



City of Norwood Young America  
310 Elm St. W.  
Norwood Young America, MN 55368  
(952) 467-1800/(952) 467-1818 (f)  
[www.cityofnva.com](http://www.cityofnva.com)

## Adopt-A-Park Application

Park Name: \_\_\_\_\_

Organization or Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Adopting Group's Responsibilities:

- Pick up all litter within the park a minimum of twice a year: once in the spring and once in the fall. If litter such as needles, pools of body fluids, etc. are discovered while cleaning the park, do not pick these items up. Instead, notify the Carver County Sheriff's Department (952-361-1231) immediately to take care of the problem. Clean park buildings, structures, signs and or playgrounds, including washing, raking sand, pea rock or wood chips.
- Groups should take note of any broken or loose park items such as picnic tables, benches, loose fencing, playground equipment, broken tree branches, or other problems and notify the City (467-1800) of the nature and location of these problems.
- Group will agree to be responsible of cleaning the park a minimum of twice a year for a minimum of two years.
- If a group is interested in funding, installing or assisting in the installation of a new park improvement within the park they have adopted, prior approval must be obtained from the City. Groups should submit a written proposal along with location drawings, details and/or pictures of the proposed improvement.

### City's Responsibilities:

- Provide the group with gloves, garbage bags, rakes and other hand equipment or materials as deemed necessary. Work within a right-of-way shall require use of a safety vest. The equipment supplied will have prior approval of the Public Works Director and/or designated staff.
- City will fund and provide one sign for placement in the park by the City staff identifying the group that adopted the park.
- City staff will be responsible for making any repairs noted by the park adopting group.
- City staff will inspect the work completed by the adopting group and report immediately any unsatisfactory work to the Public Works Director or designated staff.

I have read and I understand the responsibilities for the NYA Adopt-A-Park Program.

\_\_\_\_\_  
Signature-Adopting Group

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature City of Norwood Young America