



CITY COUNCIL AGENDA

March 14, 2016

6:30 PM

City of Norwood Young America
310 Elm Street West, PO Box 59, NYA MN 55368
(952) 467-1800

1. **Call Meeting of City Council to Order**

1.1 Pledge of Allegiance

2. **Approve Agenda**

3. **Introductions, Presentations, Proclamations, Awards, and Public Comment** (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4. **Consent Agenda** (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4.1 Approve minutes of February 22, and March 7, 2016 meetings

4.2 Approve payment of claims

4.3 Approve lawn abatement contract

4.4 Approve Lawful Gambling Exempt Permit – Central Music Boosters

4.5 Approve Lawful Gambling Exempt Permit – Cologne Academy

4.6 Adopt 2016 Goals & Objectives

4.7 Refuse Haulers Lessor Approved Rates

5. **Public Hearing**

5.1 The Central Public Schools One Hour Parking Request

6. **Old Business**

7. **New Business**

7.1 Advertising and Publishing Costs

7.2 Resolution 2016-03, Supporting Principles for Reform of the Metropolitan Council

7.3 Special Meeting – Joint meeting Planning Commission, EDC, & Chamber of Commerce

8. **Council Member's Reports**

9. **Mayor's Report**

10. **Adjournment**

*The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: February building permit report, February Sheriff's Report

UPCOMING EVENTS

March 15	Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m.
March 28	EDA and City Council – 6:30 p.m.
April 11	City Council – 6:30 p.m.
April 13	Economic Development Commission – 6:30 p.m.
April 14	Senior Advisory Committee – 9:00 a.m.



City of Norwood Young America
310 West Elm Street, PO Box 59
Norwood Young America, MN 55368
www.cityofnya.com
952/467-1800

CITY COUNCIL MEETING - February 22, 2016 - 6:30 PM

Council Members Present: Tina Diedrick, Craig Heher, Dick Stolz

Council Members Absent: Mike McPadden, Carol Lagergren

City Staff Present: City Administrator Steve Helget, City Clerk Kelly Hayes

Also Present: Mark Lagergren – Planning Commission, Kermit & Paulette Moe - MN Minn-E-Rod Club, Lance Bernard – SRF Consulting Group, Mary Kraemer, Todd Miller, Cheryl Hedtke, Lori Trocke, Cynthia Smith-Strack, Adam Glander

1. Call Meeting of City Council to Order

Meeting was called to order by Mayor Diedrick at 6:36 pm.

2. Approve Agenda

Motion: DS requested that the payment for Cardmember Services be moved to new business for discussion. DS/CH, all in favor to approve the agenda with the addition of 8.6 Cardmember Services (credit cards). Motion carried.

3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

Dorothy Bohnen Recognition – Dorothy resigned from her position on the NYA Parks and Recreation Commission as of January 1, 2016. Mayor Diedrick and the Council Members thanked Dorothy Bohnen for the many years of service and especially for her work on the Parks & Recreation Commission. Dorothy received a clock as appreciation for her many years of service to the community.

4. Carver County Sheriff's Office 2015 Year End Report

- Deputy Stratton introduced the new night deputy, Deputy Dave Murphy. He has been in law enforcement for 10 years, eight of those years with the Carver County Sheriff's Department.
- Deputy Stratton and Commander Tschida reviewed the 2015 year end totals.
- Overall calls decreased by six from 2014.
- Increases: Medicals – may increase with the addition of the Haven this year, Non-Criminal – covers a wide range of miscellaneous calls, Animals, and Damage to property.
- Have worked diligently on preventative and education.
- There was an increase in the number of arrests from 32 in 2014 to 46 in 2015.
- DS inquired about drug activity in the community. Commander Tschida said there is drug activity in the area. The Southwest Drug Task Force (covers McLeod, Carver, and West Metro) has taken many drugs off of the streets.
- Discussed how one call can really skew the average amount of time it takes to answer a call.
- Deputies will be adjusting start times to cover various times of coverage.

5. Consent Agenda (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1 Approve minutes of February 8, 2016

- 4.2 Approve payment of claims
- 4.3 Rescind Motion scheduling Public Hearing for Central School District One-Hour Parking Request and schedule new hearing date
- 4.4 Accept Firefighter Resignation

Motion: DS/ CH, all in favor to approve the consent agenda minus the payment of Cardmember Services which is moved to item 8.6. Motion carried.

A special "Thank You" to Joe Kube for 14 years of service on the NYA Fire Department.

6. Public Hearing

7. Old Business

7.1 Minn-e-Rod Club Street Closing Request

Motion: DS/CH, all in favor to approve the MN Minn-e-Road Club's request to close Main Street from Central Avenue to 2nd Avenue on August 20, 2016 from 10:00am to 5:00pm for the purpose of holding a mini-tractor pull event, contingent on obtaining a permit from Carver County. Motion carried.

8. New Business

8.1 Highway 212 Corridor Feasibility Study

Lance Bernard of SRF Consulting Group presented information regarding the Highway 212 Corridor Feasibility Study that is currently underway. SRF is under contract with Carver County to complete a plan for making Highway 212 a four lane highway from Cologne to Carver. The County proposed that any leftover monies be utilized for a feasibility study regarding Highway 212 from Highway 5 to County Road 34 in NYA. MN DOT is planning a complete mill and overlay project on Highway 212 from Highway 5 to County Road 34 in 2020.

Motion: CH/DS, all in favor to approve supporting Carver County's project to complete a Highway 212 Corridor Feasibility Study between Highway 5 and County Road 34 in Norwood Young America. Motion carried.

8.2 45th Annual Washington DC Fly-In

Mayor Diedrick is requesting to attend the 45th Annual Washington DC Fly-In with other representatives of the SW Corridor Transportation Coalition. DS questioned where the money was going to come from for her to attend as the yearly budget for the entire council is \$1,000 and the estimated cost for this trip alone is \$1500. After deliberation, a motion was made.

Motion: CH/DS, all in favor to approve Mayor Diedrick's attendance to the 45th Annual Washington DC Fly-in. Motion carried.

8.3 Solar Energy Systems

Since January 1, 2016, there have been two inquiries regarding solar energy systems. As explained by Cynthia Smith/Strack Consulting, the current code prohibits. Council members were surprised that the city didn't have language in the code regarding renewable energy sources. The City Council was supportive and glad the Planning Commission was going to be working on language to update the code to permit solar energy usage.

8.4 Scott & Carver Counties for SmartLink Transportation Committee Appointment

Motion: DS/CH, all in favor to approve the appointment of Carol Lagergren to the Scott & Carver Counties for Smartlink Transportation Committee. Motion carried.

8.5 Schedule Special Council Meeting

Representatives from Carver County would like to present information to support legislation that would reform the Metropolitan Council that would allow for local officials to be represented on the Council.

Motion: CH/DS, all in favor to approve a special City Council meeting for 6:00pm on Monday, March 7. Motion carried.

8.6 Cardmember Services

DS requested that this payment be pulled for the claims for further discussion. He is concerned about the usage of a city credit card. He is requesting that the city credit card be used the least amount possible. If employees incur an expense, they should pay for it and then be reimbursed by using an Employee Expense Form. It is hard to tell by a credit card invoice who is purchasing what and there is much more accountability if everything isn't just thrown on a credit card.

Motion: DS/ CH, all in favor to approve payment of the Cardmember Services bill. Motion carried.

9. Council Member Reports

DS - Was not able to attend a couple of meetings due to being stuck in Iowa due to a blizzard.

CH - Park & Rec Commission and Planning. Discussed: Willkommen Restrooms, Equipment for Veterans Park, Solar Energy, 1 hour parking code change

10. Mayor's Report

Mayor Diedrick and Steve Helget were on the radio station KNUJ to promote the community during an interview at Midtown.

11. Adjournment

Motion: DS/CH, all in favor to adjourn. Motion carried.

Respectfully Submitted,

Kelly Hayes
City Clerk - Treasurer

Mayor

UPCOMING EVENTS

February 24	Economic Development Commission – 6:30 pm
March 7	Special Council Meeting re: Metropolitan Council – 6:00pm
March 9	Economic Development Commission – 6:30 pm
March 10	Senior Advisory Committee – 9:00 am
March 14	City Council – 6:30 pm
March 15	Parks and Recreation Commission – 5:30 pm; Planning Commission – 7:00 pm
March 28	EDA and City Council – 6:30 pm

Norwood Young America
City Council Special Meeting Minutes
March 7, 2016

Council Present: Tina Diedrick, Craig Heher, Carol Lagergren, Mike McPadden, and Dick Stolz.

Council Absent: None.

City Staff Present: Steve Helget, City Administrator.

Others Present: Jim Ische, Carver County Commissioner and David Hemze, Carver County Administrator.

Mayor Tina Diedrick called the meeting to order at 6:02 p.m.

Approve Agenda

Motion: CL/CH to approve the agenda and unanimously carried.

Introductions, Presentations, Proclamations, Awards, and Public Comment: None

Consent Agenda None

Old Business None

New Business

6.1 Metropolitan Governance Reform Principles

Jim Ische, Carver County Commissioner, and Dave Hemze, County Administrator provided a presentation on the Carver, Dakota, Anoka, and Scott County's proposal to reform the way appointments are made to the Metropolitan Council. They are seeking support for their proposed legislation that would allow for local elected officials to be appointed to the Council. Following some discussion, the Council consented they'd consider a support resolution at their next regular meeting.

Council Member Reports None

Mayor's Report None

Adjournment

Motion: CL/CH, all in favor to adjourn the meeting at 7:50 p.m.

Respectfully Submitted,

Kelly Hayes
City Clerk/Treasurer

CITY OF NORWOOD YOUNG AMERICA

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: March 14, 2016

Pre-Paid Claims (Check Sequence #503554-503581; 25390-25392)	<u>\$60,284.51</u>
Claims Pending Payment (Check Sequence #25393-25453)	<u>\$76,406.87</u>
Grand Total	<u>\$136,691.38</u>

Check Date: 2/25/16

CHECK #	EMPLOYEE	AMOUNT
503554	ARETZ, BRENT R	\$1,862.88
503555	HAYES, KELLY	\$1,294.37
503556	NIESEN, CHRISTOPHER	\$1,149.13
503557	KROELLS, RICHARD G	\$184.89
503558	LENZ, DEBRA A	\$1,203.28
503559	MENZEL, ALICIA	\$909.09
503560	SCHRUPP, JOHN O	\$1,252.65
503561	STENDER, DANIEL H	\$1,285.38
503562	WINTER, RYAN P	\$1,675.44
503563	HELGET, STEVE	\$2,039.61
503564	KLOEMPKEN, JASON A	\$990.87
503565	HOOF, DALE H	\$50.68
503566	SIMONS, MARK	\$225.27
503567	Klein Bank	\$14,123.54

Payroll Date 3/10/16

CHECK #	EMPLOYEE	CHECK AMOUNT
503568	ARETZ, BRENT R	\$1,800.83
503569	HAYES, KELLY	\$1,294.37
503570	NIESEN, CHRISTOPHER D.	\$1,149.13
503571	LENZ, DEBRA A	\$1,203.28
503572	MENZEL, ALICIA	\$913.82
503573	SCHRUPP, JOHN O	\$1,214.58
503574	STENDER, DANIEL H	\$1,189.14
503575	WINTER, RYAN P	\$1,601.96
503576	HELGET, STEVE	\$2,039.61
503577	KLOEMPKEN, JASON A	\$990.87
503578	HOOFF, DALE H	\$90.11
503579	SIMONS, MARK	\$311.08
503580	Wolff, Justin R	\$447.03
503581	Klein Bank	<u>\$14,245.81</u>

CITY OF NORWOOD YOUNG AMERICA

03/09/16 10:12 AM

Page 1

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	025390	2/22/2016	XCEL ENERGY		
E	101-49860-381	Electric Utilities	\$342.43		
E	602-49450-381	Electric Utilities	\$4,496.30		
E	601-49400-381	Electric Utilities	\$718.99		
E	101-45500-381	Electric Utilities	\$804.49		
E	101-45200-381	Electric Utilities	\$618.73		
E	101-43100-381	Electric Utilities	\$577.24		
E	101-43100-380	Street Lighting	\$2,351.68		
E	101-42500-381	Electric Utilities	\$12.10		
E	101-42200-381	Electric Utilities	\$260.66		
E	101-41940-381	Electric Utilities	\$1,527.45		
		Total XCEL ENERGY	\$11,710.07		
<hr/>					
Paid Chk#	025391	2/25/2016	JERRY S TRANSMISSION SERVICE		
E	101-42200-221	Repair/Maintenance Equipment	\$19,476.33	26153	UNIT 1222
		Total JERRY S TRANSMISSION SERVICE	\$19,476.33		
<hr/>					
Paid Chk#	025392	3/2/2016	HAWKINS WATER TREATMENT GROUP		
E	602-49450-216	Chemicals and Chem Products	\$728.76	3777550	SUCTION VALVE, PVC, TEFLON BALL
		tal HAWKINS WATER TREATMENT GROUP	\$728.76		
		10100 CHECKING	\$31,915.16		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$25,971.11
601 WATER FUND	\$718.99
602 SEWER FUND	\$5,225.06
	\$31,915.16

CITY OF NORWOOD YOUNG AMERICA

03/09/16 10:13 AM

Page 1

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	025393	3/14/2016	A-1 ELECTRIC SERV OF WACONIA		
E	602-49450-223	Repair/Maintenance Bldg/Ground	\$122.62	19415	BREAKER
Total A-1 ELECTRIC SERV OF WACONIA			\$122.62		
Paid Chk#	025394	3/14/2016	ANCOMCOMMUNICATIONS, INC.		
E	101-42200-323	Radio Units	\$178.50	58572	PAGER REPAIRS
E	101-42200-323	Radio Units	\$120.00	58573	PAGER REPAIRS
E	101-42200-323	Radio Units	\$867.00	58633	PAGER BATTERY
Total ANCOMCOMMUNICATIONS, INC.			\$1,165.50		
Paid Chk#	025395	3/14/2016	BOB SHANAHANS TREE SERVICE		
E	101-43100-223	Repair/Maintenance Bldg/Ground	\$350.00		TREE REMOVAL
Total BOB SHANAHANS TREE SERVICE			\$350.00		
Paid Chk#	025396	3/14/2016	BOLTON & MENK, INC		
E	101-41500-303	Engineering Fees	\$27.50	187122	WCA REPORT
G	810-22100	Escrow Collected	\$27.50	187122	VICKERMAN
E	603-49500-303	Engineering Fees	\$49.00	187123	WETLAND CONSER ACT
Total BOLTON & MENK, INC			\$104.00		
Paid Chk#	025397	3/14/2016	CARQUEST AUTO PARTS		
E	101-43100-221	Repair/Maintenance Equipment	\$130.00		
E	101-42200-221	Repair/Maintenance Equipment	\$27.77		FIRE DEPT
Total CARQUEST AUTO PARTS			\$157.77		
Paid Chk#	025398	3/14/2016	CENTER POINT		
E	101-41940-383	Gas Utilities	\$547.68		
E	101-42200-383	Gas Utilities	\$196.80		
E	101-43100-383	Gas Utilities	\$1,176.75		
E	101-45200-383	Gas Utilities	\$463.32		
E	601-49400-383	Gas Utilities	\$355.00		
E	602-49450-383	Gas Utilities	\$1,688.45		
E	101-49860-383	Gas Utilities	\$23.72		
Total CENTER POINT			\$4,451.72		
Paid Chk#	025399	3/14/2016	CENTURY LINK		
E	101-41940-321	Telephone	\$154.17		
Total CENTURY LINK			\$154.17		
Paid Chk#	025400	3/14/2016	CLAREY S SAFETY EQUIPMENT, INC		
E	101-42200-221	Repair/Maintenance Equipment	\$125.69	165123	CALIBRATION OF MONITOR, COVER, FILTER
Total CLAREY S SAFETY EQUIPMENT, INC			\$125.69		
Paid Chk#	025401	3/14/2016	CNA - GROUP LONG TERM CARE		
G	101-21711	Long-Term Care Ins	\$98.76		
Total CNA - GROUP LONG TERM CARE			\$98.76		
Paid Chk#	025402	3/14/2016	CONNELLY INDUSTRIAL ELECTRONIC		

CITY OF NORWOOD YOUNG AMERICA

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

			Check Ant	Invoice	Comment
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$1,501.80	14670	WTP REPAIRS
total CONNELLY INDUSTRIAL ELECTRONIC			\$1,501.80		
Paid Chk# 025403 3/14/2016 CULLIGAN WATER CONDITIONING					
E 602-49450-217	Lab Fees		\$9.00		
Total CULLIGAN WATER CONDITIONING			\$9.00		
Paid Chk# 025404 3/14/2016 CURFMAN TRUCKING & REPAIR INC					
E 101-43100-234	Snow Removal		\$455.00	C16V031	7 LOADS
Total CURFMAN TRUCKING & REPAIR INC			\$455.00		
Paid Chk# 025405 3/14/2016 DELTA DENTAL					
G 101-21714	Dental Insurance		\$1,034.30		DENTAL INSURANCE
Total DELTA DENTAL			\$1,034.30		
Paid Chk# 025406 3/14/2016 ECONO FOODS					
E 101-41400-200	Office Supplies (GENERAL)		\$45.89		GARBAGE BAGS, DISH SOAP, TOWELS
E 101-41400-331	Travel/Meeting Expense		\$19.32		EMPLOYEE MEETING
Total ECONO FOODS			\$65.21		
Paid Chk# 025407 3/14/2016 EMERGENCY RESPONSE SOLUTIONS					
E 101-42200-305	Other Professional Fees		\$313.90	5880	CAIRNS FRONT
E 101-42200-221	Repair/Maintenance Equipment		\$1,968.50	5900	FACE PIECE FIT TEST
total EMERGENCY RESPONSE SOLUTIONS			\$2,282.40		
Paid Chk# 025408 3/14/2016 G & K SERVICES					
E 101-43100-417	Uniform		\$158.14		
E 101-43100-417	Uniform		\$107.80		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$165.64		
E 101-45200-417	Uniform		\$46.20		
E 101-45200-417	Uniform		\$67.77		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$165.64		
Total G & K SERVICES			\$711.19		
Paid Chk# 025409 3/14/2016 GRAINGER					
E 601-49400-221	Repair/Maintenance Equipment		\$139.46	9024062243	UPS SYSTEM STANDBY DECK TOP
E 602-49450-221	Repair/Maintenance Equipment		\$139.45	9024062243	UPS SYSTEM STANDBY DECK TOP
E 602-49450-221	Repair/Maintenance Equipment		\$75.60	9032563893	STD CAP
E 601-49400-221	Repair/Maintenance Equipment		\$75.60	9032563893	STD CAP
E 601-49400-210	Operating Supplies (GENERAL)		\$7.23	9033244105	FIRST AID KIT
E 602-49450-210	Operating Supplies (GENERAL)		\$7.23	9033244105	FIRST AID KIT
E 601-49400-221	Repair/Maintenance Equipment		\$29.66	9033624728	COUPLING SLEEVE
E 602-49450-221	Repair/Maintenance Equipment		\$29.66	9033624728	COUPLING SLEEVE
Total GRAINGER			\$503.89		
Paid Chk# 025410 3/14/2016 HACH COMPANY					
E 601-49400-210	Operating Supplies (GENERAL)		\$149.04	9810772	GLASS FILTER
Total HACH COMPANY			\$149.04		

CITY OF NORWOOD YOUNG AMERICA

03/09/16 10:13 AM

Page 3

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

			Check Amt	Invoice	Comment
Paid Chk# 025411	3/14/2016	HAYES, KELLY			
E 101-41400-331	Travel/Meeting Expense		\$85.50		EMPLOYEE LUNCH
	Total HAYES, KELLY		\$85.50		
Paid Chk# 025412	3/14/2016	HD SUPPLY WATERWORKS			
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$225.54	F111155	HYDRANT KIT
	Total HD SUPPLY WATERWORKS		\$225.54		
Paid Chk# 025413	3/14/2016	HENNING EXCAVATING			
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$3,607.50	7057	WATER MAIN
	Total HENNING EXCAVATING		\$3,607.50		
Paid Chk# 025414	3/14/2016	HILGERS PLUMBING & HEATING, IN			
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$1,095.00	10589	SEWER PLANT
	Total HILGERS PLUMBING & HEATING, IN		\$1,095.00		
Paid Chk# 025415	3/14/2016	HILLYARD FLOOR CARE SUPPLY			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$46.87	601968992	WHITE BOARD CLEANER
	Total HILLYARD FLOOR CARE SUPPLY		\$46.87		
Paid Chk# 025416	3/14/2016	HOLIDAY FLEET			
E 101-43100-212	Motor Fuels		\$362.21		
	Total HOLIDAY FLEET		\$362.21		
Paid Chk# 025417	3/14/2016	HOME SOLUTIONS			
E 101-42200-210	Operating Supplies (GENERAL)		\$65.70		FIRE DEPT ACCOUNT
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$96.35		
E 101-45200-221	Repair/Maintenance Equipment		\$681.97		
E 101-43100-221	Repair/Maintenance Equipmnet		\$1,599.98		
E 602-49450-221	Repair/Maintenance Equipment		\$56.31		
E 601-49400-221	Repair/Maintenance Equipment		\$56.31		
	Total HOME SOLUTIONS		\$2,556.62		
Paid Chk# 025418	3/14/2016	HYDRO ENGINEERING INC			
E 101-43100-221	Repair/Maintenance Equipment		\$72.00	74741	PIPE SIZE TUBING
	Total HYDRO ENGINEERING INC		\$72.00		
Paid Chk# 025419	3/14/2016	KENNEDY & GRAVEN CHTD			
G 810-22100	Escrow Collected		\$95.00		VICKERMAN
	Total KENNEDY & GRAVEN CHTD		\$95.00		
Paid Chk# 025420	3/14/2016	KNUJ			
E 101-41300-340	Advertising		\$99.00	44595-1	NYA TOWN DAY
	Total KNUJ		\$99.00		
Paid Chk# 025421	3/14/2016	LAKEVIEW CLINIC			
E 101-42200-208	Medical-Physicals		\$60.00		
	Total LAKEVIEW CLINIC		\$60.00		

CITY OF NORWOOD YOUNG AMERICA

03/09/16 10:13 AM

Page 4

*Check Detail Register©

FEBRUARY 2016 to MARCH 2016

			Check Amt	Invoice	Comment
Paid Chk# 025422	3/14/2016	LENZ, DEBRA			
E 101-41400-331	Travel/Meeting Expense		\$43.47		MILEAGE
	Total	LENZ, DEBRA	\$43.47		
Paid Chk# 025423	3/14/2016	LINDS HOMETOWN HARDWARE			
E 101-43100-221	Repair/Maintenance Equipment		\$40.73		
E 602-49450-221	Repair/Maintenance Equipment		\$0.60		
	Total	LINDS HOMETOWN HARDWARE	\$41.33		
Paid Chk# 025424	3/14/2016	LMCIT			
E 101-41110-151	Workers Comp: Insurance Prem		\$93.55		
E 101-43100-151	Workers Comp: Insurance Prem		\$14,114.08		
E 101-42200-151	Workers Comp: Insurance Prem		\$12,080.39		
E 101-41300-151	Workers Comp: Insurance Prem		\$157.62		
E 101-45200-151	Workers Comp: Insurance Prem		\$3,434.33		
E 101-41940-151	Workers Comp: Insurance Prem		\$2,457.85		
E 101-41400-151	Workers Comp: Insurance Prem		\$1,951.67		
E 601-49400-151	Workers Comp: Insurance Prem		\$3,891.91		
E 602-49450-151	Workers Comp: Insurance Prem		\$4,086.60		
	Total	LMCIT	\$42,068.00		
Paid Chk# 025425	3/14/2016	LOFFLER BUSINESS SYS LLC			
E 101-41400-437	Maintenance Contract		\$82.41	2185486	COPIES
	Total	LOFFLER BUSINESS SYS LLC	\$82.41		
Paid Chk# 025426	3/14/2016	LOFFLER COMPANIES, INC.			
E 101-41400-437	Maintenance Contract		\$296.31	18367683	COPIER RENT
	Total	LOFFLER COMPANIES, INC.	\$296.31		
Paid Chk# 025427	3/14/2016	MATHESON TRI-GAS INC			
E 101-43100-221	Repair/Maintenance Equipment		\$67.98	12856745	
	Total	MATHESON TRI-GAS INC	\$67.98		
Paid Chk# 025428	3/14/2016	MAYER LUMBER CO.			
E 101-43100-221	Repair/Maintenance Equipment		\$153.88		
E 101-49860-223	Repair/Maintenance Bldg/Ground		\$39.89		
	Total	MAYER LUMBER CO.	\$193.77		
Paid Chk# 025429	3/14/2016	METRO WEST INSPECTION SERVICES			
E 101-42400-328	Rental Dwelling Inspections		\$162.00		RENTALS
E 101-42400-312	Building Inspection Fee		\$1,424.88		PERMITS
	Total	METRO WEST INSPECTION SERVICES	\$1,586.88		
Paid Chk# 025430	3/14/2016	MID-AMERICAN RESEARCH CHEMICAL			
E 101-45200-221	Repair/Maintenance Equipment		\$377.02	0572504-IN	
	Total	MID-AMERICAN RESEARCH CHEMICAL	\$377.02		
Paid Chk# 025431	3/14/2016	MID-COUNTY CO-OP OIL ASSN			
E 101-43100-212	Motor Fuels		\$582.09	16948	DYED DIESEL

CITY OF NORWOOD YOUNG AMERICA

03/09/16 10:13 AM

Page 5

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

			Check Amt	Invoice	Comment
Total	MID-COUNTY CO-OP OIL ASSN		\$582.09		
Paid Chk#	025432	3/14/2016	MINI BIFF		
E	101-45200-418	Other Rentals (Biffs)	\$117.30	A-76743	ICE RINK
	Total	MINI BIFF	\$117.30		
Paid Chk#	025433	3/14/2016	MN DEPT OF LABOR & INDUSTRY		
E	101-41940-223	Repair/Maintenance Bldg/Ground	\$100.00		FOOD SHELF/HISTORY CENTER ELEVATOR
	Total	MN DEPT OF LABOR & INDUSTRY	\$100.00		
Paid Chk#	025434	3/14/2016	MN VALLEY ELECTRIC COOPERATIVE		
E	101-43100-380	Street Lighting	\$101.35		STREET LIGHTS
E	602-49450-381	Electric Utilities	\$33.79		LIFT STATION
E	601-49400-381	Electric Utilities	\$198.55		640 TACOMA BLVD
	total	MN VALLEY ELECTRIC COOPERATIVE	\$333.69		
Paid Chk#	025435	3/14/2016	MUNICIPAL DEVELOPMENT GROUP		
E	101-46500-305	Other Professional Fees	\$1,431.28	NYA030416	EDC SERVICES
	Total	MUNICIPAL DEVELOPMENT GROUP	\$1,431.28		
Paid Chk#	025436	3/14/2016	NCPERS 855401LIFE INS		
G	101-21705	PERA Life	\$32.00		
	Total	NCPERS 855401LIFE INS	\$32.00		
Paid Chk#	025437	3/14/2016	NORTH AMERICAN SAFETY INC		
E	101-43100-211	Personal Protection Equipment	\$146.69	17027	
E	101-45200-221	Repair/Maintenance Equipment	\$36.00	17027	
	Total	NORTH AMERICAN SAFETY INC	\$182.69		
Paid Chk#	025438	3/14/2016	NYA TIMES		
E	101-41110-350	Print/Publishing/Postage	\$52.92	310259	COUNCIL MINS
E	101-43100-350	Print/Publishing/Postage	\$34.02	313706	MORSE ST PARKING
E	101-41110-350	Print/Publishing/Postage	\$26.46	317055	EDA MINS
E	101-41110-350	Print/Publishing/Postage	\$75.60	317056	REG MINS
	Total	NYA TIMES	\$189.00		
Paid Chk#	025439	3/14/2016	POMASL FIRE EQUIPMENT INC		
E	101-42200-221	Repair/Maintenance Equipment	\$635.00	62246	HOSE COUPLED LOCKING STZ
	Total	POMASL FIRE EQUIPMENT INC	\$635.00		
Paid Chk#	025440	3/14/2016	PRO AUTO & TRANSMISSION REPAIR		
E	101-43100-221	Repair/Maintenance Equipment	\$876.28	0052063	T7 REPAIRS
E	101-43100-221	Repair/Maintenance Equipment	\$185.97	0052106	P3 REPAIRS
	Total	PRO AUTO & TRANSMISSION REPAIR	\$1,062.25		
Paid Chk#	025441	3/14/2016	SMITH OIL CO		
E	101-45200-212	Motor Fuels	\$54.05		
E	101-43100-212	Motor Fuels	\$126.12		
E	602-49450-212	Motor Fuels	\$82.99		

CITY OF NORWOOD YOUNG AMERICA

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

			Check Amt	Invoice	Comment
E 101-42200-212	Motor Fuels		\$118.02		FIRE DEPT
E 601-49400-212	Motor Fuels		\$82.99		
	Total SMITH OIL CO		\$464.17		
Paid Chk# 025442 3/14/2016 STRACK CONSULTING LLC					
E 101-41320-305	Other Professional Fees		\$1,220.00		
	Total STRACK CONSULTING LLC		\$1,220.00		
Paid Chk# 025443 3/14/2016 TECHSTAR IT SOLUTIONS					
E 101-41400-437	Maintenance Contract		\$309.00	5511	BACKUP
E 101-41400-437	Maintenance Contract		\$854.00	MSP-5506	MANAGED SERVICES
	Total TECHSTAR IT SOLUTIONS		\$1,163.00		
Paid Chk# 025444 3/14/2016 TOWMASTER					
E 101-43100-221	Repair/Maintenance Equipment		\$154.72	377669	VALVE SOLENOID
	Total TOWMASTER		\$154.72		
Paid Chk# 025445 3/14/2016 UFC					
E 101-45200-221	Repair/Maintenance Equipment		\$110.38		
E 602-49450-221	Repair/Maintenance Equipment		\$142.97		
E 601-49400-221	Repair/Maintenance Equipment		\$142.97		
	Total UFC		\$396.32		
Paid Chk# 025446 3/14/2016 UNIFORMS UNLIMITED					
E 101-42200-417	Uniform		\$359.95	14311-2	MARTIN, HACKBARTH, VILLALVA
E 101-42200-417	Uniform		\$259.90	14751-2	
	Total UNIFORMS UNLIMITED		\$619.85		
Paid Chk# 025447 3/14/2016 UNUM LIFE INSURANCE CO					
G 101-21715	Life Ins		\$50.50		
	Total UNUM LIFE INSURANCE CO		\$50.50		
Paid Chk# 025448 3/14/2016 USA BLUE BOOK					
E 601-49400-210	Operating Supplies (GENERAL)		\$121.49	884671	INVERTED PAINT
	Total USA BLUE BOOK		\$121.49		
Paid Chk# 025449 3/14/2016 UTILITY CONSULTANTS					
E 602-49450-217	Lab Fees		\$576.75	91294	CBOD, TSS TESTING
	Total UTILITY CONSULTANTS		\$576.75		
Paid Chk# 025450 3/14/2016 VERIZON WIRELESS					
E 101-45200-321	Telephone		\$3.79		
E 601-49400-321	Telephone		\$6.32		
E 101-42200-321	Telephone		\$105.03		FIRE DEPT
E 602-49450-321	Telephone		\$6.32		
E 101-43100-321	Telephone		\$8.85		
	Total VERIZON WIRELESS		\$130.31		
Paid Chk# 025451 3/14/2016 WASTE MANAGEMENT					

CITY OF NORWOOD YOUNG AMERICA

03/09/16 10:13 AM

Page 7

***Check Detail Register©**

FEBRUARY 2016 to MARCH 2016

		Check Amt	Invoice	Comment
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$252.72	6893345-1593-	GARBAGE REMOVAL
	Total WASTE MANAGEMENT	\$252.72		
Paid Chk# 025452	3/14/2016			WINTER, RYAN
E 601-49400-430	Miscellaneous (GENERAL)	\$2.99		SCADA APP
E 601-49400-331	Travel/Meeting Expense	\$22.14		MILEAGE
E 602-49450-331	Travel/Meeting Expense	\$22.14		MILEAGE
	Total WINTER, RYAN	\$47.27		
Paid Chk# 025453	3/14/2016			ZELLMANN, MARLO
E 101-43100-221	Repair/Maintenance Equipment	\$25.00		
E 101-43100-221	Repair/Maintenance Equipment	\$15.00		
	Total ZELLMANN, MARLO	\$40.00		
	10100 CHECKING	\$76,406.87		

Fund Summary

10100 CHECKING	
101 GENERAL FUND	\$57,643.39
601 WATER FUND	\$10,416.50
602 SEWER FUND	\$8,175.48
603 STORM WATER UTILITY	\$49.00
810 Escrow - Vickerman phase 4	\$122.50
	<u>\$76,406.87</u>

STAFF MEMO

City Council City of Norwood Young America

To: Honorable Mayor Diedrick and Members of the City Council

From: Alicia Menzel, Administrative Assistant

CC: Steve Helget, City Administrator
Kelly Hayes, City Clerk/Treasurer

Date: March 14, 2016

Agenda Item: 2016 Lawn abatement contract with Dave's Season-All

Requested Action(s): Approve Agreement and Contract for Lawn Abatement Services with Dave's Season-All

Background:

Staff is seeking approval to renew the contract for long grass/weed abatement services with Dave's Season-All for the 2016 season. This would be the City's sixth year contracting with the company, who has also held the contract for cemetery mowing in the past before Public Works took that over. They will charge \$65/hour for abatement services, this is the same rate as last year. The abatement costs will be invoiced to the property owner upon completion of the abatement. Any unpaid invoices at the end of the year will be assessed to the property taxes.

Recommendation:

Approve a contract with Dave's Season-All for 2016 Lawn Abatement Services

Attachments:

Dave's Season All Quote

Lawn Abatement Contract

AGREEMENT AND CONTRACT FOR LAWN ABATEMENT SERVICES

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the City of Norwood Young America, Minnesota ("City") and Dave's Season All, a Minnesota Corporation ("Contractor").

WITNESSETH:

WHEREAS, the City is desirous of contracting with the Contractor for the performance of various services within the City of Norwood Young America to include:

1. Long grass/weed abatement services

WHEREAS, the Contractor is agreeable to rendering services on the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties hereto agree to general terms as follows and to the specific terms as set forth in the indicated appendices:

1. Terms of Agreement.

This Agreement shall commence on the date upon which it is approved and executed by both parties and remain in force and effect until December 31, 2016 or until canceled by either party upon ninety (90) days advance written notice, whichever is sooner. The last day of the contract is the last day the Contractor shall perform services.

2. Scope of Contract.

The Contractor agrees to provide long grass/weed abatement service for the City in accordance with the terms of this Agreement.

A. Abatement: The Contractor shall, upon written order (via e-mail or fax) cut and remove all long grass, weeds, and overgrowth. Generally accepted professional landscaping standards, methods, and equipment shall be used to accomplish the abatement.

B. Work Orders: Upon written order, the Contractor shall notify the City of the date and time the abatement will occur so the City may adequately notify the property owner. The abatement service is expected to be completed within 48 hours of assignment. If completion date needs to be extended due to weather, or other reasons, a written request shall be provided.

C. Specifications: The following specifications are defined as part of this Agreement:

- i. Services shall include cutting grass, not to exceed 2.5 inches, and weed abatement. If grass/weeds are excessively overgrown, or other conditions are present that are not in the scope of this Agreement, Contractor shall notify the City within 24 hours and will send bid and photos to request additional consideration.
- ii. All exterior holes, indentures, damage to the lawn or other areas of the property caused by the Contractor are to be repaired by the Contractor.
- iii. All items including but not limited to grass clippings, tree trimmings, and leaves are to be properly disposed of by the Contractor off of the property location.

3. Normal Business Hours.

Normal business hours are defined as: 8:00 am to 4:30 pm, Monday through Friday, except on holidays recognized by the City.

4. Independent Contractor.

It is acknowledged by and between the parties hereto that the Contractor is an independent contractor with the City in regards to the performance of services as provided in this agreement.

- A. Qualifications- The Contractor agrees that it will perform the duties pursuant to this Agreement and that all employees are experienced in performing services under this Agreement.
- B. Non-Employee Status- Personnel assigned to perform the Services to be provided by the Contractor pursuant to this Agreement shall be officers, employees, or sub-contractors of the Contractor. The Contractor assumes full responsibility for the actions of such personnel while performing services pursuant to this Agreement, and shall be solely responsible for their supervision, daily direction and control, provision of employment benefits and payment of salary (workers' compensation insurance, salary, retirement contributions, withholding tax, health insurance, and unemployment insurance). The City shall not be responsible to furnish any benefits to such personnel.
- C. Communications, Equipment and Supplies- The Contractor shall provide, at its sole expense, all necessary equipment, vehicles and supplies to carry out its obligations under this Agreement.
- D. Technical Requirements- At a minimum, the Contractor shall adhere to the following expectations:
 - i. The Contractor shall maintain e-mail and/or fax capability sufficient to handle the work capacity covered by this Agreement, and must be able to receive orders and order-related

communications via e-mail and/or fax during normal business hours.

- ii. The Contractor shall ensure that sufficient personnel and equipment are maintained and available to perform abatement services required by the scope of this Agreement.
- iii. The Contractor shall have identification badges for all employees who provide services. The badges must have the business name and address as well as the employee name and photograph. Badges must be worn outside of clothing so that they are visible.

E. Insurance and Indemnification requirements- The Contractor, in carrying out its obligation under this Agreement, certifies that it maintains Liability Insurance in an amount not less than \$1,000,000 and has added the City as additionally insured. The Contractor also maintains Workers Compensation Insurance. The Contractor has provided evidence of coverage to the City and will advise the City of any changes of coverage. Failure to do so may be ground for revocation of this Agreement.

6. Payment for Services

- A. Cost to City for Services - The City shall pay to the Contractor for services under this Agreement the following:
 - i. \$65 per hour, per person, not including tax where applicable, pursuant to the quote provided to the City dated 2/19/2016.
- B. Additional work under this Agreement- If conditions are present that are not in the scope of this Agreement, the Contractor will notify the City within 24 hours and will send bid and photos to request additional consideration.
- C. Reimbursement for Expenses- The Contractor agrees that it will seek no reimbursement for out-of-pocket expenses incurred in the performance of this Agreement.
- D. Payment for Additional Work- Work that may require additional fees above and beyond the scope of this Agreement, as referenced in Sections 2.C. and 6.B., shall not proceed without the written consent of the City. Invoices for additional work completed without a written order will not be paid.
- E. Billing- A separate invoice shall be prepared for each separate address and/or incident.

7. Assignment.

The Contractor shall not assign this agreement without the prior written consent of the City.

8. Hold Harmless and Indemnification.

The Contractor shall hold harmless and indemnify the City from any and all claims of any nature brought by others injured or damaged by the actions of the Contractor, its officers, employees, or agents.

9. Entire Agreement.

This Agreement, and its designated sections, contains the entire agreement between the parties and supersedes any and all agreement, written or oral, express or implied, pertaining to its subject matter. It may be changed only by written instrument signed by both parties and approval of the City of Norwood Young America City Council.

10. Choice of Law.

This agreement shall be governed and construed in accordance with the State of Minnesota Law.

IN WITNESS THEREOF, the Contractor and the City have executed this Agreement and agree to the terms and obligations contained herein this _____ day of _____, 20____.

CITY OF NORWOOD YOUNG AMERICA

DAVE'S SEASON ALL

By: _____
Steven Helget
Its: City Administrator

By: _____
David Bleichner
Its: Owner

By: _____
Tina Diedrick
Its: Mayor



City of Norwood Young America
310 West Elm Street, PO Box 59
Norwood Young America, MN 55368
www.cityofnya.com
952/467-1800

TO: Honorable Mayor Diedrick and Members of the City Council
CC: Steve Helget, City Administrator
FROM: Kelly Hayes, City Clerk/Treasurer
DATE: March 14, 2016
RE: Lawful Gambling Exempt Permit – Central Music Boosters

The Central Music Boosters has submitted an application for a Lawful Gambling exempt permit. This permit authorizes the organization to conduct lawful gambling at Central High School on May 18, 2016, using raffles. The Minnesota Gambling Control Board requires the City Council to approve the permit application before it issues the permit.

Recommendation: **A motion to approve an exempt lawful gambling permit for the Central Music Boosters on May 18, 2016, at Central High School.**



City of Norwood Young America
310 West Elm Street, PO Box 59
Norwood Young America, MN 55368
www.cityofnya.com
952/467-1800

TO: Honorable Mayor Diedrick and Members of the City Council
CC: Steve Helget, City Administrator
FROM: Kelly Hayes, City Clerk/Treasurer
DATE: March 14, 2016
RE: Lawful Gambling Exempt Permit – Cologne Academy

The Cologne Academy has submitted an application for a Lawful Gambling exempt permit. This permit authorizes the organization to conduct lawful gambling at NYA Pavilion on April 23, 2016, using raffles. The Minnesota Gambling Control Board requires the City Council to approve the permit application before it issues the permit.

Recommendation: **A motion to approve an exempt lawful gambling permit for the Cologne Academy on April 23, 2016, at NYA Pavilion.**



TO: Honorable Mayor Diedrick and City Council Members
FROM: Steve Helget, City Administrator
DATE: March 14, 2016
SUBJECT: 2016 Goals & Objectives

Enclosed are the 2016 Goals & Objectives as prepared by City staff and Commissions. The City Council reviewed the proposed goals at a January 27, 2016 special meeting.

Proposed Motion:

Motion to approve the 2016 Goals and Objectives.



**CITY OF
NOWOOD YOUNG AMERICA**

**2016
GOALS & OBJECTIVES**

CITY ADMINISTRATOR GOALS

Goal: 2016 – 2020 Financial Plan – Prioritize Capital Projects and Equipment Replacement

Objectives:

1. Determine priorities/timelines for Capital Improvement projects and equipment replacement, to include financing options.

Goal: Oak Lane Sanitary Sewer Projects Design/Completion

Objectives:

1. Complete sanitary sewer extension along Tacoma Avenue.
2. Design and obtain cost estimate for completing sanitary sewer extension to 490 Oak Lane.

Goal: Cross training of Banyon Software

Objectives:

1. Administrative staff will cross train on Banyon Software and create standard operating procedures.

Goal: Identify Highway 212 Pedestrian Crossings and Traffic Safety Improvements

Objectives:

1. Partner with the MN Department of Transportation and Carver County to complete a Feasibility Study to define Highway 212 safety Improvements and cost estimates.
2. Seek out grant assistance and design/plan to complete improvements with the DOT's 2020 Mill & Overlay Project.

Goal: Establish Jaguar Communications Franchise Agreement

Goal: Renew Franchise Agreement with Mediacom

Goal: Establish Minnesota Valley Electric Cooperative Franchise Agreement

Goal: Establish Public Utilities Commission.

Goal: Establish Bi-annual City News Briefs

FIRE DEPARTMENT GOALS

- Goal: Prepare for purchase of Quick Attack Pumper truck in 2017
- Goal: Explore the possibilities of scheduling "duty crews" as a payroll saving option
- Goal: Reestablish the Fire Inspection Program
- Goal: Paint the exterior of the South Fire Station
- Goal: Develop a plan to replace the concrete pad in front of the South Fire Station

PUBLIC WORKS DEPARTMENT GOALS

- Goal: Perform Street and Other Maintenance
 - Objectives:
 1. Solicit proposals for seal coating, crack sealing, patching, and sidewalk.
 2. Change-out aging traffic signs within city.
 3. Willkommen Park – level out all brick sidewalk.
- Goal: Continue to work with Carver County to establish a new County Road Maintenance Agreement
- Goal: Re-visit Sidewalk and Trail Plan with Parks & Recreation Commission
- Goal: Finish Brand Lake Trail (south end of Emma Street)
- Goal: Research County Road 34 entrance to parking area for Outlot A, Preserve 3rd Addition
- Goal: Coordinate with Stiftungsfest Committee to prepare for parade

PUBLIC UTILITIES DEPARTMENT GOALS

Goal: Establish Inflow & Infiltration Program

Objectives:

1. Conduct Smoke Testing.
2. Research other communities that have established a program.
3. Determine estimated cost and timeframe for completion and develop a Plan.

Goal: WWTF Tank Maintenance

Objectives:

1. Drain all tanks (Primary Clarifiers, Aeration Basins, Final Clarifiers and Digester) removing rags and grit. Clean Trickling Filters.
2. Solicit proposal to clean Digester.

Goal: Flush Fire Hydrants and Jetting Sanitary Sewer Mains

Objectives:

1. Conduct training of Vac Truck and Jetter with Public Works Department staff.

Goal: Install Fiber Optic to Lift Stations

Objectives:

1. Determine cost and coordinate with Jaguar Communications for installation.

Goal: Continue update of Utility Maps utilizing Carver County GIS

Goal: Assist with establishment of Public Utilities Commission

PARKS AND RECREATION COMMISSION GOALS

Goal: Preserve 3rd Addition, Outlot A – develop a park/preserve plan

Goal: Research and develop plan for Pavilion and Old Town Buildings improvements and installation of new bathrooms at Willkommen Park

Goal: Review/evaluate community parks and recreation facilities needs

Objectives:

1. Tour parks and evaluate need for certain parks and evaluate condition of existing playground equipment and needs for additional equipment.
2. Establish long-range improvement plan for parks and recreational facilities
3. Research repaving Serenity Trail
4. Review/update current Trails and Sidewalks Plan
5. Research South Park improvements (upgrade/replace Hockey Rink warming house, rink boards, and lighting)

Goal: Research and establish plan for Young America Corporation \$5,000 donation

Goal: Sports Complex – prepare for 2017 Men's State Amateur Baseball Tournament,

Goal: Dog Park – continue to consider establishing a park.

PLANNING COMMISSION GOALS

Goal: Zoning Code Updates/Amendments

Objectives:

1. Consider amending Sign Regulations section that pertains to volume of directional signage and number of wall signs per building face.
2. Consider allowing accessory dwelling units as allowed uses in certain residential districts as a means of addressing community of a lifetime and active aging issues

Goal: Review/familiarize process of updating the Comprehensive Plan

Goal: Prepare for/outline structure of Metropolitan Council 2040 Plan to incorporate into Comprehensive Plan

Goal: Review Chapter 11 of the City Code (Subdivision Regulations)

Goal: Review adult uses section of Zoning Code

ECONOMIC DEVELOPMENT COMMISSION GOALS

Goal: Marketing

- Identity: Establish an identity to market the community around
- Logo/Slogan: Update the City/EDC Logo and Slogan/tag line
- Website: update available sites and other relevant info. Include photos
- Billboards: review cost and content to determine required updates
- Marketing Sub-committee: Establish a subcommittee of the EDC to prepare recommendations
- Contact commercial/industrial land and building owners to verify status of available sites.
- List available sites on DEED's Location One, MnCAR's listings and the EDC website
- Conduct ground breakings and ribbon cuttings, as applicable, for new businesses and/or expansions.
- Target market to businesses identified in the Commercial Market Study as feasible in the community.

- Begin planning for the 20 year anniversary of the NYA merger, to be celebrated in 2017.
- Produce videos to promote residential and business growth
- Work with the newspaper to develop Business Spotlights or newspaper articles highlighting local business successes or unique facts
- Develop a quarterly EDC Newsletter to be sent to businesses including the EDC meeting schedule, information on financing, Open to Business, Annual Report, etc.,
- Utilize Social Media including Facebook, Twitter, etc.

Goal: Business Retention and Expansion

- Continue tours of and/or meetings with existing businesses
- Promote the EDC loan program and business resources available through Carver Co. Open for Business
- Support the Chamber of Commerce and its events such as Small Business Saturday, Shop Local Campaign, etc.

Goal: Industrial Development

- Participate in the MnCAR Expo in October to promote the City and Tacoma West Industrial Park.
- Respond to MnCAR industrial prospects/realtors and market the Tacoma West Industrial Park lots
- Continue relationships with Carver County CDA, MCCD, Positively Minnesota (DEED), Southwest Initiative Foundation, etc.
- Host a "Manufacturers Week" event in October.
- Remain in contact with local industries and assist with expansions, as applicable.

Goal: Commercial Redevelopment

- Investigate a "No Interest Loan" program to assist with façade improvements to Downtown buildings.
- Review permitted and conditional uses in the commercial districts and provide input to the Planning Commission regarding any recommended modifications.
- Promote the available commercial spaces for lease and/or sale

Goal : General

- Explore relevant economic development grant opportunities such as DEED's Small Cities Development Program, DEED's – Minnesota Investment Fund (requires business prospect co-applicant) and DEED's – Customized Training Program
- Coordinate and facilitate at least one joint meeting between the NYA City Council, EDC, Planning Commission and the NYA Chamber of Commerce.

SAFETY COMMITTEE GOALS

Goal: Establish Emergency Response Plan for City Council, Departments, and staff

Goal: Convert Material Data Sheets

Goal: Establish accident follow-up team

Goal: Complete safety audit of buildings and facilities

Goal: Implement annual hearing test for employees

Goal: Complete review of AWAIR Program

Norwood Young America - Senior Advisory Committee
2016 Work Plan

Prioritized Goals

Action Steps
2016

5-Year

On-going	2016	5-Year
<p>1. Housing</p>	<p>1. Advocate and educate community regarding future housing and care needs</p>	<p>1. Explore Homecare Options in the community 2. Explore Senior Cottage Concept 3. Explore residential assessor structure units concept</p>
<p>2. Transportation and Mobility</p>	<p>1. Coordinate with Carver County to jointly promote senior fitness opportunities 2. Continue to Enhance existing trails with benches 3. Continue to promote our volunteer grocery store service and the possibility of a bus route to the Dollar Store 4. Continue to clear major trails for year-round use. 5. Promote walkability 6. Advertise local services in NYA Times 7. Promote local Smart Link program & routes</p>	<p>1. "Senior Services" coordinator 2. Advocate to improve Smart-link individual service utilizing 5310 bus 3. Provide "We Cab" pilot program utilizing volunteer drivers 4. Continue to budget for bus replacement at Peace Villa campus</p>
<p>3. Education</p>	<p>1. Continued outreach to seniors outside of Peace Village and Oak Grove Senior campuses 2. Hold senior "Scam Seminar" with Carver County Sheriff's Deputy as needed 3. Make senior resource info available at City Hall 4. Develop articles and informational pieces for local media 5. Televise senior-specific educational pieces on local cable access channel 6. Continued liaison with Carver County Office of Aging 7. Interface with Carver County Library System 8. Make available The Harbor telephone number as contact point 9. Explore opportunities to work with Carver County Public Health Dept. to utilize additional funding 10. Car Fit event in 2016</p>	<p>1. Senior Advance Group identify NYA seniors currently not living in senior housing facilities and do a GIS data set 2. Coordinate with Community Ed to explore/develop technology class "Don't let technology leave you behind"</p>

**Norwood Young America - Senior Advisory Committee
2016 Work Plan**

<u>Prioritized Goals</u>	<u>Action Steps</u>	2016	5-Year
<p>4. Promote Physical and Social Activity</p>	<p>On-going</p> <p>1. Interface with Community Events; A. "Music in the Park" Continued support through: (1). Sponsoring an evening of "Music in the Park" (2). Arrange for bus transportation (3). Publicity and awareness B. Stifungsfest- support through: (1). Flowers (2). Napkins C. Senior Dance- support through: (1). transportation D. Centre State Theater Production- support through: (1). transportation 2. Develop a complete understanding of all senior events within the community 3. Promote trails map via City website 4. Connect with Scouts, 4-H, Service Organizations 5. Work with Community Ed. 6. Promote "drug take-back program" 7. Adopt a Grandparent program</p>	<p>1. Continue to interface with Central School Elementary Music Department</p>	<p>1. Establish ongoing "senior day" with new City Center Facility 2. Research grant options to fund senior center with coordinator 3. Develop Community Center with input from seniors 4. Explore permeant drop box location for "Drug Take-Back"</p>



TO: Honorable Mayor Diedrick and City Council Members
FROM: Steve Helget, City Administrator
DATE: March 14, 2016
SUBJECT: Central School District One-Hour Parking Request

A public hearing is scheduled for 6:30 p.m. for the purpose of considering a request from The Central Public Schools to change the Morse Street No Parking 7:00 a.m. to 9:00 a.m. signs in front of the High School to one hour parking between the hours of 7:00 a.m. to 4:00 p.m. In the attached letter, Brian Corlett, Superintendent, states this will help improve the safety on Morse Street and allow for parent parking when dropping off and picking up students.

Also enclosed is an aerial photo illustrating the current parking restrictions by signage located around the School's property. The photo includes the proposed one hour signs that would replace the existing no parking signs on Morse Street. In addition, enclosed is Ordinance No. 270 for the City Council's consideration.

Possible Motions:

Motion to adopt Ordinance No. 270, an Ordinance amending Chapter 7, Section 720.05(F) of the City Code relating to Other Restricted Parking.

Motion to approve the summary of Ordinance No. 270 and its publication.



The Central Public Schools

Central Raiders
Independent School District #108
531 Morse St. - P.O. Box 247
Norwood Young America, MN 55368

Brian Corlett
Superintendent
Phone: (952) 467-7000
Fax: (952) 467-7003

Tom Erickson
Secondary Principal
Phone: (952) 467-7108
Fax: (952) 467-7103

Ron Erpenbach
Middle School Principal
Activities Director
Phone: (952) 467-7200
Fax: (952) 467-7203

Andrew Wilkins
Elementary Principal
Phone: (952) 467-7300
Fax: (952) 467-7303

Julie Kuenzel
Community Ed. Director
Phone: (952) 467-7390
Fax: (952) 467-7003

Irene Yaeck
Counselor
Phone: (952) 467-7108
Fax: (952) 467-7103

BOARD OF EDUCATION
Elroy H. Latzig
Chairperson

Dean Lind
Vice Chairperson

James Spille
Clerk

Scott Knight
Treasurer

Craig Pesa
Director

Rich Schug
Director

Julie Karnes
Director

February 1, 2016

Steve Helget
City Administrator

Dear City Council,

Please consider this a formal request to replace the No Parking 7AM to 9AM signs in front of the Middle School/High School building on Morse Street with One Hour Parking 7AM to 4PM.

This will be an improvement in safety on this road and also leave parking for parents when picking up or dropping off students in the front of the buildings.

Thank you for your attention to this matter.

Respectfully submitted,

Brian Corlett, Superintendent
For the Board of Education



Norwood Young America Parking Restrictions

Central High School

Map Date: 2/3/2016

Parking Restrictions By Signage

- ▲ 1 Hr Parking During School Hours 7am-4pm
- ▲ 2 Hr Parking During School
- No Parking Anytime

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Norwood Young America City Council will hold a public hearing in the Norwood Young America City Council Chambers, 310 Elm Street W., Norwood Young America, Minnesota, on Monday, March 14, 2016 at 6:30 p.m., to consider an amendment to Chapter 7, Section 720.05(f) of the City Code. The purpose of the hearing is for the City Council to consider a request from the Central School District to change the parking on Morse Street, west side of the street in front of the High School from "No Parking 7:00 a.m. to 9:00 a.m." to "1-hour parking between the hours of 7:00 a.m. and 4:00 p.m."

Such persons as desired to be heard with reference to the proposed City Code amendment will be heard at this meeting. Citizens unable to attend the meeting but wish to express your opinion(s) on the proposed amendment may write a letter to the City Council stating their comments. The letter will be read aloud during the public hearing. Such letters should be mailed or hand delivered to the City Administrator's office, 310 Elm Street W., Norwood Young America, Minnesota.

Steve Helget
City Administrator

CITY OF NORWOOD YOUNG AMERICA

ORDINANCE NO. 270

AN ORDINANCE AMENDING CHAPTER 7, SECTION 720.05(F) OF THE CITY CODE RELATING TO OTHER RESTRICTED PARKING.

- I. THE CITY COUNCIL OF THE CITY OF NORWOOD YOUNG AMERICA, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS CHAPTER 7 OF THE CITY CODE SHALL BE AMENDED BY AMMENDING SECTION 720.05(F) AS FOLLOWS:**

720.05 Other Restricted Parking.

- A. There shall be no parking at any time of the day or night on that portion of Faxon Road between:
1. Its intersection with U.S. Highway 212 on the south and its point of termination on the north.
 2. Its intersection with US Highway 212 on the north and its intersection with Railroad Street on the south. *(Amended by Ord. 150, 11/25/02)*
- B. No person shall park or leave a motorized vehicle for longer than three (3) hours upon the below described streets between the hours of 7:00 a.m. to 6:00 p.m. on any day of the week except Sunday:
1. Elm Street between Reform Street and Oak Street
 2. Union Street between Elm Street and the Twin Cities and Western Railroad right-of-way
 3. Morse Street between Elm Street and the Milwaukee Railroad right-of-way
(Amended by Ord. 150, 11/25/02)
- C. Effective November 1 to April 1, no parking shall be permitted from 2:00 a.m. until 7:00 a.m. on the following streets:
1. Elm Street between Reform Street and Oak Street
 2. Union Street between Elm Street and the Twin Cities and Western Railroad right-of-way
 3. Morse Street between Elm Street and the Milwaukee Railroad right-of-way
 4. Brush Street, on the east side, from the public alley to its intersection with Elm Street
 5. Central Avenue North

6. Central Avenue South *(Amended by Ord. 174, 1/9/06)*

D. There shall be no parking at any time in the following designated areas:

1. On the southern side of 7th Street SW between the five-way stop until 650 feet west of its intersection with Fourth Avenue SW, unless for the purpose of loading and unloading of school buses during school hours
2. Poplar Ridge Drive from Industrial Boulevard to Faxon Road
3. Industrial Boulevard from Highway 212 to Faxon Road
4. On the eastern side of Reform Street from its intersection with Elm Street until its termination on the south with Lake Street
5. On the western side of 5th Avenue NE, beginning at its intersection with 4th Avenue NE until its intersection with 118th Street
6. CSAH 34/County Road 134 between Highway 212 to 300 feet south of Second Street S.E.

(Amended by Ord. 175, 2/27/06)

E. There shall be two hour parking during school hours on:

1. Fourth Avenue SW from 7th Street SW until its intersection with Webster Street
2. The northern side of 7th Street SW from the five-way stop until its intersection with Fourth Avenue SW *(Amended by Ord. 150, 11/25/02)*

F. There shall be ~~no~~ one hour parking between signs from 7:00 a.m. and ~~9:00 a.m.~~ 4:00 p.m. on Morse Street in front of Central High School

G. There shall be no parking between signs on the eastern side of Brush Street unless for the purpose of loading or unloading of vehicles

H. There shall be no parking on Main Street from 2:00 am until 7:00 am beginning at its intersection with Central Avenue until its intersection with Third Avenue NE

I. There shall be no parking 8:00 am to 4:00 pm, Monday through Friday on the north side of Main Street from its intersection with Third Avenue NE, until the posted sign

J. No person shall park a vehicle or permit it to stand attended or unattended at any parking lot at Friendship Park, including the Park and Ride Lot off of Fourth Avenue SW at State Highway 5, while displaying a "For Sale" sign or similar sign, unless the driver is using the park facilities or Park and Ride service during the time in which the vehicle is so parked

K. During the annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no parking shall be permitted from 2:00 am Friday until Noon Monday on the following streets:

1. Main Street from Second Avenue SE to the far western end
2. First Avenue SE and NE from First Street SE to First Street NE

L. During the annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no parking shall be permitted from 3:00 am to 6:00 pm on Saturday on the following streets:

1. First Street SE from First Avenue SE to Second Avenue SE
2. Second Avenue SE from First Street SE to Main Street E
3. Main Street E from Second Avenue SE to Third Avenue SE

M. During the City's annual Stiftungsfest event, normally scheduled on or about the last full weekend in August, no person shall park in the City parking lot located at 10 First Avenue NE, except by permit issued by the City Office, from 6:00 am on Friday until 11:00 pm on Sunday. *(Amended by Ord. 150, 11-25-2002)*

II. EFFECTIVE DATE: THIS ORDINANCE IS EFFECTIVE UPON ITS ADOPTION AND PUBLICATION, OR SUMMARY THEREOF AS PRESCRIBED BY LAW.

Adopted by the City of Norwood Young America on the 14th day of March, 2016.

Carol Lagergren, Acting Mayor

Attest:

Kelly Hayes, City Clerk-Treasurer

**City of Norwood Young America
Summary of Ordinance No. 270
Amending City Code Chapter 7, Traffic and Vehicles**

The City of Norwood Young America has adopted Ordinance No. 270 entitled "An Ordinance Amending Chapter 7, Section 720.05(F) of the City Code Relating to Other Restricted Parking.

720.05 Other Restricted Parking.

F. There shall be ~~no~~ one hour parking between signs from 7:00 a.m. and ~~9:00 a.m.~~ 4:00 p.m. on Morse Street in front of Central High School

Effective Date: This ordinance becomes effective upon its passage and publication according to law. Ordinance No. 270 was adopted by the City Council on March 14, 2016.

A complete printed copy of Ordinance No. 270 is available for review by any person during regular office hours of the Norwood Young America City Offices, located at 310 Elm St W.

Steven Helget
City Administrator



City of Norwood Young America
310 West Elm Street, PO Box 59
Norwood Young America, MN 55368
www.cityofnya.com
952/467-1800

TO: Honorable Mayor Diedrick and Members of the City Council
CC: Steve Helget, City Administrator
FROM: Kelly Hayes, City Clerk/Treasurer
DATE: March 14, 2016
RE: Advertising and Publishing Costs

An expense that has greatly increased over the past couple of years is Printing and Publishing. Last year the city spent over \$10,000 on publishing. I contacted the League of MN Cities to find out if the City is required to publish the minutes after meetings. The response that I received:

*"After every regular or special meeting, statutory cities with populations over 1,000 (according to the latest federal census) must publish the official council minutes or a summary of the official minutes **unless the city alternatively chooses to mail (at city expense) a copy of the minutes to any resident upon request.** The summary must include action on motions, resolutions, ordinances, and other official proceedings."*

Attached is a summary of the NYA Times payments in 2015. If the City was to discontinue publishing the meeting minutes, there would be an approximate cost savings of \$2,000 per year.

Besides the publishing of meeting minutes, I will also be researching more cost effective ways of posting job openings as this was also a big portion of the Printing and Publishing budget in 2015.

Recommendation: **A motion to not publish the minutes after meetings, to continue to post the meeting minutes on the city website and to make the minutes available to residents that request a copy.**

PAYMENT DATE	AMOUNT	TYPE OF AD	DESCRIPTION
		MINUTES	
2/5/15	\$75.60	council minutes	12/8/2014
2/19/15	\$45.36	council minutes	1/12/2015
3/4/15	\$60.48	council minutes	1/26/2015
3/19/15	\$49.14	council minutes	2/9/2015
4/8/15	\$37.80	council minutes	3/9/2015
4/8/15	\$68.04	council minutes	2/23/2015
5/7/15	\$45.36	council minutes	3/23/2015
5/20/15	\$49.14	council minutes	4/13/2015
6/5/15	\$79.38	council minutes	4/27/2015
6/18/15	\$56.70	council minutes	5/11/2015
7/9/15	\$52.92	council minutes	5/26/2015
8/6/15	\$64.26	council minutes	6/22/2015
8/20/15	\$79.38	council minutes	7/13/2015
9/10/15	\$64.26	council minutes	7/27/2015
9/10/15	\$52.92	council minutes	8/10/2015
10/8/15	\$49.14	council minutes	?
10/22/15	\$75.60	council minutes	9/14/2015
11/4/15	\$75.60	council minutes	9/28/2015
12/10/15	\$60.48	council minutes	10/12/2015
12/10/15	\$49.14	council minutes	11/9/2015
12/31/15	\$94.50	council minutes	11/23/2015
12/31/2015	\$52.92	council minutes	12/14/2015
12/31/2015	\$68.04	council minutes	12/28/2015
8/20/15	\$41.58	special meet minutes	7/15/2015
9/10/15	\$18.90	special meet minutes	8/19/2015
9/10/15	\$30.24	special meet minutes	8/14/2015
10/8/15	\$30.24	special meet minutes	special meeting
10/22/15	\$34.02	special meet minutes	9/14/2015
11/19/15	\$22.68	special meet minutes	10/27/2015
8/20/15	\$26.46	ec devl minutes	6/22/2015
6/18/15	\$22.68	eda minutes	4/27/2015
7/9/15	\$34.02	eda minutes	5/26/2015
9/10/15	\$56.70	eda minutes	7/27/2015
10/8/15	\$22.68	eda minutes	?
10/22/15	\$22.68	eda minutes	9/14/2015
11/4/15	\$22.68	eda minutes	9/28/2015
12/10/15	\$22.68	eda minutes	?
	\$1,814.40	MINUTES	

PAYMENT DATE	AMOUNT	TYPE OF AD	DESCRIPTION
		EMPLOYMENT	
1/9/15	\$157.50	employment	custodian
3/4/15	\$315.00	employment	summer help
3/4/15	\$630.00	employment	pool
6/5/15	\$472.50	employment	seasonal admin asst
6/5/15	\$262.49	employment	custodian
6/5/15	\$708.75	employment	public works op
9/10/15	\$124.00	employment	council vacancy
12/22/15	\$262.52	employment	public utilities operator
12/31/2015	\$210.00	employment	custodian
	\$3,142.76	EMPLOYMENT	

PAYMENT DATE	AMOUNT	TYPE OF AD	DESCRIPTION
		OTHER	
7/9/15	\$498.96	financial statement	
7/9/15	\$264.60	financial statement	
2/19/15	\$38.43	hay bailing bids	
2/19/15	\$30.24	amend edc membership	
2/19/15	\$22.68	liquor sales	
2/19/15	\$34.02	stuff it rezone	
3/4/15	\$30.24	2015 fee schedule	
4/23/15	\$37.80	stuff it variance	
4/23/15	\$374.22	drinking water report	
5/7/15	\$355.00	NYA Guide	
8/20/15	\$83.27	intent to franchise	
8/20/15	\$105.84	tif disclosure	
9/10/15	\$515.00	STIFTUNGSFEST	
10/8/15	\$134.51	BIERMAN VACATION	
12/10/15	\$109.00	small business Saturday	
12/10/15	\$30.00	subscription	
12/31/2015	\$38.43	parks & rec commission members	
12/31/2015	\$22.68	parks & rec commission members	
	\$2,724.92	MISCELLANEOUS	

NOTICES

1/9/15	\$37.20	notice	pet owners	
1/9/15	\$37.20	notice	pet owners	
2/5/15	\$15.12	notice	special meeting	
3/19/15	\$15.12	notice	special meeting	
5/7/15	\$15.12	notice	memorial day meeting change	
5/7/15	\$15.12	notice	special meeting	
6/5/15	\$37.20	notice	grass clippings	
6/5/15	\$62.00	notice	watering restriction	
6/5/15	\$37.20	notice	grass clippings	
6/5/15	\$62.00	notice	watering restriction	
7/9/15	\$22.68	notice	special meeting	
8/20/15	\$18.90	notice	special meeting	
9/10/15	\$15.12	notice	special meeting	
9/24/15	\$15.12	notice	budget workshop	
10/8/15	\$22.68	notice	special meeting	
10/22/15	\$15.12	notice	budget workshop	
11/4/15	\$18.90	notice	meeting canceled	
11/4/15	\$18.90	notice	special meeting	
12/31/15	\$37.20	notice	pet owners	
12/31/2015	\$37.20	notice	pet owners	
	\$555.10			

ORDINANCES

2/19/15	\$37.80	ordinance	amend access structure	
3/4/15	\$45.36	ordinance	256	
5/20/15	\$30.24	ordinance	ORD 260	
5/20/15	\$37.80	ordinance	ORD 259	
6/5/15	\$30.24	ordinance	ord 261	
6/18/15	\$30.24	ordinance	ORD 263	
6/18/15	\$30.24	ordinance	ORD 263	
8/20/15	\$37.80	ordinance	265	
8/20/15	\$49.14	ordinance	driveway	
9/10/15	\$34.02	ordinance	262	
10/22/15	\$536.76	ordinance	266 Centerpoint	
10/22/15	\$34.02	ordinance	264	
11/19/15	\$45.36	ordinance	267	
12/10/15	\$45.36	ordinance	269	
12/10/15	\$26.46	ordinance	268	
	\$1,050.84			

PUBLIC HEARING NOTICE

1/21/15	\$64.26	PHN	Haven	
4/23/15	\$30.24	PHN	safety comm	
4/23/15	\$34.02	PHN	admin permits	
4/23/15	\$45.36	PHN	home occupations	
4/23/15	\$34.02	PHN	amend ordinance	
5/20/15	\$34.02	PHN	southwest paving	
6/5/15	\$26.46	PHN	ord amend	
7/9/15	\$37.80	PHN	nuisances ord	
7/23/15	\$41.58	PHN	dwelling size	
8/20/15	\$41.58	PHN	home occupations	
8/20/15	\$45.36	PHN	planning commission meeting	
8/20/15	\$49.14	PHN	Stolz variance	
8/20/15	\$64.26	PHN	Audit CUP	
11/18/15	\$45.36	PHN	family dollar variance	
11/18/15	\$30.24	PHN	Garbage haulers	
12/10/15	\$44.84	PHN	2016 fee schedule	
12/10/15	\$44.84	PHN	delinquent utilities	
12/10/15	\$60.48	PHN	2016 budget and taxes	
	\$773.86			



TO: Honorable Mayor Diedrick and City Council Members
FROM: Steve Helget, City Administrator
DATE: March 14, 2016
SUBJECT: Resolution 2016-03, Supporting Principles for Reform of
Metropolitan Council

At a City Council workshop meeting held on March 7th, Jim Ische, Carver County Commissioner and David Hemze, County Administrator, provided a presentation on a coalition of local governments request for support of their efforts towards reforming the Metropolitan Council.

The Coalition supports the need for regional planning, collaboration, and coordination, but seeks to expand local government representation on the Metropolitan Council. The Coalition's objectives for its collective effort to improved governance are: 1) to articulate a vision of responsive and effective metropolitan governance; 2) to align local government interests behind a reform effort through the formation of a broad coalition of metropolitan Cities and Counties sharing a common position; and 3) to be prepared for any efforts, legislative or otherwise, to reform the governance structure and functioning of the Metropolitan Council. Enclosed is information on the Coalition's justification for their position.

Also enclosed is the proposed Resolution 2016-03, supporting the principles for reform of the Metropolitan Council.

Proposed Motion:

Motion to approve Resolution 2016-03, Supporting Principles for Reform of Metropolitan Council.

Background and Justification of Position

The Metropolitan Council was created to provide for the orderly and economic development of the Twin Cities metropolitan area. It has the responsibility and authority to guide the region's growth and to provide important regional services. The Counties of Anoka, Carver, Dakota, and Scott support the concept of a regional approach, and have no wish to abolish the Council or diminish the importance of regional collaboration.

However, the Council's management of growth, and in particular the coordination and delivery of regional services has changed dramatically. At the same time, the role of counties has evolved. Increasingly, Counties have undertaken direct provision of regional services including: hazardous and solid waste management, transit funding and transitway development, regional parks, regional highways, water resources planning and watershed management, greenway and bikeway development, farmland and open space preservation, the regional library system, fiber communications networks, and the 800 MHz radio network.

The Council's recent focus on reducing poverty and disparities makes it even more essential that within the governance structure there is understanding and improved coordination with county programs--- which exclusively provide economic assistance, social services, workforce development/employment, counseling, public health, nutrition and family "home visiting" services, workforce and specialized housing programs and many other anti-poverty and human services. In these and many other circumstances, the State, Metropolitan Council and city governments have all looked to counties to provide both the financial and political leadership needed to address key regional issues.

Thus, while a strong regional approach is necessary for many issues, it is necessary for the regional governing body to feature strong county representation, as well as representation from other local elected officials. Currently, the members of the Council are non-elected individuals answerable only to the Governor, an office that has often been elected without majority support from metropolitan-area voters. The Council, which has the ability to levy taxes on metropolitan-area residents, should be answerable to the citizens and taxpayers of the area it represents rather than a single officeholder.

The best way to ensure that the interests of citizens of the metropolitan-area are represented is to have a preponderance of locally elected officials on the Council--individuals that do not serve exclusively at the pleasure of the Governor. This will have the added benefit of allowing the Council to meet federal guidelines to serve as the region's Metropolitan Planning Organization, a move encouraged by Federal Transit Administration (FTA) and Federal Highway Administration (FHA) to make the Council "more directly accountable to its public¹."

Regional governance is vital to the metropolitan area's continued success. However, in order for a regional body to be effective it must be credible, meaning that regional citizens must feel that the body effectively represents their goals and values. Citizens currently feel disconnected from the Metropolitan Council, preventing it from functioning as an effective regional governance body. The coalition of suburban counties is working to join the Metropolitan Council with the people it represents, so the region as a whole can unite for continued growth and prosperity.

¹ Letter from representatives of FTA and FHA to Ann R. Goering of Ratwik, Roszak, & Maloney, P.A., Aug. 3 2015.

RESOLUTION 2016-03

RESOLUTION SUPPORTING PRINCIPLES FOR REFORM OF METROPOLITAN COUNCIL

WHEREAS, regional planning and local government cooperation is vital to the continued success of the Minneapolis-St. Paul Metropolitan Area; and

WHEREAS, the metropolitan Council is, by statute, the regional planning agency for the Minneapolis-St. Paul Metropolitan Area, with broad authority, including the ability to levy taxes, charge fees and set regional policy; and

WHEREAS, cities and counties are the entities most directly affected by policies and financial decisions of the Metropolitan Council, making them the primary constituents of the Metropolitan Council; and

WHEREAS, a governmental entity, particularly one with taxing authority, to be effective must be credible and responsive and accountable to those it represents; and

WHEREAS, the appointment of Metropolitan Council members resides solely with the Governor, effectively making the Governor the primary constituent of the Metropolitan Council; and

WHEREAS, many cities and counties believe that the Metropolitan Council lacks accountability and responsiveness to them as direct constituents; and

WHEREAS, many cities and counties believe that the authority to impose taxes and set regional policy should be the responsibility of local government elected officials; and

WHEREAS, reform is necessary to ensure that the Metropolitan Council is an effective, responsive, and accountable partner for regional development and progress.

NOW, THEREFORE, BE IT RESOLVED, that the Metropolitan Council, due to its taxing and policy authority, should be accountable to a regional constituency of those impacted by its decisions.

BE IT FURTHER RESOLVED, that the Metropolitan Council should not operate as a state agency answerable to only one person, the Governor, as it does in its current form.

BE IT FURTHER RESOLVED, that the City of Norwood Young America supports reform of the Metropolitan Council that adheres to the following principles:

1. A majority of the members of the Metropolitan Council shall be elected officials, appointed from cities and counties within the region.
2. Metropolitan cities shall directly control the appointment process for city representatives to the Metropolitan Council.
3. Metropolitan counties shall appoint their own representatives to the Metropolitan Council.

4. The terms of office for an Metropolitan Council members appointed by the Governor shall be staggered and no coterminous with the Governor.
5. Membership on the Metropolitan Council shall include representation from every metropolitan county government.
6. The Metropolitan Council shall represent the entire region, therefore voting shall be structured based on population and incorporate a system of checks and balances.

Adopted by the City Council this 14th day of March 2016.

Carol Lagergren, Acting Mayor

ATTEST:

Kelly Hayes, City Clerk-Treasurer



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: March 14, 2016

SUBJECT: Special Meeting – Joint meeting Planning Commission, EDC, & Chamber of Commerce

Proposed is to schedule a special meeting for the purpose of holding a joint meeting with the Planning Commission, Economic Development Commission, and Chamber of Commerce Board. The purpose of the meeting will be share 2016 economic development goals and objectives, and discuss collaboration efforts.

Proposed Motion:

Motion to schedule a special City Council meeting for 6:30 p.m., March 22, 2016.