



City of Norwood Young America

City Council Agenda

June 12, 2017 – 6:00 p.m.

City Hall Council Chambers

310 Elm Street West, Norwood Young America

CITY COUNCIL

1. Call Meeting of the City Council to Order
 - 1.1 Pledge of Allegiance
2. Approve Agenda
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
(Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
 - A. Carver County Libraries Presentation – Heidi Hoks and Paul Ericsson
4. Consent Agenda
(NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
 - 4.1 Approve minutes of May 22, 2017 meetings
 - 4.2 Approve payment of Claims
 - 4.3 Approve Main Street closure for the Taste of NYA on Tuesday, July 18, 2017
5. Public Hearings
 - 5.1 Consider Amendment to City Code Chapter 4 Alcohol Beverages
6. Old Business
 - 6.1 Ordinance No. 289 – Amend Chapter 4 of City Code Alcohol Beverages
7. New Business
 - 7.1 Post Bus Driver Position and approve Job Description
8. City Council Members & Mayor Reports
9. Adjournment

The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: April Building Permit Report, Norwood Young America Newsletter, May Building Permit Report, and Carver County Sheriff's Office May Report.

UPCOMING MEETINGS / EVENTS

- June 14 Economic Development Commission – 6:30 p.m.
- June 20 Parks and Rec. Commission – 5:30 p.m.
- June 26 City Council Work Session – 6:00 p.m.; EDA and City Council to follow
- July 5 Planning Commission – 6:00 p.m.
- July 10 City Council – 6:00 p.m.
- July 13 Senior Advisory Committee – 9:00 a.m.



TO: Honorable Mayor Lagergren and City Council Members

FROM: Steven Helget, City Administrator

DATE: June 12, 2017

SUBJECT: Carver County Libraries Presentation

=====

Heidi Hoks, Library Director, and Paul Ericsson, Branch Manager, will be present to provide their annual report on the Carver County Library System.



ATTENDEES: Craig Heher, Carol Lagergren, Mike McPadden, Dick Stolz, Charlie Storms
CITY STAFF: City Administrator Steve Helget, City Clerk Kelly Hayes
OTHERS: Daniel Handy, JR Hoernemann

CITY COUNCIL

1. Call Meeting of City Council to Order
Meeting was called to order at 6:47pm by Mayor Lagergren.
2. Approve Agenda
Change – Move 4.4 to 7.3 New Business
Motion: MM/DS to approve the agenda with the change. All in favor. Motion carried.
3. Introductions, Presentations, Proclamations, Awards, and Public Comment
Daniel Handy, resident at 250 5th Avenue NE, has concerns of water that accumulates on his property. Taxes and water bill they pay for storm sewers, however, there is not a drain near his house.
4. Consent Agenda
 - 4.1 Approve minutes of May 8, 2017 meeting
 - 4.2 Approve payment of Claims
 - 4.3 Liquor License Renewal Applications
 - 4.4 ~~Pay Grade Change and Reinstatement Brian Schneewind~~
 - 4.5 Posting Custodian Position
 - 4.6 Seasonal Public Service Worker Recommendation – Hayden Anderson, Andrew Heuer
 - 4.7 Rescue Reserve Hiring Recommendation – Riley Stender**Motion:** CH/MM to approve the consent agenda. All in favor. Motion carried.
5. Public Hearings - none
6. Old Business
 - 6.1 2018 Comprehensive Plan Update – SRF Consulting Group Professional Services Agreement
Motion: MM/DS to approve the SRF Consulting Group Professional Services Agreement. All in favor. Motion carried.
7. New Business
 - 7.1 Schedule Public Hearing to Amend Chapter 4 of City Code: Alcohol Beverages
Governor Dayton approved a bill allowing for alcohol sales on Sunday beginning on July 1, 2017. A public hearing will need to be held to make any changes to Chapter 4 of the City Code to allow Sunday off-sale liquor sales.
Motion: CH/CS to schedule a Public Hearing to Amend Chapter 4 of City Code: Alcohol Beverages on June 12, 2017 meeting.
 - 7.2 West Carver Community Pool Manual Update
2017 Pool Manual was updated and approved by the Personnel Committee and approved by the Park & Rec Commission. There were no significant changes from previous year.
Motion: CH/MM to approve the 2017 West Carver Community Pool Manual. All in favor. Motion carried.
 - 7.3 Pay Grade Change and Reinstatement Brian Schneewind
Brian Schneewind had given his notice and it was approved by City Council on May 22, 2017. Since this time, Brian has decided to stay working at the City. On March 23, 2017, Brian had received his Certified Pool Operator License which means that he should have been changed to a Public Service Technician 2.
Motion: CS/DS to move Brian Schneewind to Public Service Technician 2, Pay Grade 10, Step 4.
Motion: DS/CH to reinstate Brian Schneewind as a Public Service Technician 2.

8. Council Member & Mayor Reports

Storms: Park and Recreation has been in contact with local groups for donations for the Willkommen bathrooms. To date, \$1,000 from West Carver Lions, \$5,000 from the Legion, \$5,000 from the VFW.

Stolz: Veterans Program will be on Memorial Day at the High School (football field if it is nice out).

McPadden: Stiftungsfest meeting discussed donation for restrooms.

Heher: 2 openings on Planning Commission and 1 opening on EDC.

Lagergren: Attended Yellow Ribbon event – well attended. Civic groups would like the council to review the fee that they are charged for Pavilion use.

9. Adjournment

Motion: MM/CHto adjourn at 7:10pm. All in favor. Motion carried.

UPCOMING MEETINGS / EVENTS

June 6 Planning Commission – 6:00 p.m.

June 12 City Council – 6:00 p.m.

June 14 EDC – 6:30 p.m.

June 15 Senior Advisory Committee – 9:00 a.m.

June 20 Parks and Rec. Commission – 5:30 p.m.

June 26 City Council Work Session – 6:00 p.m.; EDA and City Council to follow

Respectfully Submitted:

Kelly Hayes, City Clerk / Treasurer

Mayor

CITY OF NORWOOD YOUNG AMERICA

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: June 12, 2017

Pre-Paid Claims (Check Sequence #504228-504242)	<u>\$14,127.20</u>
Claims Pending Payment (Check Sequence #26881-26941)	<u>\$38,292.49</u>
Grand Total	<u>\$52,419.69</u>

Payroll June 1, 2017

CHECK #	EMPLOYEE	GROSS
504228	ARETZ, BRENT R	\$2,080.00
504229	HAAG, HERMAN	\$46.90
504230	HAYES, KELLY	\$2,238.40
504231	HOEN, ROBERT G.	\$704.70
504232	Hormann, Duane	\$454.55
504233	J AUS, RODNEY D	\$738.00
504234	NIESEN, CHRISTOPHER D.	\$1,701.28
504235	SCHNEEDWIND, BRIAN O	\$1,476.00
504236	LENZ, DEBRA A	\$1,887.20
504237	MENZEL, ALICIA	\$1,628.01
504238	STENDER, DANIEL H	\$2,017.13
504239	HELGET, STEVE	\$3,485.60
504240	MILLER, JODI	\$549.12
504241	VOIGT, ANTHONY	<u>\$2,236.80</u>
504242	KLEINBANK - net	\$14,127.20
	Gross	\$21,243.69

CITY OF NORWOOD YOUNG AMERICA

06/08/17 11:38 AM

Page 1

***Check Detail Register©**

JUNE 2017

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	026881	6/12/2017	A-1 ELECTRIC SERV OF WACONIA		
E	602-49450-223	Repair/Maintenance Bldg/Ground	\$499.81	20208	CLARIFIER BLDG REPAIRS
	Total	A-1 ELECTRIC SERV OF WACONIA	\$499.81		
Paid Chk#	026882	6/12/2017	ACCESS LIFTS, INC.		
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$950.00	M3178SA-20	SEMI-ANNUAL CONTRACT
	Total	ACCESS LIFTS, INC.	\$950.00		
Paid Chk#	026883	6/12/2017	BROCKWHITE		
E	101-43100-221	Repair/Maintenance Equipment	\$157.44	12787953-00	LIMESTONE
	Total	BROCKWHITE	\$157.44		
Paid Chk#	026884	6/12/2017	BRYAN ROCK PRODUCTS, INC.		
E	101-43100-224	Street Maint Materials	\$440.54	21859	STREET MATERIAL
	Total	BRYAN ROCK PRODUCTS, INC.	\$440.54		
Paid Chk#	026885	6/12/2017	CARVER COUNTY		
E	601-49400-310	Other Professional Services	\$527.94	GIS1244	ESRI LICENSE AGREEMENT
E	101-43100-310	Other Professional Services	\$527.94	GIS1244	ESRI LICENSE AGREEMENT
E	101-45200-310	Other Professional Services	\$527.95	GIS1244	ESRI LICENSE AGREEMENT
E	602-49450-310	Other Professional Services	\$527.95	GIS1244	ESRI LICENSE AGREEMENT
	Total	CARVER COUNTY	\$2,111.78		
Paid Chk#	026886	6/12/2017	CARVER COUNTY		
E	101-41500-305	Other Professional Fees	\$1,200.00	SHERI002862	LIQUOR LICENSE BACKGROUND CHECK
	Total	CARVER COUNTY	\$1,200.00		
Paid Chk#	026887	6/12/2017	CARVERLINK-CARVER CO BROADBAND		
E	101-42100-321	Telephone	\$23.99		
E	101-41320-321	Telephone	\$119.93		
E	101-45500-321	Telephone	\$23.99		
E	101-46500-321	Telephone	\$47.97		
E	101-41400-321	Telephone	\$143.92		
E	101-41940-321	Telephone	\$142.25		
E	602-49450-321	Telephone	\$76.89		
E	101-42200-321	Telephone	\$285.44		
E	101-41300-321	Telephone	\$119.93		
E	101-43100-321	Telephone	\$34.23		
E	101-45200-321	Telephone	\$34.23		
E	101-41940-321	Telephone	\$251.99		
E	601-49400-321	Telephone	\$76.89		
	Total	al CARVERLINK-CARVER CO BROADBAND	\$1,361.65		
Paid Chk#	026888	6/12/2017	CENTER POINT		
E	101-49860-383	Gas Utilities	\$22.44		
E	101-41940-383	Gas Utilities	\$212.50		
E	101-42200-383	Gas Utilities	\$58.39		

CITY OF NORWOOD YOUNG AMERICA

06/08/17 11:38 AM

Page 2

***Check Detail Register©**

JUNE 2017

			Check Amt	Invoice	Comment
E 101-43100-383	Gas Utilities		\$323.65		
E 602-49450-383	Gas Utilities		\$580.67		
E 601-49400-383	Gas Utilities		\$154.84		
E 101-45200-383	Gas Utilities		\$228.28		
Total CENTER POINT			\$1,580.77		
Paid Chk# 026889	6/12/2017	CHESTER, ERIK			
E 101-45200-432	Refund		\$50.00		REIMBURSE SOUND SYSTEM
Total CHESTER, ERIK			\$50.00		
Paid Chk# 026890	6/12/2017	CITY OF SHAKOPEE			
E 101-42122-311	County Police Contract		\$1,050.00	8283	SW METRO DRUG TASKFORCE
Total CITY OF SHAKOPEE			\$1,050.00		
Paid Chk# 026891	6/12/2017	CUSTOMIZED FIRE/RESCUE TRAIN			
E 101-42200-207	Training Instructional		\$400.00	1059	CLASS
Total CUSTOMIZED FIRE/RESCUE TRAIN			\$400.00		
Paid Chk# 026892	6/12/2017	DAVE S SEASON ALL			
E 101-43100-437	Maintenance Contract		\$1,250.00		CEMETERY LAWN MOWING
Total DAVE S SEASON ALL			\$1,250.00		
Paid Chk# 026893	6/12/2017	DELTA DENTAL			
G 101-21714	Dental Insurance		\$944.85		DENTAL INSURANCE
Total DELTA DENTAL			\$944.85		
Paid Chk# 026894	6/12/2017	DOOR POWER INC			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$156.00	4308	BUTTON TRANSMITTER
Total DOOR POWER INC			\$156.00		
Paid Chk# 026895	6/12/2017	DWK CLEAN WATER SERVICES LLC			
E 602-49450-314	Contracts Payments		\$747.50	0517	CONTRACTED HOURS
E 601-49400-314	Contracts Payments		\$747.50	0517	CONTRACTED HOURS
Total DWK CLEAN WATER SERVICES LLC			\$1,495.00		
Paid Chk# 026896	6/12/2017	EMERGENCY RESPONSE SOLUTIONS			
E 101-42200-221	Repair/Maintenance Equipment		\$685.00	8804	FIT TEST
Total EMERGENCY RESPONSE SOLUTIONS			\$685.00		
Paid Chk# 026897	6/12/2017	GOPHER STATE ONE-CALL, INC.			
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$52.65	7030613	LOCATES
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$52.65	7030613	LOCATES
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$22.95	7050615	LOCATES
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$22.95	7050615	LOCATES
Total GOPHER STATE ONE-CALL, INC.			\$151.20		
Paid Chk# 026898	6/12/2017	GRAINGER			
E 601-49400-210	Operating Supplies (GENERAL)		\$84.41	94491433996	HEX BUSHING, VALVE, THREADED NIPPLE

CITY OF NORWOOD YOUNG AMERICA

06/08/17 11:38 AM

Page 3

***Check Detail Register©**

JUNE 2017

			Check Amt	Invoice	Comment
Total GRAINGER			\$84.41		
Paid Chk#	026899	6/12/2017	HD SUPPLY WATERWORKS		
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$94.87	H267856	OVAL METER & DROP IN GASKET
Total HD SUPPLY WATERWORKS			\$94.87		
Paid Chk#	026900	6/12/2017	HEDTKE, CHERYL		
E	101-45200-220	Game Fund Disbursements	\$710.99		
Total HEDTKE, CHERYL			\$710.99		
Paid Chk#	026901	6/12/2017	HILLYARD FLOOR CARE SUPPLY		
E	101-41940-210	Operating Supplies (GENERAL)	\$84.80	602540661	SUPER SHINE ALL
Total HILLYARD FLOOR CARE SUPPLY			\$84.80		
Paid Chk#	026902	6/12/2017	HOLIDAY FLEET		
E	602-49450-212	Motor Fuels	\$65.72		FUEL
Total HOLIDAY FLEET			\$65.72		
Paid Chk#	026903	6/12/2017	HOME SOLUTIONS		
E	601-49400-210	Operating Supplies (GENERAL)	\$12.55		
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$79.16		
E	101-45200-210	Operating Supplies (GENERAL)	\$9.88		
E	101-45200-221	Repair/Maintenance Equipment	\$13.47		
E	101-43100-221	Repair/Maintenance Equipment	\$5.39		
E	601-49400-221	Repair/Maintenance Equipment	\$22.29		
E	601-49400-223	Repair/Maintenance Bldg/Ground	\$17.08		
E	602-49450-221	Repair/Maintenance Equipment	\$22.30		
E	101-41940-210	Operating Supplies (GENERAL)	\$9.88		
E	101-45200-223	Repair/Maintenance Bldg/Ground	\$24.46		
E	101-43100-210	Operating Supplies (GENERAL)	\$85.80		
E	101-45500-223	Repair/Maintenance Bldg/Ground	\$160.19		
Total HOME SOLUTIONS			\$462.45		
Paid Chk#	026904	6/12/2017	JAUS, RODNEY		
E	101-43100-417	Uniform	\$150.00		WORKBOOTS
Total JAUS, RODNEY			\$150.00		
Paid Chk#	026905	6/12/2017	KENNEDY & GRAVEN CHTD		
E	101-41500-304	Legal Fees	\$152.25		SHOVEL READY EDC
Total KENNEDY & GRAVEN CHTD			\$152.25		
Paid Chk#	026906	6/12/2017	KNUJ		
E	101-41400-350	Print/Publishing/Postage	\$94.00		
Total KNUJ			\$94.00		
Paid Chk#	026907	6/12/2017	KROELLS, DIANE		
E	601-49400-432	Refund	\$45.04		OVERPAYMENT OF H2O BILLS
Total KROELLS, DIANE			\$45.04		

CITY OF NORWOOD YOUNG AMERICA

06/08/17 11:38 AM

Page 4

***Check Detail Register©**

JUNE 2017

			Check Amt	Invoice	Comment
Paid Chk# 026908	6/12/2017	KWIK TRIP INC.			
E 101-43100-212	Motor Fuels		\$25.05	2569090	FUEL
	Total KWIK TRIP INC.		\$25.05		
Paid Chk# 026909	6/12/2017	LANO EQUIPMENT			
E 602-49450-221	Repair/Maintenance Equipment		\$12.28	9981	UPS CHARGE
	Total LANO EQUIPMENT		\$12.28		
Paid Chk# 026910	6/12/2017	LAUMANN, JERRY			
E 101-45200-432	Refund		\$350.00		PAVILION REFUND
	Total LAUMANN, JERRY		\$350.00		
Paid Chk# 026911	6/12/2017	LENZ, DEBRA			
E 101-41400-331	Travel/Meeting Expense		\$43.87		MILEAGE REIMBURSEMENT
	Total LENZ, DEBRA		\$43.87		
Paid Chk# 026912	6/12/2017	LOFFLER COMPANIES, INC.			
E 101-41400-437	Maintenance Contract		\$296.31	20733529	COPIER RENT
	Total LOFFLER COMPANIES, INC.		\$296.31		
Paid Chk# 026913	6/12/2017	MCFOA			
E 101-41400-433	Dues and Subscriptions		\$40.00		HAYES MEMBERSHIP
	Total MCFOA		\$40.00		
Paid Chk# 026914	6/12/2017	METRO WEST INSPECTION SERVICES			
E 101-42400-312	Building Inspection Fee		\$2,029.75		PERMITS
	Total METRO WEST INSPECTION SERVICES		\$2,029.75		
Paid Chk# 026915	6/12/2017	MID-COUNTY CO-OP OIL ASSN			
E 101-43100-221	Repair/Maintenance Equipment		\$774.01	30353	TIRE MOUNT & BALANCE
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$250.76	40526	TRIMEC CLASSIC
	Total MID-COUNTY CO-OP OIL ASSN		\$1,024.77		
Paid Chk# 026916	6/12/2017	MINI BIFF			
E 101-45200-418	Other Rentals (Biffs)		\$107.61	A-86305	FRIENDSHIP PARK
E 101-45200-418	Other Rentals (Biffs)		\$107.61	A-86353	FRIENDSHIP PARK
	Total MINI BIFF		\$215.22		
Paid Chk# 026917	6/12/2017	MINNESOTA VALLEY TESTING LAB			
E 602-49450-217	Lab Fees		\$36.20	864435	PHOSPHORUS
E 602-49450-217	Lab Fees		\$36.20	865559	PHOSPHORUS
E 602-49450-217	Lab Fees		\$36.20	866710	PHOSPHORUS
	Total MINNESOTA VALLEY TESTING LAB		\$108.60		
Paid Chk# 026918	6/12/2017	MN CITY/COUNTY MGMT ASSOC			
E 101-41300-433	Dues and Subscriptions		\$108.00		HELGET MEMBERSHIP
	Total MN CITY/COUNTY MGMT ASSOC		\$108.00		
Paid Chk# 026919	6/12/2017	MN DEPT OF HEALTH			

CITY OF NORWOOD YOUNG AMERICA

***Check Detail Register©**

JUNE 2017

			Check Amt	Invoice	Comment
G 601-20281	MDH FEE		\$2,100.00		CONNECTION FEES
	Total MN DEPT OF HEALTH		\$2,100.00		
Paid Chk# 026920	6/12/2017	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380	Street Lighting		\$102.40		STREET LIGHTS
E 602-49450-381	Electric Utilites		\$34.37		LIFT STATION
E 601-49400-381	Electric Utilites		\$172.38		640 TACOMA
	otal MN VALLEY ELECTRIC COOPERATIVE		\$309.15		
Paid Chk# 026921	6/12/2017	MUNICIPAL DEVELOPMENT GROUP			
E 101-46500-310	Other Professional Services		\$2,605.66	NYA050817	EDC SERVICES
	Total MUNICIPAL DEVELOPMENT GROUP		\$2,605.66		
Paid Chk# 026922	6/12/2017	NCPERS 855401LIFE INS			
G 101-21705	PERA Life		\$16.00		LIFE INSURANCE
	Total NCPERS 855401LIFE INS		\$16.00		
Paid Chk# 026923	6/12/2017	NORTH AMERICAN SAFETY INC			
E 101-42200-417	Uniform		\$780.54	27336	FD SAFETY SHIRTS
E 101-43100-211	Personal Protection Equipment		\$63.15	27386	SAFETY GLASSES
	Total NORTH AMERICAN SAFETY INC		\$843.69		
Paid Chk# 026924	6/12/2017	NYA TIMES			
E 101-41320-350	Print/Publishing/Postage		\$26.46	491409	ORD 288 SAC/WAC FEES
E 101-41320-350	Print/Publishing/Postage		\$60.48	491410	800 RR ST
E 101-41320-350	Print/Publishing/Postage		\$41.58	491411	RC-1 NEIGH COMM
E 101-41400-350	Print/Publishing/Postage		\$65.00	492010	WATERING RESTRICTIONS
E 101-41400-350	Print/Publishing/Postage		\$44.00	492011	GRASS CLIPPINGS
E 101-41320-350	Print/Publishing/Postage		\$49.14	493883	REZONE - LOOMIS
E 101-41400-350	Print/Publishing/Postage		\$34.02	498727	SUNDAY SALES
	Total NYA TIMES		\$320.68		
Paid Chk# 026925	6/12/2017	ON TRAX TRUCK REPAIR			
E 101-43100-221	Repair/Maintenance Equipment		\$214.49	5906	T7 REPAIRS
	Total ON TRAX TRUCK REPAIR		\$214.49		
Paid Chk# 026926	6/12/2017	PETERSON, TODD			
E 602-49450-221	Repair/Maintenance Equipment		\$75.00		SERVICE & REPAIR ON PRECISION OVEN
	Total PETERSON, TODD		\$75.00		
Paid Chk# 026927	6/12/2017	PREMIER CUSTOM APPAREL SHOP			
E 101-49860-209	Swim Uniforms		\$162.00	17-094-193	LIFEGUARD TEES
	Total PREMIER CUSTOM APPAREL SHOP		\$162.00		
Paid Chk# 026928	6/12/2017	PRO AUTO & TRANSMISSION REPAIR			
E 101-42200-221	Repair/Maintenance Equipment		\$422.34	0056371	1225 FIRE TANKER
E 101-42200-221	Repair/Maintenance Equipment		\$515.66	0056398	1210 FIRE ENGINE
E 101-42200-221	Repair/Maintenance Equipment		\$716.40	0056534	1211 LADDER TRUCK
E 101-43100-221	Repair/Maintenance Equipment		\$1,840.09	0056649	P2 REPAIRS

CITY OF NORWOOD YOUNG AMERICA

06/08/17 11:38 AM

Page 6

*Check Detail Register©

JUNE 2017

			Check Amt	Invoice	Comment
Total PRO AUTO & TRANSMISSION REPAIR			\$3,494.49		
Paid Chk#	026929	6/12/2017	QUILL CORPORATION		
E 101-49860-200	Office Supplies (GENERAL)		\$133.89	6896234	LAMINATE SHEETS, HIGHLIGHTER, FOLDERS
Total QUILL CORPORATION			\$133.89		
Paid Chk#	026930	6/12/2017	RUPP, ANDERSON, SQUIRES, PA		
G 806-22100	Escrow Collected		\$384.00	5756	HT HOMES
E 101-41500-304	Legal Fees		\$582.00	5756	MISC ATTY
G 808-22100	Escrow Collected		\$48.00	5756	CURFMAN
E 101-41500-304	Legal Fees		\$688.00	5756	RENTAL CODE
E 101-41500-304	Legal Fees		\$464.00	5756	RESTROOMS
Total RUPP, ANDERSON, SQUIRES, PA			\$2,166.00		
Paid Chk#	026931	6/12/2017	SMITH OIL CO		
E 601-49400-212	Motor Fuels		\$177.43		
E 602-49450-212	Motor Fuels		\$177.43		
E 101-43100-212	Motor Fuels		\$343.60		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$9.77		
E 101-42200-212	Motor Fuels		\$311.16		FIRE DEPT FUEL
Total SMITH OIL CO			\$1,019.39		
Paid Chk#	026932	6/12/2017	TASC		
G 101-21713	Health Care Reimbursement Acct		\$44.55	IN1032050	COBRA
G 101-21713	Health Care Reimbursement Acct		\$165.00	IN1036824	COBRA
Total TASC			\$209.55		
Paid Chk#	026933	6/12/2017	TECHSTAR IT SOLUTIONS		
E 101-41400-437	Maintenance Contract		\$1,124.00	MSP-6821	MANAGED SERVICES
Total TECHSTAR IT SOLUTIONS			\$1,124.00		
Paid Chk#	026934	6/12/2017	TURFWERKS		
E 101-45200-221	Repair/Maintenance Equipment		\$297.99	0142396	FILTERS & CARTRIDGE
Total TURFWERKS			\$297.99		
Paid Chk#	026935	6/12/2017	UFC - WINTHROP		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$77.88		PRESSURE WASHER RENTAL
Total UFC - WINTHROP			\$77.88		
Paid Chk#	026936	6/12/2017	US POSTAL SERVICE		
E 101-41400-350	Print/Publishing/Postage		\$92.00		BOX RENT
Total US POSTAL SERVICE			\$92.00		
Paid Chk#	026937	6/12/2017	US POSTAL SERVICE		
E 601-49400-350	Print/Publishing/Postage		\$132.72		JUNE H2O BILLS
E 602-49450-350	Print/Publishing/Postage		\$132.72		JUNE H2O BILLS
E 603-49500-350	Print/Publishing/Postage		\$132.73		JUNE H2O BILLS
Total US POSTAL SERVICE			\$398.17		

CITY OF NORWOOD YOUNG AMERICA

06/08/17 11:38 AM

Page 7

***Check Detail Register©**

JUNE 2017

			Check Amt	Invoice	Comment
Paid Chk# 026938	6/12/2017	UTILITY CONSULTANTS			
E 602-49450-217	Lab Fees		\$746.40	95123	CBOD/TSS TESTING
	Total	UTILITY CONSULTANTS	\$746.40		
Paid Chk# 026939	6/12/2017	VERIZON WIRELESS			
E 101-42200-321	Telephone		\$175.05		
E 101-43100-321	Telephone		\$111.80		
E 602-49450-321	Telephone		\$162.44		
E 601-49400-321	Telephone		\$162.45		
E 101-45200-321	Telephone		\$47.92		
	Total	VERIZON WIRELESS	\$659.66		
Paid Chk# 026940	6/12/2017	WASTE MANAGEMENT			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$198.90		2 YD DUMPSTER
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$255.45		
	Total	WASTE MANAGEMENT	\$454.35		
Paid Chk# 026941	6/12/2017	WOLF, GARY			
E 601-49400-432	Refund		\$89.63		OVERPAYMENT OF UTILITY BILL
	Total	WOLF, GARY	\$89.63		
	10100 CHECKING		\$38,292.49		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$29,083.33
601 WATER FUND	\$4,598.75
602 SEWER FUND	\$4,045.68
603 STORM WATER UTILITY	\$132.73
806 Escrow - HT Homes/Wigfield	\$384.00
808 Escrow - Curfman 600 RR St	\$48.00
	\$38,292.49



TO: Mayor Lagergren and City Council Members
FROM: Kelly Hayes, City Clerk / Treasurer
DATE: June 12, 2017
RE: Ordinance 289 – Amending Chapter 4 of City Code: Alcoholic Beverages

On March 7, 2017, Governor Mark Dayton signed a law amending the state statute for Sunday Liquor Sales. The following state statute will go into effect on July 1, 2017:

CHAPTER 6--H.F.No. 30

An act relating to liquor; permitting the off-sale of intoxicating liquor on Sundays; prohibiting certain deliveries on Sunday; amending Minnesota Statutes 2016, section 340A.504, subdivision 4.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 2016, section 340A.504, subdivision 4, is amended to read:

Subd. 4. Intoxicating liquor; off-sale.

(a) No sale of intoxicating liquor may be made by an off-sale licensee:

- (1) on Sundays, except between the hours of 11:00 a.m. and 6:00 p.m.;
- (2) before 8:00 a.m. or after 10:00 p.m. on Monday through Saturday;
- (3) on Thanksgiving Day;
- (4) on Christmas Day, December 25; or
- (5) after 8:00 p.m. on Christmas Eve, December 24.

(b) No delivery of alcohol to an off-sale licensee may be made by a wholesaler or accepted by an off-sale licensee on a Sunday. No order solicitation or merchandising may be made by a wholesaler on a Sunday.

The City Code Chapter 4, Section 410.05 currently states:

Subd. 2 Off-sale Hours.

A. Intoxicating liquor may be sold by any “off-sale” licensee during the following hours: Monday through Saturday from 8:00 a.m. to 10:00 p.m.:

B. Intoxicating liquor may not be sold by any “off-sale” licensee at the following times:

All Sundays of the year; Thanksgiving Day; after 8:00 p.m. on Christmas Eve, December 24; Christmas Day, December 25;

Recommendation:

Motion to adopt Ordinance 289 – an ordinance amending Chapter 4 alcoholic beverages of the City Code of Norwood Young America regarding Sunday Sales.

Norwood Young America

ORDINANCE NO. 289

AN ORDINANCE AMENDING CHAPTER 4 ALCOHOLIC BEVERAGES OF THE CITY CODE OF NORWOOD YOUNG AMERICA REGARDING SUNDAY OFF-SALE HOURS

The City of Norwood Young America hereby ordains:

Chapter 4, Section 410.05 Subd. 2 of the Norwood Young America City Code is hereby amended as follows:

410.05 Hours of Operation.

Subd. 2 Off-sale Hours.

A. Intoxicating liquor may be sold by any "off-sale" licensee during the following hours:

1. Monday through Saturday from 8:00 a.m. to 10:00 p.m.
2. Sunday between the hours of _____ a.m. and _____ p.m.

B. Intoxicating liquor may not be sold by any "off-sale" licensee at the following times:

Thanksgiving Day; after 8:00 p.m. on Christmas Eve, December 24; Christmas Day, Christmas Day, December 25;

Effective Date. This ordinance shall be in full force and effect from and after the date of its passage and publication according to law.

Adopted by the Council this 12th day of June 2017.

Mayor

ATTEST:

Kelly Hayes
City Clerk



TO: Mayor Lagergren and Council Members

FROM: Kelly Hayes, City Clerk / Treasurer

DATE: June 8, 2017

RE: Posting Bus Driver Position

The new bus was delivered on May 19, 2017.

Bonita Heilman from the Harbor had a meeting with the home office from Ecumen about the Harbor possibly hiring the drivers for the bus. Due to the City owning and carrying the insurance for the bus, Ecumen will not be hiring the drivers. Thus, the City will need to hire the Bus Drivers.

Alan Herman shared a "Driver" job description. The personnel committee reviewed, made changes and approved the job description at the meeting that was held earlier this evening.

RECOMMENDATION:

A motion to approve the Bus Driver job description.

And

A motion to post and advertise the Bus Driver position.

Norwood Young America