

City of Norwood Young America Senior Advisory Committee

**COMMUNICATING THE SOCIAL, ECONOMIC, RECREATIONAL, CULTURAL, AND
PERSONAL NEEDS OF THE SENIOR PORTION OF THE CITY'S POPULATION**

AGENDA

Thursday, January 8, 2015

9:00 a.m. @ Oak Grove Senior Center

1. CALL MEETING TO ORDER
2. ADOPT AGENDA
3. APPOINT 2015 OFFICERS AND REVIEW BYLAWS
4. APPROVE MINUTES OF DECEMBER 11, 2014 MEETING
5. 2015 STRATEGIC PLANNING SESSION
6. LOCAL SENIOR GROCERY DELIVERY SERVICE UPDATE
7. UPDATE ON THE HAVEN FACILITY PROJECT
8. UPDATE ON PEACE VILLAGE AND THE HARBOR ACTIVITIES
9. UPDATE ON OAK GROVE SENIOR CENTER ACTIVITIES
10. UPDATE ON CARVER COUNTY ACTIVITIES
11. UPDATE ON CITY COUNCIL ACTIVITIES
12. COMMITTEE MEMBER'S REPORTS
13. ADJOURNMENT

** Next Meeting: February 12, 2015 @ The Harbor*



Norwood Young America
Senior Advisory Committee
Bylaws

PURPOSE

The Senior Advisory Committee has been established for the purpose of providing senior citizens with a valuable resource, which can be used to effectively communicate the social, economic, recreational, cultural, and personal needs of the senior portion of the City's population.

The Committee is advisory only and will make recommendations to the City Council for the establishment and/or funding of various programs and services needed by the senior population. The Committee will also enable the City Council to be more in tune to the concerns and the impacts of various projects and decisions upon the senior citizen community living within the City of Norwood Young America. Additionally, the Committee will also promote a public understanding of both the needs and the many contributions made by older citizens.

Our senior residents are seen as a great asset to the community. This group of residents can provide a different perspective on a wide array of issues and how these issues affect those members of the population 55 years of age and older. Their concerns and possible solutions are important in creating a better community for all those living within the City of Norwood Young America.

Meetings

Meetings of the Senior Advisory Committee will be held on the 3rd Thursday of each month beginning at 9:00 a.m. These meetings will be held at The Harbor, 400 Faxon Road or the Oak Grove Senior Center, 114 Reform Street N.

Organization

The Senior Advisory Committee shall consist of a minimum of nine (9) up to a maximum of fifteen (15) voting members and one alternate member representing the City Council. The Norwood Young America City Administrator will serve as a liaison to the Committee. All members must be city residents. The majority of the commission shall be at least 55 years of age and have a genuine interest in and an appreciation for issues affecting senior citizens. The Committee shall annually select from its members a Chairman, Vice-Chairman, and Secretary.

Appointments and Vacancies

Members of the Committee are appointed by the City Council and can be removed by the City Council. Four members must be present at a regularly scheduled meeting for a quorum, but all actions would require an affirmative vote from the majority of all voting members of the committee. If not, these items shall be placed upon the next meeting agenda. If a vacancy should arise on the committee, the seat shall be filled for the remainder of the term, through appointment by the City Council.

Terms of Office

All members shall serve three (3) year terms. Members of the Committee may seek reappointment. All regular terms shall commence on the first day of January in each year. Initial appointments shall be staggered, with three (3) members serving three (3) year terms, two (2) members serving two (2) year terms, and two (2) members serving one (1) year terms. Thereafter, all members shall be appointed for three (3) year terms.

Compensation

All members of the Committee shall serve without compensation.

Powers and duties

The Senior Advisory Committee's primary powers and duties include the following:

- To provide an open forum where information on important community senior issues can be received and discussed

- To act as a liaison for the senior community to local government and other private organizations
- To educate the rest of the community on issues affecting senior citizens through the publication of materials and within open public forums where senior views can be accurately represented
- To explore and assist in the development of senior projects and programs, which promote positive relationships between senior citizens and the community
- To build community consensus in advocating for specific senior projects or programs
- To advise the City Council on issues concerning senior citizens and to recommend appropriate solutions
- To provide feedback to the City Council assessing the current and future needs of the senior citizen community for program planning purposes

These by-laws may be amended by a majority vote of members present.

*Norwood Young America
Senior Advisory Committee - Meeting Minutes
December 11, 2014*

Attending: JR Hoernemann, Gladys Pederson, Lois Schultz, Dick Stolz, Carolyn Durbin, Ray Kraemer, LaVonne Kroells, Tom Simmons, Laurie Hilgers, and Bonita Heilman.

Absent: Brenda Schmitz.

Others Present: Jean Pierson, Carver County Public Health Department.

Staff Attending: Steve Helget, City Administrator.

1. CALL MEETING TO ORDER

LK called the meeting to order at 9:00 a.m. at The Harbor.

2. ADOPT AGENDA

Motion: TS/CD, the agenda was adopted.

3. APPROVE MINUTES OF NOVEMBER 13, 2014 MEETING

Motion: Motion was made by RK, seconded by LS to approve the minutes of the November 13, 2014 meeting and unanimously carried.

4. MEMBER REAPPOINTMENTS

Three current member's terms expired on January 1, 2015. They are Ray Kraemer, LaVonne Kroells, and Tom Simmons. All three wish to renew their membership with the Committee. Motion was made by GP to reappoint Ray Kraemer, LaVonne Kroells, and Tom Simmons for another 3-year term and recommend such to the City Council. Seconded by CD and unanimously carried.

5. STRATEGIC PLANNING SESSION

The Committee consented to hold its annual strategic planning session at their February 12, 2015 regular meeting commencing at 8:30 a.m.

6. LOCAL SENIOR GROCERY DELIVERY SERVICE UPDATE

No update.

7. UPDATE ON THE HAVEN PROJECT

TS/SH provided an update. The revenue notes for the short-term financing will be sold in January. The ground breaking is planned for April 2015 and the construction will take about 10-months. Due to the wetlands and holding ponds, a new design was recently completed making the facility a two-story building.

8. UPDATE ON PEACE VILLAGE AND THE HARBOR ACTIVITIES

LH/BH provided an update. On December 6th the Family Christmas Party and bake sale was held which raised \$325; on December 9th LWML is coming in; on December 13th Emanuel Choir is coming; and on December 16th the Singing Friends will be coming. LH stated both The Harbor and Peace Village are 100% occupied. Today at Peace Village they are doing the "Feed My Starving Children" activity.

9. UPDATE ON OAK GROVE SENIOR CENTER ACTIVITIES

It was reported that Nancy and Bruce Nelson have retired. Jeff Buesing is currently the interim manager. Jeff also manages the Crossing at Town Centre in Waconia.

10. UPDATE ON COUNTY ACTIVITIES

JP provided an update. She distributed information on "Fare for All" and the dates food can be purchased in 2015. WeCab is working well in eastern Carver County. The cost is \$.50/mile. JP will try to schedule a speaker for a future meeting to explain the service and how it may benefit NYA.

11. CITY COUNCIL UPDATE

DS provided an update. In respect to garbage collection, with the sale of Franck's Sanitation to Waste Management there is only one collector option. The City only allows two licensed garbage collectors and is researching its options for filling the vacant license. A fitness place is going in next to Family Dollar called FitnessRXusa and the owners are Anna and Michael Pitches. The old Camelot Coffee building was sold and a new business has opened called Tradition Creek and they specialize in making wool coats. The owners are Shawn Murphy and Kyle Etzel. SH stated the City budgeted \$1,000 for Committee expenses in 2015.

12. COMMITTEE MEMBER REPORTS

None were given.

13. ADJOURNMENT

There being no further business, RK motioned to adjourn the meeting. Seconded by JR and unanimously carried the meeting was declared adjourned at 10:05.

Respectfully submitted,

Steve Helget, City Administrator