LIFEGUARD

DEPARTMENT: Public Services PAY GRADE: 1

SUPERVISOR: Pool Manager FLSA STATUS: Non-Exempt

**GENERAL DEFINITION OF WORK**

To maintain safe swimming conditions in the pool, on the deck, and surrounding areas. Provide quality swimming and water safety instruction.

**QUALIFICATIONS AND ESSENTIAL FUNCTIONS**

To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

*Minimum Qualifications*

* American Red Cross Lifeguard and First Aid Certification
* CPR certified

*Essential Functions*

* Maintain constant surveillance of the pool and the pool areas.
* Identify safety problems and respond quickly and effectively in accordance with City Pool policies and procedures; report all situations to supervisor as soon as possible.
* Know, understand, and consistently apply health and safety rules, policies, guidelines for the pool and pool area.
* Maintain cleanliness of entire pool with the other pool staff, including emptying garbage, scrubbing sinks, toilets and floors with cleansing agents, picking trash and other related duties.
* Assist participants in swimming lesson programs.
* Maintain daily record of the number of swimmers, logging daily admissions, passes, concession, etc.
* Present a positive and professional image while maintaining pool rules.
* Attend regularly scheduled in-service meeting and training sessions.
* Ability to administer First Aid, CPR, emergency and other safety procedures as required.

**KNOWLEDGE, SKILLS AND ABILITIES**

The Lifeguard must be able to work with and without direct supervision and both independently and as a team player. This position may require moderate to considerable physical effort when performing a variety of tasks. He/She must have the ability to organize, administer, and properly complete all assigned duties, while maintaining an attitude of genuine concern about people and programs. This position requires positivity, reliability, good judgment, and willingness to fulfill all aspects of the pool.

Lifeguards must be properly skilled in first-aid procedures including recovery techniques, use of backboards or other specialized safety equipment appropriate in swimming pool operations. A considerable skill in swimming, lifeguarding, observing and responding to emergencies or safety concerns is required; this includes the ability to see and hear to detect signs of distress or need for assistance and to perform water rescues on occasion. He/She must be able to work with and around irritants, fumes, and hazardous chemicals in the aquatic area.

All positions within the City require the ability to: present a positive and professional image to co-workers and the public and to communicate effectively orally and in writing, understand and apply state and federal laws, City ordinances and policies, safety laws and OSHA standards, attend trainings to update knowledge and maintain licenses.

**PHYSICAL REQUIREMENTS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

* + Outdoor weather conditions; may affect work plans and schedules.
* While performing the duties of the job, the employee is regularly required to stand, talk, write, hear and operate desk equipment such as calculator, computers and cash registers.
* Frequently lift and/or move up to 50 pounds such as folding table, deck furniture and supply boxes.
* The employee is occasionally required to climb, balance, run, walk, sit, stoop, kneel, crouch, and crawl.
* Specific vision abilities include close vision, distant vision, color vision and peripheral vision.
* The employee is required to have ability and skills to perform water rescue and lifesaving.
* Employee is exposed to heat, cold, wetness, humidity, and marked changes in temperature or humidity.

**CONDITIONS OF EMPLOYMENT**

Satisfactory completion of a background examination and other pre-employment requirements as identified in the City’s Employee Handbook.All employeesmust comply with appropriate local, state, and federal safety rules, regulations, and statutes. All employees must comply with organizational and departmental policies.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the City and the employee and is subject to change by the City as the needs of the City and requirements of the job change.

ACKNOWLEDGEMENT

I, (print name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have reviewed this job description and I understand the job duties and responsibilities. I am able to perform the essential functions as outlined. I understand that my job may change on a temporary or regular basis according to the needs of the City without it being specifically included in the job description.

I further understand that future performance evaluations are based on my ability to perform the duties and responsibilities outlined in this job description.

I have discussed any questions I may have had about this job description prior to signing this form.

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Signature Date