

City of Norwood Young America Senior Advisory Committee

*COMMUNICATING THE SOCIAL, ECONOMIC, RECREATIONAL, CULTURAL, AND
PERSONAL NEEDS OF THE SENIOR PORTION OF THE CITY'S POPULATION*

AGENDA

Thursday, January 14, 2016

9:00 a.m. @ The Harbor

1. CALL MEETING TO ORDER
2. ADOPT AGENDA
3. OATH OF OFFICE
4. APPOINT 2016 OFFICERS AND REVIEW BYLAWS
5. APPROVE MINUTES OF DECEMBER 10, 2015 MEETING
6. 2016 STRATEGIC PLANNING SESSION
7. UPDATE ON THE HAVEN FACILITY PROJECT
8. UPDATE ON PEACE VILLAGE AND THE HARBOR ACTIVITIES
9. UPDATE ON OAK GROVE SENIOR CENTER ACTIVITIES
10. UPDATE ON CARVER COUNTY ACTIVITIES
11. UPDATE ON CITY COUNCIL ACTIVITIES
12. COMMISSION MEMBER'S REPORTS
13. ADJOURNMENT

** Next Meeting: February 11, 2016 @ The Harbor*

*Norwood Young America
Senior Advisory Committee - Meeting Minutes
December 10, 2015*

Attending: Ray Kraemer, Carolyn Durbin, Tom Simmons, LaVonne Kroells, Lois Schultz, Dick Stolz, Jeff Buesing, and Laurie Hilgers.

Absent: JR Hoernemann, Gladys Pedersen, Brenda Schmitz, and Bonita Heilman.

Others Present: Jennifer Anderson, Carver County Public Health and Sheriff Deputy Jeff Stratton.

Staff Attending: Steve Helget, City Administrator.

1. CALL MEETING TO ORDER

LK called the meeting to order at 9:00 a.m. at the Oak Grove Senior Center.

2. ADOPT AGENDA

Motion was made by TS, seconded by LS to approve the agenda. Motion carried unanimously.

3. APPROVE MINUTES OF OCTOBER 8, 2015 MEETING

Motion was made by LS, seconded by CD to approve the minutes of the November 12, 2015 meeting. Motion carried unanimously.

4. UPDATE ON THE HAVEN PROJECT

TS provided an update on the Haven project. Sheet rocking, heating, and brickwork are ongoing, the building is enclosed, and the parking lot has been paved. The unit sizes are large in the assisted living. Grand opening is planned for April or May.

5. UPDATE ON PEACE VILLAGE AND THE HARBOR ACTIVITIES

LH provided an update on The Harbor. The Veterans program was presented in November and there are currently 17 veterans residing at the Harbor. Central students have visited and have performed singing and completed crafts. The West Carver Lions Club presented The Harbor and Peace Villa residents with Poinsettias. About 120 family members attended the Christmas dinner. Many tours have been provided to residents. The MnDOT Bus Grant has been awarded.

6. UPDATE ON OAK GROVE SENIOR CENTER ACTIVITIES

JB provided an update on Oak Grove. Currently at 98% occupied with one vacancy. JB stated residents currently plan their own activities. Currently experiencing a roof leak on one of the ends.

7. UPDATE ON COUNTY ACTIVITIES

JA provided an update. The Watertown Commission recently had their annual holiday party with 170 people attending. On January 7th an Alzheimer's meeting will be held in Chaska. Victoria is continuing to look at their housing needs with a community meeting planned for January 20th at the Blessing House from 5:30 – 7:00 p.m. JA will send out an update.

JS provided an update from the Sheriff's Office. More presentations will be provided for seniors on safe driving in 2016.

8. CITY COUNCIL UPDATE

DS provided an update. The City is soliciting proposals from three garbage haulers and the Council will choose two to license.

9. COMMISSION MEMBER REPORTS

JR has agreed to represent the Committee on TRIAD and SHIP. CD will meet with him prior to the first meetings.

The Commission consented to hold its annual strategic planning session at its regular February meeting at the Harbor.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:52.

Respectfully submitted,

Steve Helget, City Administrator



Norwood Young America

Senior Advisory Committee

Bylaws

PURPOSE

The Senior Advisory Committee has been established for the purpose of providing senior citizens with a valuable resource, which can be used to effectively communicate the social, economic, recreational, cultural, and personal needs of the senior portion of the City's population.

The Committee is advisory only and will make recommendations to the City Council for the establishment and/or funding of various programs and services needed by the senior population. The Committee will also enable the City Council to be more in tune to the concerns and the impacts of various projects and decisions upon the senior citizen community living within the City of Norwood Young America. Additionally, the Committee will also promote a public understanding of both the needs and the many contributions made by older citizens.

Our senior residents are seen as a great asset to the community. This group of residents can provide a different perspective on a wide array of issues and how these issues affect those members of the population 55 years of age and older. Their concerns and possible solutions are important in creating a better community for all those living within the City of Norwood Young America.

Meetings

Meetings of the Senior Advisory Committee will be held on the 2nd Thursday of each month beginning at 9:00 a.m. These meetings will be held at The Harbor, 400 Faxon Road or the Oak Grove Senior Center, 114 Reform Street N.

Organization

The Senior Advisory Committee shall consist of a minimum of nine (9) up to a maximum of fifteen (15) voting members and one alternate member representing the City Council. The Norwood Young America City Administrator will serve as a liaison to the Committee. All members must be city residents. The majority of the commission shall be at least 55 years of age and have a genuine interest in and an appreciation for issues affecting senior citizens. The Committee shall annually select from its members a Chairman, Vice-Chairman, and Secretary.

Appointments and Vacancies

Members of the Committee are appointed by the City Council and can be removed by the City Council. Four members must be present at a regularly scheduled meeting for a quorum, but all actions would require an affirmative vote from the majority of all voting members of the committee. If not, these items shall be placed upon the next meeting agenda. If a vacancy should arise on the committee, the seat shall be filled for the remainder of the term, through appointment by the City Council.

Terms of Office

All members shall serve three (3) year terms. Members of the Committee may seek reappointment. All regular terms shall commence on the first day of January in each year. Initial appointments shall be staggered, with three (3) members serving three (3) year terms, two (2) members serving two (2) year terms, and two (2) members serving one (1) year terms. Thereafter, all members shall be appointed for three (3) year terms.

Compensation

All members of the Committee shall serve without compensation.

Powers and duties

The Senior Advisory Committee's primary powers and duties include the following:

- To provide an open forum where information on important community senior issues can be received and discussed

- To act as a liaison for the senior community to local government and other private organizations
- To educate the rest of the community on issues affecting senior citizens through the publication of materials and within open public forums where senior views can be accurately represented
- To explore and assist in the development of senior projects and programs, which promote positive relationships between senior citizens and the community
- To build community consensus in advocating for specific senior projects or programs
- To advise the City Council on issues concerning senior citizens and to recommend appropriate solutions
- To provide feedback to the City Council assessing the current and future needs of the senior citizen community for program planning purposes

These by-laws may be amended by a majority vote of members present.