



CITY COUNCIL AGENDA

July 28, 2014

6:30 PM

City of Norwood Young America

310 Elm Street West, PO Box 59, NYA MN 55368

(952) 467-1800

1. Call Meeting of Economic Development Authority to Order

1.1 Pledge of Allegiance

2. Approve Agenda

2.1 Approve minutes of June 23, 2014

3. Adjournment

1. Call Meeting of City Council to Order

2. Approve Agenda

3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. Sherriff's Deputy Quarterly Report

5. Consent Agenda (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

5.1 Approve minutes of July 14, 2014

5.2 Approve payment of claims

5.3 Approve Unkle Thirsty's

5.4 Approve Unkle Thirsty's

6. Old Business

6.1 Rescind Motion Approving Ordinance No. 253 and Summary Publication

6.2 Approve Ordinance No. 253 and Summary Publication

7. New Business

7.1 Norwood Young America Lions Donation – Resolution 2014-25

7.2 Resolution 2014-27, Calling for Public Hearing – The Haven Project

7.3 SMR Acquisitions Variance Request – Resolution 2014-26

7.4 All Saints Church Zoning Ordinance Amendment Request

8. Council Member Reports

9. Mayor's Report

10. Adjournment

***The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council:**

UPCOMING EVENTS

- July 30 Budget Workshop – 6:00 p.m.**
- August 11 City Council – 6:30 p.m.**
- August 14 Senior Advisory Committee**
- August 19 Park and Rec Commission – 6:00 p.m.; Planning Commission – 7:00 p.m.**

Norwood Young America Economic Development Authority Meeting Minutes
June 23, 2014

President Tina Diedrick called meeting to order at 6:30 p.m.

EDA Present: Tina Diedrick, Mike McPadden, Jim Keller, Carol Lagergren, Dick Stolz

EDA Absent: None

City Staff Present: Executive Director Steve Helget, City Clerk/Treasurer Diane Frauendienst, Public Utilities Worker Todd Karels

Also Present: Planning Commission Rep JR Hoernemann, Municipal Development Group Planning Consultant Cynthia Smith-Strack, Jeff Hebeisen, BJ Bielke, Jeff Banken Sr., Fire Chief Steve ZumBerge, Amanda Finnerty, Dan & Niki Simon, Serena Tichy, Andrew Flusemann, Dan Flusemann, and Linda Flusemann

All in attendance stood for the Pledge of Allegiance.

Approve Agenda:

Motion: JK/DS, all in favor to approve the Agenda as presented.

Approve minutes of May 27, 2014:

Motion: DS/MM, all in favor to approve the minutes from the EDA meeting on May 27, 2014

Adjournment

Motion: JK/MM, all in favor to adjourn at 6:32 p.m.

Respectfully Submitted,

Diane Frauendienst
City Clerk

President

Norwood Young America City Council Minutes

July 14, 2014

Council Present: Tina Diedrick, Mike McPadden, Jim Keller, Carol Lagergren, Dick Stolz

Council Absent: None

City Staff Present: City Administrator Steve Helget, City Clerk/Treasurer Diane Frauendienst

Also Present: Planning Commission Rep JR Hoernemann, Bolton & Menk Engineer Jake Saulsbury, Times Reporter Adam Gruenewald, Karen Hallquist, Julie Schmidt

Mayor Tina Diedrick called the meeting to order at 6:30 p.m.

All present stood for the Pledge of Allegiance.

Approve Agenda

Motion: DS/CL, all in favor to approve the agenda with the addition of Old Business Pay Request 5 for 2013 Mill and Overlay Project and Removing from Consent Agenda: Payment of Claims and Approve job description for Administrative Assistant I.

Introductions, Presentations, Proclamations, Awards, and Public Comment:

None

Consent Agenda

Motion: CL/MM, all in favor, to approve the consent agenda as amended.

Approve minutes of June 23, 2014

~~Approve payment of claims~~ Moved to New Business 7.6

Approve Street Closing for Taste of NYA

Approve Lawful Gambling Exempt Permit for NYA Chamber of Commerce

Approve additional wording to job descriptions

Appoint part-time Custodian

~~Approve job description for Administrative Assistant I~~ Moved to New Business 7.5

Public Hearings

Public Hearing regarding amending the text in City Code Chapter 6 regarding Open Burning. Mayor Diedrick opened the public hearing at 6:36 p.m. Administrator Helget highlighted the changes to Chapter 6 of the City Code that are recommended to be changed, including the minimum requirements for recreational fires and the dimensions of a recreational fire.

There was no public comment.

Motion: DS/MM, all in favor to close the public hearing at 6:43 p.m.

Old Business

Adopt Ordinance #252. Helget stated that a public hearing was held on Ordinance 252 at the June 23 meeting, and the item was tabled to allow time to get verification on the streets to be included.

Motion: CL/JK, all in favor to adopt Ordinance #252, an ordinance amending Chapter 7 of the Norwood Young America City relating to exemptions to regulation of large vehicles.

Approve Summary Publication of Ordinance #252

Motion: MM/CL, all in favor to approve the summary of Ordinance #252 and its publication.

Approve Pay Request #5 2013 Mill and Overlay Project. Bolton & Menk Engineer Jake Saulsbury was at the meeting to update the Council on the 2013 Mill and Overlay Project. He stated that the project is approximately 83% complete. Pay request number 5 is for work completed from December 2013 until July 3, 2014. It also reduces the retainage amount from 5% to .5%.

Motion: CL/JK, all in favor to approve payment of Pay Request No. 5 to GMH Asphalt Corp. in the amount of \$83,202.11.

New Business

Adopt Ordinance #253 Open Burning. There were no further comments.

Motion: CL/JK, all in favor to adopt Ordinance #253, an ordinance amending Chapter 6, Section 650 of the City Code relating to open burning with the additional wording to Section 650.04, Subd. 1, E.

Approve Summary Publication of Ordinance #253.

Motion: DS/CL, all in favor to approve the summary of Ordinance #253, and its publication.

West Carver Community Center Committee. Karen Halquist and Julie Schmidt appearing for the West Carver Community Center Committee reported that a group of local citizens has formed and committee for the purpose of establishing a Community Center in Norwood Young America. They shared that the West Carver Community Center was the idea of a local group of citizens to advocate a community center in Norwood Young America with the intent to appeal to fellow citizens, neighboring communities and visitors to ultimately enjoy a healthier lifestyle and enhance the Economic Development of the Norwood Young America Community.

Approve Council Meeting/Workshop Schedule. Administrator Helget recommended that the August 25th City Council and EDA meetings be canceled and that the Council hold a budget workshop to allow for time to work on the preliminary budgets.

Motion: CL/DS, all in favor to cancel the regular scheduled City Council and EDA Meetings on August 25 and to hold a Council Workshop on July 30th at 6:00 p.m.

Approve Job Description of Administrative Assistant I. Councilmember Stolz questioned the duties and the qualifications of the Administrative Assistant I position, and stated that it is similar to the AII description at a less Pay Grade. After reviewing the description it was noted that the AII position has more technical duties that would allow for the higher pay grade.

Motion: DS/JK, all in favor to approve the job description for the Administrative Assistant I position.

Motion: MM/CL, all in favor to authorize the Personnel Committee to move forward with filling the temporary Administrative Assistant I position.

Approve Payment of Claims. City Clerk Frauendienst stated that a couple of checks needed to be voided, and the revised report showed the correct listing of claims.

Motion: CL/DS, all in favor to approve the revised listing of the payment of claims.

Administrator Helget updated the Council on the flooding event, status with FEMA and how all expenses are being recorded. When more information for personal property is obtained it will be passed on to residents.

Council Member Reports

MM: No report

DS: reported that there was vandalism at the Veterans Memorial Park and that the Chicken Barbeque is coming on Sunday.

JK: Parks and Planning Commission will be meeting on Tuesday, and stated as a resident

CL: Reported on a Star Tribune article on how Shakopee is renovating their downtown.

TD: Had a question for Engineer Saulsbury on the settling on Faxon Road, and reported on the coming events including Coffee with the Mayor on July 26th from 10:00 – 11:30 a.m. at Nora Beans.

Adjournment

Motion: MM/DS, all in favor to adjourn the meeting at 7:50 p.m.

Respectfully Submitted,

Diane Frauendienst
City Clerk-Treasurer

Mayor

CITY OF NORWOOD YOUNG AMERICA

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: July 28, 2014

Pre-Paid Claims **\$107,441.42**
(Check Sequence #502752-502783; 23422-23423)

Claims Pending Payment **\$506,455.99**
(Check Sequence#23424-23474)

Grand Total **\$613,897.41**

_Detail C	_Detail Emp	_Detail Employee Name	_Detail	_Detail Pay Gro	_Detail Chec	_Detail Ch	_Detail Status
502752	000000067	BARTHEL, JOLENE F.	13	SEMI-MONTHLY	\$166.84	15-Jul-14	Outstanding
502753	000000077	BODE, DYLAN	13	SEMI-MONTHLY	\$527.59	15-Jul-14	Outstanding
502754	000000068	Boe, Elsa C	13	SEMI-MONTHLY	\$36.94	15-Jul-14	Outstanding
502755	000000076	CASTEEL, COLE	13	SEMI-MONTHLY	\$419.58	15-Jul-14	Outstanding
502756	000000069	CHRISTOPHERSON, TRISTEN M	13	SEMI-MONTHLY	\$181.87	15-Jul-14	Outstanding
502757	000000070	GOLBERG, KATANA J.	13	SEMI-MONTHLY	\$100.63	15-Jul-14	Outstanding
502758	000000032	Hormann, Duane	13	SEMI-MONTHLY	\$556.85	15-Jul-14	Outstanding
502759	000000072	KIRSCH, ALYSSA M	13	SEMI-MONTHLY	\$106.79	15-Jul-14	Outstanding
502760	000000066	NOELDNER, BRYCE C.	13	SEMI-MONTHLY	\$407.34	15-Jul-14	Outstanding
502761	000000075	POGATCHNIK, JACK T	13	SEMI-MONTHLY	\$29.56	15-Jul-14	Outstanding
502762	000000061	SCHRUPP, CHAD J	13	SEMI-MONTHLY	\$837.33	15-Jul-14	Outstanding
502763	000000073	SCHULTZ, ABBIGAYLE M.	13	SEMI-MONTHLY	\$91.39	15-Jul-14	Outstanding
502764	000000065	SULLIVAN, RYAN P	13	SEMI-MONTHLY	\$530.46	15-Jul-14	Outstanding
502765	000000074	SWANSON, ELLE L	13	SEMI-MONTHLY	\$236.14	15-Jul-14	Outstanding
502766	000000203	ARETZ, BRENT R	13	SEMI-MONTHLY	\$2,140.55	15-Jul-14	Outstanding
502767	000000105	FRAUENDIENST, DIANE J.	13	SEMI-MONTHLY	\$1,436.47	15-Jul-14	Outstanding
502768	000000221	KARELS, TODD	13	SEMI-MONTHLY	\$2,668.96	15-Jul-14	Outstanding
502769	000000004	LATZKE, BRIANNA M.	13	SEMI-MONTHLY	\$257.25	15-Jul-14	Outstanding
502770	000000103	LENZ, DEBRA A	13	SEMI-MONTHLY	\$1,266.98	15-Jul-14	Outstanding
502771	000000118	MENZEL, ALICIA	13	SEMI-MONTHLY	\$996.97	15-Jul-14	Outstanding
502772	000000402	MILLER, JENNIFER K	13	SEMI-MONTHLY	\$856.54	15-Jul-14	Outstanding
502773	000000303	NEUBARTH, RICHARD	13	SEMI-MONTHLY	\$440.26	15-Jul-14	Outstanding
502774	000000006	Noennig, Grant A	13	SEMI-MONTHLY	\$492.52	15-Jul-14	Outstanding
502775	000000452	SCHMITZ, JESSICA M	13	SEMI-MONTHLY	\$465.45	15-Jul-14	Outstanding
502776	000000003	SCHMITZ, MEGAN J.	13	SEMI-MONTHLY	\$466.15	15-Jul-14	Outstanding
502777	000000219	SCHRUPP, JOHN O	13	SEMI-MONTHLY	\$1,776.22	15-Jul-14	Outstanding
502778	000000205	STENDER, DANIEL H	13	SEMI-MONTHLY	\$2,451.01	15-Jul-14	Outstanding
502779	000000058	Helget, Steven P	13	SEMI-MONTHLY	\$2,173.02	15-Jul-14	Outstanding
502780	000000060	KLOEMPKEN, JASON A	13	SEMI-MONTHLY	\$950.03	15-Jul-14	Outstanding
502781	000000045	Christopherson, Morgan	13	SEMI-MONTHLY	\$191.37	15-Jul-14	Outstanding
502782	000000046	Eichner, Alex	13	SEMI-MONTHLY	\$572.58	15-Jul-14	Outstanding
502783	000000056	JACQUIN, JESSA R.	13	SEMI-MONTHLY	\$300.02	15-Jul-14	Outstanding
					\$24,161.66		

NORWOOD YOUNG AMERICA, MN

07/25/14 10:17 AM

Page 1

*Check Summary Register©

JULY 2014

Name	Check Date	Check Amt
10100 CHECKING		
Paid Chk# 023422 CARVER COUNTY	7/16/2014	\$77.65 filing fee for outlot a
Paid Chk# 023423 GMH ASPHALT CORP	7/17/2014	\$83,202.11 pay request No 5
Total Checks		\$83,279.76

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 1

*Check Detail Register©

JULY 2014

Check Amt Invoice Comment

10100 CHECKING

Paid Chk# 023424 7/28/2014 ABDO, EICK, & MEYERS

E 101-41500-301	Auditing and Acct g Services	\$3,500.00	331407	5 YR FINANCIAL PLAN
Total ABDO, EICK, & MEYERS		\$3,500.00		

Paid Chk# 023425 7/28/2014 BOLTON & MENK, INC.

E 101-43100-425	Street Maint seal coat	\$29.00	167767	2014 SEAL COATING
G 807-22100	Escrow Collected	\$1,656.00	167768	ALL SAINTS
G 808-22100	Escrow Collected	\$1,738.50	167769	CENTRAL SCHOOL
G 804-22100	Escrow Collected	\$1,385.00	167770	YA CORP
E 101-41320-303	Engineering Fees	\$390.00	167774	FLUSEMANN
E 101-41500-303	Engineering Fees	\$65.00	167774	FILBRANDT
G 808-22100	Escrow Collected	\$183.50	167774	CENTRAL
G 807-22100	Escrow Collected	\$79.50	167774	ALL SAINTS
E 101-41320-303	Engineering Fees	\$759.00	167774	NOLL REVIEW
E 601-49400-303	Engineering Fees	\$550.00	167774	RATE STUDY
E 101-41500-303	Engineering Fees	\$829.50	167774	MISC ENGINEERING
E 101-41320-303	Engineering Fees	\$110.00	167774	COMM DEV
G 804-22100	Escrow Collected	\$27.50	167774	YA CORP
E 601-49400-303	Engineering Fees	\$27.50	167774	ERU CALCS
E 320-49300-303	Engineering Fees	\$2,539.00	167775	2013 REHAB
G 805-22100	Escrow Collected	\$207.00	167776	KWIK TRIP]
Total BOLTON & MENK, INC		\$10,576.00		

Paid Chk# 023426 7/28/2014 BOND TRUST SERVICES CORP.

E 517-49330-604	Bond Service Charge	\$450.00	11011	GO BONDS 2009A
E 517-49331-604	Bond Service Charge	\$450.00	11012	GO BONDS 2013B
E 518-49330-601	Debt Srv Bond Principal	\$450.00	11013	GO BONDS 2010B
E 519-49330-611	Bond Interest	\$450.00	11014	GO BONDS 2011A
E 517-49330-611	Bond Interest	\$450.00	11015	GO BONDS 2008B
E 601-49400-611	Bond Interest	\$54,232.50	22645	GO BONDS 2008B
E 516-49330-611	Bond Interest	\$19,082.50	22646	GO BONDS 2008A
E 517-49330-611	Bond Interest	\$43,425.00	22647	GO BONDS 2009A
E 601-49400-611	Bond Interest	\$1,773.00	22648	GO BONDS 2010A
E 501-49330-611	Bond Interest	\$985.25	22648	GO BONDS 2010A
E 501-49330-611	Bond Interest	\$7,094.25	22648	GO BONDS 2010A
E 602-49450-611	Bond Interest	\$14,439.06	22649	GO BONDS 2012A
E 601-49400-611	Bond Interest	\$8,663.44	22649	GO BONDS 2012A
E 517-49331-611	Bond Interest	\$25,326.00	22650	GO BONDS 2013A
E 519-49330-601	Debt Srv Bond Principal	\$45,115.63	22651	GO BONDS 2011A
E 517-49330-611	Bond Interest	\$38,235.69	22652	GO BONDS 2013B
E 518-49330-611	Bond Interest	\$84,515.63	22653	GO BONDS 2010B
Total BOND TRUST SERVICES CORP.		\$345,136.95		

Paid Chk# 023427 7/28/2014 CARDMEMBER SERVICE

E 601-49400-430	Miscellaneous (GENERAL)	\$386.97		WATER
E 101-45200-223	Repair/Maintenance Bldg/Ground	\$543.75		PARKS
E 101-42200-210	Operating Supplies (GENERAL)	\$213.11		FIRE DEPT

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 2

*Check Detail Register©

JULY 2014

			Check Amt	Invoice	Comment
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$779.42		UNIFORMS & REPAIRS
E 101-41400-430	Miscellaneous (GENERAL)		\$25.00		CLERK
	Total CARDMEMBER SERVICE		\$1,948.25		
Paid Chk# 023428	7/28/2014	CARVER COUNTY			
E 101-42100-311	County Police Contract		\$485.95	SHERI002329	2ND QTR POLICE OVERTIME
	Total CARVER COUNTY		\$485.95		
Paid Chk# 023429	7/28/2014	CENTER POINT			
E 101-45500-383	Gas Utilities		\$12.59		
E 101-41940-383	Gas Utilities		\$31.47		
E 601-49400-383	Gas Utilities		\$33.17		
E 602-49450-383	Gas Utilities		\$16.13		
	Total CENTER POINT		\$93.36		
Paid Chk# 023430	7/28/2014	CITY OF HAMBURG			
E 253-42200-300	Professional Svcs (GENERAL)		\$800.00		SAND BAGGING AT PLANT
	Total CITY OF HAMBURG		\$800.00		
Paid Chk# 023431	7/28/2014	CITY OF WATERTOWN			
E 602-49450-314	Contracts Payments		\$430.00	70914N	SHARED HOURS
E 601-49400-314	Contracts Payments		\$430.00	70914N	SHARED HOURS
	Total CITY OF WATERTOWN		\$860.00		
Paid Chk# 023432	7/28/2014	CNH CAPITAL			
E 101-45200-221	Repair/Maintenance Equipment		\$189.68		MOWER REPAIRS
	Total CNH CAPITAL		\$189.68		
Paid Chk# 023433	7/28/2014	CONNELLY INDUSTRIAL ELECTRONIC			
E 253-49450-221	Repair/Maintenance Equipment		(\$992.04)	13387	submersible level transmitter
E 253-49450-221	Repair/Maintenance Equipment		\$992.04	13387	SUBMERSIBLE TRANSMITTER
E 253-49450-221	Repair/Maintenance Equipment		\$992.04	13387	submersible level transmitter
E 253-49450-221	Repair/Maintenance Equipment		(\$992.04)	13387	SUBMERSIBLE TRANSMITTER
E 253-49450-221	Repair/Maintenance Equipment		\$547.80	13412	Tech labor service trip
E 253-49450-221	Repair/Maintenance Equipment		(\$547.80)	13412	LABOR FROM FLOODING
E 253-49450-221	Repair/Maintenance Equipment		\$547.80	13412	LABOR FROM FLOODING
E 253-49450-221	Repair/Maintenance Equipment		(\$547.80)	13412	Tech labor service trip
	Total CONNELLY INDUSTRIAL ELECTRONIC		\$0.00		
Paid Chk# 023434	7/28/2014	CUSTOMIZED FIRE/RESCUE TRAIN			
E 101-42200-207	Training Instructional		\$375.00	416	NFPA CLASS
E 101-42200-207	Training Instructional		\$375.00	416	NFPA rapid intervention hands on
	Total CUSTOMIZED FIRE/RESCUE TRAIN		\$750.00		
Paid Chk# 023435	7/28/2014	DELTA DENTAL			
G 101-21714	Dental Insurance		\$953.05		DENTAL INSURANCE
	Total DELTA DENTAL		\$953.05		
Paid Chk# 023436	7/28/2014	ECONO FOODS			

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 3

*Check Detail Register©

JULY 2014

			Check Amt	Invoice	Comment
E 602-49450-430	Miscellaneous (GENERAL)		\$14.85		FLOODING
E 101-41400-200	Office Supplies (GENERAL)		\$44.26		PLATES, NAPKINS, COFFEE
E 101-49860-251	Concessions		\$16.77		WATER AT THE POOL
	Total ECONO FOODS		\$75.88		
Paid Chk# 023437	7/28/2014	EHLERS AND ASSOCIATES, INC			
E 501-49330-430	Miscellaneous (GENERAL)		\$600.00	65176	DISCLOSURE 2014
	Total EHLERS AND ASSOCIATES, INC		\$600.00		
Paid Chk# 023438	7/28/2014	EMERGENCY RESPONSE SOLUTIONS			
E 101-42200-210	Operating Supplies (GENERAL)		\$556.67	2426	TACTIAL HELMET LIGHTS
	otal EMERGENCY RESPONSE SOLUTIONS		\$556.67		
Paid Chk# 023439	7/28/2014	FLOWER MILL			
E 101-46500-430	Miscellaneous (GENERAL)		\$63.99		WACONIA MFG PLANT
	Total FLOWER MILL		\$63.99		
Paid Chk# 023440	7/28/2014	G & K SERVICES			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$660.25		
E 101-43100-417	Uniform		\$262.07		
E 101-45200-417	Uniform		\$112.31		
	Total G & K SERVICES		\$1,034.63		
Paid Chk# 023441	7/28/2014	HAWKINS WATER TREATMENT GROUP			
E 101-49860-216	Chemicals and Chem Products		\$581.59	3621870	POOL CHEMICALS
	tal HAWKINS WATER TREATMENT GROUP		\$581.59		
Paid Chk# 023442	7/28/2014	HEALTH PARTNERS			
G 101-21706	Hospitalization/Medical Ins		\$8,939.70		HEALTH INSURANCE
	Total HEALTH PARTNERS		\$8,939.70		
Paid Chk# 023443	7/28/2014	HELGET, STEVE			
E 101-41300-101	Full-Time Employees Regular		\$400.00		RENT REIMBURSEMENT
	Total HELGET, STEVE		\$400.00		
Paid Chk# 023444	7/28/2014	HERMEL WHOLESALE			
E 101-49860-251	Concessions		\$124.50	443629	
E 101-49860-251	Concessions		\$173.66	445075	
E 101-49860-251	Concessions		\$151.07	446503	
	Total HERMEL WHOLESALE		\$449.23		
Paid Chk# 023445	7/28/2014	HILGERS PLUMBING & HEATING, IN			
E 253-49450-221	Repair/Maintenance Equipment	(\$2,010.00)	9492		75 gal 75000BTU Water heater
E 253-49450-221	Repair/Maintenance Equipment	\$2,010.00	9492		75 gal 75000BTU Water heater
E 253-49450-221	Repair/Maintenance Equipment	\$2,860.00	9492		50 Gal Gas water heater and installed
E 253-49450-221	Repair/Maintenance Equipment	\$2,860.00	9492		SEWER PLANT REPAIRS
E 253-49450-221	Repair/Maintenance Equipment	(\$2,860.00)	9492		50 Gal Gas water heater and installed
E 253-49450-221	Repair/Maintenance Equipment	(\$2,860.00)	9492		SEWER PLANT REPAIRS

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 4

*Check Detail Register©

JULY 2014

		Check Amt	Invoice	Comment
Total HILGERS PLUMBING & HEATING, IN		\$0.00		
Paid Chk#	023446	7/28/2014	HOLIDAY FLEET	
E	253-49450-221	Repair/Maintenance Equipment	\$2,370.91	
E	101-43100-212	Motor Fuels	\$232.67	
Total HOLIDAY FLEET		\$2,603.58		
Paid Chk#	023447	7/28/2014	HYDRO ENGINEERING INC	
E	101-43100-221	Repair/Maintenance Equipment	\$21.00	66285 CLAMP RING LOCK
E	602-49450-221	Repair/Maintenance Equipment	\$170.00	66515 QUICK DISCONNECT FITTING
E	601-49400-221	Repair/Maintenance Equipment	\$31.50	66535 KEY START SWITCH
Total HYDRO ENGINEERING INC		\$222.50		
Paid Chk#	023448	7/28/2014	INTERSTATE POWER SYSTEMS	
E	602-49450-500	Capital Outlay (GENERAL)	\$679.00	KATO GENERATOR
E	602-49450-500	Capital Outlay (GENERAL)	\$1,137.00	MTU ONSITE
Total INTERSTATE POWER SYSTEMS		\$1,816.00		
Paid Chk#	023449	7/28/2014	KENNEDY & GRAVEN CHTD	
E	257-46330-304	Legal Fees	\$407.00	OAK GROVE
Total KENNEDY & GRAVEN CHTD		\$407.00		
Paid Chk#	023450	7/28/2014	KLEINBANK	
E	101-41400-430	Miscellaneous (GENERAL)	\$75.00	SAFE DEPOSIT BOX
Total KLEINBANK		\$75.00		
Paid Chk#	023451	7/28/2014	LANO EQUIPMENT	
E	101-43100-430	Miscellaneous (GENERAL)	\$125.00	71281 MINI EXCAVATOR RENTAL
E	101-43100-430	Miscellaneous (GENERAL)	(\$125.00)	71281 MINI EXCAVATOR RENTAL
E	101-43100-221	Repair/Maintenance Equipment	\$12.95	71476 TRACTOR TUBE
E	101-43100-221	Repair/Maintenance Equipment	(\$12.95)	71476 TRACTOR TUBE
E	253-49450-410	Rentals (GENERAL)	\$8,640.00	72030 T8.330 tractor 225 hours
E	253-49450-410	Rentals (GENERAL)	\$8,640.00	72030 RENTAL ON TRACTOR
E	253-49450-410	Rentals (GENERAL)	(\$8,640.00)	72030 T8.330 tractor 225 hours
E	253-49450-410	Rentals (GENERAL)	(\$8,640.00)	72030 RENTAL ON TRACTOR
E	253-49450-410	Rentals (GENERAL)	(\$340.00)	72032 RENTAL ON BOBCAT
E	253-49450-410	Rentals (GENERAL)	\$340.00	72032 RENTAL ON BOBCAT
E	253-49450-410	Rentals (GENERAL)	(\$340.00)	72032 bobcat 17 hours
E	253-49450-410	Rentals (GENERAL)	\$340.00	72032 bobcat 17 hours
E	253-49450-410	Rentals (GENERAL)	(\$9,810.00)	72038 t8050 tractor 327 hours
E	253-49450-410	Rentals (GENERAL)	(\$9,810.00)	72038 RENTAL ON TRACTOR
E	253-49450-410	Rentals (GENERAL)	\$9,810.00	72038 RENTAL ON TRACTOR
E	253-49450-410	Rentals (GENERAL)	\$9,810.00	72038 t8050 tractor 327 hours
E	101-43100-221	Repair/Maintenance Equipment	(\$1,496.12)	8337A TRACTOR REPAIR
E	101-43100-221	Repair/Maintenance Equipment	\$1,496.12	8337A TRACTOR REPAIR
Total LANO EQUIPMENT		\$0.00		
Paid Chk#	023452	7/28/2014	LENZ, DEBRA	
E	101-41400-331	Travel/Meeting Expense	\$56.28	MILEAGE REIMBURSEMENT

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 5

*Check Detail Register©

JULY 2014

			Check Amt.	Invoice	Comment
Total LENZ, DEBRA			\$56.28		
Paid Chk# 023453	7/28/2014	MEDINA, JUAN			
E 101-45200-432	Rental Refund		\$260.00		REIMBURSE PARTIAL DAMAGE DEPOSIT
Total MEDINA, JUAN			\$260.00		
Paid Chk# 023454	7/28/2014	METRO WEST INSPECTION SERVICES			
E 101-42400-312	Building Inspection Fee		\$1,607.49		BLDG PERMITS
E 101-42400-328	Rental Dwelling Inspections		\$27.00		RENTALS
Total METRO WEST INSPECTION SERVICES			\$1,634.49		
Paid Chk# 023455	7/28/2014	MID-COUNTY CO-OP OIL ASSN			
E 101-45200-221	Repair/Maintenance Equipment		\$675.49	11733	DIESEL FUEL
E 253-49450-221	Repair/Maintenance Equipment		\$1,370.88	11784	DIESEL FUEL
E 601-49400-212	Motor Fuels		\$468.83	11797	DIESEL FUEL
Total MID-COUNTY CO-OP OIL ASSN			\$2,515.20		
Paid Chk# 023456	7/28/2014	MINNESOTA VALLEY TESTING LAB			
E 602-49450-217	Lab Fees		\$36.20	710436	PHOSPHORUS
E 602-49450-217	Lab Fees		\$36.20	710524	PHOSPHORUS
E 601-49400-217	Lab Fees		\$89.00	710849	COLIFORM
E 602-49450-217	Lab Fees		\$36.20	711712	PHOSPHORUS
Total MINNESOTA VALLEY TESTING LAB			\$197.60		
Paid Chk# 023457	7/28/2014	MUNICIPAL DEVELOPMENT GROUP			
E 101-41320-305	Other Professional Fees		\$891.36	NYA070714	PLANNING CONSULTANT
Total MUNICIPAL DEVELOPMENT GROUP			\$891.36		
Paid Chk# 023458	7/28/2014	NEC FINANCIAL SERVICES LLC			
E 101-41400-321	Telephone		\$385.85	0001726765	PHONE RENTAL
Total NEC FINANCIAL SERVICES LLC			\$385.85		
Paid Chk# 023459	7/28/2014	NORTH AMERICAN SAFETY INC			
E 602-49450-210	Operating Supplies (GENERAL)		\$210.00	6709	LIME GREEN T-SHIRTS
E 101-43100-210	Operating Supplies (GENERAL)		\$684.60	6709	LIME GREEN T-SHIRTS
E 101-45200-210	Operating Supplies (GENERAL)		\$293.40	6709	LIME GREEN T-SHIRTS
E 601-49400-210	Operating Supplies (GENERAL)		\$210.00	6709	LIME GREEN T-SHIRTS
E 101-43100-210	Operating Supplies (GENERAL)		\$254.00	6757	ROLL-UP PANEL
Total NORTH AMERICAN SAFETY INC			\$1,652.00		
Paid Chk# 023460	7/28/2014	NORWOOD ELECTRIC INC			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$581.36	13709	CORDS ON GARAGE DOOR
Total NORWOOD ELECTRIC INC			\$581.36		
Paid Chk# 023461	7/28/2014	NYA TIMES			
E 101-41410-350	Print/Publishing/Postage		\$51.24	119315	ELECTION FILING AD
Total NYA TIMES			\$51.24		
Paid Chk# 023462	7/28/2014	PRO AUTO & TRANSMISSION REPAIR			

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 6

*Check Detail Register©

JULY 2014

			Check Amt	Invoice	Comment
E 601-49400-221	Repair/Maintenance Equipment		\$315.30	45639	PUMP REPAIR
E 101-43100-221	Repair/Maintenance Equipment		\$157.60	45698	T6 REPAIRS
Total PRO AUTO & TRANSMISSION REPAIR			\$472.90		
<hr/>					
Paid Chk#	023463	7/28/2014	PUBLIC FACILITIES AUTHORITY		
E 601-49400-601	Debt Srv Bond Principal		\$51,000.00		LOAN PAYMENT
E 601-49400-611	Bond Interest		\$22,345.88		LOAN PAYMENT
Total PUBLIC FACILITIES AUTHORITY			\$73,345.88		
<hr/>					
Paid Chk#	023464	7/28/2014	QUILL CORPORATION		
E 101-41400-200	Office Supplies (GENERAL)		\$570.11	4154047	TP, POST-ITS, HIGHLIGHTERS, PAPER, PAPER CLIPS
E 101-43100-210	Operating Supplies (GENERAL)		\$20.29	4410219	BLACK INK
E 101-45200-210	Operating Supplies (GENERAL)		\$8.70	4410219	BLACK INK
E 101-49860-210	Operating Supplies (GENERAL)		\$83.46	4485699	POOL REGISTER
Total QUILL CORPORATION			\$682.56		
<hr/>					
Paid Chk#	023465	7/28/2014	ROCK, CHRISTIE		
E 101-46500-305	Other Professional Fees		\$1,520.00	196	EDC SERVICES
E 101-46500-331	Travel/Meeting Expense		\$22.40	196.5	MILEAGE
E 101-46500-331	Travel/Meeting Expense		\$18.00	196.5	MEALS
Total ROCK, CHRISTIE			\$1,560.40		
<hr/>					
Paid Chk#	023466	7/28/2014	SCHMITZ, JESSICA		
E 101-49860-210	Operating Supplies (GENERAL)		\$63.00		POOL REIMBURSEMENTS
Total SCHMITZ, JESSICA			\$63.00		
<hr/>					
Paid Chk#	023467	7/28/2014	SCHWANS		
E 101-49860-251	Concessions		\$45.95		
Total SCHWANS			\$45.95		
<hr/>					
Paid Chk#	023468	7/28/2014	SIMONS BROS		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$485.00		INSTALL GUTTER AT SIGN SHED
Total SIMONS BROS			\$485.00		
<hr/>					
Paid Chk#	023469	7/28/2014	TECHSTAR IT SOLUTIONS		
E 101-41400-437	Maintenance Contract		\$59.00	4084	MANAGED SERVICES
Total TECHSTAR IT SOLUTIONS			\$59.00		
<hr/>					
Paid Chk#	023470	7/28/2014	UFC		
E 101-45200-221	Repair/Maintenance Equipment		\$21.60		TRIMMER REPAIRS
E 101-45200-221	Repair/Maintenance Equipment		\$23.27		TRIMMER REPAIRS
E 101-43100-224	Street Maint Materials		\$328.90	573414	CALCIUM CHLORIDE FOR DUST CONTROL
Total UFC			\$373.77		
<hr/>					
Paid Chk#	023471	7/28/2014	XCEL ENERGY		
E 101-42200-381	Electric Utilities		\$353.16		
E 101-45200-381	Electric Utilities		\$814.73		
E 101-49860-381	Electric Utilities		\$734.42		
E 602-49450-381	Electric Utilities		\$3,608.31		

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 7

*Check Detail Register©

JULY 2014

		Check Amt	Invoice	Comment
E 101-45200-381	Electric Utilities	\$19.45		VETERANS PARK
E 101-45500-381	Electric Utilities	\$944.76		
E 101-43100-381	Electric Utilities	\$455.91		
E 101-43100-380	Street Lighting	\$2,231.59		
E 101-42500-381	Electric Utilities	\$11.90		
E 101-41940-381	Electric Utilities	\$1,200.21		
E 601-49400-381	Electric Utilities	\$2,824.79		
Total XCEL ENERGY		\$13,199.23		
<hr/>				
Paid Chk# 023472	7/28/2014	CONNELLY INDUSTRIAL ELECTRONIC		
E 253-49450-221	Repair/Maintenance Equipment	\$992.04	13387	SUBMERSIBLE TRANSMITTER
E 253-49450-221	Repair/Maintenance Equipment	\$547.80	13412	TECH LABOR FOR FLOODING
otal CONNELLY INDUSTRIAL ELECTRONIC		\$1,539.84		
<hr/>				
Paid Chk# 023473	7/28/2014	HILGERS PLUMBING & HEATING, IN		
E 253-49450-221	Repair/Maintenance Equipment	\$2,860.00	9492	SEWER PLANT REPAIRS
Total HILGERS PLUMBING & HEATING, IN		\$2,860.00		
<hr/>				
Paid Chk# 023474	7/28/2014	LANO EQUIPMENT		
E 101-43100-430	Miscellaneous (GENERAL)	\$125.00	71281	MINI EXCAVATOR RENTAL
E 101-43100-221	Repair/Maintenance Equipment	\$12.95	71476	TUBE
E 253-49450-410	Rentals (GENERAL)	\$8,640.00	72030	TRACTOR RENTAL
E 253-49450-410	Rentals (GENERAL)	\$340.00	72032	TRACTOR RENTAL
E 253-49450-410	Rentals (GENERAL)	\$9,810.00	72038	TRACTOR RENTAL
E 101-43100-221	Repair/Maintenance Equipment	\$1,496.12	8337A	TRACTOR REPAIR
Total LANO EQUIPMENT		\$20,424.07		
10100 CHECKING		\$506,455.99		

NORWOOD YOUNG AMERICA, MN

07/25/14 10:18 AM

Page 8

*Check Detail Register©

JULY 2014

Check Amt Invoice Comment

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$39,677.58		
253 2014 FLOODING EVENT	\$27,731.63		
257 OAK GROVE PROJECT	\$407.00		
320 2013 INFRASTRUCTURE REHABILI	\$2,539.00		
501 2010 INFRA DEBT SERVICE	\$8,679.50		
516 2008 DEBT FUND	\$19,082.50		
517 Oak Grove Debt Service	\$108,335.69		
518 2010B Gen OBLIGATION REFUNDING	\$84,965.63		
519 2011A GO Debt Service	\$45,565.63		
601 WATER FUND	\$143,381.88		
602 SEWER FUND	\$20,812.95		
804 Escrow - YA Corp	\$1,412.50		
805 Escrow - Kwik Trip 2013	\$207.00		
807 Escrow - All Saints Luth Churc	\$1,735.50		
808 Escrow - Central Public School	\$1,922.00		
	\$506,455.99		



July 28 2014

MEMO

To: Honorable Mayor Diedrick and Members of the City Council

From: Diane Frauendienst, City Clerk-Treasurer

Cc: Steve Helget, City Administrator

Re: Request for approval for an outdoor event – Unkle Thirsty’s

AJ (Andria Johnson) representing the interest of Unkle Thirsty’s is requesting approval to allow outside/patio events in the side yard of Unkle Thirsty’s. This would be on the property at 105 Main Street East on Saturday, August 9, 2014 from 6:00 until 10:00 p.m. and during Stiftungsfest, August 22, 23, and 24.

Attached is the request from AJ.

Requested City Council Action: A motion to allow an outdoor event on Saturday, August 9, from 6:00 – 10:00 p.m. within the fenced in area of the back yard of Unkle Thirsty’s at 105 Main Street, and on Friday, Saturday and Sunday, August 22, 23, from 9:00 a.m. – 2:00 a.m. and on August 24 from 11:00 a.m. to Midnight.

Dear Neighbors,

We are coming up on our two -year anniversary and Stiftungsfest. We plan to celebrate.

We are planning on hosting another Pig roast Saturday Aug. 9th. We intend to have outdoor festivities provided the weather cooperates. We will have a portable outside bar in place for this event, as well as bean bag toss, outdoor games and entertainment. We will NOT be having any live music outdoors. We are anticipating our start time to be 3pm and go into the evening. We will have a Dj indoors around 10 at this time I can anticipate our customers moving indoors.

Stiftungsfest being Aug 22nd- August 24th. We intend to have outdoor festivities as well. We will have a portable outside bar in place for this event, as well as bean bag toss, outdoor games and entertainment. As last year we will have security at each entrance and among the entire property.

We As all outdoor events we would like to clear with our neighbors prior to getting city's approval.

If any questions or concerns please contact AJ @ 612-236-8971

Thank you

We would like to get our neighbors blessing, please sign below if you are ok with the events described above.

TO: Honorable Mayor Diedrick and City Council Members
FROM: Steve Helget, City Administrator
DATE: July 25, 2014
SUBJECT: Rescind Motion Approving Ordinance No. 253 and Summary Publication

=====

The Council adopted Ordinance No. 253 at its July 14, 2014 regular meeting. Soon after adoption an error was discovered by staff in the Ordinance. In Section 650.02, Subd. 3, the definition of Recreation Fires implies the materials to be burned should be no larger than three feet in diameter and two feet high. According to the State Fire Code it is the fire that should be maintained within those dimensions. Proposed is to delete the words “with the materials to be burned” in Subd. 3. In addition, in Section 650.04 proposed is to delete the words “not more than three feet wide by three feet high”. The dimensions are stated in the Recreational Fires definition and do not need to be stated here again.

Enclosed is the version of Ordinance No. 253 approved at the July 14th meeting and the revised Ordinance No. 253.

Suggested Motions:

Motion to rescind motion made on July 14, 2014 to approve ordinance No. 253, and approving new Ordinance No. 253 with clarifying language.

Motion to rescind motion made July 14, 2014 to approve the summary of Ordinance No. 253 and its publication, and to approve the new summary of Ordinance No. 253 and its publication with clarifying language.

TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: July 24, 2014

SUBJECT: Norwood Young America Lions Donation

The Norwood Young America Lions Club proposes to donate \$20,000 to be utilized for the replacement of the playground equipment at the Sports Complex this year. Enclosed is an illustration of the proposed playground unit and cost information. The Parks and Recreation Commission has reviewed the proposal and recommends approval.

Suggested Motion:

Motion to approve Resolution 2014-25.

TO: Honorable Mayor Diedrick and City Council Members
FROM: Steve Helget, City Administrator
DATE: July 24, 2014
SUBJECT: Resolution 2014-27, Calling for Public Hearing – The Haven Project

=====
Peace Village was recently notified that their USDA loan application has been approved for their 37-unit assisted living/memory care facility project. Per USDA rules, the loan proceeds will be available upon project completion. On behalf of Peace Village, Brenda Schmitz has approached the Council in the past with a request for the City to assist with short-term construction financing. Proposed is to consider the issuance of revenue bonds in a principal amount of approximately \$6,900,000.

John Utley of Kennedy & Graven will be present to review the bonding process. Attached is Resolution 2014-27 calling for a public hearing to consider the issuance of the bonds. Upon adoption of the resolution, the notice of public hearing will be published in the NYA Times on August 14, and the public hearing will take place at the Council's regular September 8th meeting.

Suggested Motion:

Motion to approve Resolution 2014-27.