



**CITY COUNCIL AGENDA**

**February 22, 2016**

6:30 PM

*City of Norwood Young America,  
310 West Elm Street, PO Box 59, NYA MN 55368  
(952) 467-1800*

**1. Call Meeting of Economic Development Authority to Order**

1.1 Pledge of Allegiance

**2. Approve Agenda**

2.1 Nomination and election of EDA officers – Resolution 1601

2.2 Approve minutes of December 28, 2015

**3. Adjournment**

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**1. Call Meeting of City Council to Order**

**2. Approve Agenda**

**3. Introductions, Presentations, Proclamations, Awards, and Public Comment** (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

Dorothy Bohnen Recognition

**4. Carver County Sheriff’s Office 2015 Year End Report** – Commander Paul Tschida and Deputy Jeff Stratton

**5. Consent Agenda** (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

4.1 Approve minutes of February 8, 2016

4.2 Approve payment of claims

4.3 Rescind Motion scheduling Public Hearing for Central School District One-Hour Parking Request and schedule new hearing date

4.4 Accept Firefighter Resignation

**6. Public Hearing**

**7. Old Business**

7.1 Minn-e-Rod Club Street Closing Request

**8. New Business**

- 8.1 Highway 212 Corridor Feasibility Study
- 8.2 45<sup>th</sup> Annual Washington DC Fly-In
- 8.3 Solar Energy Systems
- 8.4 Scott & Carver Counties for SmartLink Transportation Committee Appointment
- 8.5 Schedule Special Council Meeting

**9. Council Member Reports**

**10. Mayor's Report**

**11. Adjournment**

**\*The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council:** Carver County 2015 year-end total Sheriff's report, January 2016 Sheriff's report

**UPCOMING EVENTS**

- |                    |   |
|--------------------|---|
| <b>February 24</b> | <b>Economic Development Commission – 6:30 pm</b>                                |
| <b>March 9</b>     | <b>Economic Development Commission – 6:30 pm</b>                                |
| <b>March 10</b>    | <b>Senior Advisory Committee – 9:00 am</b>                                      |
| <b>March 14</b>    | <b>City Council – 6:30 pm</b>   |
| <b>March 15</b>    | <b>Parks and Recreation Commission – 5:30 pm; Planning Commission – 7:00 pm</b> |
| <b>March 28</b>    | <b>EDA and City Council – 6:30 pm</b>   |



City of Norwood Young America,  
310 West Elm Street, PO Box 59  
Norwood Young America, MN 55368  
www.cityofnya.com  
952/467-1800

Economic Development Authority Minutes  
Monday, December 28, 2015 – 6:30pm

EDA Present: Tina Diedrick, Mike McPadden, Carol Lagergren, Dick Stolz, Craig Heher

EDA Absent: None

City Staff Present: Executive Director Steve Helget, City Clerk Kelly Hayes, Public Works Director Brent Aretz

Also Present: Adam Gruenewald – NYA Times, Alyssa Heher, Charlie Storms

Call Meeting of Economic Development Authority to Order by President Diedrick at 6:33pm

Pledge of Allegiance

**Motion:** CL/CH, all in favor to Approve Agenda

**Motion:** CH/DS, all in favor to Approve Minutes of November 23, 2015

**Motion:** CL/CH, all in favor to adjourn at 6:35pm

Respectfully Submitted,

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Kelly Hayes  
City Clerk - Treasurer

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President

ECONOMIC DEVELOPMENT AUTHORITY

**RESOLUTION 1601**

**A RESOLUTION NOMINATING AND ELECTING OFFICERS  
OF THE ECONOMIC DEVELOPMENT AUTHORITY  
FOR THE CITY OF NORWOOD YOUNG AMERICA**

WHEREAS, the City of Norwood Young America has established an Economic Development Authority (EDA) to coordinate and administer economic development and redevelopment plans and programs of the City; and

WHEREAS, the board of commissioners of the EDA consists of five members, all of whom must be members of the City Council of the City of Norwood Young America; and

WHEREAS, pursuant to Minnesota Statutes, the EDA must annually elect a President, Vice-President, Treasurer, Assistant Treasurer, and Secretary.

THEREFORE, BE IT RESOLVED, that the City Administrator is hereby appointed Executive Director of the Economic Development Authority of the City of Norwood Young America; and

THEREFORE, BE IT FURTHER RESOLVED, that the following commissioners are nominated and elected to the following offices of the Economic Development Authority of the City of Norwood Young America:

President - Tina Diedrick

Vice-President - Carol Lagergren

Treasurer - Craig Heher

Assistant Treasurer – Richard Stolz

Secretary - Mike McPadden

Adopted by the EDA of the City of Norwood Young America this 22nd day of February 2016.

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President

Attest:

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Executive Director



City of Norwood Young America  
310 West Elm Street, PO Box 59  
Norwood Young America, MN 55368  
www.cityofnya.com  
952/467-1800

## CITY COUNCIL MINUTES - February 8, 2016 - 6:30 PM

Council Members Present: Tina Diedrick, Mike McPadden, Carol Lagergren, Craig Heher

Council Members Absent: Dick Stolz

City Staff Present: City Administrator Steve Helget, City Clerk Kelly Hayes

Also Present: Mark Lagergren – Planning Commission, Kermit Moe and Wayne Carrigan from the MN Minn-E-Rod Club

### 1. Call Meeting of City Council to Order

1.1 Pledge of Allegiance

### 2. Approve Agenda

**Motion:** CL/MM, all in favor to approve the agenda. Motion carried.

### 3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

NONE.

### 4. Consent Agenda (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

4.1 Approve minutes of January 11, 2016 meeting

4.2 Approve payment of claims

4.3 Approve Resolution 2016-02, Accepting Fire Relief Donation

4.4 Approve Public Utilities Operator I Job Description and correction to Chris Niesen wage scale

4.5 Parks & Recreation Commission Appointment

4.6 Approve change of Custodian Department and Supervisor

Steve Helget requested to include in 4.6 to remove the II after the Custodian position since there is only one position there is no need for the II behind the job title.

**Motion:** CL/CH, all in favor to approve all items on the consent agenda including changing the job description for the position of Custodian II to be Custodian. Motion carried.

### 5. Old Business

NONE.

### 6. New Business

6.1 Minnesota Minn-e-Rod Club Event

Kermit Moe and Wayne Carrigan provided information regarding the possibility of having the MN Minn-e-rod event to be held in NYA on August 20, 2016. The event would be funded through sponsorships that the club would seek out. There is no cost to the city besides closing the street - with set up and tear down the street would be closed about 6 hours. Because the agreement was just a sample, the council requested an actual agreement be sent prior to the next meeting on February 22. CL also suggested that the club contact St. John's church to confirm that this will not interfere with an event or wedding at this time.

## 6.2 Custodian Hiring Recommendation

Jennifer Storm gave her notice on 12/21/15. The position was posted and we received 11 applications. The Personnel Committee interviewed four candidates. Due to the high number of rentals – especially over the summer months – it was suggested to hire two people that would cross train for both the City Hall and the rental buildings. The committee recommends offering the Custodian position to Mark Simons and Dale Hoof.

**Motion:** CL/MM, all in favor to approve the resignation of Jennifer Storms. Motion carried.

**Motion:** CL/CH, all in favor to approve the appointment of Mark Simons to the Custodian position at a pay grade 2, step 2, \$13.12/hour, contingent on the results of the background check. Motion carried.

**Motion:** CL/MM, all in favor to approve the appointment of Dale Hoof to the Custodian position at a pay grade 2, step 2, \$13.12/hour, contingent on the results of the background check. Motion carried.

## 6.3 Public Works Operator I Hiring Recommendation

With the internal transfer of Chris Niesen from Public Works to Public Utilities, the Council approved posting the open Public Works Operator I position. Ten applications were received and three were interviewed, one applicant dropped out prior to the interview. The Personnel Committee recommends the appointment of Justin Wolff as the Public Works Operator I position at pay grade 5, step 2, \$16.29/hr.

**Motion:** MM/CH, all in favor to approve the appointment of Justin Wolff as the Public Works Operator I at pay grade 5, step 2, \$16.29/hr beginning on February 29, 2016, contingent of the results of the background check. Motion carried.

## 6.4 Employee Handbook Revision

Over the last year, the Personnel Committee has been working on updating the employee handbook. A template was offered by the League of MN Cities. From there the committee made the changes to fit with the City of NYA. The changes include:

- New Social Media policy.
- Uniform Allowance – discontinue uniform rental, purchasing five uniforms for new employees, every year thereafter offering a uniform allowance of \$150 per year to purchase additional uniforms and/or boots.
- Dress Code – for office staff
- Work week runs Saturday – Friday.
- Change from a semi-monthly payperiod to a biweekly payperiod.
- Flexing time – employees required to work on weekends will be required to flex their time during the week to prevent overtime.
- Overtime – defined in detail as to overtime beginning after 40 hours worked.
- Call Back Pay – employees called back to work due to emergency will receive a minimum of one hour at overtime rate (current policy is a minimum of two hours as regular rate of pay).
- Holiday Pay – employees required to work on a holiday will receive double time for hours worked and holiday pay for the remainder of the regular “8 hour shift”.
- PTO - Elimination of last tier of PTO accrual – those that are currently receiving this rate will be “grandfathered in”. Maximum accrual defined.
- Adjustment of Comp Time allowed to accrue from 240 hours to 120 hours.
- Defined list of leave of absences available.
- Updated Cell Phone policy.

**Motion:** CL/CH, all in favor to approve the adoption of the Personnel Policy Handbook. Motion carried.

## 6.5 Central School District One-Hour Parking Request

Central School District has requested “No Parking” signs that are currently on Morse Street in front of the high school to be changed to 1 hour parking from 7am – 4pm. This will allow for parent parking when dropping off and picking up students. Because of the city code, a public hearing is required to make this change.

**Motion:** CL/CH, all in favor to schedule a public hearing on March 7, 2016, at 6:30pm to consider a request to amend Chapter 2, Section 720.05(f) of the city code. Motion carried.

6.6 Independent Financial Advisory Request for Proposals

**Motion:** CL/MM, all in favor to approve conducting Requests for Proposals from Ehlers & Associates, Northland Securities, David Drown Associates and Springsted. Motion carried.

**Motion:** CL/MM, all in favor to appoint DS and CH to the Review/Selection Committee. Motion carried.

**7. Council Member's Reports**

MM – Attended Chamber meeting with his wife and Steve Helget.

CH – Parks & rec is receiving proposals for "Old Town". Current proposals are very expensive.

CL – Personnel Committee interviewed for Public Works and Custodian positions, completed the handbook, now accepting apps for Pool employees. She was also asked to attend a quarterly meeting to discuss Carver/Scott counties transportation.

**8. Mayor's Report**

City offices will be closed on Monday, February 15 in observance of President's Day.

Economic Development Commission will be meeting on February 24 instead of February 10 due to Ash Wednesday.

**9. Adjournment**

**Motion:** MM/CL, all in favor to approve adjournment at 7:51pm. Motion carried.

\*The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: January building permit report.

UPCOMING EVENTS

February 11	Senior Advisory Committee – 9:00 a.m.
February 16	Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m.
February 22	EDA and City Council – 6:30 p.m.
February 24	Economic Development Commission – 6:30 p.m.

Respectfully Submitted,

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Kelly Hayes  
City Clerk - Treasurer

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Mayor

**CITY OF NORWOOD YOUNG AMERICA**

**VOUCHER LIST / CLAIMS ROSTER  
and CHECK SEQUENCE**

**To Be Approved: February 22, 2016**

<b>Pre-Paid Claims</b> (Check Sequence #503542-503553; 25352)	<b><u>\$36,039.77</u></b>
<b>Claims Pending Payment</b> (Check Sequence #25353-25389)	<b><u>\$37,634.86</u></b>
<b>Grand Total</b>	<b><u>\$73,674.63</u></b>

DATE: FEBRUARY 11, 2016

CHECK #	EMPLOYEE NAME	CHECK AMOUNT
503542	ARETZ, BRENT R	\$2,405.50
503543	HAYES, KELLY	\$1,294.37
503544	NIESEN, CHRISTOPHER D.	\$1,149.13
503545	STORM, JENNIFER LYNN	\$421.39
503546	WINTER, RYAN P	\$1,692.73
503547	LENZ, DEBRA A	\$1,203.28
503548	MENZEL, ALICIA	\$909.09
503549	SCHRUPP, JOHN O	\$1,290.71
503550	STENDER, DANIEL H	\$1,308.49
503551	HELGET, STEVE	\$2,272.29
503552	KLOEMPKEN, JASON A	\$1,014.32
503553	Klein Bank	\$14,961.30

CITY OF NORWOOD YOUNG AMERICA

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**\*Check Detail Register©**

JANUARY 2016 to FEBRUARY 2016

	Check Amt	Invoice	Comment
<b>10100 CHECKING</b>			
Paid Chk# 025352	2/8/2016	PUBLIC FACILITIES AUTHORITY	
E 601-49400-611	Bond Interest	\$21,078.47	LOAN PAYMENT
<b>Total</b>	<b>PUBLIC FACILITIES AUTHORITY</b>	<b>\$21,078.47</b>	
	<b>10100 CHECKING</b>	<b>\$21,078.47</b>	

Fund Summary

<u>10100 CHECKING</u>	
601 WATER FUND	\$21,078.47
	<u>\$21,078.47</u>

CITY OF NORWOOD YOUNG AMERICA

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FEBRUARY 2016

			Check Amt	Invoice	Comment
<b>10100 CHECKING</b>					
Paid Chk#	025353	2/22/2016	<b>ADC SERVICES INC</b>		
E 101-41400-430	Miscellaneous (GENERAL)		\$20.00	13816	TESTING
	<b>Total ADC SERVICES INC</b>		\$20.00		
Paid Chk#	025354	2/22/2016	<b>CARDMEMBER SERVICE</b>		
E 101-41400-207	Training Instructional		\$55.00		
E 101-42200-207	Training Instructional		\$804.33		
E 101-42200-433	Dues and Subscriptions		\$93.00		
E 101-43100-221	Repair/Maintenance Equipment		\$47.80		
E 602-49450-200	Office Supplies (GENERAL)		\$173.32		
E 101-41330-320	Park Board		\$44.56		
E 601-49400-210	Operating Supplies (GENERAL)		\$500.01		
E 601-49400-221	Repair/Maintenance Equipment		\$447.31		
E 601-49400-210	Operating Supplies (GENERAL)		\$173.32		
E 601-49400-331	Travel/Meeting Expense		\$8.82		
E 602-49450-331	Travel/Meeting Expense		\$8.82		
E 601-49400-350	Print/Publishing/Postage		\$4.52		
E 101-45200-221	Repair/Maintenance Equipment		\$8.90		
E 602-49450-221	Repair/Maintenance Equipment		\$22.33		
	<b>Total CARDMEMBER SERVICE</b>		\$2,392.04		
Paid Chk#	025355	2/22/2016	<b>CARQUEST AUTO PARTS</b>		
E 101-42200-221	Repair/Maintenance Equipment		\$20.27		FIRE DEPT ACCOUNT
E 602-49450-210	Operating Supplies (GENERAL)		\$17.60	5927-120677	RED GREASE
E 601-49400-210	Operating Supplies (GENERAL)		\$17.60	5927-120677	RED GREASE
E 602-49450-221	Repair/Maintenance Equipment		\$11.22	5927-120722	
E 601-49400-210	Operating Supplies (GENERAL)		\$11.10	5927-120722	
E 602-49450-221	Repair/Maintenance Equipment		\$3.12	5927-121122	POUR CAN
E 601-49400-221	Repair/Maintenance Equipment		\$3.21	5927-121403	STARTING FLUID
	<b>Total CARQUEST AUTO PARTS</b>		\$84.12		
Paid Chk#	025356	2/22/2016	<b>CARVER COUNTY</b>		
E 101-45200-221	Repair/Maintenance Equipment		\$16.13		SIGNS
	<b>Total CARVER COUNTY</b>		\$16.13		
Paid Chk#	025357	2/22/2016	<b>CARVERLINK-CARVER CO BROADBAND</b>		
E 101-42100-321	Telephone		\$32.29		
E 101-46500-321	Telephone		\$64.59		
E 101-41940-321	Telephone		\$137.26		
E 101-45200-321	Telephone		\$34.30		
E 101-49860-321	Telephone		\$33.91		
E 101-45500-321	Telephone		\$32.29		
E 101-42200-321	Telephone		\$156.94		
E 101-43100-321	Telephone		\$34.30		
E 602-49450-321	Telephone		\$76.94		
E 601-49400-321	Telephone		\$76.94		
E 101-41300-321	Telephone		\$161.47		

CITY OF NORWOOD YOUNG AMERICA

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FEBRUARY 2016

			Check Amt	Invoice	Comment
E 101-41320-321	Telephone		\$161.47		
E 101-45200-321	Telephone		\$142.34		
E 101-41400-321	Telephone		\$243.76		
<b>al CARVERLINK-CARVER CO BROADBAND</b>			<b>\$1,388.80</b>		
<b>Paid Chk# 025358 2/22/2016 CENTER POINT</b>					
E 101-41940-383	Gas Utilities		\$67.55		318 ELM ST W
E 101-45500-383	Gas Utilities		\$204.54		314 ELM ST W
E 602-49450-383	Gas Utilities		\$17.50		406 2ND AVE SE
E 601-49400-383	Gas Utilities		\$355.16		104 3RD AVE SE
E 101-41940-383	Gas Utilities		\$349.66		310 ELM ST W
<b>Total CENTER POINT</b>			<b>\$994.41</b>		
<b>Paid Chk# 025359 2/22/2016 CLAREY S SAFETY EQUIPMENT, INC</b>					
E 101-42200-221	Repair/Maintenance Equipment		\$1,031.14	164880	LED LIGHT
<b>Total CLAREY S SAFETY EQUIPMENT, INC</b>			<b>\$1,031.14</b>		
<b>Paid Chk# 025360 2/22/2016 CONNELLY INDUSTRIAL ELECTRONIC</b>					
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$2,321.11	14162	DIGESTER REPAIRS
<b>otal CONNELLY INDUSTRIAL ELECTRONIC</b>			<b>\$2,321.11</b>		
<b>Paid Chk# 025361 2/22/2016 CULLIGAN WATER CONDITIONING</b>					
E 602-49450-217	Lab Fees		\$9.00		DEIONIZATION SERVICE
<b>Total CULLIGAN WATER CONDITIONING</b>			<b>\$9.00</b>		
<b>Paid Chk# 025362 2/22/2016 EHLERS AND ASSOCIATES, INC</b>					
E 101-41500-301	Auditing and Acct g Services		\$215.00	69816	TIF ADMIN VICKERMAN
<b>Total EHLERS AND ASSOCIATES, INC</b>			<b>\$215.00</b>		
<b>Paid Chk# 025363 2/22/2016 EMERGENCY RESPONSE SOLUTIONS</b>					
E 101-42200-210	Operating Supplies (GENERAL)		\$2,293.57	5704	NOZZLE
<b>otal EMERGENCY RESPONSE SOLUTIONS</b>			<b>\$2,293.57</b>		
<b>Paid Chk# 025364 2/22/2016 G &amp; K SERVICES</b>					
E 101-43100-417	Uniform		\$91.85	93759184	
<b>Total G &amp; K SERVICES</b>			<b>\$91.85</b>		
<b>Paid Chk# 025365 2/22/2016 GOPHER STATE ONE-CALL, INC.</b>					
E 602-49450-221	Repair/Maintenance Equipment		\$6.52		
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$6.53		
<b>Total GOPHER STATE ONE-CALL, INC.</b>			<b>\$13.05</b>		
<b>Paid Chk# 025366 2/22/2016 HD SUPPLY WATERWORKS</b>					
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$412.74	F053046	CLAMP
E 601-49400-229	Water Meters		\$1,458.85	F074915	METERS
<b>Total HD SUPPLY WATERWORKS</b>			<b>\$1,871.59</b>		
<b>Paid Chk# 025367 2/22/2016 HEALTH PARTNERS</b>					
G 101-21706	Hospitalization/Medical Ins		\$10,334.44	63976617	

CITY OF NORWOOD YOUNG AMERICA

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			Check Amt	Invoice	Comment
<b>Total HEALTH PARTNERS</b>			\$10,334.44		
Paid Chk#	025368	2/22/2016	<b>HILLYARD FLOOR CARE SUPPLY</b>		
E 101-45200-221	Repair/Maintenance Equipment		\$84.80		SHINE-ALL
<b>Total HILLYARD FLOOR CARE SUPPLY</b>			\$84.80		
Paid Chk#	025369	2/22/2016	<b>HYDRO ENGINEERING INC</b>		
E 101-42200-221	Repair/Maintenance Equipment		\$338.36		FIRE DEPT ACCOUNT
E 101-43100-221	Repair/Maintenance Equipment		\$421.26	74631	CUTTING EDGE
E 101-41400-350	Print/Publishing/Postage		\$14.23	74684	UPS CHARGE
E 101-43100-221	Repair/Maintenance Equipment		\$60.00	74684	WELD
<b>Total HYDRO ENGINEERING INC</b>			\$833.85		
Paid Chk#	025370	2/22/2016	<b>KWIK TRIP INC.</b>		
E 101-43100-212	Motor Fuels		\$12.95		
E 101-42200-212	Motor Fuels		\$4.19		
<b>Total KWIK TRIP INC.</b>			\$17.14		
Paid Chk#	025371	2/22/2016	<b>LINDS HOMETOWN HARDWARE</b>		
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$58.38		
E 101-42200-221	Repair/Maintenance Equipment		\$284.37		FIRE DEPT ACCOUNT
E 602-49450-221	Repair/Maintenance Equipment		\$110.69		
E 101-43100-221	Repair/Maintenance Equipment		\$29.18		
E 601-49400-221	Repair/Maintenance Equipment		\$110.68		
<b>Total LINDS HOMETOWN HARDWARE</b>			\$593.30		
Paid Chk#	025372	2/22/2016	<b>LOFFLER BUSINESS SYS LLC</b>		
E 101-41400-437	Maintenance Contract		\$58.01	2164018	COPIES
<b>Total LOFFLER BUSINESS SYS LLC</b>			\$58.01		
Paid Chk#	025373	2/22/2016	<b>METROPOLITAN COMPOUNDS INC</b>		
E 101-45200-210	Operating Supplies (GENERAL)		\$536.50	0062951	GROUND STERILANT
<b>Total METROPOLITAN COMPOUNDS INC</b>			\$536.50		
Paid Chk#	025374	2/22/2016	<b>MINI BIFF</b>		
E 101-45200-418	Other Rentals (Bilfs)		\$117.30	A-76447	ICE RINK
<b>Total MINI BIFF</b>			\$117.30		
Paid Chk#	025375	2/22/2016	<b>MINNESOTA VALLEY TESTING LAB</b>		
E 601-49400-217	Lab Fees		\$89.00	796027	COLIFORM
<b>Total MINNESOTA VALLEY TESTING LAB</b>			\$89.00		
Paid Chk#	025376	2/22/2016	<b>MOLNAU, JESSE</b>		
E 101-42200-207	Training Instructional		\$145.80		MILEAGE
E 101-42200-207	Training Instructional		\$405.86		HOTEL ROOM
<b>Total MOLNAU, JESSE</b>			\$551.66		
Paid Chk#	025377	2/22/2016	<b>MUNICIPAL DEVELOPMENT GROUP</b>		
E 101-46500-305	Other Professional Fees		\$1,939.06	NYA020816	EDC SERVICES

CITY OF NORWOOD YOUNG AMERICA

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			Check Amt	Invoice	Comment
<b>Total MUNICIPAL DEVELOPMENT GROUP</b>			\$1,939.06		
Paid Chk#	025378	2/22/2016	<b>NORWOOD ELECTRIC INC</b>		
E 601-49400-221	Repair/Maintenance Equipment		\$20.40	14571	
<b>Total NORWOOD ELECTRIC INC</b>			\$20.40		
Paid Chk#	025379	2/22/2016	<b>NYA TIMES</b>		
E 101-41400-350	Print/Publishing/Postage		\$113.40	303896	BUDGET SUMMARY
<b>Total NYA TIMES</b>			\$113.40		
Paid Chk#	025380	2/22/2016	<b>RUPP, ANDERSON, SQUIRES, PA</b>		
E 101-41500-304	Legal Fees		\$2,445.00		HANDBOOK
E 101-41500-304	Legal Fees		\$825.00		WASTE HAULERS
E 101-41500-304	Legal Fees		\$141.50		MISC ATTORNEY
<b>Total RUPP, ANDERSON, SQUIRES, PA</b>			\$3,411.50		
Paid Chk#	025381	2/22/2016	<b>SMITH OIL CO</b>		
E 101-43100-212	Motor Fuels		\$184.82		
E 101-45200-212	Motor Fuels		\$79.21		
E 101-42200-212	Motor Fuels		\$229.44		FIRE DEPT FUEL
E 601-49400-212	Motor Fuels		\$108.71		
E 602-49450-212	Motor Fuels		\$108.72		
<b>Total SMITH OIL CO</b>			\$710.90		
Paid Chk#	025382	2/22/2016	<b>STRACK CONSULTING LLC</b>		
E 101-41320-305	Other Professional Fees		\$500.00	1006	PLANNING CONSULTANT
<b>Total STRACK CONSULTING LLC</b>			\$500.00		
Paid Chk#	025383	2/22/2016	<b>SUN LIFE ASSURANCE COMPANY</b>		
G 101-21707	Disability Insurance		\$310.08		
<b>Total SUN LIFE ASSURANCE COMPANY</b>			\$310.08		
Paid Chk#	025384	2/22/2016	<b>TECHSTAR IT SOLUTIONS</b>		
E 101-41400-437	Maintenance Contract		\$261.00	5453	FEBRUARY BACKUP
E 101-41400-437	Maintenance Contract		\$854.00	MSP-5439	MANAGED SERVICES
<b>Total TECHSTAR IT SOLUTIONS</b>			\$1,115.00		
Paid Chk#	025385	2/22/2016	<b>TWISTED PISTON APPAREL</b>		
E 601-49400-210	Operating Supplies (GENERAL)		\$28.00	0624	LOGO ON SAFETY SHIRTS
E 602-49450-210	Operating Supplies (GENERAL)		\$28.00	0624	LOGO ON SAFETY SHIRTS
<b>Total TWISTED PISTON APPAREL</b>			\$56.00		
Paid Chk#	025386	2/22/2016	<b>US POSTAL SERVICE</b>		
E 601-49400-350	Print/Publishing/Postage		\$135.89		MARCH H2O BILLS
E 602-49450-350	Print/Publishing/Postage		\$135.90		MARCH H2O BILLS
E 603-49500-350	Print/Publishing/Postage		\$135.90		MARCH H2O BILLS
<b>Total US POSTAL SERVICE</b>			\$407.69		
Paid Chk#	025387	2/22/2016	<b>VERIZON WIRELESS</b>		

CITY OF NORWOOD YOUNG AMERICA

02/18/16 11:07 AM

Page 5

**\*Check Detail Register©**

FEBRUARY 2016

		Check Amt	Invoice	Comment
E 101-42200-321	Telephone	\$105.03		FIRE DEPT IPADS
	<b>Total VERIZON WIRELESS</b>	<b>\$105.03</b>		
Paid Chk# 025388	2/22/2016	<b>WATER CONSERVATION SERVICE INC</b>		
E 601-49400-223	Repair/Maintenance Bldg/Ground	\$588.25	6592	LEAK LOCATE
	<b>Total WATER CONSERVATION SERVICE INC</b>	<b>\$588.25</b>		
Paid Chk# 025389	2/22/2016	<b>XCEL ENERGY</b>		
E 601-49400-381	Electric Utilities	\$2,371.46		104 3RD AVE
E 101-45200-381	Electric Utilities	\$28.28		VETERANS PARK
	<b>Total XCEL ENERGY</b>	<b>\$2,399.74</b>		
	<b>10100 CHECKING</b>	<b>\$37,634.86</b>		

**Fund Summary**

<b>10100 CHECKING</b>	
101 GENERAL FUND	\$27,519.67
601 WATER FUND	\$6,928.50
602 SEWER FUND	\$3,050.79
603 STORM WATER UTILITY	\$135.90
	<b>\$37,634.86</b>



TO: Honorable Mayor Diedrick and City Council Members  
FROM: Steve Helget, City Administrator  
DATE: February 22, 2016  
SUBJECT: Rescind Motion scheduling Public Hearing for Central School District One-Hour Parking Request

---

Proposed is rescind the motion approved at the February 8, 2016 regular City Council meeting scheduling a public hearing for 6:30 p.m., March 7, 2016 to consider the Central School District's one-hour parking request in front of the High School. Proposed to schedule the public hearing for 6:30 p.m. March 14, 2016 which is when the next regular City Council meeting is scheduled to be held.

**Proposed Motions:**

**Motion to rescind the motion to schedule a public hearing for 6:30 p.m., March 7, 2016 to consider a request to amend Chapter 2, Section 720.05(F) of the City Code.**

**Motion to schedule a public hearing for 6:30 p.m., March 14, 2016 to consider a request to amend Chapter 2, Section 720.05(F) of the City Code.**



City of Norwood Young America  
310 West Elm Street, PO Box 59  
Norwood Young America, MN 55368  
www.cityofnya.com  
952/467-1800

To: Honorable Mayor Diedrick and Members of the City Council  
From: Kelly Hayes, City Clerk/Treasurer  
Cc: Steve Helget, City Administrator  
Re: Accepting Fire Fighter Resignation – Joseph Kube

---

Due to the time commitment required to be on the fire department, Joseph Kube has submitted his resignation from the Norwood Young America Fire Department effective March 1, 2016. As it states in his resignation, he would consider saying with the fire department in the role of Rescue Reserve.

**Recommendation: Motion to accept Joseph Kube's resignation from the Norwood Young America Fire Department and appoint him to the Rescue Reserve.**

February 8, 2016

Joseph C Kube  
811 Elm Street West  
Norwood Young America, MN  
February 8, 2015

Chief Steve Zumburge and fellow NYA Firefighters  
Fire Chief  
NYA Fire Department  
Norwood Young America, MN

Dear Chief Steve Zumburge and fellow NYA Firefighters:

The intent of this letter is to formally announce my resignation from the Norwood Young America Fire Department. The last 14 years at NYA Fire Department have been wonderful. However the time commitment and dynamics within the fire department, I have come to the conclusion that I must resign. I am looking forward to spending more time with my family, fishing and other hobbies.

My last day as a member of the NYA Fire Department will be March 1, 2016. I would be happy to meet with you to discuss the possibility of staying with the department in the role of the Rescue Reserve.

I wish the NYAFD and all its members much success and in the coming years

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Kube', written in a cursive style.



TO: Honorable Mayor Diedrick and City Council Members  
FROM: Steve Helget, City Administrator  
DATE: February 22, 2016  
SUBJECT: Minnesota Minn-e-Rod Club Street Closing Request

---

At the February 8<sup>th</sup> regular City Council meeting, Kermit Moe and other representatives of the Minnesota Minn-e-Rod Club were present requesting permission to close off certain portions of Main Street in order to host a mini-tractor pull on August 20<sup>th</sup>. At the February 8<sup>th</sup> meeting the Council also reviewed a draft agreement with Minnesota Minn-e-Rod Pullers Association. The Council directed the Minn-e-Rod Club representatives to bring back a final agreement for consideration.

Mr. Moe has researched and has learned that the Minnesota Minn-e-Rod Pullers Association's agreement is to be with the local sponsor of the event. In this case the City is not sponsoring the event so no agreement would be necessary. But their street closing request is still being made. See the enclosed letter that was provided at the February 8<sup>th</sup> meeting.

**Proposed Motions:**

**Motion to approve the Minnesota Minn-e-Rod Club's request to close Main Street from Central Avenue to 2<sup>nd</sup> Avenue on August 20, 2016 from 10:00 a.m. to 5:00 p.m. for the purpose of holding a mini-tractor pull event.**



## MINNESOTA MINN-E- RODS

February 4, 2016

**Kermit Moe 320-212-9906**

Wayne Carrigan

The Minnesota Minn-e-rod club is seeking permission to close and use Main St. in Young America for a mini tractor pull on Aug. 20<sup>th</sup> from 10 am to 5 pm. This will be one week before our Stiftungsfest . We will need the Main St. area from Central to 2<sup>nd</sup> Ave. We will stage the tractors on the block of the Pavilion and will pull west towards Uncle Thirstys and Last Call. This will be a sponsored event by many city businesses. The actual pull will run about three to four Hours from 1pm to 4pm approximately. Insurance is provided by our club. Safety is of up most important to the club.

Our club is family oriented with pullers ranging from 7 or 8 to well into the 60s.. Our tractors range in garden tractor type up to custom built rigs with v8 car engines. We pull a sled or skid like regular tractor pulls but a bit smaller. Our machines must meet many safety requirements in order to pull. We will be available at the meeting to answer all questions and to show videos of what we do.

Sincerely,

Kermit Moe



TO: Honorable Mayor Diedrick and City Council Members  
FROM: Steve Helget, City Administrator  
DATE: February 22, 2016  
SUBJECT: Highway 212 Corridor Feasibility Study

---

Lance Bernard of SRF Consulting Group will be present to review the enclosed letter and Highway 212 Corridor Feasibility Study proposal. SRF is under contract with Carver County to complete a Highway 212 Corridor Access Management, Safety, and Phasing Plan which includes designing a four-lane highway between the cities of Carver and Cologne. State funding was received to complete the project and there will be excess monies remaining which the County proposes to utilize to conduct a Highway 212 Corridor Feasibility Study between Highway 5/25 and County Road 34 (Tacoma Avenue) in Norwood Young America.

In 2020, the Minnesota Department of Transportation is planning to complete a mill & overlay project on Highway 212 from Highway 5/25 and County Road 34 in Norwood Young America. The completion of the Feasibility Study will put the City in position to possibly partner with the State and County to complete additional improvements along the corridor in 2020.

**Proposed Motion:**

**Motion to support Carver County's project to complete a Highway 212 Corridor Feasibility Study between Highway 5/25 and County Road 34 in Norwood Young America.**



ENGINEERS  
PLANNERS  
DESIGNERS

SRF No. 8155

February 12, 2016

Mr. Lyndon Robjent, PE  
County Engineer/Public Works Director  
CARVER COUNTY PUBLIC WORKS  
11360 Highway 212, Suite 1  
Cologne, MN 55322

SUBJECT: Norwood Young America Highway 212 Feasibility Study

Dear Mr. Robjent,

Carver County and the Minnesota Department of Transportation (MnDOT) continue to work towards improving Highway 212. As part of this effort, SRF has been under contract (SRF Project #8155) to prepare a *Highway 212 Corridor Access Management, Safety and Phasing Plan*. SRF has completed the first phase of the study and has entered the second phase, which consists of designing a four-lane facility between the City of Cologne and Carver.

Throughout the study process, we have been able to preserve study dollars for additional planning efforts along the corridor. At the request of the project stakeholders, SRF is proposing \$71,700 be allocated towards a *"Highway 212 Corridor Feasibility Study"* between Highway 5/25 and County Road (CR) 34 in Norwood Young America (approximately 1.3 miles of the Highway 212 corridor). The purpose of this study is to help identify improvements along the corridor that balance the safety, mobility and access needs for all modes of transportation (e.g., pedestrians, bicyclists, freight, and vehicles). More importantly, the study will help align future improvements with MnDOT's scheduled mill and overlay (year 2020) and the preparation of two (2) grant applications.

Our team will be led by our **project manager, Lance Bernard**. Lance led the first phase of the Highway 212 study, and played a role in the public engagement activities, grant applications, and the prioritization of improvements. Lance will receive support from **project principal Craig Vaughn, PE, PTOE**. Craig is a leader of SRF's Transportation Planning Group, with experience in traffic, access management, safety, corridor planning, and public involvement. **Joni Giese, ASLA, AICP** will oversee the corridor evaluation from a Complete Streets perspective.

SRF has met with the City, County and State on multiple occasions to better understand the desired outcomes of this study. Based on this understanding, SRF has prepared a scope of work (see Attachment A) for the City, County and State's consideration. Once agreement has been made regarding the scope of work, SRF will begin work immediately. This work can be completed within a six-month time frame once we receive notification to proceed.

If you have any questions, please feel free to contact me at 763.249.6750 or via email at [lbernard@srfconsulting.com](mailto:lbernard@srfconsulting.com).

[www.srfconsulting.com](http://www.srfconsulting.com)

One Carlson Parkway North, Suite 110 | Minneapolis, MN 55447-4443 | 763.475.0010 | Fax: 1.800.440.6364

An Equal Opportunity Employer

Mr. Robjent

- 2 -

February 12, 2016

Sincerely,

SRF CONSULTING GROUP, INC.



Lance Bernard  
Project Manager



Craig Vaughn, PE, PTOE  
Project Principal

LHB

cc: Jon Solberg, MnDOT South Area Manager  
Diane Langenbach, MnDOT South Area Engineer  
Steve Helget, Norwood Young America City Administrator  
Tina Diedrick, Norwood Young America Mayor

Craig Vaughn, SRF Consulting Group, Inc.  
Kevin Jullie, SRF Consulting Group  
Matt Pacyna, SRF Consulting Group, Inc.  
Mike McGarvey, SRF Consulting Group, Inc.  
Joni Giese, SRF Consulting Group  
David Filipiak, SRF Consulting Group  
Scott Poska, SRF Consulting Group

*\\Project\8155\TP\NYA Study\8155\_NYA\_Scgs.docx*

## Attachment A – Scope of Work

### Task 1: Project Management & Oversight

SRF will provide day-to-day project management, including project updates to the client. This task also includes time to attend and facilitate three (3) Project Management Team (PMT) meetings.

### Task 2: Broaden Understanding of the Study Area

SRF will work with the City, County, and State to collect background data in a Geographical Information System (GIS) format. We will gather background information including, but not limited to the following:

- Parcel and tax accessor assessor data (e.g., ownership and type of land use)
- Natural resource data (e.g., flooding, groundwater and surface water management)
- Topography data
- Inventory of existing infrastructures (e.g., storm sewer, roads, sidewalks, utilities, and culverts)

SRF will utilize this information to produce a series of base maps for other tasks.

### Task 3 – Public Engagement

A fundamental component to the project will include an active and transparent planning process with members of the community. SRF will work with the PMT to identify key stakeholders (e.g., residents, property/business owners, school district members or emergency services) along the corridor to participate in a set of three (3) focus group meetings. The purpose of the focus groups are to better understand the public's transportation needs, issues and opportunities. Input from the focus groups will be used to establish a vision statement and a set of goals for the corridor within Norwood Young America.

The focus groups will be identified and held prior to a public open house. SRF will prepare and attend one (1) open house; the open house will focus on the study's findings and will seek public input on potential recommendations. The City of Norwood Young America will be responsible for identifying a location and notifying the public regarding the date and time of the open house.

### Task 4 – Traffic Safety

Safety along this corridor is important to all study area stakeholders and will be a central element in SRF's work. SRF will review historical crash information within the study area provided by the Carver County Sheriff's Department and MnDOT. This task will include a detailed crash analysis to identify any safety hazards. A technical memorandum will be prepared documenting the findings. Findings from this assessment will help inform Tasks 5 – 7.

### Task 5 - Traffic Operations

Since traffic volumes and facility characteristics play a significant role in how well a corridor functions from both a safety and mobility perspective, a thorough understanding of how Highway 212 currently operates is important. SRF will use a comprehensive data collection effort to understand traffic patterns and pedestrian movements at key locations (pedestrian movement counts will help inform Task 7). This task will also evaluate access modifications at Morse Street. Findings from this task will be documented in a technical memorandum. Our data driven approach includes the following tasks:

- Collect pedestrian and vehicle turning movement counts for up to thirteen (13) hours at the following intersections:
  - Highway 212 & Highway 5/25 (Including westbound ramp)
  - Highway 212 & Morse Street
  - Highway 212 & Merger Street
  - Highway 212 & Faxon Road
  - Highway 212 & Tacoma Avenue
  - Highway 5/25 & CR 33
  - Highway 5/25 & 7th Street
  - Morse Street/2nd Avenue & Central Avenue/Faxon Road & 7th Street
- Collect fifteen (15) minute pedestrian and vehicle turning movement pulse counts during the a.m. commuter, school p.m., and p.m. commuter peak hours at the following intersections:
  - Highway 212 & East Street
  - Highway 212 & Industrial Boulevard
- Analyze the a.m. commuter, school p.m., and p.m. commuter peak hour traffic operations at the identified study intersections under existing conditions.
- Prepare three (3) sketch-level access alternatives for the Highway 212 and Morse Street intersection:
  - Three-Quarter Access
  - Right-In/Right-Out Access
  - Full Closure
- Analyze the a.m. commuter, school p.m., and p.m. commuter peak hour traffic operations at the identified study intersections with the potential access alternatives at the Highway 212 & Morse Street intersection under existing conditions. This includes modifying current traffic volumes to account for the access changes.
- Analyze the a.m. commuter, school p.m., and p.m. commuter peak hour traffic operations at the identified study intersections with the potential access alternatives at the Highway 212 & Morse Street intersection under 20-year forecast conditions. This includes modifying future traffic volumes to account for the access changes.
- Prepare a sketch-level alternative for the Morse Street/2nd Avenue & Central Avenue/Faxon Road & 7th Street intersection.

### **Task 6 – Signals and Intelligent Transportation Systems (ITS)**

SRF will explore innovative solutions to address traffic and pedestrian issues along the corridor. SRF will explore alternatives and the modernization of intersections. Findings from this task will be documented in a technical memorandum. This task includes the following:

- Inventory existing conditions: signals, corridor lighting, and corridor signing.
- Identify unsignalized intersection/pedestrian crossing improvements related to vehicle and pedestrian safety (e.g., skew at Highway 212 & Highway 5/25, lighting, rectangular rapid flashing beacons (RRFB), and pedestrian hybrid beacons (HAWK)).
- Identify signal upgrades/improvements (modernization) related to vehicle and pedestrian safety (e.g., flashing yellow arrows, phasing/timing, accessible pushbutton stations (APS), pedestrian countdown indications, and LED indications).

- Identify alternatives for reducing Highway 212 speeds (e.g., dynamic speed display signs, chevron pavement markings, and rumble strips).
- Prepare planning level cost estimates for identified improvements.

### **Task 7 – Pedestrian and Bicycle Connections**

Norwood Young America, Carver County and MnDOT are committed to providing a multimodal transportation system. This task will focus on the identification of appropriate trail and pedestrian connections between the neighborhoods located north and south of Highway 212. More importantly, this task will determine the appropriate connections between the schools and neighborhoods. Findings from this task will be documented in a technical memorandum. This task includes the following:

- Evaluate the Highway 212 corridor and adjacent roadways from a Complete Streets perspective.
- Evaluate existing pedestrian and bicycle facilities, and identify improvements that enhance pedestrian and bicycle connectivity and safety.
- Evaluate the feasibility of a pedestrian/bicycle underpass.
- Focus on pedestrian and bicycle connections between the school and neighborhoods.
- Prepare planning level cost estimates.
- Prepare preliminary concepts.

### **Task 8 – Stormwater Management**

SRF recognizes the corridor's proximity to water resources (e.g., lakes and streams) and the challenges in managing stormwater along the corridor. As part of this task, SRF will collect and review available information on surface and groundwater, and determine the feasibility of a pedestrian and bicycle underpass (to be coordinated with Task 7). This analysis will also take into consideration stormwater improvements being programmed as part of MnDOT's 2020 Mill and Overlay. A technical memorandum will be prepared documenting the findings.

### **Task 9 – Right of Way**

SRF will review preliminary right-of-way cost estimates associated with proposed improvements identified from Tasks 4 – 8. Right-of-way estimates will be based on a per parcel or acre value or another methodology that is mutually agreed upon. These planning-level cost estimates are intended to help technical and policy leaders make prudent and thoughtful investment decisions. A technical memorandum will be prepared documenting the findings.

### **Task 10 – Implementation**

SRF will prioritize the improvements identified in Tasks 4 – 9 for their effectiveness in achieving the corridor's vision. The prioritization process will consider low-cost/high-benefit solutions and their feasibility to coincide with MnDOT's 2020 Mill and Overlay. A technical memorandum will be prepared documenting the findings.

Projects will also be aligned with potential funding sources (e.g., grants). Each improvement will be screened to determine their applicability and competitiveness under various funding sources. SRF will prepare two (2) funding applications based on the prioritization method and guidance from the PMT.

### **Task 11 – Final Plan**

SRF will consolidate the various technical memorandums from Tasks 4 – 10 and prepare an executive summary. The executive summary will highlight key study findings and project priorities.



TO: Honorable Mayor Diedrick and City Council Members  
FROM: Steve Helget, City Administrator  
DATE: February 22, 2016  
SUBJECT: 45<sup>th</sup> Annual Washington DC Fly-In

---

In respect to the Highway 212 Corridor, Mayor Diedrick is requesting to attend the 45<sup>th</sup> Annual Washington DC Fly-In with other representatives of the SW Corridor Transportation Coalition. The estimated cost for the conference, travel, and lodging is \$1,500. The 2016 Council budget for meetings/travel is \$1,000. Enclosed is information on the conference prepared by the Minnesota Transportation Alliance.

**Proposed Motion:**

**Motion to approve Mayor Diedrick's attendance to the 45<sup>th</sup> Annual Washington DC Fly-In.**



## Top Reasons Why You Need to Attend the Washington, D.C. Fly-In June 7-9, 2016

- It's all about transportation! The Fly-In provides a great opportunity to discuss important transportation needs and projects directly with Minnesota's Congressional Members and staff.
- This is an important time!  
**Southwest Corridor Transportation Coalition** will be sending a group of representatives to specifically advocate for transportation needs in Carver County with the members of the delegation who can make a difference.
- There is strength in numbers and everyone makes a difference. Congressional members tell us all the time that it is critical for us to make the trip to Washington. The squeaky wheel gets the grease.
- Competition for TIGER grants and other funding programs will continue to be part of the transportation funding process so our representatives can still play a role in supporting our needs.
- Learn from transportation experts! Hear from national leaders in transportation about the latest action in Washington and what is likely to happen on transportation and other issues.
- Connect with others and develop important relationships. The Transportation Alliance brings people together from counties, cities, MnDOT, the Metropolitan Council as well as private sector members who work on the projects under construction in our areas. People often develop new working relationships and make important connections.
- Support an organization that boasts one of the longest-running Fly-Ins in the country and that works to advocate for increased transportation funding year-round.

***Securing stable transportation funding at both the federal and state levels is critical for local governments. Join us in the nation's Capital to advocate for Minnesota's transportation system!***

---

Meeting Package Cost \$515.00 – Members • \$575.00 Non-Members

*Package includes:* Conference costs, (2) Breakfasts, (2) Receptions, (1) Admission for Group Outing  
Not included: Hotel, Airfare and transportation in and around D.C.

***Coming soon - Registration: [www.transportationalliance.com](http://www.transportationalliance.com)***

Since 1893

525 Park St., Ste. 240 • Saint Paul, MN 55103-2106 • 651/659-0804 • Fax 651/659-9009  
[Margaret@transportationalliance.com](mailto:Margaret@transportationalliance.com) • [www.transportationalliance.com](http://www.transportationalliance.com)



To: Honorable Mayor Diedrick  
Members of the City Council  
Administrator Helget

From: Cynthia Smith Strack, Strack Consulting, LLC

Date: February 18, 2016

Re: Solar Energy Systems

---

**BACKGROUND**

Since the beginning of the year the City has received two inquiries regarding solar energy systems. One a utility-scale solar farm as a principal use proposed within the City's urban growth boundary (and annexation area) and one an accessory use to an existing commercial use in the City limits.

Solar energy systems are a device(s) or structural design feature(s) that provide for the collection, storage, and distribution of solar energy for space heating/cooling, electricity generation, and/or water heating.

At this time the City's zoning ordinance doesn't specify solar energy systems as accessory or principal uses. As such they are prohibited.

Numerous cities and counties across Minnesota have incorporated solar energy authorizing language into codes authorizing the potential to access a clean and renewable energy resource.

The Planning Commission discussed the concept of solar energy systems as principal and/or accessory uses at their meeting February 16<sup>th</sup>. Mr. Todd Miller from Xtreme Electric 311 Railroad Street West attended the meeting in support of the City establishing code language relating to solar energy.

The Planning Commission supported additional discussion and drafting of language, **IF** the City Council is supportive of the concept. The code language update could address either or both solar energy systems as approved accessory use in certain instances or solar as a principal use in certain limited zoning district(s).

Solar energy systems as accessory uses could be limited to rooftop and/or building integral systems.

SES as principal uses could be limited to the Transition/Ag District and permitted under interim use permit.

**ACTION**

Direction from the Council is kindly requested.



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: February 22, 2016

SUBJECT: Scott & Carver Counties for SmartLink Transportation Committee Appointment

=====

Jim Ische, Carver County Commissioner, has approached Councilmember Lagergren about serving on the Scott & Carver Counties for SmartLink Transportation Committee. Councilmember Lagergren is willing to serve on the Committee.

**Proposed Motion:**

**Motion to appoint Councilmember Lagergren to the Scott & Carver Counties for SmartLink Transportation Committee.**



TO: Honorable Mayor Diedrick and City Council Members  
FROM: Steve Helget, City Administrator  
DATE: February 22, 2016  
SUBJECT: Schedule Special Council Meeting

=====

Proposed is to schedule a special City Council meeting for Monday, March 7<sup>th</sup> at 6:00 p.m. The purpose of the meeting is to receive a presentation from representatives of Carver County on a proposal to support legislation that would reform the Metropolitan Council to have local officials represented on the Council.

**Proposed Motion:**

**Motion to schedule a special City Council meeting for 6:00 p.m., March 7, 2016.**



**City of Norwood Young  
America**

**2015  
End of Year Totals**

Carver County Sheriff's Office  
 2015 Year End Report  
 City of Norwood Young America

	<b>2015</b>
<b>ARREST # incidents</b>	44
<b>ARREST # individuals</b>	46

<b>CITATIONS - Other</b>	48
<b>CITATIONS - Traffic</b>	181
<b>CITATIONS - Parking</b>	42
<b>TOTAL CITATIONS</b>	271

<b>WARNINGS - written</b>	1
<b>WARNINGS - verbal</b>	407

<b>CRIMINAL</b>	
<b>Part I Crimes</b>	
Arson	2
Assault - Aggravated	3
Burglary	13
Homicide	1
Robbery	0
Sex Crime - felony	1
Theft	28
Theft - Vehicle	1
<b>Total Part I Crimes</b>	49

<b>Part II Crimes</b>	
Abuse/Neglect	2
Assault	18
Court Order Violation	8
Disturb Peace	13
Drug Violation	4
Gambling	0
Liquor Laws Violation	3
Misc. Criminal	8
Property Damage	29
Runaway	6
Sex Crimes	1
Suspicious Activity	0
Theft - Related	15
Traffic - Alcohol	13
Traffic - Other	7
Weapons	1
<b>Total Part II Crimes</b>	128

<b>TOTAL CRIMINAL</b>	177
-----------------------	-----

	2015
<b>Non - Criminal</b>	
Abuse/Neglect (not chargeable)	38
Alarm	40
Animal	65
Assist other Agency	13
Auto Accd - Fatality	0
Auto Accd - Injury	4
Auto Accd - Prop Damage	29
Auto Accd - MV vs Deer	3
Background Records Checks	8
Boat & Water	0
Child Custody Dispute	9
Civil Process	11
Disturb Peace (not chargeable)	102
Domestic (not chargeable)	12
Driving Complaint	60
Drug - Information Only	7
Fire Call	26
Gun Permit - Acquire	42
Gun Permit -Carry	39
Gun Permit - Transfer	0
Explosive/Firearms Dlr	0
House/Business Check	3
License - Day Care	0
License - Foster Care	0
License - Liquor	13
License - Massage Parlor	0
License - Peddler	0
Medical	231
Mental Health	33
Misc. Non. Criminal	222
Missing Person	5
Open Door	12
Prowler (NC)	0
Sex Offender Tracking	1
Snowmobile	0
Suspicious Act (NC)	114
Traffic - Misc	107
Traffic - Radar Display	0
Traffic - Stops	541
Transport	2
Unlock Veh/Bldg	3
Warrant Service	21
<b>TOTAL NON-CRIMINAL</b>	<b>1816</b>
<b>TOTAL REPORTED</b>	<b>1993</b>

Carver County Sheriff's Office  
 Year End Comparison 2015 vs 2014  
 City of Norwood Young America

	2015	2014	Difference
<b>ARREST # incidents</b>	44	29	15
<b>ARREST # individuals</b>	46	32	14
<b>CITATIONS - Other</b>	48	36	12
<b>CITATIONS - Traffic</b>	181	213	-32
<b>CITATIONS - Parking</b>	42	23	19
<b>TOTAL CITATIONS</b>	271	272	-1
<b>WARNINGS - written</b>	1	3	-2
<b>WARNINGS - verbal</b>	407	485	-78
<b>CRIMINAL</b>			
<b>Part I Crimes</b>			
Arson	2	1	1
Assault - Aggravated	3	0	3
Burglary	13	15	-2
Homicide	1	0	1
Robbery	0	0	0
Sex Crime - felony	1	1	0
Theft	28	24	4
Theft - Vehicle	1	1	0
<b>Total Part I Crimes</b>	49	42	7
<b>Part II Crimes</b>			
Abuse/Neglect	2	3	-1
Assault	18	11	7
Court Order Violation	8	6	2
Disturb Peace	13	9	4
Drug Violation	4	2	2
Gambling	0	0	0
Liquor Laws Violation	3	5	-2
Misc. Criminal	8	4	4
Property Damage	29	19	10
Runaway	6	1	5
Sex Crimes	1	0	1
Suspicious Activity	0	0	0
Theft - Related	15	20	-5
Traffic - Alcohol	13	10	3
Traffic - Other	7	4	3
Weapons	1	0	1
<b>Total Part II Crimes</b>	128	94	34
<b>TOTAL CRIMINAL</b>	177	136	41

Non - Criminal	
Abuse/Neglect (not chargeable)	
Alarm	
Animal	
Assist other Agency	
Auto Accd - Fatality	
Auto Accd - Injury	
Auto Accd - Prop Damage	
Auto Accd - MV vs Deer	
Background Records Checks	
Boat & Water	
Child Custody Dispute	
Civil Process	
Disturb Peace (not chargeable)	
Domestic (not chargeable)	
Driving Complaint	
Drug - Information Only	
Fire Call	
Gun Permit - Acquire	
Gun Permit - Carry	
Gun Permit - Transfer	
Explosive/Firearms Dir	
House/Business Check	
License - Day Care	
License - Foster Care	
License - Liquor	
License - Massage Parlor	
License - Peddler	
Medical	
Mental Health	
Misc. Non. Criminal	
Missing Person	
Open Door	
Prowler (NC)	
Sex Offender Tracking	
Snowmobile	
Suspicious Act (NC)	
Traffic - Misc	
Traffic - Radar Display	
Traffic - Stops	
Transport	
Unlock Veh/Bldg	
Warrant Service	
<b>TOTAL NON-CRIMINAL</b>	

**TOTAL REPORTED**

2015	2014	Difference
38	37	1
40	43	-3
65	43	22
13	17	-4
0	0	0
4	6	-2
29	42	-13
3	3	0
8	1	7
0	0	0
9	9	0
11	8	3
102	98	4
12	17	-5
60	50	10
7	3	4
26	29	-3
42	47	-5
39	38	1
0	0	0
0	0	0
3	0	3
0	0	0
0	0	0
13	13	0
0	0	0
0	0	0
231	211	20
33	22	11
222	184	38
5	2	3
12	12	0
0	0	0
1	0	1
0	1	-1
114	115	-1
107	130	-23
0	0	0
541	665	-124
2	1	1
3	5	-2
21	11	10
1816	1863	-47
1993	1999	-6

**OFFENSE DISPOSITION - MN  
FOR NORWOOD YOUNG AMERICA CITY**

Date 01/20/2016  
Time 7:55:06  
Report OFF04

Agency Carver County Sheriff's  
Date 01/01/2015 Thru 12/31/2015

Offense Classification	Total	Unfounded	Actual	Arrest Adult	Arrest Juvenile	Cleared By Exception	Total	Percent Cleared
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**Part 1 Crimes**

Carver County Sheriff's

Agg. Assault	3	0	3	2	0	1	3	100
Arson	2	0	2	2	0	0	2	100
Burglary	13	0	13	1	3	3	7	54
Homicide	1	0	1	0	0	1	1	100
Sex Crime	1	0	1	1	0	0	1	100
Theft	28	3	25	4	2	3	9	36
Vehicle Theft	1	0	1	0	0	1	1	100
<b>TOTAL</b>	<b>49</b>	<b>3</b>	<b>46</b>	<b>10</b>	<b>5</b>	<b>9</b>	<b>24</b>	

**Part 2 Crimes**

Carver County Sheriff's

Abuse/neglect	2	0	2	2	0	0	2	100
Assault	18	0	18	11	3	4	18	100
Court Order Violation	8	0	8	3	0	5	8	100
Disturb Peace/priv	13	0	13	9	0	1	10	77
Drug Violation	4	0	4	3	0	0	3	75
Liquor Viol	3	0	3	3	0	0	3	100
Misc - criminal	8	0	8	4	1	2	7	88
Pd Accident	3	0	3	3	0	0	3	100
Property Damage	29	1	28	2	1	5	8	29
Runaway	6	0	6	0	1	5	6	100
Sex Crime	1	0	1	0	0	0	0	0
Theft Related	15	1	14	0	0	3	3	21
Traffic - alcohol Rel	13	0	13	13	0	0	13	100
Traffic Stop	4	0	4	4	0	0	4	100

**OFFENSE DISPOSITION - MN  
FOR NORWOOD YOUNG AMERICA CITY**

Date 01/20/2016  
Time 7:55:06  
Report OFF04

Agency Carver County Sheriff's  
Date 01/01/2015 Thru 12/31/2015

Offense Classification	Total	Unfounded	Actual	Arrest Adult	Arrest Juvenile	Cleared By Exception	Total	Percent Cleared
Weapons	1	0	1	0	1	0	1	100
<b>TOTAL</b>	<b>128</b>	<b>2</b>	<b>126</b>	<b>57</b>	<b>7</b>	<b>25</b>	<b>89</b>	
<b>GRAND TOTAL</b>	<b>177</b>	<b>5</b>	<b>172</b>	<b>67</b>	<b>12</b>	<b>34</b>	<b>113</b>	<b>65.70</b>

Carver County Sheriff's Office  
 5 year Trend  
 City of Norwood Young America

	2011	2012	2013	2014	2015
ARREST # incidents	63	49	34	29	44
ARREST # individuals	75	50	35	32	46

CITATIONS -other		49	50	36	48
CITATIONS - traffic		157	259	213	181
CITATIONS - parking		26	24	23	42
<b>TOTAL CITATIONS</b>	196	232	333	272	271

WARNINGS -written	28	22	5	3	1
WARNINGS - verbal		219	373	485	407

**CRIMINAL**

<b>Part I Crimes</b>					
Arson	0	0	0	1	2
Assault - Aggravated	2	2	1	0	3
Burglary	8	13	5	15	13
Homicide	0	0	0	0	1
Robbery	0	0	0	0	0
Sex Crime (felony)	2	2	4	1	1
Theft	54	46	39	24	28
Theft - Vehicle	0	0	1	1	1
<b>Total Part I Crimes</b>	66	63	50	42	49

**Part II Crimes**

Abuse/Neglect	0	3	1	3	2
Assault	20	27	16	11	18
Court Order Violation	14	6	5	6	8
Disturb Peace	4	10	11	9	13
Drug Violation	2	5	6	2	4
Gambling	0	0	0	0	0
Liquor Laws Violation	8	7	8	5	3
Misc. Criminal	5	3	11	4	8
Property Damage	57	49	31	19	29
Runaway	1	1	1	1	6
Sex Crimes	2	6	5	0	1
Suspicious Activity	0	0	0	0	0
Theft - Related	21	26	8	20	15
Traffic - Alcohol	3	11	12	10	13
Traffic - Other	4	3	6	4	7
Weapons	0	1	0	0	1
<b>Total Part II Crimes</b>	141	158	121	91	128

<b>TOTAL CRIMINAL</b>	207	221	171	133	177
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	2011	2011	2013	2014	2015
<b>Non - Criminal</b>					
Abuse/Neglect (not chargeable)	31	38	36	37	38
Alarm	32	46	42	43	40
Animal	63	49	84	43	65
Assist other Agency	13	14	15	17	13
Auto Accd - Fatality	0	1	0	0	0
Auto Accd - Injury	2	6	4	6	4
Auto Accd - Prop Damage	33	20	37	42	29
Auto Accd - MV & Deer	0	2	2	3	3
Background Records Check	4	1	1	1	8
Boat & Water	0	0	0	0	0
Child Custody Dispute	10	7	9	9	9
Civil Process	9	7	4	8	11
Dist. Peace (not chargeable)	76	118	97	98	102
Domestic (not chargeable)	17	17	9	17	12
Driving Complaints	45	50	55	50	60
Drug - Information Only	8	8	5	3	7
Fire Call	25	16	22	29	26
Gun Permit - Acquire	26	46	34	47	42
Gun Permit - Carry	10	34	28	38	39
Gun Permit - Transfer	0	0	0	0	0
Explosive/Firearms Dir Permit	0	0	0	0	0
House/Business Check	3	0	1	0	3
License - Day Care	16	18	12	0	0
License - Foster Care	0	0	0	0	0
License - Liquor	15	14	12	13	13
License - Massage Parlor	0	0	0	0	0
License - Peddler	0	0	0	0	0
Medical	160	219	184	211	231
Mental Health	15	21	18	22	33
Misc. Non. Criminal	179	247	184	184	222
Missing Person	7	8	8	2	5
Open Door	10	10	8	12	12
Prowler (not chargeable)	1	0	0	0	0
Sex Offender Tracking	0	0	4	0	1
Snowmobile	0	2	4	1	0
Suspicious Act (not chargeable)	116	173	121	115	114
Traffic - Misc	158	157	135	130	107
Traffic - Radar Display	3	0	0	0	0
Traffic - Stops	451	460	598	655	541
Transport	0	0	0	1	2
Unlock Veh/Bldg	1	2	5	5	3
Warrant Service	18	23	11	11	21
<b>TOTAL NON-CRIMINAL</b>	<b>1557</b>	<b>1834</b>	<b>1789</b>	<b>1863</b>	<b>1816</b>
<b>TOTAL REPORTED</b>	<b>1764</b>	<b>2055</b>	<b>1960</b>	<b>1996</b>	<b>1993</b>

### CFS - Day Reported By Day of Week



## INCIDENT ANALYSIS - DAY Carver County Sheriff's Office

Dates: 01/01/2015 -12/31/2015

Norwood Young America City

Date 01/25/2016

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Abuse/neglect	1	8	5	6	8	12	0	40
Agg. Assault	0	0	0	0	0	1	2	3
Alarm	6	9	9	4	4	4	4	40
Animal	7	7	6	16	13	8	8	65
Assault	4	2	3	3	1	2	3	18
Assist Other Agency	1	3	3	2	1	0	3	13
Burglary	1	3	2	2	2	1	2	13
Child Custody Dispute	3	0	0	1	1	3	1	9
Civil Process	0	4	0	2	2	1	2	11
Court Order Violation	0	1	0	0	4	3	0	8
Disturb Peace/priv	13	14	18	13	17	11	29	115

# INCIDENT ANALYSIS - DAY

## Carver County Sheriff's Office

Dates: 01/01/2015 -12/31/2015

Norwood Young America City

Date 01/25/2016

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Domestic	5	2	2	0	1	2	0	12
Driving Complaint	12	6	5	5	11	12	9	60
Drug Violation	0	2	1	1	1	2	4	11
Fire Call	3	2	5	5	7	1	3	26
Homicide	0	0	0	1	0	0	0	1
House Check	0	2	0	0	1	0	0	3
Liquor Viol	1	0	0	0	0	1	1	3
Medical	45	38	33	30	20	25	40	231
Mental Health	4	5	6	2	5	6	5	33
Misc - criminal	2	0	2	2	0	1	1	8
Misc Non-criminal	21	38	31	36	41	31	24	222
Missing Person	1	0	1	1	0	1	1	5
Open Door	2	4	1	3	1	0	1	12
Pd Accident	4	2	9	3	4	5	5	32
Pd Accident Mv/deer	0	1	0	0	2	0	0	3
Pi Accident	1	1	0	0	0	0	2	4
Property Damage	5	4	4	3	2	3	8	29
Runaway	1	1	1	0	1	1	1	6
Sex Crime	1	0	0	1	0	0	0	2
Sex Offender Tracking	0	0	1	0	0	0	0	1
Suspicious Activity	19	19	15	16	7	18	20	114
Theft	3	4	4	7	2	5	3	28
Theft Related	0	2	4	1	2	4	2	15
Traffic - alcohol Rel	2	0	1	2	3	1	4	13

# INCIDENT ANALYSIS - DAY

## Carver County Sheriff's Office

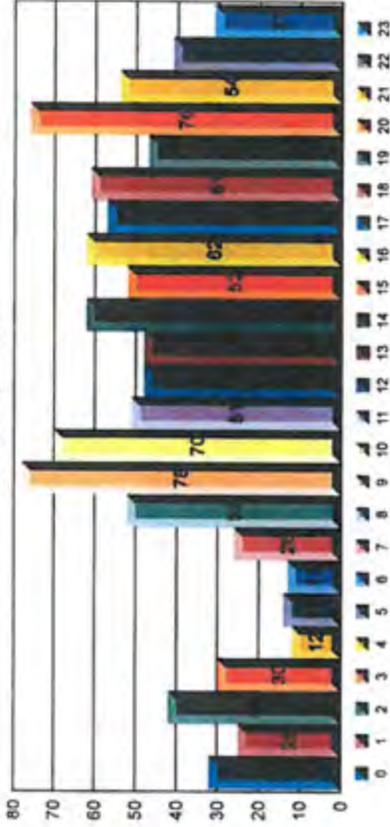
Dates: 01/01/2015 -12/31/2015

Norwood Young America City

Date 01/25/2016

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Traffic - Misc	12	16	17	15	10	14	22	106
Transport	1	0	0	0	0	1	0	2
Unlock Vehicle/bidg	1	0	0	1	1	0	0	3
Vehicle Theft	0	1	0	0	0	0	0	1
Warrant Service	1	6	3	1	3	3	4	21
Weapons	0	1	0	0	0	0	0	1
<b>Total</b>	<b>183</b>	<b>208</b>	<b>192</b>	<b>185</b>	<b>178</b>	<b>183</b>	<b>214</b>	<b>1,343</b>

### CFS - Time Reported By Hour of Day



## INCIDENT ANALYSIS - HOUR

Date 01/25/2016

Dates 01/01/2015 Thru 12/31/2015

Norwood Young America City

Activity	0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	Total	
Agency Carver County Sheriff's	0	0	0	0	0	0	0	2	4	4	4	3	4	4	5	7	1	0	1	0	1	0	0	0	40
Abuse/neglect	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	3
Agg. Assault	0	1	5	4	1	1	0	2	4	1	1	2	0	2	0	1	1	1	7	2	0	2	0	3	40
Alarm	3	1	2	1	0	0	0	0	4	4	4	3	0	6	4	3	4	2	4	4	11	3	2	0	65
Animal	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2
Arson	2	1	2	0	0	0	0	0	0	0	0	0	0	1	1	3	0	0	0	3	1	1	0	3	18
Assault	0	1	0	0	2	0	1	0	0	0	0	0	1	0	2	0	1	2	1	0	2	0	0	0	13
Assist Other Agency	0	1	1	0	1	0	0	0	2	1	1	1	1	0	0	1	1	2	0	0	0	0	0	0	13
Burglary	0	1	0	0	0	0	0	0	0	0	1	0	0	0	1	1	1	4	1	0	0	0	0	0	9
Child Custody Dispute	0	0	0	0	0	1	0	1	0	0	1	0	0	1	1	1	1	0	0	1	0	0	0	0	11
Civil Process	0	0	0	0	0	1	0	1	0	0	1	1	2	1	1	1	1	0	0	1	0	0	0	1	11

# INCIDENT ANALYSIS - HOUR

Date 01/25/2016

Dates 01/01/2015 Thru 12/31/2015  
Norwood Young America City

Activity	0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	Total	
Court Order Violation	0	0	1	0	0	0	2	0	1	0	0	0	0	0	0	0	0	0	0	2	2	0	0	0	8	
Disturb Peace/priv	4	3	5	1	3	1	2	4	6	5	1	4	4	4	1	9	3	10	2	9	9	13	7	7	115	
Domestic	0	0	1	0	0	1	0	0	0	1	0	1	0	1	1	0	0	1	1	1	1	2	0	1	12	
Driving Complaint	2	0	1	1	0	1	1	3	1	0	1	2	1	3	2	3	5	8	8	4	4	5	6	2	60	
Drug Violation	0	1	0	1	0	0	0	0	1	1	1	0	0	0	0	0	0	1	0	0	0	1	3	1	11	
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	
Liquor Viol	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	3	
Mental Health	1	1	0	1	0	1	0	1	2	0	3	2	0	2	2	2	0	2	4	2	2	3	1	0	33	
Misc - criminal	2	1	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	1	0	1	0	0	8	
Misc Non-criminal	2	2	2	1	3	0	4	8	27	20	11	13	13	13	12	22	13	11	10	19	8	2	4	222		
Missing Person	1	0	1	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	1	1	0	0	0	5	
Open Door	1	2	2	1	0	0	1	1	2	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	12	
2d Accident	0	1	0	0	0	2	2	2	2	0	0	2	1	3	7	1	4	0	2	0	2	1	0	2	32	
2d Accident Mv/deer	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	3	
2i Accident	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	1	1	0	0	0	4	
Property Damage	0	0	1	0	2	1	0	1	1	5	3	4	2	0	3	0	2	1	1	1	1	0	0	0	29	
Runaway	0	0	0	1	0	1	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0	6	
Sex Crime	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	
Sex Offender Tracking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	
Suspicious Activity	7	4	7	5	3	2	1	1	8	9	3	5	1	6	7	3	4	4	6	2	9	7	6	4	114	
Theft	0	0	0	0	0	1	1	0	1	2	5	4	1	3	0	0	1	2	1	0	1	0	5	1	0	28
Theft Related	0	0	0	0	0	0	1	2	0	0	1	4	1	2	0	2	2	0	0	0	0	0	0	0	0	15
Traffic - alcohol Rel	0	2	1	1	0	0	0	0	0	1	0	0	0	0	1	0	0	1	2	1	2	1	0	0	3	13

# INCIDENT ANALYSIS - HOUR

Date 01/25/2016

Dates 01/01/2015 Thru 12/31/2015

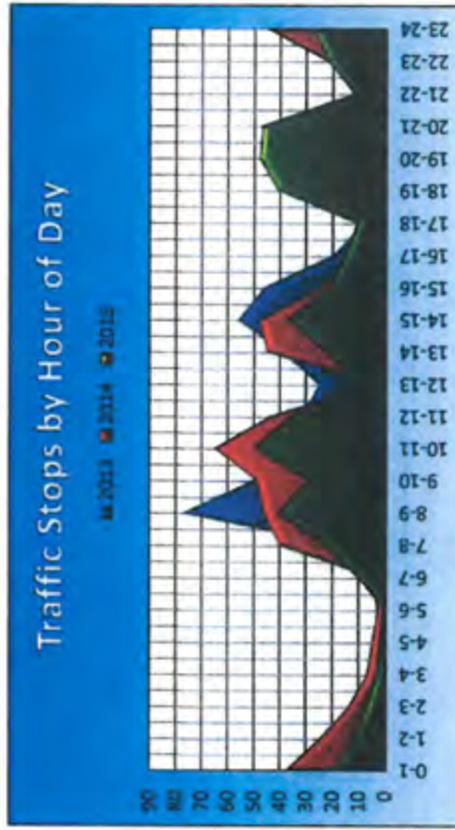
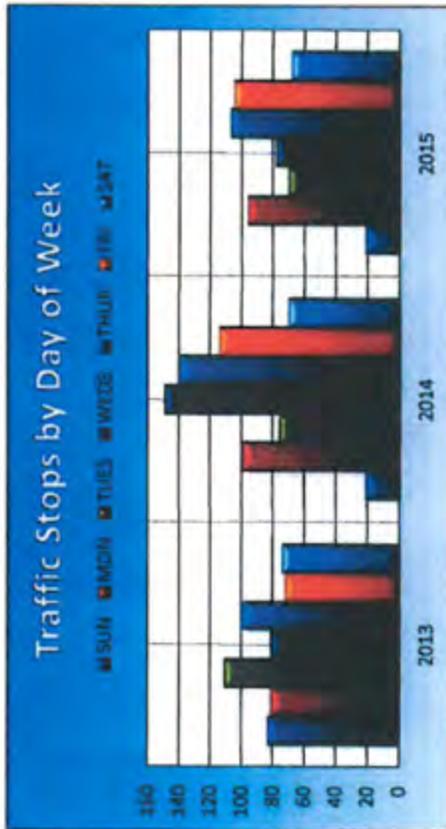
Norwood Young America City

Activity	0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	Total
Traffic - Misc	3	1	8	7	1	0	3	4	5	10	16	5	5	5	4	6	4	3	5	3	2	4	0	2	2	106
Transport	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2
Unlock Vehicle/bldg	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	3
Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Marrant Service	1	0	0	0	0	0	0	1	0	3	3	2	0	0	0	0	2	2	0	1	3	1	2	0	0	21
Carver County Sheriffs	32	25	42	30	12	14	13	26	52	78	70	51	48	48	62	52	62	57	61	47	76	54	41	31	31	1,084

Norword Young America

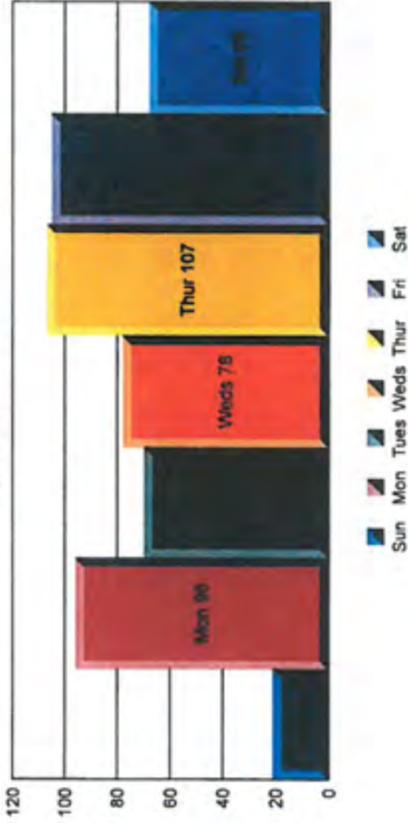
Traffic Stops ONLY		0-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	Total
2013		16	7	7	3	2	3	5	14	77	50	45	32	25	39	56	46	20	8	23	48	30	12	12	21	601
2014		38	25	14	7	5	3	4	40	46	49	65	44	5	45	48	25	12	6	23	45	46	6	22	45	668
2015		20	11	7	3	1	0	10	23	41	29	50	36	11	22	37	21	15	11	41	48	47	12	22	27	545

Traffic Stops ONLY		SUN	MON	TUES	WEDS	THUR	FRI	SAT	Total
2013		83	81	111	81	99	72	74	601
2014		21	99	76	149	139	114	70	668
2015		21	96	70	78	107	105	68	545



Traffic	Cites	Week	Month
2013	283	5	373
2014	236	3	485
2015	223	1	407

### CFS - Day Reported By Day of Week



## INCIDENT ANALYSIS - DAY

### Carver County Sheriff's Office

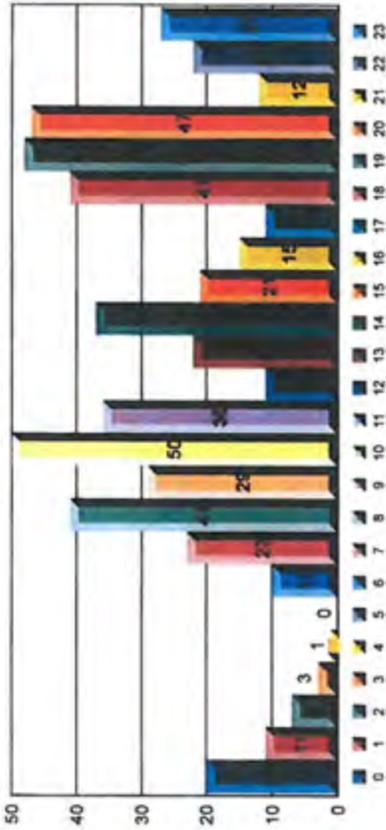
Dates: 01/01/2015 - 12/31/2015

Nonwood Young America City

Date 01/25/2016

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Traffic Stop	21	96	70	78	107	105	68	545
<b>Total</b>	<b>21</b>	<b>96</b>	<b>70</b>	<b>78</b>	<b>107</b>	<b>105</b>	<b>68</b>	<b>545</b>

### CFS - Time Reported By Hour of Day



## INCIDENT ANALYSIS - HOUR Traffic Stops Only

Date 01/25/2016

Dates 01/01/2015 Thru 12/31/2015

Norwood Young America City

Activity	0-	1-	2-	3-	4-	5-	6-	7-	8-	9-	10-	11-	12-	13-	14-	15-	16-	17-	18-	19-	20-	21-	22-	23-	24	Total
Agency Carver County Sheriff's	20	11	7	3	1	0	10	23	41	29	50	36	11	22	37	21	15	11	41	48	47	12	22	27	27	545
Traffic Stop	20	11	7	3	1	0	10	23	41	29	50	36	11	22	37	21	15	11	41	48	47	12	22	27	27	545
Carver County Sheriff's	20	11	7	3	1	0	10	23	41	29	50	36	11	22	37	21	15	11	41	48	47	12	22	27	27	545



**City of Norwood Young  
America**

**January - 2016**

Listed below is a description of each of the different classifications of calls for service which the Carver County Sheriff's Office received and processed for your area.

<b>CRIMINAL</b>
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<b>Part I Crimes</b>
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Arson	Intentionally destroy property by fire
Assault - Aggravated	Assault where substantial injury is caused or deadly weapon used
Burglary	Unlawful entry into a structure to commit a crime
Homicide	Intentional taking of a persons life
Robbery	Taking of property in the presence of another with use of force
Sex Crime - felony	Forcible sexual assault, All felony sex crimes.
Theft	Taking of property, stealing
Theft - Vehicle	Theft of a motorized vehicle

<b>Part II Crimes</b>
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Abuse/Neglect	Chargeable abuse or neglect of children or adults
Assault	Altercation between parties where actual physical harm occurred
Court Order Violations	Violation of court orders
Disturb Peace	Chargeable disturbance of peace. Harassment, disorderly conduct
Drug Violation	All drug violations: possession of, sale of, manufacture of
Gambling	Unlawful operate, promote or assist in the operation of gaming.
Liquor Laws	Illegal Consumption, sale or possession of liquor.
Misc. Criminal	Minor offenses that do not fall under any other classification
Property Damage	All damage to property including vandalism, littering and trespassing on property
Runaway	Juvenile runaway
Sex Crimes	Misc. sex crimes: criminal sexual conduct, sexual abuse, pornography, indecent exposure. (non felony sex crimes)
Suspicious Activity	Suspicious activity where charges result.
Theft - Related	Fraud, credit card theft, ID theft, issuance on bad check, counterfeiting, swindle
Traffic - Alcohol	Traffic stop or accident involving a driver under the influence of alcohol or drugs
Traffic - Other	Traffic stop that results in a traffic criminal charge - DAC-IPS, Hit and Run
Weapons	Violation of manufacture, sale, purchase, transport, use of firearm.

NON-CRIMINAL	
Abuse/Neglect (NC)	Investigation of abuse or neglect of a child or adult where no charges are filed.
Alarm	Checking on an alarm at a private residence or business
Animal	Animal bites, stray animals. All calls involving animals
Assist other Agency	Assist other law enforcement office, state patrol or government departments
Auto Accd - Fatality	Auto accident in which a fatality occurred
Auto Accd - Injury	Auto accident in which injury and property damage occurred
Auto Accd - Prop Damage	Auto accident in which property damage occurred
Auto Accd - MV vs Deer	Auto accident involving a motor vehicle and deer
Background Record Checks	Records check for persons adopting a child, military, govt. employment, individual.
Boat & Water	All incidents involving boats, watercraft and/or lakes
Child Custody Dispute	Incidents involving dispute over child custody
Civil Process	Service of civil papers/court orders. Assist with civil stand by situations
Disturb Peace (NC)	Noise, harassments, disturbance of peace where charges are not filed
Domestic	Verbal argument between parties with relationship, where no charges are filed.
Driving Complaint	Complaints of bad driving behavior.
Drug - Information	Information regard drug activity. No charges filed
Fire Call	Fires and assist to fire departments
Gun Permit - Acquire	Application for a permit to purchase a handgun.
Gun Permit - Carry	Application for a permit to carry a handgun.
Gun Permit - Transfer	Applicaton for the transfer of one registered gun to another
Explosive/Firearms Dlr	Application for a permit for explosives or firearms dealer license.
House/Business Check	Check on residences or business when owners are away from property
License - Day Care	Background check for licensing day care
License - Foster Care	Background check for licensing foster care
License - Liquor	Background check for liquor licensing
License - Massage parlor	Background check for massage parlor licensing
License - Peddler	Background check for peddler licensing
Medical	Assist persons with medical issues, natural cause deaths
Mental Health	Suicides, 72 hr holds for mental health issues
Misc. Non. Criminal	General law enforcement questions: citizen assists, lost and found prop., civil matters, council packets and meetings, juv. disciplinary issues, etc.
Missing Person	Missing / Lost person
Open Door	Located an open door to a business or residence
Prowler (NC)	Person on property who does not belong - window peeper. No charges filed
Sex Offender Tracking	Request from State to check location of registered sex offender
Snowmobile	All incidents involving snowmobiles
Suspicious Act (NC)	Suspicious persons, acts or vehicles - no charges
Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, parking violations, vehicle in the ditch and motorist assists.
Traffic - Radar Display	Traffic - Speed - Radar wagon
Traffic - Stops	All traffic stops initiated by officers
Transport	Transport persons for various reasons
Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
Warrant Issued	Warrant issued by Carver County Court Administration.
Warrant Service	Service of warrant for Carver County and other counties.

CARVER COUNTY SHERIFF'S OFFICE  
 City of Norwood Young America  
 Month of January

	2016 MONTH	2016 YTD
ARRESTS - #incidents	9	9
ARRESTS - #individual	9	9

	2015 MONTH	2015 YTD
	2	2
	2	2

CITATIONS - other	1	1
CITATIONS - traffic	4	4
CITATIONS - parking	1	1
TOTAL CITATIONS	6	6

	5	5
	8	8
	6	6
	19	19

WARNINGS (written)	1	1
WARNINGS (verbal)	21	21

	0	0
	29	29

CRIMINAL		
Part I Crimes		
Arson	0	0
Assault - Aggravated	0	0
Burglary	1	1
Homicide	0	0
Robbery	0	0
Sex Crimes - felony	0	0
Theft	2	2
Theft - Vehicle	0	0
Total Part I Crimes	3	3

	0	0
	0	0
	1	1
	0	0
	0	0
	0	0
	3	3
	0	0
	4	4

Part II Crimes		
Abuse/Neglect	0	0
Assault	3	3
Court Order Violation	0	0
Disturb Peace	1	1
Drug Violations	0	0
Gambling	0	0
Liquor Law Viol	0	0
Misc. Criminal	0	0
Property Damage	2	2
Runaway	0	0
Sex Crimes	0	0
Suspicious Activity	0	0
Theft - Related	1	1
Traffic - Alcohol	2	2
Traffic - Other	0	0
Weapons	0	0
Total Part II Crimes	9	9

	0	0
	1	1
	1	1
	1	1
	0	0
	0	0
	0	0
	0	0
	2	2
	0	0
	0	0
	0	0
	1	1
	2	2
	0	0
	0	0
	8	8

TOTAL CRIMINAL	12	12
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	12	12
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	2016	2016
	MONTH	YTD
<b>NON-CRIMINAL</b>		
Abuse/Neglect (not chargeable)	5	5
Alarm	1	1
Animal	2	2
Assist other Agency	0	0
Auto Accd - Fatality	0	0
Auto Accd - Injury	0	0
Auto Accd - Prop Damage	3	3
Auto Accd - MV & Deer	0	0
Background Record Check	0	0
Boat & Water	0	0
Child Custody Dispute	3	3
Civil Process	4	4
Dist. Peace (not chargeable)	3	3
Domestic (not chargeable)	0	0
Driving Complaints	5	5
Drug - Information Only	1	1
Fire Call	2	2
Gun Permit - Acquire	11	11
Gun Permit - Carry	8	8
Gun Permit - Transfer	0	0
Explosive/Firearms Dlr Permit	0	0
House/Business Check	0	0
License - Day Care	0	0
License - Foster Care	0	0
License - Liquor	0	0
License - Masssage Parlor	0	0
License - Peddler	0	0
Medical	21	21
Mental Health	1	1
Misc. Non. Criminal	24	24
Missing Person	0	0
Open Door	4	4
Prowler (not chargeable)	0	0
Sex Offender Tracking	0	0
Snowmobile	1	1
Suspicious Act (not chargeable)	7	7
Traffic - Misc	10	10
Traffic - Radar Display	0	0
Traffic - Stops	26	26
Transport	0	0
Unlock Veh/Bldg	0	0
Warrant Service	0	0
<b>TOTAL NON-CRIMINAL</b>	<b>142</b>	<b>142</b>
<b>TOTAL REPORTED</b>	<b>154</b>	<b>154</b>

	2015	2015
	MONTH	YTD
	6	6
	2	2
	4	4
	2	2
	0	0
	0	0
	5	5
	0	0
	0	0
	0	0
	0	0
	1	1
	8	8
	0	0
	2	2
	2	2
	1	1
	2	2
	4	4
	0	0
	0	0
	0	0
	0	0
	0	0
	0	0
	12	12
	2	2
	23	23
	0	0
	0	0
	0	0
	0	0
	17	17
	13	13
	0	0
	39	39
	0	0
	0	0
	0	0
	145	145
<b>TOTAL REPORTED</b>	<b>157</b>	<b>157</b>







# Arrests and Summons/Complaints for

## From 01/01/2016 To 01/31/2016

### Norwood Young America City

<u>ICR#</u>	<u>Reported</u>	<u>Arrest Type</u>	<u>Arr Date</u>	<u>Off Level</u>	<u>MOC</u>	<u>Charge</u>	<u>Cit #</u>	<u>Beat</u>	<u>City/Twsp</u>
201500017184 -01	6/2/15	Summons/Cite/Bail Pd	01/21/2016	Misd.	Q329G	STLN PROP-MS-POSSESS-OTHI		0800	Norwood Young Amer
201500017184 -01	6/2/15	Summons/Cite/Bail Pd	01/21/2016	Gr. Misd	U255D	FRAUD-GM-FIN-TRAN-CARD-N		0800	Norwood Young Amer
201500024264 -01	7/27/15	Summons/Cite/Bail Pd	01/08/2016	Felony	B2494	BURG 2-UNOCC RES NO FRC-L		0800	Norwood Young Amer
201500024264 -01	7/27/15	Summons/Cite/Bail Pd	01/08/2016	Felony	Q119D	STLN PROP-FE-RECEIVE-OTHE		0800	Norwood Young Amer
201500036417 -01	11/9/15	Summons/Cite/Bail Pd	01/25/2016	Felony	VA021	THEFT-FE-AUTO-MORE THAN		0800	Norwood Young Amer
201600000032 -01	1/1/16	Arrested - Booked	01/01/2016	Misd.	AL551	DOM ASLT-MS-FEAR BODILY F	100001600010	0800	Norwood Young Amer
201600000034 -01	1/1/16	Arrested - Booked	01/01/2016	Felony	E1700	ESC-FE-FLEE AN OFFICER		0800	Norwood Young Amer
201600000034 -01	1/1/16	Arrested - Booked	01/01/2016	Gr. Misd	JER01	TRAF-AC-GM-2ND DEG DWI-R		0800	Norwood Young Amer
201600000908 -01	1/10/16	Arrested - Booked	01/10/2016	Gr. Misd	AK551	ASLT-DOMESTIC-GM-THRT BC		0800	Norwood Young Amer
201600003008 -01	1/29/16	Arrested - Booked	01/29/2016	Misd.	AL551	DOM ASLT-MS-FEAR BODILY F	100016000469	0800	Norwood Young Amer
201600003114 -01	1/30/16	Arrested - Booked	01/30/2016	Misd.	JG501	TRAF-ACC-M-4TH DEG DWI-U	100016000482	0800	Norwood Young Amer
201600003114 -01	1/30/16	Arrested - Booked	01/30/2016	Misd.	JGW01	TRAF-ACC-MS-4TH DEG DWI-G	100016000482	0800	Norwood Young Amer
201600003278 -01	1/31/16	Arrested - Booked	01/31/2016	Misd.	N3030	DISTURB PEACE-MS-DISORDE	100016000531	0800	Norwood Young Amer

Total ICR's: 9

Total Individuals Arrested: 9

Total Charges: 13



# Carver County Sheriff

## All Other Citation

### From 01/01/2016 To 01/31/2016

### Norwood Young America City

Beat	Citation_Nr	Issued Date	Location
0800	100016000105	01/07/2016	219 Elm St W

Local Code	Charge Literal	Statute
P311L	PROP DAM-MS-PRPDMG-PRIVA1	609.595.3
N3030	DISTURB PEACE-MS-DISORDER	609.72.1(3)

Citation Type
Misd. Off - Citation

TOTAL CITATIONS ISSUED: 1



# Carver County Sheriff

## Traffic Citations

From 01/01/2016 To 01/31/2016

### Norwood Young America City

<u>Beat</u>	<u>Citation Nr</u>	<u>Issued Date</u>	<u>Location</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100016000309	01/20/2016	Railroad St E/Tacoma Av	9220	DAS, DAR, DAC	171.24.2	Traffic - Citation
0800	100016000339	01/22/2016	Railroad St E/Faxon Rd N	9286	Seatbelt Violation	169.686.1(a)	Traffic - Citation
0800	100016000344	01/22/2016	Elm St W/Reform St S	9279	Expired Tabs	168.09.4	Traffic - Citation
0800	100016000497	01/30/2016	300 Hill St W	9274	No Proof Of Insurance	169.791.2(a)	Traffic - Citation
0800				9279	Expired Tabs	169.79.1	Traffic - Citation

TOTAL CITATIONS ISSUED: 4



# Carver County Sheriff

## Parking Citations

From 01/01/2016 To 01/31/2016

### Norwood Young America City

<u>Beat</u>	<u>Citation_Nr</u>	<u>Issued Date</u>	<u>Locatio.n</u>	<u>Local Code</u>	<u>Charge Literal</u>	<u>Statute</u>	<u>Citation Type</u>
0800	100016000400	01/25/2016	228 Wilson St W	9100	Parking - All Other	NYA-830.09	Parking

TOTAL CITATIONS ISSUED: 1



**Carver County Sheriff's Office  
Verbal Warnings  
From: 01/01/2016 to 01/31/2016**

**Norwood Young America City**

Traffic - Misc: 1

Traffic Stop: 20

Grand Total Verbal Warnings: 21