



## CITY COUNCIL AGENDA

February 23, 2015

6:30 PM

City of Norwood Young America,  
310 West Elm Street, PO Box 59, NYA MN 55368  
(952) 467-1800

### 1. Call Meeting of Economic Development Authority to Order

1.1 Pledge of Allegiance

### 2. Approve Agenda

2.1 Approve minutes of January 26, 2015

### 3. New Business

### 4. Adjournment

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### 1. Call Meeting of City Council to Order

### 2. Approve Agenda

3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. Consent Agenda (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1 Approve minutes of February 9, 2015 meeting

4.2 Approve payment of Claims

4.3 Approve Township Fire Contracts for the year 2015

4.4 Industrial Park Hay Baling Bid Award

4.5 Part-Time Custodian II Hiring

4.6 Parks Trash Containers Purchase

4.7 Approve Gambling Permit for Central Music Boosters

4.8 Approve Summer Rec Expenditures

### 5. Public Hearing

5.1 Amend 2015 Fee Schedule Regarding Certain Permit Fees

### 6. Old Business

**7. New Business**

- 7.1 Resolution 2015-08, Rezoning Application
- 7.2 Ordinance No. 258, Accessory Structures – Zoning Code Amendment
- 7.3 Approve Vendor for Pavilion Liquor License
- 7.4 Ordinance No. 257, Amending 2015 Fee Schedule – Chapter 20
- 7.5 Schedule Special City Council Meeting

**8. Council Member Reports**

**9. Mayor's Report**

**10. Adjournment**

\*The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council:

**UPCOMING MEETINGS/EVENTS**

- March 9** City Council – 6:30 p.m.
- March 11** Economic Development Commission – 6:30 p.m.
- March 12** Senior Advisory Committee – 9:00 a.m.
- March 17** Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m.
- March 23** EDA and City Council – 6:30 p.m.

Norwood Young America Economic Development Authority Meeting Minutes  
January 26, 2015

Vice President Carol Lagergren called meeting to order at 6:30 p.m.

**EDA Present:** Mike McPadden, Dick Stolz, Jim Keller, Carol Lagergren

**EDA Absent:** Tina Diedrick

**City Staff Present:** NYA Times Reporter Adam Gruenewald, Bolton & Menk Engineer Kreg Schmidt, Community Development Cynthia Smith-Strack, Randy's Environmental Representatives Mark Stoltman & Deb Getz, Organic Disposal Representatives Jeanne Arnst & Jen Fornu, Elite Waste Representative Linda Bakman, Brenda Schmitz, Bill, Jean & Mike Gahl, Kasy Kane, Planning Commission Representative Karen Hallquist.

All in attendance stood for the Pledge of Allegiance.

**Approve Agenda:**

**Motion:** JK/MM, all in favor to approve the Agenda as presented.

Nomination and election of EDA officers – Resolution 1501:

**Motion:** DS/MM, all in favor to approve EDA Resolution 1501, a resolution nominating and electing officers of the Economic Development Authority for the City of Norwood Young America.

Approve minutes of November 24, 2014

**Motion:** DS/JK, all in favor to approve the minutes from the EDA meetings on November 24, 2014.

**Adjournment**

**Motion:** CL/JK all in favor to adjourn at 6:34 p.m.

Respectfully Submitted,

Diane Frauendienst  
City Clerk

President

# Norwood Young America City Council Minutes

February 9, 2015

**Council Present:** Tina Diedrick, Mike McPadden, Jim Keller, Carol Lagergren

**Council Absent:** Dick Stolz

**City Staff Present:** City Administrator Steve Helget, City Clerk/Treasurer Diane Frauendienst, Public Works Director Brent Aretz

**Also Present:** City Attorney Jay Squires, Planning Commission Representative Mark Lagergren, Town Deputy Jeff Stratton, Carver County Commander Operation Services Paul Tschida, Laurie Hilgers, Hilbert Hoof, Mark Blazevic from Encompass.

Mayor Tina Diedrick called the meeting to order at 6:32 p.m.

## **Approve Agenda**

**Motion:** CL/MM; all in favor to approve the agenda as written.

## **Introductions, Presentations, Proclamations, Awards, and Public Comment:**

Hilbert Hoof 740 Barnes Lake Drive, appeared before council to thank them for the work and time they spend doing work for the City and shared some thoughts regarding bargaining and growth.

Commander Tschida and Deputy Stratton presented the 2014 review of calls for service. Stratton presented information obtained by using the speed sign with in the city.

## **Consent Agenda**

**Motion:** CL/JK; all in favor, to approve the consent agenda without item 5.3 Pool Job Descriptions and correction to the 1/26 minutes.

- 5.1 Approve minutes of January 26 with correction and 29, 2015 meetings
- 5.2 Approve payment of claims
- 5.3 ~~Swimming Pool Manager and Assistant Manager Job Descriptions~~ pulled, moved to 8.4
- 5.4 Call for public hearing to amend the 2015 Fee Schedule

## **Public Hearing**

Mayor Diedrick opened the Public Hearing to hear public comment regarding Ordinance 256, an ordinance amending City Code, Chapter 2 pertaining to the number of council representatives to the Economic Development Commission.

There was no public comment.

Motion: MM/CL, all in favor to close the Public Hearing at 7:19.

## **Old Business**

Peace Villa Development and Subdivision Agreement. City Administrator Helget stated that the Development and Subdivision Agreement is between the City of Norwood Young America and Peace Villa, Inc. in respect to the Haven Housing Project. The agreement incorporates the concerns of the Planning Commission and guides the public and private improvements planned for the project.

**Motion:** CL/JK, all in favor to approve the Development and Subdivision Agreement with Peace Villa subject to legal counsel and city administration working out the final language with Peace Villa Inc.

## **New Business**

Public Works Department Equipment Purchases. Public Works Director Brent Aretz requested approval to purchase equipment that was included in the Capital Equipment Schedule for purchase in 2015. The items he is requesting include a hot mix trailer, planner attachment, utility vehicle, lawn mower, and pool heaters. The total cost of the purchase is \$65279.00 which is under budget by \$4221.00.

Motion: CL/JK, all in favor to approve the Public Works equipment purchases.

Ordinance 256, Amending Text of Chapter of the City Code. Administrator Helget stated that Ordinance 256 will change the City Code to increase the number of City Council members from one to two on the Economic Development Commission.

**Motion:** CL/MM, all in favor to adopt Ordinance 256, an ordinance amending the text in Chapter 2 Administration of the City Code.

Regulating Liquor/Tobacco Delivery Service Providers. Administrator Helget reported that staff has been contacted by a business who desires to provide alcohol and tobacco delivery services to the residents. They would contract with a local, licensed establishment. The City Code does not address delivery of alcohol or tobacco. Attorney Jay Squires stated that due to the absence of regulation in the Code, the City must allow the delivery service to conduct its business. Consensus was to gather additional information and directed staff to contact neighboring communities to get feed back.

Swimming Pool Manager and Assistant Manager Job Descriptions. Administrator Helget stated that the Personnel Committee has been addressing and developing job descriptions for the pool manager and assistant manager positions. Council reviewed the job descriptions and recommended a number of changes.

**Motion:** CL/JK, all in favor to approve the Job Description for the Pool Manager and Assistant Pool Manager positions with changes.

### **Council Member Reports**

MM: Reported that Stiftungsfest Committee continues to plan the 2015 event.

JK: Reported that the committee planning a community center has met and elected officers. They are gathering information on funding and met with county representative regarding SHIP Funding. They are moving slowly, but moving forward.

CL: Reported that the Fire Commission met with the Service Area Townships and informed them of the 2016 rates and equipment purchases. The information will be relayed to the Township Boards at their March annual meetings. She also reported that the Personnel Committee has been working on the Job Description for pool personnel, a part time custodian, and will be working on revising the City Personnel Policy.

Mayor's Report: Reviewed coming events and stated that she will be attending the Transportation Day at the State Capital. A Notice of Public Hearing was read regarding the Minnesota Pipeline. She stated that she and Administrator Helget will be attending the Legislative Day on March 5<sup>th</sup>.

CLOSED MEETING;

The purpose of the Closed meeting is pursuant to Minnesota Statute 13D.05, client and attorney privilege, to discuss potential initiation of litigation for construction defects in the window at the Harbor.

**Motion:** CL/MM, all in favor to Close the regular City Council Meeting at 8:20 p.m.

Regular Council Meeting was reconvene at 8:45

### **Adjournment**

**Motion:** CL/MM, all in favor to adjourn the meeting at 8:46 p.m.

Respectfully Submitted,

Diane Frauendienst  
City Clerk-Treasurer

Mayor

**CITY OF NORWOOD YOUNG AMERICA**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

**To Be Approved: February 23, 2015**

<b>Pre-Paid Claims</b> (Check Sequence #24112; 503061-503075)	<b><u>\$38,771.55</u></b>
<b>Claims Pending Payment</b> (Check Sequence#24113-24160)	<b><u>\$185,206.80</u></b>
<b>Grand Total</b>	<b><u>\$223,978.35</u></b>

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\*Check Summary Register©

FEBRUARY 2015

Name	Check Date	Check Amt	
<hr/>			
10100 CHECKING			
Paid Chk# 024112 PUBLIC FACILITIES AUTHORITY	2/17/2015	<u>\$21,718.33</u>	MPFA- 09-0091-R-FY10
	Total Checks	\$21,718.33	

Check #	Employee Name	Pay Period	Check Amount	Check Date	Status
503061	Kleinbank	2	\$16,676.70	Check Summary from payperiod 2 - January 31st	
503062	BARTHEL, JOLENE F.	3	\$168.18	13-Feb-15	Outstanding
503063	Hormann, Duane	3	\$692.02	13-Feb-15	Outstanding
503064	SCHRUPP, CHAD J	3	\$1,083.01	13-Feb-15	Outstanding
503065	Schuler, Tamara	3	\$966.84	13-Feb-15	Outstanding
503066	WINTER, RYAN P	3	\$2,064.91	13-Feb-15	Outstanding
503067	ARETZ, BRENT R	3	\$1,985.01	13-Feb-15	Outstanding
503068	FRAUENDIENST, DIANE J.	3	\$1,452.57	13-Feb-15	Outstanding
503069	LENZ, DEBRA A	3	\$1,299.06	13-Feb-15	Outstanding
503070	MENZEL, ALICIA	3	\$944.39	13-Feb-15	Outstanding
503071	SCHRUPP, JOHN O	3	\$1,331.02	13-Feb-15	Outstanding
503072	STENDER, DANIEL H	3	\$1,867.96	13-Feb-15	Outstanding
503073	Helget, Steven P	3	\$2,203.31	13-Feb-15	Outstanding
503074	KLOEMPKEN, JASON A	3	\$994.94	13-Feb-15	Outstanding
503075	Kleinbank	Summary Check	\$17,053.22		

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FEBRUARY 2015

Check Amt Invoice Comment

10100 CHECKING

Paid Chk#		Date	Payee	Check Amt	Invoice	Comment
<b>ANCOMCOMMUNICATIONS, INC.</b>						
E 101-42200-323	Radio Units		\$275.84	51049		
<b>Total ANCOMCOMMUNICATIONS, INC.</b>			<b>\$275.84</b>			
<b>AQUA-PHIN INC</b>						
E 101-49860-221	Repair/Maintenance Equipment		\$1,158.24	15-1723-01	TURTLE REPAIRS	
<b>Total AQUA-PHIN INC</b>			<b>\$1,158.24</b>			
<b>BOLTON &amp; MENK, INC</b>						
E 251-46331-305	Other Professional Fees		\$4,389.50	0175012	PEACE VILLA	
E 101-41500-303	Engineering Fees		\$297.00	0175020	REDLINES	
E 320-49300-303	Engineering Fees		\$45.00	0175020	2013 REHAB	
E 253-49450-303	Engineering Fees		\$1,583.39	0175020	FLOODING	
<b>Total BOLTON &amp; MENK, INC</b>			<b>\$6,314.89</b>			
<b>CARDMEMBER SERVICE</b>						
E 601-49400-210	Operating Supplies (GENERAL)		\$383.18		DNR REPORT	
E 101-42200-221	Repair/Maintenance Equipment		\$135.44		FIRE DEPT.	
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$780.73			
E 101-45200-221	Repair/Maintenance Equipment		\$754.17			
E 101-41400-207	Training Instructional		\$265.00		CONFERENCE	
E 101-43100-221	Repair/Maintenance Equipment		\$1,920.71			
<b>Total CARDMEMBER SERVICE</b>			<b>\$4,239.23</b>			
<b>CARQUEST AUTO PARTS</b>						
E 101-43100-221	Repair/Maintenance Equipment		\$35.35	5927-101121	GOGGLE, GRINDING WHEELS	
E 601-49400-221	Repair/Maintenance Equipment		\$67.76	5927-101170	POWER SERVICE, DIESEL 911	
E 101-43100-221	Repair/Maintenance Equipment		\$14.89	5927-101233	ZIP TIES	
E 601-49400-221	Repair/Maintenance Equipment		\$3.96	5927-101359	BELT	
E 601-49400-221	Repair/Maintenance Equipment		\$84.00	5927-101394	BELT	
E 101-43100-221	Repair/Maintenance Equipment		\$166.38	5927-101876	FILTERS	
E 101-45200-221	Repair/Maintenance Equipment		\$31.96	5927-102284	DEGREASER, FILTER, WASH FLUID	
E 101-43100-221	Repair/Maintenance Equipment		\$13.20	5927-102362	FILTER FOR AIR COMPRESSOR	
<b>Total CARQUEST AUTO PARTS</b>			<b>\$417.50</b>			
<b>CARVER COUNTY</b>						
E 101-43100-226	Signs		\$2,889.15		STREET SIGNS	
<b>Total CARVER COUNTY</b>			<b>\$2,889.15</b>			
<b>CARVERLINK-CARVER CO BROADBAND</b>						
E 101-45500-321	Telephone		\$178.13			
E 101-42100-321	Telephone		\$61.25			
E 101-49860-321	Telephone		\$28.58			
E 101-43100-321	Telephone		\$68.58			
E 101-42200-321	Telephone		\$157.16			
E 101-41940-321	Telephone		\$320.06			
E 101-41400-321	Telephone		\$122.50			

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		Check Amt	Invoice	Comment
E 101-41320-321	Telephone	\$122.50		
E 101-41300-321	Telephone	\$122.50		
E 101-46500-321	Telephone	\$30.63		
al CARVERLINK-CARVER CO BROADBAND		\$1,211.89		
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Paid Chk#	024120	2/23/2015	CENTER POINT	
E 101-45500-383	Gas Utilities	\$231.87		314 ELM ST W
E 601-49400-383	Gas Utilities	\$330.80		104 3RD AVE SE
E 101-41940-383	Gas Utilities	\$423.16		310 ELM ST W
E 602-49450-383	Gas Utilities	\$16.30		405 2ND AVE SE
E 101-41940-383	Gas Utilities	\$89.06		318 ELM ST W
Total CENTER POINT		\$1,091.19		
<hr/>				
Paid Chk#	024121	2/23/2015	CITY OF SHAKOPEE	
E 101-42122-311	County Police Contract	\$1,050.00		SW METRO DRUG TASK FORCE
Total CITY OF SHAKOPEE		\$1,050.00		
<hr/>				
Paid Chk#	024122	2/23/2015	COMMUNITY EDUCATION DIST #108	
E 101-45200-441	Recreation Program	\$5,000.00		SUMMER REC PROGRAM
E 101-49860-433	Dues and Subscriptions	\$600.00		SUMMER REC PROGRAM
Total COMMUNITY EDUCATION DIST #108		\$5,600.00		
<hr/>				
Paid Chk#	024123	2/23/2015	CONNELLY INDUSTRIAL ELECTRONIC	
E 253-49450-221	Repair/Maintenance Equipment	\$8,848.50	13812	FLOODING
E 253-49450-221	Repair/Maintenance Equipment	\$2,433.00	13821	FLOODING REPAIRS
otal CONNELLY INDUSTRIAL ELECTRONIC		\$11,281.50		
<hr/>				
Paid Chk#	024124	2/23/2015	COUNTRYSIDE VET & FEED STORE	
E 101-42700-315	Animal Impounding	\$122.50		ANIMAL IMPOUND
Total COUNTRYSIDE VET & FEED STORE		\$122.50		
<hr/>				
Paid Chk#	024125	2/23/2015	CULLIGAN WATER CONDITIONING	
E 601-49400-216	Chemicals and Chem Products	\$9.00		DEIONIZATION SERVICE
Total CULLIGAN WATER CONDITIONING		\$9.00		
<hr/>				
Paid Chk#	024126	2/23/2015	DELTA DENTAL	
G 101-21714	Dental Insurance	\$818.20		
Total DELTA DENTAL		\$818.20		
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Paid Chk#	024127	2/23/2015	ECONO FOODS	
E 602-49450-200	Office Supplies (GENERAL)	\$24.09		
E 601-49400-200	Office Supplies (GENERAL)	\$24.09		
Total ECONO FOODS		\$48.18		
<hr/>				
Paid Chk#	024128	2/23/2015	EHLERS AND ASSOCIATES, INC	
E 101-41500-305	Other Professional Fees	\$2,975.00	66704	DISCLOSURE REPORTING
Total EHLERS AND ASSOCIATES, INC		\$2,975.00		
<hr/>				
Paid Chk#	024129	2/23/2015	EMERGENCY RESPONSE SOLUTIONS	

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		Check Amt	Invoice	Comment
E 101-42200-221	Repair/Maintenance Equipment	\$1,947.70	3468	SCBA FLOW TEST
E 101-42200-221	Repair/Maintenance Equipment	\$821.57	3505	COMPRESSOR SERVICE
<b>otal EMERGENCY RESPONSE SOLUTIONS</b>		<b>\$2,769.27</b>		
<hr/>				
Paid Chk# 024130	2/23/2015	<b>FASTENAL</b>		
E 601-49400-221	Repair/Maintenance Equipment	\$67.49	MNWAC39818	
<b>Total FASTENAL</b>		<b>\$67.49</b>		
<hr/>				
Paid Chk# 024131	2/23/2015	<b>G &amp; K SERVICES</b>		
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$636.00		
E 101-43100-417	Uniform	\$196.96		
E 101-45200-417	Uniform	\$84.40		
<b>Total G &amp; K SERVICES</b>		<b>\$917.36</b>		
<hr/>				
Paid Chk# 024132	2/23/2015	<b>GRAINGER</b>		
E 602-49450-200	Office Supplies (GENERAL)	\$21.78	9662718585	WHITE BOARD & MARKERS
E 601-49400-200	Office Supplies (GENERAL)	\$21.77	9662718585	WHITE BOARD & MARKERS
<b>Total GRAINGER</b>		<b>\$43.55</b>		
<hr/>				
Paid Chk# 024133	2/23/2015	<b>HEALTH PARTNERS</b>		
G 101-21706	Hospitalization/Medical Ins	\$9,092.74		HEALTH INSURANCE
<b>Total HEALTH PARTNERS</b>		<b>\$9,092.74</b>		
<hr/>				
Paid Chk# 024134	2/23/2015	<b>LANO EQUIPMENT</b>		
E 275-43100-543	Streets-Equipment	\$9,581.00		BOBCAT UTILITY
E 101-41940-221	Repair/Maintenance Equipment	\$1.22		O-RING FOR ICE MACHINE
E 275-43100-543	Streets-Equipment	\$11,543.00		PLANER
<b>Total LANO EQUIPMENT</b>		<b>\$21,125.22</b>		
<hr/>				
Paid Chk# 024135	2/23/2015	<b>LEAGUE OF MN CITIES</b>		
E 101-41300-207	Training Instructional	\$99.00		HELGET
E 101-41110-207	Training Instructional	\$99.00		DIEDRICK
<b>Total LEAGUE OF MN CITIES</b>		<b>\$198.00</b>		
<hr/>				
Paid Chk# 024136	2/23/2015	<b>LINCOLN MUTUAL LIFE &amp; CASUALTY</b>		
G 101-21715	Life Ins	\$170.64		
<b>Total LINCOLN MUTUAL LIFE &amp; CASUALTY</b>		<b>\$170.64</b>		
<hr/>				
Paid Chk# 024137	2/23/2015	<b>LINDS HOMETOWN HARDWARE</b>		
E 101-42200-221	Repair/Maintenance Equipment	\$22.49		FIRE DEPT
<b>Total LINDS HOMETOWN HARDWARE</b>		<b>\$22.49</b>		
<hr/>				
Paid Chk# 024138	2/23/2015	<b>LMCIT</b>		
E 601-49400-360	Insurance (GENERAL)	\$7,292.55		
G 251-22100	Escrow Collected	\$14,274.27		
E 101-49860-360	Insurance (GENERAL)	\$3,434.24		
E 602-49450-360	Insurance (GENERAL)	\$11,970.55		
E 101-43100-360	Insurance (GENERAL)	\$11,698.32		
E 101-42200-360	Insurance (GENERAL)	\$7,494.06		

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			Check Amt	Invoice	Comment
E 101-41940-360	Insurance (GENERAL)		\$5,635.25		
E 101-45200-360	Insurance (GENERAL)		\$23,666.15		
E 101-45500-360	Insurance (GENERAL)		\$55.72		
E 603-49500-360	Insurance (GENERAL)		\$187.39		
E 101-41400-360	Insurance (GENERAL)		\$939.50		
	<b>Total LMCIT</b>		\$86,648.00		
<hr/>					
Paid Chk# 024139	2/23/2015	LOFFLER BUSINESS SYS LLC			
E 101-41400-437	Maintenance Contract		\$94.20	1914860	
	<b>Total LOFFLER BUSINESS SYS LLC</b>		\$94.20		
<hr/>					
Paid Chk# 024140	2/23/2015	MAYER LUMBER CO.			
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$30.72		
	<b>Total MAYER LUMBER CO.</b>		\$30.72		
<hr/>					
Paid Chk# 024141	2/23/2015	MENARDS-HUTCHINSON			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$555.55	56975	EXTERIOR DOOR
	<b>Total MENARDS-HUTCHINSON</b>		\$555.55		
<hr/>					
Paid Chk# 024142	2/23/2015	METRO WEST INSPECTION SERVICES			
E 101-42400-312	Building Inspection Fee		\$232.37		BUILDING PERMIT INSPECTIONS
	<b>Total METRO WEST INSPECTION SERVICES</b>		\$232.37		
<hr/>					
Paid Chk# 024143	2/23/2015	MID-AMERICAN RESEARCH CHEMICAL			
E 101-43100-221	Repair/Maintenance Equipment		\$459.76	0544219-IN	SILICONIZED RELEASE AGENT
E 101-45200-221	Repair/Maintenance Equipment		\$197.04	0544219-IN	SILICONIZED RELEASE AGENT
	<b>Total MID-AMERICAN RESEARCH CHEMICAL</b>		\$656.80		
<hr/>					
Paid Chk# 024144	2/23/2015	MID-COUNTY CO-OP OIL ASSN			
E 101-43100-212	Motor Fuels		\$428.54	13488	DIESEL
	<b>Total MID-COUNTY CO-OP OIL ASSN</b>		\$428.54		
<hr/>					
Paid Chk# 024145	2/23/2015	MINI BIFF			
E 101-45200-418	Other Rentals (Biffs)		\$107.10	A-68839	ICE RINK
	<b>Total MINI BIFF</b>		\$107.10		
<hr/>					
Paid Chk# 024146	2/23/2015	MINNESOTA VALLEY TESTING LAB			
E 602-49450-217	Lab Fees		\$411.27	741531	TSS TESTING
E 601-49400-217	Lab Fees		\$89.00	741876	COLIFORM TESTING
	<b>Total MINNESOTA VALLEY TESTING LAB</b>		\$500.27		
<hr/>					
Paid Chk# 024147	2/23/2015	MN DEPT OF PUB SAFETY ERC			
E 601-49400-433	Dues and Subscriptions		\$100.00		SOUTH WATER
E 602-49450-433	Dues and Subscriptions		\$100.00		WWTP
E 101-49860-216	Chemicals and Chem Products		\$100.00		POOL
E 601-49400-433	Dues and Subscriptions		\$100.00		NORTH WATER
	<b>Total MN DEPT OF PUB SAFETY ERC</b>		\$400.00		
<hr/>					
Paid Chk# 024148	2/23/2015	MN STATE FIRE CHIEFS ASSOC			

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		Check Amt	Invoice	Comment
E 101-42200-433	Dues and Subscriptions	\$606.00		MEMBERSHIP
<b>Total MN STATE FIRE CHIEFS ASSOC</b>		<b>\$606.00</b>		
<hr/>				
Paid Chk# 024149	2/23/2015	MN STATE FIRE DEPT ASSOCIATION		
E 101-42200-433	Dues and Subscriptions	\$203.00		
<b>Total MN STATE FIRE DEPT ASSOCIATION</b>		<b>\$203.00</b>		
<hr/>				
Paid Chk# 024150	2/23/2015	MNGFOA		
E 101-41400-433	Dues and Subscriptions	\$60.00		FRAUENDIENST MEMBERSHIP
<b>Total MNGFOA</b>		<b>\$60.00</b>		
<hr/>				
Paid Chk# 024151	2/23/2015	MUNICIPAL DEVELOPMENT GROUP		
E 101-46500-305	Other Professional Fees	\$1,666.50	NYAEDC0209	EDC SERVICES
E 101-41320-305	Other Professional Fees	\$2,632.70	NYAPLAN020	PLANNING
<b>Total MUNICIPAL DEVELOPMENT GROUP</b>		<b>\$4,299.20</b>		
<hr/>				
Paid Chk# 024152	2/23/2015	NYA TIMES		
E 101-41110-350	Print/Publishing/Postage	\$38.43		HAY BAILING BIDS
E 101-46500-350	Print/Publishing/Postage	\$30.24	183599	EDC ORDINACE
E 101-41400-350	Print/Publishing/Postage	\$22.68	183600	LIQUOR SALES
E 101-41110-350	Print/Publishing/Postage	\$45.36	185610	MINS
E 101-41110-350	Print/Publishing/Postage	\$22.68	185611	EDA MINS
E 101-41320-350	Print/Publishing/Postage	\$34.02	185612	STUFF IT REZONE
E 101-41320-350	Print/Publishing/Postage	\$37.80	185613	ACCESSORY STRUCTURES
<b>Total NYA TIMES</b>		<b>\$231.21</b>		
<hr/>				
Paid Chk# 024153	2/23/2015	QUILL CORPORATION		
E 101-42200-200	Office Supplies (GENERAL)	\$58.99	1144045	FIRE DEPT TONER
<b>Total QUILL CORPORATION</b>		<b>\$58.99</b>		
<hr/>				
Paid Chk# 024154	2/23/2015	RUPP, ANDERSON, SQUIRES, PA		
E 101-41500-304	Legal Fees	\$799.50		ALLISON TORRENS
<b>Total RUPP, ANDERSON, SQUIRES, PA</b>		<b>\$799.50</b>		
<hr/>				
Paid Chk# 024155	2/23/2015	SCHULER, TAMARA		
E 101-41400-331	Travel/Meeting Expense	\$27.26		MILEAGE REIMBURSEMENT
<b>Total SCHULER, TAMARA</b>		<b>\$27.26</b>		
<hr/>				
Paid Chk# 024156	2/23/2015	TECHSTAR IT SOLUTIONS		
E 101-41400-437	Maintenance Contract	\$100.00	4478	FOOD SHELF COMPUTER
E 101-41400-437	Maintenance Contract	\$238.50	4503	BACKUP
E 101-41400-437	Maintenance Contract	\$854.00	MSP-4491	MANAGED SERVICES
<b>Total TECHSTAR IT SOLUTIONS</b>		<b>\$1,192.50</b>		
<hr/>				
Paid Chk# 024157	2/23/2015	WATER CONSERVATION SERVICE INC		
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$591.13	5753	LEAK LOCATE
<b>Total WATER CONSERVATION SERVICE INC</b>		<b>\$591.13</b>		
<hr/>				
Paid Chk# 024158	2/23/2015	WIGFIELD DESIGN		

NORWOOD YOUNG AMERICA, MN

02/19/15 1:52 PM

Page 6

\*Check Detail Register©

FEBRUARY 2015

		Check Amt	Invoice	Comment
E 601-49400-200	Office Supplies (GENERAL)	\$26.72	824	WINTER BUSINESS CARDS
E 602-49450-200	Office Supplies (GENERAL)	\$26.72	824	WINTER BUSINESS CARDS
<b>Total WIGFIELD DESIGN</b>		<b>\$53.44</b>		
<hr/>				
Paid Chk#	024159	2/23/2015	<b>XCEL ENERGY</b>	
E 101-45200-381	Electric Utilities	\$363.16		
E 601-49400-381	Electric Utilities	\$2,083.31		104 3RD AVE SE
E 101-41940-381	Electric Utilities	\$1,383.19		
E 101-42200-381	Electric Utilities	\$263.71		
E 101-42500-381	Electric Utilities	\$10.62		
E 101-43100-381	Electric Utilities	\$703.40		
E 101-45500-381	Electric Utilities	\$741.39		
E 601-49400-381	Electric Utilities	\$557.79		
E 602-49450-381	Electric Utilities	\$4,649.29		
E 101-49860-381	Electric Utilities	\$302.57		
E 101-45200-381	Electric Utilities	\$28.63		VETERANS PARK
E 101-43100-380	Street Lighting	\$2,314.89		
<b>Total XCEL ENERGY</b>		<b>\$13,401.95</b>		
<hr/>				
Paid Chk#	024160	2/23/2015	<b>XTREME ELECTRICAL</b>	
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$120.00	15-5568	LIBRARY LIGHTS
<b>Total XTREME ELECTRICAL</b>		<b>\$120.00</b>		
<b>10100 CHECKING</b>		<b>\$185,206.80</b>		

Fund Summary

<u>10100 CHECKING</u>	
101 GENERAL FUND	\$103,269.20
251 HARBOR AT PEACE	\$18,663.77
253 2014 FLOODING EVENT	\$12,864.89
275 CAPITAL	\$21,124.00
320 2013 INFRASTRUCTURE REHABIL	\$45.00
601 WATER FUND	\$11,832.55
602 SEWER FUND	\$17,220.00
603 STORM WATER UTILITY	\$187.39
	<hr/>
	\$185,206.80

# *City of Norwood Young America*

Date: February 23, 2015

To: City Council

From: Debbie Lenz, Deputy Clerk

RE: 2015 Township Fire Contracts

---

The townships contract annually with the City of Norwood Young America for fire protection. Area townships include Benton, Camden, Hancock, Waconia, and Young America.

The Year 2015 township fire contract rate of \$140.00 per unit was adopted on February 24, 2014 per Resolution 2014-06.

Recommendation: Motion to authorize the Mayor and City Clerk to enter into contracts with the townships for 2015 fire service protection.



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: February 23, 2015

SUBJECT: Industrial Park Hay Baling Bid Award

---

In respect to the Tacoma West Industrial Park and the undeveloped lots, in the past the City has solicited proposals and rented out the land for hay baling. We've done 2-year agreements with the successful bidder. There is 25 acres which gets baled two times per season. The hay is made into round bales that weigh 1,200 pounds/bale and last year about 75 total bales were produced. The last two years the City received \$31.01 per bale.

The City recently solicited proposals for the 2015-16 growing seasons. The proposals received are as follows:

Randall Kroells	\$7.50 per 1,200 lb. bale
David Zellmann & Dan Feltmann	\$21.01 per 1,200 lb. bale
Silseth Family Farm	\$31.55 per 1,200 lb. bale

**Suggested Motion:**

**Motion to award the Tacoma West Industrial Park Hay Baling bid to Silseth Family Farm for \$31.55 per 1,200 lb. bale for the 2015-2016 growing seasons.**



*February 23, 2015*

*MEMO*

---

To: Honorable Mayor Diedrick and Members of the City Council  
From: Diane Frauendienst, City Clerk-Treasurer  
Cc: Steve Helget, City Administrator  
Re: Appoint Part-Time Custodian

---

The Personnel Committee has reviewed the Custodian II job description and recommends revising the pay grade to Pay Grade 2, and also is recommending Jolene Barthel be moved to Pay Grade 2, Step 2(\$12.86/hour), Richard Neubarth be moved to Pay Grade 2, Step 8(\$14.91/hour).

In discussing the position with Richard Neubarth, he informed staff that his wife Edna has been helping with the cleaning of city buildings since 2006. The committee feels that for the protection of the city and the employee, that Edna Neubarth should be appointed as a part time city employee.

At the November 10<sup>th</sup> regular meeting, the Council approved advertising for a part time Custodian to job share with Richard Neubarth for cleaning of city buildings.

The Personnel Committee recommends appointing Brandon Rollins to the Custodian II position at Pay Grade 2, Step1 - \$12.55 per hour and Edna Neubarth to the Custodian II position at Pay Grade 2, Step 8 - \$14.91/hour.

**Recommendation: A motion to approve the revision to the Custodian II Job Description and moving Jolene Barthel to Pay Grade 2, Step 2, and moving Richard Neubarth to Pay Grade 2, Step 8 of the City 2015 Pay Scale.**

**Recommendation: A motion to appoint Brandon Rollins to the Custodian II position at Pay Grade 2, Step 1 - \$12.55 per hour and Edna Neubarth to the Custodian II position at Pay Grade 2, Step 8 - \$14.91/hour.**

*City of Norwood Young America*

---

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Fax: 952-467-1818

310 Elm Street West  
NYA, MN 55368

[www.cityofnya.com](http://www.cityofnya.com)  
[cityclerk@cityofnya.com](mailto:cityclerk@cityofnya.com)

## CUSTODIAN II

**Position Title:** Custodian Worker  
**Department:** Administration  
**Supervisor:** City Administrator

**Pay Grade:** 4-2  
**FLSA Status:** Non-exempt  
**Work Status:** Part-time

---

### **PURPOSE**

Performs custodian cleaning services at City Buildings, including Oak Grove City Center, the Pavilion, Clay Building, Lion's Shelter, and Legion Park Shelter to maintain clean and safe buildings and grounds.

**WORK SCHEDULE:** The typical work hours for this position are 5 to 15 hours per week with duties being performed in the mornings, evenings and/or weekends. Additional hours may be required as assigned.

### **RELATIONSHIPS:**

#### IMMEDIATE SUPERVISOR

City Administrator

#### SUPERVISES

None

#### EMPLOYEE CONTACTS

Some contact with City employees.

#### OUTSIDE CONTACTS

Some contact with Public Library and County Sheriff Deputy staff, and public.

### **ESSENTIAL FUNCTIONS**

**NOTE:** The job duties listed are typical examples of the work performed by positions in this job classification. Not all duties assigned to every position are included, nor is it expected that all positions will be assigned every duty.

*Performs all tasks associated with custodian cleaning services at the Pavilion.*

- Open Area: return tables and chairs to storage racks as needed; sweep and mop floors; vacuum carpets and floor mats; clean walls, doors, and windows as needed.
- Restrooms: clean and sanitize toilets, fixtures, and mirrors; spot clean walls, partitions, and doors as needed; sweep and wet mop floor surface; clean and re-stock dispensers; and empty trash as needed and replace liners.
- Kitchen: clean floors, chairs, tables, and counters as needed.

*Performs all tasks associated with custodian cleaning services at the Clay Building, Lion's Shelter, Legion Park Shelter.*

- Open Area: return tables and chairs to storage racks as needed; sweep and mop floors; vacuum carpets and floor mats; clean walls, doors, and windows as needed.
- Restrooms: clean and sanitize toilets, fixtures, and mirrors; spot clean walls, partitions, and doors as needed; sweep and wet mop floor surface; clean and re-stock dispensers; and empty trash as needed and replace liners.
- Kitchen: clean floors, chairs, tables, and counters as needed.

*Performs all tasks associated with custodian cleaning services at the City Hall.*

## CUSTODIAN II

- Lobby, Hallway, and Vestibules: sweep and mop floors; vacuum carpets and floor mats; empty trash and recycling containers; clean walls, doors, and windows as needed; and clean and disinfect front counter.
- Restrooms: clean and sanitize toilets, fixtures, and mirrors; spot clean walls, partitions, and doors as needed; sweep and wet mop floor surface; clean and re-stock dispensers; and empty trash and replace liners.
- City Council Chambers and Small Meeting Rooms: vacuum carpets; clean chairs, tables, and counters as needed; and empty trash and replace liners.
- Offices: vacuum carpets and office chairs; empty trash and recycling containers and replace liners; clean walls, doors, and light switch plates as needed.

*Performs all tasks associated with custodian cleaning services at the Public Library.*

- Vestibules: sweep and mop floors; vacuum floor mats; clean walls, doors, and windows as needed.
- Restrooms: clean and sanitize toilets, fixtures, and mirrors; spot clean walls, partitions, and doors as needed; sweep and wet mop floor surface; clean and re-stock dispensers; and empty trash and replace liners.
- Small Conference/Study Rooms: vacuum carpets; and spot clean chairs, tables, and counters as needed.
- Common Areas: vacuum carpet; clean computer station tables; vacuum, brush, or wipe furniture and dust chair bases as needed; empty trash and recycling containers and replace liners; clean walls, doors, and light switch plates as needed; clean inside surface of windows; and clean drinking fountains.
- Offices: vacuum carpets and office chairs; sweep and wet mop chair mats; empty trash and recycling containers and replace liners; clean walls, doors, and light switch plates as needed.

*Performs all tasks associated with custodian cleaning services at the Sheriff Deputy's Office.*

- Office: vacuum carpets and office chairs; empty trash and recycling containers and replace liners; clean walls, doors, and light switch plates as needed.
- Restroom: clean and sanitize toilets, fixtures, and mirrors; spot clean walls, partition, and door as needed; sweep and wet mop floor surface; clean and re-stock dispenser; and empty trash and replace liner.
- Small Meeting Rooms: vacuum carpets; and clean chairs, table, door, and walls as needed.

### **OTHER DUTIES AND RESPONSIBILITIES**

- Identify need and purchase cleaning products. Notify city office of any violations as soon as possible

### **MINIMUM QUALIFICATIONS**

- High school degree or equivalent.
- Knowledge of custodian and cleaning services and products.
- Valid Minnesota Driver's License.

### **PREFERRED QUALIFICATIONS**

- Three to five years custodian/cleaning service experience.

### **CONDITIONS OF EMPLOYMENT**

- Satisfactory completion of a background examination and other pre-employment requirements as identified in the City's Employee Handbook.

## CUSTODIAN II

- Must comply with appropriate local, state, and federal safety rules, regulations, and statutes.
- Must comply with organizational and departmental policies.

### PHYSICAL DEMANDS/WORK ENVIRONMENT

- Requires employee to work inside, in confined areas, alone, with others, around others, and have contact with the public.
- Activities that occur continuously (more than 3 hours) are: hearing; use of near vision; use of depth perception, accommodation, color vision, and field of vision/peripheral vision.
- Activities that occur frequently (from 3 to 5 hours) are: bending/stooping; squatting; crouching; crawling; kneeling; twisting; handling; use of left and right feet independently and/or together; talking; and use of smell.
- Activities that occur occasionally (from 1 to 3 hours) are: pushing; pulling; reaching at, above and/or below shoulder level with both arms together and/or independent of one another; use of fingers and hands for repetitive, non-repetitive, or consistent actions; fine manipulating with fingers; and using sense of touch.
- Activities that occur infrequently (up to 60 minutes) are: lifting and/or carrying up to 20 pounds.
- Activities that may occasionally occur, but not on a daily basis, include lifting and/or carrying up to 40 pounds.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

### EQUIPMENT/MATERIALS

Vacuum, broom, mop, dusting, cleaning and sanitizing products.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

*Approved: November 10, 2014*  
*Revised: February 23, 2015*



TO: Honorable Mayor Diedrick and City Council Members  
FROM: Steve Helget, City Administrator  
DATE: February 23, 2015  
SUBJECT: Parks Trash Containers Purchase

---

The Parks & Recreation Commission at a regular meeting held earlier this month, considered the purchase of nine trash containers to be placed in various community parks. The Commission reviewed different types of containers that ranged in price from about \$243 to \$767 per container. The Commission recommends the City Council allocate up to \$3,700 towards the purchase of nine trash containers. They propose to utilize the Park Dedication Fund for this purchase. Attached is a picture of the container they're proposing.

**Suggested Motion:**

**Motion to authorize and allocate up to \$3,700 for the purchase of nine trash containers for City parks.**



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0 Items - (\$0.00)

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Submit Qu

Return to Category List Home Outdoor & Grounds Maintenance Garbage Can & Recycling Item: Outdoor Create Outdoor Menu Start Work



Rollover image to zoom in

prev See all 2 items in product family next

Quantity:

### Outdoor Metal Waste Receptacle - 36 Gallon Black

Item #: T9F23726BK

Sold By: globalindustrial.com

Usually ships same day.

15 reviews | Write a review

Qty	Price
1	\$396.00 ea.
2-9	\$389.00 ea.
10+	\$339.00 ea.

Calculate Shipping

Add to list

#### Customers Who Viewed This Also Viewed

- Traffic Cone Reflectors 1850-M - Pkg Qty 20
- Rectangular Open Top Receptacle, Stainless Steel, 25 gal., 19.5"W x 27.125"D x 35.5"H
- Open Top Receptacle, Stainless Steel, 30 gal., 27.125"D x 35.5"H

#### Frequently Purchased Together

- Global® Extra Heavy Duty Black Trash Bags-40 to 45 Not Yet Rated **Add \$26.00**
- Recycling Decals "Trash Only" - White 13-1/2"W x Not Yet Rated **Add \$69.00** Sold in packages of 10
- Recycling Decals "Cans And Bottle" - White 8-3/4"W x Not Yet Rated **Add \$157.50** Sold in packages of 10

Product Information Photo/Video Gallery Customer Review Product Q&A Accessories

#### Slatted Body Outdoor Metal Waste Receptacle

Rugged expanded steel body is reinforced with circular bands and curled edging. Endures extreme climate conditions with powder coat finish. Slatted body models features flat bar steel that deters vandalism. 36 gallon capacity. Measures 28" diameter x 36"H. Includes anchor kit and black plastic liner.

Click here to see our Recycling Version Waste Receptacle.

#### Watch Product Video



#### Product Specifications

HEIGHT INCHES	36
COLOR FINISH	Black
CONSTRUCTION	Steel
LID	Flat Top
LINER	Plastic
OPENING	11-1/4" Dia.
TYPE	Slatted
BRAND	Global Industrial
CAPACITY GALLONS	36

Wide Mouth Lid for Easy Trash Disposal 1/8" Thick, 2" Wide Steel Slats



#### Have A Question About This Product?

0 Question | 0 Answer

Read All Q&A Ask a Question

Answer A Question



February 23, 2015

CITY COUNCIL MEMO

---

To: Honorable Mayor Diedrick and Members of the City Council  
CC: Steve Helget, City Administrator  
From: Diane Frauendienst, City Clerk-Treasurer  
RE: Lawful Gambling Exempt Permit – Central Music Boosters

---

The Central Music Boosters has submitted an application for a Lawful Gambling exempt permit. This permit authorizes the organization to conduct lawful gambling at 531 Morse Street on May 13, 2015 using raffles. The Minnesota Gambling Control Board requires the City Council to approve the permit application before it issues the permit.

Recommendation: **A motion to approve an exempt lawful gambling permit for the Central Music Boosters on May 13 at 531 Morse Street would be in order.**

---

*City of Norwood Young America*

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NYA, MN 55368

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February 23, 2015

CITY COUNCIL MEMO

---

To: Honorable Mayor Diedrick and Members of the City Council  
CC: Steve Helget, City Administrator  
From: Diane Frauendienst, City Clerk  
RE: Approve Summer Recreation Program Expenses

---

Every year the city budgets for summer programs that are administered through Community Education.

We have been making three (3) payments to them.

1. \$600 to handle pre-registration for summer swimming lessons.
2. \$2,000 for the Summer Recreation Program.
3. \$3,000 for the Summer Enhanced Program.

Julie Kuenzel, Director of Community Education, is requesting financial assistance from the City to help fund the Summer Enhanced program for Middle and High School Youth and the Summer Recreation Programs. She feels that with the assistance Community Ed is able to offer a variety of quality programs, recreational and enrichment activities with the use of user fees. The amounts requested are budgeted in the Pool and Parks Departments.

The normal recreation program and the enhanced program have been of great benefit to all members of the community.

Recommendation: A motion to authorize payment of \$5,600 to District 108 Community Education to support summer programming.

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*City of Norwood Young America*

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[cityclerk@cityofnya.com](mailto:cityclerk@cityofnya.com)

# *City of Norwood Young America*

To: City Council

From: Debbie Lenz, Deputy Clerk

Date: February 23, 2015

Re: Amend 2015 fee schedule regarding permit fees

---

A public hearing and adoption of an ordinance are needed for the change in the fee for residential plumbing fixture change out.

Recommendation: A motion to adopt Ordinance 257 - an ordinance amending the fee schedule in Chapter 20 of the Norwood Young America City Code regarding permit fees.

CITY OF NORWOOD YOUNG AMERICA  
CARVER COUNTY, MINNESOTA

ORDINANCE NO. 257

AN ORDINANCE AMENDING THE FEE SCHEDULE  
IN CHAPTER 20 OF THE NORWOOD YOUNG AMERICA CITY CODE

WHEREAS, by Ordinance No. 185, the City Council adopted language for Chapter 20 "Fees", authorizing and establishing certain fees, charges, costs and rates for licenses, permit applications, information, services, and other matters required or provided by the City, at their regular meeting on January 8, 2007; and

WHEREAS, the fee schedule for the year 2015 was adopted and set forth as "Schedule A" in Section 2000.02 "Fee Schedule" as part of Ordinance No. 255 on November 24, 2014; and

WHEREAS, the fee schedule for the year 2015 established and authorized in Chapter 20, Section 2000.02, Schedule A, is amended as follows:

**L. Building Construction**

**4. Single Family Residential Plumbing Permits**

~~Residential Plbg Fixture Change Out (water heater/softener) \$15.00 plus \$5.00 surcharge~~ ——— \$20.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Norwood Young America, Carver County, Minnesota that the 2015 Fee Schedule established and authorized in Chapter 20, Section 2000.02, Schedule A, of the Norwood Young America City Code, adopted by Ordinance 255, is amended under this Ordinance No. 257, dated February 23, 2015, a copy of which is on file in the office of the City Clerk, is hereby approved and shall become effective upon publication.

Adopted by the City Council this 23<sup>rd</sup> day of February 2015.

CITY OF NORWOOD YOUNG AMERICA

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Diane Frauendienst, City Clerk/Treasurer

*The stricken language is deleted.*



To: Honorable Mayor Diedrick  
Members of the City Council  
NYA Administrator Steve Helget

From: Cynthia Smith Strack, Municipal Development Group, Inc.

Date: February 18, 2015

Re: Grady Kruse (d.b.a. Stuff It Ministorage): Rezoning Request

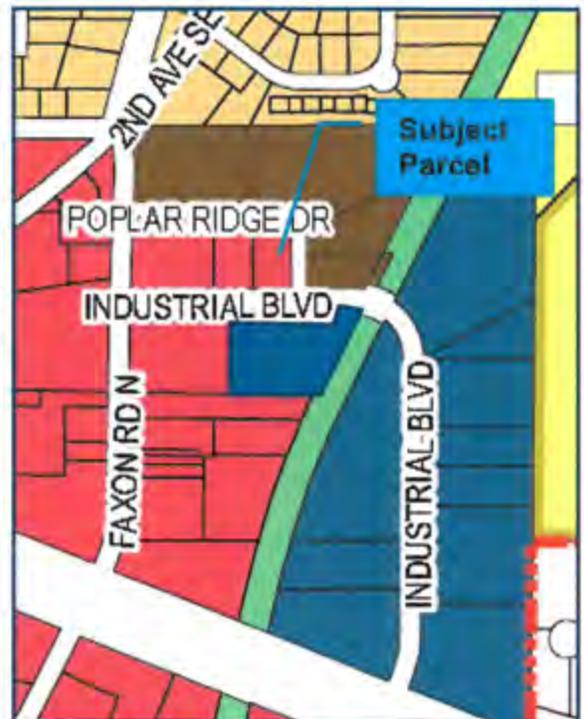
**Applicant:** Grady Kruse

**Subject Property Address:** 28 Industrial Blvd

**Property ID:** 588500030

**Legal:** East 124.56' of Lot 2, Block 1  
Young America Industrial Park

**Request:** Rezoning from C-2 General  
Commercial to B-1 Business  
Industrial



**PUBLIC HEARING REQUIRED**

The NYA Planning Commission held the required public hearing on this item at their February 17, 2015 regular meeting. No oral or written comments from the public were received.

**EXAMINATION OF REQUEST**

The Applicant proposes rezoning of the subject property to accommodate expansion of a current mini-storage operation. At this time one 4,803 sf mini-storage structure exists on the subject property. The Applicant proposes the addition of a 2,000 sf secondary mini-storage structure. Mini storage is not an allowed use in the C-2 District, but it is a permitted use in the B-1 district. The existing use was a permitted use for the subject property when originally developed and prior to a 2009 update of the official zoning map. The property abuts the existing B-1 district.

The subject parcel is a legal non-conforming lot in terms of lot size and width in either the C-2 General Business District or the B-1 Business Industrial District. Rezoning the property will not change the fact the lot size is non-conforming. Non-conforming lots of record are buildable lots provided building setbacks are met.

The subject parcel has public rights of way on three sides of the property. The property is addressed on Industrial Boulevard and the zoning ordinance defines lot 'frontage' as being that with the shortest distance on a public right of way. As such the lot front for the subject parcel is considered to be Industrial Boulevard.

The site plan accompanying the rezoning application illustrates required building setbacks for the proposed structure will exceed those required in the B-I District i.e. 25' front, 5' side (interior), 25' street side, and 30' rear when adjacent to residential. Impervious surface coverage is very near the maximum allowed with the addition of the proposed structure. The certificate of survey illustrates total lot area of 27,259 sf with impervious coverage consisting of bituminous paving (15,411 sf), the existing structure (4,800 sf), and the proposed structure (2,000 sf) for a total of 22,214 sf equating to impervious surface coverage of 81.45% following project completion. The Applicant certifies impervious surface coverage will be less than 80% post project completion. Additional discussion may be warranted. The Applicant will be attending the meeting.

The City Engineer has reviewed the proposed project and recommends approval, if considered, be contingent upon approval of the Engineer.

#### **PLANNING COMMISSION RECOMMENDATION**

The PC discussed the proposed rezoning at their regular meeting. Potential findings of fact for both approval and denial of the request were included in the staff memo and referenced during discussion.

The PC unanimously approved a motion recommending the City Council approve the rezoning. The following findings are offered which support a change in land use:

1. The subject property is adjacent to existing B-I uses to the south and east and is a permitted use in the B-I district.
2. The subject property became a non-conforming use under the April 2013 official zoning map update.
3. The proposed rezoning remains consistent with the 2008 Comprehensive Plan which guides the subject parcel to commercial/industrial use.
4. The proposed rezoning will not materially affect any local or regional housing, transportation, utility, or park system.

The PC recommendation is contingent upon the following:

1. Installation of three (3) trees south of the proposed additional structure but on private property (i.e. not in boulevard).
2. Review/approval of grading/drainage for the site by the City Engineer or designee.
3. Installation of windows (even if faux) on the north and south ends of the proposed structure so as to meet the standards of Section 1245.03, Subd. 3(A) of the Code.
4. Adherence to maximum impervious surface coverage of eighty (80) percent or less.

#### **ACTION**

The City Council is asked to consider a RESOLUTION approving or denying the rezoning request.

#### **ATTACHMENTS**

Completed Application  
Request Narrative  
Site Plan  
Sample Resolution

# Planning and Zoning Application

City of Norwood Young America  
 310 Elm St. W, PO Box 59  
 Norwood Young America, MN 55368  
 Phone: (952) 467-1800 Fax: (952) 467-1818

Applicant's Name <i>Kruse Investments, LLC. dba Stuff It Mini Storage</i>		Telephone Home <i>952-412-3313</i> Work/Cell
Address (Street, City, State, ZIP) <i>9340 Johnson Drive, Cologne, MN 55322</i>		
Property Owner's Name (If different from above) <i>Grady and Jill Kruse</i>		Telephone Home <i>952-412-3313</i> Work/Cell
Location of Project <i>28 Industrial Blvd. Norwood Young America</i>		
Legal Description <i>E 124.56' of lot 2 Old # 95.9500021 Parcel ID # 588500030</i>		
Description of Request (Attach separate sheet, if necessary) <i>Our property needs to be re-zoned B-I in order to add more mini-storage units in the future. We are also requesting a variance in order to go by the old rules of 5' setback from neighboring properties.</i>		
<b>Proposed Action(s): Check all that apply</b>		
<input type="checkbox"/> Annexation \$300.00	<input type="checkbox"/> Comp Plan Amendment \$500.00 + Escrow	<input type="checkbox"/> Storm Water Plan \$250.00
<input type="checkbox"/> Application for Appeal \$150.00	<input type="checkbox"/> Sketch Plat \$200.00 + Escrow	<input checked="" type="checkbox"/> Rezoning \$350.00
<input type="checkbox"/> City Code Amendment \$250.00	<input type="checkbox"/> Site Plan \$300.00 + Escrow	<input type="checkbox"/> Street/Alley Vacation \$150.00
<input type="checkbox"/> Parking Reduction \$100.00	<input type="checkbox"/> PUD Sketch Plan \$200.00 + Escrow	<input type="checkbox"/> Zoning Text Amendment \$300.00
<input type="checkbox"/> CUP/IUP \$200.00 (Residential)	<input type="checkbox"/> PUD Plan Amendment \$300.00 + Escrow	<input type="checkbox"/> Recording Fee \$46.00
<input type="checkbox"/> CUP/IUP \$300.00 (Non Residential)	<input type="checkbox"/> PUD Final Plan \$300.00 + Escrow	<input type="checkbox"/> Other _____
<input type="checkbox"/> Variance \$150.00 (Residential)	<input type="checkbox"/> PUD General Concept Plan \$400.00 + Escrow	
<input checked="" type="checkbox"/> Variance \$200.00 (Non Residential)	<input type="checkbox"/> Preliminary Plat \$350.00 + \$10.00/Lot + Escrow	
<input type="checkbox"/> Lot Split \$200.00	<input type="checkbox"/> Final Plat \$250.00 + \$10.00/Lot + Escrow	
<input type="checkbox"/> Public Hearing Notice \$75.00	<input type="checkbox"/> Wetland Mitigation Plan \$100.00 + Escrow	
<p>ALL ESCROW MUST BE PAID BY CERTIFIED CHECK</p> <p>Escrow Deposit \$2,000.00</p> <p>Escrow Deposit - Site Plan Review: \$7,500 (Tacoma West Industrial Park), \$5,000.00 (All other site plan reviews)</p> <p>Escrow Deposit - Development Review (paid at Sketch Plan): \$10,000.00</p> <p>ALL PLANNING &amp; ZONING APPLICATION FEES ARE IN ADDITION TO LEGAL, ENGINEERING AND ASSOCIATED COSTS.</p> <p style="text-align: center;"><b>*APPLICATIONS WILL BE PROCESSED ONLY IF ALL REQUIRED ITEMS ARE SUBMITTED*</b></p>		
The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of Chapter 11 and Chapter 12 of the City Code and other applicable ordinances.		
Applicant's Signature: <i>Grady Kruse</i>		Date <i>1-6-2015</i>
Fee Owner's Signature: <i>Grady Kruse</i>		Date <i>1-6-2015</i>
<b>For Office Use Only</b>		
Accepted By:	Amount	Date



City of Norwood Young America  
310 Elm St. W. PO Box 59  
Norwood Young America, MN 55368

1-21-2015:

We are writing you this letter to request that our property at 28 Industrial Boulevard in Norwood Young America (legal description: East 124.56 feet of Lot 2, Block 1, Young America Industrial Park) be rezoned to Commercial BI in order to accommodate future expansion of our mini-storage facilities.

With the changes made in recent years to the area zoning, the current designation does not include mini storage as an accepted use even though the mini storage, as it is currently constructed, has been there since 1991. Under this current zoning listing, we would be unable to add another building in the future.

Thank you for your consideration and please let us know if you have any questions.

Sincerely,

Grady and Jill Kruse  
Owners, Stuff It Mini Storage.  
9340 Johnson Drive  
Cologne, MN 55322  
952-412-3313  
grady@kruseonline.net



# **RESOLUTION NO. 2015-08**

## **A RESOLUTION APPROVING REZONING OF THE PROPERTY AT 28 INDUSTRIAL BOULEVARD**

WHEREAS, Grady Kruse d.b.a. Stuff-It Mini Storage (the "Applicant") has applied for rezoning of approximately 0.62 acres of property from C-2, General Commercial to B-I, Business Industrial to accommodate the addition of an accessory mini-storage structure to a current principal use of property as a mini-storage facility; and

WHEREAS, the subject property is located at 28 Industrial Boulevard in the city of Norwood Young America; and

WHEREAS, the subject property identification number is 588500030; the legal description is East 124.56' of Lot 2, Block 1 Young America Industrial Park; and

WHEREAS, the City of Norwood Young America Planning Commission held a public hearing to consider the Applicant's rezoning request during their regular meeting held on February 17, 2015; and

WHEREAS, the Planning Commission recommends the City Council approve the rezoning request based on the following findings of facts:

1. The subject property is adjacent to existing B-I uses to the south and east and the current and proposed use of the property is a permitted use in the B-I district.
2. The subject property became a non-conforming use under the April 2013 official Zoning Map update.
3. The proposed rezoning remains consistent with the 2008 Comprehensive Plan which guides the subject parcel to commercial/industrial use.
4. The proposed rezoning will not materially affect any local or regional housing, transportation, utility, or park system.

NOW THEREFORE, BE IT RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby makes and adopts the findings of fact as issued by the Planning Commission.

BE IT FURTHER RESOLVED, that the City Council of Norwood Young America, Carver County, Minnesota, hereby approves the Applicant's request for rezoning from C-2, General Commercial to B-I, Business Industrial effective immediately and contingent on the following:

1. Installation of three (3) trees south of the proposed additional structure but on private property (i.e. not in boulevard).
2. Review/approval of grading/drainage for the site by the City Engineer or designee.
3. Installation of windows (even if faux) on the north and south ends of the proposed structure so as to meet the standards of Section 1245.03, Subd. 3(A) of the Code.
4. Adherence to maximum impervious surface coverage of eighty percent (80%) or less.

Adopted by the City Council this 23<sup>rd</sup> day of February, 2015.

\_\_\_\_\_  
Tina Diedrick, Mayor

ATTEST:

\_\_\_\_\_  
Diane Frauendienst, City Clerk/Treasurer



To: Honorable Mayor Diedrick  
Members of the City Council  
Administrator Helget

From: Cynthia Smith Strack, Municipal Development Group, Inc.

Date: February 18, 2015

Re: Accessory Structures

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### **BACKGROUND**

In August of last year the Planning Commission began reviewing standards related to accessory structures pursuant to a request by Administrator Helget to further define standards pertaining thereto. Accessory structures are currently allowed in all residential, commercial, & public/institutional districts.

The PC has developed draft language included in the attached Ordinance. Proposed changes include:

1. Capping the maximum number of detached accessory structures allowed at two per parcel.
2. Requiring a minimum roof pitch of 4:12's and disallowing rolled and mono-sloped roof types.
3. Prohibiting galvanized and unpainted metal as exterior building materials. Requiring exterior building materials and color are similar to that of the principal structure.
4. Prohibiting the placement of an accessory structure on a lot prior to the existence of a principal structure.
5. Prohibiting detached accessory structures from the front yard.
6. Reducing maximum height from the current standard of 25 feet to a maximum sidewall height of 10 feet and a maximum overall height of 18 feet.
7. Requiring accessory structures be subordinate in size to principal structures.

The draft Ordinance is attached for consideration.

### **RECOMMENDATION**

The Planning Commission held a public hearing on the proposed Ordinance at their regular meeting on February 17, 2015. There were no oral or written comments received from the public. Following the hearing the PC approved a motion recommending the Council approve the Ordinance.

### **ATTACHMENTS**

Draft Ordinance  
Summary Publication

**CITY OF NORWOOD YOUNG AMERICA  
ORDINANCE NO. 258**

**AN ORDINANCE AMENDING SECTION 1245.04 OF THE CITY CODE RELATING TO ACCESSORY STRUCTURES.**

- I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS CHAPTER 12, SECTION 1245.04 OF THE CITY CODE SHALL BE AMENDED AS FOLLOWS:**

**1245.04 Accessory Structures**

**Subd. 1 Purpose.** The intent of this section is to establish the minimum regulations for accessory structures in order to protect the public health, safety and welfare; to protect use areas; to promote orderly development; to provide adequate light, air, and convenience of access to property; to provide for compatibility of different uses; to prevent overcrowding of land and undue concentration of structures.

**Subd. 2 General Provisions.**

- A. *Setbacks.* Detached accessory structures shall be located in the side or rear buildable lot area subject to meeting the setback requirements. Unenclosed Decks, Porches, and Patios are permissible in the front yard subject to meeting the setback requirements.
- B. *Aggregate Coverage Limitation.* In the R-1, R-2, R-3, R-4 and RC-1 Districts, the sum of the building area of all garages, utility buildings and other detached accessory structures shall not exceed a total of:

<b>Lot Area (in square feet)</b>	<b>Maximum Total Floor Area of all Accessory Structures*</b>	<b>Maximum Number of Detached Accessory Structures</b>
10500 and smaller	1,000 square feet	Two
10,501 to 21,780	1,200 square feet	Two
21,781 to 43,560	1,400 square feet	Two
43,561 and larger	1,600 square feet	Two, unless variance granted

\* (1) Subject to maximum lot coverage limits contained in the underlying zoning district.  
 (2) Commercial, industrial, or business buildings and structures for a use accessory to the principal use shall not exceed thirty (30) percent of the gross floor area of the principal use.  
 (3) At no time shall the ground floor area of a detached residential accessory structure within an R-1, R-2, R-3, R-4, or RC-1 District exceed forty (40) percent of the combined ground floor area of the principal and accessory structure.  
 (4) Notwithstanding the provisions of Section 1245.04, Subd. 2(B)(2) or Section 1245.04, Subd. 2(B)(3) of the City Code, Single-family residential properties located in the C-3 (Downtown) and C-2 (General Business) Districts shall be allowed one (1) accessory structure up to 1,000 square feet in gross floor area.

- C. Design characteristics. Detached accessory structures shall be constructed of material similar to the principal structure, and in character with the surrounding built environment. Design characteristics shall include, but not be limited to, the following:
1. Roof type (e.g. gabled, hipped, mansard), roof orientation, and roof pitch.
  2. Eave, overhang depth, and fascia/soffit type and appearance.
  3. Exterior building material, and,
  4. Exterior color.
- D. Minimum Roof Pitch. The minimum accessory structure roof pitch shall be 4:12ths.
- E. Prohibited Roof Types. Rolled roofs and mono-sloped roofs are prohibited.
- F. Prohibited Exterior Materials. Galvanized and unpainted metal are prohibited as exterior building materials.
- G. Exceptions. Agricultural buildings on agricultural lots shall be exempt from this Section.
- H. Attachment Required. In cases where an accessory building is attached to the principal structure, it shall be made structurally part of the principal structure and shall comply in all respects with the requirements for principal structures.
- I. Principal Structure Required. No accessory structure or building shall be constructed on any lot prior to the time of construction of the principal building to which it is accessory.
- J. Front Yard Placement Prohibited. No accessory structure shall be placed in the front yard.
- K. Structures 120 Square Feet or Less. Structures sized 120 square feet or less are exempt from this Section, except those standards relating to required setbacks and number of total detached structures allowed.
- L. Accessory Structures Must Be Subordinate Structures. Detached accessory structures shall be clearly and reasonable subordinate to the principal structure in terms of height, footprint, and total square footage.
- M. Maximum Height. Sidewall height for detached accessory structures may not exceed ten (10) feet. Total detached accessory structure height may not exceed eighteen (18) feet as measured from the ground level to the highest point of the roof. Where these standards conflict with other standards, the strictest rule shall apply.
- N. Setbacks. Setbacks established in the underlying zoning district classification shall apply as indicated for accessory structures.

**II. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.**

Adopted by the City Council of the City of Norwood Young America this 23<sup>rd</sup> day of February, 2015.

\_\_\_\_\_  
Tina Diedrick, Mayor

Attest:

\_\_\_\_\_  
Diane Frauendienst, City Clerk/Treasurer

**City of Norwood Young America  
Summary of Ordinance 258  
Amending City Code Chapter 12, Zoning**

The City of Norwood Young America has adopted Ordinance 258 entitled "An Ordinance Amending Section 1245.04 of the City Code Relating to Accessory Structures". The following is a summary of the adopted ordinance:

The Ordinance amends language previously in effect relating to accessory structures. The Ordinance defines acceptable design characteristics including those related to roof type, roof pitch, and suitable exterior materials. The Ordinance also redefines maximum accessory structure size and height. The intent of the Ordinance is to ensure accessory structures are subordinate in nature to principal structures and that they blend in with the existing principal structure.

Effective Date: This ordinance becomes effective upon its passage and publication according to law. Ordinance 258 was adopted by the City Council on February 23, 2015.

A copy of the complete Ordinance 258 is available for review at the Norwood Young America City Offices, located at 310 Elm St W. If you have any questions, please contact the City at (952) 467-1800.



*February 23, 2015*

*City Council Memo*

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To: Honorable Mayor Diedrick and Members of the City Council

From: Diane Frauendienst, City Clerk-Treasurer

Cc: Steve Helget, City Administrator

Re: Approve Liquor Vendor for Liquor Sales at the Pavilion

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At the January 12, 2015 Council Meeting approval was given to advertise for requests for proposals for a vendor for liquor sales at the Pavilion. Two proposals were received. The proposals are attached. Representatives for both establishments will present at the meeting to answer any questions.

The current on-sale liquor license holder at the Pavilion is The Pour House Pub and the agreement with them expires on March 31, 2015, although their license will remain in effect through June 30, 2015.

**Recommendation: A motion to approve the proposal from \_\_\_\_\_ and directing City Staff to enter in to agreement with \_\_\_\_\_ to provide intoxicating liquor sales for certain events at the Willkommen Memorial Park Pavilion from July 1, 2015 – June 30, 2016.**

*City of Norwood Young America*

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Tel: 952-467-1800  
Fax: 952-467-1818

310 Elm Street West  
NYA, MN 55368

[www.cityofnya.com](http://www.cityofnya.com)  
[cityclerk@cityofnya.com](mailto:cityclerk@cityofnya.com)



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: February 23, 2015

SUBJECT: Schedule Special City Council Meeting

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Proposed is to schedule a special City Council meeting for the purpose of reviewing the proposed 2015 Goals & Objectives as submitted by the Planning, Parks & Recreation, and Economic Development Commissions; the Public Works and Public Utilities Departments; and City Administrator.

Possible dates include: March 3, 5, 12, 16, and 19.

**Suggested Motion:**

**Motion to schedule a special City Council meeting for 6:30 p.m., March \_\_\_\_\_, 2015.**



**City of Norwood Young  
America**

**January - 2015**

Listed below is a description of each of the different classifications of calls for service which the Carver County Sheriff's Office received and processed for your area.

**CRIMINAL**

<b>Part I Crimes</b>	
Arson	Intentionally destroy property by fire
Assault - Aggravated	Assault where substantial injury is caused or deadly weapon used
Burglary	Unlawful entry into a structure to commit a crime
Homicide	Intentional taking of a persons life
Robbery	Taking of property in the presence of another with use of force
Sex Crime - felony	Forcible sexual assault, All felony sex crimes.
Theft	Taking of property, stealing
Theft - Vehicle	Theft of a motorized vehicle

<b>Part II Crimes</b>	
Abuse/Neglect	Chargeable abuse or neglect of children or adults
Assault	Altercation between parties where actual physical harm occurred
Court Order Violations	Violation of court orders
Disturb Peace	Chargeable disturbance of peace. Harassment, disorderly conduct
Drug Violation	All drug violations: possession of, sale of, manufacture of
Gambling	Unlawful operate, promote or assist in the operation of gaming.
Liquor Laws	Illegal Consumption, sale or possession of liquor.
Misc. Criminal	Minor offenses that do not fall under any other classification
Property Damage	All damage to property including vandalism, littering and trespassing on property
Runaway	Juvenile runaway
Sex Crimes	Misc. sex crimes: criminal sexual conduct, sexual abuse, pornography, indecent exposure. (non felony sex crimes)
Suspicious Activity	Suspicious activity where charges result.
Theft - Related	Fraud, credit card theft, ID theft, issuance on bad check, counterfeiting, swindle
Traffic - Alcohol	Traffic stop or accident involving a driver under the influence of alcohol or drugs
Traffic - Other	Traffic stop that results in a traffic criminal charge - DAC-IPS, Hit and Run
Weapons	Violation of manufacture, sale, purchase, transport, use of firearm.

<b>NON-CRIMINAL</b>	
Abuse/Neglect (NC)	Investigation of abuse or neglect of a child or adult where no charges are filed.
Alarm	Checking on an alarm at a private residence or business
Animal	Animal bites, stray animals. All calls involving animals
Assist other Agency	Assist other law enforcement office, state patrol or government departments
Auto Accd - Fatality	Auto accident in which a fatality occurred
Auto Accd - Injury	Auto accident in which injury and property damage occurred
Auto Accd - Prop Damage	Auto accident in which property damage occurred
Auto Accd - MV vs Deer	Auto accident involving a motor vehicle and deer
Background Record Checks	Records check for persons adopting a child, military, govt. employment, individual.
Boat & Water	All incidents involving boats, watercraft and/or lakes
Child Custody Dispute	Incidents involving dispute over child custody
Civil Process	Service of civil papers/court orders. Assist with civil stand by situations
Disturb Peace (NC)	Noise, harassments, disturbance of peace where charges are not filed
Domestic	Verbal argument between parties with relationship, where no charges are filed.
Driving Complaint	Complaints of bad driving behavior.
Drug - Information	Information regard drug activity. No charges filed
Fire Call	Fires and assist to fire departments
Gun Permit - Acquire	Application for a permit to purchase a handgun.
Gun Permit -Carry	Application for a permit to carry a handgun.
Gun Permit -Transfer	Applicaton for the transfer of one registered gun to another
Explosive/Firearms Dlr	Application for a permit for explosives or firearms dealer license.
House/Business Check	Check on residences or business when owners are away from property
License - Day Care	Background check for licensing day care
License - Foster Care	Background check for licensing foster care
License - Liquor	Background check for liquor licensing
License - Massage parlor	Background check for massage parlor licensing
License - Peddler	Background check for peddler licensing
Medical	Assist persons with medical issues, natural cause deaths
Mental Health	Suicides, 72 hr holds for mental health issues
Misc. Non. Criminal	General law enforcement questions: citizen assists, lost and found prop., civil matters, council packets and meetings, juv. disciplinary issues, etc
Missing Person	Missing / Lost person
Open Door	Located an open door to a business or residence
Prowler (NC)	Person on property who does not belong - window peeper. No charges filed
Sex Offender Tracking	Request from State to check location of registered sex offender
Snowmobile	All incidents involving snowmobiles
Suspicious Act (NC)	Suspicious persons, acts or vehicles - no charges
Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, parking violations, vehicle in the ditch and motorist assists.
Traffic - Radar Display	Traffic - Speed - Radar wagon
Traffic - Stops	All traffic stops initiated by officers
Transport	Transport persons for various reasons
Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
Warrant Issued	Warrant issued by Carver County Court Administration.
Warrant Service	Service of warrant for Carver County and other counties.

**CARVER COUNTY SHERIFF'S OFFICE**  
**City of Norwood Young America**  
**Month of January**

	2015	2015	2014	2014
	MONTH	YTD	MONTH	YTD
<b>ARRESTS - #incidents</b>	2	2	1	1
<b>ARRESTS - #individual</b>	2	2	1	1
<b>CITATIONS - other</b>	5	5	4	4
<b>CITATIONS - traffic</b>	8	8	7	7
<b>CITATIONS - parking</b>	6	6	11	11
<b>TOTAL CITATIONS</b>	19	19	22	22
<b>WARNINGS (written)</b>	0	0	1	1
<b>WARNINGS (verbal)</b>	29	29	27	27
<b>CRIMINAL</b>				
<b>Part I Crimes</b>				
Arson	0	0	0	0
Assault - Aggravated	0	0	0	0
Burglary	1	1	2	2
Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Crimes - felony	0	0	0	0
Theft	3	3	0	0
Theft - Vehicle	0	0	0	0
<b>Total Part I Crimes</b>	4	4	2	2
<b>Part II Crimes</b>				
Abuse/Neglect	0	0	0	0
Assault	1	1	0	0
Court Order Violation	1	1	0	0
Disturb Peace	1	1	1	1
Drug Violations	0	0	1	1
Gambling	0	0	0	0
Liquor Law Viol	0	0	2	2
Misc. Criminal	0	0	0	0
Property Damage	2	2	1	1
Runaway	0	0	0	0
Sex Crimes	0	0	0	0
Suspicious Activity	0	0	0	0
Theft - Related	1	1	1	1
Traffic - Alcohol	2	2	1	1
Traffic - Other	0	0	0	0
Weapons	0	0	0	0
<b>Total Part II Crimes</b>	8	8	7	7
<b>TOTAL CRIMINAL</b>	12	12	9	9









## Arrests and Summons/Complaints for

### From 01/01/2015 To 01/31/2015

## Norwood Young America City

<u>ICR#</u>	<u>Reported</u>	<u>Arrest Type</u>	<u>Arr Date</u>	<u>Off Level</u>	<u>MOC</u>	<u>Charge</u>	<u>Clt #</u>	<u>Beat</u>	<u>City/Twsp</u>
2015000017759 -01	1/18/15	Arrested - Booked	01/18/2015	Gr. Misd	JFP01	TRAF-AC-GM-3RD DEG DWI-1C	100015000260	0800	Norwood Young Ameri
201500003067 -01	1/31/15	Arrested - Booked	01/31/2015	Misd.	AL352	ASLT-DOMESTIC-MS-INFLT BC	100015000512	0800	Norwood Young Ameri
201500003067 -01	1/31/15	Arrested - Booked	01/31/2015	Misd.	AL452	ASLT-DOMESTIC-MS-FEAR BO	100015000512	0800	Norwood Young Ameri
201500003067 -01	1/31/15	Arrested - Booked	01/31/2015	Gr. Misd	N2130	DISTURB PEACE-GM-EMERGE	100015000512	0800	Norwood Young Ameri
<b>Total ICR's: 2</b>									
<b>Total Individuals Arrested: 2</b>					<b>Total Charges: 4</b>				



**Carver County Sheriff  
All Other Citation  
From 01/01/2015 To 01/31/2015**

**Norwood Young America City**

<u>Beat</u>	<u>Citation Nr</u>	<u>Issued Date</u>	<u>Location</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100015000188	01/14/2015	202 Lincoln St	N3030	DISTURB PEACE-MS-DISORDER	609.72.1(3)	Misd. Off - Citation
0800	100015000354	01/24/2015	326 Central Av S	M3001	JUVENILE-ALCOHOL OFFENDEI	340A.503.1(a)	Juv - Misd. Cit
0800	100015000352	01/24/2015	326 Central Av S	M3001	JUVENILE-ALCOHOL OFFENDEI	340A.503.1(a)	Juv - Misd. Cit
0800	100015000351	01/24/2015	326 Central Av S	M3001	JUVENILE-ALCOHOL OFFENDEI	340A.503.1(a)	Juv - Misd. Cit
0800	100015000350	01/24/2015	326 Central Av S	J3T01	TRAF-ACC-MS-UND AGE DRINK	169A.33.2	Misd. Off - Citation
				M4140	LIQUOR-UNDERAGE CONSUMP	340A.503.1(a)	
<b>TOTAL CITATIONS ISSUED: 5</b>							



**Carver County Sheriff  
Traffic Citations  
From 01/01/2015 To 01/31/2015**

**Norwood Young America City**

<u>Beat</u>	<u>Citation Nr</u>	<u>Issued Date</u>	<u>Location</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100015000035	01/03/2015	210 2 Av SE	9065	Stop Sign	169.30(b)	Traffic - Citation
				9202	No Valid Mn DL	171.02.1	
				9041	Inattentive Driving	169.14.1	
						169.791.3	
0800	100015000126	01/09/2015	Central Av N/Hwy 5	9040	Speed	169.14.2(a)(3)	Juv - Traffic Cit
0800	100015000129	01/10/2015	Hwy 212 W/Reform St N	9220	DAS, DAR, DAC	171.24.2	Traffic - Citation
0800	100015000169	01/12/2015	Hwy 212 W/Reform St N	9274	No Proof Of Insurance	169.791.2	Traffic - Citation
0800	100015000215	01/16/2015	Hwy 212 W/Reform St N	9279	Expired Tabs	169.79.1	Traffic - Citation
0800	100015000220	01/16/2015	Railroad St E/Railroad Dr	9040	Speed	169.14.2(a)	Traffic - Citation
0800	100015000332	01/23/2015	Hwy 5 & 25/1 St	9211	Fail To Change Doicile/Name On DI	171.11	Traffic - Citation
0800	100015000462	01/28/2015	Hwy 5 & 25/Central Av	9274	No Proof Of Insurance	169.791.3	Traffic - Citation
<b>TOTAL CITATIONS ISSUED: 8</b>							



**Carver County Sheriff  
Parking Citations  
From 01/01/2015 To 01/31/2015**

**Norwood Young America City**

<u>Beat</u>	<u>Citation Nr</u>	<u>Issued Date</u>	<u>Location</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100015000071	01/06/2015	224 Main St E	9100	Parking - All Other	NYA-720.05.H	Parking
0800	100015000070	01/06/2015	224 Main St E	9100	Parking - All Other	NYA-720.05.H	Parking
0800	100015000099	01/08/2015	2 Av Ne/1 St Ne	9137	Snowbird / Winter Parking	NYA-720.03	Parking
0800	100015000114	01/09/2015	224 Main St E	9137	Snowbird / Winter Parking	NYA-720.02	Parking
0800	100010003944	01/12/2015	202 1 St NE	9137	Snowbird / Winter Parking	NYA-720.02	Parking
0800	100015000289	01/21/2015	224 Main St E	9100	Parking - All Other	169.34.1(a)(14	Parking

**TOTAL CITATIONS ISSUED: 6**



**Carver County Sheriff's Office  
Verbal Warnings  
From: 01/01/2015 to 01/31/2015**

**Norwood Young America City**

**Animal: 2**

**Driving Complaint: 1**

**Traffic Stop: 26**

**Grand Total Verbal Warnings: 29**