



CITY COUNCIL AGENDA

October 7, 2014

6:30 PM

City of Norwood Young America,
310 West Elm Street, PO Box 59, NYA MN 55368
(952) 467-1800

SPECIAL MEETING – 6:30 P.M. LARGE CONFERENCE ROOM

1. **Call Meeting of City Council to Order**
2. **Approve Agenda**
3. **Introductions, Presentations, Proclamations, Awards, and Public Comment** (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. **Consent Agenda** (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)
5. **Old Business**
6. **New Business**
 - 6.1 Cartegraph and Carver County GIS Presentations
7. **Council Member Reports**
8. **Mayor's Report**
9. **Adjournment**

TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: October 3, 2014

SUBJECT: Cartegraph and Carver County GIS Presentations

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Jace Fecht of Cartegraph will provide a webex presentation on Cartegraph and its asset management capabilities. Mr. Fecht will provide information about equipment management and streets/infrastructure maintenance data the City could input into Cartegraph and how to access that information. In attendance will be Brian Simmons and Mark Schulz of Bolton & Menk.

Allison Kampbell, Carver County GIS will also be present to provide information on the asset management capabilities of the County's GIS. The County GIS does not have the capability of tracking information about City vehicles, but could be utilized to track the maintenance and other data of City streets and infrastructure.

At this time, none of the streets and infrastructure has been inputted into Cartegraph, but they have been into the County's GIS. According Bolton & Menk's original proposal back in December 2011 they would setup and input all the necessary data for water, sewer, and storm sewer for \$10,000 and do the same for streets for \$10,000. Currently, the City pays Cartegraph two annual user licenses which in 2014 was a total cost of \$3,000. In respect to the contract the City has with the County for GIS services, the contract is set up on an hourly rate for Allison. For the first half of 2014 the City has paid \$7,517 and will likely be something similar for the second half of the year. In addition the City pays an annual fee of about \$1,800 for the County's GIS license. We participate in a cost sharing for this license with all the other jurisdictions that utilize the County's GIS services.

Proposed is to discuss and consider utilizing the County's GIS services for monitoring the maintenance and other historical data for the City's streets and infrastructure.