NORWOOD nya YOUNG AMERICA

Norwood Young America Parks and Recreation Commission
Tuesday, July 21, 2015 at 5:30 p.m.
Oak Grove City Center ~ City Council Chambers, 310 Elm St. W.

AGENDA

Dorothy Bohnen, Vice-Chair

Sharilyn Feltmann

Karen Hallquist, Planning Commission Rep.

Lori Trocke

Jim Zellmann

Julie Kuenzel, School District Rep.

Jim Keller, Council Liaison, Chairperson

1. Call to Order
2. Adoption of Agenda
3. Approve Minutes of June 16, 2015 meeting
4. Old Business
   A. Young America Corporation Parting Gift
   B. Willkommen Park – Old Town Building Forensic Evaluation Proposal
   C. Willkommen Restrooms Replacement
5. New Business
6. 2015 Goals & Objectives Update
7. Miscellaneous Updates
   A. Friendship Park Playground Update
   B. National Night Out
   C. Swimming Pool
   D. 2016 Budget – Possible Capital Improvements
8. Commissioner Reports/Updates
9. Adjourn

UPCOMING MEETINGS

July 27th	6:30 p.m. – City Council meeting
August 10th	6:30 p.m. – City Council meeting
August 18th	5:30 p.m. – Parks & Recreation Commission meeting

NORWOOD YOUNG AMERICA
PARKS & RECREATION COMMISSION
JUNE 16, 2015 MINUTES

Present: Commissioners Jim Zellmann, Lori Trocke, Sharilyn Feltmann, Dorothy Bohnen, Julie Kuenzel, Community Education Rep. and Karen Hallquist, Planning Commission Rep.

Absent: Jim Keller, Council Liaison.
Staff Present: Steve Helget, City Administrator and Brent Aretz, Public Works Director.

Others Present: Terry Zellmann, Bruce Maschke, Kay Marie Diers, Tom Sudheimer, and Tina Diedrick.

1. **Call to Order**
   DB called the meeting to order at 5:32 p.m.

2. **Adopt Agenda**
   Motion – LT/JZ, all were in favor to approve the agenda.

3. **Approve Minutes of May 19, 2015 Meeting**
   Motion - JK/KH, all were in favor to approve the May 19, 2015 minutes.

4. **Old Business**

   A. Young America Corporation Parting Gift

   SH stated he contacted Young America Corp. with the Commission's options for utilizing their $5,000 donation. YA Corp. liked all the options and they deferred the decision back to the Commission. KH stated the Stiftungsfest Committee will be building up a ticket booth and the Softball Booster Club will be able to utilize it at the Sports Complex.

   Lengthy discussion was held on hiring Charlie Storms to make a little German statute (5' to 6' high) to place at the 5-way stop. A sign could be placed next to it providing information on the community's German heritage and Stiftungsfest. DB will contact Charlie to see if he'd be interested and to obtain some possible ideas.

   B. Willkommen Park – Old Town Building Forensic Evaluation Proposal

   SH stated a proposal was solicited from Encompass to conduct a forensic evaluation of the Old Town buildings located in Willkommen Park. Their proposal is to perform an investigation on the existing building conditions and determine the sources of moisture intrusion into the buildings. They will prepare a summary of their findings and provide an opinion of the cost to repair the identified deficiencies. Their proposal to complete the investigation is $3,200.

   Terry Zellmann and Bruce Maschke were present representing the Young America Baseball team. They provided some history of the original construction of the buildings and that the baseball team raised 50% of construction costs. They stated there were problems with the original construction in that the building was built from the ground up

rather concrete block which should have been laid first and building it up from there. Because of the original construction moisture has been a problem.

Terry and Bruce asked that the Baseball team be contacted and informed of what will be planned for the Old Town buildings. The Commission concurred that they'd like their involvement.

Motion was made by LT to accept Encompass' proposal for conducting a forensic evaluation of the Old Town buildings located in Willkommen Park and recommend such to the City Council. Seconded by JZ and unanimously carried.

C. Downtown Boulevard Trees

The Commission discussed the replacement of up to five trees in the downtown areas.

Motion was made by DB to purchase seedless Lindens, 2" in diameter. Seconded by KH and unanimously carried.

5. New Business

Kay Marie Diers approached the Commission representing the NYA City Improvement Garden Committee. Kay shared with the Commission how much work they have been doing at Legion Park and in front of the Roy Clay Building. She requested more assistance from the organizations sponsoring the parks. KH stated she recently learned that park sponsors are only responsible for garbage pickup and not weeding or watering of plants/flowers. The Commission thanked Kay for all her hard work in helping to beautify the city parks.

Tom Sudheimer approached the Commission and requested the ditch be removed at Friendship Park and to tile out the park. Discussion was held on cleaning the ditch.

KH stated she recently attended a Stiftungsfest Committee meeting and with the removal of the restrooms at Willkommen Park the Committee will need to order more satellite bathrooms. The Committee is requesting the City assist with the cost of six port-a-potties. Following some discussion, the Commission consented not to contribute towards the rental of additional port-a-potties.

BA reported the skimmer pipe in the kiddie pool is broken and he is waiting for a replacement pipe. At this time the kiddie pool is closed. In respect to Friendship Park, the old playground equipment is being removed and the new equipment is scheduled to be installed next week. The double swing set will be relocated to near the tennis courts later this summer. BA also presented a map reflecting the 46 different locations where the City mows lawn.

6. 2015 Goals & Objective Update – No update was provided.

7. Commissioner Reports/Updates – None.

8. Adjournment

Motion –LT/SF, all were in favor to adjourn the meeting at 7:03.

Respectfully submitted,

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Steve Helget, City Administrator

NORWOOD nya YOUNG AMERICA

TO: Parks & Recreation Commission

FROM: Steve Helget, City Administrator

DATE: July 21, 2015

SUBJECT: Agenda Items - Old Business

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Young America Corporation Parting Gift

Proposed is to continue the Commission's discussion on a possible project(s) for the $5,000 donation from YA Corp. An update will be provided on the creation of a small German statute.

Willkommen Park – Old Town Building Forensic Evaluation Proposal

Encompass will commence its forensic investigation of the buildings on Thursday, July 23rd.

Willkommen Restrooms Replacement

Proposed is commence discussion on the replacement of the restrooms. Among other items, proposed is to discuss the type of structure and its location in the park.

PARKS & RECREATION COMMISSION
2015 GOALS

1. Casper Park – remove the existing wood play structure. Completed.

2. Willkommen Park – hire a design/build contractor to provide an estimate for repairing the Old Town Buildings. Based on estimate determine course of action. Encompass proposal accepted with forensic investigation schedule to commence July 23rd.

3. Willkommen Park – remove the existing bathrooms. Completed.

4. South Park – replace the existing basketball rims, backboards, and poles. Completed.

5. South Park – consider/determine future improvements to the park that can be completed without reconstruction of South Street. Have not commenced.

6. Friendship Park – coordinate with NYA Lions Club improvements to playground structures and park in general. New equipment due to be installed in near future.

7. Sports Complex – prepare for 2017 Men's State Amateur Baseball Tournament. Have not commenced.

8. Dog Park – continue to consider establishing a park. No further progress.

9. Preserve 3rd Addition, Outlot A – develop a park/preserve plan. Have not commenced.

10. Park Trash Containers – purchase additional containers for parks. Completed.