

City of Norwood Young America – SPECIAL EDA MEETING / CITY COUNCIL AGENDA
September 12, 2016 – 6:30pm

1. **Call Meeting of EDA to Order**
 - 1.1 Pledge of Allegiance
 2. **Approve Agenda**
 3. **New Business**
 - 3.1 Resolution 1602, Authorize Special Benefit Levy
 4. **Adjournment**
-

1. **Call Meeting of City Council to Order**
2. **Approve Agenda**
3. **Introductions, Presentations, Proclamations, Awards, and Public Comment** (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)
4. **Consent Agenda** NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.
 - 4.1 Approve minutes of August 22, 2016 City Council and August 22, 2016 Workshop
 - 4.2 Approve payment of claims
 - 4.3 Street Closing Request – St. John's Church
5. **Public Hearing**
6. **Old Business**
7. **New Business**
 - 7.1 Resolution 2016-17 Special Benefits Levy
 - 7.2 Resolution 2016-18 - approving 2017 Preliminary Budget; Resolution 2016-19 - approving 2017 Preliminary Property Tax Levy; Schedule Truth In Taxation Public Hearing
8. **Council Member Reports**
9. **Mayor's Report**
10. **Adjournment**

The following informational items have been included in the City Council agenda packet for informational purpose, Council review and discussion. No action is required by the City Council:

UPCOMING MEETINGS/EVENTS

- | | |
|---------------------|---|
| September 13 | Special Parks & Recreation Commission – 6:00 p.m. |
| September 14 | Economic Development Commission – 6:30 p.m. |
| September 20 | Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m. |
| September 26 | City Council Workshop – 6:00 p.m. |
| September 26 | EDA and City Council – 7:00 p.m. |



City of Norwood Young America
310 West Elm Street, PO Box 59
Norwood Young America, MN 55368
www.cityofnya.com
952/467-1800

TO: President Diedrick and Members of the Economic Development Authority
CC: Steve Helget, City Administrator
FROM: Kelly Hayes, City Clerk/Treasurer
DATE: September 12, 2016
RE: Authorize Special Benefits Levy – Resolution 1602

The Economic Development Authority (EDA) is legally permitted to act as a Housing and Redevelopment Authority (HRA).

Under the HRA Act, the EDA is permitted to levy and collect a special benefit tax of up to 0.0185 percent of the taxable market value in the City of Norwood Young America. This will allow the City of Norwood Young America to levy \$46,299 outside levy limits to help make payments for the land acquisition loan for the Tacoma West Industrial Park.

RECOMMENDATION: A motion to adopt Resolution 1602, A Resolution Authorizing the Levy of a Special Benefit Levy, pursuant to Minnesota Statutes, Section 469.033, Subdivision 6.

**NORWOOD YOUNG AMERICA
ECONOMIC DEVELOPMENT AUTHORITY**

RESOLUTION NO. 1602

**AUTHORIZING THE LEVY OF
A SPECIAL BENEFIT LEVY PURSUANT TO MINNESOTA STATUTES,
SECTION 469.033, SUBDIVISION 6**

WHEREAS, pursuant to Resolution No. 1997-03, adopted by the City Council of the City of Norwood Young America, Minnesota (the "City") and Minnesota Statutes, Sections 469.090 through 469.1082, the City created the Norwood Young America Economic Development Authority (the "Authority"); and

WHEREAS, pursuant to Resolution No. 2006-46 adopted by the City Council of the City on May 8, 2006, the Authority has the ability to exercise all powers and duties of a housing and redevelopment authority under the provisions of Minnesota Statutes, Sections 469.001 to 469.047 (the "HRA Act"); and

WHEREAS, Section 469.033, Subdivision 6, of the HRA Act permits the Authority to levy and collect a special benefit tax of up to 0.0185 percent of taxable market value in the City, levied upon all taxable real property within the City; and

WHEREAS, the Authority desires to levy a special benefit tax in the amount of 0.0185 percent of taxable market value in the City; and

WHEREAS, the Authority has entered into an interfund loan in the amount of \$1,519,330 to finance the development of an industrial park project and certain related marketing costs under the HRA Act (the "Interfund Loan"), all pursuant to Resolution No. 0602 adopted by the Authority on June 12, 2006 approving the Interfund Loan (the "Interfund Loan Resolution"); and

WHEREAS, under the Interfund Loan Resolution, the Authority pledged to levy its special benefits tax for the payment of principal and interest on the Interfund Loan; and

WHEREAS, the Authority has determined to adopt a budget for fiscal year 2016 that provides for levy of the special benefits tax in amount of 0.0185 percent of taxable estimated market value to be used for the payment of principal and interest on the Interfund Loan; and

NOW THEREFORE, Be It Resolved, by the Board of Commissioners ("Board") of the Norwood Young America Economic Development Authority as follows:

1. The Board hereby approves an estimated budget of \$46,299 in proceeds of special benefits tax to be collected in 2017, for the payment of principal and interest on the Interfund Loan.
2. There is hereby levied a special benefit tax pursuant to Minnesota Statutes, Section 469.033, Subdivision 6, in the amount equal to the lesser of a levy at a rate of 0.0185 percent of taxable estimated market value in City, or \$46,299 with respect to taxes payable in calendar year 2017.
3. Staff of the Authority is hereby authorized and directed to take such actions certify such levy to Carver County for collection in 2016.

Approved by the Board of Commissioners of the Economic Development Authority of
Norwood Young America, Minnesota this 12th day of September, 2016.

President

Attest:

Steve Helget, Executive Director

City of Norwood Young America - CITY COUNCIL AGENDA
August 22, 2016 – 7:00pm

Council Members Present: Tina Diedrick, Craig Heher, Mike McPadden, Dick Stolz, Carol Lagergren (arrived at 8:16pm)

City Staff Present: City Administrator Steve Helget, City Clerk/Treasurer Kelly Hayes

Others Present: LaVonne Kroells, Bill Grundahl, Julie Kuenzel, Tom Sudheimer

1. Call Meeting of City Council to Order

Meeting was called to order by Mayor Tina Diedrick at 6:33pm.

2. Approve Agenda

Additions: 9.5 Closed meeting to review Preliminary Charges and/or Allegations of an Employee.

Motion: Stolz to approve the agenda with the addition of 9.5 closed meeting. Second Heher. Vote 4 – 0. Motion carried.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment

3.1 Parks & Recreation Commission 2016 Goals & Objectives Update – Julie Kuenzel

- Preserve 3rd addition – Site toured and have a plan in place by Spring 2017.
- Research and develop plans for Pavilion and Old Town buildings and installation of bathrooms in Willkommen Park – Applied for historical grant to see if we can apply for additional grants. Looking to fix mold issue in Old Town buildings. Restroom project bid was denied by City Council, hoping rebid early next year.
- Review community park needs – long range improvement plans established, stay on top of trails and sidewalk plans, replace ice rink warming house.
- Research and establish plan for YAC \$5,000 donation – statue for Willkommen.
- Getting ready for state baseball tournament.
- Looking at purchasing land for dog park.

3.2 Senior Advisory Committee 2016 Goals & Objectives Update – LaVonne Kroells

- Senior Advisory in existence since 2002.
- Education – County Fair and Home and Business Show Cases.
- Transportation – Music in the Park, grant 5310 bus to provide transportation to appointments for seniors (will not replace Smartlink), 55 and Alive along with Carfit training.
- Collaboration – Working with schools and Community Education to have multigenerational activities.
- Resource List – available at City Hall and at churches.
- Senior Outreach – are there seniors in community being overlooked that need assistance? Creating a list of seniors. Carver County would be able to do a mailing to get information out to seniors.

Mayor Diedrick read the Sister City Proclamation. A plaque and flag will be presented to the Diedesfeld Mayor on Saturday, August 27, 4:30pm at Stiftungsfest.

4. Consent Agenda

4.1 Approve minutes of City Council Meeting August 8, 2016, Special Meeting August 4, 2016

4.2 Approve payment of claims

4.3 2017 Service Agreement for Joint Assessment

4.4 Lawful Gambling Permit – Stiftungsfest

Motion: Heher to approve the consent agenda. Second McPadden. Vote 4 – 0. Motion carried.

5. Public Hearing

6. Old Business

7. New Business

7.1 Ordinance No. 276, Accessory Solar Energy Systems

Public Hearing during Planning Commission Meeting. Zero feedback from public. Discussion on what the reason was for a resident not to be able to produce more than 120% used by the parcel. Council is requesting to send Ordinance back to Planning Commission to have them clarify the easements.

Motion: Stolz to table this item and send back to Planning Commission to clarify the issues of the 80% and the easements, and after the Planning Commission has met to bring it back to the City. Second Heher. Vote 4 – 0. Motion carried.

- 7.2 Resolution 2016-16, authorizing application for Planning Assistance Grant to Metropolitan Council City is eligible for \$32,000 grant. Comprehensive Plan must be reviewed and adopted by the end of 2018. Process takes about one year; plan is to begin in Spring 2017. Steve would like to see a new commission to work on with more community development.

Motion: Stolz to approve Resolution 2016-16 a Resolution identifying the need for funding for “Destination Norwood Young America 2040” the City’s 2040 Comprehensive Plan Update and authorizing an application for Planning Assistance grant funds available from the Twin Cities Metropolitan Council. Second McPadden. Vote 4 – 0. Motion carried.

- 7.3 U.S. Highway 212 Feasibility Study Update and Council Member Appointment
Application submitted for Safety Routes to School Grant – up to \$1 million grant; will receive news in October if it is approved. Estimated cost of project is currently \$1.5 million. Input received at Open House and by other community members is that the Keher Park location would not be a good location – suggestions have included Morse St and Faxon Road. This would take place during the 2020 Highway 212 upgrade.
(Lagergren arrived at this time)

Motion: Heher to appoint Carol Lagergren to the Highway 212 Feasibility Study Group. Second Stolz. Vote 5 – 0. Motion carried.

- 7.4 Schedule Special City Council Meeting
Instead of scheduling a special meeting, this item will be added to the agenda at the workshop agenda in October.

8. Council Member Reports

- McPadden: Still looking for volunteers for Stiftungsfest. 120 units signed up for the parade.
- Stolz: The Haven has to do more staffing before additional people can move in. Currently have 17 residents. Oak Grove has 49 out of 50 apartments rented. Elevator didn't work for 6 days – looking for a new elevator repair company.
- Heher: Parks Commission working on water intrusion at Old Town and relooking at restrooms in Willkommen Park. Planning Commission working on sign ordinance.

9. Mayor's Report

- Attended first branding meeting.
- Volunteers needed for Stiftungsfest.

- 9.5 Closed Meeting to Review Preliminary Charges and/or Allegations of an Employee

10. Adjournment

Motion: Lagergren to adjourn at 9:28pm. Second McPadden. Vote 5- 0. Motion carried.

Respectfully Submitted,

Kelly Hayes City Clerk / Treasurer

Mayor

UPCOMING MEETINGS/EVENTS

September 5	Labor Day – City Offices Closed
September 12	City Council – 6:30 p.m.
September 14	Economic Development Commission – 6:30 p.m.
September 15	Senior Advisory Committee – 9:00 a.m.
September 20	Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m.
September 26	City Council Workshop – 6:00 p.m.
September 26	EDA and City Council – 7:00 p.m.

City of Norwood Young America - CITY COUNCIL WORKSHOP MINUTES
August 22, 2016 – 6:00 p.m.

Council Members Present: Tina Diedrick, Craig Heher, Mike McPadden, Dick Stolz

Council Members Absent: Carol Lagergren

City Staff Present: City Administrator Steve Helget, City Clerk/Treasurer Kelly Hayes, Public Works Director Brent Aretz, Public Utilities Director Ryan Winter

Others Present: LaVonne Kroells

1. Call Meeting of City Council Workshop to Order

Meeting was called to order by Mayor Tina Diedrick at 6:04pm.

2. Approve Agenda

2.1 2017 Preliminary Budget

Motion: McPadden to approve the agenda. Second Stolz. All in favor. Motion carried.

Reviewed Water and Sewer Expense Budget

Items requesting additional information:

- Is there a less expensive oil that can be used
- How much has been spent on SCADA this year
- Amount for Sewer Plant meters 602-49450-437
- Water Tower Maintenance Program

Budget increase from 2016 = 10.6%

Council would like to see this number under 10%

Budget includes \$45,000 going into reserves

3. Adjournment

Motion: McPadden to adjourn at 6:57pm. Second Stolz. All in favor. Motion carried.

Respectfully Submitted,

Mayor

Kelly Hayes City Clerk / Treasurer

CITY OF NORWOOD YOUNG AMERICA

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: September 12, 2016

Pre-Paid Claims (Check Sequence #503865-503919)	<u>\$37,357.40</u>
Claims Pending Payment (Check Sequence #26011-26063)	<u>\$40,527.01</u>
Grand Total	<u>\$77,884.41</u>

PAYROLL AUGUST 25, 2016

CHECK #	NAME	GROSS
503865	ARETZ, BRENT R	\$2,631.93
503866	BIXBY, ATTICUS	\$85.50
503867	BRINKMAN, MATTHEW J.	\$822.74
503868	CARLSON, COURTNEY	\$294.50
503869	DIEDRICK, MCHAYL	\$251.75
503870	EICHNER, REESE, W.	\$412.13
503871	FRAHM, KEVIN	\$1,336.00
503872	GOLBERG, KAILEY	\$262.31
503873	GOLBERG, KATANA J.	\$385.45
503874	HAAG, HERMAN	\$75.44
503875	HAYES, KELLY	\$2,136.00
503876	HOEN, ROBERT G.	\$143.64
503877	JACOBS, CAMBRIA S	\$312.85
503878	LAGERGREN, BEN	\$671.55
503879	MICHNIEWICZ, ERIKA	\$384.48
503880	NIESEN, CHRISTOPHER D.	\$1,518.91
503881	ORR, AMBER G	\$547.05
503882	PEREZ, ANGEL M	\$285.00
503883	SCHNEEDWIND, BRIAN O	\$1,336.00
503884	SWANSON, ELLE L	\$399.63
503885	WICKENHAUSER, GRACE	\$216.13
503886	WILABY, TYLER L	\$254.13
503887	LENZ, DEBRA A	\$1,844.01
503888	MENZEL, ALICIA	\$1,511.21
503889	STENDER, DANIEL H	\$1,844.00
503890	WINTER, RYAN P	\$2,637.64
503891	HELGET, STEVE	\$3,434.40
503892	KLOEMPKEN, JASON A	\$1,437.60
503893	HOOF, DALE H	\$341.12
503894	JOHNSON, MATTHEW	\$916.10
	TOTAL GROSS	\$28,729.20
503895	KLEINBANK	\$20,069.86

PAYROLL SEPTEMBER 7, 2016

CHECK #	EMPLOYEE	GROSS
503896	ARETZ, BRENT R	\$3,440.54
503897	BRINKMAN, MATTHEW J.	\$840.24
503898	CARLSON, COURTNEY	\$11.88
503899	FRAHM, KEVIN	\$1,336.00
503900	GOLBERG, KATANA J.	\$26.55
503901	HAAG, HERMAN	\$131.20
503902	HAYES, KELLY	\$2,136.00
503903	HOEN, ROBERT G.	\$580.55
503904	LAGERGREN, BEN	\$12.06
503905	MICHNIEWICZ, ERIKA	\$21.71
503906	NIESEN, CHRISTOPHER D.	\$1,504.80
503907	ORR, AMBER G	\$43.43
503908	SCHNEEDWIND, BRIAN O	\$1,348.53
503909	SCHRUPP, GARY	\$269.33
503910	SWANSON, ELLE L	\$57.50
503911	LENZ, DEBRA A	\$1,844.00
503912	MENZEL, ALICIA	\$1,511.20
503913	STENDER, DANIEL H	\$1,878.58
503914	WINTER, RYAN P	\$2,475.20
503915	HELGET, STEVE	\$3,434.40
503916	KLOEMPKEN, JASON A	\$1,437.60
503917	HOOF, DALE H	\$459.20
503918	JOHNSON, MATTHEW	\$927.77
503919	NET - KLEINBANK	\$17,287.54
	GROSS	\$25,728.27

CITY OF NORWOOD YOUNG AMERICA

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JULY 2016 to SEPTEMBER 2016

Name	Check Date	Check Amt	
10100 CHECKING			
Paid Chk# 026011	Voided	9/8/2016	\$0.00 Check AddUnused
Paid Chk# 026012	CITIZEN STATE BANK HSA ACC	8/25/2016	\$1,333.32 HSA MONEY
Paid Chk# 026013	MINNESOTA FALL MAINT. EXPO	8/31/2016	\$160.00 ROADEO EXPO
Paid Chk# 026014	Voided	9/8/2016	\$0.00 Check AddUnused
	Total Checks		\$1,493.32

CITY OF NORWOOD YOUNG AMERICA

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AUGUST 2016 to SEPTEMBER 2016

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	026015	9/12/2016	BOLTON & MENK, INC		
E 601-49400-500	Capital Outlay (GENERAL)		\$3,400.00	0194125	WATER SUPPLY PLAN
E 601-49400-303	Engineering Fees		\$318.90	0194126	MISC ENGINEERING
	Total BOLTON & MENK, INC		\$3,718.90		
Paid Chk#	026016	9/12/2016	CARQUEST AUTO PARTS		
E 101-45200-221	Repair/Maintenance Equipment		\$15.82	5927-132664	OIL FILTER
E 101-43100-221	Repair/Maintenance Equipment		\$25.32	5927-132670	BOX TOWELS
E 602-49450-221	Repair/Maintenance Equipment		\$123.23	5927-132957	AIR FILTER, BATTERY
E 101-45200-221	Repair/Maintenance Equipment		\$4.50	5927-133638	2-CYCLE OIL
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$15.82	5927-133819	CHAIN LUBE, BRAKE CLEANER
	Total CARQUEST AUTO PARTS		\$184.69		
Paid Chk#	026017	9/12/2016	CENTER POINT		
E 602-49450-383	Gas Utilities		\$75.48		
E 601-49400-383	Gas Utilities		\$54.02		
E 101-45200-383	Gas Utilities		\$101.31		
E 101-43100-383	Gas Utilities		\$94.24		
E 101-49860-383	Gas Utilities		\$101.91		
E 101-41940-383	Gas Utilities		\$39.52		
E 101-42200-383	Gas Utilities		\$11.86		
	Total CENTER POINT		\$478.34		
Paid Chk#	026018	9/12/2016	CITIZEN STATE BANK HSA ACCTS		
G 101-21718	HSA ACCOUNT		\$1,333.32		
	Total CITIZEN STATE BANK HSA ACCTS		\$1,333.32		
Paid Chk#	026019	9/12/2016	CITIZENS STATE BANK WAVERLY		
G 101-21718	HSA ACCOUNT		\$666.66		
	Total CITIZENS STATE BANK WAVERLY		\$666.66		
Paid Chk#	026020	9/12/2016	CNH CAPITAL		
E 101-45200-221	Repair/Maintenance Equipment		\$298.92		
	Total CNH CAPITAL		\$298.92		
Paid Chk#	026021	9/12/2016	DAVE S SEASON ALL		
G 101-22103	Escrow-Abatement Charges		\$130.00		222 REFORM ST S
	Total DAVE S SEASON ALL		\$130.00		
Paid Chk#	026022	9/12/2016	DELTA DENTAL		
G 101-21714	Dental Insurance		\$893.05		DENTAL INSURANCE
	Total DELTA DENTAL		\$893.05		
Paid Chk#	026023	9/12/2016	DIAMOND VOGEL PAINTS		
E 101-43100-224	Street Maint Materials		\$194.05		
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$405.40	257290048	FLOR-COTE TOOL
	Total DIAMOND VOGEL PAINTS		\$599.45		

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AUGUST 2016 to SEPTEMBER 2016

			Check Amt	Invoice	Comment
Paid Chk# 026024	9/12/2016	DOOR POWER INC			
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$485.00	2285	OAK GROVE SHED
E 101-43100-223	Repair/Maintenance Bldg/Ground		\$485.00	2285	OAK GROVE SHED
	Total DOOR POWER INC		\$970.00		
Paid Chk# 026025	9/12/2016	ERIC NEUBARTH PAINTING LLC			
E 101-42200-223	Repair/Maintenance Bldg/Ground		\$2,150.00		
	Total ERIC NEUBARTH PAINTING LLC		\$2,150.00		
Paid Chk# 026026	9/12/2016	FIRST SYSTEMS TECHNOLOGY INC			
E 602-49450-221	Repair/Maintenance Equipment		\$2,316.70	16094	FLUME FALSE BOTTOM
	Total FIRST SYSTEMS TECHNOLOGY INC		\$2,316.70		
Paid Chk# 026027	9/12/2016	GOLBERG, KATANA			
E 101-49860-209	Swim Uniforms		\$74.00		SWEATSHIRTS FOR LIFEGUARDS
	Total GOLBERG, KATANA		\$74.00		
Paid Chk# 026028	9/12/2016	HEALTH EQUITY			
G 101-21718	HSA ACCOUNT		\$998.20		
	Total HEALTH EQUITY		\$998.20		
Paid Chk# 026029	9/12/2016	HERMEL WHOLESALE			
E 101-49860-251	Concessions		\$126.13		
E 101-49860-251	Concessions		\$156.32		
	Total HERMEL WHOLESALE		\$282.45		
Paid Chk# 026030	9/12/2016	HILGERS PLUMBING & HEATING, IN			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$180.00	10780	HISTORY CENTER
	Total HILGERS PLUMBING & HEATING, IN		\$180.00		
Paid Chk# 026031	9/12/2016	HOLIDAY FLEET			
E 101-43100-212	Motor Fuels		\$340.01		
	Total HOLIDAY FLEET		\$340.01		
Paid Chk# 026032	9/12/2016	HOME SOLUTIONS			
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$59.29		
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$59.29		
E 101-43100-221	Repair/Maintenance Equipment		\$257.39		
E 101-45200-221	Repair/Maintenance Equipment		\$399.12		
E 101-42200-223	Repair/Maintenance Bldg/Ground		\$1,576.42		FIRE DEPT ACT
E 602-49450-221	Repair/Maintenance Equipment		\$157.47		
E 601-49400-221	Repair/Maintenance Equipment		\$66.34		
	Total HOME SOLUTIONS		\$2,575.32		
Paid Chk# 026033	9/12/2016	KLEINBANK HSA ACCOUNTS			
G 101-21718	HSA ACCOUNT		\$833.33		
	Total KLEINBANK HSA ACCOUNTS		\$833.33		
Paid Chk# 026034	9/12/2016	KLOEMPEN, JASON			

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AUGUST 2016 to SEPTEMBER 2016

			Check Amt	Invoice	Comment
E 101-43100-211	Personal Protection Equipment		\$50.00		BOOT REIMBURSMENT
	Total KLOEMPKEN, JASON		\$50.00		
Paid Chk# 026035	9/12/2016	LOFFLER BUSINESS SYS LLC			
E 101-41400-321	Telephone		\$38.75	CW55257	TELEPHONE CHARGE
	Total LOFFLER BUSINESS SYS LLC		\$38.75		
Paid Chk# 026036	9/12/2016	LOFFLER COMPANIES, INC.			
E 101-41400-437	Maintenance Contract		\$296.31	19298505	COPIER RENT
	Total LOFFLER COMPANIES, INC.		\$296.31		
Paid Chk# 026037	9/12/2016	MCFOA			
E 101-41400-433	Dues and Subscriptions		\$35.00		HAYES MEMBERSHIP
	Total MCFOA		\$35.00		
Paid Chk# 026038	9/12/2016	MID COUNTRY BANK			
G 101-21718	HSA ACCOUNT		\$333.33		
	Total MID COUNTRY BANK		\$333.33		
Paid Chk# 026039	9/12/2016	MINI BIFF			
E 101-45200-418	Other Rentals (Biffs)		\$183.10	A-80885	SPORTS COMPLEX
	Total MINI BIFF		\$183.10		
Paid Chk# 026040	9/12/2016	MINNESOTA VALLEY TESTING LAB			
E 601-49400-217	Lab Fees		\$126.00	823227	COLIFORM
E 602-49450-217	Lab Fees		\$36.20	823657	PHOSPHORUS
E 602-49450-217	Lab Fees		\$669.35	824381	SLUDGE ANALYSIS
E 602-49450-217	Lab Fees		\$36.20	824760	PHOSPHORUS
E 602-49450-217	Lab Fees		\$36.20	825982	PHOSPHORUS
E 601-49400-217	Lab Fees		\$89.00	826487	COLIFORM
	Total MINNESOTA VALLEY TESTING LAB		\$992.95		
Paid Chk# 026041	9/12/2016	MN DEPARTMENT OF HEALTH			
G 601-20281	MDH FEE		\$2,087.00		3RD QTR CONNECTION FEES
	Total MN DEPARTMENT OF HEALTH		\$2,087.00		
Paid Chk# 026042	9/12/2016	MN FIRE SERV CERTIFICATION BD			
E 101-42200-207	Training Instructional		\$200.00		
	Total MN FIRE SERV CERTIFICATION BD		\$200.00		
Paid Chk# 026043	9/12/2016	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380	Street Lighting		\$101.00		STREET LIGHTS
E 601-49400-381	Electric Utilities		\$145.13		640 TACOMA BLVD
E 602-49450-381	Electric Utilities		\$34.84		LIFT STATION
	Total MN VALLEY ELECTRIC COOPERATIVE		\$280.97		
Paid Chk# 026044	9/12/2016	NCPERS 855401LIFE INS			
G 101-21705	PERA Life		\$16.00		LIFE INSURANCE

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AUGUST 2016 to SEPTEMBER 2016

			Check Amt	Invoice	Comment
	Total	NCPERS 855401LIFE INS	\$16.00		
Paid Chk#	026045	9/12/2016	NORTH AMERICAN SAFETY INC		
E	101-43100-221	Repair/Maintenance Equipment	\$114.56	21104	CAUTION TAPE
E	101-43100-211	Personal Protection Equipment	\$132.00	21172	PIGSKIN DRIVER
	Total	NORTH AMERICAN SAFETY INC	\$246.56		
Paid Chk#	026046	9/12/2016	NORWOOD ELECTRIC INC		
E	602-49450-223	Repair/Maintenance Bldg/Ground	\$375.00	14858	LIFT STATION
E	602-49450-223	Repair/Maintenance Bldg/Ground	\$187.50	14859	2ND AVE GENERATOR
	Total	NORWOOD ELECTRIC INC	\$562.50		
Paid Chk#	026047	9/12/2016	NYA TIMES		
E	101-49305-430	Miscellaneous (GENERAL)	\$130.00	396523	STIFTUNGSFEST
E	101-41110-350	Print/Publishing/Postage	\$45.36	399528	CHAPTER 2
E	101-41320-350	Print/Publishing/Postage	\$45.36	399529	OPT-OUT REQUIREMENTS
	Total	NYA TIMES	\$220.72		
Paid Chk#	026048	9/12/2016	QUILL CORPORATION		
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$65.56		
	Total	QUILL CORPORATION	\$65.56		
Paid Chk#	026049	9/12/2016	RON KROELLS CONSTRUCTION		
E	253-49450-401	Repairs/Maint Buildings	\$3,500.00		FLOOD DAMAGE
	Total	RON KROELLS CONSTRUCTION	\$3,500.00		
Paid Chk#	026050	9/12/2016	SENSUS METERING SYSTEMS		
E	601-49400-437	Maintenance Contract	\$832.99	ZA17006426	ANNUAL SUPPORT
E	602-49450-437	Maintenance Contract	\$832.99	ZA17006426	ANNUAL SUPPORT
	Total	SENSUS METERING SYSTEMS	\$1,665.98		
Paid Chk#	026051	9/12/2016	SMITH OIL CO		
E	101-45200-212	Motor Fuels	\$129.97		
E	601-49400-212	Motor Fuels	\$212.92		
E	602-49450-212	Motor Fuels	\$212.92		
E	101-42200-212	Motor Fuels	\$191.10		FIRE DEPT FUEL
E	101-43100-212	Motor Fuels	\$303.26		
	Total	SMITH OIL CO	\$1,050.17		
Paid Chk#	026052	9/12/2016	SUN LIFE ASSURANCE COMPANY		
G	101-21707	Disability Insurance	\$331.48		SHORT/LONG TERM DISABILITY
	Total	SUN LIFE ASSURANCE COMPANY	\$331.48		
Paid Chk#	026053	9/12/2016	SW CORRIDOR TRANS COALITION		
E	101-41110-433	Dues and Subscriptions	\$2,500.00		2016 DUES
	Total	SW CORRIDOR TRANS COALITION	\$2,500.00		
Paid Chk#	026054	9/12/2016	TECHSTAR IT SOLUTIONS		
E	101-41400-437	Maintenance Contract	\$199.96	6003	SERVER HARD DRIVE

CITY OF NORWOOD YOUNG AMERICA

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AUGUST 2016 to SEPTEMBER 2016

			Check Amt	Invoice	Comment
Total TECHSTAR IT SOLUTIONS			\$199.96		
Paid Chk#	026055	9/12/2016	TWIN CITIES & WESTERN RAILROAD		
E	101-43100-440	Lease	\$336.18	M011935-IN	CROSSING PERMIT
Total TWIN CITIES & WESTERN RAILROAD			\$336.18		
Paid Chk#	026056	9/12/2016	US POSTAL SERVICE		
E	602-49450-350	Print/Publishing/Postage	\$131.13		SEPT UTILITY BILLS
E	603-49500-350	Print/Publishing/Postage	\$131.12		SEPT UTILITY BILLS
E	601-49400-350	Print/Publishing/Postage	\$131.12		SEPT UTILITY BILLS
Total US POSTAL SERVICE			\$393.37		
Paid Chk#	026057	9/12/2016	UTILITY CONSULTANTS		
E	602-49450-217	Lab Fees	\$746.40	92687	CBOD, TSS TESTING
Total UTILITY CONSULTANTS			\$746.40		
Paid Chk#	026058	9/12/2016	VERIZON WIRELESS		
E	101-43100-321	Telephone	\$149.21		
E	101-45200-321	Telephone	\$63.95		
E	602-49450-321	Telephone	\$179.88		
E	601-49400-321	Telephone	\$179.87		
E	101-42200-321	Telephone	\$140.04		FIRE DEPT
Total VERIZON WIRELESS			\$712.95		
Paid Chk#	026059	9/12/2016	WALKER PROCESS EQUIPMENT		
E	602-49450-500	Capital Outlay (GENERAL)	\$573.11	INV013088	HATCH COVER GASKET
Total WALKER PROCESS EQUIPMENT			\$573.11		
Paid Chk#	026060	9/12/2016	WASTE MANAGEMENT		
E	602-49450-223	Repair/Maintenance Bldg/Ground	\$250.47		GARBAGE REMOVAL
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$252.72		GARBAGE REMOVAL
Total WASTE MANAGEMENT			\$503.19		
Paid Chk#	026061	9/12/2016	WATER CONSERVATION SERVICE INC		
E	601-49400-223	Repair/Maintenance Bldg/Ground	\$481.20	6615	MAIN E & 2ND AVE SE
Total WATER CONSERVATION SERVICE INC			\$481.20		
Paid Chk#	026062	9/12/2016	WM MUELLER & SONS INC		
E	601-49400-223	Repair/Maintenance Bldg/Ground	\$270.00		2ND AVE
E	101-43100-224	Street Maint Materials	\$213.75	216762	TACK OIL
E	101-43100-224	Street Maint Materials	\$903.53	216763	1/2" MINUS
Total WM MUELLER & SONS INC			\$1,387.28		
Paid Chk#	026063	9/12/2016	XCEL ENERGY		
E	101-45200-381	Electric Utilities	\$20.33		VETERANS PARK
Total XCEL ENERGY			\$20.33		
10100 CHECKING			\$39,033.69		

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AUGUST 2016 to SEPTEMBER 2016

Check Amt Invoice Comment

Fund Summary

10100 CHECKING

101 GENERAL FUND	\$19,413.61		
253 2014 FLOODING EVENT	\$3,500.00		
601 WATER FUND	\$8,938.78		
602 SEWER FUND	\$7,050.18		
603 STORM WATER UTILITY	\$131.12		
	<hr/>		
	\$39,033.69		



City of Norwood Young America
310 West Elm Street, PO Box 59
Norwood Young America, MN 55368
www.cityofnya.com
952/467-1800

To: Honorable Mayor Diedrick and Members of the City Council

CC: Steve Helget, City Administrator

From: Kelly Hayes, City Clerk/Treasurer

Re: Approve a Special Benefits Levy by the Norwood Young America Economic Development Authority – Resolution 2016-17

This is a continuance of EDA Action previously taken and now the council is being asked to approve that action.

The Economic Development Authority (EDA) is legally permitted to act as a Housing and Redevelopment Authority (HRA).

Under the HRA Act, the EDA is permitted to levy and collect a special benefit tax of up to 0.0185 percent of the taxable market value in the City of Norwood Young America. This will allow the City of Norwood Young America to levy outside levy limits to help make payments for the land acquisition loan for the Tacoma West Industrial Park.

RECOMMENDATION: A motion to adopt Resolution 2016-17, A Resolution Authorizing the Levy of a Special Benefit Levy, pursuant to Minnesota Statutes, Section 469.033, Subdivision 6, by the Norwood Young America Economic Development Authority.

RESOLUTION NO. 2016-17

APPROVING THE LEVY OF A SPECIAL BENEFIT LEVY PURSUANT TO MINNESOTA STATUTES, SECTION 469.033, SUBDIVISION 6 BY THE NORWOOD YOUNG AMERICA ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, pursuant to Resolution No. 1997-03, adopted by the City Council of the City of Norwood Young America, Minnesota (the "City") and Minnesota Statutes, Sections 469.090 through 469.1082, the City established the Norwood Young America Economic Development Authority (the "Authority"); and

WHEREAS, pursuant to Resolution No. 2006-46 adopted by the City Council of the City on May 8, 2006, the Authority has the ability to exercise all powers and duties of a housing and redevelopment authority under the provisions of Minnesota Statutes, Sections 469.001 to 469.047 (the "HRA Act"); and

WHEREAS, Section 469.033, Subdivision 6, of the HRA Act permits the Authority to levy and collect a special benefit tax of up to 0.0185 percent of taxable market value in the City, levied upon all taxable real property within the City; and

WHEREAS, the Authority has approved a resolution approving the levy a special benefit tax in the amount of .0185 percent of taxable market value in the City; and

WHEREAS, the Authority has entered into an interfund loan in the amount of \$1,519,330 to finance the development of an industrial park project and certain related marketing costs under the HRA Act (the "Interfund Loan"), all pursuant to Resolution No. 0602 adopted by the Authority on June 12, 2006 approving the interfund Loan (the Interfund Loan Resolution"); and

WHEREAS, the Authority has determined to adopt a budget for fiscal year 2016 that provides for levy of the special benefits tax in amount of 0.0185 percent of taxable market value to be used for the payment of principal and interest on the Interfund Loan; and

NOW, THEREFORE, Be It Resolved by the City Council (the "City Council") of the City of Norwood Young America as follows:

1. The City Council of the City hereby consents to the Authority's levy of a special benefits tax up to the maximum statutory amount to the extent required by any pledge to holders of the Note to be issued by the Authority to finance an industrial park development project in the City.
2. Staff of the Authority is hereby authorized and directed to file the budget with the City in accordance with Minnesota Statutes, Section 469.033, Subdivision 6.
3. The proceed of the Special Benefits Levy will be used for the payment of principal and interest of the Industrial Park Interfund Loan approved June 12, 2006.

Approved by the City Council of Norwood Young America, Minnesota this 12th day of September, 2016.

Mayor

Attest:

Kelly Hayes, City Clerk