



## **CITY COUNCIL AGENDA**

**Monday, February 26, 2024**

**5:00 p.m. Workshop**

**6:00 p.m. City Council**

**EDA Meeting & City Council Meeting**

**City Council Chambers**

**310 Elm Street W.**

**Norwood Young America, MN 55368**

### **WORKSHOP**

1. Workshop
  - 1.1 Moratorium discussion—Jay Squires, City Attorney
  - 1.2 Follow-up discussion on building permit fees discussion—Karen Hallquist, CED Director

### **EDA**

2. CALL A MEETING OF THE EDA TO ORDER
  - 2.1. **Pledge of Allegiance**
  - 2.2. Approve Agenda
  - 2.3. Approve the minutes of January 22, 2024
  - 2.4. Adjournment

### **CITY COUNCIL MEETING**

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER
4. APPROVE AGENDA
5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT  
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
6. CONSENT AGENDA  
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
  - 6.1. Approve minutes of February 12, 2024, City Council Meeting
  - 6.2. Approve minutes of the February 12, 2024, City Council Workshop
  - 6.3. Approve Payment of Claims
7. PUBLIC HEARING
  - 7.1 SCDP Grant Close-Out Presentation—Chuck Swanson, Carver County CDA
    - 7.1.1. Mayor Lagergren calls for a Motion to open the Public Hearing
    - 7.1.2. Public Comment-Please state your name and address
    - 7.1.3. Motion to Close the Public Hearing
    - 7.1.4. Council Discussion
8. OLD BUSINESS

## 9. NEW BUSINESS

- 9.1. **Ordinance 371** An Interim Ordinance Prohibiting Cannabis Operations and Expansions—Jay Squires, City Attorney
- 9.2. **Ordinance 372** An Ordinance Amending City Code: Chapter 2 Administration—Administrator Aukrust
- 9.3. **Resolution 2024-10** Resolution Approving Plans and Specifications and Ordering Advertisement for Bid TWIP2—Josh Eckstein, Bolton & Menk
- 9.4. **Resolution 2024-11** The Carver County CDA Development Grant—Karen Hallquist, CED Director
- 9.5. **Resolution 2024-12** AARP Community Fund Grant— Karen Hallquist, CED Director
- 9.6. **Resolution 2024-13** Carver County CDA Predevelopment Grant—Karen Hallquist, CED Director
- 9.7. **Resolution 2024-14** A Resolution Appointing An Election Judge for the 2024 Elections—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

## 10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

11. **ADDITIONAL INFORMATION**—The following informational items have been included in the Council packet for informational purposes, council review, and discussion. No action is required by the City Council.

## 12. ADJOURNMENT

### UPCOMING MEETINGS / EVENTS

March 5th	Presidential Primary	Polls open— 7 AM to 8 PM
March 6th	Planning Commission Meeting	6:00 PM (Wednesday meeting in March)
March 11th	City Council Meeting	6:00 PM
March 12th	Park and Rec Commission Meeting	5:30 PM (Date change for March meeting)
March 13th	Economic Development Commission Meeting	6:00 PM
March 19th	Sr. Advisory	9:00 AM
March 25th	Workshop/EDA/City Council Meeting	5:00 PM/6:00 PM



## ECONOMIC DEVELOPMENT AUTHORITY MINUTES

January 22, 2024 – 6:00 PM  
City Council Chambers  
310 Elm Street West  
Norwood Young America MN 55368

### Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen

ABSENT: Alan Krueger

STAFF: Andrea Aukrust, City Administrator, Karen Hallquist, Community and Economic Development Director, Mitchell Thiesfeld, City Clerk/Finance Director, Steve Zumberge, Fire Chief

OTHERS: Laurie Hilgers, The Harbor, Jennifer Ray, Chanhassen, MN, David Ray, Chanhassen, MN

### 2. Call EDA Meeting to Order

*Mayor Lagergren called the EDA meeting to order at 6:00 PM with four members present.*

#### 2.1 Pledge of Allegiance

The Pledge of Allegiance was said by all present

#### 2.2 Approve Agenda

*Motion: CS/MM to approve the agenda as submitted. Motion passed 4-0.*

#### 2.3 Approve minutes of October 23, 2023, meeting

*Motion: MM/CS to approve the minutes as submitted. Motion passed 4-0.*

#### 2.3 Adjournment

*Motion: MM/BA Motion to adjourn at 6:01 p.m. Motion passed 4-0.*

Respectfully submitted,

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Carol Lagergren, Mayor

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Mitchell Thiesfeld, Clerk/Finance Director



## CITY COUNCIL MINUTES

February 12, 2024 – 6 p.m.

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

### Attendance:

ATTENDEES: Carol Lagergren, Mike McPadden, Charlie Storms, Brooke Allen, Craig Heher

ABSENT: None

STAFF: Andrea Aukrust, City Administrator, Karen Hallquist, Community and Economic Development Director, Mitchell Thiesfeld, City Clerk/Finance Director, Mark Streich, Public Service Director

OTHERS: Will Harris, WSB, Kim Lindquist, WSB, Jake Saulsbury, Bolton & Menk

### 3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

*Mayor Lagergren called the meeting to order at 6:00 pm with all council members present.*

- The Pledge of Allegiance – was said by all.
- Oath of Office – Craig Heher – Mitchell Thiesfeld swore Council Member Craig Heher in.

### 4. APPROVE AGENDA

4.1. No new additions

*MM/CS motion to approve the agenda. Motion passed 5-0.*

### 5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

- None

### 6. CONSENT AGENDA

6.1. Approve minutes of January 22, 2024, City Council Meeting

6.2. Approve minutes of January 22, 2024, Workshop

6.3. Approve Payment of Claims

6.4. Road Closure Request—Norwood Baseball Fish Fry

6.5. Personnel Committee recommendation—Rod Jaus

6.6. Personnel Committee recommendation—Leighton Rose

*MM/BA motion to approve the consent agenda. Motion passed 5-0.*

### 7. PUBLIC HEARING

7.1 Public Hearing on the proposed Tacoma West Industrial Park Phase 2 Improvement Project—  
Jake Saulsbury, Bolton & Menk

- Mayor Lagergren opened the Public Hearing at 6:03 pm.
- Plan to reconstruct Tacoma Avenue by replacing the road with bituminous asphalt & construct sanitary sewer & watermain.
- TWIPP2 is 60 acres with 50 of those acres being developable land.
- Estimated project cost is \$5 million.

*CS/CH motion to close the public hearing at 6:11 pm. Motion passed 5-0.*

### 8. OLD BUSINESS

- None

### 9. NEW BUSINESS

9.1. Resolution 2024-08 Approving Preliminary and Final Plat of TWIP 5<sup>th</sup> Addition—Will Harris,  
Planning Consultant WSB

- Approximately 50 buildable acres to sell.
- Plats will be sold custom size with 2-acre minimums.
- Planning to guide the surrounding land for industrial use in the future.
- All criteria regarding the Preliminary and Final Plat was met.

*BA/CH Motion to approve Resolution 2024-08 Approving a Preliminary and Final Plat Approval of Tacoma West Industrial Park 5<sup>th</sup> Addition. Motion passed 5-0.*

9.2. Resolution 2024-09 Resolution Ordering Improvement and Preparation of Plans Tacoma West Industrial Park Phase 2 Improvement Project— Jake Saulsbury, Bolton & Menk

- The City can start selling off property once the final plat has been approved.
- Final paving expected to be completed in 2025.
- Tacoma Avenue will be closed during while it's under construction.
- Will allow tractors/farmers through if needed.

*CH/MM motion to approve Resolution 2024-09 Ordering Improvement and Preparation of Plans for the Tacoma West Industrial Park Phase 2. Motion passed 5-0.*

9.3. Call for a Public Hearing: Small Cities Development Grant Close-Out—Karen Hallquist, CED Director

- Required by the MN Department of Employment and Economic Development (DEED) to close out the SCDP Grant.
- The Public Hearing will be from representatives from Carver County CDA.
- The purpose of the public hearing is to provide information and receive input on the administration of the grant.

*CS/BA Motion to call for a public hearing on Monday, February 26, 2024 at 6:00 pm at NYA City Hall regarding the administration of a Small Cities Development Program Grant for the City of Norwood Young America. Motion passed 5-0.*

9.4. Grinding Quotes—Mark Streich, PS Director

- Two quotes provided for brush grinding.
- This is part of our annual grinding at the compost site.
- SMSC Organics Recycling Facility will haul away the brush & grind it.
- Also included information on the Heritage Center
- More damage was found in the north side of the basement
  - Remediation testing will be completed.
  - Need to address the sidewalk, as it is causing water to enter.

*MM/CH Motion to approve the quote from SMSC Organics Recycling Facility for brush grinding at the compost site in the amount of \$7,500. Motion passed 5-0.*

## 10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

BA – None

CS – None

MM – None

CH – Planning commission moved from the 5<sup>th</sup> to the 6<sup>th</sup> as the PNP Election is on the 5<sup>th</sup>.

CL – Presidential Nomination Primary (PNP) is on Tuesday March 5<sup>th</sup>. Food Distribution will be held on Wednesday February 14<sup>th</sup>.

AA – February 26<sup>th</sup> is the next Council Meeting.

## 12. ADJOURNMENT

*CS/MM Motion to adjourn at 6:40 pm. Motion passed 5-0.*

Respectfully submitted,

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Carol Lagergren, Mayor

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Mitchell Thiesfeld, City Clerk-Finance Director



## CITY COUNCIL WORKSHOP MINUTES

February 12, 2024  
City Council Chambers  
310 Elm Street W.  
Norwood Young America, MN 55368

### Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Mike McPadden, Craig Heher

### ABSENT:

STAFF: Andrea Aukrust (City Administrator), Karen Hallquist (Community and Economic Development Director), and Mitchell Thiesfeld (Clerk-Finance Director), Mark Streich (Public Service Director)

OTHERS: None

### 1. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

*Mayer Lagergren called the meeting to order at 5:01 pm.*

#### 1.1. 123 Reform Street Discussion

- There was discussion on looking at a redevelopment project in the future.

### 2. ADJOURNMENT

*CS/MM motion to adjourn at 5:49 p.m. Motion passed 5-0.*

Respectfully submitted,

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Carol Lagergren, Mayor

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Mitchell Thiesfeld, Clerk-Finance Director



**more than a place. it's home.**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

To Be Approved: February 26, 2024

**Payroll EFT**

Check #	508588 - 508604	Payroll 02/15	\$	36,303.24
Check #				
Check #				

**Prepays**

Check #	
Check #	

**Electronic Payments**

Check #	1622E	Sun Life Assurance Compai	\$	351.79
Check #	1623E	MN Healthcare Consortiun	\$	11,011.50
Check #	1624E	Cardmember Services	\$	2,655.76
Check #	1625E	Cardmember Services	\$	240.00

**Claims Pending Payment**

Check #	35152 - 35184	Payables	\$	171,173.43
Check #	35185	Payables	\$	2,175.90
Check #	35186 - 35187	Payables	\$	132.11

**Voided Checks**

Check #	508587
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Grand Total (excluding voided checks)	\$	<u>224,043.73</u>
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# NORWOOD YOUNG AMERICA

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## \*Check Detail Register©

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>35152</b>	02/15/24	<b>ABDO</b>			
E 101-41500-310		Other Professional Servic	\$2,175.00	483950	CLIENT TRAINING - AP, UB, ETC
		Total	\$2,175.00		
<b>35153</b>	02/15/24	<b>ASPEN MILLS, INC.</b>			
E 101-42200-417		Uniform	\$1,066.83	327844	BLOM, ORR, & SILSETH - GOLD RED BUGLE CENTER
		Total	\$1,066.83		
<b>35154</b>	02/23/24	<b>BOLTON &amp; MENK, INC</b>			
E 101-41500-303		Engineering Fees	\$2,733.50	0329700	2023 PAVEMENT REHABILITATION - PROJECT# 0C1.128833
E 101-41500-303		Engineering Fees	\$41,623.00	0329701	2024 STREET IMPROVEMENT - PROJECT# 0C1.131686
E 493-46500-303		Engineering Fees	\$65,744.00	0329702	INUSTRIAL PARK EXPANSION - PROJECT# 0C1.124521
E 602-49450-303		Engineering Fees	\$9,958.50	0329703	WWTF UPGRADE - PROJECT# 0C1.130910
E 101-41500-303		Engineering Fees	\$977.50	0329704	MISC ENGINEERING - PROJECT# C12.035710
		Total	\$121,036.50		
<b>35155</b>	02/23/24	<b>CARQUEST AUTO PARTS</b>			
E 101-43100-221		Repair/Maintenance Equip	\$10.09	5927-285121	PP DEGREASER GAL
		Total	\$10.09		
<b>35156</b>	02/15/24	<b>CARVER COUNTY</b>			
E 101-41400-430		Miscellaneous	\$435.00	3344	NEW SPECIAL ASSESSMENT CODE SET UP FEE & SPECIAL ASSESSMENT ENTRY CHARGE
E 601-49400-310		Other Professional Servic	\$568.89	INTINV-480	YEAR 2 ESRI ENTERPRISE LA
E 602-49450-310		Other Professional Servic	\$568.89	INTINV-480	YEAR 2 ESRI ENTERPRISE LA
E 101-43100-310		Other Professional Servic	\$568.89	INTINV-480	YEAR 2 ESRI ENTERPRISE LA
E 101-45200-310		Other Professional Servic	\$568.89	INTINV-480	YEAR 2 ESRI ENTERPRISE LA
		Total	\$2,710.56		
<b>35157</b>	02/21/24	<b>CARVER COUNTY CDA</b>			
E 101-41940-223		Repair/Maintenance Bldg/	\$17,792.00	1	CONCRETE WORK
		Total	\$17,792.00		
<b>35158</b>	02/15/24	<b>CENTER POINT</b>			
E 101-41940-383		Gas Utilities	\$100.47		GAS UTILITIES - BLDGS
E 101-45500-383		Gas Utilities	\$232.27		GAS UTILITIES - LIBRARY
E 601-49400-383		Gas Utilities	\$791.76		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$110.87		GAS UTILITIES - WWTP
		Total	\$1,235.37		
<b>35159</b>	02/15/24	<b>CONCENTRA</b>			
E 101-43100-208		Medical-Physicals	\$194.00	103926813	REGULATED UDS COLLECT
		Total	\$194.00		
<b>35160</b>	02/21/24	<b>CORE AND MAIN</b>			
E 601-49400-229		Water Meters	\$264.00	U281045	710J46 MTR ADPT 1X1-1/2 W/GSKT NO LEAD
		Total	\$264.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>35161</b>	02/15/24	<b>DAKOTA SUPPLY GROUP</b>			
E 601-49400-240		Small Tools and Minor Eq	\$47.14	S103462804	PENTAGON SOCKET CURB BX F/ CURB BOX LID
E 601-49400-221		Repair/Maintenance Equip	\$470.37	S103462804	CURB BOX LID W/PLUG & CURB BOX REPAIR LID W/SET SCREWS
		Total	\$517.51		
<b>35162</b>	02/15/24	<b>DELTA DENTAL</b>			
G 101-21714		Dental Insurance	\$847.84	RIS00055246	DENTAL INSURANCE
		Total	\$847.84		
<b>35163</b>	02/20/24	<b>DROEGE, BRAD</b>			
E 101-42200-210		Operating Supplies	\$71.04		HAND SANITIZER
		Total	\$71.04		
<b>35164</b>	02/21/24	<b>EHLERS AND ASSOCIATES, INC</b>			
E 101-41400-310		Other Professional Serv	\$4,700.00	96787	INTERIM STAFFING - CLERK/TREASURER
		Total	\$4,700.00		
<b>35165</b>	02/23/24	<b>FLOW MEASUREMENT AND CONTROL C</b>			
E 602-49450-221		Repair/Maintenance Equip	\$2,679.00	0224014	ALLEN BRADLEY POWERFLEX 400 AC DRIVE 40HP
		Total	\$2,679.00		
<b>35166</b>	02/21/24	<b>HAWKINS WATER TREATMENT GROUP</b>			
E 101-49860-216		Chemicals and Chem Pro	\$10.00	6689439	CHLORINE CYLINDER
E 601-49400-216		Chemicals and Chem Pro	\$10.00	6689885	CHLORINE CYLINDER
E 602-49450-216		Chemicals and Chem Pro	\$50.00	6689937	CHLORINE CYLINDER & SULFUR DIOXIDE CYLINDER
		Total	\$70.00		
<b>35167</b>	02/21/24	<b>LOFFLER BUSINESS SYS LLC</b>			
E 101-41400-437		Maintenance Contract	\$43.75	4611571	PHONE SERVICE
		Total	\$43.75		
<b>35168</b>	02/23/24	<b>MARCO TECHNOLOGIES LLC</b>			
E 101-41400-437		Maintenance Contract	\$1,847.98	INV12201558	CONTRACT
		Total	\$1,847.98		
<b>35169</b>	02/20/24	<b>METRONET</b>			
E 101-41940-321		Telephone	\$129.32		PHONE - BLDGS
E 601-49400-321		Telephone	\$51.74		PHONE - WATER
E 602-49450-321		Telephone	\$51.74		PHONE - SEWER
E 101-42200-321		Telephone	\$51.74		PHONE - FIRE
E 101-43100-321		Telephone	\$36.22		PHONE - PW-HSR
E 101-45200-321		Telephone	\$15.52		PHONE - PW-PARKS
E 101-49860-321		Telephone	\$25.87		PHONE - POOL
E 101-41940-321		Telephone	\$77.61		PHONE - HISTORY/FOOD
E 101-41300-321		Telephone	\$43.51		PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$43.51		PHONE - COMM DEV
E 101-41400-321		Telephone	\$43.51		PHONE - CLERK
E 101-41940-321		Telephone	\$30.89		PHONE - CHAMBER

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## \*Check Detail Register©

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-46500-321		Telephone	\$14.50		PHONE - EC DEV
E 101-42100-321		Telephone	\$72.51		PHONE - POLICE
E 101-45500-321		Telephone	\$72.51		PHONE - LIBRARY
		Total	\$760.70		
<b>35170</b>	02/21/24	<b>MID-COUNTY CO-OP OIL ASSN</b>			
E 101-43100-212		Motor Fuels	\$1,230.49	68823	WINTER DIESEL DYED W/ST
		Total	\$1,230.49		
<b>35171</b>	02/21/24	<b>MINI BIFF</b>			
E 101-45200-418		Other Rentals (Biffs)	\$290.70	A-147010	SPORTS COMPLEX - EVENT LIBERTY BLUE BIG HC & SEASONAL TUFWAY BLUE REG & WINTERIZATION
E 101-45200-418		Other Rentals (Biffs)	\$163.20	A-147011	FRIENDSHIP PARK - SEASONAL LIBERTY BLUE SMALL HC & WINTERIZATION
E 101-45200-418		Other Rentals (Biffs)	\$163.20	A-147013	PRAIRIE DAWN PARK - SEASONAL LIBERTY BLUE SMALL HC & WINTERIZATION
		Total	\$617.10		
<b>35172</b>	02/21/24	<b>MN DEPARTMENT OF HEALTH</b>			
G 601-20281		MDH FEE	\$3,350.00		COMMUNITY WATER SUPPLY SERVICE CONNECTION FEE
		Total	\$3,350.00		
<b>35173</b>	02/15/24	<b>MN VALLEY ELECTRIC COOPERATIVE</b>			
E 603-49500-381		Electric Utilities	\$84.79		13150 TACOMA AVE PUMP - ACCT# 337411311
		Total	\$84.79		
<b>35174</b>	02/21/24	<b>NAPA</b>			
E 101-43100-221		Repair/Maintenance Equip	\$14.83	367269	CABLE TIE
		Total	\$14.83		
<b>35175</b>	02/21/24	<b>NARVESON, ANDREW</b>			
E 101-42200-207		Training Instructional	\$741.23		EMS CONFERENCE & MEALS
		Total	\$741.23		
<b>35176</b>	02/21/24	<b>NORWOOD ELECTRIC INC</b>			
E 101-45500-223		Repair/Maintenance Bldg/	\$525.80	17932	MISC, RECYCLE, LED LAMPS
		Total	\$525.80		
<b>35177</b>	02/21/24	<b>PRO AUTO &amp; TRANSMISSION REPAIR</b>			
E 101-42200-221		Repair/Maintenance Equip	\$2,188.32	109034	SERVICE - MN FIRE U-21 - OIL LEADING FROM ENGINE OIL COOLER - REPLACED GASKETS
		Total	\$2,188.32		
<b>35178</b>	02/21/24	<b>RECTECH OUTDOOR SOLUTIONS,LLC</b>			
E 101-42200-212		Motor Fuels	\$90.56	14009	FUEL, PRE-MIX 50:1
E 101-42200-221		Repair/Maintenance Equip	\$364.86	14272	2012 BOBCAT UTV - SERVICE
E 101-43100-221		Repair/Maintenance Equip	\$126.70	7584	POWER/GROUND CABLE
		Total	\$582.12		
<b>35179</b>	02/15/24	<b>SCHRUPP, ERIN</b>			
E 601-49400-331		Travel/Meeting Expense	\$14.11		MILEAGE

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-331		Travel/Meeting Expense	\$14.10		MILEAGE
		Total	\$28.21		
<b>35180</b>	02/23/24	<b>SQUIRES, WALDSPURGER, &amp; MACE,</b>			
E 101-41500-304		Legal Fees	\$370.50	19295	MISCELLANEOUS
E 101-41500-304		Legal Fees	\$468.00	19295	2023 HANDBOOK REVISIONS
		Total	\$838.50		
<b>35181</b>	02/15/24	<b>STRUCTURE TECH HOME INSPECTION</b>			
E 101-43100-223		Repair/Maintenance Bldg/	\$795.00	021324IS187	MOLD POST-REMEDICATION VERIFICATION & ADDITIONAL MOLD SAMPLE
E 101-43100-223		Repair/Maintenance Bldg/	\$295.00	022024IS271	MOLD POST-REMEDICATION VERIFICATION
		Total	\$1,090.00		
<b>35182</b>	02/15/24	<b>UNUM LIFE INSURANCE CO</b>			
G 101-21715		Life Ins	\$207.64		GROUP LIFE INSURANCE
		Total	\$207.64		
<b>35183</b>	02/21/24	<b>UTILITY CONSULTANTS</b>			
E 602-49450-217		Lab Fees	\$405.07	118302	CBOD, TSS, TOTAL PHOSPHORUS
		Total	\$405.07		
<b>35184</b>	02/15/24	<b>XCEL ENERGY</b>			
E 101-41940-381		Electric Utilities	\$704.79	864032069	ELECTRICAL UTILITIES - BLDGS
E 601-49400-381		Electric Utilities	\$428.79	864040687	ELECTRICAL UTILITIES - WATER
E 101-41940-381		Electric Utilities	(\$1,216.00)	865450509	ELECTRICAL UTILITIES - BLDGS
E 101-42200-381		Electric Utilities	(\$304.87)	865450509	ELECTRICAL UTILITIES - FD
E 101-42500-381		Electric Utilities	(\$153.28)	865450509	ELECTRICAL UTILITIES - CIVIL DEFENSE
E 101-43100-380		Street Lighting	\$5,758.45	865450509	ELECTRICAL UTILITIES - STREET LIGHTS
E 101-43100-381		Electric Utilities	(\$509.65)	865450509	ELECTRICAL UTILITIES - STREETS
E 101-45200-381		Electric Utilities	(\$2,702.89)	865450509	ELECTRICAL UTILITIES - PARK
E 101-45500-381		Electric Utilities	(\$104.37)	865450509	ELECTRICAL UTILITIES - LIBRARY
E 601-49400-381		Electric Utilities	(\$666.85)	865450509	ELECTRICAL UTILITIES - WATER
E 602-49450-381		Electric Utilities	\$240.67	865450509	ELECTRICAL UTILITIES - WWTP
E 101-49860-381		Electric Utilities	(\$227.63)	865450509	ELECTRICAL UTILITIES - POOL
		Total	\$1,247.16		
<b>10100 CHECKING</b>			<b>\$171,173.43</b>		

### Fund Summary

#### 10100 CHECKING

101 GENERAL FUND	\$85,935.85
493 Industrial Park Land (2nd Add)	\$65,744.00
601 WATER FUND	\$5,329.95
602 SEWER FUND	\$14,078.84
603 STORM WATER UTILITY	\$84.79
	<b>\$171,173.43</b>

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## \*Check Detail Register©

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>35185</b>	<b>02/09/24</b>	<b>HOME SOLUTIONS</b>			
E 601-49400-221		Repair/Maintenance Equip	\$10.42	A220212	ENER WATC PHOTO BATTERY
E 101-43100-221		Repair/Maintenance Equip	\$27.86	A220222	SOCK DRIVER, SEALANT, MISC HARDWARE
E 101-45200-221		Repair/Maintenance Equip	\$38.79	A220293	COUPLING, PVC PIPE, REDU TEE, REDU BUSHING, HOSE BARB, CONNECTOR, HEX BUSHING, RED BRS NIPPLE
E 101-45200-221		Repair/Maintenance Equip	\$11.31	A220295	PLASTIC TRAY LINER AND COVERS
E 101-45200-221		Repair/Maintenance Equip	\$10.60	A220296	REDU BUSHING, CONNECTOR, COUPLING, WHT REDU BUSHING
E 101-45200-210		Operating Supplies	\$22.93	A220300	MOP/GRIP RATCHET, BOWL BRUSH/CADDY
E 101-45200-221		Repair/Maintenance Equip	\$7.04	A220301	BRS NIPPLE & ELBOW
E 101-45200-221		Repair/Maintenance Equip	\$8.54	A220306	BRS FL SWIV NUT
E 101-45200-221		Repair/Maintenance Equip	\$6.74	A220309	BRS COUPLING
E 101-49860-221		Repair/Maintenance Equip	\$2.92	A220366	MISC HARDWARE
E 602-49450-223		Repair/Maintenance Bldg/	\$12.59	A220395	IVY COMB DEVICE
E 101-43100-223		Repair/Maintenance Bldg/	\$24.73	A220452	PAPER TOWELS
E 101-43100-223		Repair/Maintenance Bldg/	\$14.01	A220474	WHT DOVE COVER, PLASTIC TRAY LINERS
E 101-43100-223		Repair/Maintenance Bldg/	\$124.45	A220546	MISC HARDWARE, BRS VALL VALVE, REAR TRIG NOZLE, MIXER WYE HOSE, CONNECTOR, BRS FPT SILLCOCK, MALE HOSE MENDER
E 101-43100-221		Repair/Maintenance Equip	\$16.11	A220960	MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$28.78	A220980	PINE-SOL AND DISPOSIBLE GLOVES
E 101-43100-221		Repair/Maintenance Equip	\$8.09	A221046	MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$4.49	A221252	FURNACE FILTER
E 101-45200-223		Repair/Maintenance Bldg/	\$42.54	A221289	PAINT RECOVERY FEE, TRAY LINER, PAINT
E 101-45200-223		Repair/Maintenance Bldg/	\$63.76	A221450	PAINT, COVERS, TRAY LINERS
E 101-45200-223		Repair/Maintenance Bldg/	\$15.64	A221599	MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$129.38	A221774	FURNACE FILTERS
E 101-49860-210		Operating Supplies	\$15.29	A221853	DISPOSIBLE GLOVES
E 101-45200-223		Repair/Maintenance Bldg/	\$29.69	A221888	GRASS SEED
E 101-43100-223		Repair/Maintenance Bldg/	\$40.49	A221966	5LB PP EXTERIOR 9X3
E 101-43100-223		Repair/Maintenance Bldg/	\$34.59	A222087	ALM LTX SEALANT
E 101-43100-223		Repair/Maintenance Bldg/	\$23.39	A222278	WHT NYL ROPE
E 101-43100-221		Repair/Maintenance Equip	\$5.84	A2222851	AUTO CLEANER
E 101-43100-223		Repair/Maintenance Bldg/	\$7.64	A222341	GORILLA GLUE MINIS
E 101-43100-221		Repair/Maintenance Equip	\$7.83	A222369	FUEL LINE HOSE, MISC HARDWARE, SS MINI CLAMP
E 101-43100-223		Repair/Maintenance Bldg/	\$716.46	A222558	RENTAL & FLUO LAMPS
E 602-49450-221		Repair/Maintenance Equip	\$36.89	A222559	FLEXIMAX HOSE
E 101-43100-223		Repair/Maintenance Bldg/	(\$350.73)	A222564	FLUO LAMPS
E 101-49860-223		Repair/Maintenance Bldg/	\$11.69	A222565	MTL NOZZLE
E 101-49860-216		Chemicals and Chem Pro	\$21.58	A222809	MURIATIC ACID
E 101-43100-223		Repair/Maintenance Bldg/	\$54.98	A222954	PAINT & RECOVERY FEE
E 101-43100-223		Repair/Maintenance Bldg/	\$14.01	A222960	COVERS AND PAINT TRAY LINERS
E 101-43100-223		Repair/Maintenance Bldg/	\$79.61	A223019	PAINT & MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$29.22	A223221	KEYLESS LAMPHOLDER & LIGHT BULBS
E 101-45200-223		Repair/Maintenance Bldg/	\$20.69	A223242	TRIMMER LINE
E 101-43100-223		Repair/Maintenance Bldg/	\$4.74	A223314	GALV CABLE
E 101-43100-223		Repair/Maintenance Bldg/	\$20.23	A223315	PAINT BRUSH AND BLUE GLOVES

# NORWOOD YOUNG AMERICA

02/23/24 1:03 PM

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## \*Check Detail Register©

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-223		Repair/Maintenance Bldg/	\$17.09	A223399	BROOM
E 101-43100-223		Repair/Maintenance Bldg/	\$4.12	A223486	DISH SOAP
E 101-45200-223		Repair/Maintenance Bldg/	\$8.54	A223555	PAINT THINNER
E 101-45200-223		Repair/Maintenance Bldg/	\$10.79	A223715	TRIMMER LINE
E 101-43100-223		Repair/Maintenance Bldg/	\$17.09	A223795	BLK SINK SPR/HOSE
E 101-45200-223		Repair/Maintenance Bldg/	\$109.96	A223848	PAINT & RECOVERY FEE
E 101-43100-223		Repair/Maintenance Bldg/	\$14.30	A223881	MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$7.45	A224201	ODOR KILLER AND AIR SPRAY
E 602-49450-223		Repair/Maintenance Bldg/	\$39.44	A224225	MISC HARDWARE & KEY BLANKS
E 101-43100-221		Repair/Maintenance Equip	\$8.09	A224246	FLUOPNK MARK PAINT
E 602-49450-223		Repair/Maintenance Bldg/	\$14.39	A224335	SWITCH
E 101-43100-224		Street Maint Materials	\$15.29	A224409	BLKTOP PATCH
E 101-43100-224		Street Maint Materials	\$15.29	A224462	BLKTOP PATCH
E 101-43100-221		Repair/Maintenance Equip	\$2.69	A224470	SAFETY HASP
E 101-43100-223		Repair/Maintenance Bldg/	\$98.10	A224657	BISSELL CLEANVIEW VAC
E 101-43100-223		Repair/Maintenance Bldg/	\$11.58	A224753	CLR TUBING
E 101-45200-223		Repair/Maintenance Bldg/	\$15.29	A224913	TRIMMER LINE
E 101-43100-223		Repair/Maintenance Bldg/	(\$20.69)	A226708	TIMBERLOK SCREW
E 101-43100-221		Repair/Maintenance Equip	\$15.29	A226766	CHISEL/GUARD
E 601-49400-223		Repair/Maintenance Bldg/	\$12.58	A234567	FURNACE FILTER
E 602-49450-221		Repair/Maintenance Equip	\$38.69	A234567	DRAIN OPENER
E 101-43100-234		Snow Removal	\$23.83	A234586	TRIG NOZZLE AND MINI TWIST NOZZLE
E 101-43100-223		Repair/Maintenance Bldg/	\$34.74	A234592	PAPER TOWELS & BOXED WHT RAGS
E 101-43100-223		Repair/Maintenance Bldg/	\$15.29	A234827	SUPER S BAR/CHAIN OIL
E 101-43100-223		Repair/Maintenance Bldg/	\$41.35	A235163	BULBS & FURNACE FILTERS
E 101-43100-221		Repair/Maintenance Equip	\$2.67	A235176	AADHESIVES
E 101-43100-224		Street Maint Materials	\$8.09	A235278	RED MARK PAINT
E 101-42200-210		Operating Supplies	\$12.59	A235315	SLV DR SWEEP
E 101-45200-210		Operating Supplies	\$16.17	B242472	YELLOW REFLECTIVE SAFETY TAPE
E 101-45200-221		Repair/Maintenance Equip	\$3.94	B242814	MISC HARDWARE
E 101-43100-223		Repair/Maintenance Bldg/	\$8.98	B242816	LIQUID NAILS
E 602-49450-221		Repair/Maintenance Equip	\$34.19	B243164	DRAINE OPENER
E 101-43100-223		Repair/Maintenance Bldg/	\$16.97	B243280	MISC HARDWARE
E 101-43100-224		Street Maint Materials	\$15.29	B243291	BLKTOP PATCH
E 101-42200-223		Repair/Maintenance Bldg/	\$20.69	B244042	LEDGER SCREWS
E 101-43100-223		Repair/Maintenance Bldg/	\$9.89	B245579	BULBS
Total			\$2,175.90		
10100 CHECKING			\$2,175.90		

### Fund Summary

#### 10100 CHECKING

101 GENERAL FUND	\$1,976.71
601 WATER FUND	\$23.00
602 SEWER FUND	\$176.19
	<u>\$2,175.90</u>

# NORWOOD YOUNG AMERICA

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## \*Check Detail Register©

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 CHECKING</b>					
<b>35186</b>	02/23/24	<b>ECM PUBLISHERS INC</b>			
E 101-41400-350		Print/Publishing/Postage	\$26.25	985820	PUBLIC ACCURACY TEST
		Total	\$26.25		
<b>35187</b>	02/23/24	<b>HALLQUIST, KAREN</b>			
E 101-46500-331		Travel/Meeting Expense	\$57.62		MILEAGE - GUTHRIE THEATRE - GREATER MSP EVENT
E 101-41400-331		Travel/Meeting Expense	\$48.24		MILEAGE - ELECTION TRAINING & PUBLIC TESTING
		Total	\$105.86		
		<b>10100 CHECKING</b>	\$132.11		

### Fund Summary

#### 10100 CHECKING

101 GENERAL FUND	\$132.11
	\$132.11



**TO:** Honorable Mayor Lagergren and City Council Members

**FROM:** Andrea Aukrust, City Administrator

**DATE:** February 26, 2024

**RE:** Ordinance 371, An Interim Ordinance Prohibiting Cannabis Operations and Expansions in Norwood Young America

---

Enclosed is Ordinance 371, An Interim Ordinance Prohibiting Cannabis Operations and Expansions in Norwood Young America.

The following ordinance is necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the recently legalized sale and production of cannabis products and lower potency hemp as defined in Minn. Stat. 342.01, Subd. 31 and 50. A prohibition on the retail sale and commercial production of such products is necessary to ensure that the City has sufficient time to study reasonable time place and manner restrictions that will protect the health and safety of the residents of Norwood Young America.

**Recommended Motion:**

Motion to approve Ordinance 371, An Interim Ordinance Prohibiting Cannabis Operations and Expansions in Norwood Young America, until January 1, 2025, for the purpose of conducting studies for considering reasonable restrictions on the time, place, and manner of the operation of a cannabis business.

*Norwood Young America*



**CITY OF NORWOOD YOUNG AMERICA  
STATE OF MINNESOTA**

**ORDINANCE NO 371**

**AN INTERIM ORDINANCE PROHIBITING CANNABIS OPERATIONS AND  
EXPANSIONS IN NORWOOD YOUNG AMERICA**

**THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA ORDAINS  
AS FOLLOWS:**

PREAMBLE: The following ordinance is necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the recently legalized sale and production of cannabis products and lower potency hemp as defined in Minn. Stat. 342.01, Subd. 31 and 50. A prohibition on the retail sale and commercial production of such products is necessary to ensure that the City has sufficient time to study reasonable time place and manner restrictions that will protect the health and safety of the residents of Norwood Young America.

**Section 1. Authority and Findings.**

- A. The Minnesota Legislature recently enacted Minnesota Statutes, §342.01, et seq. relating to the sale of edible cannabis products and lower potency hemp edibles. The new law permits the City to adopt an interim ordinance to regulate, restrict, or prohibit the operation of a cannabis business within the City until January 1, 2025 for the purpose of conducting studies for considering reasonable restrictions on the time, place, and manner of the operation of a cannabis business.
- B. The City Council believes that authorizing a study regarding the types of uses that involve the retail sale and production of cannabis products and lower potency hemp is necessary to evaluate the regulatory options available to the City and is for the purpose of protecting the health and safety of residents of Norwood Young America.

**Section 2. Study.** The City Council hereby authorizes and directs City staff to conduct a study of the issues relating to the retail sale and production of cannabis products and lower potency hemp. Staff will then make a recommendation to the City Council about whether the City should amend its zoning, business-licensing, or other general Code provisions related to these types of uses to better protect the residents of Norwood Young America.

**Section 3. Moratorium.** In accordance with the findings set forth herein, a moratorium is established as follows:

- A. The establishment of new uses or expansion of existing use to allow the retail sale or production of cannabis products and lower potency hemp is hereby prohibited, for a period ending on January 1, 2025, or until the Council repeals this Ordinance, whichever occurs first.
- B. During the term of this Ordinance, City staff will not issue any registration, nor will it accept or process any applications for uses related to the retail sale or production of cannabis products and lower potency hemp.

**Section 4. Enforcement.** In addition to any criminal penalties allowed by law, the City may enforce this Interim Ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also subject to the City's general penalty provisions within the City Code.

**Section 5. Severability.** Every section, subsection, provision, or part of this Ordinance is declared severable from every other section, subsection, provision, or part. If any section, subsection, provision, or part of this interim ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, subsection, provision, or part.

**Section 6. Effective Date; Duration.** This interim ordinance shall become effective immediately upon its approval by the Council; however no prosecution based on the provisions of this Ordinance shall occur until twenty-four hours after the Ordinance has been filed with the city clerk and published, unless the person charged with violation had actual notice of the passage of the Ordinance prior to the act or omission complained of. It shall be effective until the earlier of the following events: (a) January 1, 2025, or (b) the date upon which the City Council adopts an ordinance repealing this Ordinance.

**Section 7. Summary.** That the following summary clearly informs the public of the intent and effect of the Ordinance and is approved for publication: "The purpose of this Ordinance is to authorize a study related to the retail sales and production of recently legalized of cannabis products and lower potency hemp. Staff will then make a recommendation to the City Council about whether the City should amend its zoning, business-licensing, or other general Code provisions related to these types of products and associated uses to better protect the residents of Norwood Young America. During the term of this Ordinance, the retail sale of edible cannabis products and lower potency hemp edibles is prohibited."

APPROVED BY:

---

Carol Lagergren, Mayor

ATTEST:

---

Andrea Aukrust, City Administrator



**TO:** Honorable Mayor Lagergren and City Council Members  
**FROM:** Andrea Aukrust, City Administrator  
**DATE:** February 26, 2024  
**RE:** Ordinance 372, An Ordinance Amending City Code: Chapter 2 Administration

---

Ordinance 372, An Ordinance Amending City Code: Chapter 2 Administration-Planning Commission is enclosed.

- The Planning Commission shall have seven members: two Councilmembers and five community members.

**Recommended Motion:**

Motion to approve Ordinance 372, An Ordinance Amending City Code: Chapter 2 Administration-Planning Commission. Two of the seven members will be Councilmembers.

*Norwood Young America*

**City of Norwood Young America, Minnesota**  
**Ordinance 372**

**An Ordinance Amending City Code: Chapter 2 Administration**

WHEREAS, City Administration and the City Council have determined it is necessary and appropriate to increase the size of the City Planning Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, ORDAINS that the introductory portion of City Code Section 250.02 shall be amended to the following:

THEREFORE, The Planning Commission shall consist of seven (7) members: ~~one~~ two (1) (2) Councilmembers and ~~six~~ five (6) (5) members of the community. Members of the commission shall reside within the City.

\_\_\_\_\_  
Carol Lagergren, Mayor

Attest:

\_\_\_\_\_  
Mitchell Thiesfeld, City Clerk-Treasurer

**Publication:** March 7, 2024



**TO:** Honorable Mayor Lagergren and City Council Members

**FROM:** Andrea Aukrust, City Administrator

**DATE:** February 26, 2024

**RE:** Resolution 2024-10 Approving Plans and Specifications and Ordering Advertisement for Bids for the TWIP 2 Improvement Project

---

Enclosed are the Memo and Construction Plans from Bolton & Menk and Resolution 2024-10 for your review.

- ❖ Bolton & Menk Memo
- ❖ TWIP 2 Construction Plans
- ❖ Resolution 2024-10 Approving Plans and Specifications and Ordering Advertisement for Bids

**Recommended Motion:**

**Motion to approve Resolution 2024-10 Approving Plans and Specifications for the Tacoma West Industrial Park Phase 2 Improvement Project and Ordering Advertisement for Bids.**

*Norwood Young America*

**CITY OF NORWOOD YOUNG AMERICA  
RESOLUTION 2024-10**

**Resolution Approving Plans and Specifications  
and Ordering Advertisement for Bid—  
Tacoma West Industrial Park Phase 2 Improvement Project**

**WHEREAS**, pursuant to a resolution passed by the City Council on February 12, 2024, the city engineer has prepared plans and specifications for the Tacoma West Industrial Park Phase 2 Improvement Project, the improvement of parcel 58.01466201, a 60-acre parcel south of Tacoma Boulevard and has presented such plans and specifications to the council for approval;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWOOD YOUNG AMERICA, MINNESOTA:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper (NYA Times) and on QuestCDN an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 26 days, shall specify the work to be done, and shall state that bids will be received by the clerk online until 10 a.m. on April 2, 2024, at which time they will be publicly opened and read via conference call by the city engineer. Bids will then be tabulated and considered by the council at 6:00 p.m. on April 8, 2024, in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless appropriately submitted online and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council on the 26<sup>th</sup> day of February 2024.

Approved:

---

Carol Lagergren, Mayor

Attest:

---

Mitchell Thiesfeld, City Clerk-Treasurer



Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

**\*\*\*M E M O \*\*\***

DATE: February 21, 2024  
TO: Andrea Aukrust, City Administrator  
FROM: Josh Eckstein, Bolton & Menk, Inc.  
SUBJECT: Tacoma West Industrial Park Phase 2 Improvement Project

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Honorable Mayor and City Council Members:

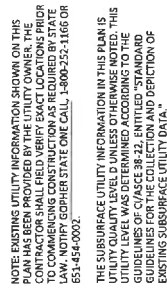
The purpose of this memo is to request approval of plans and specifications and to receive authorization to advertise the Tacoma West Industrial Park Phase 2 Improvement Project. The major components associated with this project are:

- Mass Site Grading
- Street and Road Reconstruction
- Storm Sewer Construction
- Watermain And Water Service Construction
- Sanitary Sewer Construction
- Miscellaneous Stormwater And Turf Restoration Items

If authorized to proceed, the project schedule would allow the project to be advertised in March and bid in April. Award of the project is scheduled to be considered at the first council meeting in April.

Please let me know if you have any questions or require any additional information.

## FEBRUARY, 2024



SHEET NUMBER	SHEET TITLE
GENERAL	
C0.01 - C0.03	TITLE SHEET, LEGEND, GENERAL CONSTRUCTION NOTES
G1.01	GENERAL PLAN LAYOUT
CIVIL	
C0.01	EXISTING CONDITIONS & REMOVALS PLAN
C0.02	UTILITY RELOCATION PLANS
C1.01 - C1.11	TABLES, SPECIAL SECTIONS, DETAILS, STAGING & TRAFFIC CONTROL PLAN
C2.01 - C2.09	SWPPP, EROSION CONTROL PLAN
C3.01 - C3.08	MINING PLAN, GRADING & DRAINAGE PLAN
C4.01 - C4.07	SANITARY SEWER & WATERMAIN PLAN & PROFILE
C5.01 - C5.05	STORM SEWER PLAN & PROFILE
C5.06	AGRICULTURE DRAINAGE PLAN
C5.07	AGRICULTURE LIFT STATION
C5.08 - C5.11	POND & BIO-RETENTION PLAN & PROFILE
C6.01 - C6.11	STREET PLAN & BIO-RETENTION INTERSECTION DETAILS

THIS PLAN SET CONTAINS 65 SHEETS.

* BM=987.16 MNDOT GS1D STATION 43562 1013 C CONCRETE POST (PREFABRICATED)	PROJECT DATUM: CARVER COUNTY COORDINATE SYSTEM  HORIZONTAL: NAD83 (1986 ADJUSTMENT)  VERTICAL: NAVD 88	NEED DRAWING INFORMATION  PREPARE  COMMENT  DATE
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CITY OF NORWOOD YOUNG AMERICA, MINNESOTA	SHEET
TACOMA WEST INDUSTRIAL PARK PHASE 2	
TITLE SHEET	
G0.01	

[illegible]





TO: Mayor Lagergren and NYA City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: February 26, 2024

SUBJECT: Resolution NO. 2024-11: Community Growth Partnership Initiative Development Grant Application

---

Staff is requesting to apply for a Carver County CDA Community Growth Partnership Initiative Development Grant in the amount of \$100,000 to assist in funding for the Tacoma West Industrial Park Phase 2 Infrastructure Project. This development grant is a 2-to-1 match.

**Recommended Motion:**

**To approve Resolution NO. 2024-11 A Resolution Approving Community Growth Partnership Initiative Development Grant Application**

**RESOLUTION NO. 2024-11  
CITY OF NORWOOD YOUNG AMERICA**

**A RESOLUTION APPROVING COMMUNITY GROWTH PARTNERSHIP  
INITIATIVE DEVELOPMENT GRANT PROGRAM APPLICATION**

WHEREAS, the City of Norwood Young America has identified a proposed project within the city that meets the Carver County Community Development Agency (CDA) Community Growth Partnership Initiative Grant Program's purpose and criteria; and

WHEREAS, the City has identified a project that will create living wage jobs and economic development; and

WHEREAS, the City has the capacity and capability to ensure the proposed project will be completed and administered within the Community Growth Partnership Initiative development program guidelines; and

WHEREAS, the City has a planned infrastructure project – Tacoma West Industrial Park Phase 2;

WHEREAS, the City has the legal authority to apply for financial assistance; and

WHEREAS, the City is supportive of affordable housing and of the CDA's mission to improve the lives of Carver County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City of Norwood Young America approves the application for funding from the Carver County CDA Community Growth Partnership Initiative Grant Program.

Adopted by the City Council on the 26<sup>th</sup> day of February 2024,

-----  
Carol Lagergren, Mayor

ATTEST:

\_\_\_\_\_  
Mitchell Thiesfeld, City Clerk/Treasurer



TO: Mayor Lagergren and NYA City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: February 26, 2024

SUBJECT: Resolution NO. 2024-12: AARP Community Challenge Flagship Grant Application

---

Staff is requesting to apply for an AARP Community Challenge Flagship Grant Application to assist in funding to support trail improvements, trail expansion, and benches at Friendship Park. Carver County Public Health referred this program grant to all municipalities with Senior Advisory Committees. This is the first time that the City of NYA will be applying for this grant.

#### **Flagship Grant Application**

AARP's flagship Community Challenge grants have ranged from several hundred dollars for smaller, short-term activities to tens of thousands of dollars for larger projects. Since 2017, AARP has funded projects ranging from \$500 to \$50,000 with an average grant amount of \$11,900 (83% of grants have been under \$20,000). AARP also reserves the right to award compelling projects of any dollar amount.

We are accepting applications for projects that benefit residents (especially those age 50 and older) in the following categories:

- Creating vibrant **public places** that improve open spaces, parks and access to other amenities;
- Delivering a range of **transportation** and mobility options that increase connectivity, walkability, bikeability and access to public and private transit;
- Supporting a range of **housing** options that increases the availability of accessible and affordable choices;
- Increasing **digital connections** by expanding high-speed internet and enhancing digital literacy skills of residents;
- Supporting **community resilience** through investments that improve disaster management, preparedness and mitigation for residents;
- Improving **community health and economic empowerment** to support residents' financial well-being and improve health outcomes.

#### **Recommended Motion:**

To approve Resolution NO. 2024-12 A Resolution Approving the AARP Community Challenge Flagship Grant Application

**RESOLUTION NO. 2024-12**  
**CITY OF NORWOOD YOUNG AMERICA**  
**A Resolution Approving a**  
**AARP Community Challenge Flagship Grant Application**

WHEREAS, the City of Norwood Young America has identified a proposed project within the city that meets the AARP Community Challenge Flagship Grant Program purpose and criteria; and

WHEREAS, the City would utilize financial assistance to support trail improvements and expansion, and benches at Friendship Park; and

WHEREAS, the City has the capacity and capability to ensure the proposed project will be completed and administered within the AARP Community Challenge Flagship Grant Program guidelines; and

WHEREAS, the City has the legal authority to apply for financial assistance; and

WHEREAS, the City is supportive of AARP Community Challenge Flagship Grant mission specifically *creating vibrant public places that improve open spaces, parks, and access to other amenities, and delivering a range of transportation and mobility options that increase connectivity, walkability and bikeability to benefit residents, especially those age 50 and older.*

NOW THEREFORE BE IT RESOLVED that the City of Norwood Young America approves the application for funding from the AARP Community Challenge Flagship Grant Program.

Adopted by the Norwood Young America City Council members this 26<sup>th</sup> day of February 2024.

-----  
Carol Lagergren, Mayor

Attest:

-----  
Mitchell Thiesfeld, City Clerk/Treasurer



TO: Mayor Lagergren and NYA City Council

FROM: Karen Hallquist, Community & Economic Development Director

DATE: February 26, 2024

SUBJECT: Resolution NO. 2024-13: Community Growth Partnership Initiative Predevelopment Grant Application

---

Staff is requesting to apply for a Carver County CDA Community Growth Partnership Initiative Predevelopment Grant in the amount of up to \$10,000 to assist in funding for urban streetscape planning services for the Historic Downtown Young America Main Street Streetscape Project. This predevelopment grant is a 1-to-1 match.

**Recommended Motion:**

**To approve Resolution NO. 2024-13 A Resolution Approving Community Growth Partnership Initiative Predevelopment Grant Application**

**RESOLUTION NO. 2024-13**  
**CITY OF NORWOOD YOUNG AMERICA**  
**A Resolution Approving Community Growth Partnership Initiative**  
**Predevelopment Grant Application**

WHEREAS, the City of Norwood Young America has identified a proposed project within the city that meets the Carver County Community Development Agency (CDA) Community Growth Partnership Initiative Predevelopment Grant Program's purpose and criteria; and

WHEREAS, the City will pursue urban streetscape plans for a beautification project for the Historic Downtown Young America on Main Street; and

WHEREAS, the City has the capacity and capability to ensure the proposed project will be completed and administered within the Community Growth Partnership Initiative Predevelopment Program guidelines; and

WHEREAS, the City has the legal authority to apply for financial assistance; and

WHEREAS, the City is supportive of affordable housing and of the CDA's mission to improve the lives of Carver County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City of Norwood Young America approves the application for funding from the Carver County CDA Community Growth Partnership Initiative Predevelopment Grant program.

Adopted by the Norwood Young America City Council members this 26<sup>th</sup> day of February 2024.

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Carol Lagergren, Mayor

Attest:

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Mitchell Thiesfeld, City Clerk/Treasurer



TO: Honorable Mayor Lagergren and City Council

FROM: Mitchell Thiesfeld, City Clerk/Treasurer

DATE: February 26, 2024

SUBJECT: Resolution 2024-14 Appointing an Election Judge for the 2022 General Elections

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Rachel Murray is listed in Resolution 2024-14 to be appointed as an Election Judge for the Elections in 2024. Ms. Murray has recently fulfilled the Election Judge training to participate in the Presidential Nomination Primary.

**Recommended Motion:**

**Motion to adopt Resolution 2024-14, A resolution Appointing an Election Judge for the 2024 Elections.**

# RESOLUTION 2024-14

## A Resolution Appointing an Election Judge for the 2024 Elections

WHEREAS, the City of Norwood Young America, in accordance with State Law, will hold a Presidential Nomination Primary Election within the City on March 5, 2024; and

WHEREAS, the City of Norwood Young America, in accordance with State Law, will hold a Primary Election within the City on August 13, 2024; and

WHEREAS, the City of Norwood Young America, in accordance with State Law, will hold a General Election within the City on November 5, 2024; and

WHEREAS, the official polling place will be at City Hall located at 310 Elm Street West, Norwood Young America, and the polls will be open from 7:00am to 8:00pm; and

BE IT FURTHER RESOLVED, that the below-listed individual is hereby appointed to serve as election judge for the 2024 Elections and will be paid \$10.00 per hour. The individuals appointed as head judge and assistant head judge will be paid \$11.00 per hour. City staff working election judge services receive their normal rate of pay.

2024 Election Judge:

Rachel Murray

BE IT FURTHER RESOLVED, that in case an appointed judge is unable to serve, the City Clerk/Finance Director is authorized to appoint a substitute judge.

Adopted by the City Council this 26<sup>th</sup> day of February 2024.

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Carol Lagergren, Mayor

ATTEST:

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Mitchell Thiesefeld, Clerk/Finance Director