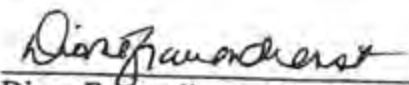
THEREFORE, BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves a conditional use permit amendment for the property at 700 Railroad Street West, subject to the following conditions:

1. All conditions contained in NYA Resolution 2006-33 relating to the subject property remain in effect, except that the requirement for a perimeter fence specified in correspondence dated February 13, 2006 under condition number eleven shall be released.
2. The exact vegetation type, size, and volume proposed in a landscape plan submitted by the Applicant in conjunction with the CUP be planted by October 31, 2015.
3. The Applicant shall maintain said vegetation at all times. In the event any of the vegetation represented in the landscape plan does not survive at the site it shall be replaced as represented in the landscape plan within ninety (90) days of showing signs of distress.
4. This approval is applicable only to the property at 700 Railroad Street West.
5. This permit is subject to all applicable codes, regulations and ordinances, and violation thereof shall be grounds for revocation.
6. The permit shall be subject to annual inspection and audit by the City.
7. The City may revoke the CUP upon violation of the conditional use permit standards in the Zoning Ordinance or violation of the conditions of this resolution, subject to the requirements of Section 1210.06, Subd. 5 "Revocation of Conditional Use Permits" of the Zoning Ordinance.
8. The conditional use permitted under this Resolution shall be revoked if the Use ceases for more than 12 consecutive months.

Approved and adopted by the City Council this 26th day of May, 2015.


Mayor

ATTEST:


Diane Frauendienst, City Clerk/Treasurer



10714





To: Honorable Mayor Lagergren
Members of the City Council
Administrator Helget

From: Cynthia Smith Strack, Consulting Planner

Date: November 27, 2017

Re: Southwest Paving CUP Compliance

BACKGROUND

The Planning Commission has conducted an audit of compliance with a conditional use permit and an amendment to the conditional use permit pertaining to property at 700 Railroad Street West (Southwest Paving). Review of records and site visits indicate the property is not in compliance with conditions of the use permits. The Commission recommends the Council request the owner of the property appear before the Council to discuss continued non-compliance issues with the intent of the Council being to schedule a hearing to revoke the CUP unless the Applicant demonstrates ability to comply with conditions by June 1, 2018.

Following is pertinent background information:

1. A CUP was issued on March 27, 2006 as Resolution 2006-33 allowing for the contractor operation and outdoor storage. Conditions on the use permit referenced a memo provided by the Applicant detailing how operations would be conducted and what the Applicant was committed to perform to limit impact of the use on adjacent areas.
2. An amendment to the initial CUP was approved on May 26, 2015 as Resolution 2015-13. The amendment rescinded a requirement for complete perimeter fencing which was a condition of the initial CUP. The Applicant proposed detailed site landscaping as per a landscape plan he submitted in lieu of perimeter fencing. The Council agreed to rescind perimeter fencing requirement provided the landscape plan was implemented prior to October 31, 2015.
3. In the fall of 2016 the Planning Commission discussed compliance of the site pertaining to necessary landscaping. The Commission found the CUP holder had not performed as represented. A letter was mailed to the Property Owner in November 2016 alerting him to the fact his site was not in compliance and allowing him until summer 2017 to install necessary landscaping.
4. At this time an audit of the site finds the CUP holder has made an effort to store equipment on the site in an orderly manner on appropriate surfaces, an improvement from years past. However, the site remains inconsistent with approved standards particularly related to landscaping as itemized below:
 - A. Black Hills Spruce trees have been placed on the berm adjacent to Highway 212 as illustrated in the landscape plan approved under Resolution 2015-13.
 - B. Under the landscaping plan five Black Hills Spruce trees were to be planted along the east property line with an initial size of six feet. Although there are three deciduous trees on the east side of the property parallel to Railroad Street, no spruce trees have been installed in the side property line as illustrated on the landscape plan.

- C. A total of eleven Norway Pine trees were to be planted along the west property line with an initial size of four feet. One Spruce tree is present.
- D. Under the landscape plan the following were to be installed in the front yard: (1) 14 Black Hills Spruce trees at an initial size of six feet, (2) five Norway Pine with an initial size of four feet; (3) six Swiss Stone Pine with an initial size of four feet; (4) three Amur Maacki with an initial size of 15 inches; (5) 48 flame grass plantings with an initial size of 18 inches and 59 boxwood or low bush honeysuckle with an initial size of 24 inches. At this time a total of eight spruce trees have been planted in the front yard – five are west of the building front and three east of the building front.
- E. The property owner committed to keeping the grounds neat with grass mowed as needed. Nearly all of the south, east, and west sides of the property have not been mowed.
- F. The southern part of the lot is a mix of countless piles of material and weeds.

ACTION

The Planning Commission recommends the Council request the owner of the property appear before the Council to discuss continued non-compliance issues with the intent of the Council being to schedule a hearing to revoke the CUP unless the Applicant demonstrates ability to comply with conditions by June 1, 2018. The Commission recommends a follow-up letter detailing discussion at the City Council meeting be dispatched to the owner of the property following Council discussion.

ATTACHMENTS

1. Conditional Use Permit issued March 27, 2006 as Resolution 2006-33.
2. Written narrative description of proposed use submitted by the property owner, dated February 13, 2006 as specified in Resolution 2006-33.
3. CUP Amendment dated May 26, 2015 approved as Resolution 2015-13. The amendment provided requested relief to perimeter fencing requirements prescribed by Resolution 2006-33. The CUP amendment was initiated by the property owner and reflects a landscape plan created and submitted by the property owner.
4. Landscape plan pertaining to Resolution 2015-13.
5. Draft letter from November 2016 sent to property owner alerting him of non-compliance and need to cure by summer 2017.
6. Photos of the site dated October 2017.



more than a place, it's home.

Norwood Young America
310 Elm Street West – P.O. Box 59
Norwood Young America, MN 55368
Phone: (952) 467-1800
Fax: (952) 467-1818
Website: www.cityofnYA.com

December 12, 2017

Mr. Greg Brakefield
Southwest Paving
700 Railroad Street West
Norwood Young America, MN 55368

Dear Mr. Brakefield:

The Norwood Young America City Council at their regular meeting on November 27, 2017 called for a public hearing for **6:00 p.m., January 8, 2018**, for the purpose of considering revocation of your conditional use permit for 700 Railroad Street West, due to non-compliance with the prescribed use conditions. Specifically the Council finds the landscaping plan you submitted and which was approved as part of Resolution 2015-13 has not been completed. The resolution specified a completion date for installation of landscaping as October 31, 2015.

The City Council also finds the weed and grass control is lacking under the terms of your letter describing operations proposed for the site received by the City on February 13, 2006.

Attached please find a copy of Resolution 2015-13, Resolution 2006-33, and attachments referenced within those resolutions for your convenience.

A notice of public hearing will be posted, published, and mailed to property owners within 350 feet of the subject address prior to the hearing. Anyone who is interested in submitting oral comment can do so at the public hearing. Written comments will also be accepted prior to and during the hearing.

You are invited and encouraged to attend the City Council meeting to address the possible revocation of your conditional use permit.

Please feel free to contact me with any questions at (952) 467-1800 or by email at cityadmin@cityofnYA.com.

Sincerely,


Steven Helget
City Administrator

December 27, 2017



Mr. Steven Helget
City Administrator
Norwood Young America
310 Elm St West PO BOX 59
NYA, MN 55368

Dear Mr. Helget:

I am responding to the correspondence you sent me in November and December concerning the compliance on my property at 700 Railroad St West in Norwood Young America.

We have worked the past two years to meet the compliance request and while we have fallen a little short of the demands we continue to make improvements on our property. We have completed all the grade work, mowed the weed areas and made the property ready for final grade in the spring. We have planted the trees on the berm on Hwy 212, on the front of the property and along the west side. I have ordered the balance of the trees so they can be planted early next year.

I will not be able to attend your city meeting on Jan. 8th. My children have an appointment in Chicago with their bio-medical specialist, Dr. Anju Usman at the same time.

Please let me know if you have any questions.

Regards,
Greg Brakefield
Southwest Paving
700 Railroad St W
Norwood Young America, MN 55367

Greg Brakefield

From: Southwest Paving <greg@southwestpaving.com>
Sent: Wednesday, December 20, 2017 9:09 AM
To: Greg Brakefield

[This sender failed our fraud detection checks and may not be who they appear to be. Learn about spoofing at <http://aka.ms/LearnAboutSpoofing>]



Sent from my iPhone



TO: Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: January 8, 2018

RE: Ordinance 297 Establishing Chapter 2, Section 258 Senior Advisory Committee

The Committees and Commissions of the City are located in Chapter 2 of the City Code. Although the Senior Advisory Committee was established in December 2003, there was an oversight and the Senior Advisory Committee was not in Chapter 2.

Suggested Motion:

Motion to approve Ordinance 297 Establishing Chapter 2, Section 258 Senior Advisory Committee.

AND

Motion to approve publishing a summary of Ordinance No. 297

RESOLUTION 2018-01

RESOLUTION RELATING TO THE ORGANIZATION OF THE CITY OF NORWOOD YOUNG AMERICA

BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota as follows:

Section 1. **Official Depository.**

Subsection 1. Financial Institutions.

Pursuant to Minnesota Statutes, Chapter 118, the City Council designates the following financial institutions as official depositories for

Municipal Funds:

- a) Citizens State Bank of Norwood Young America
- b) Klein Bank
- c) Bankers' Bancorporation
- d) U. S. Bank National Association

Investment Brokers:

- a) Morgan Stanley
- b) Northland Securities
- c) 4M Fund sponsored by LMC
- d) Edward Jones
- e) BBE Community Investment Partners
- f) U. S. Bank National Association

Subsection 2. Financial Signatures.

Officers of the City with signatory authority on the City's financial accounts and holdings include: City Clerk/Treasurer Kelly Hayes, City Administrator Steve Helget, Mayor Carol Lagergren, and Council Member Dick Stolz.

Section 2. **Official Newspaper.**

Pursuant to Minnesota Statutes, Section 412.831, the City Council designates the following newspaper as the official newspaper of the City: *Norwood Young America Times*. The Mayor and Clerk are authorized and directed to enter into agreements with the official newspaper for the publication of items required by law to be published.

Section 3. **Acting Mayor.**

Pursuant to Minnesota Statutes, Section 412.121, Council member Dick Stolz is appointed Acting Mayor and is to perform the duties of the Mayor during the Mayor's disability or absence from the city, or if there is a vacancy, until a successor has been appointed.

Section 4. **Acting City Administrator.**

The City Clerk/Treasurer is appointed Acting City Administrator during the Administrator's absence from the city.

Section 5. **Employees Identified/Appointed.**

Subdivision 1. Full-Time City Employees in Supervisory Roles

City Administrator - Steven Helget
City Clerk/Treasurer - Kelly Hayes
Public Service Director - Tony Voigt

Subdivision 2. Volunteer Fire Fighters.

All Firefighters will receive \$10 an hour for responding to fire/emergency calls and mandatory trainings. Payment will be paid out to each firefighter, in a lump sum, in December for December of the prior year to November of the current year.

Subdivision 3. Fire Department Officers.

In addition to the \$10 per hour for responding to fire/emergency calls and mandatory trainings, Fire Department Officers will receive the following wage based on the entire year of service in said position:

Fire Chief	Steve ZumBerge	\$3100
Chief 2	Mark Thomas	\$2100
Chief 3	Chris Glander	\$2100
Training Chief 4	Brad Droege	\$2100
Secretary	Alyssa Ulrich	\$1600
Treasurer	Jesse Molnau	\$1600
Captain 1	Steve Ehrenberg	\$1600
Captain 2	Kevin Raether	\$1600
Captain 3	Andy Wigfield	\$1600
Captain 4	David Orr	\$1600

Subdivision 4. Norwood Young America Firefighter's Relief Association Officers.

President	Paul Lano
Vice-President	Kevin Raether
Secretary	Chris Glander
Treasurer	Mark Stender
Trustees	Steve Noll, Jason Franck

Section 6. **City Council Compensation.**

Subdivision 1. Mayor Salary.

The monthly salary of the Mayor is \$300.

Subdivision 2. Council Member Salary.

The monthly salary of each Council member is \$200.

Subdivision 3. Council Pay Dates.

The salaries of the Mayor and Council members are payable in June and December.

Subdivision 4. Council Reimbursement.

The Mayor and each member of the Council may be reimbursed for actual and necessary expenses incurred in attending (1) meetings at which they represent the City in an official capacity; and (2) training sessions and other meetings at which attendance has been approved in advance by the Council.

Section 7. **Regular Council Meetings.**

The regular meetings of the City Council of Norwood Young America are held on the second and fourth Monday of every month in the City Hall commencing at 6:00 p.m. On the fourth Monday the meeting shall begin with a work session, and the regular meeting shall immediately follow. If the work session meeting is not held the regular meeting shall commence at 6:00 p.m.

Section 8. **Regular Economic Development Authority Meetings.**

The regular meeting of the Norwood Young America Economic Development Authority is held on the fourth Monday of each month at 7:00pm (if the scheduled workshop meeting for the Council is canceled, the meeting will begin at 6:00pm) in the City Hall.

Section 9. **City Attorney.**

The firm of Rupp, Anderson, Squires, & Waldspurger, P.A. is designated as the City Attorney and provides civil legal services with Jay Squires as lead attorney.

Section 10. Bond and Economic Development Counsel.

The firm of Kennedy & Graven Chartered is recognized as the City's Bond and Economic Development Counsel.

Section 11. Financial Consultant.

The firm Ehlers & Associates, Inc. is recognized as the City's Financial Consultant.

Section 12. Engineer.

The firm Bolton & Menk, Inc. is recognized as the City's general City Engineer.

Section 13. Auditor.

The firm Abdo, Eick & Meyers LLP is the City's contracted auditor.

Section 14. Insurance Agent.

Citizens Insurance Services is the insurance agent with Jeff Hebeisen as principal agent.

Section 15. Building Official.

The firm of Metro West Inspection Services is the City's contracted provider of building official/inspector services.

Section 16. Health Officer.

Lakeview Clinic is the health officer.

Section 17. Emergency Management Director.

The Fire Chief is the Emergency Management Director.

Section 18. Assessor.

Carver County is recognized as performing the functions as City Assessor.

Section 19. Police.

Carver County Sheriff's Department is the City's contracted provider of law enforcement services.

Section 20. Fee Schedule.

The fee schedule for the year 2018 was adopted as Ordinance #296 on November 27, 2017.

Section 21. Township Fire Service Contracts.

The charge to participating townships for fire protection in the year 2018 shall be \$150.00 per unit for the townships of Young America, Hancock, Camden, Waconia, and Benton.

Section 22. Association of Carver County Elected Leaders (ACCEL).

Dick Stolz is appointed to the ACCEL.

Section 23. Local Government Workgroup.

Carol Lagergren is appointed to the Local Government Workgroup.

Section 24. Highway 212 Southwest Corridor Transportation Coalition.

Mike McPadden is appointed to the Southwest Corridor Transportation Coalition.

Section 25. Highway 5 Corridor Study Group.

Dick Stolz is appointed to the Highway 5 Corridor Study Group.

Section 26. Stiftungsfest Board.

Mike McPadden is appointed to the Stiftungsfest Board.

Section 27. **MnDOT PAC.**

Carol Lagergren is appointed to the MnDOT Political Advisory Committee (PAC).

Section 28. **Personnel Committee.**

Carol Lagergren and Craig Heher, City Council representatives, are appointed to the Personnel Committee.

Section 29. **Railroad Coalition.**

Mike McPadden is appointed to the Railroad Coalition.

Section 30. **Safety Committee.**

Dick Stolz, City Council rep, is appointed to the Safety Committee.

Section 31. **Rental Housing License Appeals Board.**

Craig Heher, City Council rep; Bill Grundahl, Planning Commission rep; and Steve ZumBerge, Fire Chief, are appointed to the Rental Housing License Appeals Board.

Section 32. **Committees and Commissions.**

Citizens-at-large that are appointed to the following Commissions and Committees will receive a yearly \$200 stipend for attending at least 75% of the meetings. Representatives and/or employees for City, County, Housing, Contractors and School Districts are not eligible for the yearly stipend.

Subdivision 1. Planning Commission.

Commission Members: JR Hoernemann, Bill Grundahl, Mark Lagergren, Mike Eggers.

- Craig Heher, City Council representative, is appointed to the Planning Commission. JR Hoernemann, Bill Grundahl and Mark Lagergren are reappointed to a three year term.

Subdivision 2. Economic Development Commission.

Commission Members: Tina Diedrick, Kyle Strickfaden, Julie Schmidt, Theresa Meis, Karen Hallquist.

- Carol Lagergren and Mike McPadden, City Council reps, and Kaarin Foede, Chamber Rep, are appointed to the Economic Development Commission. Bruce Mathwig has requested to end his term. Karen Hallquist is appointed to a three year term.

Subdivision 3. Parks & Recreation Commission.

Commission Members: Sharilyn Feltmann, Lori Trocke, Karla Hormann, Jim Zellman.

- Charlie Storms City Council rep, JR Hoernemann Planning Commission rep; Julie Kuenzel, School District 108 rep; are appointed to the Parks & Recreation Commission.

Subdivision 4. Senior Advisory Committee.

Committee Members: Laurie Hilgers, Bonia Heilman, JR Hoernemann, LaVonne Kroells, Carolyn Durbin, Brenda Schmitz, Ray Kraemer, Lois Schultz, Tom Simmons, Gladys Pedersen.

- Dick Stolz City Council rep, is appointed to the Senior Advisory Committee. LaVonne Kroells, Ray Kraemer and JR Hoernemann are reappointed to a three year term to the Senior Advisory Committee.

Adopted by the City Council this 8th day of January 2018.

Carol Lagergren, Mayor

ATTEST:

Kelly Hayes, City Clerk/Treasurer



more than a place. it's home.

TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: January 8, 2018

SUBJECT: Resolution 2018-03, Calling for Public Hearing for establishment of TIF District No. 3-6

The City has been approached by Vickerman Company, a.k.a. Par Real Estate, LLC, about the purchase of Lot 3, Block 1; and Lots 4 & 5, Block 2, Tacoma West Industrial Park. The total acreage is approximately 8.5 acres. Vickerman Company is proposing a major building expansion project.

Vickerman Company is requesting the land be conveyed at the subsidized price of \$1.00 per sq. ft. versus the market rate of \$2.75. The City has advertised the sale price of \$1.00 per sq. ft. if tax increment financing is utilized which Vickerman is in agreeance. Similar to other TIF Districts in the industrial park, this would be classified as an economic development district which has a maximum term of 9 years.

As requested by the EDA, proposed is to schedule a public hearing for approximately 6:30 p.m., February 26, 2018 for the purpose of considering the establishment of TIF District No. 3-6.

Suggested Motion:

Motion to approve Resolution 2018-03, resolution calling for a public hearing on a modification to the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project, the proposed establishment of Tax Increment Financing District No. 3-6, and the proposed adoption of a tax increment financing plan therefor.

CITY OF NORWOOD YOUNG AMERICA

RESOLUTION 2018-03

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED MODIFICATION OF THE REDEVELOPMENT PLAN FOR THE TACOMA WEST INDUSTRIAL PARK REDEVELOPMENT PROJECT, THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 3-6, AND THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING PLAN THEREFOR.

BE IT RESOLVED by the City Council (the "Council") for the City of Norwood Young America, Minnesota (the "City"), as follows:

Section 1. Public Hearing. As requested by the Norwood Young America Economic Development Authority (the "Authority"), this Council shall meet on February 26, 2018, at approximately 8:30 P.M., to hold a public hearing on the proposed modification of the Redevelopment Plan for the Tacoma West Industrial Park Redevelopment Project (the "Modification"), the proposed establishment of Tax Increment Financing District No. 3-6 (an economic development district) therein (the "TIF District"), and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor, all pursuant to and in accordance with Minnesota Statutes, Sections 469.001 to 469.047, 469.090 to 469.1082, and 469.174 to 469.1794, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City. In addition, this Council will consider the approval of a proposed business subsidy to be granted to a private developer by the Authority in connection with establishment of the TIF District, pursuant to Minnesota Statutes, Sections 116J.993 to 116J.995, as amended.

Section 2. Notice of Public Hearing, Filing of the Development Program Modification and TIF Plan. City and Authority staff are authorized and directed to work with Ehlers & Associates, Inc., to prepare the Modification and TIF Plan and to forward copies of the Modification and TIF Plan to Carver County and Independent School District No. 108 (Norwood Public Schools). City and Authority staff are further authorized and directed to work with Kennedy & Graven, Chartered, to prepare a Purchase and Redevelopment Contract containing the terms of the proposed business subsidy, and to make a summary of the business subsidy agreement available for public inspection. The City Clerk is authorized and directed to cause notice of the public hearing, in substantially the form attached as Exhibit A, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not fewer than 10, nor more than 30, days prior to February 26, 2018, to place a copy of the Redevelopment Plan Modification, TIF Plan, and summary of the business subsidy agreement on file in the City Administrator's office at City Hall, and to make such documents available for inspection by the public.

Adopted by the City Council this 8th day of January 2018.

Carol Lagergren, Mayor

ATTEST:

Kelly Hayes, City Clerk/Treasurer

EXHIBIT A

NOTICE OF PUBLIC HEARING

**CITY OF NORWOOD YOUNG AMERICA
CARVER COUNTY
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the City Council of the City of Norwood Young America, Minnesota, will hold a public hearing on February 26, 2018, at approximately 6:30 P.M. at the City Council Chambers in City Hall, 310 West Elm Street, Norwood Young America, Minnesota, relating to a proposed modification of the Redevelopment Plan (the "Modification") for the Tacoma West Industrial Park Redevelopment Project (the "Project") within the City, the proposed establishment of Tax Increment Financing District No. 3-6 (the "TIF District") within the Project, and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") for the TIF District, pursuant to Minnesota Statutes, Sections 469.001 to 469.047, 469.090 to 469.1082, and Sections 469.174 to 469.1794, as amended. Copies of the Modification and TIF Plan are on file and available for public inspection at the office of the City Administrator at City Hall.

The property to be included in the TIF District is located within the Project. A map of the Project and proposed TIF District is set forth below. Subject to certain limitations, tax increment from the TIF District may be spent on eligible uses within the boundaries of the Project.

[INSERT MAP of Tacoma West Industrial Park Redevelopment Project,
and Tax Increment Financing District No. 3-6]

All interested persons may appear at the hearing and present their views orally, or may submit written comments prior to the meeting.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA

/s/Steve Helget
City Administrator



TO: Honorable Mayor Lagergren and City Council Members
FROM: Tony Voigt, Public Service Director
DATE: January 8, 2018
SUBJECT: South Park Warming House Replacement Project

The Parks & Recreation Commission at their December regular meeting approved a motion to recommend to the City Council the construction of a new warming house at the South Park ice skating/hockey rink. Proposed is to partner with Central Schools to construct a 12' x 20' warming house. The City would be responsible for purchasing the materials and overseeing the electrical installation. Under the supervision of teachers, students would construct the warming house as a classroom project.

The following are the project estimated costs:

Lumber materials	\$6,300
Electrical	\$2,950
Building Permit	?

The School will begin a new semester in mid-January and would like to commence the project construction to ensure a spring completion.

Building and electrical permits would be required.

Enclosed is a proposed Memorandum of Understanding between the City and Central Schools for this project.

Suggested Motions

Motion to approve construction of a new warming house at South Park at a cost not to exceed \$10,000.

Motion to approve the Memorandum of Understanding between the City of Norwood Young America and Independent School District No. 108.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into this 8th day of January of 2018 between the City of Norwood Young America, a municipal corporation, (the "City") and Independent School District No. 108, Central Public Schools, (the "School District"). The City and the School District are collectively known as the Parties.

WHEREAS, the City owns and operates a public, outdoor ice rink located at South Park, 321 South Street W, Norwood Young America, Minnesota.

WHEREAS, the City seeks the construction of a warming house, to be owned and operated by the City, at South Park for use by visitors of the ice rink.

WHEREAS, the School District offers to design and construct the warming house through its industrial arts course during the 2017-2018 school year. Industrial arts students, under the supervision of School District officers, employees, and agents, will design and construct the warming house.

WHEREAS, the Parties desire to enter into this Memorandum of Understanding to formalize their agreements with respect to the design and construction of the warming house (hereinafter, the "Project").

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements contained herein, the Parties agree as follows:

1. **Supplies and Labor.** The City shall purchase and supply to the School District any and all necessary building materials for the Project. The School District shall provide any and all necessary tools and labor for the Project.
2. **No Additional Compensation.** The City shall not otherwise compensate the School District, its officers, employees, agents, or students for any labor expended during the Project.
3. **Approval of Design and Construction.** The School District shall be responsible for designing the warming house. Once the School District has finalized its design for the warming house but before the School District begins construction, the City shall review and approve or reject the final design for the warming house. Once the final design has been approved by the City, the School District will begin construction.
4. **Completion and Final Inspection.** The School District shall complete the Project before the conclusion of the 2017-2018 school year. Within fourteen (14) days of completion of construction, the City shall complete a final walk-through

and inspection of the warming house and identify for the School District any construction defects that require remediation. Within thirty (30) days, the School District shall remedy the identified construction defects.

5. **Supervision of Construction.** The School District and its officers, employees, and agents shall be solely responsible for supervising the construction of the warming house, including supervising any and all students participating in the Project.
6. **Insurance.** At all times during the Project, the School District shall, at its own expense, maintain and keep in force general liability insurance coverage. The insurance policy shall have limits for bodily injury and property damage of not less than \$1,500,000 for each occurrence. Insurance coverage shall be taken out and maintained in a responsible insurance company selected by the School District which is authorized under the laws of Minnesota to assume the risks covered thereby. The School District shall provide proof and verification of this insurance coverage to the City at the time of execution of this Agreement and from time to time at the request of the City.
7. **Indemnification.** The School District shall defend, indemnify, and hold harmless the City and its officers, employees, and agents for any and every loss, damage, or injury arising out of or related to the Project.
8. **Compliance with Laws.** The School District shall comply with all applicable laws, rules, and regulations relating to the Project, including but not limited to obtaining all necessary construction permits and abiding by all applicable State and local building code provisions.
9. **Ownership.** Throughout all stages and following completion of the Project, the City is and will be the sole and exclusive owner of the warming house, and the School District hereby relinquishes any claim to ownership of the warming house.
10. **Notice.** Notifications related to this Memorandum of Understanding may be sent to the Parties at the following addresses:

The City:

City of Norwood Young America
P.O. Box 59
310 Elm Street West
Norwood Young America, MN 55368

The School District:

Independent School District No. 108
Central Public Schools
531 Morse Street
Norwood Young America, MN 55368

11. **Governing Law.** This Memorandum of Understanding shall be deemed to have been made and accepted in Carver County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Memorandum of Understanding without regard to its choice of law or conflict of laws principles.
12. **Entire Agreement.** The Parties expressly understand and agree that the terms of this Memorandum of Understanding are contractual and, as set forth herein, constitute the entire agreement of the Parties. Except as stated in this Memorandum of Understanding, neither party has relied on any statement, promise, inducement, or representation of the other. This Memorandum of Understanding supersedes any and all other statements and agreements between the Parties relating to the subject matter contained herein.

By signing below, each party specifically acknowledges that it has reviewed this Memorandum of Understanding, that it fully understands and agrees to all the terms set forth in this Memorandum of Understanding, and that it is authorized to enter into this Memorandum of Understanding.

**CITY OF NORWOOD YOUNG
AMERICA**

By: _____
Its

By: _____
Its

**INDEPENDENT SCHOOL DISTRICT
NO. 108, CENTRAL PUBLIC
SCHOOLS**

By: _____
Its

By: _____
Its



TO: Mayor Lagergren and City Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: January 8, 2018

RE: Resignation – Chris Niesen

Public Services Technician Chris Niesen submitted a letter of resignation dated December 29, 2017. He began working for the City on July 13, 2015. His last day of employment will be January 12, 2018.

We wish Chris the best in his future endeavors.

Suggested Motion:

Motion to accept the resignation of Christopher Niesen effective January 12, 2018.

AND

Motion to approve posting for a Public Service Technician.

Building Permit Report - December

PERMIT #	NAME	ADDRESS	PURPOSE	DATE	PERMIT FEE	PLAN		
						CHECK FEE	SURCHARGE	VALUE
2017001	Chad Stewart	402 2nd Ave NE	Reside	1/3/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017002	Liz Jaunick	714 Elm St W	Water Heater	1/3/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017003	Nick Rogosienksi	206 2nd St SW	Rewindow	1/3/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017004	Lenny Hilgers	124 Hilltop Circle	Basement Finish	1/11/2017	\$336.45	\$179.69	\$8.50	\$15,000.00
2017005	Josh Lindgren	211 4th St SW	Water Heater	1/23/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017006	Josh Lindgren	211 4th St SW	Replace Furnace	1/27/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017007	Ross Schneider	410 Emma St	Plumbing	2/3/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017008	Ross Schneider	410 Emma St	Remodel Bath	2/7/2017	\$199.45	\$129.64	\$5.00	\$9,800.00
2017009	Donna Mack	550 Shoreview Lane	Fireplace	2/7/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017010	Resto Espresso	310 Highway 212 W	Plumbing	2/17/2017	\$107.05	\$26.76	\$2.00	\$3,600.00
2017011	Mylen Cardinal	1115 Preserve Blvd	Basement Finish	2/10/2017	\$336.45	\$179.69	\$8.50	\$15,000.00
2017012	Josh Lindgren	211 4th St SW	Rewindow	2/10/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017013	Carver County CDA	110 Oak Street	Reside	2/22/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017014	Kris Gustin	819 Elm St W	Rewindow	2/22/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017015	Faxon Rd Investors	508 Merger St	Plumbing	2/23/2017	\$184.05	\$119.63	\$4.50	\$9,000.00
2017016	Faxon Rd Investors	508 Merger St	HVAC	2/24/2017	\$508.22	\$330.34	\$16.00	\$32,000.00
2017017	Faxon Rd Investors	508 Merger St	Remodel	2/28/2017	\$597.10	\$388.12	\$20.00	\$40,000.00
2017018	Waconia Dodge	115 Main St E	Plumbing	3/1/2017	\$91.65	\$59.57	\$1.50	\$3,000.00
2017019	Randy Rager	825 Martingale Dr	Water Heater	3/2/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017020	Loomis Homes	762 Preserve Blvd	Water Softener	3/3/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017021	Last Call	118 Main St E	Repairs	3/8/2017	\$122.45	\$79.59	\$2.50	\$5,000.00
2017022	Faxon Rd Investors	508 Merger St	Fire Sprinkler	3/24/2017	\$777.50	\$505.38	\$29.50	\$58,500.00
2017023	Waconia Dodge	115 Main St E	Remodel	3/21/2017	\$107.05	\$69.58	\$2.00	\$4,000.00
2017024	Loomis Homes	1045 Fox Crossing	New Home	3/27/2017	\$17,092.30	\$1,219.09	\$115.50	\$227,000.00
2017025	Robin Jacobs	218 4th St SW	Water Heater	3/17/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017026	St. Johns Church	308 5th Ave NE	Gazebo	3/22/2017	\$245.65	\$159.67	\$6.50	\$12,544.00
2017027	Loomis Homes	875 Lakewood Tr	New Home	3/24/2017	\$17,179.70	\$1,283.15	\$123.00	\$242,800.00
2017028	Ron Heiland	114 1st St NE	Reside/Rewindow	3/23/2017	\$110.00	\$0.00	\$1.00	\$0.00
2017029	David Moore	18 Main St E	Reside	3/24/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017030	tom Kaeter	308 2nd St SW	Rewindow	3/27/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017031	Kevin Stahn	211 4th St SW	Fence	3/28/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017032	City of NYA	102 Main St E	Sign	3/29/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017033	Adam Franck	410 Colonial Circle	Reside	3/30/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017034	Pryce Wigginton	411 Devonshire Dr	Fence	3/30/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017035	Nate Haaskins	715 Elm St W	Reroof	4/3/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017036	Jim Brazil	424 Devonshire Dr	Replace Furnace	4/3/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017037	Jason Hoeft	103 2nd St SE	Egress Window	4/7/2017	\$214.10	\$69.58	\$2.00	\$3,375.00
2017038	Richard Stolz	308 1st ST NE	Garage Heater	4/6/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017039	Last Call	118 Main St E	Plumbing	4/17/2017	\$152.50	\$19.06	\$1.00	\$2,000.00
2017040	James Brazil	424 Devonshire Dr	Replace Furnace	4/7/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017041	Jon Werner	206 1st St NE	Restart 2014114	4/18/2017	\$300.00	\$0.00	\$0.00	\$0.00
2017042	Loomis Homes	1025 Fox Crossing	New Home	4/21/2017	\$16,923.66	\$1,102.97	\$101.00	\$198,000.00
2017043	David Rolf	411 5th St Ct	Deck	4/20/2017	\$122.45	\$79.59	\$2.50	\$4,800.00

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2017044	David Rolf	411 5th St Ct	Stone	4/20/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017045	Ben Kroells	413 Adams Dr	Foundation Repair	5/26/2017	\$107.05	\$69.58	\$2.00	\$4,200.00
2017046	Dana Muehring	231 Hazel St	Water Heater	4/24/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017047	Xtreme Properties	211 Railroad St W	New Construction	4/26/2017	\$1,265.68	\$822.69	\$64.00	\$128,000.00
2017048	Dorothy Wall	316 Railroad St W	Reroof	4/27/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017049	Shari Kutzke	301 Oak Drive	Rewindow	5/2/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017050	All Saints Church	511 Merger St	Partial Reroof	5/3/2017	\$168.65	\$0.00	\$4.00	\$8,000.00
2017051	Mel Hanson	114 Oak St S	Reroof	5/5/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017052	Leon Lenz	447 Park Circle	Reroof	5/5/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017053	Hoang Nguyen	210 Railroad St W	Sign	5/11/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017054	City of NYA	21 Main St E	New Construction	6/8/2017	\$1,179.44	\$766.64	\$57.00	\$113,732.00
2017055	City of NYA	21 Main St E	Plumbing	5/9/2017	\$384.25	\$249.76	\$11.00	\$22,000.00
2017056	Ron Swanson	885 Lakewood Tr	Deck	5/9/2017	\$168.65	\$109.62	\$4.00	\$7,680.00
2017057	Romie Wenisch	819 Martingale Dr	Replace Decking	5/12/2017	\$76.25	\$49.56	\$1.00	\$2,000.00
2017058	Dan Corey	119 Oak St S	Egress Window	5/22/2017	\$76.25	\$49.56	\$1.00	\$2,000.00
2017059	Brian Clark	617 Casper Circle	Fence	5/9/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017060	Randy Beneke	721 Elm St W	Windows	5/12/2017	\$62.81	\$40.83	\$1.00	\$1,600.00
2017061	Noble Springer	226 Lake St W	AC	5/12/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017062	Romie Wenisch	819 Martingale Dr	Rewindow	5/12/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017063	Anthony Meuleners	115 4th St SW	Shed	6/2/2017	\$153.25	\$99.61	\$3.50	\$6,720.00
2017064	City of NYA	21 Main St E	Mechanical	8/10/2017	\$49.37	\$32.09	\$1.00	\$1,200.00
2017065	NYA Mall	640 RR Dr #200	Interior Walls	5/18/2017	\$322.65	\$209.72	\$9.00	\$17,500.00
2017066	Kristine Neumann	219 West Court	Water Heater	5/19/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017067	Joe Laumann	114 Hill St W	Reside	5/19/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017068	Myrtle Lueck	215 Hill St W	Water Heater	5/31/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017069	Harpe Homes	129 Lake St W	New Home	6/2/2017	\$12,992.40	\$1,691.56	\$174.50	\$344,210.00
2017070	Ranae Orr	227 West Court	Reroof	6/2/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017071	Gary Heinze	421 Elm St W	Reroof	6/2/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017072	Castle Gate Constr	568 Shoreview Lane	New Twinhome	6/15/2017	\$14,565.58	\$1,351.22	\$133.00	\$259,315.00
2017073	Castle Gate Constr	574 shoreview Lane	New Twinhome	6/15/2017	\$14,565.58	\$1,351.22	\$133.00	\$259,315.00
2017074	Mel Hanson	118 Reform St S	Replace AC	6/8/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017075	leah Brandt	1120 Preserve Blvd	Water Softener	6/8/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017076	All Saints Church	511 Merger St	Shed	6/9/2017	\$91.65	\$59.57	\$1.50	\$2,500.00
2017077	Alexandra Hollingsworth	1020 Fox Crossing	Deck	6/15/2017	\$199.45	\$129.64	\$5.00	\$9,296.00
2017078	Taylor Knight	762 Preserve Blvd	Deck	6/14/2017	\$184.05	\$119.63	\$4.50	\$8,800.00
2017079	Paul Christopher	405 Webster St SW	Bath remodel	6/13/2017	\$167.05	\$69.58	\$3.00	\$3,500.00
2017080	Jay Sudheimer	408 Tacoma Ave	Porch	6/14/2017	\$122.45	\$79.59	\$2.50	\$4,256.00
2017081	Norwood Invest Prop	202 3rd Ave SE	Remodel	10/31/2017	\$137.85	\$89.60	\$3.00	\$6,000.00
2017082	William Russell	331 Reform St S	Garage	6/23/2017	\$168.65	\$109.62	\$4.00	\$8,000.00
2017083	T-Mobile	416 5th Ave NE	Tower Upgrade	6/26/2017	\$199.45	\$129.64	\$5.00	\$10,000.00
2017084	Steve Helget	415 Emma Street	Deck	6/23/2017	\$199.45	\$129.64	\$5.00	\$10,000.00
2017085	Jessie Hayes	755 Lakewood Trail	Replace AC	6/26/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017086	Romie Wenisch	819 Martingale Dr	Rewindow	6/26/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017087	Mike Werneke	116 Union St N	Remodel - hair salon	7/5/2017	\$240.68	\$156.44	\$6.00	\$12,000.00
2017088	Rich Handy	250 5th Ave NE	Reside	6/29/2017	\$55.00	\$0.00	\$1.00	\$0.00

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2017089	JoNell Amrhein	875 Meadows Blvd	Basement Bath	6/30/2017	\$197.85	\$89.60	\$4.00	\$5,500.00
2017090	City of NYA	417 Elm St W	Dugout/Bleachers	7/10/2017	\$353.45	\$229.74	\$10.00	\$19,950.82
2017091	Jesse Molnau	975 Barnes Lake Dr	New Home	7/13/2017	\$17,801.78	\$1,631.50	\$167.00	\$329,100.00
2017092	Gaylen Berg	100 5th Ave NE	Replace AC	7/6/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017093	Lift Management	551 Shoreview Lane	Fire Sprinkler	10/2/2017	\$137.85	\$89.60	\$3.00	\$5,300.00
2017094	Lift Management	557 Shoreview Lane	Fire Sprinkler	10/2/2017	\$137.85	\$89.60	\$3.00	\$5,300.00
2017095	Lift Management	563 Shoreview Lane	Fire Sprinkler	10/2/2017	\$137.85	\$89.60	\$3.00	\$5,300.00
2017096	Lift Management	569 Shoreview Lane	Fire Sprinkler	10/2/2017	\$137.85	\$89.60	\$3.00	\$5,300.00
2017097	Lift Management	551 Shoreview Lane	New Townhome	7/10/2017	\$13,983.94	\$1,034.90	\$92.50	\$180,600.00
2017098	Lift Management	557 Shoreview Lane	New Townhome	7/10/2017	\$13,983.94	\$1,034.90	\$92.50	\$180,600.00
2017099	Lift Management	563 Shoreview Lane	New Townhome	7/10/2017	\$13,983.94	\$1,034.90	\$92.50	\$180,600.00
2017100	Lift Management	569 Shoreview Lane	New Townhome	7/10/2017	\$13,983.94	\$1,034.90	\$92.50	\$180,600.00
2017101	Derek Jensen	519 Elm St W	Rewindow	7/10/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017102	Waconia Development	113 5th Ave NE	Foundation Repair	7/17/2017	\$91.65	\$59.57	\$1.50	\$2,625.00
2017103	Dale Buckentin	222 Morse St	Kitchen Remodel	7/19/2017	\$199.45	\$129.64	\$5.00	\$10,000.00
2017104	David Elling	201 1st St NW	Reroof	7/12/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017105	Chelsea Vanderlinden	895 Meadows Blvd	Finish Basement	7/12/2017	\$259.45	\$129.64	\$6.00	\$10,000.00
2017106	Greg Swanson	206 1st St NW	Reroof/Reside	7/12/2017	\$110.00	\$0.00	\$2.00	\$0.00
2017107	Melvin Lemke	309 Trilane circle	Reroof	7/14/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017108	Faxon Rd Investors	508 Merger St	Sprinkler	8/17/2017	\$107.05	\$69.58	\$2.00	\$3,500.00
2017109	Loomis Homes	362 Meadow Lane	New Townhome	8/5/2017	\$14,387.38	\$1,135.00	\$105.00	\$205,830.00
2017110	Loomis Homes	368 Meadow Lane	New Townhome	8/5/2017	\$14,387.38	\$1,135.00	\$105.00	\$205,830.00
2017111	Loomis Homes	374 Meadow Lane	New Townhome	8/5/2017	\$14,387.38	\$1,135.00	\$105.00	\$205,830.00
2017112	Loomis Homes	380 Meadow Lane	New Townhome	8/5/2017	\$14,387.38	\$1,135.00	\$105.00	\$205,830.00
2017113	Tawnya Golberg	103 5th St SW	Fence	7/20/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017114	Mike Werneke	116 Union St N	Plumbing	7/27/2017	\$91.65	\$22.81	\$1.50	\$2,750.00
2017115	Willie Hicks	1015 Fox Crossing	Deck	12/4/2017	\$137.85	\$89.60	\$3.00	\$6,000.00
2017116	Jon Hoklin	880 Lakewood Trail	Deck	8/7/2017	\$137.85	\$89.60	\$3.00	\$5,740.00
201117	Richard Handy	250 5th Ave NE	Reside	8/5/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017118	Long Nguyen	210 Railroad St W	Plbg - move toilet	8/1/2017	\$25.85	\$0.00	\$0.50	\$26.35
2017119	Anthony Neumann	219 West Court	Reroof	7/27/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017120	George Holden	326 Central Ave S	Reroof	8/1/2017	\$641.54	\$0.00	\$22.00	\$43,940.00
2017121	Mike Werneke	116 Union St N	Mechanical	8/7/2017	\$95.78	\$62.26	\$1.50	\$2,100.00
2017122	David Moore	18 Main St E	Decks	8/14/2017	\$91.65	\$59.57	\$1.50	\$2,200.00
2017123	Tom Lano	400 Emma St	New Home	8/18/2017	\$16,560.36	\$2,015.88	\$215.00	\$425,184.00
2017124	Don Whitaker	122 Trilane Drive	Rewindow	8/10/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017125	Zach Peterson	310 Oak Drive	Reroof	8/17/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017126	Clint Kurtz	562 Meadow Lane	Deck	8/21/2017	\$153.25	\$99.61	\$3.50	\$7,000.00
2017127	Pam Williams	403 5th Ave NE	Reroof	8/22/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017128	Citizens Bank	315 Elm St W	Reroof	8/23/2017	\$76.25	\$0.00	\$1.00	\$2,000.00
2017129	Loomis Homes	1025 Fox Crossing	Water Softener	8/23/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017130	Dan Corey	119 Oak St S	Finish Basement	8/25/2017	\$382.65	\$209.72	\$10.00	\$18,000.00
2017131	Lift Management	405 Meadow Lane	New Townhome	8/31/2017	\$14,218.38	\$1,034.90	\$92.50	\$181,000.00
2017132	Lift Management	413 Meadow Lane	New Townhome	8/31/2017	\$14,218.38	\$1,034.90	\$92.50	\$181,000.00
2017133	Lift Management	421 Meadow Lane	New Townhome	8/31/2017	\$14,218.38	\$1,034.90	\$92.50	\$181,000.00

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2017134	Lift Management	429 Meadow Lane	New Townhome	8/31/2017	\$14,218.38	\$1,034.90	\$92.50	\$181,000.00
2017135	Gary Lueck	410 Elm St W	Rewindow	8/25/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017136	Loomis Homes	117 Railroad St W	Plumbing	8/31/2017	\$122.45	\$79.59	\$2.50	\$5,000.00
2017137	Dan Corey	119 Oak St S	Plbg	8/31/2017	\$0.00	\$0.00	\$0.00	\$0.00
2017138	Jennifer Volinic	15 Central Ave S	Reroof	9/6/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017139	Greg Slavik	787 Quail Road	Reroof	9/6/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017140	Rhonda Berscheit	110 2nd Ave SE	Reroof	9/11/2017	\$59.45	\$0.00	\$1.00	\$0.00
2017141	KJS Ventures	219 Elm St W	Alterations	11/9/2017	\$486.00	\$315.90	\$15.00	\$30,000.00
2017142	Roger Deleeuw	322 2nd St SW	Windows	9/15/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017143	Hoang Nguyen	210 RR St W	Alteration	9/15/2017	\$91.65	\$59.57	\$1.50	\$2,500.00
2017144	Colyn Tvete	307 2nd Ave SE	Boiler Install	9/22/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017145	Steve ZumBerge	108 1st Ave SW	Reroof	9/26/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017146	Josh Winkelman	834 Elm St W	Rewindow	9/26/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017147	Steve ZumBerge	108 1st Ave SW	Foundation Repair	10/3/2017	\$184.05	\$119.63	\$4.50	\$8,500.00
2017148	Ron Heiland	114 1st St NE	Reroof	9/28/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017149	Viswanatha Cherlopalle	924 Serenity Circle	New Twinhome	10/4/2017	\$13,414.94	\$930.80	\$79.50	\$155,000.00
2017150	Viswanatha Cherlopalle	926 Serenity Circle	New Twinhome	10/4/2017	\$13,414.94	\$930.80	\$79.50	\$155,000.00
2017151	Dan Corey	119 Oak St S	Mechanical	10/2/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017152	Ron Heiland	114 1st St NE	Deck	10/30/2007	\$230.25	\$149.66	\$6.00	\$11,680.00
2017153	Randy Wills	568 Shoreview Lane	Deck	10/16/2017	\$168.65	\$109.62	\$4.00	\$7,840.00
2017154	The Harbor	308 Faxon Rd N	Exhaust fan	10/9/2017	\$168.65	\$109.62	\$4.00	\$8,300.00
2017155	Vicki Borchert	417 Central Ave S	Reroof	10/6/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017156	Jerry Hoen	112 Hilltop Cirlce	Rewindow	10/9/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017157	Charlie Storms	118 Hazel St	Furnace Changeout	10/18/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017158	Steve Curfman	600 Railroad St W	New Construction	10/30/2017	\$20,449.45	\$2,567.14	\$287.50	\$575,000.00
2017159	Sherri Hanke	211 Reform St S	Water Heater	10/26/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017160	Melissa Jones-Otto	329 Reform St S	Rewindow	10/26/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017161	Rich Tellers	109 1st Ave NE	Reroof	10/26/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017162	Brian Wachholz	765 Quail Road	Reroof	10/30/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017163	Church of Peace	424 Franklin St	Replace Furnace	30-31-17	\$107.05	\$0.00	\$2.00	\$3,700.00
2017164	Jeff Ritzko	233 Faxon Road	Reroof	10/30/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017165	Loomis Homes	880 Meadow Blvd	New Home	11/9/2017	\$17,258.62	\$1,191.06	\$112.00	\$219,890.00
2017166	Todd Orduno	404 Adams Drive	Door Replacement	11/2/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017167	Loomis Homes	362 Meadow Lane	Fire Sprinkler	11/9/2017	\$103.25	\$67.11	\$2.00	\$3,828.00
2017168	Loomis Homes	368 Meadow Lane	Fire Sprinkler	11/9/2017	\$103.25	\$67.11	\$2.00	\$3,828.00
2017169	Loomis Homes	374 Meadow Lane	Fire Sprinkler	11/9/2017	\$103.25	\$67.11	\$2.00	\$3,828.00
2017170	Loomis Homes	380 Meadow Lane	Fire Sprinkler	11/9/2017	\$103.25	\$67.11	\$2.00	\$3,828.00
2017171	Dave Robinson	216 East ST N	Reroof	11/9/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017172	Paul Willems	323 Oak Dr	Reside	11/16/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017173	Harpe Homes	129 Lake St W	Deck/Stone	11/20/2017	\$110.00	\$0.00	\$2.00	\$0.00
2017174	Andrew Meulenens	417 Hill St W	Fireplace	11/27/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017175	Ernst Enterprises	216 Main St E	Reroof	11/30/2007	\$91.65	\$0.00	\$1.50	\$3,150.00
2017176	Castle Gate Constr	405 Meadow Lane	Fire Sprinkler	12/13/2017	\$168.65	\$109.62	\$4.00	\$8,000.00
2017177	Castle Gate Constr	413 Meadow Lane	Fire Sprinkler	12/13/2017	\$168.65	\$109.62	\$4.00	\$8,000.00
2017178	Castle Gate Constr	421 Meadow Lane	Fire Sprinkler	12/13/2017	\$168.65	\$109.62	\$4.00	\$8,000.00

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2017179	Castle Gate Constr	429 Meadow Lane	Fire Sprinkler	12/13/2017	\$168.65	\$109.62	\$4.00	\$8,000.00
2017180	Dean Traver	113 Lake St W	Reside/Rewindow	12/8/2017	\$110.00	\$0.00	\$2.00	\$0.00
2017181	Kevin Williams	316 4th St SW	Water Softener	12/12/2017	\$15.00	\$0.00	\$1.00	\$0.00
2017182	Loomis Homes	945 Lakewood Trail	New Home	12/13/2017	\$10,060.22	\$1,331.20	\$129.50	\$255,000.00
2017183	Loomis Homes	955 Lakewood Trail	New Home	12/13/2017	\$9,998.62	\$1,291.16	\$124.50	\$245,000.00
2017184	Keith Adams	210 Washington St	Replace Furnace	12/13/2017	\$60.00	\$0.00	\$1.00	\$0.00
2017185	Matt Erdman	101 1st Ave SW	AC/Furnace	12/13/2017	\$120.00	\$0.00	\$2.00	\$0.00
2017186	Loomis Homes	935 Lakewood Trail	New Home	12/13/2017	\$9,964.42	\$1,311.13	\$127.00	\$250,000.00
2017187	Dave Robinson	216 East ST N	Rewindow	12/15/2017	\$55.00	\$0.00	\$1.00	\$0.00
2017188	Jeannie Guerrero	210 1st St NW	Replace Furnace	12/18/2017	\$60.00	\$0.00	\$1.00	\$0.00