



## CITY COUNCIL AGENDA

May 11, 2015

6:30 PM

City of Norwood Young America,  
310 West Elm Street, PO Box 59, NYA MN 55368  
(952) 467-1800

### 1. Call Meeting of City Council to Order

1.1 Pledge of Allegiance

### 2. Approve Agenda

3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

### 4. Carver County Sheriff Deputy Report – Jeff Stratton

5. Consent Agenda (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

5.1 Approve minutes of April 27 and April 29, 2015

5.2 Approve payment of Claims

5.3 Approve 2015-16 Liquor Licenses

5.4 Approve lawful gambling permit for NYA Chamber of Commerce

5.5 Call for public hearing to amend City Code Chapter 20

5.6 Appointment of Firefighters

5.7 Accept Firefighter resignation

### 6. Old Business

### 7. New Business

7.1 Ordinance No. 261, Allowing Limited Manufacturing in C-3 Zoning Districts

7.2 Wastewater Treatment Facility Generator Emissions Upgrade

7.3 Purchase of Portable Generator

### 7. Council Member Reports

### 8. Mayor's Report

### 9. Adjournment

\*The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: April building permit report, and April sheriff's report.

## UPCOMING MEETINGS/EVENTS

- May 13**      **Economic Development Commission – 6:30 p.m.**
- May 14**      **Senior Advisory Committee – 9:00 a.m.**
- May 19**      **Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m.**
- May 26**      **EDA and City Council – 6:30 p.m.**

# Norwood Young America City Council Minutes

April 27, 2015

**Council Present:** Tina Diedrick, Mike McPadden, Dick Stolz, Jim Keller

**Council Absent:** Carol Lagergren

**City Staff Present:** City Administrator Steve Helget, City Clerk/Treasurer Diane Frauendienst, Public Works Director Brent Aretz

**Also Present:** NYA Times Reporter Adam Gruenewald, Community Development Consultant Cynthia Smith-Strack, Ed Magee, Jerry Van Dyke, Planning Commission Representative Karen Hallquist

Mayor Tina Diedrick called the meeting to order at 6:33 p.m.

## **Approve Agenda**

**Motion:** MM/JK; all in favor to approve the agenda as presented.

## **Introductions, Presentations, Proclamations, Awards, and Public Comment:**

None

## **Consent Agenda**

**Motion:** JK/MM; all in favor, to approve the consent agenda, with the corrections and addition.

Approve minutes of April 13, 2015 council meeting

Approve payment of claims – CORRECTED: amount on Bolton and Menk payment \$3192.13, coding on Encompass payment for the Haven to the Harbor.

Appoint part-time seasonal employees for swimming pool ADDED: contingent upon applicants obtaining all of the proper certifications.

Purchase South Park basketball poles and rims

Accept Chad Schrupp's resignation and authorize advertisement for Public Works Operator I

ADDED: Accept proposal for hay baling of Outlot A

## **Public Hearings:**

Chapter 2 Amendment – Safety Committee: Mayor Diedrick opened the public hearing to hear public comment regarding adding language establishing in Chapter 2 to recognize the Safety Committee as a committee of the City. Administrator Helget stated that currently there is a Safety Committee, but it is not recognized in the City Code as the other committee and commissions are. Ordinance 260 adds Section 257 – Safety Committee, to the City Code. Helget reviewed the proposed Section 257 and recommended adding a member of the fire department as a member of the committee. There was no public comment.

**Motion:** MM/DS; all in favor to close the Public Hearing at 6:42 p.m.

## **Old Business**

No Old Business

## **New Business**

NYA Lions Club Friendship Park Donation: Ed Magee, representing the NYA Lions, informed the Council of the club's proposal to remove the playground equipment at Friendship Park and replace it with new equipment. The Lions are proposing to donate up to \$40,000 for the project.

**Motion:** MM/DS; all in favor, to accept the donation from the Norwood Young America Lions Club and to approve the Friendship Park playground improvement project.

Resolution 2015-12, Stuff It Mini-Storage Variance Request: Community Development Consultant Cynthia Smith-Strack reported that Grady Kruse d.b.a. Stuff It Mini-Storage has submitted paper work requesting a variance to the maximum impervious surface coverage allowed in the B-I District. Current surface coverage allowed is 80% and the applicant is requesting a variance to 81.5%

**Motion:** MM/JK; all in favor to approve Resolution 2015-12, a resolution approving a variance to maximum impervious surface coverage at 28 Industrial Boulevard.

Ordinance No. 259, Administrative Permits: Community Development Consultant Smith-Strack presented Ordinance 259, stating that the ordinance will establish processing requirements to help ensure review/approval of actions that don't require official action by the Council. The proposed ordinance defines what information is required from applicants so as to allow internal staff review and decision making and defines what staff must review in order to approve. Smith-Strack stated that the Planning Commission reviewed the ordinance, held a public hearing and recommend approval of Ordinance 259.

**Motion:** JK/DS; all in favor to adopt Ordinance 259, an ordinance amending Chapter 12 of the City Code by adding Section 1210.09 relating to administrative approval by the zoning administrator.

**Motion:** JK/MM; all in favor to approve the summary of Ordinance 259 for publication in the Norwood Young America Times.

Swimming Pool Staff Manual: Mayor Diedrick reported that the personnel committee, along with members of the Park and Recreation Commission, have been working to update the West Carver Community Pool Staff Manual. Administrator Helget pointed out the highlights of the manual.

**Motion:** DS/MM; all in favor to approve the revised West Carver Community Pool Staff Manual.

Willkommen Park Restrooms Removal: Public Works Director Brent Aretz reported that one of the 2015 goals of the Park and Recreation Commission is the removal of the restrooms at Willkommen Park. The bathrooms are deteriorating and either needs to be removed or repaired.

**Motion:** JK/DS; all in favor to approve the removal of the restrooms at Willkommen Park.

Crack Sealing Bid Proposals: Public Works Director Aretz provided information on the asphalt pavement maintenance bids that were received from Bargaen, Inc. Jerry Van Dyke was present at the meeting and informed the Council on the procedures and benefits of using Replay Agricultural Oil Seal and Preservation Agent.

**Motion:** JK/DS; all in favor to approve the asphalt pavement maintenance bids as submitted by Bargaen, Inc.

Ordinance No. 260, Safety Committee:

**Motion:** DS/JK; all in favor to adopt Ordinance 260, an ordinance amending Chapter 2 of the City Code by adding Section 257 relating to the establishment of a Safety Committee.

**Motion:** JK/MM; all in favor to appoint Dick Stolz as the Council representative to the Safety Committee.

**Motion:** DS/JK; all in favor to approve the Summary of Ordinance 260 for publication in the Norwood Young America Times.

### **Council Member Reports**

MM: reported that the Stiftungsfest Committee continues to plan celebration activities.

DS: reported that he attended the Carver County Elected Leaders meeting.

JK: reported that the Parks and Recreation Commission and the Planning Commission met and the items discussed at those meetings will be brought to the Council or will be discussed at the Special Meeting on April 29.

TD: reviewed the coming events including meetings and the May 16<sup>th</sup> waste collection day. She also stated that she attended the Mayor's Conference in White Bear Lake and then read a thank you note to the Fire Department from All Saints Lutheran Church.

### **Adjournment**

**Motion:** MM/DS; all in favor to adjourn the meeting at 7:54 p.m.

Respectfully Submitted,

Diane Frauendienst  
City Clerk-Treasurer

Mayor

# Norwood Young America City Council Minutes

April 27, 2015

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**Council Absent:** Carol Lagergren

**City Staff Present:** City Administrator Steve Helget, City Clerk/Treasurer Diane Frauendienst, Public Works Director Brent Aretz

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**Motion:** MM/DS; all in favor to close the Public Hearing at 6:42 p.m.

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### **Adjournment**

**Motion:** MM/DS; all in favor to adjourn the meeting at 7:54 p.m.

Respectfully Submitted,

Diane Frauendienst  
City Clerk-Treasurer

Mayor

**Norwood Young America**  
**City Council Special Work Shop Meeting**  
**Minutes**  
April 29, 2015

**Council Present:** Tina Diedrick, Jim Keller, Carol Lagergren, Mike McPadden, and Dick Stolz.

**City Staff Present:** Steve Helget City Administrator, Diane Frauendienst City Clerk, and Ryan Winter Public Utilities Director.

Mayor Tina Diedrick called the meeting to order at 6:30 p.m.

**Motion:** CL/DS, all in favor to approve the agenda.

Items discussed included

Home Occupations

Allowing Limited Industrial in C-3, Downtown District

Oak Lane Water and Sewer Services

Waste Water Treatment Facility Generator Emissions Upgrade

Utilities Purchases Proposals: Portable Generator, Cable Locator

The Council consented to consider the items discussed at the May 11<sup>th</sup> meeting.

**Motion:** MM/CL, all in favor to adjourn at 9:10.

Respectfully Submitted,

Diane Frauendienst  
City Clerk-Treasurer

**CITY OF NORWOOD YOUNG AMERICA**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

**To Be Approved: May 7, 2015**

<b>Pre-Paid Claims</b> (Check Sequence #503129-503144)	<b><u>\$16,649.71</u></b>
<b>Claims Pending Payment</b> (Check Sequence#24359-24397)	<b><u>\$110,545.10</u></b>
<b>Grand Total</b>	<b><u>\$127,194.81</u></b>

Check #	Employee name	Pay Period	Check Amount	Check Date	Check Status
503129	BARTHEL, JOLENE F.	8	\$192.95	30-Apr-15	Outstanding
503130	Hormann, Duane	8	\$1,022.89	30-Apr-15	Outstanding
503131	NEUBARTH, EDNA	8	\$68.85	30-Apr-15	Outstanding
503132	SCHRUPP, CHAD J	8	\$994.85	30-Apr-15	Outstanding
503133	WINTER, RYAN P	8	\$2,060.17	30-Apr-15	Outstanding
503134	ARETZ, BRENT R	8	\$2,183.05	30-Apr-15	Outstanding
503135	FRAUENDIENST, DIANE J.	8	\$1,452.57	30-Apr-15	Outstanding
503136	KROELLS, RICHARD G	8	\$372.13	30-Apr-15	Outstanding
503137	LENZ, DEBRA A	8	\$1,299.06	30-Apr-15	Outstanding
503138	MENZEL, ALICIA	8	\$958.30	30-Apr-15	Outstanding
503139	NEUBARTH, RICHARD	8	\$130.82	30-Apr-15	Outstanding
503140	SCHRUPP, JOHN O	8	\$1,281.35	30-Apr-15	Outstanding
503141	STENDER, DANIEL H	8	\$1,483.81	30-Apr-15	Outstanding
503142	Helget, Steven P	8	\$2,203.31	30-Apr-15	Outstanding
503143	KLOEMPKEN, JASON A	8	\$945.60	30-Apr-15	Outstanding
503144	KleinBank	8	\$16,649.71	30-Apr-15	Summary Check
			\$16,649.71		

NORWOOD YOUNG AMERICA, MN

\*Check Detail Register©

MAY 2015

Check Amt Invoice Comment

10100 CHECKING

Paid Chk#	Date	Account	Description	Check Amt	Invoice	Comment
Paid Chk# 024359	5/11/2015	BARGEN				
E 101-43100-425			Street Maint seal coat	\$28,356.00	215246	CRACK REPAIR
E 101-43100-425			Street Maint seal coat	\$6,955.00	215246-1	SOUTH EMMA ST
E 101-43100-425			Street Maint seal coat	\$15,200.00	215246-2	INDUSTRIAL BLVD FROM FAXON TO 212
E 101-43100-425			Street Maint seal coat	\$6,300.00	215246-3	CRACK REPAIR - parking lots
E 101-45200-223			Repair/Maintenance Bldg/Ground	\$4,340.00	215246-3	Bike Trails
<b>Total BARGEN</b>				<b>\$61,151.00</b>		

Paid Chk# 024360	5/11/2015	BELLE PLAINE BLOCK & TILE INC				
E 101-43100-221			Repair/Maintenance Equipment	\$129.77	0104372-IN	NON-PERF PLASTIC
<b>Total BELLE PLAINE BLOCK &amp; TILE INC</b>				<b>\$129.77</b>		

Paid Chk# 024361	5/11/2015	BOLTON & MENK, INC				
G 251-22105			Escrow Account, HAVEN	\$1,244.00	176737	PEACE VILLA
G 101-22100			Escrow Collected	\$426.00	176738	STUFF IT MINI STORAGE
G 251-22105			Escrow Account, HAVEN	\$120.00	176754	THE HAVEN
E 253-49450-303			Engineering Fees	\$1,165.13	176754	FLOODING
E 601-49400-303			Engineering Fees	\$126.00	176754	WATER
G 101-22100			Escrow Collected	\$120.00	176754	FAMILY DOLLAR
<b>Total BOLTON &amp; MENK, INC</b>				<b>\$3,201.13</b>		

Paid Chk# 024362	5/11/2015	CARVER COUNTY				
E 421-41960-350			Print/Publishing/Postage	\$290.00		
E 422-41960-350			Print/Publishing/Postage	\$290.00		
E 423-41960-350			Print/Publishing/Postage	\$290.00		
E 424-41960-350			Print/Publishing/Postage	\$290.00		
E 425-41960-350			Print/Publishing/Postage	\$290.00		
<b>Total CARVER COUNTY</b>				<b>\$1,450.00</b>		

Paid Chk# 024363	5/11/2015	CENTER POINT				
E 601-49400-383			Gas Utilities	\$239.56		
E 101-49860-383			Gas Utilities	\$22.44		
E 602-49450-383			Gas Utilities	\$1,188.60		
E 101-43100-383			Gas Utilities	\$690.87		
E 101-45200-383			Gas Utilities	\$373.61		
E 101-41940-383			Gas Utilities	\$464.15		
E 101-42200-383			Gas Utilities	\$154.96		
<b>Total CENTER POINT</b>				<b>\$3,134.19</b>		

Paid Chk# 024364	5/11/2015	CENTURY LINK				
E 101-41940-321			Telephone	\$36.57		
E 101-45200-321			Telephone	\$83.84		
E 601-49400-321			Telephone	\$93.84		
E 602-49450-321			Telephone	\$260.83		
<b>Total CENTURY LINK</b>				<b>\$475.08</b>		

Paid Chk# 024365	5/11/2015	CNA - GROUP LONG TERM CARE				
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NORWOOD YOUNG AMERICA, MN

\*Check Detail Register©

MAY 2015

			Check Amt	Invoice	Comment
G 101-21711	Long-Term Care Ins		\$98.76	1531876	LONG TERM CARE
<b>Total CNA - GROUP LONG TERM CARE</b>			\$98.76		
Paid Chk#	024366	5/11/2015	<b>EMERGENCY RESPONSE SOLUTIONS</b>		
E 101-42200-221	Repair/Maintenance Equipment		\$40.45	3994	WASHERS
E 101-42200-221	Repair/Maintenance Equipment		\$38.93	4031	HANDLE PLAYPIPE, ROLL PIN
<b>total EMERGENCY RESPONSE SOLUTIONS</b>			\$79.38		
Paid Chk#	024367	5/11/2015	<b>G &amp; K SERVICES</b>		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$553.66		
E 101-43100-417	Uniform		\$270.44		
E 101-45200-417	Uniform		\$115.90		
<b>Total G &amp; K SERVICES</b>			\$940.00		
Paid Chk#	024368	5/11/2015	<b>GIESEKE, MARK</b>		
G 101-22100	Escrow Collected		\$55.00		OVERPAYMENT OF PERMIT
<b>Total GIESEKE, MARK</b>			\$55.00		
Paid Chk#	024369	5/11/2015	<b>GOPHER STATE ONE-CALL, INC.</b>		
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$42.88		LOCATES
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$42.87		LOCATES
<b>Total GOPHER STATE ONE-CALL, INC.</b>			\$85.75		
Paid Chk#	024370	5/11/2015	<b>GRAINGER</b>		
E 602-49450-221	Repair/Maintenance Equipment		\$26.02	9727671910	QD BUSHING
E 601-49400-221	Repair/Maintenance Equipment		\$26.02	9727671910	QD BUSHING
<b>Total GRAINGER</b>			\$52.04		
Paid Chk#	024371	5/11/2015	<b>HACH COMPANY</b>		
E 601-49400-216	Chemicals and Chem Products		\$535.84	9336247	FLUORIDE
<b>Total HACH COMPANY</b>			\$535.84		
Paid Chk#	024372	5/11/2015	<b>HD SUPPLY WATERWORKS</b>		
E 601-49400-229	Water Meters		\$2,354.20	D854819	METERS
<b>Total HD SUPPLY WATERWORKS</b>			\$2,354.20		
Paid Chk#	024373	5/11/2015	<b>HENNING EXCAVATING</b>		
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$1,357.00	5999	WATER SHUT OFF ON CASPER
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$2,935.00	6000	WATER BREAK BY MIDTOWN
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$2,860.00	6001	WATER BREAK ON RAILROAD
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$3,215.00	6002	WATER BREAK ON ADAMS
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$5,132.50	6003	WATER BREAK ON EMMA
<b>Total HENNING EXCAVATING</b>			\$15,499.50		
Paid Chk#	024374	5/11/2015	<b>HOME SOLUTIONS</b>		
E 101-42200-221	Repair/Maintenance Equipment		\$17.10		FIRE DEPT ACCOUNT
E 101-43100-221	Repair/Maintenance Equipment		\$25.87		
E 601-49400-221	Repair/Maintenance Equipment		\$33.69		
E 101-45200-221	Repair/Maintenance Equipment		\$75.44		

NORWOOD YOUNG AMERICA, MN

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MAY 2015

		Check Amt	Invoice	Comment
<b>Total HOME SOLUTIONS</b>		\$152.10		
Paid Chk# 024375	5/11/2015 KENNEDY & GRAVEN CHTD			
G 251-22100	Escrow Collected	\$314.50		PEACE VILLA TIF
<b>Total KENNEDY &amp; GRAVEN CHTD</b>		\$314.50		
Paid Chk# 024376	5/11/2015 KWIK TRIP INC.			
G 805-22100	Escrow Collected	\$835.50		OVERPAYMENT OF ESCROW ACCT
<b>Total KWIK TRIP INC.</b>		\$835.50		
Paid Chk# 024377	5/11/2015 LEAGUE OF MN CITIES			
E 101-41400-151	Workers Comp: Insurance Prem	\$23.00		WORKERS COMP
E 101-41940-151	Workers Comp: Insurance Prem	\$40.00		WORKERS COMP
E 101-42200-151	Workers Comp: Insurance Prem	\$50.00		WORKERS COMP
E 101-43100-151	Workers Comp: Insurance Prem	\$75.00		WORKERS COMP
E 101-45200-151	Workers Comp: Insurance Prem	\$450.00		WORKERS COMP
E 101-49860-151	Workers Comp: Insurance Prem	\$170.00		WORKERS COMP
E 601-49400-151	Workers Comp: Insurance Prem	\$200.00		WORKERS COMP
E 602-49450-151	Workers Comp: Insurance Prem	\$100.00		WORKERS COMP
E 101-41400-430	Miscellaneous (GENERAL)	\$99.90		2 DIRECTORY BOOKS
<b>Total LEAGUE OF MN CITIES</b>		\$1,207.90		
Paid Chk# 024378	5/11/2015 LINDS HOMETOWN HARDWARE			
E 101-43100-221	Repair/Maintenance Equipment	\$200.21		
E 101-42200-221	Repair/Maintenance Equipment	\$147.60		FIRE DEPT ACCOUNT
E 602-49450-221	Repair/Maintenance Equipment	\$22.30		
E 101-45200-221	Repair/Maintenance Equipment	\$85.81		
E 601-49400-221	Repair/Maintenance Equipment	\$22.30		
<b>Total LINDS HOMETOWN HARDWARE</b>		\$478.22		
Paid Chk# 024379	5/11/2015 LOFFLER COMPANIES, INC.			
E 101-41400-437	Maintenance Contract	\$592.62	18898529	COPIER RENT
<b>Total LOFFLER COMPANIES, INC.</b>		\$592.62		
Paid Chk# 024380	5/11/2015 LUBE TECH			
E 602-49450-223	Repair/Maintenance Bldg/Ground	\$143.08	621546	MOBILE OIL
<b>Total LUBE TECH</b>		\$143.08		
Paid Chk# 024381	5/11/2015 MCFOA			
E 101-41400-433	Dues and Subscriptions	\$35.00		Membership
<b>Total MCFOA</b>		\$35.00		
Paid Chk# 024382	5/11/2015 MID-COUNTY CO-OP OIL ASSN			
E 101-43100-221	Repair/Maintenance Equipment	\$436.76	13911	DYED DIESEL
<b>Total MID-COUNTY CO-OP OIL ASSN</b>		\$436.76		
Paid Chk# 024383	5/11/2015 MN VALLEY ELECTRIC COOPERATIVE			
E 601-49400-381	Electric Utilities	\$367.82		640 TACOMA BLD
E 101-43100-380	Street Lighting	\$95.04		STREET LIGHTS

NORWOOD YOUNG AMERICA, MN

05/07/15 2:51 PM

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MAY 2015

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E 602-49450-381	Electric Utilities		\$29.42		LIFT STATION
Total MN VALLEY ELECTRIC COOPERATIVE			\$492.28		
Paid Chk# 024384	5/11/2015	NCPERS 855401LIFE INS			
G 101-21705	PERA Life		\$20.00		LIFE INSURANCE
Total NCPERS 855401LIFE INS			\$20.00		
Paid Chk# 024385	5/11/2015	NEUBARTH, RACHAEL			
E 101-45200-432	Rental Refund		\$350.00		PAVILION REIMBURSMENT
Total NEUBARTH, RACHAEL			\$350.00		
Paid Chk# 024386	5/11/2015	NYA TIMES			
E 101-49860-350	Print/Publishing/Postage		\$105.00	204759	LIFEGUARD & WSI POSITIONS
E 101-41400-350	Print/Publishing/Postage		\$355.00	210725	NYA GUIDE
E 101-41110-350	Print/Publishing/Postage		\$45.36	212173	MARCH 23 MINS
E 101-41400-437	Maintenance Contract		\$15.12	212174	MEMORIAL DAY MEETING CHANGE
E 101-41110-350	Print/Publishing/Postage		\$15.12	212175	SPECIAL MEETING NOTICE
Total NYA TIMES			\$535.60		
Paid Chk# 024387	5/11/2015	RUPP, ANDERSON, SQUIRES, PA			
E 251-46331-304	Legal Fees		\$60.00		HARBOR WATER INFILTRATION
E 101-41500-304	Legal Fees		\$15.00		ADMINSTRATIVE ENFOCEMENT
E 101-41500-304	Legal Fees		\$1,770.00		ALLISON PROPERTY
E 101-41500-304	Legal Fees		\$60.00		HARBOR AGREEMENT
E 101-41500-304	Legal Fees		\$150.00		FIRE CONTRACT
E 101-41500-304	Legal Fees		\$772.14		MISC ATTY FEES
Total RUPP, ANDERSON, SQUIRES, PA			\$2,827.14		
Paid Chk# 024388	5/11/2015	SCHNEIDER EXCAVATING & GRADING			
E 101-43100-223	Repair/Maintenance Bldg/Ground		\$1,105.00	SE784	ALLEY BLADING
Total SCHNEIDER EXCAVATING & GRADING			\$1,105.00		
Paid Chk# 024389	5/11/2015	SMITH OIL CO			
E 101-42200-212	Motor Fuels		\$411.90		FIRE DEPT FUEL
E 601-49400-212	Motor Fuels		\$143.22		
E 101-45200-212	Motor Fuels		\$126.75		
E 101-43100-212	Motor Fuels		\$295.75		
E 602-49450-212	Motor Fuels		\$143.23		
Total SMITH OIL CO			\$1,120.85		
Paid Chk# 024390	5/11/2015	STIFTUNGSFEST, INC.			
E 101-45200-220	Game Fund Disbursements		\$712.00		PEDAL PULL
E 101-45200-220	Game Fund Disbursements		\$1,300.00		MONEY FOR TRAILER
Total STIFTUNGSFEST, INC.			\$2,012.00		
Paid Chk# 024391	5/11/2015	TECHSTAR IT SOLUTIONS			
E 101-41400-437	Maintenance Contract		\$238.50	4722	MAY BACKUP
E 101-41400-437	Maintenance Contract		\$854.00	MSP-4713	MANAGED SERVICES

NORWOOD YOUNG AMERICA, MN

05/07/15 2:51 PM

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\*Check Detail Register©

MAY 2015

		Check Amt	Invoice	Comment
<b>Total TECHSTAR IT SOLUTIONS</b>		\$1,092.50		
Paid Chk# 024392	5/11/2015 UHL COMPANY, INC			
E 101-42200-437	Maintenance Contract	\$383.40	35217	ANNUAL BRIVO CONTRACT
<b>Total UHL COMPANY, INC</b>		\$383.40		
Paid Chk# 024393	5/11/2015 US POSTAL SERVICE			
E 603-49500-350	Print/Publishing/Postage	\$134.39		MAY UTILITY BILLS
E 602-49450-350	Print/Publishing/Postage	\$134.39		MAY UTILITY BILLS
E 601-49400-350	Print/Publishing/Postage	\$134.39		MAY UTILITY BILLS
<b>Total US POSTAL SERVICE</b>		\$403.17		
Paid Chk# 024394	5/11/2015 UTILITY CONSULTANTS			
E 602-49450-217	Lab Fees	\$630.30	88796	CBOD TSS TESTING
<b>Total UTILITY CONSULTANTS</b>		\$630.30		
Paid Chk# 024395	5/11/2015 VERIZON WIRELESS			
E 601-49400-321	Telephone	\$194.65		
E 101-43100-321	Telephone	\$151.15		
E 101-45200-321	Telephone	\$64.78		
E 602-49450-321	Telephone	\$194.64		
<b>Total VERIZON WIRELESS</b>		\$605.22		
Paid Chk# 024396	5/11/2015 WM MUELLER & SONS INC			
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$2,160.00	15-186	PATCHING FOR WATER MAIN BREAKS
<b>Total WM MUELLER &amp; SONS INC</b>		\$2,160.00		
Paid Chk# 024397	5/11/2015 XCEL ENERGY			
E 602-49450-381	Electric Utilities	\$3,370.32		
<b>Total XCEL ENERGY</b>		\$3,370.32		
<b>10100 CHECKING</b>		\$110,545.10		

NORWOOD YOUNG AMERICA, MN

05/07/15 2:51 PM

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\*Check Detail Register©

MAY 2015

Check Amt Invoice Comment

Fund Summary

<u>10100 CHECKING</u>	
101 GENERAL FUND	\$76,761.67
251 HARBOR AT PEACE	\$1,738.50
253 2014 FLOODING EVENT	\$1,165.13
421 TAX INCREMENT DISTRICT 3-1 V#1	\$290.00
422 TAX INC DISTRICT 3-2 YAGER	\$290.00
423 TAX INCREMENT DISTRICT 3-3 V#2	\$290.00
424 TAX INCREMENT DISTRICT 3-4 WMI	\$290.00
425 TAX INCREMENT DISTRICT 3-5 V#3	\$290.00
601 WATER FUND	\$22,173.90
602 SEWER FUND	\$6,286.01
603 STORM WATER UTILITY	\$134.39
805 Escrow - Kwik Trip 2013	\$835.50
	<hr/>
	\$110,545.10



## MEMO

*May 11, 2015*

---

To: Honorable Mayor Diedrick and Members of the City Council

From: Diane Frauendienst, City Clerk-Treasurer

Cc: Steve Helget, City Administrator

Re: Liquor License Renewal Applications

---

The City's liquor licenses renew on July 1, 2015. A list of current/new licensees is attached for City Council review and approval contingent upon receipt of all required documentation, fees, and sheriff's department approval.

License holders must provide documentation including signed applications and certificates of insurance as part of the renewal process. The City Council is asked to approve the license applications and the Carver County Sheriff reviews the applications for any violations. When these steps are completed and the fees paid, the information is forwarded to the State of Minnesota Liquor Control Board for approval. Lastly, the City issues the license.

The applications have been sent to Carver County Sheriff's office for review. Staff recommends council approval for all liquor license renewals/applications..

**A motion approving renewal of liquor licenses for the attached list of 2015-16 Liquor-Beer-Wine-Set Up License Applications contingent on receipt of all required documentation, fees, and sheriff's department approval would be in order.**

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*City of Norwood Young America*

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[cityclerk@cityofnya.com](mailto:cityclerk@cityofnya.com)

APPLICANT		LICENSE TYPE	FEE	TOTAL
Econofoods #318		Off-Sale 3.2 Beer	\$ 50.00	\$ 50.00
Gasthouse Inc		Off-Sale Liquor	\$ 100.00	\$ 1,500.00
		Sunday Liquor	\$ 200.00	
		On-Sale Liquor	\$ 1,200.00	
Good Time Liquor		Off-Sale Liquor	\$ 100.00	\$ 100.00
Holiday		Off-Sale 3.2 Beer	\$ 50.00	\$ 50.00
The Pour House Pub (Pavilion)		Sunday Liquor	\$ 100.00	\$ 700.00
		On-Sale Liquor	\$ 600.00	
Lano Lanes		Set-Up	\$ 100.00	\$ 250.00
		On-Sale Beer	\$ 150.00	
Last Call Too Inc.		Off-Sale Liquor	\$ 100.00	\$ 1,500.00
		Sunday Liquor	\$ 200.00	
		On-Sale Liquor	\$ 1,200.00	
(Edward Born) Legion Post #343		On-Sale 3.2 Beer	\$ 25.00	\$ 25.00
Mid-Town Family Restaurant		Wine	\$ 100.00	\$ 350.00
		Set-Up	\$ 100.00	
		On-Sale Beer	\$ 150.00	
Norwood Baseball Club Inc		On-Sale 3.2 Beer	\$ 25.00	\$ 25.00
The Pour House Pub		Off-Sale Liquor	\$ 100.00	\$ 2,000.00
		Sunday Liquor	\$ 200.00	
		On-Sale Liquor	\$ 1,200.00	
		2 A.M. Closing	\$ 500.00	
Stiftungsfest Inc		Temporary Intoxicating Liquor	\$ 25.00	\$ 50.00
		Temporary 3.2	\$ 25.00	
UT Group		Off-Sale Liquor	\$ 100.00	\$ 2,000.00
		Sunday Liquor	\$ 200.00	
		On-Sale Liquor	\$ 1,200.00	
		2 am Closing	\$ 500.00	
Young America Baseball Club		On-Sale 3.2 Beer	\$ 150.00	\$ 25.00
Kwik Trip Inc		On-Sale 3.2 Beer	\$ 50.00	\$ 50.00



May 11, 2015

CITY COUNCIL MEMO

---

To: Honorable Mayor Diedrick and Members of the City Council

CC: Steve Helget, City Administrator

From: Diane Frauendienst, City Clerk-Treasurer

RE: Lawful Gambling Exempt Permit – Norwood Young America Area Chamber

---

The Norwood Young America Area Chamber of Commerce has submitted an application for a Lawful Gambling exempt permit. This permit authorizes the organization to conduct lawful gambling at 531 Morse Street, Central High School Commons on November 21, 2015 using raffles. The Minnesota Gambling Control Board requires the City Council to approve the permit application before it issues the permit.

Recommendation: **A motion to approve an exempt lawful gambling permit for the Norwood Young America Area Chamber on November 21, 2015 at 531 Morse Street would be in order.**

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[cityclerk@cityofnya.com](mailto:cityclerk@cityofnya.com)

**LG220 Application for Exempt Permit**

<p>An exempt permit may be issued to a nonprofit organization that:</p> <ul style="list-style-type: none"> <li>• conducts lawful gambling on five or fewer days, and</li> <li>• awards less than \$50,000 in prizes during a calendar year.</li> </ul> <p>If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.</p>	<p><b>Application fee (nonrefundable)</b> If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$50</b>; otherwise the fee is <b>\$100</b>.</p>
--	---

**Organization Information**

<p>Organization Name: <b>NYA Area Chamber of Commerce</b></p> <p>Minnesota Tax ID Number, if any:</p>	<p>Previous Gambling Permit Number: <b>X 93289-14-001</b></p> <p>Federal Employer ID Number (FEIN), if any:</p>
---	---

**Type of Nonprofit Organization (check one):**

<input type="checkbox"/> Fraternal	<input type="checkbox"/> Religious	<input type="checkbox"/> Veterans	<input type="checkbox"/> Other Nonprofit Organization
<p>Mailing Address: <b>PO Box 292</b></p>	<p>City: <b>NYA</b></p>	<p>State and Zip: <b>MN</b></p>	<p>County: <b>55368</b></p>
<p>Name of Chief Executive Officer (CEO): <b>Chris Lund</b></p>	<p>Daytime Phone: <b>612-710-2107</b></p>	<p>Email:</p>	

**Nonprofit Status**

Attach a copy of ONE of the following for proof of nonprofit status:

<p><input type="checkbox"/> <b>Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.</b> Don't have a copy? This certificate must be obtained each year from: Minnesota Secretary of State Business Services Division 60 Empire Drive, Suite 100 St. Paul, MN 55103 Phone: 651-296-2803</p>
<p><input type="checkbox"/> <b>IRS income tax exemption (501(c)) letter in your organization's name.</b> Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.</p>
<p><input type="checkbox"/> <b>IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).</b> If your organization falls under a parent organization, attach copies of <b>both</b> of the following: a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and b. the charter or letter from your parent organization recognizing your organization as a subordinate.</p>

**Gambling Premises Information**

<p>Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): <b>Central High School</b></p>			
<p>Address (do not use PO box): <b>531 Morse St. N</b></p>	<p>City or Township: <b>NYA</b></p>	<p>Zip Code: <del>55368</del></p>	<p>County: <b>55368 Carver</b></p>
<p>Date(s) of activity (for raffles, indicate the date of the drawing):</p>			

Check each type of gambling activity that your organization will conduct:

<input type="checkbox"/> Bingo*	<input type="checkbox"/> Paddlewheels*	<input type="checkbox"/> Pull-Tabs*	<input type="checkbox"/> Tipboards*
<p><input checked="" type="checkbox"/> Raffle (total value of raffle prizes awarded for the year: \$ _____)</p>			

\*Gambling equipment for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

**Local Unit of Government Acknowledgment**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Local unit of government must sign.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county).**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Chief Executive Officer's Signature**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Chris Lund Date: 4/15/15

Print Name: \_\_\_\_\_

**Requirements**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Send application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status, and  
\_\_\_\_\_ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

**To:** Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Financial report and recordkeeping required.**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.mn.gov/gcb](http://www.mn.gov/gcb).

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



*May 11, 2015*

*City Council Memo*

---

To: Honorable Mayor Diedrick and Members of the City Council

From: Diane Frauendienst, City Clerk-Treasurer

Cc: Steve Helget, City Administrator

Re: Call for Public Hearing to amend Chapter 20 of the City Code pertaining to the 2015 Fee Schedule

---

A public hearing is required to be held when changes are made to any city ordinance. City Council will be amending Chapter 20 of the City Code at the May 26<sup>th</sup> City Council meeting. Chapter 20 of the City Code pertains to fees charged by the city for services and licenses provided. The proposed change is to the State Surcharge amount. According to State Statute 326B.148, beginning July 1, 2015 the surcharge amount for general permits will revert back to \$1.00.

**Recommendation: Motion to call for a Public Hearing to be held on May 26 to amend Chapter 20 of the City Code pertaining to the 2015 Fee Schedule**

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*May 11, 2015*

*City Council Memo*

---

To: Honorable Mayor Diedrick and Members of the City Council

From: Diane Frauendienst, City Clerk-Treasurer

Cc: Steve Helget, City Administrator

Re: Appointment of Firefighters

---

Members of the Fire Department and the Personnel Committee recently interviewed Jesse Hackbarth as a candidate for the NYA Fire Department. Allyssa Ulrich was previously appointed as a Rescue Reserve member of the Department and now would like to be appointed as a Fire Fighter.

The Committee recommends appointing Jesse and Alyssa as fire fighters for the Department. The appointment of these two candidates would bring the membership of the Department to thirty-one.

**Recommendation: Motion to appoint Jesse Hackbarth and Alyssa Ulrich as fire fighters for the NYA Fire Department contingent upon successful completion of a background investigation, physical, and agility test.**

---

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May 11, 2015

CITY COUNCIL MEMO

---

To: Honorable Mayor Diedrick and Members of the City Council

From: Diane Frauendienst, City Clerk

Cc: Steve Helget, City Administrator

Re: Accepting Fire Fighter Resignation

---

Leland Brincefield has submitted his resignation from the Norwood Young America Fire Department effective April 25, 2015. Leland has moved, and according to Fire Department Bylaws, he is not able to stay on the department. He would appreciate the opportunity to continue to serve the community as a member of the Rescue Reserve. He is a business owner in the City and would be available to respond to some calls.

**Recommendation: Motion to accept Leland Brincefield's resignation from the Norwood Young America Fire Department and appoint him to the Rescue Reserve.**

---

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TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: May 11, 2015

SUBJECT: Ordinance No. 261, Allowing Limited Manufacturing in C-3 Zoning Districts

---

The Planning Commission held a public hearing at their April 21<sup>st</sup> regular meeting for the purpose of considering an amendment to Chapter 12 (Zoning) of the City Code. Enclosed is the proposed Ordinance No. 261 which allows limited industrial uses in the C-3, Downtown District as a conditional use.

**Suggested Motion:**

**Motion to adopt Ordinance No. 261, an ordinance amending Chapter 12, Section 1230.10, Subd. 4, of the City Code relating to conditional uses allowed within the C-3, Downtown Districts and Section 1210.06, Subd. 3B, by adding Subp. 22 relating to specific standards for granting a conditional use permit for custom or limited manufacturing activities in the C-3 District.**

**CITY OF NORWOOD YOUNG AMERICA**  
**ORDINANCE NO. 261**

**AN ORDINANCE AMENDING CHAPTER 12, SECTION 1230.10, SUBD. 4 OF THE CITY CODE RELATING TO CONDITIONAL USES ALLOWED WITHIN THE C-3, DOWNTOWN DISTRICTS AND SECTION 1210.06, SUBD. 3B, BY ADDING SUBP. 22 RELATING TO SPECIFIC STANDARDS FOR GRANTING A CONDITIONAL USE PERMIT FOR CUSTOM OR LIMITED MANUFACTURING ACTIVITIES IN THE C-3 DISTRICT.**

**I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS CHAPTER 12, SECTION 1230.10, SUBD. 4 SHALL BE AMENDED AS FOLLOWS:**

**Subd. 4 Conditional Uses.** The following uses are permitted, subject to the provisions of Section 1210.06:

*Principal Uses:*

- A. Contractor Operations (*Amended by Ord. 216; 8-24-2009*)
- B. Lodging Services, such as hotels, motels and bed and breakfasts.
- C. Entertainment Services, such as motion picture theaters and bowling alleys
- D. Licensed Daycare Facilities
- E. Custom or Limited Manufacturing, Assembly, or Treatment of Articles or Merchandise from Previously Prepared Materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool

*Accessory Uses:*

- A. Outdoor Dining;
- B. Recreational Facilities;

**II. BE IT FURTHER ORDAINED CHAPTER 12, SECTION 1210.06, SUBD. 3B, SHALL BE AMENDED BY ADDING SUBP. 22 AS FOLLOWS:**

22. Custom or Limited Manufacturing, Assembly, or Treatment of Articles or Merchandise from Previously Prepared Materials, such as cloth, fiber, leather, metal, paper, plastic, stone, wax, wood, and wool in the C-3, Downtown Districts shall conform to the following standards:

- a. No outdoor storage of any kind, including but not limited to materials, equipment, or machinery shall be permitted.

- b. All business vehicles shall be accommodated by off-street parking.
- c. Office or retail sales areas shall be maintained at the front (street-facing) side of the building.
- d. The standards of Section 1245.01 (Performance Standards) and 1245.02 (Architectural Standards and Guidelines) apply.

**III. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION AS PRESCRIBED BY LAW.**

Adopted by the City Council of the City of Norwood Young America this 11<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Tina Diedrick, Mayor

Attest:

\_\_\_\_\_  
Diane Frauendienst, City Clerk/Treasurer



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: May 11, 2015

SUBJECT: Wastewater Treatment Facility Generator Emissions Upgrade

---

Xcel Energy provides the electric power at the water and wastewater treatment facilities and the City participates in their peak shaving program. The concept is when Xcel experiences periods of peak demands for electricity from all its customers, they can stop providing power to our treatment facilities. In those instances the City would operate its generators to power the plants. This is a very common program. By participating in peak shaving Xcel provides the City with a lower kilowatt per hour rate which has translated into a savings of about \$10,000 per year. Enclosed are handouts reflecting the savings the City experienced in the years 2013 and 2014.

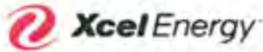
In 2010, the U.S. Environmental Protection Agency came out with new emission standards for different sizes of engines (see enclosures). The new standards are equivalent to installing a cadillac converter on the engine. These new standards affect our stationary generator at the wastewater treatment facility. The water plant generator is not affected because it was purchased after June 2006 and the main lift station generator is less than 300 horse power.

In order to continue to participate in Xcel Energy's peak shaving program, the City must come into compliance with the EPA's emissions standards.

Ryan Winter, Public Utilities Director has researched and obtained proposals for conducting the emissions upgrade to the generator at the WWTF (see enclosures). Proposed is to discuss making the emissions upgrade to the WWTF generator, financing the project, and the timeframe for completion.

**Suggested Motion:**

**Motion to accept Ziegler Power Systems' proposal to upgrade the generator at the wastewater treatment facility.**



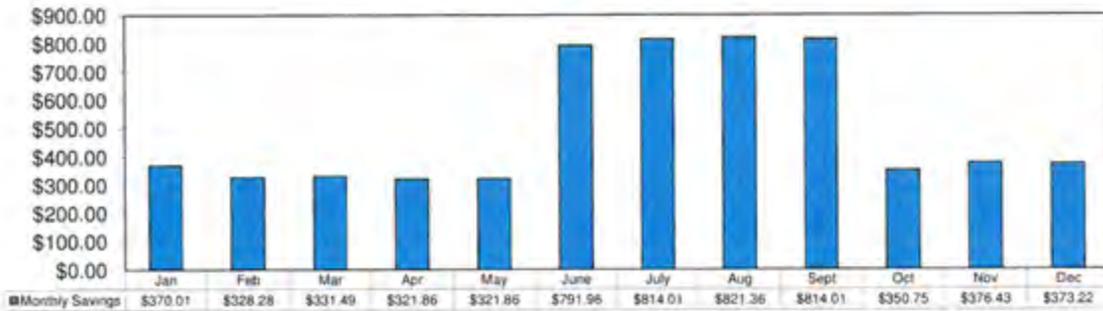
2013

Minnesota Peak Controlled Rate Comparison

City of Norwood Young America  
104 3rd Ave SE - *Water Plant*  
NYA, MN

Projected\* Annual Savings: \$ 6,015  
Estimated Pre-determined Level: 0 kW  
Tier and Level: 2C

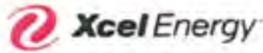
Peak Control Savings



Account Number: 346976  
Premise Number: 304255188  
Meter Number: 17955547

\* Note: Projections based on historical data.  
Savings are based on demands being at or below pre-determined level during control days.  
Penalties will incur if Pre-determined level is not met during control days.  
Availability is restricted to customers with a minimum controllable demand of 50 kW.

Prepared by:  
Val Depke  
April 7, 2015  
Phone: 800.481.4700  
Fax: 800.311.0050



2014

Minnesota Peak Controlled Rate Comparison

City of Norwood Young America

104 3rd Ave SE - *Water Plant*

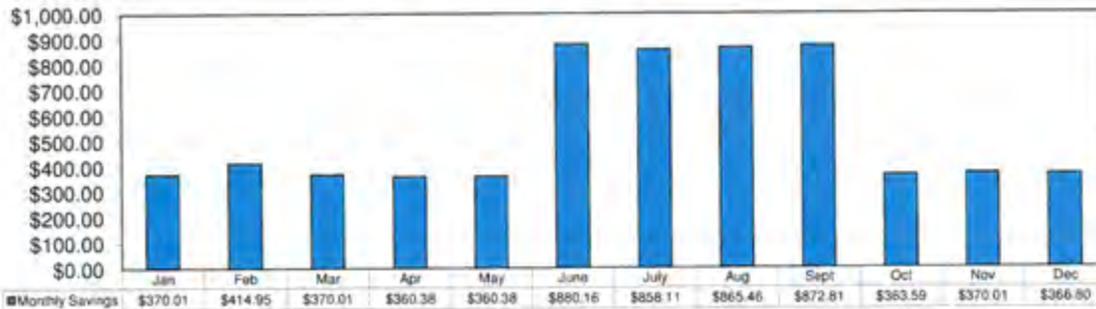
NYA, MN

Projected\* Annual Savings: \$ 6,453

Estimated Pre-determined Level: 0 kW

Tier and Level: 2C

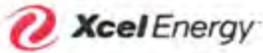
Peak Control Savings



Account Number: 346976  
Premise Number: 304255188  
Meter Number: 17955547

\* Note: Projections based on historical data.  
Savings are based on demands being at or below pre-determined level during control days.  
Penalties will incur if Pre-determined level is not met during control days.  
Availability is restricted to customers with a minimum controllable demand of 50 kW.

Prepared by:  
Val Depke  
April 7, 2015  
Phone: 800.481.4700  
Fax: 800.311.0050



2013

Minnesota Peak Controlled Rate Comparison

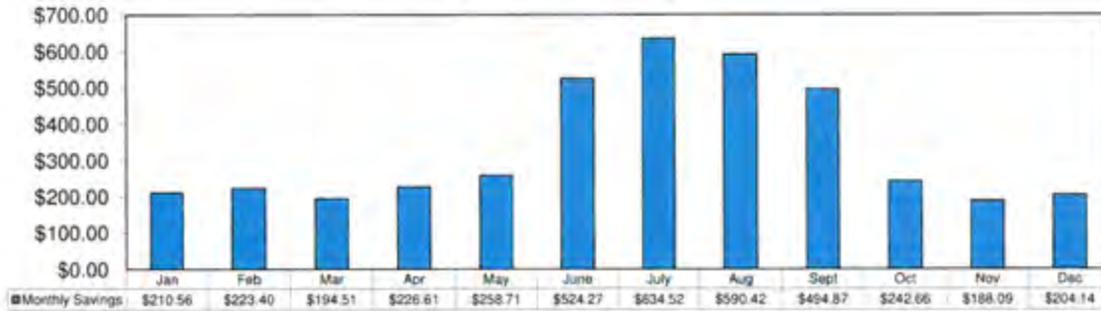
City of Norwood Young America  
510 E Elm St W!WTF  
NYA, MN

Projected\* Annual Savings: \$ 3,993

Estimated Pre-determined Level: 0 kW

Tier and Level: 2C

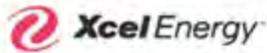
Peak Control Savings



Account Number:	4508333
Premise Number:	303405406
Meter Number:	17955526

\* Note: Projections based on historical data.  
 Savings are based on demands being at or below pre-determined level during control days.  
 Penalties will incur if Pre-determined level is not met during control days.  
 Availability is restricted to customers with a minimum controllable demand of 50 kW.

Prepared by:  
 Val Depke  
 April 7, 2015  
 Phone: 800.481.4700  
 Fax: 800.311.0050



2014

Minnesota Peak Controlled Rate Comparison

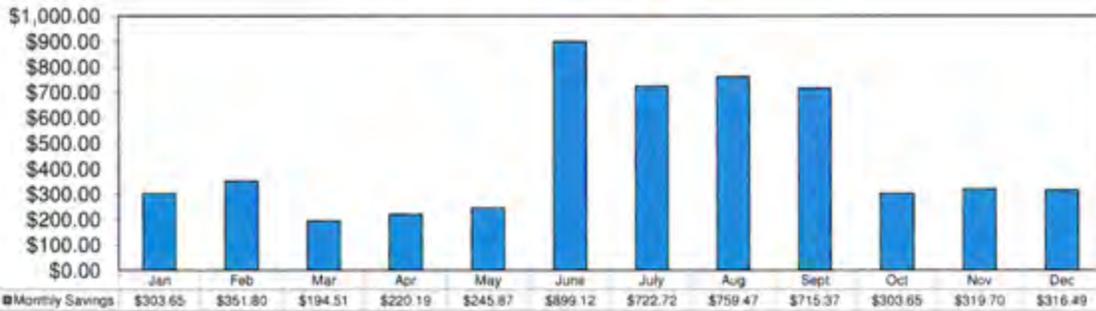
City of Norwood Young America

510 E Elm St - *HWTF*

NYA, MN

Projected\* Annual Savings: \$ 5,353  
 Estimated Pre-determined Level: 0 kW  
 Tier and Level: 2C

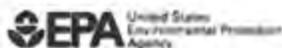
Peak Control Savings



Account Number: 4508333  
 Premise Number: 303405406  
 Meter Number: 17955526

\* Note: Projections based on historical data.  
 Savings are based on demands being at or below pre-determined level during control days.  
 Penalties will incur if Pre-determined level is not met during control days.  
 Availability is restricted to customers with a minimum controllable demand of 50 kW.

Prepared by:  
 Val Depke  
 April 7, 2015  
 Phone: 800.481.4700  
 Fax: 800.311.0050



## Technology Transfer Network - Air Toxics Web Site

# Stationary Internal Combustion Engines

### Announcements

- **Response to Petitions for Reconsideration**

August 6, 2014 - Petitions for Reconsideration and EPA's response are available on the [Technical Info](#) page.

August 15, 2014 - The notice announcing the final decision on reconsideration is available on the [FR Notices](#) page

## What Are Stationary Internal Combustion Engines?



Stationary Internal Combustion Engines use pistons that alternatively move back and forth to convert pressure into rotating motion. They're commonly used at power and manufacturing plants to generate electricity and to power pumps and compressors. They are also used in emergencies to produce electricity and pump water for flood and fire control. The U.S. Environmental Protection Agency (EPA) has recently finalized new air quality regulations that place requirements on owners and operators of a wide variety of stationary engines.

## Why Does EPA Regulate Stationary Engines?

Stationary Internal Combustion Engines are common combustion sources that collectively can have a significant impact on air quality and public health. The air toxics emitted from stationary engines include formaldehyde, acrolein, acetaldehyde and methanol. Exposure to these air toxics may produce a wide variety of health difficulties for people including irritation of the eyes, skin and mucous membranes, and central nervous system problems. Engines also emit the conventional air pollutants created when fuel is burned including carbon monoxide (CO), nitrogen oxides (NOx), volatile organic compounds (VOCs), and particulate matter (PM). The health effects of these pollutants include a range of respiratory (breathing) issues, especially asthma among children and seniors.

## How Does EPA Regulate Stationary Engines?

EPA air quality requirements for stationary engines differ according to:

- whether the engine is **new** or **existing**, and
- whether the engine is located at an [area source](#) or [major source](#) and whether the engine is a [compression ignition](#) or a [spark ignition](#) engine. "Spark ignition" engines are further subdivided by power cycle - i.e., two vs. four stroke, and whether the engine is "rich burn" (burning with a higher amount of fuel as compared to air) or "lean burn" (less fuel compared to air) engine.

**Several regulations have expanded the number and type of stationary RICE that must comply with federal requirements. These include:**

- **National Emission Standard for Hazardous Air Pollutants (NESHAP)** for Reciprocating Internal Combustion Engines (RICE) – [40 Code of Federal Regulations Part 63, Subpart ZZZZ](#) ("the RICE rule")
- **New Source Performance Standards (NSPS)** - Standards of Performance for Stationary Spark Ignition Internal Combustion Engines ([40 CFR Part 60 Subpart JJJJ](#) - Scroll to reach the Subpart.) – "the Spark Ignition NSPS rule"
- **Standards of Performance for Stationary Compression Ignition Internal Combustion Engines** ([40 CFR Part 60 Subpart IIII](#) - Scroll to reach the Subpart.) – "the Compression Ignition NSPS rule"

## Rule Applicability

<http://www.epa.gov/ttn/atw/icengines/>

### The rule Does Not Apply to:

1. **Motor vehicles, or to non-road engines**, which are
  - self-propelled (tractors, bulldozers)
  - propelled while performing their function (lawnmowers)
  - portable or transportable (has wheels, skids, carrying handles, dolly, trailer or platform). Note: a portable non-road engine becomes stationary if it stays in one location for more than 12 months (or full annual operating period of a seasonal source)
2. **Existing emergency engines** located at residential, institutional, or commercial area sources, used or obligated to be available  $\leq 15$  hr/yr for emergency demand response, and not used for local reliability. Engine must meet Subpart ZZZZ emergency engine operational requirements:
  - Unlimited use for emergencies (e.g., power outage, fire, flood)
  - Emergency engines may operate for 100 hr/yr for any combination of the following:
    1. maintenance/testing;
    2. emergency demand response (in situations when a blackout is imminent – either the reliability coordinator has declared an Energy Emergency Alert Level 2 as defined in the North American Reliability Corporation (NERC) Reliability Standard; or there is a deviation of voltage or frequency of 5 percent or greater below standard voltage or frequency);
    3. 50 hr/yr of the 100 hr/yr allocation can be used for:
      1. non-emergency situations if no financial arrangement
      2. local reliability as part of a financial arrangement with another entity if specific criteria met (existing RICE at area sources of HAP only)
      3. peak shaving until May 3, 2014 (existing RICE at area sources of HAP only) if part of a peak shaving (load management) program with the local distribution system operator and the power is provided only to the facility or to support the local distribution system

### The rule Applies to:

1. **Engines >500 Horsepower (HP) at major source of HAP:**
  - Existing engines** if constructed before December 19, 2002
  - New engines** if constructed on or after December 19, 2002
  - Reconstructed engines** if reconstruction began on or after December 19, 2002
2. **Engines  $\leq 500$  HP located at major source of HAP and engines of all horsepower located at an area source of HAP:**
  - Existing engines** if constructed before June 12, 2006
  - New engines** if constructed on or after June 12, 2006
  - Reconstructed engines** if reconstruction began on or after June 12, 2006

Last updated on Friday, August 15, 2014

## Summary of NESHAP Regulations

Related to Diesel Generators typically used in MN/IA

April 2010

### NESHAP

EPA 40 CFR Part 63 Subpart ZZZZ

National Emission Standards for Hazardous Air Pollutants for Reciprocating Internal Combustion Engines

Final Rule Date: February 17, 2010

Effective Date: May 3, 2010

**Existing engines** (constructed prior to June 12, 2006) at **area sources**, used in **non-emergency** applications, **>300 hp** require:

- Initial Notification before August 31, 2010 (120 days from May 3, 2010 Effective Date)
- Installation of Emissions Control Equipment to reduce hazardous air pollutants before May 3, 2013
- Performance testing of hazardous air pollutant Emission Control Equipment within 180 days of activation
- Install a crank-case emissions control system
- Use of Ultra-Low Sulfur diesel fuel
- Semiannual and annual Compliance Reporting

**Existing engines** (constructed prior to June 12, 2006) at **area sources**, used in **emergency** applications, and **existing engines** (constructed prior to June 12, 2006) at **area sources**, used in **non-emergency** applications, **<300 hp** require:

- Change oil and filter every 500 hours of operation or annually, whichever comes first
- Inspect air cleaner every 1,000 hours of operation or annually, whichever comes first, and replace as necessary
- Inspect all hoses and belts every 500 hours of operation or annually, whichever comes first, and replace as necessary

(Existing stationary **emergency** engines at area sources located at residential, commercial, or institutional facilities are not part of the source category and therefore are not subject to any requirements under this final rule.)

**New or reconstructed engines** (constructed on or after June 12, 2006) at **area sources** must meet NSPS Subpart IIII (the appropriate "Tier" level).

Engines at **Major Sources** must meet different requirement. Please contact Ziegler for more information regarding these applications.

**FOR MORE INFORMATION:** Please be advised that this document is for informational purposes only and should not be construed as legal advice. End-users should refer to EPA regulations at 40 CFR Part 63 subpart ZZZZ for more detailed information. For applicability to your situation, please consult your legal advisor. For more information about technologies to help you meet today's stringent air quality regulations, please contact Ziegler Power Systems.

### ZIEGLER POWER SYSTEMS

Shakopee, MN 952-445-4292 or 888-320-4292  
Altoona, IA 515-957-3800 or 800-342-7002

## Summary of NESHAP Regulations

Related to Diesel Generators typically used in MN/IA

April 2010

NESHAP

EPA 40 CFR Part 63 Subpart ZZZZ

National Emission Standards for Hazardous Air Pollutants for Reciprocating Internal Combustion Engines

Final Rule Date: February 17, 2010

Effective Date: May 3, 2010

### What is this new regulation about?

NESHAP sets forth regulations for limiting hazardous air pollutants (HAP) for existing stationary diesel generators. For the first time, this EPA regulation requires that some existing stationary generators be retrofitted with emissions controls equipment.

### Generally, what engines need to be retrofitted under this new regulation?

Non-emergency (peak shaving, storm avoidance) diesel generators >300 hp (roughly >200kW) manufactured before June 12, 2006.

### Generally, what types of retrofits are required under this new regulation?

The addition of:

- Diesel oxidation catalyst (DOC)
- Crankcase ventilation system

**FOR MORE INFORMATION:** Please be advised that this document is for informational purposes only and should not be construed as legal advice. End-users should refer to EPA regulations at 40 CFR Part 63 subpart ZZZZ for more detailed information. For applicability to your situation, please consult your legal advisor. For more information about technologies to help you meet today's stringent air quality regulations, please contact Ziegler Power Systems.

### ZIEGLER POWER SYSTEMS

Shakopee, MN 952-445-4292 or 888-320-4292

Altoona, IA 515-957-3800 or 800-342-7002

Proposal by



Proposal No. EPG20150050  
Rev. 1

Date: May 6, 2015

8050 State Highway 101  
Shakopee, MN 55379  
952-887-4599

To: City of Norwood Young America  
10 1<sup>st</sup> Ave. NE  
PO Box 59  
Attn: Ryan Winter

Re: Proposal to Supply and Install Equipment  
to Make One Caterpillar 3306 Diesel  
Engine NESHAP Compliant

RE: Supply and Install Equipment to Make One Caterpillar Diesel Engine NESHAP Compliant at the  
WWTP facility in Norwood Young America, MN

QUANTITY: One (1) in-line diesel oxidation catalyst

CCV: Closed Loop Crankcase Ventilation System

TESTING: Third party performance/compliance test after equipment installation

INSALLATION: Turn-key

WARRANTY: One (1) year on catalyst and balance of equipment and installation

**TOTAL PRICE: \$19,880.00\***

\*Price includes labor, materials and applicable tax.

**INVOICE SCHEDULE:**

1. First invoice of \$10,500.00 after equipment installation.
2. Second invoice of \$9,380.00 on January 15, 2016.

See attached for description for scope of work.

*APPROXIMATE SHIPPING DATE:* 5 to 7 weeks after notice to proceed.

*F.O.B:* Job site installed.

*TERMS:* Net 30 days after each invoice schedule.

**ACCEPTED:**

*Respectfully submitted,*  
**ZIEGLER INC.**

By

Mark Reuter, Sales Engineer

By

Subject to approval by

**APPROVED:**

**ZIEGLER INC.**

Its

By

**BILL OF MATERIAL**  
**EPG20150050 Rev. 1**

- 1 -

**DESCRIPTION OF WORK**

1. Provide all required permits.
2. Submit owner's engine test plan to the EPA for review/compliance.
3. Install new in-line catalyst inside the generator room.
4. Provide and install required test ports for third party testing.
5. Provide and install insulation blanket for catalyst body and flanges.
6. Provide and install closed loop crankcase ventilation system.
7. Provide compliance (stack) testing.
8. Schedule all equipment deliveries and installation.
9. Schedule compliance (stack) test with owner and EPA.
10. Customer facility load to be used during the three (3) hour compliance test.
11. Submit final compliance test results to the EPA.

**ZIEGLER GUARANTEES**

Limit the engines CO exhaust emissions to 23 ppm at 15% O<sub>2</sub> or 70 % reduction.  
Do not exceed engines maximum allowable back pressure of 27 inches of water.  
Maintain current exhaust noise levels.

**TRAINING**

Provide training for owner personnel of new emission control system which includes:

- a. Catalyst filter and closed loop crankcase ventilation system
- b. Two (2) sets of O&M manuals

**OWNER RESPONSIBILITY**

1. Mobile testing trailer requires a 208-220/110-120VAC signal phase, 100Amp service. This service must be within 50' where trailer will be sited. Testing company to provide pigtail assembly to be wired by owner.  
Compliance Test to be performed during normal business hours. Weekend and overtime hours will be charged at a different rate.
2. Provide safe access to test port during compliance testing.
3. Recommended engine oil to meet specification API CJ-4 (low ash).

**NOTES**

Ziegler limits the scope of supply for this quotation to the equipment and services listed. It is assumed that equipment and services not listed is to be provided by others.

Orders are subject to re-stocking charges if cancelled after release for production.

# INTERSTATE PowerSystems

2501 AMERICAN BLVD. EAST • MINNEAPOLIS, MN 55425 •  
[www.istate.com](http://www.istate.com)  
PH: 952-854-5511 • FAX: 952-854-2999

March 17, 2015

City of Norwood Young America  
310 Elm St W  
Norwood Young America, MN 55368  
Attn: Mr. Ryan Winter

Subject: EPA Compliance to RICE NESHAP  
Caterpillar 200KW Remote Radiator Generator Set  
Engine: Caterpillar 3306

Quote #: JBRN15001

The following is our quotation for equipment, installation and commissioning services to modify the existing generator to comply with EPA RICE NESHAP. The components and services are detailed on the attached Bill of Material, and described in this letter.

A Combination Critical Silencer/Diesel Oxidation Catalyst will be installed on the roof of the building where the existing muffler is. Final Stack testing with Load Bank Service by Interstate PowerSystems following installation is included.

The total estimated price for this upgrade, as detailed, is \$25,450.00. Any applicable taxes are not included. Any fuel for testing is NOT a part of this quotation. Your generator set will be down and not available during this modification period of approximately 1 – 2 days. Current Lead time for equipment to arrive on site is 2 – 3 weeks after the order is placed.

If you have any question regarding this quote, please call me on my cell phone (952) 412-8850 or email me – [jerry.boggs@istate.com](mailto:jerry.boggs@istate.com). Thank you for the opportunity to offer the quality products and services of Interstate PowerSystems.

Respectfully,

Jerry Boggs  
Office: (952) 876-5826  
Cell: (952) 412-8850  
[jerry.boggs@istate.com](mailto:jerry.boggs@istate.com)

# **INTERSTATE**

## **PowerSystems**

2501 AMERICAN BLVD E • MINNEAPOLIS, MN 55425 •  
[www.istate.com](http://www.istate.com)  
PH: 952-854-5511 • FAX: 952-854-2999

### ***RICE NESHAP COMPLIANCE PACKAGE AREA SOURCES***

*The following represents the list of products and services included in this estimate. Components and services included are:*

- Remove and Demo Existing Silencer
- Supply and Install a Combination Catalyst/Critical Silencer Package on Building Roof
- Supply and Install Closed Crankcase Ventilation Filter
- System Layout and Testing Port placement
- Initial Emissions Testing required by EPA statutes and Methods
- Fuel sample analysis – test for low sulfur compliance
- Assistance with Filing of All EPA required paperwork after final testing
- Owner Training on Catalyst Operation

# INTERSTATE

## PowerSystems

### TERMS AND CONDITIONS GOVERNING YOUR ACCEPTANCE OF THIS QUOTATION AND OUR ACCEPTANCE OF YOUR ORDER

**GENERAL:** Stenographical and clerical errors are subject to correction. Orders resulting from quotations become contracts only upon issuance of our formal acknowledgement, and approval of credit. Standard Terms are Net 30 days from date of invoice. Any agreement or other understanding, supplementing or modifying the conditions of the contract resulting from our acceptance of an order will not be mutually binding unless made in writing.

**LIABILITY:** Orders are accepted by us under the condition that we are not to be liable for losses or delays caused by strikes, accidents, fires or any other cause beyond our control. Damage resulting from improper storage or handling prior to placing products in service will not be considered our liability. We will not assume any responsibility, expense or liability for repairs made without our written consent.

**RETURNED MATERIAL:** No material may be returned without first obtaining written approval, and no claim will be allowed nor credit given for material returned without such written approval. It is your duty to inspect goods within ten days after receipt.

**SHIPMENT:** Our responsibility ceases with the delivery of merchandise in good order to transportation companies. Claims for shortage or damage in transit must be made by the customer against the carrier. In the absence of definite shipping instructions, we reserve the right to ship all material, upon completion, by any public carrier which in our opinion is satisfactory.

**TAXES:** State and local sales and use taxes and excise taxes, where applicable, are in addition to quoted prices and will be billed unless the purchaser promptly certifies that the goods are for resale or are otherwise exempt.



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: May 11, 2015

SUBJECT: Purchase of Portable Generator

---

Ryan Winter, Public Utilities Director has researched and obtained a proposal for the purchase of another portable generator to assist with the operation of our sanitary sewer lift stations during electrical power outages (see enclosure). The total cost for the used generator would be \$10,775. Ryan researched other suppliers and a surplus store and has not found another generator option.

The City currently has 7 lift stations and only one of them has a stationary generator. The City only has one portable generator to operate the six other lift stations when needed. The challenge currently being experienced during power outages is staff has to run the generator from lift station to lift station within a timeframe so as to prevent a sewage backup in homes and/or businesses. Having another portable generator would resolve this problem.

According to MN Statutes §471.345, Subd. 5, for contracts or purchases under \$25,000 the governing body has the discretion of obtaining a single proposal or multiple proposals.

Since this item was not budgeted for, proposed is to utilize the City's Capital Replacement Fund to purchase the portable generator.

**Suggested Motion:**

**Motion to purchase the used portable generator from Ziegler Power Systems.**

Proposal by



Proposal No. EPG2015MWR003

Date: April 20, 2015

8050 County Road 101 East  
Shakopee, MN 55379  
952-887-4599

To: City of Norwood Young America  
10 1<sup>st</sup> Ave. NE  
PO Box 59  
Attn: Ryan Winter

Re Proposal for used mobile  
20kW Generator

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS

QUANTITY: One (1) Used Mobile Caterpillar Diesel Generator  
MODEL: XQ20  
RATING: 20 kW standby power, 18kW prime power  
VOLTAGE: Multiple voltages at 60 HZ, 1800 RPM  
MODLE YEAR: 2012  
SERIAL NUMBER: X3R01040  
HOURS: 6,450  
WARRANTY: "As is"

Price: \$ 10,500 .00\*

OPTION:

Supply one set of cable tails (5-cables tails with 4/0 plug end) approximately 2" long

Price: \$225.00\*

\* Prices do not include state or local sales and/or use tax.

Attached for your review is the data and spec sheet for this generator package.

APPROXIMATE SHIPPING DATE: Available

F.O.B. Ziegler - Shakopee

TERMS: Net 26 days.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY ON REVERSE SIDE

ACCEPTED:

Respectfully submitted,  
ZIEGLER INC.

By Mark Reuter

Mark Reuter, Sales Engineer

By \_\_\_\_\_

Subject to approval by

APPROVED:

ZIEGLER INC.

Its \_\_\_\_\_

By \_\_\_\_\_



**City of Norwood Young  
America**

**April - 2015**

Listed below is a description of each of the different classifications of calls for service which the Carver County Sheriff's Office received and processed for your area.

<b>CRIMINAL</b>
-----------------

<b>Part I Crimes</b>
----------------------

Arson	Intentionally destroy property by fire
Assault - Aggravated	Assault where substantial injury is caused or deadly weapon used
Burglary	Unlawful entry into a structure to commit a crime
Homicide	Intentional taking of a persons life
Robbery	Taking of property in the presence of another with use of force
Sex Crime - felony	Forcible sexual assault, All felony sex crimes.
Theft	Taking of property, stealing
Theft - Vehicle	Theft of a motorized vehicle

<b>Part II Crimes</b>
-----------------------

Abuse/Neglect	Chargeable abuse or neglect of children or adults
Assault	Altercation between parties where actual physical harm occurred
Court Order Violations	Violation of court orders
Disturb Peace	Chargeable disturbance of peace. Harassment, disorderly conduct
Drug Violation	All drug violations: possession of, sale of, manufacture of
Gambling	Unlawful operate, promote or assist in the operation of gaming.
Liquor Laws	Illegal Consumption, sale or possession of liquor.
Misc. Criminal	Minor offenses that do not fall under any other classification
Property Damage	All damage to property including vandalism, littering and trespassing on property
Runaway	Juvenile runaway
Sex Crimes	Misc. sex crimes: criminal sexual conduct, sexual abuse, pornography, indecent exposure. (non felony sex crimes)
Suspicious Activity	Suspicious activity where charges result.
Theft - Related	Fraud, credit card theft, ID theft, issuance on bad check, counterfeiting, swindle
Traffic - Alcohol	Traffic stop or accident involving a driver under the influence of alcohol or drugs
Traffic - Other	Traffic stop that results in a traffic criminal charge - DAC-IPS, Hit and Run
Weapons	Violation of manufacture, sale, purchase, transport, use of firearm.

<b>NON-CRIMINAL</b>	
Abuse/Neglect (NC)	Investigation of abuse or neglect of a child or adult where no charges are filed.
Alarm	Checking on an alarm at a private residence or business
Animal	Animal bites, stray animals. All calls involving animals
Assist other Agency	Assist other law enforcement office, state patrol or government departments
Auto Accd - Fatality	Auto accident in which a fatality occurred
Auto Accd - Injury	Auto accident in which injury and property damage occurred
Auto Accd - Prop Damage	Auto accident in which property damage occurred
Auto Accd - MV vs Deer	Auto accident involving a motor vehicle and deer
Background Record Checks	Records check for persons adopting a child, military, govt. employment, individual.
Boat & Water	All incidents involving boats, watercraft and/or lakes
Child Custody Dispute	Incidents involving dispute over child custody
Civil Process	Service of civil papers/court orders. Assist with civil stand by situations
Disturb Peace (NC)	Noise, harassments, disturbance of peace where charges are not filed
Domestic	Verbal argument between parties with relationship, where no charges are filed.
Driving Complaint	Complaints of bad driving behavior.
Drug - Information	Information regard drug activity. No charges filed
Fire Call	Fires and assist to fire departments
Gun Permit - Acquire	Application for a permit to purchase a handgun.
Gun Permit -Carry	Application for a permit to carry a handgun.
Gun Permit -Transfer	Applicaton for the transfer of one registered gun to another
Explosive/Firearms Dlr	Application for a permit for explosives or firearms dealer license.
House/Business Check	Check on residences or business when owners are away from property
License - Day Care	Background check for licensing day care
License - Foster Care	Background check for licensing foster care
License - Liquor	Background check for liquor licensing
License - Massage parlor	Background check for massage parlor licensing
License - Peddler	Background check for peddler licensing
Medical	Assist persons with medical issues, natural cause deaths
Mental Health	Suicides, 72 hr holds for mental health issues
Misc. Non. Criminal	General law enforcement questions: citizen assists, lost and found prop., civil matters, council packets and meetings, juv. disciplinary issues, etc
Missing Person	Missing / Lost person
Open Door	Located an open door to a business or residence
Prowler (NC)	Person on property who does not belong - window peeper. No charges filed
Sex Offender Tracking	Request from State to check location of registered sex offender
Snowmobile	All incidents involving snowmobiles
Suspicious Act (NC)	Suspicious persons, acts or vehicles - no charges
Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, parking violations, vehicle in the ditch and motorist assists.
Traffic - Radar Display	Traffic - Speed - Radar wagon
Traffic - Stops	All traffic stops initiated by officers
Transport	Transport persons for various reasons
Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
Warrant Issued	Warrant issued by Carver County Court Administration.
Warrant Service	Service of warrant for Carver County and other counties.

**CARVER COUNTY SHERIFF'S OFFICE**

City of Norwood Young America

Month of April

	2015	2015
	MONTH	YTD
<b>ARRESTS - #incidents</b>	5	9
<b>ARRESTS - #individual</b>	6	10
<b>CITATIONS - other</b>	4	16
<b>CITATIONS - traffic</b>	10	62
<b>CITATIONS - parking</b>	4	13
<b>TOTAL CITATIONS</b>	18	91

	2014	2014
	MONTH	YTD
	5	8
	5	8
	5	10
	21	63
	0	20
	26	93

<b>WARNINGS (written)</b>	0	0
<b>WARNINGS (verbal)</b>	32	151

	0	2
	31	131

<b>CRIMINAL</b>		
<b>Part I Crimes</b>		
Arson	1	1
Assault - Aggravated	0	1
Burglary	4	6
Homicide	0	1
Robbery	0	0
Sex Crimes - felony	0	0
Theft	6	11
Theft - Vehicle	0	0
<b>Total Part I Crimes</b>	11	20

	0	1
	0	0
	0	2
	0	0
	0	0
	0	0
	1	7
	0	1
	1	11

<b>Part II Crimes</b>		
Abuse/Neglect	0	1
Assault	0	3
Court Order Violation	1	2
Disturb Peace	1	2
Drug Violations	0	0
Gambling	0	0
Liquor Law Viol	0	1
Misc. Criminal	1	2
Property Damage	2	8
Runaway	2	4
Sex Crimes	0	0
Suspicious Activity	0	0
Theft - Related	2	6
Traffic - Alcohol	2	6
Traffic - Other	0	1
Weapons	0	0
<b>Total Part II Crimes</b>	11	36

	0	0
	2	2
	0	0
	2	3
	0	1
	0	0
	0	2
	1	1
	2	5
	0	0
	0	0
	0	0
	2	4
	1	3
	0	0
	0	0
	10	21

<b>TOTAL CRIMINAL</b>	22	56
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	11	32
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	2015	2015
	MONTH	YTD
<b>NON-CRIMINAL</b>		
Abuse/Neglect (not chargeable)	4	16
Alarm	2	12
Animal	13	26
Assist other Agency	1	6
Auto Accd - Fatality	0	0
Auto Accd - Injury	0	1
Auto Accd - Prop Damage	0	13
Auto Accd - MV & Deer	1	1
Background Record Check	0	3
Boat & Water	0	0
Child Custody Dispute	1	2
Civil Process	1	3
Dist. Peace (not chargeable)	12	37
Domestic (not chargeable)	0	2
Driving Complaints	11	24
Drug - Information Only	0	3
Fire Call	3	8
Gun Permit - Acquire	2	17
Gun Permit -Carry	3	18
Gun Permit - Transfer	0	0
Explosive/Firearms Dir Permit	0	0
House/Business Check	0	2
License - Day Care	0	0
License - Foster Care	0	0
License - Liquor	0	0
License - Massage Parlor	0	0
License - Peddler	0	0
Medical	11	55
Mental Health	3	12
Misc. Non. Criminal	22	75
Missing Person	0	2
Open Door	0	5
Prowler (not chargeable)	0	0
Sex Offender Tracking	0	0
Snowmobile	0	0
Suspicious Act (not chargeable)	7	39
Traffic - Misc	10	41
Traffic - Radar Display	0	0
Traffic - Stops	37	202
Transport	0	1
Unlock Veh/Bldg	0	1
Warrant Service	4	11
<b>TOTAL NON-CRIMINAL</b>	<b>148</b>	<b>638</b>
<b>TOTAL REPORTED</b>	<b>170</b>	<b>694</b>

	2014	2014
	MONTH	YTD
	6	20
	4	17
	3	11
	1	6
	0	0
	0	2
	2	17
	0	0
	0	0
	0	0
	0	1
	0	0
	10	34
	2	6
	5	10
	0	2
	3	13
	3	16
	4	20
	0	0
	0	0
	0	0
	0	0
	0	0
	12	59
	1	4
	11	44
	0	1
	1	3
	0	0
	0	0
	0	1
	5	27
	5	64
	0	0
	52	194
	0	0
	1	2
	3	6
	134	580
	145	612





16
12
26
6
0
1
13
1
3
0
2
3
37
2
24
3
8
17
18
0
0
2
0
0
0
0
0
0
55
12
75
2
5
0
0
0
39
41
0
202
1
1
11



# Arrests and Summons/Complaints for

## From 04/01/2015 To 04/30/2015

### Norwood Young America City

<u>ICR#</u>	<u>Reported</u>	<u>Arrest Type</u>	<u>Arr Date</u>	<u>Off Level</u>	<u>MOC</u>	<u>Charge</u>	<u>Cit #</u>	<u>Beat</u>	<u>City/Twsp</u>
201500007385 -01	3/11/15	Summons/Cite/Bail Pd	04/09/2015	Felony	TW029	THEFT-500 OR LESS MS-BLDG-		0800	Norwood Young Ameri
201500007385 -02	3/11/15	Summons/Cite/Bail Pd	04/09/2015	Felony	TW029	THEFT-500 OR LESS MS-BLDG-		0800	Norwood Young Ameri
201500009858 -01	4/1/15	Arrested - Booked	04/01/2015	Gr. Misd	J2901	TRAFFIC-GM-OTHER-MV	DISMISSED	0800	Norwood Young Ameri
201500009858 -01	4/1/15	Arrested - Booked	04/01/2015	Gr. Misd	JFR01	TRAF-AC-GM-3RD DEG DWI-RI	DISMISSED	0800	Norwood Young Ameri
201500009858 -01	4/1/15	Arrested - Booked	04/01/2015	Misd.	JG501	TRAF-ACC-M-4TH DEG DWI-UI	DISMISSED	0800	Norwood Young Ameri
201500010979 -01	4/10/15	Arrested - Booked	04/10/2015	Misd.	X3080	CRIM AGNST ADMN JUST-MS-t	100010003615	0800	Norwood Young Ameri
201500012586 -01	4/24/15	Arrested - Booked	04/24/2015	Misd.	JG501	TRAF-ACC-M-4TH DEG DWI-UI	100015002000	0800	Norwood Young Ameri
201500013192 -01	4/29/15	Arrested - Booked	04/29/2015	Felony	FA0A0	ARSON-WLDFIRE-FE-UNHAB-1		0800	Norwood Young Ameri

Total ICR's: 5

Total Individuals Arrested: 6

Total Charges: 8



# Carver County Sheriff

## All Other Citation

From 04/01/2015 To 04/30/2015

### Norwood Young America City

Beat	Citation Nr	Issued Date	Location	Local Code	Charge Literal	Statute	Citation Type
0800	100015001698	04/05/2015	304 Oak Dr	N3030	DISTURB PEACE-MS-DISORDER	609.72.1(3)	Misd. Off - Citation
0800	100015001758	04/10/2015	105 Main St E	TW019	THEFT-500 OR LESS MS-PERSON	609.52.2(a)(1)	Misd. Off - Citation
0800	100015001887	04/17/2015	640 Railroad Dr	U328D	THEFT-MS-SHOPLIFTING-250 OI	609.52.2(a)(1)	Misd. Off - Citation
0800	100015002004	04/25/2015	503 Faxon Rd N	TW992	THEFT-500 OR LESS MS-OTHER	609.52.2(a)(13)	Misd. Off - Citation

TOTAL CITATIONS ISSUED: 4



# Carver County Sheriff Traffic Citations

From 04/01/2015 To 04/30/2015

## Norwood Young America City

<u>Beat</u>	<u>Citation Nr</u>	<u>Issued Date</u>	<u>Locatio n</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100015001618	04/01/2015	Railroad St E/Faxon Rd N	9286	Seatbelt Violation	169.686.1(a)	Traffic - Citation
0800	100015001725	04/07/2015	Elm St W/Emma St	9220	DAS, DAR, DAC	171.20.2(a)	Traffic - Citation
				9274	No Proof Of Insurance	169.791.2	
0800	100015001728	04/07/2015	Devonshire Dr/2 Av	9220	DAS, DAR, DAC	171.24.1	Traffic - Citation
				9209	Restricted License Violation	171.05.1(a)	
				9274	No Proof Of Insurance	169.791.2	
0800	100015001751	04/09/2015	Central Av N/Trilane Dr	9040	Speed	169.14.2(a)	Traffic - Citation
0800	100015001883	04/16/2015	320 Reform St S	9063	Reckless Or Careless Driving	169.13.2	Traffic - Citation
0800	100015001974	04/22/2015	Central Av N/Hwy 5	9274	No Proof Of Insurance	169.791.2	Traffic - Citation
				9279	Expired Tabs	169.79.1	
0800	100015001988	04/23/2015	Central Av S/4 St Sw	9274	No Proof Of Insurance	169.791.2	Traffic - Citation
0800	100015001994	04/24/2015	Hwy 212 E/Faxon Rd N	9274	No Proof Of Insurance	169.791.2	Traffic - Citation
0800	100015002068	04/29/2015	Hwy 5 & 25/4 Av Sw	9040	Speed	169.14.2(a)	Traffic - Citation
0800	100015002083	04/30/2015	Hwy 212 E/Faxon Rd N	9040	Speed	169.14.5	Traffic - Citation

TOTAL CITATIONS ISSUED: 10



# Carver County Sheriff Parking Citations From 04/01/2015 To 04/30/2015

## Norwood Young America City

<u>Beat</u>	<u>Citation Nr</u>	<u>Issued Date</u>	<u>Location</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100010004328	04/16/2015	224 Main St E	9100	Parking - All Other	169.34.1(a)(14	Parking
0800	100010004330	04/16/2015	202 Main St E	9100	Parking - All Other	169.34.1(a)(14	Parking
0800	100010004329	04/16/2015	201 Main St E	9100	Parking - All Other	169.34.1(a)(14	Parking
0800	100010004053	04/28/2015	Reform St S/Elm St W	9134	Prohibited Parking (permit, Handicap	169.34.1(a)(14	Parking

**TOTAL CITATIONS ISSUED: 4**



**Carver County Sheriff's Office  
Verbal Warnings  
From: 04/01/2015 to 04/30/2015**

**Norwood Young America City**

Fire Call: 1

Traffic - Misc: 2

Traffic Stop: 29

Grand Total Verbal Warnings: 32

**CITY OF NORWOOD YOUNG AMERICA  
YEAR TO DATE  
BUILDING PERMITS AND VALUATION FOR 2015**

RESIDENTIAL	APRIL		2015 YTD	
	PERMITS	VALUATION	PERMITS	VALUATION
New Single Family Homes	2	\$457,800.00	2	\$457,800.00
Townhouse/Twin Home	0	\$0.00	0	\$0.00
House Additions	0	\$0.00	0	\$0.00
House Remodels/Bsmt Finish	2	\$10,100.00	3	\$13,100.00
Garages	0	\$0.00	0	\$0.00
Garage Additions/Remodels	0	\$0.00	1	\$15,000.00
3-Season Porches/Sun Rooms	0	\$0.00	0	\$0.00
Decks/Deck Ftgs Only	0	\$0.00	0	\$0.00
Fire Damage Repair	0	\$0.00	1	\$201,164.57
Swimming Pools	0	\$0.00	0	\$0.00
Voided Permits	0	\$0.00	0	\$0.00
Demolition Permits	0	\$0.00	1	\$2,500.00
Sheds and Accessory Structures	0	\$0.00	0	\$0.00
Renewals	0	\$0.00	0	\$0.00
Move-In House/Garage	0	\$0.00	0	\$0.00
Mechanical Permits	1	\$0.00	3	\$0.00
Plumbing Permits	2	\$1,000.00	6	\$1,000.00
Re-Roof, Re-Window, Re-Side	7	\$0.00	18	\$0.00
Fence	2	\$0.00	3	\$0.00
Miscellaneous	1	\$2,500.00	3	\$39,500.00

**TOTAL RESIDENTIAL**

	17	\$471,400.00	41	\$730,064.57
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**COMMERICAL/INDUSTRIAL**

New Buildings	1	\$791,445.00	1	\$791,445.00
Remodels/Additions	0	\$0.00	2	\$29,000.00
Re-Roofs, Re-Window, Re-Side	1	\$6,000.00	1	\$6,000.00
Mechanical Permits	0	\$0.00	0	\$0.00
Plumbing Permits	1	\$2,000.00	2	\$7,000.00
Fire Sprinklers	0	\$0.00	1	\$1,250.00
Miscellaneous	2	\$0.00	2	\$0.00

**TOTAL COMMERCIAL/INDUSTRIAL**

	5	\$799,445.00	9	\$834,695.00
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**PUBLIC & INSTITUTIONAL**

New Buildings	0	\$0.00	0	\$0.00
Remodel/Additions	0	\$0.00	0	\$0.00
Re-Roofs, Re-Window, Re-Side	0	\$0.00	0	\$0.00
Mechanical Permits	0	\$0.00	0	\$0.00
Plumbing Permits	0	\$0.00	0	\$0.00
Fire Sprinklers	0	\$0.00	0	\$0.00
Miscellaneous	1	\$0.00	3	\$2,600.00

**TOTAL PUBLIC & INSTITUTIONAL**

	1	\$0.00	3	\$2,600.00
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**GRAND TOTAL**

	23	\$1,270,845.00	53	\$1,567,359.57
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