



**Norwood Young America Parks and Recreation Commission  
Tuesday, June 21, 2016 at 5:30 p.m.  
Oak Grove City Center ~ City Council Chambers, 310 Elm St. W.**

**AGENDA**

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| <b>Sharilyn Feltmann</b>                                    | 1. Call to Order  |
| <b>Lori Trocke</b>  | 2. Adoption of Agenda   |
| <b>Jim Zellmann</b>   | 3. Approve Minutes of May 17, 2016 meeting  |
| <b>Karla Hormann</b>  | 4. Old Business<br>A. Willkommen Memorial Park Restrooms Project<br>B. Outlot A, Preserve 3 <sup>rd</sup> Addition Tour |
| <b>Julie Kuenzel,<br/>School<br/>District Rep.</b>          | 5. New Business<br>A. Willkommen Memorial Park User Fee/Deposit   |
| <b>JR Hoernemann<br/>Planning<br/>Comm. Rep.</b>            | 6. Miscellaneous Updates  |
| <b>Craig Heher<br/>Council<br/>Liaison,<br/>Chairperson</b> | 7. Commissioner Reports/Updates   |
|   | 8. Adjourn  |

**UPCOMING MEETINGS**

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|-----------------------|---|
| June 27 <sup>th</sup> | 6:30 p.m. – City Council meeting                  |
| July 11 <sup>th</sup> | 6:30 p.m. – City Council meeting                  |
| July 19 <sup>th</sup> | 5:30 p.m. – Parks & Recreation Commission meeting |

**NORWOOD YOUNG AMERICA  
PARKS & RECREATION COMMISSION  
MAY 17, 2016 MINUTES**

**Present:** Commissioners Sharilyn Feltmann, Jim Zellmann, Karla Hormann, Lori Trocke, Julie Kuenzel, Community Education Rep., JR Hoernemann, Planning Commission Rep., and Craig Heher, Council Liaison.

**Absent:** None.

**Staff Present:** Steve Helget, City Administrator and Brent Aretz, Public Works Director.

**Others Present:** Charlie Storms and Tom Sudheimer.

**1. Call to Order**

CH called the meeting to order at 5:32 p.m. at Outlot A, Preserve 3<sup>rd</sup> Addition.

**2. Adopt Agenda**

Motion – JK/LT, all were in favor to approve the agenda.

**2A.** Charlie Storms was present to give an update on the 2017 Men's Amateur Baseball Tournament planned to be hosted at the Norwood Baseball Field. CS reported that though Norwood doesn't have a team this year they've spoken to the Young America Baseball Association and they've agreed to help out with hosting the tournament. The teams will split the financial gains. This is acceptable to the MN Amateur Baseball Board.

**3. Approve Minutes of April 19, 2016 Meeting**

Motion - LT/JK, all were in favor to approve the April 19, 2016 minutes.

**4. Old Business**

A. Outlot A, Preserve Third Addition Tour

Members of the Commission toured the parcel after the regular meeting.

B. Willkommen Memorial Park Restrooms and Old Town Buildings

Tom Sudheimer shared that he's had conversations with different local contractors and based on those conversations the total project cost would be about \$50- \$60,000. He proposed to construct a wood framed separating wall between the two restrooms versus concrete block to make it easier to install the plumbing.

Some discussion was held on the drainage improvements and the proposal received from SEH Engineering. The Commission consented that this is priority project and would want it completed prior to Stiftungsfest. SH stated the City Council will discuss the project at their May 23<sup>rd</sup> regular meeting and determine if they are going to move ahead.

In respect to the Old Town Buildings, BA reported he has received two proposals for mold mediation. The Commission consented to review them at a future meeting, and for now to focus on the restrooms project.

## 5. New Business

### Sidewalk Removal – 118 First Street NE

BA reported the property owner at 118 First Street NE requests that he be allowed to the remove the sidewalk that abuts his property. BA stated the sidewalk is in poor condition and needs to be replaced or removed. BA proposed to remove other sidewalk on that block and same side of the street at the same time.

Motion – JZ/JK, all were favor to allow the sidewalk removal 118 First Street NE and recommend such to the City Council but to contact all the neighboring properties first to determine if acceptability.

## 6. Miscellaneous Updates

Discussion was held on the maintenance and use of the Willkommen Memorial Park baseball field. BA stated in the past the Young America Baseball Team signed an agreement. The Commission consented to discuss a rental/deposit fee for baseball usage and for Stiftungsfest at its June meeting.

## 7. Commissioner Reports/Updates - None

## 8. Adjournment

Motion – LT/SF, all were in favor to adjourn the meeting at 6:45.

Respectfully submitted,

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Steve Helget, City Administrator