



CITY COUNCIL AGENDA

January 13, 2025 –

6:00 p.m.

City Council Meeting

City Council Chambers

310 Elm Street W.

Norwood Young America, MN 55368

CITY COUNCIL MEETING

1. CALL A MEETING OF THE CITY COUNCIL TO ORDER

1.1. Pledge of Allegiance

2. Oath of Office—Mitchell Thiesfeld, City Clerk

2.1 Connor Smith, Mayor

2.2 Brandon Stender, Councilmember

2.3 Andrew Storms, Councilmember

3. APPROVE AGENDA

4. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name and address and limit their remarks to three minutes. The City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4.1 Introduction of New Fire Chief, Scott Blom—Chris Glander, Interim Fire Chief

4.2 Introduction of New 2025 Fire Department Officers—Scott Blom, Fire Chief

5. CONSENT AGENDA

(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

5.1. Approve minutes of the December 9, 2024, City Council Workshop

5.2. Approve minutes of December 9, 2024, City Council Meeting

5.3. Approve minutes of December 18, 2024, Special City Council Meeting

5.4. Approve minutes of December 26, 2024, Emergency City Council Meeting

5.5. Approve Payment of Claims

5.6. Ascension Knights of Columbus application for an exempt gambling permit

5.7. Approve the resignation of Callie Sundberg—NYA Fire Department

6. PUBLIC HEARING

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1. **Resolution 2025-01 Adopting the City of Norwood Young America Organization Designations—**
Administrator Aukrust
- 8.2. **Resolution 2025-02 Authorizing City Officials to Execute Payment of Claims Prior to City Council Approval—**Mitchell Thiesfeld, Clerk-Finance Director
- 8.3. **Resolution 2025-03 Accepting Donations and Designating Their Use – Year 2024—**Mitchell Thiesfeld, Clerk-Finance Director
- 8.4. Assessor Service Agreement Carver County—Mitchell Thiesfeld, Clerk-Finance Director

9. STAFF REPORTS

10. ADJOURNMENT

The following informational items in the Council packet are for informational purposes, council review, and discussion. There is no action required by the City Council on these items.

UPCOMING MEETINGS / EVENTS

January 16 th	Sr. Advisory Commission Meeting	9:00 AM
January 21 st	Park and Recreation Commission Meeting	5:30 PM
January 27 th	City Council Workshop/Meeting	5:00 PM/6:00 PM
February 4 th	Planning Commission Meeting	6:00 PM
February 10 th	Economic Development Authority (EDA)	4:30 PM
February 10 th	City Council Meeting	6:00 PM
February 12 th	NYA Food Distribution	12:00 PM – 1:00 PM
February 20 th	Sr. Advisory Commission Meeting	9:00 AM
February 18 th	Park and Recreation Commission Meeting	5:30 PM
February 24 th	City Council Workshop/Meeting	5:00 PM/6:00 PM



CITY COUNCIL WORKSHOP MINUTES

December 9, 2024
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Craig Heher, Mike McPadden

ABSENT:

STAFF: Andrea Aukrust (City Administrator), Karen Hallquist (Community and Economic Development Director), Mitchell Thiesfeld (Clerk-Finance Director)

OTHERS: Jim Boo, Workhorse Land Development; Mike Kappers, Workhorse Land Development; Greg & Lisa Wenland, 13620 County Road 33; Connor Smith, 424 Morse St. N; Andy Storms, 10 Main St. E; Brandon Stender, 910 Meadows Blvd

WORKSHOP

1. Workshop

1.1 Workhorse Land Development—13620 CR 33 Concept Plan

1.2 Fee Schedule Discussion—City Administrative Staff

2. CALL WORKSHOP MEETING OF THE CITY COUNCIL TO ORDER

Mayer Lagergren called the meeting to order at 5:02 pm. All members present.

2.1. Workhorse Land Development - 13620 CR 33 Concept Plan

- Spoke about a potential mixed residential development.

2.2. Fee Schedule Discussion—City Administrative Staff

- Staff talked about proposed fee schedule changes for 2025.

3. ADJOURNMENT

CS/CH motion to adjourn at 5:34 p.m. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen, Craig Heher, Mike McPadden

ABSENT:

STAFF: Andrea Aukrust, City Administrator; Karen Hallquist, Community and Economic Development Director; Mitchell Thiesfeld, Clerk/Finance Director; Mark Streich, Public Service Director

OTHERS: Josh Eckstein, Bolton & Menk; Lori Johnson, WSB; Grant Henkelmann, Waste Management; Jason Hartman, Waste Management; Mark Olmstead, 321 Hazel Street; David Flavin, Citizens Insurance; Connor Smith, 424 Morse St. N; Andy Storms, 10 Main St. E; Brandon Stender, 910 Meadows Blvd; Deputy Sheriff Lee

CITY COUNCIL MEETING

3. CALL A MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren called the meeting to order at 6:03 pm with all council members present.

3.1. The Pledge of Allegiance was said by all during the EDA Meeting.

4. APPROVE AGENDA

CS/MM Motion to approve the agenda as printed. Motion passed 5-0.

5. INTRODUCTIONS, PRESENTATIONS, PROCLAMATIONS, AWARDS, AND PUBLIC COMMENT

5.1. None

6. CONSENT AGENDA

6.1 Approve minutes of November 25, 2024, City Council Workshop

6.2 Approve minutes of November 25, 2024, City Council Meeting

6.3 Approve Payment of Claims

6.4 Personnel Committee Hiring Recommendation—Ethan Nelson

6.5 Personnel Committee Hiring Recommendation—Terrance Fahey

6.6 Planning & Zoning Commissioner Resignation—Bill Grundahl

CH/MM Motion to approve the consent agenda. Motion passed 5-0.

7. PUBLIC HEARING

7.1 Truth In Taxation (TNT) Public Hearing—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

CS/MM motion to open the public hearing at 6:05 pm. Motion passed 5-0.

- The Budget is made up of two components, the General Fund and Enterprise Funds
 - The General Fund is funded through property taxes, as well as state aid, fees, and permits.
 - Enterprise Funds are funded through monthly utility bills and connection fees.
- The Enterprise Operating Budget is \$2,301,446.
 - The Enterprise Fund consists of the following Capital Outlay items: Cap Seal Water Wells, Hydrant Repairs, Water Tower Cleaning, Clear Tank Inspection, Inflow & Infiltration Repair, and Lift Station Panels.
- Market Value is determined by Carver County.

CS/CH Motion to close the public hearing at 6:17 pm. Motion passed 5-0.

7.2 Ordinance 380—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director
CS/BA Motion to open the public hearing at 6:19 pm. Motion passed 5-0.

- Pool rates were reviewed with a comparison of Lester Prairie, Glencoe, Belle Plaine, & Safari Island.
- Staff proposed an increase of \$10 to the Family Season pass, an increase of \$5 to the Single Season pass, and a \$10 increase to the 10 pass punch card.
- Staff also looked into the Infrastructure Deposit for new buildings and found that the current \$900 deposit is not sufficient if City Staff needs to fix any of the items included in the deposit.

MM/BA Motion to close the public hearing at 6:23 pm. Motion passed 5-0.

CH/MM Motion to approve Ordinance 380, an ordinance amending the Fee Schedule "Schedule A" Chapter 20, Section 2000.02 of the Norwood Young America City Code. Motion passed 5-0.

7.3 **Resolution 2024-62** Amending Special Assessments for Tacoma West Industrial Park Phase 2—
Josh Eckstein, Bolton & Menk, Inc.

CH/CS Motion to open the public hearing at 6:24 pm. Motion passed 5-0.

- Resolution 2024-62 revises the property assessment amounts and payment process based on development.

CH/CS Motion to close the public hearing at 6:26 pm. Motion passed 5-0.

MM/BA Motion to approve Resolution 2024-62 A Resolution Amending Special Assessments for Tacoma West Industrial Park Phase 2. Motion passed 5-0.

8. OLD BUSINESS

8.1. None

9. NEW BUSINESS

9.1 **Resolution 2024-63** Adopting the 2025 City of Norwood Young America General Fund Operating Budget—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

- The proposed General Fund Operating Budget is \$3,246,085, an increase of 8.9% from 2024.
- The General Fund is primarily supported by property taxes (66%), with additional contributions from state aid (21%), fees for services (9%), and interest earnings (4%).
- The General fund supports expenditures such as Streets (36%), Parks & Recreation (13%), Public Safety (19%), Administration (27%), and Professional Services (4%).
- Some noteworthy expenses for 2025 are sealcoating, mill & overlay and tree removal.

CH/MM Motion to approve Resolution 2024-63 a Resolution adopting the 2025 final General Fund Budget for the City of Norwood Young America. Motion passed 5-0.

9.2 **Resolution 2024-64** Adopting the City of Norwood Young America 2024 Property Tax Levy Collectable in 2025—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

- The proposed levy is \$3,997,104, representing an 8.58% increase.
- The proposed final levy supports General Government (53.11%), Debt Service (22.46%), and Capital Outlay (24.43%).

MM/CH Motion to approve Resolution 2024-64, a Resolution adopting fiscal year 2024 Final Property Tax Levy for the City of Norwood Young America for collection in 2025. Motion passed 5-0.

9.3 Ordinance 381—EDC Ordinance Amendment—Administrator Aukrust

- The proposed Ordinance rescinds the Economic Development Commission from City Code.

CS/CH Motion to approve Ordinance 381 rescinding Chapter 2 Administration-Section 251 of the City Code in its entirety. Motion passed 5-0.

9.4 Ordinance 382—EDA Ordinance—Karen Hallquist, CED Director

- The proposed Ordinance adds the Economic Development Authority to City Code, replacing the Economic Development Commission.

BA/CS Motion to approve Ordinance 382 Amending Chapter 2. Administration. Section 251 Adjoining the Economic Development Authority to City Code. Motion passed 5-0.

9.5 Ordinance 383—Regulation of Cannabis Businesses – Lori Johnson, WSB

- The proposed Ordinance regulates Cannabis Businesses within the legal boundaries of Norwood Young America.
- The City of Norwood Young America will be delegating registration authority to Carver County.

CS/BA Motion to adopt Ordinance 383, an ordinance to regulate cannabis businesses. Motion passed 5-0.

9.6 Ordinance 384 – Zoning Ordinance Amendments – Cannabis Businesses—Lori Johnson, WSB

- Based on population, the City of Norwood Young America is required to allow at least one cannabis retail business.
- Cannabis Retail may be located in the C-2 General Commercial District.
- Non-retail cannabis businesses may be located in the I-1 Light Industrial District.
- The Planning Commission voted unanimously at their regular meeting on December 3, 2024, to adopt Ordinance 384.

CH/MM Motion to adopt Ordinance 384, an ordinance amending the Zoning Ordinance relating to cannabis businesses. Motion passed 5-0.

9.7 New Well #4—Josh Eckstein, Bolton & Menk, Inc.

- In order to provide a safe and reliable water supply to accommodate the projected growth of Norwood Young America, a new production well will be needed.
- Based on existing well capacities, if Well #2 goes out of service, the City cannot meet the system reliability standard.
- The next step in the Well process will be to submit a Public Facilities Authority application for the well project.

CS/CH Motion to approve Bolton & Menk, Inc. to proceed with the preliminary design process of well #4. Motion passed 5-0.

9.8 I&I Plan—Josh Eckstein, Bolton & Menk, Inc.

- In 2024 the City of Norwood Young America completed several activities which have informed next actions that should be completed over time to help reduce inflow and infiltration (I&I).
- The following tasks will be completed in 2025 to help reduce I&I.
 - Sewer Flow Testing, Sanitary Manhole Inspections, Sanitary Manhole Maintenance, Sewer Line Televising, and a Cured In Place Pipe Project.
- Staff also will be submitting a Grant to potentially offset costs.
- All the tasks for 2025 is anticipated to fall within the 2025 I&I budget.

MM/CH Motion to approve the 2025 Sanitary Sewer I & I Reduction Plan. Motion passed 5-0.

9.9 LMC Renewal Premium Summary—David Flavin, Citizens Insurance

- The City's LMC premium decreased by \$9,000 from 2024.
- Current liability rates drove that number down.

CS/BA Motion to approve the LMC Renewal Summary for 2025 as presented. Motion passed 5-0.

9.10 2025 Prosecution Contract—Administrator Aukrust

- Prosecution costs are based on the last year's percentage increases country-wide.
- For 2025, this is an 8% decrease in the annual surcharge for the contract.
- The County Board also provides a contract cost allocation of \$22,589 to Cities to reduce some of the costs.

CH/BA Motion to approve the 2025 Prosecution Contract between the City of Norwood Young America and the Carver County Attorney's Office. Motion passed 5-0.

9.11 Refuse Hauler Renewal (2025-2027)—Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director

- Refuse Hauler licenses are good for three years, with the current expiration being December 31, 2024.
- The new licenses will be good from January 1, 2025 through December 31, 2027.
- Randy's Environmental Service, a Republic Services Company and Waste Management both submitted their completed paperwork to renew their license.

CH/MM Motion to renew the refuse hauler licenses with Randy's Environmental Services, a Republic Services Company and Waste Management. Motion passed 5-0.

9.12 Old Town Beer Garden Shingling Quotes—Mark Streich, PS Director

- The shingles will match Old Town as an adjoining structure.
- This project is budgeted for in the Capital Improvement Plan and will be done in 2025.
- By addressing the maintenance now, it keeps the shingles on Old Town in the same maintenance rotation as the Beer Garden.

CS/BA Motion to approve the quote from Cacka Roofing Inc. in the amount of \$14,750.00 for shingling the Old Town beer garden in the Spring of 2025. Motion passed 5-0.

9.13 Cemetery Lawnmower Quotes—Mark Streich, PS Director

- To manage costs effectively for cemetery lawn mowing, staff is recommending transitioning lawn mowing for the cemetery to an in-house operation.
- This approach offers the City improved financial management, better service quality, and increased flexibility.
- Two quotes were received.
 - \$12,599 – Lano Equipment of Norwood
 - \$11,800 – Arnolds of Glencoe

CH/CS Motion to approve the quote from Arnolds, in the amount of \$11,800.00. Motion passed 5-0.

9.14 Yard Waste Site Quotes—Mark Streich, PS Director

- City Staff reached out to two different contractors for quotes to get both the brush pile along with this year's yard waste piles hauled away.
- Minnesota Topsoil
 - Current year yard waste - \$3.00/CY
 - Brush Pile – Haul Away - \$4.95/CY
- Creekside Soils
 - Current year yard waste - \$24.00/TON
 - Brush Pile – No Hauling - \$4.50/CY

CH/BA Motion to approve the quote from Minnesota Topsoil for the removal of yard waste material at \$3.00/CY and the grinding and hauling of the brush pile at \$4.95/CY. Motion passed 5-0.

10. COUNCIL MEMBER / MAYOR AND STAFF REPORTS

CH & CS – Thanked Bill Grundahl for his 14 years of service on the Planning Commission

AA - Thanked Mayor Lagergren & Councilmembers McPadden and Heher for their service on the City Council

KH - Food Distribution is cancelled on December 11th due to weather.

11. ADDITIONAL INFORMATION

None

12. ADJOURNMENT

BA/MM Motion to adjourn at 7:22 pm. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



**CITY COUNCIL SPECIAL
MEETING MINUTES**
December 18, 2024 – 12:00 p.m.
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen
ABSENT: Mike McPadden, Craig Heher
STAFF: Andrea Aukrust, City Administrator
OTHERS: None

CITY COUNCIL SPECIAL MEETING

1. CALL A SPECIAL MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren called the special meeting to order at 12:00 pm with three Councilmembers present.

1.1. The Pledge of Allegiance was said by all.

2. APPROVE AGENDA

CS/BA Motion to approve the agenda as printed. Motion passed 3-0.

3. NEW BUSINESS

3.1. Application for Exempt Gambling Permit – Central Booster Club

- This permit authorizes the Central Booster Club to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

CS/BA Motion to approve Central Booster Club application for exempt Gambling Permit for January 11, 2025. Motion passed 3-0.

4. ADJOURNMENT

BA/CS Motion to adjourn at 12:02 pm. Motion passed 3-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



**CITY COUNCIL EMERGENCY
MEETING MINUTES**
December 26, 2024 – 1:30 p.m.
City Council Chambers
310 Elm Street W.
Norwood Young America, MN 55368

Attendance:

ATTENDEES: Carol Lagergren, Charlie Storms, Brooke Allen

ABSENT: Mike McPadden, Craig Heher

STAFF: Mitchell Thiesfeld, City Clerk/Finance Director

OTHERS: None

CITY COUNCIL EMERGENCY MEETING

1. CALL AN EMERGENCY MEETING OF THE CITY COUNCIL TO ORDER

Mayor Lagergren & Councilmember Storms called the emergency meeting to order at 1:30 pm with three Councilmembers present.

1.1. The Pledge of Allegiance was said by all.

2. APPROVE AGENDA

CS/BA Motion to approve the agenda as printed.

3. NEW BUSINESS

3.1. Resolution 2024-65 A Resolution Opting to Increase the Benefit Level for Firefighters who are vested in the Statewide Volunteer Firefighter Plan – Mitchell Thiesfeld, City Clerk-Treasurer

- The Fire Department is requesting an increase of \$200 per year of service for the year of 2025 for a benefit level of \$3,200 per year of service.
- This amount has been budgeted for in the 2025 budget.

CS/BA Motion to approve Resolution 2024-65 a Resolution opting to increase the PERA level for vested Norwood Young America Firefighters. Motion passed 3-0.

4. ADJOURNMENT

BA/CS Motion to adjourn at 1:31 pm. Motion passed 5-0.

Respectfully submitted,

Connor Smith, Mayor

Mitchell Thiesfeld, Clerk-Finance Director



VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE

To Be Approved: January 13, 2025

Payroll EFT

Check # 509245 - 509260	Pay Period 26	\$	41,346.93
Check # 509262 - 509266	Comp Time Payout	\$	2,094.81
Check # 509267 - 509294	FD Qtr 4 Pay	\$	20,664.70
Check # 36230 - 36231	FD Qtr 4 Pay	\$	888.86
Check # 509295 - 509299	Council 2nd Half Pay	\$	8,100.00
Check # 509301 - 509317	Pay Period 1	\$	41,387.53

Prepays

Check # 36173 - 36229		\$	114,795.39
Check # 36232	SW Corridor Tans Coalition	\$	2,000.00

Electronic Payments

Check # 1784e	Elan	\$	2,928.56
Check # 1818e	MN Healthcare Consortium	\$	16,372.62
Check # 1821e	MN Dept of Revenue	\$	726.00

Claims Pending Payment

Check # 36233 - 36314		\$	2,255,958.60
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Voided Checks

Check # 509244 , 509261 509300			
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Grand Total (excluding voided checks) \$ 2,507,264.00

NORWOOD YOUNG AMERICA

***Check Detail Register©**

Batch: 122024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
1802 e	12/14/24	SUN LIFE ASSURANCE COMPANY			
G 101-21707		Disability Insurance	\$742.18		STD/LTD INSURANCE
		Total	\$742.18		
36173	12/20/24	BARR, JERRY			
E 101-41330-316		Planning Commission	\$200.00		2024 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
		Total	\$200.00		
36174	12/20/24	BRUCKELMYER, LONNIE & ABBY			
E 601-49400-432		Refund	\$13.02		UTILITY BILL REFUND
E 602-49450-432		Refund	\$13.02		UTILITY BILL REFUND
		Total	\$26.04		
36175	12/20/24	CARQUEST AUTO PARTS			
E 101-45200-223		Repair/Maintenance Bldg/	\$277.98	5927-304421	BATTERY-MARINE
E 101-43100-221		Repair/Maintenance Equip	\$218.66	5927-304959	HOSES
E 101-42200-210		Operating Supplies	\$161.90	5927-305008	CQ DIATOM OIL ABSORB
		Total	\$658.54		
36176	12/20/24	CARVER COUNTY RECORDER			
G 804-22100		Escrow Collected	\$46.00		LOT COMBINATION
		Total	\$46.00		
36177	12/20/24	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$134.41		GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$29.67		GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$179.13		GAS UTILITIES - PW-STR
E 101-45200-383		Gas Utilities	\$165.14		GAS UTILITIES - PW-PARKS
E 601-49400-383		Gas Utilities	\$115.49		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$687.66		GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$18.54		GAS UTILITIES - POOL
E 101-41940-383		Gas Utilities	\$362.18		GAS UTILITIES - BLDGS
E 101-45500-383		Gas Utilities	\$120.59		GAS UTILITIES - LIBRARY
E 601-49400-383		Gas Utilities	\$511.44		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$132.74		GAS UTILITIES - WWTP
		Total	\$2,456.99		
36178	12/20/24	DAMMANN, TIMON			
E 101-41330-316		Planning Commission	\$200.00		2024 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
		Total	\$200.00		
36179	12/20/24	DELTA DENTAL			
G 101-21714		Dental Insurance	\$350.66	RIS00016555	DENTAL INSURANCE
G 101-21714		Dental Insurance	\$398.91	RIS00061555	DENTAL INSURANCE
		Total	\$749.57		
36180	12/20/24	EGGERS, MIKE			
E 101-41330-316		Planning Commission	\$200.00		2024 COMMISSIONER ATTENDANCE - PLANNING COMMISSION

NORWOOD YOUNG AMERICA

***Check Detail Register©**

Batch: 122024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41330-317		EDC Board	\$200.00		2024 COMMISSIONER ATTENDANCE - ECONOMIC DEVELOPMENT
Total			\$400.00		
36181	12/20/24	EHLERS AND ASSOCIATES, INC			
E 101-41500-301		Auditing and Acctg Serv	\$4,250.00	100101	2024 CONTINUING DISCLOSURE REPORTING
G 819-29500		Expenditures	\$1,215.00	100102	123 REFORM STREET HOUSING DEVELOPMENT
E 101-41500-301		Auditing and Acctg Serv	\$260.00	100103	TACOMA WEST INDUSTRIAL PARK PROJECTS
G 820-29500		Expenditures	\$810.00	100104	TIF ADMINISTRATION
Total			\$6,535.00		
36182	12/20/24	FELTMANN, SHARILYN			
E 101-41330-320		Park Board	\$200.00		2024 COMMISSIONER ATTENDANCE - PARKS & RECREATION
Total			\$200.00		
36183	12/20/24	GERTH, ANDREA			
E 101-41330-317		EDC Board	\$200.00		2024 COMMISSIONER ATTENDANCE - ECONOMIC DEVELOPMENT
Total			\$200.00		
36184	12/20/24	GOPHER STATE ONE-CALL			
E 601-49400-223		Repair/Maintenance Bldg/	\$54.00	4090649	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$54.00	4090649	LOCATES
Total			\$108.00		
36185	12/20/24	GRUNDAHL, WILLIAM			
E 101-41330-316		Planning Commission	\$200.00		2024 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
E 101-41330-320		Park Board	\$200.00		2024 COMMISSIONER ATTENDANCE - PARKS & RECREATION
Total			\$400.00		
36186	12/20/24	HALLQUIST, KAREN			
E 101-45200-221		Repair/Maintenance Equip	\$79.10		5-WAY STOP TREE TOPPER
E 101-41410-331		Travel/Meeting Expense	\$24.12		MILEAGE - CARVER CO GOV'T CENTER ELECTIONS AUDIT
Total			\$103.22		
36187	12/20/24	HALLQUIST, PAUL			
E 101-41330-316		Planning Commission	\$200.00		2024 COMMISSIONER ATTENDANCE - PLANNING COMMISSION
Total			\$200.00		
36188	12/20/24	HAMPSHIRE, KAY			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2024 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
Total			\$200.00		
36189	12/20/24	HAWKINS INC			
E 601-49400-216		Chemicals and Chem Pro	\$30.00	6938075	CHLORINE CYLINDER
E 601-49400-216		Chemicals and Chem Pro	\$10.00	6938516	CHLORINE CYLINDER

NORWOOD YOUNG AMERICA

***Check Detail Register©**

Batch: 122024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-216		Chemicals and Chem Pro	\$60.00	6938572	CHLORINE CYLINDER & SULFUR DIOXIDE CYLINDER
		Total	\$100.00		
36190	12/20/24	HENNING EXCAVATING			
E 601-49400-223		Repair/Maintenance Bldg/	\$5,441.00	8828	WATERMAIN BREAK - TACOMA INDUSTRIAL PARK
E 601-49400-223		Repair/Maintenance Bldg/	\$2,275.00	8829	WATER SHUT OFF - PRESERVE
		Total	\$7,716.00		
36191	12/20/24	HILLYARD /HUTCHINSON			
E 101-45200-223		Repair/Maintenance Bldg/	\$228.00	700620780	SCRUBBER - SERVICE CALL & LABOR
		Total	\$228.00		
36192	12/20/24	HOMETOWN BANK			
G 101-21718		HSA ACCOUNT	\$233.34		HSA DECEMBER
		Total	\$233.34		
36193	12/20/24	INTERNATIONAL UNION			
G 101-21712		Union Dues	\$306.00		UNION DUES & WORKING DUES - DECEMBER
		Total	\$306.00		
36194	12/20/24	KENNEDY & GRAVEN CHTD			
G 819-29500		Expenditures	\$504.00	185439	CADC HOUSING DEVELOPMENT
		Total	\$504.00		
36195	12/20/24	KROELLS, LAVONNE			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2024 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
36196	12/20/24	KWIK TRIP INC.			
E 101-45200-212		Motor Fuels	\$23.48	0092577	DEFBULK
E 101-45200-212		Motor Fuels	\$73.36	422526	OXY87
E 101-45200-212		Motor Fuels	\$86.91	450813	OXY87
E 101-43100-212		Motor Fuels	\$71.86	469054	OXY87
E 101-43100-212		Motor Fuels	\$2.28	FINCHG	FINANCE CHARGE
		Total	\$257.89		
36197	12/20/24	LAROSE, SAMANTHA			
E 601-49400-432		Refund	\$56.85		UTILITY BILL REFUND
E 602-49450-432		Refund	\$56.85		UTILITY BILL REFUND
		Total	\$113.70		
36198	12/20/24	LEES REFRIGERATION			
E 101-42200-221		Repair/Maintenance Equip	\$580.00	4066	I.M. TRIPPING BREAKER
		Total	\$580.00		
36199	12/20/24	LHB, INC			
E 101-46500-305		Other Professional Fees	\$4,166.25	240724.00 -	PROJECT# 240724.00 - PROFESSIONAL SERVICES THROUGH NOVEMBER 22, 2024
		Total	\$4,166.25		

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Batch: 122024PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36200	12/20/24	LITZAU EXCAVATING, INC.			
E 602-49450-223		Repair/Maintenance Bldg/	\$3,100.00	24631	HAUL SLUDGE
		Total	\$3,100.00		
36201	12/20/24	CHAD BUESGENS			
E 602-49450-223		Repair/Maintenance Bldg/	\$1,994.00	608	INDUCER MOTOR, CIRCUIT BOARD REPLACEMENT, GAS VALVE, LABOR
		Total	\$1,994.00		
36202	12/20/24	METRO FIBERNET LLC			
E 101-41940-321		Telephone	\$127.45		PHONE - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$50.97		PHONE - WATER
E 602-49450-321		Telephone	\$50.97		PHONE - SEWER
E 101-42200-321		Telephone	\$50.97		PHONE - FIRE
E 101-43100-321		Telephone	\$56.98		PHONE - PW-HSR
E 101-45200-321		Telephone	\$24.42		PHONE - PW-PARKS
E 101-49860-321		Telephone	\$25.49		PHONE - POOL
E 101-41940-321		Telephone	\$76.46		PHONE - HISTORY/FOOD
E 101-41300-321		Telephone	\$44.35		PHONE - EXECUTIVE
E 101-41320-321		Telephone	\$44.35		PHONE - COMM DEV
E 101-41400-321		Telephone	\$44.35		PHONE - CLERK
E 101-46500-321		Telephone	\$14.78		PHONE - EC DEV
E 101-42100-321		Telephone	\$73.91		PHONE - POLICE
E 101-45500-321		Telephone	\$73.91		PHONE - LIBRARY
		Total	\$759.36		
36203	12/20/24	MINNESOTA RURAL WATER ASSOC			
E 601-49400-433		Dues and Subscriptions	\$212.50		ASSOCIATE MEMBERSHIP
E 602-49450-433		Dues and Subscriptions	\$212.50		ASSOCIATE MEMBERSHIP
		Total	\$425.00		
36204	12/20/24	MN SECRETARY OF STATE - NOTARY			
E 101-41400-430		Miscellaneous	\$120.00		NOTARY - GOOD
		Total	\$120.00		
36205	12/20/24	MN STATE FIRE CHIEFS' ASSOC			
E 101-42200-433		Dues and Subscriptions	\$640.00	8624	MEMBERSHIP RENEWAL
		Total	\$640.00		
36206	12/20/24	MN VALLEY ELECTRIC COOPERATIVE			
E 603-49500-381		Electric Utilities	\$209.02		13150 TACOMA AVE PUMP
		Total	\$209.02		
36207	12/20/24	MN VALLEY TESTING LABORATORIES INC			
E 601-49400-310		Other Professional Serv	\$136.00	1284912	COLIFORM, MF - WATER
		Total	\$136.00		
36208	12/20/24	NAPA - STAR Group, LLC			
E 101-43100-210		Operating Supplies	\$14.08	383436	RAGS IN A BOX
E 602-49450-240		Small Tools and Minor Eq	\$29.99	394287	23PC DRILL BIT KIT
		Total	\$44.07		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36209	12/20/24	NORTH AMERICAN SAFETY INC			
E 101-43100-417		Uniform	\$747.75	93615 & 932	CARHARTT T-SHIRTS, REFLECTIVE LINED WINTER JACKETS, & HEAVY DUTY SWEATSHIRTS
E 101-45200-417		Uniform	\$747.75	93615 & 932	CARHARTT T-SHIRTS, REFLECTIVE LINED WINTER JACKETS, & HEAVY DUTY SWEATSHIRTS
E 601-49400-417		Uniform	\$274.81	93615 & 932	CARHARTT T-SHIRTS, REFLECTIVE LINED WINTER JACKETS, & HEAVY DUTY SWEATSHIRTS
E 602-49450-417		Uniform	\$274.81	93615 & 932	CARHARTT T-SHIRTS, REFLECTIVE LINED WINTER JACKETS, & HEAVY DUTY SWEATSHIRTS
		Total	\$2,045.12		
36210	12/20/24	NYA CHAMBER OF COMMERCE			
E 101-41320-433		Dues and Subscriptions	\$230.00		2025 MEMBERSHIP DUES
		Total	\$230.00		
36211	12/20/24	PERFORMANCE PLUS LLC			
E 101-42200-208		Medical-Physicals	\$207.00	11062086	MEDICAL EXAMINATION & PSA - BEAVER
		Total	\$207.00		
36212	12/20/24	PRO AUTO & TRANSMISSION REPAIR			
E 101-42200-221		Repair/Maintenance Equip	\$2,856.49	111139	WORK ORDER# 85214 - PLATE MN FIRE G-21 RED 2002 FORD F-550
		Total	\$2,856.49		
36213	12/20/24	Brian Herrmann			
E 101-45200-223		Repair/Maintenance Bldg/	\$400.00	1280	WINTERIZATION BLOWOUT - PAVILION, YA BALL FIELD, NORWOOD BALLFIELD, VET PARK
		Total	\$400.00		
36214	12/20/24	SCHNEIDER EXCAVATING & GRADING			
E 603-49500-223		Repair/Maintenance Bldg/	\$3,500.00	SE3312	CLEAN OUT DITCH
E 602-49450-223		Repair/Maintenance Bldg/	\$7,761.00	SE3313	REPAIR SEWER LINE - CURFMAN LOT ON NE 1ST ST
		Total	\$11,261.00		
36215	12/20/24	SETTEGREN, BETTY			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2024 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
36216	12/20/24	SIMMONS, THOMAS			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2024 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
36217	12/20/24	SPILLE, MARY			
E 101-41330-319		Sr. Advisory Committee	\$200.00		2024 COMMISSIONER ATTENDANCE - SENIOR ADVISORY
		Total	\$200.00		
36218	12/20/24	Squires, Waldspurger, & Mace, P.A.			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41500-304		Legal Fees	\$877.50	22211	PROFESSIONAL SERVICES THROUGH 10/31/2024
E 251-46331-304		Legal Fees	\$429.00	22211	PROFESSIONAL SERVICES THROUGH 10/31/2024
		Total	\$1,306.50		
36219	12/20/24	STENDER, DANIEL H			
E 101-41330-320		Park Board	\$200.00		2024 COMMISSIONER ATTENDANCE - PARKS & RECREATION
		Total	\$200.00		
36220	12/20/24	TRAXLER, DAN			
E 101-41330-317		EDC Board	\$200.00		2024 COMMISSIONER ATTENDANCE - ECONOMIC DEVELOPMENT
		Total	\$200.00		
36221	12/20/24	TWIN CITIES & WESTERN RAILROAD			
E 101-43100-440		Lease	\$530.45	M900759-IN	ANNUAL FEE FOR LAND LEASE #460.0-20061103
		Total	\$530.45		
36222	12/20/24	UNUM LIFE INSURANCE CO			
G 101-21715		Life Ins	\$213.76		GROUP LIFE INSURANCE
		Total	\$213.76		
36223	12/20/24	HD SUPPLY, INC			
E 601-49400-210		Operating Supplies	\$56.30	SO3546250	PH BUFFER PACK
		Total	\$56.30		
36224	12/20/24	USPS			
G 601-15500		Prepaid Items	\$1,000.00		UTILITY BILLING
G 602-15500		Prepaid Items	\$1,000.00		UTILITY BILLING
		Total	\$2,000.00		
36225	12/20/24	VOS CONSTRUCTION			
E 101-42200-430		Miscellaneous	\$41,000.00		APPLICATIO FIRE STATION 1 - WATER DAMAGE
		Total	\$41,000.00		
36226	12/20/24	WATER CONSERVATION SERVICE INC			
E 601-49400-223		Repair/Maintenance Bldg/	\$553.30	14514	LEAK LOCATE & MILEAGE
		Total	\$553.30		
36227	12/20/24	WICKENHAUSER, DELVYN & GLORIA			
E 601-49400-432		Refund	\$75.65		UTILITY BILL REFUND
E 602-49450-432		Refund	\$75.66		UTILITY BILL REFUND
		Total	\$151.31		
36228	12/20/24	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$1,237.50	906943491	ELECTRICAL UTILITIES - BLDGS
E 101-42200-381		Electric Utilities	\$402.22	906943491	ELECTRICAL UTILITIES - FD
E 101-42500-381		Electric Utilities	\$12.47	906943491	ELECTRICAL UTILITIES - CIVIL DEFENSE
E 101-43100-380		Street Lighting	\$6,458.04	906943491	ELECTRICAL UTILITIES - STREET LIGHTS
E 101-43100-381		Electric Utilities	\$544.67	906943491	ELECTRICAL UTILITIES - STREETS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-381		Electric Utilities	\$689.99	906943491	ELECTRICAL UTILITIES - PARK
E 101-45500-381		Electric Utilities	\$980.24	906943491	ELECTRICAL UTILITIES - LIBRARY
E 601-49400-381		Electric Utilities	\$361.19	906943491	ELECTRICAL UTILITIES - WATER
E 602-49450-381		Electric Utilities	\$4,246.26	906943491	ELECTRICAL UTILITIES - WWTP
E 101-49860-381		Electric Utilities	\$375.27	906943491	ELECTRICAL UTILITIES - POOL
R 101-41400-32130		Service Charge	\$218.14	906943491	ELECTRICAL UTILITIES - SERVICE CHARGE
Total			\$15,525.99		
36229	12/20/24	ZELLMANN, JIM			
E 101-41330-320		Park Board	\$200.00		2024 COMMISSIONER ATTENDANCE - PARKS & RECREATION
Total			\$200.00		
10100			\$114,795.39		

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$77,105.39
251 HARBOR / HAVEN	\$429.00
601 WATER FUND	\$11,227.52
602 SEWER FUND	\$19,749.46
603 STORM WATER UTILITY	\$3,709.02
804 Escrow - Sackett Waconia 2021	\$46.00
819 Escrow - Community Asset Devel	\$1,719.00
820 Escrow-Work Horse Land Develop	\$810.00
\$114,795.39	

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10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
36232	12/30/24	SW CORRIDOR TRANS COALITION			
E 101-41110-433		Dues and Subscriptions	\$2,000.00		2024 DUES
		Total	\$2,000.00		
		10100 CHECKING	\$2,000.00		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$2,000.00
	\$2,000.00

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Batch: 011325CLAIMS

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 CHECKING					
1818 e	12/23/24	MN HEALTHCARE CONSORTIUM			
G 101-21706		Hospitalization/Medical Ins	\$16,372.62		JANUARY INVOICE - 43777 PASSPORT ASO 3500-0 HSA
		Total	\$16,372.62		
1819 e	12/17/24	PERA			
G 101-21704		PERA	\$970.74		OMITTED DEDUCTION
E 101-42200-444		Fire Relief	\$4,633.00	185078	Statewide Volunteer Firefighter Plan - 2025
		Total	\$5,603.74		
1821 e	01/10/25	MN DEPARTMENT OF REVENUE			
G 251-20280		SALES TAX	\$214.00		Harbor Sales Tax - December
G 601-20280		SALES TAX	\$512.00		Water Sales Tax - December use paid in January
		Total	\$726.00		
36233	01/13/25	101 DEVELOPMENT RESOURCES INC			
E 101-42400-328		Rental Dwelling Inspection	\$1,000.00	660	BUILDING OFFICIAL SERVICES 2ND & 3RD QUARTER BILLING RECORDS 2024
E 101-42400-312		Building Inspection Fee	\$49,220.69	660	BUILDING OFFICIAL SERVICES 2ND & 3RD QUARTER BILLING RECORDS 2024
		Total	\$50,220.69		
36234	01/13/25	ABDO LLP			
E 101-41500-301		Auditing and Acctg Servic	\$5,000.00	500523	CERTIFIED AUDIT SERVICES PER AGREEMENT FOR YEAR ENDED 12/31/2024
E 601-49400-301		Auditing and Acctg Servic	\$3,000.00	500523	CERTIFIED AUDIT SERVICES PER AGREEMENT FOR YEAR ENDED 12/31/2024
E 602-49450-301		Auditing and Acctg Servic	\$2,000.00	500523	CERTIFIED AUDIT SERVICES PER AGREEMENT FOR YEAR ENDED 12/31/2024
		Total	\$10,000.00		
36235	01/13/25	BOLTON & MENK, INC			
G 820-29500		Expenditures	\$52.50	0353188	13620 CR 33 DEVELOPMENT - PROJECT# 24X.136786.000
E 491-43100-303		Engineering Fees	\$6,379.50	0353189	2024 STREET IMPROVEMENT - PROJECT# 0C1.131686.000
E 490-43100-303		Engineering Fees	\$10,465.00	0353190	2025 STREET IMPROVEMENT - PROJECT# 0C1.134163.000
E 489-43100-303		Engineering Fees	\$361.00	0353191	DOWNTOWN STREETScape MAIN ST - PROJECT# 24X.134702.000
E 602-49450-500		Capital Outlay	\$820.00	0353192	I&I REDUCTION PROJECT - PROJECT# 24X.135577.000
E 493-46500-303		Engineering Fees	\$3,902.50	0353193	INDUSTRIAL PARK EXPANSION - PROJECT# 0C1.124521.000
E 601-49400-303		Engineering Fees	\$556.00	0353194	WELL NO 4 - PROJECT# 24X.136293.000
E 602-49450-303		Engineering Fees	\$18,579.50	0353195	WWTF UPGRADE - PROJECT# 0C1.130910.000
E 101-41500-303		Engineering Fees	\$2,058.00	0353196	MISC ENTINEERING - PROJECT# C12.035710.000
		Total	\$43,174.00		
36236	01/13/25	BOND TRUST SERVICES CORP.			
E 517-49330-601		Debt Srv Bond Principal	\$115,000.00	92480	GO CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 517-49330-611		Bond Interest	\$14,087.50	92480	GO CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A
E 601-49400-601		Debt Srv Bond Principal	\$175,000.00	92481	GO REFUNDING BONDS, SERIES 2016A
E 601-49400-611		Bond Interest	\$9,387.50	92481	GO REFUNDING BONDS, SERIES 2016A
E 521-49330-611		Bond Interest	\$18,212.50	92481	GO REFUNDING BONDS, SERIES 2016A
E 522-49330-601		Debt Srv Bond Principal	\$743,209.56	92482	GO BONDS, SERIES 2020A
E 522-49330-611		Bond Interest	\$39,036.46	92482	GO BONDS, SERIES 2020A
E 601-49400-601		Debt Srv Bond Principal	\$32,139.93	92482	GO BONDS, SERIES 2020A
E 601-49400-611		Bond Interest	\$1,514.61	92482	GO BONDS, SERIES 2020A
E 602-49450-601		Debt Srv Bond Principal	\$9,650.51	92482	GO BONDS, SERIES 2020A
E 602-49450-611		Bond Interest	\$498.93	92482	GO BONDS, SERIES 2020A
E 602-49450-601		Debt Srv Bond Principal	\$80,000.00	92483	GO BONDS, SERIES 2021A
E 602-49450-611		Bond Interest	\$5,560.00	92483	GO BONDS, SERIES 2021A
E 523-49330-601		Debt Srv Bond Principal	\$75,000.00	92483	GO BONDS, SERIES 2021A
E 523-49330-611		Bond Interest	\$5,170.00	92483	GO BONDS, SERIES 2021A
E 524-49330-601		Debt Srv Bond Principal	\$145,000.00	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 524-49330-611		Bond Interest	\$22,413.75	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 601-49400-601		Debt Srv Bond Principal	\$55,000.00	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 601-49400-611		Bond Interest	\$8,073.75	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 602-49450-601		Debt Srv Bond Principal	\$20,000.00	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 602-49450-611		Bond Interest	\$3,397.50	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 603-49500-601		Debt Srv Bond Principal	\$20,000.00	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 603-49500-611		Bond Interest	\$3,243.75	92484	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 525-49330-601		Debt Srv Bond Principal	\$70,000.00	92485	GO TAX ABATEMENT BONDS, SERIES 2023A
E 525-49330-611		Bond Interest	\$54,592.50	92485	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 526-49330-611		Bond Interest	\$100,782.55	92486	GO TEMPORARY IMPROVEMENT BONDS, SERIES 2024A
E 517-49330-604		Bond Service Charge	\$575.00	93174	GO CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2013A
E 521-49330-604		Bond Service Charge	\$475.00	93175	GO REFUNDING BONDS, SERIES 2016A
E 522-49330-604		Bond Service Charge	\$475.00	93176	GO BONDS, SERIES 2020A
E 524-49330-604		Bond Service Charge	\$475.00	93177	GO IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2022A
E 525-49330-604		Bond Service Charge	\$475.00	93178	GO TAX ABATEMENT BONDS, SERIES 2023A
E 526-49330-604		Bond Service Charge	\$475.00	93179	GO TEMPORARY IMPROVEMENT BONDS, SERIES 2024A
		Total	\$1,828,921.30		

36237	01/13/25	BRAD PETERSON CONSULTING			
E 101-41400-437		Maintenance Contract	\$1,485.00	2225	COUNCIL EMAIL MIGRATION, SETUP LAPTOP/COMPUTERS FOR MITCHELL, FD FOLDER SECURITY, FD PRINTER INSTALL, FD NEW USER ACCOUNT, OFFICE TROUBLESHOOTING, UPGRADE LAPTOP FOR MITCHELL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,485.00		
36238	01/13/25	BREMER BANK			
G 101-21718		HSA ACCOUNT	\$248.34		HSA JANUARY -
Total			\$248.34		
36239	01/13/25	CARQUEST AUTO PARTS			
E 601-49400-221		Repair/Maintenance Equip	\$86.01	5927-305291	BATTERY-GOLD
E 602-49450-221		Repair/Maintenance Equip	\$86.01	5927-305291	BATTERY-GOLD
E 101-43100-221		Repair/Maintenance Equip	\$31.34	5927-305347	AG COUPLING
E 101-43100-221		Repair/Maintenance Equip	\$5.85	5927-306244	QCAB X MALE PIPE
Total			\$209.21		
36240	01/13/25	CARVER COUNTY			
E 101-43100-310		Other Professional Servic	\$1,726.60	INTINV-613	2024 4TH QUARTER GIS SHARED POSITION & MILEAGE
E 101-45200-310		Other Professional Servic	\$1,035.96	INTINV-613	2024 4TH QUARTER GIS SHARED POSITION & MILEAGE
E 601-49400-310		Other Professional Servic	\$2,071.92	INTINV-613	2024 4TH QUARTER GIS SHARED POSITION & MILEAGE
E 602-49450-310		Other Professional Servic	\$2,071.92	INTINV-613	2024 4TH QUARTER GIS SHARED POSITION & MILEAGE
Total			\$6,906.40		
36241	01/13/25	CARVER COUNTY ATTORNEYS OFF			
E 101-41500-307		Prosecution Contract	\$2,218.19	2024037	FINES COLLECTED BY CITY - OCTOBER, NOVEMBER, DECEMBER
Total			\$2,218.19		
36242	01/13/25	CARVER COUNTY CDA - OAK GROVE			
E 101-41940-223		Repair/Maintenance Bldg/	\$1,222.00	13	CAM ESITMATE FOR JANUARY 2025
Total			\$1,222.00		
36243	01/13/25	CARVER COUNTY FD MUTUAL AID A			
E 101-42200-433		Dues and Subscriptions	\$850.00	21	ANNUAL MEMBERSHIP DUES 2024
Total			\$850.00		
36244	01/13/25	CARVERLINK - CARVER CO BROADBA			
E 101-41940-321		Telephone	\$25.00	3796	INTERNET - RENTAL BUILDINGS
E 601-49400-321		Telephone	\$120.00	3796	INTERNET - WATER
E 602-49450-321		Telephone	\$190.00	3796	INTERNET - SEWER
E 101-42200-321		Telephone	\$80.00	3796	INTERNET - FIRE
E 101-43100-321		Telephone	\$28.00	3796	INTERNET - PW - HSR
E 101-45200-321		Telephone	\$12.00	3796	INTERNET - PW - PARKS
E 101-41940-321		Telephone	\$40.00	3796	INTERNET - HISTORY / FOOD
E 101-41300-321		Telephone	\$6.00	3796	INTERNET - EXECUTIVE
E 101-41320-321		Telephone	\$6.00	3796	INTERNET - COMM DEV
E 101-41400-321		Telephone	\$6.00	3796	INTERNET - CLERK
E 101-46500-321		Telephone	\$2.00	3796	INTERNET - EC DEV
E 101-42100-321		Telephone	\$10.00	3796	INTERNET - POLICE
E 101-45500-321		Telephone	\$10.00	3796	INTERNET - LIBRARY
Total			\$535.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
36245	01/13/25	CENTERPOINT ENERGY			
E 101-41940-383		Gas Utilities	\$619.21		GAS UTILITIES - BLDGS
E 101-42200-383		Gas Utilities	\$199.40		GAS UTILITIES - FD
E 101-43100-383		Gas Utilities	\$1,432.37		GAS UTILITIES - PW=STR
E 101-45200-383		Gas Utilities	\$517.49		GAS UTILITIES - PW-PARKS
E 601-49400-383		Gas Utilities	\$449.49		GAS UTILITIES - WATER
E 602-49450-383		Gas Utilities	\$1,458.48		GAS UTILITIES - WWTP
E 101-49860-383		Gas Utilities	\$18.54		GAS UTILITIES - POOL
		Total	\$4,694.98		
36246	01/13/25	CITIZENS BANK MN			
G 101-21718		HSA ACCOUNT	\$566.67		HSA JANUARY -
		Total	\$566.67		
36247	01/13/25	CITIZENS STATE BANK HSA ACCTS			
G 101-21718		HSA ACCOUNT	\$208.34		HSA JANUARY -
		Total	\$208.34		
36248	01/13/25	COMPASS MINERALS			
E 101-43100-224		Street Maint Materials	\$6,973.05	1415649	BULK COARSE LA - HWY
		Total	\$6,973.05		
36249	01/13/25	CORE & MAIN LP			
E 601-49400-229		Water Meters	\$1,068.95	W181445	HYDRANT METER
E 601-49400-229		Water Meters	\$6,140.37	W191938	IPERL & SETTERS
		Total	\$7,209.32		
36250	01/13/25	CORNERSTONE STATE BANK			
G 101-21718		HSA ACCOUNT	\$668.67		HSA JANUARY -
		Total	\$668.67		
36251	01/13/25	CURFMAN TRUCKING & REPAIR INC			
E 101-43100-437		Maintenance Contract	\$760.00	INV24V867	HAULING - TRUCKS 26 & 28
		Total	\$760.00		
36252	01/13/25	CUSTOMIZED FIRE RESCUE TRAINING INC			
E 101-42200-207		Training Instructional	\$6,900.00		NFPA 1001 BASIC FIRE TRAINING REIMBURSEMENT
E 101-42200-207		Training Instructional	\$440.00		DEPARTMENT AWARD REIMBURSEMENT FORM
		Total	\$7,340.00		
36253	01/13/25	DAMA METAL PRODUCTS			
E 101-42200-210		Operating Supplies	\$35.00	16886	MODEL FD KEY BOX KEYS ONLY
		Total	\$35.00		
36254	01/13/25	ECM PUBLISHERS, INC			
E 101-41400-350		Print/Publishing/Postage	\$39.37	1028875	ORDINANCE NO. 381
E 101-41400-350		Print/Publishing/Postage	\$39.37	1028876	ORDINANCE NO. 382
E 101-41400-350		Print/Publishing/Postage	\$87.50	1028877	ORDINANCE NO. 383
E 101-41400-350		Print/Publishing/Postage	\$61.25	1028878	ORDINANCE NO. 384
E 101-41400-350		Print/Publishing/Postage	\$43.75	1028879	ORDINANCE NO. 380

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E 101-41400-350		Print/Publishing/Postage	\$39.38	1028880	ORDINANCE NO. 378
E 101-41400-350		Print/Publishing/Postage	\$48.12	1028881	ORDINANCE NO. 379
		Total	\$358.74		
36255	01/13/25	EGGERS, KIM			
E 101-41400-433		Dues and Subscriptions	\$20.00		CARVER COUNTY RECORDING FEE - NOTARY
E 101-41320-331		Travel/Meeting Expense	\$2.68		MILEAGE
E 101-41400-331		Travel/Meeting Expense	\$58.29		MILEAGE
		Total	\$80.97		
36256	01/13/25	EMTS			
E 101-42200-207		Training Instructional	\$625.00	2052	BBP/RTW COURSE FEE
		Total	\$625.00		
36257	01/13/25	FDSAS			
E 101-42200-210		Operating Supplies	\$85.43	9514	CAIRNS 3 PANEL 6" LEATHER FRONT
E 101-42200-210		Operating Supplies	\$89.43	9646	CAIRNS 3 PANEL 6" LEATHER FRONT
		Total	\$174.86		
36258	01/13/25	FIDELITY INVESTMENTS			
G 101-21718		HSA ACCOUNT	\$358.34		HSA JANUARY -
		Total	\$358.34		
36259	01/13/25	FOSTER MECHANICAL			
E 602-49450-223		Repair/Maintenance Bldg/	\$1,622.84	20842	HVAC-C SYSTEM/EQUIPMENT REPAIR
E 602-49450-223		Repair/Maintenance Bldg/	\$24,006.00	20903	WWTP BOILER REPLACEMENT PER QUOTED PRICE
		Total	\$25,628.84		
36260	01/13/25	FURTHER			
G 101-21718		HSA ACCOUNT	\$345.84		HSA JANUARY
		Total	\$345.84		
36261	01/13/25	GOPHER STATE ONE-CALL			
E 601-49400-223		Repair/Maintenance Bldg/	\$12.15	4120652	LOCATES
E 602-49450-223		Repair/Maintenance Bldg/	\$12.15	4120652	LOCATES
		Total	\$24.30		
36262	01/13/25	H & L MESABI COMPANY			
E 101-43100-221		Repair/Maintenance Equip	\$308.00	14157	EMBEDDED CURB RUNNER
		Total	\$308.00		
36263	01/13/25	HILLYARD /HUTCHINSON			
E 101-45200-223		Repair/Maintenance Bldg/	\$594.80	605692866	CLEANER & SHINE-ALL
		Total	\$594.80		
36264	01/13/25	HOLTON ELECTRIC CONTRACTORS			
E 602-49450-223		Repair/Maintenance Bldg/	\$2,017.62	7591	SERVICE - BOILER
E 101-45200-223		Repair/Maintenance Bldg/	\$238.95	7675	SERVICE - LIBRARY, HERITAGE CENTER, POOL PARK
E 101-43100-223		Repair/Maintenance Bldg/	\$238.95	7675	SERVICE - LIBRARY, HERITAGE CENTER, POOL PARK

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Total			\$2,495.52		
36265	01/13/25	HOME SOLUTIONS			
E 101-45200-223		Repair/Maintenance Bldg/	\$20.08	A255409	OUTLET ADAPTER & EXTENSION CORD
E 101-41400-200		Office Supplies	\$16.19	A255461	TOUCH CAN
E 101-45200-223		Repair/Maintenance Bldg/	\$70.15	A255892	FLUO LAMP
E 602-49450-221		Repair/Maintenance Equip	\$8.98	A255934	ADAPTERS
E 101-45200-223		Repair/Maintenance Bldg/	\$114.96	A255975	PAINT, TRAY LINERS, BRUSHES
E 101-45200-223		Repair/Maintenance Bldg/	\$0.00	A256257	WARRANTY - LAV FAUCET
E 101-43100-221		Repair/Maintenance Equip	\$36.87	A256258	VALVES AND SEALANT
E 101-45200-223		Repair/Maintenance Bldg/	\$58.46	A256262	FLUO LAMP
E 101-45200-223		Repair/Maintenance Bldg/	\$35.09	A256349	BULBS
E 602-49450-240		Small Tools and Minor Eq	\$63.47	A256456	FATMAX TAPE & DRIVER SET
E 101-45200-223		Repair/Maintenance Bldg/	\$32.38	A256501	SCREWS
E 101-45200-223		Repair/Maintenance Bldg/	(\$98.98)	B249668	RETURN - FLAT WHITE PAINT
E 101-43100-221		Repair/Maintenance Equip	\$22.47	B249728	FORMULA 409 & CHAIN OIL
E 101-43100-221		Repair/Maintenance Equip	\$23.67	B249771	MISC HARDWARE
Total			\$403.79		
36266	01/13/25	HOMETOWN BANK			
G 101-21718		HSA ACCOUNT	\$258.34		HSA JANUARY -
Total			\$258.34		
36267	01/13/25	KONICA MINOLTA			
E 101-41400-437		Maintenance Contract	\$642.28	46229235	COPIER
Total			\$642.28		
36268	01/13/25	KROELLS, JESSE			
E 601-49400-432		Refund	\$45.83		FINAL CALC UTILITY BILLING
E 602-49450-432		Refund	\$45.83		FINAL CALC UTILITY BILLING
Total			\$91.66		
36269	01/13/25	KROELLS, LAVONNE			
E 830-41320-470		Donation Expense	\$244.15		SENIOR CENTER EXPENSES - FRESH MARKET & SUBWAY
Total			\$244.15		
36270	01/13/25	LEAGUE OF MINNESOTA CITIES			
E 101-42200-360		Insurance	\$11,212.55		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026
E 101-43100-360		Insurance	\$10,961.15		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026
E 601-49400-360		Insurance	\$21,528.65		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026
E 602-49450-360		Insurance	\$23,739.65		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026
E 101-41940-360		Insurance	\$20,976.60		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026
E 101-45200-360		Insurance	\$26,808.60		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026
E 101-41400-360		Insurance	\$5,837.80		PACKAGE 1000642-10 AGREEMENT PERIOD 01/01/2025-01/01/2026

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E 101-41110-207		Training Instructional	\$1,050.00	416959	2025 ELECTED LEADERS INSTITUTE FOUNDATIONAL PROGRAM - SMITH, STORMS, STENDER
E 101-41400-433		Dues and Subscriptions	\$5,307.00	418709	2025 MEMBERSHIP DUES
		Total	\$127,422.00		
36271	01/13/25	LOFFLER - 131511			
E 101-41400-437		Maintenance Contract	\$831.25	4896616	PHONE SERVICE & REPAIRS
		Total	\$831.25		
36272	01/13/25	MEDICAL & SAFETY RESOURCES			
E 101-42200-207		Training Instructional	\$1,485.00	1717	BLS PROVIDER CPR REFRESHER 11/4/24
		Total	\$1,485.00		
36273	01/13/25	MENARDS - HUTCHINSON			
E 101-45200-223		Repair/Maintenance Bldg/	\$179.98	97048	BTU LP HEATER
E 101-45200-223		Repair/Maintenance Bldg/	(\$179.98)	97444	RETURN - BTU LP HEATER
E 101-43100-425		Street Maint seal coat	\$91.92	98287	SEALBEST POTHOLE PATCH
		Total	\$91.92		
36274	01/13/25	CHAD BUESGENS			
E 602-49450-223		Repair/Maintenance Bldg/	\$365.00	640	VENTING REPLACEMENT IN WTP
		Total	\$365.00		
36275	01/13/25	MID-COUNTY CO-OP OIL ASSN			
E 101-43100-212		Motor Fuels	\$296.00	90948	WINTER DIESEL DYED W/ST
E 101-42200-212		Motor Fuels	\$224.95	90948	WINTER DIESEL DYED W/ST
E 101-43100-212		Motor Fuels	(\$15.98)	90948	BULK FUEL DISCOUNT
		Total	\$504.97		
36276	01/13/25	MIDWEST MACHINERY CO			
E 101-45200-221		Repair/Maintenance Equip	\$185.75	10327226	SCRAPER
		Total	\$185.75		
36277	01/13/25	MINI BIFF			
E 101-45200-418		Other Rentals (Biffs)	\$173.40	1630	SPORTS COMPLEX - EVENT LIBERTY TAN BIG TANK
E 101-45200-418		Other Rentals (Biffs)	\$173.40	1632	PRAIRIE DAWN PARK - EVENT LIBERTY TAN SMALL HC
E 101-45200-418		Other Rentals (Biffs)	\$173.40	1689	FRIENDSHIP PARK - EVENT LIBERTY TAN BIG TANK
E 101-45200-418		Other Rentals (Biffs)	\$173.40	1789	LEGION/POOL PARK - EVENT LIBERTY TAN BIG TANK
		Total	\$693.60		
36278	01/13/25	MINNESOTA TOPSOIL			
E 101-43100-223		Repair/Maintenance Bldg/	\$13,536.00	3880	WOOD GRINDING & YARDWASTE
		Total	\$13,536.00		
36279	01/13/25	MN CITY/COUNTY MGMT ASSOC			
E 101-41300-433		Dues and Subscriptions	\$192.00		2025 MEMBERSHIP - AUKRUST
		Total	\$192.00		

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36280	01/13/25	MN MAYORS ASSOCIATION			
E 101-41110-433		Dues and Subscriptions	\$30.00		2025 MEMBERSHIP DUES
		Total	\$30.00		
36281	01/13/25	MN SECRETARY OF STATE - NOTARY			
E 101-41400-430		Miscellaneous	\$120.00		NOTARY - HALLQUIST
		Total	\$120.00		
36282	01/13/25	MN VALLEY ELECTRIC COOPERATIVE			
E 601-49400-381		Electric Utilities	\$977.06		640 TACOMA BLVD WTR TWR - ACCT# 779652000
E 602-49450-381		Electric Utilities	\$43.31		LIFT STATION - ACCT# 778260400
E 101-43100-380		Street Lighting	\$107.09		STREET LIGHTS - ACCT# 778260300
		Total	\$1,127.46		
36283	01/13/25	MODERN OFFICE			
E 101-41940-210		Operating Supplies	\$6,383.00	253903	DESKS & FILE CABINETS
		Total	\$6,383.00		
36284	01/13/25	MRI SOFTWARE LLC			
E 101-43100-310		Other Professional Servic	\$137.90	MRIUS22196	REPORT: 558F57 & REPORT: 558F74
		Total	\$137.90		
36285	01/13/25	MUNICIPAL EMERGENCY SERVICES			
E 101-42200-210		Operating Supplies	\$498.74	IN2170814	1.75" HD B NITREX X 50' AL NH
		Total	\$498.74		
36286	01/13/25	MN VALLEY TESTING LABORATORIES INC			
E 601-49400-310		Other Professional Servic	\$136.00	1288386	COLIFORM, MF - WATER
		Total	\$136.00		
36287	01/13/25	NAPA - STAR Group, LLC			
E 101-43100-221		Repair/Maintenance Equip	\$13.99	384640	1000W 3FT BLK
E 101-43100-221		Repair/Maintenance Equip	\$31.79	384861	BALANCE PULLER
E 101-43100-240		Small Tools and Minor Eq	\$349.00	385157	MILWAUKEE TOOL M18 FUEL
		Total	\$394.78		
36288	01/13/25	NORTH AMERICAN SAFETY INC			
E 601-49400-417		Uniform	\$122.47	INV94321	CARHARTT T-SHIRTS
E 602-49450-417		Uniform	\$122.48	INV94321	CARHARTT T-SHIRTS
E 601-49400-417		Uniform	\$87.99	INV94324	CARHARTT REFLECTIVE LINED WINTER JACKETS, & HEAVY DUTY SWEATSHIRTS
E 602-49450-417		Uniform	\$87.99	INV94324	CARHARTT REFLECTIVE LINED WINTER JACKETS, & HEAVY DUTY SWEATSHIRTS
		Total	\$420.93		
36289	01/13/25	OEM SERVICE CO, LLC			
E 101-42200-221		Repair/Maintenance Equip	\$205.62	041780	RESCUE 11 - MAKE FIRE EXTIGUSTER HOLDER AND SHELF
		Total	\$205.62		
36290	01/13/25	OPTUM BANK			

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G 101-21718		HSA ACCOUNT	\$328.34		HSA JANUARY -
		Total	\$328.34		
36291	01/13/25	PINNACLE PEST CONTROL LLC			
E 101-43100-310		Other Professional Servic	\$75.00	000964	PEST CONTROL - ROY CLAY / SOUTH FIRE STATION
E 101-43100-310		Other Professional Servic	\$75.00	000964	PEST CONTROL - HISTORY CENTER
E 101-42200-223		Repair/Maintenance Bldg/	\$75.00	000964	PEST CONTROL - NORTH FIRE STATION
E 601-49400-305		Other Professional Fees	\$90.00	000964	PEST CONTROL - NORTH WATER TREATMENT
E 101-43100-310		Other Professional Servic	\$100.00	000964	PEST CONTROL - PAVILION / PARK
E 101-43100-310		Other Professional Servic	\$75.00	000964	PEST CONTROL - PUBLIC WORKS SHOP
E 601-49400-305		Other Professional Fees	\$90.00	000964	PEST CONTROL - SOUTH WATER TREATMENT
		Total	\$580.00		
36292	01/13/25	PROSHRED MINNESOTA			
E 101-41400-384		Refuse/Garbage Disposal	\$50.00	1631043	SERVICE 36" EXECUTIVE CONSOLE
		Total	\$50.00		
36293	01/13/25	QUILL CORPORATION			
E 101-41400-200		Office Supplies	\$137.72	41965011	OFFICE SUPPLIES
		Total	\$137.72		
36294	01/13/25	RIDGEVIEW MEDICAL CENTER			
E 101-42200-210		Operating Supplies	\$50.54	NYAFIRE202	NASAL SPRAY (NARCAN)
		Total	\$50.54		
36295	01/13/25	SCHMITZ, SCOTT			
E 101-42200-430		Miscellaneous	\$720.00		LEASE AGREEMENT
		Total	\$720.00		
36296	01/13/25	SCHRUPP, ERIN			
E 601-49400-331		Travel/Meeting Expense	\$6.04		MILEAGE
E 602-49450-331		Travel/Meeting Expense	\$6.04		MILEAGE
		Total	\$12.08		
36297	01/13/25	Security Bank & Trust-Cologne			
G 101-21718		HSA ACCOUNT	\$516.67		HSA JANUARY - A'
		Total	\$516.67		
36298	01/13/25	SECURITY BANK & TRUST-Hamburg			
G 101-21718		HSA ACCOUNT	\$345.84		HSA JANUARY -
G 101-21718		HSA ACCOUNT	\$691.67		HSA JANUARY -
		Total	\$1,037.51		
36299	01/13/25	R.E. SMITH OIL & TIRE CO., INC			
E 601-49400-212		Motor Fuels	\$46.50	165955	FUEL - W1
E 602-49450-212		Motor Fuels	\$46.50	165955	FUEL - W1
E 101-42200-212		Motor Fuels	\$101.00	165972	FUEL - RESCUE 11
E 101-42200-212		Motor Fuels	\$28.00	165973	FUEL - COMMAND 1
E 101-42200-212		Motor Fuels	\$37.75	166013	FUEL - COMMAND 12
E 101-42200-212		Motor Fuels	\$20.00	166056	FUEL - COMMAND 12
E 601-49400-212		Motor Fuels	\$40.40	166064	FUEL - P3

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E 602-49450-212		Motor Fuels	\$40.40	166064	FUEL - P3
E 101-42200-212		Motor Fuels	\$36.30	166068	FUEL - FD
E 101-42200-212		Motor Fuels	\$45.00	166104	FUEL - COMMAND 12
E 101-43100-212		Motor Fuels	\$67.11	166230	FUEL - 2002
E 101-42200-212		Motor Fuels	\$42.20	166236	FUEL - TAHOE
E 101-45200-212		Motor Fuels	\$70.78	166255	FUEL - 2301
		Total	\$621.94		
36300	01/13/25	SOUTH POINT FINANCIAL			
G 101-21718		HSA ACCOUNT	\$691.67		HSA JANUARY -
		Total	\$691.67		
36301	01/13/25	Squires, Waldspurger, & Mace, P.A.			
G 820-29500		Expenditures	\$19.50	22615	PROFESSIONAL SERVICES THROUGH 11/30/2024
E 101-41500-304		Legal Fees	\$2,632.50	22615	PROFESSIONAL SERVICES THROUGH 11/30/2024
		Total	\$2,652.00		
36302	01/13/25	STEINHAGEN, RICHARD & SUSAN			
G 101-22000		Deposits	\$900.00		PERMIT# 2023-150 0 INFRASTRUCTURE DEPOSIT REFUND
		Total	\$900.00		
36303	01/13/25	THEIN WELL COMPANY, INC.			
E 601-49400-221		Repair/Maintenance Equip	\$315.00	9282	ANNUAL INSPECTION OF PUMPS & WELLS ON 12/4/24
		Total	\$315.00		
36304	01/13/25	ULINE			
E 101-43100-210		Operating Supplies	\$447.30	187478444	NITRILE GLOVES
E 101-41940-210		Operating Supplies	\$235.90	187478444	VINYL LOOP SCRAPER MAT
E 101-45200-500		Capital Outlay	\$4,542.30	187478444	BIKE RACKS
E 101-49860-223		Repair/Maintenance Bldg/	\$6,212.08	187478447	METAL PICNIC TABLES, UMBRELLA, AND TRASH CANS
		Total	\$11,437.58		
36305	01/13/25	UMB Bank			
G 101-21718		HSA ACCOUNT	\$416.67		HSA JANUARY -
		Total	\$416.67		
36306	01/13/25	UNIQUE PAVING MATERIALS CORP			
E 101-43100-425		Street Maint seal coat	\$1,320.15	84184	COLD MIX, WINTER, BULK
		Total	\$1,320.15		
36307	01/13/25	HD SUPPLY, INC			
E 602-49450-210		Operating Supplies	\$669.63	INV00570571	INTELICAL PH ELECTRODE GELL FILLED & REPLACEMENT CAP
		Total	\$669.63		
36308	01/13/25	UTILITY CONSULTANTS, INC.			
E 602-49450-217		Lab Fees	\$1,133.01	122578	CHEMICALS

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Total			\$1,133.01		
36309	01/13/25	VERIZON WIRELESS			
E 101-45200-321		Telephone	\$80.50	6101565471	CELL PHONES - PARKS
E 101-43100-321		Telephone	\$187.84	6101565471	CELL PHONES - STREETS
E 601-49400-321		Telephone	\$67.09	6101565471	CELL PHONES - WATER
E 602-49450-321		Telephone	\$67.09	6101565471	CELL PHONES - SEWER
E 101-41300-321		Telephone	\$41.39	6101565471	CELL PHONES -
E 101-42200-321		Telephone	\$175.05	6101942764	CELL PHONES - FIRE DEPT & IPADS
Total			\$618.96		
36310	01/13/25	WEX BANK			
E 101-45200-212		Motor Fuels	(\$2.58)		FUEL
E 101-43100-212		Motor Fuels	\$80.96	562429	FUEL
E 101-45200-212		Motor Fuels	\$73.53	574480	FUEL
Total			\$151.91		
36311	01/13/25	WIGFIELD DESIGN			
E 101-41400-430		Miscellaneous	\$716.00	2070	CITY APPAREL
Total			\$716.00		
36312	01/13/25	WM MUELLER & SONS INC			
E 491-43100-500		Capital Outlay	\$63,415.90	OC1.131686	- RAILROAD STREET INFRASTRUCTURE IMPROVEMENT PROJECT - PAYMENT# 6
Total			\$63,415.90		
36313	01/13/25	WSB			
G 804-29500		Expenditures	\$795.00	R-023775-00	SACKETT WACONIA
G 820-29500		Expenditures	\$337.50	R-023775-00	WORKHORSE LAND DEVELOPMENT
E 101-41320-305		Other Professional Fees	\$4,087.50	R-023775-00	2024 PLANNING SERVICES - NOVEMBER
Total			\$5,220.00		
36314	01/13/25	XCEL ENERGY			
E 601-49400-381		Electric Utilities	\$211.29	909424232	ELECTRICAL UTILITIES - WATER
E 101-41940-381		Electric Utilities	\$190.52	909608458	ELECTRICAL UTILITIES - BLDGS
Total			\$401.81		
10100			\$2,278,660.96		

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Fund Summary

10100 CHECKING

101 GENERAL FUND			\$246,468.00		
251 HARBOR / HAVEN			\$214.00		
489 YA Downtown Streetscape			\$361.00		
490 4th Avenue Street Improvement			\$10,465.00		
491 RAILROAD ST IMPROVEMENTS			\$69,795.40		
493 Industrial Park Land (2nd Add)			\$3,902.50		
517 Oak Grove Debt Service			\$129,662.50		
521 2016A GO			\$18,687.50		
522 2020 GO Bond			\$782,721.02		
523 2021 GO Bond			\$80,170.00		
524 2022a GO Bonds			\$167,888.75		
525 2023 GO Bond			\$125,067.50		
526 2024A GO Bond			\$101,257.55		
601 WATER FUND			\$318,897.00		
602 SEWER FUND			\$198,410.84		
603 STORM WATER UTILITY			\$23,243.75		
804 Escrow - Sackett Waconia 2021			\$795.00		
820 Escrow-Work Horse Land Develop			\$409.50		
830 DONATIONS			\$244.15		
			<u>\$2,278,660.96</u>		



TO: Mayor Smith and City Council Members
FROM: Mitchell Thiesfeld, Clerk/Finance Director
DATE: January 13, 2025
SUBJECT: Application for Exempt Gambling Permit – Ascension Knights of Columbus

The Ascension Knights of Columbus has submitted MN Form LG220 Application for Exempt Permit. This permit authorizes the organization to conduct lawful gambling for five or less days and award less than \$50,000 in prizes during a calendar year.

Minnesota Gambling Control Board requires the City Council to approve the permit application before it will issue the permit.

Recommended Motion:

Motion to approve Ascensions Knights of Columbus application for exempt Gambling Permit for February 18, 2025, March 17, 2025, April 21, 2025, and August 24, 2025.



TO: Mayor Smith and Council Members
FROM: Scott Blom, Fire Chief
DATE: January 13, 2025
RE: Fire Department

Callie Sundberg has resigned from the NYA Fire Department, effective January 1, 2025. In her resignation letter, she thanked the city and fire department for the opportunities they have given her over the past couple of years.

Consent Agenda Item:

Motion to approve the resignation of Callie Sundberg from the Norwood Young America Fire Department.

Norwood Young America



TO: Mayor Smith and City Council Members
FROM: Andrea Aukrust, City Administrator
DATE: January 13, 2025
RE: Resolution 2025-01 City Organization Designations

Under state statute, Cities are required to perform certain functions at their first meeting of the year. Specific items include:

- Designating the City's official newspaper for publishing ordinances and other matters as required by law.
- Selecting official depositories of City funds.
- Appoint an acting mayor to perform the duties of the mayor in their absence.
- Appoint council members to the City commissions and boards.

Attached is Resolution 2025-01, which addresses the above items and other items historically addressed in the City's organizational resolution.

Recommended Motion:

Motion to approve Resolution 2025-01, A Resolution Adopting the City of Norwood Young America organization designations.

CITY OF NORWOOD YOUNG AMERICA

RESOLUTION 2025-01

**RESOLUTION RELATING TO THE ORGANIZATION OF THE CITY OF
NORWOOD YOUNG AMERICA**

BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota, as follows:

Section 1. Official Depository.

Subsection 1. Financial Institutions.

Pursuant to Minnesota Statutes, Chapter 118, the City Council designates the following financial institutions as official depositories for

Municipal Funds:

- a) Citizens State Bank of Norwood Young America
- b) Old National Bank
- c) Bankers' Bancorporation
- d) U. S. Bank National Association

Investment Brokers:

- a) RBC Wealth Management
- b) Northland Securities
- c) Ehlers & Associates
- c) 4M Fund sponsored by LMC
- d) Edward Jones
- e) U. S. Bank National Association

Subsection 2. Financial Signatures.

Officers of the City with signatory authority on the City's financial accounts and holdings include:

- a) Mitchell Thiesfeld – City Clerk-Treasurer/Finance Director
- b) Andrea Aukrust – City Administrator
- c) Connor Smith – Mayor
- d) Charlie Storms – Acting Mayor

Section 2. Official Newspaper.

Pursuant to Minnesota Statutes, Section 412.831, the City Council designates the following newspaper as the official newspaper of the City: *The Patriot*. The City Administrator and City Clerk are authorized and directed to enter into agreements with the official newspaper for the publication of items required by law to be published.

Section 3. Acting Mayor.

Pursuant to Minnesota Statutes, Section 412.121, Council member Charlie Storms is appointed Acting Mayor and is to perform the duties of the Mayor during the Mayor's disability or absence from the city or if there is a vacancy until a successor has been appointed.

Section 4. Acting City Administrator.

The City Clerk-Treasurer/Finance Director is appointed Acting City Administrator during the Administrator's absence from the city.

Section 5. Employees Identified/Appointed.

Subdivision 1. Full-Time City Employees in Supervisory Roles

City Administrator – Andrea Aukrust
City Clerk-Treasurer/Finance Director – Mitchell Thiesfeld
Community and Economic Development Director – Karen Hallquist
Public Services Director – Mark Streich
City Planner/Zoning Administrator – Ethan Nelson

Subdivision 2. Volunteer Fire Fighters.

All Firefighters will receive \$12.50 an hour for responding to fire/emergency calls and mandatory training. Payment will be made quarterly to each firefighter.

Subdivision 3. Fire Department Officers.

In addition to the \$12.50 per hour for responding to fire/emergency calls and mandatory training, Fire Department Officers will receive the following wage based on the entire year of service in said position:

Fire Chief	\$7,500	Captain 1	\$2,000
Chief 2	\$2,500	Captain 2	\$2,000
Chief 3	\$2,500	Captain 3	\$2,000
Chief 4	\$2,500	Captain 4	\$2,000
Secretary	\$2,350	Treasurer	\$2,000

Subdivision 4. Norwood Young America Fire Department Officers.

Chief 1- Scott Blom
Chief 2- Jesse Hackbarth
Chief 3- Chris Glander
Chief 4- Kevin Raether
Captain 1- Luke Silseth
Captain 2- Dave Orr
Captain 3- Andrew Narveson
Captain 4- Melissa Pasqualette
Secretary - Pat Stacken
Treasurer - Jesse Molnau

Section 6. City Council Compensation.

Subdivision 1. Mayor Salary.

The monthly salary of the Mayor is \$350.

Subdivision 2. Council Member Salary.

The monthly salary of each Council member is \$250.

Subdivision 3. Council Pay Dates.

The salaries of the Mayor and Council members are payable in June and December.

Subdivision 4. Council Reimbursement.

The Mayor and each member of the Council may be reimbursed for actual and necessary expenses incurred in attending non-political meetings and training sessions at which they represent the City in an official capacity.

Section 7. Meetings of the Council.

The City Council shall meet on the second and fourth Monday of every month in the City Hall, commencing at 6:00 p.m. On the fourth Monday, the meeting shall begin with a Work Session at 5:00 p.m., and the regular meeting shall immediately follow at 6:00 p.m. If the Work Session meeting is not held, the regular meeting shall commence at 6:00 p.m.

Section 8. Regular Economic Development Authority Meetings.

The regular meeting of the Norwood Young America Economic Development Authority is held on the second Monday of each month, or as needed, at 4:30 p.m. in the City Council Chambers at City Hall.

Section 9. City Attorney.

The firm of Squires, Waldspurger, & Mace, P.A. is designated as the City Attorney and provides civil legal services with Jay Squires as lead attorney.

Section 10. Bond and Economic Development Counsel.

The firm of Kennedy & Graven Chartered is recognized as the City's Bond and Economic Development Counsel.

Section 11. Financial Consultant.

Ehlers & Associates, Inc. is recognized as the City's Financial Consultant.

Section 12. Engineer.

Bolton & Menk, Inc. is recognized as the City's general City Engineer.

Section 13. Auditor.

The firm, Abdo, is the City's contracted auditor.

Section 14. Insurance Agent.

Citizens Insurance Services, A Nesbit Agencies Company, is the insurance agent, with David Flavin as the principal agent.

Section 15. Building Official.

101 Development Resources, Inc. is the City's contracted building official/inspector services provider.

Section 16. Health Officer.

Lakeview Clinic-West, Norwood Young America is the health officer.

Section 17. Emergency Management Director.

The City Administrator and Fire Chief are the Emergency Management Directors.

Section 18. Assessor.

Carver County is recognized as performing the functions of City Assessor.

Section 19. Police.

Carver County Sheriff's Department is the City's contracted provider of law enforcement services.

Section 20. Fee Schedule.

The fee schedule is located in Chapter 20 of the City Code.

Section 21. Township Fire Service Contracts.

The charge to participating townships for fire protection in 2025 shall be \$160.00 per unit for the townships of Young America, Hancock, Camden, Waconia, and Benton.

Section 22. Association of Carver County Elected Leaders (ACCEL).

Charlie Storms, City Council representative, is appointed to the ACCEL.

Section 23. Southwest Corridor Transportation Coalition.

Charlie Storms, City Council representative, is appointed to the Southwest Corridor Transportation Coalition.

Section 24. Stiftungsfest Committee.

Connor Smith, City Council representative, is appointed to the Stiftungsfest Committee.

Section 25. Personnel Committee.

Charlie Storms and Brandon Stender, City Council representatives, have been appointed to the Personnel Committee.

Section 26. Railroad Coalition.

Connor Smith, City Council representative, is appointed to the Railroad Coalition.

Section 27. Safety Committee.

Charlie Storms, City Council representative, is appointed to the Safety Committee.

Section 28. Rental Housing License Appeals Board.

Brooke Allen and Connor Smith, City Council representatives, and Scott Blom, Fire Chief, have been appointed to the Rental Housing License Appeals Board.

Section 29. Committees and Commissions.

Citizens-at-large who are appointed to the following Commissions and Committees will receive a yearly \$200 stipend for attending at least 75% of the meetings. Representatives and/or employees for City, County, Housing, Contractors and School Districts are not eligible for the yearly stipend.

Subdivision 1. Planning Commission.

- Connor Smith - City Council representative
- Charlie Storms - City Council representative

Subdivision 2. Economic Development Authority.

- Connor Smith - City Council representative
- Andrew Storms - City Council representative

Subdivision 3. Parks & Recreation Commission.

- Brooke Allen - City Council representative
- Brandon Stender - City Council representative

Subdivision 4. Senior Advisory Commission.

- Connor Smith - City Council representative

Section 30. SmartLink Mobility Management Board.

- Connor Smith, City Council representative, is appointed to the SmartLink Mobility Management Board.

Adopted by the City Council on the 13th day of January 2025.

Connor Smith, Mayor

ATTEST:

Mitchell Thiesfeld, City Clerk-Treasurer/Finance Director



To: Mayor Smith and City Council Members
From: Mitchell Thiesfeld, Clerk/Finance Director
Date: January 13, 2025
Re: Resolution 2025-02 Authorizing City Officials to Execute Payment of Claims

Enclosed is Resolution 2025-02 Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for the Year 2025.

Minnesota State Statutes, Section 412.271, subdivision 8, states that the City Council must delegate authority to pay claims if payment is to be made prior to Council approval.

- This Resolution addresses the payment of mid-month claims to avoid late fees
- Finance Director will execute payment of the city's obligations in accordance with city policy prior to approval by the full Council
- An accounting of all executed payments will be presented to the full council for approval at the next regular City council meeting

Recommended Motion:

Motion to approve Resolution 2025-02 Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for the Year 2025.

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2025-02**

**A RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO EXECUTE
PAYMENT OF CLAIMS PRIOR TO CITY COUNCIL APPROVAL FOR THE YEAR
2025**

WHEREAS, Minnesota State Statutes, Section 412.271, Subdivision 8, states that the City Council must delegate authority to pay claims prior to Council approval.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Norwood Young America, Carver County, Minnesota, does hereby authorize the city finance director to execute payment of the city's financial obligations, in accordance with city policies, prior to approval by the full Council for the year 2025.

BE IT FURTHER RESOLVED that an accounting of all executed payments will be presented to the full Council for approval at the next regular City Council meeting.

Adopted by the Norwood Young America City Council this 13th day of January 2025.

Mayor Connor Smith

Attest:

Mitchell Thiesfeld, Clerk/Finance Director



TO: Mayor Smith and City Council Members
FROM: Mitchell Thiesfeld, City Clerk/Finance Director
DATE: January 13, 2025
RE: Resolution 2025-03 A Resolution Accepting Donations and Designating Their Use - Year 2024

Enclosed you will find for your review, Resolution 2025-03 A Resolution Accepting Donations and Designating Their Use – For the Year 2024.

- ❖ All donations will be designated in the budget and used accordingly

Recommended Action:

A Motion to approve Resolution 2025-03 A Resolution Accepting Donations and Designating Their Use—For the Year 2024.

Norwood Young America

**CITY OF NORWOOD YOUNG AMERICA
RESOLUTION 2025-03**

**A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE –
FOR THE YEAR 2024**

WHEREAS, the City of Norwood Young America is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.211 and 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the cash sums and in-kind set forth below to the City:

Name of Donor	Designation	Amount
Alloy Insurance	Old Town Project	\$ 1,000.00
American Legion Post 343	Flowers for NYA CIP	\$ 600.00
American Legion Post 343	Old Town Project	\$ 10,000.00
Bean's Greenwood Marina	Old Town Project	\$ 1,000.00
Carol Latzig	Old Town Project	\$ 500.00
David & Dianne Rain	Old Town Project	\$ 500.00
Dennis & Pam Stoks	Old Town Project	\$ 100.00
Diane Noeldner	Old Town Project	\$ 1,000.00
Doug & Carol Stender	Old Town Project	\$ 500.00
Doug & Carolyn Stender	Old Town Project	\$ 500.00
Elroy Latzig	Tree Removal	InKind
Faye Ernst	Old Town Project	\$ 1,000.00
Good Time Liquors LLC	Old Town Project	\$ 700.00
Greenwood Marina	Old Town Project	\$ 1,000.00
Hometown Heating	Old Town Project	\$ 2,500.00
Hometown Heating and Cooling LLP	Old Town Project	\$ 2,500.00
John & Lori Trocke	Old Town Project	\$ 1,000.00
John P & Janet Fahey	Old Town Project	\$ 500.00
Lois Fahey	Park Bench	\$ 1,200.00
Mike & Amy Heil	Old Town Project	\$ 500.00
Mike & Kim Eggers	Old Town Project	\$ 1,000.00
Northside Grill	Old Town Project	\$ 1,000.00
NYA Area Chamber of Commerce	Old Town Project	\$ 2,500.00
NYA Firefighters Relief Association	Tanker Truck	\$ 10,000.00
NYA Lions Club	Old Town Project	\$ 4,000.00
NYA Lions Club	Old Town Project	\$ 4,000.00
NYA West Carver Lions	Old Town Project	\$ 1,000.00
Sackett Waconia	Old Town Project	\$ 250.00
Sharon Beneke	Memorial Tree	\$ 100.00
Steve Udell	Old Town Project	\$ 1,000.00
Stiftungsfest Inc & NYA Fire Relief	Old Town Project	\$ 5,000.00
Tricia Mackenthun	Old Town Project	\$ 500.00
VPW Gambling Account Post 1783	Norwood Baseball Scoreboard	\$ 5,000.00
VPW Gambling Account Post 1783	Flowers for NYA CIP	\$ 500.00
VPW Gambling Account Post 1783	Old Town Project	\$ 10,000.00
VPW Gambling Account Post 1783	Senior Commission - Prom	\$ 1,000.00
VPW Gambling Account Post 1783	Young America Baseball Dugout	\$ 5,000.00

VWF 1783	Old Town Project	\$ 10,000.00
Wayne & Sharilyn Feltmann	Old Town Project	\$ 1,000.00
Wes Harvey Law	Old Town Project	\$ 500.00
Wes J Harvey	Old Town Project	\$ 500.00
Young America VFW Auxiliary 1783	Old Town Project	\$ 500.00

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORWOOD YOUNG AMERICA, MINNESOTA, AS FOLLOWS:

1. The contributions described above are hereby accepted by the City of Norwood Young America and shall be used as designated and allowed by law.

Adopted by the City Council of the City of Norwood Young America this 13th day of January 2025.

ATTEST:

Connor Smith, Mayor

Mitchell Thiesfeld, City Clerk/Finance Director



To: Mayor Smith and City Council Members
 From: Mitchell Thiesfeld, Clerk/Finance Director
 Date: January 13, 2025
 Re: Assessment Service Agreement with Carver County

We have received the service agreement for joint assessments with Carver County. This is a one-year agreement which we renew each year. Below shows the new 2025 rate along with the 2024 rate:

	2025	2024	Increase	
	Assessment	Assessment	Per	%
	Rate	Rate	Parcel	Incr.
Residential Valuation	\$ 16.98	\$ 15.91	\$ 1.07	7%
Agricultural Valuation	\$ 17.67	\$ 16.55	\$ 1.12	7%
Commercial/Industrial	\$ 18.94	\$ 17.74	\$ 1.20	7%

According to the terms of the agreement, the county will view and determine market value of a minimum of 20% of the parcels per year.

We have budgeted \$30,209 for Assessor Professional Services for 2025. In 2024 we paid \$28,298 which was a 7% increase from 2023.

Recommended Motion:

Approve the Service Agreement between the City and Carver County regarding Assessment Services for the 2025 year.

(2024) SERVICE AGREEMENT FOR (2025) JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter referred to as "County") and the City of Norwood Young America, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2025. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of Sixteen dollars and ninety eight cents (\$16.98) per residential valuation, Seventeen dollars and sixty seven cents (\$17.67) per agricultural valuation, and Eighteen dollars and ninety four cents (\$18.94) per commercial/industrial valuation (for the assessment of January 2, 2025) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data

developed, maintained or received by the Town under this agreement may be released to the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.

9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
Norwood Young America 310 Elm Street W P.O. Box 59 NYA, MN 55368	Ryan Johnson Carver County Assessor 600 E 4th Street Chaska MN 55318 rjohnson@co.carver.mn.us

12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement or their successors,

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Norwood Young America, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the _____ day of _____, 2024.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the _____ day of _____, 2024

CITY OF NORWOOD YOUNG AMERICA

COUNTY OF CARVER

By: _____
Chairperson/Mayor

By: _____
Board of Commissioners, Chair

By: _____
Clerk

Attest: _____
Dave Hemze, County Administrator

And: _____
Ryan Johnson, County Assessor