



CITY COUNCIL AGENDA

April 13, 2015

6:30 PM

*City of Norwood Young America,
310 West Elm Street, PO Box 59, NYA MN 55368
(952) 467-1800*

1. Call Meeting of City Council to Order

1.1 Pledge of Allegiance

2. Approve Agenda

3. Introductions, Presentations, Proclamations, Awards, and Public Comment (Individuals may address the City Council about any non-agenda item of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

- Beyond the Yellow Ribbon Proclamation

4. 2014 Financial Report - Brad Falteysek, Abdo Eick & Meyers

5. Consent Agenda (NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)

5.1 Approve minutes of March 19, 2015 Special Council Meeting

5.2 Approve minutes of March 23, 2015 Council Meeting

5.3 Approve payment of Claims

5.4 Reschedule second regular City Council meeting in May

5.5 Approve 2014 Financial Report

5.6 Call for Public Hearing – Amending Chapter 2 of NYA City Code

6. Old Business

7. New Business

7.1 NYA Lions Club Building Expansion Proposal

7.2 Schedule Special City Council Meeting

8. Council Member Reports

9. Mayor's Report

10. Adjournment

*The following informational items have been included in the Council packet for informational purposes, council review and discussion. No action is required by the City Council: March building permit report; Severe Weather Awareness Week – April 13-17, 2015; Carver County Sheriff's Office Monthly Report

UPCOMING MEETINGS/EVENTS

- April 21** **Parks and Rec. Commission – 5:30 p.m.; Planning Commission – 7:00 p.m.**
- April 27** **EDA and City Council – 6:30 p.m.**
- May 11** **City Council – 6:30 p.m.**
- May 13** **Economic Development Commission – 6:30 p.m.**
- May 14** **Senior Advisory Committee – 9:00 a.m.**



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: April 13, 2015

SUBJECT: Beyond The Yellow Ribbon Proclamation

Representative(s) of the Norwood Young America Beyond The Yellow Ribbon will be present to request the adoption of the enclosed proclamation which proclaims May 2015 as Yellow Ribbon Month and May 16, 2015 as Yellow Ribbon Day.

In addition, a report will be provided on the BTYR 5K and kids Fun Run planned for Saturday, July 25th (see enclosures).

Norwood Young America City Council Minutes

March 23, 2015

Council Present: Tina Diedrick, Mike McPadden, Dick Stolz, Jim Keller

Council Absent: Carol Lagergren,

City Staff Present: City Administrator Steve Helget, City Clerk/Treasurer Diane Frauendienst

Also Present: Times Reporter Adam Gruenewald, Planning Commission Representative Mark Lagergren, Rochelle Eichner

Mayor Tina Diedrick called the meeting to order at 6:32 p.m.

Approve Agenda

Motion: DS/MM; all in favor to approve the agenda with the addition of item 5.2 Resolution 2015-11 approving the Amendment to the Norwood Young America Comprehensive Plan.

Introductions, Presentations, Proclamations, Awards, and Public Comment:

No public comment and Minnesota Representative Jim Nash was not able to attend as planned.

Consent Agenda

Motion: DS/MM; all in favor, to approve the consent agenda

- 4.1 Approve minutes of March 9, 2015
- 4.2 Approve payment of claims – removing Check 024228 to Loffler Business Systems for \$149.04
- 4.3 Approve consumption and display permits for Lano Lanes and Midtown Family Restaurant
- 4.4 Approve Lawful gambling exempt permit for Cologne Academy
- 4.5 Approve hiring of Swimming Pool Manager
- 4.6 Approve hiring Public Works summer employees
- 4.7 Approve Life Guard/Swimming Instructor job description and advertising for employees for the 2015 swimming season
- 4.8 Chamber of Commerce Street Closing Request for July 21, 2015

Old Business

Refuse – Organized Collection: Administrator Helget summarized the city code regarding haulers and reminded the council the difference between organized collection and open collection. The council members were in agreement to continue as is currently being done.

ADDED: Resolution 2015-11: Administrator Helget presented Resolution 2015-11, approving the amendment to the comprehensive plan, which was prepared by Cynthia Smith-Strack. Helget stated that the amendment to the comprehensive plan pertaining to land use for the Haven project was reviewed by the Council in January and was submitted to the Twin Cities Metropolitan Council for approval. The Met Council approved the amendment and now the City is required to place the amendment into effect through approval of Resolution 2015-11.

Motion: MM/JK, all in favor to approve Resolution 2015-11, a resolution approving an amendment to the 2008 Comprehensive Plan relating to “The Haven”.

New Business

2015 Goals and Objectives: Helget reported that on March 19 special work session meeting, the council and staff reviewed goals and objectives for the departments, boards and committees. Helget reported that a minor change is the investment policy that is already in place. Ditch cleaning was also discussed. Committees and staff will follow-up with the Council towards the end of the year.

Motion: DS/JK, all in favor to approve the 2015 Goals and Objectives.

Council Member Reports

MM: reported that the Stiftungsfest committee is moving forward with the planning for the 2015 celebration and is looking for a parade organizer for the 2016 celebration.

DS: reported that he attended the Community Leaders Group and that there was a presentation on the aging population and the amenities in the community for that demographic.

JK: reported that the Park and Recreation Commission gave the approval to remove the play equipment in Casper Park and the next meeting will be an onsite meeting at Friendship Park with representatives from the Lions Club. The Planning Commission will be holding a public hearing to amend the city code regarding home occupations.

TD: reviewed the coming events including meetings and the Haven ground breaking on March 31, she recognized the Central girls basketball team for their trip to the state tournament.

Adjournment

Motion: DS/MM, all in favor to adjourn the meeting at 7:05 p.m.

Respectfully Submitted,

Diane Frauendienst
City Clerk-Treasurer

Mayor

CITY OF NORWOOD YOUNG AMERICA

**VOUCHER LIST / CLAIMS ROSTER
and CHECK SEQUENCE**

To Be Approved: April 13, 2015

Pre-Paid Claims **\$25,380.82**
(Check Sequence #503101-503113; 24252-24254)

Claims Pending Payment **\$310,988.98**
(Check Sequence#24255-24314)

Grand Total **\$336,369.80**

City of Norwood Young America
 Payroll Register
 Pay Period 6 of 24

Check #	Employee	Pay		Check Date	Status
		Period	Check Amount		
503101	Hormann, Duane	6	\$465.85	31-Mar-15	Outstanding
503102	SCHRUPP, CHAD J	6	\$1,076.95	31-Mar-15	Outstanding
503103	WINTER, RYAN P	6	\$1,675.70	31-Mar-15	Outstanding
503104	ARETZ, BRENT R	6	\$2,335.15	31-Mar-15	Outstanding
503105	FRAUENDIENST, DIANE J.	6	\$1,452.57	31-Mar-15	Outstanding
503106	LENZ, DEBRA A	6	\$1,299.06	31-Mar-15	Outstanding
503107	MENZEL, ALICIA	6	\$949.46	31-Mar-15	Outstanding
503108	NEUBARTH, RICHARD	6	\$234.07	31-Mar-15	Outstanding
503109	SCHRUPP, JOHN O	6	\$1,281.35	31-Mar-15	Outstanding
503110	STENDER, DANIEL H	6	\$1,461.68	31-Mar-15	Outstanding
503111	Helget, Steven P	6	\$2,203.31	31-Mar-15	Outstanding
503112	KLOEMPKEN, JASON A	6	\$945.67	31-Mar-15	Outstanding
503113	KleinBank	6	\$15,380.82	31-Mar-15	

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*Check Summary Register©

MARCH 2015 to APRIL 2015

Name	Check Date	Check Amt	
10100 CHECKING			
Paid Chk# 024252 CITIZEN STATE BANK HSA ACC	4/2/2015	\$4,000.00	2nd quarter 2015
Paid Chk# 024253 HEALTH EQUITY	4/2/2015	\$2,500.00	Ryan additional
Paid Chk# 024254 KLEINBANK HSA ACCOUNTS	4/2/2015	\$3,500.00	2nd quarter 2015
	Total Checks	\$10,000.00	

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APRIL 2015

			Check Amt	Invoice	Comment
10100 CHECKING					
Paid Chk#	024255	4/13/2015	ALEXANDRIA TECH COLLEGE		
E 101-42200-207	Training Instructional		\$120.00	93922	FIRE SCHOOL
Total ALEXANDRIA TECH COLLEGE			\$120.00		
Paid Chk#	024256	4/13/2015	BREDBERG, CARL		
G 101-22102	Community Garden Escrow		\$25.00		GARDEN PLOT REIMBURSEMENT
Total BREDBERG, CARL			\$25.00		
Paid Chk#	024257	4/13/2015	CARQUEST AUTO PARTS		
E 101-43100-212	Motor Fuels		\$28.29	5927-104190	MOTOR OIL
E 601-49400-221	Repair/Maintenance Equipment		\$9.34	5927-104284	GREASE
E 602-49450-221	Repair/Maintenance Equipment		\$9.34	5927-104284	GREASE
E 101-43100-221	Repair/Maintenance Equipment		\$5.29	5927-104311	TAIL LAMP
E 101-43100-221	Repair/Maintenance Equipment		\$2.50	5927-105245	LUGS
Total CARQUEST AUTO PARTS			\$54.76		
Paid Chk#	024258	4/13/2015	CARVER COUNTY		
E 320-49300-438	Taxes and Assessments		\$181.25		FIRE STATION
E 320-49300-438	Taxes and Assessments		\$271.87		PAVILION
G 251-22100	Escrow Collected		\$720.00		THE HARBOR
Total CARVER COUNTY			\$1,173.12		
Paid Chk#	024259	4/13/2015	CARVERLINK-CARVER CO BROADBAND		
E 101-49860-321	Telephone		\$28.38		
E 101-46500-321	Telephone		\$32.69		
E 101-45500-321	Telephone		\$188.44		
E 101-43100-321	Telephone		\$40.00		
E 101-42200-321	Telephone		\$157.36		
E 101-41940-321	Telephone		\$314.74		
E 101-41400-321	Telephone		\$130.74		
E 101-41320-321	Telephone		\$130.75		
E 101-41300-321	Telephone		\$130.75		
E 101-42100-321	Telephone		\$65.37		
Total CARVERLINK-CARVER CO BROADBAND			\$1,219.22		
Paid Chk#	024260	4/13/2015	CENTER POINT		
E 101-42200-383	Gas Utilities		\$300.12		
E 602-49450-383	Gas Utilities		\$1,954.17		
E 101-49860-383	Gas Utilities		\$22.44		
E 101-43100-383	Gas Utilities		\$1,677.06		
E 601-49400-383	Gas Utilities		\$469.90		
E 101-41940-383	Gas Utilities		\$805.70		
E 101-45200-383	Gas Utilities		\$616.99		
Total CENTER POINT			\$5,846.38		
Paid Chk#	024261	4/13/2015	CENTURY LINK		
E 602-49450-321	Telephone		\$257.16		

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		Check Amt	Invoice	Comment
E 101-45200-321	Telephone	\$75.24		
E 101-41940-321	Telephone	\$34.93		
E 601-49400-321	Telephone	\$94.38		
Total CENTURY LINK		\$461.71		
<hr/>				
Paid Chk# 024262	4/13/2015	CNA - GROUP LONG TERM CARE		
G 101-21711	Long-Term Care Ins	\$98.76		LONG TERM CARE INSURANCE
Total CNA - GROUP LONG TERM CARE		\$98.76		
<hr/>				
Paid Chk# 024263	4/13/2015	CULLIGAN WATER CONDITIONING		
E 602-49450-216	Chemicals and Chem Products	\$9.00		DEIONIZATION SERVICE
Total CULLIGAN WATER CONDITIONING		\$9.00		
<hr/>				
Paid Chk# 024264	4/13/2015	DISPLAY SALES		
E 101-45200-220	Game Fund Disbursements	\$659.50	INV-000709	FLAGS
Total DISPLAY SALES		\$659.50		
<hr/>				
Paid Chk# 024265	4/13/2015	DOOR POWER INC		
E 101-43100-221	Repair/Maintenance Equipment	\$200.00		REPLACE DOOR OPENERS
Total DOOR POWER INC		\$200.00		
<hr/>				
Paid Chk# 024266	4/13/2015	DR DANS REFRIGERATION		
E 101-41940-221	Repair/Maintenance Equipment	\$295.00	11741	PAVILION ICE MACHINE
Total DR DANS REFRIGERATION		\$295.00		
<hr/>				
Paid Chk# 024267	4/13/2015	DUNCAN CO		
E 253-49450-221	Repair/Maintenance Equipment	\$1,159.62	1437805-01	MECH PRESSURE SWITCH
Total DUNCAN CO		\$1,159.62		
<hr/>				
Paid Chk# 024268	4/13/2015	ECONO FOODS		
E 601-49400-210	Operating Supplies (GENERAL)	\$15.29		COFFEE CREAMER
E 602-49450-210	Operating Supplies (GENERAL)	\$15.30		COFFEE CREAMER
Total ECONO FOODS		\$30.59		
<hr/>				
Paid Chk# 024269	4/13/2015	ELECTRIC PUMP		
E 253-49450-221	Repair/Maintenance Equipment	\$71,665.00	54989-IN	FLOOD MEDIATION PUMPS, SOCKETS, ELBOWS, ETC
Total ELECTRIC PUMP		\$71,665.00		
<hr/>				
Paid Chk# 024270	4/13/2015	EMERGENCY RESPONSE SOLUTIONS		
E 101-42200-221	Repair/Maintenance Equipment	\$96.08	3700	STRUT-GAS
E 101-42200-221	Repair/Maintenance Equipment	\$114.59	3722	REPAIR PANTS
Total EMERGENCY RESPONSE SOLUTIONS		\$210.67		
<hr/>				
Paid Chk# 024271	4/13/2015	ENCOMPASS		
E 101-41940-223	Repair/Maintenance Bldg/Ground	\$1,253.75	31397	PAVILION SERVICES
E 251-46331-310	Other Professional Services	\$1,957.49	31402	HARBOR EXTERIOR INVESTIGATION
Total ENCOMPASS		\$3,211.24		

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			Check Amt	Invoice	Comment
Paid Chk# 024272	4/13/2015	FRAUENDIENST, DIANE			
E 101-41400-331	Travel/Meeting Expense		\$111.56		MILEAGE
E 101-41400-331	Travel/Meeting Expense		\$229.50		LODGING
	Total FRAUENDIENST, DIANE		\$341.06		
Paid Chk# 024273	4/13/2015	G & K SERVICES			
E 101-43100-417	Uniform		\$352.74		RUGS & UNIFORMS
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$1,013.75		RUGS & UNIFORMS
E 101-45200-417	Uniform		\$151.17		RUGS & UNIFORMS
	Total G & K SERVICES		\$1,517.66		
Paid Chk# 024274	4/13/2015	GOPHER STATE ONE-CALL, INC.			
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$4.35	128761	
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$4.35	128761	
E 601-49400-223	Repair/Maintenance Bldg/Ground		\$23.30	134018	
E 602-49450-223	Repair/Maintenance Bldg/Ground		\$23.30	134018	
	Total GOPHER STATE ONE-CALL, INC.		\$55.30		
Paid Chk# 024275	4/13/2015	HEAVEN SCENT CLEANING INC			
E 101-45200-221	Repair/Maintenance Equipment		\$507.66	470920	GARBAGE LINERS
	Total HEAVEN SCENT CLEANING INC		\$507.66		
Paid Chk# 024276	4/13/2015	HENNEPIN TECH			
E 101-42200-207	Training Instructional		\$1,450.00	331524	FIREFIGHTER 1, 2, & HAZMAT
	Total HENNEPIN TECH		\$1,450.00		
Paid Chk# 024277	4/13/2015	HILGERS PLUMBING & HEATING, IN			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$159.00	9765	PAVILION REPAIRS
	Total HILGERS PLUMBING & HEATING, IN		\$159.00		
Paid Chk# 024278	4/13/2015	HILLYARD FLOOR CARE SUPPLY			
E 101-45200-221	Repair/Maintenance Equipment		\$502.15	601535139	TOWEL ROLL
	Total HILLYARD FLOOR CARE SUPPLY		\$502.15		
Paid Chk# 024279	4/13/2015	HOLIDAY FLEET			
E 101-43100-212	Motor Fuels		\$351.91		FUEL
	Total HOLIDAY FLEET		\$351.91		
Paid Chk# 024280	4/13/2015	HOME SOLUTIONS			
E 101-45200-221	Repair/Maintenance Equipment		\$50.28		
E 602-49450-221	Repair/Maintenance Equipment		\$8.39		
E 101-43100-221	Repair/Maintenance Equipment		\$99.12		
E 601-49400-221	Repair/Maintenance Equipment		\$8.39		
	Total HOME SOLUTIONS		\$166.18		
Paid Chk# 024281	4/13/2015	HORIZON COMMERCIAL POOL SUPPLY			
E 275-45200-525	Parks-Buildings & Structures		\$7,347.80	150211015	POOL HEATERS
	Total HORIZON COMMERCIAL POOL SUPPLY		\$7,347.80		

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			Check Amt	Invoice	Comment
Paid Chk# 024282	4/13/2015	HYDRO ENGINEERING INC			
E 101-43100-221	Repair/Maintenance Equipment		\$108.00	69984	BOBCAT CUTTING EDGE
	Total HYDRO ENGINEERING INC		\$108.00		
Paid Chk# 024283	4/13/2015	KWIK TRIP INC.			
E 101-43100-212	Motor Fuels		\$53.83		FUEL
	Total KWIK TRIP INC.		\$53.83		
Paid Chk# 024284	4/13/2015	LEAGUE OF MN CITIES			
E 101-41300-207	Training Instructional		\$325.00	215374	HELGET & STOLZ CONFERENCE
E 101-41110-207	Training Instructional		\$325.00	215374	HELGET & STOLZ CONFERENCE
	Total LEAGUE OF MN CITIES		\$650.00		
Paid Chk# 024285	4/13/2015	LINDS HOMETOWN HARDWARE			
E 101-42200-221	Repair/Maintenance Equipment		\$144.85		
E 601-49400-221	Repair/Maintenance Equipment		\$19.32		
E 602-49450-221	Repair/Maintenance Equipment		\$19.32		
E 101-43100-221	Repair/Maintenance Equipment		\$643.25		
E 101-45200-221	Repair/Maintenance Equipment		\$275.68		
	Total LINDS HOMETOWN HARDWARE		\$1,102.42		
Paid Chk# 024286	4/13/2015	LITTLE FALLS MACHINE INC			
E 101-43100-221	Repair/Maintenance Equipment		\$95.30	56222	PLOW PARTS
	Total LITTLE FALLS MACHINE INC		\$95.30		
Paid Chk# 024287	4/13/2015	LOFFLER BUSINESS SYS LLC			
E 101-41400-437	Maintenance Contract		\$130.78	1948459	COPIER RENT
E 101-41400-437	Maintenance Contract		\$84.14	1954437	COPIER RENT
	Total LOFFLER BUSINESS SYS LLC		\$214.92		
Paid Chk# 024288	4/13/2015	LUBE TECH			
E 253-49450-221	Repair/Maintenance Equipment		\$1,238.91	607403	MOBIL 5GAPA, POLYREX, DTE
	Total LUBE TECH		\$1,238.91		
Paid Chk# 024289	4/13/2015	MID-AMERICAN RESEARCH CHEMICAL			
E 101-43100-221	Repair/Maintenance Equipment		\$32.02	0547959-IN	
E 101-45200-221	Repair/Maintenance Equipment		\$60.03	0547959-IN	
	Total MID-AMERICAN RESEARCH CHEMICAL		\$92.05		
Paid Chk# 024290	4/13/2015	MINI BIFF			
E 101-45200-418	Other Rentals (Biffs)		\$27.64	A-69361	SPORTS COMPLEX
E 101-45200-418	Other Rentals (Biffs)		\$72.55	A-69362	LEGION PARK
E 101-45200-418	Other Rentals (Biffs)		\$27.64	A-69371	FRIENDSHIP PARK
E 101-45200-418	Other Rentals (Biffs)		\$27.64	A-69412	FRIENDSHIP PARK
E 101-45200-418	Other Rentals (Biffs)		\$21.06	A-69414	WILLKOMMEN PARK
E 101-45200-418	Other Rentals (Biffs)		\$27.64	A-69527	GRAND STAND
	Total MINI BIFF		\$204.17		
Paid Chk# 024291	4/13/2015	MINNESOTA/WISCONSIN PLAYGROUND			

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			Check Amt	Invoice	Comment
E 101-45200-223	Repair/Maintenance Bldg/Ground		\$175.00	2015024	BELT SEAT, CHAIN
al	MINNESOTA/WISCONSIN PLAYGROUND		\$175.00		
<hr/>					
Paid Chk# 024292	4/13/2015	MN DEPT OF LABOR & INDUSTRY			
G 101-21721	State Bldg Surcharge Fee		\$218.26		1ST QTR SURCHARGE REPORT
	Total MN DEPT OF LABOR & INDUSTRY		\$218.26		
<hr/>					
Paid Chk# 024293	4/13/2015	MN VALLEY ELECTRIC COOPERATIVE			
E 101-43100-380	Street Lighting		\$94.97		STREET LIGHTS
E 602-49450-381	Electric Utilities		\$29.40		LIFT STATION
E 601-49400-381	Electric Utilities		\$527.05		640 TACOMA BLVD
	Total MN VALLEY ELECTRIC COOPERATIVE		\$651.42		
<hr/>					
Paid Chk# 024294	4/13/2015	M-R SIGN CO, INC			
E 101-43100-226	Signs		\$365.83	185053	STREET SIGNS
	Total M-R SIGN CO, INC		\$365.83		
<hr/>					
Paid Chk# 024295	4/13/2015	NCPERS 855401LIFE INS			
G 101-21705	PERA Life		\$32.00		LIFE INSURANCE
	Total NCPERS 855401LIFE INS		\$32.00		
<hr/>					
Paid Chk# 024296	4/13/2015	NYA TIMES			
E 101-41110-350	Print/Publishing/Postage		\$37.80		COUNCIL MINS
E 101-41110-350	Print/Publishing/Postage		\$22.68		FEB 23 EDA MINS
E 101-41110-350	Print/Publishing/Postage		\$68.04	198869	FEB 23 MINS
E 101-49860-350	Print/Publishing/Postage		\$105.00	202451	LIFEGUARD & WSI ADS
	Total NYA TIMES		\$233.52		
<hr/>					
Paid Chk# 024297	4/13/2015	PRO AUTO & TRANSMISSION REPAIR			
E 602-49450-221	Repair/Maintenance Equipment		\$235.30	48457	JETTER
E 101-42200-221	Repair/Maintenance Equipment		\$264.19	48576	UNIT 1222
	Total PRO AUTO & TRANSMISSION REPAIR		\$499.49		
<hr/>					
Paid Chk# 024298	4/13/2015	QUILL CORPORATION			
E 101-49860-210	Operating Supplies (GENERAL)		\$106.56	2338720	POST-ITS, FLAGS, MARKERS, TAPE, LEGAL PADS
E 101-41400-200	Office Supplies (GENERAL)		\$40.60	2338720	POST-ITS, FLAGS, MARKERS, TAPE, LEGAL PADS
	Total QUILL CORPORATION		\$147.16		
<hr/>					
Paid Chk# 024299	4/13/2015	RUPP, ANDERSON, SQUIRES, PA			
E 251-46331-304	Legal Fees		\$1,575.00		PEACE VILLAGE DEV AGREEMENT
E 101-41500-304	Legal Fees		\$1,680.00		ALCOHOL/TOBACCO DELIVERY SERVICE
E 101-41500-304	Legal Fees		\$372.28		MISC ATTORNEY
E 251-46331-304	Legal Fees		\$930.00		HAROBRR ISSUE
E 101-41500-304	Legal Fees		\$105.00		ALLISON PROPERTY
E 101-41320-304	Legal Fees		\$75.00		COMM DEVELOPMENT
	Total RUPP, ANDERSON, SQUIRES, PA		\$4,737.28		
<hr/>					
Paid Chk# 024300	4/13/2015	SIMMONS, THOMAS			
G 101-21715	Life Ins		\$40.88		LIFE INSURANCE REFUND

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			Check Amt	Invoice	Comment
Total SIMMONS, THOMAS			\$40.88		
Paid Chk# 024301	4/13/2015	SMITH OIL CO			
E 101-45200-212	Motor Fuels		\$127.27		
E 101-43100-212	Motor Fuels		\$296.96		
E 601-49400-212	Motor Fuels		\$122.25		
E 602-49450-212	Motor Fuels		\$122.25		
E 101-42200-212	Motor Fuels		\$287.92		FIRE DEPT FUEL
Total SMITH OIL CO			\$956.65		
Paid Chk# 024302	4/13/2015	SOUTH CENTRAL TECH. COLLEGE			
E 101-42200-207	Training Instructional		\$100.00	137684	KELLER FIRE SCHOOL
Total SOUTH CENTRAL TECH. COLLEGE			\$100.00		
Paid Chk# 024303	4/13/2015	STENDER, DANIEL H			
E 602-49450-207	Training Instructional		\$45.00		CERTIFICATION FEE
Total STENDER, DANIEL H			\$45.00		
Paid Chk# 024304	4/13/2015	TECHSTAR IT SOLUTIONS			
E 101-41400-437	Maintenance Contract		\$854.00	MSP-4637	MANAGED SERVICES
Total TECHSTAR IT SOLUTIONS			\$854.00		
Paid Chk# 024305	4/13/2015	TRAFFIC CONTROL CORP			
E 101-43100-224	Street Maint Materials		\$1,439.00	83033	TRAFFIC LIGHTS
Total TRAFFIC CONTROL CORP			\$1,439.00		
Paid Chk# 024306	4/13/2015	UNITED LABORATORIES			
E 101-43100-221	Repair/Maintenance Equipment		\$753.64	INV113901	ANTI-SEIZE, VANILLA BLAST
Total UNITED LABORATORIES			\$753.64		
Paid Chk# 024307	4/13/2015	US POSTAL SERVICE			
E 601-49400-350	Print/Publishing/Postage		\$134.39		APRIL POSTAGE
E 602-49450-350	Print/Publishing/Postage		\$134.39		APRIL POSTAGE
E 603-49500-350	Print/Publishing/Postage		\$134.39		APRIL POSTAGE
Total US POSTAL SERVICE			\$403.17		
Paid Chk# 024308	4/13/2015	US POSTAL SERVICE			
E 101-41400-350	Print/Publishing/Postage		\$21.00		ADDITIONAL POSTAGE STAMPS
Total US POSTAL SERVICE			\$21.00		
Paid Chk# 024309	4/13/2015	UTILITY CONSULTANTS			
E 602-49450-217	Lab Fees		\$692.50	88609	CBOD TSS TESTING
Total UTILITY CONSULTANTS			\$692.50		
Paid Chk# 024310	4/13/2015	VERIZON WIRELESS			
E 101-45200-321	Telephone		\$156.67		
E 101-42200-321	Telephone		\$105.03		FIRE DEPT IPADS
E 602-49450-321	Telephone		\$582.06		
E 101-43100-321	Telephone		\$415.57		

NORWOOD YOUNG AMERICA, MN

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*Check Detail Register©

APRIL 2015

			Check Amt	Invoice	Comment
E 601-49400-321	Telephone		\$582.05		
	Total VERIZON WIRELESS		\$1,841.38		
Paid Chk# 024311	4/13/2015	VESSCO, INC.			
E 253-49450-404	Repairs/Maint Machinery/Equip		\$182,816.00	62933	AQUA GUARD SCREEN, CONTROL PANEL
	Total VESSCO, INC.		\$182,816.00		
Paid Chk# 024312	4/13/2015	WASTE MANAGEMENT			
E 101-41940-223	Repair/Maintenance Bldg/Ground		\$217.99	6770363-1593-	GARBAGE REMOVAL
	Total WASTE MANAGEMENT		\$217.99		
Paid Chk# 024313	4/13/2015	WINTER, RYAN			
E 601-49400-331	Travel/Meeting Expense		\$13.23		MEAL REIMBURSEMENT
E 602-49450-331	Travel/Meeting Expense		\$13.24		MEAL REIMBURSEMENT
E 601-49400-331	Travel/Meeting Expense		\$131.23		LODGING
E 602-49450-331	Travel/Meeting Expense		\$131.23		LODGING
E 601-49400-350	Print/Publishing/Postage		\$3.04		WATER SAMPLE POSTAGE
	Total WINTER, RYAN		\$291.97		
Paid Chk# 024314	4/13/2015	XCEL ENERGY			
E 101-42500-381	Electric Utilities		\$12.56		
E 101-41940-381	Electric Utilities		\$1,196.49		
E 101-42200-381	Electric Utilities		\$303.23		
E 101-43100-380	Street Lighting		\$2,239.50		
E 101-43100-381	Electric Utilities		\$576.33		
E 101-45200-381	Electric Utilities		\$228.41		
E 101-45500-381	Electric Utilities		\$683.60		
E 601-49400-381	Electric Utilities		\$585.07		
E 101-49860-381	Electric Utilities		\$296.28		
E 101-45200-381	Electric Utilities		\$17.32		710 RAILROAD ST E
E 602-49450-381	Electric Utilities		\$4,719.16		
	Total XCEL ENERGY		\$10,857.95		
	10100 CHECKING		\$310,988.98		

Fund Summary

<u>10100 CHECKING</u>	
101 GENERAL FUND	\$29,244.21
251 HARBOR AT PEACE	\$5,182.49
253 2014 FLOODING EVENT	\$256,879.53
275 CAPITAL	\$7,347.80
320 2013 INFRASTRUCTURE REHABILI	\$453.12
601 WATER FUND	\$2,742.58
602 SEWER FUND	\$9,004.86
603 STORM WATER UTILITY	\$134.39
	\$310,988.98

City of Norwood Young America

To: City Council

From: Debbie Lenz, Deputy Clerk

Date: April 13, 2015

Re: May 25, 2015 City Council meeting

Per City Council approval, the regularly scheduled meeting for Monday, May 25, 2015 will be rescheduled for Tuesday, May 26, 2015 due to the Memorial Day Holiday.



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: April 13, 2015

SUBJECT: NYA Lions Club Building Expansion Proposal

Representatives of the Norwood Young America Lions Club will be present to make a proposal to build an addition onto the Lions Building located in the Sports Complex Park. Proposed is add a 30' x 40' addition onto the west side of the building. As part of the project proposed is to re-roof the building. The purpose of the addition is to add more seating and space so more Lion's events can be held in the building. The Lions Club has received a proposal from 4-Square Builders of Glencoe to prepare architectural drawings. The cost would be \$3,500.

The Lions Building has been primarily utilized for non-profit meetings and events (Scouts, Lions, etc.) and other rentals which include events such as graduations, class reunions, birthday and anniversary parties, etc. The City does not charge a rental fee for non-profit meetings and events. In 2014, there were 16 paid events held in the Lions Building. The current seating capacity is 64. Adding more seating may increase the number of rental events.

In comparison, other City buildings have the following seating capacities: Pavilion - 250, Clay Building – 100, and Legion Building – 160 (seasonal).

In February 2013, representatives of the Lions Club attended a Parks & Recreation Commission meeting and the Commission approved a motion to support the Lion's building expansion concept and relocating the shelter.

The NYA Lions Club is seeking permission to move ahead with the project.



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: April 13, 2015

SUBJECT: Special City Council Meeting

Proposed is schedule a special City Council meeting for the purpose of discussing the Oak Lane water and sewer service; the water plant generator emissions upgrade; and the purchase of another portable generator.

Possible dates include: April 20, 23, 28, 29, or 30. The meeting would be held at 6:30 p.m. in the large conference room at the City Hall.

Possible Motion:

Motion to schedule a special City Council meeting for 6:30 p.m., April , 2015.

**CITY OF NORWOOD YOUNG AMERICA
YEAR TO DATE
BUILDING PERMITS AND VALUATION FOR 2015**

RESIDENTIAL	MARCH		2015 YTD	
	PERMITS	VALUATION	PERMITS	VALUATION
New Single Family Homes	0	\$0.00	0	\$0.00
Townhouse/Twin Home	0	\$0.00	0	\$0.00
House Additions	0	\$0.00	0	\$0.00
House Remodels/Bsmt Finish	1	\$3,000.00	1	\$3,000.00
Garages	0	\$0.00	0	\$0.00
Garage Additions/Remodels	1	\$15,000.00	1	\$15,000.00
3-Season Porches/Sun Rooms	0	\$0.00	0	\$0.00
Decks/Deck Ftgs Only	0	\$0.00	0	\$0.00
Fire Damage Repair	1	\$201,164.57	1	\$201,164.57
Swimming Pools	0	\$0.00	0	\$0.00
Voided Permits	0	\$0.00	0	\$0.00
Demolition Permits	0	\$0.00	1	\$2,500.00
Sheds and Accessory Structures	0	\$0.00	0	\$0.00
Renewals	0	\$0.00	0	\$0.00
Move-In House/Garage	0	\$0.00	0	\$0.00
Mechanical Permits	1	\$0.00	2	\$0.00
Plumbing Permits	3	\$0.00	4	\$0.00
Re-Roof, Re-Window, Re-Side	8	\$0.00	11	\$0.00
Fence	1	\$0.00	1	\$0.00
Miscellaneous	1	\$30,000.00	2	\$37,000.00

TOTAL RESIDENTIAL

	17	\$249,164.57	24	\$258,664.57
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COMMERICAL/INDUSTRIAL

New Buildings	0	\$0.00	0	\$0.00
Remodels/Additions	1	\$4,000.00	2	\$29,000.00
Re-Roofs, Re-Window, Re-Side	0	\$0.00	0	\$0.00
Mechanical Permits	0	\$0.00	0	\$0.00
Plumbing Permits	0	\$0.00	1	\$5,000.00
Fire Sprinklers	1	\$1,250.00	1	\$1,250.00
Miscellaneous	0	\$0.00	0	\$0.00

TOTAL COMMERCIAL/INDUSTRIAL

	2	\$5,250.00	4	\$35,250.00
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PUBLIC & INSTITUTIONAL

New Buildings	0	\$0.00	0	\$0.00
Remodel/Additions	0	\$0.00	0	\$0.00
Re-Roofs, Re-Window, Re-Side	0	\$0.00	0	\$0.00
Mechanical Permits	0	\$0.00	0	\$0.00
Plumbing Permits	0	\$0.00	0	\$0.00
Fire Sprinklers	0	\$0.00	0	\$0.00
Miscellaneous	1	\$0.00	2	\$2,600.00

TOTAL PUBLIC & INSTITUTIONAL

	1	\$0.00	2	\$2,600.00
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GRAND TOTAL

	20	\$254,414.57	30	\$296,514.57
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